

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
February 14, 2017

AGENDA

- 9:00 a.m. Call to Order/Welcome/Pledge Jerry Taylor, Chairman
- 9:02 a.m. Agenda Process, Roles, and Responsibilities Leonard Dietzen
(pgs. 2-13)
- 9:30 a.m. Assistant Superintendent of Janene Fitzpatrick
Instruction Department Update
- 10:30 a.m. Facilities Department Update (pgs. 14-26) Mark Carver
- 11:00 a.m. Transportation Department Update Chris Landrum/Bill Brothers
(pgs. 27-30)
- 11:30 a.m. Lunch
- 12:30 p.m. Policy Updates (pgs. 31-42) Bill Brothers/Janene Fitzpatrick
- 1:30 p.m. Superintendent Update Ted Roush
- 2:00 p.m. Adjourn

CHAPTER 2 – SCHOOL BOARD GOVERNANCE AND ORGANIZATION

BOARD MEETINGS

2.05*

POLICY:

All official School Board meetings shall be open to the public and all informal meetings and conferences involving School Board members shall be conducted as public meetings unless specifically exempted by Florida Statutes. No official action may be taken by the School Board at any time other than an official meeting.

- I. Regular School Board meetings are generally held once during each calendar month. The meeting time shall be established at the organizational meeting which is held in November. The regular meeting date may be changed by School Board action at any previous meeting, provided that each member is notified by letter or by distribution of the minutes showing a record of the change. When a meeting date is changed, the Superintendent shall take appropriate action to inform the public.
 - A. Special meetings shall be held at the time designated by the Superintendent, School Board chairperson, or when called by a majority of the School Board members as specified in written notice.
 - B. Emergency meetings may be held at any time by the Superintendent either upon his/her initiative or upon the School Board chairperson's request. An emergency meeting may be called as quickly as complying with notification procedures; School Board members shall be given a tentative agenda during the notification.
 1. The Superintendent shall prepare and distribute an agenda prior to the emergency meeting.

CHAPTER 2 – SCHOOL BOARD GOVERNANCE AND ORGANIZATION

2. The agenda, the need for the emergency meeting, and the results of the emergency meeting shall be available to the public within twenty-four (24) hours of said meeting.
 3. Emergency meetings shall be conducted in the same manner as prescribed for regular and special meetings.
- II. Regular, special, and emergency meetings of the School Board shall be held in the regular Board meeting room, unless changed in the manner prescribed herein. As provided by Florida Statutes, any regular or special meeting may be held at any other appropriate public place within the District by giving prior public notice of at least forty-eight (48) hours. When such a meeting is scheduled or re-scheduled at a location other than the regular meeting place, the Superintendent shall take such action to give public notice as required by Florida Statutes.
- III. All School Board meetings shall be conducted in accordance with *Robert's Rules of Order*, except that no member shall be required to stand to make a motion.
- IV. Any item to be placed on the agenda of a regular School Board meeting shall be submitted, in writing, to the Superintendent's office no later than four thirty o'clock (4:30 p.m.), eight (8) working days prior to the meeting at which consideration is desired. This rule shall not preclude the right of any citizen to address the School Board; however, except for good cause as provided herein, the School Board shall not take action on any substantive proposal until such matter has been formally placed on the School Board agenda. Copies of the agenda for regular meetings shall be made available at least seven (7) days prior to the scheduled meeting date to the public or other parties who have expressed a desire for such copy of the agenda. Copies of the agenda for a special meeting shall be prepared at least forty-eight (48) hours prior to such meeting.

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- A. All agenda items on which action is deferred shall be listed on the next agenda under Unfinished Business unless a time certain is specified.
 - B. The Superintendent shall either answer correspondence sent to the School Board or bring it to the School Board's attention at its next meeting by placing it on the agenda for information or School Board action.
- V. A majority shall constitute a quorum for any School Board meeting. No business shall be transacted unless a quorum is present. There is no meeting for a minority to adjourn. Unless a majority is present, no meeting can be convened.
- VI. The vote shall be unanimous if all members audibly vote "yes" or otherwise indicate an affirmative vote.

When a split vote occurs, the minutes shall show the vote of each member on the question. Each member who is present shall vote on each decision, ruling, or official act which is taken or adopted by the School Board, unless there is or appears to be a conflict of interest under the provisions of Chapter 112, Florida Statutes. In such cases the member may abstain, but shall file a memorandum pursuant to requirements of Section 112.3143, Florida Statutes.
- VII. The official minutes of the School Board shall be kept as prescribed by Florida Statutes. The minutes shall be kept in a safe place by the Superintendent and shall be made available by the Superintendent during the time the office is open to any citizen desiring to examine the minutes.
 - A. Only motions, resolutions, and the necessary information related thereto; the name of the person making the motion or submitting the resolution; the name of the person who seconds the motion; and, the vote or action thereon shall be recorded.

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- B. Any School Board member or Superintendent who wishes any of his/her statements to be recorded may request during the meeting that such become a part of the official minutes.
 - C. Any other matter may be made part of the official minutes by direction of the chairperson or by a majority of the School Board.
 - D. Lengthy material such as, but not limited to, student assignments may be maintained in record books which are separate from, but supplemental to, the basic record of minutes.
- VIII. Members of the public shall have an opportunity to address the School Board at a public meeting regarding any proposition before the Board. Speakers shall adhere to the rules established by the Board in accordance with Florida Statutes.
- IX. The public shall be informed that it is unlawful to knowingly disrupt or interfere with a School Board meeting and that any such action may result in a misdemeanor offense of the second degree. This includes individuals who advise, counsel, or instruct students or School Board employees on techniques for disrupting a School Board meeting.
- X. Workshops may be scheduled by the School Board as deemed appropriate. No formal action may be taken by the School Board during such workshops.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.
LAW(S) IMPLEMENTED: CHAPTER 112, 120.525, 120.53, 286.0105, 286.011, 286.0111, 286.0113, 286.0114, 286.012, 447.605, 877.13, 1001.32, 1001.37, 1001.371, 1001.372(1)(2)(3)(4), 1001.41, 1001.42, 1001.43, 1006.145, F.S.

History:	Adopted: Revision Date(s): 3/23/2010, 1/28/2014 Formerly: BD
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971 So.2d 1020

District Court of Appeal of Florida,
First District.

James E. McCALISTER, Jr., Superintendent
of the Bay County School District, Appellant,

v.

SCHOOL BOARD OF BAY COUNTY
and Larry Bolinger, Appellees.

No. 1D07-2235.

|
Jan. 10, 2008.

Synopsis

Background: Superintendent appealed from decision of the School Board of Bay County, Donna Allen, Chair., rejecting his recommendation to transfer principal from high school to middle school.

Holdings: The District Court of Appeal, Wolf, J., held that:

[1] school board could only reject superintendent's recommendation to transfer principal if questions existed regarding principal's ability to adequately perform in the position for which he was nominated and recommended; and

[2] school board's inclusion of language in administrative law judge's (ALJ) final order stating that superintendent was required to retain principal at high school because superintendent had previously agreed to allow principal to remain at high school until he was expected to retire was well outside the confines of its legislative authority.

Reversed.

West Headnotes (7)

[1] Education

⇒ Appointment and Tenure

Education

⇒ Powers and functions in general

Public Employment

⇒ Multiple decisionmakers; confirmation
or other approval

The superintendent is vested with the sole power to nominate employees for service with the school district.

Cases that cite this headnote

[2] Education

⇒ Powers and functions in general

Education

⇒ Appointment and Tenure

Public Employment

⇒ Multiple decisionmakers; confirmation
or other approval

Statute authorizes the school board to act on a superintendent's nomination and recommended transfer, but this action is limited to an acceptance or rejection on consideration of good cause, and while the "good cause" provision does not expressly address transfer recommendations, it is elementary that to transfer personnel an appointment is necessitated. West's F.S.A. § 1012.22.

Cases that cite this headnote

[3] Education

⇒ Principals

Public Employment

⇒ Reassignment; Transfer

School board could only reject superintendent's recommendation to transfer principal from high school to middle school if questions existed regarding principal's ability to adequately perform in the position for which he was nominated and recommended, and this necessarily excluded the school board's, as well as appellate court's, consideration of principal's suitability for the high school position he wished to retain.

Cases that cite this headnote

[4] **Education**

⊖ Employment contracts

Public Employment

⊖ Making, requisites, and validity

Even if superintendent entered into an oral contract with principal, whereby superintendent agreed to allow principal to remain as principal of high school until principal was expected to retire four years later, this agreement could have no legal effect, as superintendent was without the authority to enter into the contract.

Cases that cite this headnote

[5] **Education**

⊖ Proceedings and review

Public Employment

⊖ Findings, Conclusions, Decision, and Order

School board's inclusion of language in administrative law judge's (ALJ) final order, which rejected superintendent's recommendation to transfer principal from high school to middle school, stating that superintendent was required to retain principal at high school because superintendent had previously agreed to allow principal to remain at high school until he was expected to retire, was well outside the confines of its legislative authority for the following reasons: (1) superintendent never wrote recommendation for principal to remain at high school until he retired; and (2) oral contract between superintendent and principal was for an unauthorized period of four years, which was when he would retire, and was not written and executed between school board and principal, as required by law. West's F.S.A. § 1012.33(1).

Cases that cite this headnote

[6] **Education**

⊖ Appointment and Tenure

Public Employment

⊖ Multiple decisionmakers; confirmation or other approval

Specific process exists for the hiring of principals, and that process requires that a superintendent formally execute a written recommendation upon which a school board must act, and if the recommendation is accepted, the school board must execute a written contract between themselves and the candidate.

