

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 16, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Kayla Rady, with Rumberger, Kirk & Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

Administrators and others present: Jennifer Beach, Walter Boatright, Bill Brothers, Lisa Dorris (arrived at 10:15 a.m.), Janene Fitzpatrick, Ronnie Gray, Angel Hill, Malcolm Hines, Debbie Land, Dee Dee McManaway, Kathy Smith, Marsha Tedder (arrived at 10:15 a.m.), Kelly Waters, Jimmy Wilkerson, Josh Williams, and Laura Williams. Maggie Moutin, Investigator, and Corporal Jose Garcia, both with the Suwannee County Sheriff's Office, were also present.

Chairman daSilva called the meeting to order at 10:00 a.m.

Vaping PresentationMaggie Mouton, Investigator with
Suwannee County Sheriff's Office

Ms. Mouton gave a Powerpoint presentation regarding vaping, along with other drug-related concerns/issues throughout Suwannee County.

The workshop recessed at 11:05 a.m. and resumed at 11:15 a.m.

Assistant Superintendent of Administration Bill Brothers
Department Update

Mr. Brothers reviewed the following:

- Policy #5.1001 Corporal Punishment (*review purposes only*) (**pg. 104**)

The workshop adjourned at 11:23 a.m. and resumed at 12:34 p.m.

School Safety and Other Administrative Malcolm Hines
Services Department Update

Mr. Hines provided updates on the following:

- Equity Report for 2018-2019 (pgs. 2-103)
Board members provided suggestions for changes/corrections. Mr. Hines answered questions from Board members.
- Emergency Response Plan for 2019-2020
Mr. Hines distributed and reviewed the Emergency Response Plan (ERP) for 2019-2020; he stated they are in the final stages of completing the ERP. He will email the final copy to each Board member.

Student Services Department Update Debbie Land

Mrs. Land distributed handouts and provided an update on the following:

- English Language Learners (ELL) Plan 2019-2022
- Mental Health Assistance Allocation Plan
- Request for Kathy Smith's position to be changed from 11-month, 7.25 hours per day; to 12-month, 7.25 hours per day

Mrs. Land provided info of breakdown of races within our District; she stated that a committee has been formed within our District called "All In Committee." She invited Board members to an event on July 25, at 10:00 a.m., to leave on a school bus from Suwannee Primary School and travel to Branford to go out into the community and let the students know we are excited for them to come back to school; this will be done again in August for the Live Oak community; these events will be posted/advertised on social media.

Assistant Superintendent of Instruction Janene Fitzpatrick
Department Update

Mrs. Fitzpatrick provided an update on the following:

- Level II School Principal Preparation Program (pgs. 105-168)

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- SCSD School and District Grades 2016-2019
- SCSD Historic School Grade Ratings 1999-2019
- Yard signs are being made to present to those students who made a “5” on their FSA.

Mr. Alcorn questioned if we are on schedule for the new Suwannee Opportunity School to begin with the start of school this year; Mr. Roush responded yes.

Mr. White questioned if the Coalition will be holding the Back to School Bash this year to hand out back packs and school supplies; Mrs. Fitzpatrick said that the Coalition will not be holding the event. Discussion followed regarding the need for the Coalition to get the word out to the community that it will not be held.

Mr. Taylor questioned the status of the portable fire at Suwannee Primary School. Mr. Roush stated there was no evidence of intentional or malicious start to the fire; it is believed that the fire was due to lightning; we are working with FSBIT to recover the loss of the portable and the contents. Mrs. DePratter commended FSBIT on its prompt response to the situation. At this time, it has been determined that a replacement portable is not needed. Mr. Taylor commended the Live Oak Fire Department for their prompt response and to Supt. Roush and staff for working together and keeping everyone abreast of the situation.

Mr. daSilva reminded Board members of the Special Meeting this Thursday, at 6:00 p.m., regarding the TRIM process.

The workshop adjourned at 2:24 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 16, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Kayla Rady, with Rumberger, Kirk & Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

Chairman daSilva called the meeting to order at 2:36 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Jennifer Barrs:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

1. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following contract/agreement for the 2019-2020 school year: (RENEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-53 State of Florida Statewide Voluntary Prekindergarten Provider
Contract between the Early Learning Coalition of Florida's
Gateway and Suwannee County School Board
(*Renewal/Revised*) (pgs. 2-52)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:41 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 18, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, and Jerry Taylor, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. Assistant Superintendent of Administration Bill Brothers sat in for Superintendent Ted Roush, who was absent. School Board Members Tim Alcorn and Ronald White, along with School Board Attorney Leonard Dietzen were absent.

Chairman daSilva called the meeting to order at 6:00 p.m.

MOTION by Ms. Cason, second by Mr. Taylor, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise the tentative Millage Rates and tentative Budget for the 2019-2020 school year.
MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 6:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 23, 2019

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, and Jerry Taylor, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White, along with School Board Attorney Leonard Dietzen were absent. Assistant Superintendent of Administration Bill Brothers sat in for Superintendent Ted Roush, who was absent.

School Resource Officer Joe Carey was also present.

Chairman daSilva called the hearing to order at 5:56 p.m.

Assistant Superintendent of Administration – Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#5.12	Expulsion of Students (<i>Revised</i>)
#5.13	Zero Tolerance for School-Related Crimes (<i>Revised</i>)
#5.20	Directory Information (<i>Revised</i>)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 23, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Ronald White was absent. Superintendent Ted Roush arrived at 6:05 p.m. School Board Attorney Leonard Dietzen was absent.

School Resource Officer Joe Carey was present.

Chairman daSilva called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by Suwannee Virtual School student volunteers.

Special Recognition by the Superintendent:

- Jerry Taylor – Recognition of service as President of FSBA for the 2018-2019 school year
- Suwannee County Sheriff's Office – 2019 Business Partner of the Year
- Walt's Live Oak Ford – Recognition for support of *Ford Drive 4 UR School* Fundraiser for Branford High School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda, along with the following changes:

- Page 5, Item #6 – Out of County Attendance: Mr. Roush stated to strike Thomas Bauman and Zoe Bauman from the agenda item
- Page 40, Contract #2020-48, bottom paragraph: Strike “Independent Training for the Blind” and replace with “Specialized Education Associates, LLC”
- Page 331, Human Resources Transactions, under Supplementary (top of page): change Rhonda Crews to Rhoda Crews
- Page 333, Human Resources Transactions, under Annual Instructional Contracts: change Branford Elementary School (Erin Roberts) to Branford High School; and change Suwannee High School (Frank R. Allen II and Francis [BJ] Cohen) to Suwannee Opportunity School

Mr. Taylor asked, that in the future, to have NEFEC provide a more detailed and concise cost analysis for its yearly contract.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-30)**

- | | |
|---------------|--------------------|
| June 17, 2019 | - Workshop Session |
| | - Special Meeting |
| June 25, 2019 | - Workshop Session |
| | - Regular Meeting |

2. Approval of the monthly financial statement for June 2019.

3. The following bills for the period June 1-30, 2019:

General Checking Account

General Fund 1000	\$ 1,045,039.14
LCIF Fund 3200	971,091.89
Spec Act Revenue Bond Fund 3210	234,523.06
Capital Projects - PECO Fund 3300	2,076.57
Food Service Fund 4100	64,073.75
Federal Fund 4200	<u>147,441.05</u>
	\$ 2,464,245.46

Payroll Checking Account

General Fund 1000	\$ 3,521,862.97
Food Service Fund 4100	126,794.30
Federal Fund 4200	<u>389,851.98</u>
	\$ 4,038,509.25

Total \$ 6,502,754.71

4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-12	III-12	IV-11 (Food Service)
		IV-12 (Federal)

5. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-48 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Specialized Education Associates, LLC, formerly Independent Training for the Blind, Inc.
(Renewal/Revised) (pgs. 31-60)

- #2020-50 North East Florida Educational Consortium (NEFEC)
2019-2020 Membership Master Contractual Agreement
between the District School Board of Suwannee County and the
District School Board of Putnam County on behalf of NEFEC.
The agreement includes the following programs:
(*Renewal/Revised*) (**pgs. 61-106**)
- NEFEC Resolution
 - NEFEC Main Contract #731-20-051
 - NEFEC Instructional Services Program (ISP), Attachment
#20-051-A1 to Contract #731-20-051 (Assistant
Superintendent of Instruction, Designee)
 - NEFEC Educational Technology Services, Attachment #20-
051-A6 to Contract #731-20-051 (Enterprise Resource
Software Products/Skyward)
 - NEFEC Building Code Administrator, Attachment #20-051-
A27 to Contract #731-20-051 (Director of Facilities,
Designee)
 - NEFEC Human Resource Management Network,
Attachment #20-051-A43 to Contract #731-20-051 (Director
of Human Resources, Designee)
- #2020-51 Dual Enrollment Articulation Agreement between Florida
Gateway College and Suwannee County School District (Out of
District 2019-2020) (*Renewal/Revised*) (**pgs. 107-160**)
- #2020-52 Associated Health Education Affiliation Agreement between
the Department of Veterans Affairs (VA) North Florida/South
Georgia Veterans Health System and Suwannee County School
Board for RIVEROAK Technical College Surgical Technology
and Practical Nurse Education (LPN) Programs
(*Renewal/Revised*) (**pgs. 161-183**)
- #2020-54 Suwannee County Public Schools Rate and Service Contract
2019-2020 between the Suwannee County School Board and
Renata Beasley d/b/a Renata Beasley Large Family Childcare
Home for the Teen Age Parent Program (TAPP)
(*Renewal/Revised*) (**pgs. 184-223**)
- #2020-55 Suwannee County Public Schools Rate and Service Contract
2019-2020 between the Suwannee County School Board and
Florlene Johnson d/b/a Johnson's Family Child Care Home for
the Teen Age Parent Program (TAPP) (*Renewal*)
(**pgs. 224-238**)

- #2020-56 Suwannee County Public Schools Rate and Service Contract 2019-2020 between the Suwannee County School Board and Adrienne M. Burke-Godwin d/b/a Tiny Praying Hands, LCCH for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 239-253)**
- #2020-57 Suwannee County Public Schools Rate and Service Contract 2019-2020 between the Suwannee County School Board and Tawanna Bryant d/b/a Tender Touch Learning Center LLC for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 254-268)**
- #2020-58 One-Stop Delivery System Partnership Agreement between North Florida Workforce Development Board, Inc. d/b/a CareerSource North Florida and Suwannee County District Schools-Adult and Community Education (*Renewal/Revised*) **(pgs. 269-289)**
- #2020-59 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology, Patient Care Technician, Practical Nurse Education, Surgical Technology, and Medical Administrative Specialist Programs and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal/Revised*) (NOTE: This contract replaces the following contracts, which were previously Board approved on May 28, 2019: #2020-04, #2020-12, #2020-25, and #2020-34) **(pgs. 290-325)**

6. Approval of the following student transfers for the 2019-2020 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Thomas	Bauman	Suwannee	Hamilton	VPK
Zoe	Bauman	Suwannee	Hamilton	1
Roslyn	Coulter	Suwannee	Hamilton	K
River	Embry	Suwannee	Hamilton	PK
Kendall	Olive	Suwannee	Columbia	PK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Ella	Gaylord	BES	SPS	K
Kydin	Leighton-Crouch	SES	BES	2

7. Human Resources Transactions (pgs. 326-333)

HUMAN RESOURCES TRANSACTIONS APPROVED:

RECOMMENDATION FOR THE 2018-2019 SCHOOL YEAR:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Christopher Tomlinson	M/S Assistant Baseball Coach	BHS

**End of List
2018-2019
School Year**

RECOMMENDATIONS FOR THE 2018-2019 SUMMER TERM:

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service:

Daisy Couture, Food Service Worker, alternate

MISCELLANEOUS:

Curriculum Department:

Approval for Belinda Fries at Suwannee High School and Tammy Neil at Suwannee Middle School to work up to 32 additional hours (each) during July 1, 2019 through July 18, 2019 to support the Title IV and 21st CCLC summer programs, funded by Title IV.

Food Service:

Approval for the following food service workers' to each work up to 4 additional hours per week from June 3, 2019 through June 24, 2019.

Susana Beltres

Teresa Brannan

Daisy Couture

Toni Vargas-Garcia

Gloria Presley

Uriel Ramirez

Approval for Gloria Presley to work up to 4 additional hours during the week of July 15, 2019 through July 18, 2019 to help close the summer food program.

**End of Summer Term List
2018-2019
School Year**

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

Michael G. Bresk, Teacher, effective June 17, 2019

Suwannee Intermediate School:

Timothy Burbridge, Guidance Counselor, effective July 15, 2019

Suwannee Middle School:

Morgan Williams, Music Teacher, effective July 8, 2019

Suwannee Primary School:

Annemarie Croucher, Teacher, effective June 25, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

John Stancel, Custodian, effective April 3, 2020

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Cheri Kennedy, Paraprofessional, effective July 11, 2019

Transportation:

Debra Durden, Crossing Guard, effective June 17, 2019

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Margaret Williams, Guidance Counselor, effective July 29, 2019

REPLACES: Dana Putnal

Suwannee Elementary School:

Kimberly Buchanan, Teacher, effective August 5, 2019

REPLACES: Daphne McClendon

Nicole Hohman, Teacher, effective August 5, 2019

REPLACES: Ashley Threm

Suwannee High School:

Perry Davis, Dean of Students, effective August 5, 2019

REPLACES: Thomas Abercrombie

Frank Hufty, Teacher, effective August 5, 2019

REPLACES: Kenneth Campbell

Katheryn Quincey, Agriculture Teacher, effective July 1, 2019

REPLACES: Mallory Morgan

Benjamin Thomas, Teacher, August 5, 2019

REPLACES: Roger Sumner

Suwannee Intermediate School:

Mary Kinard, Teacher, effective August 5, 2019

REPLACES: Amy Yarick

Darby Pearson, Teacher, effective August 5, 2019

REPLACES: Kelly Pennington

Stephanee Phillips, Teacher, effective August 5, 2019

REPLACES: Kristy Chauncey

Suwannee Middle School:

Logan Hurst, Teacher, effective August 5, 2019

REPLACES: Alexi Wilson

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Frank Allen	SHS/Teacher	SOS/Teacher	8/5/2019	
Justin Bruce	SIS/Teacher	SOS/Teacher	8/5/2019	
Tammy Butts	SHS/Teacher	SMS/Teacher	8/5/2019	Karen Braun
Kristy Chauncey	SIS/Teacher	SES/Teacher	8/5/2019	Cristina Herrington
Francis Cohen	SHS/Teacher	SOS/Teacher	8/5/2019	
Alexander Gonzalez	SHS/Teacher	SMS/Teacher	8/5/2019	Miriam Venero
Jimmie G. Green	SMS/Teacher	SHS/Teacher	8/5/2019	Perry Davis
Cristina Herrington	SES/Teacher	SMS/Teacher	8/5/2019	Sabrina Harrell
Mary Johnson	SIS/Teacher	SOS/Teacher	8/5/2019	

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Lindy Meeks	SES/Teacher	SMS/Teacher	8/5/2019	John Johnson
Kelly Pennington	SIS/Teacher	SES/Teacher	8/5/2019	Lindy Meeks
Erin Roberts	BES/Teacher	BHS/Teacher	8/5/2019	Danelle Bradow
Amy Yarick	SIS/Teacher	SHS/Teacher	8/5/2019	Tammy Butts

LEAVE OF ABSENCE (PERSONAL LEAVE/MATERNITY):

Branford Elementary School:

Katee O'Quinn, Teacher, tentatively August 5, 2019 through October 11, 2019, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE/MATERNITY):

Suwannee Intermediate School:

Hanna Moreno, Teacher, tentatively September 13, 2019 through October 25, 2019, without pay, with the option of returning sooner if released by the doctor.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service:

Evelin Najera, 8 hour Food Service Worker, effective August 8, 2019

REPLACES: Amoreena Miller

RIVEROAK Technical College:

Dustin Smith, Custodian, effective July 1, 2019

REPLACES: Claudies Ivey

Suwannee Virtual School:

Heather Holton, Administrative School Secretary, effective July 1, 2019

REPLACES: Position Transferred (Linda Strait)

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Brandy Allen	SHS/Paraprofessional	SES/Paraprofessional	8/5/2019	
Tramane Carwise	SIS/Paraprofessional	SOS/Paraprofessional	8/5/2019	
Debra Davis	SMS/Paraprofessional	SHS/Paraprofessional	8/5/2019	
Stephanie Eady	SHS/Paraprofessional	SOS/Paraprofessional	8/5/2019	
Amoreena Miller	SHS/8 hour Food Service	SHS/6 hour Food Service	8/7/2019	
Ronald Tucker	SHS/Paraprofessional	SOS/Paraprofessional	8/5/2019	

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Georgette Allbritton	Instructional Leadership	SPS
Amy Allen	Instructional Leadership	BES
Frank Allen	Varsity Assistant Football Coach	SHS

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Douglas Aukerman	NJROTC Instructor	SHS
Kimberly Boatright	Girls' Golf Coach	SHS
Michael Braun	Athletic Director	SHS
Michael Braun	Varsity Offensive/Defensive Coord.	SHS
Justin Bruce	Head Baseball Coach	SHS
Brian Bullock	Boys' Cross Country Coach	SHS
Brian Bullock	Girls' Head Basketball Coach	SHS
Lisa M. Campbell	CDA	BES
Becky Carter	Instructional Leadership	SES
Keith Cherry	Varsity Assistant Football Coach	SHS
Amanda Clark	Instructional Leadership	BES
Francis (BJ) Cohen	Girls' Assistant Basketball Coach	SHS
Megan Collins	Instructional Leadership	SES
Rhoda Crews	Instructional Leadership	SPS
Krystal Cundiff	Instructional Leadership	SIS
Shannon Daniel	Instructional Leadership	SPS
Kelly A. Davidson	Lead CDA	BES
Rosa Davis	Instructional Leadership	SPS
Julianna Dees	Culinary Arts	BHS
Jason Dobson	Band Director	BHS
Nahjawan Dukes	Varsity Assistant Football Coach	SHS
Anne Etcher	Agriculture Teacher/FFA	BHS
Kimberly Garrett	Instructional Leadership	BES
Danielle Gay	Instructional Leadership	SES
Staci Greaves	Instructional Leadership	SPS
Jimmy Glenn Green	Varsity Assistant Football Coach	SHS
Emily Goss	Instructional Leadership	SIS
Traci Green	JV Football Cheerleader Sponsor	SHS
Traci Green	JV Basketball Cheerleader Sponsor	SHS
Sarah Grillo	Varsity Girls' Soccer Coach	SHS
Kyler Hall	Assistant Athletic Director	SHS
Kyler Hall	Varsity Head Football Coach	SHS
Tina Hayes	Instructional Leadership	BES
Jennifer Hitt	Instructional Leadership	SES
Cara Howard	Lead CDA	BES
Mandi Howard	Yearbook Sponsor	BES
Victoria Jensen	Instructional Leadership	BES
Chris Joyner	Varsity Boys' Soccer Coach	SHS
Cierra Keen	Instructional Leadership	SPS
Laura Kinsel	Head Volleyball Coach	SHS
Traci Kirby	Instructional Leadership	BES
Debra Ann Kleinsmith	NJROTC Instructor	SHS
Karen Koon	Brain Bowl Sponsor	BHS
Candice Land	Instructional Leadership	SIS
Daniel Marsee	Varsity Offensive/Defensive Coord.	SHS
Daniel Marsee	Boys' Weightlifting Coach	SHS

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Joyce McIntosh	Instructional Leadership	SES
Kerry Jo Melland	Instructional Leadership	SPS
Doug Morgan	Head Swimming Coach	SHS
Susan Michelle Mowry	Instructional Leadership	SES
Tiffany M. Phillips	CDA	BES
Katheryn Quincey	Agriculture Teacher/FFA	SHS
David Rang	Boys' Assistant Soccer Coach	SHS
Rebecca Reaves	Instructional Leadership	SES
Jennifer Richer	Yearbook Sponsor (split)	SES
Edna C. Roberts	CDA	BES
Michelle Ona Robertson	Instructional Leadership	SES
Tina Roush	Instructional Leadership	BES
Stefani Santos	Junior Class Sponsor	BHS
Fred Jose Segura	Girls' Assistant Soccer Coach	SHS
Stephanie Selph	Yearbook Sponsor (split)	SES
Stephanie Selph	Instructional Leadership	SES
Brittney Shearer	Girls' Weightlifting Coach	SHS
Cara Soride	Senior Class Sponsor	BHS
Jeff Smith	Head Varsity Softball Coach	SHS
Phyllis Smith	Instructional Leadership	SIS
Tim Smith	Head JV Softball Coach	SHS
Kimberly Steichen	Yearbook Sponsor	SPS
Jennifer Stevens	Instructional Leadership	SIS
Denise Stewart	Freshman Class Sponsor	BHS
Kathryn Terry	Instructional Leadership	SIS
Daniel Tillman	Assistant Baseball Coach	SHS
Michele Turman	Instructional Leadership	SPS
Travis Tuten	Agriculture Teacher/FFA	SHS
Misty Ward	Yearbook Sponsor	BHS
Abby Warren	Sophomore Class Sponsor	BHS
Vernon Wiggins	Head JV Baseball Coach	SHS
Pam Williams	Varsity FB Cheerleader Sponsor	SHS
Pam Williams	Basketball Cheerleader Sponsor	SHS
Tyler Winburn	Agriculture Teacher/FFA	SMS
Damon Wooley	Boys' Golf Coach	SHS
Stacy Young	Agriculture Teacher/FFA	BHS

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Primary School:

Alyssa Sullivan, Occupational Therapy Assistant, tentatively August 5, 2019 through October 25, 2019, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Suwannee Intermediate School:

Timothy Rickett, Custodian, tentatively July 29, 2019 through August 30, 2019, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (PERSONAL LEAVE):

RIVEROAK Technical College:

Sherry Peppers, Financial Aid Specialist, tentatively August 1, 2019 through October 14, 2019, with pay, with the option of returning sooner.

MISCELLANEOUS:

Approval for the following to work up to 12 additional hours for Pre-K registration at Suwannee Primary School from July 29, 2019 through August 2, 2019.

Tresca Anderson	Amanda Kiser	Betty Riley
Tara Brock	Luvernia Lock	Dora Townsend
Laritta Hunter	Nicole Poole	Deanna Yott

SUBSTITUTES:

The following to serve as Substitute Bus Drivers:

Shateea Butler	Bryan Cioni	Jennifer Farrar
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The following to serve as Substitute Bus Attendants:

Shereen Albury	Cynthia Cioni
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VOLUNTEER:

Ryan Bell

CONTRACT RECOMMENDATIONS:

SCHOOL ADMINISTRATOR 3-YEAR CONTRACTS: **TERM**

Terry Huddleston	12
Carl Manna	12
Angela Wood	12

ANNUAL INSTRUCTIONAL CONTRACTS:

<u>Branford High School:</u>	
Erin Roberts	10

<u>RIVEROAK Technical College:</u>	
Dustin Smith	12

<u>Suwannee Opportunity School:</u>	
Frank R Allen II	10
Francis (BJ) Cohen	10

**End of List
2019-2020
School Year**

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval for out-of-district travel for School Board Members to attend conferences/meetings for the 2019-2020 school year, when the cost exceeds \$500, for official school district business and complies with the rules of the State Board of Education.

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #5.12 Expulsion of Students (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.20 Directory Information (*Revised*)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following:
- a. Rename the Suwannee High School FFA Ag Farm/Land Lab to the *Suwannee High School Don Boyette Land Lab*.
 - b. Rename the Branford High School FFA Ag Farm/Land Lab to the *Branford High School Willie Veal Land Lab*.
 - c. Rename Branford High School's Buccaneer Stadium to the *Buccaneer Stadium at Cleve Sikes Field*.

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

4. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following personnel item for the 2019-2020 school year:
- a. Revise *Salary Schedule 2018-2019 Principals and Administrators* to reflect compensation for the Director of Curriculum and Instruction position on Line 5, effective July 1, 2019 (**pg. 334**)

MOTION CARRIED UNANIMOUSLY

Director of School Safety and Other Administrative Services – Malcolm Hines:

5. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Suwannee County School District Emergency Management Plan for the 2019-2020 school year. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the Suwannee County School District 2018-2019 Annual Update to the Florida Educational Equity Act Plan. (A copy is available for review in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

7. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Suwannee County School District Mental Health Assistance Allocation Plan, dated August 1, 2019 (Note: A copy of the plan is available in the office of the Director of Student Services.) MOTION CARRIED UNANIMOUSLY
8. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Suwannee County School District English Language Learners Plan (Note: A copy of the plan is available in the office of the Director of Student Services.) MOTION CARRIED UNANIMOUSLY
9. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following personnel item for the 2019-2020 school year:
 - a. Reclassify the Counselor-Mental Health Support position from 11-month, 7.25 hours per day; to 12-month, 7.25 hours per day, effective July 1, 2019.

Discussion followed regarding the need to change the hours from 7.25 hours per day, to 8 hours per day.

The Superintendent MODIFIED his recommendation for approval to reclassify the Counselor-Mental Health Support position to 12-month, 8.0 hours per day.

Ms. Cason WITHDREW her original MOTION; Mr. Taylor WITHDREW his original second.

MOTION by Ms. Cason, second by Mr. Taylor, for approval of the Superintendent's AMENDED recommendation to reclassify the Counselor-Mental Health Support position to 12-month, 8.0 hours per day.

MOTION CARRIED UNANIMOUSLY

Action On The Agenda Addendum

Director of Facilities – Mark Carver:

#1. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following bid:

#20-204 Suwannee Opportunity School Fencing Project to Suwannee Iron Works and Fence (*New*)

Mr. Carver distributed and reviewed a handout regarding relocation expenses for Suwannee Opportunity School, which showed that total expenses are under budget by approximately \$40,000.

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

(Presented by Director of Facilities – Mark Carver)

#2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following form:

#7200-138 Suwannee County School District Information Access Request/Termination Form (*Revised*) (**pgs. A2-A3**)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

School Board Attorney – Leonard Dietzen:

10. Legal Counsel's Report – No report.

Superintendent of Schools – Ted Roush:

11. Superintendent's Report

- Thanked everyone for their hard work in preparation for the return of teachers and students for the upcoming school year.
- Configuration update will be provided at the Board Workshop in August.
- Recognized Sylvia Taylor and Adrienne Taylor for their attendance in support and recognition of School Board Member Jerry Taylor.

School Board Members:

12. Issues and concerns Board members may wish to discuss

- Jerry Taylor expressed his thanks and appreciation to the Superintendent and everyone for the recognition at tonight's meeting; he shared memories of growing up and the emphasis his parents placed on the importance of public education to him and his siblings.
- Ms. Cason stated that Mr. Taylor set a new standard for others to follow within FSBA when he served as the president this past year; she expressed her thanks to everyone for all they do for our District.
- Mr. Alcorn expressed his thanks to everyone for all they do for our District; he also gave kudos to Malcolm Hines for developing the safety plan.
- Mr. daSilva reminded Board members of the Public Hearing to be held Monday, July 29, regarding the TRIM process. Mr. daSilva shared a report he received from the State of Florida regarding the initial findings of the Grand Jury pertaining to non-compliance of various school districts throughout Florida on the Marjory Stoneman Douglass Safety Act.

The meeting adjourned at 7:08 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 29, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, and Jerry Taylor, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 2:34 p.m. School Board Member Catherine Cason, School Board Attorney Leonard Dietzen, and Chief Financial Officer Vickie DePratter were absent.

Administrators and others present: Hunter Abercrombie, Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Jimmy Cherry, Janene Fitzpatrick, Ronnie Gray, Terry Huddleston, Mary Keen, Debbie Land, Dee Dee McManaway, Kecia Robinson, Angie Stuckey, Marsha Tedder, Jimmy Wilkerson (arrived at 2:38 p.m.), Josh Williams (arrived at 2:36 p.m.), and Laura Williams.

Chairman daSilva called the meeting to order at 2:32 p.m.

Mr. Roush announced that an Executive Session would need to be held this afternoon after the Public Hearing at 5:30 p.m.

School Improvement PlansJanene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an overview of the School Improvement Plan process and timeline.

The following 2019-2020 School Improvement Plans were presented to the Board:

- Suwannee Primary School – Marsha Tedder
- Suwannee Elementary School – Amy Boggus
- Suwannee Intermediate School – Jennifer Beach
- Suwannee Middle School – Laura Williams
- Suwannee High School – Ronnie Gray
- Branford Elementary School – Dee Dee McManaway
- Branford High School – Terry Huddleston

- RIVEROAK Technical College – Mary Keen
- Suwannee Opportunity School/Suwannee Virtual School/Florida Sheriff Youth Ranch – Angie Stuckey

No action was taken at this time on the School Improvement Plans.

The workshop adjourned at 5:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 29, 2019

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason and School Board Attorney Leonard Dietzen were absent.

Chairman daSilva called the hearing to order at 5:32 p.m. for the purpose of adopting the Tentative Millage rates for the 2019-2020 school year and the Tentative Budget for 2019-2020 school year.

This Public Hearing is held for the purpose of adopting the Tentative Millage rates for the 2019-2020 school year and the Tentative Budget for 2019-2020.

The Tentative Millage rates set for the 2019-2020 school year are as follows:

Required Local Effort	=	3.908
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.156

The Tentative Millage is greater than the roll back rate by 1.52 percent.

The Required Local Effort is 3.908 mills and is set by the State. This is a decrease of .011 mills from the 2018-2019 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2018-2019.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2018-2019.

- 1) Chairman daSilva called for questions or comments from the public concerning the Tentative Millage rates and there were none.

NOTE: The Board approved the following items (Item #2 and #3) individually, in order, as shown below.

- 2) MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the Tentative Millage rates for 2019-2020 as follows:

Required Local Effort	=	3.908
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the Tentative Budget for 2019-2020. MOTION CARRIED three to one; Mr. White voted NO.

The hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 13, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Administrators and others present: Jennifer Barrs, Walter Boatright, Pat Brantley (arrived at 1:00 p.m.), Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Malcolm Hines, Terry Huddleston, Teri Jones (arrived at 9:55 a.m.), Debbie Land, Dee Dee McManaway (arrived at 9:33 a.m.), Lisa Pennington (arrived at 1:00 p.m.), Angie Stuckey (arrived at 9:25 a.m.), Kelly Waters, Virginia Weaver (arrived at 1:00 p.m.), Jimmy Wilkerson (arrived at 10:00 a.m.), and Josh Williams. Tyson Johnson and representatives with Arthur J. Gallagher & Company; Barry Murphy and representatives with Mitigate Partners; and Stephanie Stone and Tina Mosely, with Kelly Services; were also present.

Chairman daSilva called the meeting to order at 9:03 a.m.

School ConfigurationJanene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on school configuration process and surveys for the three Live Oak elementary schools. Mr. White questioned the status of Branford Elementary School (BES) in relation to the school configuration process. Mrs. Fitzpatrick stated that configuration of the Live Oak schools must first be determined; then BES will be addressed as to what class offerings will be at BES.

Alternative Health Care Options.....Ted Roush

Mr. Roush introduced Barry Murphy and representatives, with Mitigate Partners, who provided a PowerPoint presentation regarding alternative health care options (operation and management of health care), which could result in cost savings for out of pocket expenses to employees.

Kelly Services Annual Presentation (**pg. 2**)..... Walter Boatright/Kelly
Services Representatives

Mr. Boatright introduced Stephanie Stone and Tina Moseley, with Kelly Services, who distributed and reviewed a handout regarding the annual Partnership Review, for the 2018-2019 school year, pertaining to the District's substitutes, employee absenteeism, etc.; as well as information regarding the proposed revised contract for Kelly Services for the 2019-2020 school year.

The workshop recessed at 11:42 a.m. and resumed at 12:45 p.m.

Assistant Superintendent of Administration Bill Brothers
Department Update

- Ag Farm Signage

Mr. Brothers distributed a handout regarding a draft of the Ag Farm signage for the Suwannee High School Don Boyette Land Lab and the Branford High School (BHS) Willie Veal Land Lab; along with new signage at the BHS football stadium, which is still being worked on. Discussion followed regarding increasing the width of the opening and gate for the BHS land lab, as well as whether the signs would be made out of wood or metal. Consensus of the Board was to not increase the width of the opening and gate for BHS and to leave the actual sign material (hanging sign with new name) at the discretion of Mr. Brothers and Facilities Department.

Mr. Taylor also suggested that our welding and/or carpentry classes make a sign of our new District logo that can be hung in our Board Room at the new District Office.

Human Resources Department Update Walter Boatright

- Job Descriptions (**pgs. 3-9**)

Mr. Boatright reviewed the following new job descriptions:

#185 Food Service Monitor

- Board members expressed concern that Food Service Monitor positions have been filled before the job description has been Board approved; Mr. Taylor stated that, as a District, we have to stop spending money. Mr. Dietzen shared that due to mandates

regarding safety, we are having to implement various positions and procedures at the last minute, which does not provide adequate notice on various safety-related items to Board members. Mrs. DePratter shared the timing of approving the job description and how it relates to bargaining and ratification by the Union. Mr. Roush confirmed with Mrs. Dorris that Food Service rolled over \$800,000 from last school year to this school year; the dollars for these positions will be paid from Food Service funds, which we have more than adequate funds.

#186 Student Success and Safety Advocate

- Mr. White expressed concern with freezing the current Community Relations Specialist position and adding the new Student Success and Safety Advocate position; Mr. Dietzen stated it is better to freeze the position versus deleting the position; it can only be unfrozen by Board approval.

Miscellaneous

Mr. Roush read information regarding IDEA Part B requirements, which our District met by the ESE Department having perfect scores in all categories. There are only two counties in our state that have accomplished this requirement. Kudos to Debbie Land and her department.

Student Services Department Update Debbie Land

Mrs. Land provide an update for the Student Services Department, which included new contracts with Communication Services, Inc. d/b/a Interprettek (works with deaf students); and Amy Parker Therapy Services, PLLC d/b/a EALM Therapy.

Superintendent Update Ted Roush

- Mr. Roush provided an update for the Student Ambassador Program, with Barrett Young, from BHS; and Antonio White, from SHS; serving as Student Ambassadors for the 2019-2020 school year, beginning with the August 27 Board meeting.
- Regarding complaints with the start of school process, he asked the Board to reassure parents that issues are continually being work on and to please have patience.

- Mr. Wilkerson reported on drop off location for the new Suwannee Opportunity School; Mr. Cherry will transport them on a school bus to the SHS bus compound in the afternoons.
- Mr. Roush stated that a Guidance Counselor position has been posted for the last couple months and unable to fill the position from the vacancy at Suwannee Intermediate School (SIS). Currently Kim Cohen, Guidance Counselor for Suwannee Middle School (SMS), has been temporarily assigned to SIS until a permanent replacement can be found for SIS.

The workshop adjourned at 2:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 13, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the meeting to order at 2:33 p.m.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the agenda, along with the agenda addendum. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Taylor, second by Mr. White, for approval to award the following bid:

#20-202 Document Imaging Conversion Services (formerly
Micrographics) to Instream, LLC

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. White, for approval of the negotiated salary schedule for 2019-2020 and collective bargaining items tentatively agreed upon. (pgs. 2-15) MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

Action On The Agenda Addendum

#1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-72 Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Suwannee County (*Renewal/Revised*)
(pgs. A2-A65)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following contract/agreement for the 2019-2020 school year, along with the following changes: Page 17, Item 3.A., Eligibility Requirements for Participation in the Sentinel Scholars Collegiate Academy Program/Initial Eligibility Requirements: For clarification, add language “must include Algebra I” at the end of the following sentence -- “...in at least one academic high school course taken as an 8th grader”. Also, same page and item: For clarification, “GPA” refers to high school classes and not middle school classes.

(NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-60 Sentinel Scholars Collegiate Academy Pilot Memorandum of Understanding between North Florida College and Suwannee County School District for dual enrollment purposes (*New*)
(pgs. 16-26)

MOTION CARRIED UNANIMOUSLY

Director of School Safety and Other Administrative Services – Malcolm Hines:

4. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-70 Agreement between the School Board of Suwannee County, Florida, and the Suwannee County Sheriff's Office to hire eight, and up to nine, full-time School Resource Officers for the 2019-2020 school year (*Renewal*) (**pgs. 27-30**)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:19 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 27, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Rachel Rodriguez was present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Pledge led by Chairman daSilva due to no student volunteers from the Florida Sheriffs Youth Ranch (FSYR) being in attendance at the start of the meeting.

Special Recognition by the Superintendent:

Mr. Roush provided background information regarding the Board's new Student Ambassador Program. He introduced Antonio White, SHS Student Ambassador, who was present at the meeting. He also announced that Barrett Young is our BHS Student Ambassador, but was not able to attend the meeting tonight.

- Emergency Management Operations Center/Sharon Hingson – Support of the Suwannee County School District
- 2019 State FFA Convention Winners

Suwannee Middle School

- | | |
|----------------|---|
| Maddie Carte | - First Place: Prepared Public Speech Contest |
| | - Finalist: State Star Discovery |
| Aubrey Reppert | - Finalist: Feeder Swine Proficiency |
| Kati Taylor | - Finalist: Feeder Steer Proficiency |

Branford High School

- | | |
|-------------------------|---|
| Casidy Coker | - Awarded State FFA Degree |
| Wyatte Eakins | - Awarded State FFA Degree
- Finalist: Forestry Proficiency |
| Destiny Fennell | - Awarded State FFA Degree
- Finalist: Dairy Proficiency |
| Chelsey Jackson Gaylard | - Awarded American FFA Degree |
| Jonathan Gaylard | - Awarded American FFA Degree |
| Ritchie Glass | - Awarded State FFA Degree |
| Brianna Lanier | - Awarded State FFA Degree |
| Haley Phillips | - Awarded American FFA Degree |
| Trevon White | - Awarded State FFA Degree |
| Trey White | - Awarded State FFA Degree
- Winner: Florida Star Placement |
| Mckayden Wilkerson | - First Place: Agriscience Fair Division 1
- National Finalist |
| Barrett Young | - Winner: Florida FFA Vegetable Proficiency
- Gold Rank National |
| BHS FFA Chapter | - Second Place: Agriculture Advocacy Award |

Suwannee High School

- | | |
|--------------|--|
| Bryan Bailey | - Finalist/Winner: Forest Management and
Products Proficiency |
| Chason Howle | - Awarded State FFA Degree |

- | | |
|----------------|---|
| Sarah Beth Lee | - Awarded State FFA Degree
- Finalist/Winner: Ag Communications Proficiency |
| Maggie Reaves | - Awarded American FFA Degree |
| Dallas Taylor | - Awarded American FFA Degree
- Finalist: Fruit and Vegetable Production Proficiency |
| Will Wood | - Awarded American FFA Degree |

- Perfect Scores on 2018 Spring FSA
- NEFEC Principal Leadership Academy Participants
- Brian Dassler Leadership Academy Participants

Student volunteers from the FSyr arrived late and shared information regarding the FSyr. FSyr Chaplain Bruce Rzegota apologized for them being late to the meeting.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Kelli Quincy – School dress code
- Ronnika Robinson – School dress code
- Yolanda Jones – School dress code at Suwannee Middle School
- Taylisha Jackson – Bus drop offs and being able to ride certain buses
- Brittany Ward – School dress code about children that wear only what the parents can afford or what they can find in their size
- Lamarra Lopez Ixcoy – Students that score a Level 1 on FSA do not get the opportunity to take certain courses for high school
- Inez Pate – School dress code for middle school

Note: Chanika Ansley filled out and submitted a Citizen Input form regarding bullying and school dress code; however, Ms. Ansley was not present when it was time for her to address the Board.

