

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 25, 2018

AGENDA

Call to Order –5:55 p.m.

Assistant Superintendent of Administration – Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

Adjourn

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SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 25, 2018

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School

Special Recognition by the Superintendent:

- North Central Florida HealthCare Coalition – Donation of Bleeding Control Kits
- Perfect Scores on 2018 Spring FSA

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:
(pgs. 9-34)

August 14, 2018	- Workshop Session
	- Special Meeting
August 28, 2018	- Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for August 2018.

3. The Superintendent presents the following bills for the period August 1-31, 2018:

General Checking Account

General Fund 1000	\$ 836,810.65
LCIF Fund 3200	1,036,672.53
Special Act Rev Bond 3210	14,500.00
Food Service Fund 4100	185,830.14
Federal Fund 4200	<u>55,000.55</u>
	\$ 2,128,813.87

Payroll Checking Account

General Fund 1000	\$ 3,087,423.41
Food Service Fund 4100	131,251.43
Federal Fund 4200	<u>350,179.96</u>
	\$ 3,568,854.80

Grand Total \$ 5,697,668.67

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-2	III-2	IV-2 (Federal)
		IV-2 (Food Service)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated September 25, 2018. (pg. 35)

6. The Superintendent recommends approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-69 Agreement between the School Board of Seminole County, Florida, on behalf of the East Coast Technical Assistance Center (ECTAC), and the School Board of Suwannee County, Florida, to provide support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) Programs (*Renewal/Revised*) (pgs. 36-63)
- #2019-71 Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for RIVEROAK Technical College Health Care Profession Programs (*Renewal/Revised*) (pgs. 64-80)
- #2019-72 Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line service (*Renewal*) (pgs.81-84)

7. The Superintendent recommends approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
BHS	Cash donation of \$2,845 for the purchase of long sleeve volleyball uniforms	Rountree Moore Ford
BHS	Cash donation of \$1,000 for the purchase of eBooks for the Media Center	Branford Rotary Club

8. The Superintendent recommends approval of the following student teacher interns for the fall semester 2018:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Theresa Brinlee	St. Leo	SPS	Krystal McCormick
Kaila Dalton	St. Leo	SES	Jackie Glover
Jessica Floyd	St. Leo	SMS	Annette Chauncey
Megan Johnston	St. Petersburg	BES	Tina Roush
Kaycie Kinsey	St. Leo	SPS	Jessica Johnson
Hannah Mosley	St. Leo	SES	Michelle Robertson
Jennifer Neely	St. Leo	SES	Stephanie Selph
Joshua Ogburn	St. Leo	SIS	Jenny Clark
Shannon Selph	St. Leo	SIS	Robin Chapman
Taelyn Smith	FL Gateway	SES	N/A-Observation Hours
Jennifer Turner	St. Leo	SIS	Krystal Cundiff

9. The Superintendent recommends approval of an out-of-state trip for Branford High School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 21-27, 2018. *(Funded by Branford High School FFA Chapter and CAPE Program funds; no expense to the District.)*
10. The Superintendent recommends approval of an out-of-state trip for Suwannee Middle School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 21-27, 2018. *(Funded by Suwannee Middle School FFA Chapter and CAPE Program funds; no expense to the District.)*
11. The Superintendent recommends approval of an out-of-state trip for Suwannee High School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 23-27, 2018. *(Funded by Suwannee High School FFA Chapter, internal funds, and parents of students; no expense to the District.)*
12. The Superintendent recommends approval of an out-of-state trip for Suwannee High School Dancing Dolls students and parent chaperones to travel to New Orleans, Louisiana, on December 27, 2018, through January 3, 2019, to perform as part of the half-time show at the Sugar Bowl College Football Game. *(Funded by fundraising and parents of students; no expense to the District.)*

13. The following for informational purposes of out-of-state travel for the employees listed below:

	<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*)	Anne Etcher	BHS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(*)	Stacy Young	BHS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(*)	Katie Quincey	SMS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(**)	Mallory Morgan	SHS	10/23-27/2018	National FFA Convention	Indianapolis, IN
(**)	Travis Tuten	SHS	10/23-27/2018	National FFA Convention	Indianapolis, IN
(***)	Abigail Rodriguez	SHS	12/27/18-1/3/19	Dancing Dolls to perform at Sugar Bowl	New Orleans, LA
(***)	Eric Rodriguez	SHS	12/27/18-1/3/19	Dancing Dolls to perform at Sugar Bowl	New Orleans, LA

(*) *Funded by BHS/SMS FFA Chapters and CAPE Program funds; no expense to the District.*

(**) *Funded by SHS FFA Chapter, internal funds, and parents of students; no expense to the District.*

(***) *Funded by fundraising and employees; no expense to the District.*

14. The Superintendent recommends approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Calay	Anderson	Suwannee	Hamilton	6
Loren	Anderson Jr.	Suwannee	Hamilton	9

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Seth	Smith	SES	BES	2

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. The Superintendent recommends approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

2. The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #3.101 Religious Expression in Public Schools (*New*) (pgs. 85-87)

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. The Superintendent recommends approval of the 2018-2019 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.)
4. The Superintendent recommends approval of District participation in the 2019 *Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 4-6, 2019, in the amount of \$2,000.

Director of Human Resources – Walter Boatright:

5. The Superintendent recommends approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-70 Student Teaching Affiliation Agreement between the Board of Trustees, St. Petersburg College and the Suwannee County School Board (*New*) (pgs. 88-92)

6. Personnel Changes List (pgs. 93-100)

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report

Superintendent of Schools – Ted Roush:

8. Superintendent's Report

School Board Members:

9. Issues and concerns Board members may wish to discuss

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 14, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Walter Boatright, Bill Brothers, Ethan Butts, Mark Carver, Lisa Dorris, Ronnie Gray, Malcolm Hines, Mary Keen, TJ Vickers, and Josh Williams. Logan Mauldin, with Kelly Services, was also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

Annual Presentation and Proposed..... Walter Boatright/
Revised Contract for Kelly Services Representative
Kelly Services (pgs. 2-27)

Mr. Boatright deferred to Logan Mauldin, with Kelly Services, who distributed and reviewed a handout regarding an annual Partnership Review of the past school year pertaining to substitutes, employee absenteeism, etc., for the District, as well as information regarding the proposed revised contract for Kelly Services. (Note: The proposed revised contract will replace the original Contract #2019-53, which was Board approved on July 24, 2018.) Mr. Mauldin distributed two handouts regarding two different options pertaining to pay increases for substitutes (“Exhibit A Pricing for Kelly Educational Services”—these pages are replacement page(s) for the proposed revised Contract #2019-68, which are different from what is in the agenda packet).

Mr. Mauldin provided information on the proposal to provide substitutes/contractors for Speech Therapist positions within our District. Mr. Mauldin and Mrs. Land answered questions from Board members.

Student Services Department Update.....Debbie Land

- Speech Language Therapist Contract (part of Kelly Services contract)
- New Forms **(pgs. 28-35)**
- School Health Plan for 2018-2020 **(pgs. 36-57)**

Mrs. Land reviewed the proposed revisions and additions to various forms.

Mrs. Land and Mrs. Howard provided information regarding the revisions to the School Health Plan for 2018-2020.

Mrs. Land also distributed a handout regarding 2018 Part B Results-Driven Accountability Matrix pertaining to IDEA, where our District earned a perfect score. Mr. Taylor asked that this information be placed on the District website. Mr. Roush stated that he would have Josh Williams handle it.

The workshop recessed at 10:16 a.m. and resumed at 10:26 a.m.

Assistant Superintendent of.....Bill Brothers
Administration Department Update

Mr. Brothers provided updates for the Assistant Superintendent of Administration Department, which included the following:

- Interlocal Agreement for Emergency Shelters in Suwannee County (New/Revised) **(pgs. 58-69)**

Mr. Brothers provided information regarding the new/revised Interlocal Agreement for Emergency Shelters in Suwannee County, which has been approved by the County.

- Policy Updates **(pgs. 70-110)**

Mr. Brothers reviewed the revisions and additions to the following School Board policies:

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)

- #5.251 Grievance Procedures for Students (*Deletion* of entire policy)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

The workshop recessed at 11:27 a.m. and resumed at 1:15 p.m.

Facilities Department Update.....Mark Carver

Mr. Carver provided an update for the Facilities Department, which included the following:

- Proposed contract with construction firm on the New District Office/Admin Building project
- Distributed and reviewed a handout on the proposed layout of the New District Office/Admin Building, along with parking lot requirements
- RFQ for electrical engineer for RIVEROAK Technical College

Florida Safe Schools Assessment Tool (FSSAT)Malcolm Hines
District Best Practices

Mr. Hines distributed and reviewed the Florida Safe Schools Assessment Tool (FSSAT) District Best Practices document. Due to the sensitivity and confidentiality of the document, Mr. Hines collected the documents back from Board members after his presentation.

Discussion held regarding digital radio communication and fencing security. Board consensus was to put the upgrade of digital radio communication as the District's number one priority, with installation of fencing security next in priority.

Assistant Superintendent of.....Janene Fitzpatrick
Instruction Department Update

Mrs. Fitzpatrick provided updates for the Assistant Superintendent of Instruction Department, which included the following:

- Out of Field list process and procedures
- Various Contracts (K-12 Fuel Ed; and Florida Sheriffs Boys Ranch [FSBR]) – Board consensus was to readdress the issue of recalibration with FSBR and not approve a contract at this time, unless language is put in the contract to address recalibration and for FSBR to use our Board as its Board as well.
- Student Progression Plans for 2018-2019 – Provided an overview of the updates to the plans.

- District Accountability (DA) for Suwannee Intermediate School – Met with a representative from DA Office, Mr. Self, to discuss the process and procedures that must be done at the District and school levels to address the “D” school grade for SIS.
- 21st Century Grant was recently submitted to DOE; waiting to hear if approved or not.
- Class Size Reduction – Looking at condensing and combining classes where needed; SIS is over class size requirements due to certification issues and not being able to hire certified teachers.

The Workshop recessed at 3:16 p.m. and resumed at 3:27 p.m.

Superintendent Update Ted Roush

Mr. Roush reported on the following:

- Distributed and reviewed a handout on School Board Policy #8.29, Improvements to School Plants and Grounds, which deals with ability of naming school property after certain individuals. With recent requests from various community members to name certain school property/buildings, Mr. Roush asked for direction from the Board on whether to allow this or not. Board consensus was not to name facilities/buildings, etc., after someone; however, they did agree to allow installation of a plaque or small monument with discussion/approval by the Board.
- Distributed a handout of a sample of the new proposed District logo, which was part of the branding of our District as noted by the Accreditation Team Visit. More information will be forthcoming.
- Presentation will be provided at the September Board workshop regarding the proposed plans for an offsite Opportunity School Program.
- Douglass Center Property – Recently contacted by the County regarding the possibility of giving back the Douglass Center property to the School Board. Discussion followed regarding the pros and cons, as well as the issues of the property (safety, drainage, maintenance, etc.).
- Distributed and reviewed a handout regarding School Meals and Community Eligibility Provision (CEP). Do we continue with CEP or go back to the traditional free and reduced lunch program? We are already committed to CEP for this school year, but need to look at for future school years. Consensus of the Board was to remain with the current CEP Program.

- Athletic Participation Fees for Home School and Private School Students – Mr. Roush stated that we do not get FTE for these students, but they are able to participate in our athletic programs and there are costs associated with these students that we do not get reimbursed for. He spoke with FHSAA regarding the possibility to charge athletic participation fees for those students who are not enrolled in our school district. Mr. Roush asked Mr. Brothers to draft a school board policy to address the issue and include language where the student must pay a flat fee of \$200 per year, non-refundable, to be able to participate in our District's athletic programs.

The workshop adjourned at 4:23 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 14, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 4:27 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

1. Discussion and action regarding the selection of one Suwannee County business owner to serve as the Alternate on the Value Adjustment Board (VAB) for 2018-2019.

(Note: School Board Members and the Business Owner Sitting Member were Board approved at the June 26, 2018, Regular Board Meeting. Also, the Alternate Business Owner that was approved at the July 10, 2018, Special Meeting, was found to be not eligible due to not being the actual owner of the business; thus the need to readdress the selection of an Alternate Business Owner.)

MOTION by Tim Alcorn, second by Mr. White, for Bradley Thompson to serve as the Alternate Business Owner on the VAB for 2018-2019. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

2. Discussion and possible action on the following contract/agreement for the 2018-2019 school year, which was TABLED at the Regular Meeting on June 26, 2018, and at the Regular Meeting on July 24, 2018: (NEW) (The original TABLED Contract #2018-119 has been replaced with Contract #2019-56 [below] as a NEW/REVISED contract for the 2018-2019 school year.) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen, which is the final and approved copy from the Suwannee County Board of County Commissioners.)

#2019-56 Interlocal Agreement for Emergency Shelters in Suwannee County between the Suwannee County Board of County Commissioners and the Suwannee County School Board
(*New/Revised*) (pgs. 3-14)

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of Contract #2019-56 as noted above. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mr. daSilva, second by Mr. White, for approval of the following form:

#7200-138 Suwannee County School District Information Access
Request/Termination Form (*New*) (pg. 15)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 4:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 28, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez and School Resource Officer Kyle Descarreaux were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Florida Sheriffs Youth Ranch student volunteers.

Special Recognition by the Superintendent:

- **Suwannee High School**
Christian Dixon, NJROTC Cadet – Recognized for receiving the *Legion of Valor* Award

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- The following individuals addressed the Board:
 - Frances McCaskill addressed the Board regarding the JV Coach at Suwannee High School for girls basketball.
 - Elane Owens addressed the Board regarding unfair practices and questionable removal of herself as the Suwannee High School JV Girls Basketball Coach for the current school year. Ms. Owens requested a meeting with the Superintendent and School Board members. Mr. Dietzen

stated that the Board could not meet with her as a whole, due to the Sunshine Laws. Mr. Dietzen stated he would follow up with her regarding her request.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda, with the following items pulled for discussion purposes as noted below:

- Mr. White
 - Item #7, Contract #2019-68 (Kelly Services) – Mr. White verified that the correct pages were replaced in the contract; Mr. Taylor and Mr. Dietzen responded yes.
 - Item #8 – Mr. White questioned if the out of state travel for BES would interfere with FSA testing; Mr. Roush and Mr. Dietzen responded no.
- Mr. Alcorn
 - Item #7, Contract #2019-63, page 41, Section B states “Board” and the remainder of the document states “School Board”; Mr. Dietzen stated the current language is not an issue.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: (pgs. 9-30)

- | | |
|---------------|--|
| July 10, 2018 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| July 23, 2018 | - Special Meeting (Advertise tentative Millage Rates and tentative Budget for 2018-2019) |

- July 24, 2018
 - Joint Workshop Session with Suwannee County Board of Commissioners to discuss Memorandums of Understanding (MOUs)/Interlocal Agreements
 - Expulsion Issues Hearing (Private)
 - Regular Meeting
- July 31, 2018
 - Public Hearing (Adopt the tentative Millage Rates and tentative Budget for 2018-2019)

2. Approval of the monthly financial statement for July 2018.

3. The following bills for the period July 1-31, 2018:

General Fund		
#170344-170452	\$	482,698.08
Electronic Fund Transfers		<u>71,239.62</u>
	\$	553,937.70

Federal Fund		
#170344-170452	\$	73,083.62
Electronic Fund Transfers		<u>250,149.41</u>
	\$	323,233.03

Food Service Fund		
#170344-170452	\$	8,119.13
Electronic Fund Transfers		<u>53,784.09</u>
	\$	61,903.22

LCIF		
#170344-170452	\$	32,007.73
Electronic Fund Transfers		<u>1,116.94</u>
	\$	33,124.67

4. Approval of the following budget amendments for fiscal year 2017-2018:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-13	III-13	IV-13 (Federal)
		IV-13 (Food Service)

5. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-1	III-1	IV-1 (Federal)
		IV-1 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 28, 2018. **(pg. 31)**

7. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-60 Inter-District Private School Services Agreement 2018-2019 between the Suwannee County School Board and the Madison County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Madison County School District.) **(pgs. 32-34)**
- #2019-61 Inter-District Private School Services Agreement 2018-2019 between the Suwannee County School Board and the Lafayette County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Lafayette County School District.) **(pgs. 35-36)**
- #2019-63 Dual Enrollment Articulation Agreement between Florida Gateway College and Suwannee County School District (Out of District) (*Renewal/Revised*) **(pgs. 37-94)**
- #2019-64 Fuel Education (FuelEd) Contract between the Suwannee County School District and K12 Florida LLC (*Renewal*) **(pgs. 95-116)**
- #2019-68 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida, for substitute Teachers, Paraprofessionals, Retiree DROP Program Participants, School Nutrition (Food Service) Workers, Custodians, and Speech Therapist (*Renewal/Revised*) **(pgs. 117-137)**

8. Approval of an out-of-state trip for Branford Elementary School Safety Patrol students and parent chaperones to travel to Washington, DC, on April 11-16, 2019. (*Funded by fundraising and parents of students at no cost to the District.*)

9. The presents for informational purposes out-of-state travel for the employees listed below:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Erin Roberts	BES	04/11-16/2019	BES Safety Patrol Trip	Washington, DC
Margaret Williams	BES	04/11-16/2019	BES Safety Patrol Trip	Washington, DC

(*Funded by fundraising and employee at no cost to the District.*)

10. Approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Michael	Benkoczy	Suwannee	Columbia	5
David	Brothers	Suwannee	Columbia	4
Olivia	Goolsby	Suwannee	Hamilton	2
Launa	Hampton	Suwannee	Gilchrist	K
Lia	Hernandez	Suwannee	Madison	K
David	Hodges	Suwannee	Hamilton	11
Casey	Hogan	Suwannee	Columbia	11
Abigail	Kelley	Suwannee	Columbia	11
Aulden	Kelley	Suwannee	Columbia	10
Avery	Kelley	Suwannee	Columbia	9
Santiago	Resendiz	Suwannee	Lafayette	PK
Brantley	Vargo	Suwannee	Lowndes	VPK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Peyton	McCook	SES	BES	3
Ethan	Sparkman	SES	BES	3
Jordan	Leighton	SMS	BHS	6
Landon	McCook	SPS	BES	PK

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following changes to be made to the purchasing cards issued through First Federal Bank of Florida:
 - a. Issue new card to Malcolm Hines, Director of School Safety and Other Administrative Services, in the amount of \$5,000
 - b. Issue new card to Terry Huddleston, Principal of Branford High School, in the amount of \$5,000

MOTION CARRIED UNANIMOUSLY

2. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2018-2019 school year.