Cases that cite this headnote

[7] **Education**

⊖ Employment contracts

Public Employment

⊖ Construction and operation

Once principal was awarded a one-year contract by the school board, which he executed, school board could not seek to enforce alleged oral contract between superintendent and principal, whereby principal would remain in his position for four more years until he was expected to retire.

Cases that cite this headnote

Attorneys and Law Firms

***1021** Martha Harrell Chumbler, Daniel Hernandez, and Christine R. Davis of Carlton Fields, P.A., Tallahassee, for Appellant.

Joy Frank, Florida Association of District School Superintendents, Tallahassee, for Florida Association of District School Superintendents, Amicus Curiae for Appellant.

Franklin R. Harrison and Robert A. Fleming, III of Harrison, Sale, McCloy, Thompson, Duncan & Jackson, Chtd., Panama City, for Appellee School Board of Bay County; Mary F. Aspros, Ronald G. Meyer, and Jennifer S. Blohm of Meyer and Brooks, P.A., Tallahassee, for Appellee Larry Bolinger.

Major B. Harding and J. Jeffrey Wahlen of Ausley & McMullen, Tallahassee, for Florida School Boards Association, Inc., Amicus Curiae for Appellees.

Opinion

WOLF, J.

Appellant, James McCalister, Jr., Superintendent (Superintendent) of the Bay County School District, timely appeals a final order of appellee, the School Board of Bay County (School Board), rejecting his recommendation to transfer appellee, Larry Bolinger (Bolinger), from his position as principal of Bay County High to the position of principal at Jinks Middle School. The Superintendent asserts the following arguments: (1) the School Board did not have the statutory authority to enter an order requiring the Superintendent to retain Bolinger as principal of Bay High until 2009; and (2) the School Board did not have the statutory authority to reject the Superintendent's recommendation to transfer Bolinger to the principal position at Jinks Middle School. We agree and reverse.

In June of 2005, the Superintendent recommended Bolinger for the vacant principal *1022 position at Bay High. Bolinger and the Superintendent met in private to discuss the offer, and, during this meeting, the Superintendent agreed to allow Bolinger to remain as principal of Bay High until he was expected to retire, four years later. Bolinger accepted the offer and, in the 2005–2006 school year, was able to raise the performance level of Bay High from a “D” to a “C.” However, during that school year, Bolinger was involved in an incident regarding the choice of the school valedictorian which ultimately ended in his recommended transfer.

The School Board voted to reject the recommendation to transfer Bolinger based on its belief that the transfer (1) was not in Bay High's best interest; and (2) violated the Superintendent's assurance that Bolinger would be able to remain at Bay High until his retirement. Following the transfer rejection, Bolinger entered into a written contract with the School Board to serve as principal of Bay High for the 2006–2007 school year. The Superintendent challenged the decision of the School Board to reject his recommendation of transfer by filing a Petition for Formal Administrative Hearing with the School Board. The School Board referred the petition to the Department of Administrative Hearings who held an evidentiary hearing at which the five School Board members, Bolinger, and the Superintendent testified regarding the recommended transfer. Following the hearing, the

Administrative Law Judge (ALJ) entered a recommended order.

In the Recommended Order, the ALJ concluded, in relevant part:

70. The School Board has the burden of proving by a preponderance of the evidence that it had good cause to reject the Superintendent's recommendation to transfer Bolinger. *See Dileo v. School Board of Dade County*, 569 So.2d 883, 884 (Fla. 3d DCA 1990).

....

72. The School Board's responsibilities are set forth in section 1012.22(1)(a), Florida Statutes, which states ...:

....

2. The district school board may reject for good cause any employee nominated.

....

76. In this case, the School Board had reason to believe that Bolinger's transfer after one very successful year at Bay High, so close to the beginning of the next school year, would adversely impact the forward progress of the school under the A+ Plan. The transfer would damage the morale of the students, faculty, staff, parents, and community members, who had rallied to improve Bay High academically and in other areas such as attendance, discipline, and pride in the physical facility under Bolinger's strong leadership. In the absence of any reason for the Superintendent's action, the School Board was not required to risk Bay High's future by approving the Superintendent's proposed transfer of Bolinger, the one person that the Superintendent recently considered the best and only person who could “fix” Bay High. In one year, Bolinger may have “ruffled some feathers” but he certainly made substantial gains towards “fixing” Bay High.

77. There is no legal prohibition against a school board rejecting for “good cause” a superintendent's recommended transfer based upon the performance of the school and the impact such transfer would have on the school. Under the facts of this case, the School Board had “good cause” not to approve Bolinger's transfer based on lawful, rational, *1023 non-arbitrary, non-statutory reasons.

RECOMMENDATION

Based on the foregoing Findings of Fact and Conclusions of Law, it is

RECOMMENDED:

That the School Board enter a final order rejecting the Superintendent's recommendation to transfer Larry Bolinger.

Following the entry of the Recommended Order, the School Board held a hearing devoted to the writing of the Final Order and subsequently issued an order containing the following pertinent language:

The SCHOOL BOARD OF BAY COUNTY, FLORIDA therefore accepts, approves and adopts in their entirety the Findings of Fact, Conclusions of Law and Recommendation contained in the Recommended Order subject only to the corrections and modifications as outlined in this Final Order and rejects the Superintendent's recommendation to transfer Larry Bolinger from his position as Principal of Bay High School and further because the Superintendent accepted the benefits of his agreement with Larry Bolinger by assigning him to Bay High School, orders that the Superintendent is precluded from removing Larry Bolinger from the Principal position at Bay High School for the 2007–2008 and 2008–2009 school years subject to the provisions of Bay County School Board Policy 4.113 entitled Suspensions or Dismissal.

(Emphasis added).

This appeal involves the respective powers of superintendents and school boards, both of which hold certain authority with respect to the direction and

control of all public schools within their district. More specifically, this court must determine if a school board is endowed with the statutory authority to reject a superintendent's recommended transfer of a principal **based on its belief that the principal's transfer would negatively affect the school he would be leaving**, without taking into consideration his suitability for the position to which he is recommended. Based on a plain reading of the statutory scheme authorizing school board actions regarding recommendations of a superintendent, this court determines that a school board lacks this specific authority.

Article IX of the Florida Constitution creates the office of both the school board and the school superintendent. This constitutional article gives us little insight in the division of powers between school boards and superintendents. Article IX, section 4(b) of the constitution creates school boards and provides that “[t]he school board shall operate, control and supervise all free public schools within the school district....” Article IX, section 5 creates the position of superintendent but does not describe the duties of the office.

The Legislature thus has broad powers to define the relationship between the school board and the superintendent. *See Armistead v. State ex rel. Smyth*, 41 So.2d 879 (Fla.1949) (recognizing that education powers conferred by the Florida Constitution are further refined and limited by statute); *Harvey v. Bd. of Pub. Instruction*, 101 Fla. 273, 133 So. 868 (1931) (same).¹

¹ While section 1001.32(2), Florida Statutes (2006), provides for home rule powers of the school district to operate, supervise, and control free public schools, it specifically recognizes these powers are limited by general law.

The statutory framework defines the general relationship between school boards and superintendents as well as the specific *1024 relationships concerning the power of supervision over proposed appointments made by the superintendent.

Within each school district, the Legislature has assigned specific duties to certain positions: (1) school boards “shall operate, control and supervise” the public schools in their district and may exercise any power except those prohibited by the constitution or general law; and (2) the superintendent is charged with “the administration

and management of the schools and for the supervision of instruction in the district.” § 1001.32(2)-(3), Fla. Stat. (2006).

The general powers and duties of district school boards are set forth in sections 1001.41 and 1001.42, Florida Statutes (2006). These include the powers to determine policies and programs for the efficient operation and general improvement of the district school system, to adopt rules, to prescribe standards and policies to provide each student the opportunity to receive a complete education program, to assign students to particular schools, to develop and execute plans for the operation of schools, and to provide for the transportation of students, as well as other duties generally relating to the operation of the school district. The school board is empowered to contract, sue, and be sued. Indeed, the school board is the exclusive contracting agent for the district school system. § 1001.41(4), Fla. Stat. (2006); *Sch. Bd. v. Goodson*, 335 So.2d 308, 310 (Fla. 1st DCA 1976).

Section 1001.42 also assigns school boards certain duties relating to school personnel. That statute specifically authorizes a school board to “[d]esignate positions to be filled, prescribe qualifications for those positions, and provide for the appointment, compensation, promotion, suspension, and dismissal of employees” § 1001.42(5) (a), Fla. Stat. (2006).

The district school superintendent is the secretary and executive officer of the district school board, and as such, is responsible for the administration and management of schools and for the supervision of instruction in the school district. §§ 1001.32(3), 1001.33, 1001.48, Fla. Stat. (2006). The general powers and duties of district superintendents are set forth in section 1001.49, Florida Statutes (2006). School superintendents are required to:

(1) General oversight.—Exercise general oversight over the district school system in order to determine problems and needs, and recommend improvements.

(2) Advise, counsel, and recommend to district school board.—Advise and counsel with the district school board on all educational matters and recommend to the district school board for action such matters as should be acted upon.

(3) Recommend policies.—Recommend to the district school board for adoption such policies pertaining

to the district school system as the district school superintendent may consider necessary for its more efficient operation.

(4) Recommend and execute rules.—Prepare and organize by subjects and submit to the district school board for adoption such rules to supplement those adopted by the State Board of Education as, in the district school superintendent's opinion, will contribute to the efficient operation of any aspect of education in the district....