Discussion followed regarding the dress code issue. Mr. daDilva asked that the subject be discussed further at a future workshop.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

Mr. White pulled the following items from the Consent Agenda for discussion purposes:

- Item #2
Mr. White stated that he did not approve the budget and feels that he can't approve the Financial Statements for July 2019.
- Items #3, #4, and #5
Mr. White asked for explanation of expenditures and budget amendments. Mrs. DePratter responded.
- Item #7: Contract #2020-62
Mr. White questioned if there is data to support the contract. Mr. Boatright responded that the contract is for the employee Watch Program; it is part of the Collective Bargaining Agreement; and felt the advantages outweigh the disadvantages. Mrs. DePratter responded that this type program is required for auditing purposes.
- Item #8
Mr. White questioned where CAPE Program funds are generated from. Mrs. DePratter responded they come from student industry certifications.
- Item #11
Mr. White expressed his concern with regards to the hiring of the Food Service Monitor positions (Page 80, under Recommendations: Non-Instructional/School Related) without prior Board approval of a job description. It was pointed out that the job description for these positions is an agenda item on the Regular Agenda portion, which will be voted on at tonight's meeting.

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED four to one; Mr. White voted NO.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-36)**

- | | |
|---------------|--|
| July 16, 2019 | - Expulsion Issues Hearing (Private) |
| | - Workshop Session |
| | - Special Meeting |
| July 18, 2019 | - Special Meeting (Advertise tentative Millage Rates and tentative Budget for 2019-2020) |
| July 23, 2019 | - Public Hearing |
| | - Regular Meeting |
| July 29, 2019 | - Workshop Session |
| | - Public Hearing (Adopt the tentative Millage Rates and tentative Budget for 2019-2020) |

2. Approval of the monthly financial statement for July 2019.

3. The following bills for the period July 1-31, 2019:

General Checking Account

General Fund 1000	\$ 590,941.95
LCIF Fund 3200	436,055.57
Spec Act Revenue Bond Fund 3210	124,083.39
Food Service Fund 4100	38,458.31
Federal Fund 4200	<u>79,923.39</u>
	\$ 1,269,462.61

Payroll Checking Account

General Fund 1000	\$ 1,082,350.26
Food Service Fund 4100	48,717.13
Federal Fund 4200	<u>154,303.94</u>
	\$ 1,285,371.33

<u>Total</u>	\$ 2,554,833.94
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4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>Special Revenues</u>
I-13	IV-13 (Federal)

5. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-1	III-1	IV-1 (Federal) IV-1 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 27, 2019. **(pg. 37)**

7. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-62	Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line Service <i>(Renewal)</i> (pgs. 38-41)
#2020-64	Provider Agreement Course and Virtual Instruction between Edgenuity, Inc. and Suwannee County Schools <i>(Renewal)</i> (pgs. 42-65)
#2020-69	Agreement between the School Board of Seminole County, Florida, on behalf of the East Coast Technical Assistance Center (ECTAC), and the School Board of Suwannee County, Florida, to provide support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) Programs <i>(Renewal)</i> (pgs. 66-76)

8. Approval of an out-of-state trip for Branford High School students to attend the 2019 National FFA Convention in Indianapolis, Indiana, on October 29-November 1, 2019. *(Funded by Branford High School CAPE Program funds.)*

9. Presented for informational purposes out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*) Anne Etcher	BHS	10/29-11/1/2019	National FFA Convention	Indianapolis, IN

(*) *Funded by BHS CAPE funds.*

10. Approval of the following student transfers for the 2019-2020 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Aubriana	Anderson	Suwannee	Dixie	K
Haydan	Anderson	Suwannee	Dixie	3
Allexiss	Bailey	Suwannee	Columbia	6
Alex	Basilice	Suwannee	Madison	9
Caleb	Boatwright	Suwannee	Hamilton	6
Jonathan	Boatwright	Suwannee	Hamilton	7
Brinlee	Clyatt	Suwannee	Levy	4
Layton	Clyatt	Suwannee	Levy	6
Bryce	Cooper	Suwannee	Hamilton	7
Cora	Duncan	Suwannee	Columbia	1
Qwin	Duncan	Suwannee	Columbia	2
Amber	Lambert	Suwannee	Hamilton	10
Aliamae	Leitch	Suwannee	Lafayette	K
Nicolas	McClain	Suwannee	Hamilton	12
Jase	McDonald	Suwannee	Lafayette	K
Hailey	Medina	Suwannee	Hamilton	5
Kayleigh	Nichols	Suwannee	Hamilton	K
Juan	Resendiz	Suwannee	Columbia	11
Jennifer	Stephens	Suwannee	Hamilton	11
Joshua	Wehinger	Suwannee	Columbia	11

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lacey	Bass	BES	SES	3
Larry	Bass	BES	SPS	1
Clayton	Riggs	BES	SPS	PK
Hunter	Riggs	BHS	SMS	6

11. Human Resources Transactions (pgs. 77-84)

HUMAN RESOURCES TRANSACTIONS APPROVED:

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Lura Sapp, Teacher, effective July 30, 2019

RIVEROAK Technical College:

Darias G. Bowers, Teacher, Long Term Substitute, effective August 5, 2019

Suwannee Middle School:

Natalie Haney, Teacher, effective July 17, 2019

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Lyndsey Browning, Paraprofessional, effective July 22, 2019

Magaly Ocampo, Paraprofessional, effective July 22, 2019

Food Service:

Debbie Rogers, 3 hour Food Service Worker, effective August 26, 2019

Suwannee High School:

Cody Gamble, ESE Paraprofessional, effective July 25, 2019

Brant Jessup, ESE Paraprofessional, effective July 24, 2019

Suwannee Primary School:

Misty Cashmore, Paraprofessional, July 22, 2019

Transportation:

Rhonda Garrett, Bus Driver, effective July 31, 2019

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Linda Aderholt, Teacher, effective August 5, 2019 (*Rescinded Resignation from 4/23/19 agenda*)

REPLACES: Lura Sapp

Renita Kelly, Teacher, Temporary, effective August 5, 2019

REPLACES: Katee O'Quinn

Branford High School:

Jerrica Byrd, Teacher, effective August 5, 2019

REPLACES: Angel Hill

Deanna Simpson, Teacher, effective August 5, 2019

REPLACES: Laura Merritt

Suwannee Elementary School:

Angela Boatwright, Teacher, effective August 5, 2019

REPLACES: Jacqueline Glover

Kimberly Contento, Teacher, effective August 5, 2019

REPLACES: Evelyn Arnold

Suwannee High School:

Malcolm Pollock, Teacher, effective August 5, 2019

REPLACES: Vernon Wiggins

Suwannee Middle School:

Allison Brown, Teacher, effective August 5, 2019

REPLACES: Tyler Winburn

Deanna Burkett, Teacher, effective August 5, 2019

REPLACES: Brad Scarborough

Elizabeth Mitchell, Teacher, effective August 5, 2019

REPLACES: Cheri Copeland

Phoebe Solek, Teacher, effective August 5, 2019

REPLACES: Jimmie Green

Jayvis Ward, Teacher, effective August 5, 2019

REPLACES: Natalie Haney

Kayla Williamson, Teacher, effective August 5, 2019

REPLACES: Jayvis Ward

SUBSTITUTES:

The following to serve as a long term Substitute Teachers:

Suwannee Opportunity School:
Brandy Allen

RIVEROAK Technical College:
Eden Camejo

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Richard Allen	RTC/Community School Coordinator	SOS/Community School Coordinator	7/22/2019	
Evelyn Arnold	SES/Teacher	BES/Teacher	8/5/2019	Margaret Williams
Kim Cohen	SMS/Guidance Counselor	SIS/Guidance Counselor	8/5/2019	(Temporary)
Jacqueline Glover	SES/Teacher	BES/Teacher	8/5/2019	Kendra Crews
Katlin Westrich	Facilities/District Secretary	SOS/District Secretary	7/22/2019	

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:
Crystal Brown, ELL Paraprofessional, effective August 5, 2019
REPLACES: Magaly Rosalio Ocampo
Hannah Knighton, ESE Paraprofessional, effective August 5, 2019
REPLACES: Lyndsey Browning
Amity McCall, ESE Paraprofessional, Temporary/Grant Funded, effective August 5, 2019
REPLACES: Belinda Horn

Branford High School:
David Barnes, 2 hour Food Service Monitor, effective August 12, 2019
REPLACES: New Position
Kelly Bradow, 2 hour Food Service Monitor, effective August 12, 2019
REPLACES: New Position
Melissa Hygema, 2 hour Food Service Monitor, effective August 12, 2019
REPLACES: New Position
William Procko, ESE Paraprofessional, effective August 5, 2019
REPLACES: Cheri Kennedy
Donna Rhoden, ESE Paraprofessional, effective August 5, 2019
REPLACES: Debbie Yates
Andrea Swanson, 2 hour Food Service Monitor, effective August 12, 2019
REPLACES: New Position

Student Services/District-wide:

Caitlin Hester, Migrant Paraprofessional, Temporary, effective August 5, 2019

REPLACES: Jessica Henderson

Suwannee High School:

Michael Dunmore, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Edward McLarity, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Kelly McManaway, ESE Paraprofessional, effective August 12, 2019

REPLACES: Cody Gamble

Becky S. Reaves, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Lucille Turner, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Suwannee Intermediate School:

Kerry Palmer, Paraprofessional, effective August 5, 2019

REPLACES: Stephanie Phillips

Suwannee Middle School:

Jacob Fletcher, Custodian, effective July 24, 2019

REPLACES: Melissa Carter

Christina Jones, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Amber Mathis, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Suwannee Primary School:

Janell Cline, Paraprofessional, effective August 5, 2019

REPLACES: Misty Cashmore

Transportation:

RoseMerry Bell, Crossing Guard, effective August 12, 2019

REPLACES: Debra Durden

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Naela Salazar	BHS/Paraprofessional	SMS/Paraprofessional	8/5/2019	Kayla Williamson

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
W. Chad Bonds	Assistant Football Coach	SMS

W. Chad Bonds	Assistant Baseball Coach	SMS
Tammy Butts	Planning Period	SMS
Andrew Chapman	Athletic Director	SMS
Andrew Chapman	Head Baseball Coach	SMS
Cheri Copeland	Band Director	SMS
Greg Gabey	Head Softball Coach	SMS
Alexander Gonzalez	Planning Period	SMS
Kyler Hall	Planning Period	SHS
Frank Hufty	Planning Period	SHS
Jay Jolicoeur	Planning Period	SHS
Karen Koon	Gifted	BHS
Kevin Lewis	Girls' Head Track Coach	SMS
Lindy Meeks	Yearbook Sponsor	SMS
Eric Rodriguez	Planning Period	SHS
Brad Scarborough	Head Football Coach	SMS
Brittney Shearer	Assistant Softball Coach	SMS
Canary Stephens	Planning Period	SMS
Nicole Stratton	Head Cheerleading Coach	SMS
Roger Terry, Jr.	Girls' Varsity Golf Coach	BHS
Jayvis Ward	Assistant Football Coach	SMS
Kayla N. Williamson	Head Volleyball Coach	SMS

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Primary School:

Dora Townsend, Lead Paraprofessional, tentatively August 29, 2019 through December 2, 2019, without pay, with the option of returning sooner if released by the doctor.

Betty A. Riley, Lead CDA Paraprofessional, tentatively August 12, 2019 through November 5, 2019, without pay, with the option of returning sooner if released by the doctor.

Transportation:

Cathy J. Reed, Bus Driver, tentatively August 12, 2019 through November 5, 2019 without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (PERSONAL LEAVE/MATERNITY):

Suwannee Primary School:

Christine (Mabey) Vervisch, Paraprofessional, tentatively August 5, 2019 through September 9, 2019, without pay, with the option of returning sooner if released by the doctor.

MISCELLANEOUS:

Branford Elementary School:

Approval for the following to work in the after school extended day Pre-K program.

Kim Garrett Edna Roberts Jessica Wagner

Food Service:

Approval for the following 3 hour food service employees to work up to 5 additional hours during the month of August for the mandatory food service training:

BES: Debbie Rogers
BHS: Donna Rightmire
SES: Gloria Presley
SIS: Susana Beltres Uriel Perez Quintonia Smith
SHS: Robin Krause Jennifer Hurst Natelle Smith
SMS: Renee Hoch
SPS: Daisy Couture Margaret Turner

Approval for the following 6 hour food service employees to work up to 2 additional hours during the month of August for the mandatory food service training:

BES: Crystal Cox
BHS: Debbie Crawford
SES: Marilyn Santos
SIS: Shanda Chancey
SHS: Amoreena Miller Toni Garcia
SMS: Diane Chavez
SPS: Sharlie Bailey Jenna Chancey

District wide:

Approval of school based school related personnel (clerical staff and paraprofessionals) to serve as emergency substitutes for the 2019-2020 school year, including those hired throughout the year.

SUBSTITUTES:

The following to serve as a Substitute Bus Driver:

Hope Robinson

The following to serve as Substitute Bus Attendants:

Latandria Brown
Sonya Scott

Spencer Hutcheson
Elizabeth Speller

Teresa Lambert
Sue Stanford

VOLUNTEERS:

Taryn Anderson
Adrian Balley
Amber Bartelme
David Bass
Senica Bates
Terri Blocker
Michael Blumenthal
Jason Bond
Chadwick Bradow
Cherie Bradow
Kelly Bradow
Kirk Brandstrup
Catherine Brookshire
Anthony Burnette
Amanda Calhoun
Susan Camacho
Shirley Campbell
Alfred Clipper
Farren Daniel
Marisol DeJesus
Amanda Epperson
Mellisa Fennell
Brandi Frazier
Mary Fridman
Nicole Fusco
Courtne Gardner
Sheila Gerlach
Carol Goss
Laura Goss
Marie Goss
Matthew Goss
Jenna Grider
Brandi Grizzle
Charly Hagan
Sara Hagan
Amanda Harris
Daniel Hartley
Glenda Hatch

Bailey Hayes
Jennifer Hayes
Tina Hayes
Klarissa Hernandez
Hildeesther Hurtado
Amanda Jones
Amanda Koon
Laura Koon
John Lacquey
Trannie Lacquey
Marisley Leal
Heather Lee
Malia Leitch
Jenny Lloyd
Dailenis Lopez
Amanda Martin
Syler Martin
Skye McCollum
Heather McInnis
Chris Midgett
Melissa Miller
Heather Misinec
Meg Misinec
Sean Misinec
Aaron Morales
Charity Nasworthy
Norma Nealon
Malbry Owen
Desiree Owens
Jennifer Parramore
Marita Penland
Laura Poore
Lisa Prescott
Brittany Puckett
John Puckey
Catherine Queen
Mellani Reese
Stacie Reid

Bretne Rich
Michelle Richards
Eva Rust
Tina Ryker
Stephanie Sanchez Lopez
Jacquelline Sandoval
Addie-Bell Saylor
Cheri Sexton
Mendy Sikes
E. Skinner
Linda Skinner
Krystal Sobczyk
Lynn Sweat
Robert Sweat
Raychel Taylor
Daniel Tillman
Beverly Williams
Margaret Williams
Jennifer Wright
Kyle Wrightsel
Alyssa Wynn
Ashley Zarate
Hannah Zboralski

RECOMMENDATION FOR THE 2019-2020 SCHOOL YEAR:

CONTRACT RECOMMENDATION:

CONTINUING CONTRACT
(presented for information only)

District Office:
Kathy Smith

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**End of List
2019-2020
School Year**

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following resolution for the 2019-2020 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.) TA/JT/MCU

#2020-01R Resolution Affirming Participation in the Small School District
Council Consortium (SSDCC) (**pg. 85**)

MOTION CARRIED UNANIMOUSLY

2. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2019-2020 school year.

MOTION by Mr. Alcorn, second by Ms. Cason, for Mr. Taylor to continue serving as the District's trustee on FSBIT for the 2019-2020 school year.

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

3. Presented for information/discussion and review purposes School Board Policy #5.1001 – Corporal Punishment. (pg. 86)
 - There was no input from the public regarding School Board Policy #5.1001. It was noted that there were no changes to the policy, as well.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

4. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the 2019-2020 NEFEC Professional Learning Catalog (formerly known as the Master In-Service Plan; developed by NEFEC). (A copy is available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Level II School Principal Preparation Program. (A copy of the program document is available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Mr. White, for approval of the 2019-2020 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

7. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contracts/agreements for the 2019-2020 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-67	Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Sorensen Smith and Bay LLC d/b/a Homewood Lodge ALF (New) (pgs. 87-92)
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- #2020-68 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Pine House Inc. d/b/a Oakridge (New) (pgs. 93-98)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

8. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to extend the substantial completion date of the New Admin/District Office Construction Project of August 15, 2019, in Contract SCSB #2019-65, with Gray Construction Services, Inc., to October 11, 2019. This is due to a delay with the delivery of the Pre-Engineered Metal Building. There will be no increase in costs for any additional General Conditions. (pgs. 99-104) MOTION CARRIED four to one; Mr. White voted NO.

Director of Food Service – Lisa Dorris:

Mrs. Dorris asked that Bid #20-206 be pulled/deleted from the agenda, due to not receiving any bids; the bid will be re-advertised.

9. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to award the following bid (#20-203):

#20-203 Food Service: Supplies to Catko Distributors, Inc. (New)
(pgs. 105-106)

~~#20-206 Food Service: Bread (information will be provided at the Board Meeting) (New)~~

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

Mr. Boatright asked that Items a., c., e., and g., under Item #10 below, be pulled/deleted from the agenda.

MOTION by Mr. Taylor, second by Mr. Alcorn, to AMEND Item #10 as stated above. MOTION CARRIED four to one; Mr. Taylor voted NO.

10. The Superintendent recommends approval of the following personnel items for the 2019-2020 school year (Items b., d., and f. were taken separately):

- a. ~~Freeze the Community Schools Coordinator position at RIVEROAK Technical College (12 months), effective immediately~~

MOTION by Mr. Alcorn, second by Ms. Cason, for Item 10.b. as follows:

- b. Add Food Service Monitor position (part-time/hourly; 9-months), effective August 12, 2019

MOTION CARRIED UNANIMOUSLY

Mr. Roush noted that the Food Service Monitor positions were discussed all summer in Executive Session; due to these positions being a bargaining and safety item, they had to be hired prior to Board approval of the position.

- c. ~~Add Student Success and Safety Advocate position (12 months), effective immediately~~

MOTION by Mr. Alcorn, second by Mr. Taylor, for Item 10.d. as follows:

- d. Add Job Description #185 – Food Service Monitor (*New*) (**pgs. 108-109**)

MOTION CARRIED UNANIMOUSLY

- e. ~~Add Job Description #186 – Student Success and Safety Advocate (*New*) (**pgs. 110-112**)~~

MOTION by Mr. Taylor, second by Ms. Cason, for Item 10.f. as follows:

- f. Revise *Non-Instructional Salary Schedule 2019-2020 Lunchroom, Appendix A*, to reflect compensation for the Food Service Monitor position, effective August 12, 2019 (**pg. 113**)

MOTION CARRIED UNANIMOUSLY

- ~~g. Revise *Non-Instructional Salary Schedule 2019-2020 Community Schools Coordinator, Appendix A*, to reflect compensation for the Student Success and Safety Advocate position, effective immediately (pg. 114)~~

Director of Student Services – Debbie Land:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

11. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-61 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Communication Services, Inc. d/b/a Interpretex (New) (pgs. 115-127)

MOTION CARRIED UNANIMOUSLY

School Board Attorney – Leonard Dietzen:

12. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

13. Superintendent's Report

- Mr. Roush noted, regarding holes in jeans for students, that as long as skin can't be seen, then pants with holes and fabric behind them are okay for students to wear. We may bring standardized dress, for students, back for discussion at a future workshop.
- Update on school configuration will be provided at the September 10, 2019, Board Workshop.
- New traffic pattern solution has been proposed for Branford Elementary School, which will be effective September 3, 2019; letters went out to parents today explaining the new process.
- Will be attending a meeting in Gainesville tomorrow regarding a discussion on best and brightest, where Leonard Dietzen will be presenting.
- Currently researching the reading endorsement issue and hopeful to have a plan in place for the 2020-2021 school year to help our faculty.

- Provided update regarding industry certifications; noted that dollars have been placed in respective school budgets for these certifications.

School Board Members:

14. Issues and concerns Board members may wish to discuss

- Board members expressed thanks and appreciation to Student Ambassador Antonio White and encouraged him to voice his opinion on issues.
- Mr. White expressed thanks and appreciation for the traffic pattern changes at Branford Elementary School to help improve the traffic concerns/issues.
- Mr. Taylor stressed that we have our disagreements, but we are family and we work together for the betterment of our students.
- Ms. Cason asked that we address the topic brought to our attention by a parent, under Citizen Input, regarding children with disabilities possibly being denied access to certain courses.
- Mr. Alcorn expressed thanks and appreciation to the Superintendent and staff for the configuration presentations; he also expressed his thanks to the two School Board-appointed VAB citizen members. He stated that he is trying to pass on some FRS information to the schools; would like to see presentations made to our employees to make them aware of the information.
- Mr. daSilva expressed his thanks to Mrs. Fitzpatrick for her work in gathering the configuration information and having it placed on the District website.

The meeting adjourned at 8:38 p.m.

**INFORMATION ONLY – THESE MINUTES WERE SCHOOL BOARD APPROVED AT
THE SEPTEMBER 10, 2019, SPECIAL MEETING, DUE TO DEPARTMENT OF
REVENUE REQUIREMENTS FOR TRIM COMPLIANCE.**

**SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 5, 2019**

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. Bill Brothers, Assistant Superintendent of Administration, sat in for Superintendent Ted Roush who was absent. School Board Attorney Leonard Dietzen was also absent.

Chairman daSilva called the hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage rates for the 2019-2020 school year and the Final Budget for the 2019-2020 school year.

The Final Millage rates set for the 2019-2020 school year are as follows:

Required Local Effort	=	3.908
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.156

The Final Millage is greater than the roll back rate by 1.52 percent.

The Required Local Effort is 3.908 mills and is set by the State. This is a decrease of .011 mills from the 2018-2019 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2018-2019.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2018-2019.

**INFORMATION ONLY – THESE MINUTES WERE SCHOOL BOARD APPROVED AT
THE SEPTEMBER 10, 2019, SPECIAL MEETING, DUE TO DEPARTMENT OF
REVENUE REQUIREMENTS FOR TRIM COMPLIANCE.**

- 4) Chairman daSilva called for questions or comments from the public concerning the Final Millage rates and there were none.

NOTE: The Board approved the following items (Item #2 and #3) individually, in order, as shown below.

- 2) MOTION by Mr. Taylor, second by Ms. Cason, to adopt the Final Millage rates for 2019-2020 as follows:

Required Local Effort	=	3.908
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Taylor, second by Ms. Cason, to adopt the Final Budget for 2019-2020. MOTION CARRIED four to one; Mr. White voted NO.

The hearing adjourned at 5:33 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 10, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White (arrived at 10:00 a.m.), along with Superintendent Ted Roush (arrived at 9:21 a.m.), School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Administrators and others present: Jennifer Barrs (arrived at 9:09 a.m.), Walter Boatright, Amy Boggus, Bill Brothers (arrived at 9:04 a.m.), Mark Carver (arrived at 9:05 a.m.), Lisa Dorris (arrived at 9:05 a.m.), Janene Fitzpatrick, Ronnie Gray (arrived at 9:24 a.m.), Malcolm Hines, Debbie Land, Angie Stuckey, Marsha Tedder (arrived at 9:39 a.m.), Julie Ulmer (arrived at 10:00 a.m.), Kelly Waters, Jimmy Wilkerson (arrived at 9:21 a.m.), Josh Williams, Kelli Williams, and Laura Williams. Tyson Johnson and representatives with Arthur J. Gallagher & Company; Elizabeth Porter, Joe Albritton, and representatives with AVAIL Benefits; Carol Johnson and Takale McDaniel, with Vivid Visions; and SCSD Fringe Benefits Committee Members were also present.

Chairman daSilva called the meeting to order at 9:00 a.m.

School ConfigurationJanene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on School Configuration.

Mr. Taylor asked that a School Configuration update be provided at the next ELM Meeting, which will be held October 15.

Alternative Health Care Options.....Ted Roush

Mr. Roush introduced Elizabeth Porter and Joe Albritton, with AVAIL Benefits, who were referred to our District by FSBIT. AVAIL Benefits is a health risk management consulting firm, which provides long-term strategy analytics. Mr.

Albritton provided a PowerPoint presentation regarding alternative health care options.

Vivid Visions Program Update Ted Roush/Carol Johnson,
Vivid Visions Representative

Mr. Roush introduced Carol Johnson and Takale McDaniel, with Vivid Visions, who provided an update on the Vivid Visions Program within our District.

The workshop recessed at 11:20 a.m. and resumed at 12:30 p.m.

Suwannee Middle School Laura Williams/Andrew Chapman
Softball Field Proposal

Andrew Chapman provided a PowerPoint presentation regarding the proposal to build a softball field at Suwannee Middle School (SMS). Mr. Chapman explained this is due to the First Federal Sportsplex changing all its fields over to artificial turf. SMS Softball Team used the Sportsplex for practice and games; however, the girls wear metal cleats, which can't be used on artificial turf.

School Safety and Other Administrative Malcolm Hines
Services Department Update (**pgs. 2-22**)

Mr. Hines provided information regarding the proposed Water Tower Lease Agreement/Contract pertaining to the installation of communications equipment.

Human Resources Department Update Walter Boatright

Mr. Boatright provided updates on the following:

- Mr. Boatright provided information regarding the need for the District to go in a different direction than previously discussed pertaining to transferring the Community Schools Coordinator position from RIVEROAK Technical College (RTC) to Suwannee Opportunity School (SOS). He explained that the new direction would be a cost savings to the District. There is a vacant School Security Guard position at Suwannee High School that would be transferred to SOS. He noted that the position could potentially be used to help cover in classrooms, as well as other duties for SOS and Suwannee Virtual School (SVS). Mr. Alcorn suggested to revise the current School Security Guard job description to include the additional responsibilities. Mr. Roush stated that we already have the position as a vacancy, which can be filled.

- Mr. Boatright provided information on two proposed renewal contracts for the September agenda pertaining to Florida Learning Alliance and Kelly Services.

Miscellaneous

Mr. Taylor questioned the cost of the digital radios for buses. Mr. Hines responded the cost will be approximately \$54,000; plus additional costs of 50-75 radios needed for district-wide use.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Mr. Roush provided a recap on the alternative health care options presented over last two workshops, which were not identical in what each company was proposing. The initial idea was for the Fringe Benefits Committee to meet and discuss the presentations and formulate a recommendation, if needed, for the upcoming plan year, effective May 1, 2020. He asked Board members to provide him with comments and suggestions as soon as possible. Mr. Taylor shared that Arthur J. Gallagher & Co. has stated they can provide the same services that have been presented regarding alternative health care options. It was questioned as to why Gallagher hasn't come forward before now to address these alternative options. Consensus was to have Gallagher come and present their opinion and review of alternative health care options for our District at the October workshop. Mr. White suggested that, after the Gallagher presentation, a summary be provided of all three presenting companies.
- Pertaining to school reconfiguration, availability of restrooms in all PreK through 3rd grade classrooms is not required, but recommended. Mr. Roush stated that an additional eight restrooms would have to be constructed at Suwannee Intermediate School in order to have a restroom in every class from PreK through 3rd grade. Mr. Alcorn stated that we need to go with what we have and not add additional restrooms.
- Distributed a handout regarding an article on Promising Practices When Schools Are Hit by Hurricanes.

- Best and Brightest Update – Mr. Roush, Mr. Boatright, Mr. Brothers, and Mrs. Fitzpatrick recently attended a meeting in Gainesville, where Mr. Dietzen provided a presentation on best and brightest. Mr. Roush stated that an Executive Session would need to be held after the September 24, 2019, Board meeting regarding best and brightest.
- Distributed and reviewed a draft copy of NEFEC's 2020 Legislative Initiatives, specifically pertaining to the restoration of local capital outlay millage to 2 mills in order to meet school hardening. He asked NEFEC to request that school hardening be removed from 2 mills and be a standalone allocation base of \$250,000, in which they agreed.
- Master Board certification process is underway. Also, looking for ways to streamline the process regarding Board meetings, so effective with today's Special Meeting and going forward, you will no longer see director names listed for each of the agenda items. We will be reverting back to the process of the Board Chair reading all agenda items.
- Invited Board members and Mr. Dietzen to a breakfast on Wednesday, September 25, at 8:15 a.m., followed by a brief walk-through of the new District Office Administrative Building. Mr. Dietzen cautioned Board members to NOT ask any questions—just remember this is a walk-through to look at the new building.

The workshop adjourned at 2:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 10, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the meeting to order at 2:46 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the Annual Financial Report for fiscal year ending June 30, 2019. MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following Minutes: **(pgs. 3-4)**

September 5, 2019 - Public Hearing (Adopt the final Millage Rates and final Budget for 2019-2020)

(Note: Approval of these minutes is required by the Florida Department of Revenue, within 30 days of September 5, 2019, in order to be in compliance with TRIM.)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of an out-of-state trip for Suwannee Intermediate School (SIS) Student Government Association students, and parent chaperones, to travel to Washington, DC, on April 17-22, 2020. *(Funded by fundraising and parents of students; no expense to the District.)* NOTE: Out-of-state travel for SIS employees/advisors will be submitted for approval at a later date. MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Mr. White, for approval of an out-of-state trip for Suwannee High School (SHS) FFA students, and parent chaperones, to attend the 2019 National FFA Convention in Indianapolis, Indiana, on October 29 – November 2, 2019. (*Funded by SHS FFA Chapter and parents of students; no expense to the District.*) MOTION CARRIED UNANIMOUSLY
5. Presented for informational purposes out-of-state travel for the employees listed below:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Katie Quincey	SHS	10/29-11/2/2019	National FFA Convention	Indianapolis, IN
Travis Tuten	SHS	10/29-11/2/2019	National FFA Convention	Indianapolis, IN

(*Funded by SHS FFA Chapter; no expense to the District.*)

6. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-71 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Tallahassee Medical Center Inc. d/b/a Capital Regional Medical Center
(*New*) (**pgs. 5-22**)

MOTION CARRIED UNANIMOUSLY

Miscellaneous

- Mr. daSilva distributed a document titled “Who Are We?” that came out of the first Master Board Session held recently.
- Mr. daSilva suggested holding the next Master Board Session (4-hour) on September 24, 2019, 1:00 p.m. – 5:00 p.m. (prior to the regular Board meeting). Mr. daSilva stated he would call Tina Pinkoson regarding the proposed date.

The meeting adjourned at 3:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 24, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason (arrived at 6:05 p.m.), Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez, School Resource Officer Zack Clark, and Student Ambassadors Antonio White (arrived at 6:05 p.m.) and Barrett Young were present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Coding Club Student Organization.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

The following items were pulled for discussion purposes:

- Mr. Taylor pulled Item #5, Contract #2020-74, page 25, under “II. Obligations of the Board”/B. – Asked for clarification on the \$1.75 per FTE being based on previous year. Mr. Roush provided a response to Mr. Taylor’s concern.

- Mr. Taylor pulled Item #5, Contract #2020-76, page 61, under “Program Support”/#2. and #3. – Asked for clarification as to why Branford High School (BHS) is the only school listed. Mr. Roush responded that BHS is the only school to have school health services provided by the Department of Health; all other schools have employees/school nurses.
- Mr. Alcorn pulled Item #5, Contract #2020-78, page 84, under Agreement/#2. – Asked for clarification if this included travel time. Mr. Roush responded that it does not include travel time.
- Mr. Taylor also questioned Item #5, Contract #2020-78, page 74, under 1) Documentation of Time Worked/(b)(iv), regarding KASS web time administrator. Mrs. Dorris responded to Mr. Taylor’s concern. He also questioned on page 73, the clerical and retiree positions pay rate. Mr. Boatright responded to Mr. Taylor’s concern.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 5-24)**

August 13, 2019	- Workshop Session
	- Special Meeting
August 27, 2019	- Regular Meeting

2. Approval of the monthly financial statement for August 2019.

3. The following bills for the period August 1-31, 2019:

General Checking Account

General Fund 1000	\$ 865,217.20
LCIF Fund 3200	282,856.51
Spec Act Revenue Bond Fund 3210	148,106.92
Food Service Fund 4100	199,718.39
Federal Fund 4200	126,229.70
	\$ 1,622,128.72

Payroll Checking Account

General Fund 1000	\$ 3,044,576.29
Food Service Fund 4100	127,683.07
Federal Fund 4200	324,786.21
	\$ 3,497,045.57

Total \$ 5,119,174.29

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-2	III-2	IV-2/Federal
		IV-2/Food Service

5. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-74	Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as the Track Application and related support services (<i>Renewal/Revised</i>) (pgs. 25-45)
#2020-75	Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Genoa Healthcare, LLC (<i>Renewal/Revised</i>) (Note: This contract replaces SCSB #2020-24, which was previously approved on May 28, 2019.) (pgs. 46-57)

- #2020-76 Memorandum of Agreement between the State of Florida Department of Health and the Suwannee County School Board for the Provision of School Health Services in Suwannee County (*Renewal*) (pgs. 58-64)
- #2020-78 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida for substitute Teachers, Paraprofessionals, Clerical, Retiree DROP Program Participants, Food Service Workers, and Custodians (*Renewal/Revised*) (pgs. 65-114)

6. Approval to accept the following donation:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS-Football Program	Cash Donation (\$1,500)	B.W. Helvenston & Sons Insurance

7. Approval of the following student transfers for the 2019-2020 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brealynn	Hill	Suwannee	Lafayette	6

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Payton	Parkerson	BES	SES	3

8. Human Resources Transactions (pgs. 115-124)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee Middle School:

Kim Cohen, Guidance Counselor, effective August 28, 2019

RETIREMENTS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Deborah Crawford, 6 hour Food Service Worker, effective March 2, 2020

Sharon Cregg, Custodian, effective April 30, 2020

Suwannee Opportunity School:

Richard Allen, Community Schools Coordinator, effective August 28, 2019

RECOMMENDATION: INSTRUCTIONAL:

Suwannee Middle School:

Laura-Kaitlyn Boatright, Guidance Counselor, effective September 9, 2019

REPLACES: Kim Cohen

LEAVE OF ABSENCE (PERSONAL/MATERNITY LEAVE):

Branford Elementary School:

Mandi Howard, Teacher, tentatively, December 16, 2019 through March 13, 2020 with pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Middle School:

Rebecca Monroe, Teacher, tentatively may use up to 12 weeks as needed.

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Elementary School:

Danielle Gay, Teacher, November 30, 2018, April 25, 2019, and September 3, 2019, for a total of 11.75 hours.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Melissa Hygema, 3 hour Food Service Worker, effective August 30, 2019

REPLACES: Debbie Rogers

Lisa Young, 3 hour Food Service Worker, effective September 9, 2019

REPLACES: Brenna Smith

Suwannee Elementary School:

Janet Diaz, Bilingual Paraprofessional, effective September 4, 2019

REPLACES: Elizabeth Romulo

Marilin Gonzalez-Santos, 8 hour Food Service Worker, effective September 9, 2019

REPLACES: Linda Hingson

Suwannee High School:

Jennifer Ponder, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Suwannee Middle School:

RoseMerry Bell, 3 hour Food Service Worker, effective September 10, 2019

REPLACES: Cierra Parker

Suwannee Opportunity School:

Tyrone Ansley, Security Guard, effective September 13, 2019

REPLACES: Richard Allen

Transportation:

Kimberly Harnage, Bus Driver, effective August 30, 2019

REPLACES: Rhonda Garrett

Joseph Phillips, Crossing Guard, effective September 13, 2019

REPLACES: James Newport

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Linda Hingson	SES/8 hour Food Service Worker	SES/6 hour Food Service Worker	08/21/2019	Marilyn Santos

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Harrison Ambrose	Planning Period	SHS	
Emily Blackmon	Planning Period	SVS	
Marcia Boatright	Instructional Leadership	BHS	
Pamela Cassube	Planning Period	BHS	
Andrew Chapman	Planning Period	SVS	
Carlos Diaz	Instructional Leadership	BHS	
Carlos Diaz	Planning Period	SVS	
Jean Eckhoff	Planning Period	SVS	
Anne Etcher	Instructional Leadership	BHS	
Sarah Grillo	Planning Period	SVS	
Angela Hester	Planning Period	SVS	
Frank Hufty	Assistant Varsity Football Coach	SHS	Jimmy Jackson
Brooke Cox-Knowles	Planning Period	SOS	
Brooke Cox-Knowles	Planning Period	SVS	
Karen Koon	Instructional Leadership	BHS	
Kevin Lewis	Girls' Basketball Head Coach	SMS	Nicole Williamson
Amanda Mabey	Girls' Soccer Head Coach	SMS	Tommy Brett
Douglas Mabey	Boys' Soccer Coach	SMS	Jimmie Green
Vanessa Menhennett	Planning Period	SVS	

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September 24, 2019

Eduardo Moreno	Assistant Swim Coach	SHS	Debbie Durden
Tammy Neil	Yearbook Sponsor	SMS	
Lisa Pennington	Planning Period	SVS	
Maria Rodriguez	Planning Period	BHS	
Sergio Rodriguez	Planning Period	BHS	
Sergio Rodriguez	Planning Period	SVS	
Stefani Santos	Planning Period (one semester)	BHS	
Alex Scarborough	Assistant Football Coach	SMS	Francis Cohen
Brad Scarborough	Boys' Basketball Head Coach	SMS	Kevin Lewis
Brittney Shearer	Girls' JV Volleyball Coach	SHS	Anslie Creech
Daniel Taylor	Planning Period	BHS	
Daniel Taylor	Planning Period	SVS	
Kimberly Tuvell	Planning Period	SVS	
Jeremy Ulmer	Planning Period	RTC	
Bryan Wainwright	Head Wrestling Coach	SMS	Jeremy Griswold
Jonathan Wainwright	Head Wrestling Coach	SHS	Bryan Wainwright
Abbey Warren	Instructional Leadership	BHS	
Abbey Warren	Planning Period	BHS	
Vernon Wiggins	Planning Period	SHS	
Kenneth Jay Wingate	Instructional Leadership	BHS	
Amy Yarick	Girls' Cross Country Coach	SHS	Eric Rodriguez

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Middle School:

Goldie Fralick, Nurse, tentatively may use up to 12 weeks as needed.

