

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 14, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Administrators and others present: Hunter Abercrombie, Renee Bass (arrived at 9:30 a.m.), Walter Boatright, Tammy Boggus, Bill Brothers, Marsha Brown, Ethan Butts, Gary Caldwell (arrived at 10:02 a.m.), Mark Carver, Janene Fitzpatrick, Ronnie Gray, Angel Hill, Malcolm Hines, Mary Keen, Debbie Land (arrived at 9:07 a.m.), Kecia Robinson, Keith Stavig, Angie Stuckey, Ann Warner, Kelly Waters, Jimmy Wilkerson, Josh Williams, Kelli Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:00 a.m., and led the pledge.

School Re-opening Update for 2020-2021 Ted Roush/Directors

Mr. Roush provided a PowerPoint presentation regarding school re-opening update.

Ms. Warner distributed and reviewed a handout regarding actions to be taken for the return of students on August 10, 2020, for Food Service employees.

Mr. Wilkerson provided an update regarding sanitization of buses and additional information pertaining to school re-opening for the Transportation Department.

Mr. Hines distributed and reviewed a handout regarding sanitization/chemicals that will be used for school re-opening, along with costs associated with these chemicals. Mr. Carver shared additional information regarding the chemicals, hand sanitizer, etc. Mr. daSilva questioned if additional personnel would need to be hired to operate the sanitization carts at each school site. Mr. Roush responded yes, one additional custodial-type position, per site, would be hired through Kelly Services; sole responsibility would be to operate the sanitization cart; these positions would be paid with CARES Act dollars—no impact to the General Fund.

Mrs. Fitzpatrick provided a PowerPoint presentation regarding SCSD Instructional Re-Opening Plan. There will be four opening options for students: Traditional Return, Virtual/Suwannee Virtual School (SVS) Return, Hybrid Return, and Home Education. Home Education option is the only one without full SCSD support. The Hybrid Return is a blended model.

Mr. Roush proposed to hold a Workshop Session, on July 28, 2020, at 3:00 p.m. – 5:00 p.m., to provide additional information on School Re-opening Update.

Mr. daSilva questioned if a student or teacher tested positive for COVID, how long are they required to stay out. Mr. Roush stated that a doctor's note will determine the length a student, faculty, or staff member would be quarantined/out of school/work.

The workshop recessed at 10:59 a.m. and resumed at 11:14 a.m.

Expulsion Process Update..... Leonard Dietzen

Mr. Dietzen reviewed the proposed new expulsion process, where approximately 85% of expulsions would be heard before a Hearing Officer, instead of the entire Board. New forms are being developed for this new process. Mr. Dietzen stated that he will continue to be in attendance at each expulsion; the recommended order, developed by the Hearing Officer, will come before the Board for approval. Mr. Brothers confirmed that the recommended order would be posted in the Expulsion Issues Folder, on First Class, for Board members only. Mr. Dietzen commented that there may be the need for a court reporter for those expulsions heard before the Hearing Officer. He also stated that action would need to be taken for Jerry Taylor to serve as the Hearing Officer, effective September 1, 2020, for a specific period of time.

The workshop recessed at 11:47 a.m. and resumed at 12:48 p.m.

(NOTE: School Board Member Catherine Cason is no longer present.)

Assistant Superintendent of Bill Brothers
Administration Department Update

- Policies (**pgs. 2-19**)

Mr. Brothers reviewed additions and revisions to the following policies:

#3.20 Pledge of Allegiance and Solemnizing Message (*Revised*)
#5.12 Expulsion of Students (*Revised*)
#8.01 Option 2 Safety (*New*) (Replaces current Policy #8.01)

Mr. Brothers asked for direction from the Board regarding language on Policy #8.01/Option 2, Section IV. Mr. Dietzen stated that the language will work as is, but to add “or unless otherwise permitted by law”.

School Safety and Other Administrative Malcolm Hines
Services Department Update

- Various Contracts (**pgs. 20-31**)

Mr. Hines reviewed various contract renewals, which included the School Resource Officer and School Safety Contract, along with the Emergency Shelter Interlocal Contract.

Human Resources Department Update Walter Boatright

- Various Contracts (**pgs. 32-56**)

Mr. Boatright reviewed various contract renewals, which included “in2vate” Contract, along with the Kelly Services Contract.

Superintendent Update Ted Roush

- Mr. Roush stated there is a need to hold an Executive Session today immediately following the Special Meeting.
- Recently responded to a FHSAA Athletic Survey pertaining to school athletic games for the fall. At the current time, we are proceeding with football this fall.
- Personnel still turning in retirement/resignation notices; will continue to look at filling these positions in house.

The workshop adjourned at 1:41 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 14, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent. However, Mr. White called in to the meeting, via conference call, at 1:45 p.m.

Chairman daSilva called the meeting to order at 1:43 p.m.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following curriculum item:
 - a. 2021-2022 School Calendar (**pgs. 2-3**)

Note: Mr. Dietzen announced that School Board Member Ronald White requested to call in for this meeting.

Mr. White stated with the uncertainty of where we are at the current time, he is not prepared to make a decision on the 2021-2022 school calendar, as well as the last day of school. Mrs. Fitzpatrick stated that this calendar was discussed at the January 14, 2020, Board workshop; but was never Board approved. She also stated if changes come up at a later date, the calendar can be revised, if needed. Mr. White asked if Board members were okay with the calendar. Mr. daSilva and Mr. Taylor stated they were okay with the calendar; Mr. Alcorn said he doesn't like the calendar, but is not opposed to it. Mr. Taylor called for a vote.

MOTION CARRIED three to one; Mr. White voted NO, via phone conference.

Action on the Agenda Addendum

- #1. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Human Resources Transactions Addendum (pgs. A2-A3) **MOTION CARRIED UNANIMOUSLY**

RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:

SUPPLEMENTARY:

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> |
|-----------------|--------------------------|-----------------|
| Kate Bromley | Curriculum Leader | SHS |
| Tamara Burt | Curriculum Leader | SHS |
| Amy Hendry | Curriculum Leader | SHS |
| Audrey Marshall | Curriculum Leader | SHS |
| Stephen Morgan | Curriculum Leader | SHS |
| Melanie Roberts | Curriculum Leader | SHS |
| Kimberly Tuvell | Curriculum Leader | SHS |
| David Woods | Assistant Baseball Coach | SHS |

**End of List
2019-2020
School Year**

End of Agenda Addendum

The meeting adjourned at 1:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 21, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. Superintendent Ted Roush and School Board Attorney Leonard Dietzen were absent.

Chairman daSilva called the meeting to order at 6:00 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to advertise the tentative Millage Rates and tentative Budget for the 2020-2021 school year.
MOTION CARRIED four to one; Mr. White voted NO.

The meeting adjourned at 6:22 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 28, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Walter Boatright, Bill Brothers, Marsha Brown, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Mary Keen, Debbie Land, Angie Stuckey, TJ Vickers, Kelly Waters, Jimmy Wilkerson, Josh Williams, Kelli Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 3:00 p.m., and led the pledge.

School Re-opening Update for 2020-2021 Ted Roush/Directors

Mr. Roush provided a brief summary of the re-opening plan process.

Mrs. Fitzpatrick distributed and reviewed handouts regarding survey results on returning to school for the 2020-2021 school year, along with Suwannee Opening Options for 2020-2021.

Mr. Roush shared that he will be visiting each school during preplanning; the schedule will be sent to the Board members in case they would like to attend these sessions.

Mr. Roush noted there is the need for an Executive Session after the workshop and prior to the regular meeting tonight.

Director's Updates Regarding Re-opening

- Angie Stuckey provided an update with regards to Suwannee Opportunity and Suwannee Virtual Schools. Mr. Roush noted that the potential 11-19 additional teacher positions that may possibly be needed for Suwannee Virtual School (SVS) would work in a District building through SVS; these positions would come from existing faculty, on a temporary basis, through December 2020.

- Bill Brothers provided an update for Malcolm Hines with regards to school safety.
- Lisa Dorris provided an update for the Food Service Department; she stated that there will not be as many choices for school breakfasts and lunches this school year. Meals will most likely be provide via drive-thru and/or learning coach for those students that participate in the Hybrid option.
- Mary Keen stated that RIVEROAK Technical College's re-opening plan was submitted several months ago to the Commissioner, which included several options for instruction. Mr. Alcorn questioned whether parents would be allowed to bring their child in to the My Play School classroom. Ms. Keen responded that no parents would be allowed to bring in their child; the students will be dropped off, and someone will be there to take the students back to the classroom.
- Josh Williams provided an update for the IT Department, with regards to digital curriculum in K-5. Currently working on getting Chromebooks ready that will go home with students in grades 6-12, as well as the Hybrid students in K-5. Discussion followed regarding the issue of not having high speed internet available in some areas within our District, especially for those students participating in the Hybrid option. Mrs. Fitzpatrick stated the District is working on the issue. Mr. Roush noted that parents without internet access in their homes have stated they have various options to access the internet, if needed.
- Walter Boatright provided an update for the Human Resources Department regarding employee resignations and retirements, along with vacancy positions.
- Mark Carver provided an update regarding re-opening of school with regards to the Facilities Department, which included sanitization, clearing out excess furniture in classrooms, air conditioning vents/filter system, additional staff to operate the sanitization carts, etc. Mr. Carver noted that the current disinfectants we have been using will kill COVID-19; but it must be officially certified through EPA. Mr. Brothers provided an update with regards to the employees being hired through Kelly services to operate the sanitization carts.
- Debbie Land provided an update for the Student Services Department; she shared several options for meeting with parents, as well as using Chromebooks to provide therapy for students and other options for ESE students.
- Jennifer Barrs provided an update for the Curriculum and Instruction Department with regards to re-opening of school.
- Jimmy Wilkerson provided an update for the Transportation Department with regards to re-opening of school, which included sanitization of buses and concerns with approximately 20% of drivers that will not have students due to Hybrid and Virtual students not being transported via a school bus. Discussion

followed regarding the need to look at each route and determine alternate options, as well as keeping the routes as they are until January.

- Ronnie Gray provided an update for Suwannee High School; he stated they are contacting all students to find out what option they have chosen.

Board Member Questions

Mr. White had the following questions:

- How would students be provided meals that chose the Hybrid option; Mrs. Dorris responded it would be handled via drive through, which is similar to the way summer program was handled.
- What about faculty or staff that do not feel safe to come back in person to work. Mr. Boatright responded there is a committee that has been addressing this matter; there are different options, and the committee looks at the documentation to determine the appropriate leave for the respective employee on an individual basis (i.e., Family First Act, recommended leave by a doctor, etc.).
- Questioned six feet spacing in classrooms. Mr. Roush responded this concern was covered in the last workshop; he said DOE realizes that schools are not made to be models for social distancing and have not mandated for classrooms to be measured; we have said there will be space as space allows; site-based administrators and principals will monitor classrooms/areas regarding this matter. Mr. Brothers stated that CDC's current instruction is to try to keep six feet of distance for up to a 15 minute close contact/conversation.

Mr. Taylor stated he has received calls from teachers and their concern with being laid off. He feels that after listening to the presentations today, there are various options available for our teachers. Also mentioned concerns he has received regarding the need to mandate the wearing of masks, delaying the start of school, etc. He feels we have a very good plan in place for the re-opening of school; and we never need to lose sight of what is best for our children.

Ms. Cason stated that a couple of teachers have expressed their concern to her with regards of delaying the start of school, along with their child's pediatrician recommending that the student wait to return to school.

Mr. Alcorn questioned why there is no "personal" leave. Mr. Dietzen responded there are certain options that our Human Resources Department can offer employees regarding leave during these pandemic times. He stated basically there is no long-term paid leave; however, an employee can take long-term unpaid leave.

Mr. Alcorn mentioned there were some employees that have stated they don't want to retire or resign, but would like to take a long-term unpaid leave, with the option to return to the District and be guaranteed a job. Mr. Brothers stated, per District policy, there is no "personal" leave of absence. Mr. Dietzen stated to refer those employees to Mr. Boatright.

Mr. daSilva stated that he appreciates the District's re-opening plan; and collectively, we agree to move forward with the plan.

Mr. Roush expressed his thanks to everyone for all their hard work in developing the re-opening plan. He has received calls from various school districts that are asking for recommendations and documentation regarding our re-opening plan.

The workshop adjourned at 5:17 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 28, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez and District School Resource Officer Lee Willis were present.

Chairman daSilva called the meeting to order at 6:00 p.m., and led the pledge.
(*NOTE: Due to COVID-19, and the suspension of school through the end of the school year, students were not available to perform the pledge to the flag.*)

Special Recognition by the Superintendent

- Introduction of Student Ambassadors for the 2020-2021 School Year

Branford High School

Isaac Mincks

Suwannee High School

Morgan Larney

- Presentation of Master Board Completion

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

1. Richard Barker, DVM – Regarding school reopening plans
2. Belinda Fries – Regarding safety measures for returning to school; would like to see a face mask mandate for everyone

3. Carla Blalock – Regarding safety of returning to school, along with the school start date of August 10 being postponed
4. Matthew Grillo – Regarding school re-opening options for teachers; requested a hybrid or totally digital option for teachers
5. Paula Fraizer – Regarding school transportation department safety and driver health; feels that there should be a mandate for our students to wear masks on the bus
6. Eric Rodriguez – Regarding school safety and the District's re-opening plan

Ms. Cason stated she did not see anything wrong with mandating face masks.

Mr. Taylor expressed concern with Mr. Rodriguez's statement of "shame on the SCSD for not protecting their employees". He stated we have our plan and are doing the best we can; we are listening to everyone.

Mr. White agreed with Mr. Taylor's comments. He stated that the flu is just as bad as COVID-19, and we don't require wearing masks for flu.

Mr. daSilva appreciated the passion from everyone. We have to be careful with the level of emotion that the situation brings; as a Board, you have to understand that we are doing it for the well-being of our students, faculty, and staff. We do have a re-opening plan in place; need to get on board and go with what we have.

Mr. Roush shared information regarding our District proceeding with graduations as scheduled where other districts postponed theirs; feels we did the right thing. He shared information regarding research, phone conferences with pediatric doctors, and the fact that the information we received in March through now has all been different; parents are divided equally whether to wear masks or not. He doesn't want our drivers, teachers, etc. having to be the mask police; he doesn't want to deal with teacher issues of mandating masks or not and then dealing with the Union on this issue. We, along with 21 other districts in our state, have masks being optional. We will do the very best we can and move forward. We were told by all the experts that COVID-19 will be gone in the summer...and yet we still have it! We have been eating, breathing, and sleeping with this situation for the last five months. He feels the parents will make the right decision for their child.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the Regular Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda, along with the following changes for Item #8 on the Human Resources Transactions:

- Page 490, under Recommendations: Instructional, Suwannee Middle School – Remove Jonathan Meals, Teacher, effective August 3, 2020, replacing Alexander Gonzalez ; Mr. Meals declined the position.
- Page 491, under Recommendations: Instructional, Suwannee Virtual School is listed as the site for Lisa Garbett, Guidance Counselor – Should read Suwannee Virtual School/Suwannee Opportunity School.
- Page 493, under Annual Instructional Contracts, RIVEROAK Technical College – Julie Ulmer should be Administrative Contract, instead of Annual Instructional Contract.
- Page 494, under Annual Instructional Contracts, Suwannee High School – Travis Tuten should be Professional Service Contract (Renewal), instead of Annual Instructional Contract.
- Page 494, under Professional Service Contract (Renewal), Student Services – Angel Hill should be Administrative Contract, instead of Professional Service Contract (Renewal).