MOTION by Mr. Alcorn, for Mr. daSilva to serve as the District's trustee on FSBIT for the 2018-2019 school year. Mr. daSilva declined to serve. Mr. Alcorn withdrew his motion.

MOTION by Mr. Alcorn, second by Mr. White, for Mr. Taylor to continue serving as the District's trustee on FSBIT for the 2018-2019 school year.
MOTION CARRIED four to zero; with Mr. Taylor not voting due to being nominated.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following individuals to serve on the Suwannee County School District Collective Bargaining/Negotiating Team for 2018-2019:

- Vickie DePratter, Chief Negotiator
- Malcolm Hines
- Austin Richmond
- Josh Williams

MOTION CARRIED UNANIMOUSLY

4. MOTION by Ms. Cason, second by Mr. White, for approval of the following resolution for the 2018-2019 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-02R Resolution Affirming Participation in the Small School District Council Consortium (SSDCC) (pg. 138)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

5. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #3.05 Administrative Organization (*Revised*) (pgs. 139-140)
- #3.06 Safe and Secure Schools (*Revised*) (pgs. 141-148)
- #3.061 Domestic Security (*New*) (pgs. 149-152)
- #4.25 Virtual Instruction (*New*) (pgs. 153-155)
- #5.05 Requirements for Original Entry (*Revised*) (pgs. 156-157)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*) (pgs. 158-163)
- #5.15 Administration of Medication (*Revised*) (pgs. 164-169)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy) (pgs. 170-171)
- #6.39 Report of Misconduct (*Revised*) (pgs. 172-175)
- #6.50 Grievance Procedure for Personnel (*Revised*) (pgs. 176-179)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to designate Mark Carver, Director of Facilities, as the Owner's Representative to act on behalf of the Suwannee County School Board during the construction of the New District Office/Admin Building. (Note: Per Florida Statute 1013.48, the Board may authorize a designated individual to approve change orders for the purpose of expediting the work in progress. We propose the limit of the designee to change orders within the contingency fund. All change orders will be recorded and presented to the Board for approval.) MOTION CARRIED four to one; Mr. White voted NO.

Director of Career, Technical, and Adult Education – Mary Keen:

7. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-54 Clinical Education Agreement between the Suwannee County School Board and Lafayette Operations, LLC d/b/a Lafayette Nursing and Rehabilitation Center, Mayo, Florida (*New*)
(pgs. 180-185)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

8. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to award the following bid/RFQ:

#19-201 Electrical Design and Engineering Services for RIVEROAK Technical College to Haddad Engineering, Inc. (*New*)

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum – Mark Carver

- #1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-65 AIA Document A133-2009 Standard Form of Agreement between the Owner – Suwannee County School District and the Construction Manager – Gray Construction Services, Inc., Trenton, Florida, for the new District Office/Admin Building Project. (*New*) (pgs. A2-A28)

MOTION CARRIED four to one; Mr. White voted NO.

End of Agenda Addendum

Director of School Safety and Other Administrative Services – Malcolm Hines:

9. MOTION by Ms. Cason, second by Mr. White, for approval of Florida Safe Schools Assessment Tool (FSSAT) District Best Practices for the 2018-2019 school year. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY
10. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Suwannee County School District Emergency Management Plan for the 2018-2019 school year. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

11. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following forms:

- #5100-083 SCSD Student Contact Report (*New*) **(pg. 186)**
- #5100-084 SCSD Authorization for Use or Disclosure of Health Information To and From School Districts (*New*) **(pg. 187)**
- #5200-001 SCSD Parental/Guardian Notice Consent for Evaluation (*Revised*) **(pg. 188)**
- #5200-006 SCSD Eligibility Determination and Staffing Form (*Revised*) **(pg. 189)**
- #5200-009 SCSD Parental/Guardian Notice Consent for Reevaluation (*Revised*) **(pg. 190)**
- #5200-015 SCSD Social/Developmental History Interview Questionnaire-English (*Revised*) **(pg. 191)**
- #5200-015 SCSD Social/Developmental History Interview Questionnaire-Spanish (*Revised*) **(pg. 192)**
- #5200-064 SCSD Physician's Statement (*New*) **(pg. 193)**

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2018-2020 School Health Services Plan for Suwannee County School District, with the following two changes: Page 197, under Local Implementation Strategy & Activities column, last section, delete the words “part time” from “The Suwannee County School Board will employ six full time registered nurses and one ~~part time~~ School Health Services Coordinator.”; Page 198, under Local Implementation Strategy & Activities column, first section, #4., add the word “Services” to “...supervised by the schools’ site administrators and the School Health Services Coordinator...: **(pgs. 194-215)** MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

13. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List (pgs. 216-223) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATION 2017-2018 SCHOOL YEAR:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Amy Hendry	Yearbook Sponsor	SHS

End of List
2017-2018
School Year

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Renita Kelly, Teacher, effective August 7, 2018

Suwannee High School:

Alexis Camacho, Teacher, effective August 14, 2018

Crystal Faulkner, Teacher, effective July 18, 2018

Suwannee Intermediate School:

Jessica Davis, Teacher, effective July 15, 2018

Mary Kinard, Teacher, effective July 24, 2018

Suwannee Middle School:

Michael Meek, Teacher, effective July 30, 2018

Suwannee Primary School:

Tammy Moffses, Teacher, effective July 16, 2018

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service:

Yamile Gafas, Food Service Worker, effective July 25, 2018

Suwannee Elementary School:

Natalia Morales-Ortega, Paraprofessional, effective August 7, 2018

Suwannee Middle School:

Graciela Resendiz, Paraprofessional, effective August 1, 2018

Pamela Taylor, ASL Interpreter Paraprofessional, effective August 13, 2018

Suwannee Primary School:

Brittany Lock, Paraprofessional, effective July 24, 2018

Transportation:

Rashunda Bowden, Bus Driver, effective July 25, 2018

David Boyce, Bus Driver, effective July 16, 2018

Donna Cassan, Bus Driver, effective August 2, 2018

Tayla Davison, Bus Attendant, effective August 3, 2018

Karen Gilbert, Bus Attendant, effective August 6, 2018

Paul Mercer, Bus Driver, effective August 2, 2018

Monica Pitts, Bus Driver, effective July 16, 2018

RECOMMENDATION: ADMINISTRATIVE:

District Office:

James Fike, Coordinator of Opportunity Schools, effective July 23, 2018

REPLACES: Katrina Walker-Bius

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Rhoshonda Herring, Teacher, Probationary, effective August 7, 2018

REPLACES: Candice Land

Renita Kelly, Teacher, Probationary, effective August 3, 2018

REPLACES: Debra Hatch

Branford High School:

Jason Dobson, Teacher, Probationary, effective August 3, 2018

REPLACES: Robert Phillips

RIVEROAK Technical College:

Richard Crockett, Teacher, Probationary, effective August 3, 2018

REPLACES: New Position

Suwannee High School:

Alexis Camacho, Teacher, Probationary, effective August 3, 2018

REPLACES: Becky Skipper

Lillian Henderson, Teacher, Probationary, effective August 3, 2018

REPLACES: Jessica McManaway

Jenny Lang, Teacher, Probationary, effective August 6, 2018

REPLACES: Violet Noyes

Suwannee Intermediate School:

Kelly McKissick, Teacher, Probationary, effective August 6, 2018

REPLACES: Charles Claridy

Suwannee Middle School:

Sabrina Harrell, Teacher, Probationary, effective August 10, 2018
REPLACES: Melva Batts
January Jernigan, Teacher, Probationary, effective August 6, 2018
REPLACES: Michael Meek

Suwannee Primary School:
Salome Saenz, Teacher, Probationary, effective August 6, 2018
REPLACES: Tammy Moffses

CONTRACT RECOMMENDATION:

ANNUAL CONTRACT:

Suwannee Middle School:
Katheryn Quincey

TERM

10

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:
Amity McCall, Paraprofessional, Temporary, effective August 9, 2018
REPLACES: Belinda Horn
Edna Roberts, Pre-K Paraprofessional, effective August 9, 2018
REPLACES: Jenny McCook

Branford High School:
Lynn Peaden, Media Clerk, effective August 3, 2018
REPLACES: Jerri Byrd

Facilities Department:
Mark Fitzpatrick, Maintenance Worker I, effective August 6, 2018
REPLACES: Michael Hall

RIVEROAK Technical College:
LaDonna Holmes, Pre-K Paraprofessional, effective August 9, 2018
REPLACES: New Position

Suwannee High School:
Michael Dunmore, Custodian, temporary, effective July 26, 2018
REPLACES: David Daniels

Suwannee Middle School:
Tiffany Dear, Paraprofessional, effective August 9, 2018
REPLACES: Debra Byrd
Kimberly Dortch, Custodian, effective August 1, 2018
REPLACES: Naomi Spears

Suwannee Primary School:

Christine Mabey, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Tenlee Deloach

Kimberly Steichen, Administrative School Secretary, effective July 17, 2018

REPLACES: Robbie Kuyrkendall

Transportation:

Jerell Anderson, Bus Driver, effective August 10, 2018

REPLACES: David Boyce

Laura Jaramillo, Bus Driver, effective August 10, 2018

REPLACES: Monica Pitts

Jennifer Ponder, Bus Driver, effective August 10, 2018

REPLACES: Sandra Neely

Holly Shepherd, Bus Driver, effective August 10, 2018

REPLACES: Roshunda Bowden

Billy Starling, Crossing Guard, part-time hourly

REPLACES: Renee Perivolaris

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
David Allen	Varsity Offensive Coordinator	BHS
Frank Allen	Varsity Assistant Football Coach	SHS
Richard Allen	Varsity Assistant Football Coach	SHS
Harrison Ambrose	Planning Period	SHS
Doug Aukerman	NJROTC Instructor	SHS
Joann Barton	Instructional Leadership	SIS
Kary Black	Auxiliary/Majorettes	SHS
Kary Black	Planning Period	SHS
Carla Blalock	Junior Class Sponsor	SHS
John Blaylock	Boys' Varsity Head Basketball Coach	BHS
Kimberly Boatright	Girls' Golf Coach	SHS
Kimberly Boatright	Boys' Tennis Coach	SHS
Kimberly Boatright	Girls' Tennis Coach	SHS
Marcia Boatright	Instructional Leadership	BHS
Marcia Boatright	Planning Period	BHS
Michelle Boone	JV Cheerleading Sponsor	BHS
Robyn Bonds	Instructional Leadership	SMS
Melissa Bozeman	Instructional Leadership	SPS
Melissa Bozeman	Planning Period	SPS
Danelle Bradow	Instructional Leadership	BHS
Michael Braun	Athletic Director	SHS
Michael Braun	Varsity Offensive/Defensive Coord.	SHS
Tommy Brett	Girls' JV Soccer Coach	SHS
Justin Bruce	Head Baseball Coach	SHS
Brian Bullock	Boys' Cross Country Coach	SHS
Brian Bullock	Girls' Head Basketball Coach	SHS
Chelsea Burgess	Instructional Leadership	SIS
Tamara Burt	Instructional Leadership	SHS
Tamara Burt	Senior Class Sponsor	SHS

Matt Campbell	Assistant Baseball Coach	SHS
Ken Certain	MS Head Softball Coach	BHS
Issac Chandler	Academic Sponsor	SHS
Annette Chauncey	Instructional Leadership	SMS
Kristy Chauncey	Planning Period	SIS
Keith Cherry	Varsity Assistant Football Coach	SHS
Keith Cherry	Girls' Head Track Coach	SHS
Erin Clark	Girls' Track Coach	BHS
Erin Clark	Planning Period	BHS
Jenny Clark	Instructional Leadership	SIS
Timothy Clark	Boys' Track Coach	BHS
Francis (BJ) Cohen	Head JV Football Coach	SHS
Francis (BJ) Cohen	Girls' Assistant Basketball Coach	SHS
Jerry Coker	Head JV Football Coach	BHS
Ashley Conner	HOSA Sponsor	SHS
Anslie Creech	Head JV Volleyball Coach	SHS
Shannon Daniel	Instructional Leadership	SPS
Rosa Davis	Instructional Leadership	SPS
Sherry Dean	Drama Instructor	SHS
Mickey Dempsey	Girls' Golf Coach	BHS
Terrance TJ Derico	Varsity Assistant Football Coach	SHS
Lynsee Dicks	Planning Period	BES
Nahjawan Dukes	Varsity Assistant Football Coach	SHS
Nahjawan Dukes	Boys' Assistant Track Coach	SHS
Debbie Durden	Assistant Swimming Coach	SHS
Anne Etcher	Instructional Leadership	BHS
Alexander Franklin	Band Director	SHS
Belinda Fries	Planning Period	SHS
Stephanie Gray	Instructional Leadership	SIS
Staci Greaves	Instructional Leadership	SPS
Jimmy Glenn Green	Instructional Leadership	SMS
Jimmy Glenn Green	Varsity Assistant Football Coach	SHS
Traci Green	JV Football Cheerleader Sponsor	SHS
Traci Green	Basketball Cheerleader Sponsor	SHS
Sarah Grillo	Varsity Girls' Soccer Coach	SHS
Darace Hahn	Instructional Leadership	SMS
Kyler Hall	Assistant Athletic Director	SHS
Kyler Hall	Varsity Head Football Coach	SHS
Meri Harrell	Instructional Leadership	SMS
Brantley Helvenston	Assistant Volleyball Coach	SHS
Amy Hendry	Instructional Leadership	SHS
Amy Hendry	Yearbook Sponsor	SHS
Angel Hill	Instructional Leadership	BHS
Deanna Horton	Planning Period	SMS
Heidi Hunter	Instructional Leadership	SPS
Jimmy Jackson	Varsity Assistant Football Coach	SHS
Matt Jackson	Varsity Assistant Football Coach	SHS
Matt Jackson	Boys' Head Track Coach	SHS
Shannon Jernigan	Boys' Golf Coach	BHS
Brooke Johnson	Girls' JV Head Basketball Coach	BHS
Chris Joyner	Varsity Boys' Soccer Coach	SHS

Cierra Keen	Instructional Leadership	SPS
Laura Kinsel	Head Volleyball Coach	SHS
Debra Kleinsmith	NJROTC Instructor	SHS
Pamela Lewis	Planning Period	SES
Daniel Marsee	Varsity Offensive/Defensive Coord.	SHS
Daniel Marsee	Boys' Weightlifting Coach	SHS
Audrey Marshall	Instructional Leadership	SHS
Krystal McCormick	Instructional Leadership	SPS
Kenyon McFadden	Varsity Football Assistant Coach	BHS
Billy McClelland	Assistant Softball Coach	SHS
Kerry Jo Melland	Instructional Leadership	SPS
Brad Mincks	Varsity Asst. Baseball Coach	BHS
Mallory Morgan	Agriculture Teacher	SHS
Doug Morgan	Instructional Leadership	SHS
Doug Morgan	Head Swimming Coach	SHS
Danielle Ovando	Instructional Leadership	SMS
John Perry	Varsity Defensive Coordinator	BHS
Alex O'Quinn	Varsity Baseball Head Coach	BHS
Alex O'Quinn	JV Baseball Coach	BHS
David Rang	Boys' Assistant Soccer Coach	SHS
Susan Ratliff	Instructional Leadership	SMS
Shon Riels	Varsity Assistant Softball Coach	BHS
Erin Roberts	Planning Period	BES
Melanie Roberts	Instructional Leadership	SHS
Abigail Rodriguez	Dance Troupe Sponsor	SHS
Abigail Rodriguez	Senior Class Sponsor	SHS
Eric Rodriguez	Girls' Assistant Track Coach	SHS
Eric Rodriguez	Girls' Cross Country Coach	SHS
Sergio Rodriguez	Planning Period	BHS
Oscar Saavedra	Varsity Head Softball Coach	BHS
Stephanie Sampson	Instructional Leadership	SMS
Stefani Santos	Girls' Cross Country Coach	BHS
Fred Segura	Girls' Assistant Soccer Coach	SHS
Brittney Shearer	Girls' Weightlifting Coach	SHS
Mendy Sikes	Head Varsity Volleyball Coach	BHS
Daniel Skelly	Instructional Leadership	SMS
Jeff Smith	Head Varsity Softball Coach	SHS
Phyllis Smith	Instructional Leadership	SIS
Tim Smith	Head JV Softball Coach	SHS
Kimberly Steichen	Yearbook Sponsor	SPS
Canary Stephens	Planning Period	SMS
Tyler Stevenson	JV Assistant Football Coach	SHS
Janet D. Stewart	Planning Period	BHS
Carla Suggs	Girls' Varsity Head Basketball Coach	BHS
Adrienne Taylor	Sophomore Class Sponsor	SHS
Jimmie Taylor	Boys' Assistant Basketball Coach	SHS
LaDon Terry	JV Head Softball Coach	BHS
Daniel Tillman	Assistant Baseball Coach	SHS
Michele Turman	Instructional Leadership	SPS
Travis Tuten	Agriculture Teacher	SHS
Kimberly Tuvell	Instructional Leadership	SHS