Suwannee Primary School:

Sarah McIntosh, Paraprofessional, tentatively, September 16, 2019 through December 16, 2019 without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MEDICAL LEAVE OF ABSENCE):

Food Service:

Lisa Fortner, 8 hour Food Service Worker, tentatively, August 9, 2019 without pay, with the option of returning sooner if released by the doctor.

MISCELLANEOUS:

Suwannee Middle School:

Approval for Misty Shawn Herring to work up to 48 additional hours for assistance in guidance administration to be paid from the General Fund.

District Wide/21st Century:

Approval of the following employees to work as a paraprofessional or teacher in the 21st Century program:

Mary J Kinard Hannah Knighton Rebecca Monroe

Transportation:

Approval of the following employees to be driver trainers part-time hourly District-wide.

Tyrone Ansley David Barnes Inez Williams

STUDENT WORKERS:

Laura Alvarez, RIVEROAK Technical College/Surgical Tech
Bethany Mabey, RIVEROAK Technical College/Early Childhood Education/My Play School

SUBSTITUTE:

The following to serve as Substitute Bus Attendant:

Francisco Perez

VOLUNTEERS:

Alicia Acosta	Patiesha Baker	Benjamin Bell
Candace Adams	Felicia Baldwin	Geralunda Bell
Charles Adams	Lisa Ballard	Lori Bell
Martha Adams	Dee Ballou	Catherine Bennett
Nicole Agrew	Angela Barker	Sara Benson
Tia Albert	Dusty Barlow	Carol Bent
Jessica Alcorn	Amanda Barnes	Victoria Bilodeau
Mary Alford	Brian Barnes	Donna Boatright
Carrie Allbritton	Elizabeth Barnes	Jennifer Bond
Holli Allbritton	Lauren Barnett	Amber Bosik
Amanda Allen	Sharon Barnett	Marsha Bower
Leslie Allen	Marlee Barreto	Brandi Bowers
Priscilla Allred	Jennifer Barrington	Christina Bowman
Amanda Anderson	Melissa Barrs	Jessica Bradow
Latoria Ansley	Russell Barrs	Matthew Bradow
Blanca Ardilla	Eric Bartelme	Brandy Brakenwagen
Ashley Arnold	Aaron Bass	Kirk Brandstrup
Christy Arrington-Curl	Brooke Bass	Emily Brantley
Stephanie Ascough	Benny Beckner	Tommy Brett
Suzanne Atkins	Megan Beckner	Lindsey Bricker

Regular Meeting
September 24, 2019

Britni Brooks
David Brooks
Catherine Brookshire
Bill Brothers
Andy Brown
Claudia Brown
Crystal Brown
Maria Brown
Sheena Brown
Tresca Brown
Elizabeth Bruening
Linda Bruzzese
Brittanie Bryant
Robert Bryant
Crystal Bryson
Jennifer Burke
Jasmine Burns
Robert Burns
Teri Butts
Barton Byrd
Bethany Byrd
Daniel Byrd
Kirsinda Byrd
Regina Cain
David Campbell
Kenneth Campbell
Violet Campbell
Christina Cannon
Erin Cannon
Hillary Cannon
James Cannon
Leah Carlucci
Joanne Carr
Jason Carroll
Peggy Carroll
Casey Carter
Kierra Carter
Melissa Carter
Amanda Carver
Mary Caskin
Ana Castillo
Mirtha Castro
Maria Cedillo
Ragan Chauncey
Roberta Childress
Deborah Christensen

Brittany Christie
Danielle Christie
Amanda Clark
Brenda Clark
Vicki Clark
Mariah Clayton
Amy Cline
Heather Clower
Kimberly Clyatt
Jerry Coker
John Coker
Penny Coleman
Carrie Collins
Mark Collins
Teresa Colvin
Tracy Combee
Christen Conine
Charles Conley
Dawn Conley
Holly Conway
Nichol Cook
Breanna Copeland
Candance Copeland
Dennis Copeland
Lisa Copeland
William Copeland
Joan Corbett
Brandice Corbin
Brian Corbin
Heather Corbin
Kristin Corbin
Lisa Corbin
Erin Cornish
Skylynn Coupe
Candise Courtemache
Daniel Courtemache
Crystal Cox
Dottie Cranford
Jenifer Creech
Allison Crisp
Kathie Crisp
Victoria Crossno
Tamala Cruz
Justin Curl
Shelby Curl
Tiffeney Cusick

Ashley Dalton
Derrick Daniel
Kierston Daniels
Lori Daniels
Kevin Dasher
Stevie Dasher
Andrea Davis
Erin Davis
Heather Davis
Jordan Davis
Kristen Davis
Robert Davis
Mahailey Dees
Ravinn Dees
Christine Demoss
Joe Denton
Carmilla Derringer
Cayla Derringer
Nina Derringer
Rachel Derringer
Kyle Desarreux
Jason Diaz
Alvin Dicks
Bradley Dicks
Janice Dicks
Lynsee Dicks
Christian Dixon
Jennifer Dixon
Mackenzie Dole
Stephanie Donaway
Mariel Downing
Amanda Drake
Kelly Driggers
Halie Dubose
John Dulsens
Brittany Durham
Michelle Eaken
Erika Edwards
Alisa Epperson
Veronica Esparza
Casey Estep
Phyllis Etcher
Cecil Ethridge
Nancy Eubanks
Maggie Evans
Kathy Ezell

Regular Meeting
September 24, 2019

Lorraive Fair
Gerily Falcon
Mellisa Fennell
Christopher Ferguson
Samantha Ferguson
April Fernandez
Crystal Fernandez
Beverly Fetter
Christina Field
Shelly Fletcher
Amanda Floyd
Lisa Fowler
Angie Fralick
Juanice Fralick
Andrew Frenock
Nicole Fusco
Elliot Garcia
Jessica Garcia
Yanisleyvi Garcia
Colleen Gartner-Gain
Carlton Gaskins
June Gay
Amanda Gaylord
Chad Gaylord
Lacey Geiger
Joshua Gerhauser
Melanie Gerhauser
Jessica Gest
Hope Giamarino
Joshua Gill
Keri Gill
Desarae Gillyard
Tiffany Gimenez
Canisha Givens
Douglas Glover
Sharon Golding
Astrid Gonzalez
Esmeralda Gonzalez
James Goodin
Jessica Gordy
Jacob Grantham
Kegan Grantham
Shelley Grantham
Jennifer Greene
Jenna Grider
Alexandra Griffin

Samantha Griffin
Elizabeth Grimm
Brandi Grizzle
Katherine Grubbs
Ashley Gurganus
Megan Hale
Rhonda Hale
Morgan Hall
Thena Hall
Tori Hall
Barbara Hallman
Kimberly Hammock
Nicole Hammock
Natalie Haney
Alicia Hardy
Robert Hardy
Chelsea Harrell
Brooke Harrelson
Brandy Harris
Dale Harris
Robin Harris
Tiffany Harris
Travis Harris
Ariel Harrison
Michelle Hart
Spencer Hart
Sarah Hatch
Maday Hayes
Natalie Hayes
Brenda Hedges
Kathryn Hegenauer
Teneshia Henderson
Megan Henry
Brittney Hernandez
David Hernandez
Guadalupe Hernandez
Amber Herring
Wendy Hewett
Mayesta Hewiett
Kelli Hicks
Jessica Hillman
Tawanna Hines
Ashley Hingson
Adam Hitt
Erika Hodge
Heather Hodge

Kayla Hodge
Leah Hodge
Felicia Holder
Wayne Holder
Stephen Hollar
Tonya Hollar
Carla Hollinger
Kelly Hollingswotz
Briana Holroyd
Heather Holt
John Holton
Mary Hooper
Jessica Hosford
Gaylia Howard
Kimberly Howard
Kyndal Howard
Melissa Hughes
Heather Humphrey
Lacey Humphries
Jenna Hunter
Markese Hunter
Chad Hurst
Skyla Hutchison
Mary Hygema
Melissa Hygema
Maria Ibarra
Mirian Ibarra
Sazannah Irby
Melissa Jacobs
Jennifer Janusas
Rianna Jelks
Jessica Jenkins
Michelle Jenkins
Juan Jimenez
Amy Johnson
James Johnson
Rueben Johnson
Julianna Jokay-Szilagi
Amanda Jones
Debbie Jones
Keith Jones
LaDonne Jones
Mike Jones
Tahnessia Jones
Taylor Jones
Roxanne Kardaseslea

Regular Meeting
September 24, 2019

Charity Keen
Jennifer Kelly
Joni Kelly
Zafarys Kennedy
Terrie Kersey
Amanda Kilgore
Marguerite Kines
Katie Kinsey
Cherie Kirkland
Crissy Kirkland
Julie Klecka
William Klecka
Amy Knight
Ragon Knight
Brent Knighton
Farrell Knighton
Hannah Knighton
Kevin Knighton
Stephanie Knighton
Vera Knighton
Shannon Knisley
Scott Koehn
Keri Kohen
Keni Koon
Karen Kramer
Jennifer Kreis
Kimberly Krogulski
Paul Krogulski
Jennifer LaCasse
Crystal Lamm
Leah Land
Raymon Land
Reba Lane
Amber Lau
Christopher Law
Patricia Lawhorn
Rovon Lawson
Rebecca Layman
Thahn Le
Erika Leak
Heather Lee
Linda Lee
Theresa Lee
Sarah Leffew-Flores
Dustin Leighton
Jessica Leighton

Jennifer Lewis
Shatae Lewis
Sabrina Lieupo
Jessica Lindsey
Valua Linton
Joshua Loll
Cassandra Long
David Long
Dailenis Lopez
Jennifer Loy
Olga Lugo Knott
Ashley Luke
Brandon Lustik
Karissa Lustik
Elizabeth Lynn
Matthew Lynn
Doug Mabey
Brittany MacDonald
Erin MacDonald
Jackie Malaguti
Dwayne Manley
Kenya Manley
Savannah Manuel
Josie March
Amanda Martin
Charlotte Martin
Tracy Martin
Maria Martinez
Regina Marvin
Erica Mathews
Shane Mathews
Jessica Mathis
Patriece Matthews
Victoria Maxwell
April McClanahan
Skye McCollum
Kelsey McCormick
Megan McDaid
Kristen McDonald
Charlisa McGowan
Joshua McInnis
Samantha McInnis
Kristin McIntosh
Kristy McManaway
Susan McMillan
Brenna McMullen

Terry McMullen
Dalton McNair
Peggy Mead
Christie Megahee
Holly Melland
Nicole Menefee
Michelle Metzger
Robyn Metzger
Tammie Miller
Wendi Mimbs
Katie Mims
Renee Mincks
Laura Minks
Heather Misinec
Elwanda Moore
Aaron Morales
Andrew Morales
Natalia Morales
Brian Moseley
Misty Moseley
Josie Moses
Melba Mott
Cynthia Murray
Kevin Murray
Kristina Murray
Konstantinos Nahabetian
Lyndsi Nahabetian
Kelly Nail
Brittany Napoleon
Leah Nettles
Michael T. Nettles
Michael W. Nettles
Pamela Nettles
Rachel Newsome
Kyle Nickerson
Heather Nolan
Rebecca Norris
Karen-Ann Norton
Terry Norton
Scott Nunley
Crystal Nur
Julia Oliva
Kelly Onuska
Nichole Ortiz
Traci Osborn
Shannon Osgood

Regular Meeting
September 24, 2019

Wesley Osgood
Danna Owen
David Owen
Samantha Owen
Bernard Owens
Desiree Owens
Secilie Owens
Tomiqua Owens
Jewell Oxendine
Alfredo Pacheco
Ana Palacios Frias
Chris Parker
Dena Parker
Michelle Parker
Jennifer Parramore
Ashley Pate
Amy Patterson
William Patterson
Amanda Patton
Mattie Paulin
Cindy Payne
Emily Peacock
Savanna Pearson
Jeffery Pena Quinones
Ammisaddai Perez
Jalon Perry
Jessie Peterson
Amanda Pettigill
Traci Phelps
Belinda Phillips
Lana Pidgeon
James Pinkard
Sheila Pittman
Kimberly Plummer
Lisa Poirier
Stephanie Poole
Silvia Porras
Lillie Porter
Pamela Powell
Samantha Prater
Rebecca Prescott
Steven Prescott
Kaylee Pressley
Courtney Provau
Catherine Queen
Dale Queen

Stacey Ragans
Mark Rains
William Rains
Ericka Ramirez
Kimberly Ranck
Alexander Rang
Brenda Raulerson
Christin Ray
Kasey Regar
Terry Rhoden
Bretne Rich
Maria Richard
Michelle Richards
Sasharine Richardson
Helen Riels
Michelle Riels
Jamie Riggs
Joseph Riglion
Tyesha Riley
Patricia Rios
Michelle Rioux
Kimberly Rizer
Erin Roberts
Megan Roberts
Nancy Roberts
Maryann Robertson
Averys Robinson
Peter Rodriguez
Charlotte Rogers
Danny Rogers
Jennifer Rogers
Lisa Rogers
Lori Rogers
Rebecca Rogers
Suzan Rogers
Dana Root
Rebecca Rose
Debra Ross
Tina Roush
Crystal Royal
Chad Rucker
Destinee Rutherford
Jamie Rutland
Katie Rutsky
Christopher Ryker
Heather Sabourin

Ashley Salazar
Patricia Sanchez
Stephanie Sanchez Lopez
James Santandea
Rebecca Sapp
Addie-Bell Saylor
Emily Scaff
Deborah Scott
Meranda Scott
Twyla Sears
Amanda Senna
Billy Shaw
Kristin Shaw
Wendy Shaw
Phillip Shea
Shawna Shea
Johnathan Sheffield
Taylor Sheffield
Destiny Shepherd
Tiffani Shiver
Slade Sikes
Gloria Simmons
Jennifer Sims
Darrell Singleton
Myrisa Sixto
Mandy Slaughter
Jenny Sloan
Amber Smith
Ashley Smith
Christina Smith
Donna Smith
Jennifer Smith
Kelvin Smith
Lori Smith
Samantha Smith
Sandra Smith
Tunia Smith
Wilonia Smith
Mary Smith-Richardson
Helen Snider
Krystina Snider
Matthew Snider
Krystal Sobczyk
Cara Soride
Matthew Soride
Martha Spiwak

Regular Meeting
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Carla Spradley
Ashley Staley
Kimberly Stanfield
Tylyn Stansel
Bridget Stegall
Krishna Stemple
Melony Stevens
Janet Stiles
Magen Stofel
Nicole Stratton
Samantha Sturdivant
Breanna Suggs
Donna Suggs
Kasse Suggs
Jennie Sullivan
Jessica Sullivan
Myranda Sullivan
Latonya Talbert
Jackie Taylor
Kimberly Taylor
Kimberly N. Taylor
Martha Taylor
Raychel Taylor
Christina Terrell
Alexis Tew
Denisha Thomas
Manda Thomas
Alice Thompson
Aliesha Thompson
Amber Thompson
Jennifer Thompson
Paula Thompson
Sarah Thormodson
Holly Tomlinson
Carrie Torres

Gina Tucker
John Tucker
Ashley Turnage
Crystal Turner
Danielle Turner
Leah Tyrone
Yuleidys Ulloa
Carolyn Underwood
Melissa Underwood
Kristin VanRiel
Jason VanZile
Megan VanZile
Toni Vargas Garcia
Yomaris Vega
Sara Vincent
Amelia Voss
Jessica Wagner
Angela Walker
Tiffany Walker
Brittany Ward
Christina Ward
James Ward
Mary Ward
Marie Warren
Amy Washington
Amanda Watson
Sierra Watson
Crystal Waugaman
Jerri Webb
Julie Weeks
Tiffanie Weeks
Brittany Wendt
Samantha Wenig
James Westberry
Katlin Westrich

Shekedra Wheeler
Bryan Whitaker
Misty Whitaker
Chrissy White
Ashley Whitener
Jeff Whitener
Wendy Whitfield
Sarah Whitt
Crystal Whitt
Shannon Whittle
Aubrey Wilkerson
Danielle Williams
Jacob Williams
Theresa Williams
Brian Williamson
Gary Willis
Karen Willis
Kerry Willis
Amber Wilson
Carolyn Wilson
Helen Wilson
Vickie Withey
Dianelys Woloszyn
Lisa Wootters
Jennifer Wright
Kevin Wright
Kristin Wright
Yolanda Xithe
DeErra Yates
Anthony Young
Jessica Young
Wayne Young
Ashley Zarate
Hannah Zboralski
Briana Zonnevylle

**End of List
2019-2020
School Year**

REGULAR AGENDA

1. The following contracts/agreements for the 2019-2020 school year: (NEW)
(Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of Contract #2020-73 as follows:

#2020-73 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Starke HMA, LLC d/b/a Shands Starke Regional Medical Center (*New*)
(pgs. 125-140)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of Contract #2020-77 as follows:

#2020-77 Water Tower Lease Agreement between the City of Live Oak, Florida, and the School Board of Suwannee County, Florida for installation of communications equipment (*New*)
(pgs. 141-161)

Mr. Taylor requested that on page 141 and page 160, in the legal description, that the word “comer” be corrected to “corner.”

AMENDED MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of Contract #2020-77 as stated above, with the correction as noted.

AMENDED MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following curriculum item for the 2019-2020 school year:
 - a. Suwannee County School District 2019-2020 Uniform Statewide Assessment Calendar **(pgs. 162-170)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Mr. White, for approval to award the following bid:

Mr. daSilva noted that the bid number was submitted incorrectly, and should be #20-207.

~~#20-206~~ 207 Food Service: Bread to Flowers Bakery Corporation (*New*)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of a facility modification to design and construct a new softball field at Suwannee Middle School (SMS). This project will be fully funded by SMS athletic donations and fundraisers. MOTION CARRIED UNANIMOUSLY
5. Legal Counsel's Report – No legal matters to report.

Action on the Agenda Addendum

- #1. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the Human Resources Transactions Addendum List. MOTION CARRIED UNANIMOUSLY

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2019-2020 school term:

<u>SCHOOL</u>	<u>NAME</u>	<u>OUT OF FIELD SUBJECTS</u>
SOS	Brandy Allen	Math, Science, Social Science, PE, English, Health
SOS	Frank Allen	Math, English, Science, PE, Health
SIS	Summer Bell	ESOL
SHS	Barbara Barker	ESOL
SOS	Justin Bruce	Elementary Education
SES	Kimberly Buchanan	ESOL
SIS	Chelsea Burgess	ESOL
SMS	Deanna Burkett	Science
BHS	Bethany Byrd	Reading

BHS	Jerrica Byrd	Reading, Social Science
RTC	Eden Camejo	Business Education
BHS	Pamela Cassube	Business Education, English Technical Education
SOS	Francis Cohen	PE, Math, English, Science, Social Science, Health
BHS	Eleanor Coker	ESOL, English
SHS	Sherry Dean	ESOL
SPS	Brandy Geering	ESOL
SHS	Elisa Hall	ESOL
BES	Amanda Hayes	ESOL
BES	Victoria Jensen	ESOL
SMS	January Jernigan	English Technical Education
SIS	Michelle Jessup	ESOL
BHS	Karen Koon	Social Science
SMS	Samantha Land	ESOL
SHS	Tammy McKay	Elementary Education
SMS	Lindy Meeks	English
SES	Mary Metz	ESOL
SHS	Eduardo Moreno	ESOL
SHS	Trista Morales	ESOL
SHS	Malcolm Pollock	ESOL, PE
SIS	Stephanie Reid	ESOL
BHS	Erin Roberts	Science
FSYR	Matthew Robinson	PE & Health
BHS	Maria Rodriguez	Spanish
SIS	Theda Roper	Art
SMS	Brad Scarborough	PE
FSYR	Lisa Story	Math
SIS	Kathryn Terry	ESOL
SIS	James Thomas	ESOL
RTC	Jeremy Ulmer	English Technical Education
BHS	Misty Ward	Art & Photography
SMS	Jayvis Ward	Science
SHS	Vernon Wiggins	Elementary Education
SPS	Jennifer Wooley	PK/Primary

**End of HR Transactions Addendum List
2019-2020
School Year**

End of Agenda Addendum

6. Superintendent's Report

- Distributed and reviewed a draft of the SCSD Organization Chart as of July 22, 2019.
- Announced that Suwannee Elementary School was once again named as a School of Excellence by the State Board of Education. Will recognize SES at a future Board Meeting.
- Build My Future event will be held next week, October 2, in Lake City, where students from Branford High and Suwannee High Schools will be participating. RIVEROAK Technical College will have a booth at the event, as well.
- SHS Homecoming will be held on October 4; and BHS Homecoming will be held November 1.
- Received insurance settlement on the Suwannee Primary School portable loss in the amount of \$430,185.86; funds have been placed in an assigned account for restricted use; can discuss at a future date as to where these funds will be spent. Mr. White questioned if the band/instrument expenses that were previously distributed to SPS were deducted from the insurance settlement funds, and Mr. Roush responded yes.
- Announced that an Executive Session would need to be held after the meeting tonight.

Student Ambassador Comments

Barrett Young suggested that Board members attend football games, and he would introduce them to the students.

7. Issues and concerns Board members may wish to discuss

- Mr. White thanked the Student Ambassadors for being in attendance at the Board meeting.
- Mr. Taylor asked Mark Carver to check into speed limits in school zones, as well as flashing signs not always working. It was noted that by statute/law, speed limit signs within the city limits are the responsibility of the City to change and/or update these signs. Mr. Taylor commended school officials, law enforcement, and the superintendent for their actions and response to last week's alleged safety issue at Suwannee Middle School.

- Mr. Alcorn thanked the Student Ambassadors for being in attendance at the Board meeting. He expressed his concern that we need to follow policy, word for word, in the Student Conduct and Discipline Code handbook with regards to “no rips, tears, or holes” in jeans/pants, and stand by it! Mr. Taylor stated he agrees with Mr. Alcorn. Student Ambassador Antonio White stated that the way we dress and act is preparing us for the work place; he also agreed with Mr. Taylor and Mr. Alcorn. Mr. Roush stated he appreciates the comments, and it will be discussed at the October 8 workshop.
- Mr. daSilva commended Board members for their participation in Master Board. He also commended the School Configuration Committee.

The meeting adjourned at 7:02 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 8, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason (arrived at 9:03 a.m.), Jerry Taylor (arrived at 9:21 a.m.), and Ronald White (arrived at 9:07 a.m.), along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey, with Rumberger, Kirk & Caldwell P.A., sat in for School Board Attorney Leonard Dietzen who was absent.

Administrators and others present: Hunter Abercrombie (arrived at 12:51 p.m.), Jennifer Barrs, Walter Boatright (arrived at 1:12 p.m.), Amy Boggus (arrived at 9:09 a.m.), Tammy Boggus (arrived at 12:51 p.m.), Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray (arrived at 12:51 p.m.), Angel Hill, Malcolm Hines (arrived at 9:10 a.m.), Terry Huddleston, Teri Jones (arrived at 10:00 a.m.), Debbie Land, Dee Dee McManaway (arrived at 9:11 a.m.), Kecia Robinson, Marsha Tedder (arrived at 9:33 a.m.), Julie Ulmer (arrived at 10:07 a.m.), Kelly Waters, Jimmy Wilkerson, Josh Williams, and Laura Williams. Dave Stephens, with FSBIT; and Tyson Johnson, and representatives with Arthur J. Gallagher & Company, were also present.

Chairman daSilva called the meeting to order at 9:02 a.m., and led the pledge.

School ConfigurationJanene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on school configuration. Mrs. Fitzpatrick asked for suggestions from Board members regarding naming of the Live Oak themed elementary schools.

Mr. Hines distributed and reviewed handouts regarding School Choice Timeline, School Choice Program Application, and School Choice Enrollment Plan.

Alternative Health Care Options..... Ted Roush/Arthur J. Gallagher
and Company

Tyson Johnson, with Arthur J. Gallagher and Company, provided a PowerPoint presentation titled *The Path Forward* regarding alternative health care options to help with increased health care premiums. Glen Volk, with Arthur J. Gallagher and Company, continued with the PowerPoint presentation regarding self-insured versus fully insured.

Mr. Roush stated that if we determine to go self-insured, it is a long-term commitment.

Mr. Johnson continued with the presentation, comparing information that was presented in the last couple workshops (i.e., reference-based pricing) versus Gallagher.

Mr. Roush stated that the Fringe Benefits Committee would be meeting in the near future and an update will be provided at a future Board meeting. Also, due to the Alternative Health Care Options presentation running over, the FSSAT presentation will be discussed in Executive Session.

The workshop recessed at 12:02 p.m. and resumed at 12:51 p.m.

Assistant Superintendent of Administration Bill Brothers
Department Update

- Dress Code
- Policies (**pgs. 2-42**)

Mr. Brothers distributed a copy of page 13 from the 2019-2020 Student Conduct and Discipline Code Handbook. At the Board's request, the issue regarding rips, holes, or tears in jeans was being brought back for further discussion. Mr. Alcorn stated that we need to adhere to Item 4.c. as it is stated in the handbook with no rips, holes, or tears in jeans being allowed, which includes even those jeans with material patches on inside of jeans/pants. Mr. Taylor and Mr. daSilva concurred with Mr. Alcorn.

Mr. Brothers provided updates on revisions and additions to the following policies:

- #3.05 Administrative Organization (*Revisions*)
- #3.06 Safe and Secure Schools (*Revisions*)
- #4.01 Student Progression Plan (*Revisions*)
- #4.025 Academic and Career Planning (*Revisions*)
- #5.05 Requirements for Original Entry (*Revisions*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revisions*)
- #5.40 Children of Military Families (*New*)
- #5.101 Bullying and Harassment (*Revisions*)
- #6.19 Certification of Administrative and Instructional Personnel (*Revisions*)

Miscellaneous

Hunter Abercrombie asked for clarification whether the “no holes” would be implemented immediately or at a certain date in the future. Board members asked Mr. Abercrombie his opinion on the matter, and he responded that it would be better to begin after Christmas break. Mr. Gray and Mrs. Williams felt after Christmas break would also be better, but to have an official letter come from the Superintendent/School Board notifying parents of adherence to the policy. Mr. Roush said that a time certain date of adherence would be determined and that Board members and administrators would be informed of the decision.

Assistant Superintendent of Instruction.....Janene Fitzpatrick
Department Update

- Student Progression Plans for 2019-2020

Mrs. Barrs distributed and reviewed handouts regarding additions and revisions to the 2019-2020 Elementary and Secondary Student Progression Plans.

Transportation Department Update..... Jimmy Wilkerson

Mr. Wilkerson provided an update for the Transportation Department.

Human Resources Department Update Walter Boatright
• Job Descriptions (pgs. 43-50)

Mr. Boatright provided information on the following job descriptions:

Job Description #73	School Security Guard (<i>Revisions</i>)
Job Description #139	Administrative Support Specialist-Food Service/Federal Programs (<i>Revisions</i>)

Superintendent Update Ted Roush

- Currently working on hiring an Assistant Director of Information Technology (IT); Board would need to unfreeze the position; post and hire internally; then after position(s) are filled within the IT Department, the position that is left would be frozen; therefore, there would be no increase in positions. Mr. Williams shared background information when the Assistant Director of IT position was frozen, and that we currently have the need to unfreeze the position and re-hire. Consensus of the Board was to proceed with bringing forward the recommendation for Board action.
- Mr. Carver distributed a handout regarding the old Carroll property that is adjacent to Suwannee Middle School (SMS). The county now owns the property, and has expressed interest in being receptive to a joint venture in allowing the School District access in developing a section of the land as a possible additional exit road out of SMS. This would develop a one-way flow of traffic, and would help with the traffic issue at the SMS entrance. Consensus of the Board was to proceed with the County on this project.
- Meeting held recently with Mr. Brothers, band directors, and Superintendent regarding the band programs at Suwannee Middle, Suwannee High, and Branford High Schools pertaining to current inventory and condition of instruments. It was suggested that dollars would be rotated among the three schools for purchase of band instruments. We now have LCIF dollars that can be used for this—need to look at how the dollars can be distributed evenly to address each band programs' needs. Consensus of the Board was to proceed as presented.
- The Florida Education Association (FEA) will be in our area on its tour on October 29, 2019. Will confirm the exact schools they will be visiting.

Miscellaneous

- Mr. Taylor recognized Mr. Alcorn for receiving his Certified Board Member distinction.
- Mr. Alcorn questioned Mr. Hines regarding the status of the District's emergency drills; Mr. Hines responded that the drills are going good.
- Mr. Roush thanked the Board for listening to the last several months of presentations regarding alternative health care options. The reality of the fact is that some of our folks have to pay \$1,100 per month for health insurance (after Board contribution), and there has to be a better option for our employees. Looking forward to working with the Fringe Benefits Committee to find an option that will help our employees.

The workshop adjourned at 3:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 8, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey, with Rumberger, Kirk & Caldwell P.A., sat in for School Board Attorney Leonard Dietzen who was absent.

Chairman daSilva called the meeting to order at 3:18 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. White, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2019-2020. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
2. The following contracts/agreements for the 2019-2020 school year:
(RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

MOTION by Mr. Taylor, second by Ms. Cason, for approval of Contract #2020-65 as follows:

#2020-65	Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Virtual Learning Lab (<i>Renewal/Revised</i>) (pgs. 2-23)
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MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of Contract #2020-66 as follows:

- #2020-66 Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Blended Learning Community (*Renewal/Revised*) **(pgs. 24-46)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following personnel items:
- a. Job Description #139 –Administrative Support Specialist-Food Service/Federal Programs (*Revised*) **(pgs. 47-51)**
 - b. Revise *Salary Schedule Confidential Employees 2019-2020 Secretarial and Other Personnel* to reflect compensation for the Administrative Support Specialist/Federal Programs position from Line 1 to Line 1A **(pg. 52)**

MOTION CARRIED UNANIMOUSLY

Action On The Agenda Addendum

- #1. MOTION by Mr. Taylor, second by Ms. Cason, for approval Human Resources Transactions Addendum **(pgs. A2-A3)** MOTION CARRIED UNANIMOUSLY

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RECOMMENDATION: INSTRUCTIONAL:

Suwannee Opportunity School:

Jeremy Griswold, Teacher, effective October 8, 2019

REPLACES: Francis (BJ) Cohen

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2019-2020 school term:

<u>SCHOOL</u>	<u>NAME</u>	<u>OUT OF FIELD SUBJECTS</u>
SOS	Jeremy Griswold	PE, Math, English, Science, Health

**End of Addendum
2019-2020
School Year**

End of Agenda Addendum

The meeting adjourned at 3:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 22, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date at Branford High School Auditorium, 405 NE Reynolds, Branford, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Brad Minx and Student Ambassador Barrett Young were present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford High School Art Club student organization.

Special Recognition by the Superintendent:

- **Branford High School**
 - Cash Blalock - Perfect Score on 2019 Spring FSA
 - Lachelle Sikes – Awarded the *Meldon Law Scholar Athlete of the Week* by WCJB-TV 20

Mr. Roush recognized Branford High School (BHS) for achieving an “A” school grade and presented Mr. Huddleston, on behalf of BHS, with a banner acknowledging the achievement.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Consent Agenda.

Mr. White pulled Items #2, #3, and #4 from the Consent Agenda for separate action. He stated that this was due to him voting against the 2019-2020 budget.

Motion by Mr. Alcorn, second by Mr. Taylor, for approval of Items #2, #3, and #4 on the Consent Agenda. MOTION CARRIED four to one; Mr. White voted NO.

MOTION CARRIED UNANIMOUSLY for approval of the remainder of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-31)**

- | | |
|--------------------|--|
| September 5, 2019 | - Public Hearing (<i>Adopt final Millage Rates and final Budget for 2019-2020</i>) (NOTE: Minutes already Board approved at the September 10, 2019, Special Meeting, due to Department of Revenue requirements for TRIM compliance.) |
| September 10, 2019 | - Workshop Session
- Special Meeting
- Expulsion Issues Hearing (Private) |
| September 24, 2019 | - Regular Meeting |

2. Approval of the monthly financial statement for September 2019.

3. The following bills for the period September 1-30, 2019:

General Checking Account

General Fund 1000	\$ 1,111,429.74
Special Act Bonds 2200	13,706.01
LCIF Fund 3200	45,040.52
Spec Act Revenue Bond 3210	26,570.89
Other Capital Proj 3210	3,115.07
Food Service Fund 4100	142,921.49
Federal Fund 4200	<u>95,586.52</u>
	\$ 1,438,370.24

Payroll Checking Account

General Fund 1000	\$ 3,102,796.52
Food Service Fund 4100	143,634.70
Federal Fund 4200	<u>357,214.64</u>
	\$ 3,603,645.86

Total \$ 5,042,016.10

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-3	IV-3 (Federal)
		IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 22, 2019. (pg. 32)
6. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS (Football Pgm.)	Cash Donation (\$1,000)	James F. Waters III PA/Jacksonville

7. Approval of the following student transfers for the 2019-2020 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Victoria	Diaz	Suwannee	Lafayette	PK
Annabelle	Stokes	Suwannee	Hamilton	1
Claudia	Tur Delgado	Suwannee	Lafayette	9
Cayden	VanEtten	Suwannee	Lafayette	8
Caylyn	VanEtten	Suwannee	Lafayette	4

8. Approval to change the November Regular Board Meeting and Reorganization Meeting from November 26, 2019, to November 19, 2019.
9. Approval to change the December Regular Board Meeting from December 24, 2019, to December 17, 2019.
10. Human Resources Transactions (pgs. 33-37)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:

Megan E. Roush, Allied Health Instructor, effective November 11, 2019

Suwannee Opportunity School:

Francis (BJ) Cohen, Teacher, effective September 27, 2019

RETIREMENT: INSTRUCTIONAL:

Branford High School:

Daniel N. Taylor, Teacher, effective June 1, 2020

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Finance Department:

Tammy S. Beauchamp, Accounts Payable Specialist, effective October 17, 2019

Food Service:

Lisa Fortner, 8 hour Food Service Worker, effective September 30, 2019

RIVEROAK Technical College:

Sherry B. Peppers, Financial Aid Specialist, effective September 27, 2019

Suwannee Middle School:

Jacob Fletcher, Custodian, effective September 27, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Gary Colvin, Vehicle Maintenance Manager, effective November 1, 2019

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Intermediate School:

Debra Singletary, Guidance Counselor, effective September 11, 2019

REPLACES: Kim Cohen

Suwannee Opportunity School:

Jeremy Griswold, Teacher, effective October 8, 2019

REPLACES: Francis "BJ" Cohen

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee High School:

Lillian Henderson, Teacher, tentatively, October 18, 2019 through December 2, 2019, with the option of returning sooner if released by the doctor.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

RIVEROAK Technical College:

Laura Hernandez, Financial Aid Specialist, October 3, 2019

REPLACES: Sherry Peppers

Suwannee Intermediate School:

Susana Beltres, ELL Paraprofessional, Temporary Grant Funded, effective October 2, 2019

REPLACES: New Position

Suwannee Middle School:

Leslie Ramsey, ELL Paraprofessional, Temporary Grant Funded, effective October 2, 2019

REPLACES: New Position

Transportation:

Stacy Futch, Transportation Maintenance Manager, effective November 1, 2019

REPLACES: Gary Colvin

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Leigh Fernald	District Office/Admin Support Specialist-Federal Programs	Finance/Accounts Payable Specialist	10/17/2019	Tammy Beauchamp

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Brandy Allen	Planning Period	SOS
Frank Allen	Planning Period	SOS
Justin Bruce	Planning Period	SOS
Erin Clark	Planning Period	BHS
Jeremy Griswold	Planning Period	SOS
Cindi Hiers	Planning Period	SOS
Cristina Herrington	Planning Period	SMS
Mary Johnson	Planning Period	SOS
Elizabeth Simpson	Planning Period	SOS

PART-TIME/HOURLY EMPLOYEE:

Approval for the following employee for the first term 2019-2020

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEE

July 1, 2019-December 31, 2019:

COMMUNITY EDUCATION (Pending class enrollment)

Paz Kent Dietary Management Review Class

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Middle School:

Goldie Fralick, Nurse, tentatively may use up to 6 weeks as needed.

(Revised from the 9/24/19 Human Resource Transactions, employee only had 6 weeks FMLA remaining)

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

District Office:

Rosa Perez, Custodian, September 23, 2019 and September 24, 2019, for a total of 11.50 hours.

MISCELLANEOUS:

District Wide/21st Century:

Approval of the following employee to work as a paraprofessional in the 21st Century program:

Tara Smith

SUSPENSION:

Suwannee Opportunity School:

Ronald Tucker, Paraprofessional, effective October 4, 2019 and October 7, 2019, without pay.

