

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
June 25, 2013

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag Suwannee-Hamilton Technical Center

Special Recognition by the Superintendent:

- Lake City Medical Center – For providing a meal to each faculty and staff member at our school sites during May 2013
  - Mark Robinson, Chief Executive Officer
  - Jill Adams, Chief Financial Officer
  - Michelle Moore, Marketing Director
  - Ronnie Poole, Lake City Medical Center Board Member

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:  
(pgs. 12-62)

May 14, 2013                    - Workshop Session  
    - Special Meeting  
    - Expulsion Issues Hearing (Private)

May 23, 2013            - Expulsion Issues Hearing (Private)  
                                  - Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for May 2013.
3. The Superintendent presents the following bills for the period May 1-31, 2013:

General Fund

#148163 - 148475		
#148509 - 148559	\$	1,660,639.89
Electronic Fund Transfers		<u>1,641,159.04</u>
	\$	3,301,798.93

Federal Fund

#43844 - 43972		
#43994 - 44006	\$	177,223.09
Electronic Fund Transfers		<u>191,490.42</u>
	\$	368,713.51

Food Service Fund

#27323 - 27440		
#27459 - 27470	\$	184,726.71
Electronic Fund Transfers		<u>68,227.66</u>
	\$	252,954.37

2.0 LCIF

#6470 - 6505	\$	114,926.15
Electronic Fund Transfers		<u>7,097.11</u>
	\$	122,023.26

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-13	III-10	IV-8 (Food Service) IV-11 (Federal)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated June 25, 2013. **(pgs. 63-64)**

6. The Superintendent recommends approval of the following contracts/agreements for the 2013-2014 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2014-53 Suwannee County Public Schools Rate and Service Contract 2013-2014 between the Suwannee County School Board and Adrienne M. Burke d/b/a Adrienne Burke – Cobbler Large Family Child Care Home for the Teen Parent Program (*Renewal*) (pgs. 65-81)
- #2014-54 Suwannee County Public Schools Rate and Service Contract 2013-2014 between the Suwannee County School Board and Learning Station Preschool and Nursery, Inc. Wendy Bray for the Teen Parent Program (*Renewal*) (pgs. 82-97)
- #2014-55 Suwannee County Public Schools Rate and Service Contract 2013-2014 between the Suwannee County School Board and Pepper’s Tripod Daycare Centers, Inc. d/b/a Peppers Little Helpers for the Teen Parent Program (*Renewal*) (pgs. 98-113)
- #2014-56 Suwannee County Public Schools Rate and Service Contract 2013-2014 between the Suwannee County School Board and Pepper’s Tripod Daycare Centers, Inc. d/b/a Let’s Pretend Daycare for the Teen Parent Program (*Renewal*) (pgs. 114-129)
- #2014-57 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (*Renewal*) (pgs. 130-149)
- #2014-58 Inter District Private School Services Agreement between Columbia County School District and Suwannee County School Board for the Title IA Programs for the purpose of providing services to Out of District Title I Eligible Students (*Renewal/Revised*) (Note: This contract replaces Contract #2014-03, which was Board approved on March 19, 2013.) (pgs. 150-154)
- #2014-59 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Glynlyon, Inc. (OdysseyWare) (*Renewal*) (pgs. 155-171)

- #2014-61 E-Rate Forms Processing Contract between the Suwannee County School District and eRate 360 Solutions, LLC  
(*Renewal*) **(pgs. 172-184)**
- #2014-62 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and John C. Palmer and Suwannee County School Board to provide consulting services (*Renewal/Revised*)  
(Note: This contract is a revision and replacement to Contract #2014-15, which was Board approved on May 28, 2013.)  
**(pgs. 185-195)**
- #2014-64 North East Florida Educational Consortium (NEFEC) 2013-2014 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: (*Renewal*)  
**(pgs. 196-214)**
- NEFEC Resolution
  - NEFEC Main Contract #731-14-051
  - NEFEC Instructional Services Program, Attachment #14-051-A1 to Contract #731-14-051 (Janene Fitzpatrick, Designee)
  - NEFEC Building Code Administrator, Attachment #14-051-A27 to Contract #731-14-051 (Mark Carver, Designee)
  - NEFEC Human Resources Management Network, Attachment #14-051-A43 to Contract #731-14-051 (Dr. Bill Brothers, Designee)
  - NEFEC Virtual Instruction Program (VIP) Services, Attachment #14-051-A47 to Contract #731-14-051 (Janene Fitzpatrick, Designee)
- #2014-65 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center (*Renewal*) **(pgs. 215-220)**