Mr. Alcorn pulled Item #6 and Item #8 for discussion purposes:

- Item #6: Contracts – Mr. Alcorn and Mr. Taylor had several questions on various contracts. Mr. Dietzen, along with the respective directors responded to the questions.
- Item #8: Human Resources Transactions – Mr. Alcorn questioned the additional guidance counselor position at Suwannee Virtual and Suwannee Opportunity Schools (Page 491). Mr. Roush responded that we have growing populations at both schools; per the Staffing Plan, the position can be added; the position will not affect the General Fund.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-30)**

- | | |
|---------------|--------------------------------------|
| June 16, 2020 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| June 23, 2020 | - Workshop Session (Budget) |
| | - Regular Meeting |

2. Approval of the monthly financial statement for June 2020.

3. The following bills for the period June 1-30, 2020:

General Checking Account

| | |
|----------------------------|------------------|
| General Fund 1000 | \$ 560,487.04 |
| LCIF Fund 3200 | 945,140.13 |
| Other Capital Project 3210 | 30,086.47 |
| Food Service Fund 4100 | 34,761.02 |
| Federal Fund 4200 | <u>97,719.27</u> |
| | \$ 1,668,193.93 |

Payroll Checking Account

| | |
|------------------------|-------------------|
| General Fund 1000 | \$ 4,473,637.28 |
| Food Service Fund 4100 | 189,796.60 |
| Federal Fund 4200 | <u>553,267.51</u> |
| | \$ 5,216,701.39 |

Total \$ 6,884,895.32

4. Approval of the following budget amendments for fiscal year 2019-2020:

| | | |
|----------------|-------------|-------------------------|
| <u>General</u> | <u>LCIF</u> | <u>Special Revenues</u> |
| I-12 | III-12 | IV-12 (Federal) |
| | | IV-9 (Food Service) |

5. Approval for disposal of property as per the attached Property Disposition Form dated July 28, 2020. **(pg. 31)**

6. Approval of the following contracts/agreements for the 2020-2021 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2021-04 School Resource Officer and School Safety Agreement between the School Board of Suwannee County, Florida, and the Suwannee County Sheriff's Office to hire eight, and up to nine, full-time School Resource Officers for the 2020-2021 school year *(Renewal/Revised)* **(pgs. 32-41)**
- #2021-51 Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Virtual Learning Lab *(Renewal/Revised)* **(pgs. 42-64)**
- #2021-52 Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Blended Learning Community *(Renewal/Revised)* **(pgs. 65-88)**
- #2021-54 Contract between School District of Suwannee County, Florida, and Florida Sheriffs Youth Ranches, Inc. *(Renewal)* **(pgs. 89-99)**
- #2021-55 Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line Service *(Renewal)* **(pgs. 100-104)**
- #2021-56 Interlocal Agreement between the Board of County Commissioners, Suwannee County, Florida, and the Suwannee County School Board for Emergency Shelters in Suwannee County *(Renewal/Revised)* **(pgs. 105-116)**
- #2021-57 Agreement between the School Board of Suwannee County and Suwannee Valley Community Coordinated Child Care, Inc. (SV4Cs) for the Teen Age Parent Program (TAPP) *(Renewal)* **(pgs. 117-122)**
- #2021-59 E-Rate Forms Processing Contract between the Suwannee County School District and eRate 360 Solutions, LLC *(Renewal)* **(pgs. 123-137)**

- #2021-60 Career Pathways Articulation Agreement between District School Board of Taylor County and Suwannee County School Board, through RIVEROAK Technical College, for Culinary Arts/Program of Study: Professional Culinary Arts and Hospitality; Digital Design/Program of Study: Digital Design 1, and Medical Administrative Specialist; Digital Information Technology/Program of Study: Digital Design 1, and Medical Administrative Specialist (*Renewal*) **(pgs. 138-144)**
- #2021-61 Virtual School Services Agreement between Edgenuity Inc. and the Suwannee County School District (*Renewal/Revised*) **(pgs. 145-211)**
- #2021-62 Florida Virtual School Franchise Agreement for State of Florida School District between the Board of Trustees of the Florida Virtual School and Suwannee County School Board (*Renewal/Revised*) **(pgs. 212-298)**
- #2021-63 PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County, Florida (*Renewal/Revised*) **(pgs. 299-306)**
- #2021-64 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida for substitute Teachers, Paraprofessionals, Clerical, Retiree DROP Program Participants, Food Service Workers, and Custodians (*Renewal*) **(pgs. 307-326)**
- #2021-65 Memorandum of Agreement between the State of Florida Department of Health and the Suwannee County School Board for the Provision of School Health Services in Suwannee County (*Renewal*) **(pgs. 327-333)**
- #2021-66 Suwannee County School District Rate and Service Contract 2020-2021 between the Suwannee County School Board and Adrienne M. Burke-Godwin d/b/a Tiny Praying Hands, LCCH for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 334-349)**
- #2021-67 Suwannee County School District Rate and Service Contract 2020-2021 between the Suwannee County School Board and Tawanna Bryant d/b/a Tender Touch Learning Center LLC for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 350-365)**

- #2021-68 Suwannee County School District Rate and Service Contract 2020-2021 between the Suwannee County School Board and Florlene Johnson d/b/a Johnson's Family Child Care Home for the Teen Age Parent Program (TAPP) (*Renewal/Revised*) **(pgs. 366-382)**
- #2021-69 State of Florida Statewide Voluntary Prekindergarten Provider Contract (Form OEL-VPK 20) between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board (*Renewal*) **(pgs. 383-404)**
- #2021-70 Dual Enrollment Articulation Agreement between Florida Gateway College and Suwannee County School District (Out of District 2020-2021) (*Renewal/Revised*) **(pgs. 405-460)**
- #2021-71 Memorandum of Understanding for Workforce Innovation and Opportunity Act (WIOA) Local Workforce Development Area 06 One-Stop Career Center System Partners of the American Job Center Network between North Florida Workforce Development Board, Inc. d/b/a CareerSource North Florida (CSNF) and Suwannee County School District, an American Job Center Network Partner (*Renewal/Revised*) **(pgs. 461-487)**

7. Approval of the following student transfers for the 2020-2021 school year. Parents will provide transportation.

District Reassignment:

| FIRST NAME | LAST NAME | TO | FROM | GRADE |
|------------|-----------|----------|----------|-------|
| Carter | Edwards | Suwannee | Columbia | K |
| Brantley | McDaniel | Suwannee | Hamilton | K |
| Isabella | McMillen | Suwannee | Columbia | 8 |
| Skylar | Stokes | Suwannee | Hamilton | PK |
| Braxton | Thompson | Suwannee | Columbia | 11 |
| Rebecca | Ward | Suwannee | Hamilton | 10 |

Zone Reassignment:

| FIRST NAME | LAST NAME | TO | FROM | GRADE |
|------------|-----------|-------------|------|-------|
| Jaison | Smith | Springcrest | BES | 2 |

8. Human Resources Transactions (pgs. 488-495)

SUMMER TERM 2019-2020:

RECOMMENDATION: INSTRUCTIONAL:

MISCELLANEOUS:

Branford High School:

Approval for Alicia Poole to work up to 50 additional hours this summer, effective July 9-16, 2020 (*Note: These are hours which were previously approved for Guidance Counselor Dawn Eakins.*)

**End of Summer Term List
2019-2020
School Year**

RECOMMENDATIONS FOR THE 2020-2021 SCHOOL YEAR:

RETIREMENTS: INSTRUCTIONAL:

Branford Elementary School:

Pamela Nettles, Teacher, effective August 5, 2020
(*Revision from 5/26/20 HR Transactions*)

Jean Williams, Teacher, effective August 3, 2020

Suwannee Riverside Elementary:

Robbin Chapman, Teacher, effective August 3, 2021
(*Revision from 6/23/20 HR Transactions*)

RETIREMENTS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:

Jimmy Jackson, Security Guard, effective, October 1, 2020
(*Revision from 6/23/20 HR Transactions*)

Karen Jackson, Attendance Clerk, effective, October 1, 2020
(*Revision from 6/23/20 HR Transactions*)

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Linda Aderholt, Teacher, effective, August 3, 2020

Suwannee Pineview Elementary:

Kimberly Contento, Teacher, effective, August 3, 2020

Elecxia Reed, Teacher, effective, August 3, 2020

Suwannee Springcrest Elementary:

Stephanie Selph, Teacher, effective, August 3, 2020

James “Chip” Thomas, Teacher, effective, August 3, 2020

RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:

Annah Davis, Paraprofessional, effective, August 3, 2020

Suwannee Middle School:

Martha Jones, Paraprofessional, effective, August 3, 2020

Suwannee Springcrest Elementary:

Kerry Palmer, Paraprofessional, effective, August 3, 2020

Transportation Department:

Eva Garitson, Bus Driver, effective, August 10, 2020

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Lisa Flowers, Teacher, effective August 3, 2020

REPLACES: Pam Nettles

Branford High School:

Alicia Poole, Guidance Counselor, effective July 20, 2020

REPLACES: Dawn Eakins

Suwannee Middle School:

Rachel Adams, Teacher, effective August 3, 2020

REPLACES: Tyler Winburn

Suwannee Opportunity School:

Mark Beach, Teacher, effective August 3, 2020

REPLACES: Frank Allen

Suwannee Pineview Elementary:

Sean Oliver, Teacher, effective August 3, 2020

REPLACES: Brandy Hart

Suwannee Riverside Elementary:

Jennifer Mingle, Teacher, effective August 3, 2020

REPLACES: Michelle Jessup

Tracy Pope, Teacher, effective August 3, 2020

REPLACES: Kimberly Contento

Suwannee Springcrest Elementary:

Natalie Haney, Teacher, effective August 3, 2020

REPLACES: Takesha Patrick

Suwannee Virtual School/Suwannee Opportunity School:

Lisa Garbett, Guidance Counselor, effective July 20, 2020

REPLACES: New Position

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Amanda Harris, Registrar, effective, July 1, 2020

REPLACES: Sharon Richardson

Timothy O'Reilly, Custodian, effective, July 13, 2020

REPLACES: Kendra Rife

Branford High School:

Matthew Hiers, Custodian, effective, July 15, 2020

REPLACES: John Stancel

Devontaye Thomas, Custodian, effective, July 7, 2020

REPLACES: Sharon Cregg

Suwannee High School:

Cynthia Ford, Custodian, effective July 6, 2020

REPLACES: Linda Goodman

Rebecca Futch, School Nurse, effective August 3, 2020

REPLACES: Kristen Kirby

Suwannee Middle School:

Leslie Ramsey, Paraprofessional, effective August 3, 2020

REPLACES: Martha Jones

Suwannee Opportunity School:

Nikolas Hurst, Paraprofessional, effective, August 3, 2020

REPLACES: Tramane Carwise

Suwannee Springcrerst Elementary:

Lynn Peaden, Media Clerk, effective, August 3, 2020

REPLACES: Monica Sauer

Amy Steed, School Secretary, effective, July 6, 2020

REPLACES: Lori Alban

Transportation Department:

Lawrence Brannon, Mechanic, effective, July 13, 2020

REPLACES: Joel "Tony" Hallman

Sandra Barrs, Bus Driver, effective, August 10, 2020

REPLACES: August Schomburg

Tracy Felty-Janosh, Bus Driver, effective, August 10, 2020

REPLACES: Kristine Meyer

Robert Frayer, Bus Driver, effective, August 10, 2020

REPLACES: Leon Kaczmarek

Curt Lux, Bus Driver, effective, August 10, 2020

REPLACES: Deseree Ansley

TRANSFERS/REASSIGNMENTS:

| <u>NAME</u> | <u>FROM: SITE/POSITION</u> | <u>TO: SITE/POSITION</u> | <u>EFFECTIVE</u> | <u>REPLACES</u> |
|-------------------|--------------------------------|--------------------------------|------------------|----------------------------|
| Kadie Butler | SRE/Paraprofessional | SPE/Paraprofessional | 8/3/2020 | Position Transfer from SRE |
| Tramane Carwise | SOS/Paraprofessional | SRE/Paraprofessional | 8/3/2020 | Tenlee Deloach |
| Melanie Chambliss | SRE/Registrar | SMS/Admin School Secretary | 7/1/2020 | Kathy Shea |
| Tenlee Deloach | SRE/Paraprofessional | SHS/Paraprofessional | 8/3/2020 | New Position |
| Brenda Raulerson | BES/Paraprofessional | BHS/Paraprofessional | 8/3/2020 | Transfer Position from BES |
| Monica Sauer | SSE/Media Clerk | SSE/Paraprofessional | 8/3/2020 | Amy Steed |
| Barbara Tucker | SSE/Paraprofessional | SPE/Paraprofessional | 8/3/2020 | Transfer Position from SSE |
| Patricia Williams | SHS/Paraprofessional/Temporary | SMS/Paraprofessional/Temporary | 8/3/2020 | Transfer Position from SHS |

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford Elementary School:

Sharon C. Richardson, Registrar, June 8, 25, and 29, for a total of 24 hours

SUBSTITUTE:

The following to serve as Substitute Bus Driver:

Sateria Gissendanner

Stacie Starcher

MISCELLANEOUS:

Approval for the following to work additional hours for Pre-K registration.

| | | | |
|-----------------|---------------|----------------|-------------|
| Tresca Anderson | Amanda Kiser | Nicole Poole | Deanna Yott |
| Tara Brock | Brittany Lock | Dora Townsend | |
| Laritta Hunter | Luvernia Lock | Elizabeth Vann | |

Transportation:

Approval of the following employees to be driver trainers part-time hourly District-wide.

| | | |
|---------------|--------------|---------------|
| Tyrone Ansley | David Barnes | Inez Williams |
|---------------|--------------|---------------|

PART-TIME/HOURLY EMPLOYEES:

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES
July 1, 2020-June 30, 2021:

CAREER AND TECHNICAL EDUCATION

| | |
|-----------------|-----------------------------|
| Lindsey Bricker | I.V. Therapy |
| Mary Kinard | Adult Education Teacher/ESL |
| Danielle Ovando | Adult Education Teacher/ESL |
| Abbey Warren | Adult Education Teacher/ESL |

CONTRACT RECOMMENDATIONS:

ADMINISTRATIVE CONTRACTS:

RIVEROAK Technical College:

| | |
|-------------|----|
| Julie Ulmer | 12 |
|-------------|----|

Student Services:

| | |
|------------|----|
| Angel Hill | 12 |
|------------|----|

ANNUAL INSTRUCTIONAL CONTRACTS:

Branford Elementary School:

| | |
|----------------|----|
| Miranda Walker | 10 |
|----------------|----|

Branford High School:

| | |
|-----------------|----|
| Jerrica Byrd | 10 |
| Erin Roberts | 10 |
| Maria Rodriguez | 10 |
| Tommy Taylor | 10 |

RIVEROAK Technical College:

Kevin Mercer 10

Suwannee Elementary School/Suwannee Pineview Elementary-Innovation:

Emily Goss 10

Rowna Valin 10

Suwannee High School:

Sarah Grillo 10

Lillian Henderson 10

Malcolm Pollock 10

Suwannee Intermediate School/Suwannee Springcrest Elementary-Leadership:

Keith Cherry 10

Mary Metz 10

Becky Skipper 10

Martha Southerland 10

Suwannee Middle School:

Deanna Burkett 10

Samantha Land 10

Lindy Meeks 10

Jennifer Neely 10

Patrice Parker 10

Ashton Petersen 10

Suwannee Opportunity School:

Justin Bruce 10

Suwannee Primary School/Suwannee Riverside Elementary-Arts:

Summer Bell 10

Michelle Jessup 10

Professional Service Contract (Renewal):

Suwannee High School:

Travis Tuten 12

SUPPLEMENTARY:

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> |
|----------------|-----------------------------|-----------------|
| Michael Braun | Athletic Director | SHS |
| Michael Braun | Offensive Coordinator | SHS |
| Andrew Chapman | Athletic Director | SMS |
| Timothy Clark | Assistant Athletic Director | BHS |
| Timothy Clark | Head Football Coach | BHS |
| Cheri Copeland | Band Director | SMS |

| | | |
|---------------------|-----------------------------|-----|
| Patrick Dawson | NJROTC | SHS |
| Kyler Hall | Assistant Athletic Director | SHS |
| Kyler Hall | Head Football Coach | SHS |
| Debra Kleinsmith | NJROTC | SHS |
| Fred "Alex" O'Quinn | Athletic Director | BHS |
| Katheryn Quincey | Ag/FFA Sponsor | SHS |
| Travis Tuten | Ag/FFA Sponsor | SHS |
| Stacy Young | Ag/FFA Sponsor | BHS |

VOLUNTEERS:

Herman Gunter V
Gregory Hill
Letavion Philpot-Coleman

**End of List
2020-2021
School Year**

REGULAR AGENDA

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#3.20 Pledge of Allegiance and Solemnizing Message (*Revised*)
(pgs. 496-499)
#5.12 Expulsion of Students (*Revised*) (pgs. 500-510)
#8.01 Safety (*Revised*) (pgs. 511-513)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Ms. Cason, for approval to award the following RFPs/bids for the 2020-2021 school year:

#20-201 Additional one year extension for Custodial Supplies to
Ashford Services (*Renewal*) (pgs. 514-525)

#20-202 Additional one year extension for Document Imaging Services
to InStream, LLC (*Renewal*)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Suwannee County School District Mental Health Assistance Allocation Plan for 2020-2021 (**pgs. 526-534**) MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the 2020-2022 School Health Services Plan for Suwannee County School District (**pgs. 535-558**) MOTION CARRIED UNANIMOUSLY

Mr. Taylor expressed concern for the following and asked that these items be discussed at a future Board workshop, as well as being addressed in this plan:

- Training for specific positions
- Ensure that all equipment is up to date and functional
- Person responsible for monitoring the above items

Mr. DaSilva questioned with all that is going on with COVID-19, do we need to add specific language regarding COVID-19 in the plan. Michele Howard responded that the state sends the form with Column 1 completed, and the District is to fill in Columns 2, 3, and 4.

5. Comments from Student Ambassadors
 - Morgan Larney stated she was thankful to the District for pushing to re-open, along with the safety issues that are being put in place for a safe school environment; she is ready to go back to school
 - Isaac Mincks stated he was also thankful to the District for pushing to re-open, and is ready to go back to school
6. Legal Counsel's Report – No legal matters to report.
7. Superintendent's Report – No matters to report.

8. Issues and concerns Board members may wish to discuss

- Board members expressed appreciation regarding comments during the Citizen Input section. They expressed thanks and appreciation to our employees for their hard work in developing the District's re-opening plan. They commended our new Student Ambassadors, as well.
- Mr. Alcorn asked that everyone please respect his opinion regarding masks, and he will respect those for wearing masks. He reported that MORP (Prom) was held recently, and everyone had a great time.
- Mr. Taylor reported there was a group of young men that came to the practice football field, for Suwannee High School, and were able to turn on the lights, as well as having their vehicles on the school track. He expressed concern with the situation and feels we need to look at restricting access to the field and track, as well as revising policy to stipulate those individuals that have access.
- Mr. daSilva stated that we are all experiencing emotional times with the COVID-19 pandemic; we need to be mindful of the toll it takes on all of us. We are on the same team, and the safety of our students, faculty, and staff is number one priority. He feels that going back to school will benefit our students, rather than delaying school any further.

The meeting adjourned at 7:36 p.m.

