

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 14, 2009

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Sandy Bonds.

Chairman Taylor called the hearing to order at 2:30 p.m. for the purpose of public comment on universal free breakfast.

Dr. Bill Brothers explained universal free breakfast.

Mr. Taylor called for comments or questions regarding universal free breakfast and there were none.

The public hearing adjourned at 2:32 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 14, 2009

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Sandy Bonds.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Bill Brothers, David Campbell, Dawn Lamb, Donna Long, DeeDee McManaway, Melissa Moseley, Scott Pfender, Ted Roush, Norri Steele, Kevin Whitaker, and Bill Yanossy.

Chairman Taylor called the meeting to order at 2:34 p.m.

Virtual Instruction Program for 2009-2010 Nancy Roberts

Mrs. Roberts introduced Polly Warner and Craig Butts, with Florida Virtual School, who distributed a handout and gave a presentation on their proposed plan for Florida Virtual School. Ms. Warner and Mr. Butts answered questions on the operation and procedures of Florida Virtual School. Mr. Butts explained Connections Academy and how they work with Florida Virtual School.

The workshop recessed at 3:30 p.m. and resumed at 3:40 p.m.

Results of School Bus Lease Purchase Financing RFP Scott Pfender/
Vickie Music

Mrs. Music explained the School Bus Lease Purchase Financing RFP, which will allow the District to lease purchase 20 new school buses through a financing arrangement over the next five years.

Miscellaneous

1. Mr. Taylor shared information with the Board on the status of the property adjoining the Ag Farm at Branford.
2. Supt. Scarborough shared his thoughts with the Board for the need to proceed with paperless agendas.

The workshop adjourned at 4:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 14, 2009

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Sandy Bonds.

Chairman Taylor called the meeting to order at 4:00 p.m.

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following contracts/agreements for the 2009-2010 school year. (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2010-30 Agreement between Suwannee County Schools and Andrew Harrell, d/b/a AMH Counseling for counseling services to ESE students (*Renewal*)

#2010-39 Agreement between Children's Psychological Services Center, Inc. (CPSCI) and Suwannee County School District to provide school psychological services (*Renewal*)

- #2010-41 Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as My-Points.Org and related support services (*Renewal*)

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Owens, second by Mr. Cooper, to award the following bid:

#09-209 School Bus Lease Purchase Financing RFP

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the following new contract for the 2009-2010 school year: (A copy is on file with Supplemental Minutes.)

#2010-40 Contract between the School Board of Suwannee County School District and Florida Virtual School to provide Virtual Instruction Program in compliance with F.S. 1002.45 (*New*)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 21, 2009

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Andy Decker arrived at 2:45 p.m.

Chairman Taylor called the meeting to order at 10:00 a.m. and welcomed everyone.

Administrators and others present: Bill Brothers, Marilyn Jones, Dawn Lamb, Rhonda Lepper, Donna Long, Dee Dee McManaway, Bethany Mitidieri, Melissa Moseley, Katrina Raulerson, Nancy Roberts, Elizabeth Simpson, Norri Steele, Kevin Whitaker, Claire Wood, and Lila Udell.

FSBIT: Volunteers vs. Visitors vs. ChaperonesFSBIT Representatives

Mrs. Music introduced FSBIT representatives Jim Barnidge, Mark McKinney, and Gail Mitchell. FSBIT representatives explained the difference between volunteers, visitors, and chaperones, and the liability and workers compensation issues associated with each. Mr. McKinney stressed that procedure and process is the key. FSBIT representatives answered questions from Board members and staff.

School Grades and NCLB: AYP Results.....Lila Udell and
School Principals

Mrs. Udell gave a Powerpoint presentation on the overview of school grades and AYP results.

The following Principals/Assistant Principals shared information for their respective school in relation to the data presented by Mrs. Udell and issues that need be addressed to improve student achievement:

BHS – Kevin Whitaker, Assistant Principal
SHS – Dawn Lamb, Principal (distributed & reviewed handout)
SPS – Melissa Moseley, Principal (distributed & reviewed handout)
SES – Donna Long, Principal (Powerpoint presentation)
SIS – Bethany Mitidieri, Assistant Principal (Powerpoint presentation & handout)
SMS – Norri Steele, Principal (distributed & reviewed handout)

Board members shared their concerns and comments.

The workshop recessed at 12:00 p.m. and resumed at 12:30 p.m.

Suwannee Intermediate School.....Lila Udell and Bill Yanossy
Restructuring Plan

Mrs. Udell and Mrs. Roberts reviewed a handout on the Suwannee Intermediate School Restructuring Plan for 2009-2010.

Elementary Grades Vertical Articulation Plan Marilyn Jones and
Nancy Roberts

Mrs. Roberts stated that teams from Suwannee Primary, Suwannee Elementary, and Suwannee Intermediate Schools are working together to develop a Vertical Articulation Plan to build a single school culture. Mrs. Jones gave an update on the Vertical Articulation Plan.

Annual Guidance Report ReviewElizabeth Simpson
ESE Indicator Plan
Special Programs and Procedures (SP&P) Manual

Mrs. Simpson distributed and reviewed handouts on the following items:

- Annual Guidance Report for 2008-2009
- ESE Indicator Plan for the 2009 LEA Profile

Mrs. Simpson mentioned there will be some minor changes to the Special Programs and Procedures (SP&P) Manual in the near future.

Physical Education Status ReportDr. Bill Brothers
Equity Update

Dr. Brothers distributed and reviewed handouts on the following items:

- Physical Education Status Report for 2008-2009
- Summarization of the updates to the 2008-2009 Annual Equity Plan

Code of ConductNancy Roberts/Dr. Bill Brothers
Corporal Punishment Policy

Mrs. Roberts distributed and reviewed a handout summarizing the proposed updates to the following items:

- Elementary and Secondary Code of Conduct books
- Corporal Punishment Policy
- Bullying and Harassment Policy

Board Member Issues..... Board Members

No issues to report.

The workshop adjourned at 3:26 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 21, 2009

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 3:30 p.m.

Public comment on universal free breakfast.

Mr. Taylor called for comments or questions regarding universal free breakfast and there were none.

The hearing adjourned at 3:32 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 21, 2009

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 3:32 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to advertise the tentative millage rates and tentative budget for the 2009-2010 school year.

Mrs. Music distributed and reviewed handouts on the following:

- Budget Summary for fiscal year 2009-2010
- Memo regarding .25 mills

MOTION CARRIED UNANIMOUSLY

Miscellaneous

1. Mr. Taylor reminded Board members to submit names for a community member to serve as an alternate on the Value Adjustment Board. The following names were suggested by the respective Board member:

Mrs. Owens:	John or Crystal Robinson; Kathy Lumpkin
Mr. Taylor:	Donnie Hale

The meeting adjourned at 4:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 28, 2009

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the hearing to order at 5:30 p.m. for the purpose of adopting the Tentative Millage Rates for the 2009-2010 school year and the Tentative Budget for 2009-2010.

The Tentative Millage Rates set for the 2009-2010 school year are as follows:

Required Local Effort	=	5.323
Basic Discretionary	=	.748
Capital Outlay	=	1.500
Supplemental Discretionary Critical Operating	=	<u>0.250</u>
Total	=	7.821

The Tentative Millage exceeds the roll back rate by -9.63 percent.

The Required Local Effort is 5.323 mills and is set by the State. This is a decrease of .007 mills from last year's rate.

The Basic Discretionary Millage is set by the Board, and is .748 mills. This is an increase of .25 mills over last year's rate.

The Supplemental Discretionary Critical Operating Millage is required in order to receive additional funds from the State in the amount of \$467,857. This millage is new for 2009-2010 and may be levied by supermajority vote of the Board.

The Capital Outlay is 1.500 mills. This is a decrease of .25 mills from last year's rate.

- 1) Chairman Taylor called for questions or comments from the public concerning the Tentative Millage Rates and there was no response.
- 2) MOTION by Mr. Holtzclaw, second by Mr. Cooper, to adopt the Tentative Millage Rates for 2009-2010 as follows:

Required Local Effort	=	5.323
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mrs. Ulmer, second by Mrs. Owens, to adopt the Tentative Supplemental Discretionary Critical Operating rate of .250 mills. MOTION CARRIED UNANIMOUSLY
- 4) MOTION by Mr. Holtzclaw, second by Mr. Cooper, to adopt the Tentative Budget for 2009-2010. MOTION CARRIED UNANIMOUSLY

The public hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 28, 2009

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Chairman Taylor called the meeting to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Student Progression Plan as follows: (Copies are available for review in the office of the Director of Curriculum and Instruction.) **(pg. 1)**

I. General Procedures for Promotion I.2

IV. Placement, Classification, and Graduation in High School (9-12) B.,
C.6.c, C.12, C.15, and I.

Appendix 3

Appendix 5

2. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 2-3)**

#3.05 Administrative Organization

#4.021 Physical Education

#4.03 Exceptional Student Education

#5.021 Homeless Students (Families in Transition)

#6.103 Appointment or Employment Requirements

#6.20 Leave of Absence

#6.21 Leave Application

#6.215 Retirement of Employees

#6.23	Personal Leave
#6.242	Family and Medical Leave
#6.31	Terminal Pay
#6.35	Use of Sick Leave by Family Members
#6.4	Violation of Local, State, and/or Federal Laws
#6.45	Alcohol and Drug-Free Workplace
#7.06	School Food Service Funds
#7.25	Hospitality Funds
#8.02	Toxic Substances in School Work Areas
#8.14	Automotive Equipment
#9.20	School Concurrency

3) Public comment on Corporal Punishment Policy.

Mr. Taylor called for comments or questions regarding the additions and revisions to the Student Progression Plan and the School Board Policy Manual, and to the Corporal Punishment Policy and there were none.

The public hearing adjourned at 6:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 28, 2009

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

Invocation and pledge to the flag – Scott Pfender

Special Recognition by the Superintendent

Supt. Scarborough, Mrs. Music, and Board members recognized Mrs. Sandra Parker in honor of her retirement, dedication, and service to the District for 35 years.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to adopt the Agenda, along with the addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Consent Agenda, with one change noted under Item #9, Zone Reassignments, Cuyler Cashwell, SES should state SIS. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 4-36)**

June 9, 2009	Workshop Session
	Special Meeting
June 23, 2009	Expulsion Issues (Private)
	Public Hearing
	Regular Meeting

2. Approval of the monthly financial statement for June 2009.

3. The following bills for the period June 1-30, 2009:

General Fund

#128778 – 128811; #128854 – 129422	\$	2,666,105.95
Electronic Fund Transfers		<u>1,976,102.56</u>
		4,642,208.51

Federal Fund

#35267 – 35287; #35298 – 35591	\$	454,788.31
Electronic Fund Transfers		<u>320,208.05</u>
	\$	774,996.36

Lunchroom Fund

#21757 – 21922	\$	93,021.23
Electronic Fund Transfers		<u>93,153.57</u>
	\$	186,174.80

2.0 LCIF

#5043 – 5085	\$	114,259.25
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School Construction Fund

#3106 – 3144	\$	937,464.98
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4. Approval of the following budget amendments for fiscal year 2008-2009:

<u>General</u>	<u>Capital Projects</u>	<u>Special Revenues</u>
I-31	III-9 (LCIF)	IV-3 (Federal Stimulus)
I-32	III-10 (LCIF)	IV-7 (Food Service)
I-33	III-9 (PECO)	IV-8 (Food Service)
I-34		IV-15 (Federal)
		IV-16 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated July 28, 2009. **(pgs. 37-38)**
6. Approval of the following contracts/agreements for the 2009-2010 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2010-13	Clinical Education Agreement between State of Florida, Department of Health, Suwannee County Health Department, Live Oak, Florida and Suwannee-Hamilton Technical Center Patient Care Technician Program, Live Oak, Florida (<i>Renewal/Revised</i>)
#2010-20	Clinical Education Agreement between State of Florida, Department of Health, Suwannee County Health Department, Live Oak, Florida and Suwannee-Hamilton Technical Center Practical Nurse Education Program, Live Oak, Florida (<i>Renewal/Revised</i>)
#2010-43	Contractual Agreement between the School Board of Hamilton County and the School Board of Suwannee County for inter-county transfer of exceptional students (<i>Renewal</i>)
#2010-44	Policy Statement and Agreement between the Suwannee County School Board and Florida Department of Education, School Business Services, Food and Nutrition Management for National School Lunch, School Breakfast, Afterschool Snack, Summer Food Service Program, Seamless Summer Option, and Special Milk Programs (<i>Renewal</i>)
#2010-45	State of Florida Voluntary Pre-Kindergarten Education Program Statewide Provider Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee-Hamilton Technical Center (<i>Renewal</i>)

- #2010-46 Gateway Educational Computing Consultants Project Resolution and Contract for District Participation Agreement between the District School Board of Suwannee County and the School Board of Washington County, fiscal agent for the Panhandle Area Educational Consortium (PAEC) (*Renewal*)
- #2010-47 Gateway Student System Consortium Resolution and Contract for District Participation Agreement between the District School Board of Suwannee County and the School Board of Washington County, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and Gateway Student System Consortium (*Renewal*)
- #2010-48 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County (*Renewal*)
- #2010-49 Panhandle Area Educational Consortium (PAEC) Contract Agreement between PAEC, through its District of Record, the Washington County School Board, and Gabriel, Roeder, Smith & Company (GRS), entitled M/PC/Surplus (Addendum to Contract #2008-117) (*Renewal*)
- #2010-51 State of Florida Voluntary Pre-Kindergarten Education Program Statewide Provider Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee County School Board (*Renewal*)
- #2010-52 Contract between the School District of Suwannee County, Florida, and the Florida Sheriffs Youth Ranches, Inc. as an Educational Alternative Program Center serving at-risk students (*Renewal*)

7. Approval of the following grant/allocation application for the 2009-2010 school year:

a. Adults with Disabilities Grant – \$74,550

8. Approval of the Suwannee-Hamilton Technical Center fees for 2009-2010:

Tuition Fees

Resident – Adult Job Preparatory	\$1.91 per clock hour
Non-Resident – Adult Job Preparatory	\$5.73 per clock hour
Resident – Continuing Workforce Education	50% of the cost of instruction

Resident – Adult Education	\$0.94 per clock hour
Non-Resident – Adult Education	\$2.82 per clock hour

Financial Aid Fees

10% of the student Tuition Fees

Capitalization Improvement Fees

5% of the student Tuition Fees

Technology Fees

5% of the student Tuition Fees

9. Approval of the following student transfers. Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Annagrace Anderson	Suwannee	Columbia	12
Kaylee Beckler	Columbia	Suwannee	1
Marcus Durham, III	Lafayette	Suwannee	12
Stacy Erixton	Suwannee	Hamilton	7
Emily Gill	Columbia	Suwannee	7
Grayson Gill	Columbia	Suwannee	2
Austin Cordel Holtzclaw	Suwannee	Lafayette	1
Alexandra Hvojnuk	Columbia	Suwannee	7
Ivan Hvojnuk	Columbia	Suwannee	12
Michael Hvojnuk	Columbia	Suwannee	11
Bethany Jackson	Lafayette	Suwannee	1
Hannah Jackson	Lafayette	Suwannee	2
Tyler Keast	Suwannee	Lafayette	12
William J. Klecka, II	Suwannee	Dixie	K
Harley Michelle Larson	Columbia	Suwannee	7
Matthew G. Lee	Lafayette	Suwannee	9
Ryan P. Lee	Lafayette	Suwannee	8
Matthew Logan	Columbia	Suwannee	5
Jessica Maria Martiniz	Lafayette	Suwannee	PK
Joshua Victor Martiniz	Lafayette	Suwannee	2
Billy McClelland	Lafayette	Suwannee	11
Stacy McClelland	Lafayette	Suwannee	10

Justin Allen McCumber	Suwannee	Hamilton	6
Russell Wayne McCumber	Suwannee	Hamilton	4
Sierra C. Peterson	Columbia	Suwannee	11
Alexis Pritchett	Lafayette	Suwannee	7
Monica Pritchett	Lafayette	Suwannee	12
Justin K. Rogers	Columbia	Suwannee	5
Brian Fulton Russell	Columbia	Suwannee	10
Marion Clare Russell	Columbia	Suwannee	12
Gavin T. Sands	Columbia	Suwannee	3
Gracie L. Sands	Columbia	Suwannee	K
Alyssa Soddors	Columbia	Suwannee	3
Adam James Stancel	Suwannee	Gilchrist	5
Autumn Marie Stancel	Suwannee	Gilchrist	1
Erika Jasmine Sullivan	Suwannee	Columbia	K
Brandon Michael Thompson	Columbia	Suwannee	5
Jemma Rose Thompson	Columbia	Suwannee	7
Joshua Williamson	Columbia	Suwannee	9
Stephen Williamson	Columbia	Suwannee	3
Jamon O. Wilson	Suwannee	Hamilton	6
<u>Zone Reassignment:</u>			
Carlee Cashwell	SPS	BES	1
Cuyler Cashwell	SES SIS	BES	4

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following form: **(pgs. 39-41)**

#7200-115 Contract for Employment, Administrative (*New*)

MOTION CARRIED UNANIMOUSLY

2. Discussion and possible action regarding the selection of one Suwannee County business owner to serve as the alternate on the Value Adjustment Board (VAB) for 2009-2010. **(pg. 42)**

Mrs. Music stated nominations were provided at the previous Board meeting; and Mr. John Robinson has agreed to serve as the alternate for the VAB for 2009-2010.

MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of John Robinson to serve as the alternate business owner on the VAB for 2009-2010.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following resolution for the 2009-2010 school year: **(pgs. 43-44)**

#2010-01R Participation in the Small School District Council Consortium

Mrs. Music noted, at the advice of Mr. Decker, that paragraph #6 was deleted from the original resolution from SSDCC. Discussion followed.

Mr. Holtzclaw withdrew his motion and moved to table the motion, second by Mrs. Ulmer, in order to discuss with SSDCC representatives on the deletion of the language/paragraph from the Resolution.

MOTION TABLED

4. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following contracts/agreements for the 2009-2010 school year: (NEW)
#2010-42 Letter of Agreement between Accelify, LLC, formerly Educational Services and Products, LLC (“ESP”) and the Suwannee County School District *(New)* **(pgs. 45-52)**
#2010-50 Master Installment Purchase Agreement between DCFS USA, LLC, and the School Board of Suwannee County, Florida *(New)* **(pgs. 53-80)**

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

5. Construction management report on Suwannee Middle School addition.

Mr. Chris Sheppard, with PPI, gave an update on the Suwannee Middle School addition. Mr. Sheppard stated the project is on schedule and under budget.

6. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the Distribution Easement between Florida Power Corporation d/b/a Progress Energy Florida, Inc., and the Suwannee County School Board. **(pgs. 81-84)**
MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

7. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of final additions and revisions to the Student Progression Plan as follows: (Copies are available for review in the office of the Director of Curriculum and Instruction.) **(pg. 1)**

I. General Procedures for Promotion I.2

IV. Placement, Classification, and Graduation in High School (9-12) B.,
C.6.c, C.12, C.15, and I.

Appendix 3

Appendix 5

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of final additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 2-3)**

#3.05	Administrative Organization
#4.021	Physical Education
#4.03	Exceptional Student Education
#5.021	Homeless Students (Families in Transition)
#6.103	Appointment or Employment Requirements
#6.20	Leave of Absence
#6.21	Leave Application
#6.215	Retirement of Employees
#6.23	Personal Leave
#6.242	Family and Medical Leave
#6.31	Terminal Pay

- #6.35 Use of Sick Leave by Family Members
- #6.4 Violation of Local, State, and/or Federal Laws
- #6.45 Alcohol and Drug-Free Workplace
- #7.06 School Food Service Funds
- #7.25 Hospitality Funds
- #8.02 Toxic Substances in School Work Areas
- #8.14 Automotive Equipment
- #9.20 School Concurrency

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Physical Education Status Reports for each school site for the 2008-2009 school year. **(pgs. 85-87)** MOTION CARRIED UNANIMOUSLY
10. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following curriculum items for the 2009-2010 school year:
 - a. Bell Schedules for each school site **(pgs. 88-89)**
 - b. Suwannee District Schools' Supplemental Academic Instruction Plan **(pgs. 90-95)**
 - c. Amend the 2009-2010 Vocational Programs/Course Listing to include: **(pgs. 96-97)**
 - (1) Commercial Foods and Culinary Arts 1 Program #N100100 SHTC
 - (2) Commercial Foods and Culinary Arts 2 Program #N100200 SHTC
 - d. Elementary (Grades PK-5) and Secondary (Grades 6-12) Student Codes of Conduct for the 2009-2010 school year (Copies are available for review in the office of the Director of Curriculum and Instruction.) **(pg. 98)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

11. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to advertise revisions and additions to the Suwannee County School Board Policy Manual as follows: **(pgs. 99-100)**

Policy #8.255 (New) School Breakfast Program

MOTION CARRIED UNANIMOUSLY

- 12.MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to add a three-hour Food Service Worker position at Suwannee Intermediate School to assist during peak service periods. **(pg. 101)** MOTION CARRIED UNANIMOUSLY
- 13.MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of revisions to the administrative and confidential employee salary schedules for the 2009-2010 school year. **(pgs. 102-104)** MOTION CARRIED UNANIMOUSLY
- 14.MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the Suwannee County School District 2008-2009 Annual Equity Report. (A copy is available for review in the office of the Director of Human Resources.) **(pgs. 105-107)** MOTION CARRIED UNANIMOUSLY

Action on the Addendum

1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following personnel items: **(pgs. A:1-A2)**
 - a. Add one part-time hourly nursing teacher at Suwannee-Hamilton Technical Center (*Paid from WDIS funds.*)
 - b. Add one part-time adult education teacher at Suwannee-Hamilton Technical Center (*Paid from WDIS funds.*)
 - c. Downgrade one 8-hour food service worker position at Suwannee High School to a 6-hour food service worker position at Suwannee High School
 - d. Reclassify three temporary 3-hour food service worker positions as “3-hour, regular, part-time”

MOTION CARRIED UNANIMOUSLY

End of Addendum

- 15.MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Personnel Changes List, along with the addendum **(pgs. 108-113 and (pgs. A:3-A5)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS: INSTRUCTIONAL:

For 2008-09 Summer School:

Hiring is subject to student enrollment:

District Wide 21st Century Summer School Program:

The following to teach Credit Retrieval or Course Retrieval:

Melody Cashwell Wade Cashwell

Suwannee Primary School:

The following to work up to 20 hours for Parent Involvement Pilot Program curriculum development:

Leslie Frye

Marcia Boatright

Vickie Pagliai

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2008-09 Summer School:

Hiring is subject to student enrollment:

Suwannee High School:

Laurie Ann Bright, alternate food service worker

Transportation Department:

Eva Moore, bus driver, 21st Century, effective June 8, 2009

**End of List
2008-2009
Summer School**

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

CONTRACT RECOMMENDATIONS:

Continuing Contract: Contract Status correction for 2009-10 school year:

Suwannee Elementary School:
Stevan Bass

Term
10

ANNUAL CONTRACTS: Contract Status correction for 2009-10 school year:

BRANFORD ELEMENTARY SCHOOL:

Julie Klecka, teacher
REPLACES: D.D. McMannaway
Susan Mackin, teacher
REPLACES: Melody Cashewell
Ruth Ulmer, teacher
REPLACES: Charlotte Sessions
Jessica Wagner, teacher
UNFROZEN POSITION

BRANFORD HIGH SCHOOL:

Pauline Tooten, teacher
NEW POSITION

District Wide:

Patricia Brantley, Pre-K Coordinator part-time, effective July 6, 2009
REPLACES: Darlene Galloway
Cheryl Porter, School Psychologist
REPLACES: NEW ARRA POSITION
Patricia Brantley, Staffing Specialist
REPLACES: NEW ARRA POSITION
Virginia Weaver, Staffing Specialist
REPLACES: Sheryl Kirby

Suwannee Elementary School:

Stephanie Hett, teacher
UNFROZEN POSITION
Keevis Louis, teacher
UNFROZEN POSITION
Katlyn Mills, teacher
UNFROZEN POSITION
Amber Tomlinson, teacher
REPLACES: Wanda Chambers

Suwannee-Hamilton Technical Center:

Thomas Rowan, teacher

REPLACES: Andrew McGee

Suwannee Intermediate School:

Lynda Bandy, teacher

UNFROZEN POSITION

Lindsey Bricker, teacher

REPLACES: Bethany Mitidieri

Sandra Delay, teacher

UNFROZEN POSITION

Krystal Driver, teacher

REPLACES: Amy Bailey

Carley Grebing, teacher

UNFROZEN POSITION

John Hill, teacher

REPLACES: Edith Sceals

Sereniti Jeffers, teacher

UNFROZEN POSITION

Christine Shepard, teacher

UNFROZEN POSITION

Molly Shoniker, teacher

UNFROZEN POSITION

Sandra Windburn, teacher-temporary

REPLACES: Dorothy Bradley (LOA)

Shellie Young, teacher

UNFROZEN POSITION

Suwannee Primary School:

Katherine Copland, teacher

REPLACES: Sandra Hooter

Jennifer Giles, teacher

UNFROZEN POSITION

Susan Helvenston, teacher

REPLACES: Julie McCoy

Shauna O'Steen, teacher

UNFROZEN POSITION

Leigh Ann Parker, teacher

REPLACES: Casandra Yulee

Kimberly Wilkerson, teacher
REPLACES: Carol Yanossy

LEAVE OF ABSENCE (MATERNITY):

Branford High School:

Danelle Bradow, teacher, tentatively, September 8 through November 30, 2009, using days as needed for insurance purposes

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Archie Cook	Head Var. Boys' Soccer	SHS	F. Johnson
Terrance Humphrey	Var. Asst. Football Coach	SHS	T. Humphrey
Terry Mixon	Girl's Golf Coach	SHS	R. Budwick

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>
Dee Dee Cathcart	District Office/Parent Liaison	SPS / Parent Liaison	8/18/09
Edith Sceals	SIS / Teacher	SES / Teacher	8/18/09
Rhonda Lepper	SIS/TSA	District Office/TSA	7/15/09
Laura K. Roberts	SIS/Teacher	SES/Teacher	8/18/09

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:

Angie Stuckey to work up to 5 day in August (August 10-17, 2009) on DROP Out Prevention Career Student, salary paid from Carl Perkins Grant

Suwannee Primary School:

The following PK staff to work one additional day on August 17, 2009 to meet the guidelines for PK parent orientation transitional meetings:

Patricia Brantley Mimi Johnson Lindy Meeks Shannon Roberts

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

District Wide/IT Department:

Patricia Hines, Information Specialist Technician, effective July 1, 2009

NEW GRANT POSITION

Suwannee Primary School:
Deanna Yott, Lead CDA Paraprofessional
NEW POSITION

LEAVE OF ABSENCE (MEDICAL):
Suwannee-Hamilton Technical Center:
Anderson Robinson, custodian, July 1 – 31, 2009, leave without pay

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE ACT):
Anderson Robinson, custodian, August 3 through October 23, 2009

STUDENT WORKER:
Katherine Udell IT Department

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES:</u>
Ami Fields	SPS / Secretary	TRD / Bus Driver	8/24/09	B. Davis

MISCELLANEOUS:

District Wide:

The following food service managers to work up to eight (8) hours to check for proper functioning of Horizon Software:

Susan Johns	Sarah Stancel	Lynda Plymel	Arlene Baker
Holly Melland	Georgia Chancey	Smilena Tomlinson	

Suwannee Primary School:
The following PK staff to work one additional day on August 17, 2009 to meet the guidelines for PK parent orientation transitional meetings:

Tara Brock	Barbara Fullbright	Bonnie Swartz
Dora Townsend		
Deanna Yott		

**End of List
2009-2010
School Year**

Addendum
SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes
July 28, 2009

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

Suwannee-Hamilton Technical Center:

PART-TIME/HOURLY EMPLOYEES (for the first term of 2009-10 school year):

Adult Education:

Ta-Trease Sapp TABE Test Examiner

Suwannee High School:

John Hunt, teacher

POSITION TRANSFERRED

Malcolm Hines, teacher

NEW/POSITION RECLASSIFIED

MISCELLANEOUS:

District Wide:

Mary M. Johnson to work up to 10 additional hours (as needed) to complete eligibility staffing and IEP preparation for students transitioning from the Early Steps program into the public school system, salary paid from IDEA

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

For the 2009-10 school year:

Suwannee-Hamilton Technical Center:

Greta Thornton, paraprofessional part-time (18 hours per week), salary paid from VPK

REPLACES: Greta Thornton

Suwannee High School:

Jarvis Herring, paraprofessional

NEW POSITION

Gretchen Rasdorf, paraprofessional

REPLACES: Dawn Wilder

MISCELLANEOUS:

Branford Elementary School:

The following food service workers to work up to 24 hours each during August to prepare for the 2009-10 school year after the facility underwent sandblasting:

Susan Johns

Debbie Ibarra

Lonnie Jean Sullivan

**End of List
2009-2010
School Year**

School Board Attorney – Andy Decker:

16. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

17. Superintendent's Report – No matters to report.

School Board Members:

18. Issues and concerns Board members may wish to discuss

- a. Mr. Cooper wished Mrs. Parker a pleasant retirement.
- b. Mrs. Ulmer also wished Mrs. Parker the best. He expressed his thanks to everyone in the room for all their hard work over the summer.
- c. Mr. Taylor reminded Board member of the joint meeting with the County, City, and Branford Town Council to be held on September 8, 2009, at 10:00

a.m., here in the School Board meeting room. Mr. Taylor expressed his thanks and appreciation to everyone for all the extra work they have assumed due to budget constraints.

The meeting adjourned at 7:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 11, 2009

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Julie Ulmer and School Board Attorney Andy Decker were absent.

Administrators and others present: Cheryl Mae Brinson, Myra Brock, Lisa McKinley, Scott Pfender, Elizabeth Simpson, Roger Sumner (BHS), Lila Udell (arrived at 10:07 a.m.), Kelly Waters (arrived at 10:10 a.m.), and Margaret Wooley.

Chairman Taylor called the meeting to order at 10:00 a.m. and welcomed everyone.

Safety Steering Committee Scott Pfender

Mr. Pfender distributed and reviewed a handout on the function and goals of the Safety Steering Committee. Mr. Pfender answered questions from Board members.

Supplemental Educational Services ContractLila Udell/
Parent University Lisa McKinley Garrison

Mrs. Garrison reviewed the changes to the state approved Supplemental Educational Services (SES) Contract. Board members requested that language be added to the contract to address the issue that SES providers must hire someone to supervise the students from 2:30 p.m. – 3:30 p.m.; they can not use School Board personnel during this time period. Mrs. Garrison will get with Mr. Decker to develop the appropriate language to address this issue.

Due to time constraints, Parent University will be discussed at a future workshop.

21st Century Program Update..... Elizabeth Simpson/Kelly Waters

Ms. Waters provided an update and shared data on the 21st Century Program held this summer.

ESE Update Elizabeth Simpson/Myra Brock

Mrs. Simpson and Mrs. Brock gave an update on the ESE Program.

Substitute Pay Proposal..... Vickie Music

Mrs. Music distributed and reviewed a handout on the proposed substitute salary increases. Consensus of Board members was to raise the proposed hourly rate for Bachelor's Degree from \$8.90/hour to \$9.00/hour.

The workshop recessed at 11:55 p.m. and resumed at 12:30 p.m.

Volunteer Policy Dr. Bill Brothers

Dr. Brothers gave an update on the Volunteer Policy. Mr. Taylor stated that we should have a central point (Human Resources) that handles the screening and approval of volunteers. Dr. Brothers expressed concern on whether the Human Resources Department can handle this process due to lack of support personnel in his department.

Summer Food Service Program.....Margaret Wooley

Mrs. Wooley distributed and reviewed a handout on the Summer Feeding Program for 2009.

The workshop recessed at 1:22 p.m. and resumed at 1:35 p.m.

H1N1 (Swine Flu) ImmunizationMargaret Wooley/SCHD

Mrs. Wooley introduced Suwannee County Health Department representatives Pam Blackmon and Jerry Combass. Ms. Blackmon and Mr. Combass gave a Powerpoint presentation and overview of H1N1 and the proposed immunizations that will be available this fall and given to all students and staff in Suwannee County Schools. Mr. Combass stated, at this point, this vaccination will not be available at private healthcare offices. Mrs. Wooley stated there are two shots in

the vaccination process. A vaccine statement and permission form will go home with each student; this will have to be done for both shots. Mrs. Wooley shared different scenarios for administering the vaccinations with the least amount of disruption to class instruction time. Ms. Blackmon stated she feels we need to communicate the proposed vaccination process to parents prior to administering the vaccinations in the fall.

2010 Census Partnership..... Jerry Taylor

Mr. Taylor distributed and reviewed information from Florida School Boards Association (FSBA) regarding the FSBA Census Funding Application. Mr. Taylor stressed the importance of getting the numbers reported correctly on the Census.

Miscellaneous

Supt. Scarborough distributed and reviewed a handout on the proposal for additional Paraprofessional positions to support the Information Technology (IT) Department. Supt. Scarborough asked for input from the Board members. Board members voiced their opinions and concerns. Discussion followed on the title for these positions (Paraprofessional versus IT Technician) and funding issues associated with the positions.

Supt. Scarborough distributed and reviewed a handout regarding the Chamber's Community Forum to be held on August 18, 2009, from 6:30 p.m. – 8:30 p.m., at the Suwannee River Water Management District's Board Room.

Supt. Scarborough asked Board members to review the sample letterhead formats that were provided to them, and let us know which sample was preferred. Consensus of the Board members was to go with Sample #1.

Board Member Issues..... Board Members

Mrs. Owens stated she is in favor of the additional support positions for the IT Department.

Mr. Cooper and Mr. Holtzclaw expressed their concern for the need to further discuss and brainstorm the additional support positions for the IT Department.

Supt. Scarborough reminded Board members of the district-wide celebration of Suwannee County Schools achieving a "B" School District grade, to be held on

Tuesday, August 18th, at Branford High School; and on Wednesday, August 19th, at Suwannee High School. Both events start at 11:30 a.m.

Mr. Taylor expressed his thanks and appreciation to District Office administrators for their hard work and dedication.

The workshop adjourned at 3:22 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
August 25, 2009

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 5:55 p.m.

Public comment on Corporal Punishment Policy

Mr. Taylor called for comments or questions regarding Corporal Punishment Policy and there were none.

The public hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 25, 2009

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 6:00 p.m.

Invocation and pledge to the flag by Branford High School students.

Special Recognition by the Superintendent:

- Mary Taylor, Director of the Drug Free Coalition of Suwannee County; and Pastor Wayne Godsmark, Christ Central Ministry of Live Oak, for sponsoring the Back To School Bash

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval to adopt the Agenda, along with the addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 1-33)**

July 14, 2009	Public Hearing (Universal Free Breakfast) Workshop Session Special Meeting
July 21, 2009	Workshop Session Public Hearing (Universal Free Breakfast) Special Meeting
July 28, 2009	Expulsion Issues (Private) Public Hearing (Adopt tentative Millage Rates/Budget) Public Hearing (Student Progression Plan/Board Policy Manual/Corporal Punishment Policy) Regular Meeting

2. Approval of the monthly financial statement for July 2009.

3. The following bills for the period July 1-31, 2009:

<u>General Fund</u>		
#129423 – 129653	\$	860,108.35
Electronic Fund Transfers		<u>455,726.86</u>
		1,315,835.21
<u>Federal Fund</u>		
#35592 – 35742	\$	354,520.59
Electronic Fund Transfers		<u>147,991.57</u>
	\$	502,512.16
<u>Lunchroom Fund</u>		
#21923 – 21972	\$	24,034.45
Electronic Fund Transfers		<u>17,120.16</u>
	\$	41,154.61
<u>2.0 LCIF</u>		
#5086 – 5110	\$	41,871.05

School Construction Fund

#3145 – 3182

\$ 544,285.84

4. Approval of the following budget amendments for fiscal year 2008-2009:

General

I-35

Special Revenues

IV-9 (Food Service)

IV-17 (Federal)

5. Approval of the following budget amendments for fiscal year 2009-2010:

General

I-1

Capital Projects

III-1

Special Revenues

IV-1 (Federal)

IV-1 (Federal Stimulus)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 25, 2009. **(pgs. 34-36)**
7. Approval of Modification #2 to Subgrant Agreement for the Division of Emergency Management Special Needs Generator Cost Reimbursement (Original Contract #2009-95 approved on November 18, 2008.) (A copy is available for review in the office of the Director of Facilities.)
8. Approval of the following contracts/agreements for the 2009-2010 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2010-12 Addendum to the Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and NF Suwannee, LLC d/b/a Suwannee Health Care Center, Live Oak, Florida *(The original agreement was approved on May 26, 2009, as Gulf Coast d/b/a Suwannee Health Care Center.) (Renewal/Revised)*

#2010-14 Addendum to the Clinical Education Agreement between Children's Medical Center and Suwannee-Hamilton Technical Center Patient Care Technician Program for compliance with Federal Identity Theft Regulations *(Renewal)*

- #2010-19 Addendum to the Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and NF Suwannee, LLC d/b/a Suwannee Health Care Center, Live Oak, Florida (*The original agreement was approved on May 26, 2009, as Gulf Coast d/b/a Suwannee Health Care Center.*) (*Renewal/Revised*)
- #2010-56 Blanket Suwannee County Public Schools Title I Supplemental Educational Services (SES) Contract for 2009-2010 for SES Providers (*Renewal/Revised*)

9. Approval of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Anne Etcher	SMS	10/20-24/09	Natl. FFA Convention	Indianapolis, Indiana
De Broughton	SHS	10/20-24/09	Natl. FFA Convention	Indianapolis, Indiana
Travis Tuten	SHS	10/20-24/09	Natl. FFA Convention	Indianapolis, Indiana
Jimmy Wilkerson	BHS	10/20-24/09	Natl. FFA Convention	Indianapolis, Indiana

10. Approval of the following student transfers for the 2009-2010 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Kayla Baker	Suwannee	Columbia	9
Kayla Bannister	Columbia	Suwannee	K
Morgan Brooke Belote	Suwannee	Hamilton	12
Liberty Blanton	Columbia	Suwannee	2
Jon Marshel Bush	Suwannee	Lafayette	11
Kaitlyn Crotty	Suwannee	Hamilton	6
Kaitlynn Eddings	Suwannee	Columbia	8
Steven Eddings	Suwannee	Columbia	6
Trevor Eddings	Suwannee	Columbia	4
Gilliann M. Eubanks	Columbia	Suwannee	K
Sarah N. Eubanks	Columbia	Suwannee	2
Brandon Hoover	Suwannee	Hamilton	9
Savannah Paige Howell	Suwannee	Hamilton	1
William Payton Howell	Suwannee	Hamilton	5
Daniel C. Johnson	Lafayette	Suwannee	10
Shyanne Kessler	Suwannee	Lafayette	VPK

Cassylie Kinsey	Suwannee	Lafayette	2
Daniel Dale Kinsey	Suwannee	Lafayette	9
Daniel Knight	Columbia	Suwannee	2
Angeline M. Lents	Lafayette	Suwannee	5
Isa Bella Mercedes-Manzo	Lafayette	Suwannee	VPK
MaLynn Moses	Suwannee	Lafayette	10
Brooke Noyes	Lafayette	Suwannee	11
Kevin Ovalle	Columbia	Suwannee	11
Lee Roy Ovalle	Columbia	Suwannee	8
Maria Pennick	Columbia	Suwannee	K
Stephen Perry	Columbia	Suwannee	4
Aaron Sanchez	Lafayette	Suwannee	4
Corey Sanchez	Lafayette	Suwannee	11
Ariel Simmons	Lafayette	Suwannee	1
Lauren Nicole Smith	Suwannee	Lafayette	8
Amy N. Sullivan	Suwannee	Lafayette	6
Kayley Walker	Suwannee	Lafayette	3
Travis Walker	Suwannee	Lafayette	10
Naja Warring	Suwannee	Hamilton	2

Zone Reassignment:

Gavin Wingate	SPS	BES	1
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REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following contracts/agreements for the 2009-2010 school year: (NEW)

- #2010-53 Memorandum of Agreement/Contract between North Florida Workforce Development Board and Suwannee County School Board (*New*) (pgs. 37-39)
- #2010-54 Memorandum of Understanding between North Florida Workforce Development Board and Suwannee-Hamilton Technical Center to provide for Management, Supervision, and Coordination of One-Stop Centers in Florida Workforce Region Six (*New*) (pgs. 40-47)

- #2010-55 Memorandum of Understanding between the Suwannee River Economic Council, Inc. and Suwannee-Hamilton Technical Center (*New*) **(pgs. 48-49)**
- #2010-57 Subscription License Agreement between Educational Options, Inc. and Suwannee County School District for credit retrieval software (*New*) **(pgs. 50-55)**

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the following resolution for the 2009-2010 school year: **(pgs. 56-58)**

#2010-01R Participation in the Small School District Council Consortium

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following hourly rates for substitute teachers: **(pgs. 59-60)**

High School Graduate	\$ Prevailing Minimum Wage
One (1) or More Years College	\$ 7.75 per hour
Bachelor's Degree or Higher	\$ 9.00 per hour

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

4. Construction management report on Suwannee Middle School addition.

Mr. Chris Sheppard, with PPI, gave an update on the Suwannee Middle School addition. Mr. Sheppard stated the project is complete and waiting on final paperwork to be completed.

5. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the following Change Order #2 on the Suwannee Middle School project in the amount of a deductive of \$32,282. This Change Order reflects savings for direct purchase of materials by the Suwannee County School Board from the original contract amount. *The original contract was for \$2,744,679. Deductive Change Order #1 reduced the contract by \$680,887; therefore, this Change Order further*

reduces the contract to \$2,031,510. (pgs. 61-65) MOTION CARRIED
UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

6. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following curriculum item for the 2009-2010 school year:
 - a. Revisions of the Exceptional Student Education Policies and Procedures (SP&P) document. The effective dates are 2009-2010 through 2011-2012. (pgs. 66-69)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

7. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: (pgs. 70-71)

#5.1001 (*New*) Corporal Punishment Policy

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the following personnel items for the 2009-2010 school year:
 - a. Add three School Bus Drivers for the 21st Century After School Program (two for Live Oak and one for Branford) (*Funded by 21st Century Grant.*) (pg. 72)
 - b. Add two Teacher positions at Suwannee Middle School (*Funded by Title I funds for the 2009-2010 school year.*) (pgs. 73-74)
 - c. Add one ESE Paraprofessional position at Suwannee Middle School (*Funded by Title I funds for the 2009-2010 school year.*) (pgs. 73-74)
 - d. Add one Reading Resource Teacher position at Suwannee High School (*Funded by Title I funds for the 2009-2010 school year.*) (pgs. 73-74)

MOTION CARRIED UNANIMOUSLY

Action on the Addendum

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following personnel items: **(pgs. A:1-A:4)**
 - a. New Job Description #135 – Homeless Advocate
 - b. Add one Homeless Advocate position *(to be paid by the Homeless Education Grant for up to three years)*
 - c. Add one Guidance Counselor position at Suwannee High School

MOTION CARRIED UNANIMOUSLY

End of the Addendum

9. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Personnel Changes List, with the following changes: 1) On page 76, under Annual Contracts, change the 12-month position under Cheryl Porter to an 11-month TSA position; and 2) On page 79, under Leave of Absence (Medical), for Deborah Allen, change to Family Medical Leave of Absence and change dates to reflect August 31 – November 13, 2009. **(pgs. 75-79)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Intermediate School:

Sereniti Jeffers, teacher, effective August 3, 2009

Linda Ledyard, guidance counselor, effective August 3, 2009

Suwannee Primary School:

Susan Helvenston, teacher, effective August 12, 2009

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Middle School:

Laurie Holland, paraprofessional, effective August 6, 2009

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

ANNUAL CONTRACTS: Contract Status correction for 2009-10 school year:

District Wide:

Cheryl Porter, teacher 12 month TSA-temporary, (previously approved as School Psychologist)

REPLACES: NEW ARRA POSITION

District:

Reappoint the following to work in the 21st Century After School Program:

Branford High School:

Karen Koon, 21st Century Site Coordinator, part-time hourly

Suwannee High School:

Kelly Waters, 21st Century Site Coordinator, part-time hourly

Suwannee Middle School:

Angela Hester, 21st Century Site Coordinator, part-time hourly

Reappoint the following teachers to work in the 21st Century After School Program (part-time hourly):

Wendy Perrin	Roger Sumner	Vaster Fryar
Benita Diggs	Wade Cashwell	Peggy Frye
Jim Sellers	Ronnie Gray	Lura Sapp
Tiffany Bellenger	Damon Wooley	Lawanna Zimmerman
Amy Hendry	Jennifer Wooley	Jim Wilson
Jim Simpson	Angela Abercrombie	Glenda Hatch
Katrina Raulerson	Michelle Davis	Elizabeth Johnston
Traci Green	Stephanie Sampson	Dioris Canalejo
Glen Green	Lawana Gaylord	Deanna Law
Terry Mills	Terry Mixon	Danelle Bradow
Donna Odom	Alan Bonds	Darryl Cannon
Danny Robinson	Samuel Dowels	Kaffa Owens
Angel Hill	Hetti J. Harry	
Melody Cashwell	Sharon Golding	

Suwannee Primary School:

Lindsey Thomas, teacher, effective August 18, 2009

REPLACES: Patricia Brantley

Suwannee-Hamilton Technical Center:

PART-TIME/HOURLY EMPLOYEES (for the first term of 2009-10 school year):

Adult Education:

Ta-Trease Sapp TABE Test Examiner

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE-MATERNITY):

Suwannee Middle School:

Jennifer Page, teacher, tentatively August 24 through November 13, 2009

SUPPLEMENTARY:

The following teachers to receive the Reading Endorsement supplement (this is a one time supplement of \$500.00):

Jennifer Campbell	Judith Crankshaw	Jean Eckhoff	Cecil Ethridge
Susan Robinson	Kim Warren	Kenneth Wingate	

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>
Melody Cashwell	SMS/Guidance Counselor	SIS/Guidance Counselor	Linda Ledyard

MISCELLANEOUS:

Suwannee Middle School:

Archie Cook resigned as boys' soccer coach effective July 13, 2009

Terry Mills resigned as assistant football coach effective June 23, 2009

Brad Scarborough resigned as assistant football coach effective July 9, 2009

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Branford Elementary School:

Lisa Campbell, Pre-K paraprofessional-Lead CDA

NEW POSITION

Yvette Cruz, paraprofessional (Title VI)

NEW POSITION

Cara Howard, paraprofessional (Title VI)

NEW POSITION

Branford High School:

Janice Lee, food service worker-3 hour

NEW/RECLASSIFIED POSITION

District Wide:

Reappoint the following to work in the 21st Century After School Program (part-time hourly):

Tammy Bradow

Felicia Holder

Debbie Yates

Richard Allen

Kathy Sellgren

Suwannee-Hamilton Technical Center:

Greta Thorton, paraprofessional part-time

REPLACES: Greta Thorton

Suwannee Intermediate School:

Phyllis Postell, food service worker-3 hour

NEW/RECLASSIFIED POSITION

Amy Steed, paraprofessional (Title I)

NEW POSITION

Suwannee Middle School:

Mary Wiggins, food service worker-3 hour

NEW/RECLASSIFIED POSITION

Suwannee Primary School:

Luvernia Locke, Lead CDA Paraprofessional

NEW POSITION

Sarah McIntosh, paraprofessional (ESE)

NEW POSITION

Tammy Tomlinson, secretary 12 month, effective August 17, 2009

REPLACES: Ami Fields

LEAVE OF ABSENCE (MEDICAL):

Branford High School:

Deborah Allen, paraprofessional, August 21 through December 18, 2009

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Ami Fields	SPS / Secretary	TRD / Bus Driver	8/19/09	B. Davis

Suwannee Primary School:

The following PK staff to work one additional day on August 17, 2009 to meet the guidelines for PK parent orientation transitional meetings:

Luvernia Locke

**End of List
2009-2010
School Year**

School Board Attorney – Andy Decker:

10. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

11. Superintendent's Report – No matters to report.

School Board Members:

12. Issues and concerns Board members may wish to discuss

- a. Mrs. Owens asked that Board members be provided data on student headcounts for each classroom at Suwannee High School. She expressed concern that there are too many students in some of the classrooms. Mrs. Brinson responded that Mrs. Lamb and Mrs. Westcott are working on the issue. Mrs. Owens expressed her thanks and appreciation to everyone for all they do for our school district.
- b. Mr. Holtzclaw expressed his thanks and appreciation to everyone for a smooth opening of the new school year.
- c. Mr. Cooper expressed his thanks and appreciation to everyone for all they do for our students.
- d. Mrs. Ulmer expressed her thanks and appreciation to everyone for all they do. She also commended Mr. Mark Carver and his staff for the delicious meal they prepared for our pep rallies.
- e. Mr. Taylor reminded Board members of the joint workshop to be held on September 8, 2009, at 10:00 a.m., to discuss concurrency; and the regular Board workshop to follow at 11:30 a.m. Mr. Taylor expressed his thanks and appreciation to everyone for a smooth opening of the new school year and for everyone's hard work.

The meeting adjourned at 6:55 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 3, 2009

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the public hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage Rates for the 2009-2010 school year and the Final Budget for 2009-2010.

The Final Millage Rates set for the 2009-2010 school year are as follows:

Required Local Effort	=	5.323
Basic Discretionary	=	.748
Capital Outlay	=	1.500
Supplemental Discretionary Critical Operating	=	<u>0.250</u>
Total	=	7.821

The Final Millage is less than the roll-back rate by 9.63 percent.

The Required Local Effort is 5.323 mills and is set by the State. This is a decrease of .007 mills from last year's rate.

The Basic Discretionary Millage is set by the Board, and is .748 mills. This is an increase of .25 mills over last year's rate.

The Supplemental Discretionary Critical Operating Millage is required in order to receive additional funds from the State in the amount of \$467,857. This millage is new for 2009-2010 and may be levied by supermajority vote of the Board.

The Capital Outlay is 1.500 mills. This is a decrease of .25 mills from last year's rate.

1. Chairman Taylor called for questions or comments from the public concerning the Final Millage Rates and there were none.
2. MOTION by Mr. Holtzclaw, second by Mrs. Owens, to adopt the Final Millage Rates for 2009-2010 as follows:

Required Local Effort	=	5.323
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mr. Cooper, to adopt the Final Supplemental Discretionary Critical Operating Rate of .250 mills.
MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. Holtzclaw, second by Mr. Cooper, to adopt the Final Budget for 2009-2010. MOTION CARRIED UNANIMOUSLY

The public hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
JOINT WORKSHOP SESSION

Between
SUWANNEE COUNTY,
CITY OF LIVE OAK, and
TOWN OF BRANFORD

September 8, 2009

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Mark Carver; Barry Baker, Suwannee County Clerk of Court; Suwannee County Commissioners and Representatives; Sonny Nobles, City of Live Oak Mayor; City of Live Oak Council Members and Representatives; and North Florida Planning Council Representative.

Chairman Taylor called the meeting to order at 10:00 a.m. Mr. Cooper gave the pledge to the flag and prayer. Mr. Taylor welcomed everyone and gave the purpose of the joint workshop.

Reports from Governments as to the Growth Governments
for 2008-2009

- Suwannee County – Mr. Ronald Meeks presented the report for Suwannee County.
- City of Live Oak – Mr. George Curtis presented the report for the City of Live Oak.
- Town of Branford – No report presented.

SCSB Five-Year Facilities Work Plan.....Mark Carver, SCSB Director of Facilities
Development of Concurrency Implementation Manual
Fees for Review of Applications

Mr. Carver reviewed the Five-Year Facilities Work Plan for Suwannee County School Board, including the development of the Concurrency Implementation Manual, and fees associated with the review of applications.

Supt. Scarborough stated the need for all of our local governmental agencies to be unified on the issue of concurrency. He feels we all need to lobby legislature to fund dollars needed for the education system, and to also look at other options available. Supt. Scarborough encouraged everyone to address the concurrency issue as a group and to commit meeting every six months, instead of once a year.

Other Projects.....Jerry Scarborough, Superintendent of Schools

- Walker Street Projects
- Silas Drive to Pinewood Way Connector

Supt. Scarborough expressed his thanks and appreciation to the City and the County for their excellent cooperation on the above projects.

Miscellaneous

The consensus of the local governmental agencies was to meet every six months to discuss the concurrency issue. Mr. Caruthers asked if the School Board will continue to advertise these meetings, and Supt. Scarborough responded yes.

The joint workshop adjourned at 11:30 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 8, 2009

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Administrators and others present: Cheryl Mae Brinson, Bill Brothers, Mark Carver, Lynn Parker (arrived at 1:00 p.m.), Scott Pfender (arrived at 1:30 p.m.), Nancy Roberts, Marilyn Sapp (arrived at 1:05 p.m.), Elizabeth Simpson, Lila Udell (arrived at 11:47 a.m.), and Josh Williams (arrived at 1:00 p.m.).

Chairman Taylor called the meeting to order at 11:39 a.m.

Five Year Spending Work Plan Mark Carver

Mr. Carver distributed and reviewed a handout on the Five Year Spending Work Plan for the District.

Mr. Carver distributed copies of the Quit Claim Deeds for the retention ponds. He noted the deeds have been reviewed by Mr. Decker.

Financial Statements for 2008-2009 Vickie Music

Mrs. Music distributed and reviewed the Financial Statements for 2008-2009.

Field Trips Nancy Roberts

Mrs. Roberts distributed and reviewed a handout on the proposed Field Trip guidelines for 2009-2010.

The workshop recessed at 12:30 p.m. and resumed at 12:55 p.m.

Virtual School Update..... Nancy Roberts

Mrs. Roberts distributed and reviewed a handout on the Virtual School update. She noted this is not the same as the home school program.

Technology Issues..... Lynn Parker/Jerry Scarborough

Ms. Lynn Parker gave a Powerpoint presentation on the IT Department's goals, issues, and projects throughout the District.

Supt. Scarborough asked the Board to consider the addition of two more full-time IT Technician positions to allow for better technology service in the District. Discussion followed on the pros and cons of adding these two positions from a budgetary standpoint.

Communication Plan..... Jerry Scarborough

Supt. Scarborough reviewed ideas and suggestions to increase communication throughout the district. Mrs. Brinson shared ideas/suggestions from the Communication Plan Committee.

Transportation and Planning Software Scott Pfender
ESE Bus Route in Jasper

Mr. Pfender distributed and reviewed a handout on the proposed transportation and planning software program.

He also distributed and reviewed a handout on the proposal to add an additional permanent full-time ESE bus driver position and bus driver aid for the Jasper route, until the need goes away.

Class Size Reduction (CSR) Cheryl Mae Brinson/Nancy Roberts

Mrs. Brinson and Mrs. Roberts distributed and reviewed a handout on enrollment comparisons and CSR update.

Board Member Issues..... Board Members

There were none.

The workshop adjourned at 2:45 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 8, 2009

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Chairman Taylor called the meeting to order at 3:02 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Cooper, second by Mrs. Ulmer, for approval of the following budget amendments for fiscal year 2008-2009:

<u>General</u>	<u>Capital Projects</u>	<u>Special Revenues</u>
I-36	III-11 (PECO)	IV-18 (Federal)
I-37	III-11 (CO&DS)	IV-19 (Federal)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Annual Financial Report for fiscal year ending June 30, 2009. (A copy is on file with the Supplemental Minutes.) MOTION CARRIED UNANIMOUSLY
3. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the 2009-2010 Master In-Service Plan. (A copy is available for review in the office of the Director of Human Resources.) MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the Personnel Changes List. MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

NON-INSTRUCTIONAL:

SUSPENSIONS:

Transportation Department:

Sandra Koehn, bus driver, September 2-8, 2009, without pay

Denise McClamma, bus driver, September 2-8, 2009, without pay

Sandra Koehn, bus driver, September 9-22, 2009, without pay

Denise McClamma, bus driver, September 9-22, 2009, without pay

**End of List
2009-2010
School Year**

5. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of travel for School Board members to attend the 25th Annual Florida School Boards Association (FSBA) Board of Directors' Retreat on September 9-11, 2009, in Orlando, Florida. MOTION CARRIED UNANIMOUSLY

The special meeting adjourned at 3:15 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 22, 2009

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 5:55 p.m.

Public comment and final review of additions and revisions to the Suwannee County School Board Policy Manual as follows:

#5.1001 (*New*) Corporal Punishment Policy (**pgs. 1-2**)

Mr. Taylor called for comments or questions regarding Corporal Punishment Policy and there were none.

The public hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 22, 2009

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager.

UTSC representative Rhoshonda Herring was present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Invocation and pledge to the flag by Suwannee Intermediate School students.

Special Recognition by the Superintendent:

- Completion of the FOR-PD (Florida On-Line Reading for Professional Development)
 - Derwin Bass
 - Vicki Clayton
 - Julie Dees
 - Bob Makela
 - Lynne Marable
 - Joe Ragan
 - Marilyn Roberts
 - Tom Shea
 - Kim Thomas

Discussion/Presentation:

- Mentoring Project – SHS Students

Greg Bowers

Jake Hayes

T. J. Vickers

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to adopt the Agenda, along with the addendum, with the following two changes on the Regular Agenda: Page 7, Item 3, remove Contract #2010-61; and on Page 8, remove Item 9.d. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 3-22)**

August 11, 2009

Workshop Session

August 25, 2009

Expulsion Issues (Private)

Public Hearing (Corporal Punishment Policy)

Regular Meeting

2. Approval of the monthly financial statement for August 2009.

3. The following bills for the period August 1-31, 2009:

General Fund

#129654 – 130054	\$	1,881,457.37
Electronic Fund Transfers		<u>1,424,828.87</u>
	\$	3,306,286.24

Federal Fund

#35743 – 35923	\$	368,723.53
Electronic Fund Transfers		<u>312,211.83</u>
	\$	680,935.36

Lunchroom Fund

#21973 – 22072	\$	60,542.45
Electronic Fund Transfers		<u>59,304.98</u>
	\$	119,847.43

2.0 LCIF

#5111 – 5157	\$	355,681.53
Electronic Fund Transfers		<u>6,236.50</u>
	\$	361,918.03

School Construction Fund

#3183 – 3213	\$	450,471.77
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4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>Capital Projects</u>	<u>Special Revenues</u>
I-2	III-2 (LCIF)	IV-2 (Federal)
I-3	III-2 (PECO)	IV-2 (Federal Stimulus)
I-4		IV-1 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated September 22, 2009. **(pgs. 23-28)**

6. Approval of the following contract/agreement for the 2009-2010 school year: (RENEW) (A copy is available for review through the office of the Chief Financial Officer.)

#2010-59	Agreement between CMS Professional Staffing, Inc. and Suwannee-Hamilton Technical Center to provide competent professional staff, as needed. <i>(Renewal)</i>
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7. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SPS	Cash Donation of \$2,599.59 (purchase USI Laminator and film)	SPS's APT

8. Approval of the following student teacher interns for the fall semester 2009:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Diane Barnett	St. Leo	SES	Rhonda Furry
Pam Hastings	St. Leo	SIS	Victoria Wells and Kristy Chauncey
Kerry Jo Melland	St. Leo	SES	Pam Yanossy
Stephanie Selph	St. Leo	SES	Lawanna Zimmermann
Anna Lee	Santa Fe	BES	David Campbell
Patti Oxendine	Santa Fe	BES	David Campbell
Heather Holt	LCCC	BES	David Campbell

9. Approval of out-of-state travel for the following employee: (*There is no cost to the district.*)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Juettie Kelley	BES	11/10-13/09	American Orff Schulwerk Association Conference	Milwaukee, WI

10. Approval of an out-of-state field trip for the Branford High School Band Teacher, Chris Jones, and the Band students to travel to Troy, Alabama, on October 30 – November 1, 2009, to participate in on-the-field activities as part of the Troy football game. (*There is no cost to the district. The entire trip will be funded by the Band Booster Club.*)
11. Approval to hold the annual School Board Re-organizational meeting on Tuesday, November 17, 2009, at 5:30 p.m.
12. Approval to change the regular monthly November Board meeting to November 17, 2009, at 6:00 p.m.
13. Approval to change the regular monthly December Board meeting to December 15, 2009, at 6:00 p.m.

14. Approval for the following dates to be Early Release days for homecoming:

a. Suwannee High School – October 9, 2009

b. Branford High School – October 23, 2009

15. Approval of the following student transfers for the 2009-2010 school year.

Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Giovanni Alamia	Suwannee	Hamilton	2
Chad M. Bartelme	Suwannee	Columbia	2
Amy Kaitlin Fisher	Columbia	Suwannee	6
Jamie A. Gurliaccio	Columbia	Suwannee	K
Alyssa Hahn	Columbia	Suwannee	3
Hannah Herring	Hamilton	Suwannee	1
Joshua Hicks	Lafayette	Suwannee	4
Maryssa Hicks	Lafayette	Suwannee	K
Codey Holtzclaw	Suwannee	Gilchrist	2
Desyrae Holtzclaw	Suwannee	Gilchrist	5
Myranda Holtzclaw	Suwannee	Gilchrist	10
Shyanne Kessler	Suwannee	Lafayette	PK
Kenneth Lewis	Suwannee	Lafayette	10
Chelse McKire	Suwannee	Hamilton	6
Kaden McKire	Suwannee	Hamilton	PK
Mary McKire	Suwannee	Hamilton	2
Cassidy Michels	Lafayette	Suwannee	7
Jessica L. Mitchell	Suwannee	Hamilton	11
Kylie E. Mitchell	Suwannee	Hamilton	11
Madison Parkin	Suwannee	Lafayette	2
Noah Parkin	Suwannee	Lafayette	3
Elijah Spier	Suwannee	Hamilton	10
Enoch Spier	Suwannee	Hamilton	7
Shainah Spier	Suwannee	Hamilton	9
Jackson Brady Stovall	Columbia	Suwannee	PK
Jaylon Thomas	Columbia	Suwannee	2
Taran Thomas	Suwannee	Lafayette	5

Trenton Thomas	Suwannee	Lafayette	K
Trinity Thomas	Suwannee	Lafayette	4
Dakota Topham	Suwannee	Lafayette	5
Trevor Topham	Suwannee	Lafayette	7
Caleb Blair Vaughn	Suwannee	Columbia	8
Darrell E. Walker	Suwannee	Hamilton	5

Zone Reassignment:

Jarvious George	SHS	BHS	9
Bryonna Williams	SHS	BHS	9
Daquomaine Williams	SMS	BHS	6

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following form:

#7200-055 Suwannee County School District Professional Development
Inservice Roster of Participants **(pgs. 29-30)**

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to renew the capital projects note payable to First Federal Bank of Florida, effective October 15, 2009. **(pgs. 31-36)** MOTION CARRIED UNANIMOUSLY
3. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following contracts/agreements for the 2009-2010 school year: (NEW)

#2010-58 Articulation Agreement between Hamilton County High School
and Suwannee-Hamilton Technical Center; #8720300 Building
Construction Technology (*New*) **(pgs. 37-38)**

#2010-60 Licensing, Installation, Training, and Support Agreement between Suwannee County School District and VersaTrans Solutions Division Tyler Technologies, Inc. "VersaTrans" for the purchase of transportation management software (New) (pgs. 39-55)

~~#2010-61 Interagency Agreement between Florida Department of Children and Families, Florida Department of Education, Florida Department of Juvenile Justice, Florida Agency for Persons with Disabilities, and Florida Agency for Workforce Innovation to coordinate services for children served by the Florida Child Welfare System (New) (pgs. 56-76)~~

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

4. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the Certificate of Substantial Completion for the Suwannee Middle School classroom addition. (pgs. 77-79) MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. Cooper, second by Mr. Holtzclaw, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2009-2010. (pgs. 80-95) MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the Fee Simple Deed (Quit Claim Deed) to transfer three parcels of land to the City of Live Oak. (pgs. 96-100) MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

7. The following curriculum items for the 2009-2010 school year:
 - a. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the attached Courses of Study for each district school. (A copy is on file with the Supplemental Minutes.) (pg. 101) MOTION CARRIED UNANIMOUSLY

- b. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the attached list of students to take the indicated dual enrollment courses and earn credit should they pass. (A copy is on file with the Supplemental Minutes.) **(pg. 101)** MOTION CARRIED UNANIMOUSLY
- c. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the 2009-2010 Suwannee District Schools Controlled Open Enrollment Plan. **(pgs. 102-108)** MOTION CARRIED UNANIMOUSLY
- d. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to amend the 2009-2010 Vocational Programs/Course List offering to include:
(pg. 109)
 - 1) Suwannee-Hamilton Technical Center
Agriscience Foundations – 8106800

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

- 8. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(pg. 1-2)

#5.1001 (*New*) Corporal Punishment Policy

MOTION CARRIED UNANIMOUSLY

- 9. The following personnel items for the 2009-2010 school year:

- a. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the new Job Description #136 – Supervisor of Custodial Services **(pg. 110-114)**
MOTION CARRIED UNANIMOUSLY
- b. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to add a Supervisor of Custodial Services position to the Facilities Department **(pgs. 115-116)** MOTION CARRIED UNANIMOUSLY
- c. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval to add a part-time Teacher position for Agriscience Foundations at Suwannee-Hamilton Technical Center **(pg. 117)** MOTION CARRIED UNANIMOUSLY

- d. ~~Add a Guidance Counselor position at Suwannee High School (pg. 118)~~
- e. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to add a permanent ESE School Bus Driver position and a permanent School Bus Attendant position for the students that attend the Greenwood School in Hamilton County (pg. 119) MOTION CARRIED UNANIMOUSLY
- f. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to transfer one Teacher position from Suwannee Primary School to Branford Elementary School (pg. 120-121) MOTION CARRIED UNANIMOUSLY
- g. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval to add one Teacher position at Suwannee Elementary School to serve as an RTI Coach (*funded from School Improvement Initiative funds*) (pgs. 120-121) MOTION CARRIED UNANIMOUSLY
- h. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to add one Paraprofessional position at Suwannee Elementary School (*funded from School Improvement Initiative funds*) (pgs. 120-121) MOTION CARRIED UNANIMOUSLY
- i. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to add two Information Technology (IT) Technician positions at the IT Department (pgs. 120-121) MOTION CARRIED UNANIMOUSLY
10. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of Personnel Changes List, with the following changes: On Page 124, under Mentor/Mentee, the last three teacher names should be listed as SES and not as SPS; and on the Out-of-Field list, remove Pauline Tuten. (pgs. 122-135) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

Branford High School:

Terry Tyler, teacher temporary, effective September 8, 2009

REPLACES: Danelle Bradow

Suwannee-Hamilton Technical Center:

Lacinda Osteen, Instructor/Program Coordinator 12 month Non-Certificated,
effective

September 14, 2009

REPLACES: LaFrenchee McCreary

Sharon Witter, Instructor part-time Non-Certificated

NEW POSITION

Suwannee High School:

Alicia Poole, guidance counselor 11 month, effective September 21, 2009

NEW POSITION

Suwannee Primary School:

Michelle Law, teacher temporary effective September 10, 2009

REPLACES: Shannon Roberts

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE - FMLA):

Suwannee Elementary School:

Candance Plymel, teacher, September 9 through October 9, 2009, with the option
of returning sooner

LEAVE OF ABSENCE (MATERNITY):

Suwannee High School:

Ashley Chandler, teacher, August 25 through September 18, 2009, using days as
needed for insurance purposes, leave without pay

Suwannee Primary School:

Jessica B. Johnson, teacher, tentatively January 11 through March 1, 2010, using
days as needed for insurance purposes

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2009-
2010 school term:

2009-2010 FIRST SEMESTER OUT-OF-FIELD					
SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	YEAR
BHS	Tooten	Pauline	ESE	All Day	09-10

FSBR	Campbell	Leslie	M/J Intens Rdg	1	09-10
FSBR	Parker	Patrice	M/J Intens Rdg	3	09-10
SHS	Perrin	Wendy	Alg 2	1	09-10
SMS	Ford	Coretta	ESE	All Day	09-10

PROFESSIONAL EDUCATORS COMPETENCY DEMONSTRATION
SYSTEM (PECDS):

<u>Peer Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Marsha Tedder	Keevis Louis	SES
Michelle Robertson	Shellie Young	SIS
Lynda McInnis	John Hunt	SHS
Shannon Jernigan	Pete Irby	SHS
Katrina Raulerson	Malcom Hines	SHS
Nancy Channell	Donna Odom	SHS
Angie Stuckey	Thomas Royan	SHTC

MENTOR/MENTEE:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Jean Williams	Jessica Wagner	BES
Linda Keller	Julia Klecka	BES
Christine DeMoss	Ruth Ulmer	BES
Vera Knighton	Susan Mackin	BES
Debbie Mixon	Jennifer Giles	SPS
Jennifer Wooley	Shauna O'Steen	SPS
Stacey Bullock	Kim Wilkerson	SPS
Cindy Crowell	Leigh Ann Parker	SPS
Marvette Gwinn	Catherine Copland	SPS
Lindy Meeks	Lindsey Thomas	SPS
Vickey Carter	Stephanie Hett	SES
Connie Leavitt	Amber Tomlinson	SES
Joyce McIntosh	Katlyn Mills	SES
Deb Rose Brown	John Hill	SIS
Natalie Haney	Sandra Delay	SIS
Kristy Chauncey	Krystal Driver	SIS
Shannon Chauncey	Lindsey Bricker	SIS
April Frye	Lynda Bandy	SIS
Stephanie Gray	Christine Shepard	SIS

Wayne Hutchinson	Sandra Winburn	SIS
Judy Jacobsen	Molly Shonicker	SIS
Theda Severance	Carley Grebing	SIS
Rhoshonda Herring	Virginia Thomas	SIS
Damon Wooley	Gerald Odom	SHS
Peggy Witt	Steve Humphrey	SHS
Traci Green	Lorena Urban	SHS
Ashley Lundy	Jennifer Irby	SHS
Tamara Boggus	George McKnight	SHS
Becky Skipper	Stacey Gindlesperger	SHS
Toni Greenberg	Nicole Durban	SHS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Andrew Chapman	Assistant Baseball Coach	SHS	Patrick Jernigan
Steven Humphrey	Boys' Track Coach	SHS	Ronald Hall

The following teachers to receive the SkillsUSA supplement:

Joe Ragan	Tom Shea	Carolyn Burkett	Kim Thomas
Bob Makela	Derwin Bass	Thomas Royan	

The following teachers to receive the BPA (Business Professionals of America) supplement:

Melissa Mapp-Francisco	Pam Poole	Marilyn Roberts
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The following teachers to receive the LPN Nursing Instructor supplement:

Earlene Howard	LaFrenchee McCreary	Lacinda O'Steen
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The following teachers to receive the ESE supplement:

Shannon Roberts	Lindsey Thomas	Lauren Belcher	Kay Harvard
Melissa McKire	Lynn Lawrence	Darlene Rice	Nancy Nielsen
Glaysia Collins	Marilyn Loges	Jeff Johnson	George Hare
Toni Greenberg	Amy Allen	Tracy Lamb	Joe Eakins
Linda Whitley	Mimi Johnson	Lindy Meeks	Rowna Valin
Jenny Clark	Kim Hudson	Waddie Robinson	Carolyn Cooper
Rebecca Monroe	Michelle Thompson	Tammie McKay	Candy Vickers
Nicloe Durbin	Joann Saunders	Candace Land	Dan Taylor
Pauline Tooten	Stacie Swartz		

The following paraprofessionals to receive the CDA (CDAE or FCCPC) supplement:

Dorothy Botbyl	Tara Brock	Lisa Campbell	Denise Chandler
Virginia Crews	Barbara Fullbright	Penny Gambel	April Glover
Shana Hodge	Linda Howard	Luvernia Lock	Pam Norton
Bonnie Swartz	Greta Thornton	Dora Townsend	Deanna Yott

TRANSFER:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES:</u>
Lila Rissman	SMS / Teacher	SES / Teacher	9/23/09	New Position

MISCELLANEOUS:

Suwannee High School:

Peggy Witt resigned as tennis coach effective September 1, 2009

Vermonda McNair resigned as JV volleyball coach effective August 19, 2009

Dale O'Connor to work up to 40 hours July and August to aid in preparation of technology for the 2009-2010 school year.

Suwannee Middle School:

Kaffa Owens resigned as volleyball coach effective August 5, 2009

Kelly Brannan Cook resigned as girls' soccer coach effective August 24, 2009

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Branford Elementary School:

April Glover, paraprofessional, effective August 24, 2009

REPLACES: Lisa Campbell

Suwannee High School:

Vickie Waters, food service worker 6-hour

POSITION DOWNGRADE

Suwannee Primary School:

Grace Hill, paraprofessional/CDA, part-time (Pre-K extended day), effective August 24, 2009

Dora Townsend, paraprofessional/CDA, part-time (Pre-K extended day) effective August 24, 2009

Denise Chandler, paraprofessional/CDA, part-time (Pre-K extended day) alternate

Transportation Department:

Edna Bryant, bus driver part-time (21st Century ASP) effective September 22, 2009

NEW POSITION

Susan Waydine Holloway, bus driver, effective September 15, 2009

REPLACES: Claudette Freeman

Judy Williamson, bus driver part-time (21st Century ASP) effective September 22, 2009

NEW POSITION

Phyllis Postell, bus driver part-time (21st Century ASP) effective September 22, 2009

NEW POSITION

Sharon Lynn Bass, bus driver part-time (21st Century ASP) alternate

Ernestine Riley, bus driver part-time (21st Century ASP) alternate

LEAVE OF ABSENCE (MEDICAL):

Suwannee-Hamilton Technical Center:

Shana Hodge, paraprofessional, August 24 through November 30, 2009 using days as needed for insurance purposes, with the option of returning sooner if released by her doctor

STUDENT WORKERS:

Shykera Combs	District Office/Title I Basic Funds
Eden Wheeler	Human Resources/Title II Part A
Kelly Erixton	Curriculum/Title II Part A
Kalan Lake	IT Department
Brandon Hall	IT Department
Katherine Udell	IT Department
Rebecca Fite	SHTC/My Play School
Jessica Lansing	SHTC/My Play School
Christina Farmer	SHTC/My Play School
Megan Davis	SHTC/My Play School

SUBSTITUTES:

The following to be approved as *emergency* substitute teachers:

Branford Elementary School:

Sharon Richardson	Mary Roberts	Amanda Harris
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Branford High School:

Kellie Curl	LaDon Terry	Laurie Reaves	Tracy Delegal
Tammy Bradow	Denisia Vann		

Suwannee Elementary School:

Donna Bass	Marion Bell	Amy Byrd	Betsy Byrd
Jeanette Clark	Carol Coen	Tanya Crain	Ashley Greene
Joanne LeDew	Kristin Register	Sandra Stewart	

Suwannee-Hamilton Technical Center:

Richard Allen	Virginia Crews	Bernice Herring	Shana Hodge
Mildred Jones	Ashley Kirby	Lynn Lee	Ta-Trease Sapp
Anna Stovall	Ann Warner	Greg Wilkison	

Suwannee High School:

Kathy Aukerman	Susan Brown	Karen Jackson	Sharon Sommers
Laketha Wilson	Jimmy Jackson	Kathy Sellgren	

Suwannee Intermediate School:

Toni Graves	Shari Herron	Gail Musgrove	Kathy Shea
Dale Sumner	Pam Hastings	Dona Norris	Tiffany Sanders
Amy Steed	Erin Vogel		

Suwannee Middle School:

Martha Blevins	Gail Butler	Sharan Dedge	Mike Herring
Deborah Hodges	Theresa Owens	Evelyn Aue	Mary Ann Chaney
Goldie Fralick	Jody Musgrove	Linda Nicholson	Carla Williams
Jeanette Scarborough			

Suwannee Primary School:

Frankie Allen	LaDonna Baker	Marolyn Black	Melanie Chambliss
Linda Cheshire	Debra Gamble	Grace Hill	Nancy Jernigan
Robbie Kuyrkendall	Sarah McIntosh	Diane Nobles	Elouise Scott

Geraldine Thomas Tammy Tomlinson Lori Torres
Shelly Townsend Judy Woods

The following as substitute custodians:

Bonnie Dowden Phyllis McCluskey Janice Pearce

The following as substitute teachers:

Jennifer Bergstrom	Melissa Bozeman	Kelly Cushman	Bonnie Dowden
Melissa Fennell	Alex Flowers	J. Claudette Green	Twyla Gwinn
Cristina Herrington	Julia Johnson	Krystal Law	Phyllis McCluskey
Tara Mercer	Janet Messcher	Sarah Musgrove	Janice Pearce
Sue Ratliff	Larry Richardson	Erinn Koch Riker	Tralene Sasso
Amanda Scarborough	Kimberly Steichen	Kate Townsend	Lisa Vinci
Jennifer Wadford	Joyce Warren	Michelle Watkins	Donna Whitfield

The following as substitute bus drivers:

Yamira Bernal 9/8/09
Johna Rafferty 8/31/09
Hope Robinson 8/31/09

SUSPENSION:

District Office:

Jan Smith, assistant food service coordinator, September 11, 2009, without pay

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES:</u>
Patricia Hines	IT Department/ Information Specialist Technician	SES/Bookkeeper	9/8/2009	M. Sapp
Marilyn Sapp	SES/Bookkeeper	IT Department/ Information Specialist Technician	9/8/2009	P. Hines

Transportation of Adult Students:

James Michael Scocca

VOLUNTEERS:

LaShonda P. Acree	Chantal M .Akins	Crystal D. Allen
Marsha Adams	Denille D. Alcorn	Judith I. Allen
Samantha Adams	Jessica R. Alexander	Marilyn Allen

Maureen D. Allen
Sevevadell D. Allen
Laneal Alred
Crystal L. Alvarez
Mary Alvarez
Rebecca L Ambrose
Sheri Anastasia
Kirsinda C Anderson
Jack E Andrews
Jolene E Andrews
Tamala L Andrews
Ashley Arnold
Don C. Aue
Wendy G. Aue
Rebecca J. Avery
Susan G. Baan
Lacey Bailey
Anita D. Baker
Monica Baker
Janet Baldeon
Sherry Barber
Tiffany A. Barnett
Jill Barrs
Amy N. Bass
Carrie Bass
Kathy Bass
Teliesha N. Bass
Laurie Bates
Michelle Batista
Jennifer M. Beaudion
Nicole V. Beckner
Charlotte L. Bennett
Lorna S. Benton
Romona M. Bernard
Suzanne Bezubek
Dorie A. Bingemann
Frederick Bingemann
Michael L. Blackburn
David Blankenship

Lacretia Blankenship
Michelle Boone
Michelle M. Boone
Amber Boss
Judy L. Bourdon
Charlyn J. Bowen
Amanda R. Bowers
Haley Bowers
Shawanda L. Bowles
Melanie Bowman
Michelle Bozeman
Jessica Bradow
Kelly Bradow
Kelly A. Brannan
B.J. Brannon
Katrina M. Brannon
Shelly D. Brannon
Tracy C. Brantley
Wendy Bray
Tina L. Bridges
Wendy L. Brim
Kelly Brito
Nina M. Brittain
India Brooks
Alyson F. Brown
Jennifer S. Brown
Pamela J. Brown
Quinetntte A. Brown
Robert H Brown
April M. Burcker
Cindy Burnett
Felisha Burns
Connie L. Butler
Lanica J. Butler
Crystal D Caery
Nichole Caldwell
Lorisa Calloway
Latia S. Callum
Cara Campbell

Pamela E. Campbell
Dean Howard Cannon
Kimberly Cannon
Alexys Capula
Alicia A. Carbaugh
Curtis A. Carlton
Delina M. Carmichael
Tar J. Carnahan
Sheila R. Carrier
Teresa Carrier
Amanda K. Carroll
Andrew B. Carroll
April L. Carroll
Peggy A. Carroll
Ruth Carroll
Candice I. Carruthers
Amanda Cartwright
Pamela D. Carty
Cathy Cashmore
Sharon Cason
Holly G. Cason-Smith
Pamela Cassube
Michelle L. Cavallaro
Maria Cedillo
Brandy L. Chaillou
Diane L. Chaves
Beth R. Cherry
Amanda Clark
Kathryn Clark
Mindi N. Clark
Juanita L. Clay
Wayne D. Clay
Linda K. Clayton
Euine Ann Cline
Ronna Cobble
Pamela R. Cochran
Shannon M. Coffman
Eleanor Coker
Carla Collins

Gerald Collins
Kimberley Collins
Linda Collins
Vickki C. Combs
Quintana Conception
Lacey Cooper
Katherine Copland
Jennifer L. Corbitt
Dori J. Cowin
Jone Cox
Susan D. Cox
Latasha Crary
Katie L. Croft
Samantha D. Crossno
Alison B. Crutchfield
Emily Cruz
Marlon Cuervo
John Cumberledge
Kelly Cumberledge
Paul Cummings
Jamie Curtis
Kelly Cushman
Betty Cutis
Stephanie Dampier
Kathryn Danaher
Kelly Danaher
Trina M. Daniel
Reniceshia K. Daniels
Sarah J. Daniels
Iris R. Daughtry
Janice P. David
Angela Davis
Barbara J. Davis
Kristen A. Davis
Vinson L. Davis
Elke T. Day
John D. Day
Erin Deadwyler
Bobbie Jo Deas

Julie Dees
Terry Dees
Nina Derringer
Rachel L.
Descarreaux
Marcia Dimauro
Neiyla Donato
Jacquelynn S.
Douglas
Miranda D. Douglas
Juillaine A. Downey
Daniel Driver
Lorreen Driver
Derenda Dubose
Amber V.
Ducksworth
Elizabeth Dukes
Katherine E. Duncon
Elizabeth Durrance
Tammy Dye
Dawn Eakins
Joseph Eakins
Tracy M. Easter
Ronald H. Easter, Jr
Erica Elliott
Helena Elliott
Alicia Elmore
Monya Engle
Carolyn Sue Eplin
Dana L. Esco
Manuel Espinosa
Michelle A. Faller
Angela Fennell
Daniel Fennell
Corinne Fernandez
Angelina Ferrell
Ami M. Fields
Diana C. Fletcher
Jennifer A. Floyd

Jessica A. Floyd
Wendy Flynn
Teresa Fontaine
Alisa G. Fortner
Betty C. Fortner
Lyndon C. Fortner
Lovie Fout
Jessica N. Frame
Brandi J. Frazier
Resi D. Freeman
Tammy M. Freihofer
Carmon T. Frier
Kerri L. Frier
Matthew W. Frier
Daria S. Gamble
Debra Gamble
Stacey R. Gamble
Charlotte L. Gandiana
Gillian Garcia
Paulette B. Gardner
Sandra D. Gardner
Donna A. Garland
Brigitte E. Garling
Irvin Garrett
Haley N. Gaylord
Belinda L. Geiger
Shirley Gibson
Laura Giddens
Lakeita Gillyard
Mary Gipson
Cathy Glass
Rodney Glass
April Glover
Montina R. Goff
Kenneth Golding
Judy Gonzalez
Lisa M. Gonzalez
Luis A. Gonzalez
Crystal N. Green

Stacy L. Green
April Greene
Ashley P. Greene
Holly A. Greene
Joy L. Grisham
William Todd
Grisham
Kelley Gross
Milton Scott Gross
AnnMarie F.
Guenther
Robin Guilmette
Kristie M. Gunia
Lachrista Gwinn
Kathryn M. Haas
Nancy Hacht
Teresa Hacht
Hazel D. Hadley
Christine Hall
Sebrina Hall
Sonya Hall
Toni Hansard
Cathy Haouhen
Ginger Harden
Rachael J. Harney
JoDeana A. Harrell
Kimberly Harrell
Ronin Harrell
Tenlee Harrell
Amanda Harris
Dana A. Harris
Robin Harris
Tony Harris
James Harrison
Randa Hart
Laura Hartman
Kelly M. Harvey
Penny G. Harvey
Sarah N. Hatch

Shirley Hatch
Tosha M. Haulsee
Latoria Hawkins
Erica D. Haynes
Linda K. Haynes
Sarah L. Hemphill
April N. Henderson
Tamela V. Henderson
Chauela Hernandez
Crystal Hernandez
Candice Herring
Doma R. Herring
Marshall Herring
Cristina B Herrington
James P. Herrington
Janet N. Higginbotham
Duwane Higginbotham
Maria Hilario
Amanda L. Hill
Angel Hill
Dana Hill
Jimmy Hill
Letitia Hill
Lissette Hill
Jessica L. Hillman
Shasta G. Hilyer
Lillian E. Hingson
Cassandra Hitt
James N. Hodge
Shana R. Hodge
Theresa Ann Hodge
Dalton L. Holcomb
Felicia Holder
Alex Holmes
Jamie E. Holt
John Holt
Monica Holt
Roger Holtzclaw
Rosanna Holtzclaw

Heather L. Hovey
Johnny Howard
Nancy Howe
Angelia Howell
Heather S. Humphrey
Jessica M. Humphries
Marty Humphries
Mary Humphries
LaRita R. Hunter
Alvin Hurst
Catherine A. Hurst
Charity Hurst
Kelly J. Hurst
Carrie D. Hutchins
Sharon Hutchison
Cresencia Ibarra
Linda J. Jackson
Mamie Jackson
Heather R. Janeau
Tracy Janosh
Laura C. Jaramillo
Deshcelle Jefferson
Tommie Jefferson
Lettie J. Jelks
Anthony K. Jenkins
Josie N. Jenkins
Natalie M. Jenkins
Sherry Jenkins
Tanya Jernigan
Tina Johns
Amanda Johnson
Betty M. Johnson
Floriene Johnson
Joshua B. Johnson
Kerri R. Johnson
Lee E. Johnson
Lonnie Johnson
Margaret Lee Johnson
Michelle Johnson

