

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 13, 2022

AGENDA

- 9:00 a.m. Call to Order/Welcome/Pledge Jerry Taylor, Chairman
- 9:02 a.m. NEFEC Update NEFEC Staff
- 9:30 a.m. School Climate Data Update Ted Roush, Ronnie Gray,
Malcolm Hines
- 10:00 a.m. Assistant Superintendent of Malcolm Hines
Administration Department Update
- Policy Update (**pgs. 2-12**)
- 10:15 a.m. Director of Career, Technical, and Adult Mary Keen
Education Department Update
- Apprenticeship Program Contract (**pgs. 13-20**)
 - Five-Year Strategic Plan (**pgs. 21-27**)
- 10:45 a.m. Student Services Department Update Kelly Waters
- Various Contracts (**pgs. 28-34**)
- 11:00 a.m. Century 21 Program Update Keith Stavig
- 11:15 a.m. Superintendent Update Ted Roush
- 11:45 a.m. Adjourn

POLICY:

The school principal may recommend to the Superintendent the expulsion of any student who has committed a serious breach of conduct including, but not limited to: willful disobedience; open defiance of authority of the School Board employee; violence against persons or property; giving or selling intoxicating beverages, controlled substances, drugs or counterfeit drugs to any person on school grounds or at any school-sponsored activity; threatening or using a weapon against any person; conviction of a felony; and any other act which substantially disrupts the orderly conduct of the school, and any Level I and/or II violation of the code of student conduct. The school principal or designee shall recommend to the Superintendent, the expulsion of any student who has violated School Board rules which require expulsion. Mandatory expulsion includes, but is not limited to giving or selling intoxicating beverages, controlled substances, drugs, or counterfeit drugs to any person on school grounds or at any school-sponsored activity; threatening or using a weapon against any person; any felonious act; conviction of a felony; and any second offense of possessing or under the influence of intoxicating beverages, controlled substances, drugs, or counterfeit drugs on school grounds or at any school-sponsored activity.

- A. The following procedures shall be observed when a student is suspended with a recommendation of expulsion:
 - 1. The Superintendent or designee shall receive and review recommendations for expelling a student from the school principal or designee who is directly charged with the supervision of the student concerned. These recommendations shall be submitted in writing to the Superintendent by the individual and shall indicate the grounds for the recommendation. The student's parent(s) or the adult student shall be notified in writing to inform them of the recommendation and to provide a reasonable opportunity to meet with the principal to discuss the recommendation and shall receive a copy of the recommendation submitted to the Superintendent. Such notification shall be sent by certified mail

or by regular mail if the parent(s) or the adult student has been notified in person.

2. A preliminary investigation shall be conducted in accordance with the following:
 - a. The Superintendent shall direct an investigation based on the school's recommendation within five (5) school days of receipt of a recommendation for expulsion. The student's parent(s) or adult student shall be informed that the investigation is being conducted in a manner reasonably calculated to notify them. The Superintendent or designee may extend an existing school suspension pending the results of the investigation when reasonable belief exists that the student's return to school or continued attendance at school is detrimental to the student, school staff, and other students or tends to interrupt the orderly conduct of the educational process.
 - b. The Superintendent shall inform the student's parent(s) or adult student by certified mail of the suspension or extended suspension. If requested, the student's parent(s) or adult student shall be given a hearing with the Superintendent or his / her staff to challenge the extension or imposition of a suspension. Such hearing shall be informal in nature and shall be granted upon an oral or written request.
 - c. All interested parties shall be immediately informed in an appropriate manner when the Superintendent's investigation reveals that no reasonable basis exists for an expulsion recommendation to the School Board. The student shall immediately be readmitted to school with no penalty imposed for absences related to the investigation; this does not include the initial school suspension if reasonable in nature. Student records shall be properly annotated to indicate that grounds for expulsion were insufficient.

- d. All necessary school personnel shall cooperate in the investigation. Inquiries shall be made into alternatives to expulsion before further proceedings are initiated. The student's parent(s) or adult student shall be informed of any feasible alternatives and appropriate changes shall be made in the student's assignment or program to avoid expulsion proceedings. Any changes shall be based upon sound educational reasons and upon a reasonable belief that such a change will alleviate the problems leading to the school expulsion recommendation.
 - e. The Superintendent may develop routine procedures and forms for gathering data relating to expulsions. Such forms and procedures shall be internal administrative matters.
 - f. Investigations shall be conducted with deliberate speed, considering the nature of the facts underlying the school's recommendation and the characteristics of the student and his / her program.
3. Charges and the notice of the right to a hearing shall be governed by the following:
- a. Charges shall be made when a preliminary investigation is completed and there is reason to believe grounds exist for expulsion. The basis of the charges shall be specified with the Superintendent's recommended action, including specific allegations of fact to support the recommendation.
 - b. Charges shall be served upon the student's parent(s) or adult student in a manner reasonably calculated to inform him/her of the charges. Certified mail addressed to the last known address of the parent(s) or adult student shall be considered sufficient notice.
 - c. The student's parent(s) or adult student shall be notified, in

writing, of a proposed hearing date and of the right to an administrative hearing, in accordance with the provisions of chapter 120.57(1), Florida Statutes, before the School Board's ~~Hearing Officer~~ if they desire to dispute the material allegations of fact contained in the charges and the recommendation of expulsion. To request a hearing, the parent(s) or adult student shall file a written request for a hearing with the Superintendent's office at the specified address and before a certain date and time identified in the notice. Failure to timely request a hearing, in writing, shall be considered a waiver of the student's right to a hearing to contest the charges.