**INFORMATION ONLY—THESE MINUTES WERE SCHOOL BOARD APPROVED AT
THE AUGUST 25, 2020, REGULAR MEETING, DUE TO DEPARTMENT OF
REVENUE REQUIREMENTS FOR TRIM COMPLIANCE.**

**SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
August 3, 2020**

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Vice Chairman Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason, Chairman Ed daSilva, and School Board Attorney Leonard Dietzen were absent.

UTSC President Eric Rodriguez was also present.

Vice Chairman Alcorn called the hearing to order at 5:30 p.m. for the purpose of adopting the Tentative Millage rates for the 2020-2021 school year and the Tentative Budget for the 2020-2021 school year.

The Tentative Millage rates set for the 2020-2021 school year are as follows:

| | | |
|---------------------------------|---|--------------|
| Required Local Effort | = | 3.753 |
| Prior Period Funding Adjustment | = | .021 |
| Discretionary Operating | = | .748 |
| Capital Outlay | = | <u>1.500</u> |
| Total | = | 6.022 |

The Tentative Millage is less than the roll back rate by 2.70 percent.

The Required Local Effort is 3.753 mills and is set by the State. This is a decrease of .155 mills from the 2019-2020 rate.

The Prior Period Funding Adjustment is .021 mills and is required to be levied by the District in addition to the Required Local Effort.

**INFORMATION ONLY—THESE MINUTES WERE SCHOOL BOARD APPROVED AT
THE AUGUST 25, 2020, REGULAR MEETING, DUE TO DEPARTMENT OF
REVENUE REQUIREMENTS FOR TRIM COMPLIANCE.**

The Discretionary Operating Millage is set by the Board and is .748 mills.
This is the same millage rate as in 2019-2020.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2019-
2020.

- 1) Vice Chairman Alcorn called for questions or comments from the public concerning the Tentative Millage rates.

➤ Eric Rodriguez questioned the decreases. Mrs. DePratter responded.

NOTE: The Board approved the following items (Items #2 and #3) individually, in order, as shown below.

- 2) MOTION by Mr. Taylor, second by Mr. White, for approval to adopt Tentative Millage rates for 2020-2021 as follows:

| | | |
|---------------------------------|---|-------|
| Required Local Effort | = | 3.753 |
| Prior Period Funding Adjustment | = | .021 |
| Basic Discretionary | = | .748 |
| Capital Outlay | = | 1.500 |

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Taylor, second by Mr. White, for approval to adopt Tentative Budget for 2020-2021. **MOTION CARRIED UNANIMOUSLY**

The public hearing adjourned at 5:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 11, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Renee Bass, Walter Boatright, Bill Brothers (arrived at 9:12 a.m.), Marsha Brown, Ethan Butts, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Debbie Godbold, Ronnie Gray, Malcolm Hines, Michele Howard (arrived at 9:12 a.m.), Debbie Land, T.J. Vickers, Kelly Waters, Josh Williams, and Kelli Williams.

Chairman daSilva called the meeting to order at 9:00 a.m., and led the pledge.

School Reopening Update forJanene Fitzpatrick/Directors
2020-2021

Mrs. Fitzpatrick stated that our District's Reopening Plan was approved by the Department of Education on Friday, August 7, 2020. The plan is on the District website. She provided a PowerPoint presentation regarding an update to school reopening.

The following administrators provided an update for their respective department regarding school reopening:

- Walter Boatright for Human Resources Department
- Ethan Butts for Facilities Department
- Josh Williams for IT Department
- Lisa Dorris for Food Service Department
- Vickie DePratter for Finance Department
- Malcolm Hines for School Safety Department
- Debbie Land for Student Services Department

- Jennifer Barrs for Curriculum and Instruction Department
- Bill Brothers for Administration Department

The workshop recessed at 10:51 a.m. and resumed at 11:02 a.m.

Suwannee Virtual School Update Angie Stuckey

This update was covered in Mrs. Fitzpatrick's update.

Assistant Superintendent of Bill Brothers
Administration Department Update

- Policies (**pgs. 2-33**)

Mr. Brothers reviewed additions and revisions for the following policies:

- #3.25 Background Screening for Contractors (*Revised*)
- #3.30 Automatic External Defibrillators (*Revised*)
- #4.18 Exertional Heat Illness (*New*) (**Note:** *Will not use; included in #3.30*)
- #5.29 Notification of Involuntary Examination (*New*)
- #5.40 Children of Military Families (*Revised*)
- #6.10 Employment Defined (*Revised*)
- #6.103 Appointment or Employment Requirements (*Revised*)
- #8.27 School Construction Bid Process (*Revised*)
- #8.272 Prequalification of Contractors for Educational Facilities Construction (*New*) (**Note:** *Will continue to use our current policy, instead of this NEFEC model policy.*)

Curriculum and Instruction Department Update Jennifer Barrs

Mrs. Barrs provided updates on the following:

- SCSD 2020-2021 Uniform Statewide Assessment Calendar (**pgs. 34-43**)
- NEFEC 2020-21 Professional Learning Catalog Additions and Revisions (**pgs. 44-64**)

Superintendent UpdateTed Roush

Mr. Roush provided updates on the following:

- Successful ratification from UTSC regarding negotiated items, which will be on the Special Meeting following the Workshop.
- FHSAA Board of Directors will meet this Friday to discuss the future of fall sports. Mr. Roush met with staff from Suwannee Middle, Branford High, and Suwannee High Schools to discuss contingency outcome of the FHSAA meeting. He stated if they cancel/postpone the fall sports season, we would potentially meet with surrounding districts to form a schedule to continue with fall sports. Mr. daSilva asked for Board comments regarding fall sports. Board consensus was to move forward with fall sports for our District.
- Distributed an email he received from NBC News/The Today Show, along with his response to their inquiry regarding their interview with one of our teachers pertaining to there being no social distancing policy or mask mandate for the District.

The workshop adjourned at 11:52 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 11, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 11:57 a.m.

MOTION by Ms. Cason, second by Mr. Taylor, for approval to adopt the agenda, along with the agenda addendum. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of revisions to the RFP/bid for the 2020-2021 school year as follows:

#20-201 Additional one year extension for Custodial Supplies to Ashford Services (*Renewal/Revised*) (NOTE: The 2020-2021 price list is being modified to reflect previous bid pricing on items that were reduced in price, by error, by Ashford Services. The original RFP/bid renewal was Board approved on July 28, 2020.) (pgs. 2-6)

Discussion held regarding the pricing error, by Ashford Services, and the fact that the pricing was already Board approved.

MOTION DID NOT CARRY, four to one; Mr. Alcorn, Ms. Cason, Mr. Taylor, and Mr. White voted NO.

2. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the negotiated salary schedule for 2020-2021 and collective bargaining items tentatively agreed upon. (pgs. 7-8)

Mr. White stated he is not for this recommendation, but will not vote against it because he feels the District will eventually be responsible for these salary increases (state is providing dollars for these current increases).

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Ms. Cason, for approval to provide for a 2% salary increase to personnel classified as “*confidential*”, effective July 1, 2020. MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

- #1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the Administrative Salary Schedule for 2020-2021.

- Mr. White stated for the record that there should be a cap at \$1,100 for salary increases.
- Mr. Taylor asked what the average range increase would be for all administrators. Mrs. DePratter responded approximately \$1,500 - \$2,000. Mr. Taylor stated he is agreeable to work towards the proposed salary schedule, but feels we need to spread it out over several years, and not all at one time, as proposed.

MOTION by Mr. Taylor, second by Mr. Alcorn, to TABLE Item #1 on the Agenda Addendum. MOTION to TABLE CARRIED UNANIMOUSLY

- #2. The Superintendent recommends placement of administrators on the Administrative Salary Schedule to reflect a 2% salary increase, or as near as possible to achieve this 2% adjustment.

Based on Item #1 above, the Superintendent made an AMENDED recommendation to apply a 2% salary increase to the current Administrative Salary Schedules.

MOTION by Ms. Cason, second by Mr. Alcorn for the AMENDED recommendation. MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

The meeting adjourned at 1:32 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
August 25, 2020

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

District School Resource Officer Lee Willis and School Resource Officer Jeff Miara were also present.

Chairman daSilva called the hearing to order at 5:56 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.20 Pledge of Allegiance and Solemnizing Message (*Revised*)
- #5.12 Expulsion of Students (*Revised*)
- #8.01 Safety (*Revised*)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 25, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

District School Resource Officer Lee Willis, School Resource Officer Jeff Miara, and Student Ambassadors Morgan Larney and Isaac Mincks were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Pledge to the flag was led by Chairman daSilva.

Special Recognition by the Superintendent

- 2019-2020 Retiree Recognition
- 2019-2020 Business Partner of the Year/Commissioner's Business Recognition Award
 - Suwannee Valley Electric Cooperative – Jon Little, Representative

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Anita Williams – School masks, children, etc.
- Eric Rodriguez – Safety/School Board Policy
- Margaret Rodriguez – Safety

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. White, second by Mr. Alcorn, for approval of the Consent Agenda.

Mr. White pulled Item #8, Human Resources Transactions, for discussion purposes regarding the District Wide Custodian/New Position. Mr. Roush responded this topic was discussed at our last workshop regarding the need to hire temporary positions, through Kelly Services, to operate the sanitization carts. We needed nine positions, but were only able to fill seven of them through Kelly Services; thus the need to go outside the District.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-34)**

- | | |
|---------------|--|
| July 14, 2020 | - Workshop Session |
| | - Special Meeting |
| July 21, 2020 | - Special Meeting (Advertise tentative Millage rates and tentative Budget for 2020-2021) |
| July 28, 2020 | - Workshop Session |
| | - Regular Meeting |

2. Approval of the monthly financial statement for July 2020.

3. The following bills for the period July 1-31, 2020:

General Checking Account

| | |
|----------------------------------|------------------|
| General Fund 1000 | \$ 610,813.17 |
| LCIF Fund 3200 | 10,048.39 |
| Other Capital Projects Fund 3210 | 4,531.28 |
| Food Service Fund 4100 | 23,827.53 |
| Federal Fund 4200 | <u>46,028.13</u> |
| | \$ 695,248.50 |

Payroll Checking Account

| | |
|------------------------|-------------------|
| General Fund 1000 | \$ 970,938.86 |
| Food Service Fund 4100 | 33,027.42 |
| Federal Fund 4200 | <u>132,073.57</u> |
| | \$ 1,136,039.85 |

Total \$ 1,831,288.35

4. Approval of the following budget amendments for fiscal year 2019-2020:

| | |
|----------------|-------------------------|
| <u>General</u> | <u>Special Revenues</u> |
| I-13 | IV-13 (Federal) |

5. Approval of the following budget amendments for fiscal year 2020-2021:

| | |
|----------------|-------------------------|
| <u>General</u> | <u>Special Revenues</u> |
| I-1 | IV-1 (Federal) |
| | IV-1 (Food Service) |

6. Approval of the following contracts/agreements for the 2020-2021 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

| | |
|----------|---|
| #2021-72 | Clinical Education Agreement between Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Little Pine Pediatrics, PLLC, Madison, Alachua, Monticello, and Perry, Florida (<i>Renewal</i>) (pgs. 35-41) |
| #2021-74 | Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (<i>Renewal/Revised</i>) (pgs. 42-101) |

7. Approval of the following student transfers for the 2020-2021 school year.
Parents will provide transportation.

District Reassignment:

| FIRST NAME | LAST NAME | TO | FROM | GRADE |
|------------|-----------|----------|-----------|-------|
| Braceton | Boyd | Suwannee | Lafayette | 2 |
| Jace | Broughton | Suwannee | Lafayette | K |
| Waylon | Broughton | Suwannee | Lafayette | PK |
| Claire | Burnett | Suwannee | Hamilton | 3 |
| Brookelyn | Dryden | Suwannee | Columbia | 2 |
| Myah | Hawkins | Suwannee | Hamilton | 6 |
| John | Howell | Suwannee | Lafayette | K |
| Cade | Jackson | Suwannee | Lafayette | 4 |
| Hope | Jackson | Suwannee | Lafayette | 2 |
| Dalten | Johns | Suwannee | Columbia | 4 |
| Kinsley | Keen | Suwannee | Lafayette | 4 |
| Treadon | Keen | Suwannee | Lafayette | 8 |
| Elleleigh | Stapleton | Suwannee | Lafayette | 1 |
| Grace | Williams | Suwannee | Columbia | 10 |

Zone Reassignment:

| FIRST NAME | LAST NAME | TO | FROM | GRADE |
|------------|---------------|----------|-------------|-------|
| Antonio | Ardilla-Xithe | Pineview | BES | K |
| Brytin | Dachuk | BHS | SVS | 6 |
| Cutter | Dachuk | BHS | SVS | 8 |
| Charlotte | Welch | BE | Springcrest | 4 |
| Lukas | Welch | BES | Springcrest | 5 |

8. Human Resources Transactions (pgs. 102-107)

REGULAR AGENDA

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(Copies are available for review in the office of the Assistant Superintendent of Administration.)

#3.20 Pledge of Allegiance and Solemnizing Message (*Revised*)
#5.12 Expulsion of Students (*Revised*)
#8.01 Safety (*Revised*)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#3.25 Background Screening for Contractors (*Revised*) (**pgs. 108-110**)
#5.29 Notification of Involuntary Examination (*New*) (**pg. 111**)
#5.40 Children of Military Families (*Revised*) (**pg. 112**)
#6.10 Employment Defined (*Revised*) (**pg. 113**)
#6.103 Appointment or Employment Requirements (*Revised*)
 (**pgs. 114-121**)
#8.27 School Construction Bids (*Revised*) (**pgs. 122-125**)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following contract/agreement for the 2020-2021 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-73 Clinical Education Agreement between the Suwannee County
 School Board Patient Care Technician and Practical Nurse
 Education Programs and Airport Clinic Inc. (*New*)
 (**pgs. 126-132**)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. White, second by Ms. Cason, for approval of the following resolution for the 2020-2021 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-01R Resolution Affirming Participation in the Small School District Council Consortium (SSDCC) (**pg. 133**)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following Minutes: (**pgs. 134-135**)

August 3, 2020 - Public Hearing (Adopt the tentative Millage rates and tentative Budget for 2020-2021)

(Note: Approval of these minutes is required by the Florida Department of Revenue in order to be in compliance with TRIM.)

MOTION CARRIED UNANIMOUSLY

6. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2020-2021 school year.

MOTION by Mr. White, second by Ms. Cason, for Jerry Taylor to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2020-2021 school year. MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following individuals to serve on the Suwannee County School District collective bargaining/negotiating team for 2020-2021:

- Vickie DePratter, Chief Negotiator
- Thomas Hunter Abercrombie
- Marsha Brown
- Malcolm Hines
- Austin Richmond
- Josh Williams

MOTION CARRIED UNANIMOUSLY

8. Discussion and possible reconsideration to amend the 2020-2021 price list previously approved at the July 28, 2020, Regular Board Meeting for the one year extension of Bid #20-201, to correct previous bid pricing on items that were submitted by error. (This item was brought back on the August 11, 2020, Special Meeting, which did not pass with a four to one vote against the item.) **(pgs. 136-140)**

Notes:

- a. By mistake, the Ashford office staff printed from Excel the company's cost on some items. The amended pricing will restore the pricing back to the 2019-2020 school year approved pricing and would be the cost for the 2020-2021 school year.
- b. Attached is a spreadsheet of the pricing adjustments notated by an asterisk; the price that was approved in error is listed in the highlighted column. These prices were not increasing from the approved 2019-2020 pricing; they should have stayed the same. Also, attached is a letter from Ashford Services explaining the clerical error on the price sheet submitted for the one year extension of Bid #20-201 that was Board approved on July 28, 2020.

MOTION by Tim Alcorn, second by Mr. Taylor, to RESCIND the vote made on August 11, 2020, which was voted down four to one. MOTION CARRIED UNANIMOUSLY

Discussion followed regarding the proposed bid. MOTION by Mr. Alcorn, second by Mr. Taylor, to approve the AMENDED 2020-2021 price list for Bid #20-201. MOTION CARRIED UNANIMOUSLY

9. MOTION by Ms. Cason, second by Mr. Alcorn, for approval for the following categories of support staff to serve as emergency substitutes for the 2020-2021 school year (Note: To include, but not limited to.):

- Bus Attendant
- Bus Driver
- Clerical
- Custodial
- Food Service
- Paraprofessionals

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following curriculum item for the 2020-2021 school year:

- a. Suwannee County School District 2020-2021 Uniform Statewide Assessment Calendar **(pgs. 141-150)**

MOTION CARRIED UNANIMOUSLY

11. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the 2020-2021 NEFEC Professional Learning Catalog (formerly known as the Master In-Service Plan; developed by NEFEC). (A copy is available for review in the office of the Director of Curriculum and Instruction.) MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following forms:

- #5100-049 Student Residency Questionnaire (English and Spanish) *(Revised)* **(pgs. 151-152)**
- #5200-067 Suwannee County School District Alternate Learning Plan for Students with Disabilities Form *(New)* **(pg. 153)**
- #5100-094a Expulsion-Election of Rights Form *(New)* **(pgs. 154-155)**
- #5100-094b Expulsion-Stipulated Expulsion Agreement Form *(New)* **(pgs. 156-157)**
- #5100-094c Expulsion-Superintendent Letter to Parent-Student Election of Rights Form *(New)* **(pgs. 158-160)**
- #5100-094d Expulsion-Opportunity School Placement Form *(New)* **(pg. 161)**
- #5100-094e Expulsion-Final Order-Hearing Waived Form *(New)* **(pgs. 162-164)**
- #5100-094f Expulsion-Recommended Order-Hearing Elected Form *(New)* **(pgs. 165-167)**
- #5100-094g Expulsion-Notice of Hearing with Hearing Officer Form *(New)* **(pgs. 168-169)**
- #5100-094h Expulsion-Superintendent Letter to Parent-Student Notice of Hearing Form *(New)* **(pgs. 170-171)**
- #5100-094i Expulsion-Principal Recommendation Letter to Superintendent Form *(New)* **(pg. 172)**

MOTION CARRIED UNANIMOUSLY

13. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of School Board Member Jerry Taylor to serve as the District's Hearing Officer (for expulsions), from September 1, 2020, through the November 2021, Board Reorganization Meeting.