Priscilla Johnson
Julie B. Jolley
Angela Jones
David Jones
Dustin Jones
Karla Jones
Lamarra A. Jones
Lashanda A. Jones
Priscilla Jones
Loretta Jordan
Sarah M. Kelley
Trudy Kennedy
Katrina Keys
Lewanda Kight
Frances Kildea
Sonia D. Kimball
Sabrina G. King
Nicole Kinsey
Sheryl F. Kirby
Crissy Kirkland
Oheria S. Kirkland
Felicia C. Kirksey
Traci R. Kitchel
Hollie Koon
Karen Kraszewski
Eva M. Labodie
Craig Lamb
Elizabeth S. Lamb
Judy Lamb
Melissa Lamb
Michele Lambardi
Connie Lambert
Robert Lambert
Harold Land
Lawrence Land
Tammy Land
Carrie Landen
Krista M. Larney
Wendy S. Lashley

Julie K. Latrielle
Heather A. Law
Crystal M. Lawson
Emily A. Layne
Tam Thi Le
Brandy L. Ledford
Jeffrey D. Lee
Linda Z. Lee
Melissa M. Lee
Sherri Lee
Terri Lee
Kimberly Legette
Michelle LeNeave
Jeffrey R. LeRoux
Paige LeRoux
Letitia Lewis
Martha Lewis
Ronald K. Lewis
Sabrina V. Lieupo
Brandi L. Linton
Danielle M. Little
Norick Liu
Jenny Lloyd
Bonnie J. Long
Norma Lopez
Adrienne L. Lovett
Andrea Lumpkin
Ashley S. Lundy
Lynn E. Mabey
Jackie Malaguti
Ignacio Malaquias
Debbie Maldonado
Rose Markham
Shannon D. Marlowe
Tonie Marsett
Myrtice Martel
Doris E. Martin
Jennifer L Martin
Keritha Anne Martin

Ana M Martinez
Brenda Matthews
Patrice L. Matthews
Sebrina C. May
Adelaida Maya
Michelle Mazzamuto
Dana L. McCall
Deborah S. McCall
Penelope W. McCall
Uray McCall
Jennifer McCillan
Latasha R. McClain
Lashonda McClendon
Tabitha L. McDaniel
Timothy A. McDaniel
Yolanda A. McDaniel
Jennifer McGlumphy
Barbara T. McKee
Tina Mckenzie
Patricia A.
McLaughlin
Belinda K. McLeod
Brenna McMullen
Daniel T. McMullen
Jamie Medina
Odalys Medina
Lori C. Mercer
Cheryl Mickel
Jena L. Middleton
Priscilla D. Miles
Richard S. Miles
Brandi Miller
Holli B. Miller
Jeremy Miller
Melissa Miller
John Mincey
Concetta Minissale
Margaret K. Minor
Rick J. Mitidierl

Elizabeth Mixes
Sarah Mixon
William D. Mobley
Janet M. Moore
Beverly Morgan
Diane Morgan
Lacy R. Morgan
Wendy Mosley
Helen Mullins
Stephanie M. Munford
Kristie M Murray
Mandy L. Musgrove
Tori A. Musgrove
Brittany N. Napoleion
Norma Nealon
Tracey L. Neel
David A. Neely
JoAnna F. Neely
Amber M. Negrete
Catherine Newber
James A. Newman
Wendy M. Newman
Cynthia Newsome
Erica L. Nickerson
Garth Nobles
Tasha Noe
Vicky Noling
Dana D. Norman
Bruce Norton
Dustina L. Nowitzke
Stephaine Ogden
Shaunta Ogelsby
Alicia R. Ogles
Jennifer L. Ogles
Glorida Olvera
Eugene Orr
Maria Ortiz
Tiffany Ann Ott
Althea E. Owens

Anthony I. Owens
Christopher L. Owens
Carl Pappa, Jr.
Lucretia Pappa
Rose M. Paredes
Michelle Parker
Sandra G. Parker
David Parks
Shannon Parra
Ashita Patel
Carolina Patricio
Judith Patton
Janice C. Pearce
Harvey Penny
Yobalda Perez
Yolanda Perez
Wendy A. Perrin
Charlie F. Perry
Candice B. Peters
Wendy Peterson
Wanda Petrena
Denah Phillips
Leslee A. Phillips
Desiree R. Pierce
Kori C. Pierson
April Jean Pinkard
Cynthia Pipkin
Katherine Pittman
Sheila D. Pittman
Nancy Pitts
Shirley A. Poling
Melanie Poole
Laura Poore
Rachel L. Pope
Diana E. Potter
Janice L. Presley
William Procko
Beth Ann Raga
Amanda D. Ramirez

Rebecca L. Ramirez
Leslie D. Ramsey
Lindsey C. Ramsey
Travis Ramsey
David L. Rang
Elizabeth M. Rang
Tonya Ratliff
Lauri Reaves
Frances C. Redish
Timothy T. Redish
Elizabeth A. Reed
Kathryn V. Register
Krystal K. Register
Kimberly Reynolds
Rhiannan Reynolds
Lane M. Rhoden
Tammy Rhoden
Chloe R. Richard
Amanda N.
Richardson
Brenda Richardson
Marcia P. Riegel
Anita Riels
Misty Rizer
Patricia Roberts
Ginger R. Robertson
Rebecca A. Robertson
Christina Robinson
Donna Robinson
Oscar Rodriguez
Abigail Rodriguez
Eric Rodriguez
Karen S. Rodriguez
Cynthia Rogers
Ann Rowe-McMullen
Ruby J. Royal
Catherine Russell
Tonya S. Russell
Michael L. Rutter

Julie Saavedra
Kimberly Safreed
Maria Salazar
Luis Saldana
Tina Salyers
Melinda M. Sampson
Shannon M. Sanders
Tiffany A. Sanders
Sherry L. Santangelo
Doris M. Sares
Tralene L. Sasso
Wendy Schauer
Lindsay M. Scott
Rhonda Scott
Shenice T. Scott
Twyla S. Sears
Joy W. Sedgley
Ryan D. Sedgley
Trenicesa B. Sellers
Annette M. Selph
Susan Selph
Kimberly Shattuck
Geneva F. Shaw
Robin Shea
Christina M. Sheridan
Millie C. Sherrell
Heidi Shipley
Kimberly Shriver
Belinda Short
Cassie Shuler
Mendy Sikes
Jamie L. Simmons
Kaleb W. Simmons
Elizabeth Simpson
James Simpson
Dawn Sims
Kim Sims
Traci A. Slaughter
Carol A. Smith

Erin A. Smith
Jackie Smith
Kelli J. Smith
Lela Smith
Rebecca L. Smith
Rhonda H. Smith
Fabray Smith-Wiggins
Heather Snider
Jennifer L. Soluri
Wanda Sondoul
Jeouary S. Soto
Tabatha
Sparrow Voorhees
Falon Spears
Ollen C. Sperring
Alisa M. Staats
Douglas G. Staats
Victoria A. Stanavich
Annie Stancel
Tammy A Stapleton
Ashley N. Starling
Pamela Stebbins
Kimberly D. Steichen
Jennifer L. Stevens
Lisa Stevens
Janet Denise Stewart
Katherine A.
Stodghill
Nicole M. Stratton
Heather Strickland
April B. Stuart
John B. Stuart
Carla Suggs
Michelle K. Suh
Jennie Sullivan
Steven Summers
Wendy Summers
Amy J. Swan
Michael Swartz

Stacie Swartz
Amy Tatum
Gina M. Taylor
Leslie A. Taylor
Nichol F. Taylor
Shanna M. Taylor
Marty R. Tedder
Andrea Terry
Donna Terry
Karen Terry
Andrew Thomas
Crista Thomas
Jennifer C. Thomas
Kimberly Thomas
Lindsey Thomas
Mark L. Thomas
Paula Kay Thomas
Shawna Thomas
Jennifer Thompson
Mindy L. Thompson
Susie Thompson
Wendy L. Thompson
Jessica G. Thrasher
Dana Tidwell
Kathryn Tiller
Latoeka D. Tillman
Amy Timberlake
Emma T. Tirella
Denny Tompkins
Cheryl A. Toole
Yvonne Topham
Letica Torres
Tammy M. Torres
TyShaun M.
Townsend
Amy M. Traydon
Kimberly A. Tuckey
Joel F. Turner
Mellissa Turner

Rhonda Twilley
Denita Tyre
Matthew Tyre
Jeremy Ulmer
Julia Ulmer
Carolyn Underwood
Edith Underwood
Sandra Uribe
Alison Varga
Trina Vaughn
Samantha A. Vega
Angelica Vences
Sandra Villaldor
Mirna Villalobos
Virginia Voss
Jennifer L. Wadford
Angela Walker
Jawanna J. Walker
Shannon L. Walker
Melissa L. Ware
William Ware, Jr.
Lesley Warren
Tiffany Warren
Karlshia Washington
April Waters
Shantel J. Waters
Vera M. Waters
Carrie Watson
Jennifer Watson
Quintilla J. Watson
Anna Wells
Katherine Welsh
Sharon D. Westberry
Rebecca A. Wharton
Lakeisha L. Wheeler
Tamala Wheeler
Kimberly White
Tammy Darlene
White

Tomalie White
Vicki White
Melissa Whitfield
Crystal H. Wickham
Pearl L. Wiley
Amanda H. Williams
Natasha N. Williams
Tammy L. Williams
Tracy R. Williams
Kelly Williamson
Shirley M.
Williamson
Karen Willis
Misty D. Willis
Bobbie C. Winding
Tina L. Wolfe
Rhonda W. Wood
Susan Wood
Summer R. Worth
Tonya Wrightsel
Tenia Wyrick
Yolanda Xithe
Nancy Yardy
Calen A. Young
Lester R. Young
Lori Young
Sheila K. Young
Dominick A. Ziemba
Wendy C. Ziemba

**End of List
2009-2010
School Year**

Action on the Addendum

1. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the modification to the negotiated salary schedule and differentiated pay plan for 2009-2010. **(pgs. A:1 – A:4)** MOTION CARRIED UNANIMOUSLY
2. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Workforce Development-STEMS Project Workforce Grant allocation/application in the amount of \$448,238 for 2009-2010 and 2010-2011. **(pg. A:5)**

Mr. Holtzclaw asked that Branford High School be included in this grant. Mrs. Brinson and Supt. Scarborough will research to see if Branford High School can be included.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following Part-Time Hourly (PTH) contracts/agreements for the 2009-2010 school year: (NEW) **(pgs. A:6 – A:7)** *(It was noted these contracts will be funded by Title I ARRA Funds.)*

#2010-34 PTH	Suwannee County Schools Contracted Services Agreement Part-Time Hourly between Suwannee County Schools and Erin Roberts for RTI Support/Intervention Services at Branford Elementary School <i>(New)</i> (pgs. A:8 – A:9)
#2010-35 PTH	Suwannee County Schools Contracted Services Agreement Part-Time Hourly between Suwannee County Schools and Robin Shea for RTI Support/Intervention Services at Branford Elementary School <i>(New)</i> (pgs. A:10 – A:11)

#2010-36 PTH Suwannee County Schools Contracted Services Agreement
Part-Time Hourly between Suwannee County Schools and
Judy Dees for RTI Support/Intervention Services at
Suwannee Elementary School (*New*) (pg. A:12)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Personnel Changes List Addendum (pg. A:13) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

Suwannee Middle School:

Mary Check-Cason, teacher temporary

REPLACES: Jennifer Page

Dusty Sullivan, teacher

NEW POSITION

Mirian Venero, teacher

REPLACES: Lila Rissman

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

SUSPENSIONS:

Transportation Department:

Sandra Koehn, bus driver, September 23 through October 27, 2009, without pay

Denise McClamma bus driver, September 23 through October 27, 2009, without pay

**End of List
2009-2010
School Year**

End of Addendum

School Board Attorney – Andy Decker:

11. Legal Counsel's Report – Mr. Decker reported that several claims are pending; will provide more information as it becomes available.

Superintendent of Schools – Jerry Scarborough:

12. Superintendent's Report – No matters to report.

Mr. Taylor made the following announcements:

- a. A Special Board Meeting is scheduled for Thursday, October 8, 2009, at 10:00 a.m. This will be to approve any last minute positions for FTE.
- b. The Bulldog Bash Committee wants Board members to participate in the coronation ceremonies on October 8th, at 7:00 p.m., at Paul Langford Stadium. This will precede Bulldog Bash activities.
- c. Reminder that our regular monthly Board workshop for October will be held on October 13th at 10:00 a.m., with a Special Meeting to follow.
- d. The Principal and Administrator training session, with Mr. Dietzen, will be held October 26th, from 10:00 a.m. – 2:00 p.m., in the Board room.

School Board Members:

13. Issues and concerns Board members may wish to discuss
- a. Board members expressed special thanks to the three young gentlemen that spoke tonight on stepping up to the plate as mentors for their peers.
 - b. Mrs. Ulmer reminded Board members of the Board meeting date changes for November and December that were approved at tonight's Board meeting.

The meeting adjourned at 7:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 8, 2009

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Administrative Secretary Karen Lager. Superintendent Jerry Scarborough, School Board Attorney Andy Decker, and Chief Financial Officer Vickie Music were absent. Nancy Roberts sat in for Superintendent Scarborough.

Chairman Taylor called the meeting to order at 10:02 a.m.

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

1. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Personnel Changes List. MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATION: INSTRUCTIONAL:

Suwannee High School:

Donna Odom, teacher, effective October 5, 2009

RECOMMENDATION: INSTRUCTIONAL: For the 2009-10 school year:

Branford Elementary School:

Yvonne Sullivan, teacher, effective October 9, 2009

REPLACES: S. Hodges

Suwannee High School:

Joyce Warren, temporary, effective October 8, 2009

REPLACES: D. Odom

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2009-2010 school term:

Out-of-Field 2009-2010 1 st /Semester					
SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	Year
SMS	Claffey	Steve	ESOL		09-10
SHTC	Mapp- Franciso	Melissa	Culinary Arts	all day	09-10

NON-INSTRUCTIONAL:

SUSPENSIONS:

Sandra Koehn, bus driver, September 23 through September 25, 2009, without pay (revised date)

Denise McClamma bus driver, September 23 through September 25, 2009, without pay (revised date)

**End of List
2009-2010
School Year**

The meeting adjourned at 10:22 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 13, 2009

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw and Chief Financial Officer Vickie Music were absent. School Board Attorney Andy Decker arrived at 10:28 a.m.

Administrators and others present: Cheryl Mae Brinson (arrived at 10:45 a.m.), Bill Brothers (arrived at 10:10 a.m.), David Dees (arrived at 11:15 a.m.), Lisa Garrison (arrived at 10:10 a.m.), Dawn Lamb, Donna Long (arrived at 1:15 p.m.), Melissa Moseley (arrived at 11:25 a.m.), Nancy Roberts (arrived at 10:28 a.m.), Ted Roush (arrived at 10:30 a.m.), Elizabeth Simpson (arrived at 10:07 a.m.), Norri Steele (arrived at 10:40 a.m.), Lila Udell (arrived at 10:18 a.m.), and Dianne Westcott (arrived at 1:22 p.m.).

Chairman Taylor called the meeting to order at 10:01 a.m.

College Board/Dual Enrollment Dawn Lamb/Debbie Shepherd

Ms. Debbie Shepherd distributed and reviewed a handout regarding the services that College Board provides to Suwannee High and Branford High Schools. Ms. Shepherd and Mrs. Lamb answered questions from Board members.

Mr. Taylor asked to schedule another College Board update at a future Workshop so that more time could be devoted to discuss the issue.

SES Provider Contracts.....Lila Udell
District Improvement Plan
Branford High School (BHS) Title I Paraprofessional Position

SES Provider Contracts

Mrs. Garrison distributed and reviewed a handout that addressed and explained the question Mr. Decker had regarding the Supplemental Educational Services provider contracts on per meeting fees. Mr. Decker also questioned the insurance

requirements being occurrence-based instead of claims-based. At the advice of Mr. Decker, the per session fee and occurrence-based insurance statements would be added to the contract. Mrs. Garrison will make the appropriate changes to each provider contract.

District Improvement Plan

Mrs. Udell distributed and reviewed a handout on the District Improvement Plan. Due to Rhonda Lepper coordinating Professional Development, it was noted that Mrs. Lepper's name will be removed as the "Curriculum Specialist" at Suwannee Intermediate School. Mrs. Udell answered questions from Board members.

BHS Title I Paraprofessional Position

Mrs. Udell explained the need and situation on the Title I Paraprofessional position for Branford High School.

Suwannee High School Guidance Counselor Position.....Elizabeth Simpson

Mrs. Simpson distributed and reviewed a handout regarding the state ratios with secondary guidance counselors and the need to add a guidance counselor position at SHS. Mr. Taylor stated he feels there is consensus of the Board for the additional position, but there must be accountability with the counselors.

The workshop recessed at 12:10 p.m. and resumed at 12:30 p.m.

School Improvement PlansPrincipals

The following 2009-2010 School Improvement Plans (SIP) were distributed and presented to the Board, along with the 2008-2009 SIP Evaluations:

- Branford High School – Ted Roush
- Suwannee High School – Dawn Lamb
- Suwannee Middle School – Norrie Steele
- Florida Sheriffs Boys Ranch – Susan Moffat
- Suwannee-Hamilton Technical Center – Dianne Westcott
- Suwannee Elementary School – Donna Long
- Suwannee Intermediate School – Bill Yanossy
- Branford Elementary School – David Campbell
- Suwannee Primary School – Melissa Moseley

No action was taken at this time on the School Improvement Plans.

The workshop recessed at 2:55 p.m. to hold the Special Meeting scheduled for 3:00 p.m. The workshop resumed at 3:38 p.m.

SHS Workforce Development Grant Position Cheryl Mae Brinson

This item was discussed and approved at the Special Meeting held at 3:00 p.m. on October 13, 2009.

Property Disposition Jerry Scarborough

The following principals and administrators gave an update on their respective missing items listed on the Capitalized Asset Report of Missing Items Report for the 2008-2009 Fiscal Year:

Norri Steele – Suwannee Middle School

David Dees – Information Technology Department

Dawn Lamb – Suwannee High School

Ted Roush – Branford High School

Melissa Moseley – Suwannee Primary School

Board Member Issues..... Board Members

Mrs. Ulmer reminded everyone of the fall festival to be held on October 29. The sign up sheet, to help in selling tickets at the gate, will be in Sandy Bonds' office.

The workshop adjourned at 4:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 13, 2009

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw and Chief Financial Officer Vickie Music were absent.

Chairman Taylor called the meeting to order at 3:02 p.m.

MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie Music (Presented by Supt. Scarborough):

1. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the following contract/agreement for the 2009-2010 school year, with the language changes as discussed in the Workshop earlier: (NEW)

#2010-64 Suwannee County Public Schools Title I Supplemental Educational Services Contract between the School Board of Suwannee County and ABC Appletree, Inc. (*New*) (pgs. 1-36)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the following contracts/agreements for the 2009-2010 school year with the language changes as discussed in the Workshop earlier: (RENEWAL) (Copies are available for review through the office of the Chief Financial Officer.) (pgs. 37-38)

#2010-62 Suwannee County Public Schools Title I Supplemental Educational Services Contract between the School Board of Suwannee County and Accelerated Learning of Live Oak, Inc. (*Renewal*)

- #2010-63 Suwannee County Public Schools Title I Supplemental Educational Services Contract between the School Board of Suwannee County and Achieve of Suwannee, Inc. (*Renewal*)
- #2010-65 Suwannee County Public Schools Title I Supplemental Educational Services Contract between the School Board of Suwannee County and Suwannee Valley Learning, Inc., d/b/a Sylvan Learning Center (*Renewal*)
- #2010-66 Suwannee County Public Schools Title I Supplemental Educational Services Contract between the School Board of Suwannee County and Vicki Flyth, ! A+ Tutor U (*Renewal*)
- #2010-67 Suwannee County Public Schools Title I Supplemental Educational Services Contract between the School Board of Suwannee County and Club Z! In-Home Tutoring Services, Inc. (*Renewal*)
- #2010-68 Suwannee County Public Schools Title I Supplemental Educational Services Contract between the School Board of Suwannee County and Si2 – Supplemental Instructional Services, Inc. (*Renewal*)
- #2010-69 Suwannee County Public Schools Title I Supplemental Educational Services Contract between the School Board of Suwannee County and ATS Project Success (*Renewal*)

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

3. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of out-of-state travel for the following employees: (*NOTE: There is no cost to the ~~District~~ general fund for these trips. Washington, D.C. trip is funded by Title I funds; and AVID training is funded by Title II and AVID funds.*) (pgs. 39-40) It was noted the prior sentence should state: “There is no cost to the general fund...” instead of “no cost to the District.”

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Greg Hazlett	SHS	10/29-11/01/09	Association of	Washington, D.C.
Wendy Perrin	SHS	“	Supervision and	“
Jim Simpson	SHS	“	Curriculum	“
Becky Skipper	SHS	“	Development Conf.	“
Kelly Waters	21 st Century	10/27-30/09	AVID Training	Wichita, Kansas

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

4. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following personnel item:
 - a. Add a full-time position (12-month, 40 hours per week) to coordinate the Workforce Development Grant to assist the District in the development of the Career Academies. (pg. 41)

Mrs. Brinson noted this is a Teacher/TSA position.

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Personnel Changes List (pgs. 42-43) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATION: INSTRUCTIONAL: For the 2009-10 school year:

Suwannee Intermediate School:

Virginia Thomas, teacher-temporary, effective August 20, 2009

REPLACES: Dorothy Bradley

Suwannee Middle School:

Myra Bell, teacher, effective October 5, 2009

NEW POSITION

**End of List
2009-2010
School Year**

The meeting adjourned at 3:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 27, 2009

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by students from Suwannee Middle School's FFA Organization

Special Recognition by the Superintendent:

Goldie Fralick, Suwannee Middle School Nurse – Honored by the Florida Nurses Association at the Centennial FNA Convention for her contribution to Community Nursing

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Ms. Tina Reed addressed the Board regarding her son, who attends a private school, to obtain permission to play football for the public school system. Ms. Reed was informed that the ruling was from the Florida High School Athletics Association and legally the School Board can not allow her son to play sports in the public school system.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda, along with the addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 1-37)**

- September 3, 2009 - Public Hearing
- September 8, 2009 - Joint Workshop Session between Suwannee County School Board, Suwannee County, City of Live Oak, and Town of Branford
 - Workshop Session
 - Special Meeting
 - Expulsion Issues (Private)
- September 22, 2009 - Public Hearing
 - Regular Meeting

2. Approval of the monthly financial statement for September 2009.

3. The following bills for the period September 1-30, 2009:

General Fund

#130055 – 130821	\$	1,674,942.77
Electronic Fund Transfers		<u>1,424,198.43</u>
	\$	3,099,141.20

Federal Fund

#35924 – 36080	\$	417,566.24
Electronic Fund Transfers		<u>302,727.71</u>
	\$	720,293.95

Lunchroom Fund

#22073 – 22200	\$	212,012.98
Electronic Fund Transfers		<u>56,132.10</u>
	\$	268,145.08

2.0 LCIF

#5158 – 5192	\$	287,485.42
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School Construction Fund

#3214 – 3233	\$	43,260.90
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4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>CO&DS</u>	<u>Capital Projects</u>	<u>Special Revenues</u>	<u>SBE/COBI Bonds</u>
I-5	III-3	III-3 (LCIF)	IV-3 (Federal)	II-1
I-6			IV-3 (Federal Stimulus)	
I-7			IV-2 (Food Service)	
I-8				

5. Approval for disposal of property as per the attached Property Disposition Form dated October 27, 2009. (pgs. 38-43)

6. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SHS-Band	Cash - \$2,500 (to be used towards the purchase of new band uniforms)	Suwannee Valley Community Foundation

7. Approval for parents of the following identified students in the Exceptional Student Education program to be reimbursed for transportation costs for the 2009-2010 school year:

Student #
#0109
#0209

8. Approval of out-of-state travel for the following employees: (*All travel expenses funded with Title I funds.*)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Lynda McInnis	SHS	11/19-22/09	National Teachers of	Philadelphia, PA
Melissa Woodrum	SHS	11/19-22/09	English Convention	Philadelphia, PA
Michael Bresk	SHS	11/18-21/09	National Teachers of	Nashville, TN
Neena Brown	SHS	11/18-21/09	Math Convention	Nashville, TN
Ray Steen	SHS	11/18-21/09	“	Nashville, TN
Kimberly Tuvell	SHS	11/18-21/09	“	Nashville, TN

9. Approval of the following student transfers for the 2009-2010 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Lacy Mikela Mathis	Suwannee	Hamilton	7
Rictoria Merrick	Suwannee	Columbia	12
James Aharon Pearson	Suwannee	Hamilton	7

10. Approval of travel for School Board members to attend the FSBA/FADSS 64th Annual Joint Conference on December 1-4, 2009, in Tampa, Florida.

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following form: **(pgs. 44-45)**

#7200-100 Student Residency Questionnaire (*Revised*)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

2. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the Certificate of Final Inspection for the Suwannee Middle School addition. **(pgs. 46-48)**
MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the Final Application for Payment on the Suwannee Middle School addition. (*The original contract was for \$2,744,679. The adjusted final contract amount, after tax savings and direct purchase deduction, is \$1,956,387.*) **(pgs. 49-50)**
MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

4. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following personnel items for the 2009-2010 school year:

- a. Add one 3-hour Food Service Worker at Suwannee Elementary School to assist during the peak service periods. Duties and work schedule to be assigned by the Food Service Manager. (*Funded with Food Service funds.*) **(pg. 51)**
- b. Add one part-time Paraprofessional position at Suwannee High School to provide direct services to students with special needs for four hours per instructional day. (*Funded with IDEA funds.*) **(pg. 52)**
- c. Add one additional Guidance Counselor position at Suwannee High School. (*Funded with Title I, Part D, ARRA funds.*) **(pg. 53)**
- d. Add one Paraprofessional position at Branford High School. (*Funded with Title I funds.*) **(pg. 54)**

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Personnel Changes List, with the following changes: Page 56 – (a) under District Wide, Jeffrey DesJardins, change from 12 months to 11 months; (b) under SHTC, delete Isaac Chandler; and (c) under SMS, Mosi Omari Williams, leave effective date blank **(pgs. 55-60)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

District Wide:

Jeffrey DesJardins, School Psychologist 11 months, effective August 21, 2009
NEW POSITION

Rowna Valin, Speech/Language Pathologist, effective August 26, 2009
REPLACES: Virginia Weaver

Suwannee-Hamilton Technical Center:

Phyllis Doty, teacher part-time/day-time, non-certificated, effective September 7, 2009

REPLACES: Phyllis Doty

Keevis Louis, teacher part-time/night-time, effective October 5, 2009

NEW POSITION

Suwannee Middle School:

Mosi Omari Williams, guidance counselor 11 months
NEW POSITION (ARRA)

Suwannee Primary School:

Deborah Iseman, guidance counselor 11 months, effective August 28, 2009
NEW POSITION (ARRA)

LEAVE OF ABSENCE (PERSONAL):

Suwannee High School:

Nancy Papapetrou, media specialist, September 14 through October 9, 2009,
using days as needed for insurance purposes

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Williams Wiles	Head Football Coach	BHS	
Seth Stebbins	Athletic Director	BHS	
Seth Stebbins	Defensive Coordinator	BHS	
Steve Brown	Offensive Coordinator	BHS	
Wade Cashwell	Assistant Football Coach	BHS	
Wade Cashwell	Girls' Head Basketball Coach	BHS	
Michael Lindblade	Boys' JV Basketball Coach	BHS	Vernon Wiggins
Alfred Clipper	Boys' Asst. Basketball Coach	BHS	Tony Adkins
Daniel Taylor	Girls' JV Basketball Coach	BHS	
Seth Stebbins	Girls' Head Track Coach	BHS	
Eric Rodriguez	Girls' Head Track Coach	BHS	
Michael Lindblade	Head JV Football Coach	BHS	Tony Adkins
LaDon Terry	Head Softball Coach	BHS	
Charles Briggs	JV Softball Coach	BHS	Charles Adkins
LaDon Terry	JV Volleyball Coach	BHS	Stefani Santos
Deanna Law	Varsity Volleyball Coach	BHS	
Eric Rodriguez	Girls' Cross Country Coach	BHS	
Vernon Wiggins	Varsity Head Baseball Coach	BHS	Steve Brown
Joe Eakins	Assistant Baseball Coach	BHS	Vernon Wiggins
Steve Brown	Assistant Athletic Director	BHS	
Jim Wilson	Boys' Golf Coach	BHS	
Mickey Dempsey	Girls' Golf Coach	BHS	
Chris Jones	Band Director	BHS	
Linda Whitley	Varsity Cheerleader Sponsor	BHS	
Tracy Lamb	JV Cheerleader Sponsor	BHS	
Elizabeth Johnston	Majorette Sponsor	BHS	

Jimmy Wilkerson	Agri Teacher	BHS
Julie Dees	Home Ec Teacher	BHS
Angela Hill	Yearbook Sponsor	BHS
Abigail Rodriguez	Dance Troupe Sponsor	BHS
Annette Kinsey	Academic Sponsor	BHS
Dioris Canalejo	Drama Club	BHS
Michael Lindblade	Boys' Asst. Basketball Coach	BHS
Pete Irby	Athletic Director	SHS
Gerald Odom	Girls' Weightlifting Coach	SHS
Gerald Odom	Boys' Weightlifting Coach	SHS
Pete Irby	Offensive Coordinator	SHS
John Hunt	Asst. Football Coach	SHS
Doug Aukerman	NJROTC Instructor	SHS
De Broughton	Agriculture Teacher	SHS
Archie Cook	Boys' Head Soccer Coach	SHS
Stacey Gindlesperger	Band Director	SHS
Greg Hazelett	NJROTC Instructor	SHS
Travis Tuten	Agriculture Teacher	SHS
Michael Pate	Academic Sponsor	SHS
Dan Crews	Assistant Band Director	SHS
Virginia Crews	Auxiliary Sponsor	SHS
Shannon Jernigan	Var. Head Baseball Coach	SHS
James Perry	Boys' Var. Head Basketball	SHS
Kaffa Owens	Boys' Asst. Basketball Coach	SHS
Jimmy Jackson	Girls' Var. Head Basketball	SHS
Jay Chambers	Girls' Asst. Basketball Coach	SHS
Glenn Green	JV Baseball Coach	SHS
Joe Sprague	Boys' Golf	SHS
Tim Smith	Boys' Assistant Soccer Coach	SHS
Bill Harris	Girls' Head Soccer Coach	SHS
Thomas Chambers	Head Softball Coach	SHS
Kathy Wood	Swim Coach	SHS
Shelby Brothers	Assistant Swim Coach	SHS
Harrison Ambrose	Girls' Track Coach	SHS
Becky Skipper	Varsity Volleyball Coach	SHS
Becky Skipper	JV Volleyball Coach	SHS
David Laxton	Wrestling Coach	SHS
Damon Wooley	Assistant Wrestling Coach	SHS
Violet Noyes	Yearbook Sponsor	SHS
Terry Mixon	Athletic Director	SMS
Ann Etcher	FFA Advisor	SMS
Jimmy McCullers	Head Football Coach	SMS
Ronnie Baldwin	Assistant Football Coach	SMS

Gerald Odom
Jimmy Clay
David Campbell

Glenn Green	Assistant Football Coach	SMS
Eric Ivey	Assistant Football Coach	SMS
Vermonda McNair	Head Volleyball Coach	SMS
Brad Scarborough	Boys' Head Basketball Coach	SMS
Brad Scarborough	Girls' Asst. Basketball Coach	SMS
Lonnie Ford	Gils' Head Basketball Coach	SMS
Lonnie Ford	Boys' Asst. Basketball Coach	SMS
R. Brian Wotton	Boys' Head Soccer Coach	SMS
Kim Boatright	Girls' Head Soccer Coach	SMS
Sabrina Corbett	Head Wrestling Coach	SMS
Brad Scarborough	Boys' Intramural Basketball	SMS
Danny Robinson	Girls' Intramural Basketball	SMS
Joe Sprague	Head Baseball Coach	SMS
Don Ross	Assistant Baseball Coach	SMS
Jeff Smith	Head Softball Coach	SMS
Theresa Owens	Assistant Softball Coach	SMS
Susan Brown	Cheerleading Sponsor	SMS (Football & Basketball)

The following paraprofessional to receive the CDA (CDAE or FCCPC) supplement:

Janice McCall

MISCELLANEOUS:
District Wide:

The following to work up to 10 additional hours per month to provide consultative services for the Gifted program (salaries paid from Title II):

Laura K Roberts Lynn Parker Lorena Urban

Suwannee High School:
Peggy Witt resigned as tennis coach effective August 31, 2009

RECOMMENDATIONS: NON-INSTRUCTIONAL:
For 2009-10 school year:

Branford Elementary School:
Monya Engel, food service worker 3-hour, effective September 23, 2009
NEW POSITION

District Wide:

Debra Ross, homeless advocate, effective September 25, 2009
NEW POSITION

Suwannee Middle School:

Crystal Allen, paraprofessional, effective October 5, 2009
NEW POSITION

Kate Townsend, paraprofessional, effective September 23, 2009
REPLACES: Laurie Holland

Suwannee Primary School:

Dorothy Botbyl, paraprofessional, effective August 20, 2009
REPLACES: Tammy Tomlinson

AnneMarie Croucher, paraprofessional, effective August 19, 2009
REPLACES: Diana Williams

Stephanie Williams, paraprofessional, effective August 19, 2009
REPLACES: Deanna Yott

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Primary School:

Annie McCardell, food service worker, October 5-6, 2009

Bonnie Swartz, paraprofessional, October 24, 2008 (3 hrs) and October 23,
2008 (7.25 hours)

(Received in Human Resource October 5, 2009)

STUDENT WORKERS:

Christina Farmer	SHTC/My Play School
LaDovie Thomas	SHTC/Student Services

**End of List
2009-2010
School Year**

Action on the Addendum:

Director of Human Resources – Dr. Bill Brothers:

1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to add a Paraprofessional position at Suwannee Middle School. (*Funded from Title I funds.*) **(pg. A:1)** MOTION CARRIED UNANIMOUSLY
2. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following contracts/agreements for the 2009-2010 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Andy Decker.) **(pgs. A:2 – A:3)**

- | | |
|--------------|--|
| #2010-37 PTH | Suwannee County Schools Contracted Services Agreement between Suwannee County Schools and Marilyn Jones for project coordination and implementation services of the School Improvement Initiative (<i>Funded from Title I, Part A, School Improvement Grant funds.</i>) (<i>New</i>) (pgs. A:4 – A:24) |
| #2010-38 PTH | Suwannee County Schools Contracted Services Agreement between Suwannee County Schools and Christina Herrington for School Improvement Initiative-Intervention Services at Suwannee Primary School (<i>Funded from Title I, Part A-ARRA funds.</i>) (<i>New</i>) (pg. A:25) |
| #2010-39 PTH | Suwannee County Schools Contracted Services Agreement between Suwannee County Schools and Wanda Tehan for School Improvement Initiative-Intervention Services at Suwannee Primary School (<i>Funded from Title I, Part A-ARRA funds.</i>) (<i>New</i>) (pg. A:26) |
| #2010-40 PTH | Suwannee County Schools Contracted Services Agreement between Suwannee County Schools and Lori Alban for School Improvement Initiative-Intervention Services at Suwannee Intermediate School (<i>Funded from Title I, Part A-ARRA funds.</i>) (<i>New</i>) (pg. A:27) |

- #2010-41 PTH Suwannee County Schools Contracted Services Agreement between Suwannee County Schools and Cheryl Mesnard for School Improvement Initiative-Intervention Services at Suwannee Intermediate School (*Funded from Title I, Part A-ARRA funds.*) (*New*) (**pg. A:28**)

MOTION CARRIED UNANIMOUSLY

End of Addendum

School Board Attorney – Andy Decker:

6. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

7. Superintendent's Report – No matters to report.

School Board Members:

8. Issues and concerns Board members may wish to discuss
- a. Mr. Taylor asked Mrs. Music to share with Board members the District's talking points, as well as those of the Small School District Council Consortium and the Florida School Board Association, that need to be discussed at the Legislative Delegation meeting to be held on October 28, 2009, at Live Oak City Hall.
 - b. Mr. Holtzclaw expressed his thanks for everyone's prayers for Mrs. Holtzclaw and to please continue to pray for her.
 - c. Mrs. Owens expressed her thanks to everyone for all they do.
 - d. Mrs. Ulmer reminded everyone of the Fall Festival to be held on Thursday, October 29 and to please sign up to help sell tickets at the gate.
 - e. Mr. Taylor reminded everyone of the Legislative Delegation meeting.

The meeting adjourned at 6:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 10, 2009

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent. School Board Attorney Andy Decker arrived at 2:10 p.m.

Administrators and others present: Cheryl Mae Brinson (arrived at 11:05 a.m.), Bill Brothers, Mark Carver, Elizabeth Simpson, Lila Udell (arrived at 12:05 p.m.), and Dianne Westcott (arrived at 11:00 a.m.)

Chairman Taylor called the meeting to order at 10:05 a.m.

School Board PoliciesDr. Bill Brothers

Dr. Brothers distributed and reviewed a handout on the proposed changes to the following School Board policies due to Legislative requirements and aligning them with the NEFEC model policies.

- #3.12 Public Information and Inspection of Records
- #3.16 Charter Schools
- #5.10 Student Control
- #5.13 Zero Tolerance for School-Related Violent Crimes
- #6.133 Assisting Teachers to Become Highly Qualified
- #6.18 Contracts for Instructional and Administrative Personnel
- #6.44 Telephone Calls, Electronic Communications, and Facsimiles
- #6.442 Employee Use of Cellular Telephones
- #7.17 Authorized Travel Expenses
- #7.20 Investment of Funds
- #8.01 Safety
- #8.12 Purpose and Functions of the Transportation Department
- #8.255 School Breakfast Program
- #9.15 Community Service

The workshop recessed at 11:28 a.m. and resumed at 11:33 a.m.

Concurrency Impact Procedure Manual Mark Carver
Safety Inspection Reports

Mr. Carver distributed and reviewed a handout on the Concurrency Impact Procedure Manual. Discussion followed on clarifying the language to define the role of the Director of Facilities in the process of issuing a Certificate of Capacity.

Mr. Carver summarized the proposed changes to the Amended Interlocal Agreement. Mr. Taylor asked that an addendum be prepared for the November Board Meeting to designate a School Board non-voting representative to attend the local planning agency meetings.

Mr. Carver summarized the Safety Inspection Reports for District schools/sites.

The workshop recessed at 12:15 p.m. and resumed at 12:45 p.m.

Dawn Lamb, Norri Steele, and Ted Roush are now present for the workshop.

Redesign of Suwannee Middle School,	Norri Steele,
Suwannee-Hamilton Technical Center,	Dianne Westcott, Dawn,
Suwannee High School, and Branford	Lamb, Ted Roush, and
High School	Jerry Scarborough

Supt. Scarborough stated there is a need for our students to have more choices and create a strategy within our secondary schools by developing small learning centers and academies. He feels this will motivate our students to be more successful. Mrs. Lamb stated she feels SHS and SHTC should work as a single unit to provide various options for our students, and that there should be one secondary program that incorporates programs at both schools. Ms. Steele stated she also feels the need for more student choices in educational programs. She expressed concern that we still need to provide programs for the adults in our community. Mrs. Westcott stated we need to intervene at the middle school to get those students on track to graduate; she spoke about Daggett's model on small learning centers, academies, etc. She expressed concern that we still need to serve our adult population as well. Mr. Roush stated they are very limited in their program offerings to their students. He would like to rebuild the business program and have the opportunity to offer more programs for their students. Mrs. Owens stated she feels we do need a change for our students. Mrs. Ulmer also stated she feels we need a change for our students, we need to preserve SHTC, and we need to start

remediation in the middle school grades. Mr. Taylor feels we need to start in the early ages of students to motivate and instill in them the importance of education.

Supt. Scarborough stated he feels there is a need for the redesign, and our goal is to implement it for the next school year. The feasibility study and recommendation will be brought to the Board at the April 2010 Board meeting.

Mr. Taylor questioned the principals as to what they felt are the biggest challenges. The principals responded with student scheduling issues, end of course exams, and FCAT.

Supt. Scarborough stated he would like to get a representative from Daggett's organization to facilitate this process as well as help from NEFEC. Supt. Scarborough stated we are not going to do away with SHTC or the adult students. He stated that we need to get faculty, community, and parents involved and on board with the idea.

Mr. Cooper stated this is a great idea but feels we need to consider the mandates associated with these programs which may cause problems.

Contracted Services..... Cheryl Mae Brinson

Mrs. Brinson shared information on two contracted services positions – a Grant Evaluator for the Workforce Development Grant and a Single School Culture Project Coordinator. Mrs. Music suggested that we submit for an RFP for an educational consultant that can coordinate these type grants.

DJJ Interagency Agreement.....Elizabeth Simpson

Mrs. Simpson distributed and reviewed a handout on the state approved DJJ Agreement and the DJJ Interagency Agreement.

Board Member Issues..... Board Members

No issues to report.

The workshop adjourned at 2:45 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
November 10, 2009

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

Chairman Taylor called the meeting to order at 3:00 p.m.

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of out-of-state travel for the following employee: (*NOTE: Funded by the AVID and 21st Century Grants.*)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Kelly Waters	21 st Century	11/15-17/2009	AVID Juntos Conference	
	Antonio, TX			

MOTION CARRIED UNANIMOUSLY

The special meeting adjourned at 3:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 17, 2009

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were James Cooper, J. M. Holtzclaw, Muriel Owens, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager.

Supt. Scarborough called the meeting to order at 5:32 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2010.

Nomination by J.M. Holtzclaw for Jerry Taylor to serve as Chairman through November 2010. Motion by James Cooper that nominations cease. MOTION CARRIED UNANIMOUSLY

Supt. Scarborough turned the gavel over to Chairman Taylor.

Nomination by J.M. Holtzclaw for Julie Ulmer to serve as Vice-Chairperson through November 2010. Motion by James Cooper that nominations cease. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2010.

MOTION by Julie Ulmer, second by James Cooper, to continue to hold meetings on the fourth Tuesday each month at 6:00 p.m., at the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida.