- d. The student's parent(s) or adult student who timely requests a hearing shall be notified in a manner calculated to inform him / her of the time, place, and nature of the hearing, including a statement of the legal authority and jurisdiction under which the hearing is to be held, a reference to the particular sections of the Florida Statutes and State Board of Education Rules involved, and specific references to School Board Rules.
4. A hearing shall be conducted pursuant to the following:
- a. The hearing shall be governed by Florida Statutes relating to administrative procedures.
 - b. The School Board chairperson ~~Hearing Officer~~ may direct the Superintendent or an administrative staff member, ~~or the School Board attorney~~ to present the evidence and testimony during the hearing in support of the Superintendent's recommendation for expulsion.
 - c. Reasonable flexibility in method or order of presentation shall be permitted. No parent, or adult student shall be prohibited from presenting reasonable matters to the School Board ~~Hearing Officer~~ because of unsubstantiated procedural irregularities.

- d. No parent, or adult student shall be prohibited from being represented at the hearing by an adult, whether as legal counsel or qualified representative.
- e. The School Board Hearing Officer shall be the finder of fact and shall make conclusions of law based on competent substantial evidence presented at the hearing. Nothing herein shall prevent the School Board Hearing Officer from seeking the advice or counsel of the attorney assisting at the hearing. The School Board shall enter an order following the hearing containing the School Board's findings of fact and conclusions of law.

~~Both the principal or designee and the parent/guardian shall have the right, but not obligation, to submit a recommended order to the School Board Hearing Officer containing proposed findings of facts and conclusions of law within one week following the hearing. The Hearing Officer may, in his/her discretion, use a proposed order submitted by either the principal/designee or the parent/guardian; provided however, the School Board Hearing Officer may reject both proposed orders and issue his/her own order.~~

~~The School Board Hearing Officer shall indicate his/her finding of facts and conclusions of law in the form of a written Recommended Order to be sent to the parent or adult student and to the Superintendent. If the parent or adult student desires to appeal the findings of fact or conclusions of law, to the entire School Board they shall file written Exceptions to the Recommended Order specifying the grounds for appeal and the Superintendent will schedule a hearing before the entire school School Board to hear the appeal. The School Board shall vote on the Recommended Order and/or the Exceptions to the Recommended Order and shall issue its final order in writing.~~

5. Any student who is being considered for dismissal shall be accorded due process of law prior to dismissal. This shall include the following:
 - a. A written copy of the charges against the student;
 - b. The offer of a hearing at which the student may call witnesses and present evidence in the student's own behalf;
 - c. The right to cross-examine witnesses;
 - d. The right to defend the student's actions;
 - e. Legal counsel at the student's expense to assist the student in presenting a defense; and,
 - f. A written copy of the School Board's findings or action.
6. The following shall apply to informal proceedings on undisputed facts:
 - a. The student's parent(s) or the adult student may request, in writing, that an informal proceeding be conducted before the School Board's ~~Hearing Officer~~, when the facts alleged in the charges upon which the Superintendent's recommendation is based are not disputed. The student's parent(s) or the adult student shall file a written request for informal proceeding before a date and time certain with the Superintendent's office as provided in the notice. Failure to timely file a written request for an informal proceeding shall be deemed a waiver of the student's rights to an informal proceeding before the School Board's ~~Hearing Officer~~.

- b. Notification of the right to informal proceedings shall be given in the same manner as in the notice of right of hearings of disputed fact. The Superintendent, acting for the School Board, may establish a date for the informal proceeding to provide timely information on proceedings of the charges. Acceptance of the informal proceeding date by the student's parent(s) or the adult student shall be deemed waiver of the notice requirements as to time.

The hearing shall not be held in a manner calculated to cause inadequate preparation time. Fourteen (14) days shall be deemed sufficient preparation time unless an objection is timely raised; the days shall be calculated from the day immediately following the actual personal notice or posting of the notice by certified mail.

- c. An informal proceeding shall be held before the School Board's ~~Hearing Officer~~ on the date proposed in the notice of right of informal proceeding when a timely request for an informal proceeding is filed. At the informal proceeding before the School Board's ~~Hearing Officer~~, the student's parent(s)/guardian(s), the adult student, or the student/parent(s)/guardian(s)'s legal counsel or representative may present written or oral evidence in opposition to the Superintendent's recommendation for expulsion ~~is based~~. The School Board shall consider oral testimony or written statements submitted by the parties and render a final order in the same manner as in formal hearings of disputed fact.

~~Both the principal or designee and the parent/guardian shall have the right, but not obligation, to submit a recommended order to the School Board Hearing Officer containing proposed findings of facts and conclusions of law within one week following the hearing. The School Board Hearing Officer may, in his/her discretion, use a proposed order submitted by either the principal/designee or the parent/guardian; provided however, the School~~

~~Board Hearing Officer may reject both proposed orders and issue his/her own order as in formal hearings of disputed fact.~~

7. The Superintendent shall notify the student's parent(s) or the adult student of the official School Board final action by certified mail with reasonable speed and include a copy of the School Board's final order. The notice shall inform the student's parent(s) or the adult student of his / her right to appeal the School Board's final order to the District Court of Appeal.
8. Other provisions for dismissal proceedings shall include the following:
 - a. The School Board may establish a set hearing time for routine consideration of matters of expulsion.
 - b. Any student who commits an act on school grounds or on a school bus which results in suspension during the last week of school shall be suspended for the remaining number of days of the suspension period when school opens the following year.
 - c. Any student who is suspended for the fourth (4th) time in a school year may be referred to the Superintendent for possible expulsion. After a student receives the third (3rd) suspension, the principal shall notify the parent(s) by telephone, conference, or by certified letter and explain the next suspension may result in a recommendation for dismissal. In all cases, telephone conferences shall be documented in writing.
9. A student who is expelled from the District by School Board action shall not be afforded a rehearing before the School Board

~~/Hearing Officer~~ unless prior evidence is proven to be false or new evidence is substantiated that was omitted from the original hearing. A request for rehearing shall be made by the parent(s) to the Superintendent or designee. The Superintendent's office shall determine whether the expulsion shall be reheard by the School Board ~~/Hearing Officer~~.