STUDENT WORKERS:

Susana Neria-Maya, RIVEROAK Technical College/Early Childhood Education/My Play School

Brooklyn Sutton, RIVEROAK Technical College/Early Childhood Education/My Play School

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Izabella Munsell Randy Shefbuch

VOLUNTEERS:

Aucia Acosta
Sevevadell Allen
Stacy Allen
James Ballentine
Kelly Ballentine
Jennifer Bass
Sharon Bass
Christina Blanco
Felicia Blow
Richard Bobbitt
Savannah Boone
Kayla Braswell
Britni Brooks
Paul Buchanan
Stephenie Busch
Karen Bush

Lauren Byrd
Whitney Campbell
Allison Caparelli
Ernie Caparelli
Jamilah Cherry
Samuel Chouinard
Miranda Clayton
Pamela Corbin
Elizabeth Cranford
Rebecca Douglas
JoAnn Dunmoyer
Robert Feeney
Staci Feeney
Angela Fennell
Leah Fillyaw
Karen Fraley

Cassandra Freeman
Peggy Frye
Michael Fusco
Elida Garcia
Gerard Gardner
Robert Gerlach
Mark Glover
Dylan Harrelson
Alexis Hernandez
Dana Hill
Raymond Hodge
Darbi Holtzclaw
Shriley Jenkins
Tommy Jenkins
Heymi Jimenez
Sandra Jimenez

Karen Kelly
Gary Key
Barbara Knapp
Donna Koon
William Koon
Kyle Lacosse
Mallory Lacosse
Denise Lee Combs
Donna Jean Leslie
Jenny Lloyd
Marilyn Loges
Mary Lyras
Suzette Maddox
Grace Maples
John Martz
Wilma Matthews
Scarlett Mobley
Elsa Mondragon
Gloria Moreno
Maria Moreno
Douglas Mullen
Kristi Mullen
Lindsey Nettles
Tyson Nettles
Travis Norton
Katee O'Quinn
Matthew Pennington
Megan Pinkerton
Emilee Rains
Linda Ray
Arthur Reigel
Cara Richmond
Anne Rissman
Jennifer Rizo Cordera
Catherine Rogers
Megan Roush
Alexis Rucker
Lahegry Sanchez
Stephanie Sanchez
Anna Schubarth
Mary Sellgren
Amy Shearer
Daniel Shepard
Jeremian Smith
Allison Spitzer
Caroline Suggs

Lauren Suggs
Christopher Taylor
Robert Torres
Ashley Turner
Denisia Vann
Lynda Vann
Candyce Vickers
Terry (TJ) Vickers
Jennifer Vincent
Eleni Wachter
Jamie Wachter
Courtney Walker
Hansen Ward
Nicole Washington
Anetha Whitaker
Delores White
LaToria Williams
Paul Williams
Terrence Williams
Buffie Wingate
Wendy Wynn
Lori Zipperer

End of List
2019-2020
School Year

REGULAR AGENDA

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #3.05 Administrative Organization (*Revisions*) (**pgs. 38-39**)
- #3.06 Safe and Secure Schools (*Revisions*) (**pgs. 40-46**)
- #4.01 Student Progression Plan (*Revisions*) (**pg. 47**)
- #4.025 Academic and Career Planning (*Revisions*) (**pgs. 48-50**)
- #5.05 Requirements for Original Entry (*Revisions*) (**pgs. 51-52**)
- #5.13 Zero Tolerance for School-Related Crimes (*Revisions*) (**pgs. 53-58**)
- #5.40 Children of Military Families (*New*) (**pg. 59**)
- #5.101 Bullying and Harassment (*Revisions*) (**pgs. 60-76**)
- #6.19 Certification of Administrative and Instructional Personnel (*Revisions*) (**pgs. 77-78**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Ms. Cason, second by Mr. White, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2020-79 Memorandum of Agreement between the University of South Florida and the Suwannee County School District, Florida for the Youth Mental Health Awareness and Training (YMHAT) Project (*New*) (**pgs. 79-83**)

MOTION CARRIED UNANIMOUSLY

3. The following personnel items for the 2019-2020 school year:

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following personnel item:

- a. Job Description #73 – School Security Guard (*Revised*) (**pgs. 84-85**)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item:

- b. Unfreeze the Assistant Director of Information Technology position, which was previously frozen by the Board on May 22, 2012 (NOTE: The actual frozen date was to be when the current Assistant Director of Information Technology vacated the position, which occurred on August 2, 2012.)
JT/CC/ motion carried four to one; mr white voted NO

Mr. White questioned unfreezing the position and freezing another position; he asked if a supplement could be given instead of unfreezing. Mr. Roush responded that we do not have supplements for assistant director positions in any of our other departments. Mr. White suggested that the assistant directors start stepping up to the plate; they need to attend Board meetings and workshops and start answering questions. Mr. Roush stated that typically the assistant directors remain in their respective departments, filling in for the director while that person is attending the Board workshops and meetings. Mr. Taylor stated he has advocated for years to have a true assistant director in the IT Department for backup purposes, if needed. Mr. Alcorn and Ms. Cason stated we have to trust the directors and assistant directors to do their jobs.

MOTION CARRIED four to one; Mr. White voted NO.

4. Legal Counsel's Report – No matters to report.

Action on the Agenda Addendum

- #1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Florida Safe Schools Assessment Tool (FSSAT) for 2019-2020. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

5. Comments from Student Ambassadors

- Barrett Young thanked the Board members and Superintendent for their support of the naming of the Willie Veal Land Lab ceremony held this afternoon.

6. Superintendent's Report

- Thank Mr. Huddleston and the Branford High School (BHS) faculty and staff for hosting the Master Board Training Session earlier today; and for the ceremony of naming the Willie Veal Land Lab.
- October is National Principal's Appreciation Month; he recognized those principals in attendance and thanked all of our principals for their hard work and dedication.
- Congratulations to Branford Elementary School (BES) for the largest change in proficiency for i-Ready Math scores across the country.

7. Issues and concerns Board members may wish to discuss

- Board members commended Mr. Willie Veal for his dedication to our students and our District. They were appreciative of the ceremony held earlier in the afternoon to officially name the Willie Veal Land Lab at BHS. They also commended BES for its achievement on i-Ready Math.
- Mr. White thanked the BHS art students for their artwork on display at the meeting. He congratulated the BHS girls' volleyball team for going to district competition.
- Mr. Taylor, along with Mrs. DePratter shared information from the recent FSBIT meeting they attended.
- Mr. Alcorn shared positive comments he received on one of our crossing guards. He commended the talent of our BHS students for their artwork display.
- Mr. daSilva thanked BHS for its hospitality for hosting tonight's meeting and for its achievement in being an "A" school. He stated that the Fringe Benefits Committee will be bringing a recommendation regarding health insurance in the near future.

The meeting adjourned at 6:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 12, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Hunter Abercrombie (arrived at 12:51 p.m.), Jennifer Barrs, Walter Boatright, Amy Boggus (arrived at 9:09 a.m.), Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray (arrived at 12:51 p.m.), Angel Hill, Malcolm Hines, Terry Huddleston, Debbie Land, Dee Dee McManaway, Marsha Tedder (arrived at 9:33 a.m.), Julie Ulmer, Kelly Waters, Jimmy Wilkerson, Josh Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:06 a.m., and led the pledge.

School ConfigurationJanene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on School Configuration. Mr. Hines provided an update from the Enrollment Committee for school configuration. Mr. Boatright provided an update from the Personnel/HR Committee for school configuration. Mrs. Fitzpatrick asked for suggestions on naming the schools: generic around themes or generic around county. Board consensus was to go with the generic around county: Suwannee Springcrest Elementary, Suwannee Riverside Elementary, and Suwannee Pineview Elementary. Mr. Roush stated that an addendum would be added to the November 19, 2019, Board meeting to re-name the Live Oak elementary schools as previously stated.

Food Service Department UpdateLisa Dorris

Mrs. Dorris provided information regarding the need for her and her managers to attend the National Nutrition Convention, in Tennessee, in July 2020. Travel will be funded by the Food Service budget. Board consensus was to proceed with the out of state travel.

Career, Technical, and Adult EducationMary Keen
Department Update

Ms. Keen provided an update for RIVEROAK Technical College (RTC) regarding the following topics:

- Comprehensive Learning Needs Assessment
- Perkins Rural Grant split funding
- COE Accreditation Team Visit
- Increase in enrollment

Mrs. Ulmer provided a PowerPoint presentation regarding an update for the RTC Student Services Department, which included the roles and responsibilities of the department.

Human Resources Department Update (**pgs. 2-6**)Walter Boatright

Mr. Boatright provide an update for the Human Resources Department, which included a review of the Assistant Director of IT job description.

Superintendent UpdateTed Roush

Mr. Roush shared information on the following:

- Recommendation from the Fringe Benefits Committee to secure pricing for self-insured environment through our current medical insurance broker
- Completion of Internal Funds Audit
- Time to update our District Strategic Plan; hoping to bring a draft of the revised plan before the Board in the near future

Miscellaneous

- Mr. Taylor commended all schools for their celebration and commemoration of Veterans Day. Shared information regarding his recent meeting in Tallahassee with Senator Bradley and Senator Montford. Mr. Taylor spoke with Mr. Roush regarding the need to develop language on the initiative for beginning teacher salaries to share with Senator Bradley.
- Mr. Roush stated that we need to develop a policy regarding the Best and Brightest topic.
- Mr. Alcorn stated he would like for Board members to participate in the Veterans Day parade next year.

The workshop adjourned at 11:42 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
November 12, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman daSilva called the meeting to order at 11:45 a.m.

MOTION by Mr. Alcorn, second by Mr. White, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. Approval of the Human Resources Transactions (pgs. 2-3)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

SUSPENSION:

Suwannee Opportunity School:

Jeremy Griswold, Teacher, effective October 17, 2019, without pay.

RESIGNATION:

Suwannee Middle School:

Jayvis Ward, Teacher, effective November 5, 2019

RETIREMENT:

Suwannee Opportunity School:

Ronald Tucker, Paraprofessional, effective October 30, 2019

**End of List
2019-2020
School Year**

The meeting adjourned at 11:47 a.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 19, 2019

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, Ed daSilva, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White and School Board Attorney Leonard Dietzen and were absent.

Superintendent Roush called the meeting to order at 5:31 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2020.

Nomination by Mr. Taylor, second by Mr. Alcorn, for Mr. daSilva to serve as Chairman through November 2020. MOTION CARRIED UNANIMOUSLY

Nomination by Mr. daSilva, second by Ms. Cason, for Mr. Alcorn to serve as Vice Chairman through November 2020. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2020.

MOTION by Mr. Alcorn, second by Ms. Cason, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida, with the exception of the February and October 2020 meetings, which will be held at Branford High School, Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Nomination by Mr. Alcorn, second by Mr. Taylor, for Ms. Cason to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:34 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
November 19, 2019

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager

UTSC President Eric Rodriguez, School Resource Officer Travis Meeks and Student Ambassador Barrett Young were also present. Student Ambassador Antonio White was absent.

Chairman daSilva called the hearing to order at 5:56 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.05 Administrative Organization (*Revisions*)
- #3.06 Safe and Secure Schools (*Revisions*)
- #4.01 Student Progression Plan (*Revisions*)
- #4.025 Academic and Career Planning (*Revisions*)
- #5.05 Requirements for Original Entry (*Revisions*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revisions*)
- #5.40 Children of Military Families (*New*)
- #5.101 Bullying and Harassment (*Revisions*)
- #6.19 Certification of Administrative and Instructional Personnel (*Revisions*)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual, and there were none.

2. Final review of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2019-2020. (Copies are available for review in the office of the Assistant Superintendent of Instruction.)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2019-2020, and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 19, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez, School Resource Officer Travis Meeks, and Student Ambassador Barrett Young were present. Student Ambassador Antonio White was absent.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Band Student Organization

Special Recognition by the Superintendent:

- **Florida School Boards Association (FSBA)**
School Board Member Tim Alcorn – Recognition as an *FSBA Certified Board Member*
- **Branford High School**
Evan Procko – Selected as University of South Florida's *Arts4All Florida Student of the Month* for October 2019
- **Suwannee Middle School**
Kiersten Eplin – Competed and represented the District at *Art in the Capitol Competition* in Tallahassee

- **Transportation Department**

Jimmy “Shorty” Cannon – Bus Safety Awareness Recognition for His Students

- **Suwannee Elementary School**

Designated as a *School of Excellence* by the Florida State Board of Education

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Emma Tirella addressed the Board regarding the issue of no budget/funding for the Suwannee Middle School Wrestling Team. Mr. Roush stated he would get with Laura Williams, Principal of Suwannee Middle School, to address the issue and see what can be done.
- Anita Williams addressed the Board regarding the following items:
 - ✓ No funding for several athletic programs
 - ✓ Issues not being fair regarding civil citations at schools; she previously met with School Board Member Catherine Cason regarding these issues; would like to see and review the school data on these civil citations.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Consent Agenda.

Mr. White pulled Items #2, #3, and #4 from the Consent Agenda for separate action.

Mr. Dietzen stated there was a minor typo on Contract #2020-81, Page 39, Item 2.a. – change July 31, 2019 to July 31, 2020 (referring to the third payment).

Mr. Alcorn asked several questions regarding Contract #2020-81

MOTION by Ms. Cason, second by Mr. White, for approval of Items #2, #3, and #4 on the Consent Agenda. MOTION CARRIED four to one; Mr. White voted NO.

MOTION CARRIED UNANIMOUSLY for approval of the remainder of the Consent Agenda, along with the date change noted for Contract #2020-81.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-25)**

October 8, 2019 - Workshop Session
 - Special Meeting
 - Expulsion Issues Hearing (Private)

October 22, 2019 - Regular Meeting

2. Approval of the monthly financial statement for October 2019.

3. The following bills for the period October 1-31, 2019:

General Checking Account

General Fund 1000	\$ 1,144,947.13
LCIF Fund 3200	240,312.03
Spec Act Revenue Bond 3210	38,043.14
Food Service Fund 4100	251,104.09
Federal Fund 4200	<u>228,994.57</u>
	\$ 1,903,400.96

Payroll Checking Account

General Fund 1000	\$ 3,113,101.25
Food Service Fund 4100	146,609.17
Federal Fund 4200	<u>328,631.13</u>
	\$ 3,588,341.55

<u>Total</u>	\$ 5,491,742.51
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4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-4	III-4	IV-4 (Federal) IV-4 (Food Service)

5. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-80	Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs (<i>Renewal</i>) (pgs. 26-33)
#2020-81	Contract between School District of Suwannee County, Florida, and Florida Sheriffs Youth Ranches, Inc. (<i>Revised/Renewal</i>) (pgs. 34-58)

6. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS (New Softball Field)	Cash Donation (\$1,000)	Betz Mechanical Insulation, Inc.
	Cash Donation (\$1,000)	Big Wood BBQ and Grill
	Cash Donation (\$1,000)	James F. Waters III PA/Jacksonville
	Cash Donation (\$1,000)	Ogles Roofing and Construction

(Note: All cash donations listed above are for the SMS New Softball Field Construction Project.)

7. Presented for informational purposes out-of-state travel for the following employee:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Jennifer Byrd	SMS	06/15-17/2020	CTE Professional Development	Grapevine, TX

(Note: Travel will be paid with CTE funds.)

8. Approval of the following student transfers for the 2019-2020 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cayden	Blevins	Suwannee	Hamilton	4
Caleb	Hadley	Suwannee	Hamilton	9

9. Human Resources Transactions (pgs. 59-65)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

ADMINISTRATIVE:

Information Technology Department:

Natasha Pittman, Assistant Director of Information Technology, effective November 5, 2019
REPLACES: Belinda Fries (Unfrozen Position)

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Windy Gamble, Media Specialist, effective November 4, 2019

RIVEROAK Technical College:

Eden Camejo, Teacher, effective October 16, 2019

Suwannee Middle School:

William Chad Bonds, Teacher, effective November 12, 2019

RETIREMENTS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service:

Linda Hingson, 6 hour Food Service Worker, effective May 4, 2020

Transportation:

Kristine Meyer, Bus Driver, effective June 30, 2020

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee High School:

Kate Bromley, Teacher, tentatively, November 15, 2019 through March 3, 2020, with the option of returning sooner if released by the doctor.

SUSPENSIONS:

Branford Elementary School:

Victoria Jensen, Teacher, effective November 1, 2019, without pay.

Suwannee High School:

Travis Tuten, Teacher, effective November 5, 2019, without pay.

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Jennifer Richer	SES/Teacher	BES/Media Specialist	12/2/2019	Windy Gamble

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Jeffry Boatright	Planning Period	SVS
Janet Stewart	Planning Period	BHS

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Lisa Young, 8 hour Food Service Worker, effective October 16, 2019

REPLACES: Lisa Fortner

District Office:

Jillian Herron, Administrative Support Specialist-Federal Programs, effective October 17, 2019

REPLACES: Leigh Fernald

Suwannee High School:

Chatisa Lett, 3 hour Food Service Worker, effective October 31, 2019

REPLACES: Randi Goetzman

Suwannee Intermediate School:

Erika Delgado, 3 hour Food Service Worker, effective October 29, 2019

REPLACES: Susana Beltres

Suwannee Middle School:

Ashley Rossfield, Custodian, effective November 4, 2019

REPLACES: Jacob Fletcher

Transportation:

Shatee Butler, Bus Driver, effective October 24, 2019

REPLACES: Cotara Ross

Approval for the following employee for the first term 2019-2020

July 1, 2019-December 31, 2019:

Sherry Laks

Arts, Crafts, & Card Making

Approval of the following employees to work as a teacher or paraprofessional in the 21st Century program:

Emily Murphy

Kaitlyn Sierra Rose, RIVEROAK Technical College/Early Childhood Education/My Play School

Pamela Hough

Yvan Theoret, Bus Driver, effective November 6, 2019, without pay.

Ashley Atkins
Elisa Atkinson
Nicole Atzert
Marissa Ayala
Samantha Bagley
Melissa Bailey

Regular Meeting
November 19, 2019

Denise Baker
Summer Bales
Jennifer Barry
April Beck
Josephine Bednarczyk
Briana Bennett
Catherine Bennett
Janet Benson
Jasmine Billy
Sylvia Bispham
Donna Boatright
Rodney Boone
Sahwanda Bowles
Shannon Brady
Emily Brantley
Cheree Brennan
Adam Bricker
Lindsey Bricker
Jasmine Bristol
Brittany Brock
Myra Brock
Andrea Brown
Hank Broxey
Tiffany Broxey
Caroline Bruce
Gabriella Buchanan
Jennifer Cameron
Alexis Cannon
April Cannon
Adrienne Cardin
Daynon Carlton
Linda Carlton
Megan Carlton
Natasha Carter
Teresa Carter
Sheila Cashmore
Angeline Cason
Kathia Castillo
Sergio Castro
Yesenia Castro
April Causey
Mariena Chandler
Shana Cheney
Tracy Christian
Danielle Christie
Vicki Clark
Betty Clayton

Todd Clower
Rick Collins
Holly Conway
Tammie Cook
Heather Corbin
Jimmy Corbin
Alfonso Cordero
Melissa Cox
Carl Craig
Anthony Cram
Janet Crawford
William Crawford
Theresa Creech
Michael Crews
Christine Cribbs
Jason Cribbs
Kasey Crider
Heather Croft
Angel Crosby
Sammie Cross
Kelly Cutcher
Jacqueline Darrow
Crystal Davenport
Andrea Davis
Stephanie Deese
Michelle Dempsey
Joe Denley JR
Julia Denmark
Jerrod Dfeffur
Armando Diaz
Janet Diaz
Genesis Dorado
Destiny Douglas
Robin Doyle
Kathryn Driver
Heather Duncan
Catherine Dunmoyer
Elizabeth Durrance
Tia Eddy
Sharill Edwards
Armelia Ellis
Elizabeth Estevez
Kaylee Estevez
Marisille Evangeliste
Geily Falcon
Belinda Federick
Lamonica Federick

Badillo Fernandez
Jimmy Fields
Leah Fillyaw
Johnathan Flaurr
Larry Flowers
Jennifer Floyd
Jasmine Fortescue
Thomas Fortescue
Karen Fraley
Angela Fralick
Ben Futch
Delaney Futch
Eliece Futch
Kristina Galvan
Christine Garcia
Elliott Garcia
Stephanie Garmary
Holley Garner
Lorena Garner
Kelly Garrison
Elena Gaskins
Judith Gaskins
Amanda Gaylord
Stephanie Gilbert
Meghan Gillette
Naomi Gilliard
Jessica Glenn
Randie Goetzman
Christina Gonzales
Mark Gooden
Melanie Gordon
Merchayla Grand
Mary Gresham
Brian Grider
Mindy Griffis
Dawn Hall
Lakevia Hall
Morgan Hall
Katoria Hampton
Suzie Harrington
Ambrose Harrison
Sheilanir Hassan
Debra Hatch
Erika Hathaway
Christina Hawkins
Rosanna Henderson
Debbie Hernandez

Regular Meeting
November 19, 2019

Micaela Hernandez-Ruiz
Jillian Herron
Jennifer Hess
Kayla Hettich
Lisa Hicks
Amanda Hillhouse
Shasta Hilyer
Deshara Hines
Tawanna Hines
Carol Hingson
Chelsea Hingson
Kalie Hingson
Rachel Hingson
AnnaGrace Hodge
Erika Hodge
Breanna Hofstetter
William Hogan
Chloe Honeycutt
Kaleigh Horne
Kaleigh Horne
Amanda Howard
Tessa Howard
Patricia Hunt
Markese Hunter
Brooke Hurst
Irina Hutcheson
Jennifer Hutchins
Lamarra Ixcoy
Sahntina Jackson
Kim Jandle
Laura Jaramillo
Jennifer Jennings
Nancy Jernigan
Sirverion Jernigan
Isis Jerome
Perpetia Jimenez
Amber Johnson
Amy Johnson
Florence Johnson
Lee Johnson
Michael Johnson
Shanquise Johnson
Sarah Jolley
Alexis Jones
Chelsea Jones
Katherine Jones
Sara Jones

Richard Jordan
Allison Keane
Christopher Keane
Edna Keen
Megan Keene
Mikayla Kelly
Sara Kelly
Kristin King
Lynn King
Lura Kinney
Sean Kolovitz
Mariah Koon
Desace Kroese
Blake Krogulski
Ramona Land
Kelly Landis
Amy Lang
Hali Lanier
Tabby Lansing
Tabitha Lansing
Lecrda Lardse
Yaneisy LaRosa
Lacey Lashley
Thanh Le
Stormy Lee
Jamie Lewis
Richard Little Jr.
Autumn Lokan
Dawn Long
Victor Lopez
Brittani Lowry
Daniel Lowry
Johnny Mackey
Jennifer Macmillan-Lee
Samantha Macy
Ashley Mallory
Shelby Manning
Ashtyn Marsee
Jessie Marsh
Charlotte Martin
Michaelnisha Martin
Shirley Martin
Stephanie Mason
Kelli May
Shelby May
Kevin McCall
Johnathan McClain

Grace McClendon
Jenny McCook
Joshua McCook
Jenna McCray
Rebecca McCray
Charlisa McGowan
Kelli McKinley
Morgan Mckinley
Kristy McManaway
Gwenesia McQuay
Brooke Meng
Jennifer Merriman
Janet Messcher
Rebecca Miara
Wendi Mimbs
Brandon Mincey
Jasmine Mincey
Christina Minquez
Christine Miranda
Perry Mobley
Shelby Moon
Joseph Morales
Daniela Moreland
Melissa Morgan
Cara Morris
Christopher Morris
Josie Moses
Jonathon Mosley
Marissa Murdock
Katelynn Neveils
Brittney Nichols
Craig Nix
Martha Nix
Leah Nixon
Billie Nobles
Thad Nobles
Scott Nunley
Crystal Nur
Joshua Ogburn
Shaunta Oglesby
Sherri Ortega
Amy Osborne
Christopher Osborne
Taryn Ott
Ashley Oxendine
Jack Pait
Charis Parker

Regular Meeting
November 19, 2019

Christopher Parker
Kathleen Parnell
Kenneth Parsons
Emily Peacock
Lisette Pelletier
Kenneth Pettrey
Sciara Pettrey
Jessica Pince
Margaret Pinkard
Stephanie Pinkard
Kimberly Plummer
Ronnie Plummer
Rebecca Prescott
Cristi Prevatt
Claire Pry
Haley Radford
Lexie Ragan
Elaine Raines
Stephen Raines
Ashley Ramser
Krystal Ramsey
Sarah Richards
Amanda Rickett
Tyesha Riley
Anne Rissman
Megan Roberts
Stephanie Roberts
Troy Roberts
Courtney Robinson
Natoshia Robinson
Ronnika Robinson
Tamera Robinson
Fidencia Romulo
Mariana Rosalio
Jason Rose
Micaneasha Ross
Rebecca Ross
Gina Ruiz
Crystal Russell
Jamie Rutland
Benjamin Sadler
Teresa Salano
Brittany Salne
Marilyn Salsberry
Claudia Sanchez
Amy Sansouci
Patricia Sapp

Cynthia Schiller
Margie Schmidt
Rebecca Scocca
Jose Segura
Ashley Sharpless
William Shaw
Chancie Sheffield
George Sheffield
Destiny Shepherd
Tiffani Shiver
Misty Shows
Ana Silva-Martinez
Jessica Simpson
Leslie Slaughter
Christina Smith
Jennifer Smith
Jessica Smith
Maria Smith
Nichole Smith
Rhonda Smith
Wilonia Smith
Juliana Soto
Melinda Soto
Tacora Souter
Jason Sparkman
Melissa Standridge
Jessica Starling
Jamie Stewart
Patricia Stith
George Stover
Kristin Strange
James Sweat
Angela Tanner
Jennifer Taylor
Mikayla Taylor
Timothy Taylor
Miranda Tehan
Amanda Thomas
Cricket Thomas
Kali Thomas
Shandra Thomas
Talisha Thomas
Linda Thompson
Traci Thompson
LaTangelia Tonksley
Alicia Touchton
Randal Touchton

Naomi Tucker
Samantha Tucker
Tamara Turner
Tammy Turner
Lela Turpin
Andrew Tuten
Meghan Tuten
Carolyn Underwood
Shayna Valdez
Olivia Valentine
Rebekah Vanauken
Tara Vasquez
Yanet Vega
Keedra Virgil
Latoria Virgil
Tanecia Virgil
Katie Virts
Tanya Wagner
Donald Wainwright
Kendall Wainwright
Essie Walker
Hannah Walker
Jeremy Walker
Shannon Walker
Tiffany Walker
Vickie Walker
Michelle Wall
Samantha Ward
Shawn Wardrep
Erica Washington
Ashley Waters
Terri Watley
Quintilla Watson
Mylene Watts
Cori Wells
Katlin Westrich
Angela Wheeler
Natalie Whiteley
Harley Williams
Jacqueline Williams
Latoria Williams
Nicole Williams
Pamela Williams
Stephanie Williams
Sydney Williams
Teresa Williams
Timothy Williams

Travis Williams
Kelli Williamson
Coty Wiltgen
Kiya Wiltgen
Leeann Wirick

Kristen Wright
Marian Wright
Hannah Wynn
Wendy Wynn
Tiffany Young

Amanda Younker
Kimberly Yow
Cynthia Zayas

**End of List
2019-2020
School Year**

REGULAR AGENDA

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to request Gallagher Benefit Services to investigate and request price quotes in order for the Suwannee County School District to consider having a self-insured medical health insurance program as compared to remaining a fully insured program. (Note: This recommendation was made by a unanimous vote of the Fringe Benefits Committee of all who responded.) MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following individuals to serve on the Suwannee County School District Collective Bargaining/Negotiating Team for 2019-2020:
 - Vickie DePratter, Chief Negotiator
 - Thomas Hunter Abercrombie
 - Marsha Brown
 - Malcolm Hines
 - Austin Richmond
 - Josh Williams

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following bid:

#20-208 Pine Straw Harvesting to Preferred Pine Straw, Inc. for the
Branford High School Forestry Tract

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#3.05 Administrative Organization (*Revisions*)
#3.06 Safe and Secure Schools (*Revisions*)
#4.01 Student Progression Plan (*Revisions*)
#4.025 Academic and Career Planning (*Revisions*)
#5.05 Requirements for Original Entry (*Revisions*)
#5.13 Zero Tolerance for School-Related Crimes (*Revisions*)
#5.40 Children of Military Families (*New*)
#5.101 Bullying and Harassment (*Revisions*)
#6.19 Certification of Administrative and Instructional Personnel (*Revisions*)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2019-2020. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the RIVEROAK Technical College Strategic Plan for July 2019 – June 2024. (**pgs. 66-74**) MOTION CARRIED UNANIMOUSLY
7. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following personnel item for the 2019-2020 school year:
- a. Job Description #110 – Assistant Director of Information Technology (*Revised*) (**pgs. 75-78**) MOTION CARRIED four to one; Mr. White voted NO.

Action on the Agenda Addendum

#1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following new names for the Live Oak elementary schools, effective with the 2020-2021 school year:

- a. Suwannee Pineview Elementary (Arts Program)
- b. Suwannee Riverside Elementary (Innovation Program)
- c. Suwannee Springcrest Elementary (Leadership/Careers Program)

MOTION CARRIED UNANIMOUSLY

#2. Presented for informational purposes out-of-state travel for the employees listed below. (NOTE: They will be representing Suwannee High School [SHS], and our District, at the 2019 National Christmas Tree Display in President's Park. SHS art students were selected to create ornaments for the National Christmas Tree. Only one school from each state is selected to participate each year; and SHS was selected this year for the state of Florida. No students will be attending.)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Tammy Boggus	SHS	12/4-6/2019	See above	Washington, D.C.
Cindy Wiggins	SHS	12/4-6/2019	See above	Washington, D.C.
Pam Williams	SHS	12/4-6/2019	See above	Washington, D.C.

Funding: Employees will provide for their own airline travel. SHS will provide for lodging and meals.

#3. MOTION by Mr. White, second by Mr. Taylor, for approval of the Human Resources Transactions Addendum (**pgs. A2-A3**)

End of Agenda Addendum

8. Legal Counsel's Report – No legal matters to report.

9. Comments from Student Ambassadors

Barrett Young shared information regarding Christmas related activities that will be held at the Branford High School (BHS) Willie Veal Land Lab. He stated that BHS is excelling in volleyball and football. He asked for the continued support of the School Board and community.

10. Superintendent's Report

- Distributed a copy of an email he received from Joy Frank, with FADSS, regarding a summary of the Governor's legislative budget request.
- Distributed a listing of the District's 2019-2020 Teachers of the Year (TOY) and School-Related Employees of the Year. The TOY Banquet will be held January 23, 2020, at Camp Weed; additional information will be forthcoming.
- Gift baskets were taken to our District Principal of the Year, Terry Huddleston; and to our District Assistant Principal of the Year (Stephenie Busch).
- Mr. Roush and Mr. daSilva attended Exit Conference regarding the District's audit for 2018-2019, and happy to report we had a clean audit report with no findings.
- Wished everyone a safe and Happy Thanksgiving!

11. Issues and concerns Board members may wish to discuss

- Mr. White commented on the following:
 - ✓ He stated that "tonight is a good night for most, but not for me, with us being in the new District Office building". He thanked Mr. Roush for enduring him for not supporting the new District Office building; he is proud of the new building, but feels that Branford High School (BHS) doesn't have the facilities to teach career readiness, specifically the Welding Program. He would like to ask the Legislature for funds to help with BHS career readiness. He stated that we sit here in a nice building and yet he is embarrassed of the facilities at BHS.
 - ✓ Wished everyone a Happy Thanksgiving!
 - ✓ Expressed kudos to Evan Procko for his accomplishments.
 - ✓ Thanked Walter Brown for all his work at the BHS forestry tract.

- Mr. Taylor commented on the following:
 - ✓ Thanked Mr. daSilva and Mr. Alcorn for their continued leadership as Chair and Vice Chair.
 - ✓ He stated that he respects Mr. White for his convictions, although he may not agree with his decisions, but he does respect him.
 - ✓ Thanked Ms. Cason her continuing to be our SSDCC Liaison.
 - ✓ He stated that the new District Office building didn't just happen; there were unfortunate circumstances that happened to our old building; he thanked everyone for bringing the new District Office building to fruition.
 - ✓ He asked for a status on the dollars that can be allocated to band programs. Expressed kudos to the following:
 - The student who was recognized tonight for her artwork at the Capitol in Tallahassee
 - Evan Procko for his accomplishments
 - The two young ladies who represented the SHS Band Program and led the pledge
 - Student Ambassador Barrett Young
- Ms. Cason commented on the following:
 - ✓ Very impressed with all the presentations and recognitions of our students tonight.
 - ✓ Felt it was time for the District Office staff and administrators to be placed back in one building; we will most likely always have financial problems, but you have to weigh it out and look into the future; does not agree with Mr. White, but there will be no hard feelings when we leave here tonight...we agree to disagree without being disagreeable.
 - ✓ Spoke regarding her meeting with Anita Williams on civil citations; would like to have the principals at the middle and high schools to compile stats as to who received civil citations and were referred to the Sheriffs Office.
 - ✓ Wished everyone a Happy Thanksgiving!
- Mr. Alcorn stated he was very impressed with all the presentations and recognitions of our students, and also to their parents. Thankful for the new District Office building. Wished everyone a Happy Thanksgiving!

- Mr. daSilva stated he was thankful for those folks who attended Taste of Suwannee; thankful and proud of our District. Wished everyone a Happy Thanksgiving!

The meeting adjourned at 8:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 10, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter (arrived at 1:23 p.m.), and Administrative Secretary Karen Lager.

Administrators and others present: Walter Boatright, Amy Boggus, Bill Brothers, Ethan Butts, Mark Carver, Lisa Dorris, Janene Fitzpatrick (arrived at 1:00 p.m.), Ronnie Gray, Malcolm Hines, Debbie Land, Natasha Pittman (arrived at 1:00 p.m.), Austin Richmond (arrived at 1:45 p.m.), Keith Stavig (arrived at 1:00 p.m.), Angie Stuckey, Marsha Tedder, T.J. Vickers, Kelly Waters, Jimmy Wilkerson, Josh Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:00 a.m., and led the pledge.

Policy Updates (**pgs. 2-6**) Bill Brothers

Mr. Brothers reviewed the following policy:

- Policy #6.09 Florida Best and Brightest Teacher Scholarship Program (*New*)

Facilities Department Update Mark Carver

Mr. Carver and Mr. Butts distributed and reviewed handouts for the Facilities Department, which included the following:

- New Administration Building Final Payment Summary
- LED Savings Update
- 2018-2019 Special Maintenance Tracking Sheet
- 2019-2020 Special Maintenance Proposed Spending Plan
- 2019-2020 Technology Proposed Spending Plan
- 2019-2020 Five Year Facilities Work Plan
- 2019-2020 Special Maintenance Tracking Sheet

The workshop recessed at 12:04 p.m. and resumed at 1:00 p.m. (School Board Member Ronald White was not present when the Workshop resumed at 1:00 p.m.)

School ConfigurationJanene Fitzpatrick

Mrs. Fitzpatrick distributed and reviewed a handout regarding HR Configuration Survey to be used in the assignment/placement of teachers currently working in the Live Oak elementary schools; and the School Choice Program Application/Survey for parents to complete for enrollment of their child in the School Choice Program for the Live Oak elementary schools.

Discussion was held with Mark Carver and Ethan Butts regarding a plan/schedule for moving faculty and staff over the summer to their respective school.

Mr. Hines distributed and reviewed the Suwannee County School District 2020-2021 School Choice Program Enrollment Plan.

Mrs. Fitzpatrick shared information regarding the survey she provided to Branford Elementary regarding potential “themed” classes they may want.

Superintendent UpdateTed Roush

- Mr. Roush stated that an Executive Session would be held immediately following the Special Meeting today.
- Shared various programs/events being held throughout our schools prior to the Christmas break.
- Received an email from Sharon Hingson regarding mandatory pet shelters in our county; she requested a meeting to share information and ideas with Mr. Roush, Mr. Brothers, and Mr. Hines.

Miscellaneous

Mr. Taylor shared information regarding beginning teacher’s salary that he received last week at the FSBA/FADSS Meeting held in Tampa. They were encouraged to embrace the Governor’s request on the subject for discussion purposes. Mr. Roush shared additional information on the subject.

NOTE: Ronald White never returned to the Workshop after the lunch break.

The workshop adjourned at 2:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 10, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Ronald White and Chief Financial Officer Vickie DePratter were absent.

Chairman daSilva called the meeting to order at 2:26 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Human Resources Transactions (**pgs. 2-3**) MOTION CARRIED UNANIMOUSLY

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Daniel Taylor	Planning Period	BHS

**End of List
2019-2020
School Year**

The meeting adjourned at 2:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 17, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, and Administrative Secretary Karen Lager. Assistant Chief Financial Officer Marsha Brown sat in for Chief Financial Officer Vickie DePratter who was absent. School Board Attorney Leonard Dietzen was absent.

UTSC President Eric Rodriguez and School Resource Officer Rachel Rodriguez were present. Student Ambassadors Antonio White and Barrett Young were absent.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School student volunteers.

Special Recognition by the Superintendent:

2019 National FFA Convention

- McKayden Wilkerson - National Champion: Agriscience Fair, Division 1 Plant Science

Suwannee High School

- Pam Williams and Art Students
 - Selected to create ornaments for the 2019 National Christmas Tree display in Washington, D.C.; representing Suwannee High School, our District, and the State of Florida

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- UTSC President Eric Rodriguez addressed the Board regarding the Governor's pay plan and rally in Tallahassee on January 13, 2020; he asked Board members if they agree with the beginning teacher salary formula plan. Consensus of the Board was not necessarily in agreement, but felt it was the beginning of dialogue to increase beginning teacher salaries; they felt it would be counterproductive to flat out say no to the plan; also felt the need to be open to discussion to increase not only beginning teacher salaries but teacher salaries in general (including veteran teachers).
- Gabrielle Redfern, with the Community Redevelopment Agency (CRA)/City of Live Oak, addressed the Board regarding Resolution #2020-06R, which is on the agenda, in support of encouraging the USPS to list the Historic Live Oak Post Office on the National Register of Historic Places.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the Regular Agenda, with the exception of Item #7, which was pulled from the agenda.

MOTION CARRIED UNANIMOUSLY

MOTION by Ms. Cason, second by Mr. Taylor, for approval of the Consent Agenda.

Mr. White pulled Items #2, #3, and #4 from the Consent Agenda for separate action.

MOTION by Mr. Alcorn, second by Mr. White, for approval of Items #2, #3, and #4 on the Consent Agenda. Mr. Taylor suggested that if these items were going to be pulled each month, then consider placing them on the Regular Agenda. Mr. daSilva stated that these items are Consent items; Mr. Roush stated that he would be addressing this issue at the end of the meeting under Superintendent comments. MOTION CARRIED four to one; Mr. White voted NO.

MOTION CARRIED UNANIMOUSLY for approval of the remainder of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-28)**

- | | |
|-------------------|---------------------------------------|
| November 12, 2019 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearings (Private) |
| | - |
| November 19, 2019 | - Reorganization Meeting |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for November 2019.

3. The following bills for the period November 1-30, 2019:

General Checking Account

General Fund 1000	\$ 592,767.12
LCIF Fund 3200	23,756.49
Food Service Fund 4100	134,935.79
Federal Fund 4200	<u>39,542.96</u>
	\$ 791,002.36

Payroll Checking Account

General Fund 1000	\$ 3,175,691.56
Food Service Fund 4100	140,507.66
Federal Fund 4200	<u>373,548.25</u>
	\$ 3,689,747.47

<u>Total</u>	\$ 4,480,749.83
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4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-5	III-5	IV-5 (Federal)

5. Approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-82 Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School District for legal services
(Note: The original Engagement Agreement was reviewed and approved by legal counsel, Guy Norris, Columbia County School Board Attorney [at that time], and there are no substantive changes to the renewal.) (*Renewal*) (**pgs. 29-33**)

6. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS (New Softball Field)	Cash Donation (\$1,000) Cash Donation (\$5,000)	Live Oak Tire Center, LLC Suwannee Valley Community Foundation Unrestricted Endowment Fund
SHS (Girls Softball Field; new backstop)	Cash Donation (\$3,500)	Todd Frier and the Suwannee Softball Boosters Club

7. Approval of the following student transfers for the 2019-2020 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Andrea	Perez Fernandez	Suwannee	Lafayette	5
Daniela	Perez Fernandez	Suwannee	Lafayette	3
Mariana	Perez Fernandez	Suwannee	Lafayette	PK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Anyeris	Negrin Acosta	BHS	SMS	7

8. Human Resources Transactions (pgs. 34-39)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RETIREMENT: INSTRUCTIONAL:

Suwannee High School:

Julie Hocutt, Teacher, effective June 30, 2020

RESIGNATION: INSTRUCTIONAL:

Suwannee Primary School:

Brandy Geering, Teacher, effective December 9, 2019

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Middle School:

Ashley Rossfield, Custodian, effective November 20, 2019

Transportation:

Christopher Dean, Bus Driver, effective November 15, 2019

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

Lydia Mendoza, English Second Language Teacher, effective December 2, 2019

REPLACES: Eden Camejo

Suwannee High School:

Traci Thompson, Allied Health Teacher, non-certificated, effective November 12, 2019

REPLACES: Megan Roush

Suwannee Middle School:

Ashton Petersen, Teacher, (Long-term Substitute), effective November 12, 2019

REPLACES: Jayvis Ward

Seth Stebbins, Teacher, effective December 2, 2019

REPLACES: Chad Bonds

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Elementary School:

Rhonda Furry, Teacher, August 14, 2019 and November 1, 2019, for a total of 6.75 hours.

