

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 10, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 9:03 a.m.; and School Board Member Ronald White arrived at 9:10 a.m. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Walter Boatright, Bill Brothers, Ethan Butts, Mark Carver, Lisa Dorris, Ronnie Gray, Malcolm Hines, Mary Keen, TJ Vickers, and Josh Williams. FFA Advisors, students, parents, and alumni members were also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

FFA Program Update Bill Brothers

FFA Program updates were provided by Suwannee Middle School, Branford High School (middle and high school grades), and Suwannee High School.

The workshop recessed at 10:16 a.m. and resumed at 10:22 a.m.

Human Resources Department Update Walter Boatright

Mr. Boatright provided updates on the following:

- Minority Teacher Recruitment Plan 2018-2019 (pgs. 2-4)
- Florida Educational Equity Act Plan Update
- Suwannee County School District Employee Handbook for 2018-2019 (pgs. 5-47)

School Safety Department Update..... Malcolm Hines

Mr. Hines provided an update on the following:

- Florida Safe School Assessment Tool (FSSAT)

The workshop recessed at 11:40 a.m. and resumed at 1:00 p.m.

Assistant Superintendent of Administration Bill Brothers
Department Update

- Tabled Agenda Item from June 26, 2018, Regular Meeting
 - Interlocal Agreement for Emergency Shelters In Suwannee County
(Contract #2019-56, which replaces #2018-119)
(pgs. 48-52)

Mr. Brothers provided an update on the revisions to Contract #2019-56 made by the County, as well as the concerns that Mr. Dietzen had with the revisions. Discussion followed regarding revisions to the contract pertaining to reimbursement of hourly rates for employees, pet friendly shelter, etc. Specifically Item #12, Board consensus was to delete all language after Suwannee County Department of Health. This was due to controversy regarding a school being designated as a pet friendly shelter (PFS), which the Board was totally against.

Superintendent Update Ted Roush

Mr. Roush provided information on the following:

- Distributed and reviewed a handout of an email from Mrs. DePratter regarding calendar dates and meetings for the TRIM process.
- Distributed and reviewed a handout regarding Elementary and Secondary Progress Monitoring calendars for 2018-2019.
- Provided additional information regarding school hardening dollars pertaining to school safety.

Miscellaneous

- Mr. daSilva asked for additional microphones/sound and monitors be installed in the Board room. Mr. Carver responded that he would get with Josh Williams to see what all can be done to improve the sound system, as well as installation of monitors for viewing the electronic agenda and video presentations.
- Mr. Taylor questioned the status of summer projects throughout the District. Mr. Carver provided an update.

- Mr. Taylor questioned the status of the New District Office/Admin Building. Mr. Carver provided an update.
- Mr. White asked if Mr. Carver could research and see if it is feasible to install restrooms at the Branford High School Forestry Plot. Mr. Carver shared that the Suwannee High School Ag Farm does not have restrooms as well. Mr. Roush stated that the District is looking into the feasibility of installing port-a-potties at both locations.

The workshop adjourned at 2:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 10, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman Taylor called the meeting to order at 2:07 p.m.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

1. Discussion and action regarding the selection of one Suwannee County business owner to serve as the Alternate on the Value Adjustment Board (VAB) for 2018-2019. (Note: School Board Members and the Suwannee County Business Owner Sitting Member were Board approved at the June 26, 2018, Regular Board Meeting.)

MOTION by Mr. Alcorn, second by Mr. daSilva, for Travis Land, with Jim Hinton Oil, to serve as the Alternate Citizen/Business Owner on the VAB.

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Suwannee County School District Mental Health Assistance Allocation Plan (pgs. 2-6)
MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, along with the following two changes: Page 10 (bottom of page), under Recommendations: Non-Instructional/School Related/Suwannee Middle School, delete the name of Yomaris Vega, Paraprofessional, due to the individual declined the position; and Page 10 (top of page), under Part-Time Hourly Employees/Adult Education, change David Crockett to his legal name of Richard Crockett. (pgs. 7-11) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES LIST APPROVED:

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee Intermediate School:

Ruth Thomas, Teacher, effective June 19, 2018

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Robbin Chapman	Instructional Leadership	SIS
Kristy Chauncey	Instructional Leadership	SIS
Sherry Dean	Drama Sponsor	SHS
Mary J. Kinard	Instructional Leadership	SIS
Tracy Kirby	Instructional Leadership	SIS
Donna Leslie	12 th Grade Sponsor	SHS
Theda Roper	Yearbook Sponsor	SIS
Phyllis Smith	Instructional Leadership	SIS
Ruth Thomas	Instructional Leadership	SIS
Kimberly Warren	Yearbook Sponsor	SIS
Ashley Wooley	Instructional Leadership	SIS

MISCELLANEOUS:

Approval for Dawn Eakins to work two additional days up to 20 additional hours to assist in the development of the master schedule for 2018-2019.

Approval for Anne Etcher and Katheryn Quincey to work four summer workdays at instructional rate of pay, between the dates of June 11th through June 28, 2018 paid out of Carl D. Perkins Grant for competitions and summer events with students.

**End of List
2017-2018
School Year**

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Lura Sapp, Teacher, temporary, effective August 3, 2018

REPLACES: Michelle Aderholt

Branford High School:

Pamela Christy, Teacher, effective August 3, 2018

REPLACES: Emily Rains

Maria Rodriguez, Teacher, effective August 3, 2018

REPLACES: Pamela Cassube

Suwannee Elementary School:

Christina Sparkman, Teacher, effective August 3, 2018

REPLACES: Amanda Hurst

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Becky Carter	Instructional Leadership	SES	
Victoria Carter	Instructional Leadership	SES	
Christopher Ferguson	JV Boys Basketball Coach	BHS	Ritchie Frye
Danielle Gay	Instructional Leadership	SES	
Jennifer Hitt	Instructional Leadership	SES	
Joyce McIntosh	Instructional Leadership	SES	
Lindy Meeks	Yearbook Sponsor	SES	
Susan Michelle Mowry	Instructional Leadership	SES	
Rebecca Reaves	Instructional Leadership	SES	
Michelle Robertson	Instructional Leadership	SES	
Stephanie Selph	Instructional Leadership	SES	

MISCELLANEOUS:

Approval for Alexander Gonzalez to work up to 30 additional hours to translate the 2018-2019 Code of Conduct into Spanish.

Approval for Kelli Williams to work up to 80 additional hours in July for projects and conferences paid out of Title IIA.

Approval for Kathy Smith to work up to 40 additional hours in July for various mental health trainings.

Approval for Katrina Walker-Bius to work up to 60 additional hours in July for training and additional work.

PART-TIME/HOURLY EMPLOYEES:

Approval for the following for part-time/hourly employees for the first term 2018-2019

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Richard Crockett	ESOL
Jennifer Floyd	GED Test Proctor/TABE Test Examiner
Richard Allen	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Jeffrey Lee	Test Administrator/Transition Specialist

CAREER & TECHNICAL

Marivic Blackwell	Phlebotomy
Kelly Grimes	Practical Nursing/Patient Care Technician Clinical Instructor
Kevin Mercer	Welding
Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Brenda Lacy	Dietary Management
Tommy Taylor	Welding
Greta Thornton	Nail Technician
Hildelita Warren	Practical Nursing/Patient Care Technician Clinical Instructor

COMMUNITY EDUCATION (Pending class enrollment)

Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Computer Applications
Margaret Wooley	Wreath Making
Vanessa Grantham	Crochet/Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Donna Bass	Community Education Coordinator
Dana Tidwell	Community Education Assistant
Belinda Fries	Computer Technology & Computer Safety
Kevin Constanza Renderos	Conversational Spanish
Kevin Mercer	Metal Art
Derwin Bass	Basic car, home and/or shop maintenance
Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Rebekah Mercer, School Nurse, effective August 3, 2018

REPLACES: Kelly Hakes

Tiffany Phillips, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Kimberly Clyatt

Branford High School:

Jerri Byrd, School Secretary, effective July 2, 2018

REPLACES: Lauri Reaves

Suwannee Middle School:

Kelsey Leighton, Paraprofessional, effective August 9, 2018

REPLACES: Catherine Melton

LEAVE OF ABSENCE (FAMILY & MEDICAL LEAVE):

Branford Elementary School:

Belinda Horn, tentatively August 8, 2018, through August 21, 2018, without pay, with option of returning sooner.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Branford Elementary School:

Belinda Horn, tentatively August 22, 2018, through May 30, 2019, without pay, with the option of returning sooner.

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Facilities Department:

Bruce Hingson, Assistant Foreman Facilities, June 14, 2018, for a total of 10 hours.

SUBSTITUTES:

The following as Substitute Bus Attendants:

Brittany Bowling

Thomas Green

Heather Land

Lisa Horrocks

**End of List
2018-2019
School Year**

The meeting adjourned at 2:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 23, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent. School Board Attorney Leonard Dietzen was also absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to advertise the tentative Millage Rates and tentative Budget for the 2018-2019 school year.
MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 6:03 p.m.

JOINT WORKSHOP SESSION
SUWANNEE COUNTY SCHOOL BOARD AND SUWANNEE COUNTY
BOARD OF COMMISSIONERS

DATE: July 24, 2018
TIME: 2:00 p.m.

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 2:04 p.m.

Administrators and others present: Janene Fitzpatrick and Josh Williams; Suwannee County Board of Commissioners: Clyde Fleming, Ricky Gamble, Don Hale, Ronnie Richardson, and Larry Sessions; Barry Baker, Suwannee County Clerk of Court; Lamar Jenkins, Suwannee County Property Appraiser; Randy Harris, County Administrator; Eric Musgrove, Suwannee County Clerk of Court Historian and Records Manager; Jimmy Prevatt, County Attorney; Jamie Somers, Public Safety Director; David Dees, Suwannee County Clerk of Court Director of IT; Other Suwannee County Governmental Representatives; Sheriff's Office Representatives; and Vance Baker, IT Consultant, were also present.

Chairman Taylor called the meeting to order at 2:01 p.m.

Joint Memorandums of Understanding (MOUs)/ Supt. Ted Roush
Interlocal Agreements

Mr. Roush deferred to Vance Baker, who provided a PowerPoint presentation regarding a possible shared information technology services agreement between local governmental agencies within our county, as well as the potential employment of a Suwannee County Chief Information Security Officer. Mr. Baker answered questions from School Board members and others in attendance.

The joint workshop adjourned at 3:44 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 24, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Lee Willis was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Virtual School student volunteers.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda, with the following two changes for Consent Item #6, Contract #2019-53 (Kelly Services): Page 40, #7)(c), change the date of July 24, 2017, to July 24, 2018; and on Page 44, the paragraph under section (t), change the date of July 24, 2017, to July 24, 2018. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-35)**

- | | |
|---------------|--------------------------------------|
| June 11, 2018 | - Special Meeting |
| | - Workshop Session |
| June 12, 2018 | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| June 26, 2018 | - Workshop Session |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for June 2018.

3. The following bills for the period June 30, 2018:

General Fund	
#170029-170269	\$ 702,062.02
Electronic Fund Transfers	<u>315,467.38</u>
	\$ 1,017,529.40

Federal Fund	
#50492-50537	\$ 68,929.12
Electronic Fund Transfers	<u>696,845.85</u>
	\$ 765,774.97

Food Service Fund	
#32774-32812	\$ 129,588.89
Electronic Fund Transfers	<u>57,680.23</u>
	\$ 187,269.12

LCIF	
#7751-7771	\$ 769,135.36
Electronic Fund Transfers	<u>51,630.60</u>
	\$ 1,020,765.96

4. Approval of the following budget amendments for fiscal year 2017-2018:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>	<u>PECO</u>
I-12	III-12	IV-12 (Federal)	III-1
		IV-12 (Food Service)	

5. Approval for disposal of property as per the attached Property Disposition Form dated July 24, 2018. **(pg. 36)**
6. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-53	Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida for substitute Teachers, Paraprofessionals, Retiree DROP Program Participants, School Nutrition (Food Service) Workers, and Custodians (<i>Renewal</i>) (pgs. 37-55)
#2019-57	Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (<i>Renewal/Revised</i>) (pgs. 56-72)
#2019-58	Memorandum of Agreement between the State of Florida Department of Health and the Suwannee County School Board for the Provision of School Health Services in Suwannee County (<i>Renewal/Revised</i>) (pgs. 73-79)
#2019-62	State of Florida Statewide Voluntary Prekindergarten Provider Contract (Form OEL-VPK 20) between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board (<i>Renewal</i>) (pgs. 80-100)

7. Approval of the following student transfers for the 2018-2019 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lumen	Jimenez	Suwannee	Columbia	PK
Layla	Roberts	Suwannee	Columbia	PK
Christin	Taylor	Suwannee	Columbia	7

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

(Presented by Director of Human Resources – Walter Boatright)

1. Discussion and possible action on the following contract/agreement for the 2018-2019 school year, which was TABLED at the Regular Meeting on June 26, 2018: (NEW) (The original TABLED Contract #2018-119 has been replaced with Contract #2019-56 [below] as a NEW/REVISED contract for the 2018-2019 school year.) (Note: This contract has been reviewed by Board Attorney Leonard Dietzen; however, Mr. Dietzen has **not** approved the contract.)

#2019-56 Interlocal Agreement for Emergency Shelters in Suwannee County between the Suwannee County Board of County Commissioners and the Suwannee County School Board
(*New/Revised*) (pgs. 101-105)

Mr. Roush shared information regarding changes that the County recently made to the contract pertaining to FEMA timelines.

MOTION by Mr. daSilva, second by Mr. Alcorn, for Contract #2019-56 to remain TABLED until the correct copy of the contract is obtained from the County. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following resolution for the 2018-2019 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-01R Resolution of the School Board of Suwannee County, Florida, Establishing the Rule Requiring the Display of “In God We Trust” in all District Schools and Administration Buildings (New) (pg. 106)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mr. Alcorn, second by Mr. White, for approval of the additions and revisions to the 2018-2019 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC). (A copy of the plan is available for review in the office of the Assistant Superintendent of Instruction.) (pgs. 107-108) MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. White, second by Mr. daSilva, for approval of the following curriculum item for the 2018-2019 school year:
 - a. Suwannee County School District 2018-2019 Uniform Statewide Assessment Calendar (pgs. 109-118)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

(Presented by Director of Human Resources – Walter Boatright)

5. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-55 Clinical Education Affiliation Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lake City Surgery Center, LLC, Lake City, Florida (New) (pgs. 119-124)

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

6. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following Bids:

- | | |
|---------|---|
| #17-202 | One year extension, July 1, 2018-June 30, 2019, to Catko Distribution, Inc. for Chemicals |
| #17-203 | One year extension, July 1, 2018-June 30, 2019, to Catko Distribution, Inc. for Supplies |

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

7. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following forms:

- | | |
|-----------|---|
| #5200-047 | Suwannee County School District Usher Syndrome Audiological Screening (<i>New</i>) (pg. 125) |
| #5200-048 | Suwannee County School District Assistive Technology Data Log (<i>New</i>) (pg. 126) |
| #5200-049 | Suwannee County School District Deaf/Hard of Hearing Audiogram Review (<i>New</i>) (pg. 127) |
| #5200-050 | Suwannee County School District Balance Test (<i>New</i>) (pg. 128) |
| #5200-051 | Suwannee County School District Cone Adaptation Test (<i>New</i>) (pg. 129) |
| #5200-052 | Suwannee County School District Ling-6 Sounds Daily Check (<i>New</i>) (pg. 130) |
| #5200-053 | Suwannee County School District D/HH Expanded Skills: PK-5 Checklist (<i>New</i>) (pgs. 131-132) |
| #5200-054 | Suwannee County School District D/HH Expanded Skills: 6-8 Checklist (<i>New</i>) (pgs. 133-134) |
| #5200-055 | Suwannee County School District D/HH Expanded Skills: 9-12 Checklist (<i>New</i>) (pgs. 135-136) |
| #5200-056 | Suwannee County School District Family History Questionnaire (<i>New</i>) (pgs. 137-141) |

- #5200-057 Suwannee County School District Hearing Itinerant Service Rubric (*New*) **(pgs. 142-144)**
- #5200-058 Suwannee County School District Parent Notification of Usher Syndrome Screening (*New*) **(pg. 145)**
- #5200-059 Suwannee County School District Usher Screening Results Documentation (*New*) **(pg. 146)**
- #5200-060 Suwannee County School District Usher Student Questionnaire (*New*) **(pgs. 147-148)**
- #5200-061 Suwannee County School District Usher Syndrome Screening Summary (*New*) **(pg. 149)**
- #5200-062 Suwannee County School District Visual Field Test (*New*) **(pgs. 150-151)**
- #5200-063 Suwannee County School District Visual and Motor Behavior Questionnaire (*New*) **(pgs. 152-153)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

- 8. MOTION by Mr. daSilva, second by Mr. White, for approval of the 2018-2019 Minority Teacher Recruitment Plan. **(pgs. 154-156)** MOTION CARRIED UNANIMOUSLY
- 9. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Suwannee County School District 2017-2018 Annual Update to the Florida Educational Equity Act Plan. (A copy is available for review in the office of the Director of Human Resources.) MOTION CARRIED UNANIMOUSLY
- 10. MOTION by Mr. White, second by Ms. Cason, for approval of the Suwannee County School District Employee Handbook for 2018-2019, with the following changes on Page 164: Change the Principal for Branford Elementary School from Jennifer Barrs to Dee Dee McManaway; and change the Principal for Suwannee Virtual School from Dee Dee McManaway to Jennifer Barrs. **(pgs. 157-200)** MOTION CARRIED UNANIMOUSLY

11. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Personnel Changes List, with the following two changes on Page 202: under Recommendations: Instructional/Suwannee Intermediate School, delete the name of Charles Claridy, Teacher; and under Suwannee Middle School, delete the name of Shawntrice Loper, Teacher. **(pgs. 201-203) MOTION CARRIED UNANIMOUSLY**

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee Primary School:

Heather Holt, Teacher, effective July 3, 2018

RETIREMENTS: INSTRUCTIONAL:

Branford Elementary School:

Debra Hatch, Teacher, effective July 12, 2018

Suwannee Virtual School:

Nancy Nielsen, Guidance Counselor, effective January 31, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Sandra Neely, Bus Driver, effective July 12, 2018

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Intermediate School:

~~Charles Claridy, Teacher, effective August 3, 2018~~

~~REPLACES: Ruth Thomas~~

Jeremy Griswold, Teacher, effective August 3, 2018

REPLACES: Maria Rodriguez

Brittani Law, Teacher, effective August 3, 2018

REPLACES: Traci Kirby

Suwannee Middle School:

~~Shawntrice Loper, Teacher, effective August 3, 2018~~

~~REPLACES: New Position~~

Suwannee Primary School:

Jenny McCook, Teacher, effective August 3, 2018

REPLACES: Brittani Law

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Jennifer Barrs	BES/Principal	SVS/Principal	7/16/2018	Deidre McManaway
Deidre McManaway	SVS/Principal	BES/Principal	7/16/2018	Jennifer Barrs
Jessica McManaway	SHS/Teacher	SPS/Teacher	8/03/2018	Heather Holt

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Elementary School:

Stephanie Pinkard, Custodian

REPLACES: Antwan Ford

Suwannee Intermediate School:

Damien Rickett, Custodian, effective July 9, 2018

REPLACES: Josue Ramirez

Suwannee Middle School:

Erika Leak, Media Clerk, effective August 3, 2018

REPLACES: Jodi Musgrove

Graciela Resendiz, Paraprofessional, effective August 9, 2018

REPLACES: Debra Byrd

Suwannee Primary School:

Tresca Anderson, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Gail Butler

Julia Gay, Paraprofessional, temporary, effective August 9, 2018

REPLACES: Monica Djulvez

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Erin Clark	Middle School Head Volleyball Coach	BHS	Shon Riels
Timothy Clark	Assistant Athletic Director	BHS	
Timothy Clark	Head Football Coach	BHS	
Anne Etcher	FFA Advisor (middle school)	BHS	
Fred (Alex) O'Quinn	Athletic Director	BHS	
Stacy Young	FFA Advisor	BHS	

LEAVE OF ABSENCE (FMLA):

Suwannee High School:

David Daniels, Custodian, tentatively May 4, 2018, through August 6, 2018, without pay, with the option of returning sooner if released by his Doctor.

LEAVE OF ABSENCE (MATERNITY LEAVE):

RIVEROAK Technical College:

Traci Thompson, Teacher, tentatively August 20, 2018, through January 2, 2018, without pay, using days as needed for insurance, with the option of returning sooner.

**End of List
2018-2019
School Year**

School Board Attorney – Leonard Dietzen:

12. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

13. Superintendent's Report

Superintendent Roush provided information on the following:

- Distributed and reviewed a handout titled "*One-Fifth of North Carolina Students Aren't Going to Traditional Public Schools.*"
- Working on branding and advertising our school district, which was a comment from the Accreditation Team.
- Opportunity School Committee will be providing an update to the Board in the near future (October) regarding the possibility of an off-site opportunity school program.
- Commended all departments for their extra hard work and hours put in over the summer.
- Kudos to Debbie Land, Director of Student Services, and her department for earning all 17 out of 17 points on the recent Student Services Audit.
- Hoping to finalize the District's school safety plans in the near future.
- Commended everyone for the good dialogue at today's joint workshop with the Suwannee County Board of Commissioners.

Miscellaneous

Mrs. Fitzpatrick commented that the District will most likely be over on class size reduction this year, due to individuals resigning, retiring, or not accepting positions, as well as the lack of qualified/certified applicants.

School Board Members:

14. Issues and concerns Board members may wish to discuss

- Board members thanked everyone for their hard work in preparing for the upcoming school year. They also mentioned that we, as a District, need to inform our community of our many accomplishments.
- Mr. Alcorn stated that the new sign for the SHS softball field looks good. He asked for a list of the School Resource Officers for each school. SRO Lee Willis responded as follows:
 - BES: Caleb McInnis
 - BHS: Brad Mincks
 - SPS: Kyle Descarreaux
 - SES: Arthur Robinson
 - SIS: Rachel Rodriguez
 - SMS: Jacob Williamson
 - SHS: Zack Clark
 - RTC: Mike Landis

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 31, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Jerry Taylor and Ronald White were absent. School Board Attorney Leonard Dietzen was also absent.

Vice Chairman Ed daSilva called the hearing to order at 5:00 p.m. for the purpose of adopting the Tentative Millage rates for the 2018-2019 school year and the Tentative Budget for 2018-2019 school year.

The Tentative Millage rates set for the 2018-2019 school year are as follows:

Required Local Effort	=	3.919
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.167

The Tentative Millage is greater than the roll back rate by 3.58 percent.

The Required Local Effort is 3.919 mills and is set by the State. This is a decrease of .244 mills from the 2017-2018 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2017-2018.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2017-2018.

- 1) Vice Chairman daSilva called for questions or comments from the public concerning the Tentative Millage rates and there were none.

- 2) MOTION by Mr. Alcorn, second by Ms. Cason, to adopt the Tentative Millage rates for 2018-2019 as follows:

Required Local Effort	=	3.919
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Ms. Cason, second by Mr. Alcorn, to adopt the Tentative Budget for 2018-2019. MOTION CARRIED UNANIMOUSLY

The Public Hearing adjourned at 5:33 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION

August 14, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Walter Boatright, Bill Brothers, Ethan Butts, Mark Carver, Lisa Dorris, Ronnie Gray, Malcolm Hines, Mary Keen, TJ Vickers, and Josh Williams. Logan Mauldin, with Kelly Services, was also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

Annual Presentation and Proposed Walter Boatright/
Revised Contract for Kelly Services Representative
Kelly Services (**pgs. 2-27**)

Mr. Boatright deferred to Logan Mauldin, with Kelly Services, who distributed and reviewed a handout regarding an annual Partnership Review of the past school year pertaining to substitutes, employee absenteeism, etc., for the District, as well as information regarding the proposed revised contract for Kelly Services. (Note: The proposed revised contract will replace the original Contract #2019-53, which was Board approved on July 24, 2018.) Mr. Mauldin distributed two handouts regarding two different options pertaining to pay increases for substitutes (“Exhibit A Pricing for Kelly Educational Services”—these pages are replacement page(s) for the proposed revised Contract #2019-68, which are different from what is in the agenda packet).

Mr. Mauldin provided information on the proposal to provide substitutes/contractors for Speech Therapist positions within our District. Mr. Mauldin and Mrs. Land answered questions from Board members.

Student Services Department Update Debbie Land

- Speech Language Therapist Contract (part of Kelly Services contract)
- New Forms (**pgs. 28-35**)
- School Health Plan for 2018-2020 (**pgs. 36-57**)

Mrs. Land reviewed the proposed revisions and additions to various forms.

Mrs. Land and Mrs. Howard provided information regarding the revisions to the School Health Plan for 2018-2020.

Mrs. Land also distributed a handout regarding 2018 Part B Results-Driven Accountability Matrix pertaining to IDEA, where our District earned a perfect score. Mr. Taylor asked that this information be placed on the District website. Mr. Roush stated that he would have Josh Williams handle it.

The workshop recessed at 10:16 a.m. and resumed at 10:26 a.m.

Assistant Superintendent of Bill Brothers
Administration Department Update

Mr. Brothers provided updates for the Assistant Superintendent of Administration Department, which included the following:

- Interlocal Agreement for Emergency Shelters in Suwannee County (New/Revised) (**pgs. 58-69**)

Mr. Brothers provided information regarding the new/revised Interlocal Agreement for Emergency Shelters in Suwannee County, which has been approved by the County.

- Policy Updates (**pgs. 70-110**)

Mr. Brothers reviewed the revisions and additions to the following School Board policies:

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)

- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

The workshop recessed at 11:27 a.m. and resumed at 1:15 p.m.

Facilities Department Update Mark Carver

Mr. Carver provided an update for the Facilities Department, which included the following:

- Proposed contract with construction firm on the New District Office/Admin Building project
- Distributed and reviewed a handout on the proposed layout of the New District Office/Admin Building, along with parking lot requirements
- RFQ for electrical engineer for RIVEROAK Technical College

Florida Safe Schools Assessment Tool (FSSAT) Malcolm Hines
District Best Practices

Mr. Hines distributed and reviewed the Florida Safe Schools Assessment Tool (FSSAT) District Best Practices document. Due to the sensitivity and confidentiality of the document, Mr. Hines collected the documents back from Board members after his presentation.

Discussion held regarding digital radio communication and fencing security. Board consensus was to put the upgrade of digital radio communication as the District's number one priority, with installation of fencing security next in priority.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Update

Mrs. Fitzpatrick provided updates for the Assistant Superintendent of Instruction Department, which included the following:

- Out of Field list process and procedures
- Various Contracts (K-12 Fuel Ed; and Florida Sheriffs Boys Ranch [FSBR]) – Board consensus was to readdress the issue of recalibration with FSBR and not approve a contract at this time, unless language is put in the contract to address recalibration and for FSBR to use our Board as its Board as well.
- Student Progression Plans for 2018-2019 – Provided an overview of the updates to the plans.
- District Accountability (DA) for Suwannee Intermediate School – Met with a representative from DA Office, Mr. Self, to discuss the process and procedures that must be done at the District and school levels to address the “D” school grade for SIS.
- 21st Century Grant was recently submitted to DOE; waiting to hear if approved or not.
- Class Size Reduction – Looking at condensing and combining classes where needed; SIS is over class size requirements due to certification issues and not being able to hire certified teachers.

The Workshop recessed at 3:16 p.m. and resumed at 3:27 p.m.

Superintendent UpdateTed Roush

Mr. Roush reported on the following:

- Distributed and reviewed a handout on School Board Policy #8.29, Improvements to School Plants and Grounds, which deals with ability of naming school property after certain individuals. With recent requests from various community members to name certain school property/buildings, Mr. Roush asked for direction from the Board on whether to allow this or not. Board consensus was not to name facilities/buildings, etc., after someone; however, they did agree to allow installation of a plaque or small monument with discussion/approval by the Board.

- Distributed a handout of a sample of the new proposed District logo, which was part of the branding of our District as noted by the Accreditation Team Visit. More information will be forthcoming.
- Presentation will be provided at the September Board workshop regarding the proposed plans for an offsite Opportunity School Program.
- Douglass Center Property – Recently contacted by the County regarding the possibility of giving back the Douglass Center property to the School Board. Discussion followed regarding the pros and cons, as well as the issues of the property (safety, drainage, maintenance, etc.).
- Distributed and reviewed a handout regarding School Meals and Community Eligibility Provision (CEP). Do we continue with CEP or go back to the traditional free and reduced lunch program? We are already committed to CEP for this school year, but need to look at for future school years. Consensus of the Board was to remain with the current CEP Program.
- Athletic Participation Fees for Home School and Private School Students – Mr. Roush stated that we do not get FTE for these students, but they are able to participate in our athletic programs and there are costs associated with these students that we do not get reimbursed for. He spoke with FHSAA regarding the possibility to charge athletic participation fees for those students who are not enrolled in our school district. Mr. Roush asked Mr. Brothers to draft a school board policy to address the issue and include language where the student must pay a flat fee of \$200 per year, non-refundable, to be able to participate in our District's athletic programs.

The workshop adjourned at 4:23 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 14, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 4:27 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

1. Discussion and action regarding the selection of one Suwannee County business owner to serve as the Alternate on the Value Adjustment Board (VAB) for 2018-2019.

(Note: School Board Members and the Business Owner Sitting Member were Board approved at the June 26, 2018, Regular Board Meeting. Also, the Alternate Business Owner that was approved at the July 10, 2018, Special Meeting, was found to be not eligible due to not being the actual owner of the business; thus the need to readdress the selection of an Alternate Business Owner.)

MOTION by Tim Alcorn, second by Mr. White, for Bradley Thompson to serve as the Alternate Business Owner on the VAB for 2018-2019. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

2. Discussion and possible action on the following contract/agreement for the 2018-2019 school year, which was TABLED at the Regular Meeting on June 26, 2018, and at the Regular Meeting on July 24, 2018: (NEW) (The original TABLED Contract #2018-119 has been replaced with Contract #2019-56 [below] as a NEW/REVISED contract for the 2018-2019 school year.) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen, which is the final and approved copy from the Suwannee County Board of County Commissioners.)

#2019-56 Interlocal Agreement for Emergency Shelters in Suwannee County between the Suwannee County Board of County Commissioners and the Suwannee County School Board
(*New/Revised*) (pgs. 3-14)

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of Contract #2019-56 as noted above. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mr. daSilva, second by Mr. White, for approval of the following form:

#7200-138 Suwannee County School District Information Access
Request/Termination Form (*New*) (pg. 15)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 4:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 28, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez and School Resource Officer Kyle Descarreaux were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Florida Sheriffs Youth Ranch student volunteers.

Special Recognition by the Superintendent:

- **Suwannee High School**
Christian Dixon, NJROTC Cadet – Recognized for receiving the *Legion of Valor* Award

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- The following individuals addressed the Board:
 - Frances McCaskill addressed the Board regarding the JV Coach at Suwannee High School for girls basketball.
 - Elane Owens addressed the Board regarding unfair practices and questionable removal of herself as the Suwannee High School JV Girls Basketball Coach for the current school year. Ms. Owens requested a

meeting with the Superintendent and School Board members. Mr. Dietzen stated that the Board could not meet with her as a whole, due to the Sunshine Laws. Mr. Dietzen stated he would follow up with her regarding her request.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda, with the following items pulled for discussion purposes as noted below:

- Mr. White
 - Item #7, Contract #2019-68 (Kelly Services) – Mr. White verified that the correct pages were replaced in the contract; Mr. Taylor and Mr. Dietzen responded yes.
 - Item #8 – Mr. White questioned if the out of state travel for BES would interfere with FSA testing; Mr. Roush and Mr. Dietzen responded no.
- Mr. Alcorn
 - Item #7, Contract #2019-63, page 41, Section B states “Board” and the remainder of the document states “School Board”; Mr. Dietzen stated the current language is not an issue.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: (pgs. 9-30)

- | | |
|---------------|--|
| July 10, 2018 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| July 23, 2018 | - Special Meeting (Advertise tentative Millage Rates and tentative Budget for 2018-2019) |

- July 24, 2018 - Joint Workshop Session with Suwannee County
Board of Commissioners to discuss Memorandums
of Understanding (MOUs)/Interlocal Agreements
- Expulsion Issues Hearing (Private)
- Regular Meeting
- July 31, 2018 - Public Hearing (Adopt the tentative Millage Rates
and tentative Budget for 2018-2019)

2. Approval of the monthly financial statement for July 2018.

3. The following bills for the period July 1-31, 2018:

General Fund		
#170344-170452	\$	482,698.08
Electronic Fund Transfers		<u>71,239.62</u>
	\$	553,937.70

Federal Fund		
#170344-170452	\$	73,083.62
Electronic Fund Transfers		<u>250,149.41</u>
	\$	323,233.03

Food Service Fund		
#170344-170452	\$	8,119.13
Electronic Fund Transfers		<u>53,784.09</u>
	\$	61,903.22

LCIF		
#170344-170452	\$	32,007.73
Electronic Fund Transfers		<u>1,116.94</u>
	\$	33,124.67

4. Approval of the following budget amendments for fiscal year 2017-2018:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-13	III-13	IV-13 (Federal)
		IV-13 (Food Service)

5. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-1	III-1	IV-1 (Federal)
		IV-1 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 28, 2018. **(pg. 31)**

7. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-60 Inter-District Private School Services Agreement 2018-2019 between the Suwannee County School Board and the Madison County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Madison County School District.) **(pgs. 32-34)**
- #2019-61 Inter-District Private School Services Agreement 2018-2019 between the Suwannee County School Board and the Lafayette County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Lafayette County School District.) **(pgs. 35-36)**
- #2019-63 Dual Enrollment Articulation Agreement between Florida Gateway College and Suwannee County School District (Out of District) (*Renewal/Revised*) **(pgs. 37-94)**
- #2019-64 Fuel Education (FuelEd) Contract between the Suwannee County School District and K12 Florida LLC (*Renewal*) **(pgs. 95-116)**
- #2019-68 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida, for substitute Teachers, Paraprofessionals, Retiree DROP Program Participants, School Nutrition (Food Service) Workers, Custodians, and Speech Therapist (*Renewal/Revised*) **(pgs. 117-137)**

8. Approval of an out-of-state trip for Branford Elementary School Safety Patrol students and parent chaperones to travel to Washington, DC, on April 11-16, 2019. *(Funded by fundraising and parents of students at no cost to the District.)*
9. The presents for informational purposes out-of-state travel for the employees listed below:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Erin Roberts	BES	04/11-16/2019	BES Safety Patrol Trip	Washington, DC
Margaret Williams	BES	04/11-16/2019	BES Safety Patrol Trip	Washington, DC

(Funded by fundraising and employee at no cost to the District.)

10. Approval of the following student transfers for the 2018-2019 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Michael	Benkoczy	Suwannee	Columbia	5
David	Brothers	Suwannee	Columbia	4
Olivia	Goolsby	Suwannee	Hamilton	2
Launa	Hampton	Suwannee	Gilchrist	K
Lia	Hernandez	Suwannee	Madison	K
David	Hodges	Suwannee	Hamilton	11
Casey	Hogan	Suwannee	Columbia	11
Abigail	Kelley	Suwannee	Columbia	11
Aulden	Kelley	Suwannee	Columbia	10
Avery	Kelley	Suwannee	Columbia	9
Santiago	Resendiz	Suwannee	Lafayette	PK
Brantley	Vargo	Suwannee	Lowndes	VPK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Peyton	McCook	SES	BES	3
Ethan	Sparkman	SES	BES	3
Jordan	Leighton	SMS	BHS	6
Landon	McCook	SPS	BES	PK

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following changes to be made to the purchasing cards issued through First Federal Bank of Florida:
 - a. Issue new card to Malcolm Hines, Director of School Safety and Other Administrative Services, in the amount of \$5,000
 - b. Issue new card to Terry Huddleston, Principal of Branford High School, in the amount of \$5,000

MOTION CARRIED UNANIMOUSLY

2. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2018-2019 school year.

MOTION by Mr. Alcorn, for Mr. daSilva to serve as the District's trustee on FSBIT for the 2018-2019 school year. Mr. daSilva declined to serve. Mr. Alcorn withdrew his motion.

MOTION by Mr. Alcorn, second by Mr. White, for Mr. Taylor to continue serving as the District's trustee on FSBIT for the 2018-2019 school year.

MOTION CARRIED four to zero; with Mr. Taylor not voting due to being nominated.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following individuals to serve on the Suwannee County School District Collective Bargaining/Negotiating Team for 2018-2019:

- Vickie DePratter, Chief Negotiator
- Malcolm Hines
- Austin Richmond
- Josh Williams

MOTION CARRIED UNANIMOUSLY

4. MOTION by Ms. Cason, second by Mr. White, for approval of the following resolution for the 2018-2019 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-02R Resolution Affirming Participation in the Small School District Council Consortium (SSDCC) (**pg. 138**)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

5. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #3.05 Administrative Organization (*Revised*) (**pgs. 139-140**)
- #3.06 Safe and Secure Schools (*Revised*) (**pgs. 141-148**)
- #3.061 Domestic Security (*New*) (**pgs. 149-152**)
- #4.25 Virtual Instruction (*New*) (**pgs. 153-155**)
- #5.05 Requirements for Original Entry (*Revised*) (**pgs. 156-157**)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*) (**pgs. 158-163**)
- #5.15 Administration of Medication (*Revised*) (**pgs. 164-169**)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy) (**pgs. 170-171**)

- #6.39 Report of Misconduct (*Revised*) (**pgs. 172-175**)
- #6.50 Grievance Procedure for Personnel (*Revised*) (**pgs. 176-179**)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to designate Mark Carver, Director of Facilities, as the Owner's Representative to act on behalf of the Suwannee County School Board during the construction of the New District Office/Admin Building. (Note: Per Florida Statute 1013.48, the Board may authorize a designated individual to approve change orders for the purpose of expediting the work in progress. We propose the limit of the designee to change orders within the contingency fund. All change orders will be recorded and presented to the Board for approval.) MOTION CARRIED four to one; Mr. White voted NO.