Kimberly Tuvell	Planning Period	SHS
Jeremy Ulmer	Boys' Head Basketball Coach	SHS
Mirian Venero	Planning Period	SMS
Misty Ward	Head JV Volleyball Coach	BHS
Abbey Warren	Instructional Leadership	BHS
Vernon Wiggins	Head JV Baseball Coach	SHS
Vernon Wiggins	Planning Period	SHS
Morgan Williams	Assistant Band Director	SHS
Pam Williams	Varsity FB Cheerleader Sponsor	SHS
Pam Williams	Basketball Cheerleader Sponsor	SHS
Kenneth Wingate	Instructional Leadership	BHS
Kenneth Wingate	Boys' Head Middle School Basketball	BHS
Kenneth Wingate	Boys' Cross Country Coach	BHS
Linda Whitley	Varsity Cheerleading Sponsor	BHS
Ashlee Wooley	Instructional Leadership	SIS
Damon Wooley	Boys' Golf Coach	SHS

SUBSTITUTES:

The following as Substitute Bus Attendants:

Patricia Bryant	Michele Cavallaro	Blaine Frye	Yareilis Gonzalez
Debbie Harnage	Ronald Ivey	John Kerry	Kelli May
Luis Morales	Brianna Pfeiffer	Christene Scrivens	Megan Shearer
Gerardo Silva	Dana Swords		

VOLUNTEERS:

Peggy Aldred	Denise Clemons	Annagrace Hodge
Kelley Arnold	Ashley Collins	Carla Hollinger
David Arnold	Aireal Cook	Mary Hygema
George Ballard	Victoria Crossno	Juan Jimenez
Lisa Ballard	Ravinn Dees	Taylor Jones
Kelly Ballentine	Christine DeMoss	Tammy Keen
James Ballentine	Mariel Downing	Jessica Kelly
Sharon Barnett	Armelia Ellis	Donna Koon
Jennifer Bond	Samantha Ferguson	Mariah Koon
Peggy Boston	April Fernandez	Karen Kramer
Matthew Bradow	Christina Field	Jill Lacey
Dennis Brannon	Shelly Fletcher	Trannie Lacquey
Katrina Brannon	Mary Fridman	Heather Lee
Brittney Cannon	Robert Gerlach	Jessica Leighton
Christina Cannon	Sheila Gerlach	Helen Lynn
Jeremy Cannon	Layla Greene	Matthew Lynn
William Cannon	Amanda Harris	Heather McInnis
JoAnne Carr	Dana Harris	Peggy Mead
Amanda Carver	Glenda Hatch	Heather Misinec
Sheila Cashmore	Debra Hatch	Sean Misinec
Brenda Clark	David Hernandez	Scarlett Mobley
Erin Clary	Guadalupe Hernandez	Douglas Mullen

Kristi Mullen
Norma Nealon
Lindsay Nettles
Michael Nettles
Heather Nolan
Katee O'Quinn
David Owen
Stephanie Poole
Stacey Ragans
Emilee Rains
Kimberly Rizer
Peter Rodriguez
Rebecca Rose
Matthew Ruebush
Lyndsie Sanders
Steven Sexton
Daniel Shepard
Elizabeth Sigers
Helen Snider
Nina Snipes
Allison Spitzer
Janet Stiles
John Tucker
Timothy Van-Skyhawk
Jessica Wagner
Angela Walker
Orion White
Shannon Whittle
Debbie Wilkin
Scott Williams
Gail Williams
Kerry Willis
Kathy Wood

**End of List
2018-2019
School Year**

School Board Attorney – Leonard Dietzen:

14. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

15. Superintendent's Report

- Distributed and reviewed a handout regarding Eligible Instructional Employees for Sell Back Option for 2015-2018.
- An Executive Session will be held following tonight's meeting.

Miscellaneous

- Mr. Alcorn questioned the status of the vandalism at SHS from several months ago; Mr. Brothers responded.
- Mr. Alcorn questioned the status of the Florida Sheriffs Boys Ranch contract; Mr. Roush responded that Mrs. Fitzpatrick is currently working on this item, and it will be brought back to the Board in the near future.

School Board Members:

16. Issues and concerns Board members may wish to discuss

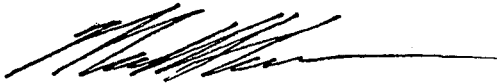
- Mr. White asked for consensus of the Board to request that the Suwannee River Water Management District (SRWMD) delete the reverter clause language in the BHS FFA forestry plot deed. Mr. Dietzen responded that the SRWMD can't permanently give a governmental agency land, and what we have in the deed is the best we can ask for as a School Board. Discussion followed. Board members shared the same concerns as Mr. White, but felt it was best to leave the deed as is.
- Mr. Alcorn asked if Mr. Carver could look into the possibility of getting a covered area built at Suwannee Intermediate School for PE/recess.
- Mr. Taylor asked that our Board adopt a resolution in opposition to Amendment 8. He also asked that an update be provided on District test scores at a future workshop. Mr. Taylor extended an invitation to all Board members to attend the FSBA Board of Directors Retreat the evening of September 13, which will be held at Camp Weed.

The meeting adjourned at 7:44 p.m.

2018-19 SEPTEMBER SURPLUS ITEMS

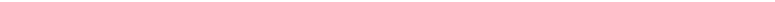
PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99004132	ANTI-LOCK BRAKE TRAINER	\$ 7,791.30	8/16/2000	RIVEROAK	SURPLUS
99004104	MANIKIN, TRAINING	\$ 1,895.00	8/21/2000	RIVEROAK	JUNKED
	TOTAL	\$9,686.30			

Requested By:



MARK A CARVER,
DIRECTOR OF PROPERTY RECORDS

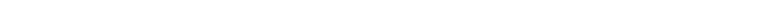
APPROVED BY:



SUPERINTENDENT

9/25/2018

DATE



BOARD CHAIRMAN



AGREEMENT BETWEEN
THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, O/B/O
(EAST COAST TECHNICAL ASSISTANCE CENTER)
AND
THE SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA

This Agreement is entered into between The School Board of Seminole County, Florida, located at 400 E. Lake Mary Blvd., Sanford, Florida 32773-7127 and The School Board of Suwannee County, Florida, (hereinafter called Member District), located at 1729 Walker Avenue, SW, Suite 200, Live Oak, Florida 32064.

WHEREAS, The School Board of Seminole County on behalf of the East Coast Technical Assistance Center (ECTAC) provides support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) programs in the State of Florida; and

WHEREAS, the member district wishes to enter into an agreement with the School Board of Seminole County, Florida, for support and technical assistance regarding its Title I and other ESEA programs.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. Term. This Agreement shall commence on the last date of approval by a party and shall terminate on June 30, 2019. Thereafter, the Agreement may be renewed for additional annual terms upon the mutual written consent of both parties.
2. Payment. The member district agrees to pay to The School Board of Seminole County, Florida, the amount of \$8,000 for services provided under this Agreement. The School Board of Seminole County, Florida, shall submit an invoice no later than July 31, 2018 and the member district shall remit payment within forty-five (45) days of the invoice date.
3. Scope. In consideration of the payment set forth in paragraph 2 above, ECTAC shall provide support and technical assistance to the Title I and other specified ESEA programs of the member district. This support and technical assistance shall include specific program activities and deliverables in support of the approved district Title I Project Applications as appropriate, and other services to be provided which are specified and attached hereto as Exhibit "A" and incorporated by reference. See also Exhibit "B", Operational Procedures incorporated herein by reference.
4. Termination. Either party may terminate this Agreement with or without cause upon 30 days' written notice to the other party. In the event of termination, The School Board of Seminole County, Florida, shall immediately cease providing services as described in paragraph 3 above, and the member district shall be entitled to a pro rata refund of funds paid in advance for the 2018-2019 school year, pursuant to paragraph 2 above.

5. Background Screening. ECTAC acknowledges that all of its staff, employees, and/or agents which are permitted access on school grounds when students are present, or which have any direct contact with students, shall at all times be within line-of-sight supervision by member district.

6. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Florida. Any dispute with respect to this agreement is subject to the laws of Florida. Venue for any action shall be in the Circuit Court, Eighteenth Judicial Circuit, Seminole County, Florida.

7. Hold Harmless/Indemnification. Subject to the limitations of §768.28 Florida Statute, each Party to this agreement shall indemnify and hold harmless the other Party against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of their employees, agents, or officers to the extent that such acts are performed within the scope of their employment. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable.

8. Notice. All notices required under this Agreement shall be in writing, and shall be sent by certified mail, return receipt requested or hand delivery. Notice given in any manner shall be effective only if and when received by the party to be notified. All notices to be given to the parties shall be sent to or delivered at the addresses set forth below:

If to School Board of Seminole County:

Walt Griffin, Ed.D., Superintendent
The School Board of Seminole County, Florida
400 E. Lake Mary Blvd
Sanford, FL 32773-7127

With a copy to:

Mrs. Marjorie Murray, Director
East Coast Technical Assistance Center
400 E. Lake Mary Blvd.
Sanford, FL 32773-7127

If to member district:

Ted L. Roush, Superintendent
The School Board of Suwannee County, Florida
1729 Walker Avenue, SW, Suite 200
Live Oak, FL 32064

With a copy to:

Kecia Robinson, Director
Federal Programs
1729 Walker Avenue, SW, Suite 200
Live Oak, FL 32064

By giving the other party at least fifteen (15) days written notice, each party shall have the right to change its address and the name of its representative for notice purposes.

9. Entire Agreement. This Agreement constitutes the entire Agreement between the parties with respect to the matters covered by this Agreement. All prior negotiations, representations, and agreements not incorporated in this Agreement are canceled. This Agreement can be modified or amended only by a written document duly executed by the parties or their duly appointed representatives.

10. Authorization. Each party warrants and represents with respect to itself that neither the execution of this Agreement nor the performance of its obligations under this Agreement shall violate any legal requirement or other commitment or restriction to which it is a party or by which it is bound. Each party also warrants and represents, with respect to itself, that the execution of this Agreement and the performance of its obligations under this Agreement shall not require any consent, vote, or approval which has not been obtained, or at the appropriate time shall not have been given or obtained. Each party agrees that it has or will continue to have throughout the term of this Agreement the full right and authority to enter into this Agreement and to perform its obligations. Upon written request, each party agrees to supply the other party with evidence of its full right and authority.

11. Access and Retention of Documents. Each party will, upon request, provide access to the other party, the Federal Grantor agency, the Comptroller General of the United States or any of their duly authorized representatives, to any books, documents, papers and records which are directly related to this project. Both parties to this Agreement will retain all records related to the services provided pursuant this Agreement, for five (5) years after the member district has made final payments and all other matters between the parties in connection with this Agreement, are closed. Further, both parties agree to comply with s.119.0701, F.S., as applicable.

12. Copyrights. The parties are hereby notified that the federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal government purposes: the copyright in any work developed under a grant, subgrant, or agreement under a grant or subgrant; and, any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support. Furthermore, the parties agree that The School Board of Seminole County, Florida, has the right to make copies of any materials, whether in tangible or electronic means or media, that are delivered under the provisions of this Agreement for use within The School District of Seminole County, Florida for purposes related to The School Board of Seminole County, Florida, business, operations, the delivery of the educational program or to comply with the requirements of law, rule, policy or regulation.

13. Debarment. By signing this Agreement, the parties certify, to the best of their knowledge and belief, that they and their principals:

(a) Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by a federal department or agency.

(b) Have not, within the preceding five (5) year period, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or agreement under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

(c) Are not presently indicted or otherwise criminally charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in the preceding paragraph (b).

(d) Have not within the preceding five (5) year period had one (1) or more public transactions (federal, state or local) terminated for cause or default.

(e) Are not presently, nor have been within the last three (3) years, listed on the convicted vendor list.

The parties agree to notify each other within thirty (30) days after the occurrence of any of the events, actions, debarments, proposals, declarations, exclusions, convictions, judgments, indictments, information, or terminations as described in paragraphs (a) – (e) above, with respect to the parties or their principals.

14. Public Records Act/Chapter 119 Requirements. Member District agrees to comply with the Florida Public Records Act (Chapter 119, Florida Statutes) to the fullest extent applicable, and shall, if this engagement is one for which services are provided, by doing the following:

(a) Member District shall keep and maintain public records required by the School Board to perform the service.

(b) Member District shall upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed that provided in chapter 119, Florida Statutes or as otherwise provided by law;

(c) Member District shall ensure that public records that are exempt or that are confidential and exempt from the public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Member District does not transfer the records to the School Board; and

(d) Member District upon completion of the contract shall transfer to the School Board, at no cost, all public records in possession of the Member District or keep and maintain the public records required by the School Board to perform the service. If the Member District transfers all public records to the School Board upon completion of the contract, the Member District shall destroy any duplicate public records that are exempt or that are confidential and exempt from the public records disclosure requirements. If the Member District keeps and maintains public records, upon completion of the contract, the Member District shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

The parties agree that if the Member District fails to comply with a public records request, then the School Board must enforce the Agreement provisions in accordance with the Agreement and as required by Section 119.0701, Florida Statutes.

IF THE MEMBER DISTRICT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE MEMBER DISTRICT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, CAROLYN BEDSOLE, MANAGER, IS PROJECT MANAGEMENT AT 407-320-0466, carolyn_bedsole@scps.k12.fl.us, THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, 400 EAST LAKE MARY BLVD., SANFORD, FLORIDA 32773.

15. Non-Discrimination. The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race, age, religion, color, gender, national origin, marital status, disability, sexual orientation or any other basis prohibited by law.

AGREEMENT BETWEEN
THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, O/B/O
(EAST COAST TECHNICAL ASSISTANCE CENTER)
AND
THE SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

**THE SCHOOL BOARD OF
SEMINOLE COUNTY, FLORIDA:**

By: _____
Amy Lockhart, Chairman

Date Approved: _____

ATTEST:

By: _____
Walt Griffin, Ed.D., Superintendent

**THE SCHOOL BOARD OF
SUWANNEE COUNTY, FLORIDA:**

By: _____

Print Name: Jerry Taylor

Title: Board Chairman

Date: _____

ATTEST:

By: _____

Print Name: Ted L. Roush

Title: Superintendent of Schools

"Approved as to Form and Sufficiency
BY _____

Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

EXHIBIT A
ECTAC TECHNICAL ASSISTANCE SERVICES

The purpose of the East Coast Technical Assistance Center is to:

- assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and
- maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

The selective ESEA programs are:

1. Title I, Part A
2. Title I, Part C
3. Title I, Part D
4. Other grant funded programs as they interact with Title I.

The services include:

1. assisting member school districts in:
 - a. the development and implementation of Title I programs consistent with the requirements of The Elementary and Secondary Education Act (ESEA) and the related Florida State Statute.
 - b. the administration of Title I, and building the capacity of Title I district administrators and key staff in the understanding of appropriate laws, rules, regulations, guidance, policies, and best practices through periodic professional development meetings and activities.
 - c. the development and implementation of Title I plans, project applications, and amendments to include schoolwide, targeted assistance, nonpublic, migrant, neglected and delinquent, school improvement, and others as requested.
 - d. effectively utilizing Title I resources, and other resources in the school improvement/school reform process.
 - e. the implementation of effective instructional strategies and evidence-based best practices.
 - f. building capacity for the effective engagement of families in the education of their children.
 - g. networking with high performing/high poverty schools across the state for the purpose of sharing effective practices.
 - h. accessing other collaborative service providers, such as ESCORT, the Bureau of Federal Educational Programs, the Grants Management Office, other Bureaus and Offices at the Florida Department of Education (FLDOE), Florida Association of State and Federal Education Program Administrators (FASFEP), National Association of Federal Education Program Administrators (NAFEP), as well as other offices and organizations.
 - i. advocating for the needs of the Local Educational Agencies (LEAs).
 - j. other areas as necessary.
2. providing member meetings including professional development at least three (3) times per year.
3. co-sponsoring two (2) forums per year with FASFEP.

EXHIBIT B OPERATING PROCEDURES

The name of the Center will be the East Coast Technical Assistance Center (ECTAC). The Center may change its name by a simple majority vote of the membership.

Purpose:

The purpose of the ECTAC is to:

- assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and
- maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

Members:

Membership in ECTAC will be open to all school districts in Florida.

Advisory Board:

An Advisory Board will guide the proper development, approval, and execution of the operation of ECTAC.

Advisory Board Members:

The Advisory Board will be composed of five (5) administrators that are representative of small, medium, and large school districts comprising the organization. Board members receive no compensation for their services. The number of Board members may be increased by vote of the general membership but will never be less than five (5).

Election and Term of Advisory Board Members:

Election of Advisory Board members will occur prior to the first meeting of the fiscal year. Board members will be elected by a simple majority vote of the membership. The terms are for two (2) years.

Vacancies will be filled by simple majority vote of the membership for the unexpired term. A Board member elected to fill a vacancy will be elected for the unexpired term of his/her predecessor in office and will serve until his/her successor is elected.

A Board member may be removed by a simple majority vote of the membership, at any regularly scheduled or special meeting of the membership, whenever in its judgment the best interests of the organization would be served thereby.

A Board member may resign from the Board at any time by giving notice in writing to the Board at least thirty (30) days before such resignation. No acceptance of such resignation will be necessary to make it effective.

Quorum of the Advisory Board:

A simple majority of the Advisory Board members will constitute a quorum for the transaction of business. The act of a simple majority of Advisory Board members present at a meeting at which a quorum is present will be the act of the Board. Each Advisory Board member will have one vote and no proxy will be allowed.

Meetings of the Board:

An annual meeting will be held once a year at a time and location set by the Advisory Board, with additional meetings scheduled as needed. Minutes of the meetings will be shared with general membership.

Action may be taken by the Advisory Board without a meeting if a simple majority of the Board members consent in writing through fax, mail, or by electronic mail to the action. Such actions will be filed with the Board minutes.