MOTION by J.M. Holtzclaw, second by Julie Ulmer, to amend the motion to add that the February 2010 meeting will be held in Branford, Florida, at 6:00 p.m. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee.

Nomination by James Cooper for J.M. Holtzclaw to serve as Legislative Liaison on the FSBA Legislative Committee. Mr. Holtzclaw declined.

Nomination by Muriel Owens for Jerry Taylor to serve as Legislative Liaison on the FSBA Legislative Committee. Mr. Taylor declined.

Nomination by Muriel Owens for Julie Ulmer to serve as Legislative Liaison, and for J.M. Holtzclaw to serve as Alternate Legislative Liaison on the FSBA Legislative Committee. Motion by James Cooper that nominations cease.
MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:45 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 17, 2009

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Elementary School students

Special Recognition by the Superintendent:

1. Kathy Robinson – Retirement

Supt. Scarborough, Mrs. Music, and Board members recognized Mrs. Kathy Robinson in honor of her retirement, dedication, and service to the District for over 28 years

2. PPI Construction Management presentation to Suwannee County School Board pursuant to the project close out of the Suwannee Middle School (SMS) addition – Mr. Carver introduced PPI Construction Management representatives Chris Sheppard and John Carlson. Mr. Carlson and Mr. Sheppard expressed their thanks to the School Board for the successful relationship they share. Mr. Sheppard presented the School Board with a check for \$75,123, which represents project savings on the SMS addition.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There was no response.

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 1-23)**

October 8, 2009	- Special Meeting
October 13, 2009	- Workshop Session
	- Special Meeting
October 27, 2009	- Expulsion Issues (Private)
	- Regular Meeting

2. Approval of the monthly financial statement for October 2009.

3. The following bills for the period October 1-31, 2009:

General Fund

#130822 – 131246	\$	1,799,933.28
Electronic Fund Transfers		<u>1,679,567.32</u>
	\$	3,479,500.60

Federal Fund

#36081 – 36230	\$	233,358.27
Electronic Fund Transfers		<u>316,728.18</u>
	\$	550,086.45

Lunchroom Fund

#22201 – 22309	\$	179,732.43
Electronic Fund Transfers		<u>59,456.40</u>
	\$	239,188.83

2.0 LCIF

#5193 – 5221	\$	184,068.75
Electronic Fund Transfers		<u>8,957.91</u>

\$ 193,026.66

School Construction Fund

#3234 – 3243

\$ 4,522.72

Electronic Fund Transfers

208.95

\$ 4,731.67

4. Approval of the following budget amendments for fiscal year 2009-2010:

General

I-9

I-10

I-11

Capital Projects

III-4 (LCIF)

Special Revenues

IV-4 (Federal)

IV-5 (Federal)

IV-4 (Federal Stimulus)

IV-5 (Federal Stimulus)

IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated November 17, 2009. **(pgs. 24-25)**
6. Approval of the 2009-2010 Annual Comprehensive Safety Inspection Reports for Suwannee District Schools. (A copy is available for review in the office of the Director of Facilities.)
7. Approval of the following contract/agreement for the 2009-2010 school year: (RENEW) (A copy is available for review through the office of the Chief Financial Officer.)

#2010-72

Amended Interlocal Agreement for Public School Facility Planning by and between Board of County Commissioners of Suwannee County, Florida; Town Council of the Town of Branford, Florida; City Council of the City of Live Oak, Florida; and School Board of Suwannee County, Florida
(*Renewal*)

8. Approval of the following student teacher intern for the Spring semester 2010:

Name

America Sandra Berry

University

St. Leo

Site

SMS

Cooperating Teacher

P. Lynne Hutchins

9. Approval of out-of-state travel for the following employee: (*No travel expense to the District.*)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Jennifer Campbell	SMS	11/19-22/09	National Council of Teachers of English 2010 Convention	Philadelphia, PA

10. Approval of the following student transfers for the 2009-2010 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Demetri Fernandez	Columbia	Suwannee	K
Jeri Lee Hurne Clark	Columbia	Suwannee	10
Timothy Joe Hurne, Jr.	Columbia	Suwannee	6
Elizabeth Martinez	Suwannee	Lafayette	11
Evelyn Martinez	Suwannee	Lafayette	9
Andrea Lynn Nonnemacher	Suwannee	Lafayette	9
Richard Ringer	Suwannee	Lafayette	3

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the following contracts/agreements for the 2009-2010 school year: (NEW)

#2010-70	Affiliation Agreement between Suwannee River Area Health Education Center, Inc. and Suwannee-Hamilton Technical Center to implement a tobacco education and use prevention initiative program (<i>New</i>) (pgs. 26-28)
#2010-71	Interagency Agreement between the School Board of Suwannee County, Florida; the Florida Department of Children and Families, Circuits 3 and 8; Partnership for Strong Families, Inc.; North Florida Workforce Development Board; the Florida Agency for Persons with Disabilities, Area 3; the Florida

Department of Juvenile Justice, Circuit 3; and the Florida
Department of Education (*New*) **(pgs. 29-64)**

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

2. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the District School Board of Suwannee County Public School Facilities Planning Concurrency Implementation Procedures Manual (A copy is available for review in the office of the Director of Facilities.) **(pg. 65)**

It was the consensus of the Board to appoint Mark Carver, or his designee, as the School Board's non-voting representative to serve on the local planning board.

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

3. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following curriculum items for the 2009-2010 school year:
 - a. Amend the Vocational Programs/Course List offering to include:
 - (1) Branford High School **(pg. 66)**
Business Leadership Skills – Course #8200120
Business Leadership Skills – CIP #050799LS
 - (2) Suwannee-Hamilton Technical Center
Surgical Technology – Program #H170211 **(pg. 67)**
General Education Promotion – Program #9900099 **(pg. 68)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to contract the following services: **(pg. 69)**
 - a. Grant Evaluator for the Workforce Development Grant

- b. Single School Culture Project Coordinator

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

- 5. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following personnel items for the 2009-2010 school year:
 - a. Add a full-time Surgical Technology Teacher position for the new Surgical Technology Program that will begin in February 2010 at Suwannee-Hamilton Technical Center (*Funded by ARRA and Carl D. Perkins funds.*) (pg. 70)
 - b. Add a full-time Patient Care Technician (PCT) Teacher position for an additional section of the PCT Program at Suwannee-Hamilton Technical Center from January 2010 through June 2010 (*Funded by WDIS funds.*) (pg. 71)

MOTION CARRIED UNANIMOUSLY

- 6. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Personnel Changes List (A copy is attached for Board members.) (pgs. 72-77)
- MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

Suwannee High School:

George McKnight, teacher, effective November 9, 2009

RETIREMENT: NON-INSTRUCTIONAL:

Suwannee Primary School:

Lura Judy Woods, paraprofessional, effective June 9, 2010

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Middle School:

Crystal Allen, paraprofessional, effective November 6, 2009

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

Suwannee High School:

Bridgett Sadler, teacher, effective November 2, 2009

New Position-Title I ARRA

Richard Calvitt, TSA-Grant Coordinator

New Position-Grant Funded

PART-TIME/HOURLY EMPLOYEES (for the first term of 2009-10 school year):

Community Education:

<u>Name</u>	<u>Class</u>
Debra Scott	Cake Decorating

ANNUAL CONTRACT: Contract Status *revised* for 2009-10 school year:

<u>Suwannee High School:</u>	<u>Term</u>
Pearman "Pete" Irby	12

MENTOR/MENTEE:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Bethany Byrd	Yvonne Sullivan	BES
Nancy Channell	Joyce Warren	SHS
Traci Green	Bridget Sadler	SHS
Melissa Mapp-Francisco	Chris Macarages	SHTC
Glaysia Collins	Myra Bell	SMS
Jean Eckoff	Dusty Sullivan	SMS
Susan Robinson	Miriam Venero	SMS

SUPPLEMENTARY:

The following teachers to receive the ESE supplement:

Myra Bell	Julius Mitchell
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MISCELLANEOUS:

Suwannee Middle School:

Theresa Owens resigned as assistant softball coach effective October 30, 2009

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Facilities Department:

Lori Saunders, Supervisor of Custodial Services, effective November 2, 2009

NEW POSITION

IT DEPARTMENT:

Robert Chapman ,IV, IT technician, effective October 22, 2009

NEW POSITION

Belinda Starling, IT technician, effective October 26, 2009

NEW POSITION

Suwannee Elementary School:

Melinda Hawthorn, paraprofessional, effective November 3, 2009

NEW POSITION

Transportation Department:

Shateea Butler, bus attendant, effective October 22, 2009

REPLACES: Susan Holloway

Rose Immerfall, bus driver, effective October 22, 2009

NEW POSITION

Janet Moore, bus attendant, effective October 22, 2009

NEW POSITION

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Transportation Department:

Dorie Bingemann, bus driver, October 7 – 21, 2009, for a total of 10 days

LEAVE OF ABSENCE (MEDICAL):

Suwannee-Hamilton Technical Center:

Shana Hodge, paraprofessional, extend leave through January 19, 2010, using days as needed for insurance purposes, with the option of returning sooner if released by her doctor

Suwannee Primary School:

Stephanie Williams, paraprofessional, November 12 – 24, 2009, using days as needed for insurance purposes, leave without pay, returning sooner if released by her doctor

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Dorie Bingemann, bus driver, October 22 through November 30, 2009, returning sooner if released by her doctor

VOLUNTEERS:

Diane B. Adams	Carla Bryant	Rob Crankshaw
Ruby J. Adams	Melanie Buchanan	Tracie Daniels
Jaden M. Andrews	Thomas R. Burnett	Rose Decker
Regina Andrews	Rose Calmo	Anne Doswell
Christina L. Ash	Shley Carner	Jessica C. Duda
Linda D. Bailey	Deanna R. Carter	Tara M. Duff
Brenda S. Baker	Kimberly M. Carter	Adreienne Edwards
Barbara Barker	Kristen M. Cashwell	Michele M. Ernst
Richard Barker	Dorothy Cassube	Phyllis Etcher
Crystal Bass	Julisa Castillo	Joe Flanagan
Vivian R. Bass	Claudia P. Chancey	Tait D. Foster
Karen T. Bass	Wendy K. Chauncey	Sonjya M. Fullbright
Crystal	Dorinda Clark	Nicole D. Furst
Bearrington	Dorinda Clark	Stevan J. Furst
Alicia Bemiss-	Marilyn Clark	Jeri Giddens
Richard	Wyman H. Clark	Jennifer M. Glover
Tromona Bernard	Eugina R. Cline	Wayne Godsmark
Steven R. Bland	Pam Cochran	Montina Goff
Stefan D. Blue	Shemeria L. Cooks	Janet S. Good
Heather L. Boyer	Jennifer L. Coombs	John C. Good
Erlene Brian	Christina H. Corbett	Sandy W. Green-Bland
Cheryl Brinson	Dennis K. Corbin	Janet Greene
Tony Brinson	Mindy Crain	Sebrina F. Hall
Erica J. Brown	Glenda Cranford	Elizabeth Hallman

Gloria Hancock
Patrick Harmon
Naomi Hart
Marion Harvard
Wyman Harvard
Maday Hayes
Greg Hazlett
John M. Hendrick
Lisa K. Henson
Rhonda Hess
Cynthia L. Hett
Phillip Hill
Sharon Hingson
Mary Holland
Louann Jean
Humphrey
Andreita Jenkins
Betty M. Johnson
Tanya Johnson
Michelle S. Jones
Jaqueline E. Jones
Barbara Jonus
Laura Kaman
Sarah M. Kelley
Kartrian Keys
Elizabeth A. King
Robert Lamb
Christopher E.
Lane
Myra Lewis
Lisa D. Long
Jones J. Lura
Cheryl M. Mahan
Michael W.
Mahan
Barbara Mann
Jill A. Martin

Kecitha Anne Martin
Kerry E. Martin
David P. Martin, Jr.
Carlos Martinez
Maria E. Martinez
Jennifer B. Maulden
Susan McClamma
Stephanie McClendon
Ramona F. McGranahan
Ronald R. Meeks
Trudy Meeks
Catherine E. Melton
Juanita R. Mendez
SanJuana Mendez
Steven J. Mendez
Janet Messcher
Ethan A. Miller
Tonette Mobley
Jean D. Moseley
Misty C. Mosley
Andrea Murphy
Jennifer Napier
Stephanie Newman-Kirby
Nellie A. Newsome
Amy M. O'Briant
William P. O'Briant
James N. Ogles
Dana M. O'Hara
Sandra P. O'Hara
Sean P. O'Hara
LaToya F. Owens
William L. Owens
Lynn Parker
Carolyn A. Parlato
Shannon Parra
Brigette A. Parsons
Steven L. Parsons
Teneshia W. Pate

Jessica Payne
Janice Pearce
Stephanie M. Pellicer
Miguel Petrona
Jessie Philpot
Angela Pieczarska
Lisa Powers
Carolyn Purdy
Dennis J. Ratliff
Tanya M. Ratliff
Alicia A. Redish
Kimberly Reed
Robintina Reed
Jessica E. Renta
Santiago Reyes
Jackie Roberts
Cindy D. Robinson
Cotara Ross
Gloria J. Ross
Amy T. Sansouci
Richard Scott
Radha Selvester
Monica J Shingola
Gayle L. Singleton
Pauline Sixto
Cyndi Skierski
J. Quinn Skierski
Kelli J. Smith
Kyna Smith
Cynthia J. Stansel
Crystal L. Straight
Yvonne Sullivan
Yulia M. Tamayo
Shana Teems-Miller
Jerrica Throop
Richard C. Tillman
Harold Tomlinson, Jr.
Kathryn A. Turnan

Lila Udell
Lynda L. Vann
Alisha N. Vega
Julie R. Verdegem
Elaina M. Voyles
Bettie J. Wagner
Charles R. Wagner
Debra A. Wainright
Ariel S. Walker
Nichole R. Walker
Tiffany Warren
Jamie Weaver
Desser C. West
Pearl L. Wiley
Rosary P. Wilson
Kasey Wynn
Nancy J. Young

End of List
2009-2010
School Year

School Board Attorney – Andy Decker:

7. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

8. Superintendent's Report – No matters to report.

School Board Members:

9. Issues and concerns Board members may wish to discuss
 - a. Mr. Holtzclaw expressed his thanks and appreciation to everyone for Mrs. Frances' card, thoughts, and prayers. He wished everyone a happy Thanksgiving.
 - b. Mr. Cooper wished everyone a happy Thanksgiving.
 - c. Mrs. Owens expressed her thanks and appreciation to everyone for all they do and wished everyone a happy Thanksgiving.
 - d. Mrs. Ulmer expressed her appreciation to everyone for the smooth process of the H1N1 vaccination.
 - e. Mr. Taylor reminded Board members of the Thanksgiving meal on Wednesday at SHS. He expressed his thanks and appreciation to Supt. Scarborough for his leadership over the past year as School Superintendent. He also expressed his thanks and appreciation to everyone for their heartfelt service they provide to our district.

The meeting adjourned at 7:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 8, 2009

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent. School Board Attorney Andy Decker arrived at 2:00 p.m.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Bill Brothers, David Campbell (arrived at 10:45 a.m.), Mark Carver, Dawn Lamb, Donna Long (arrived at 10:20 a.m.), Dee Dee McManaway (arrived at 10:35 a.m.), Bethany Mitidieri (arrived at 10:40 a.m.), Lila Rissman (arrived at 10:20 a.m.), Nancy Roberts, Ted Roush, Norri Steele, Lila Udell (arrived at 10:10 a.m.), Dianne Westcott (arrived at 11:52 a.m.), and Bill Yanossy (arrived at 10:40 a.m.)

Chairman Taylor called the meeting to order at 10:03 a.m.

Electronic Agenda..... Mark Carver

Mr. Carver gave a summary on the history of proceeding with an electronic agenda as well as the costs and savings associated with it. He explained the process of the electronic agenda. It was noted that we will continue to provide hard copies of all agendas through February as well as an electronic version. Effective with the March 2010 Board meetings, all agendas will be electronic and no hard copies will be provided.

Assessment Program..... Lila Udell/Principals

Mrs. Udell gave a brief update on the Assessment Program. The following principals shared the assessments that are used at their respective school site:

Suwannee Primary School – Amy Boggus, Assistant Principal
Suwannee Elementary School – Donna Long, Principal
Suwannee Intermediate School – Bill Yanossy, Principal; and Bethany Mitidieri, Assistant Principal

Branford Elementary School – David Campbell, Principal

The workshop recessed at 12:15 p.m. and resumed at 12:52 p.m.

The remaining principals shared the assessments that are used at their respective school site:

Suwannee Middle School – Norri Steele, Principal

Branford High School – Ted Roush, Principal

Suwannee High School – Dawn Lamb, Principal

Race To The Top (RTTT) Grant..... Cheryl Mae Brinson/Jerry Scarborough

Supt. Scarborough gave an update on the Race To The Top Grant. Supt. Scarborough asked the Board members if we are ready to undertake the guidelines outlined in the Summary of State Plan and Participating District Requirements. Discussion followed on the budget impact relating to the requirements of the plan and NEFEC's part in the process. Due to much reservation from Board members and staff, we will continue to look at our options.

Redesign of Technical and Secondary Schools Jerry Scarborough

Supt. Scarborough stated he feels we need to submit a Request for Qualifications (RFQ) for a consulting firm to help with the redesign of our technical and secondary schools. Board members shared their opinions and concerns.

Strategic Plan Nancy Roberts

Mrs. Roberts gave an update on the District's Strategic Plan for 2010-2013.

District Technology Business Continuity Plan..... David Dees

Due to the absence of Mr. Dees, this item will be presented at a future workshop.

Other.....Dr. Bill Brothers

The following items were presented and discussed:

- Policy #7.14: Purchasing Policies and Bidding
Mrs. Music reviewed the changes to the policy and answered questions from Board members.

- Two Resource Teacher Positions
Dr. Brothers provided an update on the two Resource Teacher positions being requested for Suwannee Elementary School. Dr. Brothers and Dee Dee McManaway answered questions from Board members.
- Workforce Development Grant
Mrs. Brinson provided an update on the Workforce Development Grant and the Contract that is required for the Grant. Mrs. Brinson answered questions from Board members.

Board Member Issues – No issues at this time.

The workshop adjourned at 3:55 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 8, 2009

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

Chairman Taylor called the meeting to order at 4:00 p.m.

MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

1. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the following contract/agreement for the 2009-2010 school year: (NEW)

#2010-77 Contract for Services between Workforce Florida, Inc. and
Suwannee County School District for the Workforce
Development Grant (*New*) (pgs. 1-29)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Bill Brothers:

2. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to add two Resource Teacher positions at Suwannee Elementary School (*Funded with School Improvement Initiative and Title I Basic ARRA funds*) (pg. 30)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 4:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 22, 2009

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, and Muriel Owens, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager. School Board members J. M. Holtzclaw and Julie Ulmer were absent.

Chairman Taylor called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by Suwannee High School students

Special Recognition by the Superintendent:

1. Zillie and Re'Neisha Daniels – First in the State to earn a regular high school diploma using FCAT concordant scores
2. Carmen Reyes – Reading Endorsement

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

Frances Rene Checkett – Stated that what she originally wanted to address she had discussed with Mr. Taylor and Supt. Scarborough. Mrs. Checkett read a letter regarding the rumors that were spread throughout the community.

J.D. Checkett – Stated his matter has been addressed by the Board's intent to adopt a policy that will address the issue.

Phillip Herrington – Addressed the Board regarding inspirational moments at the opening of meetings; allowing students to voice their feelings and opinions; and allowing volunteer participation of students to continue to express their beliefs.

Goldie Fralick – Stated that Mr. Herrington expressed her feelings well.

Ben Glass – Addressed the Board concerning prayer by students before School Board meetings and how thankful he is in allowing them to do so.

Krisanne Hall (Attorney) – Addressed the Board regarding the Establishment Clause (separation of church and state) in public schools and upholding the constitution and prayer in school.

The meeting recessed at 6:30 p.m. and resumed at 6:37 p.m.

MOTION by Mrs. Owens, second by Mr. Cooper, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 1-17)**

November 10, 2009 - Workshop Session
- Special Meeting
November 17, 2009 - Reorganization Meeting
- Regular Meeting

2. Approval of the monthly financial statement for November 2009.

3. The following bills for the period November 1-30, 2009:

General Fund

#131247 – 131591	\$	1,595,251.77
Electronic Fund Transfers		<u>1,540,743.02</u>
	\$	3,135,994.79

Federal Fund

#36231 – 36466	\$	495,152.88
Electronic Fund Transfers		<u>382,927.82</u>
	\$	878,080.70

Lunchroom Fund

#22310 – 22409	\$	154,358.73
Electronic Fund Transfers		<u>55,640.30</u>
	\$	209,999.03

2.0 LCIF

#5222 – 5239	\$	17,727.29
Electronic Fund Transfers		<u>450.00</u>
	\$	18,177.29

School Construction Fund

#3244 – 3249	\$	359,725.00
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4. Approval of the following budget amendments for fiscal year 2009-2010:

General

I-12

Capital Projects

III-5 (LCIF)

Special Revenues

IV-6 (Federal)

IV-6 (Federal Stimulus)

IV-4 (Food Service)

5. Approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2009. **(Insert)**
6. Approval for disposal of property as per the attached Property Disposition Form dated December 15, 2009. **(pgs. 18-19)**
7. Approval of the following contract/agreement for the 2009-2010 school year: **(RENEW)** (A copy is available for review through the office of the Chief Financial Officer.)

#2010-74 Statement of Agreement to Provide Child Care Training between Daytona State College/Institute for Child Care Training Programs (ICCTP) and Suwannee-Hamilton Technical Center *(Renewal)*

8. Approval of the following student transfers for the 2009-2010 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Jeri Lee Hurne Clark	Columbia	Suwannee	10
Caleb Evans	Lafayette	Suwannee	2
Timothy Joe Hurne, Jr.	Columbia	Suwannee	6
Luke A. Jarrell	Columbia	Suwannee	K
Sydney Maria Jarrell	Columbia	Suwannee	4
Genesis Leggett	Columbia	Suwannee	6
Passion Leggett	Columbia	Suwannee	K
Ashleigh Hayes	Suwannee	Columbia	10
Aaron Howell	Suwannee	Lafayette	3
<u>Zone Reassignment:</u>			
Blair Lanie Barnett	Branford	Live Oak	K
Karleigh Anne Barnett	Branford	Live Oak	6

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the following contract/agreement for the 2009-2010 school year: (NEW) (pg. 20)

Mrs. Music stated that Contract #2010-75 will be a form and not a contract; the contract was deleted from the agenda and approval of the form is listed below.

~~#2010-75 — Affiliation Agreement template between Suwannee-Hamilton
Technical Center Surgical Technology Program and clinical
sites (New) (pg. 21-24)~~

- #2010-76 Articulation Agreement between Hamilton County High School and Suwannee-Hamilton Technical Center; #8515100 – Culinary Operations, Tech Prep Secondary Program Area
(New) (pg. 25)

MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the following new form:

- #7200-116 Affiliation Agreement Template for Suwannee-Hamilton Technical Center Surgical Technology Program to be used for Clinical Sites (New) (pgs. 21-24)

MOTION CARRIED UNANIMOUSLY

Director of Special Programs – Nancy Roberts:

2. MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the Strategic Plan for Suwannee County School District for 2010-2013. (pgs. 26-38)
MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:
(presented by the Director of Curriculum and Instruction – Cheryl Mae Brinson)

3. MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the following personnel items for the 2009-2010 school year:
- a. Add one temporary 3½ hour Food Service Worker position at Suwannee High School (*Funded with Food Service funds*) (pg. 39)
 - b. Add two Summer Food Service Worker positions to work up to 20 hours per week (*Funded with Food Service funds*) (pg. 40)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the Personnel Changes List (A copy is attached for Board members.) (pgs. 41-44)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

Suwannee Intermediate School:

Dorothy Bradley, teacher, effective November 20, 2009

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

Suwannee-Hamilton Technical Center:

Christopher Macarages, instructor, District non degreed vocational certified, effective November 16, 2009

REPLACES: Thomas Royan

Suwannee High School:

Isaac Chandler, teacher

REPLACES: George McKnight

LEAVE OF ABSENCE (MATERNITY):

Suwannee Middle School:

Jennifer Page, teacher, extend leave November 16, 2009 through March 26, 2010

Suwannee Primary School:

Jessica B. Johnson, teacher tentatively January 11 through March 1, 2010, using days as needed for insurance purposes

MENTOR/MENTEE:

Teacher

Shawn Herring

Beginning Teacher

Mosi Williams

School

SMS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Ronnie Gray	Bowling Coach	SHS	
Andy Day	Asst. Varsity Softball Coach	SHS	
Don Ross	Girls' JV Soccer Coach	SHS	
Bill Harris	Girls' Cross Country Coach	SHS	
Pam Williams	JV Cheerleader Sponsor	SHS	
Carla Blalock	Varsity Cheerleader Sponsor	SHS	
Pam Williams	Basketball Cheerleader Sponsor	SHS (1/2)	
Carla Blalock	Basketball Cheerleader Sponsor	SHS (1/2)	
Jimmy Jackson	Asst. Varsity Football Coach	SHS (Amended)	
Kim Boatright	Tennis Coach	SHS	
Jarvis Herring	Asst. Varsity Football Coach	SHS	
Cynthia Ford	Girls' JV Basketball Coach	SHS	
Gerald Odom	Assistant Athletic Director	SHS	
Bryan Wotton	Boys' Soccer Coach	SMS	

The following teacher to receive the Reading Endorsement supplement (this is a one time supplement of \$500.00):

Carmen Reyes

MISCELLANEOUS:

Suwannee High School:

Becky Skipper resigned as JV softball coach, effective November 24, 2009

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Facilities Department:

Susan Scheufler, district secretary

REPLACES: Lori Saunders

Suwannee Elementary School:

Margaret Lumpkin, food service worker – 3 hr, effective December 1, 2009

NEW POSITION

Suwannee-Hamilton Technical Center:

Denise McClamma, custodian, effective November 30, 2009

REPLACES: Anderson Robinson

Suwannee High School:

Kary Waters, paraprofessional temporary

REPLACES: Bridget Sadler

Suwannee Middle School:

Angela Townsend, paraprofessional, effective November 30, 2009

REPLACES: Crystal Allen

Suwannee Primary School:

Connie Little, paraprofessional temporary, effective December 8, 2009

REPLACES: Angela Townsend

LEAVE OF ABSENCE (MATERNITY):

Suwannee Middle School:

Amanda Bartley-Ramirez, food service worker, tentatively January 4 through February 26, 2010, using days as needed for insurance purposes

LEAVE OF ABSENCE (MEDICAL):

Transportation Department:

Sandra Koehn, bus driver, November 30, 2009 through January 4, 2010, using days as needed for insurance purposes

STUDENT WORKER:

LaDovie Thomas

SHTC/FWEP

**End of List
2009-2010
School Year**

Action on the Addendum

Director of Curriculum and Instruction – Cheryl Mae Brinson:

1. The following contracts/agreements for the 2009-2010 school year: (NEW)
(pgs. 1-2)

MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the following contract:

#2010-75 PTH Suwannee County Schools Contracted Services Agreement
Part-Time Hourly between Suwannee County Schools and
Marilyn Jones for implementation of the Single School
Culture initiative (*New*) (pgs. 3-4)

Mr. Decker stated he had not officially approved this contract. He stated that he was asked by the absent Board members to defer action on this item until the January Board meeting. Discussion followed regarding the contract.

MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the following contract:

#2010-76 PTH Suwannee County Schools Contracted Services Agreement
~~Part-Time Hourly~~ between Suwannee County Schools and
the Suwannee Foundation for Excellence in Education, Inc.
for providing services as the Workforce Development Grant
External Evaluator (*New*) (pgs. 5-6)

Mr. Decker asked for Board member consideration in moving to modify this contract as it is designed to delete the wording “Part-Time Hourly”.

MOTION AMENDED by Mrs. Owens, second by Mr. Cooper, to remove the wording “Part-Time Hourly” from the contract. MOTION CARRIED UNANIMOUSLY

Superintendent of Schools – Jerry A. Scarborough:

2. The Superintendent recommends approval to submit a statement to the Florida Department of Education (DOE) for the District's intent to participate in the Race To The Top (RTTT) Grant funding. *(If the District decides to participate, the Notice of Intent is due December 18, 2009, and the attached MOU and additional requirements must be submitted by January 12, 2010).* (pgs. 7-32)

Supt. Scarborough explained that due to the December 18, 2009, deadline, he submitted the District's intent to participate in the RTTT, and asked for the Board to ratify his submission of intent. Mr. Decker stated to amend the recommendation as follows:

The Superintendent recommends Board ratification of his submission of a statement to the Florida Department of Education (DOE) for the District's intent to participate in the Race To The Top (RTTT) Grant funding. (pgs. 7-32)

MOTION by Mrs. Owens, second by Mr. Cooper, to approve the Superintendent's recommendation, with the language change, as noted above.
MOTION CARRIED UNANIMOUSLY

3. The Superintendent recommends approval to seek the services of a firm or individual to provide services to assist in the redesign of our technical and secondary schools.

Supt. Scarborough amended the recommendation as follows:

The Superintendent recommends approval to seek Request for Qualifications (RFQ) of a firm or individual to provide services to assist in the redesign of our technical and secondary schools.

MOTION by Mrs. Owens, second by Mr. Cooper, to approve the Superintendent's recommendation, with the language change, as noted above.
MOTION CARRIED UNANIMOUSLY

End of Addendum

School Board Attorney – Andy Decker:

5. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

6. Superintendent's Report – No matters to report.

School Board Members:

7. Issues and concerns Board members may wish to discuss
 - a. Mr. Cooper expressed his thanks and appreciation to everyone for their hard work and dedication. He wished everyone a Merry Christmas and a prosperous New Year.
 - b. Mrs. Owens expressed her thanks and appreciation to the young man that spoke as part of the Citizen Input portion of our meeting. She wished everyone a prosperous New Year.
 - c. Mr. Taylor expressed his appreciation to everyone for their professional conduct during tonight's Board meeting. He wished everyone a Merry Christmas and a Happy New Year.

The meeting adjourned at 7:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 12, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie Music was absent.

Administrators and others present: Cheryl Mae Brinson, Dr. Bill Brothers, David Campbell, Mark Carver, Dawn Lamb, Donna Long, Sherry Peppers, Melissa Moseley, Nancy Roberts, Ted Roush, Elizabeth Simpson, Norri Steele, Lila Udell, Dianne Westcott, and Bill Yanossy. Community members were also present.

Chairman Taylor called the meeting to order at 10:05 a.m.

Religious PolicyAndy Decker

Mr. Decker shared background information on the need to develop a religious policy for the District. Mr. Decker introduced Ms. Krisanne Hall (Attorney with the State Attorney's office) who reviewed a proposed Pledge Policy. Mr. Decker noted that on Page 3 of 5, items #5 and #6, changes to the wording will need to be addressed to include all schools in the District.

Mr. John Checkett stated to Mr. Decker that this only addresses Board meetings and not school level activities. Mr. Decker responded that we will be looking at two issues today: 1) pledge policy and the opportunity for students to share a solemnizing message prior to Board meetings; and 2) more comprehensive and day-to-day issues at the school level.

Mrs. Ulmer stated she would like to see all schools list as noted above. Discussion followed. Mrs. Ulmer stated on Page 4 of 5, item #10, to add language that solemnizing messages must meet the standards of our Code of Conduct. Mr. Decker and Ms. Hall agreed.

In regards to the two sample policies presented for information from Santa Rosa and Madison Counties, Mr. Decker stated he would not recommend the Santa Rosa policy. He stated that Madison County's policy is very useful in that it is a statement of general principles that govern this area of the law and provides useful guidance as well. Mr. Decker stated he would draft a policy to present to the Board at a later date.

Mr. Taylor stated another Board workshop will be scheduled to discuss the issue.

Race To The Top (RTTT)..... Cheryl Mae Brinson

Mrs. Brinson presented an update on the RTTT grant. In regards to the proposed Memorandum of Understanding (MOU) with DOE, Mr. Decker stated he feels an Unfair Labor Practice (ULP) will be filed by our Union; feels the MOU is very restrictive and severe; and he cautioned the Board regarding the very significant financial and legal requirements that may be imposed on the District, along with the possibility of the District going to impasse with the Union.

Supt. Scarborough stated he feels we should proceed to determine if the RTTT grant is in the best interest of our students. It was noted to add language in the MOU to determine the District's level of participation/endorsement as noted in the letter from Commissioner Eric Smith, dated January 11, 2010.

Mr. Decker stated he is comfortable with signing the MOU today, but to stipulate our conditions in the MOU to opt out, if we deem necessary.

The workshop recessed at 11:55 a.m. and resumed at 12:45 p.m.

Review Board Policies.....Dr. Bill Brothers

Dr. Brothers distributed and reviewed a handout on proposed changes to Board Policies #1.01 through #3.04. Mr. Decker requested language changes to Policy #2.13 to reflect notification to the Board and approval by the Board. Consensus was to keep the old Policy #2.13 and insert "approval by the Board." Dr. Brothers and Mr. Decker will draft a revised Policy #2.14 that will align with Statutes.

The workshop adjourned at 2:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
January 12, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie Music was absent.

Chairman Taylor called the meeting to order at 2:30 p.m.

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

1. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the District to submit a Memorandum of Understanding for the Race To The Top Grant Application, which is due on January 12, 2010. MOTION CARRIED three to two; Mr. Cooper and Mr. Holtzclaw voted NO.

Miscellaneous

February 9, 2010 – Board workshop to further discuss the religious policy with a special Board meeting to follow.

Black History Month luncheon will be held in conjunction with our February 9th Board workshop.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 26, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Florida Sheriffs Boys Ranch students

Special Recognition by the Superintendent:

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holztclaw, second by Mr. Cooper, for approval to adopt the Agenda, along with the Personnel Changes List addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 1-15)**

December 8, 2009 - Workshop Session
 - Special Meeting
 December 22, 2009 - Regular Meeting

2. Approval of the monthly financial statement for December 2009.

3. The following bills for the period December 1-31, 2009:

<u>General Fund</u>		
#131592 – 131909	\$	1,468,444.84
Electronic Fund Transfers		<u>1,476,679.25</u>
	\$	2,945,124.09
<u>Federal Fund</u>		
#36467 – 36660	\$	383,136.99
Electronic Fund Transfers		<u>307,115.76</u>
	\$	690,252.75
<u>Lunchroom Fund</u>		
#22410 – 22509	\$	150,683.36
Electronic Fund Transfers		<u>56,759.81</u>
	\$	207,443.17
<u>2.0 LCIF</u>		
#5240 – 5260	\$	305,446.32
Electronic Fund Transfers		<u>380.23</u>
	\$	305,826.55
<u>School Construction Fund</u>		
#3250 – 3264	\$	34,257.08

4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>Capital Projects</u>	<u>Special Revenues</u>
I-13	III-6 (LCIF)	IV-7 (Federal)
	III-6 (Construction)	IV-7 (Federal Stimulus)
		IV-5 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated January 26, 2010. **(pgs. 16-20)**

6. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS	Cash - \$1,000 for educational purposes	Walmart
SPS	Cash - \$1,000 for student needs	Walmart
SHS	ICP Plasma Unit for Science Department (Value-\$85,000)	PCS Phosphate

7. Approval of the following student transfers for the 2009-2010 school year. Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Sarah Alexandra Bell	Gilchrist	Suwannee	5
Kenda Elizabeth Bell-Auman	Gilchrist	Suwannee	6
Dylan Carter	Columbia	Suwannee	11
James C. Gardner	Columbia	Suwannee	12
Lorranine Poore	Lafayette	Suwannee	9

REGULAR AGENDA

Director of Curriculum and Instruction – Cheryl Mae Brinson:

1. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the following curriculum items for the 2009-2010 school year: **(pg. 21)**
 - a. Attached Courses of Study for each district school **(pgs. 22-27)**
 - b. Attached list of students to take the indicated dual enrollment courses and earn credit should they pass **(pg. 28)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows, with the following changes: Policy #3.16 – Page 38, Item XVI., \$200 should be \$200,000; delete Policy #7.14: **(pgs. 29-30)**

- #3.12 Public Information and Inspection of Records **(pgs. 31-32)**
- #3.16 Charter Schools **(pgs. 33-40)**
- #5.10 Student Control **(pgs. 41-43)**
- #5.13 Zero Tolerance for School Related Crimes **(pgs. 44-49)**
- #6.133 Assisting Teachers to Become Highly Qualified **(pg. 50)**
- #6.18 Contracts: Instructional and Administrative Personnel **(pgs. 51-52)**
- #6.44 Telephone Calls, Electronic Communications, and Facsimiles **(pgs. 53-54)**
- #6.442 Employee Use of Cellular Telephones **(pgs. 55-56)**
- ~~#7.14 Purchasing Policies and Bidding **(pgs. 57-64)**~~
- #7.17 Authorized Travel Expenses **(pgs. 65-67)**
- #7.20 Investment of Funds **(pgs. 68-69)**
- #8.01 Safety **(pg. 70)**
- #8.12 Purpose and Functions of the Transportation Program **(pg. 71)**
- #8.255 School Breakfast **(pg. 72)**
- #9.15 Community Service **(pg. 73)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the following personnel item for the 2009-2010 school year:
- a. Add a part-time (20 hours per week) Paraprofessional position at Suwannee Primary School (*Funded by IDEA funds.*) **(pg. 74)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Cooper, second by Mr. Holtzclaw, for approval of the Personnel Changes List, along with the Addendum; and the following changes: Page 2, Retirement: Non-Instructional, Suwannee Elementary School: delete Carol Coen's name from the agenda; Page 4, Out-of-Field, list is provided as part of the Addendum; Page 5, Recommendations: Non-Instructional, District Wide: delete entire section, which includes Jessie Durden, C. Tyler Jordan, Mandy Musgrove, and Cassandra Yulee.
(pgs. 75-83) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: ADMINISTRATIVE:

Suwannee Elementary School:

Donna Long, principal, effective May 31, 2010

RETIREMENT: INSTRUCTIONAL:

Branford High School:

Harry A. Branch, teacher, effective June 11, 2010

Wade Steve Brown, teacher, effective June 11, 2010

Suwannee Elementary School:

Stevan K. Bass, teacher, effective June 11, 2010

Angela Braun, teacher, effective June 11, 2010

Suwannee-Hamilton Technical Center:

Carolyn Burkett, instructor, effective June 11, 2010

Suwannee High School:

Chris Flanagan, teacher, effective January 31, 2010

Steven Johnson, teacher, effective June 11, 2010

Suwannee Intermediate School:

Lillie Mae Daniel, teacher, effective June 11, 2010

Suwannee Middle School:

Sara Box, teacher, effective June 11, 2010
Bennice Wolfe, teacher, effective June 11, 2010

Suwannee Primary School:

Naomi Gilliard, teacher, effective June 11, 2010
Catherine Johnson, teacher, effective June 11, 2010

RETIREMENT: NON-INSTRUCTIONAL:

Branford Elementary School:

Rosa Lee Bryant, custodian, effective June 30, 2010

District Office:

Mary V. "Ginger" K. Cordle, administrative secretary, effective May 31, 2010

Suwannee Elementary School:

Jeanette Clark, school secretary, effective December 31, 2009

Suwannee Middle School:

Jeanette Scarborough, administrative secretary, effective June 30, 2010

Suwannee Primary School:

Rosella Wells, food service worker 6-hour, effective March 31, 2010

RESIGNATION: INSTRUCTIONAL:

Suwannee High School:

Jennifer Irby, teacher, effective December 18, 2009
Pearman "Pete" Irby, teacher, effective December 29, 2009

RESIGNATIONS: NON-INSTRUCTIONAL:

Facilities Department:

M. Brandon Marsh, groundsman, effective January 13, 2010
Susan Scheufler, district secretary, declined position effective December 11, 2009

Suwannee High School:

Jarvis Herring, paraprofessional, effective December 18, 2009

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

District Wide:

Tina Roberts, teacher part-time ASP, effective January 19, 2010

Suwannee Elementary School:

Linda Baker, resource teacher-temporary (duration of grant funds), effective January 5, 2010

NEW POSITION/GRANT FUNDED

Melinda Hawthorn, resource teacher-temporary (duration of grant funds), effective January 5, 2010

NEW POSITION/GRANT FUNDED

Suwannee-Hamilton Technical Center:

Susan DeFouw, Surgical Technology Instructor

NEW POSITION

PART-TIME/HOURLY EMPLOYEES (for the second term of 2009-10 school year):

Adult Education:

ADULT EDUCATION

Richard Allen	TABE Test Examiner
Kim Boatright	Alternate GED Examiner
Darryl Cannon	Adult Basic Education
Robbin Chapman	ABE/GED Prep
Phyllis Doty	ESOL
Jackie Davis-Ford	Alternate GED Examiner
Karen Fraley	TABE Test Examiner
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Lynn Lee	GED Test Proctor
Lisa McKinley-Garrison	Alternate GED Examiner

Terry Mills	ED Options
Wendy Perrin	ED Options
Pam Poole	Chief GED Test Examiner
Ta-Tresea Sapp	TABE Test Examiner
Anna Stovall	GED Test Proctor, TABE Test Examiner
Roger Sumner	Adult Basic Education
Tammie McKay	ABE/GED Prep
Dianne Westcott	Alternate GED Examiner

VOCATIONAL

Gary Colvin	Bus Driver Training
Ernestine Fleming	Bus Driver Training
Amy Williams	Child Care
Melissa Brady	Child Care
Sherri Williamson	Phlebotomy
Sandra Neely	Bus Driver Training
Kim Thomas	Early Childhood Development
Marianne Wood	Bus Driver Training
Chris Macarages	Culinary

COMMUNITY EDUCATION

Debbie Scott	Cake Decorating
Carol Risk	Yoga
Marilyn Roberts	Business
Kim Thomas	Intro to Computers & Excel
Juanita Torres	Conversational Spanish

Suwannee High School:

Christole Sims, guidance counselor, effective December 10, 2009
NEW POSITION/GRANT FUNDED (ARRA)

Suwannee Primary School:

F. Charlene Redish, teacher-temporary, effective January 8, 2010
REPLACES: Jessica B. Johnson

LEAVE OF ABSENCE (MATERNITY):

Branford Elementary School:

Amanda Johnson, teacher, tentatively March 19 through May 7, 2010, using days as needed for insurance purposes

Suwannee Elementary School:

Alyson Brown, teacher, tentatively March 15 through May 7, 2010, using days as needed for insurance purposes

MENTOR/MENTEE:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Cindy Wiggins	Christole Sims	SHS

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the second semester of the 2009-2010 school term:

(See Personnel Changes List Addendum)

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Matthew Taylor	Asst. Football Coach	BHS	D. Taylor
Jimmie Taylor	JV Head Boys' Basketball Coach	SHS	K. Owens