- B. The Superintendent may recommend to the School Board expulsion of a student who is found guilty of a felony. Provided, however, any student subject to discipline or expulsion for the unlawful possession or use of any substance controlled under chapter 893, Florida Statutes, shall be entitled to a waiver of the discipline or expulsion if he / she divulges information leading to the arrest and conviction of the person who supplied such controlled substance or if he/she voluntarily discloses the unlawful possession of such controlled substance prior to arrest.
- C. Provisions for the expulsion of exceptional education students shall be described and set forth in the Code of Student Conduct.
 - 1. The dismissal of an exceptional education student shall not result in a complete cessation of educational services; the District is responsible for providing the dismissed student's education during the expulsion in accordance with a revised individual education plan (IEP).
 - 2. The following procedures shall be followed for the expulsion of exceptional education students:
 - a. The principal shall adhere to State Board of Education Rules when recommending expulsion of exceptional students and shall be responsible for convening a disciplinary review committee. The disciplinary review committee membership shall comply with State Board of Education Rule 6A-6.0331(2) and shall include, but not be limited to, the District administrator of exceptional students or designee, the school psychologist, the

exceptional student education teacher, and the principal or designee. The disciplinary review committee shall review the student's IEP and shall determine whether the student's behavior bears a relationship to his / her exceptionality. A disciplinary review committee that determines the student's behavior is in relation to his / her exceptionality may modify the student's IEP in accordance with current needs and expulsion may not be applied. Procedures in subsection C.2.c. herein shall apply when a student's conduct does not bear a relationship to his / her exceptionality.

- b. An IEP meeting shall be conducted in compliance with State Board of Education Rule 6A-6.0331(3)

and in conjunction with the disciplinary review committee meeting. The decision of the disciplinary committee shall be recorded on the IEP and shall be used in determining the adequacy of the current special program and related services. The student's IEP may be revised to reflect:

- (1) A modification of the current special program or an alternative placement;
- (2) An indication that the exceptionality is not a precipitating factor and the student is expected to behave in accordance with the rules established in the District's Code of Student Conduct.

- c. The principal is responsible for taking appropriate action consistent with School Board Rules and the Special Programs and Procedures for Exceptional Student Education Manual.
- d. The parent(s), or custodian of an exceptional education student shall be provided a copy of the suspension and expulsion procedures regarding

discipline of exceptional education students at the initial placement meeting or at the first IEP meeting held in the District.

3. Additional requirements for the expulsion of exceptional education students may be set forth in the Special Programs and Procedures for Exceptional Student Education Manual.

- D. This rule shall prevail over any District procedure which is contrary to or conflicts with these rule provisions.

STATUTORY AUTHORITY:

1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 120.57(1); 1000.21 1001.43; 1001.54; 1003.31; 1006.07; 1006.08; 1006.09; 1012.28, F.S.

STATE BOARD OF EDUCATION RULE:

6A-6.0331

History:

Adopted:

Revision Date(s): 04/26/05, 7/23/2019, 8/25/2020

Formerly: JGE

**APPRENTICESHIP TRAINING PROGRAM AGREEMENT BETWEEN THE
SUWANNEE COUNTY SCHOOL BOARD AND ASSOCIATED BUILDERS AND
CONTRACTORS FLORIDA EAST COAST INSTITUTE, INC.**

This Agreement entered into this 1st day of January, 2023, the Suwannee County School Board – hereinafter referred to as the “Board” and Associated Builders and Contractors Florida East Coast Institute, Inc., 3730 Coconut Creek Parkway, Suite 180, Coconut Creek, Florida 33066, hereinafter referred to as “ABC.”

WHEREAS, the Board is authorized by the State Department of Education (DOE) to provide vocational training programs in accordance with Florida Statutes and State Board of Education Rules; and

WHEREAS, the Board desires to cooperate with ABC in designing and implementing an apprenticeship training program; and

WHEREAS, ABC has experienced staff to provide apprenticeship students with realistic work experiences and related classroom experiences; and

WHEREAS, the Board and ABC desire to train the student to meet the journeymen level of efficiency and enhance the skills of journeymen in their trade area;

NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable considerations the receipt of which is hereby acknowledged, the parties hereto agree as follows:

ABC agrees to:

1. Provide a training director, who, along with ABC, will oversee the day-to-day, on-the-job training of the student(s) in cooperation with the designated Industrial Education Coordinator. This person will maintain all Florida Division of Workforce Development Office of Apprenticeship (DWDA) and Department of Education (DOE) required training records for the program, including on-the-job training (OJT) reports, official instructor credential files, classroom or virtual attendance, grades, and registered apprenticeship records.
2. ABC will recruit instructors who have appropriate credentials. The official credentials must be evaluated and maintained by ABC for auditing purposes. ABC agrees to supply curriculum and provide equipment in laboratories and classrooms provided for the program by the Board.
3. An official interview between ABC, RIVEROAK Technical College (RTC), and the applicant will be conducted for final approval by RTC. Approved candidates

will be checked against the sexual predator data base per RTC before a final offer is made to a candidate by ABC.

4. Be responsible for recruiting and assigning students to the Board's instructional program.
5. Provide all appropriate and required DWDA registration forms, documentation, and data for each class, use College registration forms, attendance rosters, and provide other information necessary to meet Florida Statutes and Board Rules.
6. Arrange a teaching schedule and training program that will meet the requirements for the Board's program.
7. Provide written assurance to the Board that (1) ABC does not discriminate against its members or applicants for membership on the basis of race, color, national origin, sex or disability; and (2) apprentice training will be offered and conducted for its membership free of such discrimination. Such written assurance shall be submitted to the Board each term to comply with Section 504 of the Rehabilitation Act of 1973.
8. Be responsible for the placement of all student work assignments for accomplishment of OJT in conformance with participating employer agreements.
9. Allow the Board to recommend students for the Apprenticeship program if they meet ABC's requirements.
10. ABC employees understand that, by coordinating the apprenticeship program, they will have access to records that contain individually identifiable information. The Family Educational Rights and Privacy Act of 1974, better known as the Buckley Amendment or "FERPA," prohibits the disclosure of such information. ABC employees acknowledge that they fully understand that intentional disclosure of this information to any unauthorized person could result in criminal and civil penalties imposed by law. ABC employees further acknowledge that such willful or unauthorized disclosure also violates with provisions of this Agreement and could constitute just cause for termination of this Agreement.

