SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 6, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Walter Boatright, Bill Brothers, Leigh Fernald, Janene Fitzpatrick, Leah Harrell, Mary Keen, Debbie Land, John Olson, Sherry Peppers, Kecia Robinson, and Jimmy Wilkerson.

Chairman Taylor called the meeting to order at 10:00 a.m.

Federal Budgets for 2017-2018 ..... Lisa Dorris/Janene Fitzpatrick/ Mary Keen /Debra Land

The following proposed federal budgets for 2017-2018 were presented:

- Food Service .....Bill Brothers (for Lisa Dorris)

(Note: School Board Member Ronald White left the workshop at 10:42 a.m.)

- Perkins Grants.....Mary Keen
- Title I/Basic.....Janene Fitzpatrick/Kecia Robinson

The workshop adjourned at 11:33 a.m. and resumed at 12:34 p.m.

The remainder of the proposed federal budgets for 2017-2018 were presented as follows:

- Title II ..... Janene Fitzpatrick/John Olson
- ELL and 21st Century Program.....Janene Fitzpatrick
- IDEA; Title III; Title I/Migrant; Title X; Title VI..... Debbie Land

Mrs. DePratter distributed and reviewed the proposed 2017-2018 Budget and Trim Calendar.

The workshop adjourned at 1:44 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 11, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Administrative Secretary Karen Lager. Bill Brothers, Assistant Superintendent of Administration, sat in for Superintendent Ted Roush who was absent. School Board Members Catherine Cason and Ronald White arrived at 9:05 a.m. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

Administrators and others present: Walter Boatright (arrived at 9:20 a.m.), Mark Carver, Janene Fitzpatrick, Chris Landrum, Julie Ulmer, T.J. Vickers, and Josh Williams. Alexis Spoehr, with the Democrat, was also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

Facilities Department Update ..... Mark Carver

Mr. Carver provided an update for the Facilities Department on the following:

- Performance Contracting
- Summer Projects
- Heinking Building Inspection and Appraisal

Mr. Alcorn reported that he spoke to a representative from Gordon Tractor, and their plans are to present an offer to the District, within 60 days, to purchase one acre behind the Gordon Tractor building. Mr. Carver responded that there are specific procedures that the District must follow when selling property.

Equity Report ..... Walter Boatright

Mr. Boatright distributed and reviewed a handout regarding the proposed changes and updates to the 2016-2017 Equity Report/Plan.

Mr. Boatright distributed and reviewed a handout regarding the proposed changes and updates to the 2017-2018 Minority Teacher Recruitment Plan.

Mr. Boatright also provided information regarding two contract renewals with Florida Learning Alliance and Kelly Services, which will be on the July 25, 2017, Board agenda.

The workshop recessed at 10:22 a.m. and resumed at 10:30 a.m.

Student Services Department Update ..... Debbie Land

Mrs. Fitzpatrick provided an update for the Student Services Department for Mrs. Land, which including the following:

- Proposed new contract, with Bauer Child Development Services, which will provide coverage for Speech Language Pathologist, who will be on maternity leave
- Bullying forms

Assistant Superintendent of Instruction .....Janene Fitzpatrick
Department Update

Mrs. Fitzpatrick provided an update for the Assistant Superintendent of Instruction Department on the following:

- ELL Coaching Grant
- Student Progression Plans for 2017-2018
- Changes to the 2017 summer school schedule
- Additional teacher and paraprofessional positions for the 2017 summer school term (Drivers Ed and Credit Recovery)

HB 7069 Update..... All

Mrs. Fitzpatrick distributed and reviewed a handout regarding HB 7069.

The workshop adjourned at 12:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 11, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Administrative Secretary Karen Lager. Bill Brothers, Assistant Superintendent of Administration, sat in for Superintendent Ted Roush who was absent. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

Chairman Taylor called the meeting to order at 12:07 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. daSilva, second by Mr. White, for approval of the following curriculum item for the 2016-2017 school year:

   a. Amend the 2017 Summer School Schedule to add one week to the Middle School Intervention Camp, at Suwannee Middle School, to allow the program to run through July 13, 2017. **(pg. 3)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following personnel items for the 2016-2017 school year:

   a. Amend the summer school positions for the 2017 summer school term as follows: **(pg. 3)**

(1) Add one additional Teacher position for the Driver's Education Program at Suwannee High School, effective June 6, 2017
(2) Add one additional Paraprofessional position for the Credit Recovery (Grades 8-11) Program at Suwannee High School, effective June 12, 2017

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:
(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

3. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contracts/agreements for the 2017-2018 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-58	Dual Enrollment Articulation Agreement between the District School Board of Suwannee County (for RIVEROAK Technical College) and the District School Board of Hamilton County (*New*) **(pgs. 4-8)**
#2018-59	Dual Enrollment Articulation Agreement between the District School Board of Suwannee County (for RIVEROAK Technical College) and the District School Board of Lafayette County (*New*) **(pgs. 9-12)**
#2018-60	Dual Enrollment Articulation Agreement between the District School Board of Suwannee County (for RIVEROAK Technical College) and the District School Board of Madison County (*New*) **(pgs. 13-16)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 24, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason and School Board Attorney Leonard Dietzen were absent.

Chairman Taylor called the meeting to order at 5:30 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise the tentative Millage Rates and tentative Budget for the 2017-2018 school year. **(pg. 2)** MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:36 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 25, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

UTSC President Eric Rodriguez and School Resource Officer Arthur Robinson were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Bill Brothers, Assistant Superintendent of Administration. (Note: Student organizations from Branford High School were not able to participate.)

Special Recognition by the Superintendent:

- Hugh Mills, Retired Director of Transportation – Awarded the Florida Association for Pupil Transportation's *Pioneer in Student Transportation Award*

- Suwannee FFA Alumni Chapter – Recognized as the *#1 FFA Alumni Chapter* for the state of Florida

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-31)**

June 20, 2017	- Workshop Session
	- Special Meeting
June 27, 2017	- Regular Meeting

2. Approval of the monthly financial statement for June 2017.

3. The following bills for the period June 1-30, 2017:

General Fund		
#166732 - 167239	$	3,226,123.46
Electronic Fund Transfers		3,065,968.00
	$	6,292,091.46
Federal Fund		
#49465 - 49654	$	506,137.62
Electronic Fund Transfers		592,932.48
	$	1,099,070.10
Food Service Fund		
#31632 - 31771	$	415,241.39
Electronic Fund Transfers		81,076.87
	$	496,318.26

LCIF		
#7570 - 7582	$	737,749.58
Electronic Fund Transfers		0.00
	$	737,749.58

4. Approval of the following budget amendments for fiscal year 2016-2017:

General	LCIF	Special Revenues
I-12	III-12	IV-10 (Food Service)
		IV-12 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated July 25, 2017. **(pgs. 32-33)**

6. Approval of the following contracts/agreements for the 2017-2018 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-51	Humana Wellness Services Agreement between Harris, Rothenberg International Inc. d/b/a Humana Wellness and Suwannee County School Board (*Renewal*) **(pgs. 34-69)**
#2018-53	Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Blended Learning Community (*Renewal*) **(pgs. 70-74)**
#2018-54	Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Virtual Learning Lab (*Renewal*) **(pgs. 75-78)**
#2018-53	Florida Virtual School Franchise Agreement for State of Florida School District between the Board of Trustees of the Florida Virtual School and Suwannee County School Board (*Renewal*) **(pgs. 79-114)**
#2018-56	Gateway Educational Computing Consultants Project Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and the District School Board of Suwannee County (*Renewal*) **(pgs. 115-117)**

#2018-57 PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County, Florida (*Renewal/Revised*) **(pgs. 118-121)**

#2018-63 Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as the Track Application and related support services (*Renewal*) **(pgs. 122-129)**

#2018-64 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board for substitute Teachers, Paraprofessionals, Retiree DROP Program Participants, School Nutrition (Food Service) Workers, and Custodians (*Renewal/Revised*) **(pgs. 130-149)**

7. Approval of the following student transfers (*incoming*) for the 2017-2018 school year. Parents will provide transportation.

<u>District Reassignment:</u>

FIRST NAME	LAST NAME	TO	FROM	GRADE
Hayne	Allbritton	Suwannee	Hamilton	1
Sarah	Godwin	Suwannee	Hamilton	10
Olivia	Goolsby	Suwannee	Hamilton	1
Daniel	Hendry	Suwannee	Hamilton	5
Chase	Hodge	Suwannee	Hamilton	2
Matt Andrew	Hodges	Suwannee	Hamilton	1
Patrick Holt	Hodges	Suwannee	Hamilton	PK
Victoria	Marshall	Suwannee	Columbia	10
Luke	Ramsey	Suwannee	Dixie	10
Seth	Ramsey	Suwannee	Dixie	7
Chelsee	Shipp	Suwannee	Hamilton	VPK
Barrett	Young	Suwannee	Lafayette	9
Braxton	Young	Suwannee	Lafayette	7
Hannah	Young	Suwannee	Lafayette	7

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Hunter	Hawthorne	BHS	SHS	12
McKayden	Wilkerson	SMS	BHS	6

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. daSilva, second by Mr. White, for approval of the Suwannee County School District Emergency Management Plan for 2017-2018. (A copy is available for review in the office of the Assistant Superintendent of Administration.) **(pg. 150)** MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

2. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-61 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Bauer Child Development Services, LLC to provide part-time Speech Language Pathologist services (*New*) **(pgs. 151-164)**

   MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

3. MOTION by Mr. daSilva, second by Mr. White, for approval of the Suwannee County School District Employee Handbook for 2017-2018. **(pgs. 165-201)** MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. White, second by Mr. Alcorn, for approval of the 2017-2018 Minority Teacher Recruitment Plan. (A copy is available for review in the office of the Director of Human Resources.) **(pg. 202)** MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. White, for approval of the Suwannee County School District 2016-2017 Annual Update to the Florida Educational Equity Act Plan. (A copy is available for review in the office of the Director of Human Resources.) **(pg. 202)** MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

Superintendent of Schools – Ted Roush:

#1. MOTION by Mr. daSilva, second by Mr. Alcorn, for the Board to approve the Settlement Agreement at Mediation between Tina Salyers and Mathew Salyers, as guardians of P.S., a minor, dated July 20, 2017. **(pgs. A2)** MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Superintendent Ted Roush

Action on the Agenda Addendum

Director of Human Resources – Walter Boatright:

#2. Personnel Changes List Addendum **(pgs. A3-A4)**

Action taken on Item 6 below on the Regular Agenda.

End of Agenda Addendum for Director of Human Resources Walter Boatright

6. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Personnel Changes List **(pgs. 203-208)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

SUMMER TERM 2016-2017

RECOMMENDATION: INSTRUCTIONAL:

Suwannee High School:
Jimmie Green, Teacher, Drivers Education

END OF 2016-2017 SUMMER TERM

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RETIREMENTS: INSTRUCTIONAL:

Branford Elementary School:
Sharon Denise Barnett, Teacher, effective June 30, 2017

Suwannee Intermediate School:
Susan Schicker, Teacher, effective June 30, 2017

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:
James McDonald, Teacher, effective July 10, 2017

Suwannee Intermediate School:
Kelly McKissick, Teacher, effective June 26, 2017
Jamie Wiles, Teacher, effective June 27, 2017

Suwannee Middle School:
Elizabeth Howell, Teacher, effective June 30, 2017
Scott Morris, Teacher, effective July 13, 2017

RETIREMENTS: NON-INSTRUCTIONAL:

District Office:
Karen Minton, Accounts Payable Specialist, effective July 6, 2017

Food Service:
Lucile Turner, Food Service Worker, effective December 29, 2017

Suwannee Primary School:
Ellawese Washington, Paraprofessional, effective July 31, 2017

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee High School:
Gretchen Rasdorf, Paraprofessional, effective July 6, 2017

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:
Erin Cannon, Teacher, effective August 3, 2017
REPLACES: Timothy Clark
Joshua McInnis, Teacher, effective August 3, 2017
REPLACES: Scott Ware
Laura Merritt, Teacher, effective August 3, 2017
REPLACES: Gretchen Rasdorf
Samantha Roundtree, Teacher, effective August 3, 2017
REPLACES: Deanna Burkett

District-wide:
Phyllis Bailey, Speech and Language Pathologist, effective August 3, 2017
REPLACES: Amber Russell

RIVEROAK Technical College:
Susan Morgan, Patient Care Technician Instructor, effective July 31, 2017
REPLACES: Traci Thompson

Suwannee Elementary School:
Megan Collins, Teacher, effective August 3, 2017
REPLACES: Adrienne Taylor
Connie Leavitt, ESE Support Facilitator, effective August 3, 2017
REPLACES: New Position
Daphne McClendon, Teacher, effective August 3, 2017
REPLACES: Melody Handley

Suwannee High School:
Akeia Allen, Teacher, effective August 3, 2017
REPLACES: Rhonda Broughton
Deborah Cathey, Teacher, effective August 3, 2017
REPLACES: Annette Kinsey
Alexander Franklin, Teacher, effective August 3, 2017
REPLACES: Robert Marski

Suwannee Intermediate School:
Audrey Peake, ESE Support Facilitator, effective August 3, 2017
REPLACES: Lisa Pennington

Suwannee Middle School:
Kathryn Bower, Teacher, effective August 3, 2017
REPLACES: Becky Ann Larson

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Carl Manna	SMS/Band Director	BHS/Teacher	8/03/2017	Michael Meek
Michael Meek	BHS/Teacher	SMS/Teacher	8/03/2017	Jazmin Marrero

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

RIVEROAK Technical College:
Melissa Francisco, Teacher, June 1, 2017 for a total of 3.25 hours.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Suwannee Elementary School:
Bethany Byrd, Teacher, tentatively August 3, 2017 through June 1, 2018 without pay, with the option of returning sooner.

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACE
Robbin Chapman	Instructional Leadership	SIS	
Kristy Chauncey	Instructional Leadership	SIS	
Belinda Fries	Assistant Band Director	SHS	Nicole Furst
Mary Kinard	Instructional Leadership	SIS	
Traci Kirby	Instructional Leadership	SIS	
Ruth Roberson	Instructional Leadership	SIS	
Phyllis Smith	Instructional Leadership	SIS	
Kayla Williamson	Head Volleyball Coach	SMS	Rayanna Johnson
Ashley Wooley	Instructional Leadership	SIS	

PART-TIME/HOURLY EMPLOYEES:
Approval for the following for part-time/hourly employees for the first term 2017-2018

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Phyllis Doty	ESOL
Sabrina Harrell	ESOL
Ann Warner	GED Test Proctor/TABE Test Examiner
Richard Allen	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Keiry Soto Chavez	Childcare-Family Literacy/ESOL

CAREER & TECHNICAL

Kevin Mercer	Welding
Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Marissa Lane	Early Childcare Education/Paraprofessional
Greta Thornton	Nail Technician
Jessika Hinkle	Phlebotomy

COMMUNITY EDUCATION (Pending class enrollment)

Ann Warner	Beginning Computer
Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Excel, Quickbooks, MS, Office Word, Power Point
Mary Kay Dunaway	Floral Design
Vanessa Grantham	Crochet, Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Carol Risk	Yoga
Donna Bass	Community Education Coordinator
Dana Tidwell	Community Education Assistant
Katherine Haney	Art, Computer Applications, Graphic Design
Belinda Fries	Computer Technology & Computer Safety
Kevin Constanza Renderos	Conversational Spanish
Annah Davis	Sign Language
Kevin Mercer	Metal Art
Derwin Bass	Basic car, home and/or shop maintenance
Julie Dees	Culinary, Cake Decorating
Chad Hale	Self Defense

MISCELLANEOUS:

The following Prekindergarten staff to work up to 12 additional hours for parent orientation transitional meetings.

Tara Brock	Traci Davis	Laritta Hunter	Amanda Kiser	Lois Lock
Betty Riley	Drea Taylor	Dora Townsend	Deanna Yott	

The following to work as site coordinators in the 21st Century Program:

Rhonda Furry	Staci Greaves	Natalie Haney	Candace Land

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Facilities:
John Betz, Maintenance Worker I, effective July 17, 2017
REPLACES: Jon Hunsinger

Suwannee Middle School:
Jan Prentice, Bookkeeper, effective June 22, 2017
REPLACES: Leigh Fernald

Transportation:
Iva Cannon, Bus Driver, effective August 10, 2017
REPLACES: Robin Whitt

LEAVE OF ABSENCE (MEDICAL LEAVE):

Transportation:
Dorie Bingemann, tentatively August 10, 2017 through September 30, 2017, without pay, with the option of returning sooner if released by the doctor.

Carol Jenkins, tentatively August 10, 2017 through October 15, 2017, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Transportation:
Mike Martin, tentatively October 10, 2017 through November 14, 2017, without pay, with the option of returning sooner.

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

	Term
Branford High School:	
Timothy Clark	12
Suwannee High School:	
Frank Allen	10
Brian Bullock	10
Matthew Grillo	10
Trista Wright Morales	10
Suwannee Middle School:	
Samantha Land	10

End of List
2017-2018
School Year

Personnel Changes List Addendum

SUMMER TERM 2016-2017

RECOMMENDATIONS: INSTRUCTIONAL:

MISCELLANEOUS:

Branford Elementary School:

The Superintendent recommends that the following employee to work as substitute Teacher for the ESE/ESY Summer Program:

Carla Suggs

Food Service:

Approval for the following Food Service personnel to work up to 10 hours each for the Horizon Software rollover:

Leona Ash Kim Choe

PAL/Title I Program:

Approval for the following teachers to work up to 14 hours each (30 minutes per day for 28 days) for planning time for the Summer Pal Program. The hours will be funded by Title IA.

Angie Hester Mary Kinard Takeisha Patrick

Suwannee High School:

Kim Jennings to work up to 20 hours for the 2017 Summer School term in the month of July. The hours will be funded by Title IA.

End of Personnel Changes List Addendum
2016-2017
School Year

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report – No legal matters to report.

   Mr. Taylor stated he spoke to Mr. Dietzen prior to the meeting regarding the matter where several school boards, throughout the state, will be potentially entering into a lawsuit pertaining to HB 7069. He said that FSBA will not be a part of the lawsuit and feels that our District does not need to participate in the lawsuit as well.

Superintendent of Schools – Ted Roush:

8. Superintendent's Report

   - Mr. Roush shared that our District will not be seeking to join other districts in a lawsuit pertaining to HB 7069.
   - Mr. Roush provided an update regarding the District Office relocation, which was due to the health, safety, and welfare of our employees. He thanked everyone for their positive attitude during this process, as well as their hard work and dedication.
   - Mr. Roush provided an update regarding the Heinking property. He stated that due to the appraisal coming back much less than anticipated, the District will not pursue purchasing the property.
   - Mr. Roush stated he has several options regarding the proposed purchase of the Hatch property in Branford, and will discuss this matter at the Board Workshop on August 8, 2017.
   - Mr. Roush stated that the proposed reconfiguration of the Live Oak elementary schools will also be discussed at the Board Workshop on August 8, 2017.

School Board Members:

9. Issues and concerns Board members may wish to discuss

- Board members commended District Office staff and administrators for the smooth relocation.
- Mr. White questioned how the site coordinators were chosen for each school for the 21st Century Program. Mr. Roush responded that candidates must go through the hiring/interview process; then Lesley Fry and principals make the recommendations. Mr. White had a question regarding the back packs that are distributed at the Back to School Bash; Mrs. Fitzpatrick and Mr. Roush responded.
- Mr. Alcorn questioned the roofing project at Suwannee Intermediate School and if the rain had affected the project/timeline. Mr. Carver responded that the rain had delayed the project, but the workers will continue working at night and weekends to make up the time.
- Mr. Taylor read a letter he received from FADSS regarding Mr. Roush's successful completion of the FADSS certification program for school superintendents.

Miscellaneous

Mr. Roush congratulated and recognized the new UTSC President Eric Rodriguez.

The meeting adjourned at 6:52 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 31, 2017

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Chairman Taylor called the hearing to order at 5:30 p.m. for the purpose of adopting the Tentative Millage rates for the 2017-2018 school year and the Tentative Budget for 2017-2018 school year.

The Tentative Millage rates set for the 2017-2018 school year are as follows:

Required Local Effort	=	4.163
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Total	=	6.411

The Tentative Millage is less than the roll back rate by 4.49 percent.

The Required Local Effort is 4.163 mills and is set by the State. This is a decrease of .369 mills from the 2016-2017 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2016-2017.

The Capital Outlay is 1.500 mills. This is the same Millage rate as in 2016-2017.

1) Chairman Taylor called for questions or comments from the public concerning the Tentative Millage rates and there were none.

2) MOTION by Mr. Alcorn, second by Mr. daSilva, to adopt the Tentative Millage rates for 2017-2018 as follows:

Required Local Effort	=	4.163
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

3) MOTION by Mr. daSilva, second by Mr. Alcorn, to adopt the Tentative Budget for 2017-2018. MOTION CARRIED four to one; with Mr. White voting NO.