(5) Recommend and execute minimum standards.—From time to time prepare, organize by subject, and submit to the district school board for adoption such minimum standards relating to the operation of any phase of the district school system....

§ 1001.49(1)-(5), Fla. Stat. (2006).

A superintendent also must perform all tasks necessary to make sound recommendations, *1025 nominations, proposals, and reports to be acted upon by the school board, and to direct the work of school personnel, subject to the requirements of chapter 1012, Florida Statutes. § 1001.51, Fla. Stat. (2006).

[1] [2] The specific provisions relating to appointment of personnel are sections 1012.27 and 1012.22, Florida Statutes (2006). Section 1012.27, Florida Statutes (2006), sets forth the school superintendent's duties and provides in pertinent part:

The district school superintendent is responsible for directing the work of the personnel, subject to the requirements of this chapter, and in addition the district school superintendent shall perform the following:

(1) Positions, Qualifications, and Nominations.—

(a) Recommend to the district school board duties and responsibilities which need to be performed and positions which need to be filled to make possible the development of an adequate school program in the district.

(b) Recommend minimum qualifications of personnel for these various positions, and **nominate in writing persons to fill such positions.**

(Emphasis added). Section 1012.22(1), Florida Statutes (2006), describes the authority of the school board to reject a superintendent's nominations and to transfer recommendations and provides in pertinent part:

(a) *Positions, qualifications, and appointments.*—

1. The district school board shall act upon written recommendations submitted by the district school superintendent for positions to be filled, for minimum qualifications for personnel for the various positions, and for the persons nominated to fill such positions.

2. The district school board may reject for good cause **any employee nominated.**

....

(e) *Transfer and promotion.*—The district school board **shall act on recommendations** of the district school superintendent regarding transfer and promotion of any employee.

(Emphasis added). The superintendent is vested with the sole power to nominate employees for service with the school district. Illustrative of this point, both parties concede that, had the Superintendent simply left Bolinger's name off his list of nominations for the 2006–2007 school year, Bolinger would have no legal cause to challenge his termination. In contrast, the school board's authority to act on the nominations and transfer recommendations of a superintendent is limited. The explicit wording of section 1012.22, Florida Statutes (2006), authorizes the school board to act on a superintendent's nomination and recommended transfer but limits this action to an acceptance or rejection on consideration of good cause. While the “good cause” provision does not expressly address transfer recommendations, it **“is elementary and particularly so in this case that to transfer personnel an appointment is necessitated ...”** *Von Stephens v. Sch. Bd.*, 338 So.2d 890, 893 (Fla. 2d DCA 1976) (rejecting the School Board's assertion that a transfer recommendation does not trigger the good cause standard for rejection) (emphasis added).

This statutory scheme envisions the school board as having the power to reject an appointment under limited circumstances but not to mandate that the superintendent keep a particular person in a particular position.

***1026 [3]** While the record amply evidences Bolinger was successfully performing his duties as principal of Bay High, the relevant statutes, as well as existing case law, dictate that the School Board could only reject Bolinger's nomination for the position as principal at Jinks Middle School if questions existed regarding his ability to adequately perform **in the position for which he was nominated.**² This necessarily excludes the School Board's, as well as this court's, consideration of Bolinger's suitability for the position he wished to retain. Accordingly, we reverse the School Board's final order rejecting the Superintendent's recommended transfer.

2

The Florida School Boards Association, Inc., in its amicus curiae brief, points out that increasing focus on the recently enacted school rating system requires school boards take a more active role in personnel decisions. While this may be the case, this is an argument for the Legislature, not this court.

[4] [5] The Superintendent further challenges the School Board's inclusion of additional language to the ALJ's recommended order requiring the Superintendent retain Bolinger until the close of the 2009 school year. Again, the School Board lacked legislative authority to require such an action. In *School Board v. Goodson*, 335 So.2d 308, 310 (Fla. 1st DCA 1976), this court failed to give effect to an employment agreement entered into between a principal and a teacher, noting:

The crucial issue is whether Principal Coley had the authority to enter into an agreement with appellee that would be binding upon the School Board. Under the statutory scheme devised by the legislature, the exclusive contracting agent for a District School System is the School Board. F.S. s 230.22. The Superintendent's role in contract matters is to ‘confer with the principals and submit in writing to the School Board his nominations of all other persons to be appointed or reappointed as members of the instructional staff of the district school system.’ F.S. s 230.33(7)(d). He is also to ‘recommend to the school board terms for contracting with employees and prepare such contracts as are approved. Contracts for the members of the instructional staff are to be prepared, recommended, and executed as hereinbefore prescribed.’ F.S. s 230.33(7)(f). Finally, we examine the power of a public school principal to enter into contractual agreements. Prior to June 26, 1974, principals had no specific statutory power relating to contracts. On

that date, Chapter 74-315 (Laws of Florida, 1974), became effective and directed each principal to 'submit recommendations to the superintendent regarding the appointment, assignment, promotion, transfer, and dismissal of all personnel assigned to the school.' See F.S. (1975) Section 231.085(2).

A reading of the above-quoted statutes makes clear the legislative intent. The School Board is to have exclusive authority to form contracts with the instructional personnel of the school system. The Board may accept or reject the recommendations of the superintendent who, in turn, may accept or reject the recommendations of the school principals. Neither a superintendent nor a principal, acting individually or collectively, may enter into a contractual agreement with a teacher without the express approval of the School Board.³

³ While this court in *Goodson* considered the predecessor statutes to the current statutory scheme, the wording analyzed is sufficiently similar to the prior scheme.

335 So.2d at 310 (Fla.1976). Based on the foregoing, the Superintendent correctly *1027 contends that, even if he had entered into an oral contract with Bolinger, this agreement can have no legal effect, as he was without the authority to enter into the contract.

While the superintendent is endowed with the authority to nominate an employee for a certain position, as previously discussed, it is the school board that retains the contracting authority for the school districts. §§ 1012.22(1)(d); 1012.27(1)(b), Fla. Stat. (2006). In addition, section 1012.33(1)(b), Florida Statutes (2006), further defines the school board's powers to contract with principals and states:

A supervisor or **school principal** shall be properly certified and **shall receive a written contract** as specified in this section. Such contract may be for an **initial period not to exceed 3 years, subject to annual review and renewal.** The first 97 days of an initial contract is a probationary period. During the probationary period, the employee may be dismissed without cause or may resign from the contractual position without breach

of contract. **After the first 3 years, the contract may be renewed for a period not to exceed 3 years and shall contain provisions for dismissal during the term of the contract only for just cause,** in addition to such other provisions as are prescribed by the district school board.

(Emphasis added).

The relevant statutes expressly authorize only a school board to enter into contracts with principals based on the **written recommendation** of a superintendent. These contracts cannot initially extend past the three-year requirement. § 1012.33(1), Fla. Stat. (2006). Any renewals after the first three years must be authorized through the entry of a second contract. *Id.* Accordingly, based on the language of these statutes, the school board's addition of the disputed language to the Final Order was well outside the confines of its legislative authority for the following reasons: (1) the written nomination by the Superintendent had already been accepted and acted on by the School Board when they executed a **one-year** employment contract with Bolinger, and the Superintendent never wrote a recommendation for Bolinger to remain for four years; and (2) while the added language establishing the four-year contract in the Final Order referenced the termination policies established for the Bay County School Board, the oral contract was for an unauthorized period of four years and was not written and executed between the School Board and Bolinger **as required by statute.**

[6] [7] It is clear, when the relevant statutes are read in pari materia, that a specific process exists for the hiring of principals. That process requires that a superintendent formally execute a written recommendation upon which a school board must act. If the recommendation is accepted, the school board must execute a written contract between themselves and the candidate. This process was followed, and Bolinger was awarded a one-year contract by the School Board, which he executed. The School Board cannot seek to redefine this legislatively imposed process through the enforcement of an alleged oral contract that was entered into in violation of its statutory authority. The statutes's meaning is plain and is not for the School Board or this court to rewrite.

For the foregoing reasons, we reverse the final order of the School Board.

All Citations

971 So.2d 1020, 228 Ed. Law Rep. 994, 33 Fla. L. Weekly D201

BARFIELD and HAWKES, JJ., concur.

End of Document

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SUWANNEE COUNTY SCHOOL DISTRICT
RFP-17-205
ENERGY PERFORMANCE CONTRACTING PROGRAM
ESCO RANKING SHEET

COMMITTEE MEMBER	1	2	3	4	5
TRANE	1	1	1	2	1
FLORIDA POWER LIGHT	3	3	3	3	3
HONEYWELL	2	2	2	1	2

The Energy Performance Contracting Program Committee met with each of the short-listed ESCO's (Trane Building Advantage, FPL, and Honeywell,) on January 31, 2017. The meetings with each of the ESCO's consisted of a one-hour presentation by the ESCO and 30-minute question and answer session.

After the presentation and interviews were complete, the committee collaboratively met and discussed their thoughts on each of the ESCO's. Each committee member gave a ranking of 1, 2, or 3 to the ESCO's. The rankings given, were based on the ESCO's time commitment given during the site visit, preparation and details of the proposal submitted, and their overall presentation.

While each of the ESCO's represented took careful time and consideration in our request for proposals, Trane Building Advantage exceeded expectations on time spent and their overall presentation. The team from Trane were very thorough and spent a lot of time at each facility while on their site visit. During their presentation, each member of the Trane team brought to the table as to what their role would be in our project and how they would all work together as a team to give us the best possible service. The committee felt that with everything that Trane proposed, they would be the best choice to move forward with our Energy Performance Contracting Program.

