

SUWANNEE COUNTY SCHOOL BOARD  
REORGANIZATION MEETING  
November 20, 2018

AGENDA

Call to Order – 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2019.

Chairman Presiding

2. Establishment of official meeting dates and times through November 2019.
3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Adjourn

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SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
November 20, 2018

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:  
(pgs. 5-23)

October 9, 2018	- Workshop Session
	- Special Meeting
	- Expulsion Issues Hearing
October 23, 2018	- Expulsion Issues Hearing
	- Public Hearing
	- Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for October 2018.
3. The Superintendent presents the following bills for the period October 1-31, 2018:

### **General Checking Account**

General Fund 1000	\$	847,640.03
LCIF Fund 3200		83,921.35
Special Act Revenue Bond 3210		87,750.00
Food Service Fund 4100		207,996.49
Federal Fund 4200		<u>123,167.71</u>
	\$	1,350,475.58

**Payroll Checking Account**

General Fund 1000	\$	3,059,667.70
Food Service Fund 4100		135,762.66
Federal Fund 4200		<u>326,901.54</u>
	\$	3,522,331.90

**Grand Total** \$ 4,872,807.48

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-4	III-4	IV-4/Federal

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated November 20, 2018. (pg. 24)
6. The Superintendent recommends approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

**District Reassignment:**

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kalynda	Heck	Suwannee	Hamilton	11
Jacob	Johns	Suwannee	Hamilton	5
Timothy	Johns	Suwannee	Hamilton	8
Ashlinn	Pate	Suwannee	Hamilton	5

**Zone Reassignment:**

FIRST NAME	LAST NAME	TO	FROM	GRADE
Gage	Allen	BES	SES	K
Paitynn	Russ	BES	SES	2

## REGULAR AGENDA

### **Director of Human Resources – Walter Boatright:**

1. The Superintendent recommends approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-78      Preferred Provider Agreement between St. Leo University and Suwannee County School Board (*New*) (pgs. 25-26)

2. Personnel Changes List (pgs. 27-30)

### **School Board Attorney – Leonard Dietzen:**

3. Legal Counsel's Report

### **Superintendent of Schools – Ted Roush:**

4. Superintendent's Report

### **School Board Members:**

5. Issues and concerns Board members may wish to discuss

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
October 9, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Administrators and others present: Walter Boatright, Bill Brothers (arrived at 10:30 a.m.), Mark Carver (arrived at 9:35 a.m.), Lisa Dorris, Ronnie Gray (arrived at 9:30 a.m.), Malcolm Hines (arrived at 10:50 a.m.), Debbie Land, Chris Landrum (arrived at 9:45 a.m.), Kelly Waters, and Josh Williams (arrived at 2:01 p.m.). Julie Calvitt, Stacy Alvaro, and Kate Ciano, with Arthur J. Gallagher & Company, were also present.

Chairman Taylor called the meeting to order at 9:02 a.m.

Wellness Committee Update ..... Vickie DePratter

Mrs. DePratter introduced representatives from Arthur J. Gallagher & Company, who provided a PowerPoint presentation regarding an update on the District's wellness program pertaining to the comparison of the current Go365 Program versus the proposed Navigate Wellbeing Solutions Program. Consensus of the Board was to move forward with implementing the Navigate Wellbeing Solutions Program.

The workshop recessed at 10:13 a.m. and resumed at 10:21 a.m.

Facilities Department Update ..... Mark Carver

Mr. Carver distributed and reviewed handouts for the Facilities Department, which included the following:

- Facilities Informational Reports
- 2017-2018 Facilities Expenditure Tracking Sheet
- 2018-2019 Facilities Five Year Work Plan – Proposed maintenance expenditure plan break down

- Itemized List of Technology Spending Plan for 2018-2019
- 2018-2019 Facilities Expenditure Tracking Sheet
- 2018-2019 Facilities Five Year Work Plan

The workshop recessed at 11:45 a.m. and resumed at 1:02 p.m.

Human Resources Department Update ..... Walter Boatright

Mr. Boatright provided an update for the Human Resources Department, which included the following proposed new job descriptions: **(pgs. 2-5)**

- Job Description #181 – Student Care Attendant
- Job Description #182 – CNA/Student Care Assistant

Mr. Boatright noted that language will be added to both job descriptions regarding satisfactory criminal background and drug screening.

Student Services Department Update.....Debbie Land

Mrs. Land provided an update for the Student Services Department, which included the following:

- Contract **(pgs. 6-17)**
- SP&P Document
- Distributed and reviewed a handout regarding Florida ESE Parent Survey for 2017-2018 State Report: K-12

School Safety and Other Administrative.....Malcolm Hines  
Services Department Update

Mr. Hines provided an update for the School Safety and Other Administrative Services Department, which included the following:

- Replacement of Emergency Communication/Radios – Mr. Hines provided information on the various platforms available (AT&T, Motorola, Baker Communications).

Superintendent Update ..... Ted Roush

Mr. Hines provided an update from the Emergency Operations Center (EOC) stating that only one shelter would be needed for the impending hurricane, which will be at Suwannee Intermediate School.