The Public Hearing adjourned at 5:34 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 8, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Walter Boatright, Bill Brothers (arrived at 9:08 a.m.), Mark Carver, Lisa Dorris, Janene Fitzpatrick (arrived at 9:06 a.m.), Mary Keen, Debbie Land (arrived at 9:08 a.m.), Chris Landrum, John Olson, Julie Ulmer (arrived at 9:01 a.m.), and T.J. Vickers. Trane representatives were present, along with Alexis Spoehr, with the Democrat.

Chairman Taylor called the meeting to order at 9:00 a.m.

Trane Update..... Mark Carver/Trane Representatives

Mr. Carver introduced Tracy Gallentine, with Trane. Mrs. Gallentine and Trane representatives provided a PowerPoint presentation regarding an update to the feasibility study on investment grade technical energy audit for our District.

Facilities Department Updates..... Mark Carver

Mr. Carver distributed and reviewed handouts regarding an update for the Facilities Department, which included:

- Five Year Work Plan Budget

- Floor plan of Radio Shack building
  - Discussion held regarding radio shack building and various options regarding the use of the building; consensus of the Board was to continue with original plan of RTC medical programs for long range and short term use for virtual school and/or SHS testing

- District Office Building
  - Discussion held whether to renovate an existing building or to build a new administration building for district offices and board room; consensus of the Board was to proceed with construction of a new building, which will be discussed further at a future workshop

Mr. Carver stated that an agenda item would be coming before the Board regarding a resolution to declare that the one acre of property behind the Gordon Tractor Company is no longer needed for educational purposes. Mr. Alcorn proposed that all expenses would be the responsibility of Gordon Tractor Company.

The workshop recessed at 11:07 a.m. and resumed at 11:16 a.m.

Assistant Superintendent of .....Janene Fitzpatrick
Instruction Department Update

Mrs. Fitzpatrick provided an update regarding the Assistant Superintendent of Instruction Department, which included Opportunity School changes for 2017-2018.

Public Relations and Websites.....TJ Vickers

Mr. Vickers provided information regarding the District's websites (ADA compliant, etc.) and public relations. Mr. Taylor requested to make sure that the respective parents have given permission for their child to have their pictures posted on district/school Facebook pages.

Food Service Department Update.....Lisa Dorris

Mrs. Dorris provided information regarding biodegradable plates for school cafeterias. Mrs. Dorris stated she found a biodegradable plate, which would cost approximately $50,000 more. Mr. Taylor stated for the record his continued concern against Styrofoam, which he feels is not healthy for our students. Mr. Rous asked Mrs. Dorris to provide sample trays at the next Board workshop.

Policy Updates **(pgs. 2-51)** ..... Bill Brothers

Mr. Brothers asked that, due to time constraints, policy updates be brought back at next month's board workshop; all agreed.

Superintendent Update.....Ted Roush

Mr. Roush yielded to Mr. Landrum who provided information regarding the possibility of overlapping two contracts for the administrative secretary position in Transportation from August to October 2017. Consensus of the Board was for Mr. Landrum to begin the process of advertising for the position, which includes an overlap of two contracts.

Mr. Roush provided information regarding the following:

Hatch Property in Branford – Mr. Roush shared the current option that was presented to him by Mr. Hatch, which would be $50,000 down, three annual installments at 4½ percent interest over a 3 year period, which includes a $70,000 charitable contribution to the District. Mr. Alcorn, Ms. Cason, Mr. daSilva, and Mr. Taylor all agreed that with the current situation of our District Office administration building, they could no longer support the property purchase. They felt there are alternative ways to address the traffic issues at Branford Elementary School. Mr. White stated he still felt the need to purchase the property.

Reconfiguration of Live Oak Elementary Schools – Mr. Roush distributed and reviewed a handout regarding the possible reconfiguration of the Live Oak elementary schools. Mr. Roush asked for direction from the Board. He also mentioned that the District had its best academic year in history this past school year as we are currently configured. Mr. Roush stated he is all for configuration of K-5, but the timing has to be right, as well as the cost to reconfigure. He felt our system needs stability, and at the current time, we are on track and hate to upset that track in two years with reconfiguring; can look at this at a later date. Consensus of the Board was to hold off on reconfiguration; however, the District can look at possible reconfiguration at a later date.

The workshop adjourned at 12:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 8, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Chairman Jerry Taylor arrived at 12:46 p.m.

Vice Chairman daSilva called the meeting to order at 12:41 p.m.

MOTION by Mr. Alcorn, second by Mr. White, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. White, second by Ms. Cason, for approval of the following resolution for the 2017-2018 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-01R Resolution Affirming Participation in the Small School District Council Consortium (SSDCC) **(pgs. 4-5)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following contract/agreement for the 2017-2018 school year: (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-66 Blue Cross and Blue Shield of Florida, Inc., Health Options, Inc., Accounting and Retention Agreement between Blue Cross Blue Shield of Florida, Inc. d/b/a Florida Blue and Health Options, Inc. and the School Board of Suwannee County (*Renewal*) **(pgs. 6-12)**

   MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following personnel items for the 2017-2018 school year: **(pg. 13)**

   b. Transfer one Teacher position from Suwannee High School to Suwannee Intermediate School
   c. Transfer one Paraprofessional position from Suwannee High School to Suwannee Intermediate School
   d. Transfer one Teacher position from Suwannee High School to Suwannee Elementary School
   e. Add one Paraprofessional position at Suwannee Elementary School

   MOTION CARRIED UNANIMOUSLY

(Note: Chairman Taylor was present at the meeting.)

4. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following contracts/agreements for the 2017-2018 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-62	Subscription, Services, and Hosting Agreement between Performance Matters LLC and Suwannee County School Board to facilitate access to the Performance Matters Assessment and Data Management System (*Renewal/Revised*) **(pgs. 14-23)**
#2018-68	Virtual Classroom and Web Administrator Agreement between Edgenuity Inc. and the School Board of Suwannee County (*Renewal/Revised*) **(pgs. 24-31)**
#2018-69	Virtual Instruction Provider Agreement between Edgenuity Inc. and the School Board of Suwannee County (*Renewal/Revised*) **(pgs. 32-51)**

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – John Olson:

5. MOTION by Mr. White, second by Ms. Cason, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-70 State of Florida Statewide Voluntary Prekindergarten Provider Contract between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board (*Renewal/Revised*) **(pgs. 52-71)**

   MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

6. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following resolution for the 2017-2018 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-04R Resolution of the School Board of Suwannee County, Florida, determining that property described as part of the Southeast ¼ of the Southwest ¼ of Section 26, Township 2 South, Range 13 East, Suwannee County, Florida, is no longer eligible or practical for educational and ancillary purposes and should be disposed of by the most economic means. **(pgs. 72-76)**

   MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

7. MOTION by Mr. Alcorn, second by Mr. White, for approval of the Personnel Changes List, with the following changes: Page 78, under Recommendations: Non-Instructional/School Related / Transfers/Reassignments, strike the names of Nahjawan Dukes and Tammy Johns. **(pgs. 77-78)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2017-2018 SCHOOL YEAR:

RECOMMENDATIONS INSTRUCTIONAL:

Branford High School:
*Michele Roundtree, Teacher, effective August 3, 2017
REPLACES: Deanna Burkett

**Correction of name from the July 25, 2017 Regular Meeting*

Suwannee High School:
*Alexander Franklin, Teacher, effective July 31, 2017
REPLACES: Robert Marski

**Correction of effective date from the July 25, 2017, Regular Meeting*

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Lisa Gray	SES/Teacher	SMS/Teacher	8/03/2017	
Natalie Haney	SIS/Gifted Teacher	SMS/Gifted Teacher	8/03/2017	
Mary (Mimi) Johnson	SHS/Teacher	SIS/Teacher	8/03/2017	
Lynda Owens	SHS/Teacher	SES/Teacher	8/03/2017	
Susan Ratliff	SES/Teacher	SMS/Teacher	8/03/2017	Colleen Welsh

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Elementary School:
*James (Chip) Thomas, Paraprofessional, Temporary, effective August 9, 2017

**Correction of effective date from the June 27, 2017, Regular Meeting*

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
~~Nahjawan Dukes~~	~~SHS/Paraprofessional~~	~~SIS/Paraprofessional~~	~~08/09/2017~~	
~~Tammy Johns~~	~~RTC/School Secretary~~	~~Transportation/Admin.Sec. I~~	~~10/17/2017~~	~~Ernestine Fleming~~
Martha Jones	BHS/ELL Paraprofessional	SMS/ELL Paraprofessional	08/09/2017	Yaniris Perez

End of List
2017-2018
School Year

Action on the Agenda Addendum

Director of Transportation – Chris Landrum:

#1. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following personnel item:

a. Overlap two contracts for the Administrative Secretary position in the Transportation Department from August 2017 through October 17, 2017.

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Mr. Landrum

The meeting adjourned at 1:04 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
WITH LEGISLATIVE DELEGATION
August 22, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs (arrived at 4:02 p.m.), Walter Boatright, Amy Boggus, Bill Brothers, Mark Carver, Lisa Dorris (arrived at 4:16 p.m.), Janene Fitzpatrick, Leah Harrell, Malcolm Hines, Mary Keen, Debbie Land, Chris Landrum, Dee Dee McManaway (arrived at 4:05 p.m.), John Olson, Kecia Robinson, Julie Ulmer, Jimmy Wilkerson (arrived at 4:04 p.m.), Josh Williams, and Laura Williams. Representative Elizabeth Porter; Koby Adams, Legislative Assistant to Representative Porter; and Lance Clemons, Legislative Assistant to Senator Bradley (arrived at 4:14 p.m.) were also present.

Chairman Taylor called the meeting to order at 4:00 p.m.

- Welcome/Pledge ..... Jerry Taylor, Chairman

- Opening Statements .....Jerry Taylor, Chairman and Ted Roush, Superintendent of Schools

- Statement of Purpose

- Suwannee County School District Position Statements

  Mr. Taylor reviewed six topics that our District asked legislative delegation to consider for the upcoming legislation. Representative Porter responded with comments.

- HB 7069

  Mr. Taylor reviewed the following topics:

  1. Section 4: ESE guarantee vs. recalculation during FTE surveys
  2. Section 21: Draft applications and application fees are removed
  3. Section 27: Students that transfer to a private school to be counted/factored into the school grade of the public high school…included in graduation rate if any contractual relationship exists
  4. Section 31: Charter schools eligible to share in the capital outlay dollars of the school district
  5. Section 38: Educational emergency exists within a school district if one or more schools is graded as "D" or "F"
  6. Section 39: Authorizes an individual school board member to visit a school, on any day and at any time. No notice is required. The location, scope, or duration of the visit may not be determined by the school board, superintendent, or principal.
  7. Section 43: Schools of Hope are authorized
  8. Section 45: Title I
  9. Section 49: Public school recess K-5
  10. Section 62: Instructional materials

- RIVEROAK Technical College (RTC) Expansion

  Mr. Taylor reviewed information regarding the expansion of RTC and asked for support from Representative Porter and Senator Bradley to work toward the funding source for the additional $2 million needed to complete the project. Discussion followed regarding funding parameters, funding sources, current dollars invested in the expansion, etc.

The workshop adjourned at 5:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 22, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Rachel Rodriguez was also present.

Chairman Taylor called the meeting to order at 6:01 p.m.

Student remarks and pledge to the flag by Florida Sheriffs Youth Ranch student volunteers.

Special Recognition by the Superintendent:

- Perfect Scores on 2017 Spring FSA

- Level II Principal Leadership Certification
  - Gary Caldwell
  - Malcolm Hines

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-30)**

July 6, 2017	- Workshop Session (Federal Budget for 2017-2018)
July 11, 2017	- Workshop Session
	- Special Meeting
July 24, 2017	- Special Meeting (Advertise tentative Millage Rates and tentative Budget for 2017-2018)
July 25, 2017	- Regular Meeting
July 31, 2017	- Public Hearing (Adopt the tentative Millage Rates and tentative Budget for 2017-2018)

2. Approval of the monthly financial statement for July 2017.

3. The following bills for the period July 1-31, 2017:

General Fund		
#167240 - 167392	$	959,592.41
Electronic Fund Transfers		812,508.59
	$	1,772,101.00
Federal Fund		
#49655 - 49725	$	122,246.92
Electronic Fund Transfers		137,284.08
	$	259,531.00
Food Service Fund		
#31772 - 31802	$	105,247.79
Electronic Fund Transfers		25,483.30
	$	130,731.09

LCIF		
#7573 - 7590	$	80,348.45
Electronic Fund Transfers		0.00
	$	80,348.45

4. Approval of the following budget amendments for fiscal year 2016-2017:

General	Special Revenues
I-13	IV-13 (Federal)

5. Approval of the following budget amendments for fiscal year 2017-2018:

General	LCIF	Special Revenues
I-1	III-1	IV-1 (Federal)
		IV-1 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 22, 2017. **(pgs. 31-33)**

7. Approval of the following contracts/agreements for the 2017-2018 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-72	Inter District Private School Services Agreement 2017-2018 between the Suwannee County School District and the Columbia County School District Title I Programs (*Renewal/Revised*) (Note: This agreement was initiated by the Columbia County School District.) **(pgs. 34-39)**
#2018-73	Inter District Private School Services Agreement 2017-2018 between the Suwannee County School District and the Madison County School District Title I Programs (*Renewal/Revised*) (Note: This agreement was initiated by the Madison County School District.) **(pgs. 40-43)**
#2018-74	Inter District Private School Services Agreement 2017-2018 between the Suwannee County School District and the Lafayette County School District Title I Programs (*Renewal/Revised*) (Note: This agreement was initiated by the Lafayette County School District.) **(pgs. 44-46)**

8. Approval of the following student transfers for the 2017-2018 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Sarabeth	Adams	Suwannee	Hamilton	11
Aubree	Anderson	Suwannee	Hamilton	PK
Kade	Brannon	Suwannee	Hamilton	5
Trevor	Eddings	Suwannee	Columbia	12
Kolton	Hunter	Suwannee	Hamilton	2
KeShawn	Jones	Suwannee	Hamilton	9
Abby	Kearns	Suwannee	Madison	11
McKenna	Kiefer	Suwannee	Columbia	10
Branson	McDaniel	Suwannee	Hamilton	K
Darahn	Reed	Suwannee	Columbia	PK
Charles	Robarts	Suwannee	Lafayette	12
Malia	Smart	Suwannee	Columbia	11
Ella	Sullivan	Suwannee	Lafayette	6
Hanna	Sullivan	Suwannee	Lafayette	11
Nyasia	Taylor	Suwannee	Hamilton	1
Jessee	Turner	Suwannee	Hamilton	4

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jevin	Johnson	SHS	BHS	11
Kyson	Johnson	SMS	BHS	8

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following changes to be made to the purchasing cards issued through First Federal Bank of Florida: **(pg. 47)**

   a. Issue a new card to Debra Land, Director of Student Services, in the amount of $5,000
   b. Cancel the current card issued to Elizabeth Simpson.

   MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-75 Agreement between the School Board of Seminole County, Florida, on behalf of the East Coast Technical Assistance Center (ECTAC), and the School Board of Suwannee County, Florida, to provide support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) Programs (*New*) **(pgs. 48-59)**

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. daSilva, for approval of the following personnel item for the 2017-2018 school year:

   a. Reclassify the part-time Teacher position, for the Welding Program, at Branford High School to a full-time Teacher position, for the Welding Program, at Branford High School, effective immediately (Note: The part-time position was originally Board approved as an addendum item for the June 20, 2017, Special Meeting.) **(pg. 60)**

   MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

4. MOTION by Mr. White, second by Ms. Cason, for approval of the following curriculum item for the 2017-2018 school year:

   a. Add the following program at RIVEROAK Technical College:

      (1) Program #N900100 – Dietary Management and Supervision **(pg. 61)**

   MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

5. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of a 60-day time extension for the Investment Grade Energy Audit being performed by Trane. **(pgs. 62-63)** MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

6. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-76 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and TCB Consulting, LLC for consulting services (*New*) **(pgs. 64-77)**

   MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

7. MOTION by Mr. White, second by Mr. daSilva, for approval of the following form:

   #5100-082 Suwannee County School District Student Technology and Device Guidelines Form (*New*) **(pgs. 78-79)**

   MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

8. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following form:

   #7200-136 Suwannee County School District Interview Checklist Form (*New*) **(pgs. 80-81)**

   MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Personnel Changes List **(pgs. 82-89)** MOTION CARRIED UNANIMOUSLY

   Note: Mr. White stated for the record his concerns regarding what he felt was a conflict of interest with the coaches that are coaching two sports/positions and practices are held at the same time.

PERSONNEL CHANGES APPROVED:

SUMMER TERM 2016-2017

RECOMMENDATIONS: INSTRUCTIONAL:

PAL/Title I Program:
Susan Ratliff, Teacher, Alternate

MISCELLANEOUS:

PAL/Title I Program:

Approval for the following teacher to work up to 14 hours (30 minutes per day for 28 days) for planning time for the Summer Pal Program. The hours will be funded by Title IA.

Susan Ratliff

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:
Roy Harden, Teacher, effective August 2, 2017

Suwannee Elementary School:
Kimberly Jennings, Teacher, effective August 3, 2017
Kelsey Mercer, Teacher, effective August 7, 2017

Suwannee Middle School:
Jaclyn Harris, Teacher, effective August 14, 2017
Colleen Welsh, Teacher, effective July 28, 2017

RETIREMENTS: NON-INSTRUCTIONAL:

District: County Wide:
Janice Benzing, Homeless Advocate, effective March 31, 2018

Suwannee Middle School:
Pamela L. Caruso, Custodian, effective September 6, 2017

RESIGNATIONS: NON-INSTRUCTIONAL:

District: County Wide:
Keith Jackson, Occupational Therapist Assistant, effective July 20, 2017

Food Service:
Vicki Waters, 8 hour Food Service Worker, effective July 25, 2017

Suwannee Middle School:
Yaniris Perez, ELL Paraprofessional, effective August 1, 2017

Transportation:
Sharna Blanco, Bus Driver, effective July 18, 2017
Luz Amanda Cartagena, Bus Driver, effective August 7, 2017
Bryan Cioni, Bus Driver, effective July 18, 2017
David Reed, Mechanic, effective August 1, 2017

TERMINATION:

Suwannee Intermediate School:
James Johnson, Custodian, effective July 25, 2017

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:
Renita Kelly, Teacher, effective August 3rd-7th, 2017
REPLACES: Elizabeth Johnston

Branford High School:
Anne Etcher, Middle School Agriculture Teacher, effective August 3, 2017
REPLACES: Jenna Garrett
Tommy Taylor, Welding Instructor, Non certificated, effective August 11, 2017
REPLACES: New Position

District: County Wide:
Elizabeth Johnston, Teacher on Special Assignment, effective August 3, 2017
REPLACES: Debbie Land

Suwannee Elementary School:
Brandi Hart, Teacher, effective August 3, 2017
REPLACES: Connie Leavitt
Patricia Hines, Teacher, effective August 3, 2017
REPLACES: Lina Saleem
Tammy Flowers, Teacher, effective August 3, 2017
REPLACES: Bethany Byrd

Suwannee High School:
Kimberly Boatright, Teacher, effective August 7, 2017
REPLACES: Crystiana Butler
Keith Cherry, Opportunity School Teacher, effective August 4, 2017
REPLACES: Skyler Phillips
Daniel Marsee, Teacher, effective August 4, 2017
REPLACES: James McDonald
Emma "Suzanne" Tillman, Temporary, Teacher, effective August 7, 2017
REPLACES: Emily Blackmon

Suwannee Intermediate School:
Joseph Eakins, Teacher, effective August 7, 2017
REPLACES: Kelly McKissick
Michelle Jessup, Teacher, effective August 3, 2017
REPLACES: Jamie Wiles
Brenda Morris, Teacher, effective August 7, 2017
REPLACES: Natalie Haney
John Shivy, Teacher, effective August 7, 2017
REPLACES: Kendra Crews

PART-TIME/HOURLY EMPLOYEE:

RIVEROAK Technical College:
Joanne Kietur, LPN Clinical Instructor, Non certificated, effective July 31, 2017

LEAVE OF ABSENCE (MATERNITY LEAVE):
Emily Blackmon, Teacher, tentatively August 4, 2017, through October 30, 2017, without pay, with the option of returning sooner.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Carmen Reyes, Teacher, tentatively August 2, 2017, through August 31, 2017, without pay, with the option of returning sooner.