Suwannee Middle School:

Deanna Burkett, Teacher, October 18, 2019, October 28, 2019, November 6, 2019, and November 12, 2019, for a total of 13 hours.

Suwannee Primary School:

Ronna Williams, Media Clerk, October 23, 2019 through October 25, 2019, for a total of 24 hours.

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
David Arnold	Head M/S Softball Coach	BHS	Kenneth Certain
Erin Clark	Planning Period	BHS	
Matthew Grillo	Assistant Girls' Soccer Coach	SHS	Fred Segura
Sarah Grillo	JV Head Girls' Soccer Coach	SHS	Amanda Mabey
Frank Hufty	Assistant Girls' Basketball Coach	SHS	Francis Cohen

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Tammie McKay	SHS/Teacher	SMS/Teacher	12/2/2019	Rebecca Monroe
Rebecca Monroe	SMS/Teacher	SHS/Teacher	12/2/2019	Tammie McKay

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Kathy Ezell, 3 hour Food Service Worker, effective November 13, 2019

REPLACES: Lisa Young

Suwannee High School:

Patricia Williams, Paraprofessional, Temporary, effective December 9, 2019

Transportation:

Jennifer Farrar, Bus Driver, effective November 22, 2019

REPLACES: Pamela Hough

Hope Robinson, Bus Driver, effective November 22, 2019

REPLACES: Christopher Dean

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Michael Herring	SIS/Paraprofessional	SMS/Paraprofessional	12/2/2019	Barbara Tucker
Barbara Tucker	SMS/Paraprofessional	SIS/Paraprofessional	12/2/2019	Michael Herring

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Primary School:

Betty Riley, Lead CDA Paraprofessional, tentatively, September 18, 2019 through November 15, 2019, with the option of returning sooner if released by the doctor.

Transportation:

Leon Kaczmarek, Bus Driver, tentatively, October 29, 2019 through January 15, 2020, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Suwannee Primary School:

Betty Riley, Lead CDA Paraprofessional, tentatively, November 18, 2019 through January 31, 2020, with the option of returning sooner if released by the doctor.

Transportation:

Cathy Reed, Bus Driver, tentatively, November 6, 2019 through January 6, 2020, with the option of returning sooner if released by the doctor.

Charles Livingston, Bus Driver, tentatively, November 19, 2019 through January 6, 2020, with the option of returning sooner if released by the doctor.

PART-TIME/HOURLY EMPLOYEES:

Approval for the following employees for the second term 2019-2020

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES

January 1, 2020-June 30, 2020:

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Richard Crockett	ESOL
Jennifer Floyd	GED Test Proctor/TABE Test Examiner

Laura Hernandez	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Jeff Lee	Test Administrator/Transition Specialist/Chief GED Test Examiner

CAREER AND TECHNICAL EDUCATION

Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Greta Thornton	Nail Technician
Kevin Mercer	Welding
Tommy Taylor	Welding
Marivic Blackwell	Phlebotomy
Kelly Grimes	Practical Nursing/Patient Care Technician Clinical Instructor
Hildelita Warren	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Tammy Cunningham	Surgical Technology Clinical Instructor

COMMUNITY EDUCATION (Pending class enrollment)

Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Computer Applications
Margaret Wooley	Wreath making
Vanessa Grantham	Crochet/ Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Donna Bass	Community Education Coordinator
Dana Tidwell	Community Education Assistant
Belinda Fries	Computer Technology / Computer Safety
Kevin Constanza Renderos	Conversational Spanish
Kevin Mercer	Welding Art
Tommy Taylor	Welding Art
Derwin Bass	Basic car, home and/or shop maintenance
Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils
John Sinclair	Culinary
Becky Raymond	Basic Computers
LaDon Terry	Floral
Melinda Polbos	Culinary
Melissa Hottenstein	Sign Language
Logan Hart	Photography
Ramona Land	IV Therapy
Nancee Murrah	IV Therapy
Paz Kent	Dietary Management Review
Sherry Laks	Arts, Crafts, and Card Making
William Ragan	Auto Painting

MISCELLANEOUS:

Branford Elementary School:

Approval for the following to work in the after school extended day Pre-K program.

Susan Mackin

SUBSTITUTES:

The following to serve as a Substitute Bus Attendants:

Katrina Aikens Taylor Farrar Peggy Mead

The following to serve as a Substitute School Nurse District-wide:

Mary Sellgren

The following to serve as Substitute Teachers:

Hannah Hicks Jennifer Neely

VOLUNTEERS:

Janyah Alicea	Georgette Hillard	Jennifer Payne
Christina Batton	Kalie Hingson	Kecia Robinson
Brittany Blanton	Catherine Holtzclaw	Stephanie Sampson
Kimberly Boatright	Lori Hughes	Jesse Schimpfle
Bradley Bracewell	Amanda Hurst	Steven Sexton
Karen Braun	Camdyn Hurst	Daniel Skelly
Jennifer Cameron	Sara Jenkins	Stacey Smith
Elizabeth Cobin	Jessica Johnson	Canary Stephens
Aqua Cofield	Marian Johnson	Barandah Taylor
James Driggers	Martha Jones	Jerry Taylor
Whitney Dubose	Samantha Land	Jamie Wachter
Sandra Fountain	Rovon Lawson	Tina West
Larry Giddens	Victor Lopez	Timothy Wiggins
Teri Giddens	Helen Lynn	Danny Williams
Samantha Goldstein	Jimmy Lynn	Derrick Williams
Franklin Gonzalez	Jacquelyn Miara	Laura Williams
Edward Harris	Jeffrie Miara	Jacob Williamson
Gracelynn Harris	Elizabeth Mitchell	Kayla Williamson

**End of List
2019-2020
School Year**

REGULAR AGENDA

1. MOTION by Mr. White, second by Mr. Taylor, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#6.09 Florida Best and Brightest Teacher Scholarship Program (*New*)
(pgs. 40-44)

Mr. Brothers noted that the copy in the packet does not include changes discussed at the December 10 workshop; however, changes will be made to the policy as discussed.

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2019.

Mr. Alcorn expressed concern with the repetitive findings pertaining to issue of deposits and receipts every year. Mr. Roush stated that our bookkeepers do the best they can, and he also mentioned the strain on teachers with having to submit daily deposits to their respective bookkeeper with regards to fundraisers, etc., as well as the time involved along with daily classroom management. Ms. Cason stated that her past experience agrees that majority of the time teachers do not have time to submit daily deposits. Mr. Taylor stated he feels the issues will be addressed; however, he felt concern was warranted.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Mr. White, for approval of the following resolution for the 2019-2020 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-06R A Resolution of the Suwannee County School Board, Live Oak, Florida; encouraging the United States Postal Service to formally nominate the Live Oak Main Post Office, located at 400 Ohio Avenue/Dr. MLK Jr. Avenue, South, to the National Register of Historic Places; repealing all resolutions in conflict; providing severability and providing for an effective date
(New) (pgs. 45-47)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of District participation in the *2020 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 16-18, 2020, in the amount of \$2,000. MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. Taylor, second by Ms. Cason, for approval for the final pay application to Gray Construction Services, Inc. for the New District Office/Admin. Building Project in the amount of \$100,919.72. MOTION CARRIED four to one; Mr. White voted NO.
6. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2019-2020. (A copy is available for review in the office of the Director of Facilities.)

Mr. White asked that the Five Year Facilities Work Plan be workshopped and discussed periodically (i.e., quarterly), instead of once a year.

MOTION CARRIED UNANIMOUSLY

- ~~7. The Superintendent recommends approval of the Suwannee County School District 2020-2021 School Choice Program Enrollment Plan for the Live Oak elementary schools (Suwannee Pineview Elementary, Suwannee Riverside Elementary, and Suwannee Springercrest Elementary). (pgs. 48-51)~~

8. Comments from Student Ambassadors – No comments/reports.

9. Legal Counsel's Report – No report.

10. Superintendent's Report

- Distributed and reviewed a handout titled *Governor's Legislative Budget Request – The Bolder, Better, Brighter Future Budget*. He shared information from a FADSS perspective to try and have dialogue with our legislative representatives in the upcoming months to push for additional dollars for veteran teachers and non-instructional salary schedules, in addition to beginning teacher salaries.
- Making progress on school configuration for the Live Oak elementary schools; update will be provided at the January workshop.
- At the FSBA/FADSS meeting recently, he witnessed various districts branding and advertising of their school districts, which goes along with what our District has been doing. He distributed and reviewed a handout on SUNSPRA; T.J. Vickers will become a member of this organization.
- Working with Mark Carver on signage, playground equipment, etc., with regards to school configuration; more details will be provided in a future workshop.
- Budget and budget planning will begin after the first of the year; purchase order cut off is in the near future as well. He stated that, after he speaks with Mrs. DePratter, he will be asking the Board to revise policy to establish a slightly higher goal than the current goal of 3% general fund reserve balance; he feels that 5% would be a realistic goal. We need to take preventative proactive steps in budgetary planning. Mr. White stated that he agrees with increasing the general fund reserve balance, but felt we need to look at a goal of 8-10%; however, continue to work towards the 5%. Mr. White stated that if we work to increase the general fund reserve balance, he would no longer pull Consent Agenda items #2, #3, and #4 each month. Mr. Roush stated that the schools would be held harmless.
- Five Year Facilities Work Plan – Will need to have ongoing conversation to help prioritize projects; issues with transportation, property values, etc.; continue to explore our options.
- Wished everyone a Merry Christmas and Happy New Year. Thanked everyone for their hard work and dedication—half way through! Be safe!

Miscellaneous

Mr. DaSilva asked Patrick Taylor to share information regarding the new SHS girls' softball field backstop. Mr. Taylor distributed and reviewed a handout on the proposed project.

11. Issues and concerns Board members may wish to discuss

- Board members wished everyone a Merry Christmas and Happy New Year!
- Mr. White asked T.J. Vickers to share the information regarding LED savings throughout the District with the community, via our District website. Expressed appreciation to the students who participated in tonight's Board meeting, along with the pledge, prayer, and musical song. Expressed appreciation to the Superintendent for his efforts on working towards increasing the general fund reserve balance. Expressed concern with our school buses; would like to discuss how to capture funds to purchase additional buses.
- Mr. Taylor expressed concern regarding the teacher salary issue; feels the Governor's proposal for base student allocation is not sufficient for operation of school districts. Need to reach out to our Student Ambassadors regarding their attendance at Board meetings. Attended various school events recently and very proud of our students. Thanked everyone for their hard work and dedication. Applauded the Superintendent for the need to address the financial issue of the District. Mr. Roush noted that Student Ambassador Antonio White sent him a message earlier that he was not able to attend the Board meeting tonight due to band practice.
- Mr. Alcorn stated that he has attended various school events recently and very proud of our students.
- Mr. daSilva shared that he received the second interim report of the state wide grand jury regarding the failure of those school districts that have not complied with the Marjory Stoneman Douglass Public Safety Commission mandate. The grand jury is recommending funding for districts; they want DOE to make all school districts be in compliance; and they completely support the Guardian Program being implemented in all school districts in Florida. Mr. daSilva applauded our District for stepping up and being in compliance. Mr. Roush stated he is proud of the position our Board took in supporting and implementing the Guardian Program.

The meeting adjourned at 7:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 14, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason (arrived at 9:10 a.m.), Jerry Taylor, and Ronald White (arrived at 9:05 a.m.), along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus (arrived at 9:10 a.m.), Bill Brothers (arrived at 9:05 a.m.), Marsha Brown, Lisa Dorris, Janene Fitzpatrick, Malcolm Hines (arrived at 9:05 a.m.), Terry Huddleston, Mary Keen, Kecia Robinson, Marsha Tedder (arrived at 9:05 a.m.), Julie Ulmer, T.J. Vickers, Kelly Waters, Jimmy Wilkerson, Josh Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:00 a.m., and led the pledge.

School Configuration UpdateJanene Fitzpatrick

Mrs. Fitzpatrick provided an update regarding School Configuration.

Mrs. Fitzpatrick distributed and reviewed the draft 2021-2022 School Calendar developed by the District Calendar Committee.

The workshop recessed at 9:52 a.m. and resumed at 10:01 a.m.

Career, Technical, and Adult Education/.....Mary Keen
RIVEROAK Technical College Update

Mrs. Keen provided a PowerPoint presentation regarding an update for RIVEROAK Technical College; and Career, Technical, and Adult Education.

Controlled Open Enrollment Plan (Students) Malcolm Hines
Update (**pgs. 2-13**)

Mr. Hines distributed and reviewed a revised document of the draft Controlled Open Enrollment Plan (for students).

Policy Updates (**pgs. 14-27**) Bill Brothers

Mr. Brothers reviewed the following policies:

- #5.03 Student Assignment (*Revised*)
- #5.031 Student Out of Zone Transfers/Choice (*Revised*)
- #5.032 Postsecondary Enrollment Programs (*Revised*)
- #7.01 School Budget System (*Revised*)

Superintendent Update Ted Roush

Mr. Roush provided the following information/updates:

- Legislative session begins today; distributed a copy of the NEFEC 2020 Legislative Initiatives, which hopefully can be discussed with our legislative delegation in Tallahassee next week at the FSBA Annual Day in the Legislature.
- Mrs. Lager is working with our schools to develop the end of year activities calendar, which should be distributed in the near future.
- Detailed plans for school configuration costs will be discussed at the February Board Workshop.
- Executive Session is needed after the Special Meeting today.

Miscellaneous

- Mr. daSilva received a phone call and email regarding the Center for Independent Living asking to come provide a presentation at a future Workshop; Kelly Waters stated they received the email as well.

- Mr. Taylor asked to discuss the District's wellness plan at a future workshop, as well as having an overview of the plan and look at possibly returning to the Humana wellness plan that we had previously. Our current wellness plan's website is not as user friendly as Humana. Mr. Roush noted that this will go along with the new proposed health insurance process. Mr. Taylor also stated that there is a new legislative bill being proposed for a five percent increase for all employees across the board.

The workshop adjourned at 12:04 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
January 14, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 12:05 p.m.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Human Resources Transactions (pgs. 2-3) MOTION CARRIED UNANIMOUSLY

RECOMMENDATION FOR THE 2019-2020 SCHOOL YEAR:

MISCELLANEOUS:

Food Service:

Approval to add one (1) additional hour per day (5 hours per week) to Toni Vargas-Garcia, 6 hour Food Service Worker at Suwannee High School. (This additional daily hour is needed for garbage collection from serving breakfast and lunch at Suwannee Opportunity School.)

**End of List
2019-2020
School Year**

The meeting adjourned at 12:08 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
January 28, 2020

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

School Resource Officer Travis Meeks was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Assistant Superintendent of Administration – Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copy is available for review in the office of the Assistant Superintendent of Administration.)

#6.09 Florida Best and Brightest Teacher Scholarship Program (*New*)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 28, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Travis Meeks and Student Ambassador Antonio White were present. Student Ambassador Barrett Young was absent.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School Student Government Association student organization

Special Recognition by the Superintendent:

- **Suwannee High School (SHS) NJROTC – Secretary of the Navy Air Rifle Competition**
 - ✓ Levi Bass
 - ✓ Cody Blackburn
 - ✓ Cameron Harrison
 - ✓ Hunter Schenauer

It was noted that for Area 7, there were 48 teams that competed, and SHS NJROTC placed 18th. For the nation, there were 597 teams that competed, and SHS NJROTC placed 180th.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Regular Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Consent Agenda.

MOTION CARRIED UNANIMOUSLY for approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-21)**

December 10, 2019	- Expulsion Issues Hearing (Private)
	- Workshop Session
	- Special Meeting
December 17, 2019	- Regular Meeting

2. Approval of the monthly financial statement for December 2019.

3. The following bills for the period December 1-31, 2019:

General Checking Account

General Fund 1000	\$ 937,836.27
LCIF Fund 3200	20,025.54
Spec Act Revenue Bond Fund 3210	100,919.72
Other Capital Project 3910	23,280.00
Food Service Fund 4100	151,907.11
Federal Fund 4200	<u>117,825.04</u>
	\$ 1,651,793.68

Payroll Checking Account

General Fund 1000	\$ 3,345,181.34
Food Service Fund 4100	136,554.90
Federal Fund 4200	<u>341,867.77</u>
	\$ 3,823,604.01

Total \$ 5,475,397.69

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-6	III-6	IV-6 (Federal)

5. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS (New Softball Field)	Cash Donation (\$4,000)	Balanced Chiropractic Institute/ Wade Skinner
SMS (New Softball Field)	Cash Donation (\$5,000)	First Federal Bank Florida (through the Community Foundation for NE Florida)
SMS (New Softball Field)	Cash Donation (\$1,000)	Live Oak Lions Charities

6. Approval of an out-of-state trip for Suwannee High School (SHS) NJROTC students, and parent chaperones, to travel to Charleston, SC, on March 19-20, 2020. (*Funded by the NJROTC Booster Club/Fundraising Account.*)

7. The following for informational purposes out-of-state travel for the employees listed below:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*) Doug Aukerman	SHS	03/19-20/2020	NJROTC Annual Trip	Charleston, SC
(*) Debra Kleinsmith	SHS	03/19-20/2020	NJROTC Annual Trip	Charleston, SC
(*) Chris Ringlein	SHS	03/19-20-2020	NJROTC Annual Trip	Charleston, SC
(**) Janene Fitzpatrick	District	02/25-27/2020	Edgenuity Summit	Phoenix, AZ
(***) Lisa Dorris	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Cindy Johnson	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Carol Warner	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Georgia Chancey	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Jenna Chancey	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Katrina Johnson	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Wendy Jones	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Rebecca Kirby	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Melanie Rickett	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Dawn Shearer	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Edith Underwood	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Julie Verdegem	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN
(***) Amelia Warner	Food Svc.	07/11-16/2020	School Nutrition Conf.	Nashville, TN

(*) *Funded by the NJROTC Booster Club/Fundraising Account.*

(**) *Only expense to the District is airfare.*

(***) *Funded by Food Service funds and Suwannee County School Nutrition Association dollars.*

8. Approval of the following student transfers for the 2019-2020 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Trace	Hayes	Suwannee	Gilchrist	6
Kylee	Twiggs	Suwannee	Columbia	1

9. Approval of the following Human Resources Transactions: (pgs. 22-27)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee Opportunity School:

Jeremy Griswold, Teacher, effective December 31, 2019

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service:

Amoreena Miller, 6-hour Food Service Worker, effective January 17, 2020

Transportation:

Deseree Ansley, Bus Driver, effective January 13, 2020

Charles Livingston, Bus Driver, effective January 6, 2020

RETIREMENTS: INSTRUCTIONAL:

Suwannee Middle School:

Melissa Cameron, Teacher, effective June 30, 2020

Celia H. Hodge, Teacher, effective June 30, 2020

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Sharon Cregg, Custodian, effective January 13, 2020

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

Ashley Cato Conner, LPN Instructor, Non-Certificated, PT Hourly Clinicals

Ramona Land, LPN Instructor, Non-Certificated, PT Hourly Clinicals

Suwannee Middle School:

Jennifer Turner, Teacher, (Long-term Substitute), effective January 7, 2020

REPLACES: Jeffrey Johnson

Suwannee Opportunity School:

Jazmin Marrero-Guerra, Teacher, effective January 8, 2020

REPLACES: Jeremy Griswold

Suwannee Primary School:

Jamie Cato, Teacher, effective January 6, 2020

REPLACES: Brandy Geering

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Melinda Ahrens	Instructional Leadership	SMS
Frank Allen	Varsity Assistant Football Coach (<i>Half</i>)	SHS
Barbara Barker	Planning Period	SHS
Kary Black	Majorette Sponsor	SHS
Kary Black	Auxiliary Sponsor	SHS
Kathryn Bower	Instructional Leadership	SMS

Regular Meeting
January 28, 2020

Michael Braun	Varsity Assistant Football Coach (<i>Half</i>)	SHS
Annette Chauncey	Instructional Leadership	SMS
Keith Cherry	Varsity Assistant Football Coach (<i>Half</i>)	SHS
Nahjawan Dukes	Varsity Assistant Football Coach (<i>Half</i>)	SHS
Lisa Gray	Instructional Leadership	SMS
Glen Green	Varsity Assistant Football Coach (<i>Half</i>)	SHS
Kyler Hall	JV Head Football Coach	SHS
Hetti Jeannie Harry	Instructional Leadership	SMS
Brantly Helvenston	Instructional Leadership	SMS
Angela Hicks	Instructional Leadership	SMS
Frank Hufty	Varsity Assistant Football Coach (<i>Half</i>)	SHS
Amanda Hurst	Instructional Leadership	SMS
Herbert Hutchison	Instructional Leadership	SMS
Daniel Marsee	JV Assistant Football Coach	SHS
Abigail Rodriguez	Assistant Band Director	SHS
Abigail Rodriguez	Dance Troupe Sponsor	SHS
Lauren Leake (Suggs)	M/S Girls' Basketball Coach	BHS
Seth Stebbins	M/S Boys' Track Coach	SMS

ESE SUPPLEMENTS 2019-2020:

Michelle Adams	Connie Leavitt	Shannon Roberts
Amy Allen	Kevin Lewis	Stefani Santos
Lauren Belcher	Holly Marsee	Stacie Swartz
Kate Bromley	Tammy McKay	Michelle Thompson
Justin Bruce	Melissa McKire	Lacey Van Etta
Cynthia Frye	Elizabeth Mitchell	Rowna Valin
Cristina Herrington	Rebecca Monroe	Elizabeth Vann
Kimberly Hudson	Cathy Nicely	Jessica Wagner
Kelly Jackson	Audrey Peake	Linda Whitley
Hannah Johnson	Robert Phillips	Vernon Wiggins
Vera Knighton	Lindsey Ramsey	Kenneth J Wingate
Lynn Lawrence	Darlene Rice	Jennifer Wooley

GIFTED SUPPLEMENTS 2019-2020:

Emily Blackmon
Traci Green
Rhoshonda Herring
Karen Koon
Joyce McIntosh
Laura Roberts
Theda Roper
Lorena Urban
Kimberly Warren

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Office:

Cortney Flowers, Administrative Secretary I, January 21, 2020

REPLACES: Jillian Herron

Suwannee Middle School:

Dawn Willms, Custodian, effective December 10, 2019

REPLACES: Ashley Rossfield

Suwannee Opportunity School:

Courtney McHugh, Paraprofessional, effective January 8, 2020

REPLACES: Ronald Tucker

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Transportation:

August Schomburg, Bus Driver, December 5, 2019 through December 13, 2019, without pay.

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Middle School:

Verhonda Morris, Paraprofessional, November 21-22, 2019, for a total of 14.5 hours.

Barbara Tucker, Paraprofessional, November 15, 2019, for a total of 7.25 hours.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Suwannee Primary School:

Sarah McIntosh, Paraprofessional, tentatively, December 16, 2019 through April 6, 2020, without pay.

LEAVE OF ABSENCE (MATERNITY LEAVE):

Suwannee Primary School:

Vanessa Isidro Mares, Paraprofessional, tentatively, February 17, 2020 through March 30, 2020, with the option of returning sooner if released by her doctor.

PART-TIME/HOURLY EMPLOYEES:

Approval for the following employees for the second term 2019-2020:

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES

January 1, 2020-June 30, 2020:

ADULT EDUCATION

Cynthia Frye Adult Basic Education

Lydia Mendoza ESL/ABE/GED Prep

COMMUNITY EDUCATION

Wendy Perrin Vinyls/Crafts

MISCELLANEOUS:

Student Services:

Approval for the following staff to work up to 32 additional hours for the purpose of monitoring and compliance of ESE programs at school sites. They will be paid from IDEA Grant Funds.

Amy Allen	Kate Bromley	Cristina Herrington	Jennifer Wooley
Melissa McKire	Cathy Nicely	Kenneth J Wingate	

MENTOR

Shannon Daniel
Kerry J. Melland
Kelly Driggers
Kelly Driggers
Brooke Cox-Knowles
Angel Hicks
Angel Hicks
Laura Roberts
Meri Harrell
Neena Brown-Thomas
Wendy Stevens
Wendy Stevens
Wendy Stevens
James Wilson
Angela Hester
Julie Dees
Elisa Hall
Shawn Herring
Deanna Horton
Danielle Ovando
Stephanie Selph

MENTEE

Jessica Anderson
Jenny McCook
Brandy Geering
Jamie Cato
Justin Bruce
Jayvis Ward
Ashton Peterson
Nicole Hohman
Logan Hurst
Edwardo Moreno
Hannah Moreno
Darby Smith
James Thomas
Lisa Story
Tyler Winburn
Jerrica Byrd
Malcolm Pollock
Laura Kaitlyn Boatright
Deanna Burkett
Jennifer Neely
Hannah Hicks

SCHOOL

SPS/PDCP
SPS/PDCP
SPS/PDCP
SPS/PDCP
SOS/PDCP
SMS
SMS
SES
SMS
SHS/PDCP
SIS
SIS
SIS
Boys Ranch
SMS
BHS
SHS
SMS
SMS
SMS
SES

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Sandra Barrs Becky Reaves

The following to serve as Substitute Bus Drivers:

Deseree Ansley Bruce Kemmerer Francisco Perez

VOLUNTEERS:

Jessica Argentine
Jessica Bowman
Sylvia Burnham
James Byrd
Kenneth Campbell
Andrew Chapman
Angeline Crusaw
Brittany Deaton
Gina Donato
Victoria Hamilton
Laura Hernandez

Christina Hester
Virgil Hingson
Jenny Hodge
Christopher Holtzclaw
Janell Leow
Chelsey Levin
Brandi Linton
Lisa Long
Judith Loughran
Ruby Martin
Nancy Nielsen

Heather Raulerson
Michelle Ray
Jennifer Reeves
Mujica Rosangel
Kelly Sikes
Kaitlyn Summerfield
Brian Tuvell
Meagan Tuvell
Kelli Williams
Helen Wilson
Kelsi Zarza

**End of List
2019-2020
School Year**

REGULAR AGENDA

1. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(Copy is available for review in the office of the Assistant Superintendent of Administration.)

#6.09 Florida Best and Brightest Teacher Scholarship Program (*New*)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mr. White, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#5.03 Student Assignment (*Revised*) **(pgs. 28-29)**
#5.031 Student Out of Zone Transfers/Choice (*Revised*) **(pgs. 30-37)**
#5.032 Postsecondary Enrollment Programs (*Revised*) **(pgs. 38-39)**
#7.01 School Budget System (*Revised*) **(pgs. 40-41)**

MOTION CARRIED UNANIMOUSLY

3. The following report for informational purposes:
 - a. *Suwannee County District School Board Financial and Federal Single Audit* for the Fiscal Year Ended June 30, 2019 (Copy is available in the office of the Chief Financial Officer.)
4. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Joint Memorandum of Understanding (MOU) for Florida Best and Brightest Teacher Program negotiated between the Suwannee County School Board and the United Teachers of Suwannee County (UTSC) bargaining teams for 2019-2020. (Note: This MOU has been ratified by the UTSC.) **(pgs. 42-47)**
MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of revisions to the Suwannee County School District Controlled Open Enrollment Plan **(pgs. 48-62)** MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

- #1. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the Human Resources Transactions Addendum (**pgs. A2-A4**) MOTION CARRIED UNANIMOUSLY

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the second semester of the 2019-2020 school term:

<u>SCHOOL</u>	<u>NAME</u>	<u>OUT OF FIELD SUBJECTS</u>
SOS	Brandy Allen	Math, Science, Social Science, PE, English, Health, Reading
SOS	Frank Allen	Math, English, Science, PE, Health, Reading
SIS	Summer Bell	ESOL
SHS	Barbara Barker	ESOL
SOS	Justin Bruce	Elementary Education
SES	Kimberly Buchanan	ESOL
SIS	Chelsea Burgess	ESOL
SMS	Deanna Burkett	Science
BHS	Jerrica Byrd	Social Science
SPS	Jamie Cato	PK/Primary
BHS	Eleanor Coker	ESOL, English
SHS	Sherry Dean	ESOL
SHS	Elisa Hall	ESOL
BES	Amanda Hayes	ESOL
SES	Hannah Hicks	Elementary Education, ESOL
BES	Victoria Jensen	ESOL
SIS	Michelle Jessup	ESOL
BHS	Karen Koon	Social Science
SMS	Samantha Land	ESOL
FSYR	Cecelia Livingston	HOPE, PE
SOS	Jazmin Marrero	Math, English, Science, Social Science, PE
SHS	Tammy McKay	Elementary Education
SMS	Lindy Meeks	English
SES	Mary Metz	ESOL
SHS	Eduardo Moreno	ESOL
SHS	Trista Morales	ESOL
SMS	Jennifer Neely	English
SMS	Ashton Petersen	Science
SHS	Malcolm Pollock	ESOL, PE

SIS	Stephanie Reid	ESOL
BHS	Erin Roberts	Science
BHS	Maria Rodriguez	Spanish
SMS	Brad Scarborough	PE
FSYR	Lisa Story	Math
SIS	Kathryn Terry	ESOL
SIS	James Thomas	Elementary Education, ESOL
SMS	Jennifer Turner	Elementary Education
BHS	Misty Ward	Art & Photography

**End of Human Resources Transactions Addendum
2019-2020
School Year**

#2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.) (pgs. A5-A14)

#2020-83 Clinical Education Agreement between the Suwannee County School Board, through RIVEROAK Technical College, Surgical Technology Program; and Hospital Authority of Valdosta and Lowndes County, GA, d/b/a South Georgia Medical Center, SGMC Berrien Campus, SGMC Lanier Campus, and SGMC Lakeland Villa

MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

6. Comments from Student Ambassadors

- Student Ambassador Antonio White stated that he enjoys the cohesiveness of the Board and employees working together, and he expressed appreciation to his guidance counselor. He has enjoyed his experiences of attending a small town school. At the request of Mr. daSilva, Antonio shared his proposed future plans after graduating from high school this year.

Board members commended Antonio for all his accomplishments.

7. Legal Counsel's Report – No legal matters to report.

8. Superintendent's Report

Mr. Roush shared information on the following:

- Commended our District for ranking third in the state for our graduation rate.
- School configuration update will be provided at the February 11 workshop (survey results and associated costs of the configuration).
- Provided an update from the FSBA Annual Day in the Legislature held last week in Tallahassee; which included term limits for school board members, emergency planning and sheltering specifically related to a mandated pet shelter within the District. In the near future, we will need to develop a plan to identify a location that can be used as a pet shelter. Thanked the Board for their lobbying and support of our students.

9. Issues and concerns Board members may wish to discuss

- Mr. White shared information from the FSBA Annual Day in the Legislature regarding new teacher salaries and the District's responsibility to have the money for veteran teacher raises/salaries; he stated that he had concerns with the proposed requirement for additional assessment testing. He stated that he appreciates RIVEROAK Technical College, which allows our students to have an alternative option for postsecondary education, other than college.
- Mr. Taylor shared information from the FSBA Annual Day in the Legislature regarding term limits for school board members; he encouraged everyone to contact their legislators and voice their concerns with this issue. He also shared information from the quarterly FSBIT meeting held recently, which included a substantial increase in our property and casualty insurance this year, along with implementation of possible alternate ways to help decrease workers compensation costs.
- Ms. Cason encouraged everyone to contact their legislators to voice concerns with charter schools.

- Mr. Alcorn also shared his concerns with term limits for school board members, as well as concerns with charter schools and funding of them. He commended MSgt Aukerman on the recent NJROTC Inspection.
- Mr. daSilva reminded Board members of the final Master Board Training Session to be held February 25, at BHS, from 1:00 p.m. – 5:00 p.m. (prior to the Regular Monthly Board Meeting). Mr. daSilva shared information from the FSBA Annual Day in the Legislature regarding the proposed bill for the RN Program to be offered at technical colleges.

The meeting adjourned at 7:16 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
February 11, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason (arrived at 9:03 a.m.), Jerry Taylor, and Ronald White (arrived at 9:07 a.m.), along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus (arrived at 9:31 a.m.), Tammy Boggus, Bill Brothers (arrived at 9:17 a.m.), Marsha Brown, Ethan Butts, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Malcolm Hines (arrived at 10:00 a.m.), Teri Jones (arrived at 9:15 a.m.), Mary Keen (arrived at 9:05 a.m.), Debbie Land (arrived at 9:24 a.m.), Dee Dee McManaway (arrived at 9:17 a.m.), Kecia Robinson, Angie Stuckey (arrived at 10:41 a.m.), Marsha Tedder (arrived at 9:23 a.m.), Kelly Waters, Jimmy Wilkerson (arrived at 9:38 a.m.), Josh Williams, and Laura Williams. Jennifer Page and Kristin Summers, with NFC; and Julie Calvitt, J.D. Curl, and Eric Scott, with Arthur J. Gallagher & Company, were also present.

Chairman daSilva called the meeting to order at 9:00 a.m., and led the pledge.

North Florida College (NFC) Collegiate Jennifer Page, NFC
Academy Partnership

Ms. Page distributed and reviewed a handout regarding Sentinel Scholars
Collegiate Academy Principles of Participation Partnership Program.

Fringe Benefits Committee Update Vickie DePratter

Mr. Eric Scott provided a PowerPoint presentation regarding Self-Insured vs.
Fully-Insured pertaining to health insurance. Ms. Calvitt distributed a hard copy of
the PowerPoint to Board members.

Ms. DePratter shared that the Fringe Benefit Committee's recommendation was to go with the self-insured plan, all plans would remain the same, and funding level/premiums would remain the same. There would be no change for the employees, but to recognize the risk that will be placed on the District going self-insured.

School Configuration UpdateJanene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on the school configuration process.

Career, Technical, and Adult Education (CTE).....Mary Keen
Department Update

Ms. Keen distributed and reviewed handouts on RIVEROAK Technical College's Career Day; she provided information regarding the proposed CTE Month Proclamation (February). Consensus of the Board was to proceed with the proclamation, with no need for formal Board approval.

Human Resources Department Update Walter Boatright

Mr. Boatright stated that the only revision to the 2020-2021 Minority Teacher Recruitment Plan was a date change. **(pgs. 2-4)**

Transportation Department Update **(pgs. 5-8)**..... Jimmy Wilkerson

Mr. Wilkerson provided an update for the Transportation Department, which included the following:

- New pickup configuration with the Live Oak elementary school configuration for next year.
- Increase of students riding the buses this school year, which resulted in an FTE funding increase of a little over \$193,000.
- Purchase of additional school buses; currently having issues with our newer buses. Mr. Wilkerson asked for direction from the Board regarding his proposal to purchase only a couple of buses each year, instead of mass purchasing. Mr. White felt the need to purchase up to seven buses each year due to life span of buses. Mr. Alcorn questioned if Mr. Wilkerson's proposal

was better than a lease option. Mr. Wilkerson responded that he has not looked at that option, but would be more than happy to look into the lease option. Discussion was held regarding the need to purchase seven buses or two buses on a rotation, as well as looking at a lease option. Mr. Wilkerson will prepare detailed information regarding purchase/lease purchase of school buses for discussion at a future workshop.

The workshop recessed at 11:26 a.m. and resumed at 12:32 p.m.

School Safety and Other Administrative Malcolm Hines
Services Department Update

Mr. Hines reviewed the proposed changes to the Suwannee County School District Employee Workplace Safety Program for 2019-2020. Several corrections were noted that need to be made to the document. **(pgs. 9-94)**

Facilities Department Update Mark Carver

- Mr. Carver distributed a hard copy of a PowerPoint presentation that Mr. Butts provided regarding an update on school configuration pertaining to the Facilities Department, which included estimated costs of the project.
- Mr. Roush noted that the additional dollars needed for the school configuration project (approximately \$234,000) would come out of the insurance loss recovery dollars received from the portable that burned down at Suwannee Primary School (SPS). Board consensus was to proceed as noted. Mr. Roush asked to spend an additional \$40,000 from the insurance loss recovery dollars to update the marquis at Branford Elementary School (BES). Mr. White asked if we had evaluated the playground equipment at BES; Mr. Carver responded that new playground (large structure) equipment was installed at BES about four to five years ago. Mr. Carver stated they did look at the furniture at BES, and it is still in good shape. Consensus of the Board was to proceed with the additional marquis for BES.
- Mr. Carver stated that insurance loss recovery dollars could also be used for the SPS fire alarm replacement, as well as classroom flooring in the north wing of SPS. This would be in lieu of LCIF dollars from the work plan, which would free up dollars for other needed projects in the District. Consensus of the Board was to proceed as discussed.

Superintendent Update.....Ted Roush

Mr. Roush announced that a brief Executive Session would need to be held immediately following the Special Meeting today (and prior to the 2:30 p.m. expulsion hearing).

The workshop adjourned at 1:51 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
February 11, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 1:52 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the Employee Workplace Safety Program for 2019-2020, along with the changes discussed at the Board workshop previously today. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

2. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following form:

#5200-065 Suwannee County School District Parental/Guardian Notice
Consent for Evaluation (Speech/Gifted) (*New*)
(pg. 2)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Human Resources Transactions (pgs. 3-4) MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 1:59 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
February 25, 2020

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the Branford High School Auditorium, 405 NE Reynolds, Branford, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Rachel Rodriguez was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#5.03	Student Assignment (<i>Revised</i>)
#5.031	Student Out of Zone Transfers/Choice (<i>Revised</i>)
#5.032	Postsecondary Enrollment Programs (<i>Revised</i>)
#7.01	School Budget System (<i>Revised</i>)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 25, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford High School Auditorium, 405 NE Reynolds, Branford, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Rachel Rodriguez and Student Ambassadors Antonio White (arrived at 6:02 p.m.) and Barrett Young were present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford Elementary School Student Council student organization.