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:

Chris Macarages, culinary arts instructor to work up to 80 hours the month of June to prepare and cater meals for the Florida Association for Pupil Transportation (FAPT), salary will be paid for by fees collected for the FAPT workshop

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Suwannee Elementary School:

John Cone, paraprofessional-temporary (duration of grant funds), effective January 19, 2010

REPLACES: Melinda Hawthorn

Rhonda Sweitzer, school secretary 12 month, effective January 15, 2010
REPLACES: Jeanette Clark

Suwannee Middle School:

Sandra Wingate, paraprofessional-temporary (duration of grant funds), effective January 4, 2010
NEW POSITION

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford Elementary School:

Linda Kinsey, food service worker – 6-hour, December 7, 9 and 11, 2010

LEAVE OF ABSENCE (FAMILY & MEDICAL LEAVE ACT):

Branford High School:

Deborah Allen, paraprofessional, January 4 through March 26, 2010, returning sooner if released by her doctor

Suwannee Intermediate School:

Stephanie Wrobel, food service worker-6 hour, January 4 through March 26, 2010, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Suwannee Intermediate School:

Stephanie Wrobel, food service worker-6 hour, December 8-18, 2009, using days as needed for insurance purposes

Suwannee Primary School:

Bonita Walker, food service worker-3 hour, January 8 through June 9, 2010, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (PERSONAL):

Transportation Department:

Cathy Fusco, bus driver, January 27 through February 5, 2010, leave without pay

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Dorie Bingemann, bus driver, December 1, 2009 through January 31, 2010,
returning sooner if released by her doctor

STUDENT WORKERS:

Marissa Boise	SHTC/My Play School
Brittany Munn	SHTC/My Play School
Demetric Twiggs	BHS Cafeteria/Workforce

SUBSTITUTE:

The following as substitute custodian:

Jethro Smith

VOLUNTEERS:

Pamela Anglada-Daly	David Burrus	Rose Deloach
Linda D. Bailey	David Butler	Elizabeth Dowdy
Linda M. Bartley	Yolanda Calixto	Erica Edlund
Karen M. Bates	Linton Carroll, Jr.	David Esco, Jr.
Crystal Belle	Kelly M. Carroll	Marcia S. Falleck
William W. Blackman	Dorothy Cassube	Michelle A. Faller
Amber Blackmon	Tabitha Ann Caudill	Tracy M. Files
Rodney Boone	Claudia P. Chancey	Teresa J. Fortner
Thomas Boss	Angelina A. Christie	Kerri L. Frier
Becky J. Bowen	Dorinda Clark	Jeri Giddens
Edward Bowman	John D. Clark	Crystal J. Gill
John Brown	Glenda Cranford	Sally S. Goff
Laurie Brown	Amanda Dansby	Brett Grantham
Carla Bryant	Dorothy M. Day	Jacqueline Graves
Adrienne Burke	Mary V. Deden	Janet Greene
		Duane Hampton
		Ruth Hampton

Michelle J. Hart
Edith M. Hatch
Lisa K. Henson
Ken Hinton
Jefferson Hobday
Deanna Horton
Brian K. Hudson
Larry Hunter
Ida C. Jackson
Rianna D. Jelks
Andrieta Jenkins
Carol L. Jenkins
Hannah M. Johnson
Michelle Jones
Barbara Jonus
Francisco Juarez
Cherie S. Kirkland
Julie Klecka
William J. Klecka
Anthony Labadie
Teri LaBrecque
Yvonne Lajoe
Justin Law
Samuel J. LeNeave
III
Myra Lewis
Christina Liu
Emily Ann
Maynard
Kevin M. McCall
Glenda L. Megill
Don Meyer
Tina Meyer
Mary Nash

Stephanie Newman-
Kirby
Nellie A. Newsome
Melissa M. Ogles
Shannon Parra
Jessica Payne
Amanda L.
Pettingill
Lauri Reaves
Kim Reed
Mary L. Reynolds
Paula H. Reynolds
Cheretta S. Ross
Jack L. Russell
Allen A. Sanders
Terry L. Selph
Joan R. Shaw
Mark Shillito
Denise E. Solomon
John Sproul
Wendy Stine
James W. Straight
Yvonne Sullivan
Kay Summerlin
Samuel Taylor
Georgia D. Tefft
Heidi Lynn Tewalt
Crista Thomas
Jerica Throop
Michael D. Tice
Briana J. Toledo
Andrea M.
Trenteseaux
Rowna Valin
Lynda Vann

Stuart Waite
Terrance C. Walker
Jamie Weaver
Rebecca Weaver
Alma West
Joshua Wigelsworth
Timothy C. Wilkinson
Tammy L. Williams
Mary Wood
Marian Wright

**END OF LIST
2009-2010**

Addendum
SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes
January 26, 2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

Suwannee-Hamilton Technical Center:

Sharon Witter, instructor – temporary, non-certificated, effective January 25, 2010
NEW POSITION

Suwannee High School:

Warren Eric Richeson, teacher (pending certification)

REPLACES: Pearman “Pete” Irby

Wayne Wakefield, teacher

REPLACES: Jennifer Irby

Rowena West, teacher

REPLACES: Chris Flanagan

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the second semester of the 2009-2010 school term:

2009-2010 2nd SEMESTER OUT-OF-FIELD					
LNAME	FNAME	SCH	OOF SUBJECT	PERIOD	Year
Campbell	Leslie	FSBR	MG Int Rdg	1	09-10
Claffey	Steve	SMS	ESOL		09-10
Parker	Patrice	FSBR	MG Int Rdg	2	09-10
Perrin	Wendy	SHS	Alg 2	1	09-10
Redish	Charlene	SPS	ESOL		09-10
Sadler	Bridget	SHS	ESOL		09-10
Sullivan	Dusty	SMS	ESOL		09-10

End of List
2009-2010
School Year

School Board Attorney – Andy Decker:

5. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

6. Superintendent's Report – No matters to report.

School Board Members:

7. Issues and concerns Board members may wish to discuss
 - a. Mr. Holtzclaw expressed his thanks and appreciation for the support shown to his family.
 - b. Mr. Cooper expressed his thanks and appreciation to everyone for all they do for our school system.
 - c. Mrs. Owens expressed her thanks and appreciation to everyone for all they do for our students.
 - d. Mrs. Ulmer stated she is looking forward to holding our Board meeting in Branford next month. She reminded everyone that the Branford Elementary School Chorus will be performing prior to the meeting at 5:30 p.m.
 - e. Mr. Taylor expressed his thanks and appreciation to Mr. Holtzclaw for his wisdom and leadership. He reminded everyone of the boys and girls soccer teams tournaments. Mr. Taylor asked everyone to please continue to keep Mrs. Earnestine Anderson in your thoughts and prayers during her illness.

The meeting adjourned at 6:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
February 9, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Cheryl Mae Brinson, Dr. Bill Brothers, David Campbell, Mark Carver, Dawn Lamb, Donna Long, Melissa Moseley, Scott Pfender, Nancy Roberts, Ted Roush, Elizabeth Simpson, Norri Steele, Lila Udell, and Margaret Wooley. Community members were also present.

Chairman Taylor called the meeting to order at 9:33 a.m.

Religious Policy (pgs. 1-6)Andy Decker

Mr. Decker presented and reviewed information on the proposed Religious Policy, which included drafts of the Pledge Chart, Procedure and Guidelines, Religious Freedom and Tolerance Policy, and Pledge and Solemnizing Message. Board members and community members expressed their opinions on the proposed draft documents.

Pledge Chart and Pledge and Solemnizing Message Policy

Mrs. Ulmer noted the following changes:

Page 3, Item #4 – Change language to read “Suwannee County Schools” instead of “Suwannee County high schools”.

Page 5, Item #10 – Add language to the paragraph to include that solemnizing messages must be in compliance with the District’s Student Code of Conduct.

Pledge Chart – Regarding schools that are listed more than once: consensus was to replace Branford Elementary and Suwannee Intermediate Schools with Branford High and Suwannee High Schools.

Mr. Taylor noted the following changes:

Page 4, Item #6 – In the last sentence, delete the word “to” and replace with “no” power or discretion to alter...

Page 5, Item #12 – Consensus was to delete this item/paragraph.

Page 5, Item #14 – In the first sentence, delete the word “in” and replace with “is” not intended....

Supt. Scarborough stated to format the policy to be more consistent with our current policies.

Policy and Guidelines

Discussion followed on student led prayer; school administrators and teachers present at religious functions before, during, and after the school day; use of school facilities by outside organizations (religious, civic, etc.).

The workshop recessed at 11:46 a.m. for the “Black History Month” Luncheon. The meeting resumed at 1:05 p.m.

School Calendar (**pgs. 7-8**) Cheryl Mae Brinson/Nancy Roberts

Mrs. Roberts reviewed the proposed School Calendar for 2010-2011. Board members expressed their concerns with the proposed calendar. Item will be re-addressed after the next item on the agenda.

DOE Safety Training Mark Carver

Mr. Carver introduced Mr. Jack Villagomez, Florida Department of Education, who gave a presentation on Safety Existing School Facilities Training.

The workshop recessed at 3:10 p.m. and resumed at 3:15 p.m.

School Calendar (**pgs. 7-8**) Cheryl Mae Brinson/Nancy Roberts

Discussion continued on the proposed school calendar for 2010-2011. Board members shared their opinions on the proposed calendar; all were in favor of the calendar, with the exception of Mr. Taylor.

Review Board Policies (**pgs. 9-79**).....Dr. Bill Brothers

Dr. Brothers reviewed Board Policies #3.051 through #4.07, noting the proposed updates to the respective policies.

The workshop adjourned at 4:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
February 9, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 4:35 p.m.

MOTION by Mrs. Owens, second by Mr. Cooper, for approval to adopt the agenda, along with the addendum. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following contract/agreement for the 2009-2010 school year: (NEW)

#2010-79 E-Rate Forms Processing Contract between the Suwannee
County School District and eRate 360 Solutions (*New*)
(pgs. 80-92)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

2. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the following personnel item for the 2009-2010 school year:

Add one temporary full-time Paraprofessional position (based on student enrollment) for Suwannee Primary School to provide direct services to students with special needs. (*Funded by the General Fund from increased FTE due to the level of student needs.*) (pg. 93)

MOTION CARRIED UNANIMOUSLY

Action on the Addendum

MOTION by Mr. Holtzclaw, second by Mr. Cooper, to approve the addendum agenda. MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

(presented by Superintendent of Schools – Jerry Scarborough)

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval for out of state travel for Carla Blalock to attend the Community Anti-Drug Coalitions of America National Conference, February 8-11, 2010, in National Harbor, Maryland. MOTION CARRIED UNANIMOUSLY

End of Addendum

The meeting adjourned at 4:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
February 23, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the Cafeteria at Branford Elementary School, 26801 SR 247, Branford, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Chairman Taylor called the meeting to order at 5:55 p.m.

Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 1-2)**

- #3.12 Public Information and Inspection of Records
- #3.16 Charter Schools
- #5.10 Student Control
- #5.13 Zero Tolerance for School Related Crimes
- #6.133 Assisting Teachers to Become Highly Qualified
- #6.18 Contracts: Instructional and Administrative Personnel
- #6.44 Telephone Calls, Electronic Communications, and Facsimiles
- #6.442 Employee Use of Cellular Telephones
- #7.17 Authorized Travel Expenses
- #7.20 Investment of Funds
- #8.01 Safety
- #8.12 Purpose and Functions of the Transportation Program
- #8.255 School Breakfast
- #9.15 Community Service

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 23, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Cafeteria at Branford Elementary School, 26801 SR 247, Branford, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford Elementary School students

Special Recognition by the Superintendent:

- Branford Elementary School – All State Chorus Participants

Breanna Bates
Dylan Kelley
Leah Trice

- Branford High School

John Perry, Student – Gainesville Sun's Football Player of the Year
Bill Wiles, Teacher – Finalist for Coach of the Year
Stacy Young – National Board Certification

The meeting recessed at 6:10 p.m. to honor those individuals being recognized at tonight's meeting. The meeting resumed at 6:22 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

Chairman Taylor noted the Property Disposition Form has been revised to reflect the correct Original Purchase Dates on Page 1 of the form.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 3-18)**

January 12, 2010	- Workshop Session
	- Special Meeting
January 26, 2010	- Expulsion Issues (Private)
	- Regular Meeting

2. Approval of the monthly financial statement for January 2010.

3. The following bills for the period January 1-31, 2010:

<u>General Fund</u>	
#131910 – 132259	\$ 1,503,899.39
Electronic Fund Transfers	<u>1,467,219.09</u>
	\$ 2,971,118.48
<u>Federal Fund</u>	
#36661– 36851	\$ 337,436.81
Electronic Fund Transfers	<u>309,017.49</u>
	\$ 646,454.30

Lunchroom Fund

#22510 – 22620	\$	140,971.37
Electronic Fund Transfers		<u>56,598.84</u>
	\$	197,570.21

2.0 LCIF

#5261– 5288	\$	26,050.88
Electronic Fund Transfers		<u>1,190.00</u>
	\$	27,240.88

4. Approval of the following budget amendments for fiscal year 2009-2010:

General

I-14

I-15

I-16

I-17

Construction

III-7

Special Revenues

IV-8 (Federal)

IV-8 (Federal Stimulus)

IV-6 (Food Service)

5. The following report for informational purposes: (A copy of the report is available for review in the office of the Chief Financial Officer.)

- a. Suwannee County District School Board Financial, Operational, and Federal Single Audit for the Fiscal Year Ended June 30, 2009

6. Approval for disposal of property as per the attached Property Disposition Form dated February 23, 2010. **(pgs. 19-22)**

7. Approval of the following contract/agreement for the 2009-2010 school year: (RENEW) (A copy is available for review through the office of the Chief Financial Officer.)

#2010-80	Memorandum of Agreement between the Florida Department of Health, Suwannee County Health Department, and the School Board of Suwannee County (<i>Renewal</i>)
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8. Approval of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Dawn Lamb	SHS	03/11-14/10	National Assoc. of Secondary School Principals' Professional Development Conf.	Phoenix, AZ
<i>(Funded by Title I funds.)</i>				
Kelly Waters	AVID	03/23-26/10	AVID District Leadership Training	Chicago, Illinois
<i>(Funded by the Florida Partnership Grant funds.)</i>				

9. Approval of the following student transfers for the 2009-2010 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Matthew Gookins	Suwannee	Hamilton	2
Josue Hernandez	Suwannee	Lafayette	8
Julio Hernandez	Suwannee	Lafayette	7
Porcha Sherrell	Suwannee	Lafayette	8
<u>Zone Reassignment:</u>			
Jeffery Carr	Live Oak	Branford	9

10. Approval of travel for School Board members to participate in the Florida School Boards Association's (FSBA) 23rd Annual Day in the Legislature on March 24-26, 2010, in Tallahassee, Florida.

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. Discussion and possible action regarding the Fringe Benefits Committee's recommendation for renewal of employee health plans for the plan year May 1, 2010 through April 30, 2011. (pg. 23)

MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the Fringe Benefits Committee's recommendation to renew the employee health plans for the plan year May 1, 2010 through April 30, 2011. MOTION CARRIED UNANIMOUSLY

Mrs. Music noted the Board's contribution will increase from \$306.74 per month to \$337.16 per month for employees.

Director of Facilities – Mark Carver:

2. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the Distribution Easement between Progress Energy Florida, Inc. and Suwannee County School Board. (pgs. 24-30) MOTION CARRIED UNANIMOUSLY
3. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to award the following bid: (pgs. 31-32)

#10-200 Facilities Compound Lift Station – Music Construction, Inc.

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

4. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following curriculum item for the 2009-2010 school year:
 - a. Bus Mechanic Workshop to be held at Suwannee-Hamilton Technical Center on June 21-25, 2010. (*No cost to the District.*) (pg. 33)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following curriculum item for the 2010-2011 school year:
 - a. 2010-2011 School Calendar (pgs. 34-36)

MOTION CARRIED three to one; Chairman Taylor voted NO.

6. MOTION by Mr. Cooper, second by Mr. Holtzclaw, for approval to provide breakfast at no charge to the students on FCAT test administration dates as follows: **(pg. 37)**

Grades 3-10: March 9-12, 2010 and March 15-19, 2010
(*These dates include make-up testing dates.*)

MOTION CARRIED UNANIMOUSLY

Action on the Addendum

Director of Curriculum and Instruction – Cheryl Mae Brinson:

1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval for out of state travel for Bill Wiles to attend a football conference in Allentown, Pennsylvania, on February 25-26, 2010. (*The only cost to the District will be to pay for the substitute.*) MOTION CARRIED UNANIMOUSLY

End of Addendum

Director of Human Resources – Dr. Bill Brothers:

7. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 1-2)**

- #3.12 Public Information and Inspection of Records
- #3.16 Charter Schools
- #5.10 Student Control
- #5.13 Zero Tolerance for School Related Crimes
- #6.133 Assisting Teachers to Become Highly Qualified
- #6.18 Contracts: Instructional and Administrative Personnel
- #6.44 Telephone Calls, Electronic Communications, and Facsimiles
- #6.442 Employee Use of Cellular Telephones
- #7.17 Authorized Travel Expenses
- #7.20 Investment of Funds
- #8.01 Safety
- #8.12 Purpose and Functions of the Transportation Program

- #8.255 School Breakfast
- #9.15 Community Service

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pgs. 38-39)**

- #2.01 Responsibilities and Authority of the Board (*Revised*) **(pgs. 40-41)**
- #2.04 School Advisory Councils (*Revised*) **(pgs. 42-47)**
- #2.05 Board Meetings (*Revised*) **(pgs. 48-51)**
- #2.06 School Board Rules (*Revised*) **(pgs. 52-54)**
- #2.07 Schedule for Legal Advertisements (*Revised*) **(pg. 55)**
- #2.09 School Improvement and Educational Accountability (*Revised*) **(pgs. 56-58)**
- #2.091 Family and School Partnership for Student Achievement (*Revised*) **(pgs. 59-61)**
- #2.13 Legal Counsel – Superintendent (*Revised*) **(pg. 62)**
- #2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*New*) **(pgs. 63-72)**
- #2.17 Reporting Child Abuse (*New*) **(pgs. 73-76)**
- #2.201 Prohibition Against Harassment (*Delete; Revised and re-stated in proposed Policy #2.16*) **(pgs. 77-80)**
- #2.21 Unlawful Discrimination Prohibited (*Delete; Revised and re-stated in proposed Policy #2.16*) **(pgs. 81-82)**
- #3.011 Performance Grade Schools (*Revised*) **(pg. 83)**
- #3.02 Responsibilities of Principals (*Revised*) **(pg. 84)**

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following personnel item for the 2009-2010 school year:
- a. Add one 8-hour Food Service Worker position at Branford Elementary School (*Funded by Food Service funds.*) **(pg. 85)**

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the Personnel Changes List, with the following change: Page 88, under Supplementary/SMS, strike the word Baseball and replace with Softball. (pgs. 86-91)

Chairman Taylor stated that in accordance with Chapter 112.3143, Florida Statutes, he elected to abstain from voting on the Personnel Changes List item.

MOTION CARRIED with three votes; Chairman Taylor abstained from voting.

PERSONNEL CHANGES APPROVED:

RESIGNATION: ADMINISTRATIVE:

Suwannee High School:

Randy Hudspeth, assistant principal, effective February 26, 2010

RESIGNATION: INSTRUCTIONAL:

Suwannee High School:

Gerald Odom, teacher, effective February 16, 2010

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Elementary School:

Rhonda Sweitzer, school secretary, effective February 18, 2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee High School:

Jeffrey Johnson, teacher, August 27, October 26 and December 14, 2009, January 22, February 1-5, 2010

LEAVE OF ABSENCE (MEDICAL):

Suwannee-Hamilton Technical Center:

Karen Williams, guidance counselor, February 1 through March 15, 2010, using days as needed for insurance purposes, with the option of returning sooner if released by her doctor

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Kate Townsend	Assistant Softball Coach	SMS	T. Owens

MISCELLANEOUS:

Suwannee High School:

Gerald Odom resigned as head football coach, assistant athletic director, offensive coordinator, boys' weightlifting coach and girls' weightlifting coach effective February 16, 2010

Suwannee Middle School:

Don Ross resigned as assistant baseball coach effective February 9, 2010

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

District Wide:

Jessie Durden, paraprofessional/interpreter, part-time, effective February 4, 2010

NEW POSITION

Christopher Tyler Jordan, paraprofessional/interpreter, effective January 14, 2010

NEW POSITION

Facilities Department:

Daniel Monroe, groundsman, effective January 26, 2010

REPLACES: Brandon Marsh

Sylvia Taylor, district secretary, effective February 1, 2010

REPLACES: Lori Saunders

Suwannee High School:

Elizabeth Smith, paraprofessional-temporary, effective January 26, 2010

REPLACES: Jarvis Herring

Transportation Department:

Shateea Butler, bus driver, effective February 10, 2010

NEW POSITION

Anna Geinger, bus attendant, effective February 10, 2010

REPLACES: Rose Immerfall

LEAVE OF ABSENCE (FAMILY & MEDICAL LEAVE ACT):

District Office:

Earnestine Anderson, 1st Class Secretary/Administrative Aide, January 25 through April 16, 2010, with the option of returning sooner if released by her doctor

Suwannee Middle School:

Angela B. Townsend, paraprofessional, February 16 through May 7, 2010, with the option of returning sooner

Transportation Department:

Cathy Fusco, bus driver, February 8 through March 5, 2010, with the option of returning sooner

Julie T. Plymel, bus driver, January 2 through April 16, 2010, with the option of returning sooner

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Facilities Department:

Matthew Hingson, maintenance worker, January 25 – 29, 2010

Michael Johnson, maintenance foreman, December 10 – 11, 2009

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Dorie Bingemann, bus driver, February 1, 2010, until released by her doctor

STUDENT WORKERS:

Debbie Conklin	SHTC/Florida Workforce Experience Program
Amandea Vickrey	SHTC/Florida Workforce Experience Program

SUBSTITUTE:

The following as substitute bus attendant:

Lisa Shuler effective 2/2/10

The following as substitute bus drivers:

Gerald Guy	effective 2/11/10
Reginald Walker	effective 2/2/10

The following as substitute custodians:

Thomas Baker	Eduardo Camejo	Zillie Daniels	Evelin Najera
Jethro Smith	Bambi Uhles	Richard Wright	

The following as substitute food service workers:

Eduardo Camejo	Zillie Daniels	Bobbi Jo Deas	Bonnie Jordan
Carlos Martinez	Evelin Najera	Kathleen Panaway	Richard Wright
Sunshine Wright			

The following as substitute nurses:

Tenlee Harrell	Leslie Ramsey	Lisa Shuler
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The following as substitute teachers:

Thomas Baker	Eduardo Camejo	Tammy Corbett	Cara Disken
Kevin Fletcher	Meri Harrell	Tenlee Harrell	Bonnie Jordan
Lillian Moman	Lewanda Kight	Sonia Kimball	Eddie Lee

Carlos Martinez Mandi Mott Thomas Mullins
Leslie Ramsey Lisa Shuler Linda Thompson
Debra Wainwright Richard Wright Sherilynn Wright

Regular Meeting
February 23, 2010
Kathleen Panaway
Bambi Uhles

VOLUNTEERS:

Ariel Alvarez dela
Campa
Lawrence H.
Barnes
Kayla M. Box
Jasmine S. Burns
Adam Calloway
Rob Cassube
Wendy K.
Chauncey
Pam Daly
Elizabeth Dowdy
Whitney Dubose
James Dukes
Stephanie Evert
Stanley Fralick
Archie "Bill"
Gaylard
Linda M. George
Kevin Goforth
Crystal G. Hadley
Steven J. Hamilton

Kirby Hancock
Eddie Hand
James Harper, Jr.
Amanda Harris
Catherine Harrison
Rhonda M. Hauch
Tamela V.
Henderson
Jennifer Herndon
Michael Herndon
Nancy A. Hertl
Lissette Hill
Melissa Holtzclaw
Marvin D. Horton
Cara Howard
Heather Hunter
Joseph Janosh
Michael Lamb
Tracy Lamb
Belinda Lewis
Brian Lewis
Michael Malaguti

Amy Manna
Todd Marsett
Reanna McKenzie
Peggy B. Musgrove
Teobaldo Parra
Jennifer Perez
Lindsey Ramsey
Brenda Raulerson
Heather Raulerson
Marian Repsher
Erin Roberts
Tammie Sargent
Tiffani L. Smith
John Edgar Stancel
Deborah Starling
Sabrina Suggs
Henry Tidwell
Wayne Topham
Kimberly Walker
Lance Walker
Lauren West

**End of List
2009-2010
School Year**

School Board Attorney – Andy Decker:

11. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

12. Superintendent's Report – No matters to report.

School Board Members:

13. Issues and concerns Board members may wish to discuss

- a. Mr. Holtzclaw, Mr. Cooper, and Mr. Taylor expressed their thanks and appreciation to Mr. Campbell and his staff for their hospitality; and to Ms. Kelley and BES Chorus for their performance.
- b. Mrs. Ulmer expressed her thanks and appreciation to Mr. Campbell and his staff for hosting tonight's meeting.
- c. Mr. Taylor shared information he received from Ms. Karen Denson, FSBA, regarding a survey that was sent to Board members. He asked Board members to please respond back to FSBA on the survey by March 1, 2010.
- d. Mr. Taylor reminded everyone, as of March 1, 2010, all agendas will be processed electronically; hard copies will no longer be provided.

The meeting adjourned at 6:50 p.m.

JOINT WORKSHOP SESSION
BETWEEN SUWANNEE COUNTY SCHOOL BOARD (SCSB), SUWANNEE
COUNTY COMMISSIONERS, LIVE OAK CITY COUNCIL, AND
BRANFORD TOWN COUNCIL

March 9, 2010

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Cheryl Mae Brinson, Dr. Bill Brothers, Dick Calvitt, Mark Carver, Nancy Roberts, Ted Roush, Elizabeth Simpson, Lila Udell, Dianne Westcott; Suwannee County Commissioners and Representatives; Sonny Nobles, City of Live Oak Mayor; City of Live Oak Council Members and Representatives; and Branford Town Council representative.

Chairman Taylor called the meeting to order at 10:00 a.m. and welcomed everyone.

School Enrollment Update..... Mark Carver

Mr. Carver distributed and reviewed a handout on Capacity Determination Analysis.

Redesign of Technical and Secondary Schools Dianne Westcott

Mrs. Westcott reported on the redesign strategy of our technical and secondary schools.

Workforce Development Grant..... Dick Calvitt

Mr. Calvitt reported on the Workforce Development Grant, which focuses on academic at-risk students.

Trends in the County, City of Live Governmental Agencies
Oak, and Town of Branford

Each governmental agency presented an update for their respective area.

Comments from Board Chairs Governmental Agencies

Each governmental agency chair expressed their appreciation for the opportunity to
come together and share information.

Comments/Closing Remarks Supt. Jerry Scarborough

Supt. Scarborough thanked everyone for coming and for the partnership that is
shared among the governmental agencies.

The joint workshop adjourned at 10:55 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
March 9, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Cheryl Mae Brinson, Dr. Bill Brothers, Mark Carver, Dawn Lamb, Melissa Moseley, Nancy Roberts, Ted Roush, Elizabeth Simpson, and Dianne Westcott; along with community members Earl Bembry and Dr. Dan Bembry.

Chairman Taylor called the meeting to order at 11:15 a.m.

SHS/SHTC CrosswalkEarl Bembry, Community Member

Mr. Bembry gave a presentation regarding the crosswalk between Suwannee High School and Suwannee-Hamilton Technical Center. Mr. Bembry expressed his concerns regarding the safety issue with the crosswalk. He proposed a covered crosswalk be built over the road. He asked the Board to consider facilitating the construction of the project.

Mr. Taylor stated that the Department of Transportation would have the ultimate decision on whether this project could be constructed.

Administrative Organization Chart.....Supt. Jerry Scarborough
and Job Descriptions **(pg. 1)**

Mr. Scarborough reviewed the proposed administrative organization chart; the only change would be a full-time Director of Food Services. Discussion followed regarding the need for the full-time position. Job descriptions were not discussed.

Mr. Cooper asked that all vacancy positions be shown on the organizational chart.

New Math Curriculum, Textbooks, and Funding Cheryl Mae Brinson
(pgs. 2-5)

Mrs. Brinson gave a presentation on the new math curriculum and textbooks and funding associated with the new curriculum.

The workshop recessed at 12:30 p.m. and resumed at 1:05 p.m.

Single School Culture Update (pgs. 6-30)..... Marilyn Jones

Mrs. Jones gave a PowerPoint presentation regarding an update on the status of the Single School Culture initiative.

ESE Update (pg. 31)Elizabeth Simpson

Mrs. Simpson gave a PowerPoint presentation regarding an update on the ESE Department.

The workshop recessed at 2:22 p.m. and resumed at 2:30 p.m.

Virtual Instruction Program Nancy Roberts

Mrs. Roberts gave an update on the status of the Virtual Instruction Program.

Review of Board Policies (pgs. 32-59).....Dr. Bill Brothers

Dr. Brothers reviewed the following Board Policies, noting the proposed updates to the respective policies:

Religious Freedom and Tolerance Policy – Consensus of the Board was to go with the policy and not implement guidelines at this time. The following changes will be made to the policy:

- Item C – strike “school administrators and teachers” and replace with “School Board employees”.
- Item D – strike entire item.

Pledge of Allegiance and Solemnizing Message Policy

- #2.14 Legal Services for Employees
- #4.025 Academic and Career Planning

- #4.04 Dropout Prevention Program
- #4.09 Athletics
- #4.10 Adult Education
- #4.11 Allocation of Instructional Material
- #4.12 Instructional Materials Selection
- #4.13 Educational Media Materials Selection
- #4.14 Non School-Related Travel
- #4.141 Educational Field Trips and Extracurricular Trips
- #4.15 District and State-Wide Assessment Program
- #4.16 Security of Tests
- #4.17 Challenged Materials
- #5.30 Special Dietary Needs (do not add as a policy)
- #6.41 Nepotism: Change on Item B, add the following language after
"Superintendent", "or his designee".
- #6.78 Social Security Numbers

Board Member Issues..... Board Members

Mr. Taylor asked Mr. Calvitt to provide more detail on the Workforce Development Grant. Mr. Calvitt and Mrs. Brinson presented additional information on the Grant. Mrs. Lamb reported on the technology purchases for the Grant.

The workshop adjourned at 4:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
March 9, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 4:25 p.m.

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to adopt the agenda, along with the addendum. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of out of state travel for Katrina Raulerson to attend the National Service Learning Conference on March 24-27, 2010, in San Jose, California (*Funded by the Youth Advocacy Council.*) (pgs. 60-61) MOTION CARRIED UNANIMOUSLY

Action on the Addendum:

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to award the following bid to replace the HVAC system in Building #6 at Suwannee Middle School:

#10-201 Certified Air Contractors

MOTION CARRIED UNANIMOUSLY

End of Addendum

Director of Curriculum and Instruction – Cheryl Mae Brinson:

2. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the following contract/agreement for the 2009-2010 school year: (NEW)

#2010-81 Professional Service Agreement between Suwannee-Hamilton Technical Center and Covenant Healthcare Lab, LLC, d/b/a CHC Labs, LLC to conduct drug screenings for the LPN Program (*New*) (**pgs. 62-64**)

MOTION CARRIED UNANIMOUSLY

The special meeting adjourned at 4:32 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
March 23, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 5:55 p.m.

Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 1-2)**

- #2.01 Responsibilities and Authority of the Board (*Revised*)
- #2.04 School Advisory Councils (*Revised*)
- #2.05 Board Meetings (*Revised*)
- #2.06 School Board Rules (*Revised*)
- #2.07 Schedule for Legal Advertisements (*Revised*)
- #2.09 School Improvement and Educational Accountability (*Revised*)
- #2.091 Family and School Partnership for Student Achievement (*Revised*)
- #2.13 Legal Counsel – Superintendent (*Revised*)
- #2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*New*)
- #2.17 Reporting Child Abuse (*New*)
- #2.201 Prohibition Against Harassment (*Delete; Revised and re-stated in proposed Policy #2.16*)
- #2.21 Unlawful Discrimination Prohibited (*Delete; Revised and re-stated in proposed Policy #2.16*)
- #3.011 Performance Grade Schools (*Revised*)
- #3.02 Responsibilities of Principals (*Revised*)

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 6:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 23, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School students

Special Recognition by the Superintendent:

District Spelling Bee Winners

Jeffrey Embler – First Place

Taylor Millikan – Runner Up

National Board Certification

Marvette Gwinn

The meeting recessed at 6:08 p.m. and resumed at 6:20 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Ms. Yvonne Sullivan addressed the Board concerning her termination of employment from Branford Elementary School, which was effective March 10, 2010.

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 3-21)**

- February 9, 2010 - Workshop Session
- Special Meeting
- February 23, 2010 - Expulsion Issues (Private)
- Public Hearing
- Regular Meeting

2. Approval of the monthly financial statement for February 2010.

3. The following bills for the period February 1-28, 2010:

General Fund

#132260 – 132607	\$	1,596,480.21
Electronic Fund Transfers		<u>1,442,600.39</u>
	\$	3,039,080.60

Federal Fund

#36852 – 37063	\$	480,887.11
Electronic Fund Transfers		<u>374,860.06</u>
	\$	855,747.17

Lunchroom Fund

#22621 – 22733	\$	167,673.03
Electronic Fund Transfers		<u>82,870.47</u>
	\$	250,543.50

2.0 LCIF

#5289 – 5316	\$	82,341.21
Electronic Fund Transfers		<u>1,120.31</u>
	\$	83,461.52

School Construction Fund

#3265 – 3282

\$ 8,151.78

4. Approval of the following budget amendments for fiscal year 2009-2010:

General
I-18

LCIF
III-7

Special Revenues
IV-9 (Federal)
IV-9 (Federal Stimulus)
IV-7 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated March 23, 2010. **(pgs. 22-24)**
6. Approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2009-2010.
7. Approval of the following contract/agreement for the 2009-2010 school year: **(RENEW)** (Copies are available for review through the office of the Chief Financial Officer.)

#2010-84 Amendment to the Memorandum of Understanding (MOU) between Suwannee County District School Board and the District School Board of Madison County on behalf of the North Florida Career Pathways Consortium *(The original MOU, Contract #2010-38, was Board approved on June 23, 2009.) (Renewal/Revised)*

8. Approval to accept the following donated item:

Site
SMS

Item
Cash Donation (\$800)
(to be used for educational purposes)

Donor
Target

9. Approval of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
* Bob Makela	SHTC	06/19-27/10	SkillsUSA National Competition	Kansas City, MO
** Dianne Westcott	SHTC	07/14-18/10	24 th Annual Southern Regional Education Board High Schools That Work Staff Development Conference	Louisville, KY
*** Angela Hester	21 st Century	06/21-23/10	21 st Century National Conference	Washington, D.C.
Karen Koon	21 st Century	06/21-23/10	Conference	"
Elizabeth Simpson	21 st Century	06/21-23/10	"	"
Kelly Waters	21 st Century	06/21-23/10	"	"

* *Funded by Perkins and General Fund dollars*

** *Funded by General Fund dollars*

*** *Funded by 21st Century Grant*

10. Approval of the following student transfers for the 2009-2010 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Brittney Anderson	Gilchrist	Suwannee	4
Kassandra Anderson	Gilchrist	Suwannee	1
Serena Edwards	Columbia	Suwannee	1
Dallas Vansant	Lafayette	Suwannee	8
Tyler Bieksza	Suwannee	Lafayette	K

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Holtzclaw, second by Mr. Cooper, for approval of the following form:

#7200-092 Suwannee County Schools Fund Raiser Request (*Revised*)
(pgs. 25-26)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following contracts/agreements for the 2009-2010 school year: (NEW) (pg. 27)

#2010-82 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and Randolph Medical Practice, Lake City (*New*) (pgs. 28-32)

#2010-83 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and Suwannee Department of Corrections, Live Oak (*New*) (pgs. 33-37)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

3. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) (pgs. 1-2)

#2.01 Responsibilities and Authority of the Board (*Revised*)
#2.04 School Advisory Councils (*Revised*)
#2.05 Board Meetings (*Revised*)
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#2.07 Schedule for Legal Advertisements (*Revised*)
#2.09 School Improvement and Educational Accountability (*Revised*)
#2.091 Family and School Partnership for Student Achievement (*Revised*)
#2.13 Legal Counsel – Superintendent (*Revised*)
#2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*New*)
#2.17 Reporting Child Abuse (*New*)
#2.201 Prohibition Against Harassment (*Delete; Revised and re-stated in proposed Policy #2.16*)

- #2.21 Unlawful Discrimination Prohibited (*Delete; Revised and re-stated in proposed Policy #2.16*)
- #3.011 Performance Grade Schools (*Revised*)
- #3.02 Responsibilities of Principals (*Revised*)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Cooper, second by Mr. Holtzclaw, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows, with the exception to pull #3.10, which will be brought back at a future Board meeting and to add appropriate language stipulating the flag will be displayed with proper flag etiquette. **(pgs. 38-39)**

- #2.14 Legal Services for Employees (*Revised*) **(pgs. 40-41)**
- #3.06 Safe and Secure Schools (*Revised*) **(pgs. 42-46)**
- #3.07 Photocopying of Public Records (*Revised*) **(pg. 47)**
- #3.08 Copyrighted Materials (*Revised*) **(pg. 48)**
- ~~#3.10 Flag Display and Pledge (*Revised*) **(pg. 49)**~~
- #3.111 Visitor Identification Measure (*Revised*) **(pg. 50)**
- #3.14 Disruptions at School Board Functions (*Revised*) **(pg. 51)**
- #3.15 Alcohol, Alcoholic Beverages, Mood-Modifying Substance on Board Property (*Revised*) **(pg. 52)**
- #3.17 Opening and Closing of Schools (*Revised*) **(pg. 53)**
- #3.20 Pledge of Allegiance and Solemnizing Message (*New*) **(pgs. 54-57)**
- #3.21 Religious Freedom and Tolerance (*New*) **(pg. 58)**
- #4.01 Student Progression Plan (*Revised*) **(pg. 59)**
- #4.02 The Curriculum (*Revised*) **(pgs. 60-65)**
- #4.022 Summer School (*Revised*) **(pg. 66)**
- #4.023 Homework Assignments (*Deleted*) **(pg. 67)**
- #4.025 Academic and Career Planning (*New*) **(pgs. 68-69)**
- #4.04 Dropout Prevention Program (*Revised*) **(pg. 70)**
- #4.051 Chaperones for School Functions (*Revised*) **(pg. 71)**
- #4.06 Student Clubs and Organizations (*Revised*) **(pgs. 72-75)**
- #4.07 Student Publications (*Revised*) **(pg. 76)**
- #4.10 Adult Education (*Revised*) **(pgs. 77-78)**
- #4.12 Instructional Materials Selection (*Revised*) **(pgs. 79-81)**
- #4.13 Educational Media Materials Selection (*Revised*) **(pgs. 82-84)**
- #4.15 District and State-Wide Assessment Program (*Revised*) **(pg. 85)**

- #4.16 Security of Tests (*Revised*) (**pg. 86**)
- #4.17 Challenged Materials (*Revised*) (**pgs. 87-90**)
- #6.41 Nepotism (*Revised*) (**pgs. 91-92**)
- #6.78 Social Security Numbers (*Revised*) (**pgs. 93-94**)

MOTION CARRIED UNANIMOUSLY

- 5. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the following personnel items for the 2009-2010 school year:
 - a. Four student workers to assist with meal preparation in the Culinary Arts Program during the week of June 21-25, 2010, for the Bus Mechanics Workshop at Suwannee-Hamilton Technical Center (**pg. 95**)
 - b. Five day laborers to work on summer projects under the direction of the Director of Facilities (**pg. 96**)

MOTION CARRIED UNANIMOUSLY

- 6. The following personnel items for the 2010-2011 school year:
 - a. MOTION by Mrs. Owens, second by Mr. Cooper, for approval to unfreeze the Director of Food Service position and re-instate the position on Line 8 of the Principals' and Administrators' Salary Schedule (**pg. 97**) MOTION CARRIED three to one; Mrs. Ulmer voted NO.
 - b. MOTION by Mrs. Owens, second by Mr. Cooper, for approval to overlap two personnel contracts for the Director of Special Programs for the month of July 2010 (**pg. 98**) MOTION CARRIED UNANIMOUSLY
- 7. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the Personnel Changes List (**pgs. 99-104**) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

IT Department:

Patricia Lynn Parker, teacher (TSA), effective May 28, 2010

RETIREMENT: NON-INSTRUCTIONAL:

Suwannee Middle School:

Shauly Sneed, head custodian, effective June 30, 2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

Branford Elementary School:

Susan Ratliff, teacher-temporary, effective March 12, 2010

REPLACES: Amanda Johnson

District Wide:

Tracy Crutchfield, teacher -part-time, 21st Century After School Program, effective March 5, 2010

Jackie Ford, teacher -part-time, 21st Century After School Program, effective March 5, 2010

Anita Mapp, teacher -part-time, 21st Century After School Program, effective March 5, 2010

Reappoint the following to work in the 21st Century After School Program:

Rhoshonda Herring

Suwannee Hamilton Technical Center:

PART-TIME/HOURLY EMPLOYEES (for the second term of 2009-10 school year):

Community Education:

Carol Ann Warner Introduction to Computer

Suwannee High School:

Willie Spears, Jr. teacher-12 month, effective March 1, 2010

REPLACES: Gerald Odom

LEAVE OF ABSENCE (MATERNITY):

Suwannee Middle School:

Jennifer Page, teacher, extend leave through June 11, 2010

SUPPLEMENTARY:

The following teacher to receive the Reading Endorsement supplement (this is a one time supplement of \$500.00):

Jennifer Page

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Willie Spears, Jr.	Head Football Coach	SHS(effective 3/1/10)	G. Odom
Ronnie Gray	Assistant Baseball Coach	SMS	D. Ross

TERMINATION:

Branford Elementary School:

Yvonne Sullivan, teacher, effective March 10, 2010

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:

Martha Lee, teacher, to work through June 30, 2010 (have additional funds that will allow her to work extended days with her clients) salary to be paid from Adults with Disabilities Grant

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Branford High School:

Michelle Lambert, paraprofessional-temporary, effective February 23, 2010

REPLACES: Deborah Allen

Suwannee Elementary School:

Marilynn Eaken, school secretary 12 month, effective February 22, 2010

REPLACES: Rhonda Swietzer

Suwannee Primary School:

Violet Tipton, paraprofessional-temporary, effective February 22, 2010

REPLACES: Carol Coen

Suwannee Primary School:

Catherine Melton, paraprofessional-temporary, effective March 5, 2010
NEW POSITION

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Facilities Department:

Matthew Hingson, maintenance worker, February 18, 2010

LEAVE OF ABSENCE (MEDICAL):

Facilities Department:

James Raymond Johnson, head custodian, February 26 through March 12, 2010, leave with pay

Transportation Department:

Rose Immerfall, bus driver, March 3 through April 16, 2010, using days as needed for insurance purposes, leave with pay, with the option of returning sooner if released by her doctor

SUBSTITUTES:

The following as substitute bus drivers:

David Barnes	effective 2/26/10
Toni Hansard	effective 2/26/10
Wendy Mellette	effective 2/17/10
Robert Schnaudigel	effective 2/18/10

The following as substitute custodians:

Leona Ash	Natalie Copeland	Ruby Loston	Lisa Shuler
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The following as substitute food service workers:

Leona Ash	Natalie Copeland	Cynthia Harper	Ruby Loston
Lisa Shuler	Jethro Smith	Kim B. Tyre	

The following as substitute teachers:

Natalie Copeland Laura Hodges Mandy Musgrove Megan Roberts

VOLUNTEERS

Tina Addison	Beatriz Cruz	Esther Maya
Marciana Bagui	Marlen Cuervo	Tina McKenzie
Michelle Barfield	Gerald Danaher	Blanca Mendoza
Bridgett S. Beasley	Yessenia Delgado	Michael Mickel
Bridgett Beasley	Alicia M. Diebert	Ana Morales
Gerardo Borrell	Whitney DuBose	Angela Mosley
Theodore Bourdon	Brittany C. Harris	Michael Nash
Renada J. Bryant	Paige A. Head	Janette E. Pruett
James W. Burnett	Maria Hilaria	Irma Ramirez
Eileen Calloway	Tera R. Hobbs	Amy Rutherford
Teresa Carrier	Tracie Hollingsworth	Jennifer Sims
Timothy Jonathan	Catherine Houben	Susan Sims
Carrier	William T. Hunt	Sharon Smith
Veronica Cerro	Jeffery Husk	Keith A. Stavig
Claudette Chance	Vivan Jones	Mary Stone
Jessica Childs	Teresa Kelley	Kimberley D. Taylor
Geneva Childs	Mae C. Kellum	Clint Thomas
Angelica A. Christie	William M. Lloyd	Rachael Trice
Kara Creamer	Kara Marshal	Juana Vasquez
Angelina Crusaw		

**End of List
2009-2010
School Year**

**RECOMMENDATIONS FOR 2009-10 SUMMER
SCHOOL:**

RECOMMENDATIONS: NON-INSTRUCTIONAL:
For 2009-10 Summer School:

Hiring is subject to student enrollment:

Suwannee High School:

Cher Register, food service worker-5 hour (site monitor for summer feeding program), 20 hours a week, effective June 14, 2010 (approval to attend DOE training on March 2, 2010)

Inez Williams, food service worker-5 hour (site monitor for summer feeding program), 20 hours a week, effective June 14, 2010 (approval to attend DOE training on March 2, 2010)

**End of List
2009-2010
Summer School**

Action on the Addendum

Director of Curriculum and Instruction – Cheryl Mae Brinson:

(presented by Director of Human Resources – Dr. Bill Brothers)

1. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval for out of state travel for David Laxton to attend the Senior Nationals High School Wrestling Tournament in Virginia Beach, Virginia, on March 25-26, 2010. *(The only cost to the District will be to pay for the substitute.)*

MOTION CARRIED UNANIMOUSLY

End of Addendum

School Board Attorney – Andy Decker:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

9. Superintendent's Report – No matters to report.

School Board Members:

10. Issues and concerns Board members may wish to discuss

- a. Mrs. Ulmer stated she had secured appointments for the Board to meet with Representative Debbie Boyd and Senator Charlie Dean while in Tallahassee later this week.
- b. Mrs. Owens reminded everyone to please fill out their Census form. She expressed her thanks and appreciation to everyone for all they do.
- c. Mr. Cooper and Mr. Holtzclaw also expressed their thanks and appreciation to everyone for all they do.
- d. Mr. Taylor reminded everyone of the reception this Thursday, March 25th, at the Live Oak Church of Christ to honor our Teachers and School-Related Employees of the Year.