Director of Career, Technical, and Adult Education – Mary Keen:

7. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-54 Clinical Education Agreement between the Suwannee County School Board and Lafayette Operations, LLC d/b/a Lafayette Nursing and Rehabilitation Center, Mayo, Florida (*New*) (**pgs. 180-185**)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

8. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to award the following bid/RFQ:

- #19-201 Electrical Design and Engineering Services for RIVEROAK Technical College to Haddad Engineering, Inc. (*New*)

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum – Mark Carver

#1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-65 AIA Document A133-2009 Standard Form of Agreement between the Owner – Suwannee County School District and the Construction Manager – Gray Construction Services, Inc., Trenton, Florida, for the new District Office/Admin Building Project. (New) (pgs. A2-A28)

MOTION CARRIED four to one; Mr. White voted NO.

End of Agenda Addendum for Mark Carver

Director of School Safety and Other Administrative Services – Malcolm Hines:

9. MOTION by Ms. Cason, second by Mr. White, for approval of Florida Safe Schools Assessment Tool (FSSAT) District Best Practices for the 2018-2019 school year. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY
10. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Suwannee County School District Emergency Management Plan for the 2018-2019 school year. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

11. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following forms:

- #5100-083 SCSD Student Contact Report (*New*) (**pg. 186**)
- #5100-084 SCSD Authorization for Use or Disclosure of Health Information To and From School Districts (*New*) (**pg. 187**)
- #5200-001 SCSD Parental/Guardian Notice Consent for Evaluation (*Revised*) (**pg. 188**)
- #5200-006 SCSD Eligibility Determination and Staffing Form (*Revised*) (**pg. 189**)
- #5200-009 SCSD Parental/Guardian Notice Consent for Reevaluation (*Revised*) (**pg. 190**)
- #5200-015 SCSD Social/Developmental History Interview Questionnaire-English (*Revised*) (**pg. 191**)
- #5200-015 SCSD Social/Developmental History Interview Questionnaire-Spanish (*Revised*) (**pg. 192**)
- #5200-064 SCSD Physician's Statement (*New*) (**pg. 193**)

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2018-2020 School Health Services Plan for Suwannee County School District, with the following two changes: Page 197, under Local Implementation Strategy & Activities column, last section, delete the words "part time" from "The Suwannee County School Board will employ six full time registered nurses and one ~~part-time~~ School Health Services Coordinator."; Page 198, under Local Implementation Strategy & Activities column, first section, #4., add the word "Services" to "...supervised by the schools' site administrators and the School Health Services Coordinator...: (**pgs. 194-215**) MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

13. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List (pgs. 216-223) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATION 2017-2018 SCHOOL YEAR:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Amy Hendry	Yearbook Sponsor	SHS

**End of List
2017-2018
School Year**

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Renita Kelly, Teacher, effective August 7, 2018

Suwannee High School:

Alexis Camacho, Teacher, effective August 14, 2018

Crystal Faulkner, Teacher, effective July 18, 2018

Suwannee Intermediate School:

Jessica Davis, Teacher, effective July 15, 2018

Mary Kinard, Teacher, effective July 24, 2018

Suwannee Middle School:

Michael Meek, Teacher, effective July 30, 2018

Suwannee Primary School:

Tammy Moffses, Teacher, effective July 16, 2018

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service:

Yamile Gafas, Food Service Worker, effective July 25, 2018

Suwannee Elementary School:

Natalia Morales-Ortega, Paraprofessional, effective August 7, 2018

Suwannee Middle School:

Graciela Resendiz, Paraprofessional, effective August 1, 2018

Pamela Taylor, ASL Interpreter Paraprofessional, effective August 13, 2018

Suwannee Primary School:

Brittany Lock, Paraprofessional, effective July 24, 2018

Transportation:

Rashunda Bowden, Bus Driver, effective July 25, 2018

David Boyce, Bus Driver, effective July 16, 2018

Donna Cassan, Bus Driver, effective August 2, 2018

Tayla Davison, Bus Attendant, effective August 3, 2018

Karen Gilbert, Bus Attendant, effective August 6, 2018

Paul Mercer, Bus Driver, effective August 2, 2018

Monica Pitts, Bus Driver, effective July 16, 2018

RECOMMENDATION: ADMINISTRATIVE:

District Office:

James Fike, Coordinator of Opportunity Schools, effective July 23, 2018

REPLACES: Katrina Walker-Bius

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Rhoshonda Herring, Teacher, Probationary, effective August 7, 2018

REPLACES: Candice Land

Renita Kelly, Teacher, Probationary, effective August 3, 2018

REPLACES: Debra Hatch

Branford High School:

Jason Dobson, Teacher, Probationary, effective August 3, 2018

REPLACES: Robert Phillips

RIVEROAK Technical College:

Richard Crockett, Teacher, Probationary, effective August 3, 2018

REPLACES: New Position

Suwannee High School:

Alexis Camacho, Teacher, Probationary, effective August 3, 2018

REPLACES: Becky Skipper

Lillian Henderson, Teacher, Probationary, effective August 3, 2018

REPLACES: Jessica McManaway

Jenny Lang, Teacher, Probationary, effective August 6, 2018

REPLACES: Violet Noyes

Suwannee Intermediate School:

Kelly McKissick, Teacher, Probationary, effective August 6, 2018

REPLACES: Charles Claridy

Suwannee Middle School:

Sabrina Harrell, Teacher, Probationary, effective August 10, 2018

REPLACES: Melva Batts

January Jernigan, Teacher, Probationary, effective August 6, 2018

REPLACES: Michael Meek

Suwannee Primary School:

Salome Saenz, Teacher, Probationary, effective August 6, 2018

REPLACES: Tammy Moffses

CONTRACT RECOMMENDATION:

ANNUAL CONTRACT:

TERM

Suwannee Middle School:

Katheryn Quincey

10

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Amity McCall, Paraprofessional, Temporary, effective August 9, 2018

REPLACES: Belinda Horn

Edna Roberts, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Jenny McCook

Branford High School:

Lynn Peaden, Media Clerk, effective August 3, 2018

REPLACES: Jerri Byrd

Facilities Department:

Mark Fitzpatrick, Maintenance Worker I, effective August 6, 2018

REPLACES: Michael Hall

RIVEROAK Technical College:

LaDonna Holmes, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: New Position

Suwannee High School:

Michael Dunmore, Custodian, temporary, effective July 26, 2018

REPLACES: David Daniels

Suwannee Middle School:

Tiffany Dear, Paraprofessional, effective August 9, 2018

REPLACES: Debra Byrd

Kimberly Dortch, Custodian, effective August 1, 2018

REPLACES: Naomi Spears

Suwannee Primary School:

Christine Mabey, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Tenlee Deloach

Kimberly Steichen, Administrative School Secretary, effective July 17, 2018

REPLACES: Robbie Kuyrkendall

Transportation:

Jerell Anderson, Bus Driver, effective August 10, 2018

REPLACES: David Boyce

Laura Jaramillo, Bus Driver, effective August 10, 2018

REPLACES: Monica Pitts

Jennifer Ponder, Bus Driver, effective August 10, 2018

REPLACES: Sandra Neely

Holly Shepherd, Bus Driver, effective August 10, 2018

REPLACES: Roshunda Bowden

Billy Starling, Crossing Guard, part-time hourly

REPLACES: Renee Perivolaris

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
David Allen	Varsity Offensive Coordinator	BHS
Frank Allen	Varsity Assistant Football Coach	SHS
Richard Allen	Varsity Assistant Football Coach	SHS
Harrison Ambrose	Planning Period	SHS
Doug Aukerman	NJROTC Instructor	SHS
Joann Barton	Instructional Leadership	SIS
Kary Black	Auxiliary/Majorettes	SHS
Kary Black	Planning Period	SHS
Carla Blalock	Junior Class Sponsor	SHS
John Blaylock	Boys' Varsity Head Basketball Coach	BHS
Kimberly Boatright	Girls' Golf Coach	SHS
Kimberly Boatright	Boys' Tennis Coach	SHS
Kimberly Boatright	Girls' Tennis Coach	SHS
Marcia Boatright	Instructional Leadership	BHS
Marcia Boatright	Planning Period	BHS
Michelle Boone	JV Cheerleading Sponsor	BHS
Robyn Bonds	Instructional Leadership	SMS
Melissa Bozeman	Instructional Leadership	SPS
Melissa Bozeman	Planning Period	SPS
Danelle Bradow	Instructional Leadership	BHS
Michael Braun	Athletic Director	SHS
Michael Braun	Varsity Offensive/Defensive Coord.	SHS
Tommy Brett	Girls' JV Soccer Coach	SHS
Justin Bruce	Head Baseball Coach	SHS
Brian Bullock	Boys' Cross Country Coach	SHS
Brian Bullock	Girls' Head Basketball Coach	SHS
Chelsea Burgess	Instructional Leadership	SIS
Tamara Burt	Instructional Leadership	SHS

Regular Meeting
August 28, 2018

Tamara Burt	Senior Class Sponsor	SHS
Matt Campbell	Assistant Baseball Coach	SHS
Ken Certain	MS Head Softball Coach	BHS
Issac Chandler	Academic Sponsor	SHS
Annette Chauncey`	Instructional Leadership	SMS
Kristy Chauncey	Planning Period	SIS
Keith Cherry	Varsity Assistant Football Coach	SHS
Keith Cherry	Girls' Head Track Coach	SHS
Erin Clark	Girls' Track Coach	BHS
Erin Clark	Planning Period	BHS
Jenny Clark	Instructional Leadership	SIS
Timothy Clark	Boys' Track Coach	BHS
Francis (BJ) Cohen	Head JV Football Coach	SHS
Francis (BJ) Cohen	Girls' Assistant Basketball Coach	SHS
Jerry Coker	Head JV Football Coach	BHS
Ashley Conner	HOSA Sponsor	SHS
Anslie Creech	Head JV Volleyball Coach	SHS
Shannon Daniel	Instructional Leadership	SPS
Rosa Davis	Instructional Leadership	SPS
Sherry Dean	Drama Instructor	SHS
Mickey Dempsey	Girls' Golf Coach	BHS
Terrance TJ Derico	Varsity Assistant Football Coach	SHS
Lynsee Dicks	Planning Period	BES
Nahjawan Dukes	Varsity Assistant Football Coach	SHS
Nahjawan Dukes	Boys' Assistant Track Coach	SHS
Debbie Durden	Assistant Swimming Coach	SHS
Anne Etcher	Instructional Leadership	BHS
Alexander Franklin	Band Director	SHS
Belinda Fries	Planning Period	SHS
Stephanie Gray	Instructional Leadership	SIS
Staci Greaves	Instructional Leadership	SPS
Jimmy Glenn Green	Instructional Leadership	SMS
Jimmy Glenn Green	Varsity Assistant Football Coach	SHS
Traci Green	JV Football Cheerleader Sponsor	SHS
Traci Green	Basketball Cheerleader Sponsor	SHS
Sarah Grillo	Varsity Girls' Soccer Coach	SHS
Darace Hahn	Instructional Leadership	SMS
Kyler Hall	Assistant Athletic Director	SHS
Kyler Hall	Varsity Head Football Coach	SHS
Meri Harrell	Instructional Leadership	SMS
Brantley Helvenston	Assistant Volleyball Coach	SHS
Amy Hendry	Instructional Leadership	SHS
Amy Hendry	Yearbook Sponsor	SHS
Angel Hill	Instructional Leadership	BHS
Deanna Horton	Planning Period	SMS
Heidi Hunter	Instructional Leadership	SPS
Jimmy Jackson	Varsity Assistant Football Coach	SHS
Matt Jackson	Varsity Assistant Football Coach	SHS
Matt Jackson	Boys' Head Track Coach	SHS
Shannon Jernigan	Boys' Golf Coach	BHS

Regular Meeting
August 28, 2018

Brooke Johnson	Girls' JV Head Basketball Coach	BHS
Chris Joyner	Varsity Boys' Soccer Coach	SHS
Cierra Keen	Instructional Leadership	SPS
Laura Kinsel	Head Volleyball Coach	SHS
Debra Kleinsmith	NJROTC Instructor	SHS
Pamela Lewis	Planning Period	SES
Daniel Marsee	Varsity Offensive/Defensive Coord.	SHS
Daniel Marsee	Boys' Weightlifting Coach	SHS
Audrey Marshall	Instructional Leadership	SHS
Krystal McCormick	Instructional Leadership	SPS
Kenyon McFadden	Varsity Football Assistant Coach	BHS
Billy McClelland	Assistant Softball Coach	SHS
Kerry Jo Melland	Instructional Leadership	SPS
Brad Mincks	Varsity Asst. Baseball Coach	BHS
Mallory Morgan	Agriculture Teacher	SHS
Doug Morgan	Instructional Leadership	SHS
Doug Morgan	Head Swimming Coach	SHS
Danielle Ovando	Instructional Leadership	SMS
John Perry	Varsity Defensive Coordinator	BHS
Alex O'Quinn	Varsity Baseball Head Coach	BHS
Alex O'Quinn	JV Baseball Coach	BHS
David Rang	Boys' Assistant Soccer Coach	SHS
Susan Ratliff	Instructional Leadership	SMS
Shon Riels	Varsity Assistant Softball Coach	BHS
Erin Roberts	Planning Period	BES
Melanie Roberts	Instructional Leadership	SHS
Abigail Rodriguez	Dance Troupe Sponsor	SHS
Abigail Rodriguez	Senior Class Sponsor	SHS
Eric Rodriguez	Girls' Assistant Track Coach	SHS
Eric Rodriguez	Girls' Cross Country Coach	SHS
Sergio Rodriguez	Planning Period	BHS
Oscar Saavedra	Varsity Head Softball Coach	BHS
Stephanie Sampson	Instructional Leadership	SMS
Stefani Santos	Girls' Cross Country Coach	BHS
Fred Segura	Girls' Assistant Soccer Coach	SHS
Brittney Shearer	Girls' Weightlifting Coach	SHS
Mendy Sikes	Head Varsity Volleyball Coach	BHS
Daniel Skelly	Instructional Leadership	SMS
Jeff Smith	Head Varsity Softball Coach	SHS
Phyllis Smith	Instructional Leadership	SIS
Tim Smith	Head JV Softball Coach	SHS
Kimberly Steichen	Yearbook Sponsor	SPS
Canary Stephens	Planning Period	SMS
Tyler Stevenson	JV Assistant Football Coach	SHS
Janet D. Stewart	Planning Period	BHS
Carla Suggs	Girls' Varsity Head Basketball Coach	BHS
Adrienne Taylor	Sophomore Class Sponsor	SHS
Jimmie Taylor	Boys' Assistant Basketball Coach	SHS
LaDon Terry	JV Head Softball Coach	BHS
Daniel Tillman	Assistant Baseball Coach	SHS

Regular Meeting
August 28, 2018

Michele Turman	Instructional Leadership	SPS
Travis Tuten	Agriculture Teacher	SHS
Kimberly Tuvel	Instructional Leadership	SHS
Kimberly Tuvel	Planning Period	SHS
Jeremy Ulmer	Boys' Head Basketball Coach	SHS
Mirian Venero	Planning Period	SMS
Misty Ward	Head JV Volleyball Coach	BHS
Abbey Warren	Instructional Leadership	BHS
Vernon Wiggins	Head JV Baseball Coach	SHS
Vernon Wiggins	Planning Period	SHS
Morgan Williams	Assistant Band Director	SHS
Pam Williams	Varsity FB Cheerleader Sponsor	SHS
Pam Williams	Basketball Cheerleader Sponsor	SHS
Kenneth Wingate	Instructional Leadership	BHS
Kenneth Wingate	Boys' Head Middle School Basketball	BHS
Kenneth Wingate	Boys' Cross Country Coach	BHS
Linda Whitley	Varsity Cheerleading Sponsor	BHS
Ashlee Wooley	Instructional Leadership	SIS
Damon Wooley	Boys' Golf Coach	SHS

SUBSTITUTES:

The following as Substitute Bus Attendants:

Patricia Bryant	Michele Cavallaro	Blaine Frye	Yareilis Gonzalez
Debbie Harnage	Ronald Ivey	John Kerry	Kelli May
Luis Morales	Brianna Pfeiffer	Christene Scrivens	Megan Shearer
Gerardo Silva	Dana Swords		

VOLUNTEERS:

Peggy Aldred	Amanda Carver	Sheila Gerlach
Kelley Arnold	Sheila Cashmore	Layla Greene
David Arnold	Brenda Clark	Amanda Harris
George Ballard	Erin Clary	Dana Harris
Lisa Ballard	Denise Clemons	Glenda Hatch
Kelly Ballentine	Ashley Collins	Debra Hatch
James Ballentine	Aireal Cook	David Hernandez
Sharon Barnett	Victoria Crossno	Guadalupe Hernandez
Jennifer Bond	Ravinn Dees	Annagrace Hodge
Peggy Boston	Christine DeMoss	Carla Hollinger
Matthew Bradow	Mariel Downing	Mary Hygema
Dennis Brannon	Armelia Ellis	Juan Jimenez
Katrina Brannon	Samantha Ferguson	Taylor Jones
Brittney Cannon	April Fernandez	Tammy Keen
Christina Cannon	Christina Field	Jessica Kelly
Jeremy Cannon	Shelly Fletcher	Donna Koon
William Cannon	Mary Fridman	Mariah Koon
JoAnne Carr	Robert Gerlach	Karen Kramer

Jill Lacey
Trannie Lacquey
Heather Lee
Jessica Leighton
Helen Lynn
Matthew Lynn
Heather McInnis
Peggy Mead
Heather Misinec
Sean Misinec
Scarlett Mobley
Douglas Mullen
Kristi Mullen
Norma Nealon
Lindsay Nettles
Michael Nettles
Heather Nolan
Katee O'Quinn
David Owen
Stephanie Poole
Stacey Ragans
Emilee Rains
Kimberly Rizer
Peter Rodriguez
Rebecca Rose
Matthew Ruebush
Lyndsie Sanders
Steven Sexton
Daniel Shepard
Elizabeth Sigers
Helen Snider
Nina Snipes
Allison Spitzer
Janet Stiles
John Tucker
Timothy Van-Skyhawk
Jessica Wagner
Angela Walker
Orion White
Shannon Whittle
Debbie Wilkin
Scott Williams
Gail Williams
Kerry Willis
Kathy Wood

**End of List
2018-2019
School Year**

School Board Attorney – Leonard Dietzen:

14. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

15. Superintendent's Report

- Distributed and reviewed a handout regarding Eligible Instructional Employees for Sell Back Option for 2015-2018.
- An Executive Session will be held following tonight's meeting.

Miscellaneous

- Mr. Alcorn questioned the status of the vandalism at SHS from several months ago; Mr. Brothers responded.
- Mr. Alcorn questioned the status of the Florida Sheriffs Boys Ranch contract; Mr. Roush responded that Mrs. Fitzpatrick is currently working on this item, and it will be brought back to the Board in the near future.

School Board Members:

16. Issues and concerns Board members may wish to discuss

- Mr. White asked for consensus of the Board to request that the Suwannee River Water Management District (SRWMD) delete the reverter clause language in the BHS FFA forestry plot deed. Mr. Dietzen responded that the SRWMD can't permanently give a governmental agency land, and what we have in the deed is the best we can ask for as a School Board. Discussion followed. Board members shared the same concerns as Mr. White, but felt it was best to leave the deed as is.
- Mr. Alcorn asked if Mr. Carver could look into the possibility of getting a covered area built at Suwannee Intermediate School for PE/recess.
- Mr. Taylor asked that our Board adopt a resolution in opposition to Amendment 8. He also asked that an update be provided on District test scores at a future workshop. Mr. Taylor extended an invitation to all Board members to attend the FSBA Board of Directors Retreat the evening of September 13, which will be held at Camp Weed.

The meeting adjourned at 7:44 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 4, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White and School Board Attorney Leonard Dietzen were absent.

Chairman Taylor called the hearing to order at 5:34 p.m. for the purpose of adopting the Final Millage rates for the 2018-2019 school year and the Final Budget for 2018-2019.

The Final Millage rates set for the 2018-2019 school year are as follows:

Required Local Effort	=	3.919
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.167

The Final Millage is greater than the roll back rate by 3.58 percent.

The Required Local Effort is 3.919 mills and is set by the State. This is a decrease of .244 mills from the 2017-2018 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2017-2018.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2017-2018.

- 1) Chairman Taylor called for questions or comments from the public concerning the Final Millage rates and there were none.

- 2) MOTION by Mr. daSilva, second by Ms. Cason, to adopt the Final Millage rates for 2018-2019 as follows:

Required Local Effort	=	3.919
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. daSilva, second by Mr. Alcorn, to adopt the Final Budget for 2018-2019. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 11, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Chief Financial Officer Vickie DePratter. Suwannee High School Administrative Secretary Kathy Aukerman sat in for Administrative Secretary Karen Lager, who was absent.

Administration and others present: Walter Boatright, Bill Brothers, Mark Carver, James Fike, Janene Fitzpatrick, Toni Greenberg, Malcolm Hines, Debbie Land, Chris Landrum, Kelly Waters, and Josh Williams.

Chairman Taylor called the meeting to order at 9:00 a.m.

School Improvement PlansJanene Fitzpatrick

Posters showing the Suwannee County School District's School and District Grades, 2016-2018, have been made and framed. They'll be given to each school administrator. A copy of the chart was distributed to the Board members.

The following 2018-2019 School Improvement Plans (SIP) were presented to the Board:

- Branford Elementary School – Dee Dee McManaway
- Suwannee Primary School – Marsha Tedder
- Suwannee Elementary School – Amy Boggus

The workshop recessed at 10:06 a.m. and resumed at 10:18 a.m.

The remaining 2018-2019 SIPs were presented to the Board:

- Suwannee Intermediate School – Joe Eakins
- Suwannee Middle School – Jimmy Wilkerson
- Suwannee High School – Tammy Boggus and Angie Stuckey
- Branford High School – Terry Huddleston
- RIVEROAK Technical College – Mary Keen

No action was taken at this time on the School Improvement Plans.

Due to the length of time the SIP presentations took, Chairman Taylor postponed the presentation of the District Improvement Plan, as well as the Facilities Department Update until the October Workshop.

Student Services Department Update Debbie Land

Job-A-Palooza for students with disabilities will be held at the Suwannee Agricultural Coliseum on September 19, 2018. Participants will be matched with student mentors. A handout was provided.

Suwannee Primary School (SPS) will begin using the program MELD for Pre-K students to help them develop language skills. This is a brand new program in Florida and SPS is piloting the program.

Mrs. Land provided an update on the Opportunity School plan for an off-site program. A handout was distributed explaining the different options and cost of each. After reviewing and discussing the options, Board consensus was to move forward with implementing the full plan to move the entire Opportunity School Program off-site from Suwannee High and Suwannee Intermediate Schools to the property next to RIVEROAK Technical College (east side).

Policy Update Bill Brothers

Mr. Brothers provided an update to the following policy:

#3.101 Religious Expression in Public Schools (*New*)

Superintendent UpdateTed Roush

- The Suwannee County School District receives about \$475,000 annually for instructional materials. It would cost over one million dollars per year to provide all students, K-12, with updated textbooks. I-Ready and other such programs meet the requirement of “Adequate Instructional Materials,” as noted in a handout that was distributed, and schools should be implementing them.
- Regarding the Inter-Agency IT Agreement, Mr. Roush suggested that the District continue to contract for the services. He does not recommend entering into an Inter-Local Agreement.
- Teacher Attendance – Incentive-based idea is good.
- Mr. Roush expressed his appreciation to the Board for their agreement to put new security measures in place at the schools within the District.

The workshop adjourned at 1:08 p.m.

Special Meeting
September 11, 2018

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 11, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Chief Financial Officer Vickie DePratter. Suwannee High School Administrative Secretary Kathy Aukerman sat in for Administrative Secretary Karen Lager, who was absent.

Chairman Taylor called the meeting to order at 1:15 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Annual Financial Report for fiscal year ending June 30, 2018. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent Bill Brothers:

Mr. Brothers pulled Item #2 below from the agenda, due to Amendment 8 being removed from the November ballot.

~~2. The Superintendent recommends approval of the following resolution for the 2018-2019 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)~~

~~—#2019-06R— A resolution of the School Board of Suwannee County, Florida, regarding Florida Constitution Revision Commission Amendment 8 (New) (pgs. 2-4)~~

The meeting adjourned at 1:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 25, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White and School Board Attorney Leonard Dietzen were absent.

School Resource Officer Mike Landis was also present.

Chairman Taylor called the meeting to order at 5:30 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following Minutes: **(pgs. 2-3)**

September 4, 2018 - Public Hearing (*Adopt final Millage Rates and final Budget for 2018-2019*)

(Note: Approval of these minutes is required by the Department of Revenue, prior to October 3, 2018, in order to be in compliance with TRIM.)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:31 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 25, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

School Resource Officer Mike Landis was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

Assistant Superintendent of Administration – Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 25, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

School Resource Officer Mike Landis were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FFA Student Organization

Special Recognition by the Superintendent:

- North Central Florida HealthCare Coalition – Donation of Bleeding Control Kits
- Perfect Scores on 2018 Spring FSA

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Ms. Cason, second by Mr. daSilva, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-34)**

August 14, 2018	- Workshop Session
	- Special Meeting
August 28, 2018	- Regular Meeting

2. Approval of the monthly financial statement for August 2018.

3. The following bills for the period August 1-31, 2018:

General Checking Account

General Fund 1000	\$ 836,810.65
LCIF Fund 3200	1,036,672.53
Special Act Rev Bond 3210	14,500.00
Food Service Fund 4100	185,830.14
Federal Fund 4200	<u>55,000.55</u>
	\$ 2,128,813.87

Payroll Checking Account

General Fund 1000	\$ 3,087,423.41
Food Service Fund 4100	131,251.43
Federal Fund 4200	<u>350,179.96</u>
	\$ 3,568,854.80

Grand Total	\$ 5,697,668.67
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4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-2	III-2	IV-2 (Federal)
		IV-2 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated September 25, 2018. **(pg. 35)**
6. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- | | |
|----------|---|
| #2019-69 | Agreement between the School Board of Seminole County, Florida, on behalf of the East Coast Technical Assistance Center (ECTAC), and the School Board of Suwannee County, Florida, to provide support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) Programs <i>(Renewal/Revised)</i> (pgs. 36-63) |
| #2019-71 | Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for RIVEROAK Technical College Health Care Profession Programs <i>(Renewal/Revised)</i> (pgs. 64-80) |
| #2019-72 | Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line service <i>(Renewal)</i> (pgs.81-84) |

7. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
BHS	Cash donation of \$2,845 for the purchase of long sleeve volleyball uniforms	Rountree Moore Ford
BHS	Cash donation of \$1,000 for the purchase of eBooks for the Media Center	Branford Rotary Club

8. Approval of the following student teacher interns for the fall semester 2018:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Theresa Brinlee	St. Leo	SPS	Krystal McCormick
Kaila Dalton	St. Leo	SES	Jackie Glover
Jessica Floyd	St. Leo	SMS	Annette Chauncey
Megan Johnston	St. Petersburg	BES	Tina Roush
Kaycie Kinsey	St. Leo	SPS	Jessica Johnson
Hannah Mosley	St. Leo	SES	Michelle Robertson
Jennifer Neely	St. Leo	SES	Stephanie Selph
Joshua Ogburn	St. Leo	SIS	Jenny Clark
Shannon Selph	St. Leo	SIS	Robin Chapman
Taelyn Smith	FL Gateway	SES	N/A-Observation Hours
Jennifer Turner	St. Leo	SIS	Krystal Cundiff

9. Approval of an out-of-state trip for Branford High School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 21-27, 2018. (*Funded by Branford High School FFA Chapter and CAPE Program funds; no expense to the District.*)
10. Approval of an out-of-state trip for Suwannee Middle School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 21-27, 2018. (*Funded by Suwannee Middle School FFA Chapter and CAPE Program funds; no expense to the District.*)
11. Approval of an out-of-state trip for Suwannee High School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 23-27, 2018. (*Funded by Suwannee High School FFA Chapter, internal funds, and parents of students; no expense to the District.*)
12. Approval of an out-of-state trip for Suwannee High School Dancing Dolls students and parent chaperones to travel to New Orleans, Louisiana, on December 27, 2018, through January 3, 2019, to perform as part of the half-time show at the Sugar Bowl College Football Game. (*Funded by fundraising and parents of students; no expense to the District.*)

13. The following for informational purposes of out-of-state travel for the employees listed below:

	<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*)	Anne Etcher	BHS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(*)	Stacy Young	BHS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(*)	Katie Quincey	SMS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(**)	Mallory Morgan	SHS	10/23-27/2018	National FFA Convention	Indianapolis, IN
(**)	Travis Tuten	SHS	10/23-27/2018	National FFA Convention	Indianapolis, IN
(***)	Abigail Rodriguez	SHS	12/27/18-1/3/19	Dancing Dolls to perform at Sugar Bowl	New Orleans, LA
(***)	Eric Rodriguez	SHS	12/27/18-1/3/19	Dancing Dolls to perform at Sugar Bowl	New Orleans, LA

(*) *Funded by BHS/SMS FFA Chapters and CAPE Program funds; no expense to the District.*

(**) *Funded by SHS FFA Chapter, internal funds, and parents of students; no expense to the District.*

(***) *Funded by fundraising and employees; no expense to the District.*

14. Approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Calay	Anderson	Suwannee	Hamilton	6
Loren	Anderson Jr.	Suwannee	Hamilton	9

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Seth	Smith	SES	BES	2

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #3.101 Religious Expression in Public Schools (*New*) (**pgs. 85-87**)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2018-2019 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. White, for approval of District participation in the *2019 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 4-6, 2019, in the amount of \$2,000. MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

5. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-70 Student Teaching Affiliation Agreement between the Board of Trustees, St. Petersburg College and the Suwannee County School Board (*New*) (**pgs. 88-92**)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, which included the provided Out-of-Field List. (**pgs. 93-100**)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATION 2017-2018 SCHOOL YEAR:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Ashley Conner	HOSA	SHS

**End of List
2017-2018
School Year**

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Sarah Benson, Paraprofessional, effective September 24, 2018

Food Service:

Lisa Fralick, Food Service Worker, effective August 28, 2018

Irina Hutcheson, Food Service Worker, effective October 8, 2018

Suwannee Middle School:

Jan Prentice, Bookkeeper, effective September 18, 2018

TERMINATION:

Food Service:

Randie Goetzman, 3 hour worker, effective August 27, 2018

RECOMMENDATIONS: INSTRUCTIONAL:

District-wide:

Hannah Deas, Speech and Language Pathologist, non-certificated, effective August 27, 2018

REPLACES: Amber Russell

Suwannee Middle School:

Robert Phillips, Teacher, effective August 3, 2018

REPLACES: Trudy Benson

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2018-2019 school term:

<u>SCHOOL</u>	<u>NAME</u>	<u>OUT OF FIELD SUBJECT</u>
SIS	Katrina Armstead	ESOL
SIS	Summer Bell	ESOL
SHS	Barbara Barker	ESOL
SIS	Trudy Benson	ESOL
SPS	Emily Blackmon	Music
SHS	Brian Bullock	Chemistry, Earth Space or Biology
SIS	Chelsea Burgess	ESOL
SMS	Jennifer Campbell	Social Science
SHS	Francis Cohen	PE
BHS	Eleanor Coker	ESOL, English (6-12)
RTC	Richard Crockett	English
SHS	Sherry Dean	ESOL
SIS	Jeremy Griswold	Elementary Education (K-6)
SHS	Elisa Hall	ESOL
SMS	Sabrina Harrell	ESOL, English
SHS	Lillian Henderson	ESOL
SHS	Julie Hocutt	Gifted
BHS	Monica Jackson	English (6-12)
BHS	Shannon Jernigan	HOPE (Health)
SIS	Michelle Jessup	ESOL
SIS	Mary Johnson	Music
SHS	Jay Jolicoeur	Physics
SMS	Samantha Land	ESOL
SIS	Brittani Law	Elementary Education
SPS	Jenny McCook	Pre-K/Primary
SIS	Kelly McKissick	ESOL
SPS	Jessica McManaway	Pre-K/Primary
SPS	Katie Melland	ESOL

SES	Mary Metz	ESOL
SHS	Mallory Morgan	ESOL
SHS	Trista Morales	ESOL
SMS	Robert Phillips	Elementary Education
BHS	Maria Rodriguez	ESOL/MG General Science
SIS	Theda Roper	Art
SIS	Becky Skipper	Elementary Education (K-6)
SIS	Phyllis Smith	ESOL
SIS	Kathryn Terry	ESOL
SIS	James Thomas	ESOL, Elementary Education
SMS	Alexi Wilson	ESOL
SMS	Tyler Winburn	ESOL
SPS	Jennifer Wooley	Pre-K Disability Endorsement
SIS	Amy Yarick	ESOL

CONTRACT RECOMMENDATION:

ANNUAL CONTRACT:

TERM

Suwannee Middle School:

Samantha Land

10

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Intermediate School:

LeWanda Hill, Paraprofessional, effective September 7, 2018

REPLACES: New Position

Suwannee Primary School:

Jamie Cato, Pre-K Paraprofessional, effective August 23, 2018

REPLACES: Brittany Lock

Transportation:

Jacquelyn Brown, Bus Attendant, effective August 27, 2018

REPLACES: Maria Torres

Cotara Ross, Bus Attendant, effective August 27, 2018

REPLACES: Karen Gilbert

Christene Scrivens, Bus Attendant, effective August 29, 2018

REPLACES: Tayla Davison

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Chad Bonds	Assistant Football Coach	SMS
Chad Bonds	Assistant Baseball Coach	SMS
Andrew Chapman	Athletic Director	SMS
Andrew Chapman	Head Baseball Coach	SMS
Lynsee Dicks	Instructional Leadership	BES
Jimmy Glen Green	Boys' Soccer Coach	SMS
Natalie Haney	Yearbook Sponsor	SMS
Melinda Hawthorne	Instructional Leadership	BES
Caron J. Heffner	Instructional Leadership	BES

Regular Meeting
September 25, 2018

Angel Hill	Planning Period	BHS
Mandi Howard	Instructional Leadership	BES
Laritta Hunter	Girls' JV Basketball Coach	SHS
Juettie Kelley	Instructional Leadership	BES
Julie Klecka	Instructional Leadership	BES
Kevin Lewis	Boys' Basketball Coach	SMS
Kevin Lewis	Girls' Head Track Coach	SMS
Alan May	Assistant Football Coach	SMS
Kathryn Quincey	FFA Advisor	SMS
Brad Scarborough	Head Football Coach	SMS
Bryan Wainwright	Head Wrestling Coach	SHS
Jayvis Ward	Assistant Football Coach	SMS
Abbey Warren	Planning Period	BHS
Morgan Williams	Band Director	SMS
Nicole Williamson	Girls' Basketball Coach	SMS
Nicole Williamson	Volleyball Coach	SMS
Jennifer Winnett	Instructional Leadership	BES

SUBSTITUTES:

The following as Substitute Bus Attendants:

Sharill Edwards Hailey Gienger Shirley Ware

STUDENT WORKER:

Aferia Sheree Ford, RIVEROAK Technical College/Early Childhood Education

SUSPENSION:

Jerell L. Anderson, Bus Driver, effective September 18, 2018, through September 19, 2018, without pay

VOLUNTEERS:

Dana Abbott	Stephanie Ascough	Clifford Bean
Tamara Abercrombie	Amy Atkinson	April Beck
Kaylee Acres	Nicole Atzert	Josephine Bednarczyk
Martha Adams	Fabiola Badillo	Szidonia Benguel
Tia Albert	Denise Baker	Catherine Bennett
Peggy Aldred	Dee Ballou	Christopher Benson
Virginia Alford	Angela Barker	Collen Benson
Carrie Allbritton	Amanda Barnes	Sara Benson
Halley Allbritton	Jerry Barnes	Kyla Bispham
Dalton Allen	Lauren Barnett	Brittany Blanton
Dave Allen	Melissa Barrs	Brittany Blevins
Leslie Allen	Russell Barrs	Peggy Boston
Penelope Allen	Wilbur Barrs	Suan Bozeman
Vanessa Allen	Brooke Bass	Chadwick Bradow
Priscilla Allred	Miranda Bass	Danelle Bradow
Araceli Alvarez	Senica Bates	Jessica Bradow

Regular Meeting
September 25, 2018

Kelly Bradow
Candise Branch
Ashley Branham
Penny Brannan
Shelly Brannon
Lindsey Bricker
Melissa Brinson
Lauren Brock
Myra Brock
Kristin Broughman
Claudia Brown
Crystal Brown
Maria Brown
Hank Broxey
Caroline Bruce
Justin Bruce
Patricia Bryant
Robert Bryant
Crystal Bryson
Paul Buchanan
Kayli Burkett
Robert Burns
Teresa Burt
Laronda Butler
Shateea Butler
Bethany Byrd
Kirsinda Byrd
Maria Calderon
Shirley Campbell
Whitney Campbell
April Cannon
Dean Cannon
Erin Cannon
Kimberly Cannon
Adrienne Cardin
Raul Cardona
Peggy Carroll
Yoleisy Cartaya
Casey Carter
Harold Carter
Teresa Carter
Amanda Carver
Matthew Cashmore
Ana Castillo
Mirtha Castro
Maria Cedillo
Adrienne Chauncey-
Corbin
Belinda Cheney
Amanda Clark

Penny Clark
Viola Clark
Zac Clark
Erin Clary
Miranda Clayton
Aleigh Clipper
Heather Clower
Kimberly Clyatt
Jerry Coker
Shannon Coleman
Ashley Collins
Teresa Colvin
Kathleen Conde
Nichol Cook
Candace Copeland
Brian Corbin
Justin Corbin
Kristin Corbin
Pamela Corbin
Erin Cornish
Daniel Courtemanche
Thomas Cowart
Elizabeth Cranford
Jenifer Creech
Daniel Crews
Virginia Crews
Christine Cribbs
Kasey Crider
Allison Crisp
Angel Crosby
Tamala Cruz
Jon Cummings
Tiffeney Cusick
Wayne Cusick
Kethy Cutcher
Paxton Daniel
Kevin Dasher
Stevie Dasher
Kelly Davidson
Erin Davis
Heather Davis
Monica Davis
Winifred Davis
Janet Davis-Stiles
Sylvia Deas
Mary Dehart
Jasmine Delate
Misael Deleon
Linda Deloach
Nina Derringer