SUPPLEMENTARY:

NAME	POSITION	LOCATION
David Allen	Offensive Coordinator	BHS
David Allen	JV Head Football Coach	BHS
Melinda Berry	Instructional Leadership	SES
John Blalock	Boys Middle School Basketball	BHS
Marcia Boatright	Instructional Leadership	BHS
Michelle Boone	JV Cheerleading	BHS

Danelle Bradow	Instructional Leadership	BHS
Rebecca Carter	Instructional Leadership	SES
Victoria Carter	Instructional Leadership	SES
Robert Cassube	Varsity Assistant Coach	BHS
Kenneth Certain	Middle School Softball	BHS
Timothy Clark	Assist. Athletic Director	BHS
Timothy Clark	Head Football Coach	BHS
Timothy Clark	Boys' Track	BHS
Erin Clark	Girls' Track	BHS
Julianna Dees	Culinary Arts	BHS
Mickey Dempsey	Girls' Golf Coach	BHS
Dawn Eakins	11th Grade Class Sponsor	BHS
Anne Etcher	Middle School FFA Advisor	BHS
Chris Ferguson	Varsity Boys Assist. Basketball	BHS
Cynthia Frye	12th Grade Class Sponsor	BHS
Ritchie Frye	Varsity Boys' Basketball	BHS
Ritchie Frye	JV Boys' Basketball	BHS
Danielle Gay	Instructional Leadership	SES
Angel Hill	Instructional Leadership	BHS
Angel Hill	9th Grade Class Sponsor	BHS
Shannon Jernigan	Boys' Golf Coach	BHS
Brooke Johnson	Girls' Middle School Basketball	BHS
Karen Koon	Brain Bowl	BHS
Kenyon McFatten	Varsity Assistant Coach	BHS
Joyce McIntosh	Instructional Leadership	SES
Lindy Meeks	Yearbook Sponsor	SES
Brad Mincks	Varsity Assist. Baseball	BHS
Susan M. Mowry	Instructional Leadership	SES
Tammy Neil	Instructional Leadership	BHS
Fred (Alex) O'Quinn	Athletic Director	BHS
Fred (Alex) O'Quinn	Varsity Boys' Baseball	BHS
Fred (Alex) O'Quinn	JV Baseball	BHS
John Perry	Defensive Coordinator	BHS
John Perry	Middle School Baseball	BHS
Robert Phillips	Band Director	BHS
Rebecca Reaves	Instructional Leadership	SES
David Riels	Middle School Volleyball	BHS
David Riels	Varsity Softball Assist.	BHS
Michelle Robertson	Instructional Leadership	SES
Oscar Saavedra	Varsity Softball	BHS
Stephanie Selph	Instructional Leadership	SES
Cara Soride	10th Grade Class Sponsor	BHS
Mendy Sikes	Varsity Volleyball	BHS
Mendy Sikes	JV Girls' Basketball	BHS
Carla Suggs	Varsity Girls'	BHS
LaDon Terry	JV Softball	BHS
Misty Ward	JV Volleyball	BHS
Misty Ward	Yearbook Sponsor	BHS
Abby Warren	Instructional Leadership	BHS

Linda Whitley	Varsity Cheerleading	BHS
Kenneth Wingate	Cross Country	BHS
Angela Wood	Instructional Leadership	BHS
Stacy Young	FFA Advisor	BHS

MISCELLANEOUS:

The Superintendent recommends that the following teachers to provide Hospital/Homebound services:

Jenny Clark, Teacher part-time
Toni Greenberg, Teacher part-time
Melissa McKire, Teacher part-time
Kelly Waters, Teacher part-time

The following to work as site coordinators in the 21st Century Program:

Rhonda Furry Staci Greaves Traci Kirby Candice Land

District Wide/21st Century:
The following to work as paraprofessional or teacher in the 21st Century Program District wide:
*The employees below may work in other school locations other than listed below.

Branford Elementary School:

Amy Allen	Vera Knighton	Wendy Stines
Teresa Allen	Karen Knighton	Carla Suggs
Tracy Combee	Candice Land	Wynette Sumner
Teresa Conger	Lori (Charlena) Land	Yvonne Topham
Staci Feeney	Denah Phillips	Jessica Wagner
Belinda Horne	Lindsey Ramsey	Margaret Williams
Mandi Howard	Brenda Raulerson	Jennifer Winnett
Elizabeth Johnston	Donna Rightmire	Lacy Van Etta
Julie Klecka	Erin Roberts	

Suwannee Elementary School:

Tanya Crain	Kristen Register	Taye Patrick
Robyne Edwards	Connie Leavitt	Yvette Perez
Lesley Fry	Pam Lewis	Susan Ratliff
Rhonda Furry	Heather Marshall	Michelle Robertson
Lisa Gray	Tina McCullers	Traleene Sasso
Jennifer Hitt	Holly McMillian	Stephanie Selph
JoAnn Ledew	Jessica Melgar	Amy Williams

Suwannee Intermediate School:

Hunter Abercrombie
Christina Batton
Robbin Chapman
Brooke Cox Knowles
Crystal Gill
Natalie Haney
Julie Griswold
Mary J Kinard
Traci Knighton Kirby
Lynn Lawrence
Tiffany Sanders
Sandra Winburn
Ashley Wooley

Suwannee Primary School:

Andrew Chapman
Dan Crews
Annemarie Croucher
Mayra Gonzalez
Staci Greaves
April Greene
Pam Hastings
Ronna Williams
Heather Holt
Patrick Jernigan
Hannah Johnson
Susan Johnson
Amanda Kiser
Brittany Law
Janice McCall
Grace McClendon
Janell Miracle
Sharon Ragan
Mandy Ramsey
Martha Southerland

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:
Kelly Davidson, Lead Pre-K Paraprofessional, Temporary, effective August 9, 2017
REPLACES: Pamela Norton

Facilities:
Mark Fitzpatrick, Maintenance Worker II, effective July 31, 2017
REPLACES: John Betz

Suwannee Elementary School:
Tammy Johns, Bookkeeper, effective August 8, 2017
REPLACES: Patricia Hines
Elisahar Woloszyn, Paraprofessional, effective August 9, 2017
REPLACES: Julie Davidson

Suwannee High School:
Jazmin Marrero, Paraprofessional, effective August 9, 2017
REPLACES: Gretchen Rasdorf

Suwannee Intermediate School:
Benjamin Smith, Paraprofessional, effective August 10, 2017
REPLACES: New Position

Suwannee Primary School:
Mackia Strickland, Paraprofessional, effective August 9, 2017
REPLACES: Hanna Ragan
Nicole Poole, Paraprofessional, effective August 9, 2017
REPLACES: Ellawese Washington

Transportation:
John Jenkins, Bus Mechanic, effective August 9, 2017
REPLACES: David Reed
Rosamay King Stinson, Bus Driver, effective August 10, 2017
REPLACES: Manuel Puente

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Connie Little	SPS/School Secretary	SES/School Secretary	09/06/2017	Marilynn Eaken
Pamela Norton	BES/Lead Pre-K Paraprofessional	BES/Pre-K Paraprofessional	08/09/2017	Kelly Davidson

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Food Service:
Paul Otterbine, tentatively August 2, 2017, through October 30, 2017, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Branford Elementary School:
Sara Benson, tentatively August 3, 2017, through September 5, 2017, without pay, with the option of returning sooner.

Food Service:
Donna Rightmire, tentatively August 2, 2017, through September 22, 2017, without pay, with the option of returning sooner.

Karen Parson, tentatively August 10, 2017, through May 30, 2017, without pay, with the option of returning sooner if released by the doctor.

SUBSTITUTES:

The following as Substitute Bus Drivers:

Richard Dunmoyer	Tony Sloan	Ashley Wildman

The following as Substitute Bus Attendants:

Jacquelyn Brown	Eppie Brown	Cleo Eady	Victoria Gellner
Dawn Sasser	Cotara Ross	Jennifer Hurst	Howard Kemp

VOLUNTEERS:

Kasie Allen	Tyler Allen	Kristin Brannan
Robin Barbera	Stephanie Busch	William Cannon
Winifred Davis	Matthew Espinosa	Staci Feeney
Rebecca Fletcher	Mary Fridman	Raven Graham
Amanda Harris	Aaron Harris	Dana Harris

Sarah Hamlin	Marcella Holden	Lacy Humphries
Mary Hygema	Renita Kelly	Rebecca Layman
Marilyn Roberts	Codie Lee Shamp	Ennis Skinner
Linda Skinner	Marilyn Sapp	Melony Stevens
CodieLee Shamp	Ashley Ballou	Morgan Williams

End of List
2017-2018
School Year

School Board Attorney – Leonard Dietzen:

10. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

11. Superintendent's Report

- Charter School Application – Mr. Roush deferred to Mrs. Fitzpatrick who provided an update as well as distributed a handout on the charter school review timeline.
- District Office Building – Mr. Roush deferred to Mr. Carver who distributed and reviewed a handout regarding the proposed construction of a new administration building for the District Office.

School Board Members:

12. Issues and concerns Board members may wish to discuss

a. Mr. White commented and/or had questions on the following:
   - Shared a testimonial he received from a parent regarding their thanks and appreciation to the Board for adding a welding class at Branford High School.
   - Mr. White asked if the District was going out for bid with regards to its health insurance renewal. Mr. Roush responded that he recently spoke with Mrs. DePratter, and the health insurance committee would be meeting within the next month to discuss the upcoming renewal.

- Mr. White also asked about the District's continued use of Collins and Company for the internal accounts audit. Mr. Roush and Mrs. DePratter responded that they felt the District was receiving the best rate possible. Mrs. DePratter also commented that Collins and Company was the only qualified CPA firm in Live Oak.
- Mr. White stated that it was discussed at the last Board workshop to not pursue the purchase of the Hatch property. Mr. White asked if the possibility of acquiring funds to address the traffic issue at Branford Elementary School (BES) could be discussed at a future workshop. He asked Board members to go down to BES to observe the traffic issue. Consensus of the Board was to go to BES one at a time, on their own. Mr. Taylor stated with the cost of the new District Office administration building, he felt we cannot purchase the Hatch property; however, we should be able to problem solve and figure out a solution to the traffic issue. Mr. Carver stated there were a couple options that could be implemented, which would be at no cost to the District. Mrs. Barrs stated that a traffic study was done several years back, and it was determined then that traffic was as good as it could be; traffic pattern was changed, as well as drop off areas. She was open to additional suggestions and ideas. Consensus of the Board was for Mr. Carver to pursue options available to help resolve traffic issue.

b. Mr. Alcorn stated that Gordon Tractor would be purchasing one acre of property behind its building.
c. Mr. daSilva proposed to begin rotation of eating lunch on workshop days at the different school sites. Mr. Roush responded that would be fine.
d. Mr. Taylor shared information regarding his recent trip with FSBA to Chicago, Illinois, and the training opportunities available for our District.

The meeting adjourned at 7:31 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 5, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and School Board Member Catherine Cason were absent.

UTSC President Eric Rodriguez and School Resource Officer Rachel Rodriguez were also present.

Chairman Taylor called the meeting to order at 5:41 p.m.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

6. MOTION by Mr. daSilva, second by Mr. White, for approval of the following budget amendments for fiscal year 2016-2017:

General	Special Revenues
I-14	IV-14 (Federal)
	IV-11 (Food Service)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. White, for approval of the Annual Financial Report for fiscal year ending June 30, 2017. MOTION CARRIED UNANIMOUSLY

Miscellaneous

Mr. Brothers distributed the three architectural RFQs received by the District regarding the new District Office administrative building. He stated each firm would present at the September 12, 2017, Board workshop. (Note: Due to Hurricane Irma, the presentations were rescheduled for a workshop held on September 26, 2017.)

The meeting adjourned at 6:15 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 5, 2017

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and School Board Member Catherine Cason were absent.

UTSC President Eric Rodriguez was also present.

Chairman Taylor called the hearing to order at 5:34 p.m. for the purpose of adopting the Final Millage rates for the 2017-2018 school year and the Final Budget for 2017-2018 school year.

The Final Millage rates set for the 2017-2018 school year are as follows:

Required Local Effort	=	4.163
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Total	=	6.411

The Final Millage is less than the roll back rate by -4.49 percent.

The Required Local Effort is 4.163 mills and is set by the State. This is a decrease of .369 mills from the 2016-2017 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2016-2017.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2016-2017.

4) Chairman Taylor called for questions or comments from the public concerning the Final Millage rates.

   - Eric Rodriguez addressed the Board with a couple of questions; Board members and Superintendent Roush responded.

5) MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt Final Millage rates for 2017-2018 as follows:

Required Local Effort	=	4.163
Basic Discretionary	=	.748
Capital Outlay	=	1.500

   MOTION CARRIED UNANIMOUSLY

6) MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt Final Budget for 2017-2018. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:41 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 14, 2017

(NOTE: This workshop was rescheduled from September 12, 2017, due to Hurricane Irma.)

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Administrators and others present: Jennifer Beach, Walter Boatright, Amy Boggus, Bill Brothers, Gary Caldwell, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Leah Harrell, Mary Keen, Chris Landrum, John Olson, Kecia Robinson, Marsha Tedder, Jimmy Wilkerson, and Josh Williams. Jason Pennington and Mr. Richardson, Charter School Representatives for Suwannee Academy of Leadership; along with Alexis Spoehr, with the Democrat, were also present.

Chairman Taylor called the meeting to order at 9:08 a.m.

Charter School Representation ..... Janene Fitzpatrick

Mrs. Fitzpatrick introduced Jason Pennington, who provided a PowerPoint presentation regarding the Charter School application for Suwannee Academy of Leadership. Mr. Pennington and Mr. Richardson answered questions from Board members.

District Office Building Update..... Mark Carver

Mr. Carver distributed and reviewed a handout regarding the new construction of the District Office administrative building. Discussion followed regarding individual offices versus cubicle offices and proposed costs associated with both.

Mr. Carver provided an update regarding the status of the District since Hurricane Irma came through the state.

Food Service Department Update..... Lisa Dorris

Mrs. Dorris distributed to Board members the proposed biodegradable plates that would be used in school cafeterias, starting within the next month.

School Calendar for 2018-2019..... Janene Fitzpatrick

Mrs. Fitzpatrick distributed and reviewed the school calendar process, as well as a draft/proposed school calendar for 2018-2019, which she would be sharing with the Calendar Committee.

Mrs. Fitzpatrick distributed and reviewed a handout regarding school closure for six days, due to Hurricane Irma, as well as the number of required instructional hours. She stated that statutorily, the District is fine and should not have to make up any days. However, we need to determine what would need to be done if additional student days are missed for the remainder of the 2017-2018 school year.

Mr. Roush stated that conversation was being held regarding the possibility that the state/DOE will excuse a day or two so we do not have to count those days toward our missed instructional hours. Mr. Roush suggested if we needed to make up days for the remainder of the school year, we would possibly eliminate one or two of the monthly PD Days. Board members were in consensus.

The workshop recessed at 11:30 a.m. and resumed at 12:49 p.m.

Master In-Service Plan **(pgs. 2-4)**.....Walter Boatright

Mr. Boatright provided an update for the Master In-Service Plan for 2017-2018.

Policy Updates..... Bill Brothers

Mr. Brothers reviewed updates to the following policies:

#2.09 School Improvement and Educational Accountability (*Revised*)
#2.20 Wellness Program (*Revised*)

#3.05	Administrative Organization (*Revised*)
#3.16	Charter Schools (*Revised*)
#4.02	The Curriculum (*Revised*)
#5.03	Student Assignment (*Revised*)
#5.031	Student Out of Zone Transfers/Choice (*New*)
#5.032	Postsecondary Enrollment Programs (*New*)
#5.101	Bullying and Harassment (*Revised*)
#6.60	Staff Training (*Revised*)
#6.811	Instructional Employee Performance Criteria (*Revised*)

Superintendent Update..... Ted Roush

Mr. Roush shared the following:

- Commended everyone for their hard work, dedication, and support during our time of crisis during Hurricane Irma and the operation of emergency shelters held at some of our schools.
- The District is in the process of restocking supplies (from Hurricane Irma emergency shelters) for custodial, food service, etc. for the re-opening of school on Monday, September 18, 2017.
- Administrative debrief would be scheduled and information provided back to the Board for their information; concerns would be addressed that were encountered during the emergency process. Senator Bill Montford attended EOC meetings and asked each district what they needed help with; and Mr. Roush expressed concern to have forgiveness of days missed and complete reimbursement of costs incurred for emergency shelters during the hurricane in a very timely manner.

The workshop adjourned at 1:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 14, 2017

(NOTE: This special meeting was rescheduled from September 12, 2017, due to Hurricane Irma.)

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Chairman Taylor called the meeting to order at 1:35 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contracts/agreements for the 2017-2018 school year: (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-77	Clinical Education/School Affiliation Agreement between Suwannee County School Board and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center for the Patient Care Technician Program (*New*) **(pgs. 2-11)**
#2018-78	Contractual Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium (*Renewal/Revised*) **(pgs. 12-14)**
#2018-79	Clinical Education/Affiliation Agreement between Suwannee County School Board and Lake City Surgery Center, LLC, Lake City, Florida, for the Surgical Technology Program (*Renewal/Revised*) **(pgs. 15-20)**
#2018-80	Clinical Education Agreement between Suwannee County School Board and Madison Health & Rehabilitation Center,

Madison, Florida, for the Practical Nurse Education Program (*New*) **(pgs. 21-26)**

#2018-82 Clinical Education Agreement between Suwannee County School Board and Little Pine Pediatrics, PLLC, Madison and Perry, Florida, for the Practical Nurse Education Program (*New*) **(pgs. 27-32)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 1:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 26, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Vice Chairman Ed daSilva, Tim Alcorn, and Catherine Cason, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Jerry Taylor and Ronald White were absent.

Administrators and others present: Walter Boatright, Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, John Olson, and Kecia Robinson. Jessie Box, with the Democrat; and UTSC President Eric Rodriguez were also present.

Vice Chairman daSilva called the meeting to order at 4:10 p.m.

RFQ #18-202 – New Construction of Administration Building and Other Minor Projects (Interviews) ..... Mark Carver and Representatives

The following architectural firms presented information and were interviewed by Board members regarding RFQ #18-202:

- Architects RZK, Inc.
- Barnett Fronczak Barlowe & Shuler Architects
- CRA Architects

The workshop adjourned at 5:54 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 26, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Vice Chairman Ed daSilva, Tim Alcorn, and Catherine Cason, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Jerry Taylor and Ronald White were absent.

UTSC President Eric Rodriguez and School Resource Officer Lee Willis were also present.

Vice Chairman daSilva called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Beta Club student organization.

Special Recognition by the Superintendent:

- PotashCorp-White Springs Donation

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Consent Agenda, with the following changes:

- Pull/strike Item 7 regarding the out-of-state trip for BHS students to attend the 2017 National FFA Convention
- Under Item 8, delete the names of Anne Etcher and Stacy Young (both from BHS) from the out-of-state travel for the 2017 National FFA Convention

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-31)**

August 8, 2017	- Workshop Session
	- Special Meeting
August 22, 2017	- Workshop Session with Legislative Delegation
	- Regular Meeting

2. Approval of the monthly financial statement for August 2017.

3. The following bills for the period August 1-31, 2017:

General Fund		
#167393 - 167790	$	2,420,117.77
Electronic Fund Transfers		2,413,382.32
	$	4,833,500.09
Federal Fund		
#49726 - 49817	$	259,076.38
Electronic Fund Transfers		310,314.89
	$	569,391.27

Food Service Fund		
#31803 - 31902	$	507,485.26
Electronic Fund Transfers		85,270.88
	$	592,756.14
LCIF		
#7591 - 7638	$	391,296.80
Electronic Fund Transfers		2,838.60
	$	394,135.40

4. Approval of the following budget amendments for fiscal year 2017-2018:

General	LCIF	Special Revenues
I-2	III-2	IV-2 (Federal)
		IV-2 (Food Service)

5. Approval of the following contracts/agreements for the 2017-2018 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-81	Contract between School District of Suwannee County, Florida, and Florida Sheriffs Youth Ranches, Inc. (*Renewal*) **(pgs. 32-34)**
#2018-83	Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line service (*Renewal*) **(pgs. 35-38)**

6. Approval of an out-of-state trip for Branford Elementary School Safety Patrol students and parent chaperones to travel to Washington, DC, on March 8-13, 2018. (*Funded by fundraising and parents of students at no cost to the District.*)

~~7. The Superintendent recommends approval of an out-of-state trip for Branford High School students to attend the 2017 National FFA Convention in Indianapolis, Indiana, on October 23-28, 2017. (*Funded by Branford High School FFA Chapter and school funds.*)~~

8. The following for informational purposes of out-of-state travel for the employees listed below:

	Name	Site	Date	Reason	Destination
~~(*)~~	~~Anne Etcher~~	~~BHS~~	~~10/23-28/2017~~	~~National FFA Convention~~	~~Indianapolis, IN~~
~~(*)~~	~~Stacy Young~~	~~BHS~~	~~10/23-28/2017~~	~~National FFA Convention~~	~~Indianapolis, IN~~
(**)	Linda Aderholt	BES	03/08-13/2018	BES Safety Patrol Trip	Washington, DC
(**)	Margaret Williams	BES	03/08-13/2018	BES Safety Patrol Trip	Washington, DC

~~(*) *Funded by BHS FFA Chapter and school funds.*~~
(**) *Funded by fundraising and employee at no cost to the District.*

9. Approval of the following student transfers for the 2017-2018 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Harrison	Ambrose V	Suwannee	Columbia	1
Lauren	Hatch	Suwannee	Hamilton	9
William	Klecka II	Suwannee	Dixie	9
Jacob	Lovett	Suwannee	Columbia	4
Joshua	Lovett	Suwannee	Columbia	4
Ayden	Mite	Suwannee	Columbia	K
Rachel	Rogers	Suwannee	Lafayette	8
Kaley	Shi	Suwannee	Hamilton	PK
Autumn	Stancel	Suwannee	Gilchrist	9
Chandler	Stancel	Suwannee	Gilchrist	6
Bryleigh	Walker	Suwannee	Columbia	2
Kyron	Walker	Suwannee	Columbia	5

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Ariana	Hurst	BES	SPS	1

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to accept a donation from PotashCorp-White Springs (PCS) in the amount of $10,000. MOTION CARRIED UNANIMOUSLY

2. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2017-2018 school year.