Special Recognition by the Superintendent:

District Spelling Bee Winners

- Isabella “Bella” Hobday (Branford Elementary School, 5th Grade) – First Place
- Dusty Wardrep, (Suwannee Middle School, 8th Grade) – Runner Up

Branford High School

- Barrett Young – Branford High School’s Sunshine State Scholar

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Taylor, second by Mr. White, for approval to adopt the Regular Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda, along with the following changes:

1. Page 4, Consent Agenda/February 25, 2020, Item #8 – Out of County
 - Mason Marable should be listed for 2020-2021, instead of 2019-2020
2. Page 12, Consent Agenda/January 28, 2020, Minutes, Item #5 – Donations
 - Cash donation, in the amount of \$1,000, from Live Oak Lions Charities should be for SMS New Softball Field, instead of SHS

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-22)**

January 14, 2020	- Workshop Session
	- Special Meeting
January 28, 2020	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for January 2020.
3. The following bills for the period January 1-31, 2020:

General Checking Account

General Fund 1000	\$	520,398.90
LCIF Fund 3200		36,559.11
Food Service Fund 4100		111,143.47
Federal Fund 4200		<u>35,647.62</u>
Total	\$	703,749.10

Payroll Checking Account

General Fund 1000	\$	3,105,956.71
Food Service Fund 4100		136,914.47
Federal Fund 4200		<u>348,027.98</u>
Total	\$	3,590,899.16

Total \$ 4,294,648.26

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-7	III-7	IV-7 (Federal)

5. Approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-84 Contract for Evaluation Services between the Suwannee County School District and the Center for Assessment, Strategic Planning, Evaluation and Research, LLC d/b/a CASPER
(*Renewal*) (**pgs. 23-37**)

6. Approval of the following contract/agreement for the 2020-2021 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-01 Master Services Agreement between Windstream and the School Board of Suwannee County, Florida (*Renewal*)
(**pgs. 38-56**)

7. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS-Girls Track Team	Cash Donation (\$1,000)	Newton L. Bassford, Jr., Valdosta, GA
SMS-Wrestling Team	Cash Donation (\$998)	Luke Grantham, Live Oak, FL

8. Approval of the following student transfers for the 2019-2020 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Airin	Hauch	Suwannee	Columbia	4
Avery	Lanier	Suwannee	Lafayette	K

9. Approval of the following student transfers for the 2020-2021 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Mason	Marable	Suwannee	Hamilton	Pre-K

10. Human Resources Transactions (pgs. 57-61)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

RIVEROAK Technical College:

M’Alice Julius, LPN Instructor, effective February 24, 2020

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service:

Renee Perivolaris, Food Service Worker, 8 hour, effective February 6, 2020

Information Technology:

Edmund (Buddy) Thompson, Information Technology Technician, effective March 2, 2020

Suwannee Primary School:

Betty A. Riley, Lead CDA Paraprofessional, effective January 20, 2020

Transportation:

Michael Munhall, Parts Inventory Clerk, effective February 3, 2020

Amanda Register, Bus Driver, effective February 3, 2020

August Schomburg, Bus Driver, effective January 31, 2020

RETIREMENTS: INSTRUCTIONAL:

RIVEROAK Technical College:

Tracy T. Henderson, Teacher, effective July 31, 2020

Suwannee Elementary School:

Candance Plymel, Teacher, effective July 31, 2020

RETIREMENTS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:

Linda G. Goodman, Custodian, effective July 28, 2020

Suwannee Middle School:

Carla A. Williams, School Receptionist, effective December 1, 2020

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee High School:

Patrick Dawson, NJROTC Teacher, effective July 1, 2020

REPLACES: Douglas Aukerman

Suwannee Middle School:

Ashton Petersen, Teacher, effective December 17, 2019

REPLACES: Jayvis Ward

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Jerrica Byrd	Assistant M/S Softball Coach	BHS
*Cody Gamble	Head JV Baseball Coach	SHS
Laritta Hunter	Girls' JV Basketball Coach	SHS
Patrick Jernigan	Assistant Baseball Coach	SMS
Jason Langston	Assistant Wrestling Coach	SHS
*Michelle Richards	Girls' Assistant Track Coach	BHS
Alex Scarborough	Boys' Basketball Assistant Coach	SMS
Brittney Shearer	Assistant Softball Coach	SMS
Benjamin Thomas	Girls' Head Tennis Coach	SHS
Benjamin Thomas	Boys' Head Tennis Coach	SHS
K. Nicole Williamson	Girls' Basketball Assistant Coach	SMS

*Payment contingent upon completing certification

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Branford High School:

Emilee Raines, Teacher, tentatively, February 24, 2020 through April 17, 2020, with the option of returning sooner if released by the doctor.

Suwannee High School:

Sarah Grillo, Teacher, tentatively, February 3, 2020 through April 29, 2020, with the option of returning sooner if released by the doctor.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Donna Rightmire, Food Service Worker, 6 hour, effective March 2, 2020
REPLACES: Deborah Crawford

Suwannee High School:

Natelle Smith, Food Service Worker, 6 hour, effective February 3, 2020
REPLACES: Amoreena Miller

Transportation:

Amanda Colon, Bus Driver, effective January 31, 2020
REPLACES: Charles Livingston
Bruce Kemmerer, Bus Driver, effective January 31, 2020
REPLACES: Deseree Ansley

LEAVE OF ABSENCE (MEDICAL LEAVE):

Transportation:

Leon Kaczmarek, Bus Driver, tentatively, January 16, 2020 through May 29, 2020, with the option of returning sooner if released by the doctor.

Cathy Reed, Bus Driver, January 7, 2020 through January 27, 2020.

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford High School:

William Yates, Food Service Worker, 8 hour, October 24, 2019 through November 6, 2019, for a total of 80 hours.

Suwannee Elementary School:

Renee Perivolaris, Food Service Worker, 8 hour, December 3, 2019 through December 16, 2019, for a total of 80 hours.

Suwannee Middle School:

Katrina Johnson, Assistant Food Service Manager, December 16-17, 2019, for a total of 16 hours.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):

Suwannee Primary School:

Vanessa Isidro Mares, Paraprofessional, tentatively, February 10, 2020 through March 30, 2020, with the option of returning sooner if released by her doctor. *(Revised from January 28, 2020 HR Transactions)*

MENTOR

Annette Chauncey

MENTEE

Jennifer Turner

SCHOOL

SMS

STUDENT WORKER:

Sara Lekisha Williams, RIVEROAK Technical College/Early Childhood Education/My Play School

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Robert Barrs

Robert Frayer

Curt Lux

The following to serve as Substitute School Nurses:

Brandice Corbin

Jennifer Lewis

Lori Peters

Hildelita Warren

SUSPENSION:

Food Service:

Rebecca Kirby, Food Service Manager, effective February 6-7, 2020, without pay.

MISCELLANEOUS:

Hospital Homebound:

The following to work as teachers in the Hospital Homebound Program District-wide:

Michael Braun

Robbin Chapman

Angela Hester

Hannah Johnson

Holly McMillan

Debra Singletary

Suwannee Primary School:

Approval for the following Paraprofessional to work in the after school extended day Pre-K program.

Janice McCall

VOLUNTEERS:

Tony Abbott
Jedidiah Arnold
Michael Ascough
Susann Baan
Wilbur Barrs
Clifford Bean
Sherri Bracewell
Ashley Cannon
Zachary Clark
Calena Clemons
Heather Connor
Ashley Davis
William Davis
LeAnn Dees
Morgan Franklin

Mackenzie Frye
Lorena Gardner
Danielle Gay
Daren Gay
Jeri Giddens
Tonya Hagan
Zach Hand
Rachael Hazen
Lori Hughes
Susann Johnson
Susan Kirby
Lynn Lanier
Patrick Lanier
Jon Little
Ashley Lundy

Natalie Manna
Robyn Metzger
Judithann Murray
Reina Olver Lugo
Aksel Perez-Lugo
Krystal Ramsey
Teresa Schultz
Fannie Stoudemire
Jessie TenBroeck
Cory Thompson
Angeline Tuckey
Lila Udell
Elizabeth Vargas
Barrinesha Washington
Deborah Yates

**End of List
2019-2020
School Year**

REGULAR AGENDA

1. MOTION by Mr. Alcorn, second by Mr. White, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(Copies are available for review in the office of the Assistant Superintendent of Administration.)

#5.03	Student Assignment (<i>Revised</i>)
#5.031	Student Out of Zone Transfers/Choice (<i>Revised</i>)
#5.032	Postsecondary Enrollment Programs (<i>Revised</i>)
#7.01	School Budget System (<i>Revised</i>)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mr. White, for approval to renew the employee health insurance plans for the period of May 1, 2020 – April 30, 2021, including moving from a fully-insured plan to a self-insured plan. (Note: The Fringe Benefits Committee has reviewed and evaluated the health insurance renewal plan for the period above. The vote was 9-1 in favor of the recommendation.)

Mr. Roush provided additional information regarding the recommendation that the original proposal vote of 9-1 is accurate. However, at the most recent Fringe Benefits Committee meeting, BCBS proposed an additional 3% decrease in premium with staying fully-insured with BCBS. The committee voted on the revised proposal, with a 6-4 vote; with 6 staying with the new proposed self-insured plan and 4 continuing with being fully-insured and accepting the 3% decrease in premium. Mr. Roush felt that the best interest for the District, and its employees, was to proceed with self-insured, which will allow for more control over our plans, as well as having a better long-term benefit for employees.

Discussion followed regarding the matter.

Mr. Taylor questioned the 3% decrease; but feels it is in the best interest of the District to proceed with original recommendation to go self-insured.

Mr. White questioned Mr. Tyson Johnson regarding the proposed recommendation, as well as if there would be a need for additional employees if we go self-insured. Mr. Johnson responded that Florida Blue would continue to administer the self-insured plan on behalf of the District. He also felt there

was a possibility of a plan to shift responsibilities of current District employees to help with the administration of the plan internally.

Mr. Alcorn questioned what the responsibilities of Mr. Johnson, and his staff, would be under the self-insured plan; he also questioned the fees associated with the stop loss portion, as well as safe harbor and the billing process between the District, the medical institution, and Florida Blue. Mr. Johnson responded to Mr. Alcorn's questions.

Mr. Taylor questioned if the District could manage with current staff, along with employee savings on premiums. Mr. Roush stated he would need to get feedback as the plan year progresses. He can't promise that he would never come back to the Board and ask for an additional employee; he would rely on Mrs. DePratter and Mr. Johnson to help determine if there ever is the need for additional staff. Mr. Taylor stated that we need to look at a different wellness plan for the District.

Mr. Alcorn questioned safe harbor once again. Mr. Johnson stated that if we perform, as a group, this next year as we did last year, we would be in good standing. Mr. Alcorn asked about increasing the threshold. Mr. Roush responded there is no reason why we can't increase the threshold. Mr. Johnson stated that we want to have a healthy surplus, which could potentially help benefit the employees.

Mr. White questioned having a specific account strip for self-insured dollars only. Mr. Roush responded that money collected can only be used for health insurance purposes.

Mr. daSilva addressed the 3% reduction proposal offered by Florida Blue for this upcoming plan year, but concerned that they could come back next year with a much higher increase. He felt that being self-insured allows the District to have more control, even with the risk involved.

Mr. daSilva called for a vote. MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of revisions for the names of the new Live Oak elementary schools as follows: (Note: This is a correction for the themes of these schools, which was originally Board approved on November 19, 2019.)
- **Suwannee Pineview Elementary (Innovation Program)**
[theme originally approved as Arts Program]
 - **Suwannee Riverside Elementary (Arts Program)**
[theme originally approved as Innovation Program]
 - **Suwannee Springcrest Elementary (Leadership/Careers Program)**
[no corrections]

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item for the 2019-2020 school year:
- a. Twelve day laborers to work on summer projects under the direction of the Director of Facilities
 - b. Six additional day laborers to work on school configuration, for the Live Oak elementary schools, during the summer, under the direction of the Director of Facilities

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following bid:

#20-209 Type IIB Panelized Modular Buildings to Mobile Modular
(*New*) (Note: Mobile Modular was the only company to
submit a bid for this RFP.)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the 2020-2021 Minority Teacher Recruitment Plan. (**pgs. 62-64**)

MOTION CARRIED UNANIMOUSLY

7. Comments from Student Ambassadors

Barrett Young and Antonio White thanked everyone for their attendance at the Board meeting.

8. Legal Counsel's Report – No legal matters to report.

9. Superintendent's Report

Mr. Roush thanked Mr. Huddleston, and his staff, for hosting the Master Board Session earlier, as well as for the Board meeting. He thanked the Board for their support of going self-insured regarding health insurance.

10. Issues and concerns Board members may wish to discuss

- Board members commented on the bold move to go self-insured with health insurance. They thanked everyone for their hard work and dedication.
- Mr. White spoke about concerns from Tallahassee regarding teacher salary increases, potential issue for next year's funding, digital classrooms, and FRS increase. He spoke with Chris Doolin regarding these topics.

The meeting adjourned at 7:15 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
March 10, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent. Assistant Superintendent of Administration Bill Brothers sat in for Superintendent Ted Roush, who was absent.

Administrators and others present: Jennifer Barrs, Renee Bass, Walter Boatright, Amy Boggus, Marsha Brown, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray (arrived at 9:31 a.m.), Angel Hill, Malcolm Hines, Terry Huddleston, Mary Keen, Debbie Land, Dee Dee McManaway, Natasha Pittman (arrived at 12:31 p.m.), Kecia Robinson, Keith Stavig, Marsha Tedder, T.J. Vickers, Kelly Waters, Jimmy Wilkerson (arrived at 9:18 a.m.), Josh Williams, Kelli Williams, Laura Williams (arrived at 9:32 a.m.), and Jim Wilson (arrived at 9:18 a.m.).

Chairman daSilva called the meeting to order at 9:12 a.m., and led the pledge.

School Configuration UpdateJanene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update for school configuration.

Curriculum and Instruction Department Update Jennifer Barrs

- Mrs. Barrs provided updates on the following:
 - ✓ Data Review, which included iReady, Math, and Reading scores; performance matters assessments; and graduation rates
 - ✓ Distributed and reviewed a handout regarding the 2020 summer school schedule, along with summer school personnel
- Mrs. Fitzpatrick provided an update on the 21st Century Program

Food Service Department UpdateLisa Dorris

Mrs. Dorris provided an update regarding the Food Service 2020 Summer Feeding Program and positions.

Career, Technical, and Adult Education Department UpdateMary Keen

Ms. Keen provided information on the following:

- RIVEROAK Technical College (RTC) health care programs pertaining to clinical sites at Shands Live Oak and Starke, which RTC will no longer be able to use due to the purchase of those medical facilities by another corporation; will no longer have the scholarships donated by Shands Auxilliary Program, as well.
- All long term health care facilities are heavily screening all folks coming into these facilities (due to COVID-19); RTC is monitoring the situation. Mr. Taylor questioned if our students were being tested prior to entering these clinical sites; Ms. Keen responded that all testing is being administered by the Florida Department of Health.
- RTC is on heightened monitoring with COE due to increased student enrollment.
- Legislative updates regarding career and technical education funding.

The workshop recessed at 11:10 a.m. and resumed at 12:31 p.m.

(NOTE: Ms. Cason was not present when the workshop resumed; she arrived back at 12:39 p.m.)

Assistant Superintendent of Administration Bill Brothers
Department Update

Mr. Dietzen distributed and reviewed a handout regarding “Revising School Board Expulsion Policy: Alternative School, Hearing Officers, and Stipulations” (proposed new expulsion and felony suspension process). Mr. Dietzen explained the possibility of going to a new process for expulsion hearings, where the District would have one hearing officer that attends the expulsion hearings, instead of all of the Board members. He provided examples of various school districts and how they handle expulsions. If a Board member is not the official hearing officer, then you would use an administrator that does not have ties to any of the District schools. Mr. Dietzen suggested that the hearing officer would hear 95 percent of

the cases where parents do not contest the facts (minor offenses). For those cases where the student was in possession of a gun, or dealing drugs (major offenses), then the student would go directly before the entire Board; they would not be eligible to go before the hearing officer. Mr. Dietzen said he would need to revise the notification letters, get a process in place, and develop forms for a hearing officer to complete. Discussion was held regarding the issue that our opportunity school is not set up to go the route with the proposed new expulsion process, as well as the costs associated with this process. Mr. Hines expressed concern regarding not having the space and personnel to house those students that would be placed in Suwannee Opportunity School pending court decisions, which could take six months to one year. Mr. Dietzen will provide recommendations for discussion at a future Board workshop.

Information Technology Department Update..... Josh Williams

- 2020-2021 Enrollment Packet (**pgs. 2-15**)

Mr. Williams provided an update on the IT Department as follows:

- Recent board-approved Windstream contract that increases our bandwidth
- Computer replacements at Branford High School
- Digital classroom budget being possibly cut by state legislation

Mr. Taylor and Mr. Alcorn asked for a cost analysis of where we are in the investment and repairs for Chromebooks. Mr. Williams stated that dollars have been spent for repairs, but not the entire allotted repair budget. With the upcoming digital classroom budget cuts, the District needs to re-address technology.

Mrs. Pittman provided an update on the 2020-2021 Enrollment Packet revisions. Mrs. Pittman answered questions from Board members.

Superintendent Update.....Ted Roush

Mr. Brothers reported for Mr. Roush. He shared information regarding a meeting that Mr. Carver and Mr. Hines attended with the Health Department regarding sanitization due to the coronavirus. He distributed and reviewed a handout of an email Mr. Roush received regarding available property across from the Transportation Department in Branford. Mr. Brothers said the Superintendent is not advocating or recommending to purchase the property; just wanted to provide the information to the Board.

Mr. daSilva announced that an Executive Session would need to be held today immediately following the Special Meeting.

The meeting adjourned at 2:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
March 10, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent. Assistant Superintendent of Administration Bill Brothers sat in for Superintendent Ted Roush, who was absent.

Chairman daSilva called the meeting to order at 2:16 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Human Resources Transactions (pgs. 2-3) MOTION CARRIED UNANIMOUSLY

RECOMMENDATION FOR THE 2019-2020 SCHOOL YEAR:

RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Primary School:

Approval for Janice M. McCall to replace Betty Riley as Lead Pre-K Paraprofessional effective January 21, 2020 through February 24, 2020.

**End of List
2019-2020
School Year**

The meeting adjourned at 2:19 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 31, 2020

MINUTES

The Suwannee County School Board met in Regular Session, via video live stream, on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was present, via conference call. Chief Financial Officer Vickie DePratter was absent (not required to attend).

NOTES:

- **Due to the National Emergency and the State of Emergency pertaining to the COVID-19/Coronavirus, the original regular monthly Board meeting scheduled for March 24, 2020, had to be rescheduled to March 31, 2020.**
- **Pursuant to Executive Order 20-69 authorizing local governments to conduct virtual meetings and suspending enforcement of all statutory provisions requiring a physical quorum, this meeting was streamed live and Public Comments were accepted prior to the start of the virtual meeting if submitted in writing to the following email address: publiccomment@suwannee.k12.fl.us.**

Chairman daSilva called the meeting to order at 6:00 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the above mentioned email address prior to the start of the virtual Board meeting.)

➤ There were none.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-24)**

- | | |
|-------------------|--------------------------------------|
| February 11, 2020 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| February 25, 2020 | - Expulsion Issues Hearing (Private) |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for February 2020.

3. The following bills for the period February 1-29, 2020:

General Checking Account

General Fund 1000	\$ 481,564.34
LCIF Fund 3200	75,518.94
Food Service Fund 4100	173,562.14
Federal Fund 4200	<u>198,476.91</u>
Total	\$ 929,122.33

Payroll Checking Account

General Fund 1000	\$ 3,029,950.22
Food Service Fund 4100	139,393.01
Federal Fund 4200	<u>367,994.82</u>
Total	\$ 3,537,338.05

Total \$ 4,466,460.38

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-8	III-8	IV-8 (Federal)
		IV-5 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated March 24, 2020. **(pg. 25)**
6. Approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-85 Career Pathways Articulation Agreement between North Florida College and Suwannee County School District for Nursing Assistant/Program of Study: Medical Assisting; Early Childhood Education/Program of Study: Early Childhood Education; and Surgical Technology/Program of Study: Medical Assisting (*Renewal/Revised*) **(pgs. 26-38)**

7. Approval of the following contract/agreement for the 2020-2021 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-02 Inter-District Private School Services Agreement 2020-2021 between the Suwannee County School Board and the Lafayette County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Lafayette County School District.) **(pgs. 39-40)**

8. Approval of the following student transfers for the 2019-2020 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Knox	Fairchild	Suwannee	Lafayette	PK
Jaliah	Gardner	Suwannee	Hamilton	3

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kayton	McMillan	BES	SPS	1

9. Approval of Public Official Bonds for the individuals listed below. (These bonds and certificates have been reviewed by Board Attorney Leonard Dietzen.) (pgs. 41-42)

Public Official Bonds – Chairman/Vice Chairman

Ed daSilva, Chairman (November 2019 – November 2020)

Tim Alcorn, Vice Chairman (November 2019 – November 2020)

10. Human Resources Transactions (pgs. 43-47)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee High School:

Eduardo Moreno, Teacher, effective March 26, 2020

RETIREMENTS: INSTRUCTIONAL:

Branford High School:

Daniel Taylor, Teacher, effective, May 29, 2020

(Revision from October 22, 2019 HR Transactions)

Suwannee High School:

Sid Allen, Teacher, effective, August 4, 2020

Sandra Young-Hurst, Teacher, effective August 10, 2020

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Earnestine Riley, Bus Driver, effective September 30, 2020

RECOMMENDATIONS: INSTRUCTIONAL:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
John Blalock	Head Boys' Varsity Basketball Coach	BHS	
Brian Bullock	Head Boys' Track Coach	SHS	BJ Cohen
Erin Clark	Athletic Trainer	BHS	
Erin Clark	Girls' Track Coach	BHS	
Timothy Clark	Assistant Athletic Director	BHS	
Timothy Clark	Boys' Track Coach	BHS	
*Chris Ferguson	Boys' JV Head Basketball Coach	BHS	
Jimmie Green	Boys' JV Soccer Coach	SHS	

Kyler Hall	Assistant Track Coach	SHS	Nahjawan Dukes
Brooke Harrelson	Girls' JV Head Basketball	BHS	
Frank Hufty	Head Flag Football Coach	SHS	
Laura Kinsel	JV Flag Football Coach	SHS	
Alex O'Quinn	Athletic Director	BHS	
Alex O'Quinn	Head Baseball Coach	BHS	
Josh McInnis	JV Baseball Coach	BHS	
Brad Mincks	Assistant Baseball Coach	BHS	
*John Perry	Girls' Varsity Assistant Basketball Coach	BHS	
Malcolm Pollock	Head JV Basketball Coach	SHS	Travis Henry
Oscar Saavedra	Head Varsity Softball Coach	BHS	
Alex Scarborough	Girls' Intramural Basketball	SMS	
Brad Scarborough	Boys' Intramural Basketball	SMS	
Carla Suggs	Girls' Varsity Head Basketball Coach	BHS	
Roger Ladon Terry	Head JV Softball Coach	BHS	
Chris Tomlinson	M/S Assistant Baseball Coach	BHS	
Misty Ward	Girls' Weightlifting Coach	BHS	
Brian Williamson	Head M/S Baseball Coach	BHS	
Kenneth Jay Wingate	Boys' M/S Head Basketball Coach	BHS	
Amy Yarick	Girls' Head Track Coach	SHS	Keith Cherry

**payment contingent upon completing certification*

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford Elementary School:

Juettie L. Kelley, Teacher, January 7, 2020, January 21, 2020, February 13, 2020, and February 26, 2020, for a total of 17.75 hours.

Jennifer Winnett, Teacher, December 17, 2010, January 22, 2020, January 30, 2020, February 5, 2020, and February 21, 2020, for a total of 17 hours.

LEAVE OF ABSENCE (PERSONAL/MATERNITY LEAVE):

Branford Elementary School:

Mandi Howard, Teacher, tentatively, March 16, 2020 through April 17, 2020, with pay, with the option of returning sooner if released by the doctor.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Leah Cribb, Food Service Worker, 3 hour, effective March 9, 2020

REPLACES: Donna Rightmire

Donna Rightmire, Food Service Worker, 6 hour, effective March 2, 2020

REPLACES: Deborah Crawford

(Revision from February 25, 2020 HR Transactions due to being reported at Branford Elementary School)

Information Technology:

Landon Messer, IT Technician, effective March 16, 2020

REPLACES: Edmund (Buddy) Thompson

Suwannee Elementary School:

Erika Delgado, Food Service Worker, 8 hour, effective March 17, 2020

REPLACES: Renee Perivolaris

Suwannee High School:

Dana Swords, Food Service Worker, 3 hour, effective March 9, 2020

REPLACES: Natelle Smith

Suwannee Primary School:

Brittany Lock, Lead Pre-K Paraprofessional, effective March 2, 2020

REPLACES: Betty Riley

Transportation:

Deseree Ansley, Bus Driver, effective February 24, 2020

REPLACES: Amanda Register

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford Elementary School:

Sharon C. Richardson, Registrar, February 7, 10, 18, 21, 2020, for a total of 17.25 hours.

Edna Roberts, ESE Pre-K Paraprofessional, February 14, 2020, February 18-21, 2020,

February 25-28, 2020, and March 2, 2020, for a total of 72.5 hours.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Transportation:

Toni Hansard, Bus Driver, tentatively, February 20, 2020 through March 31, 2020, without pay.

MENTOR

Brooke Cox-Knowles

MENTEE

Jazmine Marrero Guerra

SCHOOL

SOS

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Richard Banks Paul Sweeney

The following to serve as a Substitute Bus Driver:

Christopher Dean

MISCELLANEOUS:

Student Services:

Approval of the following Paraprofessionals to work temporary in the migrant program 2 hours per week District-wide in these grant funded positions.

Susana Beltres
Jazmin Marrero
Sanders

Stephanie Eady
Jennifer McMillan

Caitlin Hester
Naela Salazar

Amanda Hurst
Tiffany

VOLUNTEERS:

Christopher Aretino
Summer Bell
Sandra Bonds
Carla Bryant
Devon Burns
Ryan Combee
David Cusick
Paxton Daniel
Sandie Danko
Tiffany Dear
Robert Dear III
Alexander Del Valle
Zayra Diaz
Teisha Dukes
Tamara Ely

Felicia Everett
Celia Evitt
Richard Gamble
Janisleyui Garcia
Kelly Garrison
Carolyn Griffis
Brenda Henson
Zahra Hines
Joan Howell
Candice Hudson
Amanda Johnson
Tina Jones
Meaghann Lemus
Jonathan Lugo
Amanda Luviano

Esperansa Luviano
Alycia Manley
Vanessa Maysonet
Scott Miller
Ashley O'Quinn
Lynda Owens
Trevita Riley
Benjamin Smith
Jaclyn Touchton
Dana VanEtten
Andrea Walker
Jay Watson
Patrick Waugaman

**End of List
2019-2020
School Year**

REGULAR AGENDA

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-86 Clinical Education Agreement between Shands Teaching Hospital and Clinics, Inc. and Suwannee County School Board, through RIVEROAK Technical College, Surgical Technology Program (*New*) (**pgs. 48-55**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2019-2020. MOTION CARRIED UNANIMOUSLY
3. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the 2020-2021 Enrollment Packet for student enrollment in Suwannee County School District. (**pgs. 56-69**) MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following curriculum item for the 2019-2020 school year:
 - a. 2020 Summer School Schedule (**pgs. 70-73**)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following personnel items for the 2019-2020 school year:
 - a. The following summer school positions for the 2020 summer school term:

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
3 rd Grade Reading	5 – Teachers	General
Camp	(SES-4: Housed at SMS; BES-1)	Fund/ Reading Allocation

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
VPK	6 – Teachers (SPS-6: Housed at SMS)	VPK
Extended School Year (ESY) Services for ESE	3 – Teachers (SES-2: Housed at SMS; BES-1) 2 – Paraprofessionals (SES-1: Housed at SMS; BES-1) 1 – Nurse (SMS)	IDEA Grant
Credit Recovery (Grades 4-11)	8 – Teachers (BHS-2; SHS-5; SMS-1) 3 – Paraprofessionals (BHS-1; SHS-2)	Federal Programs/ General Fund
Driver's Education	2 – Teachers (SHS) <i>(Serving students from BHS, SHS, and SVS, as needed)</i>	Federal Programs/ General Fund
Virtual Instruction	12 – Teachers (SVS) <i>(As needed to complete courses already in progress)</i>	General Fund
21 st Century (CCLC) Program	4 – Site Coordinators (SES, SIS, SPS-1 each: Housed at SMS; BES-1) 4 – Paraprofessionals (SES, SIS, SPS-1 each: Housed at SMS; BES-1)	21 st CCLC Grant
Migrant Summer Program	6 – Paraprofessionals <i>(Serving students at BES, BHS, SHS, SMS, and in home, as needed)</i>	Title I Part C

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
Transportation	2 – Bus Drivers	Federal
	2 – Bus Attendants (as needed for ESE travel)	Programs, as available

NOTE: Positions will be based on student enrollment daily.

- b. The following personnel to implement the 2020 Summer Food Service Program:

<u>Sites</u>	<u>Personnel</u>	<u>Up to Hours/Week</u>
BES, SHS,	3 – Food Service Managers; 8-hour	32
and SMS	7 – Food Service Workers; 7.5-hour	28
	2 – Substitute Food Service Workers	As needed

(All Food Service positions are subject to program participation.)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following form:

#5200-066 Suwannee County School District Consent to Invite Agency
Representatives to Transition IEP Meetings and Release of
Information to Transition Agencies (*New*) (**pg. 74**)

MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

- #1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following item, effective immediately:
- a. Adoption of Emergency Rule 3.031 – COVID-19 Superintendent’s Emergency Powers, delegating the Superintendent, or his designee, authority to exercise any action necessary to effectuate protection of the health, safety, and welfare of students and employees of the Suwannee County School District. The procedural rule promulgation requirements of School Board Policy #2.06(III) shall not apply to the adoption of Emergency Rule 3.031 as it has been determined that immediate action is required to protect the public interest.

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

7. Comments from Student Ambassadors – N/A (due to school being suspended)
8. Legal Counsel’s Report – Mr. Dietzen stated he was extremely proud of the Superintendent and directors for their hard work and being on top of the emergency situation. Proud to watch the District’s leadership following the fast changing laws during these times, as well as the great working relationship with the UTSC.
9. Superintendent’s Report
 - Distributed documents regarding an update on COVID-19 for our District. Everything we are working on, and towards, is for the priority of our students. The District’s grading and attendance process must be included in our Instructional Continuity Plan. The following documents were reviewed:
 - News Release, dated March 18, 2020, pertaining to an update on resuming instruction for all students PreK-12 via online or instructional packets
 - Letter dated March 19, 2020, to parents/legal guardians and students regarding a travel advisory and school notification form

- Instructional Continuity Plan/Parent Information (updated March 30, 2020)
 - Screen shot of page from the District website where education packets can be downloaded
 - Article titled “FBI Warns of ‘Zoom-Bombing,’ where Hackers Hijack Video Conferences after Two Schools Affected” (March 30, 2020)
 - Sample working document with list of locations, bus route number, bus driver, and transportation support helpers to deliver instructional packets and meals (delivered 12,000 breakfasts and lunches to date; looking at only making one delivery per week, instead of 3 deliveries; however, meals will be provided for 5 days)
 - Document showing bus route, number of students, and detailed information regarding meals served on each route
 - Bus Route Basics (provides information to helpers)
 - Letter from IT Department, along with a Technical Support Request form, that was sent to parents to help with technical support issues
- Mr. Taylor stated that he received a call regarding an issue with having more than ten people on a bus when delivering meals and instructional packets; he questioned whether employees that are 65 years and older were on campuses/sites. Mr. Roush responded that the District has shared with those folks that are 65 years or older that they have the option to work from home; however, we have not made them go home. Mr. Taylor also questioned if employees would be allowed to stay home to perform their work duties even if they do not have pre-existing conditions and are not 65 and older. Mr. Roush responded that yes, they could stay home; he told all principals to work with their employees who have these concerns.
 - Mr. White asked if these employees have to give an explanation as to why they don’t want to come to work; Mr. Roush responded that because of where we are, no employee should submit leave on Skyward before talking to their supervisor to assess the situation; for those employees who want to take a vacation, instead of coming to work, they will need to take leave.
 - Mr. Taylor stated he has received comments that we did not mandate employees to wear gloves and masks on the buses, but it was highly recommended. Mr. Taylor questioned if we have gloves, masks, and hand sanitizer; Mr. Roush responded yes.
 - PreK-5 students will receive at least one call each week from their teacher(s), which will serve as attendance for the students; the teacher(s) will

also discuss the instructional packet for that week with the student; with this being done, there will be no need to return the instructional packets.

- For secondary level students, teachers have a lot more students, so attendance and online instructional communication will be different from the PreK-5 students.
- Mr. White questioned the safety of our employees and our students pertaining to be able to sanitize everything (lunch bags, the meals in the bags, etc.); Mr. Roush responded that nothing can be 100 percent sanitized.
- Financial/Budget for the District – Immediately taking the opportunity to shut down all buildings in the District on Thursdays and Fridays, which will help with HVAC costs. Our budget will most likely not be affected for this school year, but next year's budget will be affected. A hiring freeze has been put in place, effective immediately; we will not be replacing employees, unless it is an emergency need.
- Comments and/or discussion on the following:
 - Mr. daSilva stated that running the buses two days a week now versus five days a week during the regular school year will save dollars. Mr. Roush stated that we may receive stimulus dollars, which would help the District; and legislature is looking at recovering costs similar to when we have a hurricane. Mr. Taylor mentioned that our state relies heavily on tourism, which we don't have currently; but feels that folks now know how much public education provides to our students and their families, especially with continuing to provide food and instructional services even during these emergency times.
- School Configuration – Distributed a sample email regarding a response to an employee regarding their appeal to work at a certain school with the new configuration. Mr. Hines and Mrs. Fitzpatrick will be looking at the appeals we have received so far and feels the District will be able to meet the needs of these appeals as they have requested.
- Provided update on health insurance enrollment process.
- Regarding end of year activities, Mr. Roush stated that the decision was made to cancel the retirement reception for this school year; still too far out to make the call regarding graduations.
- NEFEC 2020 Session Wrap Up Report, by Bob Cerra (PowerPoint)
- Our employees have gone above and beyond what we would ever have expected with regards to handling the COVID-19 emergency situation.

10. Issues and concerns Board members may wish to discuss

- Mr. White commended Mr. Roush and District employees in accommodating our students during these trying times; he also commended Mr. Roush for being proactive to prepare for possible hard times ahead with regards to the budget. Discussion held regarding possibility of whether students would return to normal classrooms after May 1, 2020, or if school would be suspended through the end of the school year.
- Ms. Cason stated she feels this is an eye opener for those parents who have contemplated home schooling; must continue to make the best decisions for our students and employees.
- Mr. Taylor had the same question as to whether students would return after May 1 or not. Feels our District and community will be better and stronger.
- Mr. Alcorn stated he has heard nothing but positive comments for our District regarding the way we have handled this emergency situation.
- Mr. daSilva expressed his appreciation to the employees who go out on school buses to hand out meals and instructional packets. He commented on the fact that our District is going through so many changes (self-insured with health insurance, school configuration of three elementary schools, and COVID-19), but feels that the Suwannee County School District can handle it all...very proud of our District.

The meeting adjourned at 8:21 p.m.

(Due to COVID-19, Board Meeting was Suspended; INFO ONLY)

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 28, 2020

AGENDA

NOTES:

- (1) Due to the COVID-19 pandemic (Executive Order #20-69), no Board meeting was held. By official Board approval on March 31, 2020, Superintendent Ted Roush had authority to approve all agenda items. A summary will be provided to the Board upon return to normal Board meeting schedule.**
- (2) All agenda items were approved by Superintendent Ted Roush on May 4, 2020. No official minutes are available, due to not being able to conduct an official Board meeting.**

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:

March 10, 2020	- Workshop Session
	- Special Meeting
	- Expulsion Issues Hearing (Private)
March 31, 2020	- Regular Meeting

2. Approval of the monthly financial statement for March 2020.

(Due to COVID-19, Board Meeting was Suspended; INFO ONLY)

3. The bills for the period March 1-31, 2020:

General Checking Account

General Fund 1000	\$ 471,300.52
Special Act Bonds 2200	103,717.50
LCIF Fund 3200	77,680.22
Food Service Fund 4100	158,238.23
Federal Fund 4200	<u>65,405.01</u>
	\$ 876,341.48

Payroll Checking Account

General Fund 1000	\$ 3,671,079.47
Food Service Fund 4100	139,935.95
Federal Fund 4200	<u>347,945.96</u>
	\$ 4,158,961.38

Total \$ 5,035,302.86

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-9	III-9	IV-9 (Federal)
		IV-6 (Food Service)

5. Approval of Human Resources Transactions

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Finance:

Claire Green, Administrative Secretary I, effective October 19, 2020

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

M'Alice Julius, LPN Instructor, Non-Certificated, Part-time hourly/Clinicals

Nancee Murrah, LPN Instructor, Non-Certificated, Part-time hourly/Clinicals

(Due to COVID-19, Board Meeting was Suspended; INFO ONLY)

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
*Belinda Fries	Computer Science Bonus	SHS
*Matthew Grillo	Computer Science Bonus	SHS
*Tammy Neil	Computer Science Bonus	SMS

**Employees will be paid from Computer Science Teacher Bonuses.*

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford Elementary School:

Jennifer Winnett, Teacher, December 17, 2019, for a total of 3 hours. *(Revised from March 24, 2020 HR Transactions to clarify December 17, 2019)*

Suwannee Middle School:

Verhonda Morris, Paraprofessional, January 29, 2020, February 12, 2020, and February 26, 2020, for a total of 11.5 hours.

Transportation:

Amber Mathis, Bus Attendant, March 5, 2020 through April 6, 2020, for a total of 40 hours.

MISCELLANEOUS:

District Wide/21st Century:

Approval of the following employee to work as a teacher or paraprofessional in the 21st Century program:

Jenny McCook

VOLUNTEERS:

Tara Bronson	Serina Kemp	Candy Pipkins
Zoey Coleman	Peter Kurman	Rita Rankhorn
Jason Cowdery	Sandra Lang	Kalie Romine
Brittney Daniels	Walter Lang	Fuadalupe Romulo
Maggie Evans	Ryan Lawson	John Sinclair Jr
Nakeisha Federick	Wilma Matthews	Deborah Skaates
Sierra Hall	Amanda McMillan	Marcus Walker
Ariel Jennings	Jessy Phifer	Lori Yohn

**End of List
2019-2020
School Year**

(Due to COVID-19, Board Meeting was Suspended; INFO ONLY)

REGULAR AGENDA

1. Approval of the following contract/agreement for the 2020-2021 school year:
(NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-03 Affiliation Agreement between Florida Gateway College and the Suwannee County School District for support of the Teacher Preparation Programs (future intern placements) (*New*)

2. Approval to award the following RFPs/bids for the 2020-2021 school year:

#17-209 Additional one year extension for Roofing, Construction, and Repair Services – O’Neal Roofing Company (*Renewal*)

#21-201 Milk – Bassett Dairy (*New*)

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 19, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Renee Bass, Jennifer Beach (arrived at 9:27 a.m.), Walter Boatright, Amy Boggus, Tammy Boggus, Bill Brothers (arrived at 9:12 a.m.), Marsha Brown, Mark Carver (arrived at 9:07 a.m.), Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Angel Hill, Malcolm Hines, Terry Huddleston, Mary Keen (arrived at 10:00 a.m.), Dee Dee McManaway (arrived at 9:20 a.m.), Austin Richmond (arrived at 12:41 p.m.), Kecia Robinson, Keith Stavig, Angie Stuckey, Marsha Tedder, T.J. Vickers, Kelly Waters (arrived at 2:40 p.m.), Jimmy Wilkerson (arrived at 9:12 a.m.), Josh Williams, Kelli Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:02 a.m., and led the pledge.