Absence of Board Members:

Each Board member is expected to communicate in advance of all Board meetings stating whether or not he/she is able to attend or participate by conference telephone or other agreed-upon means of communication. Any Board member who is absent from three (3) successive Board meetings will be deemed to have resigned due to non-participation, and his/her position will be declared vacant, unless the Board affirmatively votes to retain that member.

Fiscal Year:

The fiscal year of the organization will be aligned July 1 to June 30.

Fiscal Agent:

The School Board of Seminole County, Florida, (SBSC) is the fiscal agent for ECTAC. All employees of ECTAC are employees of SBSC. The interview committees for vacant ECTAC positions will have representation from an ECTAC member district.

Travel will be approved by the fiscal agent to ensure ECTAC staff travel to member districts as well as attend events, meetings, and/or conferences that will benefit the purpose of ECTAC.

SBSC assures that the operation of ECTAC will be excluded from any freeze on vacant positions or travel restrictions that might be imposed by SBSC due to budget shortfalls.

SBSC will charge the ECTAC budget an administrative fee equal to the SBSC approved indirect cost rate. Any additional administrative charges must be requested through and approved by the ECTAC Advisory Board. Other than the administrative fee described above, the ECTAC budget will be used solely for ECTAC purposes. ECTAC will provide an annual budget report to ECTAC member districts.

Agreement:

An agreement for ECTAC services will be executed annually with ECTAC member districts. The agreement will include attachments of the description of services and operating procedures.

Website:

An ECTAC website will be established and maintained to provide school districts with information that will facilitate the implementation of Title I program services.

Representation in State and National Organizations, Committees, and Meetings:

The ECTAC staff will represent ECTAC member districts in state and national organizations, committees, and meetings as appropriate.

-45-

ECTAC Funding Structure - School Year 2018-2019

	District	16-17 Survey 3	Annual Fee
1	GLADES	1207	1000
2	HAMILTON	1688	2000
3	UNION	1949	2000
4	FLORIDA VIRTUAL	2551	2000
5	BRADFORD	3050	4000
6	WAKULLA	3223	4000
7	BAKER	3943	4000
8	MONROE	4449	4000
9	DESOTO	4888	4000
10	SUMTER	5042	8000
11	HARDEE	5102	8000
12	OKEECHOBEE	5426	8000
13	SUWANNEE	5529	8000
14	NASSAU	5680	8000
15	HENDRY	7504	8000
16	COLUMBIA	7909	8000
17	FLAGLER	8154	8000
18	ST. JOHNS	9296	8000
19	HIGHLANDS	9630	8000
20	MARTIN	9937	8000
21	CITRUS	10372	12000
22	INDIAN RIVER	10605	12000
23	PUTNAM	10826	12000
24	CHARLOTTE	11745	12000
25	HERNANDO	15377	12000
26	CLAY	18382	12000
27	ALACHUA	18513	12000
28	LEON	19726	12000
29	SARASOTA	22457	12000
30	LAKE	26497	12000
31	ESCAMBIA	28242	12000
32	COLLIER	30424	16000
33	ST. LUCIE	30596	16000
34	MANATEE	30601	16000
35	SEMINOLE	33051	16000
36	BREVARD	39034	16000
37	PASCO	40784	16000
38	VOLUSIA	41128	16000
39	OSCEOLA	51140	16000
40	PINELLAS	64040	18000
41	LEE	71626	18000
42	POLK	76509	18000
43	DUVAL	88915	18000
44	PALM BEACH	116787	20000
45	HILLSBOROUGH*	131292	15000
46	ORANGE	135917	20000
47	BROWARD	173984	22000

Eligibility numbers are based on the FDOE 2016-2017 Final Survey 3 Data Report, with CEP multiplier applied by FDOE.

# Eligible for Free/Reduced Lunch	
up to 1,500	1,000
1,501-3,000	2,000
3,001-5,000	4,000
5,001-10,000	8,000
10,001-30,000	12,000
30,001-60,000	16,000
60,001-100,000	18,000
100,001-150,000	20,000
150,001+	22,000

*Reduced membership rate due to leadership responsibilities in areas of evaluation (approved by ECTAC Advisory Board)

Agreement#: SA-1718-55-BN-SCPS

SA-1819-50-BN Approval Date:

April 18~~24~~, 2017, 2018

S

AGREEMENT BETWEEN THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, O/B/O
(EAST COAST TECHNICAL ASSISTANCE CENTER)

AND

THE SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA

This Agreement is entered into between The School Board of Seminole County, Florida, located at 400 E. Lake Mary Blvd., Sanford, Florida 32773-7127 and The School Board of Suwannee County, Florida, (hereinafter called ~~member district~~), Member District, located at 1729 Walker Avenue, S.W., Suite 200, Live Oak, Florida 32064.

WHEREAS, The School Board of Seminole County on behalf of the East Coast Technical Assistance Center (ECTAC) provides support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) programs in the State of Florida; and

WHEREAS, the member district wishes to enter into an agreement with the School Board of Seminole County, Florida, for support and technical assistance regarding its Title I and other ESEA programs.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. Term. This Agreement shall commence on the last date of approval by a party and shall terminate on June 30, 2018~~2019~~. Thereafter, the Agreement may be renewed for additional annual terms upon the mutual written consent of both parties.
2. Payment. The member district agrees to pay to The School Board of Seminole County, Florida, the amount of \$4,000-8,000 for services provided under this Agreement. The School Board of Seminole County, Florida, shall submit an invoice no later than July 31, 2017-31, 2018 and the member district shall remit payment within forty-five (45) days of the invoice date.
3. Scope. In consideration of the payment set forth in paragraph 2 above, ECTAC shall provide support and technical assistance to the Title I and other specified ESEA programs of the member district. This support and technical assistance shall include specific program activities and deliverables in support of the approved district Title I Project Applications as appropriate, and other services to be provided which are specified and attached hereto as Exhibit "A" and incorporated by reference. See also Exhibit "B", Operational Procedures incorporated herein by reference.
4. Termination. Either party may terminate this Agreement with or without cause upon 30 days' written notice to the other party. In the event of termination. The School Board of Seminole County, Florida, shall immediately cease providing services as described in paragraph 3 above, and the member district shall be entitled to a pro rata refund of funds paid in advance for the 2017-2018-2018-2019 school year, pursuant to

paragraph 2 above.

INFO ONLY

5. Background Screening. ECTAC acknowledges that all of its staff, employees, and/or agents which are permitted access on school grounds when students are present, or which have any direct contact with students, shall at all times be within line-of-sight supervision by member district.

6. 5.Governing Law. This Agreement shall be construed in accordance with the laws of the State of Florida. Any dispute with respect to this agreement is subject to the laws of Florida. Venue for any action shall be in the Circuit Court, Eighteenth Judicial Circuit, Seminole County, Florida.

7. 6.Hold Harmless/Indemnification ~~Flarmless/Indemnification~~. Subject to the limitations of \$768.28 Florida Statute, each Party to this agreement shall indemnify and hold harmless the other Party against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of their employees, agents, or officers to the extent that such acts are performed within the scope of their employment. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable.

8. 7.Notice. All notices required under this Agreement shall be in writing, and shall be sent by certified mail, return receipt requested or hand delivery. Notice given in any manner shall be effective only if and when received by the party to be notified. All notices to be given to the parties shall be sent to or delivered at the addresses set forth below:

If to School Board of Seminole County:

With a copy to:

If to member district:

With a copy to:

Walt Griffin, Ed.D., Superintendent The
School Board of Seminole County, Florida
400 E. Lake Mary Blvd Sanford, FL 32773-
7127

Mrs. Marjorie Murray, Director East Coast
Technical Assistance Center 400 E. Lake
Mary Blvd.
Sanford, FL 32773-7127

Ted L. Roush, Superintendent
The School Board of Suwannee County, Florida
1729 Walker Avenue, SW, Suite 200
Live Oak, FL 32064

Kecia Robinson, Director Federal Programs
Kecia Robinson, Coordinator School
Improvement/Title I 1729 Walker Avenue, SW,
Suite 200 Live Oak, FL 32064, FL 32064

By giving the other party at least fifteen (15) days written notice, each party shall have the right to change its address and the name of its representative for notice purposes.

8.9. Entire Agreement. This Agreement constitutes the entire Agreement between the parties with respect to the matters covered by this Agreement. All prior negotiations, representations, and agreements not ~~incorporated~~ incorporated in this Agreement are canceled. This Agreement can be modified or amended only by a written document duly executed by the parties or their duly appointed representatives.

10. 9.Authorization. Each party ~~warrants-wan-ants~~ and represents with respect to itself that neither the execution of this Agreement nor the performance of its obligations under this Agreement shall violate any legal requirement or other commitment or restriction to which it is a party or by which it is bound. Each party also warrants and represents, with respect to itself, that the execution of this Agreement and the performance of its obligations under this Agreement shall not require any consent, vote, or approval which has not been obtained, or at the appropriate time shall not have been given or obtained. Each party agrees that it has or will continue to have throughout the term of this Agreement the full right and authority to enter into this Agreement and to perform its obligations. Upon written request, each party agrees to supply the other party with evidence of its full right and authority.

~~party agrees to supply the other party with evidence of its full right and authority.~~

11. 10.Access and Retention of Documents. Each party will, upon request, provide access to the other party, the Federal Grantor agency, the Comptroller General of the United States or any of their duly authorized representatives, to any books, documents, papers and records which are directly related to this project. Both parties to this Agreement will retain all records related to the services provided pursuant this Agreement, for five (5) years after the member district has made final payments and all other matters between the parties in connection with this Agreement, are closed. Further, both parties agree to comply with s.l 19.0701, F.S., as applicable.

12. 11.CopyrightsCopyrights. The parties are hereby notified that the federal awarding agency reserves a royalty- free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal government ~~purposes~~purposes: the copyright in any work developed under a grant, subgrant, or agreement under a grant or subgrant; and, any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support. Furthermore, the parties agree that The School Board of Seminole County, Florida, has the right to make copies of any materials, whether in tangible or electronic means or media, that are delivered under the provisions of this Agreement for use within The School District of Seminole County, Florida for ~~purposes~~purposes related to The School Board of Seminole County, Florida, business, operations, the delivery of the educational program or to comply with the requirements of law, rule, policy or regulation.

13. 12.Debarment. By signing this Agreement, the parties certify, to the best of their knowledge and belief, that they and their principals:

(a) Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by a federal department or agency.

(b) Have not, within the preceding five (5) year period, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or agreement under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

(c) Are not presently indicted or otherwise criminally charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in the preceding paragraph (b).

(d) Have not within the preceding five (5) year period had one (1) or more public transactions (federal, state or local) terminated for cause or default.

(e) Are not presently, nor have been within the last three (3) years, listed on the convicted vendor list.

The parties agree to notify each other within thirty (30) days after the occurrence of any of the events, actions, debarments, proposals, declarations, exclusions, convictions, judgments, indictments, ~~information~~information, or terminations as described in paragraphs (a) - (e) above, with respect to the parties or their principals.

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(a) Member District shall keep and maintain public records required by the School Board to perform the service.

(b) Member District shall upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed that provided in chapter 119, Florida Statutes or as otherwise provided by law;

(c) Member District shall ensure that public records that are exempt or that are confidential and exempt from the public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Member District does not transfer the records to the School Board; and

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The parties agree that if the Member District fails to comply with a public records request, then the School Board must enforce the Agreement provisions in accordance with the Agreement and as required by Section 119.0701, Florida Statutes.

13.—IF THE MEMBER DISTRICT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE MEMBER DISTRICT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, CAROLYN BEDSOLE, MANAGER, IS PROJECT MANAGEMENT AT 407-320-0466, carolyn.jbedsole@seps.k12.fl.us, bedsole@seps.k12.fl.us, THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, 400 EAST LAKE MARY BLVD., SANFORD, FLORIDA 32773.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

15. Non-Discrimination. The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race, age, religion, color, gender, national origin, marital status, disability, sexual orientation or any other basis prohibited by law.

AGREEMENT BETWEEN THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, O/B/O (EAST
COAST TECHNICAL ASSISTANCE CENTER)

AND

THE SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set
forth above.

ATTEST:

THE SCHOOL BOARD OF
SEMINOLE COUNTY, FLORIDA:
THE SCHOOL BOARD OF
SUWANNEE COUNTY, FLORIDA:

By:

Amy Lee ~~Marr~~ Lockhart

Chairman Date Approved: 11/1/17

11/1/17

By:

Print Name: Jerry Taylor

Title: Board Chairman

Date:

ATTEST:

By:

Walt Griffin, Ed.D., Superintendent

ATTEST:

By:

Print Name: Ted L. Roush

UG 22 2017

Print Name: Jerry Taylor Title: Chairman

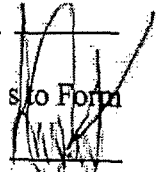
Date:

AUG 22 2017


Title: Superintendent of Schools

"Approved as to Form and Sufficiency"

"Approved a BY _____"


s/ to Form

**Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell,
P.A.P. A. Suwannee School
Board Attorney"**


9/5/17
Reviewed & Approved
Cheryl Green, Director of Purchasing

INFO ONLY

**EXHIBIT A
ECTAC TECHNICAL ASSISTANCE SERVICES**

The ~~purpose~~purpose of the East Coast Technical Assistance Center is to:

- assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and
- maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

The selective ESEA programs are:

1. Title I, Part A
2. Title I, Part C
3. Title I, Part D
4. Other grant funded programs as they interact with Title I.

The services include:

1. assisting member school districts in:

- a. ~~1-the development and implementation of Title I programs consistent with the requirements of The Elementary and Secondary Education Act (ESEA) and Differentiated Accountability~~the related Florida State Statute.
- b. ~~2-the administration of Title I, and building the capacity of Title I district administrators and key staff in the understanding of appropriate laws, rules, regulations, guidance, policies, and best practices through periodic professional development meetings and activities.~~
- c. ~~3-the development and implementation of Title I plans, project applications, and amendments to include schoolwide, targeted assistance, nonpublic, migrant, neglected and delinquent, school improvement, and others as requested.~~
- d. ~~4-effectively utilizing Title I resources, and other resources in the school improvement/school reform process.~~
- e. ~~5-the implementation of effective instructional strategies and educational evidence-based best practices identified in scientifically based research.~~
- f. ~~6-building capacity for the effective engagement of families in the education of their children.~~
- g. ~~7-networking with high performing/high poverty schools across the state for the purpose of sharing effective practices.~~
- h. ~~8-accessing other collaborative service providers, such as ESCORT, the Bureau of Federal Educational Programs, the Grants Management Office, No Child Left Behind Office (NCLB), other Bureaus and Offices at the Florida Department of Education (FLDOE), Florida Association of State and Federal Education Program Administrators (FASFEPA), National Association of Federal Education Program Administrators (NAFEPA), as well as other offices and organizations.~~
- i. ~~9-advocating for the needs of the Local Educational Agencies (LEAs).~~(LEAs);
- j. other areas as necessary.

2. providing member meetings including professional development at least three (3) times per year.
3. co-sponsoring two (2) forums per year with FASFEPA.

EXHIBIT B OPERATING PROCEDURES

The name of the Center will be the East Coast Technical Assistance Center (ECTAC). The Center may change its name by a simple majority vote of the membership.

Purpose:

The purpose of the ~~East Coast Technical Assistance Center~~ ECTAC is to:

- assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and
- maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

Members:

Membership in ECTAC will be open to all school districts in Florida.

Advisory Board:

An Advisory Board will guide the proper development, approval, and execution of the operation of ECTAC.

Advisory Board Members:

The Advisory Board will be composed of five (5) administrators that are representative of small, medium, and large school districts comprising the organization. Board members receive no compensation for their services. The number of Board members may be increased by vote of the general membership but will never be less than five (5).

Election and Term of Advisory Board Members:

Election of Advisory Board members will occur ~~annually and prior to the last quarterly~~ first meeting of the ~~membership~~ fiscal year. Board members will be elected by a simple majority vote of the membership. The terms are for two (2) years.

Vacancies will be filled by simple majority vote of the membership for the unexpired term. A Board member elected to fill a vacancy will be elected for the unexpired term of his/her predecessor in office and will serve until his/her successor is elected.

A Board member may be removed by a simple majority vote of the membership, at any regularly scheduled or special meeting of the membership, whenever in its judgment the best interests of the organization would be served thereby.

A Board member may resign from the Board at any time by giving notice in writing to the Board at least thirty (30) days before such resignation. No acceptance of such resignation will be necessary to

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INFO ONLY

make it effective.

Quorum of the Advisory Board:

A simple majority of the Advisory Board members will constitute a quorum for the transaction of business. The act of a simple majority of Advisory Board members present at a meeting at which a quorum is present will be the act of the Board. Each Advisory Board member will have one vote and no proxy will be allowed.

Meetings of the Board:

An annual meeting will be held once a year at a time and location set by the Advisory Board, with additional meetings scheduled as needed. Minutes of the meetings will be shared with general membership.

Action may be taken by the Advisory Board without a meeting if a simple majority of the Board members consent in writing through fax, mail, or by electronic mail to the action. Such actions will be filed with the Board minutes.

Absence of Board Members:

Each Board member is expected to communicate in advance of all Board meetings stating whether or not he/she is able to attend or participate by conference telephone or other agreed-upon means of communication. Any Board member who is absent from three (3) successive Board meetings will be deemed to have resigned due to non-participation, and his/her position will be declared vacant, unless the Board affirmatively votes to retain that member.

Fiscal Year:

The fiscal year of the organization will be aligned July 1 to June 30.

Fiscal Agent:

The School Board of Seminole County, Florida, (SBSC) is the fiscal agent for ECTAC. All employees of ECTAC are employees of SBSC. The interview committees for vacant ECTAC positions will have representation from an ECTAC member district.

Travel will be approved by the fiscal agent to ensure ECTAC staff travel to member districts as well as attend events, meetings, and/or conferences that will benefit the purpose of ECTAC.