Jason Diaz
Zayra Diaz
Bradley Dicks
Lynsee Dicks
Susan Dingus
Marcel Djuzvez
Monica Djuzvez
Genesis Dorado
Mariel Downing
Tiffany Doyle
Larry Drake
James Driggers
Timothy Driver
Cathy Dunmoyer
Elizabeth Durrance
Lynn Eaken
Marilynn Eaken
Robert Eaken
Mary Eakins
Erika Edwards
Armelia Ellis
Sammy Esparza
Veronica Esparza
Phyllis Etcher
Cecil Ethridge
Nancy Eubanks
Robert Feeney
Staci Feeney
Samantha Ferguson
Crystal Fernandez
Angelina Ferrell
Beverly Fetter
Lillian Fetzer
Donna Fewell
Christina Field
Aymee Figueroa
Tierney Fleming
Jennifer Floyd
Melisssa Ford
Maggie Francis
Maria Franco
Kenna Frierson
Peggy Frye
Michael Fusco
Nicole Fusco
Eliece Futch
Amanda Gabey
Brittney Gabey
Kevin Gabey
Martha Gabey

Regular Meeting
September 25, 2018

Amanda Gallegos
Martin Gamez
Yanisceyri Garcia
Yurinana Garcia
Stephanie Garmany
Heather Garrett
Colleen Gartner-Gain
Elena Gaskins
Amanda Gaylord
Jeffery Geering
Chyenne Gill
Liticia Gillespie
Sharon Golding
Haydoni Gonzales
Sumey Gonzalaz
Marie Goss
Yesnia Grantham
Leslie Gresham
Angela Griffin
Mindy Griffis
Elizabeth Grimm
Megan Guenther
Melinda Guthrie
Elisa Hall
Morgan Hall
Andrez Hamilton
Arum Han
Ashley Hancock
Toni Hansard
Ginger Harden
Amber Harding
Robert Hardy
Emma Hare
Brooke Harrelson
Dylan Harrelson
Brandy Harris
Ariel Harrison
Michelle Hart
Jennifer Hartman
Laura Hartman
Glenda Hatch
Sarah Hatch
Tina Hayes
Jeanie Hegenauer
Danielle Herb
David Hernandez
Guadalupe Hernandez
Laura Hernandez
Wendy Hewett
Majesta Hewiett

Amos Hill
Leticia Hill
Gregory Hill
Amanda Hillhouse
Deshara Hines
Carol Hingson
Rachel Hingson
Virgil Hingson
Heather Hodge
William Hogan Jr.
Desyrae Holtzclaw
Kaleigh Horne
Jackie Howze
Victoria Hudson
Diane Huff
Melissa Hughes
Cameron Humphries
Lacey Humphries
Patricia Hunt
Stephanie Hunt
Jenna Hunter
Chad Hurst
Irina Hutcheson
Amanda Isert
Stephen James
Christina JansenVanDoorn
Laura Jaramillo
Jennifer Jennings
Lonnie Johns
Amanda Johnson
Amber Johnson
Amy Johnson
Carl Johnson
James Johnson
Michael Johnson
Michelle Johnson
Sarah Jolley
David Jones
Jessica Jones
Tahnessia Jones
Alexis Jones
Shannon Jordon
Christopher Keane
Charity Keen
Karen Kelly
Joni Kelly
Sara Kelly
Cheri Kennedy
Terrie Kersey
Amanda Kilgore

Marguerite Kines
Nikky King
Lura Kinney
William Klecka
Julie Klecka
Hannah Knighton
Shannon Knisley
Amanda Koon
Jennifer Kreis
Tiffany Krumenacker
Jennifer Lacasse
Myrtis Lambert
Kathy Lamm
Leah Land
Idell Lane
Tabitha Lansing
Amber Lau
Rebecca Layman
Rodney Leak
Heather Lee
Jeffery Lee Jr.
Robert Lee
Stormy Lee
Sara Leffew-Flores
Dustin Leighton
Cody Lewis
Tiffany Liles
Jessica Lindsey
Sciara Liscik
Marilyn Loges
Dawn Long
Bernadina Lopez
Dailenis Lopez
Jose Lopez
Monica Lorenz
Jennifer Loy
Helen Lynn
Mary Lyras
Doug Mabey
Latavia Macklin
Jackie Malaguti
Michael Malaguti
Josie March
Tonie Marsett
Jessie Marsh
Tracy Martin
Shirley Martin
Maria Martinez
John Martz
Regina Marvin

Regular Meeting
September 25, 2018

Stephanie Mason
Erica Mathews
Shane Mathews
Patriece Matthews
Kelli May
Tyuanna McCall
April McClanahan
Jenny McCook
Joshua McCook
Anthony McDaniel
Bethany McDonald
Brittany McDuffie
Courtney McHugh
Samantha McInnis
Kelli McKinley
Heather McKinney
Michel McLeod
Brenna McMullen
Terry McMullen
Dalton McNair
Tammy McWherter
Peggy Mead
Yisel Medina
Trudy Meeks
Holly Melland
Isabel Mendoza
Nichole Menefee
Brook Meng
Laura Merritt
Michelle Metzger
Robyn Metzger
Jeffrie Miara
Rebecca Miara
Jerry Miller
Wendi Mimbs
Laura Mincks
Virginia Montoya
Wanda Moore
Aaron Morales
David Morales
Daniela Moreland
Flora Moreno
Melissa Morgan
Erin Morris
Misty Moseley
Josie Moses
Kristina Murray
Gina Nardiello-Ruiz
Charity Nasworthy
Pamela Nettles

Rachel Newsome
Kyle Nickerson
Traci Nissley
Scott Nunley
Shaunta Oglesby
Katee O'Quinn
Nichole Ortiz
Amy Osborne
David Owen
Samantha Owen
Secile Owens
Jack Pait
Ana Palacios
James Pardee
Cierra Parker
Amanda Partridge
Ashley Pate
Amy Patterson
Cindy Payne
Lissette Pelletier
Ammisaddai Perez
Ashton Petersen
Amanda Pettingill
Jessy Phifer
Lana Pidgeon
Tanya Pierce
Shamika Pilkington
Taylor Pilkington
April Pinkard
Tiffany Pinnell
Beverly Pittman Pardee
Kimberly Plummer
Connie Poole
Cassie Poore
Hailey Poore
Laura Poore
Lillie Porter
Sara Prevatt
Kalil Principe
Claire Pry
John Puckey
Tracey Pyles
Stacey Ragans
Ana Ramirez
Kimberly Ranck
Christine Ratliff
Royce Ratliff
Cathy Reed
Amber Rex
Maria Richard

Sandra Richardson
Anita Riels
Jamie Riggs
Joseph Riglioni
Tyesha Riley
Juana Rios
Patricia Rios
Michelle Rioux
Jose Rivas
Megan Roberts
Nancy Roberts
Stephanie Roberts
Natoshia Robinson
Skyler Rodgers
Pascuala Rodriguez
Catherine Rogers
Jennifer Rogers
Yaquein Romero
Dana Root
Crystal Rosado
Rebecca Rose
Susan Roush
Tina Roush
Sandra Rowe
Ester Ruiz
Paitynn Russ
Crystal Russell
Eva Rust
Destinee Rutherford
Katie Marie Rutsky
Heather Sabourin
Ashley Salyers
Claudia Sanchez
Amy Sansouci
Lindsey Santaite
Edelis Sardinas
Synthia Schnaudigel
Anna Schubarth
Deborah Scott
Meranda Scott
Twyla Sears
Noemi Seda
Billy Shaw
Kristen Shaw
Wendy Shaw
Destiny Shepherd
Kelly Sikes
Mendy Sikes
Slade Sikes
Carolyn Simpson

Regular Meeting
September 25, 2018

Jessica Simpson
Girvin E. Skinner
Linda Skinner
Savannah Slaughter
Jenny Sloan
Ashley Smith
Donna Smith
Jennifer Smith
Joshua Smith
Lori Smith
Maraine Smith
Marcia Smith
Mary Smith-Richards
Helen Snider
Kurt Snipes
Nina Snipes
Krystal Sobczyk
Jessica Sosa
Ashley Spivey
Ashley Staley
Tylyn Stansel
Melony Stevens
Magen Stofel
George Stover
Nicole Stratton
Samantha Sturdivant
Jessica Sullivan
Myranda Sullivan
Nicole Sulser
Susie Tanner
Barandah Taylor
Kimberley Taylor
Amanda Thomas
Denisha Thomas
Gina Thomas
Kali Thomas
Manda Thomas
Canisha Thompkins
Jennifer Thompson
Stephanie Thompson

Sarah Thormodson
Dana Tidwell
Derenda Timberlake
Cynthia Toledo
Tiffany Topping
Carrie Torres
Dorisela Torres
Alicia Touchton
Dora Townsend
Nikki Trabazo
April Truluck
Danielle Turner
Melissa Underwood
Marilyn Utz-Salsberry
Brenda Valentin
Rebekah VanAuken
Regena Van-Skyhawk
Jason VanZile
Megan VanZile
Gerardo Vargas
Tara Vasquez
Leticia Villeda
Kendra Virgil
Katie Virts
Eleni Wachter
Jamie Wachter
Jessica Wagner
Andrea Walker
Angela Walker
Shannon Walker
Christina Ward
Erin Ward
Marie Warren
Amy Washington
Barry Washington
Erica Washington
Terri Watley
Crystal Waugaman
Tiffanie Weeks
Tara Welch

Cori Wells
Sherman Wells
Samantha Wenig
Bryan Whitaker
Misty Whitaker
April White
Christina White
Dolores White
Wendy Whitfield
Crystal Whitt
Sarah Whitt
Angracia Wielzen-Lee
Lindsay Wiggins
Aubrey Wilkerson
Keionna Williams
Tammy Williams
Vaneshia Williams
Kelli Williamson
Kerry Willis
Amber Wilson
Helen Wilson
Jessica Wilson
Alice Wise
Dianelys Wolszyn
Kelly Wooley
Summer Worth
Jennifer Wright
Alyssa Wynn
Yolanda Xithe
Larry Yates
Rangel Yazmin
Jewel Yoder
Anthony Young
Barry Young
Jessica Young
Kimberly Yow
Leslie Zipperer
Briana Zonnevylle

**End of List
2018-2019
School Year**

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

8. Superintendent's Report

- Homecoming activities for Branford High School will be held October 1-5, 2018.
- Explained that the marked-up copy of contracts in the Board packets is for information only; the mark-ups are done by a software program and may not always be correct, with regards to spelling, formatting, etc.
- The District is experiencing an increase in the number of expulsions coming before the Board, which is due to severe behavioral needs throughout the District. However, our number one priority is to keep our students safe and protect the integrity of the classroom.
- Will be contacting community businesses throughout the District that operate electronic marquees and asking them to display a message regarding the importance of student attendance.

School Board Members:

9. Issues and concerns Board members may wish to discuss

- Ms. Cason asked the District to continue to be vigilant in what we are doing with teacher recruitment.
- Mr. White commended the students who were recognized tonight for perfect scores on 2018 spring assessments; he also expressed thanks for the donation of the Bleeding Control Kits.
- Mr. Alcorn stated that he and Mr. Taylor went to Kissimmee recently for a legislative platform meeting; major issues discussed were school safety, mental health, authorization of districts to reemploy individuals without incurring penalties from FRS, and the restoration of full value of the local effort millage rate.
- Mr. daSilva reminded everyone of the upcoming Pharmacy Tech Program graduation.

- Mr. Taylor thanked Mr. Roush for sending letters to the League of Women Voters for helping to get Amendment 8 removed from the November ballot. Mr. Taylor shared that he would like to see our District implement a program where we have a student representative that sits with the Board at all of its meetings. He also asked that the District appoint an individual to interview community members to answer the following, “Public schools matter to me because...” Mr. Taylor thanked Mr. Alcorn for being the Board’s legislative liaison for FSBA.

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 9, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Administrators and others present: Walter Boatright, Bill Brothers (arrived at 10:30 a.m.), Mark Carver (arrived at 9:35 a.m.), Lisa Dorris, Ronnie Gray (arrived at 9:30 a.m.), Malcolm Hines (arrived at 10:50 a.m.), Debbie Land, Chris Landrum (arrived at 9:45 a.m.), Kelly Waters, and Josh Williams (arrived at 2:01 p.m.). Julie Calvitt, Stacy Alvaro, and Kate Ciano, with Arthur J. Gallagher & Company, were also present.

Chairman Taylor called the meeting to order at 9:02 a.m.

Wellness Committee Update..... Vickie DePratter

Mrs. DePratter introduced representatives from Arthur J. Gallagher & Company, who provided a PowerPoint presentation regarding an update on the District's wellness program pertaining to the comparison of the current Go365 Program versus the proposed Navigate Wellbeing Solutions Program. Consensus of the Board was to move forward with implementing the Navigate Wellbeing Solutions Program.

The workshop recessed at 10:13 a.m. and resumed at 10:21 a.m.

Facilities Department Update Mark Carver

Mr. Carver distributed and reviewed handouts for the Facilities Department, which included the following:

- Facilities Informational Reports
- 2017-2018 Facilities Expenditure Tracking Sheet
- 2018-2019 Facilities Five Year Work Plan – Proposed maintenance expenditure plan break down
- Itemized List of Technology Spending Plan for 2018-2019
- 2018-2019 Facilities Expenditure Tracking Sheet
- 2018-2019 Facilities Five Year Work Plan

The workshop recessed at 11:45 a.m. and resumed at 1:02 p.m.

Human Resources Department Update..... Walter Boatright

Mr. Boatright provided an update for the Human Resources Department, which included the following proposed new job descriptions: **(pgs. 2-5)**

- Job Description #181 – Student Care Attendant
- Job Description #182 – CNA/Student Care Assistant

Mr. Boatright noted that language will be added to both job descriptions regarding satisfactory criminal background and drug screening.

Student Services Department Update Debbie Land

Mrs. Land provided an update for the Student Services Department, which included the following:

- Contract **(pgs. 6-17)**
- SP&P Document
- Distributed and reviewed a handout regarding Florida ESE Parent Survey for 2017-2018 State Report: K-12

School Safety and Other Administrative Malcolm Hines
Services Department Update

Mr. Hines provided an update for the School Safety and Other Administrative Services Department, which included the following:

- Replacement of Emergency Communication/Radios – Mr. Hines provided information on the various platforms available (AT&T, Motorola, Baker Communications).

Superintendent UpdateTed Roush

Mr. Hines provided an update from the Emergency Operations Center (EOC) stating that only one shelter would be needed for the impending hurricane, which will be at Suwannee Intermediate School.

Superintendent Roush provided information on the following:

- Mr. Roush asked for direction from the Board with regards to having a student representative for the Board. Discussion followed regarding the process for determining how the student(s) will be selected. Board consensus was to proceed with having a student representative for the Board. Mr. Roush suggested having one from Branford High School and one from Suwannee High School. Process and criteria will be developed. Mr. Taylor asked Ms. Cason to be the Board's liaison to work with Mr. Roush on the process and criteria.
- Thanked the Board for the communication and support regarding the decision to cancel school for the remainder of the week for Hurricane Michael, which was based on direction from the EOC and the Sheriff's Department.
- Suwannee High School Homecoming activities are being rescheduled for the last week of October.
- Douglass Center property and the property adjacent to Suwannee Elementary School will be discussed at the November workshop.

The workshop adjourned at 2:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 9, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent.

Chairman Taylor called the meeting to order at 2:16 p.m.

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the collective bargaining items tentatively agreed upon for 2018-2019. (pgs. 3-5) MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to award the following bid (*New*):

#19-202	Timber Sale of the Suwannee FFA Chapter Forestry Tract to T. W. Byrd's Sons, Inc.
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MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following curriculum item for the 2018-2019 school year:

- a. Adoption of the Florida Department of Education Course Code Directory as the District's Course of Study for 2018-2019

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-59 Virtual Instruction Provider Agreement between Edgenuity, Inc. and Suwannee County Schools (*Renewal/Revised*)
(pgs. 6-57)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

5. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-73 Contractual Proposal for Behavioral Services between Behavioral Solutions Consulting Inc. and the Suwannee County School District (*New*) (pgs. 58-69)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

6. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Personnel Changes List (pgs. 70-71) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

SUBSTITUTES:

The following to serve as substitute teachers for the 2018-2019 school year:

Suwannee Intermediate School:

James (Chip) Thomas
Stephanie Reid

Suwannee Middle School:

Jayvis Ward

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2018-2019 school year:

<u>SCHOOL</u>	<u>NAME</u>	<u>OUT OF FIELD SUBJECT</u>
SIS	Stephanie Reid	Elementary Education
SIS	Kim Warren	Gifted

**End of List
2018-2019
School Year**

The meeting adjourned at 2:36 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
October 23, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date at the Branford High School Auditorium, 405 North Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

School Resource Officer Brad Mincks was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

Assistant Superintendent of Administration – Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Assistant Superintendent of Administration.)

#3.101 Religious Expression in Public Schools (*New*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 23, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date at the Branford High School Auditorium, 405 North Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by the Branford High School (BHS) Student Government student organization. The BHS Band performed several musical selections, as well.

Special Recognition by the Superintendent:

- Branford High School Students
 - Perfect Scores on 2018 Spring FSA
- Branford High School Forestry Plot Recognition

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Consent Agenda; except for Item #6, which was pulled by Mr. White for discussion purposes only. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-29)**

- | | |
|--------------------|--|
| September 4, 2018 | - Public Hearing (<i>Adopt final Millage Rates and final Budget for 2018-2019</i>) (NOTE: Minutes already approved at the September 25, 2018, Special Meeting, due to Department of Revenue requirements for TRIM compliance.) |
| September 11, 2018 | - Workshop Session |
| | - Special Meeting |
| September 25, 2018 | - Special Meeting |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for September 2018.

3. The following bills for the period September 1-30, 2018:

General Checking Account

General Fund 1000	\$	696,139.26
Special Act Bond 2200		8,768.05
LCIF Fund 3200		125,700.65
Food Service Fund 4100		137,959.82
Federal Fund 4200		<u>148,424.24</u>
	\$	1,116,992.02

Payroll Checking Account

General Fund 1000	\$	3,000,355.35
Food Service Fund 4100		130,861.64
Federal Fund 4200		<u>335,444.25</u>
		3,466,661.24

<u>Grand Total</u>	\$	4,583,653.26
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4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-3	IV-3 (Federal)
		IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 23, 2018. **(pg. 30)**

6. Approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-74 Agreement between UChicago Impact LLC and Suwannee County School District for the 5Essentials System
(*Renewal/Revised*) **(pgs. 31-75)**

7. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
BHS FFA Chapter	Cash Donation (\$1,250)	Zoetis Industry/Southeast Milk Inc., Mayo

8. Approval of the following student transfer for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
London	Nickerson	Suwannee	Hamilton	K

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(Copy is available for review in the office of the Assistant Superintendent of Administration.)

#3.101 Religious Expression in Public Schools (*New*)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2018-2019. (A copy is available for review in the office of the Director of Facilities.)

Mr. Alcorn had several questions regarding the proposed Plan; Mr. Roush responded to his questions. Mr. White addressed his concerns with the Plan regarding the New District Office/Admin. Building Project.

MOTION CARRIED four to one; Mr. White voted NO.

Director of Student Services – Debbie Land:

3. MOTION by Mr. Alcorn, second by Mr. White, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document.
(A copy is available for review in the office of the Director of Student Services.) MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

4. MOTION by Mr. daSilva, second by Mr. White, for approval of the following personnel items for the 2018-2019 school year:
 - a. Add one Student Care Attendant position (9-month)
 - b. Add one CNA/Student Care Assistant position (9-month)
 - c. Job Description #181 – Student Care Attendant (9-month) (*New*) (Note: The Student Care Attendant position is already on the *Non Instructional Salary Schedule 2018-2019 Paraprofessional/Student Care Attendance 185 Days.*) (pgs. 76-77)
 - d. Job Description #182 – CNA/Student Care Assistant position (9-month) (*New*) (Note: Salary Schedule to be determined.) (pgs. 78-79)

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum – Walter Boatright

#3. Personnel Changes List Addendum (pgs. A13–A14)

Action on this item was taken along with Item 5 below on the Regular Agenda.

End of Agenda Addendum for Walter Boatright

5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum. (pgs. 80-85)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Middle School:

Kimberly Dortch, Custodian, effective September 28, 2018

Transportation:

Jerell Anderson, Bus Driver, effective September 27, 2018

Mary Mais, Bus Driver, effective October 8, 2018

TERMINATION:

Transportation:

Randie Goetzman, Crossing Guard, effective September 28, 2018

LEAVE OF ABSENCE (MATERNITY LEAVE):

Branford Elementary School:

Jessica Wagner, Teacher, tentatively November 27, 2018 through January 11, 2019, without pay, with the option of returning sooner if released by the doctor.

Branford High School:

Michele Roundtree, Teacher, tentatively November 5, 2018 through December 20, 2018, without pay, with the option of returning sooner if released by the doctor.

RIVEROAK Technical College:

Traci Thompson, Teacher, tentatively July 13, 2018, through January 2, 2019, without pay, using days as needed for insurance, with the option of returning sooner. (*Revised from 7/24/18 Personnel Changes*)

Suwannee Primary School:

Brittany Broughton, Teacher, February 6, 2019 through April 22, 2019, without pay, with the option of returning sooner if released by the doctor.

Courtney Goodin, Teacher, September 24, 2018 through November 5, 2018, without pay, with the option of returning sooner if released by the doctor.

Charis Parker, Teacher, January 7, 2019 through April 23, 2019, without pay, with the option of returning sooner if released by the doctor.

MISCELLANEOUS:

Hospital Homebound:

The following to work as teachers in the Hospital Homebound Program District wide:

Amy Allen
Cristina Herrington

Frank Allen
Cindi Hiers

Patricia Brantley
Nancy Nielsen

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Lisa Fortner, 8 hour Food Service Worker, effective October 1, 2018

REPLACES: Lisa Fralick

Suwannee Elementary School:

Renee Perivolaris, 8 hour Food Service Worker, effective September 19, 2018

REPLACES: Yamile Gafas

Marilyn Gonzalez-Santos, 6 hour Food Service Worker, effective October 15, 2018

REPLACES: Irina Hutchenson

Transportation:

Heather Land, Bus Driver, effective September 20, 2018

REPLACES: Donna Cassan

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Elementary School:

Cheryl Ann Jackson, Media Clerk, August 14, 2018, August 21st through August 31, 2018, and September 27, 2018, for a total of 74.25 hours.

LEAVE OF ABSENCE (MATERNITY LEAVE):

Suwannee Primary School:

Vanessa Isidro, Paraprofessional, November 16, 2018 through February 11, 2019, without pay, with the option of returning sooner if released by the doctor.

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Tommy Brett	Girls' Soccer Coach	SMS
Rebecca Carter	Reading Coach/Endorsement	SES
Kelly Davidson	Auxiliary Guard Sponsor	BHS
Misty Ward	Girls' Weightlifting Coach	BHS

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Tiana Cartwright	Robert Frayer	Lyndze Jandle	Christina Powell
Heather Sykes	Misty Whitt	Shatone West	

VOLUNTEERS:

Lilia Acebron	Amanda Bartley Ramirez	David Brothers
Candace Adams	Bonnie Bass	Andy Brown
Charles Adams	Justin Bates	Patricia Brown
Mary Alford	Ashley Batton	Sheena Brown
Angel Alford	Charles Bean	Hank Broxey
Halley Allbritton	Tiffany Beauford	Jasmine Burns
Alexis Allen	Benjamin Bell	Stephanie Busch
Mandy Allen	Gale Bell	Fallon Bush
Christy Arrington-Curl	Carol Bent	Karen Bush
Jacob Avery	Victoria Bilodeau	Kimshawandra Butler
Angela Baker	Sandra Bonds	Barton Byrd
Summer Bales	Rodney Boone	Megan Carlton
Erika Barga	Savannah Boone	Ashley Carner
William Barker	Brandi Bowers	Brittany Carter
Dusty Barlow	Shannon Brady	Jodi Carter
Janet Barnes	Billy Brannan	Cathy Carver
Janet Barnett	Patrick Bromwell	Daniel Carver
Yemeioys Barrios	Sherri Bromwell	Ian Cashmore

Regular Meeting
October 23, 2018

Mary Caskins
Corinne Chaney
Ragan Chauncey
Shana Cheney
Andrea Cheshire
Deborah Christensen
Brittany Christie
Danielle Christie
Vicki Clark
Antoinette Clayton
Teresa Clayton
Tony Clayton Jr.
Novia Cobin
Aqua Cofield
Rick Collins
Teresa Colvin
Ryan Combee
Tracy Combee
Dawn Conley
Holly Conway
Tammie Cook
Breanna Copeland
Dennis Copeland
Lisa Copeland
William Copeland
Joan Corbett
Brandice Corbin
Lisa Corbin
Michael Corbin
Crystal Cox
Elisha Smith Crawford
Leslie Creeley
Christine Cribbs
Kathie Crisp
Heather Croft
Justin Curl
Kierston Daniels
Kelli Daughtry-Roberts
Crystal Davenport
Amanda Davis
Andrea Davis
Annah Davis
Desiree Davis
Jasmine Davis
Erin Deadwyler
Sabrina DeLavega
Alica Delegal
Ana Delgado
Michelle Dempsey
Geraldno Denkins

James Depoe
Rachel Derringer
Alvin Dicks
Janice Dicks
Colleen Downs
Amanda Drake
Haile Dubose
John Dukes
Terica Dukes
Brittany Durham
Tia Eddy
Sharill Edwards
Tammy Eisel
Casey Estep
Kaylee Estevez
Elaline Estrada
Belinda Federick
Chad Fezatte
Pamela Fezatte
Derrick Fleming
Shawn Forrester
Juanice Fralick
Holley Garner
Colleen Gartner
Teresa Gay
Lacey Geiger
Joshua Gerhauser
Melanie Gerhauser
Jeri Giddens
Lisa Gill
Cathy Glass
Esmeralda Gonzalez
Angela Gordie
Shelley Grantham
Jennifer Greene
Jerod Gregory
Mary Gresham
Robert Griffith
Sarah Grillo
Rochell Gross
Stephanie Gulbert
Kristie Gunia
Yesenia Gutierret
Brenda Haefeker
Tori Hall
Savanna Hamlin
Duane Hampton
Ruth Hampton
Joseph Harmon
Edward Harris

Gracelynn Harris
Robin Harris
Allison Hartness
Sheilanir Hassan
Jennifer Hayes
Emily Hendrickson
Megan Henry
Debbie Hernandez
Jillian Herron
Kayla Hettier
Kelli Hicks
Lisa Hicks
Kalie Hingson
Raymond Hodge
Breanna Hofstetter
Felicia Holder
Wayne Holder
Kelly Hollingsworth
Gaylia Howard
Tessa Howard
James Howze
Sharon Hudson
Hannah Hurst
Jennifer Hutchins
Sara Ison
Mamie Jackson
Raven Jacobs
Geraldine Jenkins
Jessica Jessop
Sandra Jimenez
Kristen Jodrey
Amy Johnson
Marian Johnson
Victoria Johnson
Anthonette Jones
Caleb Jones
Katherine Jones
Roxanne Kandaseski
Teva Kelley
John Kerry
Amanda King
Lura Kinney
Ashley Kirby
Cheri Kirkland
Kevin Knighton
Vera Knighton
Keri Koehn
MaryLou Kohn
Sean Kolovitz
Keni Koon

Regular Meeting
October 23, 2018

Laura Koon
Desare Kroese
Peter Kurman
Angela Lachance
Ramona Land
Tessa Land
Amy Lang
Brian Lang
Sandra Lang
Brianna Lanier
Hali Lanier
Lacey Lashley
Patricia Lawhorn
David Laxton
Jacalyn Lester
Jamie Lewis
Jennifer Lewis
Shatae Lewis
Autumn Lokan
Niki Lorenjatos
Olga Lugo-Knott
Bethany Lusk
Samantha Macy
Nancy Mann
Shurrie Mansfield
Alicia Martin
Machaelnisha Martin
Ruby Martin
Maria Martinez
Regina Marvin
Nita Mathis
Shirley Mattingly
Kelli May
Amity McCall
Taylor McCathern
Grace McClendon
Shawn McEntire
Kristin McIntosh
Susan McMillan
Kacy McQuay
Rhonda Megargel
Shelly Mendez
Isabel Mendoza
Kenneth Michal
Flint Miller
Melissa Miller
Katie Mims
Hunter Morgan
Cara Morris
Christopher Morris

Tara Mott
Victor Munzo
Marissa Murdock
Jennifer Napier
Shawanda Nelson-Bowles
Katelynn Neveils
Stephanie Newman-Kirby
Martha Nix
Miranda Nobles
Karen-Ann Norton
Rachel Obrien
Julia Oliva
April Olive
Kelly Onuska
Shannon Osgood
Tammie Osteen
Teresa Owens
Ashley Oxendine
Emily Peacock
Jerri Pecanha-webb
Marita Pendlan
Carshena Perkins
Megan Peters
Helen Peterson
Thomas Peterson
Doris Pierce
Ronnie Plummer
Breanna Pollett
Jennifer Ponder
Diana Potter
Cristan Poucher
Jennifer Poucher
Rebecca Prescott
Samantha Price
Matthew Prince
Courtney Provau
Katherine Quarles
Jeffrey Ragans
Lexie Ragans
Dionne Ramirez-Hernandez
Ashley Ramser
Lindsey Ramsey
Kerri Ratliff
Linda Ray
Robyn Resendiz
Maria Richard
Jeff Riggins
Jamie Riggs
Laurie Rivera
Erin Roberts

Jamie Roberts
Jenni Roberts
Kevin Roberts
Courtney Robinson
Lacey Rodriguez
Yanet Rodriguez
William Rogers
Rebecca Ross
Susan Roush
Tiffany Sagraves
Stephanie Sanchez
Destiny Shepherd
Lara Shepherd
Gloria Simmons
Rachelle Simmons
Rebecca Singleton
Brittany Slane
Holly Smith
Jessica Smith
Wilonia Smith
Krystina Snider
Cara Soride
Victoria St. John
Casandra Stephens
Geles Stephens
William Stetz
Casey Story
Melissa Strandridge
Donna Suggs
Kasee Suggs
Emilia Swanson
Richard Swanson
Latya Talbert
Angela Tanner
Alexis Teco
Donna Terry
Asha Thakor
Harsha Thakor
Sonal Thakor
Cricket Thomas
Tahisha Thomas
Alice Thompson
Aliesha Thompson
Rhonda Tillman
Richard Tillman
Alicia Touchton
Loi Tran
Brittany Turner
Andrew Tuten
Meghan Tuten

Regular Meeting
October 23, 2018

Mirta Valenzuela
Jayson Vargas
Jeremy Vasquez
Gildardo Velazquez
Yuleidys Vlloa
Joyce Voght
Rachael Wainscott
Tiffany Walker
Ashley Ward
Mary Ward
Dennis Watson
Quintilla Watson
Alice Wenig

Tina West
Angela Wheeler
Shekedra Wheeler
Ashley Whitener
Cori Williams
Latoria Williams
Margaret Williams
Nicole Williams
Paul Williams
Travis Williams
Gary Willis
Karen Willis
Coty Wiltgen

K Wiltgen
Melissa Woodrum
Lisa Wootters
Kevin Wright
Kristen Wright
Samantha Wright
Randall Young
Tiffany Young
Amanda Younker
Armando Zarate

**End of List
2018-2019
School Year**

Personnel Changes List Addendum

RECOMMENDATIONS: 2018-2019 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee Primary School:

Salome Saenz, Teacher, effective October 22, 2018

RECOMMENDATIONS: LONG TERM SUBSTITUTES:

Suwannee Primary School:

Approval for Kimberly Ranck to substitute for Courtney Goodin tentatively effective September 24, 2018 through November 5, 2018.

Approval for Holly Melland to substitute for Salome Saenz effective October 22, 2018.

**End of Personnel Changes List Addendum
2018-2019
School Year**

Action on the Agenda Addendum – Vickie DePratter

Chief Financial Officer – Vickie DePratter:

(Presented by Superintendent of Schools Ted Roush)

#1.MOTION by Ms. Cason, second by Mr. Alcorn, for approval for the District to advertise for Requests for Proposals (RFPs) to bid health insurance for the period May 1, 2019, through April 30, 2020. MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Vickie DePratter

Action on the Agenda Addendum – Janene Fitzpatrick

Assistant Superintendent of Instruction – Janene Fitzpatrick:

#2.MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-77 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Deborrah R. Metheny, Charter School Consultant (*Renewal*) (pgs. A2–A12)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Janene Fitzpatrick

School Board Attorney – Leonard Dietzen:

6. Legal Counsel's Report – No legal matters to report. Mr. Dietzen expressed his thanks and appreciation to our District for everyone's calls, texts, and concern conveyed to him during Hurricane Michael.

Superintendent of Schools – Ted Roush:

7. Superintendent's Report

- Mr. Roush expressed his thanks to our Facilities Department for their support of Jackson County School District during the recent devastation from Hurricane Michael. These folks will be recognized at a future Board meeting for their efforts.
- In the process of selecting the District's Principal of the Year and the Assistant Principal of the Year.
- Mr. Roush expressed his thanks to Mr. Huddleston and Branford High School (BHS) for hosting tonight's Board meeting. He also expressed thanks to Stacy Young, FFA Advisor/Teacher, for allowing our facilities employees to use the BHS FFA tractor in Jackson County for cleanup after the hurricane.

School Board Members:

8. Issues and concerns Board members may wish to discuss

- Board members expressed thanks to Branford High School for hosting tonight's Board meeting.
- Mr. daSilva announced that FADSS is collecting money to support those school districts affected by Hurricane Michael. He expressed thanks to Mr. Carver for developing the Five Year Facilities Work Plan for our district, as well as for pulling together to help those districts in need from Hurricane Michael.
- Mr. Taylor announced that Branford Elementary, Suwannee Primary, Suwannee Elementary, and Suwannee Intermediate Schools' cafeterias recently received the *HealthierUS School Challenge: Smarter Lunchrooms Award* by USDA. He recently volunteered at the Suwannee Middle School cafeteria and was very impressed with our Food Service Program. Mr. Taylor cautioned every one of the new "juuling" drug rave and to please be aware of the dangers for our students and community.

Mr. Roush announced that Suwannee Elementary School (SES) was recently named as a School of Excellence by the State Board of Education...we are very proud of SES!

The meeting adjourned at 7:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 13, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey sat in for School Board Attorney Leonard Dietzen, who was absent.

Administrators and others present: Walter Boatright, Amy Boggus, Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Malcolm Hines (arrived at 10:05 a.m.), Mary Keen, Debbie Land, Chris Landrum (arrived at 9:15 a.m.), Marsha Tedder (arrived at 9:10 a.m.), T.J. Vickers, Kelly Waters, Josh Williams, and Kelli Williams.

Chairman Taylor called the meeting to order at 9:01 a.m.

Facilities Department Update Mark Carver

Mr. Carver provided an update on the New District Office/Admin Building project.

Mr. Carver asked for direction from the Board on the following:

- Discussion followed on whether to receive the Douglass Center property back from the County. Mr. Taylor and Mr. daSilva were against receiving the property back, due to there being too many negatives associated with the property. Mr. Alcorn, Ms. Cason, and Mr. White requested additional information be gathered prior to making a final decision on whether to accept or decline the offer from the County regarding the Douglass Center property.
- Discussion followed on whether to sell the property adjacent to the Suwannee River Regional Library. Consensus of the Board was to leave the property as is and not sell.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Update

Mrs. Fitzpatrick provided updates on the following:

- Calendar Committee Update – Mr. Taylor and Mr. White expressed concern with absenteeism of faculty and staff and still having one week off at Thanksgiving and two weeks at Christmas, as well as one week at Easter; they feel there is a need to address the absenteeism of faculty and staff taking off during the school year (cruise, week long vacations, etc.). Board members made suggestions for the proposed school calendars for 2019-2020 and 2020-2021, which Mrs. Fitzpatrick said she would take back to the Calendar Committee.
- Strategic Plan and District Data – Provided a PowerPoint presentation.

Human Resources Department Walter Boatright/Kelli Williams
Update

Mr. Boatright and Mrs. Williams provided an update on the proposed St. Leo contract to provide continuing education services for faculty and staff.

School Safety and Other Administrative Malcolm Hines
Services Department Update

Mr. Hines provided an update for the School Safety and Other Administrative Services Department, which included information on the radios/communication platform for the District, as well as ALICE emergency drills and the FortifyFL app.

Superintendent Update Ted Roush

Mr. Roush distributed and reviewed a handout on the proposed Student Ambassador Program for the Board. Discussion followed regarding the process. Mr. Roush noted there would be one student chosen from Branford High School and one student chosen from Suwannee High School. He and Ms. Cason will meet and come up with a draft process to be presented to the Board at a future workshop.

Mr. Roush distributed and reviewed a handout regarding the FADSS 2019 Legislative Platform. Mr. Taylor suggested taking this document along with FSBA's document and coming up with our District's top priorities; and then schedule a meeting with our legislative delegates to discuss. Mr. Roush asked Mary Keen to coordinate the meeting.

Mr. Roush briefly shared information regarding the recent Internal Accounts Audit for fiscal year ending June 30, 2018. Mrs. DePratter reviewed the findings and provided additional information.

The workshop adjourned at 11:51 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
November 13, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey sat in for School Board Attorney Leonard Dietzen, who was absent.

Chairman Taylor called the meeting to order at 11:52 a.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Mr. White, for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2018. MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-75 Navigate Wellness Master Services Agreement between
Navigate Wellness, LLC d/b/a Navigate Wellbeing Solutions,
an Iowa limited liability company, and Suwannee County
School District (*New*) (**pgs. 2-21**)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contracts/agreements for the 2018-2019 school year: (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-76 Non Exclusive Student Affiliation Agreement between Lake Shore HMA, LLC (FL) d/b/a Shands Lake Shore, Lake City, Florida, and Suwannee County School Board Pharmacy Technician Program (*New*) **(pgs. 22-36)**

#2019-79 Contractual Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium (*Renewal/Revised*) **(pgs. 37-45)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 20, 2018

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, Ed daSilva, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

Superintendent Roush called the meeting to order at 5:31 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2019.

Nomination by Mr. Alcorn, second by Mr. White, for Mr. daSilva to serve as Chairman through November 2019. MOTION CARRIED UNANIMOUSLY

Nomination by Mr. Taylor, second by Ms. Cason, for Mr. Alcorn to serve as Vice Chairman through November 2019. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2019.

MOTION by Mr. Taylor, second by Ms. Cason, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida, with the exception of the February and October 2019 meetings, which will be held at Branford High School, Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Nomination by Mr. Alcorn, second by Mr. Taylor, for Ms. Cason to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:43 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 20, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

School Resource Officer Arthur Robinson was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Pledge to the flag presented by Mr. Walter Boatright. (Note: Due to the Board meeting being held during the District's Thanksgiving Holidays, Suwannee High School was not able to have a student organization participate in the student remarks and pledge.)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

MOTION by Mr. White, second by Mr. Alcorn, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 5-23)**

- | | |
|------------------|----------------------------|
| October 9, 2018 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing |
| October 23, 2018 | - Expulsion Issues Hearing |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for October 2018.