   MOTION by Mr. Alcorn, second by Ms. Cason, for Jerry Taylor to be re-appointed to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2017-2018 school year. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

3. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#2.09	School Improvement and Educational Accountability (*Revised*) **(pgs. 39-41)**
#2.20	Wellness Program (*Revised*) **(pgs. 42-50)**
#3.05	Administrative Organization (*Revised*) **(pgs. 51-52)**
#3.16	Charter Schools (*Revised*) **(pgs. 53-92)**
#4.02	The Curriculum (*Revised*) **(pgs. 93-98)**
#5.03	Student Assignment (*Revised*) **(pgs. 99-101)**
#5.031	Student Out of Zone Transfers/Choice (*New*) **(pgs. 102-109)**
#5.032	Postsecondary Enrollment Programs (*New*) **(pgs. 110-111)**
#5.101	Bullying and Harassment (*Revised*) **(pgs. 112-128)**
#6.60	Staff Training (*Revised*) **(pg. 129)**
#6.811	Instructional Employee Performance Criteria (*Revised*) **(pg. 130)**

   MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

4. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following curriculum item for the 2017-2018 school year:

   a. Attached Courses of Study for each District school **(pgs. 131-163)**

   MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contract/agreement for the 2017-2018 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-71 Fuel Education (FuelEd) Contract between the Suwannee County School District and K12 Florida LLC (*Renewal/Revised*) **(pgs. A2-A23)**

   MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Mrs. Fitzpatrick

Director of Facilities – Mark Carver:

Superintendent Roush pulled Item 5 (below) from the Regular Agenda, and stated that it would be placed on the October 10, 2017, Special Meeting Agenda.

~~5. The Superintendent recommends approval to award the following Request for Qualifications (RFQ):~~

   ~~#18-202 New Construction of Administration Building and Other Minor Projects (*New*)~~

Director of Human Resources – Walter Boatright:

6. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the additions and revisions to the 2017-2018 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC). (A copy of the plan is available for review in the office of the Director of Human Resources.) MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#2. Personnel Changes List Addendum **(pgs. A24-A25)**

Action on this item was taken along with Item 7 below on the Regular Agenda.

End of Agenda Addendum for Mr. Boatright

7. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum **(pgs. 164-171)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
Jessika Ann Hinkle, Teacher, effective December 20, 2017

RETIREMENTS: NON-INSTRUCTIONAL:

Suwannee Middle School:
Pamela L. Caruso, Custodian, effective October 31, 2017

RESIGNATION: NON-INSTRUCTIONAL:

Branford Elementary School:
Travis Howard, Paraprofessional, effective August 28, 2017

Branford High School:
Andrea Lanier, Paraprofessional, effective September 15, 2017

Transportation:
Charlen Bowdry, Bus Driver, effective August 22, 2017
Monica Lorenz, Bus Driver, effective August 25, 2017

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:
Bethany Byrd, Teacher, effective August 28, 2017
REPLACES: Vanessa Leffler

Suwannee Middle School:
Morgan Williams, Music Teacher/Band Director, effective August 3, 2017
REPLACES: Carl Manna
Tyler Winburn, Teacher, effective September 1, 2017
REPLACES: Paige Harris

Suwannee Virtual School:
Brooke Cox-Knowles, Teacher, effective August 30, 2017
REPLACES: Amanda Brown

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Jenny Clark	District/TSA	SIS/Teacher	9/18/2017	Brooke Cox-Knowles

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Carmen Reyes, Teacher, tentatively September 1, 2017, through October 5, 2017, without pay, with the option of returning sooner.

ADMINISTRATIVE LEAVE:

Suwannee Elementary School:
Veronica Daquila, Teacher, effective August 24, 2017, indefinitely with pay, pending the outcome of the investigation.

SUPPLEMENTARY:

NAME	POSITION	LOCATION
Linda M. Aderholt	Instructional Leadership	BES
Georgette Allbritton	Instructional Leadership	SPS
Frank Allen	Varsity Assistant Football Coach	SHS
Richard Allen	Varsity Assistant Football Coach	SHS
Melva Batts	Planning Period	SMS
Kimberly Boatright	Girls' Golf Coach	SHS
Chad Bonds	Assistant Baseball Coach	SMS

Chad Bonds	Assistant Football Coach	SMS
Michael Braun	Athletic Director	SHS
Michael Braun	Varsity Offensive/Defensive Coord.	SHS
Karen Braun	Planning Period	SMS
Brittany Broughton	Instructional Leadership	SPS
Justin Bruce	Head Baseball Coach	SHS
Brian Bullock	Girls' Head Basketball Coach	SHS
Matthew Campbell	Assistant Baseball Coach	SHS
Deborah Cathey	Girls' JV Volleyball Coach	SHS
Andrew Chapman	Athletic Director	SMS
Andrew Chapman	Head Baseball Coach	SMS
Keith Cherry	Varsity Assistant Football Coach	SHS
Francis (BJ) Cohen	Assistant Football Coach	SMS
Darrell Curls	Girls' Soccer Coach	SHS
Shannon Daniel	Instructional Leadership	SPS
Kelly Driggers	Instructional Leadership	SPS
Nahjawan Dukes	JV Assistant Football Coach	SHS
Debbie Durden	Assistant Swimming Coach	SHS
Abby Fleming	Instructional Leadership	SPS
Staci Greaves	Instructional Leadership	SPS
Glen Green	JV Head Football Coach	SHS
Glen Green	Boys' Head Soccer Coach	SMS
Jennifer Gregory	Instructional Leadership	SPS
Brad Hall	Boys' JV Soccer Coach	SHS
Kyler Hall	Assistant Athletic Dir.	SHS
Kyler Hall	Head Football Coach	SHS
Kyler Hall	Varsity Offensive/Defensive Coord.	SHS
Natalie Haney	Yearbook Sponsor	SMS
Melinda Hawthorne	Instructional Leadership	BES
Brantly Helvenston	Planning Period	SMS
Jimmy Jackson	Varsity Assistant Football Coach	SHS
Matt Jackson	Varsity Assistant Football Coach	SHS
Matt Jackson	Boys' Head Track Coach	SHS
Amanda Johnson	Instructional Leadership	BES
Hannah Johnson	Instructional Leadership	SPS
Jessica Johnson	Instructional Leadership	SPS
Rayanna Johnson	Girls' Head Track Coach	SHS
Rayanna Johnson	Varsity Head Volleyball Coach	SHS
Christopher Joyner	Boys' Soccer Head Coach	SHS
Katie Kimsey	Assistant Softball Coach	SHS
Stephanie Knighton	Instructional Leadership	BES
Julie Klecka	Instructional Leadership	BES
Charlena Land	Instructional Leadership	BES
Jason Langston	Assistant Wrestling Coach	SHS
Kevin Lewis	Boys' Basketball Head Coach	SMS
Kevin Lewis	Boys' Cross Country Coach	SHS
Kevin Lewis	Girls' Track Coach	SMS
Marie Mace	Planning Period	SMS
Daniel Marsee	Varsity Assistant Football Coach	SHS
Daniel Marsee	Boys' Weightlifting Coach	SHS

Billy McClelland	Assistant Softball Coach	SHS
Kerry Jo Melland	Instructional Leadership	SPS
Doug Morgan	Head Swimming Coach	SHS
Katherine Quincey	FFA Advisor	SMS
Lindsey Ramsey	Instructional Leadership	BES
Elecxia Reed	Instructional Leadership	SPS
Logan Register	Head Wrestling Coach	SHS
Eric Rodriguez	Girls' Cross Country	SHS
Brad Scarborough	Head Football Coach	SMS
Brittney Shearer	Girls' Weightlifting Coach	SHS
Jeff Smith	Head Softball Coach	SHS
Tim Smith	V Softball Coach	SHS
Jimmie Taylor	Boys' Assistant Basketball Coach	SHS
Jeremy Ulmer	Boys' Head Basketball Coach	SHS
Mirian Venero	Planning Period	SMS
Brian Wainwright	Wrestling Coach	SMS
Vernon Wiggins	JV Baseball Coach	SHS
Nicole Williamson	Head Softball Coach	SMS
Nicole Williamson	Head Volleyball Coach	SMS
Russel Willis	Girls' Soccer Coach	SMS
Damon Wooley	Boys' Golf Coach	SHS

PART-TIME/HOURLY EMPLOYEES:

Approval for the following for part-time/hourly employees for the first term 2017-2018

COMMUNITY EDUCATION (Pending class enrollment)

RIVEROAK Technical College:
Tammy Neil Technology Classes

MISCELLANEOUS:

The following teachers to provide Hospital/Homebound services:

Amy Allen, Teacher part-time
Cristina Herrington, Teacher part-time
Nancy Nielsen, Teacher part-time

Approval of Toni Greenburg to work up to 80 additional hours to teach Drivers Education testing for 17 students paid from the Slosberg funds.

District Wide/21st Century:
The following to work as paraprofessional or teacher in the 21st Century Program District wide:

Pamela Hendrick	Angela Hester	Victoria Jensen	Priscilla Jones
Jimmy McCullers	Christina Newhart	Adrienne Taylor	Jessica Davis
Amy Stratton	Violet Tipton		

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Elementary School:
Yamile Gafas, 8 hour Food Service Worker, effective September 5, 2017
REPLACES: Amelia Warner

Suwannee High School:
Stephanie Eady, Paraprofessional, effective August 17, 2017
REPLACES: Keith Cherry

Suwannee Middle School:
Cathy Carter, 8 hour Food Service Worker, effective September 5, 2017
REPLACES: Mattie Herring
Leslie Kurtz, 8 hour Food Service Worker, effective September 5, 2017
REPLACES: Dawn Shearer

Suwannee Primary School:
Amy Sansouci, School Secretary, effective September 1, 2017
REPLACES: Connie Little
Kimberly Steichen, Administrative School Secretary, temporary, effective September 8, 2017
REPLACES: Roberta Kuyrkendall

Transportation:
Sharon Braun, Administrative Secretary I, effective August 22, 2017
REPLACES: Ernestine Fleming
Luz (Amanda) Cartagena, Bus Driver, effective September 7, 2017
REPLACES: Rosamay Stinson
Tayla Davison, Bus Attendant, effective August 18, 2017
REPLACES: Deborah Renken
Karen Gilbert, Bus Attendant, effective August 18, 2017
REPLACES: Joetta Bennett

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Brenda Johnson	SHS/Custodian	SMS/Custodian	09/06/2017	Josue Ramirez
Josue Ramirez	SMS/Custodian	SIS/Custodian	08/23/2017	James Johnson

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Primary School:
Linda Cheshire, Paraprofessional, August 18, 21, 22, 23, 24, 25, 2017, for a total of 41.25 hours.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Transportation:
David L. Barnes, tentatively October 2, 2017, through November 27, 2017, without pay, with the option of returning sooner if released by the doctor.

Mary Mais, tentatively September 12, 2017, through October 10, 2017, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Food Service:
Paul Otterbine, tentatively October 31, 2017, through December 1, 2017, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Branford Elementary School:
Sara Benson, tentatively September 6, 2017, through September 29, 2017, without pay, with the option of returning sooner.

Suwannee Primary School:
Roberta (Robbie) Kuyrkendall, tentatively September 8, 2017, through June 30, 2018, with pay, with the option of returning sooner.

Transportation:
Michael Martin, tentatively October 10, 2017, through November 14, 2017, without pay, with the option of returning sooner.

MISCELLANEOUS:

Approval of Cheri Kennedy to work up to 5 additional hours each week for after school assistance with an ESE student she has been assigned.

SUBSTITUTES:

The following as a Substitute Nurse:

Kelly Humphries

The following as Substitute Bus Attendants:

Amber Allen	David Boyce	Garia Cason	Michael Fusco
Jeffrey Hunt	Leesa Hurley	Merlinda Jackson	April McGinness

STUDENT WORKERS:

Chloe Burns, St. Lukes Episcopal Church, Spanish Class
Kiara Butler, RTC/Early Childhood Education/My Play School
Kaitlin Lesinski, RTC/Early Childhood Education/My Play School
Deeann Miller, District Residency/Internship, VSA FL artist
Kimberly Soto-Chavez, St. Lukes Episcopal Church

VOLUNTEERS:

Carrie Allbritton
Dalton Allen
Jennifer Allender
Araceli Alvarez
Christine Anderson
Christina Andrews
Brandy Annati
Catalina Aquino
Helen Arnone
Chrystal Bailey
Monica Baker
Amanda Barnes
Sharon Barnett
Brian Barrs
Jason Bashaw
Senica Bates
Gregg Benson
Angela Blalock
Jennifer Bond
Victoria Boston
Lou Ann Bradley
Jessica Bradow
Kelly Bradow
Candise Branch
Katrina Brannon
Dennis Brannon
Penny Brannon
Cassie Brantley
Britni Brooks
Claudia Brown
Crystal Brown
Maria Brown
Robert Bryant
Patricia Bryant
Crystal Bryson
Angelica Burwell
Bethany Byrd
Maria Calderon
Delani Cannon
Dean Cannon
Lacey Cannon
Kimberly Cannon
Raul Cardona
JoAnne Carr
Harold Carter
Amanda Cartwright
Amanda Carver
Craig Caskin
Mary Caskin
Ana Castillo
Michele Cavallaro
Julia Cedillo
Maria Cedillo
Kenneth Certain
Diane Chavez
LaVonda Cherry
Penny Clark
Zachary Clark
Erin Clary
Erin Clary
Jose Class
Miranda Clayton
Kimberly Clyatt
Shannon Coleman
Ashley Collins
Tracy Combee
Alreal Cook
Candace Copeland
Michael Corbett
Lisa Corbin
Kristin Corbin
Pamela Corbin
Sky Coupe
Daniel Courtemanche
Maria Cress
Allison Crisp
Kathie Crisp
Victoria Crossno
Wade Crowson
Delia Cruz
Jon Cummings
John Curls
Mae Daniel
Kelly Davidson
Gloria Davis
Heather Davis
Dallas Deadwyler
Erin Deadwyler
Ravinn Dees
Victoria Deleon
Nina Derringer
Jason Diaz
Lynsee Dicks
Melissa Dingus
Tiffany Doyle
Amanda Drake
Ramona Driggers
William Dunn
Robert Eaken
Michelle Eaken
Marilyn Eaken
Phyllis Etcher
Daniele Fewox
Peggy Frye
Robert Gerlach
Linda Gross
Brenda Haefeker
Glenda Hatch
Lissette Hill
Jennifer Hitt
Shana Hodge
James Hodge, Jr
Timothy Horn
Tiffany Horn
Marty Humphries
Mary Humphries
Mamie Jackson
January Jernigan
Tina Jones
Trudy Kennedy
Lance Kleinsmith
Lowell Law
Lisa Law
Ericka Leak
Rodney Leak
Shatae Lewis
Kandace Lindblade
Douglas Mabey
Heather Marshall
Nadine McCardell
Danielle McLittle
James McMillan
Latricia Mendoza
Rebekah Mercer
Kenneth Michal
Jesse Moran
Douglas Mullen
Kristi Mullen
Walter Musgrove
Sylvia Netter
Glenn Newland
Rachel Nicholson
Traci Nissley
Dana Norman

Heather Ogburn
Toni Patterson
Amy Patterson
Valene Perez
Patricia Petrizzo
Jessy Phifer
Lillie Porter
Diana Potter
Carolyn Purdy
Dakota Rizer
Nancy Roberts
Peter Rodriguez
James Santandrea
Melody Scott
Amanda Senea
Jeremiah Smith
Brenda Strickland
Tara Strickland
Sheelene Sullivan
Sylvia Taylor
Christina Terrell
Amanda Thomas
Tasha Thomas
Dunn Tiffany
Crystal Udell
Edith Underwood
Laura VanBrocklin
Juliana Vazquez
Janet Walker
Jayvis Ward
Joyce Warren
Ellawese Washington
Kimberley Weaver
Deborah Wegner
Linda Wiggins
Mary Wilkes
Anita Williams
Rhoda Wood
Katherine Wood
Deborah Worth
Sheila Young-Gerlach

End of List
2017-2018
School Year

Personnel Changes List Addendum

RECOMMENDATION: 2016-2017 SCHOOL YEAR

The Superintendent recommends the suspension of Ms. Delgado without pay previously approved on May 24, 2017, be rescinded.

RESIGNATION: INSTRUCTIONAL

Branford High School:
Ana I. Delgado, Teacher, effective June 5, 2017

End of List for Addendum
2016-2017
School Year

End of Personnel Changes List Addendum

School Board Attorney – Leonard Dietzen:

8. Legal Counsel's Report

Mr. Dietzen stated that FEA has filed a lawsuit against all 67 counties/school districts in the state of Florida regarding the Best and Brightest; additional information would be forthcoming.

Superintendent of Schools – Ted Roush:

9. Superintendent's Report

- Thanked everyone for their hard work in helping to operate the emergency shelters recently during Hurricane Irma.
- Shared that another site visit was held last Friday at the old District Office building with insurance representatives; hoping to bring back an insurance settlement to the Board in the near future.
- Announced that an Executive Session would need to be held immediately following the Board meeting.

School Board Members:

10. Issues and concerns Board members may wish to discuss

- Mr. Alcorn addressed the following concerns:
  - ✓ Spoke with several county commissioners regarding having to close the Coliseum (as the emergency animal shelter) during Hurricane Irma and then having to move everyone to one of our schools with all the animals. In the future, he would like for the Coliseum to remain the animal shelter in times of emergency situations, and not have to use our schools. Mr. Roush responded that the Sheriff and EOC asked the District to open another facility when they decided to close the Coliseum due to the possible extreme winds from the hurricane.
  - ✓ The use of therapy dogs in the schools with students during testing and no paperwork is required for the therapy dogs with regards to vaccinations, etc. Mrs. Land stated that she would check into the procedure for this matter.

- Ms. Cason and Mr. daSilva thanked everyone for coming together during the hurricane to help operate the emergency shelters at our various school sites.

The meeting adjourned at 6:44 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 10, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 9:08 a.m.

Administrators and others present: Jennifer Barrs, Walter Boatright (arrived at 9:20 a.m.), Amy Boggus, Tammy Boggus (arrived at 10:15 a.m.), Bill Brothers, Gary Caldwell (arrived at 9:50 a.m.), Mark Carver, Lisa Dorris (arrived at 9:04 a.m.), Janene Fitzpatrick, Leah Harrell, Malcolm Hines (arrived at 9:08 a.m.), Terry Huddleston (arrived at 9:35 a.m.), Mary Keen (arrived at 9:50 a.m.), Debbie Land, Chris Landrum, Dee Dee McManaway (arrived at 9:50 a.m.), John Olson, Kecia Robinson, Marsha Tedder, Jimmy Wilkerson (arrived at 9:11 a.m.), Josh Williams (arrived at 10:08 a.m.), and Kelli Williams (arrived at 9:24 a.m.). Deb Methany-Hayes, Charter School Consultant; and Alexis Spoehr, Democrat; were also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

Assistant Superintendent of .....Janene Fitzpatrick
Instruction Department Update

- School Calendar for 2018-2019
- Evaluation Committee Update

Mrs. Fitzpatrick provided an update regarding the charter school review process. She introduced Ms. Deb Methany-Hayes, Charter School Consultant. Mrs. Fitzpatrick and Ms. Methany-Hayes answered questions from Board members.

Mrs. Fitzpatrick distributed and reviewed a handout regarding the second draft of the 2018-2019 school calendar. Mr. White suggested shortening the Thanksgiving holidays to three days, which means school would get out a couple days earlier. Consensus of the Board (four to one) was to propose the change to the Calendar Committee.

Mrs. Fitzpatrick provided an update regarding the evaluation process for the District.

School Improvement Plans and .....Janene Fitzpatrick
District Improvement Assistant Plan

Mrs. Fitzpatrick distributed and reviewed a handout regarding an overview of District/School Improvement Plans, along with the District Strategic Plan 2016-2020. She stated that the District Improvement Assistant Plan (DIAP) was no longer required.

The following 2017-2018 School Improvement Plans (SIP) were presented to the Board, along with the DIAP:

- District – Janene Fitzpatrick
- Branford Elementary School – Jennifer Barrs
- Branford High School – Terry Huddleston
- Suwannee Primary School – Marsha Tedder
- Suwannee Elementary School – Amy Boggus
- Suwannee Intermediate School – Gary Caldwell
- Suwannee Middle School – Jimmy Wilkerson
- RIVEROAK Technical College – Mary Keen

(NOTE: The remaining SIP presentations were put on hold, until after lunch, so that Ms. Keen could provide her update for her department as listed below.)