7. The Superintendent recommends approval of the following student transfers for the 2013-2014 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jacob	Baker	Lafayette	Suwannee	12
Anna	Blanton	Columbia	Suwannee	7
Madison	Blanton	Columbia	Suwannee	5
Rachel	Blanton	Columbia	Suwannee	9
Rebekah	Blanton	Columbia	Suwannee	7
Kaitlyn	Bosik	Columbia	Suwannee	2
Chase	Broome	Columbia	Suwannee	9
Colin	Broome	Columbia	Suwannee	6
Terry	Bryant	Columbia	Suwannee	1
Jeremy	Calhoun	Columbia	Suwannee	2
Shakera	Calhoun	Columbia	Suwannee	5
Emily-Jane	Curtis	Columbia	Suwannee	4
Julianne	Curtis	Columbia	Suwannee	K
Cayley	Duran	Columbia	Suwannee	2
Elias	Duran	Columbia	Suwannee	1
Jayce	Fike	Lafayette	Suwannee	PK
Emily	Flugrath	Columbia	Suwannee	5
Zachary	Flugrath	Columbia	Suwannee	8
Kellen	Fortner	Columbia	Suwannee	7
Cade	Frier	Columbia	Suwannee	K
Camdon	Frier	Columbia	Suwannee	2
Matthew	Frier	Columbia	Suwannee	8
Byron	Harris	Lafayette	Suwannee	9
Catherine	Herron	Lafayette	Suwannee	2
Angela	Karr	Columbia	Suwannee	11
Sophia	Miller	Columbia	Suwannee	8
Westley	Puello	Columbia	Suwannee	1

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Emily	Quinones	Columbia	Suwannee	5
Joel	Quinones	Columbia	Suwannee	2
Aleah	Rogers	Columbia	Suwannee	1
Justin	Rogers	Columbia	Suwannee	9
Zachary	Rogers	Columbia	Suwannee	4
Robert	Ryder	Columbia	Suwannee	5
Gabriel	Schrader	Columbia	Suwannee	K
Taylor	Swindell	Lafayette	Suwannee	11
Alicia	Tillett	Columbia	Suwannee	1
Samuel	Watkins	Columbia	Suwannee	2
Emerson	Womack	Columbia	Suwannee	1
Jacob	Womack	Columbia	Suwannee	5
Ryan	Womack	Columbia	Suwannee	2
Melba	Adams	Suwannee	Lafayette	8
Colton	Allen	Suwannee	Lafayette	5
Ashley	Blasdell	Suwannee	Gilchrist	12
Jenna	Byrd	Suwannee	Lafayette	3
Jeremy	Byrd	Suwannee	Lafayette	4
Jerrica	Byrd	Suwannee	Lafayette	12
Johnathan	Byrd	Suwannee	Lafayette	12
Emily	Chewning	Suwannee	Dixie	3
Erin	Chewning	Suwannee	Dixie	2
Caden	Coker	Suwannee	Lafayette	3
Casidy	Coker	Suwannee	Lafayette	7
John	Coker Jr.	Suwannee	Lafayette	2
Anthony	Fralick	Suwannee	Lafayette	8
Michael	Fralick	Suwannee	Lafayette	11
Carson	Hall	Suwannee	Hamilton	7
Conner	Hall	Suwannee	Hamilton	12
Halleigh-Ray	Harris	Suwannee	Columbia	4
John	Hernandez	Suwannee	Lafayette	4
Jonathan	Hernandez	Suwannee	Lafayette	5

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Austin	Holtzclaw	Suwannee	Lafayette	4
Codey	Holtzclaw	Suwannee	Gilchrist	6
Colton	Holtzclaw	Suwannee	Lafayette	K
Desyrae	Holtzclaw	Suwannee	Gilchrist	9
Kara	Holtzclaw	Suwannee	Lafayette	12
Kenzi	Holtzclaw	Suwannee	Lafayette	10
Sara	Humphreys	Suwannee	Columbia	10
Kary	Jones	Suwannee	Columbia	10
Anastasia	Ketterer-Lawlor	Suwannee	Hamilton	2
William	Klecka II	Suwannee	Dixie	5
Jaime	Lomba	Suwannee	Lafayette	11
Natalie	Manna	Suwannee	Gilchrist	7
Macy	McCormick	Suwannee	Columbia	3
Arianna	Morgan	Suwannee	Hamilton	K
Jayden	Morgan	Suwannee	Hamilton	PK
Luke	Ramsey	Suwannee	Dixie	6
Seth	Ramsey	Suwannee	Dixie	3
Carly	Robinson	Suwannee	Gilchrist	PK
Daisy	Robinson	Suwannee	Gilchrist	2
Amarra	Soluri	Suwannee	Lafayette	2
Torrie	Soluri	Suwannee	Lafayette	3
Adam	Stancel	Suwannee	Gilchrist	8
Autumn	Stancel	Suwannee	Gilchrist	4
Chandler	Stancel	Suwannee	Gilchrist	1
Amy	Sullivan	Suwannee	Lafayette	10
Ella	Sullivan	Suwannee	Lafayette	2
Hanna	Sullivan	Suwannee	Lafayette	7
Emily	Thomas	Suwannee	Lafayette	1
Taran	Thomas	Suwannee	Lafayette	9
Trenton	Thomas	Suwannee	Lafayette	4
Trinity	Thomas	Suwannee	Lafayette	8
Dakota	Topham	Suwannee	Lafayette	9