3. The following bills for the period October 1-31, 2018:

General Checking Account

General Fund 1000	\$	847,640.03
LCIF Fund 3200		83,921.35
Special Act Revenue Bond 3210		87,750.00
Food Service Fund 4100		207,996.49
Federal Fund 4200		<u>123,167.71</u>
	\$	1,350,475.58

Payroll Checking Account

General Fund 1000	\$	3,059,667.70
Food Service Fund 4100		135,762.66
Federal Fund 4200		<u>326,901.54</u>
	\$	3,522,331.90

<u>Grand Total</u>	\$	4,872,807.48
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4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-4	III-4	IV-4/Federal

5. Approval for disposal of property as per the attached Property Disposition Form dated November 20, 2018. **(pg. 24)**

6. Approval of the following student transfers for the 2018-2019 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kalynda	Heck	Suwannee	Hamilton	11
Jacob	Johns	Suwannee	Hamilton	5
Timothy	Johns	Suwannee	Hamilton	8
Ashlinn	Pate	Suwannee	Hamilton	5

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Gage	Allen	BES	SES	K
Paitynn	Russ	BES	SES	2

REGULAR AGENDA

Director of Human Resources – Walter Boatright:

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-78 Preferred Provider Agreement between St. Leo University and
Suwannee County School Board (*New*) (**pgs. 25-26**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Personnel Changes List, with the following change: Page 28, under RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED, Food Service Department, remove the name of Quintonia L. Smith, 3 hour Food Service Worker, effective November 2, 2018, from the agenda. (pgs. 27-30) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee Intermediate School:

Trudy Benson, Teacher, effective November 2, 2018

Brittani Law, Teacher, effective October 3, 2018

Brenda Morris, Teacher, effective October 26, 2018

RETIREMENTS: INSTRUCTIONAL:

Student Services Department:

Toni Greenberg, Teacher, effective May 1, 2019

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department:

~~Quintonia L. Smith, 3 hour Food Service Worker, effective November 2, 2018 (Rescinded)~~

Suwannee High School:

Kelly McManaway, Paraprofessional, effective November 8, 2018

Suwannee Intermediate School:

Jazmin Marrero Guerra, ESE Paraprofessional, effective October 8, 2018

Transportation Department:

Luz Amanda Cartagena, Bus Driver, effective November 7, 2018

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Elementary School:

Danielle Gay, Teacher, April 20, 2018, and August 30, 2018, for a total of 11 hours.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Crystal Brown, Paraprofessional, Temporary, effective October 25, 2018

REPLACES: Temporary Reclassified Position (Grant Funded)

Lisa Campbell, Pre-K Paraprofessional, effective November 5, 2018

REPLACES: Sara Benson

Kenya Manley, Paraprofessional, Temporary, effective October 25, 2018

REPLACES: Temporary Reclassified Position (Grant Funded)

Facilities Department:

Lawrence Jelks, Maintenance Worker II, effective October 15, 2018

REPLACES: Mark Fitzpatrick

Suwannee Intermediate School:

Glenn Newland, Reading Intervention Paraprofessional, Temporary, effective November 2, 2018

REPLACES: Jazmin Marrero

Suwannee Middle School:

Michael Harris, Custodian, effective October 24, 2018

REPLACES: Kimberly Dortch

Transportation:

Christopher Dean, Bus Driver, effective October 4, 2018

REPLACES: Paul Mercer

Kelli May, Bus Attendant, Temporary, effective October 29, 2018

REPLACES: Jennifer Hurst

Kimberly Peek, Bus Driver, effective October 24, 2018

REPLACES: Jerrell Anderson

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Jeremy Griswold	Head Wrestling Coach	SMS
Travis Henry	JV Boys' Basketball Coach	SHS
Brooke Harrelson	Head JV Girls' Basketball Coach	BHS
John Perry	Varsity Girls' Assist. Basketball Coach	BHS
Christopher Ryker	Assistant JV Football Coach	BHS
Stefani Santos	Head MS Girls' Basketball Coach	BHS

LEAVE OF ABSENCE (MEDICAL LEAVE):

Branford High School:

Deborah Yates, Paraprofessional, tentatively September 7, 2018, through January 7, 2019, without pay, with the option of returning sooner if released by doctor.

VOLUNTEERS:

Bridgett Alderman

Scott Alderman

Kasie Allen

Tyler Allen

Jennifer Barrs

Carol Bent

Christina Blanco

Jason Bond

Reorganization Meeting
November 20, 2018

Jennifer Bonds
Bradley Bracewell
Nathan Broughton
Ashley Campbell
Brian Campbell
Melanie Caprio
Elizabeth Carden
Sarah Carte
Dorothy Cassube
Carolyn Causey
Salvador Cedillo
Diane Chavez
Ernest Clayton
Kim Cohen
Shelby Cole
Melissa Conner
Dana Daniel
Kenneth Davidson
Lakeshid Derico
Tamara Felton
Carmon Frier
Amanda Gabey
Lucy Golub
Jenna Grider
Joseph Harmon
Christa Harris
Hunter Hawthorne
Alexia Hernandez
Kalie Hingson
Erika Hodge
Sarah Jones
Richard Jordan
Renita Kelly
Kandace Lindblade
Penelope McCall
Jenna McCray
Rachel Miller
Darcy Morgan
Leanna Notario
Lilian Notario
Kimberly Peek
Brenda Rauleson
William Roberts
Tammy Sanders
Uribe Scott
Jennifer Sims
Matthew Snider
Mable Stegall

Chris Taylor
Dana Wainwright
Norhaya Weisner
Angela Wood

**End of List
2018-2019
School Year**

School Board Attorney – Leonard Dietzen:

3. Legal Counsel's Report (Mr. Dietzen was absent.)

Superintendent of Schools – Ted Roush:

4. Superintendent's Report

- Mr. Roush expressed his thanks to Mr. Taylor for his service on the Board, as well as to FSBA.
- Mr. Roush distributed and reviewed a copy of an email he received regarding a complaint from Mr. Alonzo Philmore, President of the Suwannee County Branch of the NAACP, pertaining to the recent active shooter drills held in our District. He also distributed a copy of the newspaper article that was published in the Gainesville Sun on the same topic.
- Mr. Roush shared that he has been meeting with Sheriff St. John recently to discuss several issues, which included juul vaping and the increase in expulsion cases pertaining to weapon charges. He stated that the Sheriff's Department will be holding assemblies at Suwannee Middle, Branford High, and Suwannee High Schools to inform students of what constitutes a weapon.
- Mr. Roush shared that the job description for the Community Relations Specialist position is in the process of being revised and updated; and the proposed changes will be discussed with the Board at the January 2019 workshop.
- Mr. Roush shared what the new District signs look like that can be seen throughout our county, which is part of our branding efforts of the District.
- Wished everyone a Happy Thanksgiving!

School Board Members:

5. Issues and concerns Board members may wish to discuss

- Board members thanked Mr. Taylor for his services as Chairman to the Board over the last two years. They also wished everyone a Happy Thanksgiving!
- Mr. Taylor stated it has been a privilege to serve as Board Chairman for the last two years. He is looking forward to seeing our Branford Elementary and Suwannee Elementary Chorus students, as well as our NJROTC students participate and perform at the FSBA/FADSS Joint Conference next week in Tampa. Mr. Taylor announced that Suwannee Primary School has begun an “Attendance Matters” initiative recently for faculty, staff, and students. Mr. Taylor encouraged everyone to “like” and “share” school Facebook pages. He stated that he recently met a previous Madison County School Superintendent who commended our School Board for their professionalism at all times.

The meeting adjourned at 6:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 11, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Walter Boatright (arrived at 9:26 a.m.), Amy Boggus (arrived at 9:15 a.m.), Bill Brothers, Ethan Butts (arrived at 9:49 a.m.), Mark Carver (arrived at 9:30 a.m.), Dee Dee Cathcart (arrived at 9:10 a.m.), Lisa Dorris, Janene Fitzpatrick, Ronnie Gray (arrived at 9:19 a.m.), Malcolm Hines, Terry Huddleston, Naela Jimenez (arrived at 9:23 a.m.), Mary Keen, Chris Landrum, Susan Moffat (arrived at 9:19 a.m.), Kecia Robinson, Kathy Smith, Marsha Tedder (arrived at 9:15 a.m.), Juanita Torres (arrived at 9:23 a.m.), Joyce Warren (arrived at 9:23 a.m.), and Josh Williams.

Chairman daSilva called the meeting to order at 9:00 a.m.

School Safety and Other Administrative Malcolm Hines
Services Department Update

Mr. Hines provided an update on the following:

- SCSD Threat Assessment Procedures Manual (**pgs. 2-52**)

Board members suggested several corrections/changes.

Assistant Superintendent of Janene Fitzpatrick
Instruction Department Update

Mrs. Fitzpatrick provided updates on the following:

- Parent Involvement Committee Update

Mrs. Fitzpatrick deferred to Kecia Robinson, and members from the Parent Involvement Committee, who provided a PowerPoint presentation regarding an update on parent involvement and family engagement throughout the District. Handouts were distributed and reviewed, as well.

- Boys Ranch Contract

Mrs. Fitzpatrick distributed and reviewed a copy of the proposed Boys Ranch contract. Mrs. Fitzpatrick stated that the Boys Ranch Board of Directors does not want to go private or as a charter school; they want to continue to operate as they do now, which is under our Board and District. Will be working with Ms. Deb Metheny and the Boys Ranch to finalize the contract for Board approval in the near future.

- School Calendars for 2019-2020 and 2020-2021

Mrs. Fitzpatrick distributed and reviewed copies of the draft calendars for the next two school years. Mr. Taylor asked for the absenteeism rate on the day before and the day after the week of the 2018 Thanksgiving break.

The workshop recessed at 10:53 a.m. and resumed at 11:03 a.m.

Facilities Department Update Mark Carver

Mr. Carver distributed and reviewed a handout regarding an update on the relocation of the off-site Opportunity School, as well as the remodel at the RIVEROAK Technical College Annex for Student Services employees and secured testing area.

Human Resources Department Update Walter Boatright

Mr. Boatright provided an update on the following:

- Substitute Teacher Salary Schedule Revisions (**pg. 53**)

Career, Technical, and Adult EducationMary Keen
Department Update

Ms. Keen distributed and reviewed a handout regarding an update on the following:

- Surgical Technology Program – Due to the increased enrollment and interest in this program, Ms. Keen proposed to add a part-time PRN Clinical Surgical Technology Instructor (up to 20 hours weekly based on enrollment).

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Distributed recent updated copies of the 2019 Legislative Platforms for NEFEC, FADSS, and FSBA. Mr. Roush shared that Ms. Keen is working on scheduling a meeting with our legislative delegates.
- Very proud of our District students who participated at the FSBA/FADSS joint conference in Tampa recently. Distributed a copy of a note from Bill Graham, who donated money to help offset travel expenses to Tampa for our students, as well as money to support Arts Education in our District.
- Distributed and reviewed an article “How Many Teachers are Chronically Absent from Class in Your State?”, along with data pertaining to the percentage of teachers, by state, that are absent 10 or more days per year. He also reported that the absentee rate for all employees for the Friday before Thanksgiving (November 16, 2018) was 7.2%; and the absentee rate for the Monday after Thanksgiving (November 26, 2018) was 3.97%. The daily absentee rate for all employees for the entire year was 6%.

Miscellaneous

- Mr. Taylor commended our students who participated in the recent FSBA/FADSS meeting held in Tampa; so very proud of our District!!
- Mr. daSilva expressed the importance of advertising and branding our District.

The workshop adjourned at 12:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 11, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 12:13 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL)

#2019-83 Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School District for legal services
(Note: The original Engagement Agreement was reviewed and approved by legal counsel, Guy Norris, Columbia County School Board Attorney [at that time], and there are no substantive changes to the renewal.) (*Renewal*) (pgs. 2-6)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

2. MOTION by Mr. White, second by Mr. Alcorn, for approval to change the December Regular Board Meeting from December 25, 2018, to December 18, 2018. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

3. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following personnel items:
 - a. Revisions to the Instructional Salary Schedule 2018-2019 Substitute Teacher as follows:
 - Add the following language: *Long Term Substitute (greater than 30 days) with BS/BA Degree, or higher, with Certification Issues/Holds (\$18.00 per hour) (pg. 7)*

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

- #1.MOTION by Mr. White, second by Mr. Taylor, for approval of the Personnel Changes List Addendum

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

SUSPENSION:

Suwannee High School:

Kelly Wiggins, ESE Paraprofessional, effective December 11, 2018, without pay, until the outcome of the investigation.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Primary School:

Vanessa Isidro, Paraprofessional, tentatively November 19, 2018, through February 8, 2019, without pay, with the option of returning sooner if released by doctor.

**End of List
2018-2019
School Year**

End of the Agenda Addendum

The meeting adjourned at 12:23 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 18, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

UTSC President Eric Rodriguez and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School student volunteers.

Special Recognition by the Superintendent:

• **2018 National and State FFA Convention Winners – Students**

Suwannee Middle School

Jake Wooley - National Champion: Agriscience Fair, Plant Systems Division 2 Category

McKayden Wilkerson - National Champion: Agriscience Fair, Plant Systems Division 2 Category

Branford High School

Arley Bryant - Awarded State FFA Degree

Wyatte Eakins - Finalist: Forest Products Proficiency

Destiny Fennell	<ul style="list-style-type: none">- Finalist: National Agriscience Fair-Top 10- Winner: Florida FFA Division 6 Power and Technical System Category- Finalist: Dairy Proficiency
Colt Frierson	<ul style="list-style-type: none">- Awarded State FFA Degree
Alley Hacht	<ul style="list-style-type: none">- Awarded State FFA Degree
Tania Henderson	<ul style="list-style-type: none">- Finalist: Agriculture Education- Awarded American FFA Degree
Terrah Henderson	<ul style="list-style-type: none">- Awarded American FFA Degree
Chloe Linton	<ul style="list-style-type: none">- Awarded State FFA Degree
Dylan White	<ul style="list-style-type: none">- Awarded State FFA Degree
Taylor White	<ul style="list-style-type: none">- Finalist: Florida FFA State Star Placement- Awarded State FFA Degree
Tiffanie White	<ul style="list-style-type: none">- Finalist: Ag Sales
Trevon White	<ul style="list-style-type: none">- Winner: Agriculture Service and Repair Proficiency
Trey White	<ul style="list-style-type: none">- Winner: Nursery Operations Proficiency, National Gold
Barrett Young	<ul style="list-style-type: none">- Finalist: National Agriscience Fair-Top 10- Winner: Florida FFA Division 6 Power and Technical System Category- Finalist: Vegetable Production Proficiency

Suwannee High School

- | | |
|----------------|--|
| Sarah Beth Lee | - Finalist: Agricultural Communications Proficiency |
| Brent Long | - Finalist: Forage Production Proficiency
- Winner: Forage Production Proficiency |
| Maggie Reaves | - Awarded State FFA Degree
- Finalist: Agricultural Education Proficiency
- Winner: Agricultural Education Proficiency |
| Dallas Taylor | - Awarded State FFA Degree
- Finalist: Poultry Production Proficiency
- Finalist: Fruit and Vegetable Production Proficiency
- Winner: Poultry Production Proficiency |
| Will Wood | - Awarded State FFA Degree |

• **Fashion Share Program/Donation of Supplies to SCSD School Clinics**

Ms. Constance Pierce-Lackey, President of First Central Missionary Baptist Association Women's Auxiliary on behalf of the following churches:

Falling Creek Missionary Baptist Church
New Jerusalem Missionary Baptist Church
Mt. Olive Missionary Baptist Church
Greater Poplar Springs Missionary Baptist Church
Deep Creek Missionary Baptist Church
Greater True Vine Missionary Baptist Church
Sister Welcome Missionary Baptist Church
Hope Well Missionary Baptist Church
New National Grove Missionary Baptist Church
Springfield Missionary Baptist Church
Mt. Pleasant Missionary Baptist Church
New Bethel Missionary Baptist Church

- **“Willingness to Go Above and Beyond”** (For providing assistance to Jackson County School District after Hurricane Michael)

Facilities Department

John Betz
Ethan Butts
Mark Carver
Nick Copeland
Mark Fitzpatrick
Lawrence Jelks

- **HealthierUS School Challenge: Smarter Lunchrooms Award by USDA**

Branford Elementary School Cafeteria – Rosanna Holtzclaw
Suwannee Primary School Cafeteria – Leona Ash
Suwannee Elementary School Cafeteria – Becky Kirby
Suwannee Intermediate School Cafeteria – Georgia Chancey

- **School of Excellence Award by the State Board of Education**

Suwannee Elementary School

- **SCSD Principal and Assistant Principal of the Year**

Amy Boggus, SCSD Principal of the Year
Angie Stuckey, SCSD Assistant Principal of the Year

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Eric Rodriguez, UTSC President, addressed the Board regarding teacher vacancies and the hardship it has caused for our teachers; he asked the Board and District to consider looking at different ways to recruit highly qualified teachers. Mr. Roush responded that the District will be implementing the voluntary transfer process earlier this year, which will hopefully help with the teacher vacancy issue.

MOTION by Ms. Cason, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda.

- Mr. White pulled Item #6 (out-of-state trip) for discussion purposes only. He asked for clarification if this was for one student or all of 6th grade. Mrs. Fitzpatrick confirmed it was for one 6th grade student that was not able to participate while a 5th grader.
- Mr. Taylor pulled Item #5 (Contract #2019-80) for discussion purposes only. Mrs. Keen responded to his concerns.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-20)**

- | | |
|-------------------|---|
| November 13, 2018 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| | - Expulsion Issues Hearing (Private-Evidentiary/Formal Hearing) |
| November 20, 2018 | - Reorganization Meeting |
| | - Regular Meeting |

2. Approval of the monthly financial statement for November 2018.

3. The following bills for the period November 1-30, 2018:

General Checking Account

General Fund 1000	\$	759,747.24
LCIF Fund 3200		274,428.53
Food Service Fund 4100		196,797.96
Federal Fund 4200		<u>138,523.82</u>
	\$	1,369,497.55

Payroll Checking Account

General Fund 1000	\$	3,125,177.74
Food Service Fund 4100		135,584.30
Federal Fund 4200		<u>334,538.73</u>
	\$	3,595,300.77

Grand Total \$ 4,964,798.32

4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-5	III-5	IV-4 (Food Service)
		IV-5 (Federal)

5. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-80	Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Commercial Food and Culinary Managers, and the Dietary Management Programs (<i>Renewal/Revised</i>) (pgs. 21-39)
#2019-81	Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs (<i>Renewal/Revised</i>) (pgs. 40-58)

6. Approval of an out-of-state trip for a Branford High School (BHS) 6th grade student to travel with the Branford Elementary School (BES) Safety Patrol students to Washington, DC, on April 11-16, 2019. (*Funded by fundraising and parents of the student at no cost to the District.*) (Note: The BES out-of-state trip was Board approved on August 28, 2018.)
7. Approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Amarriana	Cook	Suwannee	Lafayette	12
Blake	Moses	Suwannee	Hamilton	PK
Layne	Moses	Suwannee	Hamilton	1
Paityn	Moses	Suwannee	Hamilton	1

REGULAR AGENDA

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following curriculum items:
 - a. 2019-2020 School Calendar (**pgs. 59-60**)
 - b. 2020-2021 School Calendar (**pgs. 61-62**)

MOTION CARRIED four to one; Mr. White voted NO.

Director of Career, Technical, and Adult Education – Mary Keen:

2. MOTION by Mr. Taylor, second by Mr. White, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-82 Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Nursing Assistant Program to provide a clinical training site for students enrolled in the Nursing Assistant Program at Suwannee High School (*New*) (pgs. 63-70)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Guaranteed Maximum Price (GMP) for the New District Office/Admin Building construction project. (Note: Mr. Carver stated that the final dollar amount was provided from Gray Construction for \$1,489,969. Mr. Carver stated that the amount does not include paving of the parking lot.) Mr. Carver provided a handout as additional documentation for the GMP, which also reflects information for Contract #2019-65, which was Board approved on August 28, 2018. MOTION CARRIED four to one; Mr. White voted NO.

Director of Student Services – Debbie Land:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following form:

#5200-021 Suwannee County School District Parent/Guardian Conference Documentation Form (*Revised*) (pg. 71)

Mr. Alcorn suggested adding the “Student ID Number” to the form. Mrs. Fitzprick stated she would have it added.

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

Director of Human Resources – Walter Boatright:

#1. Personnel Changes List Addendum (pgs. A2–A3)

- Action taken with Item 5 below on the Regular Agenda.

End of Agenda Addendum for Director of Human Resources Walter Boatright

Director of Human Resources – Walter Boatright:

5. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of Personnel Changes List, along with the Personnel Changes List Addendum, and the following changes to the regular Personnel Changes List, Page 73, under *RETIREMENTS: Suwannee Primary School* – Effective dates for Marolyn Black and Nancy J. Jernigan should be June 5, 2019 (not June 5, 2018). (pgs. 72-76) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

RIVEROAK Technical College:

Traci Thompson, Teacher, effective December 3, 2018

Suwannee Middle School:

Dana M. Drawdy, ESE Support Facilitator, effective January 7, 2019

SUSPENSIONS:

Suwannee High School:

Myra Bell, Teacher, November 28, 2018, without pay

Cheri Copeland, Teacher, November 28, 2018, without pay

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Middle School:

Michael G. Harris, Custodian, effective November 6, 2018

Transportation:

Shawarren Cooks, Bus Driver, effective November 22, 2018

RETIREMENTS:

Suwannee Primary School:

Marolyn Black, Paraprofessional, effective June 5, 2019

Nancy J. Jernigan, Paraprofessional, effective June 5, 2019

TERMINATION:

Transportation:

Holly Shepherd, Bus Driver, effective December 4, 2018

SUSPENSIONS:

Suwannee High School:

Cody Gamble, ESE Paraprofessional, November 29, 2018, without pay.

Transportation:

Devon Kearney, Bus Driver, effective December 5, 2018 through December 11, 2018, without pay.

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Middle School:

Melissa Francisco, Teacher, August 21, 2018 and September 4, 2018, for a total of 14.50 hours.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:

Brandy Allen, ESE Paraprofessional, effective December 3, 2018

REPLACES: Kelly McManaway

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Amanda Mabey	JV Girls' Soccer Coach	SHS	Tommy Brett
Jennifer Stevens	Instructional Leadership	SIS	
Nicole Stratton	Cheerleader Sponsor	SMS	

ADMINISTRATIVE LEAVE:

Suwannee High School:

Kelly Wiggins, effective November 27, 2018 through December 10, 2018, indefinitely with pay, pending the outcome of the investigation.

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Elementary School:

Cheryl Ann Jackson, Media Clerk, August 21, 2018 through August 31, 2018, for a total of 3 hours.

Suwannee Middle School:

Linda Strait, Clerk, August 16, 2018 through August 17, 2018, for a total of 9.5 hours.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Branford High School:

Deborah Yates, Paraprofessional, tentatively September 10, 2018, through December 8, 2018, without pay, with the option of returning sooner if released by doctor. *(Revised from the 11/20/18 Personnel Changes)*

Transportation:

Robin Garbett, Bus Driver, tentatively August 10, 2018 through September 11, 2018 and November 13, 2018 through December 21, 2018 and January 7, 2019 through January 28, 2019 without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Branford High School:

Deborah Yates, Paraprofessional, tentatively December 10, 2018, through December 20, 2018, without pay, with the option of returning sooner if released by doctor. *(Revised from the 11/20/18 Personnel Changes)*

Transportation:

Robin Garbett, Bus Driver, tentatively January 29, 2019 through February 4, 2019 without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MATERNITY LEAVE):

Branford Elementary School:

Jessica Wagner, Teacher, tentatively November 13, 2018 through January 14, 2019, without pay, with the option of returning sooner if released by the doctor. *(Revised dates from October 23, 2018 Personnel Changes)*

MISCELLANEOUS:

District Wide/21st Century:

The following to work as the 21st Century Director District wide:
Lesley Fry

District Wide/21st Century:

The following to work as a site coordinators in the 21st Century Program District wide program:

Branford Elementary School:

Denah Phillips

Suwannee Elementary School:

Rhonda Furry

Suwannee Intermediate School:

Julie Griswold

Suwannee Primary School:

Staci Greaves

District Wide/21st Century:

The following to work as a paraprofessional or teacher in the 21st Century Program District wide:

*The employees below may work in other school locations other than listed below.

Branford Elementary School:

Victoria Jensen	Julie Klecka	Jennifer Winnett
Rhoshonda Herring	Carla Suggs	Traci Kirby
Amy Allen	Teresa Conger	Tina Hayes
Margaret Williams	Priscilla Jones	Tracy Combee
Jessica Wagner	Erin Roberts	Donna Rightmire
Brenda Raulerson	Lyndsey Browning	Magaly Ocampo
Yvonne Topham	Kenya Manley	

Suwannee Elementary School:

Pamela Lewis	Angie Hester	Jennifer Hitt
Takesha Patrick	Danielle Gay	Robyne Edwards
Susan Ratliff	Amy Williams	Tanya Crain
Jessica Melgar	Tralene Sasso	Jo Ann Ledew
Yvette Perez	Jennifer McMillan	Heather Marshall
Kristin Register	Joyce McIntosh	Jennifer Bonds
Lacy Van Etta	Mandy Hurst	Mindy Berry

Suwannee Intermediate School:

Pamela Hendrick	Brooke Cox-Knowles	Adrienne Taylor
Jenny Clark	Tiffany Sanders	Tracy Kirby
Crystal Gill	Sandra Winburn	Angie Hester
Joann Barton	Robin Chapman	Jennifer Stevens
Amy Steed	Monica Sauer	Tara Brock
Shannon White	Becky Skipper	Jeremy Griswold
Ashley Wooley	Summer Bell	Lynn Lawrence
Deadre Jolicoeur		

Suwannee Primary School:

Kerry Jo Melland	April Greene	Mandy Ramsey
Hannah Johnson	Annemarie Croucher	Patrick Jernigan
Amanda Kiser	Janell Miracle	Janice McCall
Georgette Ragan	June Bashaw	Laritta Hunter
Shannon Daniel	Kelly Driggers	Susan Johnson
Marcia Riegel	Katey Melland	

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Carrie Albritton	Melissa Carter	Deborah Galindo
Tristan Harrington	Josie Jenkins	Sudie Wingard

STUDENT WORKER:

Catherine Bell, RIVEROAK Technical College/Early Childhood Education/My Play School

VOLUNTEERS:

Audrianna Armstrong
Marchelle Braswell
Jere Burnette
Kenneth Campbell
Jenna Chancey
Samantha Chaney
Charles Conley
April Darling
Sabrina De la Vega
Anne Ferguson

Fabiola Fernandez-Badillo
Linda Floyd
Sierra Garcia
Keri Gill
Lydia Hernandez
Richard Little, Jr.
Wilma Matthews
Vanessa Maysonet
Shelly Mendez
Kevin Nissley

Robert Pendland
Jose Ruiz
Bridget Stegall
Carole Strickland
Bonnie Swartz
Stanley Swartz
Craig Topping
George Williams

**End of List
2018-2019
School Year**

PERSONNEL CHANGES LIST ADDENDUM

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

SUBSTITUTE:

The following to serve as a long term Substitute Teacher effective December 11, 2018:

Suwannee Intermediate School:
Glenn Newland

SUSPENSION:

Suwannee High School:
Isaac Chandler, Teacher, effective December 18-19, 2018, without pay

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Elementary School:
Miranda Walker, Teacher, tentatively January 7, 2019, through March 4, 2019, without pay, with the option of returning sooner if released by doctor

RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

SUSPENSION:

Transportation:

Teneshia Henderson, Bus Driver, effective December 18, 2018, through January 22, 2019, without pay

**End of List
2018-2019
School Year**

End of Personnel Changes List Addendum

School Board Attorney – Leonard Dietzen:

6. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

7. Superintendent's Report

Mr. Roush provided the following information:

- Distributed and reviewed a handout regarding an Absence/Attendance and Substitute Report from January 8, 2018, to current for substitute-based District employees.
- Planning will begin early for the 2019-2020 budget year; a conservative budget will be developed.
- Wished everyone a Merry Christmas and safe travels!

School Board Members:

8. Issues and concerns Board members may wish to discuss

- Board members wished everyone a Merry Christmas!
- Mr. Taylor commended our students for their many talents (chorus, art, etc.).
- Ms. Cason asked Mr. Roush about the status of the Student Ambassador Program for the District. Mr. Roush responded that he and Ms. Cason need to meet after the first of the year and finalize the process for the Program.
- Mr. Alcorn suggested having a staff person on hand to take pictures to document and help promote our District. Mr. Brothers responded that is part of T.J. Vickers' job responsibilities as the Community Relations Specialist. He mentioned that Mr. Vickers was not able to attend tonight's meeting; however, Mrs. Keen did take some pictures during the meeting.
- Ms. Cason suggested that we provide information to the local newspaper and have it placed in a separate section for "school news". She stated that the District needs to do a better job of getting the information to the newspaper. Mr. Brothers noted that Mr. Vickers' job description will be reviewed and discussed at the January Board Workshop, which will include this topic.
- Mr. daSilva commended the Superintendent, administrators, teachers, and staff for their consistency and hard work, which adds to the success of our District.

The meeting adjourned at 7:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 8, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:10 a.m.

Administrators and others present: Walter Boatright, Amy Boggus, Bill Brothers, Mark Carver (arrived at 11:06 a.m.), Lisa Dorris, Janene Fitzpatrick, Ronnie Gray (arrived at 10:38 a.m.), Malcolm Hines, Naela Jimenez (arrived at 9:36 a.m.), Mary Keen (arrived at 9:10 a.m.), Debbie Land, Chris Landrum, Kecia Robinson, Angie Stuckey (arrived at 10:38 a.m.), Juanita Torres (arrived at 9:36 a.m.), T.J. Vickers, Katrina Walker-Bius (arrived at 9:36 a.m.), Kelly Waters, and Josh Williams.

Chairman daSilva called the meeting to order at 9:03 a.m.

Human Resources Department Update..... Walter Boatright

- Job Descriptions (**pgs. 2-8**)

Mr. Boatright distributed and reviewed a handout regarding the proposed changes to Job Description #24 – Chief Financial Officer. He noted that the handout replaced the job description that was in the agenda packet.

Mr. Boatright also reviewed the proposed changes to Job Description #159 – Community Relations Specialist.

Chief Financial Officer Department Update..... Vickie DePratter

- Health Insurance RFP
- Florida Fixed Income Trust (FIT)

Mrs. DePratter provided an update regarding the Health Insurance RFP.

Mrs. DePratter provided information regarding the Florida Fixed Income Trust (FIT). She asked for direction from the Board to see if the District would be interested in participating in investing with the Florida FIT. Board consensus was to proceed with the process of investing with the Florida FIT.

Student Services Department Update Debbie Land

- ELL, Homeless, and Migrant Programs

Mrs. Land deferred to Ms. Bius, who provided an overview regarding the District's ELL, Homeless, and Migrant Programs. An information packet was provided to Board members.

School Safety and Other Administrative Malcolm Hines
Services Department Update

Mr. Hines provided an update regarding radio communications for the District, as well as the Education Safety/Security Grant. He stated that the District made the decision to proceed with Baker Communications regarding radios.

Mr. Hines also provided an update regarding the next phase of the Guardian Program. He also noted that the District Emergency Operations Plan/Manual is currently being updated; hoping to review the proposed changes with the Board in the next month or so at a future Board workshop.

(Note: Superintendent Roush left the workshop at 10:54 a.m.)

Assistant Superintendent of Administration Bill Brothers
Department Update

- Branding of the District

Mr. Brothers provided an update regarding the branding process of the District (new logo; new slogan "My Choice"; new letterhead; license plates; radio ads; social media; etc.). Mr. Brothers deferred to T.J. Vickers, who provided additional information regarding his meetings with representatives from Radio Stations 98.1 and 106.1 pertaining to radio ads for the District; as well as ads on the District's Facebook page; and the costs associated with both.

Superintendent Update.....Ted Roush

Mr. Roush had to leave the workshop early, so Mrs. Fitzpatrick provided an update regarding proposed position changes to the Assistant Superintendent of Instruction Department, which includes a Director of School Choice position, as well as a Coordinator of Virtual Instruction position. The current Principal of Suwannee Virtual School position would be reclassified to the Director of School Choice; and the 12-month Guidance Counselor position at Suwannee Virtual School would be reclassified to the Coordinator of Virtual Instruction. Mrs. Fitzpatrick also stated that the current Director of Curriculum and Instruction vacancy would be filled. These changes would be effective with the 2019-2020 school year.

The workshop adjourned at 11:33 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
January 8, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Superintendent Ted Roush was absent.

Chairman daSilva called the meeting to order at 11:40 a.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-84 Interagency Agreement between the Suwannee County School Board, the State of Florida, the Department of Juvenile Justice Probation and Community Intervention (DJJ-CO3), the Suwannee County Sheriff's Office (SCSO), and the Live Oak Police Department (LOPD) for the sharing of information about juvenile offenders (*New*) (**pgs. 2-6**)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

2. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following personnel item:
 - a. Add one part-time (PRN) Surgical Technology Clinical Teacher for the 2018-2019 school year

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 22, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey, with Rumberger, Kirk & Caldwell P.A., sat in for School Board Attorney Leonard Dietzen who was absent.

School Resource Officer Mike Landis was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School Student Council student organization

Special Recognition by the Superintendent:

- Suwannee High School
Herman Gunter – 2019 Sunshine State STEM Scholar

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the Consent Agenda.

Ms. Cason questioned the process for the disposition of property. Mr. Carver responded.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 4-23)**

December 11, 2018	- Workshop Session
	- Special Meeting
December 18, 2018	- Regular Meeting

2. Approval of the monthly financial statement for December 2018.

3. The following bills for the period December 1-31, 2018:

General Checking Account

General Fund 1000	\$	877,191.41
LCIF Fund 3200		58,302.46
Special Act Revenue Bond Fund 3210		330.38
Food Service Fund 4100		162,106.31
Federal Fund 4200		<u>63,856.51</u>
	\$	1,161,787.07

Payroll Checking Account

General Fund 1000	\$	3,199,348.20
Food Service Fund 4100		130,361.35
Federal Fund 4200		<u>329,970.48</u>
	\$	3,659,680.03
<u>Total</u>	\$	4,821,467.10

4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Act Revenue Bonds</u>	<u>Special Revenue</u>
I-6	III-6	III-1	IV-5 (Food Service) IV-6 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated January 22, 2019. **(pg. 24)**
6. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
BHS Athletic Internal Funds (purchase wind screens for BHS baseball field)	Cash Donation (\$1,500)	Jeremy Miller

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. Discussion and possible action regarding the Fringe Benefits Committee's recommendation to award RFP #19-203 for Group Health Insurance to Florida Blue for the period May 1, 2019, through April 30, 2020. (*Copies of the RFP submittals are available for review in the office of the Chief Financial Officer. The renewal reflects a 21% increase in premium over the current year.*)

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Fringe Benefits Committee's recommendation to award RFP #19-203 for Group Health Insurance to Florida Blue for the period May 1, 2019, through April 30, 2020.

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

2. MOTION by Mr. Taylor, second by Mr. White, for approval of the following personnel items for the 2018-2019 school year:
 - a. Job Description #24 – Chief Financial Officer (*Revised*) (**pgs. 25-27**)
 - b. Job Description #159 – Community Relations Specialist (*Revised*) (**pgs. 28-30**)

Mr. White suggested that more cleanup is needed on Job Description #159.

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

Director of Human Resources – Walter Boatright:

#1. Personnel Changes List Addendum (pgs. A2–A3)

- Action taken with Item 3 below on the Regular Agenda.

End of Agenda Addendum for Director of Human Resources Walter Boatright

3. MOTION by Mr. White, second by Mr. Taylor, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum (pgs. 31-35)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee High School:

Ashley Cato Conner, Teacher, effective February 11, 2019

RETIREMENTS: INSTRUCTIONAL:

Suwannee Elementary School:

Daphne McClendon, Teacher, effective June 30, 2019

Suwannee High School:

Gary Croxton, Teacher, effective June 30, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Intermediate School:

Dona E. Norris, Media Clerk, effective January 21, 2019

TERMINATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Teneshia Henderson, Bus Driver, effective January 22, 2019

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee High School:

Cletia Hamby, ESE Teacher, effective January 7, 2019

REPLACES: Myra Bell
Eduardo Moreno, Teacher, effective January 7, 2019
REPLACES: Deborah Cathey

Suwannee Intermediate School:

Emily Goss, Teacher, effective January 7, 2019
REPLACES: Joseph Eakins
Hanna Moreno, Teacher, effective January 7, 2019
REPLACES: Brenda Morris

Suwannee Primary School:

Brandy Geering, Teacher, effective January 7, 2019
REPLACES: Salome Saenz

LEAVE OF ABSENCE (MATERNITY LEAVE):

Suwannee Intermediate School:

Krystal Cundiff, Teacher, tentatively December 7, 2018 through February 15, 2019, without pay, with option of returning sooner if released by doctor.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Elementary School:

Elizabeth Romulo, Bilingual Paraprofessional, effective January 7, 2019
REPLACES: Natalia Morales

Suwannee Middle School:

Michael Dunmore, Custodian, effective January 14, 2019
REPLACES: Michael Harris

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Emily Blackmon	Planning Period	SVS	
Andrew Chapman	Planning Period	SVS	
Brooke Cox-Knowles	Planning Period	SVS	
Anslie Creech	JV Girls' Volleyball Coach	SHS	Deborah Cathey
Carlos Diaz	Planning Period	SVS	
Jean Eckhoff	Planning Period	SVS	
Greg Gabey	Head Softball Coach	SMS	Terry Mixon
Sarah Grillo	Planning Period	SVS	
Angela Hester	Planning Period	SVS	
Vanessa Menhennett	Planning Period	SVS	
Sergio Rodriguez	Planning Period	SVS	
Christopher Ryker	Varsity Boys' Assistant Basketball Coach	BHS	Chris Ferguson
Brittney Shearer	Assistant Softball Coach	SMS	
Roger Sumner	Planning Period	SVS	
Daniel Taylor	Planning Period	SVS	
Daniel Taylor	Planning Period	BHS	
Kimberly Tuvell	Planning Period	SVS	
Mirian Venero	Planning Period	SVS	

January 22, 2019

Morgan Williams
Morgan Williams

Auxiliary Guard Sponsor
Assistant Band Director

SHS
SHS

Abigail Rodriguez

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Kelly Wiggins	SHS/ESE Paraprofessional	SES/6 hour food service worker	1/7/2019	Marilyn Santos

PART-TIME/HOURLY EMPLOYEES:

Approval for the following employees for the second term 2018-2019

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES**January 1, 2019-June 30, 2019****ADULT EDUCATION**

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Richard Crockett	ESOL
Jennifer Floyd	GED Test Proctor/TABE Test Examiner
Richard Allen	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Jeff Lee	Test Administrator/Transition Specialist

CAREER AND TECHNICAL EDUCATION

Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Greta Thornton	Nail Technician
Kevin Mercer	Welding
Tommy Taylor	Welding
Marivic Blackwell	Phlebotomy
Brenda Lacy	Dietary Management
Kelly Grimes	Practical Nursing/Patient Care Technician Clinical Instructor
Hildelita Warren	Practical Nursing/Patient Care Technician Clinical Instructor

COMMUNITY EDUCATION (Pending class enrollment)

Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Computer Applications
Margaret Wooley	Wreath making
Vanessa Grantham	Crochet/ Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Donna Bass	Community Education Coordinator
Dana Tidwell	Community Education Assistant
Belinda Fries	Computer Technology / Computer Safety
Kevin Constanza Renderos	Conversational Spanish
Kevin Mercer	Metal Art
Derwin Bass	Basic car, home and/or shop maintenance

Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils
John Sinclair	Culinary
LaDon Terry	Floral

LEAVE OF ABSENCE (MEDICAL LEAVE):

Transportation:

Nisa Smith Carlisle, Bus Driver, tentatively January 7, 2019 through January 24, 2019, with option of returning sooner if released by doctor.