Superintendent Roush provided information on the following:

- Mr. Roush asked for direction from the Board with regards to having a student representative for the Board. Discussion followed regarding the process for determining how the student(s) will be selected. Board consensus was to proceed with having a student representative for the Board. Mr. Roush suggested having one from Branford High School and one from Suwannee High School. Process and criteria will be developed. Mr. Taylor asked Ms. Cason to be the Board's liaison to work with Mr. Roush on the process and criteria.
- Thanked the Board for the communication and support regarding the decision to cancel school for the remainder of the week for Hurricane Michael, which was based on direction from the EOC and the Sheriff's Department.
- Suwannee High School Homecoming activities are being rescheduled for the last week of October.
- Douglass Center property and the property across from Suwannee Intermediate School will be discussed at the November workshop.

The workshop adjourned at 2:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
October 9, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent.

Chairman Taylor called the meeting to order at 2:16 p.m.

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the collective bargaining items tentatively agreed upon for 2018-2019. (pgs. 3-5) MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to award the following bid (*New*):

#19-202	Timber Sale of the Suwannee FFA Chapter Forestry Tract to T. W. Byrd's Sons, Inc.
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MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following curriculum item for the 2018-2019 school year:
  - a. Adoption of the Florida Department of Education Course Code Directory as the District's Course of Study for 2018-2019

MOTION CARRIED UNANIMOUSLY



4. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-59      Virtual Instruction Provider Agreement between Edgenuity, Inc. and Suwannee County Schools (*Renewal/Revised*) (pgs. 6-57)

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Debbie Land:**

5. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-73      Contractual Proposal for Behavioral Services between Behavioral Solutions Consulting Inc. and the Suwannee County School District (*New*) (pgs. 58-69)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

6. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Personnel Changes List (pgs. 70-71) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:**

**SUBSTITUTES:**

The following to serve as substitute teachers for the 2018-2019 school year:

Suwannee Intermediate School:

James (Chip) Thomas

Stephanie Reid

Suwannee Middle School:

Jayvis Ward

**OUT-OF-FIELD:**

Approval for the following to teach out-of-field for the first semester of the 2018-2019 school year:

<b><u>SCHOOL</u></b>	<b><u>NAME</u></b>	<b><u>OUT OF FIELD SUBJECT</u></b>
SIS	Stephanie Reid	Elementary Education
SIS	Kim Warren	Gifted

**End of List  
2018-2019  
School Year**

The meeting adjourned at 2:36 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
October 23, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date at the Branford High School Auditorium, 405 North Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

School Resource Officer Brad Mincks was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

**Assistant Superintendent of Administration – Bill Brothers:**

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Assistant Superintendent of Administration.)

#3.101            Religious Expression in Public Schools (*New*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
October 23, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date at the Branford High School Auditorium, 405 North Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by the Branford High School (BHS) Student Government student organization. The BHS Band performed several musical selections, as well.

Special Recognition by the Superintendent:

- Branford High School Students
  - Perfect Scores on 2018 Spring FSA
- Branford High School Forestry Plot Recognition

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Consent Agenda; except for Item #6, which was pulled by Mr. White for discussion purposes only. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-29)**

- |                    |  |
|--------------------|--|
| September 4, 2018  | - Public Hearing ( <i>Adopt final Millage Rates and final Budget for 2018-2019</i> ) (NOTE: Minutes already approved at the September 25, 2018, Special Meeting, due to Department of Revenue requirements for TRIM compliance.) |
| September 11, 2018 | - Workshop Session   |
|                    | - Special Meeting  |
| September 25, 2018 | - Special Meeting  |
|                    | - Public Hearing   |
|                    | - Regular Meeting  |

2. Approval of the monthly financial statement for September 2018.

3. The following bills for the period September 1-30, 2018:

**General Checking Account**

General Fund 1000	\$	696,139.26
Special Act Bond 2200		8,768.05
LCIF Fund 3200		125,700.65
Food Service Fund 4100		137,959.82
Federal Fund 4200		<u>148,424.24</u>
	\$	1,116,992.02

**Payroll Checking Account**

General Fund 1000	\$	3,000,355.35
Food Service Fund 4100		130,861.64
Federal Fund 4200		<u>335,444.25</u>
		3,466,661.24

<b><u>Grand Total</u></b>	\$	4,583,653.26
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4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-3	IV-3 (Federal)
		IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 23, 2018. (pg. 30)
6. Approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-74      Agreement between UChicago Impact LLC and Suwannee County School District for the 5Essentials System  
(Renewal/Revised) (pgs. 31-75)

7. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
BHS FFA Chapter	Cash Donation (\$1,250)	Zoetis Industry/Southeast Milk Inc., Mayo

8. Approval of the following student transfer for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
London	Nickerson	Suwannee	Hamilton	K

## REGULAR AGENDA

### **Assistant Superintendent of Administration – Bill Brothers:**

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:  
(Copy is available for review in the office of the Assistant Superintendent of Administration.)