Adult, Career, and Technical .....Mary Keen
Education Department Update

Ms. Keen provided an update regarding the Adult, Career, and Technical Education Department.

The workshop recessed at 11:33 a.m. and resumed at 12:33 p.m.

SIP presentations resumed as follows:

- Suwannee High School – Malcolm Hines and Tammy Boggus
- Suwannee Virtual School – Dee Dee McManaway

No action was taken at this time on the DIAP or the SIPs.

Student Services Department Update ..... Debbie Land

Mrs. Land provided an update regarding the Student Services Department.

Finance Department Update ..... Vickie DePratter
- Skyward
- Fringe Benefits Committee Update

Mrs. DePratter provided updates regarding Skyward and the Fringe Benefits Committee recommendation to advertise for an RFQ for Health Insurance Brokerage and Consulting Services.

Mrs. DePratter reported on LifeLock/Identity Theft, which was discussed at a recent FSBIT conference. LifeLock is available to Districts through a certain broker at a 55% discount; this information will be shared with the Fringe Benefits Committee to see if they would like to add it as a benefit for District employees.

Superintendent Update.....Ted Roush

- Commended Mrs. Dorris regarding the improvement of school meals this year.
- Ongoing communication is being held with FSBIT regarding a settlement on the insurance claim for the old District Office.
- Proposed to name a *New Admin/District Office Building Committee*, which will be comprised of seven individuals to serve on the committee as follows: Bill Brothers (Chair), Walter Boatright, Mark Carver, Vickie DePratter, Janene Fitzpatrick, Josh Williams, and one Board Member, which would be selected and voted on by the Board.
- Reminded everyone about the Legislative Delegation meeting to be held Monday, October 16, at 9:30 a.m., at Live Oak City Hall.

- Johnson Building – Received encumbrance authorization of the $300,000 provided by the Legislature. The building will temporarily be used for Suwannee Virtual School and as a testing lab.
- Reported that the District spent approximately $125,000 for operating the emergency shelters during Hurricane Irma, and it will most likely take approximately 12-24 months to recover these costs through FEMA.
- Five of seven schools will receive school recognition funds this year.
- Distributed and reviewed a handout regarding industry certifications.
- Governor Scott designated October as *Principals Month*.
- Executive Session will be held after the October 24, 2017, Regular Monthly Board Meeting at Branford High School.
- Mr. White still expressed concerned with traffic issues at Branford Elementary School. Mr. Alcorn said his overall observation was that log trucks adhered to speed limits, but cars and trucks were not adhering to the speed limits, and feels there are a couple changes that could be made to the parking lot that would help alleviate traffic issues.
- Expressed thanks and appreciation to administrators for their hard work and dedication to the District.

The workshop adjourned at 2:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 10, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 2:25 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following curriculum item for the 2017-2018 school year:

   a. Suwannee County School District 2017-2018 Uniform Statewide Assessment Calendar **(pgs. 3-13)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contract/agreement for the 2017-2018 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-86 Contract for Evaluation Services Agreement between the Suwannee County School District and the Center for Assessment, Strategic Planning, Evaluation and Research, LLC d/b/a CASPER (*Renewal*) **(pgs. 14-24)**

   MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to award the following Request for Qualifications (RFQ):

   #18-202 New Construction of Administration Building and Other Minor Projects to Architects RZK, Inc. (*New*)

   MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

4. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-84 Interagency Agreement between Suwannee County School District and Suwannee County Clerk of the Circuit Court to establish complementary use of data center resources (*New*) **(pgs. 25-28)**

   MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

5. MOTION by Mr. White, second by Mr. daSilva, for approval of the Personnel Changes List, with the following change, under Recommendations Instructional: Out-Of-Field, to add Becky Skipper (SHS) for Algebra 2/Math 6-12. **(pgs. 29-30)** MOTION CARRIED four to zero; Mr. White had stepped out of the meeting.

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2017-2018 SCHOOL YEAR:

RECOMMENDATIONS INSTRUCTIONAL:

OUT-OF-FIELD:
Approval for the following to teach out-of-field for the first semester of the 2017-2018 school term:

SCHOOL	NAME	OUT-OF-FIELD SUBJECT
SIS	Summer Bell	ESOL
SHS	Michael Bresk	Bus Ed
SHS	Brian Bullock	Earth/Space, Chem or Bio
SIS	Chelsea Burgess	ESOL
BHS	Bethany Byrd	English 6-12
SMS	Jennifer Campbell	Bus Ed
BHS	Erin Cannon	M/G Math or Math 6-12 & ESOL
SHS	Deborah Cathey	ESOL
SHS	Keith Cherry	PE
BHS	Eleanor Coker	ESOL
SHS	Sherry Dean	ESOL
SMS	Lisa Gray	Soc Sci 5-9 or Soc Sci 6-12
SHS	Elisa Hall	ESOL
SES	Patricia Hines	Elem Ed or Pk/Prim Content
SIS	Mary Johnson	Music
SHS	Jay Jolicoeur	Physics
BHS	Carl Manna	Engineer & Tech Ed
SPS	Katie Melland	ESOL
SVS	Vanessa Menhennet	Rdg/E
SES	Mary Metz	ESOL
FSBR	Susan Moffat	M/G Math 5-9 or Math 6-12
SIS	Christina Newhart	ESOL
SIS	Maria Rodriguez	ESOL
SES	Brittney Shearer	ESOL
SHS	Becky Skipper	Algebra 2/Math 6-12
SIS	Phyllis Smith	ESOL
SIS	Amy Stratton	ESOL
SIS	Ruth Thomas	ESOL
SHS	Emma Tillman	Gifted
SIS	Violet Tipton	ESOL
SIS	Kim Warren	Gifted

End of List
2017-2018
School Year

The meeting adjourned at 2:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
October 24, 2017

MINUTES

The Suwannee County School Board held a Public Hearing on this date at Branford High School Cafeteria, 405 North Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney David Marsey, with Rumberger, Kirk & Caldwell P.A., sat in for School Board Attorney Leonard Dietzen who was absent. School Board Member Catherine Cason was absent.

School Resource Officer Brad Mincks was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

Assistant Superintendent of Administration – Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#2.09	School Improvement and Educational Accountability (*Revised*)
#2.20	Wellness Program (*Revised*)
#3.05	Administrative Organization (*Revised*)
#3.16	Charter Schools (*Revised*)
#4.02	The Curriculum (*Revised*)
#5.03	Student Assignment (*Revised*)
#5.031	Student Out of Zone Transfers/Choice (*New*)
#5.032	Postsecondary Enrollment Programs (*New*)
#5.101	Bullying and Harassment (*Revised*)
#6.60	Staff Training (*Revised*)
#6.811	Instructional Employee Performance Criteria (*Revised*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 24, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date at Branford High School Cafeteria, 405 North Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney David Marsey, with Rumberger, Kirk & Caldwell, P.A., sat in for School Board Attorney Leonard Dietzen who was absent. School Board Member Catherine Cason arrived at 6:07 p.m.

School Resource Officer Brad Mincks was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Yearbook student organization.

Special Recognition by the Superintendent:

- Vincent Jones – Inducted into the FFA Hall of Fame

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Consent Agenda, except for Item 8, which was pulled by Mr. White for discussion purposes; and Item 9, which was pulled by Mr. daSilva for discussion purposes. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-32)**

September 5, 2017	- Public Hearing (*Adopt final Millage Rates and final Budget for 2017-2018*)
	- Special Meeting
September 14, 2017	- Workshop Session
	- Special Meeting
September 26, 2017	- Workshop Session
	- Regular Meeting

2. Approval of the monthly financial statement for September 2017.

3. The following bills for the period September 1-31, 2017:

General Fund	
#167791 - 168058	$ 2,107,286.98
Electronic Fund Transfers	2,503,892.02
	$ 4,611,179.00
Federal Fund	
#49818 - 49931	$ 473,365.97
Electronic Fund Transfers	271,100.68
	$ 744,466.65

Food Service Fund		
#31903 - 32338	$	273,462.95
Electronic Fund Transfers		73,675.42
	$	347,138.37
LCIF		
#7639 - 7646	$	24,115.78
Electronic Fund Transfers		1,159.49
	$	25,275.27

4. Approval of the following budget amendments for fiscal year 2017-2018:

General	LCIF	Special Revenues
I-3	III-3	IV-3 (Federal)
		IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 24, 2017. **(pgs. 33-41)**

6. Approval of the following contracts/agreements for the 2017-2018 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-87	Career Pathways Articulation Agreement between District School Board of Hamilton County and RIVEROAK Technical College for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; Culinary Arts Program of Study: Commercial Foods and Culinary Arts; Digital Design for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist; and Digital Information Technology for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist (*Renewal*) **(pgs. 42-48)**
#2018-89	Career Pathways Articulation Agreement between District School Board of Lafayette County and RIVEROAK Technical College for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; Digital Design for Program of Study: Administrative Office Specialist, Digital

Design, and Medical Administrative Specialist; Digital Information Technology for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist; and Culinary Arts for Program of Study: Commercial Foods and Culinary Arts (*Renewal*) **(pgs. 49-55)**

#2018-90 Career Pathways Articulation Agreement between District School Board of Madison County and RIVEROAK Technical College for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; Culinary Arts Program of Study: Commercial Foods and Culinary Arts; Early Childhood Education for Program of Study: Early Childhood Education; Web Development for Program of Study: Administrative Office Specialist and Medical Administrative Specialist; Digital Information Technology for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist; and Entrepreneurship for Program of Study: Administrative Office Specialist and Medical Administrative Specialist (*Renewal*) **(pgs. 56-62)**

#2018-92 Services Agreement between the Suwannee County School District and the University of Florida Board of Trustees (*Renewal*) **(pgs. 63-70)**

#2018-93 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and B.E.L.I.E.V.E.! LLC (*Renewal/Revised*) **(pgs. 71-94)**

#2018-97 Dual Enrollment Articulation Agreement between Florida Gateway College and Suwannee County School District (*Renewal*) **(pgs. 95-115)**

7. Approval of the following student transfers for the 2017-2018 school year. Parents will provide transportation.

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Garrett	Whitener	BES	SES	2
Rylan	Whitener	BES	SPS	K

8. Approval to change the November Regular Board Meeting and Reorganization Meeting from November 28, 2017, to November 14, 2017.

9. Approval to change the December Regular Board Meeting from December 26, 2017, to December 19, 2017.

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2017. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-98 Blue Cross and Blue Shield of Florida, Inc., Health Options, Inc. Accounting and Retention Agreement (Contingent Premium) between Blue Cross Blue Shield of Florida, Inc. d/b/a Florida Blue and Health Options, Inc. and School Board of Suwannee County (*New*) **(pgs. 116-120)**

   MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

3. MOTION by Mr. Alcorn, second by Mr. White, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available in the office of the Assistant Superintendent of Administration.)

   #2.09 School Improvement and Educational Accountability (*Revised*)
   #2.20 Wellness Program (*Revised*)
   #3.05 Administrative Organization (*Revised*)
   #3.16 Charter Schools (*Revised*)
   #4.02 The Curriculum (*Revised*)

#5.03	Student Assignment (*Revised*)
#5.031	Student Out of Zone Transfers/Choice (*New*)
#5.032	Postsecondary Enrollment Programs (*New*)
#5.101	Bullying and Harassment (*Revised*)
#6.60	Staff Training (*Revised*)
#6.811	Instructional Employee Performance Criteria (*Revised*)

MOTION CARRIED UNANIMOUSLY

4. Discussion and action regarding the selection/appointment of one School Board member to serve on the New Admin/District Office Building Committee.

   MOTION by Mr. daSilva, second by Ms. Cason, for Tim Alcorn to serve on the New Admin/District Office Building Committee. MOTION CARRIED four to one, with Mr. Alcorn abstaining from the vote.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2017-2018 School Improvement Plans for all District schools, along with the District Improvement and Assistance Plan. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

6. MOTION by Mr. White, second by Mr. daSilva, for approval of the following contracts/agreements for the 2017-2018 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-91 Agreement between Suwannee County School Board and NF Suwannee, LLC d/b/a Suwannee Health Care Center, Live Oak, Florida for the Commercial Foods and Culinary Arts, and Dietetic Management and Supervision Programs (*New*) **(pgs. 121-126)**

#2018-95 Agreement between Suwannee County School Board and Solaris Healthcare Lake City, LLC, Lake City, Florida for the Commercial Foods and Culinary Arts, and Dietetic Management and Supervision Programs (*New*) **(pgs. 127-132)**

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:
(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

7. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-94 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Amy Parker Therapy Services, PLLC (*New*) **(pgs. 133-145)**

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

Director of Human Resources – Walter Boatright:

#1. Personnel Changes List Addendum **(pgs. A2-A3)**

Action on this item was taken along with Item 8 below on the Regular Agenda.

End of Agenda Addendum for Mr. Boatright

Director of Human Resources – Walter Boatright:

8. MOTION by Mr. daSilva, second by Mr. White, for approval of the Personnel Changes List **(pgs. 146-152)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:
Akeia Allen, Teacher, effective October 2, 2017

RIVEROAK Technical College:
Joanne Kietur, LPN Instructor, part-time hourly, effective October 11, 2017

RETIREMENTS: INSTRUCTIONAL:

Suwannee High School:
Bonita Cook, Teacher, effective January 1, 2018 (Revised Date)

Suwannee Middle School:
Kaffa Owens, Teacher, effective June 1, 2018

Suwannee Primary School:
Dan Crews, Teacher, effective June 1, 2018

RETIREMENTS: NON-INSTRUCTIONAL:

RIVEROAK Technical College:
Virginia Crews, Paraprofessional, effective June 1, 2018

Suwannee Middle School:
Debra Hodges, Paraprofessional, effective June 1, 2018

Suwannee Primary School:
La Donna Baker, Paraprofessional, effective June 1, 2018

RESIGNATION: NON-INSTRUCTIONAL:

Laronda Butler, Bus Driver, effective September 19, 2017

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
Brenda Lacy, Registered Dietitian Instructor, part-time hourly, effective September 26, 2017
REPLACES: New Position

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Sarah Grillo	SMS/Teacher	SHS/Teacher	10/09/2017	Akeia Allen

SUSPENSION:

Violet Noyes, without pay, October 4-5, 2017

SUPPLEMENTARY:

NAME	POSITION	LOCATION
Brooke Cox-Knowles	Planning Period	Suwannee Virtual
Laritta Hunter	Cheerleading	SMS

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary:
Lyndsey Browning, Paraprofessional
REPLACES: New Position

Amanda Martin, Paraprofessional, effective September 28, 2017
REPLACES: Travis Howard

Branford High School:
Naela L. Jimenez, Paraprofessional, effective October 2, 2017
REPLACES: Martha Jones

Dana Root, Paraprofessional, effective October 9, 2017
REPLACES: Andrea Lanier

Suwannee Primary School:
Monica Djulvez, Paraprofessional, effective September 25, 2017 (Temporary)
REPLACES: Kimberly Steichen

Suwannee High School:
Cynthia Brown, Custodian, effective October 2, 2017
REPLACES: Brenda Johnson

Transportation:
Frederick Deaver, Bus Driver, effective September 27, 2017
REPLACES: Luz Cartagena

Ashley Wildman, Bus Driver, effective September 27, 2017
REPLACES: Bryan Cioni

August Schomburg, Bus Driver, effective September 27, 2017
REPLACES: Sharno Blanco

Pamela Hough, Bus Driver, effective September 27, 2017
REPLACES: Steven Hayes

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Erica Jordan	BES/Custodian	BHS/Custodian	10/16/2017	Cathy Carter
Marsha Brown	Finance/Employee Benefits Specialist	Finance/Accounts Payable Specialist	9/22/2017	Karen Minton

TERMINATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:
Lawrence Becerra, Bus Driver, effective September 21, 2017

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

RIVEROAK Technical College:
Mona Kelley, Teacher, August 11, 18, for a total of 2.00 hours

Transportation:
Debra Hill, Bus Attendant, August 22, 23, 24, 25, 28, 29, 30, 31, September 1, for a total of 36.00 hours.

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE):

Suwannee High School:
Kary Black, tentatively September 18, 2017, through November 5, 2017, without pay, with the option of returning sooner if released by the doctor.

Carmen Reyes, Teacher, tentatively October 6, 2017, through October 11, 2017, without pay, with the option of returning sooner.

Suwannee Middle School:
Miriam Venero, tentatively September 9, 2017, through November 14, 2017, without pay, with the option of returning sooner if released by the doctor.

Branford Elementary:
Pamela Norton, tentatively October 3, 2017, through November 7, 2017, without pay, with the option of returning sooner if released by the doctor.

District Office:
Tylyn Stansel, tentatively September 5, 2017, through October 27, 2017, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Transportation:
Dorie Bingemann, extension tentatively October 2, 2017 through October 31, 2017, without pay, with the option of returning sooner if released by the doctor.

Suwannee High School
Carmen Reyes, Teacher, tentatively October 12, 2017, through November 13, 2017, without pay, with the option of returning sooner.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Branford Elementary School:
Sara Benson, extension tentatively October 2, 2017, through October 31, 2017, without pay, with the option of returning sooner.

Food Service:
Donna Rightmire, extension tentatively September 25, through September 29, 2017, without pay, with the option of returning sooner.

MISCELLANEOUS:

Career and Technical Education, Teacher Externship Program 2017:

The following to work up to 40 hours for the Teacher Externship Program at Suwannee High School and RIVEROAK Technical College:

Belinda Fries Theresa Gill

Approval of Ronald Tucker, Paraprofessional at Suwannee Intermediate, to work up to 36 additional hours per 9 weeks for the 2017-18 school year paid from the Title I funds.

SUBSTITUTES:

The following as a Substitute Bus Driver:

Cleo Eady

The following as Substitute Bus Attendants:

Donneshia Chambers Daniel Davis Roshunn Purvis

STUDENT WORKERS:

Jessica Martin-Alonso, RIVEROAK Technical College/ St. Luke's Episcopal Church

VOLUNTEERS:

Candace Adams
Charles Adams
Debra Adams
Jessica Alcorn
Holli Allbritton
Leslie Allen
Penelope Allen
Tiffany Allen
Vanessa Allen
Jacklynn Altemose
Evelia Alvarez
Joshua Anderson
Pamela Anderson
Sarah Anderson
Deseree Ansley
Latoria Ansley
Kristy Arnold
Terry Arnold
Sandra Aycock
Samantha Bagley
Patresha Baker
James Ballentine
Kelly Ballentine
Erika Barga
Nicole Beard
Nicole Beckner
Josephine Bednarczyk
Gale Bell
Geralunda Bell
Lori Bell
Leonel Benitz
Victoria Biladeau
Brittany Blanton
William Blanton
Brittany Blevins
Rashunda Bowden

Brandi Bowers
Christina Bowers
Susan Bozeman
Brandy Brakenwagen
Shelly Brannon
Billy Brannon
Emily Brantley
Jason Brantley
Elizabeth Brinson
Myra Brock
Brittany Brown
Stephine Brown
Susan Brown
Elizabeth Bruening
Leah Buchanan
Betsy Byrd
Alex Cameron
Jennifer Cameron
Ashley Campbell
Violet Campbell
Alexis Cannon
Hillary Cannon
Adrienne Cardin
Jordan Carroll
Peggy Carroll
Yoleydis Cartaya
Kierra Carter
Matthew Cashmore
Sabrina Casper
Lindsey Casteel
Kelly Caudill
Sharon Chamberlain
Donnesha Chambers
Danielle Christie
Jared Clark
Vicki Clark
Amy Cline
Janell Cline
Madilyn Cloud
Heather Clower
Todd Clower
Aqua Cofield
Amanda Colon
Christian Conine
Charles Conley
Dawn Conley
Holly Conway
Nichol Cook
Joan Corbett
Heather Corbin
Michael Corbin
Noria Corbin
Tammy Corbin
Alfonso Cordero
Thomas Cowart
Felicia Crawford
Heather Croft
Tina Crosby
Michaela Cupp
Sierra Daniel
Jenna Daniels
Kierston Daniels
Jacqueline Darrow
Crystal Davenport
Andrea Davis
Annah Davis
Sara Davis
Alicia Delegal
Michelle Dempsey
Julia Denmark
Elizabeth Dexter
Zayra Diaz
Alvin Dicks
Janice Dicks
Francis Doneburgh
Genesis Dorado
Kelly Driggers
Whitney Dubose
Brittany Durham
Elizabeth Durrance
William Eady
Amelia Eastman
Erika Edwards
Donna Elliott-Smith
Armelia Ellis
Cheryl Ervine
Veronica Esparza
Keishla Esquilin
Casey Estep
Cecil Ethridge
Heather Evans
Kathy Ezell
Jessica Fann
Christopher Ferguson
Samantha Ferguson
April Fernandez
Crystal Fernandez
Angelica Ferrell
Shelly Fletcher
Celisha Ford
Melissa Ford
Maria Franco
Brittney Gabey
Yuriana Garcia
Lorena Gardner
Heather Garrett
Colleen Gartner
Lourdes George
Kenneth Golding
Sharon Golding
Lurney Gonzalez
Patty Gray
Jenna Grider
Elizabeth Grimm
Katherine Grubbs
Ginger Harden
Brooke Harrelson
Dylan Harrelson
Diana Harris
Ariel Harrison
Jennifer Hayes
Tina Hayes
Jeanie Hegenauer
Effie Hemphill
Guadalupe Hernandez
Jessica Hernandez
Jillian Herron
Wendy Hewett
Caroline Hill
Heather Hodge
Christina Hogland
Carla Hollinger
Rosanna Holtzclaw
Darla Howard
Jody Howell
Stephanie Hunt
Cheryl Jaffe
Amanda Johnson
James Johnson
Dawn Jones
Erica Jordan-Daies
Charity Keen
Jessica Kelly
Cheri Kennedy
Marguerite Kines
Nicole Kinsey
Hannah Knighton
Vera Knighton
Debra Kolwyck
Donna Koon
Laura Koon
Jennifer Kreis
Angela Lachance

Trannie Lacquey	Bethany Lusk	John Pucky
Joesph Land	Amanda Maddox	Catherine Rogers
Idell Lane	Mary Mais	Anna Schubarth
Patricia Lawhorn	Jackie Malaguti	Kirsten Shaw
Stormy Lee	Nancy Mann	Darlynn Sorrells
Stormy Lee	Charlotte Martin	Brett Suggs
Tamrin Lee	Maria Martinez	Donna Suggs
Sarah Leffew-Flores	Kevin McCall	Jerry Taylor
Jessica Leighton	Dalton McNair	Cynthia Toledo
Marilyn Loges	Tammy McWherter	Derrick Varga
Dailenis Lopez	Jennifer Music	Abbie Watkins
Jose Lopez	Brittany Napoleon-Rico	Laura Welch
Monica Lorenz	Barbara Newhard	Thomas Westberry
Jennifer Lowmark	Kelly Onuska	Amber Wilson
Jennifer Loy	Ashley Pate	
Lorie Lucas	Yenisleidys Perez	

End of List
2017-2018
School Year

Personnel Changes List Addendum

SUPPLEMENTARY:

NAME	POSITION	LOCATION
Sergio Rodriguez	Planning Period	BHS
Daniel Taylor	Planning Period	BHS
Abbey Warren	Planning Period	BHS

End of Personnel Changes List Addendum – 2017-2018

School Board Attorney – Leonard Dietzen:

9. Legal Counsel's Report – Mr. Marsey stated there were no legal matters to report.

Superintendent of Schools – Ted Roush:

10. Superintendent's Report

- Expressed thanks and appreciation to the following:
  - Mr. Huddleston, Ms. Bius, and Branford High School for their hospitality in hosting tonight's Board meeting.
  - Mrs. Lisa Dorris and the Food Service Department for hosting the refreshments prior to the meeting tonight.