The Board agrees to:

1. Provide a liaison to coordinate the activities of this program between ABC and the Board.
2. Provide dedicated lab space, appropriate classrooms (classrooms with tables), facilities offices, and office equipment agreed upon by both parties.
3. Furnish required college forms and letters necessary to support this program.
4. Compensate ABC as follows during the term of this contract, unless the provisions of paragraph one under section, "Both parties" concerning adjustments modify the following provisions:

- a. Compensate ABC in the amount of sixty percent (60%) of the funded amount per apprentice for instructors' salaries, classroom or virtual instruction and coordinators; instructional materials and supplies; and other program costs to include, but not limited to, equipment repair, equipment upgrade, and replacement, administrative costs, travel expenses, and expenses to attend conferences and professional meetings. All travel and travel-related expenses shall be in accordance with Chapter 112, F.S.
 - b. Both parties agree to a three year delay, allowing funding to catch up with enrollment. Grant funding will be used to fund the growth for the first 3 years.
5. Both parties agree to a three year delay, allowing funding to catch up with enrollment. Therefore, payment for year 1 will be made in year 4, year 2 in year 5, year 3 in year 6, and so on. No additional monies, other than those described in paragraph (4) (A) shall be provided to ABC. Payment would be made within 30 days of receipt of state allocation.
6. Authorize ABC to maintain the official records and files as required by the Division of Workforce Development, Office of Apprenticeship. ABC will maintain all DWDA required records and files as well as all education records for students.

Both parties agree that:

1. This Agreement shall be reviewed at the conclusion of each academic year for program adjustments. Any state legislative recommendations mandated for Board operations or funding of apprenticeship programs will be reviewed and incorporated, as necessary.
2. The responsibility for a day-to-day coordination and supervision of this educational program shall be vested with ABC.
3. Through their designated representatives, both parties shall collaborate in the development of policies and operational procedures for the efficient management and operation of this program.
4. Both Parties will perform their obligations hereunder in accordance with all applicable federal, state, and local laws.
5. This Agreement is for one (1) year period and shall commence on January 1, 2023 and shall terminate on December 31, 2023. This Agreement can be canceled by either party with a ninety (90) day prior written notice at any time during the one (1) year period of the Agreement. The parties may agree in writing to renew this Agreement for an additional one (1) year term, with ninety (90) prior written notice to the other party.

6. It is further understood that all equipment, supplies, and materials provided by ABC under this Agreement shall remain the property of ABC. However, any and all capital improvements to Board facilities as approved by the site director, funded by ABC, remain the property of the Board.
7. To ensure that ABC is offering and reporting apprenticeship-related instruction and coordinated activities in accordance with prescribed program review standards, the following provision will be met:
 - a. The apprenticeship program and all participants reported for FTE have been registered with the Division of Jobs & Benefits, Department of Labor, an Employment Security of Federal Bureau of Apprenticeship Training through RAPIDS.
 - b. The classroom related or virtual-related instruction and on-the-job training for apprentices are reported as job preparatory under the post-secondary occupational program title appropriated for instruction being given.
 - c. The related classroom instructors and apprenticeship coordinators are approved by ABC and the Board as referred in Section 3 of page 1.
 - d. Supervised related classroom instruction in a classroom or virtual setting is provided to each apprentice for not less than 144 hours per year and has been approved by ABC.
 - e. The capability exists in the instructional setting to accomplish the apprenticeship program objectives as evidenced by adequate facilities, equipment supplies, and instructional materials.
 - f. The records are available documenting coordination of related instruction with job experience and will be maintained by ABC.
 - g. The administration of the "Apprenticeship" program and the general welfare of the apprentices is the responsibility of ABC.
8. ABC and Board will work in good faith and make an effort to develop strategies and proposals to pursue and secure a mutually beneficial state funding formula/mechanism for the apprenticeship program.
9. Apprenticeship program enrollees are exempt from fees in accordance with F.S. 1009.25.

Other Contract Provisions:

1. ABC agrees to indemnify and hold harmless the Board and/or all of its officers, employees, or agents from any and all suits, claims, demands, actions, causes of actions, judgments, liability, loss, damage, attorney's fees, court costs, or expenses of any kind, which each party, its officers, employees, or agents, may incur arising from the negligence of either party during the performance of any

provision of this Agreement or from the activities of the Board's or ABC's personnel, apprentices, agents, or faculty, as aforesaid under the provisions of this Agreement. Nothing in this indemnity clause shall be construed to require ABC to indemnify or ensure the Board for the Board's negligence or for either party to assume any liability for the other party's negligence. Nothing in this Agreement shall be interpreted to limit, waive, or modify the Board's sovereign immunity under Section 768.28, F.S.

2. All persons employed by ABC shall be considered the employees of ABC, and ABC is responsible for payment of workers' compensation, unemployment insurance, social security, and withholding taxes.
3. This contract may be modified only by a written amendment, which has been executed and approved by the appropriate authorized parties as indicated on the signature page of this contract.
4. ABC will not assign this contract or enter into a subcontract for any of the services performed under this contract without obtaining the prior written approval of the Board.
5. ABC will maintain documentation for all charges against the Board under this contract. The books, records, and documents of ABC, insofar as they relate to work performed or money received under this contract, shall be maintained for a period of three (3) full years from the date of payment, and shall be subject to audit, at any reasonable time upon reasonable notice by the Board or Office of the Auditor General for the State of Florida, or their duly appointed representative. These records shall be maintained in accordance with generally accepted accounting principles.
6. ABC, being an independent contractor, agrees to carry public liability and other forms of insurance as may be identified by the Board, and to pay all taxes incident to this contract. ABC will name the Board as additional insured on such policies and shall provide the Board with proof of such coverage. The parties agree that this contract is for their mutual benefit and is not intended to create any third party beneficiaries.
7. The parties shall comply with all applicable federal and state laws and regulations in the performance of this contract.
8. This contract shall be governed by the laws of the State of Florida, and proper venue for any legal actions brought to enforce terms of this contract shall be the Circuit Court of Suwannee County, Florida.
9. The Legislature amended the Jessica Lunsford Act effective July 1, 2007. This law requires any employee, contractor, vendor who will: (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds; meet Level II Background screening requirements. There are some exceptions. Level 2 screening includes fingerprinting, statewide

criminal and juvenile justice records checks through the Florida Department of Law Enforcement and federal criminal records checks through the Federal Bureau of Investigation. Level 2 screening may also include local criminal records checks through the local law enforcement agencies.