SBSC assures that the operation of ECTAC will be excluded from any freeze on vacant positions or travel restrictions that might be imposed by SBSC due to budget shortfalls.

SBSC will charge the ECTAC budget an administrative fee equal to the SBSC approved indirect cost rate. Any additional administrative charges must be requested through and approved by the ECTAC Advisory Board. Other than the administrative fee described above, the ECTAC budget will be used solely for ECTAC purposes. ECTAC will provide an annual budget report to ECTAC member districts.

Agreement:

An agreement for ECTAC services will be executed annually with ECTAC member districts. The agreement will include attachments of the description of services and operating procedures.

Website:

An ECTAC website will be established and maintained to provide school districts with information that will facilitate the implementation of Title I program services.

Representation in State and National Organizations, Committees, and Meetings:

The ECTAC ~~Director~~ staff will represent ECTAC member districts in state and national organizations, committees, and meetings as appropriate.

INFO ONLY



Quote

INVOICE

**MARJORIE
MURRAY
DIRECTOR**

**Seminole County
Public Schools**

**400 East Lake
Mary Blvd Sanford,**

**Phone
407-320-0244
407-320-0302**

**Fax 407-
320-0293**

**Website
~~www.ecctac~~
~~net~~www.ecctac
fl.net**

Florida 32773

Quote For:

Bill To:

Suwannee County School District Kacia
Robinson, Coordinator School

Improvement/Title Director Federal
Programs

1729 Walker Ave.; SW, Ste. Avenue
SW, Suite 200 Live Oak, Florida 32064

Quote Invoice Number: 2417Q

Suwannee Quote

Invoice

Date 7/17/2017

Purchase Order #

2019-046-ECT

7/1/2018

From Remit To:

Marjorie Magorie Murray
East Coast Technical Assistance Center
Seminole County Public Schools 400 East
Lake Mary Boulevard Sanford, Florida
32773

INFO ONLY

Walt Griffin,
Ed.D.,
Superintendent

Item	Quantity	Unit	Unit Price	Total
1 TITLES	1	ea	\$4,000.00	\$4,000.00
<p>The East Coast Technical Assistance Center (ECTAC) agrees to provide The Suwannee County School District with specific program activities and deliverables for the 2017-2018 <u>2018-2019</u> school year as specified by the approved contract, the TITLE I Project applications, and other services as agreed upon by both parties.</p> <p>For these services and deliverables, The Suwannee County School District agrees to pay the East Coast Technical Assistance Center an amount of \$4,000.00 <u>\$8,000.00</u>. This payment portion will encompass the project period thru June 30, 2018 <u>2019</u></p>				
<p>11 Remittance Date: _____ Amount Enclosed: _____</p>				
<p>Notice to Remitter: Return a copy of this invoice with remittance to ensure proper credit to your account. Include invoice number on your check.</p>			Subtotal	\$4,000.00 <u>\$8,000.00</u>
			Tax	
			Shipping	
			Misc	
			Balance Due	\$4,000.00 <u>\$8,000.00</u>

ECTAC Funding Structure - School Year 2017-2018 2018-2019

7/17/2017

MANATEE 24001 16,000
VOLUSIA 40962 16,000
Eligibility numbers are based on the FDOE 2015-2016 Survey 3 Data Report. If the district is CEP, either the CEP multiplier or prior baseline was applied.

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District	2015-2016	16-17 Survey 3	Annual Fee
GLADES	9851	1207	3,000
HAMILTON	1277	1688	2,000
UNION	1901	1949	2,000
FLORIDA VIRTUAL		2551	2000
BRADFORD		4040	4000
WAKULLA	2807	3223	2,000

BREVARD	39471	39034	15,000
PASCO	40229	40784	15,000
VOLUSIA		41128	16,000
OSCEOLA	60102	51140	16,000
PINELLAS	67118	64040	18,000
LEE	75846	71626	18,000
POLK	86664	76509	18,000
DUVAL	90510	88915	18,000
PALM BEACH	113831	116787	18,000
HILLSBOROUGH**	120484	131292	9,500
ORANGE	157083	158917	18,000
BROWARD*	169065	173984	22,000
ESCAMBIA	23680	28242	12,000
LAKE COLLIER	26475	30424	12,000
ST. LUCIE	26705	30596	12,000
COLLIER MANATEE	30661	30601	12,000
SEMINOLE	32116	33051	16,000

# Eligible for Free/Reduced Lunch	
up to +6001.500	\$601.000
1,001-5,001.501- 3.000	2,000
3,001-5,000	4,000
5,001-10,000	8,000
10,001-30,000	12,000
30,001-50,000 30,001- 60,000	13,000 16.000
60,001-150,000 60,001- 100,000	18,000
100,001-150,000	20,000
150,000 +150,001 +	22,000

~~* Districts held at 16-17 fee rate~~

~~Reduced-Reduced~~ membership rate due to leadership responsibilities in the ECTAC Evaluation workgroup (approved areas of evaluation (approved by ECTAC Advisory Board))

Comparison Details	
Title	pdfDocs compareDocs Comparison Results
Date & Time	9/4/2018 2:38:41 PM
Comparison Time	2.34 seconds
compareDocs version	v4.2.300.9

Sources	
Original Document	\\HomeDirs01\Users\$\cduquette_My Settings\Desktop\Compare Contract\SCSB 2018-75 ECTAC Fully Executed.pdf
Modified Document	\\HomeDirs01\Users\$\cduquette_My Settings\Desktop\Compare Contract\SCSB 2019-69 ECTAC.pdf

Comparison Statistics	
Insertions	173
Deletions	82
Changes	116
Moves	0
TOTAL CHANGES	371

Word Rendering Settings Options	
Name	Standard
Insertions	
Deletions	
Moves / Moves	
Inserted cells	
Deleted cells	
Merged cells	
Formatting	Color only.
Changed lines	Mark left border.
Comments color	By Author.
Balloons	False

compareDocs Settings Used	Category	Option Selected
Open Comparison Report after Saving	General	Always
Report Type	Word	Track Changes
Character Level	Word	False
Include Headers / Footers	Word	True
Include Footnotes / Endnotes	Word	True
Include List Numbers	Word	True
Include Tables	Word	True
Include Field Codes	Word	True
Include Moves	Word	False
Show Track Changes Toolbar	Word	True
Show Reviewing Pane	Word	True
Update Automatic Links at Open	Word	False
Summary Report	Word	End
Include Change Detail Report	Word	Separate
Document View	Word	Print
Remove Personal Information	Word	False
Flatten Field Codes	Word	True

**AGREEMENT BETWEEN THE
STATE OF FLORIDA, DEPARTMENT OF HEALTH
SUWANNEE COUNTY HEALTH DEPARTMENT
AND
SUWANNEE COUNTY SCHOOL BOARD**

The purpose of this affiliation agreement is to guide and direct a working relationship between the State of Florida, Department of Health, Suwannee County Health Department, hereinafter referred to as the DEPARTMENT and Suwannee County School Board through RIVEROAK Technical College, an institution providing health care profession education, hereinafter referred to as the SCHOOL, for the provision of learning opportunities for health care profession students.

RECITALS

The SCHOOL agrees:

1. To provide competent faculty for the planning and implementation of instruction, teaching, guidance, supervision, and evaluation of health care profession students, and to be responsible for the education program, academic affairs, and assessment of the students.
2. To work in accordance with all DEPARTMENT procedures, policies, protocols, rules and regulations in carrying out the relationship described herein and in making plans for the observation of and/or practice in health care at DEPARTMENT facilities.
3. To provide or assure that students have the necessary, required, and appropriate books, periodicals and teaching materials for SCHOOL's educational program.
4. To submit to the DEPARTMENT a schedule indicating the number and names of students who will be participating in an internship under this agreement and the names of the faculty members who will be indirectly supervising students during the students' rotation at DEPARTMENT facilities.
5. To plan student assignments in consultation with a representative of the DEPARTMENT.
6. To designate a contact person for evaluation and scheduling of student rotations and facilitation of communication between the parties.
7. To provide direct supervision of students whenever students are at DEPARTMENT facilities or provide indirect supervision of students engaged in a mutually agreeable practicum experience with a preceptor at the DEPARTMENT. Pursuant to this Agreement, students will only be assigned to mutually agreeable practicum experiences.
8. To initiate and/or participate in group conferences, as requested by DEPARTMENT at mutually agreed upon times, with a designee of the DEPARTMENT for the purpose of discussing objectives of the learning experiences and student performance in caring for patients.
9. To ensure that general and professional liability insurance insuring the SCHOOL, its employees, and its students who will be in training under this agreement, with limits of liability coverage in the

amount of not less than Two Hundred Thousand Dollars (\$200,000) per claimant and Three Hundred Thousand Dollars (\$300,000) per occurrence, is obtained and maintained throughout the term of this agreement and any renewal thereof. It is a material term of this agreement and necessary that the SCHOOL, its employees, and its students who will be participating under this agreement are covered under a general and professional liability policy with the abovementioned limits. However, it is not necessary that the SCHOOL, its employees, and its students who will be participating under this agreement are all covered under the same policy. As evidence of such coverage, the SCHOOL shall furnish to the DEPARTMENT applicable certificates of insurance sufficient to demonstrate full satisfaction of the requirements of this paragraph prior to students beginning their internship under this agreement and annually thereafter. SCHOOL shall immediately inform DEPARTMENT of any lapses or changes to coverages that would bring SCHOOL out of compliance with this paragraph. Failure of the SCHOOL to ensure that such coverage is obtained and maintained shall be grounds for immediate termination of this agreement. If the SCHOOL is a public college or university in Florida, the SCHOOL may be self-insured through the State Risk Management Trust Fund, established pursuant to section 284.30, Florida Statutes, and administered by the State of Florida, Department of Financial Services, or may be otherwise insured pursuant to the provisions of section 1004.24, Florida Statutes.

10. To be fully responsible for its acts of negligence, or its agents'/students' acts of negligence when acting within the scope of their employment, education or agency, and agrees to be liable for any damages resulting from said negligence.

11. Unless SCHOOL is a state agency or subdivision under section 768.28, Florida Statutes, or otherwise protected by sovereign immunity under its respective state law, to be liable for and indemnify, defend, and hold harmless the DEPARTMENT and all of its officers, agents, and employees from all claims, suits, judgments, or damages, consequential or otherwise and including attorneys' fees and costs, arising out of any act, actions, neglect, or omissions by the SCHOOL, its agents, students, or employees during the performance or operation of this Agreement or any subsequent modifications thereof, whether direct or indirect, and whether to any person or tangible or intangible property. Nothing herein is intended to serve as a waiver of sovereign immunity by any school to whom sovereign immunity may be applicable nor consent by a state agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

12. To assure that students maintain confidentiality of all data, files, and client records related to the services provided pursuant to this agreement and comply with state and federal laws, including, but not limited to, section 456.057, Florida Statutes, and 45 Code of Federal Regulations Parts 160, 162 and 164. The SCHOOL will take steps to assure students' compliance with any applicable professional standards of practice with respect to patient confidentiality. Procedures will be implemented by the SCHOOL to require students to comply with the protection and confidentiality requirements outlined in the Department of Health Information Security Policies, Protocols, and Procedures, as amended, and Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), which are incorporated herein by reference. The SCHOOL assures that students have been trained in all aspects of ethical standards pertaining to confidentiality issues and privacy rights including federal Privacy Rules and applicable state confidentiality laws. Solely for the purpose of defining students' roles in relation to the use and disclosure of the DEPARTMENT'S protected health information, the students are defined as members of the DEPARTMENT'S workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this agreement. However, students are not and shall not be considered employees of the DEPARTMENT. This paragraph is not applicable to any students who do not access any confidential information.

13. To keep and maintain public records in accordance with the provisions of Chapter 119, Florida Statutes, including all public records required by the DEPARTMENT to perform the services entailed in this agreement, and to provide the public with access to such public records on the same terms and conditions that the DEPARTMENT would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law; to ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law for the duration of the term of the agreement, including all renewals, and following completion of the agreement if SCHOOL does not transfer the records to DEPARTMENT; to meet all requirements for retaining public records as set forth in law and DEPARTMENT's retention schedules; and, upon completion of the contract, to transfer to the DEPARTMENT, at no cost to DEPARTMENT, all public records in possession of the SCHOOL and to destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the DEPARTMENT in a format that is compatible with the information technology systems of the DEPARTMENT.

If the SCHOOL has questions regarding the application of Chapter 119, Florida Statutes, to the SCHOOL's duty to provide public records relating to this contract, contact the custodian of public records at (850)245-4005, PublicRecordsRequest@flhealth.gov or 4052 Bald Cypress Way, Bin A02, Tallahassee, FL 32399.

14. To assure that all students are background screened and meet the Level 2 screening requirements of section 435.04, Florida Statutes, prior to students beginning their internship at the DEPARTMENT. The SCHOOL agrees to take steps to assure that students, and any SCHOOL personnel that accompany students or have access to DEPARTMENT's confidential records, inform the DEPARTMENT's designated contact person immediately if an arrest is made or a court disposition is entered for any disqualifying offense while participating in this internship. The DEPARTMENT will immediately remove the student from the internship program, or the personnel from further involvement in the program or access to records, if DEPARTMENT determines, in its sole discretion, that continued involvement of that student or personnel would violate the requirements of section 435.04, Florida Statutes, or would otherwise pose a risk to health or safety of any individual(s) or the public. The DEPARTMENT shall not be responsible for any costs associated with this paragraph.

The DEPARTMENT agrees:

1. To provide health care profession students accepted into this internship program access to a planned supervised program of internship experience for the area(s) of practice/study mutually agreed upon by the parties.
2. To provide designated staff members as internship supervisors for students, but such supervisors will not substitute for or diminish the requirement that SCHOOL provide faculty supervision as set forth above.
3. To designate a contact person for evaluation and scheduling of student rotations and facilitation of communication between the parties.

DOH Student Intern Affiliation Agreement
April 2018

4. To make available to the faculty and students of the SCHOOL the DEPARTMENT facilities as agreed upon by both designated contact persons.
5. To retain overall responsibility for the quantity and quality of patient care in DEPARTMENT facilities.
6. To give SCHOOL five days' notice prior to removing from the internship program any students not comporting themselves in accordance with the procedures, protocols, regulations, rules, or statutes governing the DEPARTMENT unless DEPARTMENT deems immediate removal necessary, which such removal and determination of immediate necessity shall be at the sole discretion of the DEPARTMENT.
7. To provide as available the physical facilities, equipment, supplies, and patients to supplement an educational program in accordance with the objective of providing an internship experience to health care profession students. Notwithstanding the foregoing, the DEPARTMENT may, at its discretion, temporarily remove access to facilities, equipment, supplies, and patients in the interest of the health or safety of patients, employees, students, or other interns.
8. The DEPARTMENT, a state agency or subdivision, is self-insured through the State Risk Management Trust Fund, established pursuant to section 284.30, Florida Statutes, and administered by the State of Florida, Department of Financial Services. The DEPARTMENT certifies that it maintains, and agrees to continue to maintain during the term this agreement, general and professional liability protection coverage through the State Risk Management Trust Fund, and that this protection extends to the Department of Health, its officers, employees, and agents, and covers statutory liability exposure to the limitations described in section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to whom sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties. The DEPARTMENT cannot insure or indemnify the SCHOOL, its officers, employees, students, and agents, or any third parties.

General Terms.

1. Independent Contractor. No relationship of employer/employee, principal/agent, or other association shall be created by this agreement between the parties or their directors, officers, agents, students or employees. Students shall, at all times, be considered "independent" and shall, under no circumstances, be considered employees of the DEPARTMENT. The parties agree that they will never act or represent that they are acting as an agent of the other or incur any obligations on the part of the other party.
2. Remedies; Limitations of Liability. Except for willful misconduct or gross negligence, neither party shall be liable to the other for punitive, exemplary, special, indirect, or consequential damages, including without limitation, lost profits, each party's aggregate liability being limited to the other party's direct damages, and other costs set forth herein. This paragraph may only be interpreted as further limitation of the DEPARTMENT'S exposure; it shall not be interpreted as a waiver of sovereign immunity beyond that stated in section 768.28, Florida Statutes. In addition to the foregoing, the DEPARTMENT shall not be liable to students, faculty, or SCHOOL in the event of exposure to an infectious, environmental, occupational, or other hazard not caused by the willful or negligent conduct of the DEPARTMENT.

3. Notice. When either party to this Agreement desires to give notice to the other, such notice must be in writing, and delivered by (i) United States certified or registered mail, postage prepaid and return receipt requested, (ii) a nationally recognized overnight delivery service, (iii) personal delivery with a written receipt obtained, or (iv) email transmission with confirmation of receipt provided by the recipient via returned email, at the addresses set forth below. Notices shall be effective upon receipt. Presently, the parties designate the following as the respective places for giving notice:

For DEPARTMENT

Name: Kerry S. Waldron
Title: Administrator
Address: 915 Nobles Ferry Road, Live Oak, FL 32060
Telephone: 386-362-2708, ext. 222
(Fax): 386-362-6301
E-mail: kerry.waldron@flhealth.gov

For SCHOOL

Name: Ted L. Roush
Title: Superintendent of Schools
School Name: Suwannee County School Board
Address: 1729 Walker Avenue, SW, Suite 200, Live Oak, FL 32064
Telephone: 386-647-4600
(Fax): 386-364-2635
E-mail: ted.roush@suwannee.k12.fl.us

4. Term and Renewal. Unless terminated earlier as provided herein, the term of this agreement shall be from the latest date of execution by the parties, whichever is later, through July 31, 2019. This agreement may be renewed on a yearly basis for no more than three years or the term of the original contract, whichever period is longer. Any renewal shall be in writing upon mutual agreement and subject to the same terms and conditions as set forth in this initial agreement.

5. Termination. This agreement may be terminated by either party upon no less than 30 calendar days' notice in writing to the other party, with or without cause, unless a lesser time is mutually agreed upon in writing by both parties. Such notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The parties will thereafter work cooperatively to coordinate the termination of the services provided under this agreement.