- Reminded everyone of the workshop tomorrow regarding the RFQ for insurance brokerage service presentations.
- Executive session will be held after tonight's meeting.
- Shared information regarding debrief on Hurricane Irma emergency shelter operations throughout the District; Board members asked Mr. Roush to provide them with a copy of his spreadsheet, as well as holding further discussion on the topic at a future workshop.
- With Governor Scott's designation of October as Florida School Principals Month, Mr. Roush announced that the District's Principal of the Year is Malcolm Hines, Principal of Suwannee High School; and the District's Assistant Principal of the Year is Tammy Boggus, Assistant Principal/Curriculum Coordinator of Suwannee High School.
- Expressed thanks and appreciation to Mrs. DePratter for her continued negotiations with FSBIT regarding a proposed resolution of the District's insurance claim on the old District Office building.

School Board Members:

11. Issues and concerns Board members may wish to discuss

- Board Members expressed their thanks and appreciation to Branford High School for hosting tonight's Board meeting.
- Mr. White expressed his thanks to the Board for allowing to hold two Board meetings in Branford now. He asked for direction from the Board regarding him to meet with FDOT and other individuals to discuss a possible solution to the traffic issue at Branford Elementary School. He stated a tentative meeting was scheduled for later in the week and asked Mr. Roush to participate in the meeting. Mr. Roush responded that Mrs. Barrs and Mr. Carver would need to participate and wanted to make sure that all individuals involved are at the meeting, as well. Mr. Roush will follow up and coordinate with Mr. White. Consensus of the Board was to proceed with the meeting once all individuals are able to meet.
- Mr. Alcorn stated that he received Gordon Tractor Company's appraisal, and they are ready to proceed with the property purchase. They would like to have the purchase completed by the first of the year. Mr. Taylor asked that this issue be placed on the next workshop agenda for further discussion. Mr. Alcorn expressed concern with trees being removed on school property, specifically in front of Suwannee Primary School.

- Mr. daSilva reminded Board members of their participation in the Branford High School Homecoming Parade to be held on Friday.
- Mr. Taylor stated he was amazed at the talent of our students who had art pieces on display at the meeting. He reminded everyone of RIVEROAK Technical College's upcoming quality assurance site visit. Expressed concern with the traffic light at the intersection of Walker and Pinewood Way still not fixed.

The meeting adjourned at 7:18 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 25, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:11 a.m. School Board Member Catherine Cason was absent.

Administrators and others present: Bill Brothers; Teri Jones; Fringe Benefits Committee Members-Jennifer Barrs, Tim Burbridge, Melinda Griffith, Debra Hatch, Vickie Pagliai, and Eric Rodriguez; Representatives from U.S. Employee Benefits Services Group and Gallagher Benefit Services, Inc.

Chairman Taylor called the meeting to order at 9:00 a.m.

RFQ #18-203 – Health Insurance ..... Vickie DePratter and
Brokerage and Consulting Services Representatives

- Combined Benefits Group
- U.S. Employee Benefits Services Group
- Gallagher Benefit Services, Inc.

Mrs. DePratter provided an overview of the process for the RFQ. She stated that the District received three responses to the RFQ. The Fringe Benefits Committee reviewed and ranked the responses and recommended the top two vendors to present, which were U.S. Employee Benefits Services Group and Gallagher Benefit Services, Inc.

Representatives from U.S. Employee Benefits Services Group provided their presentation to the Board.

The workshop recessed at 10:04 a.m. and resumed at 10:12 a.m.

Representatives from Gallagher Benefit Services, Inc. provided their presentation to the Board.

The workshop adjourned at 11:52 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 25, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman Taylor called the meeting to order at 12:50 p.m.

MOTION by Mr. Alcorn, second by Mr. White, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Mr. White, for approval to award the following Request for Qualifications (RFQ):

   #18-203 Health Insurance Brokerage and Consulting Services to Gallagher Benefit Services, Inc. (*New*)

   MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 14, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:06 a.m. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Walter Boatright, Bill Brothers, Ethan Butts, Mark Carver, Carolina Figueroa (arrived at 10:27 a.m.), Leah Harrell, Malcolm Hines (arrived at 12:54 p.m.), Mary Keen, Debbie Land, Chris Landrum, John Olson, Kecia Robinson, T.J. Vickers, Ann Warner (arrived at 12:30 p.m.), and Josh Williams; Representatives from Trane and Dorina Sackman-Ebwua were also present.

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

Trane Update..... Mark Carver/Trane Representatives

- Investment Grade Energy Audit Presentation; and Question and Answer Session

Mr. Carver introduced Tracy Gallentine, with Trane. Mrs. Gallentine and Trane representatives provided a PowerPoint presentation regarding the Energy Savings Performance Contracting Program Audit Completion Update for our District. Mrs. Gallentine answered questions from Board members.

Mr. Roush stated that further discussion would be held to determine what direction the Board and District would take.

Curriculum and Instruction Department Update .....John Olson

- Student Progression Plans for 2017-2018

Mr. Olson provided background information regarding changes in the law, due to HB 7069, pertaining to student progression plans. He asked that the agenda item regarding student progression plans on tonight's Board agenda be pulled, and tentatively placed on the December agenda.

Miscellaneous

Mr. Taylor asked Board members to individually meet with Mr. Carver to review/discuss in detail the proposed Trane projects. He stated that difficult decisions will have to be made in the upcoming weeks regarding the Trane projects, as well as the new construction of a District Office building.

Mr. Alcorn asked for Mr. Carver to provide the information in a workshop setting. Mr. Carver suggested looking at the Five Year Work Plan and compare it to the proposed Trane projects. Board consensus was to hold an extensive discussion at the December workshop regarding the District's Five Year Work Plan and the proposed Trane projects.

Student Services Department Update ..... Debbie Land

- Supplementary Instruction Support Leader for English Language Learners (ELL) Grant (Presenter: Dorina Sackman-Ebwua)
- Service Animals for Student Testing

Mrs. Land distributed and reviewed a handout regarding a student's need for and use of a service animal on campus (School Board Policy, Florida Statute, and Civil Rights Division).

Mrs. Land introduced Dorina Sackman-Ebuwa, ELL Consultant, who provided a PowerPoint presentation regarding information/update on the Supplementary Instruction Support Leader for ELL Grant/ALL for ELL Program.

The workshop recessed at 11:27 a.m. and resumed at 12:30 p.m.

Food Service Department Update.....Lisa Dorris

- Personnel Item

Ann Warner provided an update for the Food Service Department, which included the need for additional help at Branford High School due to the senior lounge, as well as meals per labor hour information.

Mr. daSilva questioned if Breakfast In The Classroom was an option to bring back in the future; but also keeping in mind that the majority of teachers did not like the Breakfast in the Classroom Program.

Facilities Department Update ..... Mark Carver

- Gordon Tractor Property Purchase

Mr. Carver provided an update on the proposed Gordon Tractor property purchase, which included the appraisal of the property at $32,000.

Mr. Alcorn stated that Gordon Tractor was good with the appraisal and ready to move forward with the purchase. Mr. Roush stated that he would get with Mr. Dietzen and bring a recommendation to the Board at the December Board meeting. Mr. Roush asked for direction from the Board regarding the selling price. Consensus of the Board was to offer the one acre parcel at the appraisal price of $32,000, but no lower. Mr. Alcorn suggested that a timeframe to have all equipment moved off district property be put in the contract purchase.

Superintendent Update.....Ted Roush

- Executive Session will be held after the Workshop today.
- Congratulated the Teachers of the Year and the School-Related Employees of the Year.
- Provided background information on the new Suwannee Behavior Initiative Committee, formed under the leadership of Debbie Land, Director of Student Services.
- The New Admin/District Office Building Committee would convene this week. The architect has been able to shave a substantial amount of dollars from the project and still accommodate our needs.

The workshop adjourned at 1:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 14, 2017

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, Ed daSilva, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Superintendent Roush called the meeting to order at 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2018.

   Nomination by Mr. Alcorn, second by Ms. Cason, for Mr. Taylor to serve as Chairman through November 2018. MOTION CARRIED UNANIMOUSLY

   Nomination by Mr. Alcorn, second by Ms. Cason, for Mr. daSilva to serve as Vice Chairman through November 2018. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2018.

   MOTION by Mr. daSilva, second by Mr. Alcorn, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida, with the exception of the February and October 2018 meetings, which will be held at Branford High School, Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

   Nomination by Mr. Alcorn, second by Mr. daSilva, for Mr. White to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 14, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

School Resource Officer Rachael Rodriguez was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Elementary School Student Council student organization.

Special Recognition by the Superintendent:

- School Sites/Departments for Hosting Emergency Shelters During Hurricane Irma

  - Branford Elementary School
  - Suwannee Primary School
  - Suwannee Elementary School
  - Suwannee Intermediate School
  - Facilities Department
  - Food Service Department
  - Information Technology Department

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. White, for approval of the Consent Agenda MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-32)**

October 10, 2017	- Workshop Session
	- Special Meeting
	- Expulsion Issues Hearing (Private)
October 24, 2017	- Expulsion Issues Hearing (Private)
	- Public Hearing
	- Regular Meeting
October 25, 2017	- Workshop Session
	- Special Meeting

2. Approval of the monthly financial statement for October 2017.

3. The following bills for the period October 1-31, 2017:

General Fund		
#168059-168392	$	1,976,355.66
Electronic Fund Transfers		2,370,210.30
	$	4,346,565.96
Federal Fund		
#49932-50014	$	292,754.35
Electronic Fund Transfers		259,937.92
	$	552,692.27

Food Service Fund		
#32339-32422	$	268,608.10
Electronic Fund Transfers		76,560.45
	$	345,168.55
LCIF		
#7647-7658	$	148,076.12
Electronic Fund Transfers		1,535.00
	$	149,611.12

4. Approval of the following budget amendments for fiscal year 2017-2018:

General	LCIF	Special Revenues
I-4	III-4	IV-4 (Federal)
		IV-4 (Food Service)

5. Approval of the following student transfers for the 2017-2018 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Allen	Stanavich	Suwannee	Hamilton	5

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Logan	Kelloway	BES	SES	3

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of revisions to the following form:

   #7200-089 Citizen Input (*Revised*) **(pgs. 33-34)**

   MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:
(Presented by Superintendent of Schools – Ted Roush)

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following curriculum item for the 2018-2019 school year:

   a. 2018-2019 School Calendar **(pgs. 35-36)**

   MOTION CARRIED four to one; with Mr. White voting NO

Director of Career, Technical, and Adult Education – Mary Keen:

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-85 Non Exclusive Student Affiliation Agreement between Suwannee County School Board Patient Care Technician, Practical Nurse Education, Surgical Technology, Phlebotomy, and Certified Dietary Manager Programs and Shands Live Oak Regional Medical Center d/b/a Shands Live Oak Regional Medical Center (*New*) **(pgs. 37-51)**

   MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – John Olson:

Mr. Olson asked that Item 4 below be pulled from the agenda.

MOTION by Mr. daSilva, second by Mr. Alcorn, to pull Item 4 below. MOTION CARRIED UNANIMOUSLY

4. ~~The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2017-2018. (Copies are available for review in the office of the Director of Curriculum and Instruction.)~~

Director of Human Resources – Walter Boatright:

5. MOTION by Mr. White, second by Mr. Alcorn, for approval of the Personnel Changes List **(pgs. 52-56)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
Heather Barton, LPN Instructor, effective November 13, 2017

RESIGNATION: NON-INSTRUCTIONAL:

Food Service:
Debbie Konecki, 3 hour Food Service Worker, effective October 13, 2017

RECOMMENDATIONS: ADMINISTRATIVE:

Branford High School
Terry Huddleston, Principal, Effective 12/1/2017

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
Kelly Grimes, LPN Instructor, part-time hourly, effective October 24, 2017
REPLACES: Joanne Kietur

Suwannee Elementary School:
Casandra Yulee, Teacher, temporary position, effective October 13, 2017
REPLACES: Veronica Daquila

Justin Bruce, Opportunity School Teacher, effective October 31, 2017
REPLACES: New Position

Suwannee Virtual School:
Roger Sumner, Teacher, part-time hourly, effective October 24, 2017

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
Michael Braun	Planning Period	SHS	
Erin Clark	Planning Period	BHS	
Francis (BJ) Cohen	Boys Track Coach	SMS	
Francis (BJ) Cohen	Planning Period	SMS	
Alexander Franklin	Band Director	SHS	Robert Marski
Brooke Harrelson	Head JV Girls Basketball Coach	BHS	Mendy Sikes
David Rang	Assistant Boys Soccer	SHS	Chris Joyner
Kayla N. Williamson	Head Volleyball Coach	SMS	
Kayla N. Williamson	Girls Basketball Coach	SMS	Jayvis Ward

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:
David Boyce, Bus Driver, effective October 11, 2017
REPLACES: Sharon Braun

Samantha Kaczmarek, Bus Driver, effective October 27, 2017
REPLACES: Charlen Bowdry

Jeffry Hunt, Bus Driver, effective November 2, 2017
REPLACES: Lawrence Beccera

Deseree Ansley, Bus Driver, effective November 2, 2017
REPLACES: Laronda Butler

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE
Lynn Peaden	SHS/Paraprofessional	BHS/Paraprofessional	11/01/2017

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Branford Elementary:
Pamela Norton, extension tentatively October 3, 2017, through December 26, 2017, without pay, with the option of returning sooner if released by the doctor.

Transportation:
Paula Cherry, tentatively October 11, 2017, through December 8, 2017, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MATERNITY LEAVE):

Food Service:
Sharlie Bailey, tentatively October 4, 2017, through November 17, 2017, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Branford Elementary School:
Sara Benson, extension tentatively November 1, 2017, through November 30, 2017, without pay, with the option of returning sooner.

MISCELLANEOUS:

District Wide/21st Century:
The following to work as paraprofessional or teacher in the 21st Century Program District wide:

Mindy Berry
Amanda Hurst

The following to work as paraprofessional in the 21st Century Program District wide:

Amanda Martin

SUBSTITUTES:

The following as a Substitute Bus Driver:

Howard Kemp

The following as Substitute Bus Attendants:

May Collins Yvan Theoret

STUDENT WORKER:

Maricela Martin, RIVEROAK Technical College/ St. Luke's Episcopal Church

VOLUNTEERS:

Kevin Albert	Gretta Barker	Jeffrey Carter
Tia Albert	Jason Bashaw	Rick Collins
Keri Amerson	Chris Bell	Vonlie Cooper
Christopher Aretino	Cassie Brantley	Tidwell Dana
Kelly Ballentine	Stephaine Brown	Dana Root
James Ballentine	Amb Buda	Tonya Davis

Crystal Delcastillo
Alvin Dicks
Janice Dicks
William Eady
Jessica Ergle
Robert Feeney
Rashard Fleming
Breanne Flores
Samantha Frazier
Julie Gallamore
Joshua Gerhauser
Melanie Gerhauser
Lucy Golub
Melanie Gordon
Jacob Grantham
Billy Grantham
Shelly Grantham
Yesenia Grantham
Robert Griffith
Sarah Grillo
Megan Hale
Morgan Hall
Jennifer Halstead
Chelsea Harrell
Gracelynn Harris
Michelle Hart
Lavon Hartman
Allison Hartness
Sarah Hatch
Maday Hayes
John Hendrick
Megan Henry
Christopher Henry
Laura Hernandez
Jessica Hess
Hampton Hicks
Kelli Hicks
Jessica Hillman
Frederick Hillman Jr.
Lodge Hilyer
Shasta Hilyer
Tawanna Hines
Ashley Hingson
Kalie Hingson
Sharon Hingson
Adam Hitt
Kelly Hollingsworth
Heather Holton
Kaleigh Horne
Jackie Howze
Heather Humphrey
Travis Humphries
Jenna Hunter
Irina Hutcheson
Daniel Jackson
Valerie James
Laura Jaramillo
Rianna Jelks
Betty Jenkins
Michelle Jenkins
Derek Jenkins Sr.
Jennifer Jennings
Jessica Jessop
Phyllis Johnson
Brandy Johnson
Michael Johnson
Sean Johnson
Bryce Johnson
Bryce Johnson
Amber Johnson
Sarah Jolley
Alexis Jones
Jasmine Jones
Katherine Jones
Shaniqua Jones
Clint Keen
David Keen
Tamara Keen
Tamara Keen
Lura Kinney
Vera Knighton
Laura Koon
Donna Koon
Donna Koon
Keni Koon
Jennifer Lacasse
Myrtis Lambert
Shirley Landen
Brian Lang
Amy Lang
Sandra Lang
Walter Lang
Brianna Lanier
Amber Lau
Rovan Lawson
Haianti Le
Stormy Lee
Franklyn Lee
Westley Lee
Kimberly Lemay
Letitia Lewis
Cody Lewis
Jennifer Lewis
Jimmie Lewis
Rebecca Lewis
Shatae Lewis
Sabrina Lieupo
Richard Little Jr
Autumn Lokan
Hannah LoveJoy
Frederick Lovelace
Kenya Manley
Josie March
Tracy Martin
Vera Massey
Gwendolyn McQuay
Jennifer Merola
Justin Moore
Tiffany Moore
Philip Moore
LeeAnn Morales
Brian Moseley
Misty Moseley
Charity Nasworthy
Brandi Nelson
Kelly Onuska
Tracey Owen
Secilie Owens
Bernard Owens Jr
Ashley Pate
Laura Poore
Cassie Poore
Desiree Porter
William Procko
John Pucky
Courtney Robinson
Linda Roddenberry
Tina Roush
Vincent Ruiz
Tammy Sanders
Amy Sansouci
Brandy Sellers
Danny Serra-Arderi
William Slaughter
Jenny Sloan
Helen Snider
Williams Stephanie
Mary Stone
Nicole Stratton
Brett Suggs

Donna Suggs
Dana Swords
Susie Tanner
Jamie Tardif
Alexis Tew
Isaac Tyre
Laura VanDam
Keedra Virgil
Mary Ward
Amb Waters
Jeffery Waters
Abbie Watkins
Laura Welch
April White
Ashley Whitene
Khalil Williams
Sandra Williams
Sherri Williams
Alyssa Wynn
Kimberley Yow

End of List
2017-2018
School Year

School Board Attorney – Leonard Dietzen:

6. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

7. Superintendent's Report – No items to report.

School Board Members:

8. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to everyone for working together and serving our community during Hurricane Irma.
- Mr. Taylor expressed thanks and appreciation to everyone for having no audit findings in the recent District audit.