#3.101            Religious Expression in Public Schools (*New*)

MOTION CARRIED UNANIMOUSLY

### **Director of Facilities – Mark Carver:**

(Presented by Assistant Superintendent of Administration – Bill Brothers)

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2018-2019. (A copy is available for review in the office of the Director of Facilities.)

Mr. Alcorn had several questions regarding the proposed Plan; Mr. Roush responded to his questions. Mr. White addressed his concerns with the Plan regarding the New District Office/Admin. Building Project.

MOTION CARRIED four to one; Mr. White voted NO.

### **Director of Student Services – Debbie Land:**

3. MOTION by Mr. Alcorn, second by Mr. White, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document. (A copy is available for review in the office of the Director of Student Services.)  
MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

4. MOTION by Mr. daSilva, second by Mr. White, for approval of the following personnel items for the 2018-2019 school year:
- a. Add one Student Care Attendant position (9-month)
  - b. Add one CNA/Student Care Assistant position (9-month)
  - c. Job Description #181 – Student Care Attendant (9-month) (*New*) (Note: The Student Care Attendant position is already on the *Non Instructional Salary Schedule 2018-2019 Paraprofessional/Student Care Attendance 185 Days.*) (pgs. 76-77)
  - d. Job Description #182 – CNA/Student Care Assistant position (9-month) (*New*) (Note: Salary Schedule to be determined.) (pgs. 78-79)

MOTION CARRIED UNANIMOUSLY

**Action on the Agenda Addendum – Walter Boatright**

**#3. Personnel Changes List Addendum (pgs. A13–A14)**

Action on this item was taken along with Item 5 below on the Regular Agenda.

**End of Agenda Addendum for Walter Boatright**

5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum. (pgs. 80-85)  
MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS 2018-2019 SCHOOL YEAR:**

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Suwannee Middle School:

Kimberly Dortch, Custodian, effective September 28, 2018

Transportation:

Jerrell Anderson, Bus Driver, effective September 27, 2018

Mary Mais, Bus Driver, effective October 8, 2018



**TERMINATION:**

Transportation:

Randie Goetzman, Crossing Guard, effective September 28, 2018

**LEAVE OF ABSENCE (MATERNITY LEAVE):**

Branford Elementary School:

Jessica Wagner, Teacher, tentatively November 27, 2018 through January 11, 2019, without pay, with the option of returning sooner if released by the doctor.

Branford High School:

Michele Roundtree, Teacher, tentatively November 5, 2018 through December 20, 2018, without pay, with the option of returning sooner if released by the doctor.

RIVEROAK Technical College:

Traci Thompson, Teacher, tentatively July 13, 2018, through January 2, 2018, without pay, using days as needed for insurance, with the option of returning sooner. *(Revised from 7/24/18 Personnel Changes)*

Suwannee Primary School:

Brittany Broughton, Teacher, February 6, 2019 through April 22, 2019, without pay, with the option of returning sooner if released by the doctor.

Courtney Goodin, Teacher, September 24, 2018 through November 5, 2018, without pay, with the option of returning sooner if released by the doctor.

Charis Parker, Teacher, January 7, 2019 through April 23, 2019, without pay, with the option of returning sooner if released by the doctor.

**MISCELLANEOUS:**

Hospital Homebound:

The following to work as teachers in the Hospital Homebound Program District wide:

Amy Allen

Frank Allen

Patricia Brantley

Cristina Herrington

Cindi Hiers

Nancy Nielsen

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Lisa Fortner, 8 hour Food Service Worker, effective October 1, 2018

REPLACES: Lisa Fralick

Suwannee Elementary School:

Renee Perivolaris, 8 hour Food Service Worker, effective September 19, 2018

REPLACES: Yamile Gafas

Marilin Gonzalez-Santos, 6 hour Food Service Worker, effective October 15, 2018

REPLACES: Irina Hutchenson

Transportation:

Heather Land, Bus Driver, effective September 20, 2018

REPLACES: Donna Cassan

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):****Suwannee Elementary School:**

Cheryl Ann Jackson, Media Clerk, August 14, 2018, August 21<sup>st</sup> through August 31, 2018, and September 27, 2018, for a total of 74.25 hours.

**LEAVE OF ABSENCE (MATERNITY LEAVE):****Suwannee Primary School:**

Vanessa Isidro, Paraprofessional, November 16, 2018 through February 11, 2019, without pay, with the option of returning sooner if released by the doctor.