2016-2017

Event Description	Department	Status	Event Date	Total Incurred	Total Paid
While moving tables and chairs (using a chair lift) her foot slipped off the lift when leaning it back, and she felt something strain in her back.	619001 - Administration	Open	12/01/2016	5,100.00	220.62
Received Petition for Workers' Compensation Benefits from Office of Judges of Compensation Claims stating that claimant was lifting heavy boxes and incurred pelvic organ prolapse. Employer had no previous knowledge of incident before receiving Petition.	619015 - Food Service	Open	08/26/2016	16,000.00	385.00
While walking in parking lot, employee stepped up on the curb and her foot slipped off and she fell on her left side.	610089 - Branford Elementary	Open	10/06/2016	5,100.00	130.61
While working on a frequency drive, received a shock to back side of right hand. Employee was shocked, tired, and had tightness in chest.	619003 - Suwannee Maintenance	Open	10/05/2016	5,100.00	1,981.03
Slipped in gear oil and twisted left knee.	619002 - Transportation	Open	10/03/2016	17,500.00	10,742.91
Bite from a student on right upper arm.	610011 - Suwannee Primary (K-2)	Closed	09/28/2016	178.08	178.08
While cleaning bus, was standing outside the back door on the ground. Turned to tie up a garbage bag and back went out. Employee went to the ground and was unable to move.	619002 - Transportation	Open	09/23/2016	1,573.47	1,483.87
While trying to plug in an electric cart to charge, it moved and pinned arm against the wall and the cart.	619015 - Food Service	Open	09/22/2016	1,100.00	22.26
Sweeping steps on the bus and twisted wrong. Heard her back kind of snap and started hurting really bad	619002 - Transportation	Closed	09/20/2016	0.00	0.00
Walking out of restroom and tripped over pants. Landed face/right side first into concrete sidewalk. There is swelling on the right side of face, knees and fingers skinned up.	610091 - Branford High	Open	09/20/2016	600.00	345.48
Student shot a Skittles candy piece with a rubber and struck teacher in the head on the side of the head, above the ear causing a lump and pain.	610043 - Suwannee High	Closed	09/15/2016	908.16	908.16

ESE student charged employee, grabbed and pushed her multiple times causing pain in neck, shoulders, hands.	610051 - Suwannee Middle	Open	09/13/2016	10,100.00	830.71
Employee was aggressively pushed and grabbed by an ESE student in the hallway causing pain to neck and shoulders.	610051 - Suwannee Middle	Open	09/12/2016	600.00	214.25
Fell in the parking lot as she was walking to her car. Right knee is swollen, hands are scratched.	610011 - Suwannee Primary (K-2)	Closed	09/08/2016	502.70	502.70
The door to the walk-in cooler closed on the back of her left heel/ankle.	619015 - Food Service	Open	08/25/2016	2,600.00	109.15
While sitting in a chair, employee bent over to pick up a crayon and the chair came out from under her. She hit her left knee on the floor and the back of her head on the desk.	6100SIS - Suwannee Intermediate	Closed	08/26/2016	350.96	350.96
				67,313.37	18,405.79

2015-2016

Event Description	Department	Status	Event Date	Total Incurred	Total Paid
Child's blood came in contact with open wound on teacher's right hand.	610089 - Branford Elementary	Closed	06/29/2016	287.83	287.83
Slipped in stripper and landed on right hip hurting right hip and leg.	610051 - Suwannee Middle	Closed	06/13/2016	161.55	161.55
Demonstrating corporal punishment procedure to a guidance counselor, tore right bicep tendon.	610051 - Suwannee Middle	Closed	05/19/2016	6,944.85	6,944.85
Chemical (Pull by Beettco) splashed in left eye while cleaning sink.	610011 - Suwannee Primary (K-2)	Closed	05/10/2016	1,510.54	1,510.54
Employee fell at the end of the wheelchair ramp going into the main building at RIVEROAK Technical College causing pain to right leg and knee.	610043 - Suwannee High	Closed	05/04/2016	1,329.03	1,329.03
Moving objects away from a student The student then pushed the front desk and it slammed on my fingers whole my hand was on the desk.	610051 - Suwannee Middle	Closed	04/26/2016	669.73	669.73
As stepped off bus and slipped on a rock, twisting her left knee.	619002 - Transportation	Closed	04/22/2016	261.26	261.26
ESE student pushed and pulled on arm, causing severe pain in right shoulder and arm.	610091 - Branford High	Closed	04/19/2016	4,091.54	4,091.54

Child slammed her head back into the attendant's jaw. Right side of face, jaw, and jaw joint are sore and bruised. Bottom teeth were also slammed into top teeth. Headache.

Playing basketball and got left pinky finger jammed.

619002 - Transportation	Closed	04/13/2016	150.78	150.78
610051 - Suwannee Middle	Closed	04/07/2016	150.78	150.78

Slipped as she rounded the corner going into her room, landed on knee and held onto water fountain, regained footing, used wall to steady herself and entered room. She injured left ankle, left knee, foot is sore, neck pain, bruised arm and wrist.

610012 - RiverOak Technical College	Open	04/07/2016	17,168.68	11,352.21
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While running, right foot stepped into a hole in the field. As employee was attempting to recover herself, a student ran into her, pushing her onto her back.

610043 - Suwannee High	Closed	03/08/2016	1,695.83	1,695.83
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Employee's back began to hurt and movement became painful approximately one hour after lifting a 100+ pound handicapped student onto and off of toilet

610043 - Suwannee High	Open	03/03/2016	13,100.00	7,200.63
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Getting up from table in the lunchroom and caught foot in the table and tripped. Fell on left knee and left hand.

610011 - Suwannee Primary (K-2)	Closed	03/04/2016	1,233.60	1,233.60
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Hit in the head by a foul ball in a softball game.

610051 - Suwannee Middle	Open	02/29/2016	5,100.00	27.62
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Drilled a drill bit through middle finger on left hand.

619002 - Transportation	Closed	02/25/2016	2,118.35	2,118.35
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Chasing after a student, tripped and fell on uneven pavement causing pain and swelling to right leg.

610051 - Suwannee Middle	Closed	02/18/2016	233.26	233.26
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An irate student threw a chair at one of the teachers.

Employee caught the chair before it could strike the teacher in the head. The chair sliced his right index finger (approx. 3 cm incision)

610043 - Suwannee High	Reopened	02/18/2016	1,458.59	1,458.59
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Twisted right knee when he was getting into the driver's seat on the bus.

619002 - Transportation	Closed	02/04/2016	242.13	242.13
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While pulling the air brake on the bus, the brake popped.

Wrist is swollen.

619002 - Transportation	Closed	02/04/2016	388.31	388.31
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Employee was mopping the bus and was taking the bucket and mop off the bus - when she went back onto the bus, she tripped and fell hitting her right shoulder on the metal part of the seat.

619002 - Transportation	Closed	01/30/2016	2,680.04	2,680.04
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While stopped at a red light at the intersection, she put on parking brake and flashers and got up to go to rear of bus to place sign in back door stating that no students were on board.

When she got up out of the seat, she hit her left knee on the flasher button on the bottom of the steering column.

Slipped on wet floor - injured right hip and knee

Helping an ESE child up off of the floor and the child flopped back down on the floor and twisted her wrist.

Bitten by a student on the left wrist and forearm

619002 - Transportation	Closed	01/20/2016	1,176.19	1,176.19
610091 - Branford High	Open	01/11/2016	5,460.15	4,211.04
610011 - Suwannee Primary (K-2)	Closed	01/04/2016	1,699.60	1,699.60
619002 - Transportation	Closed	12/18/2015	273.34	273.34

Slipped in cafeteria on mashed grapes. Strained left side of neck and shoulder aches from catching herself with left hand.

Stepping down off curb outside of building - rolled her ankle

Slipped on water near the water fountain while walking students to class from restroom area.

While working with a student, he kicked her, pushed her and pinched her multiple times on arm.

Student came out in front of employee and she tripped on his shoes and fell down to floor hurting her feet, knees, hands, legs, arms, and elbows

610091 - Branford High	Closed	11/09/2015	1,537.15	1,537.15
619015 - Food Service	Closed	11/05/2015	1,020.10	1,020.10
6100SIS - Suwannee Intermediate	Closed	11/03/2015	576.12	576.12
610051 - Suwannee Middle	Closed	11/02/2015	956.62	956.62
610011 - Suwannee Primary (K-2)	Closed	10/21/2015	263.51	263.51

Employee pushed child's chair closer to computer using her knee and felt extreme pain.

Employee fell in the parking lot on the side of the shop near water hose. Employee's grandson tripped and fell. Employee was trying to help him up when she, herself, stumbled on the limerock. When Mrs. Koehn fell, she fell on top of her grandson injuring both herself and him.

Stabbed in the right middle finger with a pencil by one student and pinched and bitten by another student

Student pushed teacher twice, pushed a chair onto her, and pinched her twice

Unsure of what really happened. Right elbow hurts when extended or any pressure is applied.

610011 - Suwannee Primary (K-2)	Closed	09/22/2015	1,012.36	1,012.36
619002 - Transportation	Open	09/18/2015	5,111.48	4,409.52
610051 - Suwannee Middle	Closed	09/15/2015	208.25	208.25
610051 - Suwannee Middle	Open	09/15/2015	22,172.41	15,627.30
619002 - Transportation	Open	08/31/2015	43,017.54	23,645.17

ESE student stomped on right foot of paraprofessional two to three times. Student also hit, punched and scratched paraprofessional. Paraprofessional has a bruise on right foot.