6. Entire Agreement and Modification. This agreement represents the entire understanding of the parties with respect to the matters covered herein and supersedes all prior and contemporaneous agreements, representations, and discussion, whether oral or written. This agreement may only be altered, amended, or modified in a writing signed by both parties.

7. Jurisdiction and Venue. This agreement shall be governed by and construed in accordance with the laws of the State of Florida, without respect to its conflict of laws principles. With respect to any

action arising out of this agreement, the parties accept the exclusive jurisdiction of the state courts in Florida and agree that venue shall lie exclusively in Suwannee County, Florida.

8. Capacity: Each individual signing this agreement on behalf of either party individually warrants that he or she has the full legal power to execute this agreement on behalf of the party for whom he or she is signing and to bind and obligate such party with respect to all provisions contained in this agreement.

9. Counterparts: This agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

10. Cooperation with the Inspector General: SCHOOL acknowledges and understands that it has a duty to and will cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing, pursuant to section 20.055(5), Florida Statutes.

IN WITNESS WHEREOF, the parties approve this agreement and have caused it to be executed by their undersigned officials who are duly authorized.

SUWANNEE COUTNY SCHOOL BOARD

STATE OF FLORIDA
DEPARTMENT OF HEALTH
SUWANNEE COUNTY HEALTH DEPARTMENT

Signature

Signature

Name: Jerry Taylor

Name: _____

Title: Board Chairman

Title: _____

Date: _____

Date: _____

Signature

Name: Ted L. Roush

Title: Superintendent of Schools

Date: _____

"Approved as to Form and Sufficiency
BY _____

Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

**AGREEMENT BETWEEN THE
STATE OF FLORIDA, DEPARTMENT OF
HEALTH, SUWANNEE COUNTY HEALTH
DEPARTMENT AND
SUWANNEE COUNTY SCHOOL BOARD**

The purpose of this affiliation agreement is to guide and direct a working relationship between the Suwannee County School Board, through the Suwannee-Hamilton Technical Center, an institution providing health care profession education and hereinafter referred to as SCHOOL, and The State of Florida, Department of Health, Suwannee County Health Department, hereinafter referred to as CLINIC the DEPARTMENT and Suwannee County School Board through RIVEROAK Technical College, an institution providing health care profession education, hereinafter referred to as the SCHOOL, for the provision of learning opportunities for health care profession students.

RECITALS

RECITALS

The SCHOOL agrees:

1. To provide competent faculty for the planning and implementation of instruction, teaching, guidance, supervision, and evaluation of health care profession students, and to be responsible for the education program, academic affairs, and assessment of the students.
2. To work in accordance with all of the CLINIC DEPARTMENT procedures, policies, protocols, rules and regulations in carrying out the relationship described herein and in making plans for the observation of and/or practice in health care at the CLINIC DEPARTMENT facilities.
3. To provide or assure that students have the necessary, required, and appropriate books, periodicals and teaching materials for its SCHOOL's educational program.
4. To submit to the CLINIC DEPARTMENT a schedule indicating the number and names of students who will be participating in an internship under this agreement and the name names of the faculty member members who will be indirectly supervising the students during their the students' rotation at DEPARTMENT facilities.
5. To plan student assignments in consultation with a representative of the CLINIC DEPARTMENT.
6. To designate a contact person for evaluation and scheduling of student rotations and otherwise be a facilitator facilitation of communication between the parties.
7. To provide direct supervision of students whenever students are at the Clinic or will DEPARTMENT facilities or provide indirect supervision for of students engaged in a mutually agreeable practicum experience with a preceptor at the CLINIC DEPARTMENT. Pursuant to this Agreement, students will only be assigned to mutually agreeable practicum experiences.
8. To initiate and/or participate in group conferences as, as requested by DEPARTMENT at mutually agreed upon times, with a designee of the CLINIC DEPARTMENT for the purpose of discussing objectives of the learning experiences and student performance in caring for patients.

DOH Student Intern Affiliation Agreement

9. ~~To obtain and maintain throughout the term of this agreement or any renewal thereof,~~ To ensure that general and professional liability insurance insuring the SCHOOL, its employees, and its students who will be in training under this agreement, with limits of liability coverage in the

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amount of not less than Two Hundred Thousand Dollars (\$200,000) per claimant and Three Hundred Thousand Dollars (\$300,000) per occurrence, is obtained and maintained throughout the term of this agreement and any renewal thereof. It is a material term of this agreement and necessary that the SCHOOL, its employees, and its students who will be participating under this agreement are covered under a general and professional liability policy with the abovementioned limits. However, it is not necessary that the SCHOOL, its employees, and its students who will be participating under this agreement are all covered under the same policy. As evidence of such coverage, the SCHOOL shall furnish to the CLINIC a certificate of insurance or a certificate of self insurance prior to commencing services. DEPARTMENT applicable certificates of insurance sufficient to demonstrate full satisfaction of the requirements of this paragraph prior to students beginning their internship under this agreement and annually thereafter. SCHOOL shall immediately inform DEPARTMENT of any lapses or changes to coverages that would bring SCHOOL out of compliance with this paragraph. Failure of the SCHOOL to obtain and maintain ensure that such coverage is obtained and maintained shall be grounds for immediate termination of this agreement. This clause is not applicable to State of Florida agencies and subdivisions which have liability limitations specified in Florida Statute section 768.28. If the SCHOOL is a public college or university in Florida, the SCHOOL may be self-insured through the State Risk Management Trust Fund, established pursuant to section 284.30, Florida Statutes, and administered by the State of Florida, Department of Financial Services, or may be otherwise insured pursuant to the provisions of section 1004.24, Florida Statutes.

10. To be fully responsible for its acts of negligence, or its agents' students' acts of negligence when acting within the scope of their employment, education or agency, and agrees to be liable for any damages resulting from said negligence.

11. Unless SCHOOL is a state agency or subdivision under section 768.28, Florida Statutes, or otherwise protected by sovereign immunity under its respective state law, to be liable for and indemnify, defend, and hold harmless the DEPARTMENT and all of its officers, agents, and employees from all claims, suits, judgments, or damages, consequential or otherwise and including attorneys' fees and costs, arising out of any act, actions, neglect, or omissions by the SCHOOL, its agents, students, or employees during the performance or operation of this Agreement or any subsequent modifications thereof, whether direct or indirect, and whether to any person or tangible or intangible property. Nothing herein is intended to serve as a waiver of sovereign immunity by any school to whom sovereign immunity may be applicable nor consent by a state agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

12. 10. The SCHOOL shall assure the student will maintain confidentiality of all data, files, and client records related to the services provided pursuant to this agreement and shall To assure that students maintain confidentiality of all data, files, and client records related to the services provided pursuant to this agreement and comply with state and federal laws, including, but not limited to, Section section 456.057, Florida Statutes, and 45 Code of Federal Regulations Parts 160, 162 and 164. The SCHOOL will take steps to assure students' compliance with any applicable professional standards of practice with respect to patient confidentiality. Procedures will be implemented by the SCHOOL to require students to comply with the protection and confidentiality of all confidential matters the student observes, as requirements outlined in the Department of Health Information Security Policies, Protocols, and Procedures, September 1997, as amended, and Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), which is are incorporated herein by reference. The SCHOOL assures that students have been trained in all aspects of ethical standards pertaining to confidentiality issues and privacy rights including federal Privacy Rules and applicable state confidentiality laws. Solely for the purpose of defining students' roles in relation to

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SCSB 2019-71 (REVISED/RENEWAL)

the use and disclosure of the DEPARTMENT'S protected health information, the students are defined as members of the DEPARTMENT'S workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this agreement. However, students are not and shall not be considered employees of the DEPARTMENT. This paragraph is not applicable to any students who do not access any confidential information.

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13. To keep and maintain public records in accordance with the provisions of Chapter 119, Florida Statutes, including all public records required by the DEPARTMENT to perform the services entailed in this agreement, and to provide the public with access to such public records on the same terms and conditions that the DEPARTMENT would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law; to ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law for the duration of the term of the agreement, including all renewals, and following completion of the agreement if SCHOOL does not transfer the records to DEPARTMENT; to meet all requirements for retaining public records as set forth in law and DEPARTMENT's retention schedules; and, upon completion of the contract, to transfer to the DEPARTMENT, at no cost to DEPARTMENT, all public records in possession of the SCHOOL and to destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the DEPARTMENT in a format that is compatible with the information technology systems of the DEPARTMENT.

If the SCHOOL has questions regarding the application of Chapter 119, Florida Statutes, to the SCHOOL's duty to provide public records relating to this contract, contact the custodian of public records at (850)245-4005, PublicRecordsRequest@flhealth.gov or 4052 Bald Cypress Way, Bin A02, Tallahassee, FL 32399.

14. To assure that all students are background screened and meet the Level 2 screening requirements of section 435.04, Florida Statutes, prior to students beginning their internship at the DEPARTMENT. The SCHOOL agrees to take steps to assure that students, and any SCHOOL personnel that accompany students or have access to DEPARTMENT's confidential records, inform the DEPARTMENT's designated contact person immediately if an arrest is made or a court disposition is entered for any disqualifying offense while participating in this internship. The DEPARTMENT will immediately remove the student from the internship program, or the personnel from further involvement in the program or access to records, if DEPARTMENT determines, in its sole discretion, that continued involvement of that student or personnel would violate the requirements of section 435.04, Florida Statutes, or would otherwise pose a risk to health or safety of any individual(s) or the public. The DEPARTMENT shall not be responsible for any costs associated with this paragraph.

The CLINIC The DEPARTMENT agrees:

1. To provide health care profession students accepted into this internship program access to a planned supervised program of internship experience for the area(s) of practice/study mutually agreed upon by the parties.
2. To provide designated staff members as internship supervisors for students, but such supervisors will not substitute for or diminish the requirement that SCHOOL provide faculty supervision as set forth above.
3. To designate a contact person for evaluation and scheduling of student rotations and otherwise be a facilitator facilitation of communication between the parties.

DOH Student Intern Affiliation Agreement

4. To make available to the faculty and students of the SCHOOL the CLINIC-DEPARTMENT facilities as agreed upon by both of the designated contact persons.

5. To retain overall responsibility for the quantity and quality of patient care in the CLINIC-DEPARTMENT facilities.

6. To remove To give SCHOOL five days' notice prior to removing from the clinic/intern-internship program any student-students not comporting themselves in accordance with the procedures, protocols, regulations, rules, or statutes governing the CLINIC. If this should become necessary the CLINIC will attempt to give the SCHOOL five days notice unless in-DEPARTMENT unless DEPARTMENT deems immediate removal necessary, which such removal and determination of immediate necessity shall be at the sole discretion of the Director/ Administrator of the CLINIC immediate removal is necessary-DEPARTMENT.

7. To provide as available the physical facilities, equipment, supplies, and patients to supplement an educational program in accordance with the objective of providing clinical/intern an internship experience to health care profession students. Notwithstanding the foregoing, the DEPARTMENT may, at its discretion, temporarily remove access to facilities, equipment, supplies, and patients in the interest of the health or safety of patients, employees, students, or other interns.

8. The DEPARTMENT, a state agency or subdivision, is self-insured through the State Risk Management Trust Fund, established pursuant to section 284.30, Florida Statutes, and administered by the State of Florida, Department of Financial Services. The DEPARTMENT certifies that it maintains, and agrees to continue to maintain during the term this agreement, general and professional liability protection coverage through the State Risk Management Trust Fund, and that this protection extends to the Department of Health, its officers, employees, and agents, and covers statutory liability exposure to the limitations described in section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to whom sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties. The DEPARTMENT cannot insure or indemnify the SCHOOL, its officers, employees, students, and agents, or any third parties.

General Terms.

1. Independent Contractor. No relationship of employer/employee, principal/agent, or other association shall be created by this agreement between the parties or their directors, officers, agents, students or employees. Students shall, at all times, be considered "independent" and shall, under no circumstances, be considered employees of the DEPARTMENT. The parties agree that they will never act or represent that they are acting as an agent of the other or incur any obligations on the part of the other party.

2. Remedies; Limitations of Liability. Except for willful misconduct or gross negligence, neither party shall be liable to the other for punitive, exemplary, special, indirect, or consequential damages, including without limitation, lost profits, each party's aggregate liability being limited to the other party's direct damages, and other costs set forth herein. This paragraph may only be interpreted as further limitation of the DEPARTMENT'S exposure; it shall not be interpreted as a waiver of sovereign immunity beyond that stated in section 768.28, Florida Statutes. In addition to the foregoing, the DEPARTMENT shall not be liable to students, faculty, or SCHOOL in the event of exposure to an

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infectious, environmental, occupational, or other hazard not caused by the willful or negligent conduct of the DEPARTMENT.

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3. Notice. When either party to this Agreement desires to give notice to the other, such notice must be in writing, and delivered by (i) United States certified or registered mail, postage prepaid and return receipt requested, (ii) a nationally recognized overnight delivery service, (iii) personal delivery with a written receipt obtained, or (iv) email transmission with confirmation of receipt provided by the recipient via returned email, at the addresses set forth below. Notices shall be effective upon receipt. Presently, the parties designate the following as the respective places for giving notice:

For DEPARTMENT

Name: Kerry S. Waldron
Title: Administrator
Address: 915 Nobles Ferry Road, Live Oak, FL 32060
Telephone: 386-362-2708, ext. 222
(Fax): 386-362-6301
E-mail: kerry.waldron@flhealth.gov

For SCHOOL

Name: Ted L. Roush
Title: Superintendent of Schools
School Name: Suwannee County School Board
Address: 1729 Walker Avenue, SW, Suite 200, Live Oak, FL 32064
Telephone: 386-647-4600
(Fax): 386-364-2635
E-mail: ted.roush@suwannee.k12.fl.us

4. Term and Renewal. Unless terminated earlier as provided herein, the term of this agreement shall be from the latest date of execution by the parties, whichever is later, through July 31, 2019. This agreement may be renewed on a yearly basis for no more than three years or the term of the original contract, whichever period is longer. Any renewal shall be in writing upon mutual agreement and subject to the same terms and conditions as set forth in this initial agreement.

5. Termination. This agreement may be terminated by either party upon no less than 30 calendar days' notice in writing to the other party, with or without cause, unless a lesser time is mutually agreed upon in writing by both parties. Such notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The parties will thereafter work cooperatively to coordinate the termination of the services provided under this agreement.

6. Entire Agreement and Modification. This agreement represents the entire understanding of the parties with respect to the matters covered herein and supersedes all prior and contemporaneous agreements, representations, and discussion, whether oral or written. This agreement may only be altered, amended, or modified in a writing signed by both parties.

7. Jurisdiction and Venue. This agreement shall be governed by and construed in accordance with the laws of the State of Florida, without respect to its conflict of laws principles. With respect to any

action arising out of this agreement, the parties accept the exclusive jurisdiction of the state courts in Florida and agree that venue shall lie exclusively in Suwannee County, Florida.

8. Capacity: Each individual signing this agreement on behalf of either party individually warrants that he or she has the full legal power to execute this agreement on behalf of the party for whom he or she is signing and to bind and obligate such party with respect to all provisions contained in this agreement.

9. Counterparts: This agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

10. Cooperation with the Inspector General: SCHOOL acknowledges and understands that it has a duty to and will cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing, pursuant to section 20.055(5), Florida Statutes.

IN WITNESS WHEREOF, the parties approve this agreement and have caused it to be executed by their undersigned officials who are duly authorized.

SUWANNEE COUTNY SCHOOL BOARD

STATE OF FLORIDA

Each party will be liable for any damages resulting from the negligence of its employees or agents acting within the scope of their employment or agency, in accordance with Section 768.28, Fla. Stat. (2011). Nothing herein is intended to waive sovereign immunity by any party to whom sovereign immunity is applicable. Nothing herein shall be construed as consent by any party to be sued by a third party in any matter arising out of any contract.

This agreement may be modified by mutual consent at any time or may be terminated by either party by submitting notice of such intent in writing at least thirty (30) days in advance. This agreement will be effective after review and signature by the CLINIC and the SCHOOL for a period of one year from the date of the agreement and shall be automatically renewed for one year consecutive terms effective the first day of July of each year, unless either party requests a change or termination of the agreement.

This Agreement will be effective beginning on July 1, 2012.

Approved:

SUWANNEE COUNTY SCHOOL BOARD

FLORIDA DEPARTMENT OF HEALTH,

Suwannee County Health Department

SUWANNEE COUNTY HEALTH DEPARTMENT

Signature

Signature

Name: Jerry Taylor

Name:

Title: Board Chairman

Title:

Date:

Date:

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Signature

Wm 4/24/12 Pamela M. Blackmon RN BSN

Name: Ted L. Roush

By: Pamela M. Blackmon, RN, BSN, MPH Date

Title: Superintendent of Schools

By: Julie L. Wimer, Chairperson Date
Suwannee County School Board

By: Jerry A. Scarborough Date: 4/24/12 Superintendent of
Suwannee County Schools AI

Approved as to Form and Legality:

SCSB Attorney

4/24/12
Date

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Comparison Details	
Title	pdfDocs compareDocs Comparison Results
Date & Time	9/5/2018 9:49:50 AM
Comparison Time	1.85 seconds
compareDocs version	v4.2.300.9

Sources	
Original Document	\\HomeDirs01\Users\$cduquette_My Settings\Desktop\Compare Contract\SCSB 2013-37 Fully Executed.pdf
Modified Document	\\HomeDirs01\Users\$cduquette_My Settings\Desktop\Compare Contract\SCSB 2019-71 DOH and RTC.pdf

Comparison Statistics	
Insertions	72
Deletions	11
Changes	37
Moves	0
TOTAL CHANGES	120

Word Rendering Set Markup Options	
Name	Standard
<u>Insertions</u>	
Deletions	
<u>Moves / Moves</u>	
Inserted cells	
Deleted cells	
Merged cells	
Formatting	Color only.
Changed lines	Mark left border.
Comments color	By Author.
Balloons	False

compareDocs Settings Used	Category	Option Selected
Open Comparison Report after Saving	General	Always
Report Type	Word	Track Changes
Character Level	Word	False
Include Headers / Footers	Word	True
Include Footnotes / Endnotes	Word	True
Include List Numbers	Word	True
Include Tables	Word	True
Include Field Codes	Word	True
Include Moves	Word	False
Show Track Changes Toolbar	Word	True
Show Reviewing Pane	Word	True
Update Automatic Links at Open	Word	False
Summary Report	Word	End
Include Change Detail Report	Word	Separate
Document View	Word	Print
Remove Personal Information	Word	False
Flatten Field Codes	Word	True

EMPLOYEE PROTECTION LINE®
SUBSCRIBER AGREEMENT

THIS AGREEMENT entered into by in2vate, llc ("in2vate") and Suwannee County School Board ("Subscriber").