MOTION CARRIED UNANIMOUSLY

14. Comments from Student Ambassadors

- Morgan Larney – Expressed her appreciation for the work the Board does for our District. Everything is going great at Suwannee High School and has not heard any negative comments from students.
- Isaac Mincks – Also expressed his appreciation for the work the Board does for our District. He understands folks' concern with social distancing, but feels all is going great at Branford High School.

Mr. Taylor reiterated that what he heard from our Student Ambassadors is that the Board and District are doing all we can do to provide a safe learning environment for our students; and for a Citizen Input speaker to say we have an unsafe and reckless plan, he wished that person was still here to listen to the comments made by our Student Ambassadors tonight! Proud of our District!

15. Legal Counsel's Report – No legal matters to report.

16. Superintendent's Report

- Thanked Board members for their help during the first week of school in assisting with traffic. We had a very smooth opening compared to other districts throughout the state.
- Thanked the Health Department for all of their help. He noted that the Health Department is responsible for contact tracing...not the District!
- Distributed and reviewed a handout titled "Responding to Reopening Questions from School District Superintendents". He shared that Kerry Waldron, with the Suwannee County Health Department, stated that our District is faring better than most districts around the state.

- Mr. Roush asked Mrs. Fitzpatrick to share information regarding needs to get services in place for self-contained students that are not doing well. The proposal is to issue a contract with Cheryl Mae Brinson, who is ESE certified, to provide Learning Coach services for these students. Mrs. Fitzpatrick said we have an immediate need and would like for Mrs. Brinson to begin working immediately while we are getting the contract Board approved; however, no payment would be made until the contract is completed. We would earn FTE for these students, as well. A contracted Learning Coach could possibly be used in the future as a model for Hybrid students, once we get past COVID-19. Board consensus was to proceed as discussed.

Mr. White asked about the status of an email he sent to Mr. Roush regarding the rapid COVID-19 tests. Mr. Roush stated that we are researching these tests; and will work with the Suwannee County Health Department to see if they are feasible to use in our District.

Action on Agenda Addendum

- #1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the Human Resources Transactions Addendum

RECOMMENDATION FOR THE 2020-2021 SCHOOL YEAR:

RETIREMENT:

Branford Elementary:

Juettie Kelley, Teacher, effective August 25, 2020

**End of List
2020-2021
School Year**

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

17. Issues and concerns Board members may wish to discuss

- Mr. White stated it is a personal decision for a person to wear a mask, but no one should be mandated to wear a mask.
- Mr. Taylor stated after listening to the comments made by our Student Ambassadors, he knows we are doing the right thing for our students.
- Ms. Cason stated she feels we are on the right track, but feels we need to encourage our students to wear a mask while at school.
- Mr. Alcorn mentioned that he had a good friend in Ohio pass away with COVID-19, and he wore his mask from day one, but still passed away. He also stated that two of the folks that spoke under Citizen Input, took their masks off to speak, but yet they were for the District mandating masks.
- Mr. daSilva stated he is comfortable with what our District is doing for our students, faculty, and staff.

The meeting adjourned at 7:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 8, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Walter Boatright, Amy Boggus, Tammy Boggus, Karen Braun, Bill Brothers, Marsha Brown, Ethan Butts, Mark Carver, Jimmy Cherry, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Angel Hill, Malcolm Hines, Terry Huddleston, Mary Keen, Debbie Land, Dee Dee McManaway, Kecia Robinson, Eric Rodriguez, Angie Stuckey, Marsha Tedder, TJ Vickers, Jimmy Wilkerson (arrived at 9:15 a.m.), Josh Williams, Kelli Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:01 a.m., and led the pledge.

Superintendent UpdateTed Roush

- Mr. Roush thanked RIVEROAK Technical College for the new signs in the Board room
- First football games went smooth last Friday night
- Provided a PowerPoint presentation regarding an update to student enrollment and COVID-19 data; he noted that the COVID-19 data was approved by the Suwannee County Department of Health

Board members commented they were very appreciative of our District with trying to get back to some normalcy, focusing on the positive, and continuing to move forward.

Eric Rodriguez distributed and reviewed a handout regarding *Coronavirus: Characteristics of Cases in Pediatric Florida Residents <18 Years Old*.

Mr. Hines spoke as a parent...he had academic choices as to what his child would do for this school year and is satisfied with his choice. He feels we have forgotten about these choices that all parents have for this school year. He stressed that we need to remember that we, as parents, have different academic choices/options for our children.

Mrs. Fitzpatrick stated we now have parents who chose the hybrid academic option that are changing to the brick and mortar academic option.

Mr. Taylor commented that our school configuration for this school year is doing so well, even with COVID-19.

Mr. Huddleston commented that Branford teachers were excited to come back and teach children. He also commented on the Food Service staff and all the hard work they are doing, along with the Transportation staff.

School Improvement Plans Janene Fitzpatrick/Principals
for 2020-2021

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an overview of the School Improvement Plan process and timeline.

The following 2020-2021 School Improvement Plans were presented to the Board:

- Branford Elementary School – Dee Dee McManaway
- Branford High School – Terry Huddleston
- Donald Ralph Cooke School – Janene Fitzpatrick
- Suwannee High School – Ronnie Gray/Tammy Boggus
- Suwannee Middle School – Laura Williams
- Suwannee Opportunity School – Angie Stuckey/Jimmy Cherry
- Suwannee Virtual School – Angie Stuckey/Karen Braun
- Suwannee Pineview School – Amy Boggus
- Suwannee Riverside School – Marsha Tedder
- Suwannee Springcrest School – Jennifer Beach
- RIVEROAK Technical College – Mary Keen
- District Improvement/Strategic Plan – Janene Fitzpatrick

No action was taken at this time on the School Improvement Plans.

The workshop recessed at 11:56 a.m. and resumed at 1:03 p.m.

Curriculum and Instruction Department Update Jennifer Barrs

- Elementary and Secondary Student Progression
Plans for 2020-2021 (**pgs. 2-154**)

Mrs. Barrs reviewed additions/revisions to the Elementary and Secondary Student Progression Plans for 2020-2021.

Policy Updates (**pgs. 155-189**) Bill Brothers

Mr. daSilva reviewed additions/revisions to the following policies, due to Mr. Brothers not being in attendance at the time of the presentation.

- #2.091 Family and School Partnership for Student Achievement (*Revised*)
- #5.021 Homeless Students (*Revised*)
- #5.025 Educational Stability for Children in Foster Care (*Revised*)
- #5.101 Bullying and Harassment (*Revised*)
- #5.19 Student Records (*Revised*)
- #5.241 Parental Access to Information (*Revised*)
- #6.15 Education Paraprofessionals and Aides (*Revised*)

The workshop adjourned at 1:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 8, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the meeting to order at 1:47 p.m.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the Annual Financial Report for fiscal year ending June 30, 2020. MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of Leonard Dietzen to be appointed as interim Chief Negotiator for the Suwannee County School District for impact bargaining and COVID-19 related issues. MOTION CARRIED UNANIMOUSLY
3. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2020-2021 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-77 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Suwannee River Ridge Technical High School, LLC to provide learning facilitation services for Suwannee County School District students in need of a hybrid enrollment option (*New*) (**pgs. 2-15**)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Human Resources Transactions, along with a change on Page 18, Supplementary, Jessie Derringer should state Head JV Football Coach (for BHS), instead of Head Football Coach (pgs. 16-22) MOTION CARRIED UNANIMOUSLY

Miscellaneous

Mr. Roush stated that due to having to approve out-of-field (OOF) this year, it will look different due to COVID-19; we have the need to approve the OOF list before October 5, but after September 22. He proposed to hold a Special Meeting on September 29, 2020, at 6:00 p.m., to approve the OOF list. Consensus of the Board was to hold the Special Meeting as discussed.

At Mr. Dietzen's request, Mr. Roush clarified that the dress code with regards to t-shirts is addressed in the District's Student Conduct and Discipline Code handbook that states anything that is disruptive on a t-shirt can't be worn.

The meeting adjourned at 2:31 p.m.

**INFORMATION ONLY—THESE MINUTES WERE SCHOOL BOARD APPROVED AT THE
SEPTEMBER 22, 2020, REGULAR MEETING, DUE TO DEPARTMENT OF REVENUE
REQUIREMENTS FOR TRIM COMPLIANCE.**

**SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 8, 2020**

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Assistant Chief Financial Officer Marsha Brown was also present.

Chairman daSilva called the hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage rates for the 2020-2021 school year and the Final Budget for 2020-2021 school year.

The Final Millage rates set for the 2020-2021 school year are as follows:

| | | |
|---------------------------------|---|--------------|
| Required Local Effort, | = | 3.753 |
| Prior Period Funding Adjustment | = | .021 |
| Discretionary Operating | = | .748 |
| Capital Outlay | = | <u>1.500</u> |
| Total | = | 6.022 |

The Final Millage is less than the roll back rate by 2.70 percent.

The Required Local Effort is 3.753 mills and is set by the State. This is a decrease of .155 mills from the 2019-2020 rate.

The Prior Period Funding Adjustment is .021 mills and is required to be levied by the District in addition to the Required Local Effort.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2019-2020.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2019-2020.

**INFORMATION ONLY—THESE MINUTES WERE SCHOOL BOARD APPROVED AT THE
SEPTEMBER 22, 2020, REGULAR MEETING, DUE TO DEPARTMENT OF REVENUE
REQUIREMENTS FOR TRIM COMPLIANCE.**

- 1) Chairman daSilva called for questions or comments from the public concerning the Final Millage rates and there were none.

NOTE: The Board approved the following items (Items #2 and #3) individually, in order, as shown below.

- 2) MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt Final Millage rates for 2020-2021 as follows:

| | | |
|---------------------------------|---|-------|
| Required Local Effort | = | 3.753 |
| Prior Period Funding Adjustment | = | .021 |
| Basic Discretionary | = | .748 |
| Capital Outlay | = | 1.500 |

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Final Budget for 2020-2021. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 22, 2020

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. Assistant Chief Financial Officer Marsha Brown sat in for Chief Financial Officer Vickie DePratter, who was absent. Attorney Dave Marsey, with Rumberger Kirk, sat in, via conference call, for School Board Attorney Leonard Dietzen who was also absent.

School Resource Officer Joe Carey, UTSC President Eric Rodriguez, and Administrative Secretary Robinette Odom were also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copy is available for review in the office of the Assistant Superintendent of Administration.)

| | |
|--------|---|
| #3.25 | Background Screening for Contractors (<i>Revised</i>) |
| #5.29 | Notification of Involuntary Examination (<i>New</i>) |
| #5.40 | Children of Military Families (<i>Revised</i>) |
| #6.10 | Employment Defined (<i>Revised</i>) |
| #6.103 | Appointment or Employment Requirements (<i>Revised</i>) |
| #8.27 | School Construction Bids (<i>Revised</i>) |

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 22, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. Assistant Chief Financial Officer Marsha Brown sat in for Chief Financial Officer Vickie DePratter, who was absent. Attorney Dave Marsey, with Rumberger Kirk, sat in, via conference call, for School Board Attorney Leonard Dietzen who was also absent.

School Resource Officer Joe Carey, UTSC President Eric Rodriguez, Student Ambassador Isaac Mincks, and Administrative Secretary Robinette Odom were also present. Student Ambassador Morgan Larney was absent

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FFA Student Organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Consent Agenda.

Mr. White pulled Item #8, Human Resources Transactions, for discussion purposes. Mr. White questioned the three administrative positions, which replaced retiring employees, as to why they were on the agenda so early. Mr. Roush responded that it seemed appropriate to make the announcements of the employees filling the retiree positions in order to complete the transitions.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-25)**

- | | |
|-----------------|--|
| August 3, 2020 | - Public Hearing (<i>Adopt the tentative Millage Rates and tentative Budget for 2020-2021</i>) (<u>NOTE</u> : Minutes already Board approved at the August 25, 2020, Regular Meeting, due to Department of Revenue requirements for TRIM compliance.) |
| August 11, 2020 | - Workshop Session |
| | - Special Meeting |
| August 25, 2020 | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for August 2020.

3. The following bills for the period August 1-31, 2020:

General Checking Account

| | | |
|----------------------------------|----|-------------------|
| General Fund 1000 | \$ | 845,089.26 |
| LCIF Fund 3200 | | 82,511.90 |
| Other Capital Projects Fund 3210 | | 4,648.76 |
| Food Service Fund 4100 | | 188,551.19 |
| Federal Fund 4200 | | <u>217,355.95</u> |
| | \$ | 1,338,157.06 |

Payroll Checking Account

| | |
|------------------------|-----------------|
| General Fund 1000 | \$ 3,350,322.37 |
| Food Service Fund 4100 | 142,028.95 |
| Federal Fund 4200 | 305,448.60 |
| ESSER Fund 4410 | <u>138.94</u> |
| | \$ 3,797,938.86 |

Total \$ 5,136,095.92

4. Approval of the following budget amendments for fiscal year 2020-2021:

| | | |
|----------------|-------------|-------------------------|
| <u>General</u> | <u>LCIF</u> | <u>Special Revenues</u> |
| I-2 | III-1 | IV-2 (Federal) |
| | | IV-2 (Food Service) |
| | | IV-1 (Other-CARES) |

5. Approval for disposal of property as per the attached Property Disposition Form dated September 22, 2020. **(pg. 26)**
6. Approval of the following contracts/agreements for the 2020-2021 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

| | |
|----------|---|
| #2021-75 | Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida College and the District School Board of Suwannee County (<i>Renewal/Revised</i>) (pgs. 27-81) |
| #2021-78 | Contract for Evaluation Services between the Suwannee County School District and the Center for Assessment, Strategic Planning, Evaluation and Research, LLC d/b/a CASPER, LLC (<i>Renewal/Revised</i>) (pgs. 82-121) |

7. Approval of the following student transfers for the 2020-2021 school year. Parents will provide transportation.

District Reassignment:

| FIRST NAME | LAST NAME | TO | FROM | GRADE |
|------------|-----------|----------|-----------|-------|
| Kadie | Crews | Suwannee | Levy | 6 |
| Reania | Dupree | Suwannee | Columbia | 6 |
| Bralyn | Federico | Suwannee | Gilchrist | 9 |
| Haighen | Harmon | Suwannee | Columbia | 6 |
| Henley | Land | Suwannee | Columbia | 1 |
| Hudson | Land | Suwannee | Columbia | PK |
| Braydon | Legendre | Suwannee | Madison | 1 |
| Lexus | Legendre | Suwannee | Madison | 8 |
| Dylan | Mock | Suwannee | Levy | 8 |
| Weston | Ward | Suwannee | Hamilton | 9 |

8. Human Resources Transactions (pgs. 122-126)

RECOMMENDATIONS FOR THE 2020-2021 SCHOOL YEAR:

RECOMMENDATIONS: ADMINISTRATIVE:

District Office:

Malcolm Hines, Assistant Superintendent of Administration, effective February 1, 2021

REPLACES: William “Bill” Brothers

Kelly Waters, Director of Student Services, effective February 1, 2021

REPLACES: Debra Land

Facilities Department:

Ethan Butts, Director of Facilities, effective November 2, 2020

REPLACES: Mark Carver

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Opportunity School:

Brooklyn Ross, Long Term Substitute, effective August 31, 2020

REPLACES: Jazmin Marrero Guerra

TRANSFERS/REASSIGNMENTS:

| <u>NAME</u> | <u>FROM: SITE/POSITION</u> | <u>TO: SITE/POSITION</u> | <u>EFFECTIVE</u> | <u>REPLACES</u> |
|--------------------|----------------------------|--------------------------|------------------|--------------------|
| Cheri Copeland | Teacher/SMS | Teacher/SRE | 8/24/20 | Elizabeth Mitchell |
| Elizabeth Mitchell | Teacher/SRE | Teacher/SMS | 8/24/20 | Cheri Copeland |

SUSPENSION:

Suwannee High School:

Eric Rodriguez, Teacher, effective September 11, 2020, without pay.