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Tommy Brett	Girls' Soccer Coach	SMS
Rebecca Carter	Reading Coach/Endorsement	SES
Kelly Davidson	Auxiliary Guard Sponsor	BHS
Misty Ward	Girls' Weightlifting Coach	BHS

**SUBSTITUTES:**

The following to serve as Substitute Bus Attendants:

Tiana Cartwright	Robert Frayer	Lyndze Jandle	Christina Powell
Heather Sykes	Misty Whitt	Shatone West	

**VOLUNTEERS:**

Lilia Acebron	Tiffany Beauford	Megan Carlton
Candace Adams	Benjamin Bell	Ashley Carner
Charles Adams	Gale Bell	Brittany Carter
Mary Alford	Carol Bent	Jodi Carter
Angel Alford	Victoria Bilodeau	Cathy Carver
Halley Allbritton	Sandra Bonds	Daniel Carver
Alexis Allen	Rodney Boone	Ian Cashmore
Mandy Allen	Savannah Boone	Mary Caskins
Christy Arrington-Curl	Brandi Bowers	Corinne Chaney
Jacob Avery	Shannon Brady	Ragan Chauncey
Angela Baker	Billy Brannan	Shana Cheney
Summer Bales	Patrick Bromwell	Andrea Cheshire
Erika Barga	Sherri Bromwell	Deborah Christensen
William Barker	David Brothers	Brittany Christie
Dusty Barlow	Andy Brown	Danielle Christie
Janet Barnes	Patricia Brown	Vicki Clark
Janet Barnett	Sheena Brown	Antoinette Clayton
Yemeioys Barrios	Hank Broxey	Teresa Clayton
Amanda Bartley	Jasmine Burns	Tony Clayton Jr.
Ramirez	Stephanie Busch	Novia Cobin
Bonnie Bass	Fallon Bush	Aqua Cofield
Justin Bates	Karen Bush	Rick Collins
Ashley Batton	Kimshawandra Butler	Teresa Colvin
Charles Bean	Barton Byrd	Ryan Combee

Tracy Combee  
Dawn Conley  
Holly Conway  
Tammie Cook  
Breanna Copeland  
Dennis Copeland  
Lisa Copeland  
William Copeland  
Joan Corbett  
Brandice Corbin  
Lisa Corbin  
Michael Corbin  
Crystal Cox  
Elisha Smith Crawford  
Leslie Creeley  
Christine Cribbs  
Kathie Crisp  
Heather Croft  
Justin Curl  
Kierston Daniels  
Kelli Daughtry-Roberts  
Crystal Davenport  
Amanda Davis  
Andrea Davis  
Annah Davis  
Desiree Davis  
Jasmine Davis  
Erin Deadwyler  
Sabrina DeLavega  
Alica Delegal  
Ana Delgado  
Michelle Dempsey  
Geraldno Denkins  
James Depoe  
Rachel Derringer  
Alvin Dicks  
Janice Dicks  
Colleen Downs  
Amanda Drake  
Haile Dubose  
John Dukes  
Terica Dukes  
Brittany Durham  
Tia Eddy  
Sharill Edwards  
Tammy Eisel  
Casey Estep  
Kaylee Estevez  
Elaline Estrada  
Belinda Federick  
Chad Fezatte  
Pamela Fezatte  
Derrick Fleming

Shawn Forrester  
Juanice Fralick  
Holley Garner  
Colleen Gartner  
Teresa Gay  
Lacey Geiger  
Joshua Gerhauser  
Melanie Gerhauser  
Jeri Giddens  
Lisa Gill  
Cathy Glass  
Esmeralda Gonzalez  
Angela Gordie  
Shelley Grantham  
Jennifer Greene  
Jerod Gregory  
Mary Gresham  
Robert Griffith  
Sarah Grillo  
Rochell Gross  
Stephanie Gulbert  
Kristie Gunia  
Yesenia Gutierret  
Brenda Haefeker  
Tori Hall  
Savanna Hamlin  
Duane Hampton  
Ruth Hampton  
Joseph Harmon  
Edward Harris  
Gracelynn Harris  
Robin Harris  
Allison Hartness  
Sheilanir Hassan  
Jennifer Hayes  
Emily Hendrickson  
Megan Henry  
Debbie Hernandez  
Jillian Herron  
Kayla Hettier  
Kelli Hicks  
Lisa Hicks  
Kalie Hingson  
Raymond Hodge  
Breanna Hofstetter  
Felicia Holder  
Wayne Holder  
Kelly Hollingsworth  
Gaylia Howard  
Tessa Howard  
James Howze  
Sharon Hudson  
Hannah Hurst

Jennifer Hutchins  
Sara Ison  
Mamie Jackson  
Raven Jacobs  
Geraldine Jenkins  
Jessica Jessop  
Sandra Jimenez  
Kristen Jodrey  
Amy Johnson  
Marian Johnson  
Victoria Johnson  
Anthonette Jones  
Caleb Jones  
Katherine Jones  
Roxanne Kandaseski  
Teva Kelley  
John Kerry  
Amanda King  
Lura Kinney  
Ashley Kirby  
Cheri Kirkland  
Kevin Knighton  
Vera Knighton  
Keri Koehn  
MaryLou Kohn  
Sean Kolovitz  
Keni Koon  
Laura Koon  
Desare Kroese  
Peter Kurman  
Angela Lachance  
Ramona Land  
Tessa Land  
Amy Lang  
Brian Lang  
Sandra Lang  
Brianna Lanier  
Hali Lanier  
Lacey Lashley  
Patricia Lawhorn  
David Laxton  
Jacalyn Lester  
Jamie Lewis  
Jennifer Lewis  
Shatae Lewis  
Autumn Lokan  
Niki Lorenjatos  
Olga Lugo-Knott  
Bethany Lusk  
Samantha Macy  
Nancy Mann  
Shurrie Mansfield  
Alicia Martin