MISCELLANEOUS:

Hospital Homebound:

The following to work as teachers in the Hospital Homebound Program District wide up to 6 hours per week per student:

Kate Bromley	Daniel Taylor
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PreK Extended Day:

The following to work as an alternate paraprofessional/PreK teacher in the PreK Extended Day Program at BES, as needed:

Kelly Davidson	Amanda Martin	Tiffany Phillips	Edna Roberts
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VOLUNTEERS:

Bridgette Alderman	Juana Garcia	Donna Newton
Severadell Allen	Joseph Harmon	Kathleen Parnell
Cherie Bradow	Bailey Hayes	Jessica Petri
Nathan Broughton	Telma Herrera	Shelia Pittman
Ashley Campbell	Tonya Hollar	William Roberts
Brian Campbell	Stacey Lane	Danny Rogers
Kelly Caudill	Erika Leak	Jessica Webb
Alexis Chambliss	Jenna McCray	Yomalie White
Kenneth Davidson	Jason Nash	Pamela Williams
Joyce Davis	Merinda Nash	

**End of List
2018-2019
School Year**

School Board Attorney – Leonard Dietzen:

4. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

5. Superintendent's Report

Mr. Roush provided information on the following:

- Exit Audit Report was held today with the Auditor, which will most likely be the cleanest audit we've had as a District.
- Distributed and briefly reviewed a handout regarding the Marjorie Stoneman Douglas Safety Report provided by Joy Frank, FADSS Legal Counsel. The report will be discussed further at a future workshop.
- TRESPASS icon/folder, which was recently placed on First Class. The folder will be populated in the near future.

School Board Members:

6. Issues and concerns Board members may wish to discuss

- Mr. Taylor requested that an Executive Session be scheduled to update the Board regarding where the District is in relation to school safety and security planning. Mr. Roush responded that one would be scheduled in the near future.
- Mr. White requested an update on the 21st Century Program; Mrs. Fitzpatrick responded. Mr. White questioned whether the District surplus auctions could be held on Saturday, instead of during the work week; Mr. Roush and Mr. Carver responded to Mr. White's concern.

***** AMENDED, PER BOARD VOTE ON FEBRUARY 26, 2019, TO FURTHER INCLUDE THE FOLLOWING LANGUAGE:**

Mr. White had a specific question regarding the 21st Century Grant and the timing of payment to teachers. Mrs. Fitzpatrick responded that she addressed this matter by having an email sent to all teachers working in the 21st Century Program setting forth an explanation of the 21st Century Program delays in payments to teachers. ***

- Mr. Taylor commended the Teacher of the Year and School-Related Employee of the Year Banquet that was held last week. He stated that he was proud of our employees and all that they do for our students and our District.
- Mr. daSilva reiterated Mr. Taylor's comments regarding the banquet; he said that it showcased the hard work and dedication of our employees.

The meeting adjourned at 7:08 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION

February 12, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:05 a.m.

Administrators and others present: Walter Boatright, Amy Boggus, Bill Brothers, Lisa Dorris, Janene Fitzpatrick, Malcolm Hines (arrived at 9:05 a.m.), Terry Huddleston (arrived at 9:18 a.m.), Debbie Land, Dee Dee McManaway, Natasha Pittman, Kathy Smith (arrived at 10:00 a.m.), Keith Stavig, Angie Stuckey, Marsha Tedder (arrived at 9:05 a.m.), Jimmy Wilkerson, Josh Williams, and Kelli Williams. Canvas Coaches (school sites) were also present: Marcia Boatright (BHS), Melissa Bozeman (SPS), Lynsee Dicks (BES), Belinda Fries (SHS), Deanna Horton (SMS), Pam Lewis (SES), and Erin Roberts (BES).

Chairman daSilva called the meeting to order at 9:01 a.m.

Canvas Program Update Janene Fitzpatrick/Keth Stavig

Mrs. Fitzpatrick deferred to Mr. Stavig, along with the Canvas Coaches, who provided a PowerPoint presentation regarding an update on the Canvas Program.

The workshop recessed at 10:30 a.m. and resumed at 10:40 a.m.

School Safety and Other Administrative Malcolm Hines
Services Department Update

- Emergency Management Plan

Mr. Hines distributed a copy of the draft Emergency Management Plan to each Board member. He explained that the Plan will be reviewed at future workshops over the next several months. He asked Board members to make

any suggested changes to their respective copy and turn those changes back in to him. Mr. Hines reviewed the draft Plan.

Assistant Superintendent of InstructionJanene Fitzpatrick
Department Update

Mrs. Fitzpatrick distributed and reviewed an updated draft of the Boys Ranch contract.

The workshop recessed at 11:37 a.m. and resumed at 12:37 a.m.

Human Resources Department Update Walter Boatright

Mrs. Dorris provided an update regarding the Food Service positions that would be needed for the Summer Food Service Program.

Mr. Boatright provided information regarding the following:

- Proposed new contract with the University of West Florida (**pgs. 17-24**)

Student Services Department Update Debbie Land

Mrs. Fitzpatrick provided information regarding the following:

- Proposed new contract with Johnson's Family Child Care Home for the Teen Age Parent Program (TAPP) (**pgs. 2-16**)

Superintendent Update Ted Roush

Mr. Roush provided information on the following:

- Currently drafting information for parents regarding Common Core and Florida Standards.
- Reported that he and Mr. Hines attended a meeting recently, in Tampa, regarding school safety and security. Distributed and reviewed handouts regarding a unity of coming together pertaining to school safety progress; and on parents questioning whether school shooting drills traumatize the students. Mr. Roush expressed his appreciation to the Board for supporting the District's decisions regarding school safety and security; and feels that our District is setting the bar.
- Spoke on the Governor's budget for our District; asked everyone to please email and/or contact our legislators to push efforts to keep compression

adjustment as part of our funding efforts—a list of names and contact information will be provided to everyone.

- RIVEROAK Technical College has submitted a budget request to the House and the Senate to address electrical upgrades needed for the campus.
- Budget meetings will begin next week for the 2019-2020 school year.
- Received email from Sharon, at EOC, regarding our FEMA reimbursement from Hurricane IRMA. She has been pushing to get the money reimbursed; and feels we should receive the money by mid-April.
- Reminder that the February 26 Board Meeting will be held at Branford High School Auditorium.
- Attending a meeting at Branford High School (BHS) with Board Member White and parents of BHS students regarding athletic issues. Most likely these parents will attend the Board Meeting in Branford this month. Mr. Roush stated that he would follow up with the parents after the meeting.

Miscellaneous

- Mr. Taylor shared information pertaining to the possible decline in education funding throughout the state. Mr. Taylor urged everyone to contact their legislators to ask not to decrease public education funding.
- Mr. daSilva stated that he received an email from a board member, in a neighboring district, where they are developing a resolution regarding math book adoption and funding. Mrs. Fitzpatrick stated that our District is looking at a selection process, but not a formal adoption process.

The workshop adjourned at 1:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
February 12, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 1:15 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:
(Presented by Director of Human Resources – Walter Boatright)

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-89 Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Nursing Assistant Program to provide a clinical training site for students enrolled in the Nursing Assistant Program at Suwannee High School (*Renewal/Revised*) (NOTE: This contract replaces SCSB Contract #2019-82, which was previously Board approved on December 18, 2018.) (pgs. 2-17)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 1:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 26, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford High School Auditorium, 405 NE Reynolds Street, Branford, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Caleb McInnis was also present.

Chairman daSilva called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by Branford Elementary School Safety Patrol student organization.

Special Recognition by the Superintendent:

Branford High School

- Evan Procko – Competed and represented the District at *Art in the Capitol* in Tallahassee
- Wyatt Eakins – Selected as a National Semifinalist in the Coca Cola Scholars Program/National Competition

The following were also recognized:

Branford High School

- Branford High School Varsity Girls Basketball Team for advancing to the Final 8 in competition, along with Coach Carla Suggs
- Rountree Moore Chevrolet for various cash donations
- Branford High School – Recipient of the National Athletic Trainers' Association (NATA) Safe Sports School Award for its athletic programs. Branford High School's Certified Athletic Trainer, Erin Clark, along with her Care and Prevention of Athletic Injuries Class (Dakota Hamm, Halleigh-Ray Harris, and Jaylynn Smith) were also recognized.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Greg Hill – Represented a group of concerned parents regarding issues at Branford High School (i.e., 504 Plans; athletic department and equipment; alleged bullying against athletes; vaping; inconsistency with dress code). Mr. Hill stated he would email a copy of his speech/concerns to Administrative Secretary Karen Lager, and she will forward to Superintendent and Board Members.
- Shannon Osgoud – Thanked the Board for the 21st Century Program offered by the District; has helped her financially as well as academically for her children.
- Nina Snipes – Thanked the Board for the 21st Century Program offered by the District; has helped her children emotionally and academically.

Mr. Roush recognized Mrs. Janene Fitzpatrick for all her hard work in getting the 21st Century Program up and running this year. Mr. Roush spoke on some of the issues that Mr. Hill addressed. He stated that the principal of the school works with the athletic director regarding hiring decisions and the various sports that would be offered. The principal is the head of the school. He encouraged the parents to schedule a meeting with Mr. Huddleston to address the issues and concerns.

Mr. Huddleston addressed the Board regarding several of the issues expressed by Mr. Hill. Mr. Huddleston stated that everyone is treated equal at BHS and was very upset with the comments expressed by Mr. Hill against BHS and himself.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Ms. Cason, second by Mr. White, for approval of the Consent Agenda.

Mr. White pulled Item #1 (January Meeting Minutes) and Item #8 (Mary Keen's Out-of-State Travel) from the Consent Agenda for discussion purposes.

Item #1

- Mr. White requested that additional information be provided in the January 22, 2019, Regular Meeting Minutes, on the Regular Agenda, Item #6, Second Bullet, as to Mrs. Fitzpatrick's response to Mr. White's question regarding the 21st Century Grant Program and the timing of payment to teachers. Discussion followed.

MOTION by Mr. White, second by Mr. Alcorn, to AMEND Item #6, Second Bullet, on the Regular Agenda portion of the January 22, 2019, Regular Meeting Minutes, to include the language of Mrs. Fitzpatrick's response to Mr. White's question regarding the 21st Century Grant Program and the timing of payment to teachers.

Mr. Dietzen suggested that Mr. White address his concerns at tonight's meeting with the stipulation that the exchange between he and Mrs. Fitzpatrick be put in tonight's meeting minutes. Mr. White insisted on amending the January 22, 2019, meeting minutes to reflect Mrs. Fitzpatrick's response.

Mr. Taylor called for question to vote on Mr. White's motion to amend.

MOTION to AMEND the January 22, 2019, Regular Meeting Minutes, as noted above, carried three to two; Mr. daSilva and Mr. Taylor voted NO.

Item #8

- Mr. White questioned Mary Keen's out-of-state travel and asked what "COE" was; Mr. Roush stated that it stood for the Council on Occupational Education, and that Ms. Keen had been asked to be a COE Team Member, which is a requirement for RTC's upcoming COE accreditation process.

MOTION CARRIED UNANIMOUSLY for approval of the Consent Agenda, with the amendment noted above.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-20)**

January 8, 2019	- Workshop Session
	- Special Meeting
January 22, 2019	Regular Meeting (Stricken from these minutes; to be AMENDED and up for Board approval on March 26, 2019.)

2. Approval of the monthly financial statement for January 2019.

3. The following bills for the period January 1-31, 2019:

General Checking Account

General Fund 1000	\$	538,333.92
LCIF Fund 3200		124,191.13
Spec Act Revenue Bond		13,000.00
Food Service Fund 4100		134,003.18
Federal Fund 4200		<u>145,964.32</u>
	\$	955,492.55

Payroll Checking Account

General Fund 1000	\$	3,091,248.21
Food Service Fund 4100		135,744.45
Federal Fund 4200		<u>325,775.95</u>
		3,552,768.61

<u>Total</u>	\$	4,508,261.16
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4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-7	III-7	IV-7 (Federal)
		IV-6 (Food Service)

5. Approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-86 Contract between School District of Suwannee County, Florida, and Florida Sheriffs Youth Ranches, Inc. Boys Ranch Contract
(Revised/Renewal) (pgs. 21-40)

6. Approval of an out-of-state trip for Branford High School Brain Bowl students, and parent chaperones, to attend the 2019 NAQT Small School National Championship Tournament (SSNCT) in Rosemont, Illinois, May 3-6, 2019. (Funded by Branford High School.)
7. Approval of an out-of-state trip for Branford High School Beta Club students, and parent chaperones, to attend the National Beta Competition in Oklahoma City, Oklahoma, June 18-22, 2019. (Funded by Branford High School and Beta Club internal account.)
8. The following for informational purposes of out-of-state travel for the employees listed below:

	<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*)	Karen Koon	BHS	05/03-06/2019	2019 NAQT Small School Natl. Championship Tournament (Brain Bowl)	Rosemont, IL
(*)	Lindsey Ramsey	BHS	05/03-06/2019	2019 NAQT Small School Natl. Championship Tournament (Brain Bowl)	Rosemont, IL
(**)	Dawn Eakins	BHS	06/18-22/2019	National Beta Competition	Oklahoma City, OK
(**)	Lindsey Ramsey	BHS	06/18-22/2019	National Beta Competition	Oklahoma City, OK
(***)	Mary Keen	RTC	09/09-12/2019	COE Accreditation Team Member-Site Visit	Akron, OH

(*) *Funded by Branford High School.*

(**) *Funded by Branford High School and Beta Club internal account.*

(***) *Funded by COE at no cost to the District.*

9. Approval of the following student transfers for the 2018-2019 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Clinton	Fletcher	Suwannee	Lafayette	5
Robert "Bryce"	Polk	Suwannee	Hamilton	8

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Selena	Montes	SES	BES	2
Hazel	Porter	SMS	BHS	7
Joshua	Ramirez	BHS	SHS	11

10. Approval of Public Official Bonds for the individuals listed below. (These bonds and certificates have been reviewed by Board Attorney Leonard Dietzen.) (pgs. 41-45)

Public Official Bonds – Chairman/Vice Chairman

Ed daSilva, Chairman (November 2018 – November 2019)

Tim Alcorn, Vice Chairman (November 2018 – November 2019)

Public Official Bonds – School Board Members

Tim Alcorn (November 2018 – November 2022)

Ed daSilva, (November 2018 – November 2022)

Ronald White (November 2018 – November 2022)

REGULAR AGENDA

Director of Career, Technical, and Adult Education – Mary Keen:

(Presented by Director of Human Resources – Walter Boatright)

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-88 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and North Florida Regional Medical Center, Inc., d/b/a North Florida Regional Medical Center, Gainesville, Florida (*New*) (pgs. 46-70)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following bid/RFP:

#19-204 Cooling Tower Replacements for Suwannee Middle School and Suwannee High School to Certified Air Contractors, Inc. (*New*) (pg. 71)

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

3. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item for the 2018-2019 school year:

- a. The following personnel to implement the 2019 Summer Food Service Program:

<u>Site</u>	<u>Personnel</u>	<u>Up to Hours/Week</u>
All sites	2 - Food Service Managers-8 hour	32
	5 - Food Service Workers-7.5 hour	28
	1 - Food Service Monitor-7.5 hour	20
	2 - Substitute Food Service Workers	As needed

(All Food Service positions are subject to program participation.)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

4. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-87 Suwannee County Public Schools Rate and Service Contract
2018-2019 between the Suwannee County School Board and
Florlene Johnson d/b/a Johnson's Family Child Care Home for
the Teen Age Parent Program (TAPP) (*New*) **(pgs. 72-86)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

5. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-85 University of West Florida, Department of Education and
Professional Studies, Student Internship Agreement between
the Suwannee County School Board and the University of West
Florida (*New*) **(pgs. 87-94)**

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Personnel Changes List, with the following changes: Page 98, first line, Hannah Morano should be Hannah Moreno; and on Page 99, delete the entire section “STUDENT WORKER: Sherri Bromwell, RIVEROAK Technical College/Pell Grant Work Study Program” from the agenda. **(pgs. 95-100)**

MOTION CARRIED three to two; Mr. Alcorn and Mr. White voted NO.

Mr. Dietzen reminded Board members that, legally, if you vote NO on the Personnel Changes List, you must have good cause, and the good cause must be stated. Mr. Dietzen specified that case law states that the Superintendent has sole authority to nominate personnel and that Board members can only reject the personnel for good cause.

Mr. Roush requested to let the record reflect that the only legal way a Board member can vote against the Personnel Changes List is due to the employee’s qualifications or having a felony charge.

Mr. daSilva reminded the Board that they do not have the ability to tell the Superintendent who to hire and who to fire...not allowed to do this by statute. Mr. Alcorn stated he has to vote with a clear conscience. Mr. Taylor stated if there is no moral turpitude and no wrong legal act, then by law we have to approve the Personnel Changes List; feels this action is very unprofessional. Ms. Cason stated she did not see anything out of order on the Personnel Changes List and that we’ve all had time to speak with the Superintendent prior to the Board meeting.

Mr. Dietzen reminded Board members that information on this same type issue had been provided to them previously.

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RETIREMENT: INSTRUCTIONAL:

Suwannee Middle School:

John Johnson, Teacher, effective June 30, 2019

RESIGNATION: INSTRUCTIONAL:

Suwannee Intermediate School:

Glenn Newland, Teacher, effective February 11, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Intermediate School:

Shari L. Herron, Paraprofessional, effective August 30, 2019

Suwannee Middle School:

Evelyn Aue, School Secretary, effective June 30, 2019

RESIGNATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Jason Sparkman, Custodian, effective March 1, 2019

Facilities Department:

John Garrison, Assistant Grounds Foreman, effective February 15, 2019

Food Service:

Cathy Carter, Food Service Worker, effective February 11, 2019

Suwannee Primary School:

Meredith Garrison, Paraprofessional, effective February 15, 2019

Transportation:

Contara Ross, Bus Attendant, effective February 4, 2019

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

Tammy Cunningham, Clinical Instructor Surgical Technology, part-time hourly, effective February 25, 2019

REPLACES: New Position

M' Alice Julius, Patient Care Technician Instructor, effective February 14, 2019

REPLACES: Susan Morgan

Susan Morgan, LPN Instructor, effective January 7, 2019

REPLACES: Traci Thompson

Suwannee High School:

Holly Gamble, Allied Health Teacher, effective February 19, 2019

REPLACES: Ashley Cato Conner

Suwannee Intermediate School:

Skyler Phillips, Teacher, effective February 11, 2019

REPLACES: Glenn Newland

Suwannee Middle School:

Cheri Copeland, ESE Inclusion Teacher, effective January 24, 2019

REPLACES: Dana Drawdy

SUBSTITUTE:

The following to serve as a long term Substitute Teacher effective January 25, 2019:

Suwannee Elementary School:

Darias Bowers

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Jimmy Wilkerson	SMS/Principal	Transportation/Director	2/12/2019	Chris Landrum
Laura Williams	SMS/Assistant Principal	SMS/Principal	2/12/2019	Jimmy Wilkerson

LEAVE OF ABSENCE (MATERNITY LEAVE):

Suwannee Primary School:

Brittany Broughton, Teacher, tentatively January 17, 2019 through April 22, 2019, without pay, with option of returning sooner if released by the doctor. *(Revised from the October 23, 2018 Personnel Changes)*

Rosa Davis, Teacher, tentatively May 1, 2019 through May 30, 2019, with the option of returning sooner if released by the doctor.

MISCELLANEOUS:

<u>MENTOR</u>	<u>MENTEE</u>	<u>SCHOOL</u>
Shannon Daniel	Jessica Anderson	SPS
Kerry J. Melland	Jenny McCook	SPS
Vickie Pagliai	Brandy Geering	SPS/PDCP
Krystal Cundiff	Jeremy Griswold	SIS
Ashlee Wooley	James Thomas	SIS
Ashlee Wooley	Stephanie Reed	SIS
Shannon White	Glenn Newland	SIS
Shannon White	Hannah Moreno	SIS
Angelia Stuckey	Megan Fortner	SHS
Kimberly Boatright	Mallory Morgan	SHS
Sandra Hurst	Lillian Henderson	SHS
James Wilson	Eduardo Moreno	SHS
Mary Check-Cason	Sabrina Harrell	SMS
Angie Hester	Tyler Winburn	SMS/PDCP
Brooke Cox-Knowles	January Jernigan	SMS
Tracy Henderson	Richard Crockett	RTC
Robbin Chapman	Justin Bruce	SIS/PDCP
Vera Knighton	Erin Roberts	BES/PDCP

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

District-wide:

Jessica Henderson, Paraprofessional, Temporary, effective January 29, 2019

REPLACES: Temporary Reclassified Position (Grant Funded)

Suwannee High School:

Alexandra Scoggins, ESE Paraprofessional, effective February 19, 2019

REPLACES: Kelly Wiggins

Suwannee Intermediate School:

Stephane Phillips, Paraprofessional, effective February 19, 2019

REPLACES: Monica Sauer

Monica Sauer, Media Clerk, effective February 19, 2019

REPLACES: Dona Norris

Suwannee Middle School:

Lorie Norris, Bookkeeper, effective January 28, 2019

REPLACES: Jan Prentice

Transportation:

Debbie Harnage, Bus Driver, effective January 8, 2019

REPLACES: Luz Amanda Cartagena

John Kerry, Bus Driver, effective January 8, 2019

REPLACES: Mary Mais

Patrick Pierce, Crossing Guard, effective February 14, 2019

REPLACES: Randie Goetzman

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Kelly Driggers	Reading Endorsement	SPS
Canary Stephens	Planning Period	SMS
Mirian Venero	Planning Period	SMS
Brian Williamson	Head Middle School Baseball Coach	BHS

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEE:**January 1, 2019-June 30, 2019**

COMMUNITY EDUCATION (Pending class enrollment)

Logan Hart

Photography

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford Elementary School:

Edna Roberts, Pre-K Paraprofessional, December 17, 2018 through December 19, 2018, for a total of 17.5 hours.

Suwannee Elementary School:

Cheryl Ann Jackson, Media Clerk, December 6, 2018, for a total of 2.45 hours.

Suwannee Middle School:

Rebecca Monroe, Teacher, March 15, 2016, for a total of 7.25 hours.

Food Service:

Edith Underwood, Food Service Worker, January 15, 2019 through January 29, 2019, for a total of 80 hours

LEAVE OF ABSENCE (MEDICAL LEAVE):

Transportation:

Robin Garbett, Bus Driver, tentatively February 5, 2019 through February 26, 2019 without pay, with the option of returning sooner if released by the doctor.

SUSPENSION:

Branford High School:

John Perry, Paraprofessional, effective January 15, 2019 through January 25, 2019, with pay.
(Revised from the January 22, 2019 Personnel Changes List Addendum)

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Victoria Brown
Vandarian Robinson
Robert Williams

Renee Carter
Jessica Sadberry

Shandy Dean
Melissa Schroeder

Maria Richard
Annette Saldo

VOLUNTEERS:

Alicia Acosta
Ann-Marie Albertson
Katelynn Bielejeski
Felicia Blow
Catherine Brookshire
Lyndsey Browning
Regina Cain
Jason Carroll
Charlotte Hamlin
Harold Hansard
Kathy Harrelson

Zahra Hines
Tammy Land
Lakrishna Lee
Daphnie Mellette
Heather Misinec
Edith Morgan
Melba Mott
Elida Resendiz-Avila
Jalibert Roman-Gonzalez
Megan Roush
Christian Sandlin

Heidi Schenauer
Joanna Schneider
Nancy Seale
Cassandra Simpson
Melissa Simpson
Martha Taylor
Christina Terrell
Ashley Turnage
Johnny Turnage
Kendall Wainwright

**End of List
2018-2019
School Year**

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report – No legal matters to report. However, he expressed his thanks to Mrs. Fitzpatrick for all her hard work in getting the Sheriffs Youth Ranch contract together for Board approval.

Superintendent of Schools – Ted Roush:

8. Superintendent's Report – Nothing to report.

School Board Members:

9. Issues and concerns Board members may wish to discuss
 - Mr. White provided comments regarding school safety and security. He also asked the Board to help secure funding to set up and hold career ready classes at BHS, as well as an NJROTC class. He expressed his appreciation to the parents that came out and addressed the Board tonight.
 - Mr. Alcorn expressed his thanks to Mrs. Fitzpatrick for all her hard work on the Sheriff's Youth Ranch Contract, as well as to all employees for their hard work.

The meeting adjourned at 7:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
March 12, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen arrived at 9:16 a.m. School Board Member Ronald White arrived at 10:28 a.m.

Administrators and others present: Walter Boatright, Amy Boggus, Bill Brothers, Mark Carver, Janene Fitzpatrick, Ronnie Gray (arrived at 10:56 a.m.), Malcolm Hines, Terry Huddleston (arrived at 9:06 a.m.), Mary Keen, Debbie Land, Dee Dee McManaway, Kecia Robinson, Kathy Smith (arrived at 10:04 a.m.), Angie Stuckey, Marsha Tedder (arrived at 9:08 a.m.), Kelly Waters (arrived at 9:30 a.m.), Jimmy Wilkerson, and Josh Williams.

Chairman daSilva called the meeting to order at 9:02 a.m.

Assistant Superintendent of InstructionJanene Fitzpatrick
Department Update

Mrs. Fitzpatrick reported on the following:

- Job Descriptions
 - Director of School Choice – Job Description #183
Mrs. Fitzpatrick distributed a copy and explained that the current Principal of Suwannee Virtual School (SVS) position would be reclassified to the Director of School Choice
 - Coordinator of Virtual Schools – Job Description #184
Mrs. Fitzpatrick distributed a copy and explained that the current Teacher on Special Assignment (TSA)/Counselor of SVS position would be reclassified to the Coordinator of Virtual School.

Mrs. Fitzpatrick stated that both positions would be 12-month positions, effective July 1, 2019. Mr. Taylor asked for cost/salary breakdown for these two positions.

- Student Progression Plan Updates for 2018-2019

Mrs. Fitzpatrick reviewed the revisions/updates to the 2018-2019 Student Progression Plans for Elementary and Secondary.

- Summer School Schedule and Positions

Mrs. Fitzpatrick distributed and reviewed the proposed 2019 Summer School Schedule and positions needed. Mrs. Fitzpatrick noted that due to the Douglass Center being closed down, she did not include the PAL Program in the Summer School Schedule. She has not received any word regarding plans to hold the program at a different location; however, the Summer School Schedule can be amended at a later date to include the PAL Program, if needed.

- District Advisory Council Roster and Bylaws

Mrs. Fitzpatrick distributed the Suwannee County School District (SCSD) Advisory Council Membership Rosters for 2018-2019. She provided background information. She then deferred to Kecia Robinson, who reviewed the rosters.

- Data Report/Update

Mrs. Fitzpatrick provided a PowerPoint presentation regarding a mid-year data update on Student Performance Data for the 2018-2019 school year.

The workshop recessed at 10:58 a.m. and resumed at 11:04 a.m.

Emergency Response Plan Update Malcolm Hines

Mr. Hines distributed and reviewed a copy of the draft Emergency Response Plan (Sections B and C) to each Board member.

Transportation Department Update..... Jimmy Wilkerson

Mr. Wilkerson distributed and reviewed a handout regarding an update for the Transportation Department.

Information Technology Department Update..... Josh Williams

- Technology Replacement Plan

Mr. Williams distributed and reviewed a handout regarding the proposed Technology Replacement Plan for the District.

Facilities Department Update Mark Carver

Mr. Carver provided information regarding the FPL Easement for the new Admin/District Office Building construction project.

Superintendent Update.....Ted Roush

Mr. Roush reported on the following:

- Letter, dated February 28, 2019, from Commissioner Corcoran pertaining to Executive Order 19-45 on school safety with a survey link for districts to provide preliminary diversion program information. Mr. Roush said he responded to the survey.
- Letter, dated March 6, 2019, from the Marjory Stoneman Douglass High School Public Safety Commission Chair, Sheriff Bob Gualtieri, pleading with school districts to take advantage of the Guardian Program funding.
- Letter to students/parents pertaining to career and technical education programs offered by our District.
- Article from The Washington Post on “Why Florida is struggling to fill more than 2,000 teaching positions.”
- Article from the Learning Policy Institute on “United States: Understanding Teacher Shortages.”

- Memo, dated March 11, 2019, which he sent to SCSD employees pertaining to the support of compression adjustment. Mr. Roush asked principals to allow time for their faculty and staff, on Monday, during PD Day, to contact legislators regarding this issue.
- Provided information regarding the state wide grand jury piece on systematic failures, specifically pertaining to the implementation of school safety and security. Mr. Roush stated that discussions would continue to be held on this topic in future Executive Sessions.
- Mr. Roush stated that he reviewed the comments provided by Mr. Hill, from last month's Board meeting, under Citizen Input. Mr. Roush stated for the record that those folks were from out of our district. He addressed the various comments from Mr. Hill.
- Mr. Roush explained that the Personnel Changes List would now be called the Human Resources Transactions, and would be placed on the Consent Agenda. This will help to remove pressure from the Board; he researched this and found that most districts handle this topic in the same manner by placing on the Consent Agenda for informational/confirmation purposes only.

Mr. Taylor commended Mr. Roush for the manner in which he responded to the citizen input presented at the February monthly meeting. He respects what Mr. Roush is proposing to do with changes to the Personnel Changes List.

(NOTE: Mr. White left the workshop at 12:51 p.m.)

The meeting adjourned at 12:53 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
March 12, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 12:57 p.m.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2018-2019. (Copies are available for review in the office of the Assistant Superintendent of Instruction.)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-90 Clinical Education Non-Exclusive Student Affiliation
Agreement between Shands Lake Shore Regional Medical
Center and the Suwannee County School Board Surgical
Technology, Phlebotomy, Certified Dietary Management,
Patient Care Technician, and Practical Nurse Education
Programs (*Renewal/Revised*) (pgs. 2-41)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

3. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the 10.00 Foot Florida Power & Light Co. (FPL) Electric Line Easement for the New District Office/Admin Building. (Note: This easement has been reviewed and approved by Board Attorney Leonard Dietzen.) **(pgs. 42-44)**

MOTION CARRIED three to one; Mr. White voted NO; and Mr. Alcorn ABSTAINED from voting, due to an indirect role in surveying the property (see attached Form 8B, *Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers*).

Miscellaneous

Mr. daSilva encouraged the Board to seriously consider participating in a Master Board Forum; he stated that the success of our District has always been the cohesiveness of the Board, and that other districts look to us as an example. Mr. Roush asked Mrs. Lager to contact FSBA and gather information (dates, deadlines, etc.) regarding the possibility of holding a Master Board Forum. Mr. Alcorn asked for three to four possible dates/times in order for him to be able to plan ahead and attend; he also asked, if possible, to have other surrounding districts participate at the same time. Mr. White stated that he would not have time to participate.

The meeting adjourned at 1:08 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 26, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 6:03 p.m. School Board Member Ronald White was absent.

School Resource Officer Rachel Rodriguez was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Film Production Team student organization

Special Recognition by the Superintendent:

Branford High School

- Evan Procko – Competed and represented the District at *Art in the Capitol* in Tallahassee

District Spelling Bee Winners

- Cassie Clay (Westwood Christian School, 8th grade) – First Place
- Taylar Smith (Branford High School, 8th grade) – Runner Up

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following AMENDED Minutes: (pgs. 8-17)

January 22, 2019 - Regular Meeting (*Amended per Board vote on February 26, 2019*)

2. Approval of the following Minutes: (pgs. 18-35)

February 12, 2019	- Workshop Session
	- Special Meeting
	- Expulsion Issues Hearing (Private)
February 26, 2019	- Regular Meeting

3. Approval of the monthly financial statement for February 2019.

4. The following bills for the period February 1-28, 2019:

General Checking Account

General Fund 1000	\$ 675,191.48
LCIF Fund 3200	222,428.82
Spec Act Revenue Bond 3210	40,035.60
Food Service Fund 4100	170,287.07
Federal Fund 4200	<u>123,976.34</u>
	\$ 1,231,919.31

Payroll Checking Account

General Fund 1000	\$ 3,062,688.30
Food Service Fund 4100	136,458.05
Federal Fund 4200	<u>440,644.65</u>
	\$ 3,639,791.00

Total \$ 4,871,710.31

5. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-8	III-8	IV-8 (Federal)
		IV-7 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated March 26, 2019. **(pg. 36)**

7. Approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-01 Retainer Services and Master Service Agreement between Defero Network Solutions, Inc. and the School Board of Suwannee County, Florida *(Renewal/Revised)* **(pgs. 37-51)**

8. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
District/HR	Cash Donation (\$1,300) (To help defray costs associated with the District Teacher of the Year/School Related Employee of the Year Social; and the District Retirement Reception for 2019)	Kelly Services
BHS/Ag Program	1990 Horse Trailer (Value: \$1,200)	Sheriff Sam St. John

9. The following reports for informational purposes:
- a. *Suwannee County District School Board Financial and Federal Single Audit* for the Fiscal Year Ended June 30, 2018
 - b. *Suwannee County District School Board Operational Audit* for the Fiscal Year Ended June 30, 2018
10. Approval of the following student transfers for the 2018-2019 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Genesis	Alexander	Suwannee	Hamilton	2
Serenity	Alexander	Suwannee	Hamilton	K
Ezra	King	Suwannee	Hamilton	PK

11. Approval of the following student transfers for the 2019-2020 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kendell	Wynn	Suwannee	Hamilton	K

12. Human Resources Transactions (pgs. 52-56)

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RETIREMENT: INSTRUCTIONAL:

Branford Elementary School:

Linda Michelle Aderholt, Teacher, effective June 1, 2019

Suwannee High School:

Kenneth L. Campbell, Teacher, effective June 27, 2019

RESIGNATION: INSTRUCTIONAL:

RIVEROAK Technical College:

Richard Crockett, Teacher, effective March 1, 2019

Jenny Hurst, LPN Instructor, effective March 18, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Belinda Horn, Paraprofessional, effective May 30, 2019

Transportation:

Phyllis Postell, Bus Driver, effective October 1, 2019

RESIGNATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Samantha Kaczmarek, Bus Driver, effective March 4, 2019

Devon Kearney, Bus Driver, effective March 6, 2019

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Intermediate School:

James Thomas, Teacher, effective February 19, 2019

REPLACES: Christina Newhart

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Middle School:

Lawanna Zimmerman, Teacher, January 7, 2019 through February 15, 2019, without pay.

TRANSFERS/REASSIGNMENTS:

(Revised from the February 26, 2019 Personnel Changes)

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Timothy Burbridge	SMS/Guidance Counselor	SIS/Guidance Counselor	3/13/2019	
Jimmy Wilkerson	SMS/Principal	Transportation/Director	4/1/2019	Chris Landrum
Laura Williams	SMS/Assistant Principal	SMS/Principal	4/1/2019	Jimmy Wilkerson

MISCELLANEOUS:

Branford Elementary School:

Approval for the following Pre-K Teachers below to work up to 12 additional hours for Pre-K registration on June 3, 2019 through June 4, 2019:

Kelly Davidson

Cara Howard

Jessica Wagner

Suwannee Virtual School:

Approval for Karen Braun to work up to 250 additional hours paid by Title I and Title V for training through the Suwannee Virtual School effective February 27, 2019 through June 27, 2019.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Alysia Causey, Custodian, effective March 7, 2019

REPLACES: Jason Sparkman

Facilities:

Clayton Ross, Assistant Grounds Foreman, effective March 4, 2019

REPLACES: John Garrison

Food Service:

Cierra Parker, 8 hour Food Service Worker, effective February 21, 2019

REPLACES: Cathy Carter

Suwannee Primary School:

Callie Bullock, K-1 Paraprofessional, Temporary, effective March 18, 2019

REPLACES: Monica Djulvez

Julia Gay, Paraprofessional, effective February 20, 2019

REPLACES: Meredith Garrison

Transportation:

Devon Kearney, Bus Attendant, effective March 7, 2019

REPLACES: Cotara Ross

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Melinda Ahrens	Planning Period	SMS
Karen Braun	Planning Period	SMS
Amanda Hurst	Planning Period	SMS
Katheryn Quincey	Planning Period	SMS
Jayvis Ward	Intramural Basketball	SMS

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Primary School:

Linda Cheshire, Paraprofessional, February 13, 2019 through February 14, 2019, for a total of 11 hours.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Middle School:

Goldie Fralick, School Nurse, tentatively February 11, 2019 through February 18, 2019, and February 20, 2019, and March 7, 2019 and March 18, 2019 through April 22, 2019, without pay.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Branford High School:

Deborah Yates, Paraprofessional, tentatively January 7, 2019 through March 15, 2019, without pay, with the option of returning sooner if released by doctor.