LEAVE OF ABSENCE (MEDICAL):

Branford High School:

Jason Dobson, Teacher, November 10-May 28, 2021

RIVEROAK Technical College:

Catherine Maxwell, Teacher, August 31-May 28, 2021, returning sooner if released by doctor

CONTRACT RECOMMENDATIONS:

(Revision from the July 28, 2020 Agenda)

Branford High School:

**Tommy Taylor 10

RIVEROAK Technical College:

**Kevin Mercer 10

**Non certificated

PART-TIME/HOURLY EMPLOYEES:

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEE

July 1, 2020-June 30, 2021:

CAREER AND TECHNICAL EDUCATION

| | |
|------------------------|------------------------------------|
| Barbara Jean Cooler | Phlebotomy Instructor |
| Bonnie Leighann Thomas | CNA Rapid Credentialing Instructor |
| Susie Tyson | CNA Rapid Credentialing Instructor |
| Suzanne Wilson | Nursing Assistant |

SUPPLEMENTARY:

| <u>Employee Name</u> | <u>Position</u> | <u>Location</u> |
|----------------------|----------------------|-----------------|
| Lillian Henderson | Junior Class Sponsor | SHS |

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary:

Heidi Davis, Custodian (Temporary), effective September 9, 2020

REPLACES: New Position

Branford High School:

Melissa Hygema, Media Clerk, effective September 1, 2020

REPLACES: Lynn Peaden

District Office:

Erika Leak, Administrative Secretary, effective October 19, 2020

REPLACES: Jillian Herron

Suwannee High School:

Liana Godbold, Paraprofessional, effective August 31, 2020

REPLACES: Nahjawan Dukes

Suwannee Middle School:

Vadarian Robinson, Food Service Monitor, effective September 1, 2020

REPLACES: New Position

Clifford Shearer, Custodian (Temporary), effective September 14, 2020

REPLACES: Dawn Willms

Suwannee Pineview Elementary:

Emiley Maynard, Custodian (Temporary), effective September 8, 2020

REPLACES: New Position

Suwannee Riverside Elementary:

Gabrielle Buchanan, Paraprofessional, effective August 24, 2020

REPLACES: Christine Vervisch

Sasharine Richardson, Custodian (Temporary), effective August 24, 2020

REPLACES: New Position

Mariah Shearer, 3 Hour Food Service Worker, effective August 17, 2020

REPLACES: Margaret Turner

Suwannee Springcrest Elementary:

Lyndze Jandle, 3 Hour Food Service Worker, effective August 24, 2020

REPLACES: Erika Delgado

Transportation Department:

Monica Lorenz, Bus Driver, effective August 20, 2020

REPLACES: Eva Garitson

TRANSFERS/REASSIGNMENTS:

| <u>NAME</u> | <u>FROM: SITE/POSITION</u> | <u>TO: SITE/POSITION</u> | <u>EFFECTIVE</u> | <u>REPLACES</u> |
|-------------------|--------------------------------|--------------------------------|------------------|-------------------|
| Diane Chavez | 6 Hour Food Service Worker/SMS | 8 Hour Food Service Worker/SMS | 8/31/20 | Leslie Kurtz |
| Cynthia Ford | Custodian/SHS | Custodian/SMS | 9/8/20 | Victoria Saunders |
| Victoria Saunders | Custodian/SMS | Custodian/SHS | 9/8/20 | Cynthia Ford |

TERMINATION:

Branford High School:

Devontaye Thomas, Custodian, effective September 14, 2020

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Lisa Shuler, Custodian, August 21-November 13, 2020

Transportation Department:

Christine Scrivens, Bus Driver, August 11-September 8, 2020

LEAVE OF ABSENCE (MATERNITY):

District Office:

Cortney Flowers, Administrative Secretary, September 28-November 16, 2020

MISCELLANEOUS:

Approval for the following to work additional hours for Pre-K Extended Day Program

| | | |
|-----------------|--------------|-----------------|
| Tresca Anderson | Tara Brock | Kelly Davidson |
| Laritta Hunter | Amanda Kiser | June Lane |
| Kelsey Leighton | Susan Mackin | Tiffany Sanders |
| Jessica Wagner | Deanna Yott | |

STUDENT WORKERS:

The following to serve as Student Workers at RIVEROAK Technical College:

| | |
|-------------------|------------------|
| Courtney Anderson | Destiny Melendez |
|-------------------|------------------|

SUBSTITUTE:

The following to serve as Substitute Bus Drivers:

| | |
|-------------|----------------|
| Shawn Hill | Kiara Janosh |
| Caleb Jones | Cynthia Worthy |

VOLUNTEERS:

Judy Bass
Olivia Bruening
Paul Buchanan
Jasmine Burns
James Cannon
Mirtha Castro
Jerry Coker
Ravinn Dees
Mary Fridman
Janice Harris
Jennifer Hayes
Natalie Hayes
Heather Hodge
Mary Hygema
Richard Jordan
Douglas Mabey
Josie March
Kenyan McFatten
Holly Melland
Michael Nettles
Pamela Nettles
Diane Potter
Brooklyn Ross
Trevor Ross
Amy Rutherford
Katelyn Shattler
Delores White
Susan White
Tabitha Yount

End of List
2020-2021
School Year

REGULAR AGENDA

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

| | |
|--------|---|
| #3.25 | Background Screening for Contractors (<i>Revised</i>) |
| #5.29 | Notification of Involuntary Examination (<i>New</i>) |
| #5.40 | Children of Military Families (<i>Revised</i>) |
| #6.10 | Employment Defined (<i>Revised</i>) |
| #6.103 | Appointment or Employment Requirements (<i>Revised</i>) |
| #8.27 | School Construction Bids (<i>Revised</i>) |

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

| | |
|--------|---|
| #2.091 | Family and School Partnership for Student Achievement (<i>Revised</i>) (pgs. 127-128) |
| #5.021 | Homeless Students (<i>Revised</i>) (pgs. 129-135) |
| #5.025 | Educational Stability for Children in Foster Care (<i>Revised</i>) (pgs. 136-137) |
| #5.101 | Bullying and Harassment (<i>Revised</i>) (pgs. 138-154) |
| #5.19 | Student Records (<i>Revised</i>) (pgs. 155-156) |
| #5.241 | Parental Access to Information (<i>Revised</i>) (pg. 157) |
| #6.15 | Education Paraprofessionals and Aides (<i>Revised</i>) (pgs. 158-161) |

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2020-2021. (Copies are available for review in the office of the Director of Curriculum and Instruction.) MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following Minutes: **(pgs. 162-163)**

September 8, 2020 - Public Hearing (*Adopt the final Millage rates and final Budget for 2020-2021*)

(Note: Approval of these minutes is required by the Florida Department of Revenue in order to be in compliance with TRIM.)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2020-2021 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-76 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Solaris Healthcare Lake City, LLC, Lake City, Florida (New) **(pgs. 164-170)**

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the 2020-2021 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following form, along with a change to add language of “/Legal Guardian” next to “Parent”:

#5100-096 Suwannee County School District Risk Screening/Assessment Student Supervision Plan Form (New) **(pg. 171)**

MOTION CARRIED UNANIMOUSLY

8. Comments from Student Ambassadors

- Isaac Mincks stated all is going well; only issue is having “one way” hallways; feels that sanitization of Branford High School is going good. Mr. daSilva asked Isaac to please speak to his fellow students to ask for their input, so that he can share their comments/concerns at Board meetings, as well.

9. Legal Counsel’s Report – No legal matters to report.

10. Superintendent’s Report

Mr. Roush provided the following updates/information:

- First round of progress monitoring was recently held.
- Health insurance update will be provided at the November 10, 2020, Board workshop.
- Discussions were held recently regarding strategic planning and District accreditation process.
- Pleased to report all is going extremely well within the District with regards to COVID-19; distributed and reviewed a handout regarding a summary of COVID-19 data for our District, which comes directly from the Suwannee County Health Department.

11. Issues and concerns Board members may wish to discuss

- Mr. Taylor expressed concern with high school level teachers in relation to students now coming from hybrid instruction back to brick and mortar instruction and how this will affect teacher evaluations, school grades, etc.; would like to discuss this matter at a future workshop.
- Ms. Cason questioned the suspension of Eric Rodriguez. She also stated that she has not heard of any schools shutting down because of COVID-19.
- Mr. Alcorn asked that legislative proposals be submitted to him by October 15, 2020. He feels that school configuration of the Live Oak elementary schools this year has helped with traffic issues at the schools. He expressed concern to Mr. Wilkerson that there is a need to hire an additional crossing guard. He received feedback from teachers, and they are fine with the District’s guideline of the wearing of masks as a personal preference, and not mandated. Mr. Roush commented, in regards to legislative proposals, that there was consensus of the

superintendents, at the recent NEFEC meeting, to streamline and focus on a couple of main points—financial stability and hold harmless; and to continue with compassion and grace on evaluations, school grades, etc.

- Mr. daSilva stated that he appreciates the creativity that school configuration has brought out for our District; he asked if the three Live Oak elementary schools could make items that represent their school and sell as a fundraiser.

The meeting adjourned at 6:52 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 29, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Administrative Secretary Karen Lager. Assistant Superintendent of Instruction Janene Fitzpatrick sat in for Superintendent Ted Roush, who was absent. School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and School Board Member Catherine Cason were absent.

UTSC President Eric Rodriguez and Administrative Secretary Robinette Odom were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Alcorn, second by Mr. White, for approval of the Human Resources Transactions. **(pgs. 2-3)** Mrs. Fitzpatrick noted that the Out-of-Field List is larger than usual due to the Hybrid academic option. MOTION CARRIED UNANIMOUSLY

Human Resources Transactions approved:

| Suwannee County School District | | Out-of-Field Teachers for 2020-2021 SY | | | 9/29/2020 |
|---------------------------------|------------|--|--|--|--|
| Last Name | First Name | School | Assignment | Area of Certification | Out of Field Certification Areas |
| Allen | Brandy | SOS | Math, English, PE, Health, Science, Reading, Elem Ed | Social Science | Math, English, PE, Health, Science, Reading, Elementary Ed |
| Allbritton | Georgette | SRE | Art, Music, Library Skills | Elem Ed, Pk/Prim, ESOL/E | Art, Music, Media Spec |
| Anderson | Jessica | SSE | ESOL | Social Science, M/G Social Science, PK/Primary | ESOL |
| Arnold | Evelyn | SPE | Music | Elem Ed, ESOL/E | Music |

Special Meeting
September 29, 2020

| Suwannee County School District | | | Out-of-Field Teachers for 2020-2021 SY | | 9/29/2020 |
|---------------------------------|------------|---------------|--|---|--|
| Last Name | First Name | School | Assignment | Area of Certification | Out of Field Certification Areas |
| Beach | Mark | SOS | Math, English, Science, Health, Reading, Social Science | ESE , PE | Math, English, Science, Health, Reading, Social Science |
| Bell | Summer | SRE | Art, Library Skills, Music | Elementary Ed | Art, Music, Media Spec |
| Bell | Summer | SRE | ESOL | Elementary Ed | ESOL |
| Barker | Barbara | SHS | ESOL (on LOA) | English | ESOL |
| Blackmon | Emily | SVS | Social Science, Math, Science | English, PK/Primary, ESOL/E, Gifted/E, Music | Social Science, Math, Science |
| Blanton | Kaycie | SPE | Music | Elementary Ed, ESOL/E, Rdg/E | Music |
| Boatright | Marcia | SVS | English, Science, Social Science | Elementary Ed, MG Eng, ESOL, MG Int Curr, Ed Media, Reading | English, Science, Social Science |
| Braun | Michael | SHS | Eng, Spanish, Math, Science, Biology, Chemistry, Art, Reading, Health, PE, Social Science, Tech Ed | Social Science | Eng, Spanish, Math, Science, Social Science, Reading, Health, PE, Bus Ed, Art, Tech Ed, Biology, Chemistry |
| Brinson | Cheryl Mae | District-Wide | ACCESS Courses | Elementary Ed, Primary Ed, English, ESOL/E, Gifted/E, Business Ed, Ed Ldrship | ESE |
| Bromley | Kate | SHS | English, Math, Social Science, Science, Spanish, Health, PE, Biology, Chemistry | Elementary Ed, ESE, Rdg/E, ESOL/E | English, Math, Soc Sci, Spanish, Science, Health, PE, Biology, Chemistry |
| Broughton | Ashley | SSE | Library Skills, Music | Elementary Ed, ESOL/E, Rdg/E | Music, Media Spec |
| Broughton | Brittany | SSE | Library Skills, Music | Elem Ed, ESOL/E, Rdg/E | Music, Media Spec |
| Brown | Allison | SMS | English, Social Science | Biology, Chemistry, M/G Math | English, Social Science |
| Brown | Allison | SMS | ESOL | Biology, Chemistry, M/G Math | ESOL |
| Browning | Lyndsey | BES | Music | Elementary Ed | Music |
| Browning | Lyndsey | BES | ESOL | Elementary Ed | ESOL |
| Bruce | Justin | SOS | Elementary Ed | ESE , M/G Soc Science | Elementary Ed |
| Buchanan | Kimberly | SPE | ESOL | Elem Ed | ESOL |
| Bullock | Brian | SHS | English, Math, Spanish, Health, Business Ed, Social Science, PE, Reading, Chemistry, Env. Science | M/G Gen Science, Earth/Space Science | English, Math, Social Science, Health, Spanish, PE, Business Ed, Reading, Chemistry, Biology |
| Bullock | Brian | SHS | ESOL | M/G Gen Science, Earth/Space Science | ESOL |
| Burgess | Chelsea | SPE | ESOL | Elem Ed & Soc Science | ESOL |
| Burkett | Deanna | SMS | Math, Science, Spanish | English & Social Science | Math, Science, Spanish |
| Butts | Tammy | SMS | Art | M/G Math, M/G Endorsement | Art |

Special Meeting
September 29, 2020

| Suwannee County School District | | | Out-of-Field Teachers for 2020-2021 SY | | 9/29/2020 |
|---------------------------------|------------|--------|--|----------------------------------|---|
| Last Name | First Name | School | Assignment | Area of Certification | Out of Field Certification Areas |
| Byrd | Jerrica | BHS | Civics | Bus Ed | Social Science |
| Campbell | Jennifer | SVS | Math, Science | English, ESOL/E, Reading/E | Math, Science |
| Cassube | Pamela | BHS | English, Math, Social Science, Spanish, Art, Ag, Science, Culinary Arts, Welding, Computer Science, PE, Health, Music, Chemistry | Elem Ed, M/G Gen Science, ESOL/E | English, Math, Art, Soc Science, Ag, Welding, Bus Ed, Computer Science, Family & Consumer Science, Science, PE, Health, Music, Spanish, Chemistry |
| Cato | Jamie | SRE | ESOL | Social Science, PK/Primary | ESOL |
| Coker | Eleanor | BHS | Language Arts | Elem Ed, PK/Prim | English, ESOL |
| Curls | Darrell | SHS | English, Math, Social Science, Science, Health, Spanish, Reading, Biology, Art, PE | M/J Math | English, Math, Social Science, Science, Spanish, Health, Reading, Biology, Art, PE |
| Curls | Darrell | SHS | ESOL | M/J Math | ESOL |
| Daquila | Veronica | SPE | Music | Elem Ed, ESOL/E, Rdg/E | Music |
| Diggs | Benita | SHS | Math, Spanish, Reading, Health, Science, Art, Social Science, Business Ed, Chemistry, Art | Eng & ESOL/E | Math, Science, Soc Sci, Spanish, Reading, Health, Bus Ed, Chemistry, Art |
| Eckhoff | Jean | SVS | Spanish, Math, Science, Social Science, Health, PE | English, French | Spanish, Math, Science, Social Science, Health, PE |
| Flowers | Tammy | SRE | Art, Library Skills, Music | Elem Ed, ESOL/E, Rdg/E | Art, Music, Media Spec |
| Francisco | Melissa | SVS | Health, PE | Bus Ed | Health, PE |
| Franklin | Alexander | SHS | English, Math, Social Science, Art, Spanish, Reading, Health, Business Ed, Biology, Chemistry, PE | Music | English, Math, Social Science, Art, Spanish, Business Ed, Reading, Health, Biology, Chemistry, PE |
| Frazier | Theodore | SHS | English, ESOL, Reading | Sub - Pending Certification | English, ESOL, Reading |

Special Meeting
September 29, 2020

| Suwannee County School District | | | Out-of-Field Teachers for 2020-2021 SY | | 9/29/2020 |
|---------------------------------|------------|--------|--|--|--|
| Last Name | First Name | School | Assignment | Area of Certification | Out of Field Certification Areas |
| Green | Jimmie | SVS | English, Health, Math, Art, Science, Social Science, Business Ed, Biology, Reading, Spanish, Chemistry | MGIC, PE, Driver's Ed | English, Math, Art, Health, Social Science, Business Ed, Science, Biology, Chemistry, Reading, Spanish |
| Green | Jimmie | SHS | Health | MGIC, PE, Driver's Ed | Health |
| Green | Jimmie | SHS | ESOL | MGIC, PE, Driver's Ed | ESOL |
| Green | Traci | SHS | English, Math, Science, Social Science, Spanish, Health, PE, Business Ed, Biology, Chemistry | M/G Eng, Art, Gifted/E, Reading/E & ESOL/E | English, Math, Science, Social Science, Health, Spanish, PE, Business Ed, Biology, Chemistry |
| Gustavson | Chantal | SHS | Science, Biology, Chemistry | Math, French, MGIC, Elem Ed | Science, Biology, Chemistry |
| Gustavson | Chantal | SHS | ESOL | Math, French, MGIC, Elem Ed | ESOL |
| Hall | Elisa | SHS | ESOL | English, Rdg | ESOL |
| Hall | Kyler | SHS | English, Math, Science, Social Science, Health, Reading, Spanish, Biology, Chemistry, Art | PE | English, Math, Science, Social Science, Health, Reading, Spanish, Biology, Chemistry, Art |
| Hamby | Cletia | SHS | ACCESS Courses | ESE | Elementary Ed |
| Harrell | Sabrina | BES | ESOL | Elementary Ed, Business Ed | ESOL |
| Harry | Hetti | SMS | Spanish | MGIC | Spanish |
| Hart | Brandi | SRE | ESOL | Art, Elementary Ed | ESOL |
| Hawthorne | Melinda | BES | Music, | Elem Ed, Family & Consumer, ESOL/E | Music |
| Hayes | Amanda | BES | ESOL | Elementary Ed | ESOL |
| Herrington | Christina | SMS | English, Math, Science, Social Science | Elementary Ed, ESE, ESOL/E, Rdg/E, ASD/E | English, Math, Science, Social Science |
| Hester | Angela | SHS | English | Elem Ed, MGIC, Reading/E, ESOL/E | English |
| Hitt | Jennifer | SPE | ESOL | Elementary Ed | ESOL |
| Hohman | Nicole | SPE | Music | Elementary Ed | Music |
| Hohman | Nicole | SPE | ESOL | Elementary Ed | ESOL |
| Huston | Ellena | SPE | STEM | Elementary Ed 1-6, ESOL/E | PK/Primary , Elementary Ed K-6 |
| Jernigan | Courtney | BHS | Language Arts, Science, Social Science, Music, Health, PE, Welding, Ag, | Math, Business Ed | English, Science, Social Science, Music, Health, PE, Welding, Ag |
| Jernigan | Courtney | BHS | ESOL | Math, Business Ed | ESOL |
| Jessup | Michelle | SRE | ESOL | Elementary Ed | ESOL |
| Jessup | Michelle | SRE | Art | Elementary Ed | Art |

