CONFIGURATION UPDATE

Suwannee County School District

Board Workshop March 10, 2020

COMMITTEE WORK

HR Committee

- Met four times in part and whole.
  - Tuesday, February 18th – Original "draft" day
  - Monday, February 24th
  - Monday, March 2nd
  - Monday, March 9th

- Reviewed teacher survey requests.
- Placed teachers based on request, talent balance, teacher teams, demographic balance, request for faculty/staff children.
- All teachers/staff are tentatively placed at either their first or second choice.
- Committee focused on how to get the most people placed in their first choice.
- Requests for building preference and principal preference were not considered individually, but only as whole group preference.
- Current draft list is awaiting approval of Mr. Roush and only lives at the district office – no principal or committee member has access to the list.

COMMITTEE WORK

Enrollment Committee Process

- Gathered and disaggregated information from original student survey
- Implemented Second Chance Survey
- Placed all students in their first requested school.
- Evaluated demographic balance (race, ethnicity, gender)
- Evaluated demographic balance of group with no request submission
- Determined the number of students from each demographic needed to create balance at each school by grade level.
- Random selection of students with no requests to fill demographic balance.
- Creation of School Choice field in FOCUS used to pull data for groups A, B, C.
- Evaluation of the statistics and balance related to high needs populations (SWD, ELL)

REQUESTS V/S NO REQUESTS

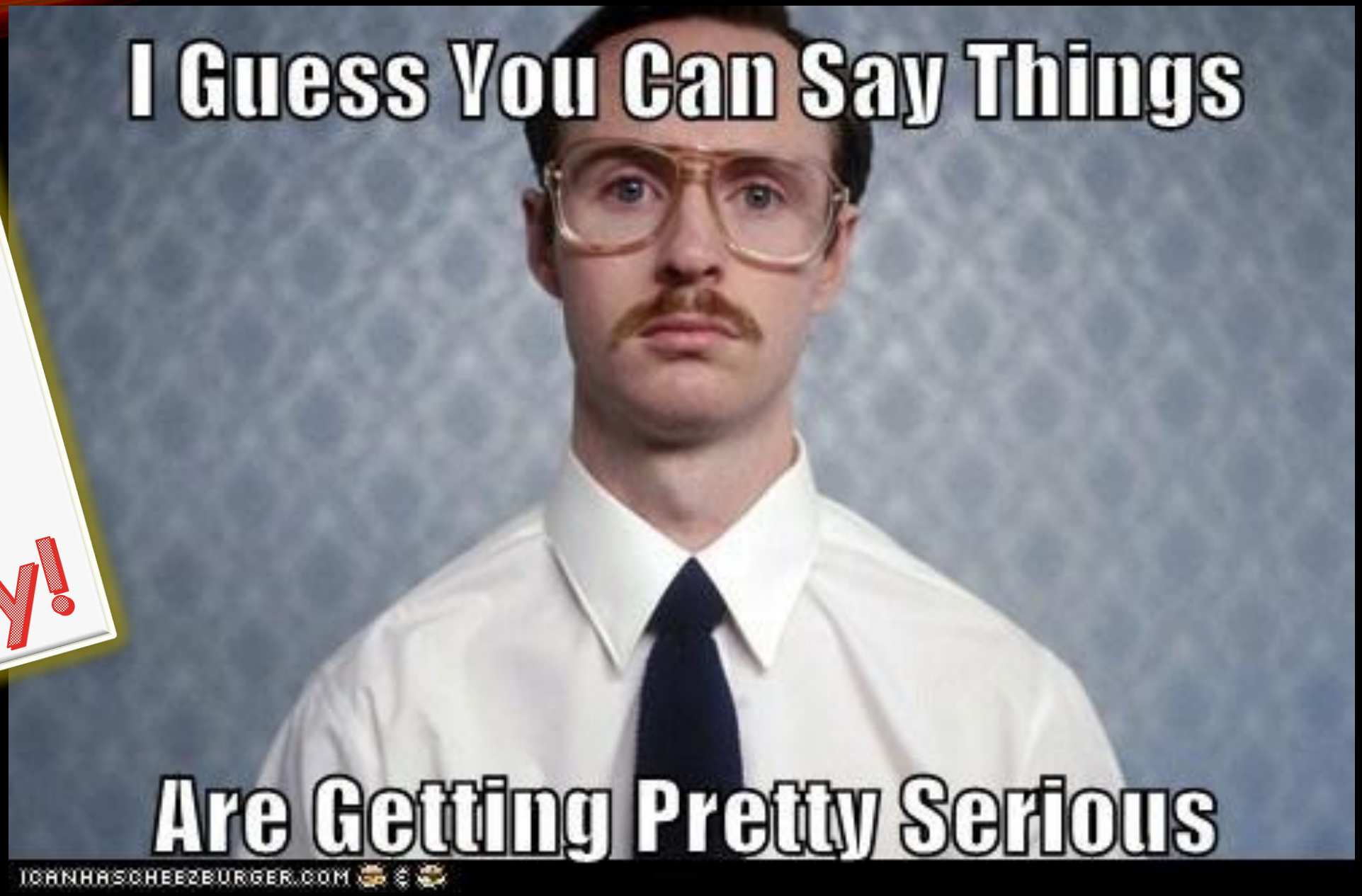
Process for placing students without requests