Cutting rivets and piece came up and hit him the left eye.

Chemical smell in office from custodial supply closet and smells from new carpet being laid has caused numbness around mouth/nose, burning face/mouth, jittery, raspy.

We were moving furniture, then stripping floors. a rug was rolled up and my shoe got caught in it. I fell on my knee. I then put ice on it.

610042 - Suwannee Elementary	Closed	08/24/2015	59.20	59.20
619002 - Transportation	Closed	06/17/2015	811.12	811.12
619001 - Administration	Closed	07/23/2015	8,317.08	8,317.08
610091 - Branford High	Open	07/08/2015	54,952.55	53,394.37
			209,601.45	163,386.50

2014-2015

Event Description	Department	Status	Event Date	Total Incurred	Total Paid
Sliced leg with a razor knife while carrying it in work area.	610043 - Suwannee High	Closed	06/17/2015	1,390.60	1,390.60
She was hurrying to get finished for the day and hit her left foot on bookcase in her classroom.	610011 - Suwannee Primary (K-2)	Closed	06/09/2015	2,041.39	2,041.39
Stepping off of ladder stepped on bucket lost balance - cut elbow	610051 - Suwannee Middle	Closed	05/29/2015	775.30	775.30
Tripped over chair leg in dark auditorium. Fell and hit sternum on arm of chair. Bruised arm, cut finger and lost breathe from hit in chest.	610091 - Branford High	Closed	05/21/2015	91.58	91.58
While lowering a table in the cafeteria, employee felt a sharp pull and pain in the groin area.	610043 - Suwannee High	Closed	05/20/2015	8,121.62	8,121.62
A child in her classroom head butted her in her mouth.	610011 - Suwannee Primary (K-2)	Closed	05/19/2015	150.78	150.78
Felt stabbing pain in foot while going into classroom to retrieve phone to report an emergency.	610051 - Suwannee Middle	Closed	05/18/2015	1,448.40	1,448.40
Taking garbage cans in from outside dumpster on trio cart and another employee ran the cart into my right hand.	6100SIS - Suwannee Intermediate	Closed	05/13/2015	171.13	171.13
Employee was scratched in the chest and was pulled/thrown to the ground by a student.	610043 - Suwannee High	Closed	05/08/2015	537.81	537.81
Was picking up full mop bucket off cart to take into cafeteria and felt pain on left side of rib cage.	6100SIS - Suwannee Intermediate	Closed	05/04/2015	244.11	244.11

Student was out of control and brought to the administration. While angry kicked a chair across the room and it hit employee in the head while she was bent over picking up other items he had thrown to the floor.

Student was running away from his classroom teacher, was passing employee and she noticed he was getting further away from teacher. She was outside and went to stop him as he approached the bus area gates onto the road with ongoing traffic. As he continued running away, she followed him trying to stop him from running into the road. Experienced extreme pain burning sensation bottom of her right foot near arch/heel.

Slipped on ice on the walk in freezer floor, She fell against the rack in the freezer and did not fall to the floor.

While I was driving the school bus I had a truck run into back of bus while stopped at an intersection. After walking around I started having pain in my neck.

Playing on the merry go around - the force propelled me off onto ground, landed on tail bone.

One of the SES students was using hand sanitizer with strawberry smell and the A/C sucked it up and it blew out in the drivers face causing the driver to become dizzy, light headed and have shortness of breath.

Taking tie rods off of bus and hitting the spindle the impact caused some injury to the left hand.

Check back door and door prop came out and was trying to align the door holding each end and something in the left elbow popped and is now sore.

Ankle twisted causing employee to fall to the floor, landing on both knees

Was pushed by a student to the floor. Hit left knee on the floor. Also feels some pain in lower back and neck.

Driver was involved in an accident while running his PM route.

The impact resulting in some soreness in his back.

Employee was run over by a student's wheelchair.

Knife slipped while cutting lettuce, cutting finger.

610011 - Suwannee Primary (K-2)	Closed	04/24/2015	863.36	863.36
610011 - Suwannee Primary (K-2)	Open	04/23/2015	22,108.23	17,104.16
610011 - Suwannee Primary (K-2)	Closed	04/22/2015	1,285.66	1,285.66
610091 - Branford High	Closed	04/14/2015	3,768.53	3,768.53
610091 - Branford High	Closed	03/26/2015	940.69	940.69
619002 - Transportation	Closed	03/05/2015	1,526.78	1,526.78
619002 - Transportation	Closed	03/04/2015	289.43	289.43
619002 - Transportation	Closed	03/02/2015	935.52	935.52
610011 - Suwannee Primary (K-2)	Closed	02/24/2015	166.06	166.06
610042 - Suwannee Elementary	Closed	02/24/2015	239.50	239.50
619002 - Transportation	Closed	02/20/2015	2,246.95	2,246.95
610043 - Suwannee High	Closed	02/12/2015	1,443.86	1,443.86
610043 - Suwannee High	Closed	02/04/2015	2,969.55	2,969.55

Was out doing gym duty and a male student came out of the gym, slammed open the door, and it hit me in the right arm and shoulder.

Employee was catching/picking up a student who was falling. She twisted her body, which caused the injury.

Lifting approximately a 30 lb box from a cart to place on a table when she felt her back catch.

She was moving chair cart in the multipurpose room to get the room ready for the children to come in and the cart rolled over her right foot.

During bus duty stepped with left foot into drainage ditch located next to concrete walkway.

11/3/2014 09:31:53 AM (pspivey) Student kicked her feet out from under her twice while walking him to the office causing her to fall on her knees. The student also bit her on the right arm but the skin was not broken.

10/20/2014 11:56:06 AM (pspivey) Moving grill to clean it, grill top slipped and trapped fingers

10/10/2014 11:54:49 AM (hmahler) Driver was putting up windows on bus and when she stepped back into the isle, her knee twisted sideways and popped. She had to hop down the isle and get help walking back to the garage.

10/2/2014 10:32:56 AM (jgladden) Constant bending on cafeteria line #2 hurt lower back.

9/17/2014 10:49:49 AM (gholley) Standing on sidewalk when a student knocked me down from behind.

9/11/2014 11:05:10 AM (jgladden) Arrived at school and was entering building on South sidewalk when tripped and fell (grass was on sidewalk from mowing grass) hitting left side of body.

8/25/2014 09:01:45 AM (pspivey) Using staple gun to attach bulletin board and it slipped and staple went into hand.

610091 - Branford High	Closed	01/30/2015	1,344.59	1,344.59
610043 - Suwannee High	Closed	01/14/2015	272.37	272.37
610089 - Branford Elementary	Closed	12/16/2014	332.28	332.28
610011 - Suwannee Primary (K-2)	Closed	12/03/2014	216.08	216.08
6100SIS - Suwannee Intermediate	Closed	12/02/2014	173.91	173.91
610011 - Suwannee Primary (K-2)	Closed	10/28/2014	237.53	237.53
610043 - Suwannee High	Closed	10/17/2014	2,015.47	2,015.47
619002 - Transportation	Closed	10/09/2014	175.76	175.76
610043 - Suwannee High	Closed	09/25/2014	243.31	243.31
610051 - Suwannee Middle	Closed	09/15/2014	1,716.96	1,716.96
6100SIS - Suwannee Intermediate	Closed	09/09/2014	6,431.62	6,431.62
610011 - Suwannee Primary (K-2)	Closed	08/21/2014	1,470.79	1,470.79
			68,387.51	63,383.44

	2016-2017												TOTALS
	July	August	September	October	November	December	January	February	March	April	May	June	
Incidents													
Claims	0	3	9	3	0	1							16
Incentive Award	\$ 781.00	\$ 710.00	\$ 355.00	\$ 659.00	\$ 835.00	\$ 790.00							\$ 4,130.00
	2015-2016												
	July	August	September	October	November	December	January	February	March	April	May	June	
Incidents													
Claims	2	2	4	1	4	1	4	5	3	6	2	2	36
Incentive Award	\$ 668.00	\$ 661.00	\$ 540.00	\$ 711.00	\$ 550.00	\$ 741.00	\$ 576.00	\$ 653.00	\$ 606.00	\$ 560.00	\$ 619.00	\$ 630.00	\$ 7,515.00
	2014-2015												
	July	August	September	October	November	December	January	February	March	April	May	June	
Incidents													
Claims										4	7	3	14
Incentive Award										\$ 560.00	\$ 314.00	\$ 511.00	\$ 1,385.00

Claim Costs

	# Claims	Incurred	Paid
2016-2017 td	16	\$ 67,313.37	\$ 18,405.79
2015-2016	36	\$ 209,601.45	\$ 163,386.50
2014-2015	35	\$ 68,387.51	\$ 63,383.44

Mobile Modular is interested in extending our current RFP #11-203 for an additional THREE (3) years as outlined on page 3 (second paragraph) of the RFP under 1. INTRODUCTION, A. CONTRACT SERVICES. (The language is also shown below for easy reference.)

Suwannee County Public Schools, hereinafter referred to as the District, wishes to receive proposals for the selection of multiple qualified firms to provide rental and the purchase of complete; manufactured, delivered and installed Type IIB Panelized Buildings and other modular facilities to the District for a base period of FIVE (5) years effective July 1, 2012 through June 30, 2017. In addition, both parties may extend this contract at the conclusion of the base period for THREE (3) additional years at the same terms and conditions, or as negotiated, if mutually agreeable.