Assistant Superintendent of InstructionJanene Fitzpatrick
Department Update

Mrs. Fitzpatrick provided information on the following:

- Provided school configuration update, which included student placement at the three Live Oak elementary schools, along with the student appeals process.
- District administrators were scheduled to attend the Daggett conference this summer as a leadership retreat; however, due to the conference being offered online now, the decision was made to hold a retreat here in the District. The guest speaker will present “Leader in Me” training. All Board members were invited to attend the retreat/training, which will be held June 29-30, 2020.
- Provided a summer school update, which included information on the revised summer school programs that are cancelled or will be held virtually.

- 21st CCLC Program will be held virtually.
- 3rd Grade Reading Camp will be offered via an after school tutoring program in the fall 2020 (Just Read Florida).

Mr. Taylor questioned the legal aspects with regards to the Migrant summer program and our employees going to students' homes. Mr. Dietzen responded that if an employee were to get sick with COVID-19, it would be handled as a normal workers' compensation claim. Mrs. Fitzpatrick stated that no employees are being forced to work one on one with students; it is optional.

Mrs. Fitzpatrick provided a PowerPoint presentation regarding Secondary Scheduling Proposal, pertaining to Suwannee Middle, Branford High, and Suwannee High Schools. Our current scheduling model is no longer a cost effective option. Student enrollment numbers are declining, due to either virtual courses or home school. The new proposal would be for students to return to a six period day, with all teachers having their planning period at the end of the day (seventh period). The District could see potential cost savings with the new proposal. Consensus of the Board was to proceed with the proposed new secondary scheduling, except for Mr. White, who asked for additional time before making a decision. Mr. Roush stated that he felt all reductions in faculty could be handled through attrition.

The workshop recessed at 10:39 a.m. and resumed at 10:50 a.m.

Facilities Department Update Mark Carver

Mr. Carver provided a PowerPoint presentation on the following:

- Cost savings from HVAC modifications to Branford Elementary School last summer and COVID-19 related savings
- Various security projects throughout the District
- School configuration progress

Mr. Taylor suggested, for safety and security purposes, to look at installation of fencing around the District Office property, from Highway 129 back to the District Office building.

The workshop recessed at 11:21 a.m. and resumed at 12:42 p.m.

Human Resources Department Update..... Walter Boatright

Mr. Boatright provided information on the following:

- 2019-2020 Retirements/Resignations – Included details of employee positions that have been filled/not filled; voluntary transfer request process was opened up last Tuesday; hoping to fill some of the vacancies through attrition.
- Teacher Vacancies per School - Mr. Richmond provided information regarding the use of Skyward to generate employee contracts for the upcoming school year and forward; will no longer have “paper” copies for these contracts.
- Mr. Boatright shared information regarding the District’s migration from Appli-Track to Fast-Track (software utilized for posting and advertising employment positions).

Transportation Department Update..... Jimmy Wilkerson

Mr. Wilkerson provided information on the following:

- Cost savings on fuel during the COVID-19 pandemic situation
- Work orders pending have decreased
- Will not need summer help to wash out air-conditioning units on school buses this year

Food Service Department Update.....Lisa Dorris

Mrs. Dorris provided an update on the Food Service Department pertaining to COVID-19, which included statistics on meals provided since March 30, 2020, of over 291,000 meals (breakfast and lunch) via drive-thru and school bus deliveries. She commended her Food Service staff for their hard work and dedication to the students of the Suwannee County School District. She stated that summer feeding starts June 1, 2020, with drive-thru only.

IT Department Update Josh Williams

Mr. Williams provided information on the following:

- Digital classrooms reduction in funding
- Detailed summary of quantity and costs for Chromebook replacements as of May 2020; which included a donation from NEFEC and DOE of 500

Chromebooks. Bottom line is a cost of \$1.6M to maintain Chromebooks through 2025-2026.

- Switch replacement costs
- School configuration related to IT Department

Assistant Superintendent of Administration Bill Brothers
Department Update

Mr. Brothers provided information on the following:

- Statutory review of the District's Bullying Policy (**pgs. 3-19**)
- The draft policy for the new expulsion hearing process will be discussed at a future workshop, and we will continue our current expulsion hearing process. Mr. Brothers reviewed the draft forms, developed by Mr. Dietzen, for the proposed new expulsion hearing process. (**pgs. 20-40**)

Mr. Alcorn questioned how the hearing officer would be selected. Mr. Dietzen responded that a Board member would be nominated to serve as the hearing officer for one year; he explained the new proposed expulsion process with a hearing officer versus all Board members. Mr. Brothers suggested electing the hearing officer, and an alternate, at the yearly Reorganization Meeting in November. Discussion followed regarding criteria of the Board member selected to serve as the hearing officer.

School Safety and Other Administrative Services..... Malcolm Hines
Department Update

Mr. Hines provided an update on shelter operations relating to FEMA reimbursement, along with a new Interlocal Agreement. The District must provide a facility and determine what level of staff involvement/participation we need at the district-provided facility. Mr. daSilva questioned having to designate a pet shelter for the District. Mr. Hines stated the Coliseum is currently designated as the District's pet shelter. Mr. Dietzen stated the law changed on FEMA reimbursement with county/school districts. Mr. Taylor asked Mr. Dietzen to confirm the change in the law and to please update Board members with the information. Mr. Hines stated we need to determine the District's responsibility of manning emergency shelters.

Student Service Department Update Debbie Land

Mrs. Fitzpatrick distributed and reviewed a handout of the SP&P document for 2019-2020. Mrs. Waters provided additional information, as well.

Director of Career, Technical, and Adult Mary Keen
Education Department Update

Ms. Keen provided information on the following:

- RIVEROAK Technical College (RTC) programs that have, or will be, starting back (via online or class instruction in small groups).
- RTC is eligible for the CARES Act for a total of approximately \$269,000. Ms. Keen provided information regarding disbursement of the dollars, as mandated by the CARES Act (Federal government).
- Information on various RTC graduations.
- Currently have 57 applicants for the Practical Nurse Education Program in the fall; however, only 30 students will be selected for the class.

Superintendent Update Ted Roush

Mr. Roush stated there is the need to hold an Executive Session after the workshop today.

Mr. Roush provided information on the following:

- Finance and Budgets – Looking at potential savings for the future; very aggressive budget timeline; waiting on the Governor to sign/issue a budget, then we have to be aggressive to complete everything for the TRIM process. Mr. White questioned if there is an extension on the TRIM process, and Mr. Roush responded no.
- Graduations and Baccalaureates – Governor’s new restrictions were relaxed...went from 25% to 50% capacity, which allowed an additional 4 tickets to be issued for each graduating senior.
- Goal is to re-open school on August 10, 2020; evolving protocols will need to be addressed over the summer so we can return to some normalcy in August.
- Student Ambassadors for 2020-2021 – Asked Mr. Gray and Mr. Huddleston to look at nominating students for these positions.

- Student Conduct and Discipline Code – Looking at legislative changes to see if they will affect this document.
- Athletics, Summer Programs, Summer Conditioning – Working with high schools on protocols for athletics.
- Read an email he received titled “Perspective”, which detailed various timelines and events from the early 1900s, along with the diversities. We will move forward with optimism!

The workshop adjourned at 3:26 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
May 26, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Jacob Williamson was present.

Chairman daSilva called the meeting to order at 6:00 p.m., and led the pledge.

(NOTE: Due to COVID-19, and the suspension of school through the end of the school year, students were not available to perform the pledge to the flag.)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Regular Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda, along with one change on Page 78 at the top, under Professional Service Contract (Renewal)/Branford Elementary School, delete Melinda Hawthorne, due to her also being under the Annual Contract/Branford Elementary School section, which is the correct section.

Mr. White pulled the following items for discussion purposes:

- Item #5, NEFEC Contract #2021-07
Mrs. DePratter and Mr. Dietzen responded to questions from Mr. White and Mr. Taylor.
- Item #7, Human Resources Transactions
Mr. White stated he felt there should be no annual employment contracts for the upcoming school year due to budget constraints, and would like to see them changed to 90-day contracts. Mr. Dietzen responded if there is a change in the contracts, then the change must be for everyone across the District. Mr. Dietzen stated that even if annual employment contracts are approved as is, and there are drastic budget reductions, then those contracts can be reviewed if, or when, the situation arises. Mr. Taylor questioned the non-instructional personnel contracts; Mr. Dietzen stated that most support staff would go by seniority.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Presented for informational purposes the April 28, 2020, Board Agenda Packet, which was approved by Superintendent Roush on May 4, 2020. (*NOTE: Due to COVID-19 pandemic [Executive Order #20-69], no Board meeting was allowed to be held. By official Board approval on March 31, 2020, Superintendent Ted Roush has authority to approve all agenda items.*)
(pgs. 5-36)
2. Approval of the monthly financial statement for April 2020.

3. Presented the following bills for the period April 1-30, 2020:

General Checking Account

General Fund 1000	\$ 415,094.89
LCIF Fund 3200	170,160.72
Food Service Fund 4100	130,796.47
Federal Fund 4200	<u>102,158.70</u>
	\$ 818,210.78

Payroll Checking Account

General Fund 1000	\$ 3,050,412.21
Food Service Fund 4100	133,482.90
Federal Fund 4200	<u>302,622.54</u>
	\$ 3,486,517.65

Total \$ 4,304,728.43

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-10	III-10 (LCIF	IV-10 (Federal)
	III-2 (Other Capital Projects)	IV-7 (Food Service)

5. Approval of the following contracts/agreements for the 2020-2021 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2021-06 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Joyce M. Warren (*Renewal*) (pgs. 37-49)
- #2021-07 North East Florida Educational Consortium (NEFEC) 2020-2021 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: (*Renewal/Revised*) (pgs. 50-69)
- NEFEC Resolution
 - NEFEC Main Contract #731-21-051

- NEFEC Instructional Services Program (ISP), Attachment #21-051-A1 to Contract #731-21-051 (Assistant Superintendent of Instruction, Designee)
 - NEFEC Enterprise Resource Software Products/Skyward, Attachment #21-051-A6 to Contract #731-21-051 (Educational Technology Services)
 - NEFEC Building Code Administrator, Attachment #21-051-A27 to Contract #731-21-051 (Director of Facilities, Designee)
 - NEFEC Human Resource Management Network Services and Related Support Services, Attachment #21-051-A43 to Contract #731-21-051 (Director of Human Resources, Designee)
6. The Superintendent recommends approval of the following student transfers for the 2020-2021 school year. Parents will provide transportation.

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Christopher	McMillan Jr.	BES	Live Oak Elem. Schools	K

7. Human Resources Transactions (pgs. 70-90)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RETIREMENT: INSTRUCTIONAL:

Branford Elementary School:

Pamela Nettles, Teacher, effective August 3, 2020

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Casandra Yulee, Teacher, effective June 2, 2020

Suwannee Middle School:

Tyler Winburn, Teacher, effective June 2, 2020

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Middle School:

Kathleen Shea, Administrative School Secretary, effective July 1, 2020

RESIGNATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Deseree Ansley, Bus Driver, effective May 29, 2020

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
*Billy McClelland	Assistant Softball Coach	SHS
David Riels	Varsity Assistant Softball Coach	BHS
*payment contingent upon completing certification		

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Elementary School:

Keith Johnson, Custodian, December 6, 2019, December 9, 2019, and December 17, 2019, for a total of 24 hours.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Suwannee High School:

Linda Goodman, Custodian, May 4, 2020 through June 22, 2020.

<u>MENTOR</u>	<u>MENTEE</u>	<u>SCHOOL</u>
Krystal Cundiff	Stephanie Phillips	SIS
Wendy Stevens	Stephanie Reid	SIS
Danielle Ovando	Kayla N. Williamson	SMS

**End of List
2019-2020
School Year**

SUMMER TERM 2019-2020:

RECOMMENDATIONS: INSTRUCTIONAL:

Student Services:

Approval of the following Teachers to work as an ESE Consult.

Amy Allen Rebecca Monroe

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following Summer Day Laborers:

Facilities Department:

Alan Bonds	Spencer Crain	Tyrece Freeman	Jase Kelly
Brayden Mercer	Kevin Mercer	Hunter Merola	Austin Murray
Clay Murray	Victoria Rogers	John Sinclair	Logan Sullivan
Tommy Taylor	Tyree Taylor	Chayse Warren	Matthew Warren
Levi Williams	Blake Wynn	Larson Zimmermann	

Student Services:

Approval of the following Paraprofessionals to work in the Migrant program District-wide.

Jazmin Marrero Guerra	Jessica Melgar	Naela Salazar	Elizabeth Smith
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Approval of the following Paraprofessionals to work as an ESE Consult.

Brenda Raulerson	Patricia Williams
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SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Jennifer Campbell	Part-time Hourly	SVS
Terry Fillyaw	Part-time Hourly	SVS
Jazmin Marrero Guerra	Part-time Hourly	SVS

**End of Summer Term List
2019-2020
School Year**

RECOMMENDATIONS FOR THE 2020-2021 SCHOOL YEAR:

CONTRACT RECOMMENDATIONS:

<u>ADMINISTRATIVE CONTRACTS:</u>	<u>TERM</u>
Jennifer Barrs	12
Susan Bass	12
J. Walter Boatright	12
Karen Braun	12
Marsha Brown	12
Ethan Butts	12
Mark Carver	12
Jimmy Cherry II	12
Lisa Dorris	12

Regular Meeting
May 26, 2020

Malcolm Hines	12
Michele Howard	11
Debra Land	12
Natasha Pittman	12
Austin Richmond	12
Kecia Robinson	12
Elizabeth Simpson	12
Keith Stavig	11
Angelia Stuckey	12
Kelly Waters	12
Jimmy Wilkerson	12
Joshua Williams	12
Kelli Williams	11
James Wilson	11

SCHOOL ADMINISTRATORS:

Hunter Abercrombie	12
Jennifer Beach	12
Tamara Boggus	12
Stephenie Busch	12
Gary Caldwell	12
Ronald Gray	12
Mary Keen	12
Deidre McManaway	12
Julia Ulmer	12
Katrina Bius-Walker	11

ANNUAL INSTRUCTIONAL CONTRACTS:

Branford Elementary School:

Amanda Clark	10
Tracy Combee	10
Lynsee Dicks	10
Kimberley Garrett	10
Jacqueline Glover	10
Melinda Hawthorne	10
Amanda Hayes	10
Tina Hayes	10
Caron Heffner	10
Rhoshonda Herring	10
Mandi Howard	10
Victoria Jensen	10
Priscilla Jones	10
Charlena Lori Land	10
Katee O'Quinn	10
Jennifer Richer	10

Regular Meeting
May 26, 2020

Jessica Wagner	10
Margaret Williams	11

Branford High School:

Jeffry Boatright	10
Darryl S. Cannon	10
Erin Cannon	10
Pamela Christy	10
Erin Clark	10
Timothy Clark	12
Eleanor Coker	10
Carlos Diaz	10
Jason Dobson	10
Anne Etcher	10
Cynthia Frye	10
Monica Jackson	10
Courtney R. Jernigan	10
Shannon Jernigan	10
Joshua McInnis	10
Fred O'Quinn	12
Emilee Rains	10
Sergio Rodriguez	10
Michele Roundtree	10
Mendy Sikes	10
Deanna Simpson	10
Cara Soride	10
Misty Ward	10
Abbey Warren	10

RIVEROAK Technical College:

Mona Kelley	10
Catherine Maxwell	10
Lydia Mendoza	10
**Katie Miller	12
**Susan Morgan	12
Patricia Sullivan	10
**Greta Thornton	10
Jeremy Ulmer	10
**Traci West	12
**Suzanne Wilson	12

**Non certificated

Student Services:

Michelle Adams	10
Dee Dee Cathcart	10
Kendra Crews	10

Regular Meeting
May 26, 2020

Abigail Hill	11
Kelly Jackson	10
Lisa Pennington	11
Alyssa Sullivan	10
Stacie Swartz	10
Lacey Van Etta	10

Suwannee Elementary School/Suwannee Pineview Elementary-Innovation:

Kimberly Buchanan	10
Chelsea Burgess	10
Julia Davidson	10
Rosa Davis	10
Courtney Goodin	10
Emily Goss	10
Pamela Hendrick	10
Hannah Hicks	10
Jennifer Hitt	10
Nicole Hohman	10
Ellena Huston	10
Ciera Keen	10
Krystal McCormick	10
Susan M. Mowry	10
Kelly Parker	10
Kelly Pennington	10
Elecxia Reed	10
Phyllis Smith	10

Suwannee High School:

Frank Allen	10
Barbara Barker	10
Kary Black	10
Michael Braun	12
Kate Bromley	10
Brian Bullock	10
Isaac Chandler	10
Perry Davis	10
Patrick Dawson	12
Sherry Dean	10
Alexander Franklin	11
Belinda Fries	10
Alexander Gonzalez	10
Melinda Carson-Griffith	12
Matthew Grillo	10
Elisa Hall	10
Kyler Hall	12
Cletia Hamby	10
Frank Hufty	10

Regular Meeting
May 26, 2020

Jerry Jay Jolicoeur	10
Debra Kleinsmith	12
Jenny Lang	10
Daniel Marsee	10
Trista Wright Morales	10
Stephen D. Morgan	10
Katheryn Quincey	12
Melanie Roberts	10
Brittney Shearer	10
Benjamin Thomas	10
Suzanne Tillman	10
Amy Yarick	10

Suwannee Intermediate School/Suwannee Springcrest Elementary-Leadership:

Jessica Anderson	10
Joann Barton	10
Ashley Broughton	10
Brittany Broughton	10
Keith Cherry	10
Megan Collins	10
Carolyn Javonne Day	10
Erin Driggers	10
Julie Griswold	10
Patricia Hines	10
Mary Kinard	10
Jenny McCook	10
Kelly McKissick	10
Katey Melland	10
Kerry Melland	10
Emily Murphy	10
Takesha Patrick	10
Audrey Peake	10
Stephanie Selph	10
Debra Singletary	11
Darby Smith	10
Stacey Smith	10
Jennifer Stevens	10
Wendy Stevens	10

Suwannee Middle School:

Kimberly Boatright	10
Laura Boatright	11
Kathryn Bower	10
Andrew Chapman	10
Cheri Copeland	10
Darace Hahn	10
Meri Harrell	10

Regular Meeting
May 26, 2020

Brantly Helvenston	10
Cristina Herrington	10
Logan Hurst	10
January Jernigan	10
Deadre Jolicoeur	10
Kevin Lewis	10
Marie Mace	10
Elizabeth Mitchell	10
Tammy Neil	10
Danielle Ovando	10
Robert Phillips	10
Susan Ratliff	10
Daniel Skelly	10
Phoebe Solek	10
Seth Stebbins	10
Lorena Urban	10
Kayla Williamson	10
Joanne Wimberley	10
Lawanna Zimmerman	10

Suwannee Opportunity School:

Jazmin Marrero Guerra	10
Donna Jean Leslie	10

Suwannee Primary School/Suwannee Riverside Elementary-Arts:

Katrina Armstead	10
Tammy Atkinson	10
Emily Blackmon	10
Melissa Bozeman	10
Jamie Cato	10
Robbin M. Chapman	10
Kimberly Contento	10
Krystal Cundiff	10
Kiara Davis	10
Abby Fleming	10
Tammy Flowers	10
Danielle Gay	10
Diane Hale	10
Susan Helvenston	10
Patrick Jernigan	10
Michelle Jessup	10
Hannah Johnson	10
Holly Marsee	10
Hannah Moreno	10
Charis Parker	10
Skyler Phillips	10
Stephanee Phillips	10

Regular Meeting
May 26, 2020

Elizabeth Rang	10
Stephanie Reid	10
Christina Sparkman	10
Elizabeth Vann	10

Suwannee Virtual School:

Brooke Cox-Knowles	10
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Professional Service Contract (Renewal):

Branford Elementary School:

Linda Aderholt	10
Amy Allen	10
Evelyn Arnold	10
Gary Barrs	10
Kimberly D. Cannon	10
Teresa Conger	10
Melinda Hawthorne	10
Melissa Holtzclaw	10
Juettie Kelley	10
Traci Kirby	10
Julie Klecka	10
Stephanie Knighton	10
Vera L. Knighton	10
Susan Mackin	10
Pamela D. Nettles	10
Denah F. Phillips	10
Kimberly Procko	10
Lindsey Ramsey	10
Tina Roush	10
Carla Suggs	10
Wynette L. Sumner	10
Cloria J. Williams	10
Jennifer Winnett	10

Branford High School:

Marcia Boatright	10
Bethany Byrd	10
Pamela Cassube	10
Julianna H. Dees	10
Dawn Eakins	11
Vaster J. Fryar	10
Lawanna Gaylard	10
Amanda R. Johnson	10
Karen Y. Koon	10
Lynda McInnis	10
Stefani M. Santos	10

Regular Meeting
May 26, 2020

Janet Denise Stewart	10
Linda S. Whitley	10
Kenneth Wingate	10
Stacy Young	12

RIVEROAK Technical College:

Eric Derwin Bass	10
Theresa Gill	10
Pamela A. Poole	10
William Ragan	10
Thomas E. Shea	10
Kimberly M. Thomas	10

Student Services:

Patricia E. Brantley	11
Elizabeth K. Johnston	11
Lynn Lawrence	10
Virginia L. Weaver	11

Suwannee Elementary School/Suwannee Pineview Elementary-Innovation:

Matthew Campbell	10
Rebecca L. Carter	10
Kristy D. Chauncey	10
Kimberly Hudson	10
Jessica Johnson	10
Connie N. Leavitt	10
Marjerian Lewis	10
Pamela K. Lewis	10
Christina McCullers	10
Joyce D. McIntosh	10
Melissa N. McKire	10
Holly McMillan	10
Tamara Michal	10
Vickie Pagliai	10
Michelle Ona Robertson	10
Shannon White	10
Amy Williams	10
Tamara Williams	11
Ashlee Wooley	10

Suwannee High School:

Harrison Ambrose	10
Nancy Aul	10
Neena Brown-Thomas	10
Tamara Burt	10
Darrell Curls	10
Benita Diggs	10

Regular Meeting
May 26, 2020

Terry Fillyaw	10
Jimmie Green	10
Traci H. Green	10
Amy C. Hendry	10
Cindi Hiers	11
Audrey L. Marshall	10
Paula McMillan	10
Vanessa B. Menhennett	10
Rebecca Monroe	10
Abigail Rodriguez	10
Eric Rodriguez	10
James Sellers	10
Michelle Thompson	10
Kimberly Tuvell	10
Cindy Wiggins	12
Vernon Wiggins	10
Karen K. Williams	11
Pamela P. Williams	10
Damon L. Wooley	10

Suwannee Intermediate School/Suwannee Springcrest Elementary-Leadership:

Jennifer Bonds	10
Victoria S. Carter	10
Jenny Clark	10
Shannon Daniel	10
Stephanie Gray	10
Candice Land	10
William McCullers	10
Catherine Nicely	10
Rebecca Reaves	10
Darlene Rice	10
Theda Roper	10
Becky Skipper	10
Sandra Winburn	10

Suwannee Middle School:

Melinda Ahrens	10
Alan R. Bonds	10
Robyn Bonds	10
Tammy Butts	10
Jennifer Byrd	10
Jennifer Campbell	10
Annette B. Chauncey	10
Heather Dean	10
Jean Eckhoff	10
Melissa Francisco	10
Lesley D. Fry	10

Regular Meeting
May 26, 2020

Lisa W. Gray	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela Hicks	10
Deanna Horton	10
Amanda D. Hurst	10
Herbert Hutchison	10
Nicole Jackson	10
Tammie McKay	10
Lynda Owens	10
Stephanie B. Sampson	10
Brad Scarborough	10
Canary S. Stephens	10

Suwannee Opportunity School:

Mary Johnson	10
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Suwannee Primary School/Suwannee Riverside Elementary-Arts:

Georgette H. Allbritton	10
Lauren Belcher	10
Rhoda J. Crews	10
Kelly Driggers	10
Robyne Edwards	10
Leigh Ann Fountain	10
April Frye	10
Rhonda L. Furry	10
Staci Greaves	10
April Greene	10
Heidi O. Hunter	10
Susann Johnson	10
Janell Miracle	10
Kimberly M. Mott	10
Karen L. Patten	11
Sharon G. Ragan	10
Mandy F. Ramsey	10
Laura Katherine Roberts	10
Stacey L. Skierski	10
Michele Turman	10
Kimberly Warren	10
Jennifer L. Wooley	10

Suwannee Virtual School:

Angela Hester	10
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CONTINUING CONTRACT
(presented for information only)

Student Services Department:

Kathy Smith 12

Suwannee Elementary School/Suwannee Pineview Elementary-Innovation:

Veronica B. Daquila 10

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contract and term status are granted as indicated below:
Job titles are 2020-2021 appointments and for placement on a salary schedule.

Name	Position	Contract	Term
<u>District Office:</u>			
*Karen Bates	Payroll Supervisor	C	12
*Pamela Bedenbaugh	Employee Benefits Specialists	A	12
Melanie Buchanan	District Secretary	C	12
*Mary Chaney	Secretary/Textbook and Certification	C	12
*Sarah Chauncey	Personnel Specialist	C	12
*Leigh Fernald	Accounts Payable Specialist	C	12
*Cortney Flowers	Secretary, Administrative I	A	12
*Claire Green	Secretary, Administrative	C	12
*Jillian Herron	Administrative Support Specialist	INT C	12
Naela Jimenez	Pre-K Paraprofessional	C	12
*Teresa Jones	Employee Benefits Specialist	C	12
*Karen Lager	Secretary to the Superintendent	C	12
*Robinette Odom	Secretary, Administrative I	C	12
Rosa Perez	Custodian	C	12
*Debra Ross	Secretary for Administration	C	12
*Tylyn Stansel	Secretary, Administrative I	C	12
Juana Torres	Migrant Education Recruiter/Advocate	C	12
*Erin Vogel	Personnel Specialist	C	12

*Confidential employee

Branford Elementary School:

Teresa Allen	Media Clerk	C	10
Michelle Bozeman	Paraprofessional	C	09
Crystal Brown	Paraprofessional	A	09
Lisa Campbell	Paraprofessional	A	09
Alysia Causey	Custodian	A	12
Kelly Davidson	Pre-K Paraprofessional/Lead CDA	C	09
Staci Feeney	Paraprofessional	C	09
Amanda Harris	School Secretary	C	12
Cara Howard	Pre-K Paraprofessional/Lead CDA	C	09
Lacey Humphries	Paraprofessional	C	09
Anthony Jackson	Head Custodian	C	12
Hannah Knighton	Paraprofessional	A	09
Karen Knighton	Paraprofessional	C	09
Amanda Martin	Paraprofessional	INT C	09
Amity McCall	Paraprofessional	A	09
Pamela Norton	Paraprofessional	C	09
Tiffany Phillips	Paraprofessional	A	09

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Brenda Raulerson	Paraprofessional ESE	C	09
Sharon Richardson	Registrar	C	12
Edna Roberts	Paraprofessional	A	09
*Mary Roberts	School Bookkeeper	C	12
Wendy Stines	Paraprofessional	C	09
Yvonne Topham	Paraprofessional	C	09
Deborah Yates	Paraprofessional	C	09

*Confidential employee

Branford High School:

Jerri Byrd	School Secretary	C	12
Erica Daies	Custodian	C	12
*Tracy Delegal	School Bookkeeper	C	12
Daphine Harden	Paraprofessional	C	09
Michele Lambert	Paraprofessional	C	09
Lynn Peaden	Media Clerk	C	10
John Perry	Paraprofessional	INT C	09
William Procko	Paraprofessional	A	09
*Lauri Reaves	Administrative School Secretary	C	12
Donna Rhoden	Paraprofessional	A	09
Dana Root	Paraprofessional	INT C	09
Roger Terry	School Secretary/Data Entry	C	12
Karen Tucker	Head Custodian	C	12

*Confidential employee

Facilities Department:

Timothy Bass	Maintenance Man I	C	12
K. Douglas Bates	Facilities Assistant/Project Manager	C	12
John Betz	Maintenance Man I	C	12
James Bryan	Maintenance Man I	C	12
Maurice Copeland	Landscape Foreman	C	12
Mark Fitzpatrick	Maintenance Man I	INT C	12
Mercedes Gervacio	Custodian	C	12
Kevin Hingson	Assistant Foreman Facilities	C	12
Matthew Hingson	Maintenance Man I	C	12
Lawrence Jelks	Maintenance Man II	A	12
*Russell Landen	Facilities Technology Technician	C	12
George Langford	Maintenance Man I	C	12
Levi McCall	Groundskeeper	C	12
Daniel Monroe	Groundskeeper	C	12
Terry Murray	Air Conditioning/Electrical Specialist	C	12
Lorraine Musgrove	Facilities Assistant	C	12
Terry Richardson	Painter	C	12
Clayton Ross	Assistant Grounds Foreman	A	12
Tyler Smith	Groundskeeper	C	12

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*Christina Vann	Administrative Secretary I	C	12
Kevin Williams	Groundskeeper	C	12
<u>Food Service:</u>			
Leona Ash	Food Service Manager	C	09
Sharlie Bailey	Food Service Worker-6 hr.	C	09
Terrie Baker	Food Service Manager-Assistant	C	09
RoseMerry Bell	Food Service Worker-3 hr.	PT	09
Teresa Brannan	Food Service Worker-8 hr.	C	09
Shanda Campbell	Food Service Worker-6 hr.	C	09
Pamela Carver	Food Service Manager	C	09
Georgia Chancey	Food Service Manager	C	09
Jenna Chancey	Food Service Worker-6 hr.	C	09
Diane Chavez	Food Service Worker-6 hr.	A	09
Kimberly Choe	Food Service Manager-Assistant	C	09
Daisy Couture	Food Service Worker-3 hr.	PT	09
Crystal Cox	Food Service Worker-6 hr.	C	09
Leah Cribbs	Food Service Worker-3 hr.	PT	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Erika Delgado	Food Service Worker-8 hr.	A	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Sheree Dugdale	Food Service Worker-8 hr.	C	09
Kathy Ezell	Food Service Worker-3 hr.	PT	09
Annie Folsom	Food Service Worker-8 hr.	C	09
Toni Vargas-Garcia	Food Service Worker-6 hr.	C	09
Jennifer Gaskins	Food Service Worker-8 hr.	C	09
Renee Hoch	Food Service Worker-3 hr.	PT	09
Rosanna Holtzclaw	Food Service Manager	C	09
Jennifer Hurst	Food Service Worker-3 hr.	PT	09
Reba Hurst	Food Service Manager	C	09
Melissa Hygema	Food Service Worker-3 hr.	PT	09
*Cindy Johnson	Administrative Secretary I	C	12
Katrina Johnson	Food Service Manager-Assistant	C	09
Wendy Jones	Food Service Manager-Assistant	C	09
Nannette Kimbro	Food Service Manager-Assistant	C	09
Rebecca Kirby	Food Service Manager	C	09
Robin Krause	Food Service Worker-3 hr.	PT	09
Leslie Kurtz	Food Service Worker-8 hr.	C	09
Janice Lee	Food Service Manager-Assistant	C	09
Chatisa Lett	Food Service Worker-3hr.	PT	09
Evelin Najera	Food Service Worker-8 hr.	C	09
Paul Otterbine	Food Service Worker-8 hr.	C	09
Cierra Parker	Food Service Worker-8 hr.	A	09
Uriel Perez	Food Service Worker-3 hr.	PT	09
Shirley Philmore	Food Service Worker-8 hr.	C	09
Gloria Presley	Food Service Worker-3 hr.	PT	09
Dana Prince	Food Service Worker-3 hr.	PT	09

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Melanie Rickett	Food Service Manager-Assistant	C	09
Donna Rightmire	Food Service Worker-6 hr.	A	09
Marilyn Gonzalez-Santos	Food Service Worker-8 hr.	A	09
Dawn Shearer	Food Service Worker-8 hr.	INT C	09
Natella Smith	Food Service Worker-6 hr.	A	09
Quintonia Smith	Food Service Worker-3 hr.	PT	09
Rhonda Tillman	Food Service Worker-6 hr.	C	09
Edith Underwood	Food Service Worker-8 hr.	C	09
Julie Verdegem	Food Service Worker-8 hr.	C	09
Amelia Warner	Food Service Worker-8 hr.	C	09
*Carol Warner	Assistant Food Service Coordinator	C	12
Tammie Warner	Food Service Manager	C	09
Stephanie Whittington	Food Service Worker-8 hr.	C	09
Kelly Wiggins	Food Service Worker-6 hr.	C	09
Teresa Williams	Food Service Worker-8 hr.	C	09
Lisa Young	Food Service Worker-8 hr.	A	09
William Yates	Food Service Worker-8 hr.	C	09

*Confidential employee

Information Technology Department:

*Donna Bass	Administrative Secretary	C	12
Stewart Fissell	Information Technology Technician	C	12
Brian Gollery	Information Technology Technician	C	12
Bruce Kinsey	Information Technology Technician	C	12
Landon Messer	Information Technology Technician	A	12
*Kelly Philmore	Network Specialist	C	12
Evan Saunders	Information Technology Technician	C	12

*Confidential employee

School Nurses:

Goldie Fralick	School Nurse	C	10
Kristen Kirby	School Nurse	A	10
Kelly Melland	School Nurse	C	10
Rebekah Mercer	School Nurse	A	10
Patricia Nixon	School Nurse	C	10
Shalenthia Reynolds	School Nurse	C	10

Suwannee Elementary School/Suwannee Pineview Elementary-Innovation:

Denise Chandler	VPK Paraprofessional	C	09
Tanya Crain	Paraprofessional	C	09
Traci Davis	Pre-K Paraprofessional	C	09
Janet Diaz	Paraprofessional	A	09
Tamara Felton	Paraprofessional	C	09
Kay Glass	Administrative School Secretary	C	12
Cheryl Ann Jackson	Media Clerk	C	10
Cathy Jerkins	Paraprofessional	C	09

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*Tammy Johns	School Bookkeeper	C	12
Keith Johnson	Custodian	C	12
Amanda Kiser	Pre-K Paraprofessional/Lead CDA	C	09
JoAnn LeDew	ESE Paraprofessional	C	09
Connie Little	School Secretary	C	12
Luvernia Lock	Pre-K Paraprofessional/Lead CDA	C	09
Heather Marshall	Paraprofessional	C	09
Jennifer McMillan	Paraprofessional	C	09
Jessica Melgar	Paraprofessional	C	09
Stephanie Pinkard	Custodian	A	12
Vernita Reed	Head Custodian	C	12
Ashley Reeves	ESE Paraprofessional	C	09
Kristin Register	Paraprofessional	C	09
Tralene Sasso	Paraprofessional	C	09
Dora Townsend	Lead CDA Paraprofessional	C	09
Rhonda Twilley	Paraprofessional	C	09
Elisahar Woloszyn	Paraprofessional	INT C	09

*Confidential employee

RIVEROAK Technical College:

Jennifer Floyd	Clerk	INT C	12
*Laura Hernandez	Financial Aid Specialist	C	12
LaDonna Holmes	Paraprofessional	A	09
Claudies Ivey	Head Custodian	C	12
Heymi Jimenez	Registrar	A	12
Ashley Kirby	Pre-K Paraprofessional/Lead CDA	C	09
Marissa Lane	Paraprofessional	A	09
*Jeffrey Lee	Other Office Personnel	C	12
*Tommy Miller	Administrative Secretary I	C	12
John Sinclair	Paraprofessional	C	09
Dustin Smith	Custodian	A	12
*Dana Tidwell	School Bookkeeper	C	12
Terry Vickers	Community Relations Specialist	C	12

*Confidential employee

Suwannee High School:

Kathleen Aukerman	Administrative Secretary	C	12
Carla Blalock	Media Clerk	C	10
Cynthia Brown	Custodian	INT C	12
Viola Brown	Custodian	C	12
*Heather Crotty	School Bookkeeper	C	12
David Daniels	Custodian	C	12
Annah Davis	Interpreter/Paraprofessional	C	09
Deborah Davis	Paraprofessional	C	09
Nahjawan Dukes	ESE Paraprofessional	C	09

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A. Lloyd Jackson	Head Custodian	C	12
Jimmy Jackson	Security Guard	C	12
Karen Jackson	Attendance Clerk	C	10
Yvette Perez	Migrant Paraprofessional	C	10
Christopher Ringlein	Custodian	C	12
Janette Schenck	ESE Paraprofessional	C	09
Alexandra Scoggins	Paraprofessional	A	09
Patricia Williams	Paraprofessional/Temporary	A	09
Laketha D. Wilson	School Secretary	C	12
Kasey Wynn	Administrative School Secretary	C	11

*Confidential employee

Suwannee Intermediate School/Suwannee Springcrest Elementary-Leadership:

Lori Alban	School Secretary	C	12
Ila F. Allen	Paraprofessional	C	09
Christina Batton	ESE Paraprofessional	C	09
Tara Brock	Pre-K Paraprofessional/Lead CDA	C	09
Mayra Castaneda	Paraprofessional	C	09
*Tina Colvin	School Bookkeeper	C	12
Alice Gambel	Paraprofessional	C	09
Crystal Gill	Paraprofessional	C	09
Lewanda Hill	Paraprofessional	A	09
Laritta Hunter	Pre-K Paraprofessional/Lead CDA	C	09
June Lane	Pre-K Paraprofessional	C	09
Kelsey Leighton	Paraprofessional	A	09
Catherine Melton	Paraprofessional	C	09
Kerry Palmer	Paraprofessional	A	09
Damien Rickett	Custodian	A	12
Timothy Rickett	Custodian	C	12
Tiffany Sanders	Paraprofessional	C	09
Monica Sauer	Media Clerk	C	10
Holly Setzer	Paraprofessional	C	09
Benjamin Smith	Paraprofessional	INT C	09
Lori Smith	Head Custodian	C	12
Amy Steed	Paraprofessional	C	09
Barbara Tucker	Paraprofessional	C	09

*Confidential employee

Suwannee Middle School:

Amanda Bartley-Ramirez	Paraprofessional	C	09
Brenda Cooks	Custodian	C	12
Tiffany Dear	Paraprofessional	A	09
Cynthia Ford	Custodian	C	12
Sandra Fountain	Head Custodian	C	12
Michael Herring	Paraprofessional	C	09
Martha Jones	ELL Paraprofessional	C	09
Erika Leak	Media Clerk	A	10
Verhonda Morris	ESE Paraprofessional	C	09
*Lorie Norris	Bookkeeper	A	12
Theresa Owens	Paraprofessional	C	09
Naela Salazar	Paraprofessional	INT C	09
Lisa Shuler	Custodian	C	12
Elizabeth Smith	Paraprofessional	C	09
Linda Strait	Registrar	C	12
Jacquelyn Wiggins	ESE Paraprofessional	C	09
Amanda Williams	Paraprofessional	C	09
Carla Williams	General Receptionist	C	11
Dawn Willms	Custodian	A	12