Mr. Scarborough distributed a copy of a memo regarding the new electronic agenda process that will go to the media and community. Consensus was to proceed with the distribution of the memo.

The meeting adjourned at 7:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
April 13, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie Music was absent.

Administrators and others present: Dr. Bill Brothers, Mark Carver, David Dees, Donna Long, Melissa Moseley, Nancy Roberts, Norri Steele, Lila Udell, Dianne Westcott, and Margaret Wooley; FPL Representatives Dave Cobb, Jeff Simmons, and Marcus Craig; Boys and Girls Club Representative Lisa English.

Chairman Taylor called the meeting to order at 9:30 a.m.

Florida Power & Light Presentation (**pgs. 2-28**)FPL Representatives

Mr. Carver introduced the representatives from FPL. Mr. Dave Cobb gave a Powerpoint presentation on the Solar Stations Program, which will be used as an education tool for our students.

Facilities Update (**pgs. 29-38**)..... Mark Carver

Mr. Carver gave an update on the Facilities Department, which included the following:

- Deductive change order on the Suwannee Middle School HVAC Bid
- Crosswalk between Suwannee High School and Suwannee-Hamilton Technical Center (due to economic and budget constraints, consensus of the Board was not to pursue building an enclosed crosswalk at this time)
- Real estate inquiry on a vacant piece of property next to Branford High School (consensus of the Board was to obtain an appraisal and pursue purchase of the property)
- Walker Street project
- Suwannee Primary School addition and renovations

Boys and Girls Club Update Lisa English

Ms. Lisa English gave an update on the Boys and Girls Club program for Suwannee County.

IT Business Continuity Plan (pgs. 39-67) David Dees

IT Network Security Procedures (pgs. 68-73)

Subfinder Software Program

Mr. Dees reviewed the proposed IT Business Continuity Plan and the IT Network Security Procedures documents.

The Subfinder software program item was pulled from the agenda.

School Meal Prices.....Margaret Wooley

Mrs. Wooley distributed and reviewed a handout on the Food Service budget. She proposed to not increase school meal prices for the 2010-2011 school year.

Personnel Issues Dr. Bill Brothers

Social Security Collection and Use Form (pg. 74)

Dr. Brothers presented information on the following topics:

- Summer four-day work week to be effective June 14 through August 12, 2010
- Handout on the proposed 2010 Summer School Schedule.
 - Discussion followed on the pros and cons of participating in the Dual Enrollment Program at North Florida Community College for the six week summer session, in which the District would provide bus transportation for the students. Dr. Brothers will research the item further and provide additional information at a future date.
- Updates to the Notification of Social Security Number Collection and Use form.

Review of Board Policies (pgs. 75-168).....Dr. Bill Brothers

Dr. Brothers reviewed the following Board Policies:

Religious Freedom and Tolerance Policy – Dr. Brothers reviewed the comments and proposed changes from Attorney KrisAnne Hall. Mr. Decker stated that the policy we are currently advertising is based on Madison County Schools’ policy, which has already been reviewed and approved by governmental agencies. Mr. Decker feels the proposed changes by Ms. Hall in Item #D could become a student infringement issue and potential litigation problems could arise. Mr. Decker advised adopting the policy in its current form and does not recommend the changes proposed by Ms. Hall. Consensus of Board members was to stay with the policy as it is currently being advertised.

The meeting recessed at 12:00 p.m. and resumed at 12:45 p.m.

Review of Board Policies (pgs. 75-168).....Dr. Bill Brothers

Dr. Brothers continued the review of the following Board Policies:

- #5.01
- #5.021
- #5.02
- #5.03
- #5.04
- #5.05
- #5.051
- #5.06
- #5.07
- #5.08
- #5.09
- #5.10
- #5.101
- #5.102
- #5.11
- #5.12
- #5.13
- #5.14
- #5.141
- #5.15 (Option 1)

AVID Presentation.....Kelly Waters

Ms. Waters gave a Powerpoint presentation on the AVID program. Several students from the AVID program shared their experiences and successes.

State Farm Grant Steven Schneitman,
Youth Advocacy Partnership

Mr. Schneitman gave a Powerpoint presentation on the Legacy Project, which is funded through a State Farm Grant. The program focuses on the importance of literacy and academics in helping students to be successful.

Review of Board Policies (**pgs. 75-168**).....Dr. Bill Brothers

Dr. Brothers continued the review of the following Board Policies:

#5.15 Option 2 (N/A)
#5.151
#5.16
#5.17
#5.18
#5.19
#5.20
#5.21
#5.22
#5.23
#5.24
#5.24+ (should be #5.241)
#5.25 Option 1 (N/A)
#5.25 Option 2
#5.251
#5.30

The workshop recessed at 2:45 p.m. and resumed at 2:50 p.m.

Legislative Update Julie Ulmer

Mrs. Ulmer provided a Legislative update.

Board Member Issues..... Board Members

No issues to report.

The workshop adjourned at 3:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
April 27, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 12-13)**

- #2.14 Legal Services for Employees (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.07 Photocopying of Public Records (*Revised*)
- #3.08 Copyrighted Materials (*Revised*)
- #3.111 Visitor Identification Measure (*Revised*)
- #3.14 Disruptions at School Board Functions (*Revised*)
- #3.15 Alcohol, Alcoholic Beverages, Mood-Modifying Substance on Board Property (*Revised*)
- #3.17 Opening and Closing of Schools (*Revised*)
- #3.20 Pledge of Allegiance and Solemnizing Message (*New*)
- #3.21 Religious Freedom and Tolerance (*New*)
- #4.01 Student Progression Plan (*Revised*)
- #4.02 The Curriculum (*Revised*)
- #4.022 Summer School (*Revised*)
- #4.023 Homework Assignments (*Deleted*)
- #4.025 Academic and Career Planning (*New*)
- #4.04 Dropout Prevention Program (*Revised*)
- #4.051 Chaperones for School Functions (*Revised*)
- #4.06 Student Clubs and Organizations (*Revised*)
- #4.07 Student Publications (*Revised*)

- #4.10 Adult Education (*Revised*)
- #4.12 Instructional Materials Selection (*Revised*)
- #4.13 Educational Media Materials Selection (*Revised*)
- #4.15 District and State-Wide Assessment Program (*Revised*)
- #4.16 Security of Tests (*Revised*)
- #4.17 Challenged Materials (*Revised*)
- #6.41 Nepotism (*Revised*)
- #6.78 Social Security Numbers (*Revised*)

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 27, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by students from the ELP Program

Special Recognition by the Superintendent:

- National Certified School Psychologist
Tracy Crutchfield

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the Consent Agenda with the following change:

Item #1

The March 23, 2010, Regular Meeting Minutes need to be amended as follows:

- Regular Agenda, Item 6.a. (Page 28 of the Board Packet)
Amend the minutes to state “MOTION CARRIED four to one” instead of “...three to one.”

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: (with one change as noted above to the March 23, 2010, Regular Meeting Minutes) **(pgs. 14-34)**

March 9, 2010	- Joint Workshop Session
	- Workshop Session
	- Special Meeting
	- Expulsion Issues (Private)
March 23, 2010	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for March 2010.

3. The following bills for the period March 1-31, 2010:

<u>General Fund</u>		
#132608 – 132962	\$	1,518,760.64
Electronic Fund Transfers		<u>1,463,444.86</u>
	\$	2,982,205.50

Federal Fund

#37064 – 37329	\$	380,181.58
Electronic Fund Transfers		<u>414,644.25</u>
	\$	794,825.83

Lunchroom Fund

#22734 – 22848	\$	175,521.09
Electronic Fund Transfers		<u>58,701.88</u>
	\$	234,222.97

2.0 LCIF

#5317 – 5339	\$	12,484.24
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4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-19	III-8	IV-10 (Federal)
I-20		IV-10 (Federal Stimulus)
I-21		IV-8 (Food Service)

5. Approval to award the following bids: **(pgs. 35-36)**

#10-203	Bread (Sara Lee) (pg. 37)
#10-205	Pizza (Domino's) (pg. 38)
#09-01	Milk (Bassett Dairy – <i>Renewal</i>) (pg. 39)
#09-205	Food Service Chemicals (Ecolab – <i>Renewal</i>) (pg. 40)
#09-207	Produce (Jim's Produce – <i>Renewal</i>) (pg. 41)
#08-204	Ice Cream (DeConna – <i>Renewal</i>) (pg. 42)

6. Approval for disposal of property as per the attached Property Disposition Form dated April 27, 2010. **(pgs. 43-49)**

7. Approval of the following contract/agreement for the 2009-2010 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2010-91	Summer Food Service Program for Children Agreement between Florida Department of Education Division of Support Services Food and Nutrition Management and Suwannee County School Board (<i>Renewal</i>)
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#2010-92 Clinical Education Agreement between Suwannee-Hamilton
Technical Center medical programs and Gentiva Health Services
(Certified), Inc. d/b/a Gentiva Health Services
(*Renewal/Revised*)

8. Approval of Public Official Bonds for the Board members listed below for the term November 17, 2009 through November 17th, 2010. (These bonds have been reviewed and approved for legal sufficiency by the Board Attorney.)
(pgs. 50-52)

Jerry Taylor, Chairperson
Julie Ulmer, Vice-Chairperson

9. Approval of the following student transfers for the 2009-2010 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Megan Proveaux	Suwannee	Columbia	11
Jonathon Railey	Columbia	Suwannee	5

10. Approval of the following student transfers for the 2010-2011 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Allison Boswell	Columbia	Suwannee	7
Grace Boswell	Columbia	Suwannee	3
Briana Cannon	Columbia	Suwannee	1
Hannah Cannon	Columbia	Suwannee	3
Glenn Randall Chase, III	Columbia	Suwannee	2
Brianne Crusaw	Columbia	Suwannee	9
Jasmine Douglas	Columbia	Suwannee	PK
Dylan Forsyth	Columbia	Suwannee	8
Shelby Forsyth	Columbia	Suwannee	12
Hannah Frishkorn	Columbia	Suwannee	K
Cody Gaylord	Columbia	Suwannee	1
Joseph Howell, III	Columbia	Suwannee	K
Timmerson Howell	Columbia	Suwannee	PK

Peyton Skinner	Columbia	Suwannee	K
Ariel M. Simmons	Lafayette	Suwannee	2
Laura Leigh Bullard	Suwannee	Hamilton	10
Kieran Kirby	Suwannee	Alachua	5
Megan Proveaux	Suwannee	Columbia	12

11. Approval of travel for school board members to participate in the 2010 FSBA/FADSS Annual Spring Conference to be held June 16-18, 2010, in Tampa, Florida.

REGULAR AGENDA

Superintendent of Schools – Jerry Scarborough:

1. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to change the meeting time for the May 25, 2010, monthly Board meeting to begin at 5:00 p.m. **(pg. 53)** MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie Music:

2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following forms:

#7200-103	Notification of Social Security Number Collection and Use Form (<i>Revised</i>) (pgs. 54-55)
#7600-005	Summer Food Service Program Sponsor-Site Supervisor Agreement Form (<i>New</i>) (pgs. 56-57)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following contracts/agreements for the 2009-2010 school year: (NEW)

#2010-85	Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician and Practical Nurse Education Programs and Hospice of the Nature Coast, Branford, Florida (<i>New</i>) (pgs. 58-63)
#2010-86	Agreement between Suwannee County School Board and the School Board of Seminole County, Florida, to provide data and

- sharing statistics for the purpose of being reimbursed for Medicaid Administrative Claiming activities (*New*)
(pgs. 64-71)
- #2010-89 Career Pathways Articulation Agreement between Santa Fe College and School Board of Suwannee County, Secondary Program Area for Building Construction Technology (*New*)
(pgs. 72-75)
- #2010-90 Career Pathways Articulation Agreement between Santa Fe College and School Board of Suwannee County, Postsecondary Program Area for Building Construction Technology (*New*)
(pgs. 76-78)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

4. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of Change Order #1 on the Suwannee Middle School, HVAC Project, Bid #10-201 in the amount of a deductive of \$43,560. (*This original contract was for \$283,408 and this Change Order reduces it to \$239,758.*) **(pgs. 79-80)** MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. Cooper, second by Mrs. Ulmer, for approval of the April 2010 Educational Plant Five Year Survey Report for the Suwannee Primary School Spot Survey. **(pgs. 81-119)** MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

(presented by Director of Human Resources – Dr. Bill Brothers)

6. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the implementation of the summer four-day work week from June 14, 2010 – August 12, 2010. **(pg. 120)** MOTION CARRIED UNANIMOUSLY
7. MOTION by Mr. Cooper, second by Mr. Holtzclaw, for approval of the following curriculum items:
- a. District wide Language Arts/Literature adoptions for 2009; and the district wide Mathematics adoptions for 2010 **(pg. 121)**
 - b. 2010 Summer School Schedule **(pgs. 122-124)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

8. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) (pgs. 12-13)

- #2.14 Legal Services for Employees (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.07 Photocopying of Public Records (*Revised*)
- #3.08 Copyrighted Materials (*Revised*)
- #3.111 Visitor Identification Measure (*Revised*)
- #3.14 Disruptions at School Board Functions (*Revised*)
- #3.15 Alcohol, Alcoholic Beverages, Mood-Modifying Substance on Board Property (*Revised*)
- #3.17 Opening and Closing of Schools (*Revised*)
- #3.20 Pledge of Allegiance and Solemnizing Message (*New*)
- #3.21 Religious Freedom and Tolerance (*New*)
- #4.01 Student Progression Plan (*Revised*)
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- #4.16 Security of Tests (*Revised*)
- #4.17 Challenged Materials (*Revised*)
- #6.41 Nepotism (*Revised*)
- #6.78 Social Security Numbers (*Revised*)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows, with the following change to pull Policy #5.14, #5.17, and #5.21 from the Agenda: **(pgs. 125-126)**

- #5.01 Student Services Plan (*Revised*) **(pg. 127)**
- #5.02 Non-Discriminatory Admission of Students (*Revised*) **(pg. 128)**
- #5.021 Homeless Students (*Revised*) **(pgs. 129-134)**
- #5.03 Student Assignment (*Revised*) **(pgs. 135-137)**
- #5.04 Student Attendance (*Revised*) **(pg. 138)**
- #5.05 Requirements for Original Entry (*Revised*) **(pgs. 139-140)**
- #5.06 Admission to Kindergarten (*Revised*) **(pg. 141)**
- #5.08 Admission to Post-Secondary Vocational Program (*Revised*) **(pgs. 142-143)**
- #5.09 Granting Permission for Students to Leave the School Campus (*Revised*) **(pgs. 144-145)**
- #5.11 Student Detention, Search, and Seizure (*Revised*) **(pgs. 146-148)**
- ~~#5.14 Student with AIDS or HIV Disease (*Deletion*) **(pgs. 149-153)**~~
- #5.15 Administration of Medication (*Revised*) **(pgs. 154-156)**
- #5.151 Psychotropic Medication (*New*) **(pg. 157)**
- #5.16 Eye Protection Devices (*Revised*) **(pg. 158)**
- ~~#5.17 Student Injuries (*Revised*) **(pg. 159)**~~
- #5.18 Legal Name of Student (*Revised*) **(pg. 160)**
- #5.19 Student Records (*Revised*) **(pgs. 161-162)**
- #5.20 Directory Information (*Revised*) **(pgs. 163-164)**
- ~~#5.21 Student Illness (*Revised*) **(pg. 165)**~~
- #5.22 Teacher Removal of Students from Classroom (*New*) **(pgs. 166-168)**
- #5.23 Report Cards (*Revised*) **(pg. 169)**
- #5.241 Parental Access to Information (*New*) **(pg. 170)**
- #5.25 Student Use of Cell Telephones, Pagers, and Other Communication Devices (*Revised*) **(pgs. 171-172)**
- #5.30 Special Dietary Needs (*New*) **(pg. 173)**

MOTION CARRIED UNANIMOUSLY

10. The following personnel items for the 2009-2010 school year:

- a. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of two summer workers for the Information Technology (IT) Department to assist in the replacement of computers at Branford High and Suwannee High Schools **(pg. 174)** MOTION CARRIED UNANIMOUSLY
- b. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the following personnel to implement the 2010 Summer Food Service program: **(pgs. 175-176)**

<u>Site</u>	<u>Personnel</u>	<u>Up to Hours/Week</u>
SHS	1 - 8 hr. manager	32
	1 - 8 hr. food service worker	32
	1 - 6 hr. food service worker	24
	2 - 3 hr. food service worker	12

(The 3-hour positions will be filled based on attendance.)

BHS	1 - 8 hr. manager	32
	1 - 8 hr. food service worker	32
	1 - 6 hr. food service worker	24
	1 - 3 hr. food service worker	12

(The 6-hour and 3-hour positions will be filled based on attendance.)

MOTION CARRIED UNANIMOUSLY

- c. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to overlap two personnel contracts for the Principal of Branford High School beginning June 7, 2010, through June 30, 2010 **(pg. 177)** MOTION CARRIED UNANIMOUSLY
- d. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the following Summer School positions for the 2010 summer school term, with the following change to pull the one Bus Driver position for the Dual Enrollment-NFCC program from the Agenda: **(pgs. 178-179)**

<u>Program</u>	<u>Number of Employees/Position</u>
GED Adult Prep	1 – Teacher
21 st Century Community Service	3 – Bus Drivers 14 – Teachers
<ul style="list-style-type: none">• Enrichment Activities• Driver Education• Pre-Law Enforcement• Child Development• Financial Planning• Credit Retrieval	
Dual Enrollment – NFCC	1 – Bus Driver
Agriculture Co-op	3 – Teachers
3 rd Grade Reading Camp	6 – Teachers
Pre-Kindergarten School Readiness	2 – CDAs
Voluntary Pre-Kindergarten	6 – Teachers
ESE Consult/Extended Year	1 – Teacher 2 – Paraprofessionals (district wide)
Homeless Education	4 – Paraprofessionals 4 – Teachers
Migrant Education	2 – Teachers 1 – Bus Driver

NOTE: Positions will be based on student enrollment.

MOTION CARRIED UNANIMOUSLY

11. MOTION by Mrs. Owens, second by Mr. Taylor, for approval of the following personnel item for the 2010-2011 school year:

- a. Unfreeze the Suwannee Middle School Guidance Counselor position
(pg. 180)

Discussion followed regarding budget concerns related to unfreezing the position.

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, to TABLE the item.
MOTION TO TABLE CARRIED three to two; Mrs. Owens and Mr. Taylor voted NOT TO TABLE.

12. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the Personnel Changes List, with the following changes: (pgs. 181-199) MOTION CARRIED UNANIMOUSLY

- Page 183, Supplementary: Annette Kinsey, Academic Sponsor – change SHS to BHS
- Page 184, Miscellaneous: Suwannee High School: William Harris – delete language “varsity girls’ soccer coach and”
- Page 191, under Branford High School, add an asterisk (*) by Shawn Campbell and Bethany Byrd to denote that the Superintendent is reporting to the Board on the supervisory structure as it pertains to School Board Policy #6.41

PERSONNEL CHANGES APPROVED:

RETIREMENT: NON-INSTRUCTIONAL:

For the 2009-10 school year:

Suwannee High School:

Evelyn Mitchell, food service worker – 3 hour, effective June 9, 2010

Transportation Department:

Barbara Hemphill, bus driver, effective August 2, 2010

RESIGNATIONS:

Branford Elementary School:

Elizabeth C. Rigsby, teacher, effective April 9, 2010

Suwannee Elementary School:

Alyson Brown, teacher, effective June 11, 2010

RECOMMENDATIONS: ADMINSTRATIVE:

For 2009-10 school year:

Branford High School:

Seth Thoreson, Principal, effective June 7, 2010

REPLACES: Ted Roush

Suwannee Primary School:

Amy Boggus, Principal, effective June 1, 2010

REPLACES: Melissa Moseley

TRANSFER:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Melissa Moseley	SPS /Principal	SES / Principal	6/1/2010	Donna Long

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

Branford Elementary School:

Mandi Mott, teacher temporary, effective March 24, 2010

REPLACES: Yvonne Sullivan

Linda Thompson, teacher temporary, effective April 10, 2010

REPLACES: Elizabeth Rigsby

PART-TIME/HOURLY EMPLOYEES (for the second term of 2009-10 school year):

Adult Education:

Community Education:

Virginia Crews CPR/First Aid

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Middle School:

Katherine Bauman, teacher, February 5, 2010

LEAVE OF ABSENCE (MEDICAL):

Branford Elementary School:

Denah Phillips, teacher, tentatively April 16 through April 30, 2010, leave without pay

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Kathy Aukerman	Interim Athletic Director (split)	SHS	P. Irby
John Hunt	Boys' Weightlifting Coach	SHS	G. Odom
Annette Kinsey	Academic Sponsor	BHS	
*Tim Smith	JV Boys' Soccer Coach	SHS	
Sharon Sommers	Interim Athletic Director (split)	SHS	P. Irby
Willie Spears, Jr.	Assistant Athletic Director	SHS	G. Odom
Willie Spears, Jr.	Girls' Weightlifting Coach	SHS	G. Odom

*Prior approval as Boys' Assistant Varsity Soccer Coach

MISCELLANEOUS:

Suwannee High School:

Virginia Crews, resigned as auxiliary sponsor, effective March 22, 2010

William Harris resigned as cross country coach effective April 15, 2010

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Branford Elementary School:

Lonnie Jean Sullivan, food service worker – 8 hour, effective April 12, 2010
NEW POSITION

Suwannee Primary School:

Alfreda Kennedy, food service worker – 6 hour, effective April 6, 2010
REPLACES: Rose Wells

Transportation Department:

Hope Robinson, bus attendant, effective April 19, 2010
REPLACES: Shateea Butler

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Middle School:

Theresa Owens, paraprofessional, January 26-29, February 1, 8, 10, 11, 12, 2010

LEAVE OF ABSENCE (MEDICAL):

Branford High School:

Deborah Allen, paraprofessional, April 6, 2010 through June 9, 2010

District Office:

Debra Ross, homeless advocate, April 5 – 30, 2010, using days as needed for insurance purposes, leave without pay

Suwannee Intermediate School:

Stephanie Wrobel, food service worker-6 hour, April 5 through June 9, 2010, leave without pay

VOLUNTEERS:

Dalton S. Allen

Teresa Allen

Timothy S. Alred

Frances Bognar

Laurence E. Breyton

Thomas R. Burnett

George L. Burnham,

Jr.

Shanna Byrd

Edita R. Cary

Leslie Cowdery

Roy B. Crain

Janet Douglas
Barbara Espinosa
Kevin G. Flecher
Elizabeth A.
Fletcher
Bobby Joe Fort
Rebecca F. Fort
Grace E. Hill
Rose Johnson
Lynda D. McInnis
Randolph McKenzie
Charles R. Millican,
III

James Noe, III
Missy K. Norris
Rodriguez Pascuala
Maria Portillo
Tiffany Presnell
Sherri M. Ragans
Donald W.
Richerson
Elizabeth Rigsby
Pascuala Rodriguez
Mary A. Russo
Katherine H. Smith
Murlin G. Wells

Justin L. Wilkinson
Frank M. Yanossy

**End of List
2009-2010
School Year**

RECOMMENDATIONS:
For the 2010-2011 school year:

RECOMMENDATIONS: ADMINISTRATIVE:

For 2010-11 school year:

District Office:

Rhonda Lepper, Director of Food Service
POSITION UNFROZEN

Suwannee Primary School:

Marsha Tedder, Assistant Principal/Curriculum Coordinator
REPLACES: Amy Boggus

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Suwannee Middle School:

Alan Bonds, Dean of Students TSA, 10 months
REPLACES: Thomas Chambers

RECOMMENDATIONS: ADMINISTRATIVE (12 month appointments):

For the 2010-11 school year:

ADMINISTRATIVE/SUPERVISORY RECOMMENDATIONS:

Cheryl Mae Brinson, Director of Special Programs
William L. Brothers, Director of Human Resources
Mark Carver, Director of Facilities
Dawn Lamb, Director of Curriculum and Instruction
Rhonda Lepper, Director of Food Service
Vickie C. Music, Chief Financial Officer
E. Scott Pfender, Director of Transportation
Nancy J. Roberts, Director of Special Programs (through July 31, 2010)
Elizabeth Simpson, Director of Student Services/School Psychologist
Lila G. Udell, Director of Federal Programs
Dianne Westcott, Director of Career and Technical Education (through January 31, 2011)

SCHOOL ADMINISTRATORS:

TERM:

Branford Elementary School:

David Campbell, Principal	12
Jennifer Barrs, Assistant Principal/Curriculum Coordinator	12

Branford High School:

Seth Thoreson, Principal	12
Kevin Whitaker, Assistant Principal	12

Suwannee Elementary School

Melissa Moseley, Principal	12
Deidre McManaway, Assistant Principal/Curriculum Coordinator	12

Suwannee-Hamilton Technical Center:

Dianne Westcott, Principal	12 (through 01/31/2011)
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Suwannee High School:

Ted Roush, Principal	12
James Simpson, Assistant Principal/Curriculum Coordinator	12

Suwannee Intermediate School:

William Yanossy, Principal	12
Bethany Mitidieri, Assistant Principal/Curriculum Coordinator	12

Suwannee Middle School:

Norri Steele, Principal	12
Gary Caldwell, Assistant Principal	12
Janene Fitzpatrick, Assistant Principal/Curriculum Coordinator	12

Suwannee Primary School:

Amy Boggus, Principal	12
Marsha Tedder Assistant Principal/Curriculum Coordinator	12

RECOMMENDATIONS: Instructional:

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

Contract Status for 2010-2011 school year:

Annual

<u>District Office:</u>	<u>Term</u>
*Jeffrey Paul DesJardins	11
Nicole Durbin	10
*Cheryl Porter	11
Stacie Swartz	10
*ARRA Funds	

Branford Elementary School:

Julie Klecka	10
Susan Mackin	10
Ruth Ulmer	10
Jessica Wagner	10

Branford High School:

Pauline Tooten	10
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Suwannee Elementary School:

Alyssa Chapman	10
Stephanie Hett	10
Katlyn Mills	10
Lila Rissman	10
Amber Tomlinson	10

Suwannee High School:

Douglas Aukerman	12
Michael Boise	10
Isaac Chandler	10
Stacey Gindlesperger	11
Gregory Hazlett	12

John Hunt	10
Alicia Poole	11
Warren Eric Richeson	10
Bridget Sadler	10
*Christole Sims	11
Willie Spears , Jr.	12
Lorena Urban	10
Rowena West	10
*ARRA Funds	

Suwannee-Hamilton Technical Center:

Christopher Macarages	10
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Suwannee Intermediate School:

Lindsey Bricker	10
Sandra Delay	10
Krystal Driver	10
Christine Shepard	10
Molly Shoniker	10
Sandra Winburn	10
Shellie Young	10

Suwannee Middle School:

Myra Bell	10
Dusty Sullivan	10
Mirian Venero	10
*Mosi Williams	11
*ARRA Funds	

Suwannee Primary School:

Jennifer Bonds	10
Dee Dee Cathcart	10
Katherine Copland	10
Jennifer Giles	10
*Deborah Iseman	11
Shauna Osteen	10
Lindsey Thomas	10
Rowna Valin	10
Kimberly Wilkerson	10

*ARRA Funds

4th Year Annual

Term:

Branford Elementary School:

Virginia Coker	10
Melissa Holtzclaw	10
Lindsey Ramsey	10

Suwannee Elementary School:

Melinda Berry	10
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Suwannee High School:

Catherine Akins	10
Heather Carr	10
Nancy Channell	10
Benita Diggs	10
George Hare	10
Shannon Jernigan	10
Leslie Merry-Cochrane	10
James Sellers	10

Suwannee Intermediate School:

Matthew Campbell	10
Stacey Krasnow	10

Suwannee Middle School:

Jennifer Campbell	10
Samuel Dowels	10
Jimmie G. Green	10
Julie Steves	10

Suwannee Primary School:

Evelyn Arnold	10
Jessica B. Johnson	10

PROFESSIONAL SERVICE CONTRACTS:

	<u>Term</u>	<u>Initial</u>
<u>Branford Elementary School:</u>		

Linda Michelle Aderholt	10	X
Lura Sapp	10	X

Branford High School:

Karen Y. Koon	10	X
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Suwannee Elementary School:

Shelly B. Grantham	10	X
Amanda Hurst	10	X

Suwannee-Hamilton Technical Center:

Theresa Gill	10	X
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Suwannee High School:

Rhoda De Broughton	12	X
Tamara Burt	10	X
Julius Mitchell	10	X
Becky Skipper	10	X

Suwannee Intermediate School:

Tracy Knighton	10	X
Vermonda McNair	10	X
Susan Schicker	10	X

Suwannee Middle School:

Judith Crankshaw	10	X
Jean Eckhoff	10	X
Anne Etcher	10	X

Suwannee Primary School:

Barbara Bertolino	10	X
Jenny Clark	10	X
April Greene	10	X
Susann Johnson	10	X
Amy Williams	10	X

Professional Service Contract (Renewal):

District Office:

*Patricia Brantley	10
Tracy Crutchfield	11
Leah Harrell	12
Mary E. Howard	11
Virginia Weaver	10
*ARRA Funds	

District Wide:

Renee Bass	11
Lisa Garrison	12
Kelly Waters	12

Branford Elementary School:

Amy Allen	10
Gary Allan Barrs	10
*Bethany C. Byrd	10
*Shirley D. Campbell	10
Kimberly D. Cannon	10
Pam Cassube	10
Teresa Conger	10
Sheila J. Dean	10
Sandra C. Dempsey	10
Amanda Johnson	10
Linda Keller	10
Juettie L. Kelley	10
Stephanie Knighton	10
Vera Knighton	10
Tracy D. Lamb	10
Candice Land	10
Rebecca Layman	11
Pamela D. Nettles	10
Denah F. Phillips	10
Kim Procko	10
Joann V. Saunders	10
Carla B. Suggs	10
Wynette Sumner	10
Abbey Warren	10
Cloria J. Williams	10
Jennifer Winnette	10

*Denoted as per Board Policy #6.41

Branford High School:

Dannelle Bradow	10
Sheila Branch	10
Nannette Bunce	10
Dioris Canalejo	10
Darryl S. Cannon	10
Carlton W. Cashwell	10
Julianna H. Dees	10
Dawn Eakins	11
Lawanna Gaylard	10
Vaster J. Fryar	10
Peggy P. Frye	10
Glenda Hatch	10
Angela Hill	10
Elizabeth Johnston	10
Annette M. Kinsey	10
Lynda McInnis	10
Katrina W. Raulerson	10
Abigail Rodriguez	10
Eric A. Rodriguez	10
Stefani M. Santos	10
Linda Simpson	10
Seth Stebbins	12
Ray G. Steen	10
Janet Denise Stewart	10
Linda C. Suggs	10
Roger Sumner	10
Daniel Taylor	10
Nina S. Tuttle	10
Linda Whitley	10
Cindy D. Wiggins	11
Vernon Wiggins	10
William Wiles	12
Jimmy L. Wilkerson	12
Stacy Young	10

Suwannee Elementary School:

Marjerian Aikens	10	
Amanda H. Brown	10	
Rebecca Carter	10	
Victoria Carter	10	
Robyne Edwards	10	
Lesley D. Fry	10	
Rhonda L. Furry	10	
Windy Gamble	10	
Staci Greaves	10	
Linda R. Gross	10	
Kimberley Harris	10	
William Harris	10	
Tracy Henderson	10	
Kimberly Hudson	10	
Patrick Jernigan	10	
Ann R. Johnson	10	
Lynn Lawrence	10	
Connie Leavitt	10	
Joyce D. McIntosh	10	
Melissa McKire	10	
Holly McMillan	10	
Robin L. McMullen	10	
Tamara Michal	10	
Maudestine Morgan	10	(through September 30, 2010)
Megan Musgrove-Henry	10	
Janie Philpot	10	
Candance B. Plymel	10	
Mandy Ramsey	10	
Laura Katherine Roberts	10	
Edith Sceals	10	
Gail M. Sternfeld	10	
Adrienne Taylor	10	
Tamara Williams	10	
Peggy Witt	10	
Ashlee A. Wooley	10	
Pamela H. Yanossy	10	
Lawanna Zimmerman	10	

Suwannee-Hamilton Technical Center:

Eric Derwin Bass	10
Vicki M. Clayton	10
W. Virginia Johnson	10
Robert Makela	10
Melissa Mapp-Francisco	10
Pamela A. Poole	10
Joseph Ragan	10
Thomas E. Shea	10
* Angelia Stuckey	10
Kim Thomas	10
Karen Williams	11
*Grant Funded position	

Suwannee High School:

Angela Abercrombie	10
Sid E. Allen	10
Tamara G. Boggus	10
Neena Brown	10
Bonita Cook	10
Gary Croxton	10
Darrell Curls	10
Ronald H. Gray, III	10
Traci H. Green	10
Toni L. Greenberg	11
Amy Hendry	10
Julie Hocutt	10
Sandra Y. Hurst	10
Jeffrey E. Johnson	10
James Kirby	10
Deanna Law	10
Marilyn Loges	10
Ashley S. Lundy	10
Sharon E. Lundy	10
Lynne C. Marable	10
Audrey L. Marshall	10
Tammie McKay	10
Paula McMillan	10
Vanessa B. Menhennett	10
Terry B. Mills	10

Violet Noyes	10
Nancy Papapetrou	10
Michael W. Pate	10
Wendy Perrin	10
Mabel L. Peters	10
Kimberly Tuvell	10
Candyce L. Vickers	10
Pamela P. Williams	10
James M. Wilson	10
Melissa J. Woodrum	10

Suwannee Intermediate School:

Marcia N. Boatright	10
Debra R. Brown	10
K. Melody Cashwell	11
Robbin Chapman	10
Kristy D. Chauncey	10
Shannon Chauncey	10
Leigh Ann Fountain	10
April Frye	10
Stephanie Gray	10
Natalie Haney	10
Rhoshonda Herring	10
Wayne Hutchison	10
Judith Jacobsen	10
Lynda Owens	10
Michelle Oxendine	10
Elizabeth Parris	10
Darlene Rice	10
Susan Roush	10
Joan E. Sapp	10
Theda Severence	10
Kimberly Warren	10
Victoria A. Wells	10
Katherine K. Wood	10

Suwannee Middle School:

Harrison W. Ambrose	10
Joanne M. Baker	10

Tiffany Bellenger	11
Alan R. Bonds	10
Robyn Bonds	10
Lesley Breland	10
Terry J. Brinson	10
Tammy R. Butts	10
Jennifer Byrd	10
Melissa Cameron	10
Todd Cangelosi	10
Mary E. Cason	10
Thomas L. Chambers	10
Annette B. Chauncey	10
Stephen Claffey	10
Glaysia H. Collins	10
Carolyn Y. Cooper	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela D. Hester	10
Angela Hicks	10
Deanna D. Horton	10
Jean Hurst	10
Patricia L. Hutchins	10
Kimberly Jennings	10
Al Johnson	10
Linard Johnson	10
William J. McCullers	10
Marsha A. Mitchell	10
Terrance C. Mixon	10
Rebecca Monroe	10
Nancy Neilsen	10
Kaffa Owens	10
Jennifer Page	10
Carmen Reyes	10
Susan D. Robinson	10
Linda E. Rush	10
Stephanie B. Sampson	10
Ronald Joe Sprague	10
Keith Stavig	10
Canary L. Stephens	10

Michelle S. Thompson	10
Kenneth J. Wingate	10
Dawn E. Wooley	10

Suwannee Primary School:

Georgette H. Allbritton	10
Donald P. Atherton	10
Lauren Belcher	10
Stacey B. Bullock	10
Sharon A. Chamberlain	10
Daniel A. Crews	10
Rhoda J. Crews	10
Cindy Crowell	10
Shannon Daniel	10
Kelly Driggers	10
Jackie Ford	10
Lisa W. Gray	10
Marvette D. Gwinn	10
Kay Harvard	10
Heidi O. Hunter	10
Mary J. Johnson	10
Pamela K. Lewis	10
Holly Marsee	10
Nita M. Mathis	10
Christina McCullers	10
Lindy R. Meeks	10
Janell Miracle	10
Debbie D. Mixon	10
Kimberly M. Mott	10
Vickie Pagliai	10
Amanda Parks	10
Karen L. Patten	11
Georgette M. Ragan	10
Shannon Roberts	10
Tina L. Roberts	10
Kecia F. Bandy-Robinson	10
Marilyn Salsberry	10
Nancy Sue Seale	10
Karen Townsend	10

Michele Turman	10
Kelli C. Williams	10
Jennifer Wooley	10

CONTINUING CONTRACT

(presented for information only)

Branford Elementary School:

Sharon D. Barnett	10
Christine Demoss	10
Mary Fridman	10
Debra Hatch	10
Renita L. Kelly	10

Branford High School:

Mickey W. Dempsey	10
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Suwannee Elementary School:

Sheryl D. Daniels	10
Veronica B. Daquila	10

Suwannee High School:

Kimberly G. Boatright	10
Randall W. Ethridge	10
David Laxton	10
Dale L. O'Connor	10
Marilyn A. Roberts	10
Kathy Smith	11

Suwannee Intermediate School:

Larry Hitchcock	10
Waddie L. Robinson	10

Suwannee Middle School:

Katherine A. Bauman	10
Melissa A. Brinson	10
Cecil Ann Ethridge	10
Anita F. Mapp	10
Daniel W. Robinson	10

Suwannee Primary School:

Susan A. Hurst	10
Barbara A. Smart	10

REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>
Darrell Curls	SHS / Dean of Students	SHS / Teacher	Joyce Warren
Thomas Chambers	SMS / Dean of Students	SMS / Teacher	Alan Bonds

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>
Lawanna Gaylard	BES / Teacher	BHS / Teacher	H. Tony Branch
Bonita Cook	BHS / Teacher	SHS / Teacher	Lynda McInnis
DeAnna Law	BHS / Teacher	SHS / Teacher	Katrina Raulerson
Kathy Smith	BHS / Guidance Counselor	SHS / Guidance Counselor	Cindy Wiggins
James Wilson	BHS / Teacher	SHS / Teacher	Ray Steen
Kimberly Boatright	SES / Teacher	SHS / Teacher	Peggy Witt
Tiffany Bellenger	SHS / Guidance Counselor	SMS / Guidance Counselor	Unfilled Position
Ray Steen	SHS / Teacher	BHS / Teacher	James Wilson
Lynda McInnis	SHS / Teacher	BHS / Teacher	Bonita Cook
Katrina Raulerson	SHS / Teacher	BHS / Teacher	Deanna Law
Cindy Wiggins	SHS / Guidance Counselor	BHS / Guidance Counselor	Kathy Smith
Peggy Witt	SHS / Teacher	SES / Teacher	Kimberly Boatright

**End of List
2010-2011
School Year**

School Board Attorney – Andy Decker:

13. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

14. Superintendent's Report

Supt. Scarborough introduced Seth Thoreson as the new principal at BHS.