Transportation:

Robin Garbett, Bus Driver, tentatively February 27, 2019 through March 27, 2019 without pay, with the option of returning sooner if released by the doctor.

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Vicki Padgett

Kendra Kunkle

VOLUNTEERS:

Martha Adams

Juan Alvarado

Kelley Arnold

Michael Ascough

David Bass

Britnee Bell

Ericka Beltran Ramirez

Victoria Boston

Michael Bower

Penny Brannan

Terry Brannan

Jamie Brennan

Martha Bressette

Doris Cranford

Michelle Cribbs

Ronald Cribbs

Allison Crisp

Ashley Dalton

Larry Daniel

Paxton Daniel

Lori Daniels

Stephanie Donaway

Antonio Duarte

Lisa Dubrute

Heather Duncan

Maggie Evans

Geily Falcon

Angela Galler

Michael Garner

Timothy Griffith

Sarah Hatch

April Henderson

Christina Hofmann

Stephen Hollar

Deanna Horton

Bryan Hughes

Jed Humphries

Eric Hunt

Adam Jackson

Chadwick Jacobs

Mary Jacobs

Lettie Jelks

Larry Jenkins

Michelle Jenkins

Miranda Jones

Rosanne Kardaseski
Katie Kinsey
Karen Knighton
Cheree Laurent-
Brennan
Maygualida Lopez
Pedro Lopez-Lorenzo
Lynn Mabey
William Martin
Amanda Martin
Vera Massey
Erin McDonald
Gwendolyn McQuay
Louise Miller
Sarah Money
Maria Moreno
Stacey Morgan
Patricia Morse
Brittany Napoleon-Rico

Sylvia Netter
Morgan North
Crystal Nur
Michael Ogden Jr
Fred O'Quinn
Bernard Owens
Mellani Reese
Daynette Ross
Richard Sapp
Anthony Scott
Cheri Sexton
Daniel Shepard
Darya Smith
Mary Smith-Richardson
John Snider
Ana Sotomayor
Sylvia Spivey
Jennie Sullivan
Kendall Taylor

Lindsey Taylor
Wayne Taylor
Chris Tomlinson
Gina Tucker
January Tuten
Janet Valenti
Holly Velez-Moore
Ryan Vermilyea
Glen Ward
James Ward
Shekea Weatherspoon
Julie Weeks
Jeffrey Whitener
Brian Williams
Deerra Yates
Ashley Zarate

**End of List
2018-2019
School Year**

REGULAR AGENDA

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following curriculum item for the 2018-2019 school year, along with the date correction, on Page 58, under Branford High School: Credit Recovery Grades 8-11:
Schedule – 6/26/2016, should be 6/26/2019:
 - a. 2019 Summer School Schedule (pgs. 57-59)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following personnel item for the 2018-2019 school year:

a. The following summer school positions for the 2019 summer school term:

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
Credit Recovery (Grades 8-11)	6 – Teachers (BHS-2; SHS-4) 3 – Paraprofessionals (BHS-1; SHS-2)	Federal Programs/ General Fund
Driver's Education	2 – Teachers (SHS) <i>(Teachers will serve students from BHS, SHS, and SVS, as needed)</i>	Federal Programs/ General Fund
Virtual Instruction	9 – Teachers (SVS) <i>(As needed to complete courses already in progress)</i>	General Fund
3 rd Grade Reading Camp	5 – Teachers (BES-1; SES-4)	Reading Allocation/ General Fund
VPK	6 – Teachers (SPS)	VPK
Extended School Year (ESY) Services for ESE	3 – Teachers 4 – Paraprofessionals 1 – Nurse	IDEA Grant
21 st Century (CCLC) Program	4 – Site Coordinators (BES-1; SES-1; SIS-1; SPS-1) 8 – Paraprofessionals (BES-2; SES-2; SIS-2; SPS-2)	21 st CCLC Grant

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
Migrant Summer Program	5 – Paraprofessionals	Title I Part C
Transportation	2 – Bus Drivers 2 – Bus Attendants (<i>as needed for ESE travel</i>)	Federal Programs, as available

NOTE: Positions will be based on student enrollment daily.

MOTION CARRIED UNANIMOUSLY

3. The Superintendent recommends approval of the following personnel items for the 2019-2020 school year:

MOTION by Ms. Cason, second by Mr. Taylor, for Item 3.a. below:

- a. Reclassify the Principal of Suwannee Virtual School position to a Director of School Choice position; 12-month; 8 hours per day; effective July 1, 2019

Mr. Taylor expressed concern with not having received the salary/cost analysis information on both positions being reclassified. Mrs. Fitzpatrick stated that she had the information and that the District would save approximately \$6,000 in reclassifying both positions. Mr. Roush confirmed the exact amount of \$6,714 in savings. Mr. Alcorn asked to see the detail on paper. Mr. Roush left the meeting, briefly, to print the information requested; when he returned, he distributed the requested information to Board members.

MOTION to RESCIND by Ms. Cason, second by Mr. Taylor, on individual Item 3.a. MOTION to RESCIND CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of **all** items under Item 3 (a. through f.).

- b. Reclassify the Teacher on Special Assignment (TSA)/Counselor position at Suwannee Virtual School to a Coordinator of Virtual School position; 12-month; 8 hours per day; effective July 1, 2019

- c. Job Description #183 – Director of School Choice (*New*) (**pgs. 60-63**)
- d. Job Description #184 – Coordinator of Virtual School (*New*) (**pgs. 64-67**)
- e. Revise *Salary Schedule 2018-2019 Principals and Administrators* to reflect compensation for the Director of School Choice position, effective July 1, 2019 (**pgs. 68-69**)
- f. Revise *Salary Schedule 2018-2019 Assistant Principals, Curriculum, and Other Program Coordinators* to reflect compensation for the Coordinator of Virtual School position, effective July 1, 2019 (**pg. 70**)

MOTION CARRIED UNANIMOUSLY

- 4. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the 2018-2019 District and School Advisory Councils and Bylaws, for the following:

Mr. Taylor encouraged principals to make sure their respective advisory council committees are made up of the correct community/parent/student percentages as required by statute.

- a. Suwannee County School District (**pgs. 71-81**)
- b. Branford Elementary School (**pgs. 82-89**)
- c. Suwannee Primary School (**pgs. 90-95**)
- d. Suwannee Elementary School (**pgs. 96-100**)
- e. Suwannee Intermediate School (**pgs. 101-107**)
- f. Suwannee Middle School (**pgs. 108-112**)
- g. Branford High School (**pgs. 113-119**)
- h. Suwannee High School (**pgs. 120-126**)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

- 5. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2018-2019. MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following personnel item for the 2018-2019 school year:
 - a. Twelve day laborers to work on summer projects under the direction of the Director of Facilities

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

7. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the 2019-2020 Official Enrollment Packet for student enrollment in Suwannee County School District. **(pgs. 127-140)** MOTION CARRIED UNANIMOUSLY

School Board Attorney – Leonard Dietzen:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

9. Superintendent's Report
 - Mr. Roush informed Board members that he would not be able to attend the FSBA Day in the Legislature this year due to prior commitments; however, Mr. Boatright will be attending in his place on Thursday, April 4, 2019.
 - End of Year (EOY) Activities Calendar is in the process of being updated, and it will be distributed by the end of next week.
 - Suwannee Opportunity School (SOS) update will be provided at the April or May workshop; looking to have the SOS up and running for the 2019-2020 school year; the School Resource Officer (SRO) assigned to RIVEROAK Technical College will cover the SOS, as well.
 - Apologized to the Board for the late notice of Congressman Neal Dunn's visit to our District; the Congressman never made contact with the Superintendent's office regarding his visits to Branford High and Suwannee High Schools.
 - Reminder of the School-Related Employee of the Year/Teacher of the Year Social to be held Thursday, at 3:45 p.m., at Suwannee High School Atrium.

- We have four out of five Board members committed to participate in the Master Board Forum/Training; asked for direction from the Board on whether to proceed. Mr. Alcorn asked to first see the possible dates. Mrs. Lager reported that FSBA is working with Hamilton County School District to get potential dates to hold a joint opening session with our District; then the three sessions after that would be held with our District only; will provide additional information when received from FSBA.
- Executive Session will be held following the meeting tonight.

Miscellaneous

Mr. Alcorn asked for a draft cost analysis summary on the set-up costs for the off-site Suwannee Opportunity School at a future workshop.

School Board Members:

10. Issues and concerns Board members may wish to discuss

- Mr. Taylor stated that he spoke with Chris Doolin regarding funding cuts on digital classroom. Mr. Doolin said he will follow-up on this issue. Mr. Taylor stated that the bill regarding school board member term limits will most likely pass in the House, but feels that the Senate will vote it down.
- Ms. Cason questioned the projected teacher shortage for the upcoming school year, as well as minority recruitment. She asked that these topics be discussed at a future workshop. Mr. Boatright responded that Mr. Richmond and several other administrators are scheduled to attend upcoming recruitment fairs and minority recruitment will be a priority. He also stated that the Minority Recruitment Plan will be updated this summer. Mr. daSilva suggested to workshop this subject closer to the end of summer.
- Mr. Alcorn asked that the expulsion procedure/process be discussed at a future workshop. Mr. Alcorn expressed his thanks to our teachers and bus drivers regarding the ESE Day at the fair recently. Mr. Alcorn expressed concern regarding the District's radio ads and asked that additional information be provided for these ads. Mr. Alcorn expressed his thanks to the Key Club for doing a great job with the corn booth at the fair.

The meeting adjourned at 7:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
April 9, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent.

Administrators and others present: Walter Boatright, Bill Brothers, Malcolm Hines, Mary Keen, Debbie Land, Dee Dee McManaway, Kathy Smith, Jimmy Wilkerson, and Josh Williams. David Jang, with Water Walker Investments; and Jason Bashaw was also present.

Chairman daSilva called the meeting to order at 9:01 a.m.

Florida Fixed Income Trust Vickie DePratter/David Jang with
Water Walker Investments

Mrs. DePratter introduced David Jang, who provided a PowerPoint presentation regarding the Florida Fixed Income Trust.

Athletic Trainer Presentation Ted Roush/Erin T. Clark

Mr. Roush provided background information regarding athletic trainers and student athletic safety. He then deferred to Ms. Clark, Athletic Trainer at Branford High School (BHS), who distributed and reviewed a handout pertaining to the Athletic Training Program at BHS.

Emergency Response Plan Update Malcolm Hines

Mr. Hines distributed and reviewed a copy of the draft Emergency Response Plan to each Board member.

Assistant Superintendent of Administration Bill Brothers
Department Update

- Policy

Mr. Brothers reviewed the revisions and additions to the following School Board policies:

- #4.15 District and State-Wide Assessment Program (*Revised*)
- #4.18 Home Education Program (*Revised*)

Expulsion Process Review Leonard Dietzen

Mr. Dietzen provided information regarding the District's expulsion process.

The workshop recessed at 11:33 a.m. and resumed at 12:33 p.m.

Transportation Department Update..... Jimmy Wilkerson

Mr. Wilkerson provided an update regarding the Transportation Department, as well as working with Mr. Hines to discuss safety on school buses.

Facilities Department Update Mark Carver

Mr. Carver provided updates on the following:

- LED Lighting Project/Energy Savings
- New Admin/District Office Construction Project
- Special Maintenance Tracking Sheet
- District-Owned Properties – Property adjacent to Heinking property; small acreage adjacent to SHS on the northeast side; and the SHS softball field acreage. Consensus of the Board was to explore the possibility of deeding the Heinking property to the city or to new owner (will have to declare no longer needed for education purposes) and to proceed with research. Also found a 140+ acre tract and a 27.58 acre tract in Branford, which shows under School Board property, but owned by SRWMD. Discussion was held as to whether these two tracts of land need to be added to our inventory. Consensus of the Board was that we own the property and needs to be added to inventory.

Assistant Superintendent of InstructionJanene Fitzpatrick
Department Update

- Mrs. Fitzpatrick was absent, so Mrs. Land reviewed the minor changes to the 2019-2020 and 2020-2021 school calendars.
- Kelli Williams provided an update on the District's Reading Plan, as well as the Master In-Service Plan. **(pgs. 2-57)**

Student Services Department Update Debbie Land

- Mrs. Land distributed and reviewed a handout regarding additional summer hours for the Coordinator of Student and Family Support position, as well as a Paraprofessional position in the department.
- Mrs. Land distributed and reviewed a handout regarding the reclassification of Toni Greenberg's position, TSA/Transition Specialist (11-month), to a Staffing Specialist (11-month) position.
- Michele Howard and Josh Williams reviewed the proposed new contract with Healthy Schools, LLC pertaining to administration of flu shots for students and employees. **(pgs. 58-65)**

The workshop recessed at 2:24 p.m. and resumed at 2:36 p.m.

Superintendent UpdateTed Roush

Mr. Roush reported on the following:

- Received phone call proposing for the District to purchase property in Branford near NE Craven Street. Consensus of the Board was not to proceed with purchase.
- EOY Activities Calendar was distributed; events will be updated to the calendar as needed.
- Distributed information regarding the Governor's empanelment of a state wide grand jury pertaining to an ongoing investigation on systematic failures by school officials and other state actors to ensure student safety. Mr. Dietzen cautioned to only disseminate the information to directors and principals, due to the ongoing investigation.
- Distributed several news articles of interest.

- Asked direction from the Board regarding the presentation from David Jang, with Water Walker Investments, this morning pertaining to the Florida Fixed Income Trust. Consensus of the Board was to proceed.
- Working with all schools/sites regarding instructional and non-instructional recommendation meetings, as well as certification issues, etc.
- Commended Malcolm Hines and the Guardian Program trainings; excellent and valuable training.
- Will ask for additional hours for Alan Bonds to help Laura Williams with various duties over the summer; this is due to SMS having two vacant assistant principal positions.

Miscellaneous

Mr. Taylor reported on the FSBA Day in the Legislature held last week.

The workshop adjourned at 3:09 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
April 9, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent.

Chairman daSilva called the meeting to order at 3:14 p.m.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:
(Presented by Director of Student Services – Debbie Land)

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following curriculum items:
 - a. 2019-2020 School Calendar (*Revised*) (pgs. 2-3)
 - b. 2020-2021 School Calendar (*Revised*) (pgs. 4-5)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-94 Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as the Track Application and related support services (*Renewal*)
(pgs. 6-12)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
April 23, 2019

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Ronald White and Chief Financial Officer Vickie DePratter were absent.

School Resource Officer Rachel Rodriguez was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

(Presented by Director of Student Services – Debbie Land)

1. Final review of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2018-2019. (Copies are available for review in the office of the Assistant Superintendent of Instruction.)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2018-2019 and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 23, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Ronald White and Chief Financial Officer Vickie DePratter were absent.

School Resource Officer Rachel Rodriguez was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Elementary School Safety Patrol student organization.

Special Recognition by the Superintendent:

NOTE: The following students could not be present; the recognition will be scheduled for a future Board meeting.

- Branford Elementary School
 - 2019 Florida Elementary All State Chorus Participants
 - ✓ Ryland Roush
 - ✓ Aubrey Wood

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

Mr. Alcorn had questions on the following:

- Why Contract #2019-95 (Page 28) was being approved so late in the school year and only two months left on the contract; Mr. Roush and Mrs. Fitzpatrick responded that it was due to the late approval, by DOE, of the 21st Century Program.
- Page 72, Human Resources Transactions, under Recommendations: Instructional/RIVEROAK Technical College: Who is in charge of the LPN Program? Mr. Boatright responded that Susan Morgan will be the lead instructor.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-27)**

- | | |
|----------------|---|
| March 12, 2019 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| | - Expulsion Issues Hearing (Private-Evidentiary/
Formal Hearing) |
| March 26, 2019 | - Expulsion Issues Hearing (Private) |
| | - Expulsion Issues Hearing (Private-Evidentiary/
Formal Hearing) |
| | - Regular Meeting |

2. Approval of the monthly financial statement for March 2019.

3. The following bills for the period March 1-31, 2019:

General Checking Account

General Fund 1000	\$ 526,828.98
Spec Act Bond Debt Service Fund 2200	84,749.99
LCIF Fund 3200	93,623.44
Spec Act Revenue Bond Capital Projects Fund 3210	94,962.00
Capital Projects - PECO 3300	148,755.36
Food Service Fund 4100	196,378.09
Federal Fund 4200	<u>119,043.69</u>
	\$ 1,264,341.55

Payroll Checking Account

General Fund 1000	\$ 3,542,864.03
Food Service Fund 4100	133,567.93
Federal Fund 4200	<u>371,222.04</u>
	\$ 4,047,654.00

Total \$ 5,311,995.55

4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>Special Act Bond Debt Service</u>	<u>Capital Projects</u>	<u>Special Revenues</u>
I-9	II-1	III-1 (Other)	IV-8 (Food Service)
		III-9 (LCIF)	IV-9 (Federal)

5. Approval of the following contract/agreement for the 2018-2019 school year:
(RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-95 Contract for Evaluation Services Agreement between the Suwannee County School District and the Center for Assessment, Strategic Planning, Evaluation and Research, LLC d/b/a CASPER (*Renewal/Revised*) (pgs. 28-70)

6. Approval of the following student transfers for the 2018-2019 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Gavin	Lankford	Suwannee	Hamilton	3

7. Approval of the following student transfers for the 2019-2020 school year.
Parents will provide transportation.

FIRST NAME	LAST NAME	TO	FROM	GRADE
Raelynn	Morgan	Suwannee	Hamilton	PK
Michael	Velazquez Leon	Suwannee	Hamilton	PK

8. Human Resources Transactions (**pgs. 71-94**)

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

(Revised from March 26, 2019)

Branford Elementary School:

Michelle Aderholt, Teacher, effective May 30, 2019

Branford High School:

Danelle Bradow, Teacher, effective June 30, 2019

Suwannee Intermediate School:

Leah Harrell, Guidance Counselor, effective May 14, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

RIVEROAK Technical College:

Robert George, Custodian, effective June 4, 2019

Transportation:

James Newport, Crossing Guard, effective May 30, 2019

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Middle School:

Chanda Johnson, Custodian, effective March 18, 2019

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

Susan Morgan, LPN Instructor, effective March 20, 2019

REPLACES: Jenny Hurst

M'Alice Julius, LPN Instructor, effective March 20, 2019

REPLACES: Susan Morgan

SUBSTITUTE:

The following to serve as a long term Substitute Teacher effective April 5, 2019:

RIVEROAK Technical College:

Darias Bowers

RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Rhonda Garrett, Bus Driver, effective March 25, 2019

REPLACES: Shawarren Cooks

PART-TIME/HOURLY EMPLOYEES:

Approval for the following employees for the second term 2018-2019

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES:
January 1, 2019 - June 30, 2019

ADULT EDUCATION

Darias Bowers

ESL/Long Term Substitute

COMMUNITY EDUCATION (Pending class enrollment)

Melissa Hottenstein

Sign Language

Melinda Polbos

Culinary

Becky Raymond

Basic Computers

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Francis Cohen	Head Boys Track Coach	SHS	Matt Jackson
Julianna Dees	Culinary Arts		BHS
Terrance Derico	Track Coach (1/2)	SMS	Francis Cohen
Jason Dobson	Band Director	BHS	Robert Phillips
Dawn Eakins	12 th Grade Class Sponsor	BHS	
Anne Etcher	FFA Middle School Sponsor	BHS	
Kasey Frazier	Assistant JV Softball Coach	SHS	
Lesley Fry	Planning Period	SMS	
Angel Hill	10 th Grade Class Sponsor	BHS	
Karen Koon	Brain Bowl	BHS	
Jason Langston	Assistant Wrestling Coach	SHS	Chris Clark
Brad Scarborough	Boys Intramural Basketbal	SMS	
Cara Soride	11 th Grade Class Sponsor	BHS	
Misty Ward	Yearbook Sponsor	BHS	
Angela Wood	9 th Grade Class Sponsor	BHS	
Stacy Young	FFA Sponsor	BHS	

ESE SUPPLEMENTS 2018-2019:

Amy Allen	Lauren Belcher	Hannah Johnson	Holly Marsee
Kate Bromley	Lindsey Ramsey	Jennifer Wooley	Connie Leavitt
Cynthia Frye	Toni Greenberg	Kim Hudson	Vera Knighton
Robert Phillips	Debbie Singletary	Lynn Lawrence	Rebecca Monroe
Cletia Hamby (1/2)	Tammy McKay	Melissa McKire	Hannah Deas
Catherine Nicely	Audrey Peake	Darlene Rice	Stacie Swartz
Kevin Lewis	Stefani Santos	Jeff Johnson	Elizabeth Vann
Michelle Thompson	Rowna Valin	Lacey VanEtta	
Cheri Copeland	Linda Whitley	Kenneth Wingate	
Brittany Busby	Justin Bruce	Jessica Wagner	

GIFTED SUPPLEMENTS 2018-2019:

Emily Blackmon	Joyce McIntosh
Natalie Haney	Laura Roberts
Rhoshonda Herring	Theda Roper
Karen Koon	Kim Warren

LEAVE OF ABSENCE (MEDICAL LEAVE):

Branford High School:

Jason Dobson, Teacher, March 15, 2019, through June 21, 2019, without pay, with the option of returning sooner if released by the doctor.

Deborah Yates, Paraprofessional, tentatively March 18, 2019, through April 23, 2019, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Food Service:

Stephanie Whittington, Food Service Worker, tentatively April 23, 2019, through May 29, 2019, without pay, with the option of returning sooner if released by the doctor.

Transportation:

Sheila Rowden, Bus Driver, tentatively March 21, 2019, through April 12, 2019, without pay, with the option of returning sooner if released by the doctor.

MISCELLANEOUS:

The following staff to work up to 32 additional hours for the purpose of monitoring and compliance of ESE programs at school sites.

Amy Allen
Melissa McKire
Rebecca Monroe
Cathy Nicely
Debbie Singletary
Kenneth Wingate
Jennifer Wooley

District Wide/21st Century:

The following to work as paraprofessionals in the 21st Century Program District wide:

Michael Herring
Catherine Melton
Skyler Phillips
Amanda Bartley-Ramirez
Kathryn Terry

SUBSTITUTES:

The following to serve as Substitute Bus Drivers:

Amanda Colon Christina Jones Charles Livingston Karen Manning

The following to serve as Substitute Bus Attendants:

Chelsea Clark Yolanda Springs Kaycee Wayman Carolina Zeron

SUMMER TERM 2018-2019:

Student Services/Federal Programs:

Approval for Katrina Walker-Bius to work up to 176 hours paid by the migrant grant for administrative support during the month of July.

Approval for Jessica Henderson to work up to 320 hours paid by the migrant grant for tutoring students in the program during the months of June and July.

**End of Summer Term List
2018-2019
School Year**

VOLUNTEERS:

Tammy Arnold	James Day	Lynda Owens
Megan Beckner	Samantha Dortch	Toni Patterson
Victoria Boston	Whitney Dubose	Jennifer Payne
Adam Bricker	Dawn Eakins	Damon Poole
Britni Brooks	Stacy Fritz	Brittany Puckett
David Brooks	Cynthia Gillespie	Sandy Robertson
Amber Buda	Christina Goolsby	Alex Scarborough
Violet Campbell	Bradley Harrison	Rebecca Scocca
Margaret Caparelli	Brandi Harrison	Ashley Sharpless
Alberto Cavazos	Audrey Hulen	Dustin Simmons
Wanda Cavazos	Zena Hunter	Jamie Simmons
Julia Cedillo	Shirley Jenkins	Lauren Smith
Jocelyn Cermak	Tommy Jenkins	Victoria St. John
Phumin Chantarat	Taiwana Jernigan	Jamie Stewart
Jamilah Cherry	Ann Kilgore	Aimee Stratton
Samuel Chouinard	Barbara Little	Jalexis Whitaker
Pamela Cochran	Latoya Lloyd	Justin Wilkinson
Amanda Colon	Bailey Mathews	Bertha Williams
Brandy Corbin	Keith Murray	Lori Yohn
Megan Cowart	Kyle Nickerson	

**End of List
2018-2019
School Year**

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

CONTRACT RECOMMENDATIONS:

ADMINISTRATIVE CONTRACTS:

TERM

Jennifer Barrs	12
Susan Bass	12
J. Walter Boatright	12
Karen Braun	12
Marsha Brown	12
Ethan Butts	12
Mark Carver	12
Jimmy Cherry II	12
Lisa Dorris	12
James Fike	12
Malcolm Hines	12
Michele Howard	11
Mary Keen	12
Debra Land	12
Austin Richmond	12
Kecia Robinson	12
Elizabeth Simpson	12
Keith Stavig	11
Angelia Stuckey	12
Katrina Bius-Walker	11
Kelly Waters	12
Jimmy Wilkerson	12
Joshua Williams	12
Kelli Williams	11
James Wilson	11

SCHOOL ADMINISTRATORS:

TERM

Jennifer Beach	12
Keri Bean	12
Tamara Boggus	12
Stephenie Busch	12
Gary Caldwell	12
Joseph Eakins	12
Ronald Gray	12
Terry Huddleston	12
Mary Keen	12
Carl Manna	12

Diedre McManaway	12
Julia Ulmer	12
Angela Wood	12

ANNUAL INSTRUCTIONAL CONTRACTS:

TERM

Student Services:

Brittany	10
Dee Dee Cathcart	10
Hannah Deas	10
Abigail Hill	11
Lisa Pennington	11
Stacie Swartz	10
Lacey Van Etta	10

Branford Elementary School:

Amanda Clark	10
Tracy Combee	10
Kendra Crews	10
Lynsee Dicks	10
Kimberley Garrett	10
Melinda Hawthorne	10
Amanda Hayes	10
Tina Hayes	10
Caron Heffner	10
Rhoshonda Herring	10
Mandi Howard	10
Victoria Jensen	10
Priscilla Jones	10
Charlena Lori Land	10
Katee O'Quinn	10
Dana Putnal	11
Jessica Wagner	10
Margaret Williams	10

Branford High School:

Jeffry Boatright	10
Darryl S. Cannon	10
Erin Cannon	10
Pamela Christy	10
Erin Clark	10
Timothy Clark	12
Jason Dobson	10
Anne Etcher	12
Cynthia Frye	10

Regular Meeting
April 23, 2019

Courtney R. Jernigan	10
Shannon Jernigan	10
Joshua McInnis	10
Fred O'Quinn	12
Emilee Rains	10
Maria Rodriguez	10
Sergio Rodriguez	10
Michele Roundtree	10
Mendy Sikes	10
Misty Ward	10
Abby Warren	10

RIVEROAK Technical College:

Mona Kelley	10
Catherine Maxwell	10
Patricia Sullivan	10
Jeremy Ulmer	10

Suwannee Elementary School:

Megan Collins	10
Julia Davidson	10
Javonne Day	10
Tammy Flowers	10
Danielle Gay	10
Jacqueline Glover	10
Brandi Hart	10
Cristina Herrington	10
Patricia Hines	10
Ellena Huston	10
Mary Metz	10
Susan M. Mowry	10
Rebecca Reaves	10
Jennifer Richer	10
Stephanie Selph	10
Christina Sparkman	10
Ashley Threm	10
Miranda Walker	10
Cassandra Yulee	10

Suwannee High School:

Hunter Abercrombie	10
Douglas Aukerman	12
Barbara Barker	10
Kary Black	10
Kimberly Boatright	10
Michael Braun	12

Regular Meeting
April 23, 2019

Kate Bromley	10
Brian Bullock	10
Isaac Chandler	10
Perry Davis	10
Alexander Franklin	11
Alexander Gonzalez	10
Melinda Carson-Griffith	12
Matthew Grillo	10
Sarah Grillo	10
Kyler Hall	12
Cletia Hamby	10
Lillian Henderson	10
Jerry Jay Jolicoeur	10
Donna Jean Leslie	10
Daniel Marsee	10
Trista Wright Morales	10
Edwardo Moreno	10
Mallory Morgan	12
Stephen D. Morgan	10
Melanie Roberts	10
Debra Singletary	10
Suzanne Tillman	10

Suwannee Intermediate School:

Katrina Armstead	10
Joann Barton	10
Timothy Burbridge	11
Chelsea Burgess	10
Robbin M. Chapman	10
Krystal Cundiff	10
Emily Goss	10
Julie Griswold	10
Pamela Hendrick	10
Kelly McKissick	10
Hannah Moreno	10
Audrey Peake	10
Kelly Pennington	10
Skyler Phillips	10
Stephanie Reid	10
Phyllis Smith	10
Stacey Smith	10
Jennifer Stevens	10
Wendy Stevens	10
James Thomas	10
Amy Yarick	10

Suwannee Middle School:

Chad Bonds	10
Kathryn Bower	10
Andrew Chapman	10
Mary Check-Cason	10
Cheri Copeland	10
Jean Eckhoff	10
Darace Hahn	10
Meri Harrell	10
Brantly Helvenston	10
Celia Hodge	10
January Jernigan	10
Kevin Lewis	10
Marie Mace	10
Tammy Neil	10
Danielle Ovando	10
Katheryn Quincey	10
Brittney Shearer	10
Daniel Skelly	10
Lorena Urban	10
Miriam Venero	10
Morgan Williams	10
Joanne Wimberley	10
Tyler Winburn	10
Lawanna Zimmerman	10

Suwannee Primary School:

Tammy Atkinson	10
Emily Blackmon	10
Melissa Bozeman	10
Ashley Broughton	10
Brittany Broughton	10
AnneMarie Croucher	10
Kiara Davis	10
Rosa Davis	10
Erin Driggers	10
Abby Fleming	10
Brandy Geering	10
Courtney Elton-Goodin	10
Diane Hale	10
Susan Helvenston	10
Patrick Jernigan	10
Hannah Johnson	10
Ciera Keen	10
Holly Marsee	10
Krystal McCormick	10

Regular Meeting
April 23, 2019

Katey Melland	10
Kerry Melland	10
Emily Murphy	10
Charis Parker	10
Kelly Parker	10
Elizabeth Rang	10
Elecxia Reed	10
Martha Southerland	10
Elizabeth Vann	10

Suwannee Virtual School:

Brooke Cox-Knowles	10
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PROFESSIONAL SERVICE CONTRACT (RENEWAL): TERM

Student Services:

Patricia E. Brantley	11
Elizabeth K. Johnston	10
Lynn Lawrence	10
Rowna Valin	10
Virginia L. Weaver	11

Branford Elementary School:

Amy Allen	10
Gary Barrs	10
Kimberly D. Cannon	10
Teresa Conger	10
Windy Gamble	10
Melissa Holtzclaw	10
Juettie L. Kelley	10
Traci Kirby	10
Julie Klecka	10
Stephanie Knighton	10
Vera L. Knighton	10
Susan Mackin	10
Pamela D. Nettles	10
Denah F. Phillips	10
Lindsey Ramsey	10
Tina Roush	10
Carla Suggs	10
Wynette L. Sumner	10
Cloria J. Williams	10
Jennifer Winnett	10

Branford High School:

Marcia Boatright	10
Bethany Byrd	10
Pamela Cassube	10
Julianna H. Dees	10
Dawn Eakins	11
Vaster J. Fryar	10
Lawanna Gaylard	10
Angela Hill	10
Amanda R. Johnson	10
Karen Y. Koon	10
Lynda McInnis	10
Stefani M. Santos	10
Janet Denise Stewart	10
Daniel Taylor	10
Linda S. Whitley	10
Kenneth Wingate	10
Stacy Young	12

RIVEROAK Technical College:

Eric Derwin Bass	10
Michael Bresk	10
Tracy Henderson	10
Pamela A. Poole	10
William J. Ragan	10
Thomas E. Shea	10
Kimberly M. Thomas	10

Suwannee Elementary School:

Evelyn Arnold	10
Jennifer Bonds	10
Matthew Campbell	10
Rebecca L. Carter	10
Victoria S. Carter	10
Robyne Edwards	10
Rhonda L. Furry	10
Kimberly Hudson	10
Connie N. Leavitt	10
Marjerian Lewis	10
Pamela K. Lewis	10
Christina McCullers	10
Joyce D. McIntosh	10
Melissa N. McKire	10
Holly McMillan	10

Regular Meeting
April 23, 2019

Lindy Meeks	10
Tamara Michal	10
Candance B. Plymel	10
Laura Katherine Roberts	10
Michelle Ona Robertson	10
Amy Williams	10
Tamara Williams	11

Suwannee High School:

Sid E. Allen	10
Harrison Ambrose	10
Nancy Aul	10
Neena Brown-Thomas	10
Tamara Burt	10
Tammy Butts	10
Darrell Curls	10
Benita Diggs	10
Terry Fillyaw	10
Traci H. Green	10
Amy C. Hendry	10
Cindi Hiers	11
Julie Hocutt	10
Sandra Y. Hurst	10
Audrey L. Marshall	10
Tammie McKay	10
Paula McMillan	10
Vanessa B. Menhennett	10
Abigail Rodriguez	10
Eric A. Rodriguez	10
James Sellers	10
Roger L. Sumner	10
Michelle Thompson	10
Travis Tuten	12
Kimberly Tuvell	10
Cindy Wiggins	12
Vernon Wiggins	10
Karen K. Williams	11
Pamela P. Williams	10
Damon L. Wooley	10

Suwannee Intermediate School:

Kristy D. Chauncey	10
Jenny Clark	10
Leigh Ann Fountain	10
April Frye	10
Stephanie Gray	10

Regular Meeting
April 23, 2019

Mary Johnson	10
Candice Land	10
William McCullers	10
Catherine Nicely	10
Darlene Rice	10
Becky Skipper	10
Theda Roper	10
Kimberly Warren	10
Shannon White	10
Sandra Winburn	10
Ashlee A. Wooley	10

Suwannee Middle School:

Melinda Ahrens	10
Alan R. Bonds	10
Robyn Bonds	10
Jennifer Byrd	10
Melissa Cameron	10
Jennifer Campbell	10
Annette B. Chauncey	10
Heather Dean	10
Melissa Francisco	10
Lesley D. Fry	10
Lisa W. Gray	10
Jimmie G. Green	10
Natalie Haney	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela Hicks	10
Deanna Horton	10
Amanda D. Hurst	10
Herbert Hutchison	10
Nicole Jackson	10
Jeffrey Johnson	10
Rebecca L. Monroe	10
Lynda Owens	10
Stephanie B. Sampson	10
Brad N. Scarborough	10
Canary S. Stephens	10

Suwannee Primary School:

Georgette H. Allbritton	10
Lauren Belcher	10
Rhoda J. Crews	10
Shannon M. Daniel	10
Kelly Driggers	10

Regular Meeting
April 23, 2019

Staci Greaves	10
April Greene	10
Heidi O. Hunter	10
Jessica M. Johnson	10
Susann Johnson	10
Janell Miracle	10
Kimberly M. Mott	10
Vickie Pagliai	10
Karen L. Patten	12
Georgette M. Ragan	10
Mandy F. Ramsey	10
Stacey B. Skierski	10
Michele Turman	10
Jennifer L. Wooley	10

Suwannee Virtual School:

Angela Hester	10
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CONTINUING CONTRACT

(presented for information only)

TERM

Branford Elementary School:

Kathy Smith	11
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Suwannee Elementary School:

Veronica B. Daquila	10
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RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contract and term status are granted as indicated below:
Job titles are 2019-2020 appointments and for placement on a salary schedule:

Name	Position	Contract	Term
<u>District Office:</u>			
*Karen Bates	Payroll Supervisor	C	12
*Tammy Beauchamp	Accounts Payable Specialists	A	12
*Pamela Bedenbaugh	Employee Benefits Specialists	A	12
Melanie Buchanan	District Secretary	C	12
*Mary Chaney	Secretary/Textbook and Certification	C	12
*Sarah Chauncey	Personnel Specialist	C	12
*Leigh Fernald	Admin. Support Specialist-Food Service/Federal Programs	C	12
*Claire Green	Secretary, Administrative	C	12
*Jillian Herron	Secretary, Administrative I	A	12
*Teresa Jones	Employee Benefits Specialist	C	12
*Karen Lager	Secretary to the Superintendent	C	12
*Robinette Odom	Secretary, Administrative I	C	12
Rosa Perez	Custodian	C	12
*Debra Ross	Secretary for Administration	C	12
*Tylyn Stansel	Secretary, Administrative I	C	12
Juana Torres	Migrant Education Recruiter/Advocate	C	12
*Confidential employee			
<u>Branford Elementary School:</u>			
Teresa Allen	Media Clerk	C	10
Michelle Bozeman	Paraprofessional	INT C	09
Alysia Causey	Custodian	A	12
Kelly Davidson	Pre-K Paraprofessional/Lead CDA	C	09
Staci Feeney	Paraprofessional	C	09
Amanda Harris	School Secretary	C	12
Cara Howard	Pre-K Paraprofessional/Lead CDA	C	09
Lacey Humphries	Paraprofessional	C	09
Anthony Jackson	Head Custodian	C	12
Karen Knighton	Paraprofessional	C	09
Pamela Norton	Paraprofessional	C	09
Magaly Rosalio Ocampo	ELL Paraprofessional	INT C	09
Brenda Raulerson	Paraprofessional ESE	C	09
Sharon Richardson	Registrar	C	12
Kendra Rife	Custodian	A	12
*Mary Roberts	School Bookkeeper	C	12
Wendy Stines	Paraprofessional	C	09
Yvonne Topham	Paraprofessional	C	09
*Confidential employee			

Branford High School:

Jerri Byrd	School Secretary	C	12
Sharon Cregg	Custodian	C	12
Erica Daies	Custodian	C	12
*Tracy Delegal	School Bookkeeper	C	12
Daphine Harden	Paraprofessional	C	09
Cheri Kennedy	ESE Paraprofessional	INT C	09
Michele Lambert	Paraprofessional	C	09
Lynn Peaden	Media Clerk	C	10
*Lauri Reaves	School Secretary	C	12
John Stancel	Custodian	C	12
Roger Terry	School Secretary/Data Entry	C	12
Karen Tucker	Head Custodian	C	12
*Confidential employee			

Facilities Department:

Timothy Bass	Maintenance Man I	C	12
K. Douglas Bates	Facilities Assistant/Project Manager	C	12
John Betz	Maintenance Man I	INT C	12
James Bryan	Maintenance Man I	C	12
Maurice Copeland	Landscape Foreman	C	12
Mark Fitzpatrick	Maintenance Man I	A	12
Mercedes Gervacio	Custodian	C	12
Kevin Hingson	Assistant Foreman Facilities	C	12
Matthew Hingson	Maintenance Man I	C	12
Lawrence Jelks	Maintenance Man II	A	12
*Russell Landen	Facilities Technology Technician	C	12
George Langford	Maintenance Man I	C	12
Levi McCall	Groundskeeper	C	12
Daniel Monroe	Groundskeeper	C	12
Terry Murray	Air Conditioning/Electrical Specialist	C	12
Lori Musgrove	Facilities Assistant	C	12
Terry Richardson	Painter	C	12
Clayton Ross	Assistant Grounds Foreman	A	12
Tyler Smith	Groundskeeper	C	12
*Christina Vann	Administrative Secretary I	INT C	12
Katlin Westrich	District Secretary	C	12
Kevin Williams	Groundskeeper	C	12
*Confidential employee			

Food Service

Leona Ash	Food Service Manager	C	09
Sharlie Bailey	Food Service Worker-6 hr.	INT C	09
Terrie Baker	Food Service Manager-Assistant	C	09
Susana Beltres	Food Service Worker-3 hr.	PT	09
Teresa Brannan	Food Service Worker-8 hr.	C	09
Shanda Campbell	Food Service Worker-6 hr.	C	09
Pamela Carver	Food Service Manager	C	09
Georgia Chancey	Food Service Manager	C	09
Jenna Chancey	Food Service Worker-6 hr.	C	09
Diane Chavez	Food Service Worker-6 hr.	A	09
Kimberly Choe	Food Service Manager-Assistant	C	09
Daisy Couture	Food Service Worker-3 hr.	PT	09
Crystal Cox	Food Service Worker-6 hr.	C	09
Deborah Crawford	Food Service Worker-6 hr.	C	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Sheree Dugdale	Food Service Worker-8 hr.	INT C	09
Annie Folsom	Food Service Worker-8 hr.	C	09
Lisa Fortner	Food Service Worker-8 hr.	A	09
Toni Vargas-Garcia	Food Service Worker-6 hr.	A	09
Jennifer Gaskins	Food Service Worker-8 hr.	C	09
Linda Hingson	Food Service Worker-8 hr.	C	09
Renee Hoch	Food Service Worker- 3 hr.	PT	09
Shirley Holland	Food Service Worker-8 hr.	C	09
Rosanna Holtzclaw	Food Service Manager	C	09
Jennifer Hurst	Food Service Worker-3 hr.	PT	09
Reba Hurst	Food Service Manager	C	09
*Cindy Johnson	Administrative Secretary I	C	12
Katrina Johnson	Food Service Manager-Assistant	C	09
Wendy Jones	Food Service Manager-Assistant	C	09
Nannette Kimbro	Food Service Manager-Assistant	C	09
Rebecca Kirby	Food Service Manager	C	09
Robin Krause	Food Service Worker-3 hr.	PT	09
Leslie Kurtz	Food Service Worker-8 hr.	A	09
Janice Lee	Food Service Manager-Assistant	C	09
Amoreena Miller	Food Service Worker-8 hr.	A	09
Evelin Najera	Food Service Worker-6 hr.	C	09
Paul Otterbine	Food Service Worker-8 hr.	C	09
Cierra Parker	Food Service Worker-8 hr.	A	09
Uriel Perez	Food Service Worker-3 hr.	PT	09
Gloria Presley	Food Service Worker-3 hr.	PT	09
Renee Perivolaris	Food Service Worker- 8 hr.	A	09

Regular Meeting
April 23, 2019

Melanie Rickett	Food Service Manager-Assistant	C	09
Donna Rightmire	Food Service Worker-3 hr.	PT	09
Debbie Rogers	Food Service Worker-3 hr.	PT	09
Marilyn Gonzalez-Santos	Food Service Worker- 3 hr.	PT	09
Dawn Shearer	Food Service Worker-8 hr.	A	09
Natella Smith	Food Service Worker-3 hr.	PT	09
Quintonia Smith	Food Service Worker-3 hr.	PT	09
Rhonda Tillman	Food Service Worker-8 hr.	C	09
Margaret Turner	Food Service Worker-3 hr.	PT	09
Edith Underwood	Food Service Worker-8 hr.	C	09
Julie Verdegem	Food Service Worker-8 hr.	C	09
Amelia Warner	Food Service Worker-8 hr.	C	09
*Carol Warner	Assistant Food Service Coordinator	C	12
Tammie Warner	Food Service Manager	C	09
Stephanie Whittington	Food Service Worker-8 hr.	C	09
Kelly Wiggins	Food Service Worker- 6 hr.	C	09
Teresa Williams	Food Service Worker-8 hr.	C	09
William Yates	Food Service Worker-8 hr.	C	09
*Confidential employee			

Information Technology Department:

*Donna Bass	Administrative Secretary	C	12
Stewart Fissell	Information Technology Technician	C	12
Brian Gollery	Information Technology Technician	C	12
Bruce Kinsey	Information Technology Technician	INT C	12
*Kelly Philmore	Network Specialist	C	12
*Natasha Pittman	Software Specialist	C	12
Evan Saunders	Information Technology Technician	C	12
Edmund Thompson	Information Technology Technician	C	12
*Confidential employee			

School Nurses:

Goldie Fralick	School Nurse	C	10
Kristen Kirby	School Nurse	A	10
Kelly Melland	School Nurse	INT C	10
Rebekah Mercer	School Nurse	A	10
Patricia Nixon	School Nurse	C	10
Shalenthia Reynolds	School Nurse	C	10

Suwannee Elementary School:

Tanya Crain	Paraprofessional	C	09
Tamara Felton	Paraprofessional	INT C	09
Kay Glass	Administrative School Secretary	C	12
Cheryl Ann Jackson	Media Clerk	C	10
Cathy Jerkins	Paraprofessional	C	09

Regular Meeting
April 23, 2019

Keith Johnson	Custodian	C	12
*Tammy Johns	School Bookkeeper	C	12
JoAnn LeDew	ESE Paraprofessional	C	09
Connie Little	School Secretary	C	12
Heather Marshall	Paraprofessional	C	09
Jennifer McMillan	Paraprofessional	C	09
Jessica Melgar	Paraprofessional	C	09
Stephanie Pinkard	Custodian	A	12
Vernita Reed	Head Custodian	C	12
Ashley Reeves	ESE Paraprofessional	C	09
Kristin Register	Paraprofessional	C	09
Tralene Sasso	Paraprofessional	C	09
*Confidential employee			

RIVEROAK Technical College:

Richard Allen	School/Community Liaison	C	12
*Jennifer Floyd	Clerk	A	12
Laura Hernandez	School Secretary	C	12
Claudies Ivey	Custodian	C	12
Ashley Kirby	Pre-K Paraprofessional/Lead CDA	C	09
*Jeffrey Lee	Other Office Personnel	C	12
*Tommy Miller	Administrative Secretary I	C	12
*Sherry Peppers	Financial Aid Coordinator	C	12
John Sinclair	Paraprofessional	C	09
*Dana Tidwell	School Bookkeeper	C	12
Terry Vickers	Community Relations Specialist	INT C	12
*Confidential employee			

Suwannee High School:

Kathleen Aukerman	Administrative Secretary	C	12
Carla Blalock	Media Clerk	C	10
Cynthia Brown	Custodian	A	12
Viola Brown	Custodian	C	12
*Heather Crotty	School Bookkeeper	C	12
David Daniels	Custodian	C	12
Annah Davis	Interpreter/Paraprofessional	INT C	09
Nahjawan Dukes	ESE Paraprofessional	C	09
Linda Goodman	Custodian	C	11
A. Lloyd Jackson	Head Custodian	C	12
Jimmy Jackson	Security Guard	C	12
Karen Jackson	Attendance Clerk	C	10
Brant Jessup	ESE Paraprofessional	C	09
Yvette Perez	Migrant Paraprofessional	C	10
Christopher Ringlein	Custodian	INT C	12
Janette Schenck	ESE Paraprofessional	C	09

Regular Meeting
April 23, 2019

Ronald Tucker	Paraprofessional	C	09
Laketha D. Wilson	School Secretary	C	12
Kasey Wynn	Administrative School Secretary	INT C	11
*Confidential employee			

Suwannee Intermediate School:

Lori Alban	School Secretary	C	12
Christina Batton	ESE Paraprofessional	C	09
Mayra Castaneda	Paraprofessional	C	09
*Tina Colvin	School Bookkeeper	C	12
Crystal Gill	Paraprofessional	C	09
Michael Herring	ESE Paraprofessional	C	09
Shari Lynn Herron	ESE Paraprofessional	C	09
Naela Jimenez	Pre-K Paraprofessional	C	12
Catherine Melton	Paraprofessional	C	09
Damien Rickett	Custodian	A	12
Timothy Rickett	Custodian	C	12
Tiffany Sanders	Paraprofessional	C	09
Monica Sauer	Media Clerk	C	10
Holly Setzer	Paraprofessional	C	09
Lori Smith	Head Custodian	C	12
Amy Steed	Paraprofessional	C	09
Erin Vogel	School Secretary	C	12
*Confidential employee			

Suwannee Middle School:

Amanda Bartley-Ramirez	Paraprofessional	C	09
Deborah Davis	Paraprofessional	C	09
Cynthia Ford	Custodian	C	12
Sandra Fountain	Head Custodian	C	12
Brenda Johnson	Custodian	INT C	12
Martha Jones	ELL Paraprofessional	INT C	09
Erika Leak	Media Clerk	A	10
Verhonda Morris	ESE Paraprofessional	C	09
*Lorie Norris	Bookkeeper	A	12
Theresa Owens	Paraprofessional	C	09
Kathleen Shea	Administrative School Secretary	C	12
Lisa Shuler	Custodian	C	12
Elizabeth Smith	Paraprofessional	C	09
Linda Strait	Clerk	INT C	11
Barbara Tucker	ESE Paraprofessional	C	09
Jacquelyn Wiggins	ESE Paraprofessional	C	09
Amanda Williams	Paraprofessional	C	09
Carla Williams	General Receptionist	C	11

Kayla Williamson	Paraprofessional	C	09
*Confidential employee			
<u>Suwannee Primary School:</u>			
Ila F. Allen	Paraprofessional	C	09
June Bashaw	Pre-K Paraprofessional	C	09
Tara Brock	Pre-K Paraprofessional/Lead CDA	C	09
Gail Butler	ESE Paraprofessional	C	09
Kadie Butler	ESE Paraprofessional	C	09
Misty Cashmore	Paraprofessional	C	09
Melanie Chambliss	Registrar	C	12
Denise Chandler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
Traci Davis	Pre-K Paraprofessional	C	09
Tenlee DeLoach	Pre-K Paraprofessional	C	09
Jody Ellison	Head Custodian	C	12
Alice Gambel	Paraprofessional	C	09
*Debra Gamble	School Bookkeeper	C	12
Mayra Gonzalez	Paraprofessional	C	09
Janet Good	Paraprofessional	C	09
Laritta Hunter	Pre-K Paraprofessional/Lead CDA	C	09
Imelda Jaramillo	Pre-K Interpreter/Parent Liaison	C	12
Amanda Kiser	Pre-K Paraprofessional/Lead CDA	C	09
June Lane	Pre-K Paraprofessional	C	09
Luvernia Lock	Pre-K Paraprofessional/Lead CDA	C	09
Vanessa Isidro Mares	Paraprofessional	C	09
Janice McCall	Pre-K Paraprofessional	C	09
Sarah McIntosh	Paraprofessional	C	09
Wildaly Nieves-Lopez	Paraprofessional	C	09
Marcia Riegel	Paraprofessional	C	09
Betty Riley	Pre-K Paraprofessional/Lead CDA	C	09
Debbie Ritchey	Custodian	C	12
Imelda Saldana	Pre-K Interpreter/Parent Liaison	C	12
Amy Sansouci	School Secretary	A	12
Julie Skeen	Paraprofessional	C	09
Tara Smith	Paraprofessional	C	09
*Kimberly Steichen	Administrative School Secretary	A	12
Alyssa Sullivan	Occupational Therapy Assistant	A	10
Geraldine Thomas	Paraprofessional	C	09
Alexander Torres	Custodian	INT C	12
Lori Torres	Paraprofessional	C	09
Dora Townsend	Pre-K Paraprofessional/Lead CDA	C	09
Rhonda Twilley	Paraprofessional	C	09
Herbert Williams	Custodian	C	12
Ronna Williams	Media Clerk	C	10

Regular Meeting
April 23, 2019

Stephanie Williams	Paraprofessional	C	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09
*Confidential employee			

Transportation Department:

Deseree Ansley	Bus Driver	A	09
Tyrone Ansley	Bus Driver	C	09
David Barnes	Bus Driver	C	09
Sharon Lynn Bass	Bus Driver	C	09
David Beard	Bus Driver	C	09
Dorie Bingemann	Bus Driver	C	09
*Sharon Braun	Administrative Secretary I	A	12
Alma Brown	Bus Driver	C	09
Eppie Brown	Bus Attendant	A	09
Jacquelyn Brown	Bus Driver	A	09
Edna M. Bryant	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
Jimmy Cannon	Bus Driver	INT C	09
Nisa Carlisle	Bus Driver	INT C	09
Sarah Chavis	Bus Driver	C	09
Paula Cherry	Bus Driver	INT C	09
Gary A. Colvin	Vehicle Maintenance Manager	C	12
Daisy Couture	Bus Attendant	C	09
Christopher Dean	Bus Driver	A	09
Carol Deas	Bus Driver	C	09
Frederick Deaver	Bus Driver	A	09
Eunice Dunmore	Bus Driver	C	09
Debra Durden	Crossing Guard	PT	09
Crystal Fernandez	Bus Driver	C	09
Willie Charles Ford	Mechanic	C	12
Caren L. Fout	Bus Driver	C	09
Pauline Frazier	Bus Driver	C	09
Stacy Futch	Head Mechanic	C	12
Robin Garbett	Bus Driver	C	09
Rhonda Garrett	Bus Driver	A	09
Eva Garitson	Bus Driver	INT C	09
Ana Gienger	Bus Driver	C	09
Joel Hallman	Mechanic	A	12
Toni Hansard	Bus Driver	C	09
Deborah Harnage	Bus Attendant	A	09
Pamela Hough	Bus Driver	A	09
Jeffry Hunt	Bus Driver	A	09
Jennifer Hurst	Bus Driver	A	09
Laura Jaramillo	Bus Driver	A	09

Regular Meeting
April 23, 2019

Carol Jenkins	Bus Driver	C	09
John Jenkins	Mechanic	A	12
*Kelly Jenkins	Administrative Secretary I	C	12
Leon Kaczmarek	Bus Driver	C	09
Devon Kearney	Bus Attendant	A	09
John Kerry	Bus Driver	A	09
Gina Knight	Bus Driver	INT C	09
Scott Koehn	Mechanic	C	12
Robin Krause	Bus Driver	INT C	09
Heather Land	Bus Driver	A	09
Kathy Laschanky	Bus Driver	A	09
Amber Mathis	Bus Attendant	A	09
Kristine Meyer	Bus Driver	C	09
Eva Moore	Bus Driver	C	09
Michael Munhall	Parts Inventory Clerk	C	12
Lynne Otterbine	Crossing Guard	PT	09
Patrick Pierce	Crossing Guard	PT	09
Jennifer Ponder	Bus Driver	A	09
Phyllis Postell	Bus Driver	C	09
Jack Powell	Bus Driver	INT C	09
Gloria Presley	Bus Driver	C	09
Stacy Ray	Mechanic	INT C	12
Cathy Reed	Bus Driver	INT C	09
Earnestine H. Riley	Bus Driver	C	09
Joanne Ripley	Bus Driver	INT C	09
Sheila Rowden	Bus Driver	INT C	09
Synthia Schnaudigel	Bus Driver	C	09
August Schomburg	Bus Driver	A	09
Christene Scrivens	Bus Attendant	A	09
Billy Starling	Crossing Guard	PT	09
Yvan Theoret	Bus Driver	A	09
Janice Thompson	Bus Driver	C	09
Thawanna Tooten	Bus Driver	C	09
Linda Vanous	Bus Driver	C	09
Misty Voss	Bus Driver	C	09
Alice Wenig	Bus Driver	C	09
Ashley Wildman	Bus Driver	A	09
Inez Williams	Bus Driver	C	09
Lakeisha Williams	Bus Driver	C	09

*Confidential employee

**End of List
2019-2020
School Year**

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#4.15 District and State-Wide Assessment Program (*Revised*) (pgs. 95-96)

#4.18 Home Education Program (*Revised*) (pgs. 97-99)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

(Presented by Director of Student Services – Debbie Land)

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2018-2019. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the additions and revisions to the 2018-2019 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC). (pgs. 100-155) MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

(Presented by Director of Human Resources – Walter Boatright)

4. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-93 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Little Pine Pediatrics, PLLC, Madison and Perry, Florida (*New*) (pgs. 156-161)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

5. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following Request for Proposal (RFP)/Bid:

#17-209 An additional one year extension to O’Neal Roofing Company for Roofing, Construction, and Repair Services, as allowed in original bid specifications

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

6. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following bid:

#18-201 Additional one year extension, for the 2019-2020 fiscal year, to Bassett Dairy Products, Inc., for milk.

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

7. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following memorandum of understanding/agreement for the 2018-2019 school year: (NEW) (Note: This memorandum of understanding/agreement has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-92 Memorandum of Understanding between the Suwannee County School Board and Saint Leo University (*New*) (**pgs. 162-164**)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

8. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract/agreement has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-02 Health Services Agreement between the Suwannee County School Board and Healthy Schools, LLC (*New*) (**pgs. 165-172**)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item:

- a. Reclassify the Teacher on Special Assignment (TSA)/Transition Services position (11-month; 7.25 hours per day) to a Staffing Specialist position (11-month; 8 hours per day), effective July 1, 2019. (Note: For compensation purposes, the reclassified position of Staffing Specialist would be paid from the *Salary Schedule 2018-2019 Other Instructional Personnel-Appendix B.*)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Jimmy Wilkerson:

10. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following personnel item for the 2018-2019 school year:
- a. Two day laborers to work on minor repairs to school buses during the summer under the direction of the Director of Transportation.

MOTION CARRIED UNANIMOUSLY

School Board Attorney – Leonard Dietzen:

11. Legal Counsel's Report – Mr. Dietzen cautioned Board members that a law firm has been trying to contact several Board members, and he asked that these calls be referred to him...do not engage in conversation with the law firm.

Superintendent of Schools – Ted Roush:

12. Superintendent's Report

- Commended Debbie Land and Kelly Waters regarding a letter received from DOE pertaining to the recent ESE Self-Assessment, which had no findings.
- Distributed SCSB Policy #5.13, Zero Tolerance for School-Related Crimes; asked Board members to review the policy in relation to previous conversation held earlier that day with regards to possible change in procedure for expulsion process dealing with "weapons" with no intent to harm, threaten, or do violence. Mr. Alcorn questioned the definition of a weapon that is defined in the Emergency Response Plan and asked if language should be added to the policy to define a weapon in detail. Mr. Roush stated that the statute pertaining to the definition of a weapon can be referenced in the policy. Mr. Dietzen stated that District should not define a weapon—that is left up to law enforcement. Mr. Taylor stated that he is an advocate to shorten the timeframe that a student is out of school due to expulsion process. Mr. Roush stated that additional detailed information will be gathered and brought back before the Board for discussion.
- Distributed a handout regarding an article he received from Mrs. Goldie Fralick, SMS School Nurse, regarding nationwide shortage of school nurses.

- Second Guardian Program candidates graduated recently; more folks are scheduled for the third class that will begin in June.
- Our District is in the middle of sign up for annual health insurance renewal; typically, the Fringe Benefits Committee starts looking at data in September/October for the following year's renewal; will be asking the Committee to reconvene now and look at possible alternative out-of-the-box ideas for the 2020 renewal.
- Invited Board members to participate, at any school site, for employee appreciation of loaded baked potato bar, on April 26.
- District Retirement Reception will be held May 9, at 3:45 p.m., in the SHS Atrium.

School Board Members:

13. Issues and concerns Board members may wish to discuss

- Mr. Taylor shared information regarding the following:
 - Legislative information regarding committee meetings held last week in Tallahassee.
 - Our District is looking at a potential 30% increase in FSBIT premiums; however, FSBIT is researching possible options to help offset the increase, which will require approval of the FSBIT Board of Directors.
- Mr. Alcorn thanked T.J. Vickers for providing his name and more detailed information on his radio ad.
- Mr. daSilva commended Kyler Gray, previous SHS student, for being named as Student Body President at UCF. Mr. daSilva asked for donations from Board members for the ARC Lawnmower Race held recently.

The meeting adjourned at 7:24 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 14, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 9:08 a.m. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

Administrators and others present: Walter Boatright, Bill Brothers, Lisa Dorris, Janene Fitzpatrick, Malcolm Hines, Terry Huddleston, Mary Keen, Kathy Smith, Angie Stuckey, T.J. Vickers, Kelly Waters, Kelli Williams, Jimmy Wilkerson, and Josh Williams.

Chairman daSilva called the meeting to order at 9:03 a.m.

Emergency Response Plan..... Malcolm Hines

Mr. Hines provided an update on the Emergency Response Plan, as well as the School Safety and Security Department (infrastructure for communications—radios, etc.).

Mr. Alcorn asked Mr. Roush for a summary of costs related to communications, personnel, and school safety. Mr. Roush responded that hopefully the information would be available for discussion at the budget workshop in June.

Human Resources Department Update..... Walter Boatright

Mr. Boatright distributed and reviewed the following:

- 2019-2020 Minority Teacher Recruitment Plan

Assistant Superintendent of Bill Brothers
Administration Department Update

Mr. Brothers reviewed revisions to the following:

- 2019-2020 Student Conduct and Discipline Code (**pgs. 2-38**)

Mr. Brothers asked for direction from the Board regarding adoption of a uniform dress code for students for the District. Discussion followed regarding allowing students to have cell phones on campus, adoption of a uniform/standardized dress code for students and employees, holes in pants/shorts/jeans for students, allowing students to wear hooded sweatshirts, etc.

Mr. Roush explained that legislature dictates we cannot keep students from possessing cell phones on campus. He also noted that adopting a dress code for employees would be subject to collective bargaining, and it is important to realize that adults/employees have certain privileges over students. Mrs. Fitzpatrick stated that we could address the individual employees that are dressed inappropriately, which are only a handful.

Consensus of the Board was to make sure we have consistency with our students on all of these topics, especially in the middle and high school grades. It was also determined that holes, of any kind, would **not** be allowed in pants/shorts/jeans for students; hooded sweatshirts/shirts would be allowed, but with the stipulation that no hoods could be worn on the head during school hours.

Mr. Roush provided a response to Mr. Taylor's question regarding driving stipulations for 16 and 17 year olds at night. He explained there is a curfew for students, depending on their age and type of driver's license. It is the responsibility of the respective parents to ensure that their child adheres to the law.

A couple of Board members questioned why the "e-cigarette" language was stricken from the handbook. Mr. Brothers responded that we have to put the SESIR definition in the handbook, but a notation could be added to address e-cigarettes.

The workshop recessed at 11:15 a.m. and resumed at 11:24 a.m.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Update

Mrs. Fitzpatrick provided updates on the following:

- 2019 Summer School Calendar (*Revisions*)
- 2019 Summer School Positions (*Revisions*)

Mrs. Kelli Williams provided updates on the following:

- NEFEC Master In-Service Plan (*Revisions*) (**pgs. 39-50**)
- Add-On Endorsements (**pgs. 51-107**)

The workshop recessed at 11:41 a.m. and resumed at 1:00 p.m.

Mrs. Fitzpatrick gave a PowerPoint presentation regarding the 5 Essential (5E) Survey results.

Superintendent UpdateTed Roush

Mr. Roush provided information on the following:

- Student Ambassador Program – He and Ms. Cason developed the application and have received nominations from Ronnie Gray, and will have nominations from Terry Huddleston within the week. Mr. Roush stated that he would like to make a recommendation of one student from each high school to serve as Student Ambassadors, effective with the 2019-2020 school year. He asked the Board to nominate a committee to interview the students that are nominated, and then select one student from each high school. It was determined that Catherine Cason, Angie Stuckey, Marsha Tedder, and either Stephenie Busch or Dee Dee McManaway would make up the committee.
- Suwannee Opportunity School – Everything on schedule to begin with the 2019-2020 school year. Consensus of the Board was to keep the name as Suwannee Opportunity School. Mrs. Fitzpatrick has submitted the application to the state.
- Distributed a copy of a letter received from a community member regarding her thanks and appreciation of the SHS NJROTC students who presented the flags at a recent function at the Advent Christian Village.

- Continuing to work on the budget for the upcoming school year. Distributed and reviewed a handout titled “Snap-Shot 2019-2020” regarding a side by side budget comparison for 2018-2019 and 2019-2020. Mrs. Fitzpatrick asked everyone to keep in mind that class size reduction is by a district-wide average—not by individual class size; we are still following the state guidelines with regards to this subject.
- Distributed and reviewed a handout regarding SCSB 2019-2020 Plan Year Florida Blue Medical Coverage by Plan/Tier (Health Insurance) (breakdown of employee subscribers by healthcare plan). A meeting is being scheduled with the Fringe Benefits Committee for next week to discuss in further detail. Also, distributed and reviewed a spreadsheet comparison of healthcare costs from various surrounding school districts. Mr. Roush stated that we need to brainstorm options to come up with alternative healthcare coverage (i.e. plan design, etc.)...we have got to fix this for our employees.

The workshop adjourned at 2:45 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
May 14, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. Kayla Rady, with Rumberger, Kirk & Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. Chief Financial Officer Vickie DePratter was absent.

Chairman daSilva called the meeting to order at 2:46 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following curriculum item for the 2018-2019 school year:

c. Revisions/Additions to the 2019 Summer School Schedule

1) 21st CCLC Summer School Program (*Revision*)

Change start/end dates from 06/10/19 - 07/25/19 to 06/03/19 - 07/18/19 (NOTE: There is no change in the number of days or hours.)

2) Title IV Summer STEM Camp (*Addition*)

Eligibility: As determined by grant – K12, priority given to 6-8

Schedule: 06/03/19 - 06/27/19, 07/22/19 - 07/25/19 at SHS

8:00 a.m. – 12:00 p.m. Student/Paraprofessional (4 hrs.)

7:30 a.m. – 12:30 p.m. Teachers (5 hrs.)

Funding: Title IV

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item for the 2018-2019 school year:

- a. Addition of the following summer school positions for the 2019 summer school term:

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
Title IV Summer	2 – Teachers SHS	Title IV
STEM Camp	1 – Paraprofessional	

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
May 28, 2019

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent. Attorney Dave Marsey, with Rumberger, Kirk & Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

School Resource Officer Rachel Rodriguez was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Assistant Superintendent of Administration – Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #4.15 District and State-Wide Assessment Program (*Revised*)
- #4.18 Home Education Program (*Revised*)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
May 28, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey, with Rumberger, Kirk & Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

School Resource Officer Rachel Rodriguez was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Varsity Cheerleaders student organization.

Special Recognition by the Superintendent:

- Branford Elementary School
 - 2019 Florida Elementary All State Chorus Participants
 - ✓ Ryland Roush
 - ✓ Aubrey Wood

Special Presentation:

- Suwannee Middle School
 - Maddie Carte – FFA Prepared Public Speaking

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Bryan Zecher, with Build My Future – Formally invited high school students to Build My Future event, in October, to be held in Columbia County. He explained that the event will feature hands on participation in the construction trade industry.
- Whitton Musgrove – Spoke regarding the importance of having student lockers at Suwannee Middle School; with book bags being too heavy, not only for students without medical conditions, but especially for those with medical conditions, such as arthritis and scoliosis. Board members stated that the issue would be discussed at a future workshop.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: (pgs. 13-50)

- | | |
|----------------|--------------------------------------|
| April 9, 2019 | - Workshop Session |
| | - Special Meeting |
| April 23, 2019 | - Expulsion Issues Hearing (Private) |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for April 2019.
3. The following bills for the period April 1-30, 2019:

General Checking Account

General Fund 1000	\$ 599,489.70
LCIF Fund 3200	76,893.16
Special Act Revenue Bond Fund 3210	60,901.99
Capital Projects - PECO Fund 3300	558.59
Food Service Fund 4100	107,878.69
Federal Fund 4200	<u>63,410.19</u>
	\$ 909,132.32

Payroll Checking Account

General Fund 1000	\$ 3,045,289.92
Food Service Fund 4100	134,644.08
Federal Fund 4200	<u>371,387.12</u>
	\$ 3,551,321.12

Total \$ 4,460,453.44

4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-10	III-10	IV-9 Food Service
		IV-10 Federal

5. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-96 Career Pathways Articulation Agreement between North Florida Community College and District School Board of Suwannee County for Allied Health Assisting/Program of Study: Medical Assisting; Early Childhood Education/Program of Study: Early Childhood; and Surgical Technology/Program of Study: Medical Assisting (*Renewal/Revised*) (pgs. 51-69)

- #2019-97 Career Pathways Articulation Agreement between District School Board of Madison County and Suwannee County School Board, through RIVEROAK Technical College, for Allied Health Assisting/Program of Study: Patient Care Technician and Practical Nursing; Culinary Arts/Program of Study: Commercial Professional Culinary Arts and Hospitality; Early Childhood Education/Program of Study: Early Childhood Education; Digital Information Technology/Program of Study: Medical Administrative Specialist; and Web Development/Program of Study: Medical Administrative Specialist (*Renewal/Revised*) **(pgs. 70-90)**
- #2019-98 Career and Technical Education, Career Pathways Articulation Agreement between Tallahassee Community College and Suwannee County School Board (for secondary school instruction) Administrative Office Specialist; Allied Health; Digital Design; Nursing Assistant, Acute and Long Term Care; and Engineering Technology/Computer Integrated Manufacturing (*Renewal*) **(pgs. 91-98)**
- #2019-99 Career and Technical Education, Career Pathways Articulation Agreement between Tallahassee Community College and Suwannee County School Board, through RIVEROAK Technical College, Digital Design; Administrative Office Specialist; and Medical Administrative Specialist (*Renewal*) **(pgs. 99-104)**
- #2019-100 Career Pathways Articulation Agreement between District School Board of Lafayette County and Suwannee County School Board, through RIVEROAK Technical College, for Nursing Assisting/Program of Study: Patient Care Technician and Practical Nursing; Digital Design/Program of Study: Digital Design and Medical Administrative Specialist; Digital Information Technology/Program of Study: Digital Design and Medical Administrative Specialist; and Culinary Arts/Program of Study: Commercial Foods and Culinary Arts (*Renewal*) **(pgs. 105-111)**

6. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2020-03 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*)
(pgs. 112-117)
- #2020-04 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal*)
(pgs. 118-128)
- #2020-05 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Dr. Anjana Rana, MD, and Dr. Brij Rana, MD, Jasper, Florida (*Renewal*)
(pgs. 129-134)
- #2020-06 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Smith & Sorenson, LLC d/b/a Rising Oaks Assisted Living, Live Oak, Florida (*Renewal/Revised*)
(pgs. 135-152)
- #2020-07 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 153-158)**
- #2020-10 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lafayette Nursing and Rehabilitation, Mayo, Florida (*Renewal*) **(pgs. 159-164)**
- #2020-11 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lake City Surgery Center, LLC, Lake City, Florida (*Renewal*) **(pgs. 165-170)**
- #2020-12 Clinical Education Agreement between the Suwannee County School Board Practical Patient Care Technician and Practical Nurse Education Programs and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal/Revised*)
(pgs. 171-193)

- #2020-13 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Dr. Anjana Rana, MD, and Dr. Brij Rana, MD, Jasper, Florida (*Renewal*) **(pgs. 194-199)**
- #2020-14 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Dr. Bienvenido Samera, MD PA, Branford, Florida (*Renewal/Revised*) **(pgs. 200-213)**
- #2020-15 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Emory Medical Corporation d/b/a Women's Center of Florida (*Renewal*) **(pgs. 214-219)**
- #2020-16 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Andres R. Villar, MD PA d/b/a Children's Medical Center, Branford, Lake City, and Live Oak, Florida (*Renewal*) **(pgs. 220-225)**
- #2020-17 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Hamilton Health Enterprises, Inc. d/b/a Suwannee Valley Nursing Center, Jasper, Florida (*Renewal*) **(pgs. 226-231)**
- #2020-18 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Consulate Healthcare Baya Pointe Health and Rehabilitation Center, Lake City, Florida (*Renewal/Revised*) **(pgs. 232-247)**
- #2020-19 Clinical Education Agreement between Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Madison Health & Rehabilitation Center, Madison, Florida (*Renewal/Revised*) **(pgs. 248-263)**
- #2020-20 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Advent Christian Village, Inc. (*Renewal*) **(pgs. 264-269)**
- #2020-21 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, Baya Drive, Lake City, Florida (*Renewal*) **(pgs. 270-275)**

- #2020-22 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, U.S. 90, Lake City, Florida (*Renewal*) **(pgs. 276-281)**
- #2020-23 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Cheek & Scott Drugs, Inc., Live Oak, Lake City, and Jasper, Florida (*Renewal*) **(pgs. 282-287)**
- #2020-24 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Genoa, a QoL Healthcare Company, LLC, Lake City and Gainesville, Florida (*Renewal*) **(pgs. 288-293)**
- #2020-25 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal*) **(pgs. 294-308)**
- #2020-26 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Branford, Inc. (*Renewal*) **(pgs. 309-314)**
- #2020-27 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy, Inc., SW Main Boulevard, Lake City, Florida (*Renewal*) **(pgs. 315-320)**
- #2020-28 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy #2 (West), Lake City, Florida (*Renewal*) **(pgs. 321-326)**
- #2020-29 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Mayo, Inc. (*Renewal*) **(pgs. 327-332)**
- #2020-30 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Walgreen Company, Lake City, Florida (*Renewal*) **(pgs. 333-338)**
- #2020-31 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Walgreen Company, Live Oak, Florida (*Renewal*) **(pgs. 339-344)**

- #2020-32 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Doctor's Memorial Hospital Inc., Perry, Florida (*Renewal*) **(pgs. 345-350)**
- #2020-33 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Lake City Surgery Center, LLC, Lake City, Florida (*Renewal*) **(pgs. 351-356)**
- #2020-34 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal*) **(pgs. 357-366)**
- #2020-35 Clinical Education Agreement between the Suwannee County School Board Phlebotomy Program and Madison County Memorial Hospital (*Renewal*) **(pgs. 367-372)**
- #2020-36 Agreement between the Suwannee County School Board Commercial Foods and Culinary Arts, and Dietetic Management and Supervision Programs; and Solaris HealthCare Lake City, Lake City, Florida (*Renewal*) **(pgs. 373-378)**
- #2020-37 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Miles Consulting LLC (*Renewal*) **(pgs. 379-390)**
- #2020-38 Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for RIVEROAK Technical College Health Care Profession Programs (*Renewal*) **(pgs. 391-396)**
7. Approval for RIVEROAK Technical College SkillsUSA student team members to attend the SkillsUSA National Competition in Louisville, Kentucky, on June 21-30, 2019. (*Funded through Perkins Grant and funds raised by the SkillsUSA Team.*)

8. The following for informational purposes regarding out-of-state travel for the employees listed below:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Derwin Bass	RTC	06/21-30/2019	SkillsUSA National Competition	Louisville, KY

(Funded by Perkins Grant and funds raised by the SkillsUSA Team.)

9. Approval of the following student transfer for the 2018-2019 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lillian	Driver	Suwannee	Columbia	3

10. Approval of the following student transfer for the 2019-2020 school year.
Parents will provide transportation.

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Christina	Sarisky	SHS	BHS	9

11. Approval for Expulsion Issues Case #6140003513 (SMS) be placed in Suwannee Opportunity School (in lieu of expulsion), as per agreement with parent.

12. Human Resources Transactions (pgs. 397-405)

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

RETIREMENT: INSTRUCTIONAL:

Suwannee Middle School:

Mirian Venero, Teacher, effective June 3, 2019

RESIGNATIONS: INSTRUCTIONAL:

(Revised from April 23, 2019)

Branford High School:

Danelle Bradow, Teacher, effective July 31, 2019

Student Services:

Brittany Busby, Speech-Language Pathologist, effective June 3, 2019

Suwannee Elementary School:

Ashley Threm, Teacher, June 3, 2019

Suwannee High School:

Roger Sumner, Teacher, June 3, 2019

Suwannee Middle School:

Alexi Wilson, Teacher, June 3, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Elementary School:

Nellie L. Pate, Paraprofessional, effective March 1, 2019

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Joel Hallman, Mechanic, effective May 30, 2019

Devon Kearney, Bus Attendant, effective May 1, 2019

RECOMMENDATION: INSTRUCTIONAL:

RIVEROAK Technical College:

Suzanne Wilson, Patient Care Technician Instructor, non-certificated, effective May 13, 2019

REPLACES: M' Alice Julius

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Elementary School:

Danielle Gay, Teacher, September 6, 2017 through September 7, 2017, October 11, 2017, March 2, 2018, March 26, 2018, and March 7, 2019, for a total of 39.25 hours.

Suwannee High School:

Kimberly Boatright, Teacher, May 9, 2019 through May 10, 2019, for a total of 14.50 hours.

Suwannee Middle School:

Rebecca Monroe, Teacher, March 18, 2019, for a total of 3.50 hours.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Middle School:

Melissa Carter, Custodian, effective April 29, 2019

REPLACES: Chanda Johnson

Transportation:

Amanda Register, Bus Driver, effective April 22, 2019

REPLACES: Devon Kearney

Vadarian Robinson, Bus Driver, effective May 7, 2019

REPLACES: Samantha Kaczmarek

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Joshua McInnis	Head JV Baseball Coach	BHS	Fred O'Quinn

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

RIVEROAK Technical College:

Robert George, Custodian, April 23, 2019, for a total of 4.50 hours.

Suwannee High School:

Brandy Allen, Paraprofessional, May 8, 2019 through May 9, 2019, for a total of 14.50 hours.

Suwannee Middle School:

Theresa Owens, Paraprofessional, January 18, 2019, for a total of 7.25 hours.

LEAVE OF ABSENCE (MATERNITY LEAVE):

Branford High School:

Erica Daies, Custodian, tentatively March 15, 2019 through June 10, 2019, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Facilities:

Levi McCall, Groundskeeper, tentatively April 29, 2019, through May 20, 2019, without pay, with the option of returning sooner if released by the doctor.

Suwannee Intermediate School:

Timothy Rickett, Custodian, tentatively May 2, 2019 through June 17, 2019, without pay, with the option of returning sooner if released by the doctor.