The meeting adjourned at 6:42 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 12, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:07 a.m. School Board Member Catherine Cason was absent.

Administrators and others present: Walter Boatright (arrived at 9:30 a.m.), Bill Brothers (arrived at 9:07 a.m.), Ethan Butts (arrived at 9:07 a.m.), Mark Carver, Lisa Dorris (arrived at 9:23 a.m.), Carolina Figueroa, Janene Fitzpatrick, Malcolm Hines (arrived at 10:10 a.m.), Mary Keen (arrived at 9:16 a.m.), Chris Landrum, John Olson, Kecia Robinson, Marsha Tedder (arrived at 9:10 a.m.), T.J. Vickers (arrived at 9:13 a.m.), and Josh Williams (arrived at 9:09 a.m.). Dr. Ester DeJong, ELL Consultant; and Tracy Gallentine, with Trane, were also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

Assistant Superintendent of .....Janene Fitzpatrick
Instruction Department Update

- Supplementary Instruction Support Leader for English Language Learners (ELL) Grant (Presenter: Ester DeJong)

Dr. DeJong provided an update for the Supplementary Instruction Support Leader for ELL Grant.

Facilities Department Update ..... Mark Carver

- Five Year Work Plan and Trane Projects

Mr. Roush provided background information regarding the Five Year Facilities Work Plan for 2017-2018. Mr. Carver distributed and reviewed a handout on the Five Year Facilities Work Plan for 2017-2018.

Mr. Carver reported on the following:

- Old District Office Building – Mr. Carver asked for direction from the Board regarding disposition of the property. Mrs. DePratter provided several options on disposition of the property. Mr. Taylor suggested that one person be the spokesperson for the District in regards to the property, whether it be the Superintendent or his designee; and all information should be forwarded to the Superintendent. Board consensus was that any dollars received from the old building should only be designated for construction of the new Admin/District Office Building. Board consensus was to dispose of the property. Discussion followed whether to have a sealed bid process with rights of refusal, hold an auction, or put up for sale. Mr. Roush stated that a recommendation would be brought back on the matter.

The workshop recessed at 10:02 a.m. and resumed at 10:10 a.m.

Mr. Carver continued his presentation on the following:

- Performance Contracting (Trane)

- Five Year Facilities Work Plan – Mr. White stated he does not agree to go forward with the construction of a new Admin/District Office Building. He would like to wait at least one more year. Mr. Alcorn, Mr. daSilva, and Mr. Taylor stated they felt that we do not need to put the construction off; and that we need to move forward with the new construction. They also stated that we need to research and explore the best way to finance the new construction.

Superintendent Update.....Ted Roush

Mr. Roush reported on the following:

- Announced that graduation will be held next Wednesday for the Phlebotomy Program and next Thursday for PCT Program.
- Thanked Mrs. DePratter, as the District's Chief Negotiator, and the IBB Team for their hard work and skill in the ongoing positive negotiations.
- Joy Frank, with FADSS, sent out a list this week regarding the proposed changes from the Constitution Revision Commission.

The workshop adjourned at 11:58 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 12, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Mr. Dave Stephens, with FSBIT, was also present.

Chairman Taylor called the meeting to order at 12:03 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the negotiated salary schedule for 2017-2018 and collective bargaining items tentatively agreed upon. **(pgs. 2-5)** MOTION CARRIED three to one; with Mr. White voting NO.

2. MOTION by Mr. Alcorn, second by Mr. White, for approval to provide for a nonrecurring bonus to administrators and confidential employees in the amount of $250 for 2017-2018. MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. daSilva, for approval to accept an offer from AIG Insurance Company in the amount of $453,000 for settlement of the insurance claim associated with the District administration building located at 702 – 2nd Street, NW, Live Oak, Florida.

Mr. White stated, for the record, that the insurance claim settlement funds be specifically line itemed (deposited/used) for construction of the new Admin/District Office Building. Mr. Roush responded that it would be handled in that manner. Mr. Alcorn asked Mrs. DePratter to email the Board a copy of the itemized insurance settlement on the old District Office Building.

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contract/agreement for the 2017-2018 school year: (RENEWAL)

   #2018-102 Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School District for legal services (Note: The original Engagement Agreement was reviewed and approved by legal counsel, Guy Norris, Columbia County School Board Attorney, and there are no substantive changes to the renewal.) (*Renewal*) **(pgs. 6-10)**

   MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 19, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez and School Resource Officer Rachael Rodriguez were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School student volunteers.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Mr. John Lacquey, representing the North Central Florida Tea Party, addressed the Board regarding the new Admin/District Office Building. He stated that he was not against the new building, but felt the need to slow down and put the project on hold. He also addressed concerns with Branford schools and questioned if we needed to be spending $3 million on a new Admin/District Office building. Mr. Roush responded to Mr. Lacquey's concerns.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. White, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-20)**

   November 14, 2017 - Workshop Session
   - Reorganization Meeting
   - Regular Meeting

2. Approval of the monthly financial statement for November 2017.

3. Presents the following bills for the period November 1-30, 2017:

General Fund		
#168393-168749	$	1,872,176.27
Electronic Fund Transfers		2,460,653.22
	$	4,332,829.49
Federal Fund		
#50015-50101	$	213,801.49
Electronic Fund Transfers		254,213.94
	$	468,015.43
Food Service Fund		
#32423-32519	$	446,203.34
Electronic Fund Transfers		78,250.20
	$	524,453.54
LCIF		
#7659-7677	$	228,304.24
Electronic Fund Transfers		0.00
	$	228,304.24

4. Approval of the following budget amendments for fiscal year 2017-2018:

General	LCIF	Special Revenues
I-5	III-5	IV-5 (Federal)
		IV-5 (Food Service)

5. Approval of the following contracts/agreements for the 2017-2018 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-100 Career Pathways Articulation Agreement between North Florida Community College and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Medical Assisting; Early Childhood Education Program of Study: Early Childhood; and Surgical Technology for Program of Study: Medical Assisting (*Renewal*) **(pgs. 21-26)**

#2018-101 District Interinstitutional Articulation Cooperative Agreement for Career Pathways between the District Board of Trustees of Santa Fe College, Florida and the School Board of Suwannee County for Administrative Office Specialist, Allied Health Assisting-Nursing Assistant, Automotive Service Technology, Digital Design, Early Childhood Education-Teacher Assisting, and Finance Programs (*Renewal/Revised*) **(pgs. 27-50)**

6. Approval of the following student transfers for the 2017-2018 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Caitlin	Coffman	Suwannee	Columbia	7
Caylee	Coffman	Suwannee	Columbia	5
Cody	Coffman	Suwannee	Columbia	9

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

   #3.20 Pledge of Allegiance and Solemnizing Message (*Revised*) **(pgs. 51-54)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2017-2018 Office of Program Policy Analysis and Government Accountability (OPPAGA) School Safety and Security Self-Assessment Form. (A copy is available in the office of the Assistant Superintendent of Administration.) MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-88 Career Pathways Articulation Agreement between Somerset-Jefferson and Suwannee County School Board through RIVEROAK Technical College for Digital Design for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist; Digital Information Technology Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist; Culinary Arts for Program of Study: Commercial Foods and Culinary Arts; and Entrepreneurship for Program of Study: Administrative Office Specialist and Medical Administrative Specialist (*New*) **(pgs. 55-61)**

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following curriculum item for the 2017-2018 school year:

   a. Amended 2017-2018 PSAV Adult Course Calendar for RIVEROAK Technical College. **(pg. 62)**

   MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – John Olson:

5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of District participation in the *2018 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 19-21, 2018, in the amount of $2,000. MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

6. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the sale of real property consisting of one acre situated in a portion of the SW ¼ of Section 26, Township 2 South, Range 13 East, Suwannee County, Florida, to Gordon Tractor, Inc. for the sum of $32,000. MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2017-2018. (A copy is available in the office of the Director of Facilities.) MOTION CARRIED four to one; Mr. White voted NO.

Action on the Agenda Addendum

Director of Facilities – Mark Carver:

#1. MOTION by Mr. daSilva, second by Ms. Cason, for approval to advertise for construction management services for the construction of the new Admin/District Office Building. MOTION CARRIED four to one; Mr. White voted NO.

End of Agenda Addendum

Director of Human Resources – Walter Boatright:

8. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following RFP:

   #14-210 An additional one year extension (July 1, 2017, through June 30, 2018) for Document Imaging Services to Micrographics, Inc.

   MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, with the following corrections: Page 64, under Retirements: Non-Instructional, Katherine Howard's effective date should be January 8, 2018, instead of January 8, 2017; Page 65, under Suwannee Elementary, Irina Hutcheson's effective date should be November 13, instead of November 27; Page 65, under Transfers/Reassignments, Donna Rightmire's effective date should be November 13, instead of November 1. **(pgs. 63-69)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:
Rayanna Johnson, Teacher, effective November 30, 2017

RETIREMENTS: INSTRUCTIONAL:

Suwannee Primary:
Marilyn Utz-Salsberry, Teacher, effective June 1, 2018

Suwannee High:
Melissa Woodrum, Teacher, effective June 1, 2018

RIVEROAK Technical College:
Robert Makela, Teacher, effective June 1, 2018

RESIGNATION: NON-INSTRUCTIONAL:

Food Service:
Leah Cribb, 3 hour Food Service Worker, effective November 13, 2017

Suwannee Primary:
Drea Taylor, Pre-K Paraprofessional, effective January 8, 2018

Transportation:
Shawn Neely, Bus Attendant, effective, November 27, 2017

Larry Nikula, Crossing Guard, effective November 13, 2017

RETIREMENTS: NON-INSTRUCTIONAL:
Katherine Howard, 6 hour Food Service Worker, effective January 8, 2018

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
Jenny Hurst, LPN Instructor, effective November 13, 2017
REPLACES: Heather Barton

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary:
Denrich Lumpkin, Custodian, effective November 28, 2017
REPLACES: Erica Jordan Daies

District Office:
Jennifer Floyd, Employee Benefits Specialist, effective November 27, 2017
REPLACES: Marsha Brown

Suwannee Elementary:
Marilin Gonzalez-Santos, 3 Hour Food Service Worker, effective November 27, 2017
REPLACES: Carol Jenkins

Irina Hutcheson, 6 Hour Food Service Worker, effective November 13, 2017
REPLACES: Yamile Gafas

Suwannee Intermediate:
Susana Beltres, 3 Hour Food Service Worker, effective November 27, 2017
REPLACES: Leslie Kurtz

Quintonia Smith, 3 Hour Food Service Worker, effective November 27, 2017
REPLACES: Karen Parson

Suwannee Middle School:
Cierra Parker, 3 Hour Food Service Worker, effective November 27, 2017
REPLACES: Debbie Konecki

Suwannee High School:
Tramane Carwise, Paraprofessional, effective 11/28/17
REPLACES: Justin Bruce

Nichole Smith, 3 Hour Food Service Worker, effective November 27, 2017
REPLACES: New Position

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Donna Rightmire	BES/3 Hr Food Service Worker	BHS/3 Hr Food Service Worker	11/13/2017	Leah Cribb

PART-TIME/HOURLY EMPLOYEE:
Approval for the following employee for the first term 2017-2018

COMMUNITY EDUCATION (Pending class enrollment)
Margaret Wooley Floral Design and Wreath Making

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
Jean Eckhoff	Planning Period	Suwannee Virtual	
John Perry	Girls Basketball	Branford High School	Brooke Harrleston
Robert Phillips	Planning Period	Branford High School	
Kelly Waters	Majorettes	Suwannee High School	
Pam Williams	Varsity Cheerleading	Suwannee High School	

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

District Office:
Rosa Perez, Custodian, August 14, 21, 28, 30, and September 1, for a total of 5.00 hours

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Middle School:
Miriam Venero, extension tentatively November 15, 2017, through December 8, 2017, without pay, with the option of returning sooner if released by doctor.

Transportation:
Paula Cherry, extension tentatively December 11, 2017, through January 30, 2018, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MATERNITY LEAVE):

Branford High School:
Erin Cannon, tentatively January 16, 2018, through February 27, 2018, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Suwannee High School:
Carmen Reyes, tentatively November 14, 2017, through December 20, 2017, without pay, with option of returning sooner if released by doctor.

Suwannee Middle School:
Miriam Venero, tentatively December 11, 2017, through December 20, 2017, without pay, with the option of returning sooner if released by doctor.

Transportation:
Haddie Mann , tentatively November 13, 2017, through December 20, 2017, without pay, with the option of returning sooner.

Gina Knight, tentatively November 1, 2017, through November 17, 2017, without pay, with the option of returning sooner.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Branford Elementary School:
Sara Benson, extension tentatively November 27, 2017, through January 5, 2018, without pay, with the option of returning sooner.

Suwannee Primary School:
Wildaly Nieves-Lopez, tentatively January 8, 2018, through May 31, 2018, without pay, with the option of returning sooner.

Transportation:
David Boyce tentatively October 30, 2017, through November 9, 2017, without pay, with the option of returning sooner.

MISCELLANEOUS:

District Wide/21st Century:
The following to work as paraprofessional in the 21st Century Program District wide:

June Bashaw

SUBSTITUTES:

The following as a Substitute Bus Driver:

May Collins

The following as Substitute Bus Attendants:

Roshunda Bowden Paul Mercer Laura Jaramillo

VOLUNTEERS:

Kaylee Acres
Ann Marie Albertson
Araceli Alvarez
Richard Baan
Susan Baan
Denise Baker
Tracy Baldwin
Angela Barker
April Beck
Benny Beckner
Christina Blanco
Karen Boling
Cherie Bradow
Danelle Bradow
Robert Bradow
Matthew Bradow
David Brooks
Andy Brown
Sheena Brown
Robert Burnett
Sylvia Burnham
S. Anita Burnham
Betty Butler
Yanet Cabrera
Whitney Campbell
Shirley Campbell
Brittney Cannon
Jeremy Cannon
Angela Carrier
Ashley Carrier

Luz Cartagena
Casey Carter
Brenda Clark
Kim Cohen
Melissa Conner
Laurene Cook
Jennifer Coombs
Shirley Cox
William Crawford
Janet Crawford
Angela Crawford
Jenifer Creech
Michelle Cribbs
Ronald Cribbs
Brian Criggall
Wendy Cummings
Kelly Danaher
April Darling
Stevie Dasher
Monica Davis
Carmilla Derringer
Cayla Derringer
Yolanda Diaz
Sadie Diaz
Marcel Djulvez
Catherine Dunmoyer
Joseph Eakins
Dawn Eakins
Christopher Edgar
Nancy Eubanks
Calvin Evans
Beverly Fetter
Chad Fezatte
Brandi Frazier
Kristina Galvan
Martin Gamez
Yanislyui Garcia
Michael Garner
Lourdes George
Shirley Gibson
Willie Greene
Ashley Hancock
Toni Hansard
Cythia Heffernan
Majesta Hewiett
Betty Hicks
Kimberly Howard
Melissa Hughes
Whitney Humphries
Kelley Humphries
Ester Hurtado
Rhonda Ivey
Victoria Jensen
Amy Johnson
Charlotte Johnson
Shaniqua Jones
Sharon Jones
Christopher Keane
Amy Knight
Ragon Knight
MaryLou Kohn
Donna Koon
Robin Lamm
Adrian Land
Lacey Lashley
Sharon Law
Joseph Lee
Kyla Lee
Jessica Lindsey
Keri Lynn
Michael Malaguti
Patriece Matthews
Sherry McCall
April McClanahan
Joshua McCook
Breanna McCullen
Betty McFarland
Peggy Mead
Nichole Menefee
Laura Merritt
Melissa Miller
Hannah Miller-Montoya
Kershta Mitchell
Leslie Mitchell
Virginia Montoya
Crystal Moore
Aaron Morales
Flora Moreno
Erin Morris
Cara Morris
Christopher Morris
Deidre Mosley
Tara Mott
Lindsay Nettles
Michael Nettles
Pamela Nettles
James Noe III
Heather Nolan
Karen Norton
Crystal Nur
Heather Ogburn
Julia Oliva
Shannon Osgood
Taryn Ott
David Owen
Samantha Owen
Tiffani Owens
Eloina Pablo-Perez
Jack Pait
Rose Paredes-Calan
Melissa Parkerson
Lisa Parrish
Tina Pate
Karen Patrick
Teresa Paulsen
Carlos Pedrosa
Robert Penland
Lyndsie Pennell
Elizabeth Perdue
Ammisaddai Perez
Guadalupe Perez
JoAnn Perry
Bryan Peters
Krysten Pierce
Nancy Pitts
Robert Pitts
Connie Poole
Stephanie Poole
Sara Prevatt
Holly Prevatt
Alisa Prince
Marilyn Prins
Roshunn Purvis
Brandi Radford
Stacey Ragans
Charlotte Ramer
Adan Ramirez
Ana Ramirez
Lindsey Ramsey
Renae Rath
Royce Ratliff

Angela Redd
Jean Revis
Juana Rios
Alicia Rivas
Kimberly Rizer
Erin Roberts
Ethan Roberts
Pascuala Rodriguez
Jennifer Rogers
Thomas Roper
Rebecca Rose
Ted Roush
Shannon Rubino
Eva Rust
Tina Ryker
Kyle Sabourin
Heather Sabourin
Tiffany Sagraves
Ashley Salyers
David Salyers
Tamara Sandlin
Richard Sapp
Jennifer Schraud
Nancy Scott
Noemi Seda
Cheri Sexton
Sabrina Sexton
Steven Sexton
Wendy Shaw
Kelly Sikes
Mendy Sikes
Slade Sikes
John Simpo
Jennifer Sims
Elisha Smith
Lori Smith
Jennifer Smith
Michael Smith
Krystina Snider
Kurt Snipes
Nina Snipes
Cara Soride
Matthew Soride
Ana Sotomayor
Anthony Stebbins
Brandy Stebbins
Summer Steedley
Bridget Stegall
Casandra Stephens
Kayla Stephens
Janet Stiles
Magen Stofel
Jessica Sullivan
Michel Sutton
Kimberley Taylor
Kendall Taylor
Martha Taylor
Miranda Tehan
Karen Terry
Crickett Thomas
Aliesha Thompson
Jennifer Thompson
Dana Tidwell
Dorisela Torres
Carrie Torres
Nanette Tyler
Bambi Uhles
Brenda Valentin
Betty Van Devander
Lynda Vann
Kristin VanRiel
Megan VanZile
Jason VanZile
Yomaris Vega
Leticia Villeda-Franco
Billie Vincent
Johnny Vincent
Johnny Vincent Jr.
Jessica Wagner
Adam Walker
Angela Walker
Andrea Walker
Christina Ward
Hansen Ward
Vicki Waters
Norhaya Weisner
Samantha Wenig
Bryan Whitaker
Misty Whitaker
Anetha Whitaker
Dolores White
Yomalie White
Donna Whitfield
Crystal Whitt
Sherry Widner
Aubrey Wilkerson
Kathleen Williams
Travis Williams
Nicole Williams
Kelli Williamson
Mary Willis
Helen Wilson
Buffie Wingate
Jennifer Winnett
Jessie Wolff
Dianelys Woloszyn
Angela Wood
Yolanda Xithe
Justin York
Anthony Young
Jessica Young
Naidamar Zavala
Luann Zude

End of List
2017-2018
School Year

School Board Attorney – Leonard Dietzen:

10. Legal Counsel's Report

- Mr. Dietzen reported he had received a notice that a lawsuit has been filed by the Florida Education Association (FEA) regarding the Best and Brightest performance-based bonus pay system.

Superintendent of Schools – Ted Roush:

11. Superintendent's Report

Mr. Roush reported on the following:

- Potential items for the January Workshop will be to discuss traffic issues at Branford Elementary School with DOT representatives; and also look at staffing formulas with regards to front office staff at Branford High School.
- Suwannee Elementary School was recently nominated as a Title I Distinguished School. He noted that only two schools were nominated in the state of Florida.
- District Spelling Bee Competition will be held January 19, 2018, here in the Board Room
- Received notice regarding a press release from DOE pertaining to the increase in the number of industry certifications. Mrs. Keen stated that our District had a significant increase in industry certifications.
- Recommendation will be brought in January to accept bids on the old Admin/District Office Building, with the right of refusal on any or all offers.
- Asked Mrs. Fitzpatrick to provide information on the upcoming Community Forum Meetings, which will potentially be held in January 2018 (one in Branford and one in Live Oak). She also stated that feedback from these meetings will help to provide information to update the District's Strategic Plan.
- Fringe Benefits Committee is working extremely hard to bring back a recommendation regarding the District's health insurance renewal for 2018.
- Wished everyone a Merry Christmas and Happy New Year!

School Board Members:

12. Issues and concerns Board members may wish to discuss

- Board members wished everyone a Merry Christmas!
- Mr. daSilva asked that the District's Strategic Plan be discussed at the January Board workshop. He expressed his thanks and appreciation to Mr. Roush for his leadership, as well as everyone's hard work and positive attitude regarding the move out of the old District Office Building.

The meeting adjourned at 7:18 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 9, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:07 a.m.