School Board Members:

15. Issues and concerns Board members may wish to discuss

- a. Mr. Holtzclaw welcomed Mr. Thoreson.
- b. Mr. Cooper expressed his thanks to everyone for all they do. He also congratulated Tracy Crutchfield on her achievement.
- c. Mrs. Owens expressed her thanks to everyone for all they do. She also welcomed Mr. Thoreson.
- d. Mrs. Ulmer stated that Suwannee Middle School will be hosting a Brain Bowl Tournament this Saturday, and Suwannee High School basketball boosters will be hosting a donkey ball game this Saturday. She expressed her thanks to everyone for all they do.
- e. Mr. Taylor reminded Board members to submit any items/issues they would like to have discussed or approved for workshops and Board meetings to himself, Mr. Scarborough, or Mrs. Lager. Mr. Taylor expressed his concern for the need of the guidance counselor position at Suwannee Middle School.

The meeting adjourned at 6:55 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 11, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Andy Decker was absent.

Administrators and others present: Cheryl Mae Brinson, Amy Boggus, Dr. Bill Brothers, David Campbell, Mark Carver, Dawn Lamb, Rhonda Lepper, Donna Long, Melissa Moseley, Sherry Peppers, Scott Pfender, Nancy Roberts, Ted Roush, Elizabeth Simpson, Norri Steele, Seth Thoreson, Lila Udell, Dianne Westcott (arrived at 10:50 a.m.), and Bill Yanossy.

Chairman Taylor called the meeting to order at 9:30 a.m.

General Fund Budget for 2010-2011 Vickie Music/Directors/Principals

Mrs. Music presented a Powerpoint presentation regarding an overview of the proposed 2010-2011 General Fund Budget.

The following proposed General Fund Budgets for 2010-2011 were presented:

- Suwannee Primary School Amy Boggus/Melissa Moseley
- Suwannee Intermediate School Bill Yanossy
- Suwannee High School Ted Roush
- Suwannee Middle School..... Norri Steele
- Suwannee-Hamilton Technical Center Dianne Westcott
- Suwannee Elementary School..... Donna Long/Melissa Moseley
- Branford Elementary School..... David Campbell
- Branford High School Ted Roush/Seth Thoreson
- Finance/Administration Vickie Music
- Transportation Scott Pfender
- Facilities Mark Carver

The workshop recessed at 11:45 a.m. and resumed at 1:15 p.m.

General Fund Budget for 2010-2011 Vickie Music/Directors/Principals
(continued)

The remaining proposed General Fund Budgets for 2010-2011 were presented:

- Human Resources.....Dr. Bill Brothers
- Curriculum & Instruction..... Dawn Lamb
- Special Programs..... Cheryl Mae Brinson/Nancy Roberts
- Information Technology..... Mark Carver
- Student ServicesElizabeth Simpson
- Health Services.....Margaret Wooley
- Superintendent and School Board..... Jerry Scarborough

Student Progression Plan (**pg. 2**) Cheryl Mae Brinson

Mrs. Brinson reviewed the proposed changes to the Student Progression Plan.

The meeting recessed at 2:20 p.m. and resumed at 2:27 p.m.

Review of School Board Policies (**pgs. 3-60**).....Dr. Bill Brothers

Dr. Brothers reviewed the following Board Policies:

#3.10
#6.10
#6.101
#6.102
#6.103 (pulled for further research; will be brought back at a future workshop)
#6.11
#6.111
#6.112
#6.113
#6.12
#6.121
#6.122

#6.13
#6.131
#6.132
#6.133
#6.14
#6.15
#6.16
#6.17
#6.18
#6.19
#6.191
#6.20
#6.21
#6.211
#6.212
#6.213
#6.214
#6.215

Board Member Issues..... Board Members

No issues to report.

The workshop adjourned at 3:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 19, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Muriel Owens, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Julie Ulmer arrived at 9:10 a.m. School Board Attorney Andy Decker was absent.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers, Mark Carver, Dawn Lamb, Rhonda Lepper, Donna Long, Melissa Moseley, Lynn Parker, Nancy Roberts, Ted Roush, Elizabeth Simpson, Norri Steele, Seth Thoreson, Lila Udell, Dianne Westcott (arrived at 11:35 a.m.), Josh Williams, and Bill Yanossy. Others present were gifted students and their parents.

Chairman Taylor called the meeting to order at 9:00 a.m.

Gifted Endorsement Plan for 2010-2015 Cheryl Mae Brinson
(pgs. 5-40)

Mrs. Brinson reviewed the North East Florida Educational Consortium's (NEFEC) Add-On Program for the Gifted Endorsement Plan for 2010-2015. Mrs. Brinson answered questions from Board members.

Gifted Program.....Elizabeth Simpson
Bullying

Gifted Program

Mrs. Simpson gave a brief overview and update of the gifted program. Several gifted students gave PowerPoint presentations on the pros and cons of being in a full-time gifted program versus a part-time program, what gifted means, and projects they have worked on as well as experiences and successes. Several parents gave their perspective on the gifted program and shared experiences and successes of the program as it pertains to their child. They commended our school

system for the excellent gifted program we currently have in our District. Mrs. Simpson reviewed the academic gains of the students in the gifted program.

Mrs. Natalie Haney, Gifted Program Instructor, requested that the School Board provide in-service for all teachers in the District regarding the gifted students to give them a better understanding of the gifted program and the students. She stated that most of the negative comments mentioned in the student presentations earlier were from our teachers.

The workshop recessed at 10:26 a.m. and resumed at 10:30 a.m.

Bullying

Mrs. Simpson shared information on bullying training for the District.

Facilities Update Mark Carver

Mr. Carver distributed and reviewed handouts on the following:

- Land appraisal on the Branford property – Consensus of the Board was to offer \$30,000 for the property, which is the appraised value.
- Mobile Modular Quote – Four additional portable classrooms are needed for Branford Elementary School. The quote gave prices for previously leased and new portables. Consensus of the Board was to proceed with the previously leased portables.

Mr. Carver gave a brief update on the Walker Street project.

Technology Plan Update (**pgs. 41-76**) Lynn Parker

Ms. Parker gave a PowerPoint presentation regarding an update pertaining to the Technology Plan.

It was noted to correct the calculations on the page of the Four Year Replacement Plan Schedule for computers.

Ms. Parker also noted that the budget portion of the technology plan will be changing constantly and that these are projected figures only.

Due to time constraints, Ms. Parker will resume her presentation immediately following the IFAS presentation.

IFAS Research Lab Presentation Julie Ulmer

Mrs. Ulmer introduced representatives from IFAS who shared information on partnering with Suwannee County Schools for providing hands-on education for our students and integrating teaching opportunities. IFAS is proposing to offer a summer class for our science teachers on setting up hands-on science projects. They also shared information on the activities/programs they will be providing (i.e., pumpkin patch, corn maize, etc.) to our students.

Technology Plan Update (**pgs. 41-76**) (continued) Lynn Parker

Ms. Parker resumed her presentation. Ms. Parker answered questions from Board members.

The workshop recessed at 11:47 p.m. and resumed at 12:15 p.m.

Race To The Top-Phase 2..... Cheryl Mae Brinson/Dawn
(**pgs. 77-108**) Lamb/Vickie Music

Mrs. Lamb gave an update regarding Race To The Top-Phase 2. She stated that UTSC President Sheryl Daniels has signed the Memorandum of Understanding (MOU). Mrs. Lamb and Mrs. Music answered questions from Board members.

Technology Update..... Mark Carver/Vickie Music
FOCUS Presentation

Josh Williams introduced representatives from FOCUS who gave a presentation on the FOCUS Gradebook System. This system would potentially replace our current Pinnacle system.

Alternative School..... Kelly Waters/Elizabeth Simpson
Attendance/Truancy

Mrs. Simpson gave a PowerPoint presentation regarding a Comprehensive Dropout Prevention Plan, which encompasses the Alternative School Program,

Attendance/Truancy, out of school suspensions, student expulsions/felony suspensions, and other relevant areas in the District.

Ms. Waters presented information on the proposed Opportunity School (formerly Alternative School). She explained that the proposal is to move the Opportunity School off campus and set up six portables for the program.

Board members expressed their concerns with the proposed Opportunity School plan and the costs associated with the proposal. Mrs. Simpson stated the committee is working on these issues. She feels the proposal is based on best practices and will provide the needed educational environment for those students with behavior issues at the elementary and secondary levels.

Dual Enrollment.....Cheryl Mae Brinson/John Grosskopf-NFCC

Mr. Grosskopf presented information regarding the dual enrollment program at North Florida Community College (NFCC). Mr. Grosskopf answered questions from Board members, principals, and administrators.

Redesign of Technical and SecondaryDawn Lamb
Schools Update (**pgs. 109-114**)

Mrs. Lamb gave a PowerPoint presentation regarding an update on the redesign of our technical and secondary schools.

Personnel Needs (**pgs. 115-133**)Dr. Bill Brothers
Job Descriptions
Classification of Positions

Due to time constraints, these issues were not presented during the workshop. It was noted that these items are on the Special Meeting to follow for Board approval.

Board Member Issues..... Board Members

No issues to report.

The workshop adjourned at 3:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
May 19, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Andy Decker was absent.

Chairman Taylor called the meeting to order at 3:05 p.m.

MOTION by Mrs. Owens, second by Mr. Cooper, for approval to adopt the agenda, along with the addendum. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-06 Participating Local Education Agency (LEA) Memorandum Of Understanding (MOU) between the Florida Department of Education and Suwannee County School Board for Race To The Top Phase 2 (A copy is available for review through the office of the Chief Financial Officer.) (pg. 134)

Discussion followed regarding whether to proceed in the Race To The Top process.

MOTION CARRIED three to two; Mr. Cooper and Mr. Holtzclaw voted NO.

Director of Human Resources – Dr. Bill Brothers:

2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following personnel item for the 2009-2010 school year:
 - a. Addition of an ESE bus driver and bus attendant for the summer ESE program (out-of-county program) **(pg. 135)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following new/revised job descriptions for the 2010-2011 school year: **(pgs. 136-139)**
 - a. #21 Coordinator of Health Services and Attendance (*Revised*)
 - b. #102 Interpreter/Parent Liaison/Pre-K Resource Assistant (*Revised*)
 - c. #137 Dropout Prevention Coordinator (TSA) (*New*)
 - d. #138 Attendance Assistant (*New*)
 - e. TBD Administrative Support Specialist-Food Service/Federal Programs (*New*) (*A copy will be provided to Board members.*)

NOTE: Item 3.e. – A copy of the Job Description was distributed to Board members at the meeting; the Job Description number is #139.

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following personnel items for the 2010-2011 school year; with the exception of the change noted below on Item 4.a.2): **(pgs. 136-139)**

Item 4.a.2) – MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, to TABLE the item. MOTION to TABLE CARRIED UNANIMOUSLY

- a. Transfer/reclassify the following positions:
 - 1) Temporarily reclassify the position of Director of Information Technology (IT) as an IT Technician (*the “temporary” designation*)

shall coincide with the duration of the appointment of the current Assistant Director of IT as the “Interim Director of IT”)

- 2) Transfer the position of Assistant Coordinator of Food Service from the Food Service Department to the Student Services Department and reclassify the position as Attendance Assistant on Line 6 of the Salary Schedule: Confidential Employees Secretarial and Other Personnel (11-month position) (*NOTE: Item TABLED—see above*)
- 3) Transfer the position of Teacher-TSA from the Human Resources Department to the Student Services Department and reclassify the position as Dropout Prevention Coordinator-TSA
- 4) Transfer the position of IT Specialist from the IT Department to the District Office and reclassify the position as Administrative Support Specialist-Food Service/Federal Programs on Line 1 of the Salary Schedule: Confidential Employees Secretarial and Other Personnel
- 5) Reclassify the position of Director of Student Services/School Psychologist to Line 5 of the Salary Schedule: Principals and Administrators

b. Add the following new positions:

- 1) Twelve (12) teacher positions to meet class size reduction
- 2) One custodian position in the Facilities Department

MOTION CARRIED UNANIMOUSLY on all items above with the exception of Item 4.a.2), which was TABLED.

The meeting adjourned at 3:45 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
May 25, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 4:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows, with one change to pull Policy #5.15 which will be brought back for review at a later date: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 10-11)**

- #5.01 Student Services Plan (*Revised*)
- #5.02 Non-Discriminatory Admission of Students (*Revised*)
- #5.021 Homeless Students (*Revised*)
- #5.03 Student Assignment (*Revised*)
- #5.04 Student Attendance (*Revised*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.06 Admission to Kindergarten (*Revised*)
- #5.08 Admission to Post-Secondary Vocational Program (*Revised*)
- #5.09 Granting Permission for Students to Leave the School Campus (*Revised*)
- #5.11 Student Detention, Search, and Seizure (*Revised*)
- ~~#5.15 Administration of Medication (*Revised*)~~
- #5.151 Psychotropic Medication (*New*)
- #5.16 Eye Protection Devices (*Revised*)
- #5.18 Legal Name of Student (*Revised*)
- #5.19 Student Records (*Revised*)
- #5.20 Directory Information (*Revised*)
- #5.22 Teacher Removal of Students from Classroom (*New*)
- #5.23 Report Cards (*Revised*)
- #5.241 Parental Access to Information (*New*)

- #5.25 Student Use of Cell Telephones, Pagers, and Other Communication
Devices (*Revised*)
- #5.30 Special Dietary Needs (*New*)

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 4:59 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
May 25, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 5:00 p.m.

Student remarks and pledge to the flag by Suwannee-Hamilton Technical Center students

Special Recognition by the Superintendent:

1. Suwannee High School
Katherine Haney – Named as a member of the FHSAA Academic All-State Team
2. Suwannee-Hamilton Technical Center: SkillsUSA State Winners

Building Construction

Daniel Fennell – 2nd Place

Automotive Collision Repair & Refinishing

Forrest Barker – 1st Place

Masonry

Cody Prescott – 1st Place

Tim Branham – 3rd Place

Frank McCrary – 4th Place

Early Childhood Education

Lamica Butler – 2nd Place

Jessica Bates – 3rd Place

Team Works – 1st Place Team

Ethan Butts
Nicky Raines
Cory Voss
Dillion Voss

3. Community Members

- Suwannee County Builders Association – Support of SkillsUSA State Competition
 - Sam Carter
 - Jimmy Norris

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Brian Barker, student, addressed the Board regarding the possibility of forming a tennis team at Suwannee Middle School. Brian presented the Board with a petition of signatures and letters of support.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 12-48)**

- | | |
|----------------|--------------------------------------|
| April 13, 2010 | - Workshop Session |
| | - Expulsion Issues (Private) |
| April 27, 2010 | - Expulsion Issues Hearing (Private) |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for April 2010.

3. The following bills for the period March 1-31, 2010:

<u>General Fund</u>		
#132963 – 133315	\$	1,532,234.05
Electronic Fund Transfers		<u>1,564,755.28</u>
	\$	3,096,989.33
<u>Federal Fund</u>		
#37330 – 37563	\$	427,987.30
Electronic Fund Transfers		<u>475,396.54</u>
	\$	903,383.84
<u>Lunchroom Fund</u>		
#22849 – 22963	\$	158,487.83
Electronic Fund Transfers		<u>58,204.56</u>
	\$	216,692.39
<u>2.0 LCIF</u>		
#5340 – 5361	\$	449,094.43
Electronic Fund Transfers		<u>2,327.91</u>
	\$	451,422.34
<u>School Construction Fund</u>		
#2383 – 3287	\$	590.00

4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-22	III-9	IV-11 (Federal)
		IV-11 (Federal Stimulus)
		IV-9 (Food Service)

5. Approval to award the following bid:

#07-202 Contracted Roof Repair (*Renewal*) (pgs. 49-50)

6. Approval for disposal of property as per the attached Property Disposition Form dated May 25, 2010. (pgs. 51-55)

7. Approval of the following contract/agreement for the 2010-2011 school year: (RENEW) (A copy is available for review through the office of the Chief Financial Officer.)

#2011-01 Florida Virtual School Program Participation Agreement between
the School Board of Suwannee County and Florida Virtual School
(Renewal/Revised)

8. The Superintendent recommends approval of the following student teacher interns for the fall semester 2010:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Pamela Hastings	St. Leo	SPS	Amy Williams
Kellie Hogan	St. Leo	SES	Lawanna Zimmerman
Heather Livingston (field experience)	St. Leo	BHS	Nanette Bunce
Kerry Jo Melland	St. Leo	SPS	Amanda Parks
Margaret Williams	St. Leo	BES	Christine DeMoss

9. Approval of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
* Derwin Bass	SHTC	06/19-27/10	SkillsUSA Natl.	Kansas City, MO
* Joe Ragan	SHTC	06/19-27/10	Competition	Kansas City, MO
** Susan DeFouw	SHTC	08/06-08/10	CAAHEP (***)	Denver, CO

* *Funded by Perkins and General Fund dollars*

** *Funded by Perkins dollars*

*** *Commission on Accreditation of Allied Health Education Programs Conference*

10. Approval of the following student transfers for the 2009-2010 school year. Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Brittney Kay Anderson	Gilchrist	Suwannee	4
Kassandra Victoria Anderson	Gilchrist	Suwannee	1
Sara Kolvinlay	Lafayette	Suwannee	9
Jacari Washington	Suwannee	Hamilton	8

11. Approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Kyrah Albritton	Columbia	Suwannee	2

Regular Meeting
May 25, 2010

Devon Brannan	Columbia	Suwannee	K
Dillon Brannan	Columbia	Suwannee	6
Chase V. Broome	Columbia	Suwannee	7
Colin K. Broome	Columbia	Suwannee	4
Frank A. Broome, IV	Columbia	Suwannee	12
Kylie Savannah Clune	Columbia	Suwannee	K
Traci L. DeLong	Columbia	Suwannee	10
Caitlin Hanechak	Columbia	Suwannee	K
Brooklyn Hodges	Columbia	Suwannee	K
Genesis Leggett	Columbia	Suwannee	7
Justice Leggett	Columbia	Suwannee	Pre-K
Passion Leggett	Columbia	Suwannee	1
Dalton Parker	Columbia	Suwannee	10
Callahan E. Register	Columbia	Suwannee	4
Troy Witt Register	Columbia	Suwannee	7
Ja'Launa Reynolds	Hamilton	Suwannee	Pre-K
Abby Seasholtz	Lafayette	Suwannee	K
Taylor Shipp	Columbia	Suwannee	K
Spencer Todd	Columbia	Suwannee	1
Carson Hall	Suwannee	Hamilton	4
Conner Hall	Suwannee	Hamilton	9
Caitlin Marie Hester	Suwannee	Hamilton	9
Hannah Hill	Suwannee	Lafayette	3
Hunter Hill	Suwannee	Lafayette	5
Nathan Andrew Hill	Suwannee	Lafayette	K
Marissa Riels	Suwannee	Lafayette	1
Miranda Riels	Suwannee	Lafayette	1

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following form: **(pgs. 56-57)**

#7200-070 Expulsion Recommendation Checklist (*Revised*)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Cooper, second by Mrs. Owens, for approval to award the following bids:

#10-206 Miscellaneous Paving (*New*) **(pgs. 58-64)**
#10-207 Food Service Supplies (*New*) **(pgs. 65-68)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following contracts/agreements for the 2010-2011 school year: (NEW)
(pg. 69)

#2011-02 Career Pathways Articulation Agreement between Santa Fe College and School Board of Suwannee County, Nursing Assistant for Postsecondary Programs: Cardiovascular Technology, Nuclear Medicine Technology, Respiratory Care, and Radiography (*New*) **(pgs. 70-72)**
#2011-03 Career Pathways Articulation Agreement between Santa Fe College and School Board of Suwannee County, Nursing Assistant for Postsecondary Program: Biotechnology Laboratory Technology (*New*) **(pgs. 73-75)**
#2011-04 Career Pathways Articulation Agreement between Santa Fe College and School Board of Suwannee County, Nursing Assistant for Postsecondary Program: Surgical Technology Certificate (*New*) **(pgs. 76-78)**
#2011-05 Career Pathways Articulation Agreement between Santa Fe College and School Board of Suwannee County, Dental Aide for Postsecondary Programs: Dental Assisting Certificate and Dental Hygiene (*New*) **(pgs. 79-81)**

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

4. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval to advertise additions and revisions to the Suwannee County School Board Student Progression Plan as follows: **(pgs. 82-83)**

IV. Placement, Classification, and Graduation in High School (9-12) C.15.a. (Dual Enrollment)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of district participation in the 2011 *Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 7-9, 2011, in the amount of \$2,000. (pg. 84) MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Cooper, second by Mr. Holtzclaw, for approval of the following curriculum items:
 - a. North East Florida Educational Consortium's (NEFEC) Add-On Program for Gifted Endorsement Plan for 2010-2015 (A copy is available for review in the office of the Director of Curriculum and Instruction.) (pg. 85)
 - b. 2010 Summer School Course of Study (pg. 86)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

7. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows, with one change to pull Policy #5.15 which will be brought back for approval at a later date: (Copies are available for review in the office of the Director of Human Resources.) (pgs. 10-11) MOTION CARRIED UNANIMOUSLY

- #5.01 Student Services Plan (*Revised*)
- #5.02 Non-Discriminatory Admission of Students (*Revised*)
- #5.021 Homeless Students (*Revised*)
- #5.03 Student Assignment (*Revised*)
- #5.04 Student Attendance (*Revised*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.06 Admission to Kindergarten (*Revised*)
- #5.08 Admission to Post-Secondary Vocational Program (*Revised*)
- #5.09 Granting Permission for Students to Leave the School Campus (*Revised*)
- #5.11 Student Detention, Search, and Seizure (*Revised*)
- ~~#5.15 Administration of Medication (*Revised*)~~
- #5.151 Psychotropic Medication (*New*)
- #5.16 Eye Protection Devices (*Revised*)
- #5.18 Legal Name of Student (*Revised*)
- #5.19 Student Records (*Revised*)
- #5.20 Directory Information (*Revised*)

- #5.22 Teacher Removal of Students from Classroom (*New*)
- #5.23 Report Cards (*Revised*)
- #5.241 Parental Access to Information (*New*)
- #5.25 Student Use of Cell Telephones, Pagers, and Other Communication Devices (*Revised*)
- #5.30 Special Dietary Needs (*New*)

8. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pgs. 87-88) MOTION CARRIED UNANIMOUSLY**

- #3.10 Flag Display and Pledge (*Revised*) **(pgs. 89-90)**
- #6.101 Definition of Personnel (*Revised*) **(pg. 91)**
- #6.102 Employment of Personnel (*Revised*) **(pg. 92)**
- #6.11 Physical Examinations (*Revised*) **(pg. 93)**
- #6.111 Transportation Employee Drug and Alcohol Testing (*Revised*) **(pg. 94)**
- #6.112 License of School Bus Driver (*Revised*) **(pg. 95)**
- #6.12 Years of Service Defined for Administrative and Instructional Personnel (*Revised*) **(pg. 96)**
- #6.122 Teaching Experience and Other Experience for Salary Purposes (*Revised*) **(pgs. 97-98)**
- #6.13 The Instructional Staff (*Revised*) **(pg. 99)**
- #6.131 Teaching Out of Field (*Revised*) **(pgs. 100-101)**
- #6.132 Non-Certified Instructional Personnel (*Revised*) **(pgs. 102-104)**
- #6.14 Employment of Athletic Coaches Who Are Not Full Time Employees of the School Board (*Revised*) **(pgs. 105-106)**
- #6.15 Education Paraprofessionals (*Revised*) **(pgs. 107-109)**
- #6.16 Substitute Teachers (*Revised*) **(pgs. 110-111)**
- #6.17 Employment of Non-Degreed Vocational and Adult Instructional Personnel (*Revised*) **(pg. 112)**
- #6.19 Certification of Administrative and Instructional Personnel (*Revised*) **(pg. 113)**
- #6.191 District Certificates (*Revised*) **(pg. 114)**
- #6.211 Approval of Leaves (*Revised*) **(pgs. 115-116)**
- #6.212 Effective Date for Leave, Suspension, or Termination (*Revised*) **(pg. 117)**
- #6.214 Resignations (*Revised*) **(pgs. 118-119)**

9. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the following personnel items for the 2010-2011 school year:
 - a. Transfer one guidance counselor position from Suwannee Primary School to Suwannee Elementary School (*This position is IDEA/ARRA funded.*) (pg. 120)
 - b. Add the position of Elementary Alternative Education Teacher (*This position will support district-wide dropout prevention efforts and will be funded from federal programs.*) (pg. 121)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mrs. Owens, to include the Agenda Addendum.
MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Personnel Changes List (A copy is attached for Board members.) MOTION CARRIED UNANIMOUSLY (pgs. 122-139)

PERSONNEL RECOMMENDATIONS APPROVED:

RETIREMENTS: NON-INSTRUCTIONAL:

District Office:

Earnestine Anderson, 1st class secretary/administrative aide, effective May 31, 2010

Suwannee-Hamilton Technical Center:

Anna Stovall, school secretary, effective June 30, 2010

Suwannee Primary School/Food Service:

Bonita Walker, food service worker 3-hour, effective May 10, 2010

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Alison Varga, school nurse, effective June 11, 2010

Suwannee Primary School:

Leigh Ann Parker, teacher, effective June 11, 2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Deanna Law	Dance Troupe Sponsor	SHS	N/A
Kary Waters	Color Guard Sponsor	SHS	V. Crews

REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACE</u>
Thomas Chambers	SMS/Dean of Student	SMS/Teacher	4/26/10	A. Bonds
Alan Bonds	SMS/Teacher	SMS/Dean of Students	4/26/10	T. Chambers

MISCELLANEOUS:

Branford High School:

Steve Brown resigned as assistant athletic director and assistant football coach effective June 11, 2010

C. Wade Cashwell resigned as assistant football coach effective May 10, 2010

Deanna Law resigned as head volleyball coach effective May 10, 2010

Eric Rodriguez resigned as girls' cross country coach effective May 10, 2010

Seth Stebbins resigned as head boys' basketball coach effective May 10, 2010

R. LaDon Terry resigned as JV volleyball coach effective May 11, 2010

James Wilson resigned as boys' golf coach effective May 10, 2010

District Wide:

The following guidance counselors to work up to 10 additional days beyond their contract:

Kathy Smith	Dawn Eakins	Rebecca Layman	Karen Patten
Melody Cashwell	Sylvia Netter	Karen Williams	Cindy Wiggins
Tiffany Bellinger	Cristole Sims	Alicia Poole	Shawn Herring

Suwannee-Hamilton Technical Center:

Martha Lee to work through June 30, 2010, as needed to assist with CCS clients who need services, salary to be paid from Adults with Disabilities Grant

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Branford Elementary School:

Monya Engle, food service worker 6-hour, effective May 17, 2010
REPLACES: Lonnie Jean Sullivan

Suwannee High School:

Thomas Williams, paraprofessional – temporary, effective May 4, 2010
REPLACES: Amy Osborne

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Facilities Department:

Denise McClamma, custodian, March 23, 24, 25, 26, 29, 30, 31, April 9, 12, 13, 14, 2010 for a total of 80 hours

LEAVE OF ABSENCE (MATERNITY):

Transportation Department:

Julie Plymel, April 16 through May 3, 2010, with the option of returning sooner if released by her doctor, leave without pay

LEAVE OF ABSENCE (MEDICAL):

Transportation Department:

Rose Immerfall, extend leave through June 8, 2010, with the option of returning sooner if released by her doctor, using days as needed for insurance purposes

LEAVE OF ABSENCE (WORKERS COMP):

Facilities Department:

Denise McClamma, April 15, 2010, until released by her doctor

STUDENT WORKERS:

Ashley Rossfield SHTC/My Play School

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Robin Pfender	Facilities/Admin Sec.	District/Admin Sec.	6/01/10	G. Cordle

VOLUNTEERS:

Gary Adams	Terry McMullen
Larry Ball	Amy Raymer
Patty Harris	Patricia Sullivan
Nicole Humphrey	Ryan Vermilyea
Kelley Humphries	Christopher Williams
Erica Kilby	Jackie Williams
Cynthia Langford	
Brenna McMullen	

**End of List
2009-2010
School Year**

Summer School Recommendation for 2009-2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 summer school:

Suwannee Intermediate School/Migrant Education:

Stacey Bullock, teacher

Connie Leavitt, teacher

Suwannee Primary School/V Pre-K

Jennifer Wooley, teacher

Jackie Ford, teacher

Karen Townsend, teacher

Holly Marsee, teacher

Nancy Seale, teacher

Tina Roberts, teacher

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Facilities Department:

Adam Bates, day laborer

Joshua Cumbess, day laborer

Robert Fraley, III, day laborer

Clay Stratton, day laborer

Clayton Tomlinson, day laborer

Suwannee Intermediate School/Migrant Education:

Ellawese Washington, paraprofessional

Sandra Stewart, paraprofessional

Yvette Cruz, paraprofessional

Suwannee Primary School/V Pre-K

Dora Townsend, lead CDA/paraprofessional

Grace Hill, lead CDA/paraprofessional

The following to work up to 40 hours to provide training for the Suwannee Math Initiative:

Pam Lewis
Theda Severance

Kim Warren
Amy Williams

The following to work up to two additional days to facilitate Clinical Education training:

Juettie Kelley

Lawanna Zimmerman

**End of List
2009-2010
Summer School**

Recommendations for the 2010-2011 School Year

RECOMMENDATION: ADMINISTRATIVE (12 month appointments):

For the 2010-11 school year:

ADMINISTRATIVE/SUPERVISORY RECOMMENDATION:

Joshua Williams, Interim Director of Information Technology, effective July 1, 2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Branford High School:

Carl Manna, teacher/band director

REPLACES: Chris Jones

Suwannee-Hamilton Technical Center:

Susan DeFouw, instructor/Surgical Tech Program 12-month, non-certificated, effective July 1, 2010

REPLACES: Susan DeFouw

Sandra Green, instructor/PCT Program 12-month, non-certificated, effective July 1, 2010

REPLACES: Sandra Green

Earlene Howard, instructor/LPN Program 12-month, non-certificated, effective July 1, 2010

REPLACES: Earlene Howard

Lacinda O'Steen, instructor/LPN Coordinator 12-month, non-certificated, effective July 1, 2010

REPLACES: Lacinda O'Steen

Patricia Sullivan, instructor

REPLACES: Carolyn Burkett

PART-TIME/HOURLY EMPLOYEES (for the first term of 2010-11 school year):

ADULT EDUCATION

Richard Allen	TABE Test Examiner
Kim Boatright	Alternate GED Examiner
Darryl Cannon	Adult Basic Education
Robbin Chapman	BE/GED Prep
Phyllis Doty	ESOL
Jackie Davis-Ford	Alternate GED Examiner
Karen Fraley	TABE Test Examiner
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Keevis Louis	ABE/GED Prep
Lynn Lee	GED Test Proctor
Lisa Garrison	Alternate GED Examiner
Terry Mills	ED Options
Wendy Perrin	ED Options
Pam Poole	Chief GED Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Anna Stovall	GED Test Proctor, TABE Test Examiner
Roger Sumner	Adult Basic Education
Tammie McKay	ABE/GED Prep
Dianne Westcott	Alternate GED Examiner

VOCATIONAL

Gary Colvin	Bus Driver Training
Ernestine Fleming	Bus Driver Training
Amy Williams	Child Care
Melissa Brady	Child Care
Sherri Williamson	Phlebotomy
Eva Landen	Bus Driver Training
Sandra Neely	Bus Driver Training
Kim Thomas	Early Childhood Development
Marianne Wood	Bus Driver Training
Chris Macarages	Culinary

COMMUNITY EDUCATION (pending class enrollment.)

Debbie Scott	Cake Decorating
Carol Risk	Yoga
Marilyn Roberts	Business
Kim Thomas	Intro to Computers & Excel
Juanita Torres	Conversational Spanish
Ann Warner	Beginning Computer Class
Ginny Crews	CPR

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

Contract Status for 2010-11 school year:

<u>Annual:</u>	<u>Term</u>
<u>District</u>	10
Richard Calvitt (temporary for the duration of the grant)	

<u>Suwannee High School</u>	
Steven Humphrey	10

<u>Suwannee Intermediate School:</u>	
Keevis Louis	10

<u>4th Year Annual:</u>	
<u>Suwannee Middle School:</u>	
Nicole Jackson	10

Professional Service Contract (Renewal):

<u>Suwannee Elementary School:</u>	
Sylvia Lovett-Netter	11

<u>Suwannee Middle School:</u>	
Ken Michal	10
Brad Scarborough	10

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Kim Jennings	SMS / Teacher	SIS /Teacher	8/17/10	L. Bandy
Keevis Louis	SES/Teacher	SIS/Teacher	8/17/10	J. Hill

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2010-11 school year:

Facilities Department:

Sandra Fountain, head custodian, effective July 1, 2010

REPLACES: Shauly Sneed

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contracts and contract statuses are granted as indicated below:

Job titles are 2010-11 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>District Office:</u>			
*Sandra Bonds	Secretary to the Assistant Superintendent	C	12
Melanie Buchanan	District Secretary	C	12
*Sarah Chauncey	Payroll Supervisor	C	12
*Rebecca Daniel	Secretary to the Assistant Superintendent	C	12
*Regina Ford	Secretary, Administrative I	C	12
*Brenda C. Gamble	Secretary, Administrative I	C	12
*Jane E. Gray	Secretary, Administrative I	C	12
*Cindy H. Johnson	Assistant Director of Personnel	C	12
Teresa Jones	Accounting Clerk	A	12
*Karen Lager	Secretary to the Superintendent	C	12
*Yvette Lukemire	Secretary, Administrative I	C	12
*Karen Minton	Accounts Payable Specialist	C	12
*Sherry Peppers	Supervisor of Finance	C	12
*Robin Pfender	Secretary, Administrative I	C	12
Debra Ross	Homeless Advocate	A	12
Ronald Tucker	Paraprofessional	C	09
*Claire Wood	Administrative Secretary	C	12
*Confidential employees			

Branford Elementary School:

Teresa Allen	Paraprofessional	INT C	09
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Regular Meeting
May 25, 2010

Lisa Campbell	Pre-K Paraprofessional/Lead CDA	INT C	09
Yvette Cruz	Paraprofessional	A	09
April Glover	Paraprofessional	A	09
Amanda Harris	School Secretary	INT C	12
Cara Howard	Paraprofessional	A	09
Karen Knighton	Paraprofessional	C	09
Pamela L. Norton	Pre-K Paraprofessional/Lead CDA	C	09
Melodie Parrino	Paraprofessional	C	09
Brenda Raulerson	Paraprofessional	A4	09
Sharon A. Richardson	Administrative School Secretary	C	12
*Mary Roberts	School Bookkeeper	C	12
Wendy Stines	Paraprofessional	A4	09
Carla F. Suggs	Paraprofessional	C	09
Yvonne Topham	Paraprofessional	A	09
*Confidential employee			

Branford High School:

Tammy Bradow	Paraprofessional	INT C	09
*Kelli Curl	School Bookkeeper	C	12
Tracy W. Delegal	1st Class Sec./Admin. Aide	C	12
Lauri Reaves	Media Clerk	C	10
R. LaDonTerry	School Secretary	C	12
Debbie Yates	Paraprofessional	C	09
*Confidential employee			

Facilities Department:

Diane Andrews	Custodian	C	12
Timothy Bass	Maintenance Man I	C	12
K. Doug Bates	Maintenance Man I	C	12
Calvin Bradley	Crossing Guard Part-time	A	09
Viola Brown	Custodian	A4	11
James Michael Bryan	Maintenance Man I	A	12
Pam Caruso	Custodian	C	12
Maurice Copeland	Landscape Foreman	C	12
David L. Daniels	Custodian	C	12
Leonard Dean	Custodian	C	12
Julian R. Durham	Maintenance Man I	C	12
Jody Ellison	Custodian	C	12
Sandra L. Fountain	Head Custodian	C	10
Charles Fox	Painter	C	12
John Garrison	Assistant Grounds Foreman	C	12
Linda Goodman	Custodian	C	11

Regular Meeting
May 25, 2010

Sarah Griffith	Custodian	C	12
Laura A. Henderson	Custodian	C	11
Kevin B. Hingson	Parts Inventory Clerk	C	12
Matthew Hingson	Maintenance Man II	C	12
Claudies Ivey	Custodian	A4	12
A. Lloyd Jackson	Custodian	A4	12
Anthony Jackson	Head Custodian	C	12
Larry Jackson	Custodian	C	12
James R. Johnson	Head Custodian	C	12
Michael E. Johnson	Maintenance Foreman	C	12
Alfreda Kennedy	Crossing Guard Part-time	A	09
Russell D. Landen	Maintenance Man I -A	C	12
George Langford	Maintenance Man I	C	12
Levi McCall	Groundskeeper	C	12
Gordon McClain	Custodian	C	12
Jarvis McClain	Custodian	INT C	12
Denise McClamma	Custodian	C	12
Edward McLarty	Head Custodian	C	12
Daniel Monroe	Groundskeeper	A	12
Robert Moshier	Custodian	A4	12
David Reed	Custodian	INT C	12
Vernita Reed	Head Custodian	C	12
*Lorraine Saunders	Supervisor of Custodial Services	INT C	12
Curtis Wayne Selph	Groundskeeper	A4	12
Karen Singer	Custodian	A	12
Henry Smart	Head Custodian	C	12
Tyler Smith	Groundskeeper	A	12
Naomi Spears	Custodian	C	12
William Stafford	Custodian	A4	12
John Stancel	Custodian	C	12
James L. Suggs	Maintenance Man I -A	C	12
Sylvia Taylor	District Secretary	A	12
Robert D. Tyler	Maintenance Man I	C	12
Mary Welch	Head Custodian	C	12
Gregory H. Wilkison	Head Custodian	C	12
Herbert Williams	Custodian	C	12
*Confidential employee			

Food Service:

Jackalyn L. Allen	Assistant Lunchroom Manager	C	09
Phyllis Bailey	Assistant Lunchroom Manager	C	09
Arlene Baker	Lunchroom Manager	C	09

Regular Meeting
May 25, 2010

Amanda Bartley-Ramirez	Food Service Worker-6 hr.	A	09
Teena M. Boswell	Assistant Lunchroom Manager	C	09
Betty Carroll	Food Service Worker-8 hr.	C	09
Pamela Carver	Food Service Worker-6 hr.	A	09
Doretha B. Cason	Assistant Lunchroom Manager	C	09
Georgia Chancey	Lunchroom Manager	C	09
Sandra M. Cooper	Food Service Worker-6 hr.	C	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Monya Engel	Food Service Worker-6 hr.	A	09
Deborah Crawford	Food Service Worker-6 hr.	C	09
Patricia Ford	Food Service Worker-8 hr.	INT C	09
Annie Gilbert	Food Service Worker-6 hr.	A4	09
Linda Hingson	Food Service Worker-8 hr.	C	09
Rosanna Holtzclaw	Assistant Lunchroom Manager	C	09
Katherine Howard	Assistant Lunchroom Manager	C	09
Reba L. Hurst	Food Service Worker-8 hr.	C	09
Debbie Ibarra	Food Service Worker-6 hr.	A	09
Clifford Jernigan	Food Service Worker-6 hr.	A	09
Susan D. Johns	Lunchroom Manager	C	09
Katrina V. Johnson	Food Service Worker-8 hr.	C	09
Alfreda Kennedy	Food Service Worker-6 hr.	A	09
Nannette Kimbro	Assistant Lunchroom Manager	C	09
Lynda Kinsey	Food Service Worker-6 hr.	C	09
Janice Lee	Food Service Worker-3 hr.	A	09
Margaret Lumpkin	Food Service Worker-3 hr.	A	09
Annie L. McCardle	Food Service Worker-8 hr.	C	09
Holly Melland	Lunchroom Manager	C	09
Linda M. Plymel	Lunchroom Manager	C	09
Phyllis Postell	Food Service Worker-3 hr.	A	09
Melanie Rickett	Food Service Worker-6 hr.	C	09
Sarah D. Stancel	Lunchroom Manager	C	09
Lonie J. Sullivan	Food Service Worker-6 hr.	C	09
Smilena Tomlinson	Lunchroom Manager	C	09
Lucille Turner	Food Service Worker-6 hr.	INT C	09
Tammie P. Warner	Food Service Worker-6 hr.	C	09
Vickie Waters	Food Service Worker-6 hr.	A	09
Mary Wiggins	Food Service Worker-3 hr.	A	09
Teresa Williams	Food Service Worker-6 hr.	INT C	09

Information Technology Department:

Robert Chapman, IV	Information Technology Technician	A	12
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Regular Meeting
May 25, 2010

S. Whitt Fissell	Information Technology Technician	A4	12
Michael Howell	Information Technology Technician	C	12
Belinda Starling	Information Technology Technician	A	12

School Nurses:

Donna M. Branch	School Nurse	C	10
Goldie Fralick	School Nurse	C	10
Michele Howard	School Nurse	A	10
Patricia A. Nixon	School Nurse	C	10
Mary Katherine Sellgren	School Nurse	C	10

Suwannee Elementary School:

*Donna Bass	Administrative Secretary	C	12
Marion E. Bell	Paraprofessional	C	09
Amy Byrd	Paraprofessional	A4	09
Betsy L. Byrd	Paraprofessional	C	09
Tanya Crain	Paraprofessional	A	09
Marilynn Eaken	School Secretary	A	12
Ashley Greene	Paraprofessional	INT C	09
*Patricia Hines	School Bookkeeper	A	12
Cheryl Ann Jackson	Media Clerk	C	10
JoAnn LeDew	Paraprofessional	C	09
Yvette Perez	Migrant Ed. Basic Skills Tutor	C	10
Kristin Register	Paraprofessional	INT C	09
Sandra Stewart	Paraprofessional	C	09
*Confidential employee			

Suwannee-Hamilton Technical Center:

Richard Allen	School/Community Liaison	C	12
Virginia Crews	Paraprofessional	A	09
Bernice Herring	School Secretary	C	12
Mildred Jones	Financial Aid Coordinator	C	12
Ashley Kirby	Pre-K Paraprofessional/Lead CDA	C	09
*Lynn Lee	School Bookkeeper	C	12
TaTrease Sapp	Paraprofessional	INT C	09
Greta Thorton	Paraprofessional Part-time	A	09
*C. Ann Warner	Administrative Secretary	INT C	12
*Confidential employees			

Suwannee High School:

Kathleen Aukerman	Administrative Secretary	INT C	12
Carla Blalock-Herring	Paraprofessional	C	09