Special Meeting
September 29, 2020

| Suwannee County School District | | | Out-of-Field Teachers for 2020-2021 SY | | 9/29/2020 |
|---------------------------------|---------------|--------|--|---|---|
| Last Name | First Name | School | Assignment | Area of Certification | Out of Field Certification Areas |
| Johnson | Mary | SOS | Reading, Math, Science, Social Science, Health, PE | Elementary Ed, Early Childhood, ESOL/E | Reading, Math, Science, Social Science, Health, PE |
| Kelly (SUB) | Juettie (SUB) | BES | Music | Sub - Pending Certification | Music |
| Koon | Karen | BHS | Social Science | Ed Media Spec, Elem Ed, ESOL, MG Int Curr, Gifted | Social Science |
| Land | Candace | SSE | Library Skills, Music | Elem Ed, ESOL/E, ESE | Music, Media Spec |
| Land | Samantha | SMS | ESOL | English | ESOL |
| Leslie | DonnaJean | SOS | Health, Social Science, English | Bio, M/G Gen Sci, PE | Health, Social Science, English |
| Manna | Carl | BHS | Social Science, Driver's Ed | Economics, US Govt, World Hist, Driver's Ed | Social Science, Driver's Ed |
| Marrero | Jazmin | SMS | Spanish, English | ESE, Health | Spanish, English |
| Marsee | Holly | SSE | Library Skills, Music | Elem Ed, Prim Ed, ESE, ESOL/E | Music, Media Spec |
| McClendon | William | BHS | Ag, Art, Math, Science, Computer Science, Spanish, PE, Culinary Arts, Social Science, Health, Welding, Photography, Biology, Chemistry | English, Music | Ag, Art, Math, Science, Photography, PE, Spanish, Soc Science, Health, Family & Consumer Science, Computer Science, Bus Ed, Welding, Biology, Chemistry |
| McClendon | William | BHS | ESOL | English, Music | ESOL |
| McKay | Tammy | SMS | ACCESS Courses | Primary, ESE, ESOL | Elementary Ed |
| Mitchell | Elizabeth | SMS | English, Math, Science, Social Science, Spanish | ESE, ESOL/E | English, Math, Science, Social Science, Spanish |
| Pagliai | Vickie | SPE | Music | Elem Ed, ESOL, Ed Ldrshp | Music |
| Parker | Patrice | SMS | Math, Health, PE | MGIC, Rdg/E, ESOL/E | Math, Health, PE |
| Petersen | Ashton | SMS | Science | Health | Science |
| Phillips | Denah | BES | Music, STEM, Math, Language Arts, Science & Social Studies | Primary Ed & ESOL | Music, Elem Ed |
| Pollock | Malcolm | SHS | PE | Soc Sci | PE |
| Pollock | Malcolm | SHS | ESOL | Soc Sci | ESOL |
| Reid | Stephanie | SRE | ESOL | Elementary Ed, Reading/E | ESOL |
| Roberts | Erin | BHS | Science | Elem Ed | Science |
| Roberts | Melanie | SHS | English, Science, Social Science, Spanish, Art, Health, PE, Reading, Biology, Chemistry | Math, Bus Ed | English, Science, Social Science, Spanish, Art, Health, PE, Reading, Biology, Chemistry |
| Ross | Brooklyn | SOS | Elementary Ed | Pending Cert-Long Term Sub | Elementary Ed |

Special Meeting
September 29, 2020

| Suwannee County School District | | | Out-of-Field Teachers for 2020-2021 SY | | 9/29/2020 |
|---------------------------------|------------|--------|---|---|---|
| Last Name | First Name | School | Assignment | Area of Certification | Out of Field Certification Areas |
| Sampson | Stephanie | SMS | English, Science, Social Science, Health, PE | M/G Math, Math | English, Science, Social Science, Health, PE |
| Skipper | Becky | SSE | ESOL | M/G Math, Elementary Ed | ESOL |
| Stewart | Janet | BHS | Social Science, Science, Driver's Ed, English, Health, PE, Ag, Biology | Elem Ed, Prim Ed, M/G Math | Social Science, Driver's Ed, English, Science, Health, PE, Ag, Biology |
| Story | Rita | DRCS | English | Long Term Sub-Pending Cert | English |
| Taylor | Tommy | BHS | English | Welding (Non Certificated) | English, Research |
| Terry | Kathryn | SPE | ESOL | PE, ESE & Elementary Ed | ESOL |
| Thomas | Benjamin | SHS | English, Math, Science, Health, Art, Reading, Spanish, PE, Business Ed, Biology, Chemistry | Social Science | English, Math, Science, Health, Art, Reading, Spanish, PE, Business Ed, Biology, Chemistry |
| Thompson | Michelle | SHS | English, Math, PE, Health, Science, Social Science, Art, Business Ed, Biology, Spanish | Elem Ed, M/G English, ESE, ESOL/E, Rdg/E | English, Math, PE, Health, Science, Social Science, Art, Business Ed, Biology, Spanish |
| Townsend | Michael | SRE | Music | Pending Cert-Long Term Sub | Music |
| Van | Elizabeth | SRE | Art, Library Skills, Music | Elem Ed, ESOL/E, MGIC, ESE, PK/Prim | Art, Music, Media Spec |
| Ward | Misty | BHS | AP Studio Art, Photography | PE, Bus Ed, ESE, Journ | Art & Photography |
| White | Jenny | SHS | English, Math, PE, Art, Science, Social Science, Health, Spanish, Biology, Chemistry | ESE, ESOL/E, Rdg/E | English, Math, PE, Art, Science, Social Science, Health, Spanish, Biology, Chemistry |
| Wiggins | Vernon | SHS | English, Math, Health, Spanish, Reading | Biology, PE, Social Science, ESE, MG Gen Sci, Elem Ed | English, Math, Health, Spanish, Reading |
| Williamson | Kayla | SMS | Health | PE | Health |
| Wimberley | JoAnne | SRE | Art, Library Skills, Music | Elem Ed, ESOL/E | Art, Music, Media Spec |
| Wingate | Kenneth | BHS | Math, Science, Social Science, Spanish, Art, Culinary Arts, Health, PE, Ag, English, Biology, Chemistry | Eng, SLD, Rdg/E, ESOL/E | Math, Science, Social Science, PE, Health, Ag, Family & Consumer Science, Health, Spanish, English, Art, Biology, Chemistry |

The meeting adjourned at 6:16 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 13, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White (arrived at 10:00 a.m.), along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Bill Brothers, Marsha Brown, Ethan Butts, Mark Carver, Erin Clark, Janene Fitzpatrick, Ronnie Gray, Angel Hill, Malcolm Hines, Michele Howard, Mary Keen, Debbie Land, Dee Dee McManaway (arrived at 9:30 a.m.), Kecia Robinson, Eric Rodriguez, Angie Stuckey, Marsha Tedder (arrived at 9:22 a.m.), TJ Vickers, Kelly Waters, Jimmy Wilkerson, Josh Williams, Kelli Williams, and Laura Williams. Stephanie Stone, with Kelly Services, was also present.

Chairman daSilva called the meeting to order at 9:00 a.m., and led the pledge.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Update

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update for the District Strategic Plan/Accreditation.

The workshop recessed at 10:03 a.m. and resumed at 10:10 a.m.

Facilities Department Update Mark Carver/Ethan Butts

Mr. Butts distributed and reviewed a handout on the Supporting Documents for the Five Year Facilities Educational Work Plan, along with the draft Work Plan for 2020-2021. Discussion followed regarding the three proposals for the Branford High School (BHS) Ag Building. Discussion followed regarding prioritization of

various projects, as well as the need for additional funding for these projects. Mr. Roush proposed that we begin the process of a referendum to increase county sales tax from 7 percent to 7 ½ percent, which will help to bring the District much needed revenue.

Human Resources Department Update Walter Boatright

Mr. Boatright introduced Ms. Stephanie Stone, with Kelly Services, who distributed and reviewed a handout regarding Suwannee County Partnership Review, which included an update on the services provided to our District.

Mrs. DePratter provided cost information regarding the use of substitutes through Kelly Services. She noted that the comparisons for each year were not equal due to circumstances caused by COVID-19.

The workshop recessed at 11:47 a.m. and resumed at 12:50 p.m.

The Board asked for further discussion on the Five Year Facilities Work Plan. Mr. Carver reviewed projected dollars for school bus purchases. Discussion followed whether to purchase two at a time, or lease multiple buses as we did in the past. Mr. Roush asked Mr. Wilkerson to provide a fleet status report for each school bus to Board Members. Mr. Wilkerson was also asked to provide cost analysis on lease vs. purchase of school buses.

Discussion followed on various suggestions and revisions to the Five Year Facilities Work Plan. Mr. Carver said he will email the revised work plan to Board Members and Superintendent.

Curriculum and Instruction Department Update Jennifer Barrs

- Fourth Grade After School Reading Program (**pg. 2**)

Ms. Barrs provided information regarding the Fourth Grade After School Reading Program for the 2020-2021 school year. This program is being offered in place of the Third Grade Summer Reading Program that was not able to be held during the summer due to COVID-19.

Policy Updates (**pgs. 107-112**) Bill Brothers

Mr. Brothers deferred to Mr. Gray who distributed and reviewed School Board Policy #3.30 – Automatic External Defibrillators. Michele Howard and Erin Clark provided information, as well. Mr. Gray suggested to form a committee to oversee training requirements, develop emergency action plan, make sure protocol is being followed, etc.

Mr. Gray then distributed and reviewed School Board Policy #4.18 – Exertional Heat Illness. The same committee would oversee all actions needed for this policy, as well.

School Safety and Other Administrative Services..... Malcolm Hines
Department Update

- District Equity Update for 2019-2020 (**pgs. 3-106**)

Mr. Hines provided information regarding the District Equity Update for 2019-2020.

Superintendent Update Ted Roush

- Announced the need for an Executive Session after the special meeting today.
- Distributed and reviewed a handout regarding an enrollment update, provided by Josh Williams, as of October 8, 2020. Mr. Roush asked Mr. Williams to continue providing the information weekly.
- Distributed and reviewed an article titled “School COVID spread remains low, dashboard show,” dated October 9, 2020, from www.districtadministration.com
- Distributed and reviewed a handout regarding SCSD Daily COVID-19 Status, which was provided by the Suwannee County Health Department, which includes the number of Positive Students (Brick and Mortar/Hybrid), and the number of Positive Staff, from August 20, 2020, through current date of October 12, 2020. No names or locations were provided.
- Distributed and reviewed a handout received from the state, from September 27, 2020, through October 3, 2020, showing the total number of COVID-19 cases by school, separating out the number of students, teachers, staff, and unknown. He noted that what the state reported on this particular report does not match with other districts that had their respective data listed on their website.

- Received an email from DOE, dated October 2, 2020, requesting the name of a contact person to ship free rapid COVID-19 tests. Mr. Roush's position is that the Suwannee County Health Department will continue to perform these tests, and the District will not have our school clinics performing these tests. He deferred to Mr. Dietzen for his opinion. Mr. Dietzen stated he felt that we do not need to perform these tests; there is too much liability, especially with false positive and false negative results. Mr. Roush confirmed that we will continue to defer students and staff to the Suwannee County Health Department for COVID-19 testing.
- Spoke again about the potential to propose a referendum to increase the county sales tax from 7 percent to 7 ½ percent. He asked for direction from the school board. Board consensus was to do our research to begin the process (1/4 percent versus ½ percent) to propose a referendum to increase the county sales tax, which will take approximately 18 months for the process.

Miscellaneous

- Mr. daSilva stated that face coverings were received from FSBA; he suggested to let administration determine allocation of the face coverings.
- Mr. Alcorn asked Mrs. DePratter if the District received the tax dollars from the sale of the Klausner facility; Mr. DePratter responded yes. He also asked if there is a program at RIVEROAK Technical College where students can work. Ms. Keen responded that the DCT Program is set up for students to work.

The workshop adjourned at 2:43 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 13, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Chairman daSilva called the meeting to order at 2:58 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following curriculum item for the 2020-2021 school year:

- a. Fourth Grade After School Reading Program Schedule (**pg. 2**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item for the 2020-2021 school year:

| <u>Program</u> | <u>Number of Employees/Position</u> | <u>Funding</u> |
|---|--|-----------------------|
| 4 th Grade After School Reading Program | 4 – Teachers (BES-1; SPE-1; SRE-1; SSE-1) | Reading Allocation |

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Suwannee County School District 2019-2020 Annual Update to the Florida Educational Equity Act Plan. (A copy is available for review in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

4. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the Human Resources Transactions (**pgs. 3-4**) MOTION CARRIED UNANIMOUSLY

RECOMMENDATION FOR THE 2020-2021 SCHOOL YEAR:

SUSPENSION:

Suwannee Riverside Elementary School:

Tramane Carwise, Paraprofessional, October 13-27, 2020, with pay.

**End of List
2020-2021
School Year**

The meeting adjourned at 3:02 p.m.

SUWANNEE COUNTY SCHOOL BOARD
LEVEL III UNION GRIEVANCE HEARING
October 27, 2020

MINUTES

The Suwannee County School Board held a Level III Union Grievance Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager.

Administrative Secretary Robinette Odom was also present.

Chairman daSilva called the meeting to order at 2:01 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Mr. Dietzen provided the procedural background for the hearing. He stated it must be proved that a contract violation occurred, and the exact date that it occurred. The Board will either vote to sustain or deny. Mr. Matt Carson is Legal Counsel for the Superintendent.

1. Comments and presentations by Grievant Eric Rodriguez.

Mr. Rodriguez provided a PowerPoint presentation regarding COVID data.

Ms. Annette Kinsey distributed the following handouts for information:

- COVID-19: Characteristics of Cases in Pediatric Florida Residents < 18 Years Old
- Supposed flyer posted on walls at Suwannee High School: Stop the Spread of Germs
- Letter from Florida Education Association (FEA), dated October 7, 2020, to Suwannee County School Board Members regarding their rebuttal to administration's Step II response to Eric Rodriguez's grievance.

2. Comments and presentations by Matt Carson, Legal Counsel for Superintendent Ted Roush.

Mr. Carson stated that Superintendent Roush will send home CDC guidelines to all students/parents, along with letting them know that face coverings are available in the school nurse offices, and additional COVID-19 color signage will be placed in all schools and District sites.

Mr. Carson stated that Grievant Mr. Rodriguez had the burden to prove that a contract violation occurred; and he failed to prove the violation. He addressed the timeline that the Level I grievance was not filed in a timely manner. He stated that the Board can deny on just that item. He stated his focus will be on Suwannee County; the numbers of our school children in Suwannee County and not another country or state; and the COVID-19 rate in our schools.

Mr. Carson distributed and reviewed Cumulative Exhibit 1, which included various documentation pertaining to the grievance. He noted that only the two relief sought items from the Level I grievance can be carried forward to Level II and Level III—no other items. He noted there were several reasons to deny: (1) Level I grievance was filed untimely; (2) Mr. Rodriguez did not meet his burden of a contract violation; and (3) There are no other items to consider rather than the first two relief sought. He recommended, through the Superintendent, to deny.

Mr. Rodriguez's rebuttal was that items can be added to a grievance. He asked for consideration not to deny on timeliness.

Mr. Carson's rebuttal was regarding percentages for teachers and students. He stated there is no evidence that teachers and/or students are catching COVID-19 only in our schools.

Mr. Dietzen stated that the evidence of hearing is completed. The sole function of the Board is to determine that the grievant proved there was a contract violation, a timely violation by preponderance of the evidence, and determine timely or not and/or whether there was a violation or not. The Superintendent had already agreed to send home CDC guidelines and increase the number of CDC color signs to help reinforce the District's plan. He advised the Board that, procedurally, you can have a motion and second to discuss the grievance and merits; or a motion and second to deny or accept the grievance. At end of hearing, we must have the Board's decision on whether it is denied or not.

MOTION by Mr. Alcorn to deny the motion. Mr. Alcorn withdrew his motion.

Mr. daSilva asked for a recess to review the evidence presented. Mr. Taylor shared the three items that the Superintendent agreed to as follows: CDC guidelines to parents; flyers stating that face coverings are available in the school nurse offices for students; and additional COVID-19 color signage will be placed in all schools and District sites. Mr. Alcorn asked that this information also be placed on the District website, as well. Mr. Dietzen noted that the Superintendent agreed to these items being done outside of the items listed in the Level I grievance.

The hearing recessed at 3:14 p.m. and resumed at 3:27 p.m.

3. Discussion and action regarding presentations and evidence provided for the Level III Grievance filed by Grievant Eric Rodriguez.

Board members held a discussion regarding the grievance and merits.