FIRST NAME	LAST NAME	TO	FROM	GRADE
Trevor	Topham	Suwannee	Lafayette	11
Aubrey	Wood	Suwannee	Columbia	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Hunter	Hawthorne	SMS	BHS	8
Lloyd	Hawthorne	SHS	BHS	10

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. The Superintendent recommends approval to continue expenditures until approval of the final budget for the 2013-2014 fiscal year. **(pg. 221)**
2. The Superintendent recommends approval to extend the following RFP from July 1, 2013, through June 30, 2014, as amended: *(Renewal)*

#10-211 Document Imaging Services (Micrographics, Inc.) **(pgs. 222-225)**

**Director of Career, Technical, and Adult Education – Walter Boatright:**

3. The Superintendent recommends approval of the following curriculum item for the 2013-2014 school year:
  - a. Vocational Programs/Courses List offering for 2013-2014 **(pgs. 226-260)**

**Director of Food Service – Rhonda Lepper:**

4. The Superintendent recommends approval for the District to participate in the Community Eligibility Option (CEO) for five schools: Branford Elementary, Suwannee Primary, Suwannee Elementary, Suwannee Intermediate, and Suwannee Middle. (Note: This is an alternate method of applying for funding reimbursement for the National School Lunch and Breakfast Programs. The CEO will allow students at the five qualifying schools to receive breakfast and lunch meals at no charge and with no application.) **(pg. 261)**

5. The Superintendent recommends approval for Suwannee County School Board Policy #2.20 – Wellness Program to remain in effect with no changes. (pgs. 262-268)

**Director of Information Technology – Josh Williams:**

6. The Superintendent recommends approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-52      Master Services Agreement between Defero Network Solutions, Inc. and the School Board of Suwannee County, Florida (*New*) (pgs. 269-280)

**Director of Human Resources – Dr. Bill Brothers:**

7. The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#3.12      Public Information and Inspection of Records (*Revised*) (pgs. 281-283)

#5.021      Homeless Students (*Revised*) (pgs. 284-288)

#6.80      Personnel Files (*Revised*) (pgs. 289-291)

#6.91      AIDS, Bloodborne Pathogens and Environmental Hazards (*Revised*) (pg. 292)

#7.06      School Food Service Funds (*Revised*) (pg. 293)

#9.20      School Concurrency (*Revised*) (pgs. 294-295)

8. The Superintendent recommends approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-66      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and M. W. James & Associates, LLC (*New*) (pgs. 296-306)

9. The Superintendent recommends approval of the following personnel items for the 2013-2014 school year:
- a. Job Description #40 – Guidance Counselor (*Revised*) (pgs. 307-311)
  - b. Job Description #46 – Media Specialist (*Revised*) (pgs. 312-315)
  - c. Job Description #78 – Staffing Specialist (*Revised*) (pgs. 316-318)
  - d. Job Description #93 – School Psychologist (*Revised*) (pgs. 319-322)
  - e. Job Description #98 – Reading Coach (*Revised*) (pgs. 323-326)
  - f. Job Description #101 – Occupational Therapist (*Revised*) (pgs. 327-329)
  - g. Job Description #151 – Associate Teacher (*New*) (pgs. 330-334)
  - h. Job Description #152 – Physical Therapist (*New*) (pgs. 335-337)
  - i. Job Description #153 – Resource Teacher (*New*) (pgs. 338-340)
  - j. Job Description #154 – Speech/Language Pathologist (*New*) (pgs. 341-343)
  - k. Job Description #155 – Teacher, Adult Education (*New*) (pgs. 344-347)
  - l. Job Description #157 – Curriculum Coordinator-Virtual School (*New*)  
(Note: The Curriculum Coordinator-Virtual School salary is on the *Salary Schedule 2012-2013 Assistant Principals and Curriculum Coordinators.*)  
(pgs. 348-352)
  - m. Add one Curriculum Coordinator-Virtual School position (pgs. 348-352)
  - n. Job Description #158 – Parent Liaison-SRP/NCLB (*New*) (pgs. 353-356)

10. The Superintendent recommends approval of the following employment contracts:
  - a. Probationary Contract of Employment for District Instructional Personnel of the Public Schools (*New*) (pgs. 357-359)
  - b. Annual Contract of Employment for District Instructional Personnel of the Public Schools (*Revised*) (pgs. 360-361)
  - c. Professional Service Contract of Employment for District Instructional Personnel of the Public Schools (*Revised*) (pgs. 362-363)
11. The Superintendent recommends approval of the revisions to the 2013-2014 Master Inservice Plan. (pgs. 364-366)
12. Personnel Changes List (A copy is attached for Board members.) (pgs. 367-378)

**School Board Attorney – Leonard Dietzen:**

13. Legal Counsel's Report

**Superintendent of Schools – Jerry Scarborough:**

14. Superintendent's Report

**School Board Members:**

15. Issues and concerns Board members may wish to discuss

End of Agenda