



Florida Department
of Education



Suwannee County Schools & 21st Century Community Learning Centers

2023-2024

Parent & Student Handbook

Please sign and return the last page of this booklet.

Suwannee County Schools

Vision Statement

Suwannee County Schools will meet the highest academic and social standards set by the State of Florida and the federal government.



Mission Statement

Suwannee County Schools will educate all students in a safe and supportive learning environment that will develop life-long learners and productive citizens.

Goals of the 21st Century Program

The 21st Century Community Learning Centers program will provide a comprehensive before-school and after-school program that provides high quality and engaging activities that support students' learning and development. The program will enrich, extend, and remediate the academic needs of students. Our program activities are designed to

- Encourage attendance
- Improve behavior
- Increase student performance

Our program offers physical, performing, and visual arts activities as well as positive youth development opportunities. We support a Project-Based Learning model as well as family involvement and community involvement with our partnership-driven before- and after-school programs. Our program will increase the number of opportunities per year that parents can interact with their child's educational environment.

**Please sign the statement below indicating
that you received this booklet, and have
your child return this page only to the 21st
Century staff at his/her school.**

My child and I have received a copy of the 21st Century Community Learning Centers Parent & Student handbook. We agree to abide by the district rules and guidelines and the guidelines presented in the handbook.

Parent Signature

Child's Name (please print)



LOOKING
FORWARD TO
A GREAT
YEAR

Enrollment

Students at each school site are invited to join the before-school program, after-school program, or both programs. Enrollment is on a first-come, first-served basis. When enrollment reaches capacity, students will be accepted based on availability and student need.

Attendance

Our primary goal is to provide a safe and nurturing environment where learning can take place. If a student reaches 8 unexcused absences/early checkouts in a month this will trigger a meeting with the Site Coordinator. At this meeting the parent and Site Coordinator will talk about the absences and develop a plan to increase attendance. If the plan is not followed the student may be withdrawn from the program.

Pick-Up Policy

We encourage each child to stay the full length of the program each day. For your child's safety, we request that you sign your child out in the front office if they are checking out early. We will not release your child to anyone not on the authorized list provided by you. Anyone checking out a child early will need to provide proof of identification. Students must have a note signed by a parent in order to walk home or leave with a friend. It is important that you are on time to pick up your child from the after-school program. If you are going to be late, please notify the school by calling the appropriate number listed in the back of this booklet. If your child has not been picked up by the time the program ends, our staff will attempt to contact you. As a last resort, should no one be reached by phone, staff members may call the Sheriff's Office or other authorities. ***Chronic late pick-ups, without prior contact with the staff, may result in exit from the program.***



School Site Contact Information

Staci Greaves (386) 647-4300 staci.greaves@suwannee.k12.fl.us	Site Coordinator Suwannee Riverside
Susan Mowry (386) 647-4400 susan.mowry@suwannee.k12.fl.us	Site Coordinator Suwannee Pineview
Julie Griswold (386) 647-4700 julie.griswold@suwannee.k12.fl.us	Site Coordinator Suwannee Springcrest
Denah Phillips (386) 935-5700 denah.phillips@suwannee.k12.f.us	Site Coordinator Branford Elementary

Contact Information

District Director:

Jennifer Barrs
(386) 647-4635

jennifer.barrs@suwannee.k12.fl.us

Project Director:

Keith Stavig
(386) 647-4650

keit.stavig@suwannee.k12.fl.us

Project Coordinator:

Joyce McIntosh
(386) 647-4400

joyce.mcintosh@suwannee.k12.fl.us

Discipline Policy

Students are expected to follow the rules that are implemented in the school's discipline policy. Please refer to the district Student Code of Conduct for specific policies.

In order to maintain a safe and fun learning environment, the 21st Century staff will work closely with you and your child to ensure proper behavior. In addition, administrators are on campus at each site for both morning and afternoon programs to assist staff in maintaining the safe and fun learning environment.

In some cases, behavior issues can result in suspension or expulsion from the program.

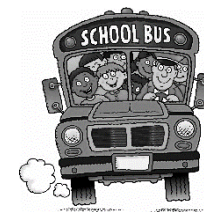
The district's dress code for the regular school day is in effect for the morning program and the afternoon program.

Parents should maintain contact with 21st Century staff regarding any behavior and/or discipline issues.

Family Events

Each site is required to hold Family Events, and parents are strongly encouraged to participate in order to make the 21st Century programs more effective for the entire family.

In addition, parent and family support is an important part of the 21st Century Community Learning Centers experience.



Summer Camp

Summer camps will provide student services for 28 days during the summer for four hours daily Monday through Thursday. Dates will be announced near the end of the current school year.

Off-Campus Activities

The program may include local walking field trips. Your signature on the enrollment form provides permission for your child to participate in these activities. You will be provided advance notice of any off-campus activities, and your child will be allowed to opt out if you choose.

Health/Illness/Emergency

Parents are asked to provide **current and accurate** health information on the enrollment form.

There is not a school nurse on campus during the after-school program. If your child becomes ill or injured, you (or another authorized contact) will be contacted to come pick him or her up immediately.



Please make the 21st Century staff and front office staff aware of any changes to your contact information.

Recreation/Physical Education

Students participate in activities designed to increase confidence, promote teamwork, and encourage physical activity. We use the SPARK curriculum for our recreation sessions. SPARK is a research-based organization that disseminates evidence-based physical education, after-school, and early childhood health programs for students and teachers.



Helpful Parent Resources

Transportation Department Suwannee County Schools 386-647-4125	Migrant Education Suwannee County Schools 386-647-4723
Suwannee River Regional Library 1848 S. Ohio Avenue Live Oak, FL 32064 (386) 362-2317	Suwannee Parks and Recreation 1201 Silas Drive Live Oak, FL 32064 (386) 362-3004
Suwannee County 4-H 1302 11 th St. Live Oak, FL 32064 (386) 362-2771	Suwannee County Health Department 915 Nobles Ferry Rd. Live Oak, FL 32060 (386) 362-2708

FunBrain for Parents

Educational games are the highlight of this site. The games cover all interest areas and target specific age levels. There are “parent-kid challenges,” “homework relief,” and “books on the run” links. Also linked to this site, there is a family education newsletter that helps with school, life, entertainment, and special needs issues.

<http://www.funbrain.com/parents/index.html>

PBS For Parents

This site contains guides on a variety of topics such as child development, curriculum connections, and technology for kids. It also shares information on hot issues in education. On the lighter side, there are games, stories, and guides to the TV programs offered by PBS. **The guide is also available in Spanish.**

Bienvenidos a PBS Padres!

*******We understand that circumstances come up and you may need to check your child out of the program early on some days. However, early checkouts are discouraged so your child can get the full benefit of the program.*******

PROGRAMMING

Morning Program



The morning program follows the school calendar, and is open Monday through Friday at each site. Your child may participate in the morning program even if they do not arrive at school at 7:20 a.m.

Students will be served breakfast before the regular school day begins.

After School Program

The after-school program follows the school calendar, and is open Monday through Friday. A snack is provided for each student by the National School Lunch program and the school cafeteria. Each site's after-school program begins at the end of the regular school day and ends according to the site's schedule. There is no after-school program on early dismissal days.

Activities

Activities in both programs may include, but not be limited to: reading, math, project-based learning units, family events, summer camp, recreation/fitness, art, music and drama.



A link is also provided on the district website at:

www.suwannee.k12.fl.us

Look for the link on the menu bar under

Departments

>Curriculum and Assessment

>21st Century After School Program

Or scan this code with your smart device and go directly to our website