MOTION by Mr. Alcorn, second by Mr. White, to deny the Level III Grievance as presented. MOTION carried four to one; Ms. Cason voted NO.

The hearing adjourned at 3:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
October 27, 2020

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the Branford High School Auditorium, 405 NE Reynolds Street, Branford, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason (arrived at 5:58 p.m.), Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Brad Mincks was also present.

Chairman daSilva called the hearing to order at 5:57 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

| | |
|--------|---|
| #2.091 | Family and School Partnership for Student Achievement (<i>Revised</i>) |
| #5.021 | Homeless Students (<i>Revised</i>) |
| #5.025 | Educational Stability for Children in Foster Care (<i>Revised</i>) |
| #5.101 | Bullying and Harassment (<i>Revised</i>) |
| #5.19 | Student Records (<i>Revised</i>) |
| #5.241 | Parental Access to Information (<i>Revised</i>) |
| #6.15 | Education Paraprofessionals and Aides (<i>Revised</i>) |

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

2. Final review of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2020-2021. (Copies are available for review in the office of the Director of Curriculum and Instruction.)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans and there were none.

The hearing adjourned at 5:59 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 27, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford High School Auditorium, 405 NE Reynolds Street, Branford, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Brad Mincks and Student Ambassadors Isaac Mincks and Morgan Larney were present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by the Branford High School Beta Club student organization.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individual addressed the Board:

- Tyler Alcorn, representing Suwannee Middle School (SMS) students, addressed the Board regarding lockers at SMS. Mr. White asked to discuss this issue at a future Board workshop.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the Consent Agenda, along with a change on Page 30, under Recommendations: Instructional, Suwannee High School, Chantal Gustavson: strike the words Long Term Substitute and replace with Teacher.

Mr. Alcorn pulled Item #8 for discussion purposes, which he questioned the names James Betz and John Betz. It was noted it should be John Betz.

Mr. White questioned the following regarding #8:

- Page 30, under Recommendations: Administrative, District Office – He questioned if there was a committee and interviews for the replacement of Kelly Waters' position. Mr. Boatright responded yes.
- Pages 31-32 – Asked about the planning period supplements; how these supplements relate to the new schedule of having 6 periods and one period for planning; and up to 100 additional hours for Stefani Santos. Mr. Boatright and Mrs. Fitzpatrick responded.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-27)**

- | | |
|--------------------|---|
| September 8, 2020 | - Workshop Session |
| | - Special Meeting |
| | - Public Hearing (<i>Adopt the final Millage Rates and final Budget for 2020-2021</i>) (<u>NOTE</u> : Minutes already Board approved at the September 22, 2020, Regular Meeting, due to Department of Revenue requirements for TRIM compliance.) |
| September 22, 2020 | - Public Hearing |
| | - Regular Meeting |
| September 29, 2020 | - Special Meeting |

2. Approval of the monthly financial statement for September 2020.

3. The following bills for the period March 1-31, 2020:

General Checking Account

| | |
|-------------------------------------|------------------|
| General Fund 1000 | \$ 1,000,968.89 |
| Special Act Bonds 2200 | 12,390.00 |
| LCIF Fund 3200 | 60,006.36 |
| Food Service Fund 4100 | 164,846.50 |
| Federal Fund 4200 | 184,897.62 |
| Elem & Sec School Emerg Relief 4410 | 21,156.24 |
| Other Cares Act Relief 4420 | <u>49,350.00</u> |
| | \$ 1,493,615.61 |

Payroll Checking Account

| | |
|------------------------|-----------------|
| General Fund 1000 | \$ 3,181,808.07 |
| Food Service Fund 4100 | 148,353.43 |
| Federal Fund 4200 | 375,918.91 |
| Fund 4410 | 5,917.05 |
| Fund 4420 | <u>833.86</u> |
| | \$ 3,712,831.32 |

Total \$ 5,206,446.93

4. Approval of the following budget amendments for fiscal year 2020-2021:

| | | |
|----------------|-------------|-------------------------|
| <u>General</u> | <u>LCIF</u> | <u>Special Revenues</u> |
| I-3 | III-2 | IV-2 (Other CARES) |
| | | IV-3 (Federal) |
| | | IV-3 (Food Service) |

5. Approval for disposal of property as per the attached Property Disposition Form dated October 27, 2020. (pg. 28)

6. Approval of the following student transfers for the 2020-2021 school year.
Parents will provide transportation.

District Reassignment:

| FIRST NAME | LAST NAME | TO | FROM | GRADE |
|------------|-------------------|----------|-----------|-------|
| Madalynn | Newman | Suwannee | Lafayette | 7 |
| Layla | Rodriguez | Suwannee | Hamilton | K |
| Alaia | Rodriguez Alvarez | Suwannee | Hamilton | PK |
| Zy'Torian | Ross | Suwannee | Columbia | 4 |
| Debra | Swanson | Suwannee | Lafayette | PK |

Zone Reassignment:

| FIRST NAME | LAST NAME | TO | FROM | GRADE |
|------------|-----------|-----|------|-------|
| Jacob | Floyd | BHS | SHS | 12 |
| Bethany | Wharton | BHS | SHS | 10 |

7. Human Resources Transactions, with the following change on Page 30, under Recommendations: Instructional, Suwannee High School, Chantel Gustavson, strike “Long Term Substitute” and replace with “Teacher”. (pgs. 29-35)

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS: ADMINISTRATIVE:

District Office:

Elizabeth Johnston, Coordinator of ESE, effective February 1, 2021

REPLACES: Kelly Waters

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee High School:

Theodore Frazier, Long Term Substitute (Temporary), effective October 2, 2020

REPLACES: Barbara Barker

Chantel Gustavson, Teacher (Temporary), effective September 16, 2020

REPLACES: Sarah Grillo

Branford Elementary School:

James Kite, Music Teacher, effective October 5, 2020
REPLACES: Juettie Kelley

TERMINATION:

Suwannee Springcrest Elementary:
Mary Metz, Teacher, effective September 17, 2020

SUSPENSION:

RIVEROAK Technical College:
Lawanna Zimmermann, Teacher, October 12, 2020 through October 14, 2020, without pay

LEAVE OF ABSENCE (MATERNITY):

Suwannee High School:
Trista Morales, Teacher, effective November 3, 2020 through January 4, 2021

Jenny White, Teacher, effective November 9, 2020 through January 4, 2021

Suwannee Pineview Elementary:
Kaycie Kinsey Blanton, Teacher, tentatively, October 26, 2020 through January 4, 2021,
with the option of returning sooner if released by her doctor.

Suwannee Springcrest Elementary:
Brittany Broughton, Teacher, October 16, 2020 through January 4, 2021

LEAVE OF ABSENCE (PERSONAL):

Suwannee Pineview Elementary:
Pamela Lewis, Teacher, September 9, 2020 through October 2, 2020

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE):

Suwannee Middle School:
Elizabeth Mitchell, Teacher, October 7, 2020 through January 4, 2021

Suwannee Pineview Elementary:
Pamela Lewis, Teacher, October 5, 2020 through January 4, 2021

LEAVE OF ABSENCE (MEDICAL):

RIVEROAK Technical College:
Lawanna Zimmermann, Adult Education Teacher, October 15, 2020 through December 18, 2020, *with the option of returning sooner if released by her doctor.*

MENTOR

Skylar Phillips

MENTEE

Michael Townsend

SCHOOL

Suwannee Riverside Elementary

PART-TIME/HOURLY EMPLOYEES:

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEE

July 1, 2020-June 30, 2021:

CAREER AND TECHNICAL EDUCATION:

Shari Senea

Phlebotomy Instructor

Susan Morgan

Instructor-Evening Phlebotomy and Nursing Assistant

SUPPLEMENTARY:

Employee Name

Position

Location

**Grace Brett

Head Girls' Varsity Soccer Coach

Suwannee High School

Tommy Brett

Assistant Varsity Soccer Coach

Suwannee High School

Tommy Brett

Head Girl's Jr. Varsity Soccer Coach

Suwannee High School

Brian Bullock

Head JV Boys' Basketball Coach

Suwannee High School

Pamela Cassube

Planning Period Supplement

Branford High School

Erin Clark

Planning Period Supplement

Branford High School

Brooke Cox-Knowles

Planning Period Supplement

Suwannee Virtual School

Carlos Diaz

Planning Period Supplement

Branford High School

**Eddie Ford

Head Girls' Basketball Coach

Suwannee Middle School

Jimmy Green

Asst. Varsity Boys' Soccer Coach

Suwannee High School

Elisa Hall

Planning Period Supplement

Suwannee High School

Angela Hester

Planning Period Supplement

Suwannee Virtual/SOS

Priscilla Jones

Planning Period Supplement

Branford Elementary

Priscilla Jones

Supplement Reading Endorsement

Branford Elementary

Zafarys Kennedy

Asst. Boys' Basketball Coach

Suwannee High School

Doug Mabey

Head JV Boys' Soccer Coach

Suwannee High School

Hanna Moreno

Planning Period Supplement

Suwannee Springcrest

Elementary

Walter Musgrove

Assistant Wrestling Coach

Suwannee High School

Tammy Neil

Planning Period Supplement

Suwannee Middle School

Brooklyn Ross

Planning Period Supplement

Suwannee High School

Becky Skipper

Planning Period Supplement

Suwannee Springcrest

Elementary

Adrienne Taylor

Basketball Cheerleader Sponsor

Suwannee High School

**pending certification

The following teacher to receive up to 100 additional hours at her hourly rate to coordinate student activities at BHS.

Stefani Santos

The following to be approved as teachers for the 4th Grade After School Reading Program

Tammy Atkinson

*Priscilla Jones

Jenny Clark

*Wendy Stevens

*Jacqueline Glover

Miranda Walker

*Meri Harrell

*Sandra Winburn

Angela Hester

**Alternate Teachers*

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Natalia Morales, Grant Funded ELL Paraprofessional (Temporary), effective October 1, 2020

REPLACES: New Position

Maria Owen, Food Service Monitor, effective September 22, 2020

REPLACES: New Position

Heidi Davis, Custodian (Temporary), effective September 9, 2020

REPLACES: New Position

Facilities Department:

Douglas Bates, Maintenance Foreman, effective November 2, 2020

REPLACES: Ethan Butts

James Bryan, Assistant Foreman, effective November 2, 2020

REPLACES: Douglas Bates

John Betz, Maintenance Worker I, effective November 2, 2020

REPLACES: James Bryan

Lawrence Jelks, Maintenance Worker I, effective November 2, 2020

REPLACES: John Betz

Suwannee High School:

Kelly Hollingsworth, Grant Funded ELL Paraprofessional (Temporary), effective October 1, 2020

REPLACES: New Position

Zafarys Kennedy, Custodian, (Temporary), effective September 30, 2020

REPLACES: New Position

Suwannee Middle School:

Tiffany Dear, Media Clerk, effective October 19, 2020

REPLACES: Erika Leak

Balinda Federick, ESE Paraprofessional, effective October 1, 2020

REPLACES: Tiffany Dear

Maritza Torres, Grant Funded ELL Paraprofessional (Temporary), effective October 1, 2020

REPLACES: New Position

Suwannee Pineview Elementary:

Brenda Cooks, Food Service Worker, effective August 10, 2020

REPLACES: Linda Hingson

Alexis Dalton, Paraprofessional, effective October 19, 2020

REPLACES: Denise Chandler

Suwannee Springcrest Elementary:

Holly Melland, Paraprofessional, effective September 29, 2020

REPLACES: Kerry Palmer

Hannah Lane, Custodian (Temporary), effective September 9, 2020

REPLACES: New Position

Transportation Department:

Charles Dakota Carey, Crossing Guard, effective September 22, 2020

REPLACES: New Position

Elizabeth Cooper, Crossing Guard, effective October 2, 2020

REPLACES: RoseMerry Bell

Luis Pizarro, Bus Driver, effective October 9, 2020

REPLACES: Jimmy Cannon

RESIGNATIONS:

RIVEROAK Technical College:

Laura Hernandez, Financial Aid Specialist, effective January 19, 2021

Dustin Smith, Custodian, effective October 17, 2020

Suwannee Riverside Elementary:

Tramane Carwise, Paraprofessional, effective October 28, 2020

Transportation Department:

Hope Robinson, Bus Driver, effective September 29, 2020

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE):

Suwannee Pineview Elementary:

Jennifer McMillan, Paraprofessional, (*Revised from August 25, 2020 Agenda*) August 24, 2020 through October 30, 2020

Suwannee Riverside Elementary:

Janice McCall, Paraprofessional, October 5, 2020 through January 5, 2021

LEAVE OF ABSENCE (MEDICAL):

Transportation:

Sheila Rowden, Bus Driver, effective October 15, 2020 through October 30, 2020

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Riverside Elementary:

Debbie Ritchey, Custodian, October 7, 2020 through October 12, 2020, for a total of 27 hours

MISCELLANEOUS:

Approval for the following to work in the after school extended day Pre-K Program

Traci Davis

Approval for the following to work as a paraprofessional or teacher in the 21st Century Program

Charis Parker

STUDENT WORKER:

The following to serve as a Student Worker at RIVEROAK Technical College – *Early Childhood Education*:

Phoenix Webb-Patton

SUBSTITUTES:

The following to serve as Substitute Bus Drivers:

Heather Beauchamp
Shawn Hill
Kiara Janosh

Caleb Jones
Luis Pizzaro
Robert Schnaudigel

Cynthia Worthy

Regular Meeting
October 27, 2020

VOLUNTEERS:

Eric Bartelme
Amber Bartelme
Aaron Bass
Charles Bean
Kayli Burkett
Victoria Crossno
Tiffeney Cusick
Jimmy Fields
Laura Goss
Nicole Hammock
Stephanie Harrison
Carla Hollinger

Amanda Jacobs
Gary Key
Lisa Kriehn
William Lawhon Jr.
Rodney Leak
Jessica Lindsey
Niki Lorenjatos
Bethany Mabey
Amanda McMillan
Christopher McMillan
Chris Midgett
Judithann Murray

Matthew Pennington
Ashley Pritchett
Thomas Roper
Heidi Schenauer
Daryl Snodgrass
Melissa Snodgrass
Christina Terrell
Ashley Turner
Candyce Vickers
Briana Zonnevylle

**End of List
2020-2021
School Year**

REGULAR AGENDA

1. MOTION by Ms. Cason, second by Mr. Taylor, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#3.30 Automatic External Defibrillators (*Revised*) (**pg. 36**)
#4.181 Exertional Heat Illness (*New*) (**pgs. 37-41**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#2.091 Family and School Partnership for Student Achievement
 (*Revised*)
#5.021 Homeless Students (*Revised*)
#5.025 Educational Stability for Children in Foster Care (*Revised*)
#5.101 Bullying and Harassment (*Revised*)
#5.19 Student Records (*Revised*)
#5.241 Parental Access to Information (*Revised*)
#6.15 Education Paraprofessionals and Aides (*Revised*)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2020-2021. (Copies are available for review in the office of the Director of Curriculum and Instruction.) MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2020-2021 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-81 Healthcare Services Agreement between MAXVAX, LLC d/b/a Health Hero Florida and the School District of Suwannee County, Florida to provide influenza vaccines to students (*New*)
(pgs. 42-51)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the RIVEROAK Technical College Strategic Plan for July 2020 – June 2025. **(pgs. 52-59)** MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the RIVEROAK Technical College Ongoing Operation and Maintenance of Physical Facilities and Technical Infrastructure Plan for 2020-2021. **(pgs. 60-62)** MOTION CARRIED UNANIMOUSLY
7. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2020-2021. (A copy is available for review in the office of the Director of Facilities.)

Mr. White and Mr. Alcorn asked to re-categorize the work plan for the 2021-2022 school year and have a draft budget in March 2021 in order to compare the draft budget to the proposed work plan. Mr. Roush and Mrs. DePratter explained why there are other items/areas in the work plan that are not all building/facility related, as well as possibility of not having a draft budget ready in March. Mr. Taylor asked if the IT and Transportation directors could present their budgets separately in more detail. Mr. Roush responded that this topic can be discussed further in a future workshop.

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Florida Safe Schools Assessment Tool (FSSAT) for 2020-2021. (A copy is available for review in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to change the November Regular Board Meeting and Reorganization Meeting from November 24, 2020, to November 17, 2020. MOTION CARRIED UNANIMOUSLY

#2. MOTION by Mr. Taylor, second by Mr. White, for approval to change the December Regular Board Meeting from December 22, 2020, to December 15, 2020. MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

9. Comments from Student Ambassadors

- Student Ambassador Brad Mincks stated all is going well at BHS.
- Student Ambassador Morgan Larney stated she is thankful for all the opportunities given to the SHS students.

10. Legal Counsel's Report – No legal matters to report.

11. Superintendent's Report

- Mr. Roush expressed his thanks and appreciation to Mr. Huddleston and BHS Staff for hosting tonight's meeting; to Beta Club for its participation in the meeting; and to Mark Carver for his 33 years of dedication and service to our District.

Mr. Dietzen commented that Mr. Carver has saved the District a lot of dollars due to his extensive knowledge with construction. He also expressed his thanks and appreciation to Mr. Carver for his dedication and service to the District.

12. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to Mr. Huddleston and BHS staff for hosting tonight's meeting; to the Beta Club for participating in the meeting; to Mark Carver for his dedication and service to the District; and to our Student Ambassadors.

- Mr. daSilva stated he was looking forward to the discussion regarding lockers at SMS at a future workshop.
- Mr. White expressed his thanks to Mrs. Fitzpatrick and Mr. Stavig for offering the gaming class at BHS. He asked if computer coding could be added at BHS. Mr. White questioned the \$300,000 for RIVEROAK Technical College (Item #5 on the Regular Agenda). Ms. Keen responded.