Level II Background Check - Any vendor providing services under this contract who will (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds, that person shall have a **Level II background check** submitted through the SCSB. Documentation of clearance will be on file in the Department of Human Resources in the SCSB office. **The contractor shall be required to pay for all costs of the background reports.** If it is discovered during the period of the contract that the successful contractor substituted an unapproved worker for an approved worker, the vendor's contract may be cancelled immediately at the instructions of the SCSB.

10. For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

SUWANNEE COUNTY SCHOOL
BOARD

ASSOCIATED BUILDERS AND
CONTRACTORS FLORIDA EAST
COAST INSTITUTE, INC.

By: _____
Jerry Taylor
School Board Chairman

By: _____
Peter M. Dyga
President/CEO

Attest: _____
Ted Roush
Superintendent

Attest: _____
Nathan Ferree
Chief Operating Officer

Date: _____

Date: _____

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE, SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt or confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. See Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.



FIVE-YEAR STRATEGIC PLAN

July 2022 - June 2027

Approved by Institutional Advisory Committee, September 22, 2022

Presented to School Board in Workshop Session, December 13, 2022

Recommended for School Board Approval, December 13, 2022

This document serves as the long and short-range planning document for RIVEROAK Technical College.

Mission of the Institution

Our mission at RIVEROAK Technical College is to provide opportunities for the development of qualified workers for the job market; to upgrade occupational skills to re-enter, maintain, or advance employment opportunities; and to enable students to become self-sufficient and self-confident, and to encourage students to become highly productive citizens with positive values and a strong work ethic.

Vision of the Institution

RIVEROAK Technical College will provide technical training at the highest industry credential including national and state certification so students may work at grade level in all core subject areas, complete occupational training programs, and seek employment in high skill/high wage jobs.

Accomplishment Report for the 2021-2022 School Year

- ✓ 323 industry certifications/licensures earned (196 adult/127 dual enrolled)
- ✓ Over \$56,000 in scholarships awarded to postsecondary career certificate students
 - Sabal Trail
 - Academic Development
 - Merit (High School Seniors)
 - Bernard Williams Memorial
 - Pat Collins Memorial Nursing Scholarship
 - Live Oak Ladies Auxiliary Nursing Scholarship
 - Don Boyette Memorial Scholarship
 - Walter Brown Excellence in Agriculture
 - Wyatt Miller Memorial Scholarship
- ✓ Served 462 students in adult education and career certificate programs

Objectives of the Strategic Plan – Program & Curriculum Related

Objective	Strategies	Timeline	Financial Resources	Evaluation
Completed student exit forms will indicate a minimum 80% of 2022-2023 exiting adult education graduates (GED) go on to postsecondary education, enter the workforce, and/or retain employment.	<ul style="list-style-type: none"> a. Implement postsecondary transition model with appropriate services. b. Complete individualized career plan with each adult education student. 	In Progress	None	<p>Completed student exit forms Follow-up student services</p> <p>Currently, 79% of 2021-2022 graduates are either employed, enrolled in postsecondary education, or in workforce. During 2020-2021, 86% of graduates placed.</p>
Industry Certification Data Reports will reflect a minimum 10% increase of industry certifications earned by students in Secondary and career certificate CTE programs at RTC during 20-21 year.	<ul style="list-style-type: none"> a. Provide professional development as needed. b. Regularly monitor student industry certification data. 	Complete	None	<p>Local and state data reports</p> <p>Industry certification certificates</p> <p>196 postsecondary and 127 secondary credentials were earned in 2021-2022. Postsecondary credentials earned increased by 5% and secondary credentials earned increased by 53%.</p>

Objective	Strategies	Timeline	Financial Resources	Evaluation
Industry Certification Data Reports will reflect a minimum 15% increase of industry certifications earned by students in Secondary and career certificate CTE programs at RTC during 22-23 year.	<ul style="list-style-type: none"> a. Provide professional development as needed. b. Regularly monitor student industry certification data. c. Research additional industry certifications to assist students in being more employable. 	In Progress	None	<p>Local and state data reports</p> <p>Industry certification certificates</p>
Utilizing 21-22 Comprehensive Local Needs Assessment (CLNA) data, develop tentative plan for career certificate program implementation.	<ul style="list-style-type: none"> a. Review CLNA data, including surveys sent to industry and business. b. Identify current job trends and needed skills. c. Expand Evening Program Opportunities d. Seek School Board approval and support. e. Complete required paperwork with Council on Occupational Education and FLDOE. 	In Progress	None	<p>CLNA Data</p> <p>School Board Meeting minutes</p> <p>COE and FLDOE approval documentation</p> <p>HVAC/Refrigeration program implemented Fall 2022.</p>

Objectives of the Strategic Plan – Facilities

Objective	Strategies	Timeline	Financial Resources	Evaluation
When special school funds or legislative funds are available, acquire a medical facility with additional adult education classrooms. Plan for Industrial Compound addition.	<ul style="list-style-type: none"> a. Secure state facility funds as a special school b. Meet with legislative delegation c. Solicit letters of support from community leaders and business partners e. Apply for Legislative Appropriations f. Submit Job Growth grant proposals 	In Progress	<p>None</p> <p>Approximate cost: \$600,000.00</p>	<p>Board approved and Preliminary architectural plans complete</p> <p>Letters on file & Photos</p>
Retrofit front entrance as a single point of entry for campus safety.	<ul style="list-style-type: none"> a. Secure funding from District b. Utilize Technology Fees and/or CARES HEERF 1 Funds 	In Progress	School District funding	<p>Included in annual School Security Risk Assessment (2018 – present)</p> <p>Included in Five-Year School District Work Plan</p> <p>At this time college has fully installed keyless entry and video intercom system in interim.</p>