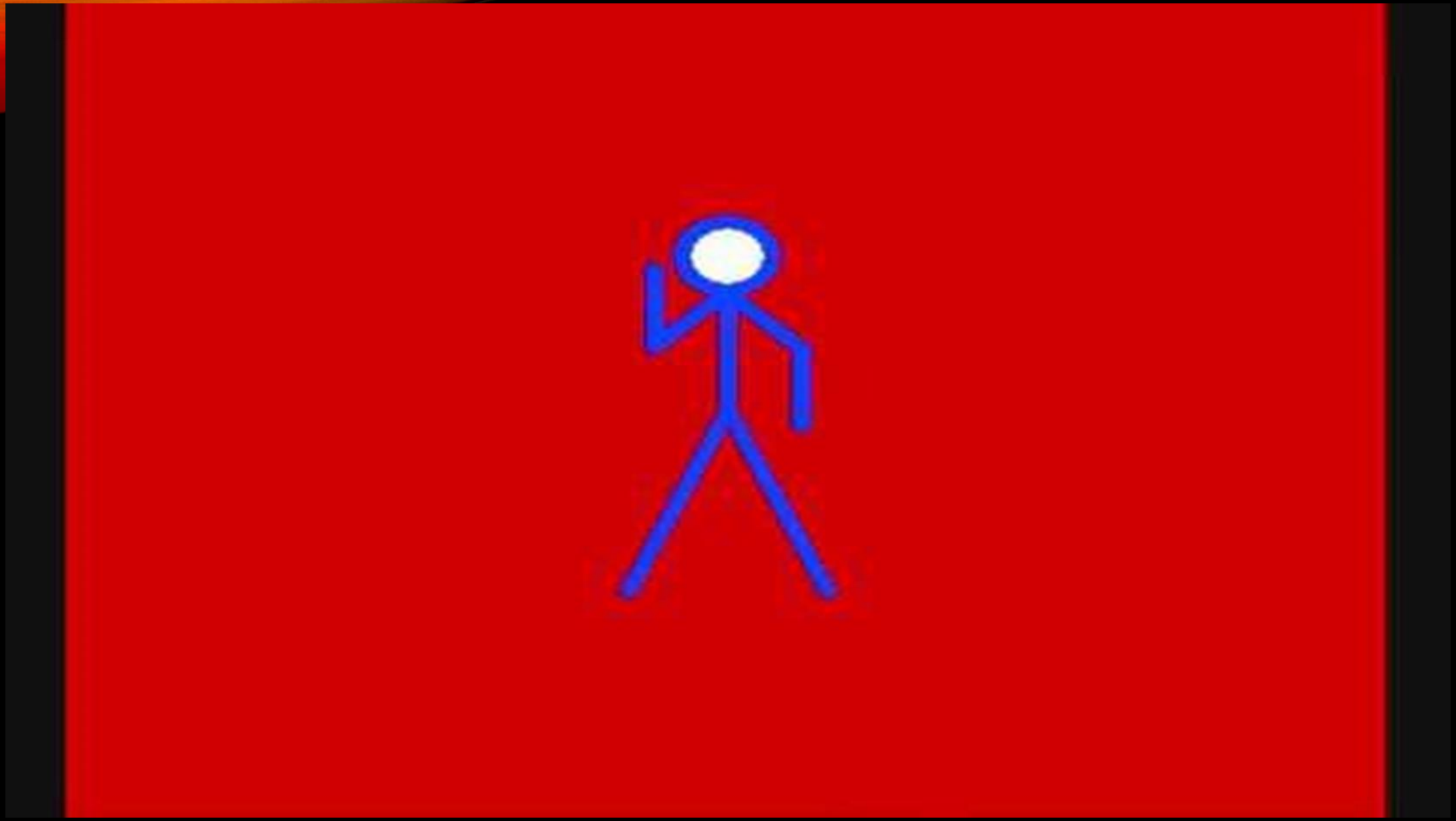
Statistics on students without requests

Balance and ability to look at data

Work with Student Support Committee – Debbie Land/Kelly Waters

We are ready to notify!