Transportation:

Leon Kaczmarek, Bus Driver, tentatively April 29, 2019 through May 29, 2019, without pay, with the option of returning sooner if released by the doctor.

Nisa Smith Carlisle, Bus Driver, tentatively March 26, 2019; March 28, 2019, through March 29, 2019; April 3, 2019; April 10, 2019, through April 12, 2019; and April 22, 2019, with option of returning sooner if released by doctor.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Branford Elementary School:

Deborah Yates, Paraprofessional, tentatively April 24, 2019, through April 29, 2019, without pay, with the option of returning sooner if released by the doctor.

MISCELLANEOUS:

Approval for Alan Bonds to work up to 200 additional hours for administrative transition at Suwannee Middle School.

Approval for Leah Harrell to work up to 20 additional hours for assistance in testing administration and processing at Suwannee Intermediate School.

SUSPENSION:

Suwannee High School:

Yvette Perez, Migrant Paraprofessional, effective April 25, 2019 through April 26, 2019, with pay, April 29, 2019 through April 30, 2019, without pay.

STUDENT WORKER:

RIVEROAK Technical College:

Josefina Macario Garcia, Early Childhood Education/My Play School

SUBSTITUTES:

The following to serve as a Substitute Bus Driver:

Haddie Mann

The following to serve as Substitute Bus Attendant:

Kimberly Harnage

SUMMER TERM 2018-2019:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Amy Allen, Teacher, ESE/ESY

Daniel Taylor, Teacher, ESE/ESY, alternate

Suwannee Elementary School:

Jennifer Hitt, Teacher, Summer Reading Camp

Angela Hester, Teacher, Summer Reading Camp

Melissa McKire, Teacher, Summer Reading Camp

Danielle Ovando, Teacher, Summer Reading Camp

Ona Robertson, Teacher, Summer Reading Camp, alternate

Suwannee High School:

Frank Allen, Teacher, Credit Recovery

Kary Black, Teacher, Credit Recovery

Isaac Chandler, Teacher, Credit Recovery

Perry Davis, Teacher, Driver Education

Glen Green, Teacher, Driver Education

Traci Green, Teacher, Credit Recovery

Suwannee Intermediate School:

Hannah Johnson, Teacher, ESE/ESY

Rebecca Monroe, Teacher, ESE/ESY, alternate

Danielle Ovando, Teacher, ESE/ESY, alternate

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Brenda Raulerson, Paraprofessional, ESE/ESY

The following Summer Day Laborers:

Facilities Department:

Christopher Boots	Wade Hopper	Austin Murray
Bevan Brock	Joshua Hunt	John Sinclair
Ian Cashmore	Jace Kelly	Logan Sullivan
Spencer Crain	Hunter Merola	Larson Zimmerman

Food Service:

Susana Beltres, Food Service Worker, alternate
Teresa Brannan, Food Service Worker
Toni Vargas-Garcia, Food Service Worker
Katrina Johnson, Food Service Manager
Wendy Jones, Food Service Worker
Janice Lee, Food Service Manager
Amoreena Miller, Food Service Monitor
Uriel Perez, Food Service Worker, alternate
Gloria Presley, Food Service Worker
Debbie Rogers, Food Service Worker

Student Services:

Tresca Anderson, Paraprofessional, Migrant Program, ESE/ESY, alternate
Laritta Hunter, Paraprofessional, Migrant Program, ESE/ESY, alternate
Jessica Melgar, Paraprofessional, Migrant Program
Hanna Moreno, Paraprofessional, Migrant Program
Amanda Bartley-Ramirez, Migrant Program, ESE/ESY, alternate
Naela Salazar, Paraprofessional, Migrant Program
Elizabeth Smith, Paraprofessional, Migrant Program
Barbara Tucker, Migrant Program, ESE/ESY, alternate

Suwannee High School:

Carla Blalock, Paraprofessional, Credit Recovery
Stephanie Eady, Paraprofessional, Credit Recovery

Suwannee Primary School:

Nahjawan Dukes, Paraprofessional, ESE/ESY
Mike Herring, Paraprofessional, ESE/ESY
Michele Howard, School Nurse, ESE/ESY
Catherine Melton, Paraprofessional, ESE/ESY
Patricia Nixon, School Nurse, ESE/ESY

Transportation:

Tyrone Ansley, Summer Day Laborer
Sharon Bass, Summer ESE/ESY Bus Driver
Dorie Bingemann, Summer ESE/ESY Bus Driver

Christopher Dean, Summer Day Laborer
Debbie Hill, Summer ESE/ESY Bus Attendant
Inez Williams, Summer ESE/ESY Bus Attendant

MISCELLANEOUS:

District Wide/21st Century:

The following to work as teachers or paraprofessionals in the 21st Century Program District wide summer program:

Jennifer Bonds	Jenny Clark	Robyne Edwards	Rhonda Furry
Crystal Gill	Staci Greaves	Julie Griswold	Tina Hayes
Angie Hester	Rhoshonda Herring	Jennifer Hitt	Victoria Jensen
Traci Kirby	Amanda Kiser	Julie Klecka	June Lane
Heather Marshall	Janice McCall	Jennifer McMillan	Janell Miracle
Denah Phillips	Mandy Ramsey	Susan Ratliff	Tralene Sasso
Carla Suggs	Tanya Crain	Teresa Conger	Lesley Fry

**End of Summer Term List
2018-2019
School Year**

VOLUNTEERS:

Tony Abbott	Myra Jones	Traci Osborn
Gloria Arroyo	Dan Lack	Wesley Osgood
Marla Clark	Margaret Lewis	Kenneth Parsons
Christina Crace	Shawn Lewis	Kaily Phillips
Carl Craig	Idalberto Lopez	Julissa Ramos
Ethan Creech	Yordalis Lopez	Patricia Sapp
Christy Curtis	Natalie Manna	Leslie Smith
Justin Dasher	Yolanda Mayorga Diaz	Branden Smith
Kylie Dasher	Felicia Meadows	Maria Smith
Tiffany Dear	Shelda Moulton	Jorge Torres
Roxanne Duffy	Jennifer Neely	Nadia Torres
Christopher Durden	Michael Nettles	Nyomi Torres
Amanda Egan	Katelynn Neveils	Ashley Waters
Billie Freeman, Jr.	Robert Nicholson, Jr.	Linda White
Jessica Hosford	James Noe	
Claire Jolicoeur	Tasha Noe	

**End of List
2018-2019
School Year**

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RECOMMENDATION: ADMINISTRATIVE:

Suwannee Middle School:

Thomas Abercrombie, Assistant Principal, effective July 1, 2019

REPLACES: Laura Williams

RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Middle School:

Linda Strait, School Secretary, effective July 1, 2019

REPLACES: Evelyn Aue

LEAVE OF ABSENCE (MATERNITY LEAVE):

Branford High School:

Laura Merritt, Teacher, tentatively August 5, 2019 through June 1, 2020, with the option of returning sooner.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Transportation:

Leon Kaczmarek, Bus Driver, tentatively August 12, 2019 through October 7, 2019, without pay, with the option of returning sooner if released by the doctor.

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Malcolm Pollock	Varsity Boys' Basketball Coach	SHS	Jeremy Ulmer

CONTRACT RECOMMENDATIONS:

ANNUAL INSTRUCTIONAL CONTRACTS:

TERM

Suwannee Elementary School:

Jennifer Hitt

10

Suwannee High School:

Elisa Hall

10

Jenny Lang

10

Suwannee Intermediate School:

Keith Cherry	10
Michelle Jessup	10
Deadre Jolicoeur	10

Suwannee Middle School:

Kim Cohen	11
Samantha Land	10
Patrice Parker	10
Susan Ratliff	10

Suwannee Primary School:

Jessica Anderson	10
Jenny McCook	10

Professional Service Contract (Renewal):

Branford Elementary School:

Kimberly Procko	10
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RIVEROAK Technical College:

Theresa Gill	10
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**End of List
2019-2020
School Year**

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. Alcorn, second by Mr. White, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(Copies are available for review in the office of the Assistant Superintendent of Administration.)

#4.15 District and State-Wide Assessment Program (*Revised*)

#4.18 Home Education Program (*Revised*)

MOTION CARRIED UNANIMOUSLY

2. Discussion and action regarding the selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee for the period July 1, 2019, through June 30, 2020.

MOTION by Mr. Taylor, second by Mr. White, for Tim Alcorn to continue serving as the Legislative Liaison, and for Ms. Cason to continue serving as the Alternate Legislative Liaison on the FSBA Legislative Committee for the period July 1, 2019, through June 30, 2020.

MOTION CARRIED UNANIMOUSLY

3. Discussion and possible action regarding the 2019-2020 Suwannee County School District Student Conduct and Discipline Code for all elementary and secondary schools. **(pgs. 406-442)**

Mr. Taylor had questions on the following:

- Page 415 – The title of Director of Human Resources for Malcolm Hines. Mr. Brothers responded that it should state Equity Coordinator; correction will be made.
- Page 422, under Cell Phones that “no student may have in his or her possession...or transmit data during any standardized testing...” Mrs. Fitzpatrick responded that, during assessment testing, cell phones are

removed from each student and placed in their respective book bag, and then the book bags are lined up along the wall...they are not with the students.

- Wanted to make sure the vaping issue was addressed. Mr. Brothers responded that a notation was added regarding the topic, due to the fact that the SESIR definition could not be changed.

Mr. White asked for clarification on Page 422, under Dress Code, Item #1, regarding footwear. Mr. Brothers responded that footwear must be worn at all times as stated in that section.

MOTION by Mr. Taylor, second by Mr. White, for approval of the 2019-2020 Suwannee County School District Student Conduct and Discipline Code for all elementary and secondary schools, along with the change noted on Page 415 to change the title from Director of Human Resources to Equity Coordinator.

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

4. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the additions and revisions to the 2018-2019 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC). (A copy of the plan is available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. White, second by Ms. Cason, for approval of the following items:
 - a. NEFEC Athletic Coaching Add-On Endorsement Program for 2019-2025 (A copy is available for review in the office of the Assistant Superintendent of Instruction.)
 - b. NEFEC Pre-Kindergarten Disabilities Add-On Endorsement Program for 2019-2025 (A copy is available for review in the office of the Assistant Superintendent of Instruction.)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

6. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contracts/agreements for the 2019-2020 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-09 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and North Central Florida Hospice, Inc. d/b/a Haven Hospice (*New*) **(pgs. 443-448)**

#2020-39 Clinical Education Healthcare Support Staff Externship Training Agreement between the Suwannee County School Board Pharmacy Technology Program and CVS Health, Inc., Lake City and Live Oak, Florida (*New*) **(pgs. 449-456)**

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

7. The Superintendent recommends approval of the following:

MOTION by Mr. Taylor, second by Mr. White, for approval to award the following Bid #19-206:

#19-206 Branford Elementary School HVAC Modifications to Gray Construction Services, Inc. (*New*)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. White, for approval to award the following Bid #20-201:

#20-201 Custodial Supplies to Ashford Services and Home Depot; he asked both companies to provide a more detailed list and pricing; wants to compare the quality of each item; and then comprise a recommended purchasing list for each school; will possibly give schools a choice when ordering custodial supplies, as well as cost savings (*New*)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

8. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the 2019-2020 Minority Teacher Recruitment Plan. (**pgs. 457-459**)

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum – Walter Boatright

- #1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Human Resources Transactions Addendum (**pg. A2-A3**)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

CONTRACT RECOMMENDATIONS:

ADMINISTRATIVE CONTRACT:

(Revised from April 23, 2019 Human Resource Transactions)

Rescind the 2019-2020 administrative contract for James Fike.

ANNUAL INSTRUCTIONAL CONTRACTS:

Branford High School:
Eleanor Coker

TERM
10

Suwannee High School:
Debra Kleinsmith

12

Suwannee Intermediate School:

Summer Bell	10
Kathryn Terry	10

Suwannee Middle School:

Robert Phillips	10
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**End of Addendum
2019-2020
School Year**

End of Agenda Addendum

School Board Attorney – Leonard Dietzen:

9. Legal Counsel's Report – No legal matters to report

Superintendent of Schools – Ted Roush:

10. Superintendent's Report

Mr. Roush shared the following:

- Executive Session will need to be held immediately following tonight's Board meeting.
- Successfully completed end of year activities, along with three graduations.
- Student Ambassador Program Committee will be convening to look at applications from Branford High and Suwannee High Schools; the program will be effective with the 2019-2020 school year.
- Beginning to receive FSA scores from DOE; Branford Elementary School had a 13 point increase in reading scores. Once all the data is received, Mrs. Fitzpatrick will develop a summary of the data to be shared at a future workshop.
- Karen Lager is continuing to work with Hamilton County School Board on possible dates for our Master Board Training.
- Karen Lager will be getting with each Board member to gather sizes for a SCSD polo-style shirt. Mr. Roush asked that the months of June, July, and August be designated as casual wear for all Board meetings.

- Sad to hear of the passing of Don Boyette this morning; his contributions to our District were invaluable.

Miscellaneous

Mr. White asked for student attendance data for the last two days of school for this year. Mr. Roush responded that he would provide the information to the Board.

School Board Members:

11. Issues and concerns Board members may wish to discuss

- Mr. White commented on the following:
 - Stated that he agreed with Mr. Roush to designate the months of June, July, and August as casual wear for all Board meetings.
 - Expressed concern regarding the need to improve the tools for the Welding Program in Branford; more tools and supplies are needed for the upcoming school year, as well.
 - Commended Maddie Carte for her public speaking presentation from earlier in the meeting.
- Mr. Taylor commented on the following:
 - Stated that he had a community member asked him to please have the Board consider naming the Suwannee High School Ag Farm after Don Boyette for his many years of service to the Ag Program.
 - Contacted by Bill Graham regarding an award to Bill Gunter that he would like to present at our June Board meeting.
 - Asked Vickie DePratter to share information regarding an email received from Dave Stephens, with FSBIT, where they have been able to offset our premium for the upcoming year.
 - Attended a meeting at Suwannee Intermediate School, with the Sheriffs Office, regarding vaping. He asked if those folks could present at a future workshop on that subject.
 - Feels it is time for our District to consider reconfiguration of our Live Oak elementary schools; stated it is hurting our students to have to change schools every two years.
- Ms. Cason commended those students that addressed the book bag/locker issue at Suwannee Middle School; also very proud of Maddie Carte's public speaking presentation.

- Mr. Alcorn commented on the following:
 - Family Empowerment Scholarship costs to the District; Mrs. Fitzpatrick commented that we are waiting on additional technical assistance regarding the subject.
 - Requested an update on the Water Walker Investments presentation held at a previous workshop; Mrs. DePratter responded that the topic would be up for Board approval on the June 17, 2019, Special Meeting.
 - Asked Mrs. Fitzpatrick to re-address the 2020-2021 school calendar regarding graduation being held on Memorial Day weekend.
 - Requested an update on the health insurance renewal; Mr. Roush stated that he would provide an update.
 - Commended Maddie Carte's public speaking presentation from earlier tonight.

Miscellaneous

- Mr. Roush provided information regarding the results from the Fringe Benefits Committee Meeting pertaining to our health insurance renewal. They unanimously agreed for an independent review by a third party of our health insurance plans; a recommendation will be forthcoming. They also unanimously agreed to develop two options for employees, where Tyson Johnson's office will run half of the existing population into a basic plan and half into a buy-up plan. Will continue to examine telehealth options, which is a 24/7 access to a doctor via smart phone or computer. They also discussed asking NEFEC to put together a consortium of districts to pool a major medical plan.
- Mr. Roush expressed kudos to the Suwannee High School Baseball Team for advancing to the state championships.
- Mr. daSilva requested to workshop the issue of the Suwannee Middle School book bags/lockers.

The meeting adjourned at 7:53 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 17, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 3:01 p.m. School Board Attorney Leonard Dietzen was absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach (arrived at 3:05 p.m.), Walter Boatright, Amy Boggus, Karen Braun, Bill Brothers, Marsha Brown, Stephenie Busch, Mark Carver, Jimmy Cherry, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Malcolm Hines, Terry Huddleston, Mary Keen, Debbie Land, Kecia Robinson, Kathy Smith, Keith Stavig, Marsha Tedder, Kelly Waters, Kelli Williams, Jimmy Wilkerson, and Laura Williams.

Chairman daSilva called the meeting to order at 3:00 p.m. (NOTE: Workshop originally scheduled to begin at 9:00 a.m. and was rescheduled to begin at 3:00 p.m.)

Budget Presentations for 2019-2020..... Vickie DePratter/
Asst. Superintendents/Directors/Principals

- General Fund
- Federal Programs
- Food Service

Mrs. DePratter presented an overview of the proposed 2019-2020 General Fund Budget. Mrs. DePratter answered questions from Board members.

Mr. Roush stated that for the sake of time, he asked that we move from tab to tab and not have each individual school representative come to the podium; however, any questions will be answered by the respective person for each school.

The following proposed General Fund Budgets for 2019-2020 were reviewed:

- Suwannee Primary School Marsha Tedder
- RIVEROAK Technical College Mary Keen
- Suwannee Intermediate School Jennifer Beach
- Suwannee High School Ronnie Gray
- Suwannee Middle School Laura Williams
- Suwannee Elementary School Amy Boggus
- Branford Elementary School Stephenie Busch
- Branford High School Terry Huddleston
- Finance/Administration Vickie DePratter
- Transportation Jimmy Wilkerson
- Facilities Mark Carver
- Human Resources Walter Boatright
- Assistant Superintendent of Administration Bill Brothers
- Assistant Superintendent of Instruction Janene Fitzpatrick
- Suwannee Virtual School Jennifer Barrs
- School Safety and Other Administrative Services Malcolm Hines
- Information Technology Vickie DePratter

The workshop recessed at 5:02 p.m. and resumed at 5:08 p.m.

Continuation of General Fund Budget reviews:

- Student Services Debbie Land
- School Choice Janene Fitzpatrick
- Superintendent and School Board Ted Roush

The following proposed Federal Budgets for 2019-2020 were reviewed:

- Food Service Lisa Dorris
- Perkins Grants Mary Keen
- Title V Janene Fitzpatrick
- IDEA; Title I/Migrant; Title III/ELL; Title IX/Homeless Debbie Land
- Title I Kecia Robinson
- Title II Kelli Williams
- Title IV Keith Stavig

The workshop adjourned at 6:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
June 17, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Chairman daSilva called the meeting to order at 6:36 p.m.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to continue expenditures until approval of the final budget for the 2019-2020 fiscal year.
MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Taylor, second by Mr. White, for approval of the following resolution for the 2018-2019 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-07R Instrument of Adoption of that certain Indenture of Trust for the
Florida Fixed Income Trust (pgs. 2-6)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following item:
 - a. NEFEC English for Speakers of Other Languages (ESOL) Add-On Endorsement Program for 2019-2025 (pgs. 7-38)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

4. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Human Resources Transactions (pgs. 39-41) MOTION CARRIED UNANIMOUSLY

Miscellaneous

Mr. Roush announced that an Executive Session will need to be held at 8:00 a.m. on July 16, 2019, prior to the Expulsion Issues Hearing and Workshop. Also, an Executive Session will need to be held on July 18, 2019, immediately following the Special Meeting.

The meeting adjourned at 6:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 25, 2019

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Catherine Cason and Chief Financial Officer Vickie DePratter were absent.

Administrators and others present: Hunter Abercrombie, Jennifer Barrs (arrived at 2:00 p.m.), Renee Bass (arrived at 1:35 p.m.), Jennifer Beach, Keri Bean, Walter Boatright, Amy Boggus, Tammy Boggus (arrived at 1:15 p.m.), Bill Brothers, Stephenie Busch (arrived at 1:06 p.m.), Mark Carver, Lisa Dorris, Joe Eakins (arrived at 1:10 p.m.), Janene Fitzpatrick, Lisa Garrison, Ronnie Gray (arrived at 1:06 p.m.), Malcolm Hines, Debbie Land, Dee Dee McManaway (arrived at 1:06 p.m.), Marsha Tedder, Katrina Walker-Bius (arrived at 1:26 p.m.), Kelly Waters, Josh Williams, Kelli Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:01 a.m.

Student Services Department Update Debbie Land

- Reclassify Coordinator of Student and Family Support Position
- Various Contract Renewals

Mrs. Land provided information on the following:

- Distributed and reviewed a handout regarding the reclassification of the Coordinator of Student and Family Support position from an 11-month position to a 12-month position.
- Provided information regarding new mandates regarding mental health; due to these new mandates, there is the need to reclassify the Counselor-Mental Health Support position from an 11-month position to a 12-month position.
- Provided information regarding various contract renewals; Contract #2020-48, Specialized Education Associates, LLC, will be pulled from tonight's agenda.

Policy Updates (**pgs.**)..... Bill Brothers

Mr. Brothers provided a summary of the additions and revisions on the following Board policies:

- Policy #5.12 Expulsion of Students (*Revised*)
- Policy #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- Policy #5.20 Directory Information (*Revised*)

Mr. Brothers reviewed changes to Form #7200-076 Principal's Recommendation of Expulsion Letter.

School Configuration Janene Fitzpatrick/Ted Roush

Mr. Roush provided information on school configuration. He distributed and reviewed a handout regarding the Configuration of Suwannee County Elementary Schools in Live Oak. Mr. Roush and Mrs. Fitzpatrick answered questions from Board members.

Superintendent Update.....Ted Roush

Mr. Roush reported on the following:

- Health Insurance – Continuing to work on the issue. A firm has expressed interest in providing information to the Board; asked if there was any interest to have the firm come and present their ideas on alternate health insurance options. Consensus of the Board was to proceed with the presentation at the August or September workshop.
- Student Ambassador Program – Received nominations from Branford High and Suwannee High Schools; students will need to be interviewed by the committee and one student selected from each school.
- Shared that the state adopted “Safe Plans”, instead of ALICE. Mr. Hines recently attended a meeting in Tallahassee and found out that ALICE bought Safe Plans.
- Planning for a field trip of the new administrative office in mid-August for Board members and District Office staff.

- Will have three items to bring for recommendation at the July 23, 2019, regular meeting: 1) Rename the SHS FFA Ag Farm/Lab as a memorial to Don Boyette; 2) Rename the BHS FFA Ag Farm/Lab in honor of Willie Veal; and 3) Rename the BHS Buccaneer Football Stadium in honor of Cleve Sikes. Board members may contact Mr. Roush individually with any questions.

Mr. daSilva questioned the status of the locker/book bag issue at Suwannee Middle School. Mr. Roush suggested that students purchase rolling book bags to help with the issue. He stated that if a student has a doctor's excuse for medical purposes, then a lock would be assigned. Mr. Roush distributed and reviewed a handout regarding an article on "Schools and Lockers: No longer the right combination", dated January 24, 2018. Laura Williams stated they are looking at alternatives regarding the requirement of notebooks for every class (i.e., use a 5-subject notebook, instead of one notebook for each class).

Mr. daSilva questioned the estimated costs of configuration. Mr. Roush responded that there is already \$150,000 built into the 2019-2020 budget. Mrs. Fitzpatrick stated she will research to see if there are any available grants that can help with the costs.

Mr. Taylor questioned if reconfiguration will add additional minutes to the school day. Mrs. Fitzpatrick responded that 4th and 5th grades require more minutes than the lower grades, so yes there is the potential of having additional minutes.

The workshop adjourned at 2:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
June 25, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Tim Alcorn and Chief Financial Officer Vickie DePratter were absent.

School Resource Officer Lee Willis was also present.

Chairman daSilva called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by RIVEROAK Technical College SkillsUSA student organization.

Special Recognition by the Superintendent:

- Introduction and Presentation by Bill Graham, Executive Director of the Florida Educational Negotiators
 - Mr. Graham recognized William (Bill) D. Gunter, Jr., formerly from Live Oak, for all his many accomplishments throughout his career. Mr. Graham also presented our District with a cash donation of \$350 in support of the Suwannee County School District's FFA Programs.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda, along with Item #1 on the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Ms. Cason, second by Mr. White, for approval of the Consent Agenda, along with Item #2 on the Agenda Addendum; and the following changes/corrections:

- Under Item 6, pull Contract #2020-48 from the Consent Agenda
- Page 198, under Recommendations: Instructional/Student Services, Kelly Jackson/Replaces: Hannah Deas, should state Replaces: Contracted Position.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:
(pgs. 6-36)

May 14, 2019	- Workshop Session
	- Special Meeting
	- Expulsion Issues Hearing (Private)
May 28, 2019	- Public Hearing
	- Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for May 2019.

3. The Superintendent presents the following bills for the period May 1-31, 2019:

General Checking Account

General Fund 1000	\$ 487,078.05
LCIF Fund 3200	80,873.03
Spec Act Revenue Bond Fund 3210	178,600.34
Food Service Fund 4100	142,202.10
Federal Fund 4200	<u>228,435.37</u>
	\$ 1,117,188.89

Payroll Checking Account

General Fund 1000	\$ 5,061,185.21
Food Service Fund 4100	235,057.67
Federal Fund 4200	<u>579,387.23</u>
Total	\$ 5,875,630.11

Total \$ 6,992,819.00

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-11	III-11	IV-10 (Food Service)
		IV-11 (Federal)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated June 25, 2019. **(pg. 37)**
6. The Superintendent recommends approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-40 PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data

- Services and the District School Board of Suwannee County, Florida (*Renewal*) **(pgs. 38-40)**
- #2020-42 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (*Renewal/Revised*) **(pgs. 41-101)**
- #2020-43 Inter District Private School Services Agreement 2019-2020 between the Suwannee County School District and the Madison County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Madison County School District.) **(pgs. 102-104)**
- #2020-44 Inter District Private School Services Agreement 2019-2020 between the Suwannee County School District and the Columbia County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Columbia County School District.) **(pgs. 105-109)**
- #2020-45 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Joyce M. Warren (*Renewal*) **(pgs. 110-122)**
- #2020-46 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Palmer Physical Therapy, LLC (*Renewal/Revised*) **(pgs. 123-150)**
- #2020-47 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Resolutions in Special Education, Inc. (*Renewal*) **(pgs. 151-163)**
- ~~#2020-48 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Specialized Education Associates, LLC, formerly Independent Training for the Blind, Inc. (*Renewal/Revised*) **(pgs. 164-193)**~~

7. The Superintendent recommends approval of the following student transfers for the 2019-2020 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
McKayla	Harrison	Suwannee	Columbia	9

8. Human Resources Transactions (pgs. 194-202)

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

RESIGNATION: ADMINISTRATIVE:

District Office:

James Fike, Coordinator of Opportunity Schools, effective June 28, 2019

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Dana Putnal, Guidance Counselor, effective June 21, 2019

Branford High School:

Laura Merritt, Teacher, effective July 31, 2019

Student Services:

Hannah Deas, Speech-Language Pathologist, effective June 3, 2019

Suwannee High School:

Mallory Morgan, Agriculture Teacher, June 30, 2019

RESIGNATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Elementary School:

Elizabeth Romulo, ELL Paraprofessional, effective May 30, 2019

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

RIVEROAK Technical College:

Claudies Ivey III, Head Custodian, effective June 4, 2019

REPLACES: Robert George

Suwannee Intermediate School:

Kelsey Leighton, Custodian, temporary, effective June 3, 2019

REPLACES: Timothy Rickett

Transportation:

Christina Jones, Bus Driver, effective May 16, 2019

REPLACES: Kimberly Peek

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Belinda Fries	9 th Grade Class Sponsor	SHS	
Mandi Howard	Yearbook Sponsor	BES	
Kevin Lewis	Head Boys Track Coach ½	SMS	Terrance Derico
Audrey Marshall	11 th Grade Class Sponsor	SHS	
Megan Roush	HOSA Sponsor	SHS	

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Intermediate School:

Timothy Rickett, Custodian, tentatively June 18, 2019 through June 27, 2019, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Primary School:

Geraldine Thomas, Paraprofessional, February 7, 2019 through February 8, 2019, February 11, 2019 through February 15, 2019 and February 19, 2019 through February 21, 2019, for a total of 72.50 hours.

TERMINATION:

Suwannee Middle School:

Melissa Carter, Custodian, effective June 13, 2019

SUMMER TERM 2018-2019:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Stephanie Knighton, Teacher, Summer Reading Camp

Branford High School:

Stefani Santos, Teacher, Credit Recovery

Abby Warren, Teacher, Credit Recovery

District-wide:

Belinda Fries, Teacher, Title IV Summer School

Tammy Neil, Teacher, Title IV Summer School

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Facilities Department:

Charles Wadford, Summer Day Laborer

District-wide:

Brant Jessup, Paraprofessional, STEM Camp

Michele Lambert, Paraprofessional, Credit Recovery

MISCELLANEOUS:

Branford High School:

Approval for Dawn Eakins to work up to 50 additional hours in the summer to continue her duties as a Guidance Counselor, funded by Federal Grants.

Curriculum:

Approval for Kelli Williams and Keith Stavig to each work up to 80 additional hours this summer, funded by Federal Grants.

District-wide:

Approval to provide four summer workdays for FFA activities, at the instructional rate of pay for Anne Etcher, Branford High School Agriculture Instructor and Katheryn Quincey, Suwannee Middle School Agriculture Instructor to be funded by the Carl D. Perkins Grant.

Suwannee Intermediate School:

Approval for Wendy Stevens to work up to 25 additional hours this summer, funded by Federal Grants.

Suwannee Middle School:

Approval for Linda Strait to work up to 60 additional hours for administrative transition at Suwannee Middle School.

**End of Summer Term List
2018-2019
School Year**

VOLUNTEERS:

Jessica Alcorn	Tara Bronson	John Buda
Deborah Davis	Michael Driver	Rebecca Holland
Rueben Johnson	Morgan Nickerson	Casey Owens
Cameron Potter	Felisha Williams	

**End of List
2018-2019
School Year**

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RECOMMENDATION: ADMINISTRATIVE:

Kendra Crews, MTSS Coordinator, effective July 1, 2019
REPLACES: Elizabeth Johnston

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:
Lura Sapp, Teacher, effective August 5, 2019
REPLACES: Linda Aderholt

Student Services:
Michelle Adams, Speech and Language Pathologist, effective August 5, 2019
REPLACES: Brittany Busby
Kelly Jackson, Speech and Language Pathologist, effective August 5, 2019
REPLACES: Vacant/Contracted Position/Michelle Adams
Elizabeth Johnston, Staffing Specialist, effective July 29, 2019
REPLACES: Toni Greenberg

Suwannee Middle School:
Kimberly Boatright, Dean of Students, effective August 5, 2019
REPLACES: Vacant

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Brittney Shearer	SMS/Teacher	SHS/Teacher	8/05/2019	Kimberly Boatright

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Primary School:
Tresca Anderson, Lead Pre-K Paraprofessional, effective August 6, 2019
REPLACES: Traci Davis

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Intermediate School:

Timothy Rickett, Custodian, tentatively July 1, 2019 through July 26, 2019, without pay, with the option of returning sooner if released by the doctor.

PART-TIME/HOURLY EMPLOYEES:

Approval for the following employees for the first term 2019-2020

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES

July 1, 2019-December 31, 2019:

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Richard Crockett	ESOL
Jennifer Floyd	GED Test Proctor/TABE Test Examiner
Laura Hernandez	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Jeff Lee	Test Administrator/Transition Specialist

CAREER AND TECHNICAL EDUCATION

Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Greta Thornton	Nail Technician
Kevin Mercer	Welding
Tommy Taylor	Welding
Marivic Blackwell	Phlebotomy
Kelly Grimes	Practical Nursing/Patient Care Technician Clinical Instructor
Hildelita Warren	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy

COMMUNITY EDUCATION (Pending class enrollment)

Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Computer Applications
Margaret Wooley	Wreath making
Vanessa Grantham	Crochet/Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Donna Bass	Community Education Coordinator
Dana Tidwell	Community Education Assistant
Belinda Fries	Computer Technology/Computer Safety
Kevin Constanza Renderos	Conversational Spanish

Kevin Mercer	Welding Art
Tommy Taylor	Welding Art
Derwin Bass	Basic car, home and/or shop maintenance
Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils
John Sinclair	Culinary
Becky Raymond	Basic Computers
LaDon Terry	Floral
Melinda Polbos	Culinary
Melissa Hottenstein	Sign Language
Logan Hart	Photography
Ramona Land	IV Therapy
Nancee Murrah	IV Therapy

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE/MATERNITY):

Suwannee Primary School:

Kiara Davis, Teacher, tentatively September 16, 2019 through December 15, 2019, with the option of returning sooner.

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Derwin Bass	SkillsUSA	RTC	
Michael Bresk	SkillsUSA	RTC	
Theresa Gill	SkillsUSA	RTC	
LaDonna Holmes	CDA	RTC	
M' Alice Julius	LPN	RTC	
Mona Kelley	SkillsUSA	RTC	
Ashley Kirby	CDA	RTC	
Marissa Lane	CDA	RTC	
Jeffrey Lee	SkillsUSA	RTC	
Janie Maxwell	SkillsUSA	RTC	
Kevin Mercer	SkillsUSA	RTC	
Susan Morgan	LPN	RTC	
Malcolm Pollock	Varsity Boys' Basketball Coach	SHS	Jeremy Ulmer
Pamela Poole	SkillsUSA	RTC	
William Ragan II	SkillsUSA	RTC	
Thomas Shea	SkillsUSA	RTC	
Patricia Sullivan	SkillsUSA	RTC	
Kimberly Thomas	SkillsUSA	RTC	
Jeremy Ulmer	SkillsUSA	RTC	

SUBSTITUTE:

The following to serve as Substitute Bus Attendant:
Bruce Kemmerer

CONTRACT RECOMMENDATIONS:

SCHOOL ADMINISTRATOR 3-YEAR CONTRACT:

TERM

Keri Bean

12

ANNUAL INSTRUCTIONAL CONTRACTS:

Branford High School:

Timothy Clark

12

Carlos Diaz

10

Monica Jackson

10

Cara Soride

10

**Tommy Taylor

10

RIVEROAK Technical College:

**M' Alice Julius

12

**Kevin Mercer

10

**Katie Miller

12

**Susan Morgan

12

**Greta Thornton

10

**Traci West

12

**Suzanne Wilson

12

Suwannee Elementary School:

Takesha Patrick

10

Suwannee High School:

Sherry Dean

10

Belinda Fries

10

**Holly Gamble

10

Cletia Hamby

10

**Megan Roush

10

**Non-certificated

Suwannee Intermediate School:

Justin Bruce

10

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contracts and term status are granted as indicated below:
Job titles are 2019-2020 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>Branford High School:</u>			
Deborah Yates	Paraprofessional	C	9
<u>RIVEROAK Technical College:</u>			
Claudies Ivey III	Head Custodian	C	12
<u>Transportation:</u>			
Robin Hein	Bus Driver	A	9

**End of List
2019-2020
School Year**

HUMAN RESOURCES TRANSACTIONS ADDENDUM

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Derwin Bass	SkillsUSA	RTC
LaDonna Holmes	CDA	RTC
Mona Kelley	SkillsUSA	RTC
Ashley Kirby	CDA	RTC
Marissa Lane	CDA	RTC
Kevin Mercer	SkillsUSA	RTC
Susan Morgan	LPN (Prorated from LPN hire date)	RTC
William Ragan II	SkillsUSA	RTC
Kimberly Thomas	SkillsUSA	RTC
Jeremy Ulmer	SkillsUSA	RTC

SUMMER TERM 2018-2019:

MISCELLANEOUS:

Branford High School:

Approval for Stefani Santos and Abbey Warren to each work up to 8 additional hours to administer and proctor the summer Algebra I EOC in July, to be paid from General Fund.

PART-TIME/HOURLY EMPLOYEES:

Suwannee Virtual School:

Emily Blackmon	Jean Eckhoff	Sergio Rodriguez
Andrew Chapman	Sarah Grillo	Daniel Taylor
Brooke Cox-Knowles	Angela Hester	Kimberly Tuvell
Carlos Diaz	Vanessa Menhennett	

END OF HUMAN RESOURCES TRANSACTIONS ADDENDUM
2018-2019
School Year

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

1. Discussion and action regarding the selection of two School Board members and two Suwannee County business owners to serve on the Value Adjustment Board (VAB) for 2019-2020.

MOTION by Mr. Taylor, second by Mr. White, for approval of the following individuals to serve on the VAB for 2019-2020:

Tim Alcorn – Sitting/Primary School Board Member

Catherine Cason – Alternate School Board Member

Jenny Lloyd – Sitting/Primary School Board-Appointed Citizen Member

Bradley Thompson – Alternate School Board-Appointed Citizen Member

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #5.12 Expulsion of Students (*Revised*) **(pgs. 203-213)**
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
(pgs. 214-219)
- #5.20 Directory Information (*Revised*) **(pgs. 220-221)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. Taylor, for approval of the following forms:

- #7200-076 Principal's Recommendation of Expulsion Letter (*Revised*)
(pgs. 222-223)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval for reconfiguration of Suwannee Primary School, Suwannee Elementary School, and Suwannee Intermediate School, effective with the 2020-2021 school year.
MOTION CARRIED UNANIMOUSLY

Mr. White noted that whatever is done in Live Oak should also be done in Branford as well.

Action on the Agenda Addendum – Janene Fitzpatrick

#1.MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item for the 2018-2019 school year:

- a. The following additional summer school positions for the 2019 summer school term:

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
Virtual Instruction	2 – Teachers (SVS) <i>(As needed to complete courses already in progress.)</i>	General Fund

NOTE: With the addition of the above two teachers, this will make a total of **11** teachers for the Virtual Instruction Program at Suwannee Virtual School.

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

Director of Student Services – Debbie Land:

5. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-41 Agreement between the School Board of Suwannee County and Suwannee Valley Community Coordinated Child Care, Inc. for the Teen Age Parent Program (TAPP) (*New*)
(pgs. 224-228)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item for the 2019-2020 school year:
 - a. Reclassify the Coordinator of Student and Family Support position from an 11-month position to a 12-month position, effective July 1, 2019.

MOTION CARRIED UNANIMOUSLY

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

8. Superintendent's Report – No matters to report. Mr. Roush expressed his appreciation for the overwhelming support to configure the Live Oak elementary schools!

School Board Members:

9. Issues and concerns Board members may wish to discuss
 - Board members expressed their thanks and appreciation to Mr. Graham for his presentation and donation to our FFA Programs.
 - Mr. daSilva commended FSBA for its support; he also expressed his thanks and appreciation to Mr. Taylor for his leadership over the past year as President of FSBA.

The meeting adjourned at 6:52 p.m.