Administrators and others present: Walter Boatright (arrived at 9:11 a.m.), Bill Brothers, Gary Caldwell (arrived at 9:10 a.m.), Mark Carver, Lisa Dorris, Janene Fitzpatrick, Leah Harrell, Malcolm Hines (arrived at 9:06 a.m.), Mary Keen, Debbie Land, Chris Landrum, John Olson, Kecia Robinson, T.J. Vickers (arrived at 9:05 a.m.), and Josh Williams.

Chairman Taylor called the meeting to order at 9:00 a.m.

Assistant Superintendent of Instruction.....Janene Fitzpatrick
Department Update

Mr. Olson distributed and reviewed a handout regarding HB 7069 and the proposed revisions to Student Progression Plans for 2017-2018.

Mrs. Fitzpatrick provided an update regarding the following:

- 21st Century Community Learning Center (CCLC) Grant – Mrs. Fitzpatrick noted that it was most likely we would not be receiving this grant for the 2018-2019 school year. Board consensus was for Mrs. Fitzpatrick to develop an alternate plan for an after school program to potentially replace the 21st CCLC Grant.
- Community Forums will be rescheduled for the first week in February.

Human Resources Department Update.....Walter Boatright

Mr. Boatright distributed and reviewed a handout regarding registrar positions at each of the eight school sites. He proposed to reclassify three of our employees, who currently are titled as school secretaries, to registrar positions, which would make the registrar positions as equitable as possible across all school sites. The following are the individuals that would be reclassified, from Level 4 to Level 3, as noted above: Evelyn Aue (Suwannee Middle School), Laura Hernandez (RIVEROAK Technical College), and Laketha Wilson (Suwannee High School).

School Board Operating Protocol.....Ted Roush

Mr. Roush stated that after much discussion, it was decided that the timing was not good to proceed with Master Board training. In lieu of the training, Mr. Roush distributed and reviewed a handout regarding School Board operating protocol (draft document), which provides a foundation of guiding principles for the Superintendent and School Board. He noted that a lot of what is listed on the document is part of the Master Board training. The original document came from FSBA, and our document is a draft, which has been tweaked for our District. Mr. Roush asked Board members to review the document and provide feedback and comments back to him. The document would be brought back to the Board for approval; not proposing the document to become policy, but as an instrument to help in the daily operations of the District. Mr. Taylor provided additional background information regarding the document.

Mr. daSilva stated he would like to seek an evaluation from District Office staff to provide feedback on the operation of the Superintendent and Board members. He asked that language be added to address that Board member positions are not for political agendas.

Mr. Alcorn, Ms. Cason, and Mr. daSilva proposed that a Board member and Superintendent retreat be held one afternoon as a refresher to review material from past Master Board training sessions; but to keep in mind that when the time is right an official Master Board training session, as outlined by FSBA, would be held.

Mr. White stated he felt it was more important on how the community feels regarding job performance of Board members and Superintendent. Mr. White stated that he felt the Board does not need the protocol operating document; just need to be good stewards of the tax payer's money and put children first. He felt when we have the approval of the public as far as what we are supposed to do, then we are a Master Board.

Superintendent Update.....Ted Roush

- Property at 702 – 2nd Street, NW, Live Oak – Mr. Roush stated that the District is proposing to advertise the property to accept sealed bids with the Board's right to accept or refuse any or all bids; then the property can be listed with a real estate agent, if needed. Mrs. DePratter stated that a draft resolution would need to be developed stating that the property was no longer acceptable/viable for educational purposes; the proposed resolution would be on the January 23 Board agenda.

- A workshop needs to be held (4:00 p.m. – 5:30 p.m.) prior to the January 23 Regular Board Meeting for the purpose of the following:
  - Proposed Health Insurance Renewal – Tyson Johnson and his folks would be presenting the information.
  - Financing for Construction of the New Admin/District Office Building – Next steps in securing funding. Mrs. DePratter provided additional information on possible funding options, as well as having the Bond Counsel provide information at the workshop.

  Mr. Taylor asked that information on the proposed health insurance renewal be provided to Board members prior to the workshop. Mrs. DePratter gave an overview of the proposed changes to the renewal.

- Branford High School (BHS) Administrative School Secretary Position – Mr. Roush stated there is a need to hire an administrative school secretary at BHS; the position was never filled after Linda Cannon retired many years ago.

The workshop adjourned at 10:47 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 23, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 4:09 p.m.

Administrators and others present: Bill Brothers, Janene Fitzpatrick, Leah Harrell (arrived at 4:40 p.m.), Debbie Land (arrived at 4:28 p.m.), John Olson, and Josh Williams. Tyson Johnson and representatives, with Arthur J. Gallagher & Co.; SCSD Fringe Benefits Committee Members; Will Reed, with Ford & Associates; and Jason Breth, with Bryant Miller Olive PA.

Chairman Taylor called the meeting to order at 4:07 p.m.

Health Insurance Renewal for 2018-2019 ..... Vickie DePratter/
Tyson Johnson (Arthur J. Gallagher & Co.)

Mrs. DePratter deferred to Tyson Johnson, who provided a presentation regarding the proposed District Health Insurance Renewal for 2018-2019. Mr. Johnson answered questions from Board members.

New Admin/District Office Building ..... Vickie DePratter
Funding Options

Mr. Reed and Mr. Breth provided information regarding funding options for the New Admin/District Office Building.

The workshop adjourned at 5:36 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 23, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Rachael Rodriguez was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School ELP student organization.

Special Recognition by the Superintendent:

RIVEROAK Technical College

- ch2m/Jose Guzman – Donation of Technology Equipment
- Kareem Armalin – Recipient of Student Incentive for DOE's GED Integrated Program Initiative
- Jeffery Creamer – Recipient of Student Incentive for DOE's GED Integrated Program Initiative

Suwannee Intermediate School – 5th Grade Florida Farm Bureau Essay Contest

- Sarah Shockley – 1st Place
- Katelyn McGee – 2nd Place
- Janeah Mitchell – 3rd Place
- Maria Cortes-Wilkes – 4th Place

Suwannee Middle School

- Taylor Paramore – Competed and represented the District at *Art in the Capitol Competition* in Tallahassee

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-23)**

   December 12, 2017 - Workshop Session
   - Special Meeting

   December 19, 2017 - Regular Meeting

2. Approval of the monthly financial statement for December 2017.

3. The following bills for the period December 1-31, 2017:

General Fund		
#168750 - #169044	$	2,525,201.70
Electronic Fund Transfers		2,986,596.07
	$	5,511,797.77
Federal Fund		
#50102 - 50180	$	267,562.04
Electronic Fund Transfers		251,961.47
	$	519,523.51

Food Service Fund		
#32520 - 32579	$	193,062.24
Electronic Fund Transfers		86,537.46
	$	279,599.70
LCIF		
#7678 - 7694	$	170,372.89
Electronic Fund Transfers		11,827.08
	$	182,199.97

4. Approval of the following budget amendments for fiscal year 2017-2018:

General	LCIF	Special Revenues
I-6	III-6	IV-6 (Federal)
		IV-6 (Food Service)

5. Approval to accept the following donated items:

Site	Item	Donor
RTC	- 3 Laptops and Microsoft Office Home and Student Suite for Student Incentives (Value: $2,189.94) - 3 Dell Inspiron 3000 Laptops Model #3567 (Value: $1,739.97) - 3 Microsoft Office Home and Student Suite (Value: $449.97)	ch2m/Jose Guzman

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. Discussion and possible action regarding the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2018, through April 30, 2019.

   MOTION by Mr. White, second by Ms. Cason, for approval of the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2018, through April 30, 2019. MOTION CARRIED UNANIMOUSLY

2. The following resolutions for the 2017-2018 school year: (NEW) (Note: These resolutions have been reviewed and approved by Board Attorney Leonard Dietzen.)

   MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of Resolution #2018-06R, below, with the following changes:
   - Last line of the paragraph that begins "BE IT RESOLVED… and ~~in~~ it is in the best interest…"
   - Paragraph that begins "BE IT FURTHER RESOLVED…accept sealed bids for 45 days for the purchase…"; The Board reserves the right to reject any ~~all~~ bids in which case the Board may choose to list the above referenced…real estate broker(s)."

   #2018-06R Resolution of the School Board of Suwannee County, Florida, determining that property located at 702 – 2nd Street, NW, Live Oak, Florida, containing 1.25 acres more or less, is no longer necessary for educational or ancillary purposes and should be sold. (*New*) **(pg. 24)**

   MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of Resolution #2018-07R as follows:

#2018-07R Resolution of the School Board of Suwannee County, Florida, establishing its intent to reimburse certain capital expenditures with proceeds of a future tax-exempt financing; providing certain other matters in connection therewith; and providing an effective date. (*New*) **(pgs. 25-26)**

MOTION CARRIED four to one; Mr. White voted NO.

3. MOTION by Mr. daSilva, second by Mr. White, for approval to advertise and accept sealed bids for 45 days for the disposal of real property located at 702 – 2nd Street, NW, Live Oak, Florida 32064.

   MOTION AMENDED by Mr. daSilva, second by Mr. White, for approval to advertise and accept sealed bids for 45 days, beginning at time of advertising, for the disposal of real property located at 702 – 2nd Street, NW, Live Oak, Florida 32064.

   AMENDED MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2018-107 Bond Counsel and Disclosure Counsel Retainer Agreement by and between The School Board of Suwannee County, Florida, and Bryant Miller Olive P.A. (*New*) **(pgs. 27-38)**

   MOTION CARRIED four to one; Mr. White voted NO.

Action on the Agenda Addendum

Chief Financial Officer – Vickie DePratter:

#1. MOTION by Ms. Cason, second by Mr. daSilva, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-109 Agreement between Ford and Associates, Inc. and the School Board of Suwannee County, Florida, for municipal/financial advisor services. **(pgs. A2-A10)**

MOTION CARRIED three to two; Mr. Alcorn and Mr. White voted NO.

End of Agenda Addendum for Vickie DePratter

Assistant Superintendent of Instruction – Janene Fitzpatrick:

5. MOTION by Mr. Alcorn, second by Ms. Cason, for approval and certification of the 2017-2018 Class Size Reduction Compliance Plan. **(pgs. 39-41)**
MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

6. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-103 Agreement between Suwannee County School Board and Solaris Healthcare Lake City, LLC, Lake City, Florida for the Commercial Foods and Culinary Arts, and Dietetic Management and Supervision Programs (*New*) (NOTE: This contract replaces Contract #2018-95, which was previously Board approved on October 24, 2017.) **(pgs. 42-49)**

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. daSilva, second by Ms. Cason, for approval of RIVEROAK Technical College Strategic Plan for July 2017 – June 2022 **(pgs. 50-54)** MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – John Olson:

8. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2017-2018. (Copies are available for review in the office of the Director of Curriculum and Instruction.) MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

9. The following personnel items for the 2017-2018 school year:

   MOTION by Mr. daSilva, second by Ms. Cason, for approval of Item 9.a. as follows:

   a. Reclassify the Registrar positions at RIVEROAK Technical College, Suwannee High School, and Suwannee Middle School, from Line 6 to Line 3 on the *Noninstructional Salary Schedule 2017-2018 Secretarial and Other Office Personnel*, retroactive to December 12, 2017. (Note: This salary schedule was Board approved at the December 12, 2017, Special Meeting.)

   MOTION CARRIED UNANIMOUSLY

   MOTION by Mr. White, second by Ms. Cason, for approval of Item 9.b. as follows:

   b. Reclassify the School Secretary position at RIVEROAK Technical College to a Clerk position at RIVEROAK Technical College. (Note: For compensation purposes, the position will go from Line 4 to Line 6 on the *Noninstructional Salary Schedule 2017-2018 Secretarial and Other Office Personnel*, retroactive to December 19, 2017.)

   MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, with the following changes: Page 56, under Recommendations: Instructional/Suwannee High School – Delete the name of Carmen Reyes and insert the name of Bonita Cook; Add out-of-field teachers for the second term of 2017-2018. **(pgs. 55-59)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Branford Elementary School:
Amanda Evans, Nurse, effective January 8, 2018

RESIGNATION: NON-INSTRUCTIONAL:

Transportation:
Shateea Butler, Bus Driver, effective, January 22, 2018

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee High School:
Joan Innes, teacher, effective January 5, 2018, temporary
REPLACES: Bonita Cook

Jessica McManaway, teacher, effective January 5, 2018
REPLACES: Rayanna Johnson

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Primary School:
Graciela Resendiz, Paraprofessional, effective January 9, 2018, temporary
REPLACES: Wildaly Nieves-Lopez

Transportation:
Jennifer Hurst, Bus Attendant, effective December 8, 2017
REPLACES: Shawn Neely

Maria Santiago, Bus Attendant, effective December 8, 2017
REPLACES: Tramane Carwise

Renee Perivolaris, Crossing Guard, part-time hourly
REPLACES: Larry Nikula

TERMINATION:
Iva Ortagus Cannon, Bus Driver, Effective January 12, 2018

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Sharlie Bailey	SES/3 Hour Worker	SPS/6 Hour Worker	01/08/2018	Lucille Turner
Jenna Chancey	SPS/3 Hour Worker	SPS/6 Hour Worker	01/08/2018	Katherine Howard
Tramane Carwise	SHS/Paraprofessional	SIS/Paraprofessional	01/16/2018	Ronald Tucker
Monica Djulvez	SPS/Paraprofessional (Temporary)	SPS/Paraprofessional	01/08/2018	Nicole Poole
Jennifer Floyd	Finance/Employee Benefits Specialist	RTC/Clerk	12/19/2017	Tammy Johns
Nicole Poole	SPS/Paraprofessional	SPS/Lead Pre-K Paraprofessional	01/08/2018	Drea Taylor
Ronald Tucker	SIS/Paraprofessional	SHS/Paraprofessional	01/16/2018	Tramane Carwise

RE-CLASSIFICATION:

NAME	FROM: SALARY/POSITION	TO: SALARY/POSITION	EFFECTIVE
Evelyn Aue (SMS)	Line 4, School Secretary	Line 3, Registrar	12/12/2017
Laura Hernandez (RTC)	Line 4, School Secretary	Line 3, Registrar	12/12/2017
Laketha Wilson (SHS)	Line 4, School Secretary	Line 3, Registrar	12/12/2017

PART-TIME/HOURLY EMPLOYEES:
Approval for the following employees for the second term 2017-2018

ADULT EDUCATION:
Richard Crockett, Adult Education Teacher, part-time hourly, St. Luke's Episcopal Church

PHLEBOTOMY:
Marivic Blackwell, Phlebotomy Instructor, part-time hourly, RIVEROAK Technical College

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES
January 31, 2018 – July 31, 2018

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Phyllis Doty	ESOL
Richard Crockett	ESOL
Keiry Soto Chavez	Childcare-Family Literacy/ESOL
Ann Warner	GED Test Proctor/TABE Test Examiner
Richard Allen	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner

Career & Technical Education

Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Marissa Lane	Early Childcare Education/Paraprofessional
Greta Thornton	Nail Technician
Kevin Mercer	Welding
Marivic Blackwell	Phlebotomy

COMMUNITY EDUCATION (Pending class enrollment)

Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Excel, Quickbooks/ MS Office Word/ Power
Margaret Wooley	Wreath Making
Vanessa Grantham	Crochet/Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Donna Bass	Community Education Coordinator
Dana Tidwell	Community Education Assistant
Belinda Fries	Computer Technology/Computer Safety
Kevin Constanza Renderos	Conversational Spanish
Kevin Mercer	Metal Art
Derwin Bass	Basic car, home and/or shop maintenance
Julie Dees	Culinary, Cake Decorating
Chad Hale	Self Defense
Stasia Dupree	Essential Oils

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
BJ Cohen	Assistant Girls Basketball	Suwannee High	Rayanna Johnson
Christopher Travis Henry	JV Boys Basketball Coach	Suwannee High	Alex Cameron
Sarah Grillo	Planning Period	Suwannee Virtual	

ESE SUPPLEMENT 2017-2018:

Amy Allen	Kim Hudson	Shannon Roberts
Phyllis Bailey	Jeff Johnson	Stefani Santos
Lauren Belcher	Vera Knighton	Debbie Singletary
Myra Bell	Candice Land	Stacie Swartz
Trudy Benson	Lynn Lawrence	Michelle Thompson
Tammy Bradow	Connie Leavitt	Lacey Van Etta
Kate Bromley	Tammy McKay	Rowna Valin
Brittany Busby	Melissa McKire	Elizabeth Vann
Cheri Copeland	Rebecca Monroe	Jessica Wagner
Dana Drawdy	Cathy Nicely	Linda Whitley
Cynthia Frye	Audrey Peake	KJ Wingate
Toni Greenburg	Darlene Rice	Jennifer Wooley

GIFTED SUPPLEMENT 2017-2018:

Emily Blackmon	Karen Koon	Laura Roberts
Windy Gamble	Dinah Mayne	Theda Roper
Natalie Haney	Joyce McIntosh	Kim Warren

LEAVE OF ABSENCE (MEDICAL LEAVE):

Branford Elementary School:
Pam Norton, tentatively January 8, 2018, through January 16, 2018, without pay, with option of returning sooner if released by doctor.

Suwannee High School:
Carmen Reyes, tentatively January 8, 2018, through February 19, 2018, without pay, with option of returning sooner if released by doctor.

Transportation:
Carol Jenkins, tentatively January 8, 2018, through February 28, 2018, without pay, with option of returning sooner if released by doctor.

MISCELLANEOUS:

District Wide/21st Century:
The following to work as a teacher in the 21st Century Program District wide:

Julia Davidson

SUBSTITUTES:

The following as a Substitute Bus Driver:

Yvan Theoret

The following staff to work up to 32 additional hours for the purpose of monitoring and compliance of ESE programs at school sites.

Amy Allen	Cathy Nicely	Angela Wood
Melissa McKire	Debbie Singletary	Jennifer Wooley
Rebecca Monroe	KJ Wingate	

OUT-OF-FIELD for the second term of the 2017-2018 school year as follows:

SCHOOL	NAME	OOF SUBJECT
BHS	Jeffry Boatright	Eng 6-12, M/G Eng, or Speech
BHS	Erin Cannon	M/G Math or Math 6-12 & ESOL
BHS	Erin Clark	Health
BHS	Eleanor Coker	ESOL
BHS	Carl Manna	Tech Ed
FSBR	Mary Kerr	Math 6-12
FSBR	Burney Ratliff	Eng 6-12
SES	Mary Metz	ESOL
SES	Lynda Owens	Music
SES	Brittney Shearer	ESOL
SHS	Michael Bresk	Bus Ed
SHS	Brian Bullock	Env Science Honors
SHS	Deborah Cathey	ESOL
SHS	Keith Cherry	PE
SHS	Sherry Dean	ESOL
SHS	Elisa Hall	ESOL
SHS	Jay Jolicoeur	Physics
SHS	Jessica McManaway	ESOL

SIS	Summer Bell	ESOL
SIS	Chelsea Burgess	ESOL
SIS	Michelle Jessup	ESOL
SIS	Mary Johnson	Music
SIS	Christina Newhart	ESOL
SIS	Maria Rodriguez	ESOL
SIS	Phyllis Smith	ESOL
SIS	Amy Stratton	ESOL
SIS	Ruth Thomas	ESOL
SIS	Violet Tipton	ESOL
SIS	Kim Warren	Gifted
SPS	Katie Melland	ESOL

VOLUNTEERS:

Britni Brooks	Daniel Lucier	Jeanne Reichart
Karen Cacace	Yolanda Mayorga	Cara Richmond
Christopher Clark	Marita Pendland	Yaquelin Romero
Valerie Crider	Douglas Pope	Tylyn Stansel
Hope Hayes	Rachel Pope	Donna Stratton
Taylor Jones	Heather Raulerson	Natasha Williams
Aleigha Long	Clifford Register	Jerry Yow

End of List
2017-2018
School Year

Action on the Agenda Addendum for Mark Carver

Director of Facilities – Mark Carver:

#2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Suwannee County School District Facilities Spot Survey. (A copy is available for review in the office of the Director of Facilities.) MOTION CARRIED four to one; Mr. White voted NO.

End of Agenda Addendum for Mark Carver

School Board Attorney – Leonard Dietzen:

11. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

12. Superintendent's Report

- Shared dates for various upcoming events
- Thanked Mrs. DePratter for her leadership on the Fringe Benefits Committee

School Board Members:

13. Issues and concerns Board members may wish to discuss

- Mr. Alcorn stated that he spoke with a gentleman this week whose wife substitutes in our schools; she complimented our staff on being treated so well.
- Mr. White asked for an update at the next Board workshop, regarding our alternative schools and progress made by our students. Mr. Roush stated that he would provide the information to Board members. Mr. White also asked for an update on the District's science curriculum at the next workshop. Mr. Roush and Mr. Olson responded that it is currently being discussed and preparations are being made for the next school year.
- Mr. Taylor shared information regarding our District exceeding the state average with regards to graduation rates. He also provided an update pertaining to the Constitution Revision Committee meeting held recently.

The meeting adjourned at 7:36 p.m.