The meeting adjourned at 7:27 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 10, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Hunter Abercrombie (arrived at 10:04 a.m.), Jennifer Barrs, Jennifer Beach, Walter Boatright, Amy Boggus, Bill Brothers (arrived at 10:01 a.m.), Marsha Brown, Ethan Butts, Lisa Dorris, Janene Fitzpatrick, Debbie Godbold, Ronnie Gray, Angel Hill, Malcolm Hines, Terry Huddleston, Teri Jones (arrived at 10:00 a.m.), Mary Keen, Dee Dee McManaway, Kecia Robinson (arrived at 9:22 a.m.), Eric Rodriguez, Angie Stuckey, Marsha Tedder, Kelly Waters, Jimmy Wilkerson, Josh Williams, Kelli Williams, and Laura Williams. Julie Calvitt and Tyson Johnson, representatives from Arthur J. Gallagher & Company, were also present.

Chairman daSilva called the meeting to order, at 9:01 a.m., and led the pledge.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Update

Mrs. Fitzpatrick provided information on the following:

- PowerPoint presentation regarding an update on the innovative academic option and configuration semester appeals process.
- Distributed and reviewed the draft school calendar for 2022-2023.
- PowerPoint presentation regarding an update on the Strategic Plan.

Self-Insured Health Insurance Update Vickie DePratter/
Arthur J. Gallagher & Company Representatives

Tyson Johnson provided a PowerPoint presentation on the District's Mid-Year Plan Review regarding our self-insured health insurance plan.

The workshop recessed at 10:53 a.m. and resumed at 12:00 p.m.

Policy Updates (**pgs. 2-62**) Bill Brothers

Mr. Brothers provided updates on the following policies:

- #2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #5.101 Bullying and Harassment (*Revised*)
- #5.105 Dating Violence and Abuse (*Revised*)

Superintendent Update Ted Roush

Mr. Roush reported on the following:

- Teachers of the Year and School Related Employees of the Year have been announced. Working on a venue and date for the Teacher of the Year Banquet.
- Announced that the District Principal of the Year is Laura Williams (SMS); and the District Assistant Principal of the Year is Hunter Abercrombie (SMS).
- Distributed and reviewed an updated SCSD Daily COVID-19 Status as of November 9, 2020, from the Suwannee County Health Department.
- Additional COVID-19 signage has been received; and is being distributed to each school and departmental sites throughout the District.
- Provided an update on the tabled item from the August 11, 2020, Special Meeting, regarding a proposed administrative salary schedule; this topic will be placed on a future workshop agenda for discussion.

Miscellaneous

- Mr. daSilva asked for discussion on the book bag issue at Suwannee Middle School, which was brought up at last month's Board meeting. He asked to place this on a future workshop agenda for additional discussion. Mr. Taylor asked for comments from an administrative perspective. Discussion held regarding the possibility of developing a survey for parents regarding the matter. Mr. Roush stated that the matter would fall under Ethan Butts and Bill Brothers. Mr. Roush reiterated that if a student has a doctor's note stating that the book bag is causing medical issues for the student, then they are to be assigned a locker. Mr. Taylor asked that when we have the workshop discussion to please have other options available to help with the problem. Mr. Gray noted that, due to COVID, lockers could no longer be used; this is per the Department of Education.

- Mr. Alcorn asked that County Commissioners be invited to school functions like the one that Suwannee Riverside Elementary held recently honoring Veteran's Day.
- Board members thanked Ms. Cason for her dedication and service to our District over the last eight years.
- Mr. Roush announced that there was the need for an Executive Session after the Special Meeting today.
- Ms. Cason thanked everyone for their hard work; and she has enjoyed the last eight years as a School Board Member for the District.

The workshop adjourned at 1:09 p.m.

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Social to Honor School Board Member Catherine Cason
1:00 p.m. – 1:45 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
November 10, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 1:40 p.m.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Taylor, second by Mr. White, for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2020. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 1:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 17, 2020

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Tim Alcorn, Norman Crawford, Ed daSilva, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Kayla Rady, with Rumberger, Kirk & Caldwell, P.A., sat in for School Board Attorney Leonard Dietzen, who was absent.

Superintendent Roush called the meeting to order at 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2021.

Nomination by Mr. Taylor, second by Mr. White, for Mr. Alcorn to serve as Chairman through November 2021. MOTION CARRIED UNANIMOUSLY

Nomination by Mr. daSilva, second by Mr. Crawford, for Mr. Taylor to serve as Vice Chairman through November 2021. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2021.

MOTION by Mr. Taylor, second by Mr. daSilva, to continue holding regular monthly Board meetings on the fourth Tuesday of each month, at 6:00 p.m., at the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida, with the exception of the February and October 2021 regular monthly Board meetings, which will be held at Branford High School, Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Nomination by Mr. Taylor, second by Mr. Crawford, for Mr. daSilva to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:34 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 17, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Tim Alcorn, Norman Crawford, Ed daSilva, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Kayla Rady, with Rumberger, Kirk & Caldwell, P.A., sat in for School Board Attorney Leonard Dietzen, who was also absent.

School Resource Officer Barry Raulerson; and Student Ambassadors Morgan Larney and Isaac Mincks were also present.

Chairman Alcorn called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Beta Club student organization

Special Recognition by the Superintendent

November – Parent/Family Engagement Month Recognition

Kecia Robinson

Outstanding Community Awareness

Kelly Bradow, Branford High School Food Service Monitor

Dana Prince, Suwannee High School Food Service Worker/School Bus Driver

Suwannee Middle School

Alaira Handy, Student – Track and Field: Ranked 4th in the Nation as a 6th Grader for the 2019-2020 School Year

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Mr. Taylor, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Consent Agenda, along with the following two changes on Item #12:

- Page 42, under Suwannee Middle School, Cheryl Latham, Food Service Workers, should be 3 hour, instead of 6 hour
- Page 43, under Miscellaneous, Luwanna Hill, should be LeWanda Hill

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-31)**

- | | |
|------------------|--|
| October 13, 2020 | - Workshop Session |
| | - Special Meeting |
| October 27, 2020 | - Level III Union Grievance Hearing (held before the School Board) |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for October 2020.

3. The following bills for the period October 1-31, 2020:

General Checking Account

| | | |
|---------------------------------|----|------------|
| General Fund 1000 | \$ | 707,355.89 |
| LCIF Fund 3200 | | 19,854.88 |
| Spec Act Revenue Bond Fund 3210 | | 101,072.00 |
| Food Service Fund 4100 | | 183,974.59 |

| | |
|--|-----------------|
| Federal Fund 4200 | 163,324.88 |
| Elem & Sec School Emerg Relief Fund 4410 | 22,847.46 |
| Other Cares Act Relief Fund 4420 | <u>5,663.48</u> |
| | \$ 1,204,093.18 |

Payroll Checking Account

| | |
|--|-----------------|
| General Fund 1000 | \$ 3,190,355.06 |
| Food Service Fund 4100 | 149,612.17 |
| Federal Fund 4200 | 356,416.33 |
| Elem & Sec School Emerg Relief Fund 4410 | 10,366.82 |
| Other Cares Act Relief Fund 4420 | <u>5,228.77</u> |
| | \$ 3,711,979.15 |

Total \$ 4,916,072.33

4. Approval of the following budget amendments for fiscal year 2020-2021:

| | | |
|----------------|-------------|-------------------------|
| <u>General</u> | <u>LCIF</u> | <u>Special Revenues</u> |
| I-4 | III-3 | IV-1 (ESSER) |
| | | IV-4 (Federal) |
| | | IV-4 (Food Service) |

5. Approval of the following contract/agreement for the 2020-2021 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-79 Clinical Education Agreement between NF Suwannee, LLC
d/b/a Suwannee Health Care Center, Live Oak, Florida and the
Suwannee County School Board Patient Care Technician and
Practical Nurse Education Programs (*Renewal/Revised*)
(pgs. 32-38)

6. Approval to accept the following donated item:

| | | |
|-------------|-------------------------|-----------------|
| <u>Site</u> | <u>Item</u> | <u>Donor</u> |
| BHS | Cash Donation (\$3,000) | Pilgrim's Pride |

7. Approval of an out-of-state field trip for Suwannee High School (SHS) NJROTC students, and parent chaperones, to attend the National Rifle Match in Anniston, Alabama, December 4-5, 2020. (*Funded by the NJROTC Fundraising Account.*)
8. Presented for informational purposes out-of-state travel for the following employee:

| <u>Name</u> | <u>Site</u> | <u>Date</u> | <u>Reason</u> | <u>Destination</u> |
|----------------|-------------|-------------|-----------------------------|--------------------|
| Patrick Dawson | SHS | 12/4-5/2020 | NJROTC National Rifle Match | Anniston, AL |

(*Funded by the NJROTC Fundraising Account.*)

9. Approval of the following form:

#7200-097 Fixed Asset Form (*Revised*) (pg. 39)

10. Approval of the following student transfer for the 2020-2021 school year. Parents will provide transportation.

District Reassignment:

| FIRST NAME | LAST NAME | TO | FROM | GRADE |
|------------|-----------|----------|-----------|-------|
| Addison | Helton | Suwannee | Lafayette | 8 |

11. Expulsions/Suspensions

- a. **Case #2020-01:** The Superintendent recommends expulsion of the student through the remainder of the 2020-2021 school year and all of the 2021-2022 school year. (*Final Action*)
- b. **Case #2020-02:** The Superintendent recommends expulsion of the student through the remainder of the 2020-2021 school year. (*Final Action*)
- c. **Case #2020-03:** The Superintendent recommends extending suspension of the student until the case is placed on the agenda for final action. (*For informational purposes only.*)
- d. **Case #2020-04:** The Superintendent recommends extending suspension of the student until the case is placed on the agenda for final action. (*For informational purposes only.*)

12. Human Resources Transactions (pgs. 40-44)

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2020-2021 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

District Office:

Tamara Williams, Staffing Specialist, effective February 1, 2021

REPLACES: Elizabeth Johnston

RIVEROAK Technical College:

Cynthia Frye, Teacher, effective November 1, 2020

REPLACES: Lawanna Zimmermann

SUPPLEMENTARY:

| <u>Employee Name</u> | <u>Position</u> | <u>Location</u> |
|----------------------|-----------------------------------|----------------------|
| Daycia Bandy | Girls' Assistant Basketball Coach | Suwannee High School |
| Daycia Bandy | Girls' Assistant Track Coach | Suwannee High School |
| *Kaila Dalton | Varsity Assistant Softball Coach | Suwannee High School |
| Kyler Hall | Head JV Football Coach | Suwannee High School |
| Daniel Marsee | Assistant JV Football Coach | Suwannee High School |

**Pending certification*

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:

Jan Schenck, Paraprofessional, effective May 28, 2021

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Heather Lewis, Food Service Monitor, effective October 27, 2020

Branford High School:

Brenda Raulerson, Custodian, effective October 30, 2020

REPLACES: Devontaye Thomas

Kathleen Wilson, Food Service Monitor, effective October 14, 2020

REPLACES: Cheryl Latham

Facilities:

Jeffery Prescott, Maintenance Man II, effective November 9, 2020
REPLACES: Lawrence Jelks

RIVEROAK Technical College:

Damien Rickett, Custodian, effective November 9, 2020
REPLACES: Dustin Smith

Suwannee Middle School:

Cheryl Latham, Food Service Worker, 3 hour, effective October 14, 2020
REPLACES: RoseMerry Bell

Leslie Ramsey, School Receptionist, effective December 1, 2020
REPLACES: Carla Williams

Transportation:

Caleb Jones, Bus Driver, effective November 4, 2020
REPLACES: Ernestine Riley

RETIREMENT:

Suwannee High School:

Douglas Aukerman, Security Guard, effective January 4, 2021

RESIGNATIONS:

Suwannee Middle School:

Taylor Farrar, Food Service Monitor, effective October 26, 2020

Transportation Department:

Amanda Colon, Bus Driver, effective October 28, 2020

Taylor Farrar, Substitute Bus Attendant, effective October 26, 2020

Vadarian Robinson, Bus Driver, effective October 26, 2020

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE):

Facilities:

Kevin Williams, Maintenance, September 25, 2020 through January 20, 2021
With the option of returning sooner if permitted by his doctor

Levi McCall, Maintenance, October 21, 2020 through October 30, 2020
With the option of using the remainder of the 12 weeks intermittently as needed

Suwannee Pineview Elementary:

Stephanie Pinkard, Custodian, October 13, 2020 through November 27, 2020

With the option of returning sooner if permitted by her doctor

Transportation:

Sheila Rowden, Bus Driver, effective November 2, 2020 through January 4, 2021

With the option of returning sooner if permitted by her doctor

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Jarvis McClain, Custodian, October 9, 2020 through November 27, 2020

Suwannee Pineview Elementary:

Pattie Nixon, School Nurse, November 16, 2020 through January 4, 2021

MISCELLANEOUS:

Approval for the following to work as a paraprofessional or teacher in the 21st Century Program:

LeWanda Hill

Approval for the following to work October 30, 2020 for retirement purposes:

Nannette Kimbro

Approval for the following to work up to, but not to exceed, an additional 200 hours for the remainder of the 2020-2021 school year, providing funding is available through the Immigrant Grant:

Juanita Torres

SUBSTITUTES:

The following to serve as Substitute Bus Driver:

Toni Phillips

The following to serve as Substitute Bus Attendant:

Tami McDurmon

VOLUNTEERS:

Josephine Bednarczyk
Shon Brackin
Joy Brett
Blair Bullock
Scott Cain
William Cannon
Teresa Colvin
Charles Conley
Dawn Conley
Virginia Crews
Kasey Crider
Sammie Cross
Ashley Davis
Julia Demark
Christine Demoss
Jordan Esco
April Fernandez
Ashley Figueredo
Dawn Hall
Jessica Hastings
Deshara Hines
William Hogan
Gaylia Howard

Jennifer Hudson
Charlie James
Briana Jones
Richard Jordan
Kristen Kirby
Cherie Kirkland
Trannie Lacquey
Annette Lopez
Yamilka Lopez
Sara Marangoni
Josie March
Ashtyn Marsee
John Martz
Kristy McManaway
Shasmin Montogue
Traci Nissley
Thad Nobles
Morgan North
Karen Ann Norton
Kasey Oliver
Erika Pepper
James Pinkard
Stephanie Pinkard

Sheila Pittman
Cristi Prevatt
John Puckey
Haley Raines
Julissa Ramos
Eva Rust
Amy Sansouci
Yvonne Scott
Jose Segura
Rebekah Shaw
Dale Simpson
Nayla Soules
Tylyn Stansel
Justin Stout
George Stover
Jennifer Taylor
Timothy Taylor
Jennifer Temes
Timothy Topping
Marilyn Utz-Salsberry
Jerri Webb
Linda Webb

**End of List
2020-2021
School Year**

REGULAR AGENDA

1. MOTION by Mr. daSilva, second by Mr. Taylor, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*Revised*) (**pgs. 45-72**)
- #3.06 Safe and Secure Schools (*Revised*) (**pgs. 73-79**)
- #5.101 Bullying and Harassment (*Revised*) (**pgs. 80-98**)
- #5.105 Dating Violence and Abuse (*Revised*) (**pgs. 99-105**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. White, for approval of the following changes to be made to the purchasing cards issued through First Federal Bank of Florida:
 - a. Cancel the existing card for the Personnel Department in the amount of \$5,000 (Card #X4193)
 - b. Cancel the existing card for the Facilities Department in the amount of \$5,000 (Card #X7980)
 - c. Issue a new card for Ethan Butts, Facilities Department, in the amount of \$5,000
 - d. Cancel the existing card for Catherine Cason, Suwannee County School Board Member, in the amount of \$1,500 (Card #X4185)
 - e. Issue a new card for Norman Crawford, Suwannee County School Board Member, in the amount of \$1,500

MOTION CARRIED UNANIMOUSLY

3. Comments from Student Ambassadors
 - Morgan Larney and Isaac Mincks reported all was going well and welcomed new School Board Member Norman Crawford.

4. Legal Counsel's Report – No legal matters to report.

5. Superintendent's Report

- Distributed and reviewed an updated SCSD Daily COVID-19 Status Report, as of November 17, 2020, received from the Suwannee County Health Department.
- Distributed an updated map of the District Office, which included names for each office.
- Wished everyone a safe and Happy Thanksgiving.

6. Issues and concerns Board members may wish to discuss

- Board members shared the following:
 - Welcomed new School Board Member Norman Crawford.
 - Expressed their appreciation to Mr. daSilva for his leadership as Board Chairman over the last two years.
 - Welcomed Mr. Alcorn as the new Board Chairman.
 - Expressed their appreciation to our two employees for helping to find the elderly woman who was missing in our community.
 - They wished everyone a Happy Thanksgiving.
- Mr. White shared that the BHS FFA Fall Round-Up was held last night, and he purchased a cake on behalf of the Board and Superintendent.
- Mr. Taylor noted that in 30 plus years, this is the first time there has been all male Board members, which made for a historic evening.
- Mr. Crawford stated he was grateful to be able to serve as a School Board Member to serve our students.
- Mr. daSilva expressed his congratulations to Mr. Roush and Mr. Taylor for being re-elected.
- Mr. Alcorn expressed his thanks to Mrs. Tillman regarding her comments earlier in the meeting thanking the District for all they are doing to protect the students and employees during COVID-19 times.

The meeting adjourned at 6:34 p.m.