Machaelnisha Martin  
Ruby Martin  
Maria Martinez  
Regina Marvin  
Nita Mathis  
Shirley Mattingly  
Kelli May  
Amity McCall  
Taylor McCathern  
Grace McClendon  
Shawn McEntire  
Kristin McIntosh  
Susan McMillan  
Kacy McQuay  
Rhonda Megargel  
Shelly Mendez  
Isabel Mendoza  
Kenneth Michal  
Flint Miller  
Melissa Miller  
Katie Mims  
Hunter Morgan  
Cara Morris  
Christopher Morris  
Tara Mott  
Victor Munzo  
Marissa Murdock  
Jennifer Napier  
Shawanda Nelson-  
Bowles  
Katelynn Neveils  
Stephanie Newman-  
Kirby  
Martha Nix  
Miranda Nobles  
Karen-Ann Norton  
Rachel Obrien  
Julia Oliva  
April Olive  
Kelly Onuska  
Shannon Osgood  
Tammie Osteen  
Teresa Owens  
Ashley Oxendine  
Emily Peacock  
Jerri Pecanha-webb  
Marita Pendland  
Carshena Perkins  
Megan Peters  
Helen Peterson  
Thomas Peterson  
Doris Pierce  
Ronnie Plummer

Breanna Pollett  
Jennifer Ponder  
Diana Potter  
Cristan Poucher  
Jennifer Poucher  
Rebecca Prescott  
Samantha Price  
Matthew Prince  
Courtney Provau  
Katherine Quarles  
Jeffrey Ragans  
Lexie Ragans  
Dionne Ramirez-Hernandez  
Ashley Ramser  
Lindsey Ramsey  
Kerri Ratliff  
Linda Ray  
Robyn Resendiz  
Maria Richard  
Jeff Riggins  
Jamie Riggs  
Laurie Rivera  
Erin Roberts  
Jamie Roberts  
Jenni Roberts  
Kevin Roberts  
Courtney Robinson  
Lacey Rodriguez  
Yanet Rodriguez  
William Rogers  
Rebecca Ross  
Susan Roush  
Tiffany Sagraves  
Stephanie Sanchez  
Destiny Shepherd  
Lara Shepherd  
Gloria Simmons  
Rachelle Simmons  
Rebecca Singleton  
Brittany Slane  
Holly Smith  
Jessica Smith  
Wilonia Smith  
Krystina Snider  
Cara Soride  
Victoria St. John  
Casandra Stephens  
Geles Stephens  
William Stetz  
Casey Story  
Melissa Strandridge  
Donna Suggs  
Kasee Suggs

Emilia Swanson  
Richard Swanson  
Latya Talbert  
Angela Tanner  
Alexis Teco  
Donna Terry  
Asha Thakor  
Harsha Thakor  
Sonal Thakor  
Cricket Thomas  
Tahisha Thomas  
Alice Thompson  
Aliesha Thompson  
Rhonda Tillman  
Richard Tillman  
Alicia Touchton  
Loi Tran  
Brittany Turner  
Andrew Tuten  
Meghan Tuten  
Mirta Valenzuela  
Jayson Vargas  
Jeremy Vasquez  
Gildardo Velazquez  
Yuleidys Villosa  
Joyce Voght  
Rachael Wainscott  
Tiffany Walker  
Ashley Ward  
Mary Ward  
Dennis Watson  
Quintilla Watson  
Alice Wenig  
Tina West  
Angela Wheeler  
Shekedra Wheeler  
Ashley Whitener  
Cori Williams  
Latoria Williams  
Margaret Williams  
Nicole Williams  
Paul Williams  
Travis Williams  
Gary Willis  
Karen Willis  
Coty Wiltgen  
K Wiltgen  
Melissa Woodrum  
Lisa Wootters  
Kevin Wright  
Kristen Wright  
Samantha Wright  
Randall Young

Tiffany Young  
Amanda Younker

Armando Zarate

**End of List  
2018-2019  
School Year**

**Personnel Changes List Addendum**

**RECOMMENDATIONS: 2018-2019 SCHOOL YEAR:**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee Primary School:

Salome Saenz, Teacher, effective October 22, 2018

**RECOMMENDATIONS: LONG TERM SUBSTITUTES:**

Suwannee Primary School:

Approval for Kimberly Ranck to substitute for Courtney Goodin tentatively effective September 24, 2018 through November 5, 2018.

Approval for Holly Melland to substitute for Salome Saenz effective October 22, 2018.