Objective	Strategies	Timeline	Financial Resources	Evaluation
Build additional fencing on west side of college campus to enclose nursing building and back of business building. Gate to be installed between main building and business building.	a. Secure funding from District	In Progress	School District funding	Included in annual School Security Risk Assessment (2018 – present) Included in Five-Year School District Work Plan
At least 80% of faculty/staff will continue to be certified in CPR/First Aid.	a. Offer training during professional development day	Accomplished and Ongoing Faculty and Staff were recertified Spring 2021	\$1,000.00	All faculty and staff are scheduled to complete CPR/First Aid certification training October 31, 2022.
Construct sidewalk from Nails Specialty portable to front of RTC between nursing/business and main building.	a. Create safer/cleaner walking paths	Postponed to Summer 2023	Approximately \$2,000.00 needed for project.	Drafted Plans Installation
Add additional power supply to RIVEROAK Technical College to support growing industrial programs.	a. Acquire electrical engineering plans to meet demands of increased enrollment in Electrical and Welding and equipment needs b. Power pole installation	On-going	Monies -Research ESSER Grant Fundable Projects \$13,400 Currently expended for design services through CARES HEERF funding Approximate Cost: \$135,000.00	Engineering Plans Contract Pursue Legislative Appropriation. Firm to disseminate proposal contracted.

**Objectives of the Strategic Plan –
Administrative**

Objective	Strategies	Timeline	Financial Resources	Evaluation
Continue to provide additional professional development addressing sensitivity training, mental health and services	<ul style="list-style-type: none"> a. Identify County-wide PD dates for training b. Procure District Trainer 	In Progress	Approximate Cost: \$100.00	<p>Training supplied during pre-planning in August 2022. Additional PD planned throughout year.</p> <p>Faculty and Staff surveys</p> <p>Follow-up and reflection activities</p> <p>Inservice points</p>
Increase community awareness and community partnerships	<ul style="list-style-type: none"> a. Sponsor the Chamber of Commerce Christmas on the Square, Gala, and Business of the Year Dinner. b. Attend school and community events. 	Accomplished/On Going	<p>Approximate cost to sponsor events: \$3,500.00</p> <p>Approximate cost for resources needed for community outreach: \$1,200.00</p>	<p>Strengthened relationship with local business community</p> <p>Activities with local community groups</p>
Work with schools and public library for student recruitment	<ul style="list-style-type: none"> a. Promotional table and literature at SMS, SHS, BHS and Suwannee River Regional Library branches 	<p>On Going</p> <p>On Going</p>	Approximate cost: \$150.00	<p>Increased student enrollment</p> <p>Increased awareness of the programs at RIVEROAK Technical College</p>

	<ul style="list-style-type: none"> b. CTE Coordinator and instructor visits to campuses for student recruitment c. Annual school counselor luncheon and information session luncheon at RIVEROAK Technical College d. CTE Coordinator classroom visits with guidance counselors 	<p>Accomplished/On Going</p> <p>Ongoing</p>		
Increase awareness and support of RIVEROAK Technical College with community and state leaders	<ul style="list-style-type: none"> a. Visit Tallahassee during Legislative Session. b. Host city, county and state elected officials meeting. 	<p>Ongoing</p> <p>Spring 2023</p>	Approximate cost: \$500.00	Obtain endorsements for programs at RIVEROAK Technical College

LAFAYETTE COUNTY SCHOOL DISTRICT
363 NE Crawford Street
Mayo, FL 32066

INTER-DISTRICT FOSTER TRANSPORTATION AGREEMENT

Agreement between Lafayette County School District and Suwannee County School District

According to the provisions in the Every Student Succeeds Act (ESSA) that focus on ensuring educational stability for children in foster care, the State and its local educational agencies (LEAs/school districts) will develop practices and procedures to ensure such support is available. The LEA responsibilities, Section 1111(g)(1)(E) and 1112(c)(5) of the Elementary and Secondary Education Act as amended by ESSA require LEAs to:

1. The Lafayette County School District Point of contact will be the district social worker if the corresponding child welfare agency notifies the LEA in writing of foster student needs.
2. The LEA will network with all agencies to:
 - a. arrange for transportation to maintain children in foster care in their school of origin when in their best interest for the duration of the time in foster care.
 - b. ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with the federal Social Security Act.
 - c. ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the LEA will provide transportation to the school of origin if
 - (1) the local child welfare agency agrees to reimburse the LEA for the cost of such transportation;
 - (2) the LEA agrees to pay for the cost of such transportation; or
 - (3) the LEA and the local child welfare agency agree to share the cost of such transportation.
3. Ensure that any such child enrolls or remains in such child's school of origin, unless a determination is made that it is not in such child's best interest to attend the school of origin, which decision shall be based on all factors relating to the school in which the child is enrolled at the time of placement.
4. Ensure that when a determination is made that it is not in such child's best interest to remain in the school of origin, the child is immediately enrolled in a new school, even if the child is unable to produce records normally required for academic and other records.