Regular Meeting
May 25, 2010

Susan J. Brown	Administrative School Secretary	C	11
Karen Jackson	Media Clerk	C	10
Terri Johnson	Paraprofessional	C	09
Christopher T. Jordan	Paraprofessional/interpreter	A	09
Lenora Pate	Paraprofessional	C	09
Gretchen Rasdorf	Paraprofessional	A	09
Janette Schenck	Paraprofessional	C	09
*Sharon W. Sommers	School Bookkeeper	C	12
Barbara A. Tucker	Paraprofessional	C	09
Laketha D. Wilson	School Secretary	C	12
Paula R. Woodson	Attendance Clerk	C	10
*Confidential employee			

Suwannee Intermediate School:

*Toni Graves	School Bookkeeper	C	12
Pamela Hastings	Paraprofessional	C	09
Shari Lynn Herron	Paraprofessional	C	09
Gail D. Musgrove	Administrative School Secretary	C	12
Dona E. Norris	Media Clerk	C	10
Tiffany Sanders	Paraprofessional	A4	09
Kathleen J. Shea	School Secretary	C	11
Amy Steed	Paraprofessional	A	09
Dale Sumner	Paraprofessional	INT C	09
Juanita Torres	Migrant Ed. Recruiter/Advocate	C	12
Erin Vogel	Paraprofessional	A4	09
Jacquelyn D. Wiggins	Paraprofessional	C	09
*Confidential employee			

Suwannee Middle School:

D. Evelyn Aue	School Secretary	C	12
Martha Blevins	Paraprofessional	C	09
Gail Butler	Paraprofessional	C	09
*Mary Ann Chaney	School Bookkeeper	C	12
Sharan Dedge	Paraprofessional	C	09
Michael Herring	Student Care Attendant	C	09
Debra Hodges	Paraprofessional	C	09
Glenda Jody Musgrove	Media Clerk	C	10
Linda L. Nicholson	Office Clerk	C	10
Theresa Owens	Paraprofessional	C	09
Jean A. Plumtree	Paraprofessional	C	09
Angela M. Townsend	Paraprofessional	C	09

Regular Meeting
May 25, 2010

Kate Townsend	Paraprofessional	A	09
Carla A. Williams	General Receptionist	C	11

Suwannee Primary School:

Ila F. Allen	Paraprofessional	C	09
LaDonna S. Baker	Paraprofessional	C	09
Marolyn E. Black	Paraprofessional	C	09
Dorothy Botbyl	Paraprofessional	A	09
Tara Brock	Pre-K Paraprofessional/Lead CDA	C	09
Melanie G. Chambliss	Secretary/Administrative Aide	C	12
Denise Chandler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
Annemarie Croucher	Paraprofessional	A	09
Jessie Durden	Paraprofessional/interpreter part-time	A	09
Barbara Fullbright	Pre-K Paraprofessional/Lead CDA	C	09
Penny Gambel	Paraprofessional	C	09
*Debra J. Gamble	School Bookkeeper	C	12
Grace Hill	Paraprofessional	C	09
Linda M. Howard	Paraprofessional	C	09
Imelda Jaramillo	PreK Interpreter/Parent Liaison	C	12
Nancy Jane Jernigan	Paraprofessional	C	09
*Roberta Kuyrkendall	Administrative School Secretary	C	12
LuverniaLock	Pre-K Paraprofessional/Lead CDA	A	09
Janice McCall	Paraprofessional	C	09
Sarah McIntosh	Paraprofessional	A	09
Diane C. Nobles	Paraprofessional	C	09
Elaine A. Raines	Paraprofessional	C	09
Elouise Scott	Paraprofessional	C	09
Bonnie J.Swartz	Pre-K Paraprofessional/Lead CDA	C	09
Geraldine Thomas	Media Clerk	C	10
Tammy B. Tomlinson	School Secretary	C	12
Lori Torres	Paraprofessional	C	09
Dora D. Townsend	Pre-K Paraprofessional/Lead CDA	C	09
Shelly Townsend	Paraprofessional	C	09
EllaweseWashington	Paraprofessional (Migrant Ed)	C	09
Stephanie Williams	Paraprofessional	A	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	INT C	09

*Confidential employees

Transportation Department:

Priscilla Ansley	Bus Driver	C	09
ElizabethAsh	Bus Driver	C	09

Regular Meeting
May 25, 2010

Andrew Baker	Bus Driver	C	09
Sharon Lynn Bass	Bus Driver	C	09
Dorie Bingemen	Bus Driver	A4	09
Sharna Blanco	Bus Driver	INT C	09
David C. Blevins	Bus Driver	C	09
Edna M. Bryant	Bus Driver	C	09
Patricia Bryant	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
Shateea Butler	Bus Driver	A	09
Alma Calhoun	Bus Driver	C	09
Quinton Callum	Bus Mechanic	C	12
Sarah Chavis	Bus Driver	C	09
Kimberly Choe	Bus Driver	C	09
Cheryl C. Clark	Bus Driver	C	09
Gary A. Colvin	Vehicle Maintenance Manager	C	12
*Tina M. Colvin	Administrative Secretary I	C	12
Chancie L. Corbett	Bus Driver	C	09
Charles Courtot	Bus Driver	INT C	09
Carole I. Deas	Bus Driver	C	09
Edna G. Ellison	Bus Driver	C	09
Tracy Felty-Janosh	Parts Manager part-time	A	12
Tracy Felty-Janosh	Bus Driver	C	09
Joan A. Fewox	Bus Driver	C	09
Ami Fields	Bus Driver	INT C	09
Ernestine P. Fleming	Driver Trainer/Data Entry Clerk	C	12
Cynthia R. Ford	Bus Driver	C	09
Willie Charles Ford	Mechanic	C	12
Caren L. Fout	Bus Driver	C	09
Juanice S. Fralick	Bus Driver	C	09
Pauline Frazier	Bus Driver	A	09
Cathy Fusco	Bus Driver	A4	09
Stacey Futch	Head Mechanic	C	12
Anna Gienger	Bus Attendant	A	09
Mildred Y. Griswold	Bus Driver	C	09
Judy Hancock	Bus Driver	A	09
Diane Hare	Bus Driver	C	09
Debra Hill	Bus Attendant	INT C	09
William M. Hogan	Mechanic	C	12
Susan W. Holloway	Bus Driver	A	09
Rose Immerfall	Bus Driver	INT C	09
Carol Jenkins	Bus Driver	A	09
Sandra Koehn	Bus Driver	C	09

Regular Meeting
May 25, 2010

Scott Koehn	Mechanic	C	12
Janice Lee	Bus Driver	A	09
Brenda Lemnah	Bus Attendant	C	09
Margaret Lumpkin	Bus Driver	A4	09
Haddie Mann	Bus Driver	A	09
Michael D. Martin	Bus Driver	C	09
Scott Melanson	Mechanic	C	12
Eva Moore	Bus Driver	C	09
Janet Moore	Bus Attendant	A	09
Sandra G. Neely	Bus Driver	C	09
Monica Pitts	Bus Driver	C	09
Phyllis Postell	Bus Driver	C	09
Gloria Presley	Bus Driver	A4	09
Earnestine H. Riley	Bus Driver	C	09
Ruby Royal	Bus Driver	C	09
Betty Smith	Bus Driver	C	09
Clayton O. Sneed	Bus Driver	C	09
Julie Taylor	Bus Driver	A	09
Janice Thompson	Bus Driver	C	09
Gail Tooten	Bus Driver	C	09
Misty Voss	Bus Driver	INT C	09
Robin Whitt	Bus Driver	A	09
Kelly Wiggins	Bus Attendant	A	09
Inez Williams	Bus Driver	A4	09
Lakeisha Williams	Bus Driver	C	09
Judi Williamson	Bus Driver	C	09
Karen Willis	Bus Driver	C	09
Jeff Wood	Bus Driver (O-O-C)	A4	09
*Marianne K. Wood	Operations Manager	C	12
Wilbur L. Woods	Bus Driver	C	09

*Confidential employees

**End of List
2010-2011
School Year**

Action on the Addendum

Director of Human Resources – Dr. Bill Brothers:

1. MOTION by Mr. Cooper, second by Mrs. Ulmer, for approval of the following personnel item for the 2009-2010 school year: **(pgs. A2-A4)**

- a. Add one bus driver position for the 2010 summer school session to provide transportation to Madison for the NFCC Summer Institute

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following job descriptions for the 2010-2011 school year:

- a. #140 – Assistant Chief Financial Officer (*New*) **(pgs. A5-A7)**
- b. #141 – District Secretary (Custodian of Records) (*New*) **(pgs. A8-A9)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following personnel items for the 2010-2011 school year: **(pgs. A2-A4 and A10-A13)**

- a. Transfer the position of Assistant Coordinator of Food Service from the Food Service Department to the Student Services Department and reclassify the position as Attendance Assistant on Line 6 of the Salary Schedule: Confidential Employees Secretarial and Other Personnel (11-month position)
- b. Reclassify the position of Supervisor of Finance to Assistant Chief Financial Officer and place on Line 10 of the Salary Schedule: Principals and Administrators
- c. Transfer the District Secretary (Records) funding source to a new position titled District Secretary (Custodian of Records) and place on Line 4 of the Salary Schedule: Confidential Employees Secretarial and Other Personnel

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the Personnel Changes List Addendum (pgs. A14-A18) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

**Addendum
SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes
May 25, 2010**

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

District Wide:

Thomas Hunter Abercrombie, 21st Century Project Coordinator, effective June 7, 2010

REPLACES: Kelly Waters

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Mark Darling	Head JV Baseball Coach	BHS	J. Eakins
Perry Davis	Assistant Softball Coach	BHS	T. Adkins

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

MISCELLANEOUS:

Suwannee Middle School:

Sandra Fountain, custodian, to work eleven (11) additional days the month of June

**End of List
2009-2010
School Year**

Summer School Recommendations for 2009-2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 summer school:

On as needed basis, pending student participation

District Wide/Homeless Program:

Marvette Gwinn, teacher
Marcia Boatright, teacher
Stephanie Sampson, teacher
Keevis Louis, teacher
Bill Harris, alternate teacher
Janie Philpot, alternate teacher

District Wide/Summer Reading Camp:

Sandra Dempsey, teacher
Connie Leavitt, teacher
Shelley Grantham, teacher
Mandy Brown, teacher
Alyssa Chapman, teacher
Kim Harris, teacher
Stacey Bullock, alternate teacher
Abbey Warren, alternate teacher
Linda Whitley, alternate teacher

District Wide/21st Century Program:

Danny Robinson
Dale O'Conner
Joe Sprague
Julie Steves
KJ Wingate
Keevis Louis
Darrell Curls
Tracy Lamb
Kim Boatright
Vernon Wiggins
Stephanie Gray
David Laxton
Joanne Baker
April Green

Angel Hicks, alternate teacher
Shannon Daniel, alternate teacher
Amber Tomlinson, alternate teacher
Dusty Sullivan, alternate teacher
Pauline Tooten, alternate teacher
Robbin Chapman, alternate teacher
Roger Sumner, alternate teacher
Bonita Cook, alternate teacher
Wayne Wakefield, alternate teacher

Reappoint the following teachers to work in the 21st Century After School Program (part-time hourly):

Karen Koon, Site Coordinator – Branford High School
Angela Hester, Site Coordinator – Suwannee Middle School

Tiffany Bellinger	Alan Bonds	Danelle Bradow
Mike Bresk	Melody Cashwell	Wade Cashwell
Julie Dees	Benita Diggs	Jackie Ford
Vaster Fryar	Peggy Frye	Ronnie Gray
Glen Green	Tracy Green	Jeannie Harry
Glenda Hatch	Rhoshonda Herring	Angel Hill
Elizabeth Johnston	Lynda McInnis	Melissa McKire
Terry Mills	Terry Mixon	Kaffa Owens
Wendy Perrin	Lura Sapp	Katherine Sellgren
Jennifer Wooley	Damon Wooley	

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

District Wide/Homeless Program:

Sharan Dedge, paraprofessional
Tammy Bradow, paraprofessional
Wendy Stines, alternate paraprofessional
Theresa Owens, alternate paraprofessional
Amy Byrd, alternate paraprofessional
Betsy Byrd, alternate paraprofessional
Martha Blevins, alternate paraprofessional

District Wide/21st Century Program:

Sharan Dedge, paraprofessional
Mike Herring, paraprofessional

Debra Yates, paraprofessional

Food Service:

Holly Melland, lunchroom manager
Susan Johnson, lunchroom manager
Katrina Johnson, food service worker-8 hour
Katherine Howard, food service worker-8 hour
Amanda Ramirez, food service worker-6 hour
Janice Lee, food service worker-6 hour
Melanie Rickett, food service worker-3 hour
Monya Engle, food service worker-3 hour
Alfreda Kennedy, alternate food service worker

**End of List
2009-2010
Summer School**

Recommendations for the 2010-2011 School Year

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

District Wide:

Thomas Hunter Abercrombie, 21st Century Project Coordinator – 12 month

Kelly Waters, teacher on special assignment/Drop Out Prevention Coordinator – 12 month

REPLACES: Rhonda Lepper

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For the 2010-11 school year:

District Wide/Student Services:

Margaret Wooley, Coordinator of Health Services and Attendance – 11 month

POSITION RECLASSIFIED

Janice B. Smith, Attendance Assistant – 11 month

POSITION RECLASSIFIED

Food Service:

Marilyn Sapp, Administrative Support Specialist Food Service/Federal Programs – 12 month

POSITION TRANSFERRED

Information Technology Department:

David Dees, Information Technology Technician – 12 month
POSITION TEMPORARLY RECLASSIFIED

MISCELLANEOUS:

District Wide/Food Service:

The following to work eighteen (18) additional days during the summer months for transitioning in Food Service Department, salaries to be paid from Food Service:

Margaret Wooley Janice B. Smith

**End of List
2010-2011
School Year**

End of Addendum

School Board Attorney – Andy Decker:

11. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

12. Superintendent's Report

Proposed Purchase of Property in Branford

Mr. Carver distributed to the Board members a copy of an email from the Branford property owners, which included a counter offer on the property in the amount of \$32,500.

Opportunity School Update (formerly Alternative School)

Supt. Scarborough distributed a handout regarding an update to the proposed Opportunity School Plan. Supt. Scarborough stated that the decision was made to retain the Opportunity School program at Suwannee High School (SHS) for the 2010-2011 school year. Secondary students will be housed at SHS and elementary students will be housed at Suwannee Intermediate School (SIS). Supt. Scarborough stated that for the 2011-2012 school year, the Opportunity School program will relocate to another site. Supt. Scarborough stated we will continue to move forward with the proposed plan; however, the proposed plan will be discussed at future workshops.

School Board Members:

13. Issues and concerns Board members may wish to discuss

- a. Mrs. Ulmer gave a legislative update from the FSBA Regional Legislative Briefing last week.
- b. Mr. Cooper stated that the School Board will be recognized as a Certified Board at the annual FSBA/FADSS Spring Conference on June 17, 2010. Mr. Cooper also shared that he will graduate as a certified Board member.
- c. Mr. Holtzclaw expressed his thanks to everyone for all they do for the District.
- d. Mr. Taylor reiterated Mr. Cooper's comments regarding the Board's accomplishment. He also commended Mr. Cooper for his diligence in completing his certification. Mr. Taylor expressed his thanks to everyone for all they do for the District.

The meeting adjourned at 6:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 7, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Chief Financial Officer Vickie Music and Administrative Secretary Karen Lager. Superintendent Jerry Scarborough arrived at 9:15 a.m., due to a parent meeting. School Board Attorney Andy Decker arrived at 1:45 p.m.

Administrators and others present: Hunter Abercrombie, Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers, David Campbell (arrived at 10:30 a.m.), Mark Carver, Lisa Garrison, Dawn Lamb, Rhonda Lepper, Melissa Moseley, Sherry Peppers, Nancy Roberts, Ted Roush (arrived at 9:30 a.m.), Elizabeth Simpson, Norri Steele (arrived at 10:55 a.m.), Seth Thoreson (arrived at 9:15 a.m.), Lila Udell (arrived at 9:15 a.m.), Kelly Waters, Dianne Westcott (arrived at 1:30 p.m.), Margaret Wooley, and Bill Yanossy (arrived at 10:30 a.m.).

Chairman Taylor called the meeting to order at 9:00 a.m.

Federal Budget for 2010-2011 Vickie Music/Lila Udell

The proposed Food Service and Federal Programs Budgets for 2010-2011 were presented.

The workshop recessed at 12:05 p.m. and resumed at 1:00 p.m.

The remaining proposed Federal Programs Budgets for 2010-2011 were presented.

Information Technology (IT) Mark Carver
Policies and Procedures

Mr. Carver distributed and reviewed a handout regarding the proposed IT Policies and Procedures document. Mr. Carver mentioned this document is a result of an audit finding. Mr. Carver asked Board members to please contact him with any

comments and suggestions regarding the document. He stated the document will be on the June Board Agenda for approval.

Opportunity School..... Elizabeth Simpson/Kelly Waters

Mrs. Simpson and Ms. Waters distributed and reviewed a handout regarding the proposed new Opportunity School Program.

Personnel Online Application SoftwareDr. Bill Brothers

Dr. Brothers shared information regarding an online personnel application software program called Applitrack. He stated the proposed program is less expensive than our current program.

Personnel Issues Dr. Bill Brothers/Ted Roush

Dr. Brothers and Mr. Roush presented information regarding the proposal to add an assistant principal position at Suwannee-Hamilton Technical Center. Discussion followed.

Board Member Issues..... Board Members

No issues to report.

The workshop adjourned at 2:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
June 7, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 2:37 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:
(presented by the Director of Human Resources – Dr. Bill Brothers)

1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of out-of-state travel for the following employees: **(pg. 4)**

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Hunter Abercrombie	SHS	06/21-23/10	21 st Century Natl. Conf.	Washington, D.C.
Cheryl Mae Brinson	District	06/21-23/10	21 st Century Natl. Conf.	Washington, D.C.

Funded by 21st Century Community Learning Centers Grant

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

2. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following new job description for the 2010-2011 school year: **(pgs. 5-9)**

- a. #142 Administrative Secretary-Department of Information Technology (*New*)

MOTION by Mrs. Ulmer, second by Mrs. Owens, to TABLE the item until the regular Board meeting in June. MOTION to TABLE CARRIED UNANIMOUSLY

3. The following personnel items for the 2010-2011 school year: **(pgs. 5-7 and 10)**

- a. Reclassify the following positions:

- 1) MOTION by Mrs. Owens, second by Mrs. Ulmer, to reclassify the position of Teacher on Special Assignment-Information Technology to the position of Administrative Secretary-Department of Information Technology and place on Line 3 of the Salary Schedule: Confidential Employees Secretarial and Other Personnel (12-month position)
MOTION CARRIED UNANIMOUSLY

- 2) MOTION by Mrs. Ulmer, second by Mrs. Owens, to reclassify the position of Administrative Secretary-Confidential at Suwannee Elementary School to the position of Administrative School Secretary
MOTION CARRIED UNANIMOUSLY

- b. Add an Assistant Principal position at Suwannee-Hamilton Technical Center (10-month position) MOTION by Mrs. Ulmer, second by Mr. Cooper, to TABLE the item until the regular Board meeting in June. MOTION to TABLE CARRIED UNANIMOUSLY

4. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the Personnel Changes List (pg. 6) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATION: NON INSTRUCTIONAL:

For the 2010-11 school year:

TRANSFER:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>
Donna Bass	SES/Administrative Secy	IT/Administrative Secy	*L. Parker

* Position reclassified

**End of List
2010-2011
School Year**

The meeting adjourned at 2:52 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
June 22, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 14-15)**

- #3.10 Flag Display and Pledge (*Revised*)
- #6.101 Definition of Personnel (*Revised*)
- #6.102 Employment of Personnel (*Revised*)
- #6.11 Physical Examinations (*Revised*)
- #6.111 Transportation Employee Drug and Alcohol Testing (*Revised*)
- #6.112 License of School Bus Driver (*Revised*)
- #6.12 Years of Service Defined for Administrative and Instructional Personnel (*Revised*)
- #6.122 Teaching Experience and Other Experience for Salary Purposes (*Revised*)
- #6.13 The Instructional Staff (*Revised*)
- #6.131 Teaching Out of Field (*Revised*)
- #6.132 Non-Certified Instructional Personnel (*Revised*)
- #6.14 Employment of Athletic Coaches Who Are Not Full Time Employees of the School Board (*Revised*)
- #6.15 Education Paraprofessionals (*Revised*)
- #6.16 Substitute Teachers (*Revised*)
- #6.17 Employment of Non-Degreed Vocational and Adult Instructional Personnel (*Revised*)
- #6.19 Certification of Administrative and Instructional Personnel (*Revised*)

- #6.191 District Certificates (*Revised*)
- #6.211 Approval of Leaves (*Revised*)
- #6.212 Effective Date for Leave, Suspension, or Termination (*Revised*)
- #6.214 Resignations (*Revised*)

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
June 22, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 6:00 p.m.

Pledge to the flag by Dr. Bill Brothers

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Owens, second by Mr. Cooper, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 16-57)**

May 11, 2010	- Workshop Session
May 19, 2010	- Workshop Session
	- Special Meeting
May 25, 2010	- Expulsion Issues Hearing (Private)
	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for May 2010.

3. The following bills for the period May 1-31, 2010:

<u>General Fund</u>	
#133316 – 133640	\$ 1,497,155.72
Electronic Fund Transfers	<u>1,455,114.02</u>
	\$ 2,952,269.74
<u>Federal Fund</u>	
#37564 – 37773	\$ 410,307.14
Electronic Fund Transfers	<u>339,914.69</u>
	\$ 750,221.83
<u>Lunchroom Fund</u>	
#22964 – 23090	\$ 198,457.32
Electronic Fund Transfers	<u>61,784.97</u>
	\$ 260,242.29
<u>2.0 LCIF</u>	
#5362 – 5381	\$ 120,491.54
<u>School Construction Fund</u>	
#3288 – 3292	\$ 13,940.00

4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-24	III-10	IV-12 (Federal)
I-25		IV-12 (Federal Stimulus)
		IV-10 (Food Service)

5. Approval of the following contracts/ agreements for the 2010-2011 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2011-07	AVID Implementation Agreement between the AVID Center, a California non-profit corporation, and Suwannee County School District (<i>Renewal/Revised</i>)
#2011-08	Agreement between Suwannee-Hamilton Technical Center and CMS Professional Staffing, Inc. (<i>Renewal</i>)
#2011-15	Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and Healthcore, Inc.; Lake City, Florida (<i>Renewal</i>)
#2011-16	Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and Busch Urology; Lake City, Florida (<i>Renewal</i>)
#2011-17	Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and The Good Samaritan Center; Dowling Park, Florida (<i>Renewal</i>)
#2011-18	Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and Lake City Medical Center; Lake City, Florida (<i>Renewal</i>)
#2011-19	Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and Shands Medical Group; Live Oak, Florida (<i>Renewal</i>)
#2011-20	Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and The Good Samaritan Center, Dowling Park, Florida (<i>Renewal</i>)
#2011-21	Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and State of Florida, Department of Health, Suwannee County Health Department; Live Oak, Florida (<i>Renewal</i>)

- #2011-22 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and Lafayette Health Care; Mayo, Florida (*Renewal*)
- #2011-23 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Horizon Pediatrics, LLC; Live Oak, Florida (*Renewal*)
- #2011-24 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Baya Bariatrics Urgent Care; Lake City, Florida (*Renewal*)
- #2011-25 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Children's Medical Center; Branford, Lake City, and Live Oak, Florida (*Renewal*)
- #2011-26 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Bio-Medical Applications of Florida, Inc. d/b/a BMA of Live Oak; Live Oak, Florida (*Renewal*)
- #2011-27 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and The Good Samaritan Center; Dowling Park, Florida (*Renewal*)
- #2011-28 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and Lake City Medical Center; Lake City, Florida (*Renewal*)
- #2011-29 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and Randolph Medical Practice; Lake City, Florida (*Renewal*)
- #2011-30 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and HQM of Surrey Place, LLC d/b/a Surrey Place Care and Rehabilitation Center; Live Oak, Florida (*Renewal*)
- #2011-31 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and NF Suwannee, LLC d/b/a Suwannee Health Care Center; Live Oak, Florida (*Renewal*)
- #2011-32 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and State

- of Florida, Department of Health, Suwannee County Health Department; Live Oak, Florida (*Renewal*)
- #2011-33 Clinical Education Agreement between Suwannee-Hamilton Technical Center Practical Nurse Education Program and Smith Northview Hospital; Valdosta, Georgia (*Renewal*)
- #2011-36 Agreement between Suwannee County School Board, Florida and School Board of Seminole County, Florida, for reimbursement of Medicaid Administrative Claiming activities (NOTE: This agreement is a revision to the original agreement #2010-86, which was Board approved on April 27, 2010.) (*Renewal*)
- #2011-37 School Readiness Provider Services Contractual Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee County School Board (*Renewal*)
- #2011-38 State of Florida Voluntary Pre-Kindergarten Education Program Statewide Provider Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee County School Board (*Renewal*)
- #2011-40 Contractual Service Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of the North Florida Career Pathways Consortium (*Renewal*)
- #2011-41 Memorandum of Agreement between the Florida Department of Health, Suwannee County Health Department and the School Board of Suwannee County (*Renewal/Revised*)

6. Approval of the following grant/allocation applications for the 2010-2011 school year:
- a. Carl Perkins Adult Education and Family Literacy Adult General Education Grant in the amount of \$73,339
 - b. Carl Perkins Postsecondary Grant in the amount of \$49,945
 - c. Carl Perkins Secondary in the amount of \$86,015

7. Approval of the Suwannee-Hamilton Technical Center fees for the 2010-2011 school year:

Tuition Fees

Resident – Adult Job Preparatory	\$2.06 per clock hour
Non-Resident – Adult Job Preparatory	\$8.24 per clock hour
Resident – Continuing Workforce Education	100% of the cost of instruction
Resident – Adult Education	\$1.01 per clock hour
Non-Resident – Adult Education	\$4.04 per clock hour

Financial Aid Fees

10% of the student Tuition Fees

Capitalization Improvement Fees

5% of the student Tuition Fees

Technology Fees

5% of the student Tuition Fees

8. Approval of the following student transfer for the 2009-2010 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Chris Alford	Suwannee	Columbia	11

9. Approval of the following student transfers for the 2010-2011 school year.
Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Brooke Carmichael	Columbia	Suwannee	K
Caley Carmichael	Columbia	Suwannee	3
Cody Wilson Ham	Columbia	Suwannee	1
Emili Annalise Jones	Columbia	Suwannee	1
Destiny Perrin	Lafayette	Suwannee	10
Austin Paul Phelps	Lafayette	Suwannee	8
Bryce Caden Phelps	Lafayette	Suwannee	K
Brooklee Meranda Randall	Columbia	Suwannee	K

Naed A. Rivera	Columbia	Suwannee	1
Justin K. Rogers	Columbia	Suwannee	6
Zachary Rogers	Columbia	Suwannee	2
Mercedes E. Samson	Columbia	Suwannee	4
Brandon Michael Thompson	Columbia	Suwannee	6
Jemma Rose Thompson	Columbia	Suwannee	8
Jocelyn L. Torres	Columbia	Suwannee	1
Juliette Torres	Columbia	Suwannee	K
Tyler J. Utley	Columbia	Suwannee	3
Kia L. Williams	Columbia	Suwannee	6
Amanda Rose Winstead	Lafayette	Suwannee	12
Cary Sarah Winstead	Lafayette	Suwannee	10
Miranda L. Woods	Columbia	Suwannee	2
Nicholas A. Woods	Columbia	Suwannee	K
Seth Adams	Suwannee	Hamilton	9
Bria Allen	Suwannee	Columbia	12
Derrion Allen	Suwannee	Columbia	4
Kimberley Allen	Suwannee	Columbia	8
Chiquandra Rukeyah Bryant	Suwannee	Hamilton	7
Jon M. Bush	Suwannee	Lafayette	11
Casidy L. Coker	Suwannee	Lafayette	3
Jerry Coker	Suwannee	Lafayette	K
John G. Coker, Jr.	Suwannee	Lafayette	K
Cymphoni R. Daniels	Suwannee	Hamilton	7
Lane Davis	Suwannee	Lafayette	1
Wyatt Davis	Suwannee	Lafayette	K
Christopher Dudley	Suwannee	Columbia	12
Stacy Erixton	Suwannee	Hamilton	8
Cheyenne Fort	Suwannee	Lafayette	4
Carson Hall	Suwannee	Hamilton	4
Conner Hall	Suwannee	Hamilton	9
Nicholas Peter Hill	Suwannee	Hamilton	8
Austin Cordel Holtzclaw	Suwannee	Lafayette	1
Codey Holtzclaw	Suwannee	Gilchrist	3
Desyrae Holtzclaw	Suwannee	Gilchrist	6
Myranda Holtzclaw	Suwannee	Gilchrist	11
Shyanne Kessler	Suwannee	Lafayette	K
Daniel D. Kinsey	Suwannee	Lafayette	10
Jaime Lomba	Suwannee	Lafayette	7
Johnathon Tristan Mathis	Suwannee	Hamilton	9

Justin McCumber	Suwannee	Hamilton	7
Russell McCumber	Suwannee	Hamilton	5
Kendrick Prevatt	Suwannee	Columbia	12
Luke Ramsey	Suwannee	Dixie	2
Seth Ramsey	Suwannee	Dixie	K
Amarra Soluri	Suwannee	Lafayette	PK
Torrie Soluri	Suwannee	Lafayette	K
Adam Stancel	Suwannee	Gilchrist	5
Autumn Stancel	Suwannee	Gilchrist	1
Amy Sullivan	Suwannee	Lafayette	6
Ella Sullivan	Suwannee	Lafayette	PK
Hanna Sullivan	Suwannee	Lafayette	3
Barrett Young	Suwannee	Lafayette	2
Braxton Young	Suwannee	Lafayette	K

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to continue expenditures until approval of the final budget for the 2010-2011 school year. **(pg. 58) MOTION CARRIED UNANIMOUSLY**
2. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval for the authorization and continued use of district provided cellular telephones by the employees on the attached list. **(pgs. 59-60) MOTION CARRIED UNANIMOUSLY**
3. MOTION by Mr. Cooper, second by Mrs. Owens, for approval to award the following bids:

#10-208 School Lockers (Big Dog Warehouse) (*New*) **(pgs. 61-63)**
#10-209 Custodial Supplies (Ashford Services, Inc.) (*New*) **(pgs. 64-72)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following contracts/agreements for the 2010-2011 school year: (NEW) (pg. 73)

- #2011-09 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Smith Northview Hospital, Valdosta, Georgia (*New*) (pgs. 74-77)
- #2011-10 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Shands of Lake Shore, Lake City, Florida (*New*) (pgs. 78-81)
- #2011-11 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Shands at Live Oak, Live Oak, Florida (*New*) (pgs. 82-85)
- #2011-12 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Southern Medical Group, Lake City, Florida (*New*) (pgs. 86-89)
- #2011-13 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Doctor's Memorial Hospital, Perry, Florida (*New*) (pgs. 90-93)
- #2011-14 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Lake City Medical Center, Lake City, Florida (*New*) (pgs. 94-97)
- #2011-34 Photovoltaic Donation System Agreement between FPL Group Foundation, Inc. and the School District of Suwannee County (*New*) (pgs. 98-108)
- #2011-35 Interconnection Agreement for Customer-Owned Renewable Generation Tier 1-10 kW or Less between Florida Power & Light Company and the Suwannee County School District (*New*) (pgs. 109-113)
- #2011-39 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Suwannee Valley Nursing Center, Jasper, Florida (*New*) (pgs. 114-118)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

5. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to proceed with the preparation of legal documents and to conduct due diligence on behalf of the Suwannee County School Board in order to facilitate the purchase of Parcel 16-06S-14E-0428610.1001 in the Town of Branford from Charles A. and Pamela O. Wehde in the amount of \$32,500. **(pg. 119)** MOTION CARRIED UNANIMOUSLY
6. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Information Technology Policies and Procedures document dated June 1, 2010. **(pgs. 120-134)** MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Cheryl Mae Brinson:

(presented by Director of Human Resources – Dr. Bill Brothers)

7. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the following curriculum items for the 2010-2011 school year: **(pg. 135)**
 - a. My Play-School Parent Handbook for 2010-2011 **(pgs. 136-146)**
 - b. Vocational Programs/Courses Directory for 2010-2011 **(pgs. 147-163)**
 - c. Suwannee-Hamilton Technical Center Practical Nursing Program Handbook for 2010-2011 **(pgs. 164-184)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

8. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 14-15)**

- #3.10 Flag Display and Pledge (*Revised*)
- #6.101 Definition of Personnel (*Revised*)
- #6.102 Employment of Personnel (*Revised*)
- #6.11 Physical Examinations (*Revised*)
- #6.111 Transportation Employee Drug and Alcohol Testing (*Revised*)
- #6.112 License of School Bus Driver (*Revised*)

- #6.12 Years of Service Defined for Administrative and Instructional Personnel (*Revised*)
- #6.122 Teaching Experience and Other Experience for Salary Purposes (*Revised*)
- #6.13 The Instructional Staff (*Revised*)
- #6.131 Teaching Out of Field (*Revised*)
- #6.132 Non-Certified Instructional Personnel (*Revised*)
- #6.14 Employment of Athletic Coaches Who Are Not Full Time Employees of the School Board (*Revised*)
- #6.15 Education Paraprofessionals (*Revised*)
- #6.16 Substitute Teachers (*Revised*)
- #6.17 Employment of Non-Degreed Vocational and Adult Instructional Personnel (*Revised*)
- #6.19 Certification of Administrative and Instructional Personnel (*Revised*)
- #6.191 District Certificates (*Revised*)
- #6.211 Approval of Leaves (*Revised*)
- #6.212 Effective Date for Leave, Suspension, or Termination (*Revised*)
- #6.214 Resignations (*Revised*)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the 2010-2011 Master In-Service Plan. (A copy is available for review in the office of the Director of Human Resources, or it may be accessed on-line at the North East Florida Educational Consortium's [NEFEC] website at www.nefec.org.) (pgs. 185-186) MOTION CARRIED UNANIMOUSLY
10. Consideration and action on the following motions that were tabled at the Special Meeting on June 7, 2010, until the June 22, 2010, Board meeting:
 - a. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to add an Assistant Principal position at Suwannee-Hamilton Technical Center (10-month position) MOTION CARRIED UNANIMOUSLY
 - b. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of Job Description #142 – Administrative Secretary-IT (*New*) (pgs. 187-189) MOTION CARRIED UNANIMOUSLY

11. The following personnel items for the 2010-2011 school year:

- a. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the addition of the following positions (*funded by Title I pending available funding*): **(pg. 190)** It was noted by Mrs. Udell that the reading/math resource teacher at Suwannee Elementary School [11.a.(1)] will not be filled due to funding not being available.

- (1) Suwannee Elementary School
One paraprofessional position and one reading/math resource teacher position
- (2) Suwannee Intermediate School
One paraprofessional position
- (3) Suwannee Primary School
Two paraprofessional positions
- (4) Suwannee Middle School
One paraprofessional position and one reading/math resource teacher position
- (5) Suwannee High School
One reading/math resource teacher position
- (6) Branford High School
One paraprofessional position and one reading/math resource teacher position

MOTION CARRIED UNANIMOUSLY

- b. MOTION by Mrs. Owens, second by Mr. Cooper, for approval to upgrade the following food service worker positions: **(pgs. 191-192)**

- (1) Branford Elementary School
One six-hour position to one eight-hour position
- (2) Branford High School
Two six-hour positions to two eight-hour positions
- (3) Suwannee Elementary School
One six-hour position to one eight-hour position
- (4) Suwannee High School
Two six-hour positions to two eight-hour positions
- (5) Suwannee Intermediate School
Two six-hour positions to two eight-hour positions

- (6) Suwannee Middle School
Two six-hour positions to two eight-hour positions
One three-hour position to one six-hour position
- (7) Suwannee Primary School
Two six-hour positions to two eight-hour positions

MOTION CARRIED UNANIMOUSLY

- c. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to add a full-time Patient Care Technician teacher position at Suwannee-Hamilton Technical Center for the period of July 6, 2010 – January 15, 2011 (*Funded by WDIS funds.*) **(pg. 193)** MOTION CARRIED UNANIMOUSLY
12. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the Personnel Changes List, with the following correction on Page 198 to change Travis Tuten's term from 10 month to 12 month. **(pgs. 194-199)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:

Julius Mitchell, teacher, June 11, 2010

Wayne Wakefield, teacher, effective June 11, 2010

RESIGNATIONS: NON-INSTRUCTIONAL:

Food Service Department:

Stephany Wrobel, food service worker 6-hr, effective June 8, 2010

RECOMMENDATIONS: ADMINSTRATIVE:

Suwannee High School:

Joseph Eakins, Assistant Principal, effective June 14, 2010

REPLACES: Randy Hudspeth

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 school year:

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:

Leigh Ann Parker, teacher, May 17 through June 8, 2010

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Primary School:

Michelle Davis, teacher, May 26, 2010

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2009-10 school year:

Facilities Department:

Karen Bates, administrative secretary, effective June 21, 2010

REPLACES: Robin Pfender

LEAVE OF ABSENCE (MEDICAL):

Suwannee High School:

Edward McLarty, head custodian, June 15 through July 6, 2010, using days as needed for insurance purposes, leave with pay

Transportation Department:

Karen Willis, bus driver, May 18 through June 8, 2010, using days as needed for insurance

purposes, leave with pay

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Food Service Department:

Patricia Ford, food service worker, May 13 – 20, 2010

VOLUNTEERS:

Carnita Daniels

Jimmy Norris

Tresca Walker

**End of List
2009-2010
School Year**

Summer School Recommendation for 2009-2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 summer school:

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:

Melissa Mapp-Francisco to work up to 10 hours for testing

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Information Technology Department (IT):

Aryn Fitzpatrick, day laborer

Kevin Tillison, day laborer

Transportation Department:

Joan Fewox, bus driver

Brenda Lemnah, bus driver

Pete Sneed, bus driver

Judy Williamson, bus driver

Jeff Wood, bus driver

STUDENT WORKERS:

The following student workers to assist in Culinary for the bus mechanic workshop June, 2010 (to assist in food preparation and clean-up):

Justin Turner-Artraga

Nina Davidson

Benjamin Fenton

Gerardo Rosalio

Benjamin Sadler

Denise Avery-Simmons

Evangeline Tillman

**End of List
2009-2010
Summer School**

Recommendations for the 2010-2011 School Year

RECOMMENDATION: ADMINISTRATIVE (12 month appointments):

For the 2010-11 school year:

ADMINISTRATIVE/SUPERVISORY RECOMMENDATION:

Suwannee High School:

Joseph Eakins, Assistant Principal

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Branford High School:

Joshua Akers, teacher

REPLACES: W. Steve Brown

Perry Davis, teacher

NEW POSITION (CSR)

Suwannee High School:

Tanika Spears, guidance counselor – 11 month

CONTRACT RECOMMENDATIONS:

Contract Status for 2010-11 school year:

Annual

T. Hunter Abercrombie

Term:

12

4th Year Annual

Term:

Suwannee High School:

Travis Tuten

12

Professional Service Contract:

Term

Suwannee High School;
Michael Bresk

10

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Amanda Brown, teacher, tentatively August 17 through October 1, 2010, using days as needed for insurance purposes

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Joshua Akers	Offensive Coordinator	BHS	S. Stebbins
C. Wade Cashwell	Assistant Athletic Director	BHS	S. Brown
Stefani Santos	Girls' Cross Country Coach	BHS	E. Rodriguez
Eric Rodriguez	Boys' Golf Coach	BHS	J. Wilson
Roger Sumner	Asst. JV Volleyball Coach	BHS	L. Terry
LaDon Terry	Var. Volleyball Coach	BHS	D. Law
T. Hunter Abercrombie	Athletic Director	SHS	G. Odom

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Deborah Iseman	SPS / guidance	SES / guidance	8/3/10	
Nancy Nielsen	SMS / teacher	SHS / teacher	8/17/10	M. Hines
Shanua O'Steen	SPS / teacher	BES / teacher	8/17/10	E. Rigsby
Lila Rissman	SES / teacher	SMS / teacher	8/17/10	K. Jennings
Joseph Sprague	SMS / teacher	SHS / teacher	8/17/10	J. Mitchell

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Suwannee-Hamilton Technical Center:

Greta Thornton, paraprofessional part-time (up to 18 hours per week)

REPLACES: Greta Thornton

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

The following contracts and contract statuses are granted as indicated below:
Job titles are 2010-11 appointments and for placement on a salary schedule:

Facilities Department:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
Karen Bates	Administrative Secretary - Confidential	A	12

LEAVE OF ABSENCE (PERSONAL):

Suwannee Intermediate School:

Pamela Hastings, paraprofessional, August 17 through December 3, 2010, or until completion of internship

**End of List
2010-2011
School Year**

School Board Attorney – Andy Decker:

13. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

14. Superintendent's Report

- Decision will need to be made at the July 8, 2010, Special Board Meeting to appoint two School Board members and two School Board-appointed citizen members to the Value Adjustment Board (VAB) for 2010-2011. Supt. Scarborough will contact the citizen members that served last year and see if they are willing to serve again.
- The School Board will participate in the Master Board Certification Program for the 2010-2011 school year. Mr. Taylor will contact FSBA to initiate the process.

School Board Members:

15. Issues and concerns Board members may wish to discuss

- a. Mr. Taylor announced that Mr. Cooper received recognition as a certified Board member at the FSBA conference last week.
- b. Mrs. Ulmer announced that our Board received recognition as a certified Board at the conference, as well. She noted that out of the 68 school districts in Florida, our Board was one of 18 recognized for this achievement. Mrs. Ulmer commended Mrs. Brinson for her work in

receiving the E2T2 grant for the District. She also expressed her thanks and appreciation to FPL for the donation of the solar project to be used by our students.

- c. Mr. Cooper expressed his thanks to everyone for all they do and also to FPL for their generosity.
- d. Mr. Holtzclaw also expressed his thanks to FPL for their generosity.
- e. Mr. Taylor stated that the Commissioner of Education held a reception last week in Tampa to honor and recognize the business partners of the year. First Federal Bank of Florida (FFSB) was chosen by Suwannee County Schools and Hamilton County Schools as their business partner of the year. Mr. Keith Leibfried was present to represent FFSB. Mr. Taylor shared his esteem for the Board on being recognized as a certified Board. He commended Mrs. Brinson, Josh Williams, Lynn Parker, and the individuals involved for their hard work on the E2T2 grant the District received.

Miscellaneous

Mrs. Music distributed and reviewed the proposed TRIM calendar, which will be discussed further at the July 8, 2010, Board Workshop, along with the .25 mills and the need for a public hearing to discuss class size reduction.

The meeting adjourned at 6:55 p.m.