**End of Personnel Changes List Addendum  
2018-2019  
School Year**

**Action on the Agenda Addendum – Vickie DePratter**

**Chief Financial Officer – Vickie DePratter:**

(Presented by Superintendent of Schools Ted Roush)

- #1.MOTION by Ms. Cason, second by Mr. Alcorn, for approval for the District to advertise for Requests for Proposals (RFPs) to bid health insurance for the period May 1, 2019, through April 30, 2020. MOTION CARRIED UNANIMOUSLY

**End of Agenda Addendum for Vickie DePratter**

**Action on the Agenda Addendum – Janene Fitzpatrick**

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

#2.MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-77        Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Deborrah R. Metheny, Charter School Consultant (*Renewal*) (pgs. A2–A12)

MOTION CARRIED UNANIMOUSLY

**End of Agenda Addendum for Janene Fitzpatrick**

**School Board Attorney – Leonard Dietzen:**

6. Legal Counsel's Report – No legal matters to report. Mr. Dietzen expressed his thanks and appreciation to our District for everyone's calls, texts, and concern conveyed to him during Hurricane Michael.

**Superintendent of Schools – Ted Roush:**

7. Superintendent's Report

- Mr. Roush expressed his thanks to our Facilities Department for their support of Jackson County School District during the recent devastation from Hurricane Michael. These folks will be recognized at a future Board meeting for their efforts.
- In the process of selecting the District's Principal of the Year and the Assistant Principal of the Year.
- Mr. Roush expressed his thanks to Mr. Huddleston and Branford High School (BHS) for hosting tonight's Board meeting. He also expressed thanks to Stacy Young, FFA Advisor/Teacher, for allowing our facilities employees to use the BHS FFA tractor in Jackson County for cleanup after the hurricane.

### **School Board Members:**

8. Issues and concerns Board members may wish to discuss

- Board members expressed thanks to Branford High School for hosting tonight's Board meeting.
- Mr. daSilva announced that FADSS is collecting money to support those school districts affected by Hurricane Michael. He expressed thanks to Mr. Carver for developing the Five Year Facilities Work Plan for our district, as well as for pulling together to help those districts in need from Hurricane Michael.
- Mr. Taylor announced that Branford Elementary, Suwannee Primary, Suwannee Elementary, and Suwannee Intermediate Schools' cafeterias recently received the *HealthierUS School Challenge: Smarter Lunchrooms Award* by USDA. He recently volunteered at the Suwannee Middle School cafeteria and was very impressed with our Food Service Program. Mr. Taylor cautioned every one of the new "juuling" drug rave and to please be aware of the dangers for our students and community.

Mr. Roush announced that Suwannee Elementary School (SES) was recently named as a School of Excellence by the State Board of Education...we are very proud of SES!

The meeting adjourned at 7:38 p.m.

2018-19 NOVEMBER SURPLUS ITEMS

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99002963	ACTIVE BOARD(SMART BOARD)	\$ 2,170.00	6/5/2003	TECHNOLOGY	SURPLUS
99003500	TRUCK, PICKUP	\$ 10,194.26	1/25/1989	FACILITIES	SURPLUS
99004540	PRESSURE WASHER	\$ 1,553.00	7/12/2001	FACILITIES	SURPLUS
99006604	CART, LAPTOP W ELEC	\$ 1,499.00	3/27/2009	TECHNOLOGY	SURPLUS
99007712	CART, LAPTOP W ELEC	\$ 1,933.15	5/3/2012	TECHNOLOGY	SURPLUS
99007746	HARDWARE, VENDING MACHINE	\$ 9,478.00	7/19/2012	FACILITIES	SURPLUS
99007747	HARDWARE, VENDING MACHINE	\$ 9,478.00	7/19/2012	FACILITIES	SURPLUS
99008132	FORKLIFT	\$ 2,000.00	4/14/2016	FACILITIES	SURPLUS
	TOTAL	\$ 38,305.41			

Requested By:



MARK A CARVER,  
DIRECTOR OF PROPERTY RECORDS

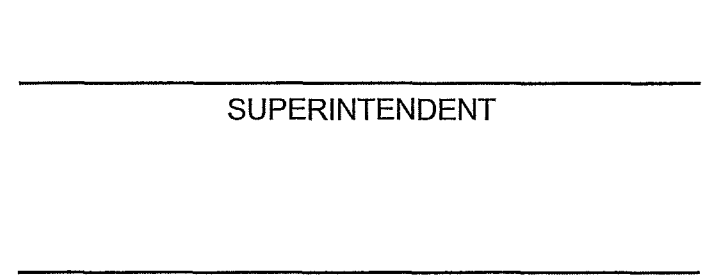
APPROVED BY:



SUPERINTENDENT

11/20/2018

DATE



BOARD CHAIRMAN





### PREFERRED PROVIDER AGREEMENT

Saint Leo University is a private, non-profit institution of higher education incorporated in the State of Florida with its main campus at 33701 State Rd. 52, St. Leo, Florida 33574, ("Saint Leo") and Suwannee County School Board with offices at 1729 Walker Avenue, SW, Suite 200, Live Oak, FL 32064 (Board) Board wishes to recognize Saint Leo as a Preferred Provider for the purpose of encouraging its employees to continue to learn and acquire knowledge that will benefit them in both their personal and professional activities.