All participants signing this Agreement concur that:

1. If a student remains in his/her school of origin, the District of Origin and the new District of Residence will share the cost of transportation either on an agreed upon method to apportion the responsibility and cost for providing the transportation or on a 50/50 basis, if the two cannot agree.
2. The district where the student is enrolled/attending (District of Origin) arranges the transportation and monitors billing.
3. The foster point of contact in the District of Residence, in conjunction with the foster point of contact in the District of Origin, monitors the student's situation in order to define the foster care status accurately.
4. The District of Residence, in conjunction with the District of Origin, will periodically check on the housing status of students in transition who are receiving transportation to and from their school of origin. On a case-by-case basis, the District of Residence, in conjunction with the District of Origin,

- will explore with the foster care manager if it is in the best interest of the child/youth to enroll in the District of Residence at the beginning of the next school year if the student is still in the foster care program.
5. Each district has established contacts for meeting foster care education needs. These contacts have the ability to approve transportation arrangements within each district. The districts below have named specific contacts as appropriate individuals to contact when a family is in transition.
 6. In cases requiring inter-district transportation of ESE students.
 - a. The District of Residence provides the specialized transportation. The District of Origin receives FTE funding from the state for the specialized transportation since the District of Origin provides all other ESE services. The District of origin allocates half of the FTE funds to the District of Residence for the specialized transportation costs since both districts are required to share the cost of foster care student transportation expenses.
 - b. The District of Residence reports any incident of restraint or seclusion that occurs during the transportation route to and/or from school. This District of Origin reports any other incidents of restraint or seclusion.
 7. This inter-district Foster Transportation Agreement will remain in effect until revisions are required.

Lafayette County School District:

Alissa Hingson

10/6/2022

School District (Authorized Signature)

Date

Alissa Hingson

Director of Teaching & Learning Services

Name (Type or Print)

Title/Position

Suwannee County School District:

School District (Authorized Signature)

Date

Ted L. Roush

Superintendent of Schools

Name (Type or Print)

Title/Position

Chairperson, Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____

Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

LAFAYETTE COUNTY SCHOOL DISTRICT
363 NE Crawford Street
Mayo, FL 32066

INTER-DISTRICT HOMELESS TRANSPORTATION AGREEMENT

Agreement between Lafayette County School District and Suwannee County School District

According to the McKinney Vento Act, Section 722(g)(1)(J)(iii), Public Law 107-110, the State and its local educational agencies will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in case of an unaccompanied youth, the liaison), to and from the school of origin, as determined by paragraph (3)(A), in accordance with the following, as applicable:

- (I) If the homeless child or youth continues to live in the area served by the local educational agency in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.
- (II) If the homeless child's or youth's living arrangements in the area served by the local educational agency of origin terminate and the child or youth, though continuing his or her education in the school of origin, begins living in an area served by another local educational agency in which the homeless child or youth is living shall agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from school of origin. If the local educational agencies are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally.

All participants signing this Agreement concur that:

1. If a student remains in his/her school of origin, the District of Origin and the new District of Residence will share the cost of transportation either on an agreed upon method to apportion the responsibility and cost for providing the transportation or on a 50/50 basis, if the two cannot agree.
2. The district where the student is enrolled/attending (District of Origin) arranges the transportation and monitors billing.
3. The homeless liaison in the District of Residence, in conjunction with the homeless liaison in the District of Origin, monitors the student/family's situation in order to define the homeless status accurately.
4. The District of Residence, in conjunction with the District of Origin, will periodically check on the housing status of students in transition who are receiving transportation to and from their school of origin. On a case-by-case basis, the District of Residence, in conjunction with the District of Origin, will explore with the parent/guardian/unaccompanied youth if it is in the best interest of the child/youth to enroll in the District of Residence at the beginning of the next school year if the student is still homeless.
5. Each district has established contacts for meeting transitional education needs. These contacts have the ability to approve transportation arrangements within each district. The districts below have named specific contacts as appropriate individuals to contact when a family is in transition.
6. In cases requiring inter-district transportation of ESE students.
 - a. The District of Residence provides the specialized transportation. The District of Origin receives FTE funding from the state for the specialized transportation since the District of Origin provides all other ESE services. The District of origin allocates half of the FTE funds to the District of

- Residence for the specialized transportation costs since both districts are required to share the cost of homeless student transportation expenses.
- b. The District of Residence reports any incident of restraint or seclusion that occurs during the transportation route to and/or from school. This District of Origin reports any other incidents of restraint or seclusion.
7. This inter-district Homeless Transportation Agreement will remain in effect until revisions are required.

Lafayette County School District:

Alissa Hingson

10/6/2022

School District A (Authorized Signature)

Date

Alissa Hingson

Director of Teaching & Learning Services

Name (Type or Print)

Title/Position

Suwannee County School District:

School District B (Authorized Signature)

Date

Ted L. Roush

Superintendent of Schools

Name (Type or Print)

Title/Position

Chairperson, Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____

Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Agreement Between Suwannee County School District and Lafayette County School District

Transitional Inter-District Transportation Agreement Based on the McKinney-Vento Act Transportation Criteria

According to the McKinney Vento Act, Section 722 (g)(1)(J)(iii), Public Law 107-110, The State and the local educational agencies in the State will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin (as determined under paragraph (3)), in accordance with the following, as applicable:

- (I) If the child or youth continues to live in the area served by the local educational agency in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.
- (II) If the child's or youth's living arrangements in the area served by the local educational agency of origin terminate and the child or youth, though continuing the child's or youth's education in the school of origin, begins living in an area served by another local educational agency, the local educational agency of origin and the local educational agency in which the child or youth is living shall agree upon a method to apportion the responsibility and costs for providing the child or youth with transportation to and from the school of origin. If the local educational agencies are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally.

All participants signing this Agreement agree that:

- 1 If a student remains in his/her school of origin, the District of Origin (Suwannee) and the new District of Residence (Lafayette) will share the cost of transportation either on an agreed upon method to apportion the responsibility and cost for providing the transportation or on a 50/50 basis, if the two cannot agree.
- 2 The district where the student is enrolled/attending (District of Origin - Suwannee) arranges the transportation and monitors billing.
- 3 The homeless liaison in the District of Residence (Lafayette), in conjunction with the homeless liaison in the District of Origin (Suwannee), monitors the student's/family's situation in order to define the homeless status accurately.
- 4 The District of Residence (Lafayette), in conjunction with the District of Origin (Suwannee), will periodically check on the housing status of students in transition who are receiving transportation to and from their school of origin. On a case-by-case basis, the District of Residence, in conjunction with the District of Origin, will explore with the parent/guardian/unaccompanied youth if it is in the best interest of the child/youth to enroll in the District of Residence at the beginning of the next school year if the student is still homeless.
- 5 Each district has established contacts for meeting transitional education needs. These contacts have the ability to approve transportation arrangements within each district. The districts below have named specific contacts as appropriate individuals to contact when a family is in transition.