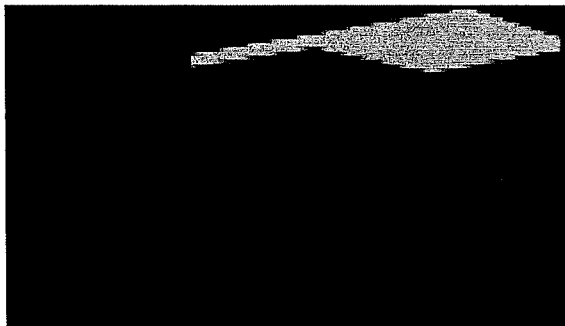
We look forward to an opportunity to provide products and services to your District for another three years.

Please let us know if any additional information is needed for this item to be reviewed and approved.

Best Regards,
Donna

Donna McBride
Education Sales Specialist
863.965.3700 (Office)
352.284.5753 (Cell)

Mobile Modular Management Corporation
1100 State HWY 559
Auburndale, FL 33823



mobilemodularrents.com

1013.75 Cooperative funding of career center facilities.—

(1) Each district school board operating a designated career center may submit, prior to August 1 of each year, a request to the commissioner for funds from the Public Education Capital Outlay and Debt Service Trust Fund to plan, construct, and equip a career center facility identified as being critical to the economic development and the workforce needs of the school district. Prior to submitting a request, each school district shall:

(a) Adopt and submit to the commissioner a resolution indicating its commitment to fund the planning, construction, and equipping of the proposed facility at 40 percent of the requested project amount. The resolution shall also designate the locale of the proposed facility. If funds from a private or noneducational public entity are to be committed to the project, then a joint resolution shall be required.

(b) Except as provided in paragraph (5)(b), levy the maximum millage against the nonexempt assessed property value as provided in s. 1011.71(2).

(c) Certify to the Office of Workforce and Economic Development that the project has been survey recommended.

(d) Certify to the Office of Workforce and Economic Development that final phase III construction documents comply with applicable building codes and life safety codes.

(e) Sign an agreement that the district school board shall advertise for bids within 90 days of receiving an encumbrance authorization from the department.

(f) If a construction contract has not been signed 90 days after the advertising of bids, certify to the Office of Workforce and Economic Development and the department the cause for delay. Upon request, an additional 90 days may be granted by the commissioner.

(2) The Office of Workforce and Economic Development shall establish the need for additional career education programs and the continuation of existing programs before facility construction or renovation related to career education can be included in the educational plant survey. Information used by the Office of Workforce and Economic Development to establish facility needs shall include, but not be limited to, labor market needs analysis and information submitted by the school districts.

(3) The total cost of the proposed facility shall be determined by the district school board using established state board averages for determining new construction cost.

(4)(a) A career education construction committee shall be composed of the following: three representatives from the Department of Education and one representative from the Executive Office of the Governor.

(b) The committee shall review and evaluate the requests submitted from the school districts and rank the requests in priority order in accordance with statewide critical needs. This statewide priority list shall be submitted to the commissioner.

(c) The commissioner's legislative capital outlay budget request may include up to 2 percent of the new construction allocation to public schools for career capital outlay projects recommended by the career education construction committee.

(5)(a) Upon approval of a project, the commissioner shall include up to 60 percent of the total cost of the project in the legislative capital outlay budget request as provided in s. 1013.60 for educational plants. The participating district school board shall provide 40 percent of the total cost of the project. When practical, the district school board shall solicit and encourage a private or noneducational public entity to commit to finance a portion of the funds to complete the planning, construction, and equipping of the facility. If a site does not exist, the purchase price or, if donated, the assessed value of a site may be included in meeting the funding requirements of the district school board, a private or noneducational public entity, or the educational agency. The value of existing sites, intended to satisfy any portion of the funding requirement of a private or noneducational public entity, shall be determined by an independent appraiser under contract with the board. The size of the site to adequately provide for the implementation of the proposed educational programs shall be determined by the board. Funds from the Public Education Capital Outlay and Debt Service Trust Fund may not be expended on any project unless specifically authorized by the Legislature.

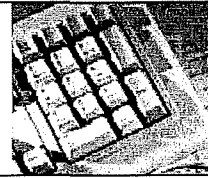
(b) In the event that a school district is not levying the maximum millage against the nonexempt assessed property value pursuant to paragraph (1)(b), state and school district funding pursuant to paragraph (a) shall be reduced by the same proportion as the millage actually being levied bears to the maximum allowable millage.

History.—s. 872, ch. 2002-387; s. 138, ch. 2004-357.

Fee Guide Calculator

For Architectural and Engineering Services

State of Florida, Department of Management Services



Version Posted: March 2015

Project Name:							
CONSTRUCTION COST FOR BUILDING (Sitework Not Included)	COMPLEXITY GROUP - PERCENTAGE						
	A	B	C	D	E	F	G
\$ 2,123,125	8.77%	8.09%	8.48%	7.42%	6.76%	6.10%	8.50%
CALCULATED FEE	\$186,244	\$171,848	\$180,107	\$157,570	\$143,438	\$129,406	\$180,562

Instructions: Fill in probable construction cost at left and push enter key.

GROUP DEFINITIONS:

"A" - CONSIDERABLY MORE THAN AVERAGE COMPLEXITY: Complex Laboratories, Medical Hospitals

"B" - MORE THAN AVERAGE COMPLEXITY: Average Laboratories, Mental Hospitals, Simple Medical Hospitals, Clinics, Court Houses, Theatres, Complex University Buildings, Special Purpose Classrooms, Laboratory Classrooms, Libraries, Auditoriums, Museums, Air Terminals, Food Service Facilities, Specialized Detention Areas, Detention-Treatment Areas, Residences, Emergency Management Centers

"C" - REPAIRS AND RENOVATIONS: Miscellaneous Repairs and Renovations, Alterations to Office Space or Dormitory Space, Fire Code Corrective Work

"D" - AVERAGE COMPLEXITY: General Office Space, General Teaching Space, Gymnasiums, General Detention Living Facilities, Factory Buildings

"E" - LESS THAN AVERAGE COMPLEXITY: Apartment Buildings, Dormitory Buildings, Service Garages, Stadiums, Repetitive Design Facilities, Office Buildings With Undefined Interior Space (open for later partitioning), Specialized Parking Structures

"F" - CONSIDERABLY LESS THAN AVERAGE COMPLEXITY: Warehouses, Parking Garages, Storage Facilities

"G" - BUILDING ENGINEERING SERVICES: Mechanical, Electrical and Structural not exceeding \$1,000,000 in construction (Not including Site Civil)

Project Name:							
CONSTRUCTION COST FOR BUILDING (Sitework Not Included)	COMPLEXITY GROUP - PERCENTAGE						
	A	B	C	D	E	F	G
\$ 1,500,000	9.05%	8.32%	8.64%	7.61%	6.90%	6.19%	8.98%
CALCULATED FEE	\$135,738	\$124,875	\$129,645	\$114,122	\$103,440	\$92,852	\$134,696

Version Posted: March 2015

Project Name:							
CONSTRUCTION COST FOR BUILDING (Sitework Not Included)	COMPLEXITY GROUP - PERCENTAGE						
	A	B	C	D	E	F	G
\$ 1,000,000	9.37%	8.59%	8.83%	7.83%	7.06%	6.30%	9.59%
CALCULATED FEE	\$93,725	\$85,945	\$88,295	\$78,258	\$70,594	\$63,011	\$95,880

TRANSPORTATION DEPARTMENT

Field Trip Requests and Substitute Driver Needs

Board Workshop – February 14, 2017

	Aug-16	During Route	Sep-16	During Route	Oct-16	During Route	Nov-16	During Route	Dec-16	During Route	Jan-17	During Route
Live Oak	8	4	69	30	51	19	43	20	32	21	33	21
Branford	5	4	20	10	26	7	8	2	14	7	9	8
	Feb-17	During Route	Mar-17	During Route	Apr-17	During Route	May-17	During Route	Jun-17	During Route		
Live Oak	17	12	7	7			9					
Branford	9	9	12	12	13	11						
As of 1/12/2017												
Total Trips	385											
Total During Route	204											
Uncovered Routes due to	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17						
SL, PL, Workman Comp, Etc.	39	117	154	110	91	67						

Jeffery R. Edison
Superintendent



480 Marshburn Drive
Bronson, FL 32621

Phone (352) 486-5231
Fax (352) 486-5237

**Levy County Schools Transportation
Pre-employment/Training Fees
Reimbursement Acknowledgement**

I _____, have applied for a substitute school bus driver position within the Transportation Department with the School Board of Levy County. I acknowledge and understand that the DOT physical, school bus driver training, and commercial driver's license training and testing will be paid by the school district based on my commitment to work for the School Board of Levy County for a minimum of twelve (12) months. I further stipulate and agree that in the event that my employment with the School Board of Levy County ends (either voluntarily or involuntary) before fulfilling my twelve (12) month commitment with the Transportation Department, that those fees paid by the Transportation Department will be deducted from my final paycheck. In the event that I am no longer employed by the School Board of Levy County, and the amount deducted from my final paycheck does not totally reimburse the School Board of Levy County for the DOT physical, school bus driver training, and commercial driver's license training and testing, then I agree to immediately reimburse the School Board of Levy County the deficiency. In the event that I transfer from the Transportation Department to another School Board of Levy County department prior to actively being on duty, I understand that I will be required to fully reimburse the School Board of Levy County for the DOT physical, school bus driver training, commercial driver's license training and testing within thirty (30) days of transfer from the Transportation Department or I will return to an inactive status and I will no longer be eligible to work for the School Board of Levy County. This agreement shall be governed by and construed under the laws of the State of Florida. Any legal proceedings arising out of or in connection with this agreement shall be brought in either the County or Circuit Court of Levy County, Florida. The parties expressly waive the right to a jury trial. This agreement has been made and entered into for the sole protection and benefit of the School Board of Levy County and the employee, and no other person or entity shall have any right or action under this agreement.