Accordingly, Saint Leo and Board agree to the following terms:

- I. **Board will** market and promote Saint Leo education programs to Board employees through its methods of internal communications including but not limited to:
  - A. Organizational newsletters and intranet sites;
  - B. Human Resources Department notices;
  - C. Social Media tools;
  - D. Distribution of Saint Leo informational brochures;
  - E. Establishment of a link [www.saintleo.edu/preferred-provider](http://www.saintleo.edu/preferred-provider) on its intranet to Saint Leo's information webpage. The link informs company employees of the agreement benefits and enrollment process.
  - F. Invitation to Saint Leo as a participant in any academic open house or information session for the purpose of providing higher education information to its employees.
  
- II. **Saint Leo will** provide the following accommodations to employees of Board who apply for admission to and enroll in Saint Leo degree programs:
  - A. A discount of 10% (ten percent) of the tuition amounts listed in the Saint Leo academic catalog for the academic year for which the student has applied. This tuition discount applies to any undergraduate or graduate course except doctoral courses.
    - i. Tuition discount applies only to tuition; it does not apply to the cost of textbooks or supplies.
    - ii. Tuition is subject to change each academic year.
    - iii. If the employee is a drilling member of the National Guard or active Reserves, Saint Leo will extend its military rates (\$250 per credit hour for undergraduate programs and \$555 per credit hour for Master in Accounting, MBA and M.S. in Cyber Security) for the employee and spouse.
      - (a) See ([www.saintleo.edu/admissions/undergraduate/costs-financial-aid.aspx](http://www.saintleo.edu/admissions/undergraduate/costs-financial-aid.aspx)) for complete undergraduate program pricing and ([www.saintleo.edu/admissions/graduate/costs-financial-aid.aspx](http://www.saintleo.edu/admissions/graduate/costs-financial-aid.aspx)) for complete graduate program pricing.
      - (b) If employee receives Saint Leo military rate, the 10% (ten percent) tuition discount (item II.A.) is not available.
    - iv. Students awarded Tuition Assistance, Saint Leo University scholarships or Tuition Discounts are not eligible for Preferred Provider tuition discounts.
  - B. Waiver of the Application Fee. Students will be responsible for all other fees, including but not limited to assessment testing, late payment and graduation fees.



- C. Student Advising Enrollment Counselors will be available to:
- i. Assist applicants with the admissions process and provide appropriate academic advising related to the student's intended area of study.
  - ii. Provide students with information concerning federal-guaranteed student loan programs.
  - iii. Saint Leo Certifying Officials will certify financial benefits for eligible students as authorized by the U.S. Department of Veterans Affairs.

**III. Employees of Board** who choose to apply for and enroll in degree programs offered by Saint Leo under this Agreement will:

- A. Complete the online application and request for information form:  
([www.saintleo.edu/preferred-provider](http://www.saintleo.edu/preferred-provider))
- B. Confirm employment and acknowledge financial responsibility by completing the Acknowledgement and Responsibility to Pay form that will be provided by the Saint Leo Enrollment Counselor.
- C. Pay all tuition, fees, and associated costs in accordance with Saint Leo policies and procedures.

**IV. Agreement Term**

Term of this Agreement is one year commencing on the date of execution by both parties as indicated below. Term may be automatically extended for one year unless cancelled by either party by written or e-mailed notification to the other party within sixty days of the Termination Date.

SO AGREED:

\_\_\_\_\_  
Katie Degner  
AVP, Florida Region  
Saint Leo University

\_\_\_\_\_  
Jerry Taylor  
Board Chairman  
Suwannee County School Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Melanie M. Storms, Psy.D.  
SVP, WorldWide  
Saint Leo University

\_\_\_\_\_  
Ted L. Roush  
Superintendent of Schools  
Suwannee County School Board

\_\_\_\_\_  
Date

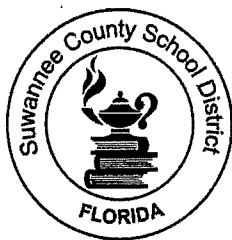
\_\_\_\_\_  
Date

"Approved as to Form and Sufficiency

BY \_\_\_\_\_

Leonard J. Dietzen, III  
Rumberger, Kirk & Caldwell, P.A.  
Suwannee School Board Attorney"

# SUWANNEE COUNTY SCHOOL DISTRICT



1729 Walker Avenue, SW, Suite 200 • Live Oak, Florida 32064  
Telephone: (386) 647-4600 • Fax: (386) 364-2635  
www.suwannee.k12.fl.us

**TED L. ROUSH**  
Superintendent of Schools

*"Suwannee County School District will be a system of excellence ensuring all students are prepared for personal success."*