In consideration of the mutual promises herein contained and for good and valuable consideration, the sufficiency of which is hereby acknowledged, in2vate and Subscriber agree as follows:

1. **Services Provided by in2vate.** in2vate agrees to grant Subscriber access to the Employee Protection Line® service. in2vate or its agents have described this service to Subscriber and shall be substantially the same as outlined on the in2vate website or other materials provided to Subscriber.

2. **Term.** The term of this Agreement shall begin on September 25, 2018 (referred to as the "Beginning Date"). Services to be provided by in2vate will not begin until the last to occur of a.) receipt by in2vate of completed *Subscriber Information and Collective Risk Management® Team Contact Information Forms*, and b.) receipt by in2vate of the annual fee. The term shall be for a period of one (1) year starting on the Beginning Date ("Initial Term"). If the Subscriber is not satisfied with the Employee Protection Line service for any reason, within thirty (30) days following the Beginning Date, in2vate will refund the fee for the Initial Term less expenses incurred by in2vate. in2vate will notify Subscriber thirty (30) days prior to renewal to extend the Term for consecutive, one (1) year Terms ("Renewal Terms") on each anniversary of the Beginning Date (referred to as the "Renewal Date") unless either party gives written notice at least thirty (30) days prior to a Renewal Date of its intention to terminate this Agreement. Should Subscriber fail to pay, when due, the Annual Fee in effect at that time, service will be suspended.

3. **Annual Fee.** Subscriber agrees to pay in2vate \$2.75 per employee, per annum, with a minimum fee of \$750.00, with pricing based on the total number of employees for the Initial Term and all Renewal Terms of this Agreement. The Annual Fee payable for each Renewal Term may be changed at the sole discretion of in2vate, which shall give the Subscriber written notice of the revised Annual Fee no less than sixty (60) days prior to each Renewal Date. The Annual Fee for the Initial Term must be paid by the Subscriber in order to activate the services and will be non-refundable except as set forth in paragraph 2. The Annual Fee for each Renewal Term shall be due and payable no later than each Renewal Date.

4. **Changes in employee base during Term.** Any change in the number of employees of the Subscriber either an increase or decrease will not affect the annual fee until the following Renewal Date. Any employees added after the Beginning Date of the Term are covered under the current Subscriber Agreement. It is the responsibility of the Subscriber to verify the number of employees prior to the Renewal Date. This clause is applicable to Subscriber and its subsidiaries.

5. **Report Fee.** Subscription includes unlimited reports to the Employee Protection Line. However, if a report is received from an employee in a language other than English, Subscriber agrees to pay a translation fee for each such report.

6. **Information/Confidentiality.** Upon in2vate's request, Subscriber shall furnish all information reasonably necessary for in2vate to perform the services purchased. Such information may include, but not be limited to, handbooks, personnel manuals, and organizational charts. Delays in supplying information may delay in2vate's performance of this Agreement. Information furnished to in2vate, designated by Subscriber as confidential, will not be disclosed except as reasonably necessary to in2vate's performance of the services and with Subscriber's written permission. Furnished information shall be returned to Subscriber when it is no longer needed or when this Agreement terminates, whichever occurs first. Subscriber acknowledges information may be subject to production by subpoena or other formal legal process. in2vate hereby gives notice to Subscriber that all information provided to Subscriber by in2vate in the form of manuals, audio tapes, video tapes, handbooks and publications, is to be considered proprietary to in2vate and none of such information shall be copied, distributed, or reproduced in any manner, whether or not distributed to third parties, without the express written consent of in2vate. In the event either party terminates this Agreement, such material shall be removed from Subscribers facility and its employee's by Subscriber, and returned to in2vate. Subscriber also agrees to notify all parties that may have access to the Employee Protection Line of its termination of this Agreement. in2vate agrees not to disclose the substance of reports with a contact not listed by Subscriber unless Subscriber determines those reports discoverable through legal process or upon written permission.

7. **Nonexclusive Services.** Subscriber acknowledges that in2vate provides and will continue to provide its services to other private and governmental entities of in2vate's choosing.

8. **Subcontractors.** Subscriber agrees in2vate may subcontract services to be provided pursuant to this Agreement.

9. **No Warranties/Guarantees.** in2vate does not warrant or guarantee that the Employee Protection Line will prevent illegal activities, wrongdoing, lawsuits, damage assessments, or other claims or charges by any individual or entity.

10. **No Legal Representation or Services.** in2vate will not provide legal representation for Subscriber. No confidential attorney-client relationship is intended or formed by this Agreement or the performance of it. Should Subscriber desire legal representation, it agrees to contact individuals or firms other than in2vate to meet its needs.

11. **Modification of Agreement.** This Agreement contains the entire agreement between the parties. This Agreement may only be modified by agreement, written and signed by both parties.

12. **Indemnity.** Subscriber agrees to indemnify and hold in2vate harmless for any losses or damages arising out of the acts or omissions of Subscriber, in the performance of this agreement. in2vate agrees to indemnify and hold harmless Subscriber for any loss or damages arising out of acts or omissions of in2vate in its performance of this Agreement. in2vate also agrees to provide Subscriber with a Certificate of Insurance for its Errors and Omissions policy of not less than \$1 million per occurrence and in the aggregate.

13. **Report Recording.** Subscriber agrees to in2vate's audio recording and transcription of all reports received from Subscriber's employees through the Employee Protection Line service. Subscriber agrees that the audio recordings are in2vate's sole property. Subscriber agrees to disclose to its employees that their reports will be recorded.

14. **Party Dispute Resolution.** Any claim between the parties hereto arising out of or relating to this Agreement or the services shall be resolved by mediation, the mediator to be agreed upon by the parties. The resulting settlement agreement shall be enforceable in a circuit court having jurisdiction in Suwannee County, Florida.

15. **Miscellaneous.** This Agreement is made and entered into in the State of Florida, and is governed by Florida law. This Agreement may be signed in counterparts, in which case each counterpart shall constitute an original of the Agreement. Defined terms are for convenience only and are not intended to expand or restrict the scope or substance of the provisions of this Agreement. In this Agreement, the singular shall include the plural, the plural shall include the singular, and pronouns shall be interpreted appropriately as masculine, feminine, or neuter.

16. **Public Records.** For all contractors as set forth in Section 119.0701, Florida Statutes (2018) see EXHIBIT A which is incorporated by reference herein.

17. **Sovereign Immunity.** Nothing contained in this Agreement shall be interpreted or construed to mean that the Client waives its common law sovereign immunity or the limits of liability set forth in Florida statutes.

WITNESS the parties, by signature, have agreed to the terms set forth in this Agreement, as of the date last written below.

SUBSCRIBER

(Representative of Subscriber)

Signature _____

(Print) Ted L. Roush

Title Superintendent of Schools

Signature _____

(Print) Jerry Taylor

Title Board Chairman

Date _____

Number of Employees _____

Subscriber's Address:

Physical 1729 Walker Ave., SW, Ste. 200

Live Oak, FL 32064

Mailing (same as above)

Phone (386)647-4600

in2vate, llc

(Representative of in2vate, llc)

Signature _____

Title _____

Date _____

AGENT or CONSULTANT (circle one if applicable)

Signature _____

(Print) _____

Organization _____

Address _____

Phone () _____ Ext. _____

SEND SUBSCRIBER AGREEMENT TO:

in2vate, llc

ATTN: Employee Protection Line Manager

401 S. Boston Avenue, Suite 800

Tulsa, OK 74103

(918) 582-5262 Phone

(918) 582-5261 Fax

"Approved as to Form and Sufficiency

BY _____

Leonard J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A.

Suwannee School Board Attorney"

EXHIBIT A

**Public Records Law Requirements
under Chapter 119.0701, Florida Statutes (2018)**

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, VICKIE MUSIC DePRATTER, CPA, CHIEF FINANCIAL OFFICER, AT 386-647-4609, VICKIE.DEPRATTER@SUWANNEE.K12.FL.US, OR 1729 Walker Ave., SW, Ste. 200, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes (2018), you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt or confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. See Section 119.0701(2)(b)4, Florida Statutes (2018), for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes (2018).

CHAPTER 3.00 - SCHOOL ADMINISTRATION

RELIGIOUS EXPRESSION IN PUBLIC SCHOOLS

3.101

It is the policy of the Suwannee County School District that the district will not discriminate against a student, parent, or school personnel on the basis of a religious viewpoint or religious expression.

I. Student Expression of Religious Viewpoints

- A. Suwannee County School District will treat a student's voluntary expression of a religious viewpoint on an otherwise permissible subject in the same manner that a school district treats a student's voluntary expression of a secular viewpoint.
- B. A student may express his or her religious beliefs in coursework, artwork, and other written and oral assignments free from discrimination. A student's homework and classroom assignments shall be evaluated, regardless of their religious content, based on expected academic standards relating to the course curriculum and requirements.
- C. A student may not be penalized or rewarded based on the religious content of his or her work if the coursework, artwork, or other written or oral assignments require a student's viewpoint to be expressed.

II. Religious Clothing, Jewelry, and Accessories

A student may wear clothing, accessories, and jewelry that display a religious message or symbol in the same manner and to the same extent that secular types of clothing, accessories, and jewelry that display messages or symbols are permitted to be worn.

III. Students Engaging in Religious Activities and Expression at School

- A. A student may pray or engage in religious activities or religious expression before, during, and after the school day in the same manner and to the same extent that a student may engage in secular activities or expression.
- B. A student may organize prayer groups, religion clubs, and other religious gatherings before, during, and after the school day in the same manner and to the same extent that a student is permitted to organize secular activities and groups.

CHAPTER 3.00 - SCHOOL ADMINISTRATION

IV. Employees Engaging in Religious Activities and Expression at School

- A. Suwannee County School District may not prevent school personnel from participating in religious activities on school grounds that are initiated by students at reasonable times before or after the school day if such activities are voluntary and do not conflict with the responsibilities or assignments of such personnel.
- B. Suwannee County School District must comply with the federal requirements in Title VII of the Civil Rights Act of 1964, which prohibits an employer from discriminating against an employee on the basis of religion.

V. Equal Access to School Facilities

- A. Suwannee County School District shall give religious groups access to the same school facilities for assembling as given to secular groups without discrimination based on the religious content of the group's expression.
- B. A group that meets for prayer or other religious speech may advertise or announce its meetings in the same manner and to the same extent that a secular group may advertise or announce its meetings.

VI. Limited Public Forum Required for Student Speakers

- A. Suwannee County School District is required to establish a limited public forum for student speakers at any school event where a student is to speak publicly. Where student speakers are permitted, the district:
- B. Must provide the forum in a manner that does not discriminate against a student's voluntary expression of a religious viewpoint on an otherwise permissible subject;
- C. Must provide a method based on neutral criteria for the selection of student speakers at school events, activities, and graduation ceremonies;
- D. Must ensure that a student speaker does not engage in obscene, vulgar, offensively lewd, or indecent speech; and
- E. Must state in oral or written form that the student's speech does not reflect the endorsement, sponsorship, position, or expression of Suwannee County School District. Suwannee County School District must deliver this required disclaimer at all graduation events and at any other event where a student speaks publicly.

CHAPTER 3.00 - SCHOOL ADMINISTRATION

- F. Student expression of a religious viewpoint on an otherwise permissible subject may not be excluded from the limited public forum.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED:

**120.53, 1001.42,
1001.43, 1002.206, 1012.27, F.S.**

HISTORY:

**ADOPTED: _____
REVISION DATE(S): _____
FORMERLY: NEW**

Student Teaching Affiliation Agreement

This Student Teaching Affiliation Agreement ("Agreement") is entered into between the Board of Trustees, St. Petersburg College ("SPC"), at state college, whose mailing address is PO Box 13489, St. Petersburg, Florida 33733, and the Suwannee County School Board, whose mailing address is 1729 Walker Avenue, SW, Suite 200, Live Oak Florida 32064 (the "District").

1. Purpose. The purpose of this Agreement is to establish the terms and conditions under which SPC students may participate in Student Teaching Internships, Practicums, and Observations at the schools located in the District.

2. Student Placements. The District shall accept SPC Students for placement in Student Teaching Internships, Practicums, and Observations on the terms and conditions set forth herein.

3. Policies Governing Student Placements.

a. Placements for all clinical field experiences will be arranged by the designated representatives of the District in collaboration with representatives of SPC. SPC Student applications for final internship will be submitted to the District by the appropriate representative according to the dates as agreed upon by the parties:

Submission of applications for final internships for Fall Semester

Submission of applications for final internships for Spring Semester

b. Under no circumstances will SPC Students be allowed to contact principals, administrators, or teachers to request a specific preferred placement.

c. SPC Student applicants for college practicums or final internships cannot be placed in a school in which the applicant has a relative who is an employee or a student.

4. College Responsibilities.

a. SPC will provide a college supervisor for each practicum student or final intern placed in a District school. Each college supervisor will meet the minimum qualification set forth by the Florida Department of Education which presently include the following:

- i. Three or more years of K-12 Teaching Experience
- ii. Evidence of Clinical Educator Training or commensurate clinical training
- iii. A master's degree or higher in an appropriate educational field.

- b. SPC supervisors will observe, evaluate, support, and provide feedback to SPC Students in field placements.
- c. SPC will provide to each cooperating teacher a packet of materials and information regarding policies, expectations, and responsibilities of practicum students and final internships.
- d. SPC will provide SPC Students with a field experience orientation in which they will be informed that they must a) abide by the policies, rules, and regulations of the placement school, b) follow the principles in the Educator's Code of Ethics and Principles of Professional Conduct, and c) recognize the confidential nature of information regarding K-12 students and their records.
- e. SPC will ensure that SPC Students placed in a District clinical field experience shall, at each SPC Student's own expense, submit to and pass a fingerprint-based background check as required by Florida Statutes prior to any direct contact with District students under this Agreement and prior to entering District school grounds when students are present.

5. District Responsibilities.

- a. In accordance with applicable Florida Statutes, District cooperating teachers who work with pre-service teachers in practicum or final internship field placements must meet the minimum qualification set forth by the Florida Department of Education which presently include the following:
 - i. have three years of K-12 teaching experience
 - ii. have a valid teaching certificate in the assigned teaching area
 - iii. have evidence of Clinical Educator Training
 - iv. demonstrate effective classroom management strategies
- b. The District school will make available to the practicum student or final intern the instructional materials required in the classroom in which he/she has been assigned.
- c. The District school will provide appropriate orientation for the practicum student or final intern in regard to policies, rules, and regulations for the assigned school and classroom.
- d. The District school will provide the practicum student or final intern appropriate feedback, timely evaluations, and scheduled meetings to discuss performance.

6. Confidentiality. SPC and the District shall inform Student of federal and state laws governing the confidentiality of District student information, including FERPA. The parties agree that any breach of confidentiality by an SPC Student shall be grounds for immediate termination of the student's clinical experience.

7. As provided for under common law, and to the extent specifically authorized by Section 768.28, Florida Statutes, SPC hereby agrees to indemnify and hold the District harmless from and against all damages of any nature whatsoever which are caused or materially contributed to by the negative acts of any officer, employee, and agent or other representative of SPC and which are not caused or materially contributed to by any officer, employee, agent or other representative of the District.

8. Insurance. During the term of this Agreement, SPC shall maintain in full force and effect professional liability insurance in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate.

9. Notices. Notices under this Agreement shall be mailed or delivered to the parties as follows:

To the District: Ted L. Roush, Superintendent
 Suwannee County School District
 1729 Walker Avenue, SW, Suite 200
 Live Oak, FL 32064

To: St. Petersburg College
 P.O. Box 13489
 St. Petersburg FL 33733-3489
 Attn.: Dean Kim Hartman

10. Term and Termination. The term of this Agreement commences upon signature and ends on July 31, 2021. Either party may, upon thirty (30) days written notice to the other party, terminate this Agreement.

11. Assignment. The provisions of this agreement shall inure to the benefit of and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations hereunder may be transferred or assigned without prior written consent of the other party.

12. Modification of Agreement. This Agreement may be modified only by written amendment executed by all parties.

13. Partnership/Joint Venture/Employment. Nothing herein shall in any way

be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.

14. Nondiscrimination. The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status, pregnancy or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

15. Public Records. For all contractors as set forth in Section 119.0701, Florida Statutes (2018) see EXHIBIT A which is incorporated by reference herein.

In witness thereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

St. Petersburg College

By: _____

Name: _____

Title: _____

College

District School Board of Suwannee County

By: _____

Name: Jerry Taylor

Title: Board Chairman

By: _____

Name: Ted L. Roush

Title: Superintendent of Schools

"District"

"Approved as to Form and Sufficiency

BY _____

Leonard J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A.