By signing below I acknowledge that I understand and will comply with the conditions listed above.

Applicant/Employee Signature: _____ Date: _____

Witness Name, representing the School Board of Levy County: _____

Witness Signature: _____ Date: _____

Educators . . . The Guardians of Dreams

CDL Bus Training
Suwannee County School District Staff

Trainers: David Barnes, Gary Colvin, Tina Colvin, and Inez Williams

PREREQUISITES for CDL Bus Training:

- 1. Must take CDL Class B test and acquire permit through DMV**
 - a. Trainers will supply materials/resources to study (See Attached).**
- 2. Must have up-to-date DOT physical (Within past year)**
- 3. Must complete a drug test and be fingerprinted through Suwannee County School District**

Training to begin week of March 20th (Tentative)

Seat Time: 20 Hours

Week 1

Monday, March 20th, Tuesday, March 21st, and Thursday, March 22nd
4:30 p.m. – 8:00 p.m.

Locations: RIVEROAK Technical College (Portable 111) and Branford High School (Room TBD)

Options after completing Week 1 Training:

- 1. Participant may elect to complete classroom training on Saturday, March 25th, from 8:00 a.m. to 4:00 p.m. at RIVEROAK Technical College in Portable 111.**
OR
- 2. Participant may complete classroom training Tuesday thru Thursday (March 28-30, 2017)**
4:30 p.m. – 8:00 p.m.

Locations: RIVEROAK Technical College and Branford High School

In lieu of classroom training, participant may elect to complete an online course which is available for \$40.00 (participant responsible for fee). Participants selecting this option will need to make arrangements for assessments on Saturday, March 25th or Thursday, March 30th.

Following classroom training, trainers will schedule drive time training individually and in small groups. Total hours driving: 8-10 hours

Study Resources for CDL Class B licensure test

Refer to the following website for study materials:

<https://www.flhsmv.gov/handbooks/EnglishCDLHandbook.pdf>

The following sections should be studied:

- **General Knowledge**
- **Air Brakes**
- **(P) Passenger**
- **(S) School Bus**

Please Note: Upon passing CDL Class B test, driver will receive permit be endorsed for Passengers and School Bus. The permit will be valid for 180 days (6 months).

CHAPTER 5.00 – STUDENTS

EDUCATIONAL STABILITY FOR CHILDREN IN FOSTER CARE	5.025
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- I. The District shall collaborate with child welfare agencies to ensure educational stability for children in foster care.
- II. The District shall designate a contact person for students in foster care. The point of contact will be reported to the Florida Department of Education and the local child welfare agency.
- III. The District shall ensure that children in foster care remain in the school of origin when it is in the best interest of the child.
- IV. If it is determined that it is not in the child's best interest to remain in the school of origin, the District shall expedite transfer and enrollment in the new school.
- V. The District shall collaborate with the local child welfare agency to provide for transportation so that a child in foster care may remain in the school of origin when it is determined to be in the best interest of the child. If additional costs are incurred, the District shall work with the child welfare agency to resolve the issue of transportation expense in accordance with 475 (4) (A) of the Social Security Act.
- VI. The District shall ensure that children in foster care receive all appropriate services.
- VII. Relevant personnel shall be trained on the requirements relating to educational stability for students in foster care and the procedures for best interest determination and transportation.

CHAPTER 5.00 – STUDENTS

VIII. The Superintendent shall develop procedures for ensuring educational stability for students in foster care. Procedures shall include but are not limited to:

- A. Identification of students in foster care;
- B. Role of the point of contact;
- C. Determination of the child's retention in the school of origin or placement in another school;
- D. A dispute resolution process developed with the child welfare agency to be used when all parties do not agree on the proposed placement of the student;
- E. Methods of providing transportation to maintain enrollment in the school of origin or to provide transportation to a different school;
- F. Process for expediting enrollment and attendance in another school if it is determined to be in the best interest of the child;
- G. Process for expediting transfer of student records to the enrolling school if the student does not remain at the school of origin.
- H. Training for staff regarding the requirements for maintaining stability for children in foster care and the effects placement in foster care on students.

STATUTORY AUTHORITY: 1001.41, 1001.42, 1003.21, F.S.

LAW(S) IMPLEMENTED: 1000.21, 1001.43, 1003.01, 1003.21, 1003.22, 1003.25, F.S. Elementary and Secondary Education Act of 1965, P.L. 89-10 No Child Left Behind Act of 2001, P.L. 107-110 Family Educational Rights and Privacy Act, 20 USC 1232g Fostering Connections Act of 2008, P.L. 110-351 Every Student Succeeds Act of 2015. P.L. 114-95

HISTORY: ADOPTED: _____

CHAPTER 8.00 – AUXILIARY SERVICES

TOBACCO USE IN DISTRICT FACILITIES

8.32

POLICY:

All uses of tobacco products in any form including synthetic tobacco and use of electronic cigarettes are prohibited in any District-owned facility or vehicle.

STATUTORY AUTHORITY:

1001.41; 1001.42, F.S.

LAWS IMPLEMENTED:

386.201 – 386.209; 1001.43, F.S.

History:

Adopted:

Revision Date(s):

Formerly: NEW

CHAPTER 5.00 – STUDENTS

CONTROLLED OPEN ENROLLMENT

5.033*+

- I. The School District shall develop a *Controlled Open Enrollment Plan* that will be approved by the School Board and considered part of this policy. This plan will enable the District to consider student assignment based on parental preference when requested by the parent as defined by Florida Statutes. The plan shall be in effect beginning with the 2017-2018 school year.
- II. The plan shall include but not be limited to the following:
 - A. Eligibility requirements;
 - B. Application process;
 - C. Forty-five (45) day time period for accepting applications;
 - D. Method of determining capacity of schools;
 - E. Capacity determination for each District school;
 - F. Identification of schools that have not reached capacity;
 - G. Class size standards;
 - H. Lottery procedure for determining student assignment if transfer requests exceed available space;
 - I. Provision for a parent to request placement of siblings within the same school;
 - J. Appeals process for hardship cases;
 - K. Availability of transportation; and
 - L. Method and timeline for notifying a parent of his/her child's placement for the next school year.
- III. The plan and process for implementing the plan must
 - A. Adhere to federal desegregation requirements;
 - B. Maintain socioeconomic, demographic, and racial balance;

CHAPTER 5.00 – STUDENTS

- C. Allow a student to remain at the chosen school until he/she completes the highest grade level at the school; and
- D. Maintain existing academic eligibility criteria for public school choice programs.
- IV. Students residing in the District shall not be displaced by a student from another district who is seeking enrollment through the open enrollment provisions.
- V. Preferential treatment shall be provided for
 - A. Dependent children of active duty military personnel whose move resulted from military orders;
 - B. Children who have moved due to foster care placement in a different school zone;
 - C. Children who have moved due to a court-ordered change in custody as a result of separation or divorce;
 - D. Children who have moved due to the serious illness or death of a custodial parent;
 - E. Students at multiple session schools; and
 - F. Students residing in the District.
- VI. The *Controlled Open Enrollment Plan* shall be available on the District website.
- VII. The process for participating in controlled open enrollment shall be posted on the District website with a list of schools that have not reached capacity, the application for participation, and the deadline for submitting the request to participate in controlled open enrollment.
- VIII. The District shall report the number of students participating in public school choice by type as required by the Department of Education.
- IX. The *Controlled Open Enrollment Plan* and the process for implementing the plan shall be reviewed annually. The Superintendent shall present the plan and any recommended changes to the School Board for consideration.

CHAPTER 5.00 – STUDENTS

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1000.21, 1001.41, 1001.42, 1001.43, 1001.51,
1002.20, 1002.31, 1002.38, 1013.35, F.S.

HISTORY:

ADOPTED: _____
REVISION DATE(S): _____
FORMERLY: NEW

Suwannee County School District
2016-17 Controlled Open Enrollment Plan

The Suwannee County School District's Controlled Open Enrollment Plan is designed to give all parents the opportunity to select a school other than their child's zoned school for the upcoming school. It is also an important consideration as the District makes short-term programmatic plans and resource allocation.

I. The controlled open enrollment plan - includes the following:

A. Eligibility requirements;

School age children not subject to a current expulsion or suspension may submit an Open Enrollment School Choice application during the specified period.

B. Application process:

Approval to attend a school outside of a student's zone may be considered at any time by the District based on hardships and other mitigating factors. However, for planning purposes, the application window for parents to access schools of choice through an online application process is February 1, through March 1, as established annually by the District established annually by the Board. Parents without computer access may seek assistance from the nearest public school or public library.

Submitting an application does not guarantee that the student will be approved to transfer to the requested school. Applications are required when:

1. The request is for initial entry of a student in a school of choice.
2. A student is attending a school of choice that is impacted by boundary changes, and the parents want their child to remain at the school the student was previously approved to attend through the school choice process.
3. There is a change of home address, which places the student in a different neighborhood school, and the parents want their child to remain at the school. Once a child has been approved on school choice for a school other than the zoned school, they are approved to attend the choice school through the highest grade served, regardless of future address changes within the district.
4. A student in good standing withdraws from an approved school of choice, and the parents want their child to reenter the same school of choice.
5. A student withdraws from a course of study that was the reason for attending the school of choice, and the parents want their child to remain at the school of choice.
6. A school is severely overcrowded, there are no alternatives for relief, and the Superintendent has deemed that the impact of school choice must be reconsidered.
7. A parent of a Suwannee County student is requesting attendance in another county or a parent living in another county is requesting attendance at a Suwannee County school. In such cases, parents must reapply annually for release from their home county and entry into Suwannee County.