TEACHER & STAFF NOTIFICATION

Monday, March 16, 2020

11:30 – SPS

12:00 – SES

12:30 – SIS

STUDENT ASSIGNMENT NOTIFICATION

Monday, March 16, 2020

Letters Mailed by USPS

Faculty Children's Letters Hand Delivered

Enrollment Info Updated in FOCUS

APPEALS PROCESSES

Faculty and Staff Appeals

Appeals Survey Opens on Monday, March 16, 2020 at 1:00 p.m.
Appeals Survey Closes on Friday, March 27, 2020 at 5:00 p.m.

HR Committee will meet at 8:00 a.m. on Monday, March 30, 2020
Faculty/Staff will be notified of status of appeals request on Tuesday, March 31, 2020.

Open positions will begin posting on Wednesday, April 1, 2020.
No in district selections will be approved by the Superintendent after June 30, 2020.

APPEALS PROCESSES

Student Placement Appeals

Appeals Survey Opens on Monday, March 16, 2020 at 1:00 p.m.
Appeals Survey Closes on Friday, March 27, 2020 at 5:00 p.m.
(10 business days from the date of the notification letter)

School Choice Enrollment Committee will meet on March 30 – 31, 2020 to review requested appeals.

Depending upon the number of appeals received, parents will be notified the same week by USPS or backpack letter home.

CHOICE APPEAL EMAIL

- SchoolChoiceAppeal@suwannee.k12.fl.us
  - Malcolm Hines
  - Janene Fitzpatrick
  - Jennifer Barrs
  - Angie Stuckey
  - Debbie Land
  - Kelly Waters
  - Cortney Flowers

NEW ENROLLMENT PROCESS

For Ongoing Requests - Now until at least June 30th

- Online School Choice Application
  - Checked daily by Committee – at minimum
  - At least two committee members sign off on placement
  - Use School Choice Field in FOCUS – must match the enrollment field in FOCUS
  - Error report generated daily – alerts will be sent by FOCUS of mismatch
  - Print enrollment numbers at time of placement – attach

- Current enrolled students – next appeal opportunity opens for Spring 2021 – December of 2020 is when that opportunity comes available

2020-2021 NEW ENROLLMENT PROCESS

- July 1, 2020 – system moved to FOCUS – more update to come

- Meeting Wednesday to review FOCUS capabilities
  - Parent Portal
  - Integration with Enrollment Packet
  - Wait List Ability

PROGRAM FUNDING

- Rollforward from Federal Programs Funding – set aside for purchases of equipment, supplies at Elementary

- Not at the expense of secondary students or current needs.
  - Professional Development, Travel, Substitutes from Title 2
  - Enrichment Supplies, Leader in Me from Title 4
  - After School Programming from 21st CCLC

- Additional Competitive Grant Writing
- Recruiting School Sponsors and Business Partners

COUNTYWIDE PD DAY PLANNING

- Session for each of the three themed schools – open to all faculty/staff
- Arrangements still being finalized – travel restrictions and training conflicts

- Suwannee Springcrest Elementary – Leader in Me Presentation
- Suwannee Riverside Elementary – Fishweir Elementary School Presentation
- Suwannee Pineview Elementary – Lone Star Elementary School Presentation

- Countywide PD Day is not a meeting day, and we are attempting to plan ahead while not losing sight of the current year's students' needs.

NEXT STEPS

- School teams travel to visted schools in JAX and Leon.
- Help Principals plan to move forward deliberately and purposefully – creating the plan for the school and working that plan.
- Work with schools to create budgets and identify all funding sources.
  - Certain funds must be spent in certain areas.
  - Plan ahead to make the most of the funding available.
  - Coordinate funds.
- Schools work with parents, students to identify direction and vision for the campus.
- Schools identify resources available – faculty/staff, etc.

NEXT STEPS

- Now until August – Filling Vacancies at Elementary Schools is Priority
- Program Leader Positions
  - Converting already existing or empty positions
  - Identifying most qualified individuals