*Confidential employee

Suwannee Opportunity School:

Tyrone Ansley	Security Guard	C	12
Tramane Carwise	Paraprofessional	C	09
Stephanie Eady	Paraprofessional	INT C	09
Courtney McHugh	Paraprofessional	A	09
Katlin Westrich	Secretary	C	12

Suwannee Primary School/Suwannee Riverside Elementary-Arts:

Tresca Anderson	Pre-K Paraprofessional/Lead CDA	A	09
Gail Butler	ESE Paraprofessional	C	09
Kadie Butler	ESE Paraprofessional	C	09
Melanie Chambliss	Registrar	C	12
Linda Cheshire	Paraprofessional	C	09
Janell Cline	Paraprofessional	A	09
Tenlee DeLoach	Pre-K Paraprofessional	C	09
Monica Djulvez	Paraprofessional	INT C	09
Jody Ellison	Head Custodian	C	12
*Debra Gamble	School Bookkeeper	C	12
Mayra Gonzalez	Paraprofessional	C	09
Janet Good	Paraprofessional	C	09
Julia Gay Mangum	Paraprofessional	A	09
Vanessa Isidro Mares	Paraprofessional	C	09
Janice McCall	Pre-K Paraprofessional	C	09

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Sarah McIntosh	Paraprofessional	C	09
Kelly McManaway	Paraprofessional	A	09
Wildaly Nieves-Lopez	Paraprofessional	C	09
Nicole Poole	Pre-K Paraprofessional/Lead CDA	A	09
Marcia Riegel	Paraprofessional	C	09
Debbie Ritchey	Custodian	C	12
Imelda Saldana	Pre-K Interpreter/Parent Liaison	C	12
Amy Sansouci	School Secretary	A	12
Julie Skeen	Paraprofessional	C	09
Tara Smith	Paraprofessional	C	09
*Kimberly Steichen	Administrative School Secretary	A	12
Mackia Strickland	Paraprofessional	INT C	09
Geraldine Thomas	Paraprofessional	C	09
Alexander Torres	Custodian	C	12
Lori Torres	Paraprofessional	C	09
Christine Vervisch	VPK Paraprofessional	A	09
Herbert Williams	Custodian	C	12
Ronna Williams	Media Clerk	C	10
Stephanie Williams	Paraprofessional	C	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09

*Confidential employee

Suwannee Virtual School:

*Heather Holton	Administrative School Secretary	A	12
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*Confidential employee

Transportation Department:

David Barnes	Bus Driver	C	09
Sharon Lynn Bass	Bus Driver	C	09
David Beard	Bus Driver	C	09
Rosemerry Bell	Crossing Guard	PT	09
Dorie Bingemann	Bus Driver	C	09
*Sharon Braun	Administrative Secretary I	INT C	12
Alma Brown	Bus Driver	C	09
Eppie Brown	Bus Attendant	A	09
Jacquelyn Brown	Bus Attendant	A	09
Edna M. Bryant	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
Shateea Butler	Bus Driver	A	09
Jimmy Cannon	Bus Driver	C	09
Nisa Carlisle	Bus Driver	C	09
Sarah Chavis	Bus Driver	C	09
Paula Cherry	Bus Driver	C	09
Amanda Colon	Bus Driver	A	09
Daisy Couture	Bus Attendant	C	09

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Carol Deas	Bus Driver	C	09
Frederick Deaver	Bus Driver	INT C	09
Eunice Dunmore	Bus Driver	C	09
Jennifer Farrar	Bus Driver	A	12
Crystal Fernandez	Bus Driver	C	09
Willie Charles Ford	Mechanic	C	12
Caren L. Fout	Bus Driver	C	09
Pauline Frazier	Bus Driver	C	09
Stacy Futch	Vehicle Maintenance Manager	C	12
Robin Garbett	Bus Driver	C	09
Eva Garitson	Bus Driver	C	09
Ana Gienger	Bus Driver	C	09
Toni Hansard	Bus Driver	C	09
Deborah Harnage	Bus Driver	A	09
Kimberly Harnage	Bus Driver	A	09
Debra Hill	Bus Attendant	C	09
Jeffry Hunt	Bus Driver	INT C	09
Jennifer Hurst	Bus Attendant	INT C	09
Laura Jaramillo	Bus Driver	A	09
Carol Jenkins	Bus Driver	C	09
John Jenkins	Mechanic	INT C	12
*Kelly Jenkins	Administrative Secretary I	C	12
Christina Jones	Bus Driver	A	09
Bruce Kemmerer	Bus Driver	A	09
John Kerry	Bus Driver	A	09
Gina Knight	Bus Attendant	C	09
Scott Koehn	Mechanic	C	12
Robin Krause	Bus Driver	C	09
Kathy Laschankzy	Bus Driver	A	09
Amber Mathis	Bus Driver	A	09
Eva Moore	Bus Driver	C	09
Lynne Otterbine	Crossing Guard	PT	09
Patrick Pierce	Crossing Guard	PT	09
Jennifer Ponder	Bus Driver	A	09
Jack Powell	Bus Driver	C	09
Gloria Presley	Bus Driver	C	09
Dana Prince	Bus Driver	A	09
Stacy Ray	Mechanic	C	12
Cathy Reed	Bus Driver	C	09
Heather Riel	Bus Driver	A	09
Earnestine H. Riley	Bus Driver	C	09
Joanne Ripley	Bus Driver	C	09
Hope Robinson	Bus Driver	A	09
Vadarian Robinson	Bus Driver	A	09
Sheila Rowden	Bus Driver	C	09
Synthia Schnaudigel	Bus Driver	C	09
Christene Scrivens	Bus Attendant	A	09

Billy Starling	Crossing Guard	PT	09
Yvan Theoret	Bus Driver	A	09
Janice Thompson	Bus Driver	C	09
Thawanna Tooten	Bus Driver	C	09
Linda Vanous	Bus Driver	C	09
Misty Voss	Bus Driver	C	09
Shirley Ware	Bus Attendant	A	09
Alice Wenig	Bus Driver	C	09
Ashley Wildman	Bus Driver	INT C	09
Inez Williams	Bus Driver	C	09
Lakeisha Williams	Bus Driver	C	09

*Confidential employee

**End of List
2020-2021
School Year**

REGULAR AGENDA

1. Discussion, review, and possible action on School Board Policy #5.101 Bullying and Harassment. **(pgs. 91-107)**

The Board reviewed the policy, and there were no comments from the public.

MOTION by Mr. Alcorn, second by Mr. Taylor, to maintain School Board Policy #5.101 Bullying and Harassment as is with no changes/corrections.
MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document for 2019-2020. (A copy is available for review in the office of the Director of Student Services.) MOTION CARRIED UNANIMOUSLY

3. Discussion and action regarding the selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee for the period July 1, 2020, through June 30, 2021.

MOTION by Mr. Taylor, second by Ms. Cason, for Mr. Alcorn to serve as the Legislative Liaison; and for Mr. White to serve as the Alternate Legislative Liaison on the FSBA Legislative Committee for the period July 1, 2020, through June 30, 2021.

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2020-2021 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-05 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Gregory Gaines, M.D. d/b/a Gaines Plastic Surgery, Gainesville, Florida (New) (pgs. 108-114)

MOTION CARRIED UNANIMOUSLY

Action on The Agenda Addendum

- #1. MOTION by Mr. White, second by Ms. Cason, for approval of the following curriculum item for the 2019-2020 school year:

a. Revisions to the 2020 Summer School Schedule

(1) Suwannee High School – Driver's Education

- Change start/end dates from 06/08/2020 - 07/20/2020 **to** 06/02/2020 -07/28/2020 (NOTE: No change in location, time, funding, or number of personnel.)

(2) Suwannee Virtual School – Virtual Instruction Grades 6-12

- Change start/end dates from 06/08/2020 - 07/20/2020 to 06/02/2020 -07/28/2020
- Change funding from General Fund to General Fund/Federal Programs (NOTE: No change in location or time.)

MOTION CARRIED UNANIMOUSLY

#2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following curriculum item for the 2020-2021 school year:

- a. 2020-2021 School Calendar (*Revised*) (**pgs. A2-A3**)

MOTION CARRIED UNANIMOUSLY

#3. MOTION by Mr. White, second by Ms. Cason, for approval of the following personnel item for the 2019-2020 school year:

- a. Addition of the following summer school position for the 2020 summer school term:

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
Virtual Instruction	1 – Teacher (SVS) (<i>As needed to complete courses already in progress</i>) (<u>NOTE</u> : <i>This will be a total of 13 teachers.</i>)	General Fund/Federal Programs

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

5. Comments from Student Ambassadors – N/A

Mr. Roush stated he had received the student ambassador nominee from Suwannee High School, but was still waiting on Branford High School.

6. Legal Counsel's Report

- Mr. Dietzen commented that in response to a statewide survey pertaining to Board meetings, he was the only School Board Attorney to respond that Suwannee County School District was back to holding normal Board meetings; all other school districts were still holding virtual Board meetings.
- Mr. White questioned Mr. Dietzen regarding how other school districts are coping with potential budget cuts; Mr. Dietzen responded that everyone is on hold until the Governor signs the budget. Mr. daSilva questioned Mr. Dietzen if he had heard any information regarding Florida's tourism; Mr. Dietzen responded that tourism is coming back, with some areas slower than others.

7. Superintendent's Report

- Budget Preparations – Mr. Roush recently attended a NEFEC meeting where school superintendents shared they were being very cautious with budget preparations. He felt we are being more aggressive and proactive, which will hopefully help with future year budgets.
- On schedule with Baccalaureates and Graduations this week.
- Organization chart will remain as is unless folks leave throughout the year and each position will be looked at individually. Currently have four director positions that we will not seek to fill this upcoming school year.
- Received an email from Terry Huddleston regarding the Top 5 FFA Chapters announcement for Agricultural Advocacy Award, which Branford High School FFA Chapter was a finalist.
- Working with various individuals and agencies to develop a plan as to what the start of school will look like in the fall. We will open on August 10, as scheduled. Discussion held regarding supplies, masks, gloves, hand sanitizer stations, etc.

8. Issues and concerns Board members may wish to discuss

- Board members expressed thanks for the District being proactive in returning to school on time in August.
- Mr. White questioned if Branford High School had wristbands for Baccalaureate and Graduation; Mr. Roush responded that you would only need to show your District ID badge; however, wristbands were required for Suwannee High School.
- Mr. Taylor commented that someone in law enforcement mentioned to him that the senior signs that were stolen had been placed on a public right-of-way and was not concerned with them being stolen; however, others were willing to donate money to replace the signs.

The meeting adjourned at 7:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 16, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Hunter Abercrombie, Jennifer Barrs, Jennifer Beach, Walter Boatright, Amy Boggus, Bill Brothers, Marsha Brown, Gary Caldwell, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Angel Hill, Malcolm Hines (arrived at 9:08 a.m.), Terry Huddleston, Mary Keen, Debbie Land (arrived at 9:17 a.m.), Dee Dee McManaway, Natasha Pittman (arrived at 9:54 a.m.), Kecia Robinson, Angie Stuckey (arrived at 9:14 a.m.), Marsha Tedder, T.J. Vickers, Kelly Waters, Jimmy Wilkerson, Kelli Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:01 a.m., and led the pledge.

Assistant Superintendent of Instruction.....Janene Fitzpatrick
Department Update

Mrs. Fitzpatrick provided a PowerPoint presentation/update on the following:

- School Configuration – Enrollment, special theme, positions, curriculum planning, colors and mascots, etc.

Mr. Alcorn asked about the possibility of adding a dean position to each of the Live Oak elementary schools. Mr. Taylor said that would be added positions and added expense; and we are trying to save money. Mr. Roush stated he is not opposed to this idea, however, we do not have a signed budget from the Governor; will need to hold off for now. Mr. Taylor stated that Branford Elementary School has never had a dean position, and we really need to be aware of our finances. Mr. White agreed with only doing necessities for now.

- Secondary Scheduling – New scheduling for Suwannee Middle, Branford High, and Suwannee High Schools, which will be a cost savings to the District.

- School Grades for 2020-2021

School Safety and Other Administrative Malcolm Hines
Services Department Update

Mr. Hines provided an update on the following:

- Interlocal Agreement with regards to FEMA reimbursement to the District. Our participation in the special needs shelter would be minimal. Legit and well behaved service animals may come in to our shelter/facility as a last resort; however, they really need to go to the Coliseum/pet shelter.
- ALICE, threat assessment procedures review, and FSSAT

Curriculum and Instruction Department Update Jennifer Barrs

Mrs. Barrs provided an update on the following:

- NEFEC Amendments to Add On Endorsements/Programs for the 2020-2021 school year.

Assistant Superintendent of Administration Bill Brothers
Department Update

Mr. Brothers provided an update on the following:

- Policy #8.01 Safety – Distributed a copy of our current policy, along with Option 2 of the policy, which NEFEC suggests we need to adopt.
- Student Conduct and Discipline Code for 2020-2021 (**pgs. 2-42**)
Distributed and reviewed changes to the revised copy of the document from what was in the agenda packet.

Student Services Department Update Debbie Land

Mrs. Land provided information regarding the new ELL forms, which are on the June 23, 2020, agenda for approval.

Superintendent Update.....Ted Roush

Mr. Roush provided information on the following:

- Continuing to work on implementation of K-5 configuration for the Live Oak elementary schools
- Begin work to refine and update the District’s strategic plan; hopefully will be able to review with the Board at the August workshop. Mr. White confirmed that we will not be bringing in an outside consultant to help with this process, and Mr. Roush responded that we will handle this process in-house.
- Distributed handouts as follows:
 - Returning to School flyer
 - Stop the Spread of Germs informational packet
- Mr. Roush asked Mr. Dietzen to address an issue with the media that transpired recently regarding our graduation. Mr. Dietzen explained there was an allegation that the District deprived a student from wearing his military dress, without cap and gown, as his “graduation attire”; he provided a summary of the situation. He read Florida Statute, which confirmed that our District did not violate the law...we did not prohibit the student from wearing his military dress under his cap and gown.
- Mr. Roush shared a recent document he received from the Governor and the Commissioner of Education, titled “Reopening Florida’s Schools and the Cares Act”, which addresses closing the achievement gaps, along with creating safe spaces for learning.
- Mr. White suggested looking at administrative staff positions, along with cutting teacher positions; do we still need all the administrative staff? Mr. Roush responded that this will be looked at throughout the upcoming school year.

The workshop adjourned at 11:38 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
June 16, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 11:44 a.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Human Resources Transactions (**pgs. 2-4**)

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Carla Blalock	Senior Class Sponsor/Split	SHS
Kimberly Cannon	Instructional Leadership	BES
Victoria Carter	Instructional Leadership	SES
Isaac Chandler	Academic Competition Sponsor	SHS
Kelly Davidson	Auxiliary	BHS
Dawn Eakins	Instructional Leadership	BHS
Alexander Franklin	Band Director	SHS
Belinda Fries	Sophomore Class Sponsor	SHS
Jazmin Marrero Guerra	Planning Period	SOS
Cletia Hamby	ESE Teacher	SHS
Amy Hendry	Yearbook Sponsor	SHS
Priscilla Jones	Instructional Leadership	BES
Audrey Marshall	Senior Class Sponsor/Split	SHS

Katie Miller	Department Head	RTC
Brittany Shearer	Freshman Class Sponsor	SHS
Becky Skipper	Wellness Initiative Coordinator	District
Adrienne Taylor	Junior Class Sponsor	SHS
Traci Thompson	HOSA Advisor	SHS
Traci West	Department Head	RTC
Margaret Williams	Instructional Leadership	BES

**End of List
2019-2020
School Year**

SUMMER TERM 2019-2020:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:

Stefani Santos, Teacher, Credit Recovery
Abby Warren, Teacher, Credit Recovery

Suwannee High School:

Glen Green, Teacher, Driver Education
Frank Hufty, Teacher, Driver Education

MISCELLANEOUS:

Curriculum:

Approval for Keith Stavig and Kelli Williams to each work up to 150 additional hours this summer, funded by Federal Grants.

Suwannee Middle School:

Approval for Misty Shawn Herring to work up to 50 additional hours this summer, funded by Title V.

Suwannee Virtual School:

Approval for the following employees to work as Suwannee Virtual School Instructors.

Emily Blackmon	Jean Eckhoff
Jeffrey Boatright	Sarah Grillo
Andrew Chapman	Angela Hester
Brooke Cox-Knowles	Sergio Rodriguez
Carlos Diaz	Kimberly Tuvell

**End of Summer Term List
2019-2020
School Year**

The workshop adjourned at 11:53 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 23, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn (arrived at 9:30 a.m.), Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Walter Boatright, Amy Boggus, Bill Brothers (arrived at 10:38 a.m.), Marsha Brown, Ethan Butts, Mark Carver, Lisa Dorris, Leigh Fernald, Janene Fitzpatrick, Ronnie Gray, Terry Huddleston, Mary Keen, Debbie Land (arrived at 9:27 a.m.), Dee Dee McManaway, Austin Richmond, Kecia Robinson, Keith Stavig, Angie Stuckey, Marsha Tedder, Kelly Waters, Jimmy Wilkerson, Josh Williams, Kelli Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:01 a.m., and led the pledge.

Mrs. DePratter noted that the Governor has still not signed the budget for the 2020-2021 school year; however, we must proceed with the budget process due to the TRIM timeline. She presented an overview of the proposed 2020-2021 General Fund Budget. Mrs. DePratter noted that the proposed budget reflects a 15% reduction in discretionary accounts, unless absolutely necessary; as well as a 5% fund balance at year end. Mrs. DePratter answered questions from Board members.

The following proposed General Fund Budgets for 2020-2021 were reviewed:

- Suwannee Riverside Elementary/SPS.....Marsha Tedder
- RIVEROAK Technical College.....Mary Keen
- Suwannee Springcrest Elementary/SIS..... Jennifer Beach
- Suwannee High School Ronnie Gray
- Suwannee Middle School.....Laura Williams
- Suwannee Pineview Elementary/SESAmy Boggus

- Branford Elementary School.....Dee Dee McManaway
- Branford High SchoolTerry Huddleston
- Finance/Administration..... Vickie DePratter
- Transportation Jimmy Wilkerson
- Facilities Mark Carver

Board consensus was to make the following revisions to the Facilities budget:

➤ 1000/7900/5900/9005/93050 – Other Materials and Supplies

Increase proposed budget of \$10,051 to \$12,000

➤ 1000/8100/5900/9005/99990 – Other Materials and Supplies

Increase proposed budget of \$109,000 to \$125,000

- Human Resources..... Walter Boatright
- Assistant Superintendent of Administration Bill Brothers
- Assistant Superintendent of InstructionJanene Fitzpatrick
- Curriculum and Instruction Jennifer Barrs
- School Safety and Other Administrative Services..... Bill Brothers

The workshop recessed at 11:35 a.m. and resumed at 12:35 p.m.

Continuation of General Fund Budget reviews:

- Information Technology..... Josh Williams
- Student Services Debbie Land
- School Choice Angie Stuckey
- Superintendent and School Board.....Ted Roush

The following proposed Federal Budgets for 2020-2021 were reviewed:

- Food ServiceLisa Dorris
- Perkins Grants.....Mary Keen
- Title VJanene Fitzpatrick
- IDEA; Title I/Migrant; Title III/ELL; Title IX/Homeless..... Debbie Land

- Title I..... Kecia Robinson
- Title II Kelli Williams
- Title IV..... Keith Stavig

The workshop adjourned at 2:47 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
June 23, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

District School Resource Officer Lee Willis was present.

Chairman daSilva called the meeting to order at 6:03 p.m., and led the pledge.

Pledge to the flag by Chairman daSilva.

(NOTE: Due to COVID-19, and the suspension of school through the end of the school year, students were not available to perform the pledge to the flag.)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Regular Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. White, for approval of the Consent Agenda.

Mr. Taylor pulled contracts #2021-08, #2021-31, #2021-44, and #2021-53 for discussion and clarification purposes.

Mr. White pulled Item #8 for discussion purposes, under transfers/reassignments, moving Austin Richmond to Transportation and questioned who will replace him; wanted to make sure we are not hiring additional personnel to fill these

vacancies/positions. Mr. Roush responded that the Assistant Director of Human Resources position was downgraded to a Personnel Specialist. Mr. Roush responded we are shifting personnel around, which will result in a small savings to the District.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-43)**

May 19, 2020	- Workshop Session
May 26, 2020	- Regular Meeting

2. Approval of the monthly financial statement for May 2020.

3. The following bills for the period May 1-31, 2020:

General Checking Account

General Fund 1000	\$ 319,572.87
LCIF Fund 3200	72,725.87
Food Service Fund 4100	164,083.80
Federal Fund 4200	<u>34,277.94</u>
	\$ 590,660.48

Payroll Checking Account

General Fund 1000	\$ 4,079,183.58
Food Service Fund 4100	194,317.33
Federal Fund 4200	<u>443,539.24</u>
	\$ 4,717,040.15

<u>Total</u>	\$ 5,307,700.63
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4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-11	III-11	IV-11 (Federal)
		IV-8 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated May 26, 2020. **(pgs. 44-45)**

6. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- | | |
|----------|--|
| #2021-08 | Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Communication Services, Inc. d/b/a Interpretrek <i>(Renewal)</i> (pgs. 46-58) |
| #2021-09 | Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Specialized Education Associates, LLC, <i>(Renewal)</i> (pgs. 59-71) |
| #2021-10 | Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Resolutions in Special Education, Inc. <i>(Renewal)</i> (pgs. 72-85) |
| #2021-11 | Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Palmer Physical Therapy, LLC <i>(Renewal/Revised)</i> (pgs. 86-98) |
| #2021-12 | Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and ACV Health Services, LLC, Dowling Park, Florida <i>(Renewal)</i> (pgs. 99-104) |
| #2021-14 | Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Smith & Sorenson, LLC d/b/a Rising Oaks Assisted Living, Live Oak, Florida <i>(Renewal)</i> (pgs. 105-111) |

- #2021-15 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 112-118)**
- #2021-16 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Andres R. Villar, MD PA d/b/a Children's Medical Center, Branford, Lake City, and Live Oak, Florida (*Renewal*) **(pgs. 119-125)**
- #2021-17 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Consulate Healthcare Baya Pointe Health and Rehabilitation Center, Lake City, Florida (*Renewal*) **(pgs. 126-132)**
- #2021-18 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and North Central Florida Hospice, Inc. d/b/a Haven Hospice (*Renewal*) **(pgs. 133-139)**
- #2021-19 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Sorensen Smith and Bay LLC d/b/a Homewood Lodge ALF (*Renewal*) **(pgs. 140-145)**
- #2021-20 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lafayette Nursing and Rehabilitation, Mayo, Florida (*Renewal*) **(pgs. 146-152)**
- #2021-21 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lake City Surgery Center, LLC, Lake City, Florida (*Renewal*) **(pgs. 153-158)**
- #2021-22 Clinical Education Agreement between Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Madison Health & Rehabilitation Center, Madison, Florida (*Renewal*) **(pgs. 159-165)**
- #2021-23 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Pine House Inc. d/b/a Oakridge (*Renewal*) **(pgs. 166-171)**

- #2021-24 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Dr. Bienvenido Samera, MD PA, Branford, Florida (*Renewal*) **(pgs. 172-178)**
- #2021-25 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Hamilton Health Enterprises, Inc. d/b/a Suwannee Valley Nursing Center, Jasper, Florida (*Renewal*) **(pgs. 179-185)**
- #2021-26 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Emory Medical Corporation d/b/a Women's Center of Florida (*Renewal*) **(pgs. 186-192)**
- #2021-27 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Advent Christian Village, Inc. (*Renewal*) **(pgs. 193-198)**
- #2021-28 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, Baya Drive, Lake City, Florida (*Renewal*) **(pgs. 199-204)**
- #2021-29 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, U.S. 90, Lake City, Florida (*Renewal*) **(pgs. 205-210)**
- #2021-30 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Cheek & Scott Drugs, Inc., Live Oak, Lake City, and Jasper, Florida (*Renewal*) **(pgs. 211-216)**
- #2021-31 Clinical Education Healthcare Support Staff Externship Training Agreement between the Suwannee County School Board Pharmacy Technology Program and CVS Health, Inc. (*Renewal*) **(pgs. 217-225)**
- #2021-32 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Branford, Inc. (*Renewal*) **(pgs. 226-231)**
- #2021-33 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy, Inc., SW Main Boulevard, Lake City, Florida (*Renewal*) **(pgs. 232-237)**

- #2021-34 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy #2 (West), Lake City, Florida (*Renewal*) **(pgs. 238-243)**
- #2021-35 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Mayo, Inc. (*Renewal*) **(pgs. 244-249)**
- #2021-36 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Walgreen Company, Lake City, Florida (*Renewal*) **(pgs. 250-255)**
- #2021-37 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Walgreen Company, Live Oak, Florida (*Renewal*) **(pgs. 256-261)**
- #2021-38 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Doctor's Memorial Hospital Inc., Perry, Florida (*Renewal*) **(pgs. 262-267)**
- #2021-39 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Lake City Surgery Center, LLC, Lake City, Florida (*Renewal*) **(pgs. 268-273)**
- #2021-40 Clinical Education Agreement between the Suwannee County School Board Phlebotomy Program and Madison County Memorial Hospital (*Renewal*) **(pgs. 274-279)**
- #2021-41 Agreement between the Suwannee County School Board Commercial Foods and Culinary Arts, and Dietetic Management and Supervision Programs; and Solaris HealthCare Lake City, Lake City, Florida (*Renewal*) **(pgs. 280-286)**
- #2021-42 Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for RIVEROAK Technical College Health Care Profession Programs (*Renewal*) **(pgs. 287-293)**
- #2021-43 Clinical Education Agreement between the Suwannee County School Board and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (Pharmacy Technology, Patient Care Technician, Practical Nurse Education, Surgical Technology, and Medical Administrative Specialist Programs) (*Renewal*) **(pgs. 294-308)**

- #2021-44 Clinical Education Agreement between Suwannee County School Board Certified Nursing Assistant Program (Suwannee High School) and NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida (*Renewal*) **(pgs. 309-315)**
- #2021-45 Agreement between the School Board of Seminole County, Florida, on behalf of the East Coast Technical Assistance Center (ECTAC), and the School Board of Suwannee County, Florida, to provide support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) Programs (*Renewal*) **(pgs. 316-326)**
- #2021-46 Inter District Private School Services Agreement 2020-2021 between the Suwannee County School District and the Columbia County School District Title I Programs (*Renewal/Revised*) (Note: This agreement was initiated by the Columbia County School District.) **(pgs. 327-338)**
- #2021-53 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Behavioral Solutions Consulting Inc. (*Renewal*) **(pgs. 339-350)**

7. Approval of the following student transfers for the 2020-2021 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Wilbur	Barrs Jr.	Suwannee	Gilchrist	K
Adam	Kalamon	Suwannee	Hamilton	K
Mason	Marable	Suwannee	Hamilton	PK
Andee	Rains	Suwannee	Dixie	VPK

8. Human Resources Transactions **(pgs. 351-356)**

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Sharon Richardson, Registrar, effective July 1, 2020

RESIGNATION: INSTRUCTIONAL:

Branford High School:

Dawn Eakins, Guidance Counselor, effective June 23, 2020

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:

Kristen Kirby, School Nurse, effective July 1, 2020

Nahjawan Jamal Dukes, Paraprofessional, effective June 2, 2020

Suwannee Primary School:

Sarah McIntosh, Paraprofessional, effective June 2, 2020

RECOMMENDATIONS: INSTRUCTIONAL:

PART-TIME/HOURLY EMPLOYEES:

Approval for the following employees for the second term 2019-2020

**RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES
January 1, 2020-June 30, 2020:**

CAREER AND TECHNICAL EDUCATION

Derwin Bass	Masonry
Ashley Cato-Conner	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Ramona Land	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Nancee Murrah	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Patricia Sullivan	Cosmetology
Jeremy Ulmer	Electricity

VOLUNTEER:

Thomas Smith

**End of List
2019-2020
School Year**

SUMMER TERM 2019-2020:

RECOMMENDATION: INSTRUCTIONAL:

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the 2019-2020 summer school term:

<u>SCHOOL</u>	<u>NAME</u>	<u>OUT OF FIELD SUBJECT</u>
SVS	Jazmin Marrero Guerra	Spanish

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service:

Sharlie Bailey, Food Service Worker, alternate
Teresa Brannan, Food Service Worker
Diane Chavez, Food Service Worker
Daisy Couture, Food Service Worker
Jennifer Hurst, Food Service Worker
Katrina Johnson, Food Service Manager
Janice Lee, Food Service Manager
Gloria Presley, Food Service Manager
Becky Reaves, Food Service Worker, alternate
William Yates, Food Service Worker
Lisa Young, Food Service Worker

**End of Summer Term List
2019-2020
School Year**

RECOMMENDATIONS FOR THE 2020-2021 SCHOOL YEAR:

RETIREMENTS: ADMINISTRATIVE:

District Office:

William "Bill" Brothers, Assistant Superintendent, effective February 1, 2021
Debra Land, Director of Student Services, effective February 1, 2021

RETIREMENT: INSTRUCTIONAL:

Suwannee Riverside Elementary:

Robbin Chapman, Teacher, effective January 19, 2021

RETIREMENTS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:

Jimmy Jackson, Security Guard, effective December 1, 2020
Karen Jackson, Attendance Clerk, effective December 1, 2020

RECOMMENDATIONS: INSTRUCTIONAL:

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Patricia Brantley	District/Staffing Specialist	BES/Staffing Specialist	7/1/2020	Elizabeth Johnston
Kimberly Content	SRE/Teacher	SPE/Teacher	8/3/2020	
Elizabeth Johnston	BES/Staffing Specialist	District/Staffing Specialist	7/1/2020	Patricia Brantley
Holly Marsee	SRE/ESE Support Facilitator	SSE/Pre-K ESE	8/3/2020	
Takesha Patrick	SSE/Teacher	SRE/Teacher	8/3/2020	
Elizabeth Simpson	SRE/MTSS Facilitator	SSE/MTSS Facilitator	7/1/2020	
Jennifer Wooley	SRE/ESE Support Facilitator	SPE/Pre-K ESE	8/3/2020	

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Springcrest Elementary:

Lori Alban, Administrative School Secretary, effective July 1, 2020

REPLACES: Erin Vogel

LEAVE OF ABSENCE (MATERNITY LEAVE):

Suwannee Riverside Elementary:

Brittany Lock, Lead CDA Paraprofessional, tentatively August 17, 2020 through September 25, 2020, without pay, with the option of returning sooner if released by the doctor.

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>
Douglas Aukerman	SHS/NJROTC Teacher	Security Guard	7/1/2020
Austin Richmond	District/Assist. HR Director	Transportation/Assist. Director	7/1/2020
Imelda Saldana	SRE/Pre-K Interpreter	Resource Center/Pre-K Interpreter	7/1/2020

PART-TIME/HOURLY EMPLOYEES:

Approval for the following employees for the first term 2020-2021

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES

July 1, 2020-December 31, 2020:

ADULT EDUCATION

Darryl Cannon	Adult Basic Education
Robbin Chapman	ABE/GED Prep
Glenda Cranford	Adult Basic Education
Jennifer Floyd	GED Test Proctor/TABE Test Examiner
Cynthia Frye	ABE/GED Prep
Laura Hernandez	TABE Test Examiner
Angie Hester	ABE/GED Prep
Jeff Lee	Test Administrator/Transition Specialist/Chief GED Test Examiner
Kathy Smith	ABE/GED Prep
Lydia Mendoza	ESOL/ABE/GED Prep

CAREER AND TECHNICAL EDUCATION

Derwin Bass	Masonry
Marivic Blackwell	Phlebotomy
Ashley Cato-Conner	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Tammy Cunningham	Surgical Technology Clinical Instructor
Kelly Grimes	Practical Nursing/Patient Care Technician Clinical Instructor
Ramona Land	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Kevin Mercer	Welding
Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Nancee Murrah	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy

Patricia Sullivan	Cosmetology
Tommy Taylor	Welding
Greta Thornton	Nail Technician
Jeremy Ulmer	Electricity
Hildelita Warren	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy

COMMUNITY EDUCATION (Pending class enrollment)

Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Computer Applications
Margaret Wooley	Wreath making
Vanessa Grantham	Crochet/ Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Donna Bass	Community Education Coordinator
Belinda Fries	Computer Technology / Computer Safety
Kevin Constanza Renderos	Conversational Spanish
Kevin Mercer	Welding Art
Tommy Taylor	Welding Art
Derwin Bass	Basic car, home and/or shop maintenance
Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils
John Sinclair	Culinary
Becky Raymond	Basic Computers
LaDon Terry	Floral
Melinda Polbos	Culinary
Melissa Hottenstein	Sign Language
Logan Hart	Photography
Sherry Laks	Arts, Crafts, and Card Making
William Ragan	Auto Painting
Wendy Perrin	Vinyls/Crafts

SUBSTITUTE:

The following to serve as Substitute School Nurse:

Kristen Kirby

CONTRACT RECOMMENDATIONS:

ANNUAL INSTRUCTIONAL CONTRACTS:

<u>Suwannee High School:</u>	<u>TERM</u>
**Holly Gamble	10
Lillian Henderson	10
**Traci Thompson	10
 <u>Suwannee Middle School:</u>	
Allison Brown	10

Suwannee Opportunity School:

Brandy Allen

10

**Non-certificated

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contract and term status are granted as indicated below:

Job titles are 2020-2021 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>
<u>Food Service:</u>		
David Barnes	Food Service Monitor	PT
Kelly Bradow	Food Service Monitor	PT
Michael Dunmore	Food Service Monitor	PT
Melissa Hygema	Food Service Monitor	PT
Christina Jones	Food Service Monitor	PT
Amber Mathis	Food Service Monitor	PT
Edward McLarity	Food Service Monitor	PT
Becky Reaves	Food Service Monitor	PT
Andrea Swanson	Food Service Monitor	PT
Lucille Turner	Food Service Monitor	PT

**End of List
2020-2021
School Year**

REGULAR AGENDA

1. MOTION by Mr. White, second by Mr. Alcorn, for approval to continue expenditures until approval of the final budget for the 2020-2021 fiscal year.
MOTION CARRIED UNANIMOUSLY
2. MOTION by Ms. Cason, second by Mr. Taylor, for approval of out-of-district travel for School Board Members to attend conferences/meetings for the 2020-2021 school year, when the cost exceeds \$500, for official school district business and complies with the rules of the State Board of Education.
MOTION CARRIED UNANIMOUSLY

3. The following contracts/agreements for the 2020-2021 school year: (NEW)
(Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

MOTION by Mr. Taylor, second, by Mr. Alcorn, for approval of Contract #2021-13 as follows:

#2021-13 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Family Life Care, Inc. (*New*)
(pgs. 357-363)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second, by Ms. Cason, for approval of Contract #2021-47 as follows:

#2021-47 2020-2021 Career Dual Enrollment Articulation Agreement between the Suwannee County School Board and RIVEROAK Technical College (*New*) **(pgs. 364-372)**

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second, by Ms. Cason, for approval of Contract #2021-48 as follows:

#2021-48 2020-2021 Career Dual Enrollment Articulation Agreement between the Hamilton County School Board and the Suwannee County School Board through RIVEROAK Technical College (*New*) **(pgs. 373-381)**

MOTION CARRIED UNANIMOUSLY

MOTION by Ms. Cason, second, by Mr. White, for approval of Contract #2021-49 as follows:

#2021-49 2020-2021 Career Dual Enrollment Articulation Agreement between the Lafayette County School Board and the Suwannee County School Board through RIVEROAK Technical College
(New) (pgs. 382-390)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. White, second, by Mr. Taylor, for approval of Contract #2021-50 as follows:

#2021-50 2020-2021 Career Dual Enrollment Articulation Agreement between the Madison County School Board and the Suwannee County School Board through RIVEROAK Technical College
(New) (pgs. 391-399)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following items: (Copies are available for review in the office of the Director of Curriculum and Instruction.)
 - a. NEFEC Autism Spectrum Disorders (ASD) Add-On Endorsement Program K-12 for 2020-2025
 - b. NEFEC Gifted Add-On Endorsement Program for 2020-2025
 - c. Amendment to the 2019-2020 NEFEC Professional Learning Catalog/Master In-Service Plan regarding Add-On Endorsements for Autism Spectrum Disorders and Gifted
 - d. NEFEC Reading Add-On Endorsement Program for 2020-2025
 - e. Amendments to the 2019-2020 NEFEC Professional Learning Catalog/Master In-Service Plan regarding Add-On Endorsements for Reading

MOTION CARRIED UNANIMOUSLY

5. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following forms (*New*):

- #5100-085 SCSD ELL-Committee Conference Report (**pg. 400**)
- #5100-086 SCSD ELL-Parent Notification of ELL Committee Meeting (English and Spanish) (**pg. 401**)
- #5100-087 SCSD ELL-Initial or Continuing Placement Parent Notification-ESSA (English and Spanish) (**pgs. 402-403**)
- #5100-088 SCSD ELL-Parent Notification of Program Ineligibility (English and Spanish) (**pg. 404**)
- #5100-089 SCSD ELL-Parent Notification of Late ESOL Screening (English and Spanish) (**pg. 405**)
- #5100-090 SCSD ELL-Parent Notification of Program Exit (English and Spanish) (**pgs. 406-407**)
- #5100-091 SCSD ELL- Programmatic Assessment (**pg. 408**)
- #5100-092 SCSD ELL-ESOL Title III ELL Program Student Plan for Mainstream Inclusion Program (**pg. 409**)
- #5100-093 SCSD ELL-ESOL Title III ELL Program Former ELL Student 2 Year Follow Up (**pg. 410**)
- #5100-095 SCSD Release of Educational Report/Evaluations (**pg. 411**)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the 2020-2021 Suwannee County School District Student Conduct and Discipline Code for all elementary and secondary schools. (Copy was provided to Board members.)
MOTION CARRIED UNANIMOUSLY

7. Legal Counsel's Report – N/A

8. Superintendent's Report

- Reminder of the Leadership Retreat to be held June 29-30, 2020, in the Suwannee High School Atrium; agenda forthcoming.
- Working with RIVEROAK Technical College welding program to develop a sign for the Board room.
- Working on a more staggered plan for Meet Your Teacher dates in August.

Miscellaneous

Mr. daSilva questioned whether there will be a Back to School Bash. Debbie Land responded there is a meeting next week to discuss the possibility of holding an event similar to the Back to School Bash. The Coalition will not be sponsoring this event again this year, so we are not sure where funding would come from for the event.

9. Issues and concerns Board members may wish to discuss

- Board members commended the District on working together to be proactive financially, as well as other aspects of our day to day operations.

The meeting adjourned at 6:46 p.m.