Additional Options include:

1. School approved enrollment in specific High School Program or Career Academy

2. Magnet Schools or programs
 3. McKay Scholarship
 4. Opportunity Scholarship Program
- C. Method of determining capacity of schools;
 Suwannee County Schools defines school capacity for school choice open enrollment as 100% for elementary schools, 90% for middle schools and combination schools, 95% for high school and 120% for technical college of permanent FISH capacity and considers the District's facilities work program (five-year plan), as well as class size, constitutionally required in the state of Florida.
1. Capacity determination for each District school;
 - a. As required in Statute (1002.31) Suwannee County schools posts capacity information on its website.
 - b. Schools projected to be at or above 90% of capacity in the next five years shall be deemed as frozen to School Choice Open Enrollment.
 - c. Schools projected to be below 90% of capacity in the next five years shall be deemed as open to School Choice Open Enrollment.
 2. Class size standards
 All School Choice Requests for Suwannee County schools are monitored for compliance as per Florida's Constitutional Amendment for Class Size.
- Schools that are designated "frozen due to class size" have exceeded their teaching allocations (which are based on class size limits).
- D. Lottery procedure for determining student assignment if transfer requests exceed available space;
1. Once a school reaches or exceeds 90% of permanent FISH capacity the school is reclassified as frozen to School Choice Open Enrollment.
 2. Applications for schools which have exceeded available space will receive a randomly generated lottery assignment that prioritizes mitigating factors as detailed in subsection F.
- E. Provision for a parent to request placement of siblings within the same school;
 Placement of siblings within the same school is facilitated whenever feasible during the open enrollment period if appropriate educational services are available for each sibling at the requested school. The School Choice Open Enrollment Application includes a section for the parent to indicate if they have submitted new applications for other siblings to attend the same school or if a sibling in good standing is currently attending and will continue to attend the requested school. The application includes a section for parents to provide the full name and grade level of each sibling so that blended families with different surnames can be cross-referenced.
 Special consideration for approval of school choice is given to:
1. Siblings of exceptional education students placed at the requested school;
 2. Siblings of students who are enrolled, in good standing and attending the school of choice for the requested school year; and

3. Siblings of students who attend another educational level (elementary, middle or secondary) at schools co-located on the same grounds or physically adjacent to each other when a documented hardship situation warrants approval to attend the requested school.

F. Mitigating Factors

District staff will assist in the assignment process and will make reasonable efforts to provide an assignment that is appropriate for the individual circumstances.

Priority is given to:

1. Dependent children of active duty military personnel whose move resulted from military orders;
2. Children who have been relocated due to foster care placement in a different school zone;
3. Children who move due to a court-ordered change in custody due to separation or divorce, or the serious illness or death of a custodial parent;
4. Students residing in the District.
5. Students at multiple session schools.
6. Homeless students as defined in School Board Policy 5.021
7. A child of a full-time school system employee desiring to attend the school where the parent works or that feeder pattern except in cases where student enrollment exceeds capacity.
8. School assignment issues that arise due to legal situations and administrative circumstances
9. A twelfth grader wanting to graduate from the high school he or she has attended since ninth grade
10. Enrollment in course offerings not available at their zoned schools
11. Opportunity Scholarship Program eligible students

G. Athletics

The District's middle and high school interscholastic athletic program adheres to the rules and policies of the Florida High School Athletic Association (FHSA). The FHSAs' new state statute, with regards to student athletes, as of August 1, 2016, is as follows:

1. Upon school choice approval, high school students will be "immediately eligible to participate" when first enrolling in school or transferring schools, with certain limiting conditions, set forth below. Mid-season transfers may seek to immediately join an existing team roster, so long as:
 - a. The designated roster for the sport has not reached maximum size; and the coach determines that the student has the requisite skill and ability to participate.
 - b. The student hasn't already participated in the same sport at another school during that same school year, unless the student meets one of the following:
 - A dependent child of active-duty military personnel whose move resulted from military orders;
 - A child who has been relocated due to foster care placement in a different school zone;

- A child who moved due to a court-ordered change in custody due to separation or divorce, or the serious illness or death of a custodial parent; or
 - Otherwise authorized to participate for good cause, as determined by Board policy or charter school policy
2. "Eligible to participate" is defined as including the required medical forms and has expanded to include off-season conditioning, summer workouts, and preseason conditioning, regardless of whether the student has been placed on a team.
 3. Non-member, small private schools (125 students or fewer) may now participate at zoned public school in whatever sport(s) their private school does not offer.
 4. Individual Home Education, Charter School, Florida Virtual School (FLVSFT), or Suwannee Virtual full-time student, who otherwise meets the criteria, is eligible to participate at the public school to which the student would be assigned to attend by the district school board.

H. Appeals process for hardship cases;

Parents of students who applied during Open Enrollment and were not approved for placement in a school of choice may request an appeal review based on a documented hardship situation within 3 days of receiving notice of denial. A written appeal describing the hardship must be submitted via facsimile, or electronically via email to the Educational Choice appeal committee. The committee shall consist of the receiving school principal and at least two of the following: Assistant Superintendent of Instruction, Assistant Superintendent of Administration, Director of Facilities, Director of Human Resources, Director of IT, or Chief Financial Officer. This committee serves as the contact for appeal requests and coordinates the review of all hardship requests. The results of this appeal are considered final.

Hardships or statutory provisions may affect Choice transfers to schools in all status categories. These provisions include documented medical, emotional or psychological, or legal reasons:

1. Availability of day care will not be considered as a basis for hardship beyond the elementary level.
2. If a hardship appeal is submitted for medical reasons, including psychiatric, the parent or guardian must submit a Medical Hardship Documentation and Release of Records form, including a physician's statement describing the medical condition of the student and specific medical reasons justifying the request.
3. If a hardship appeal is submitted for legal reasons, the parent or guardian must submit documentation of the legal hardship.
4. Hardship appeals based on course availability will not be considered unless the requested program was stated in the original application and is not available at the zoned school, and the selected school has space available in the core academic classes as well as in the requested program.

I. Availability of transportation;

The parent is responsible for the transportation of a student approved to attend a

school of choice through the open enrollment process.

- J. Method and timeline for notifying a parent of his/her child's placement for the next school year.

School Choice Open Enrollment Applications for the following school year will be accepted February 1 - March 1. Applications must be received electronically no later than March 1st. Applications for multiple children, multiple schools or incomplete applications will *not* be considered.

- If your application was received prior to March 1 deadline, you may expect to receive notification regarding the status of your Open Enrollment School Choice request prior to the end of the current school year.

Requests to attend a Suwannee County school from an out of district resident will be considered, only after decisions are finalized for Suwannee's students.

Requests to attend a Suwannee County school, if you live in another county, will require a release from your home county.

- II. The plan and process for implementing the plan must

- A. Adhere to federal desegregation requirements;

- B. Maintain socioeconomic, demographic, and racial balance;

1. A database of school choice requests is maintained and cross-referenced with the district electronic student information system. Updated lists of students approved to attend a school of choice are generated periodically for review by district and school based administration.
2. School choice data are collected and the Superintendent's staff is apprised of emerging patterns that may potentially impact the socioeconomic, demographic and racial balance of the district. If necessary, further analysis and possible revision to the district school choice open enrollment may be recommended.

- C. Maintain existing academic eligibility criteria for public school choice programs.

- D. Establish criteria for Rescinding School Choice approval

Approval of a School Choice application may be rescinded if:

1. False information was provided (F.S. 837.06 & F.S. 92.525 – providing false information is a criminal act);
2. It is determined by district and school personnel that enrollment at a requested school is having a negative impact on the student's educational progress
3. The student withdraws from a course of study that was the basis for enrollment at the requested school (i.e. Career Technical Programs, International Baccalaureate);
4. The principal has the right to rescind approval due to poor attendance, grades, behavior, and/or if the student is chronically tardy to school.
5. out of district students who commit offenses subject to expulsion recommendations will be returned to their zoned district for determination of alternative schooling or expulsion.

- III. Students residing in the District shall not be displaced by a student from another district who is seeking enrollment through the open enrollment provisions.
- IV. Preferential treatment shall be provided for
- A. Dependent children of active duty military personnel whose move resulted from military orders;
 - B. Children who have moved due to foster care placement in a different school zone;
 - C. Children who have moved due to a court-ordered change in custody as a result of separation or divorce;
 - D. Children who have moved due to the serious illness or death of a custodial parent;
 - E. Students at multiple session schools; and
 - F. Students residing in the District.
- V. The Controlled Open Enrollment Plan shall be available on the District website.
- Electronic School Choice Open Enrollment Applications are accepted for all district schools open to Choice. To be open to choice a school must be below capacity.
 - Applications are accepted outside the open enrollment period ONLY when a school choice request is based on a documented hardship or other eligible situation.
- VI. The process for participating in controlled open enrollment is posted on the District website with a list of schools that have not reached capacity, the application for participation is electronic, and the deadline for submitting the request to participate in controlled open enrollment is March 1.
- VII. The District shall report the number of students participating in public school choice by type as required by the Department of Education.
- VIII. The Controlled Open Enrollment Plan and the process for implementing the plan shall be reviewed annually. The Superintendent shall present the plan and any recommended changes to the School Board for consideration.