**JERRY TAYLOR**  
DISTRICT 1

**CATHERINE CASON**  
DISTRICT 2

**TIM ALCORN**  
DISTRICT 3

**ED DA SILVA**  
DISTRICT 4

**RONALD WHITE**  
DISTRICT 5

**LEONARD J. DIETZEN, III**  
BOARD ATTORNEY

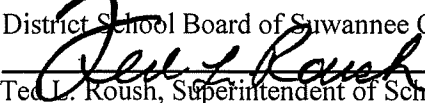
## MEMORANDUM

**TO:** Ted L. Roush, Superintendent of Schools *TR*  
**FROM:** *WB* Walter Boatright, Director of Human Resources  
**DATE:** November 1, 2018  
**RE:** Personnel Changes List for November 20, 2018 Regular Meeting

### RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

**SUWANNEE COUNTY SCHOOL BOARD**  
**Personnel Changes**  
**November 20, 2018**

**TO:** District School Board of Suwannee County  
**FROM:**   
Ted L. Roush, Superintendent of Schools

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval of each is respectfully requested.

**RECOMMENDATIONS 2018-2019 SCHOOL YEAR:**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee Intermediate School:

Trudy Benson, Teacher, effective November 2, 2018

Brittani Law, Teacher, effective October 3, 2018

Brenda Morris, Teacher, effective October 26, 2018

**RETIREMENTS: INSTRUCTIONAL:**

Student Services Department:

Toni Greenberg, Teacher, effective May 1, 2019

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Food Service Department:

Quintonia L. Smith, 3 hour Food Service Worker, effective November 2, 2018

Suwannee High School:

Kelly McManaway, Paraprofessional, effective November 8, 2018

Suwannee Intermediate School:

Jazmin Marrero Guerra, ESE Paraprofessional, effective October 8, 2018

Transportation Department:

Luz Amanda Cartagena, Bus Driver, effective November 7, 2018

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):**

Suwannee Elementary School:

Danielle Gay, Teacher, April 20, 2018, and August 30, 2018, for a total of 11 hours.

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Crystal Brown, Paraprofessional, Temporary, effective October 25, 2018

REPLACES: Temporary Reclassified Position (Grant Funded)

Lisa Campbell, Pre-K Paraprofessional, effective November 5, 2018

REPLACES: Sara Benson

Kenya Manley, Paraprofessional, Temporary, effective October 25, 2018

REPLACES: Temporary Reclassified Position (Grant Funded)

Facilities Department:

Lawrence Jelks, Maintenance Worker II, effective October 15, 2018

REPLACES: Mark Fitzpatrick

Suwannee Intermediate School:

Glenn Newland, Reading Intervention Paraprofessional, Temporary, effective November 2, 2018

REPLACES: Jazmin Marrero

Suwannee Middle School:

Michael Harris, Custodian, effective October 24, 2018

REPLACES: Kimberly Dortch

Transportation:

Christopher Dean, Bus Driver, effective October 4, 2018

REPLACES: Paul Mercer

Kelli May, Bus Attendant, Temporary, effective October 29, 2018

REPLACES: Jennifer Hurst

Kimberly Peek, Bus Driver, effective October 24, 2018

REPLACES: Jerrell Anderson

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Jeremy Griswold	Head Wrestling Coach	SMS
Travis Henry	JV Boys' Basketball Coach	SHS
Brooke Harrelson	Head JV Girls' Basketball Coach	BHS
John Perry	Varsity Girls' Assist. Basketball Coach	BHS
Christopher Ryker	Assistant JV Football Coach	BHS
Stefani Santos	Head MS Girls' Basketball Coach	BHS

**LEAVE OF ABSENCE (MEDICAL LEAVE):**

Branford High School:

Deborah Yates, Paraprofessional, tentatively September 7, 2018, through January 7, 2019, without pay, with the option of returning sooner if released by doctor.

**VOLUNTEERS:**

Bridgett Alderman	Dorothy Cassube	Joseph Harmon
Scott Alderman	Carolyn Causey	Christa Harris
Kasie Allen	Salvador Cedillo	Hunter Hawthorne
Tyler Allen	Diane Chavez	Alexia Hernandez
Jennifer Barrs	Ernest Clayton	Kalie Hingson
Carol Bent	Kim Cohen	Erika Hodge
Christina Blanco	Shelby Cole	Sarah Jones
Jason Bond	Melissa Conner	Richard Jordan
Jennifer Bonds	Dana Daniel	Renita Kelly
Bradley Bracewell	Kenneth Davidson	Kandace Lindblade
Nathan Broughton	Lakeshid Derico	Penelope McCall
Ashley Campbell	Tamara Felton	Jenna McCray
Brian Campbell	Carmon Frier	Rachel Miller
Melanie Caprio	Amanda Gabey	Darcy Morgan
Elizabeth Carden	Lucy Golub	Leanna Notario
Sarah Carte	Jenna Grider	Lilian Notario

Kimberly Peek  
Brenda Rauleson  
William Roberts  
Tammy Sanders

Uribe Scott  
Jennifer Sims  
Matthew Snider  
Mable Stegall

Chris Taylor  
Dana Wainwright  
Norhaya Weisner  
Angela Wood

**End of List  
2018-2019  
School Year**