SCHOOL DISTRICT A (District of Origin)

By (Authorized Signature)	Date
Ted L. Roush	Superintendent of Schools
Name (Type or Print)	Title/Position

SCHOOL DISTRICT B (District of Residence)

By (Authorized Signature)	Date
Name (Type or Print)	Title/Position

Chairperson, Suwannee County School Board

Appended as to Form
BY Leonard J. Djetzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney

Agreement Between Suwannee County School District and Columbia County School District

Transitional Inter-District Transportation Agreement Based on the McKinney-Vento Act Transportation Criteria

According to the McKinney Vento Act, Section 722 (g)(1)(J)(iii), Public Law 107-110, The State and the local educational agencies in the State will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin (as determined under paragraph (3)), in accordance with the following, as applicable:

- (I) If the child or youth continues to live in the area served by the local educational agency in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.
- (II) If the child's or youth's living arrangements in the area served by the local educational agency of origin terminate and the child or youth, though continuing the child's or youth's education in the school of origin, begins living in an area served by another local educational agency, the local educational agency of origin and the local educational agency in which the child or youth is living shall agree upon a method to apportion the responsibility and costs for providing the child or youth with transportation to and from the school of origin. If the local educational agencies are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally.

All participants signing this Agreement agree that:

- 1 If a student remains in his/her school of origin, the District of Origin (Suwannee) and the new District of Residence (Columbia) will share the cost of transportation either on an agreed upon method to apportion the responsibility and cost for providing the transportation or on a 50/50 basis, if the two cannot agree.
- 2 The district where the student is enrolled/attending (District of Origin - Suwannee) arranges the transportation and monitors billing.
- 3 The homeless liaison in the District of Residence (Columbia), in conjunction with the homeless liaison in the District of Origin (Suwannee), monitors the student's/family's situation in order to define the homeless status accurately.
- 4 The District of Residence (Columbia), in conjunction with the District of Origin (Suwannee), will periodically check on the housing status of students in transition who are receiving transportation to and from their school of origin. On a case-by-case basis, the District of Residence, in conjunction with the District of Origin, will explore with the parent/guardian/unaccompanied youth if it is in the best interest of the child/youth to enroll in the District of Residence at the beginning of the next school year if the student is still homeless.
- 5 Each district has established contacts for meeting transitional education needs. These contacts have the ability to approve transportation arrangements within each district. The districts below have named specific contacts as appropriate individuals to contact when a family is in transition.

SCHOOL DISTRICT A (District of Origin)

By (Authorized Signature)	Date
Ted L. Roush	Superintendent of Schools
Name (Type or Print)	Title/Position

SCHOOL DISTRICT B (District of Residence)

By (Authorized Signature)	Date
Name (Type or Print)	Title/Position

Chairperson, Suwannee County School Board

Approved as to Form and Substance by
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney

Transitional Inter-District Transportation Agreement
Based on the McKinney-Vento Act Transportation Criteria

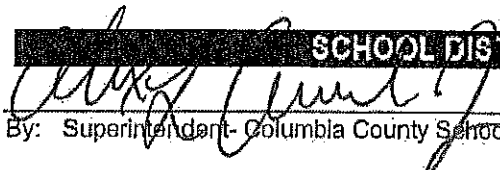
According to the McKinney Vento Act, Section 722 (g)(1)(J)(iii), Public Law 107-110, The State and the local educational agencies in the State will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin (as determined under paragraph (3)), in accordance with the following, as applicable:

- (I) If the child or youth continues to live in the area served by the local educational agency in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.
- (II) If the child's or youth's living arrangements in the area served by the local educational agency of origin terminate and the child or youth, though continuing the child's or youth's education in the school of origin, begins living in an area served by another local educational agency, the local educational agency of origin and the local educational agency in which the child or youth is living shall agree upon a method to apportion the responsibility and costs for providing the child or youth with transportation to and from the school of origin. If the local educational agencies are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally.

All participants signing this Agreement agree that:

- 1 If a student remains in his/her school of origin, the District of Origin-(Columbia) and the new District of Residence-(Suwannee) will share the cost of transportation either on an agreed upon method to apportion the responsibility and cost for providing the transportation or on a 50/50 basis, if the two cannot agree.
- 2 The district where the student is enrolled/attending (District of Origin-Columbia) arranges the transportation and monitors billing.
- 3 The homeless liaison in the District of Residence-(Suwannee), in conjunction with the homeless liaison in the District of Origin-(Columbia) monitors the student's/family's situation in order to define the homeless status accurately.
- 4 The District of Residence-(Suwannee), in conjunction with the District of Origin-(Columbia), will periodically check on the housing status of students in transition who are receiving transportation to and from their school of origin. On a case-by-case basis, the District of Residence, in conjunction with the District of Origin, will explore with the parent/guardian/unaccompanied youth if it is in the best interest of the child/youth to enroll in the District of Residence at the beginning of the next school year if the student is still homeless.
- 5 Each district has established contacts for meeting transitional education needs. These contacts have the ability to approve transportation arrangements within each district. The districts below have named specific contacts as appropriate individuals to contact when a family is in transition.

SCHOOL DISTRICT A (District of Origin)

By:  Date 10/11/22
 By: Superintendent- Columbia County School District

Dana Huggins, Columbia McKinney Vento Liaison
 Name (Type or Print) Title/Position

SCHOOL DISTRICT B (District of Residence)

By (Authorized Signature) Date

Ted L. Roush, Superintendent of Schools
 Name (Type or Print) Title/Position

APPROVED

OCT 11 2022

"Approved as to Form and Sufficiency
 BY Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

COLUMBIA COUNTY
 SCHOOL BOARD

Chairperson, Suwannee County School Board