Suwannee School Board Attorney"

EXHIBIT A

**Public Records Law Requirements
under Chapter 119.0701, Florida Statutes (2018)**

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, VICKIE MUSIC DePRATTER, CPA, CHIEF FINANCIAL OFFICER, AT 386-647-4609, VICKIE.DEPRATTER@SUWANNEE.K12.FL.US, OR 1729 WALKER AVENUE, SW, SUITE 200, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes (2018), you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt or confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. See Section 119.0701(2)(b)4, Florida Statutes (2018), for additional record keeping requirements.

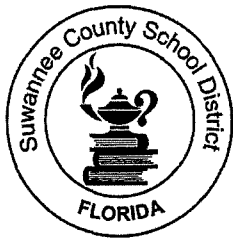
REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes (2018).

SUWANNEE COUNTY SCHOOL DISTRICT



1729 Walker Avenue, SW, Suite 200 • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

TED L. ROUSH
Superintendent of Schools

"Suwannee County School District will be a system of excellence ensuring all students are prepared for personal success."

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools *TR*
FROM: Walter Boatright, Director of Human Resources *W/B*
DATE: September 5, 2018
RE: Personnel Changes List for September 25, 2018 Regular Meeting

RECOMMENDATION:


Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

SUWANNEE COUNTY SCHOOL BOARD

Personnel Changes

September 25, 2018

TO: District School Board of Suwannee County

FROM: 
Ted L. Roush, Superintendent of Schools

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval of each is respectfully requested.

RECOMMENDATION 2017-2018 SCHOOL YEAR:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Ashley Conner	HOSA	SHS

**End of List
2017-2018
School Year**

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Sarah Benson, Paraprofessional, effective September 24, 2018

Food Service:

Lisa Fralick, Food Service Worker, effective August 28, 2018

Irina Hutcheson, Food Service Worker, effective October 8, 2018

Suwannee Middle School:

Jan Prentice, Bookkeeper, effective September 18, 2018

TERMINATION:

Food Service:

Randie Goetzman, 3 hour worker, effective August 27, 2018

RECOMMENDATIONS: INSTRUCTIONAL:

District-wide:

Hannah Deas, Speech and Language Pathologist, non-certificated, effective August 27, 2018

REPLACES: Amber Russell

Suwannee Middle School:

Robert Phillips, Teacher, effective August 3, 2018

REPLACES: Trudy Benson

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2018-2019 school term:
(List to be provided)

CONTRACT RECOMMENDATION:**ANNUAL CONTRACT:**

	<u>TERM</u>
<u>Suwannee Middle School:</u> Samantha Land	10

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Intermediate School:
 LeWanda Hill, Paraprofessional, effective September 7, 2018
 REPLACES: New Position

Suwannee Primary School:
 Jamie Cato, Pre-K Paraprofessional, effective August 23, 2018
 REPLACES: Brittany Lock

Transportation:
 Jacquelyn Brown, Bus Attendant, effective August 27, 2018
 REPLACES: Maria Torres
 Cotara Ross, Bus Attendant, effective August 27, 2018
 REPLACES: Karen Gilbert
 Christene Scrivens, Bus Attendant, effective August 29, 2018
 REPLACES: Tayla Davison

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Chad Bonds	Assistant Football Coach	SMS
Chad Bonds	Assistant Baseball Coach	SMS
Andrew Chapman	Athletic Director	SMS
Andrew Chapman	Head Baseball Coach	SMS
Lynsee Dicks	Instructional Leadership	BES
Jimmy Glen Green	Boys' Soccer Coach	SMS
Natalie Haney	Yearbook Sponsor	SMS
Melinda Hawthorne	Instructional Leadership	BES
Caron J Heffner	Instructional Leadership	BES
Angel Hill	Planning Period	BHS
Mandi Howard	Instructional Leadership	BES
Laritta Hunter	Girls' JV Basketball Coach	SHS
Juettie Kelley	Instructional Leadership	BES
Julie Klecka	Instructional Leadership	BES
Kevin Lewis	Boys' Basketball Coach	SMS
Kevin Lewis	Girls' Head Track Coach	SMS
Alan May	Assistant Football Coach	SMS
Kathryn Quincey	FFA Advisor	SMS
Brad Scarborough	Head Football Coach	SMS
Bryan Wainwright	Head Wrestling Coach	SHS
Jayvis Ward	Assistant Football Coach	SMS

Abbey Warren	Planning Period	BHS
Morgan Williams	Band Director	SMS
Nicole Williamson	Girls' Basketball Coach	SMS
Nicole Williamson	Volleyball Coach	SMS
Jennifer Winnett	Instructional Leadership	BES

SUBSTITUTES:

The following as Substitute Bus Attendants:

Sharill Edwards Hailey Gienger Shirley Ware

STUDENT WORKER:

Aferia Sheree Ford, RIVEROAK Technical College/Early Childhood Education

SUSPENSION:

Jerell L. Anderson, Bus Driver, effective September 18, 2018, through September 19, 2018, without pay

VOLUNTEERS:

Dana Abbott	Miranda Bass	Maria Brown
Tamara Abercrombie	Senica Bates	Hank Broxey
Kaylee Acres	Clifford Bean	Caroline Bruce
Martha Adams	April Beck	Justin Bruce
Tia Albert	Josephine Bednarczyk	Patricia Bryant
Peggy Aldred	Szidonia Benguel	Robert Bryant
Virginia Alford	Catherine Bennett	Crystal Bryson
Carrie Allbritton	Christopher Benson	Paul Buchanan
Halley Allbritton	Collen Benson	Kayli Burkett
Dalton Allen	Sara Benson	Robert Burns
Dave Allen	Kyla Bispham	Teresa Burt
Leslie Allen	Brittany Blanton	Laronda Butler
Penelope Allen	Brittany Blevins	Shateea Butler
Vanessa Allen	Peggy Boston	Bethany Byrd
Priscilla Allred	Suan Bozeman	Kirsinda Byrd
Araceli Alvarez	Chadwick Bradow	Maria Calderon
Stephanie Ascough	Danelle Bradow	Shirley Campbell
Amy Atkinson	Jessica Bradow	Whitney Campbell
Nicole Atzert	Kelly Bradow	April Cannon
Fabiola Badillo	Candise Branch	Dean Cannon
Denise Baker	Ashley Branham	Erin Cannon
Dee Ballou	Penny Brannan	Kimberly Cannon
Angela Barker	Shelly Brannon	Adrienne Cardin
Amanda Barnes	Lindsey Bricker	Raul Cardona
Jerry Barnes	Melissa Brinson	Peggy Carroll
Lauren Barnett	Lauren Brock	Yoleisy Cartaya
Melissa Barrs	Myra Brock	Casey Carter
Russell Barrs	Kristin Broughman	Harold Carter
Wilbur Barrs	Claudia Brown	Teresa Carter
Brooke Bass	Crystal Brown	Amanda Carver

Matthew Cashmore
Ana Castillo
Mirtha Castro
Maria Cedillo
Adrienne Chauncey-Corbin
Belinda Cheney
Amanda Clark
Penny Clark
Viola Clark
Zac Clark
Erin Clary
Miranda Clayton
Aleigh Clipper
Heather Clower
Kimberly Clyatt
Jerry Coker
Shannon Coleman
Ashley Collins
Teresa Colvin
Kathleen Conde
Nichol Cook
Candace Copeland
Brian Corbin
Justin Corbin
Kristin Corbin
Pamela Corbin
Erin Cornish
Daniel Courtemanche
Thomas Cowart
Elizabeth Cranford
Jenifer Creech
Daniel Crews
Virginia Crews
Christine Cribbs
Kasey Crider
Allison Crisp
Angel Crosby
Tamala Cruz
Jon Cummings
Tiffeney Cusick
Wayne Cusick
Kethy Cutcher
Paxton Daniel
Kevin Dasher
Stevie Dasher
Kelly Davidson
Erin Davis
Heather Davis
Monica Davis
Winifred Davis
Janet Davis-Stiles
Sylvia Deas
Mary Dehart

Jasmine Delate
Misaël Deleon
Linda Deloach
Nina Derringer
Jason Diaz
Zayra Diaz
Bradley Dicks
Lynsee Dicks
Susan Dingus
Marcel Djuzvez
Monica Djuzvez
Genesis Dorado
Mariel Downing
Tiffany Doyle
Larry Drake
James Driggers
Timothy Driver
Cathy Dunmoyer
Elizabeth Durrance
Lynn Eaken
Marilynn Eaken
Robert Eaken
Mary Eakins
Erika Edwards
Armelia Ellis
Sammy Esparza
Veronica Esparza
Phyllis Etcher
Cecil Ethridge
Nancy Eubanks
Robert Feeney
Staci Feeney
Samantha Ferguson
Crystal Fernandez
Angelina Ferrell
Beverly Fetter
Lillian Fetzner
Donna Fewell
Christina Field
Aymee Figueroa
Tierney Fleming
Jennifer Floyd
Melissa Ford
Maggie Francis
Maria Franco
Kenna Frierson
Peggy Frye
Michael Fusco
Nicole Fusco
Eliece Futch
Amanda Gabey
Brittney Gabey
Kevin Gabey

Martha Gabey
Amanda Gallegos
Martin Gamez
Yanisceyri Garcia
Yurinana Garcia
Stephanie Garmany
Heather Garrett
Colleen Gartner-Gain
Elena Gaskins
Amanda Gaylord
Jeffery Geering
Chyenne Gill
Leticia Gillespie
Sharon Golding
Haydoni Gonzales
Sumey Gonzalaz
Marie Goss
Yesnia Grantham
Leslie Gresham
Angela Griffin
Mindy Griffis
Elizabeth Grimm
Megan Guenther
Melinda Guthrie
Elisa Hall
Morgan Hall
Andrez Hamilton
Arum Han
Ashley Hancock
Toni Hansard
Ginger Harden
Amber Harding
Robert Hardy
Emma Hare
Brooke Harrelson
Dylan Harrelson
Brandy Harris
Ariel Harrison
Michelle Hart
Jennifer Hartman
Laura Hartman
Glenda Hatch
Sarah Hatch
Tina Hayes
Jeanie Hegenauer
Danielle Herb
David Hernandez
Guadalupe Hernandez
Laura Hernandez
Wendy Hewett
Majesta Hewiett
Amos Hill
Leticia Hill

Gregory Hill
Amanda Hillhouse
Deshara Hines
Carol Hingson
Rachel Hingson
Virgil Hingson
Heather Hodge
William Hogan Jr.
Desyrae Holtzclaw
Kaleigh Horne
Jackie Howze
Victoria Hudson
Diane Huff
Melissa Hughes
Cameron Humphries
Lacey Humphries
Patricia Hunt
Stephanie Hunt
Jenna Hunter
Chad Hurst
Irina Hutcheson
Amanda Isert
Stephen James
Christina JansenVanDoorn
Laura Jaramillo
Jennifer Jennings
Lonnie Johns
Amanda Johnson
Amber Johnson
Amy Johnson
Carl Johnson
James Johnson
Michael Johnson
Michelle Johnson
Sarah Jolley
David Jones
Jessica Jones
Tahnessia Jones
Alexis Jones
Shannon Jordon
Christopher Keane
Charity Keen
Karen Kelly
Joni Kelly
Sara Kelly
Cheri Kennedy
Terrie Kersey
Amanda Kilgore
Marguerite Kines
Nikky King
Lura Kinney
William Klecka
Julie Klecka

Hannah Knighton
Shannon Knisley
Amanda Koon
Jennifer Kreis
Tiffany Krumenacker
Jennifer Lacasse
Myrtis Lambert
Kathy Lamm
Leah Land
Idell Lane
Tabitha Lansing
Amber Lau
Rebecca Layman
Rodney Leak
Heather Lee
Jeffery Lee Jr.
Robert Lee
Stormy Lee
Sara Leffew-Flores
Dustin Leighton
Cody Lewis
Tiffany Liles
Jessica Lindsey
Sciara Liscik
Marilyn Loges
Dawn Long
Bernadina Lopez
Dailenis Lopez
Jose Lopez
Monica Lorenz
Jennifer Loy
Helen Lynn
Mary Lyras
Doug Mabey
Latavia Macklin
Jackie Malaguti
Michael Malaguti
Josie March
Tonie Marsett
Jessie Marsh
Tracy Martin
Shirley Martin
Maria Martinez
John Martz
Regina Marvin
Stephanie Mason
Erica Mathews
Shane Mathews
Patriece Matthews
Kelli May
Tyuanna Mccall
April McClanahan
Jenny McCook

Joshua McCook
Anthony McDaniel
Bethany McDonald
Brittany McDuffie
Courtney McHugh
Samantha McInnis
Kelli McKinley
Heather McKinney
Michel McLeod
Brenna McMullen
Terry McMullen
Dalton McNair
Tammy McWherter
Peggy Mead
Yisel Medina
Trudy Meeks
Holly Melland
Isabel Mendoza
Nichole Menefee
Brook Meng
Laura Merritt
Michelle Metzger
Robyn Metzger
Jeffrie Miara
Rebecca Miara
Jerry Miller
Wendi Mimbs
Laura Mincks
Virginia Montoya
Wanda Moore
Aaron Morales
David Morales
Daniela Moreland
Flora Moreno
Melissa Morgan
Erin Morris
Misty Moseley
Josie Moses
Kristina Murray
Gina Nardiello-Ruiz
Charity Nasworthy
Pamela Nettles
Rachel Newsome
Kyle Nickerson
Traci Nissley
Scott Nunley
Shaunta Oglesby
Katee O'Quinn
Nichole Ortiz
Amy Osborne
David Owen
Samantha Owen
Secile Owens

Jack Pait
Ana Palacios
James Pardee
Cierra Parker
Amanda Partridge
Ashley Pate
Amy Patterson
Cindy Payne
Lisette Pelletier
Ammisaddai Perez
Ashton Petersen
Amanda Pettingill
Jessy Phifer
Lana Pidgeon
Tanya Pierce
Shamika Pilkington
Taylor Pilkington
April Pinkard
Tiffany Pinnell
Beverly Pittman Pardee
Kimberly Plummer
Connie Poole
Cassie Poore
Hailey Poore
Laura Poore
Lillie Porter
Sara Prevatt
Kalil Principe
Claire Pry
John Puckey
Tracey Pyles
Stacey Ragans
Ana Ramirez
Kimberly Ranck
Christine Ratliff
Royce Ratliff
Cathy Reed
Amber Rex
Maria Richard
Sandra Richardson
Anita Riels
Jamie Riggs
Joseph Riglioni
Tyesha Riley
Juana Rios
Patricia Rios
Michelle Rioux
Jose Rivas
Megan Roberts
Nancy Roberts
Stephanie Roberts
Natoshia Robinson
Skyler Rodgers

Pascuala Rodriguez
Catherine Rogers
Jennifer Rogers
Yaquein Romero
Dana Root
Crystal Rosado
Rebecca Rose
Susan Roush
Tina Roush
Sandra Rowe
Ester Ruiz
Paitynn Russ
Crystal Russell
Eva Rust
Destinee Rutherford
Katie Marie Rutsky
Heather Sabourin
Ashley Salyers
Claudia Sanchez
Amy Sansouci
Lindsey Santaite
Edelis Sardinias
Synthia Schnaudigel
Anna Schubarth
Deborah Scott
Meranda Scott
Twyla Sears
Noemi Seda
Billy Shaw
Kristen Shaw
Wendy Shaw
Destiny Shepherd
Kelly Sikes
Mendy Sikes
Slade Sikes
Carolyn Simpson
Jessica Simpson
Girvin E. Skinner
Linda Skinner
Savannah Slaughter
Jenny Sloan
Ashley Smith
Donna Smith
Jennifer Smith
Joshua Smith
Lori Smith
Maraine Smith
Marcia Smith
Mary Smith-Richards
Helen Snider
Kurt Snipes
Nina Snipes
Krystal Sobczyk

Jessica Sosa
Ashley Spivey
Ashley Staley
Tylyn Stansel
Melony Stevens
Magen Stofel
George Stover
Nicole Stratton
Samantha Sturdivant
Jessica Sullivan
Myranda Sullivan
Nicole Sulser
Susie Tanner
Barandah Taylor
Kimberley Taylor
Amanda Thomas
Denisha Thomas
Gina Thomas
Kali Thomas
Manda Thomas
Canisha Thompkins
Jennifer Thompson
Stephanie Thompson
Sarah Thormodson
Dana Tidwell
Derenda Timberlake
Cynthia Toledo
Tiffany Topping
Carrie Torres
Dorisela Torres
Alicia Touchton
Dora Townsend
Nikki Trabazo
April Truluck
Danielle Turner
Melissa Underwood
Marilyn Utz-Salsberry
Brenda Valentin
Rebekah VanAuken
Regena Van-Skyhawk
Jason VanZile
Megan VanZile
Gerardo Vargas
Tara Vasquez
Leticia Villeda
Kendra Virgil
Katie Virts
Eleni Wachter
Jamie Wachter
Jessica Wagner
Andrea Walker
Angela Walker
Shannon Walker

Christina Ward
Erin Ward
Marie Warren
Amy Washington
Barry Washington
Erica Washington
Terri Watley
Crystal Waugaman
Tiffanie Weeks
Tara Welch
Cori Wells
Sherman Wells
Samantha Wenig
Bryan Whitaker
Misty Whitaker
April White

Christina White
Dolores White
Wendy Whitfield
Crystal Whitt
Sarah Whitt
Angracia Wielzen-Lee
Lindsay Wiggins
Aubrey Wilkerson
Keionna Williams
Tammy Williams
Vaneshia Williams
Kelli Williamson
Kerry Willis
Amber Wilson
Helen Wilson
Jessica Wilson

Alice Wise
Dianelys Wolszyn
Kelly Wooley
Summer Worth
Jennifer Wright
Alyssa Wynn
Yolanda Xithe
Larry Yates
Rangel Yazmin
Jewel Yoder
Anthony Young
Barry Young
Jessica Young
Kimberly Yow
Leslie Zipperer
Briana Zonnevylle

**End of List
2018-2019
School Year**