

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
February 14, 2023

AGENDA

- 9:00 a.m. Call to Order/Welcome/Pledge.....Jerry Taylor, Chairman
- 9:02 a.m. Redistricting Proposal and Process.....Leonard Dietzen and
(pgs. 2-13) Jimmy Prevatt
- 9:30 a.m. Food Service Update.....Malcolm Hines
- 10:00 a.m. T.E.A.C.H. Scholarship Program Jennifer Barrs and
(pgs. 14-37) Bill Brothers
- 10:15 a.m. Curriculum and Instruction Update Jennifer Barrs
• Amendment to NFC Dual Enrollment Articulation Agreement
(pgs. 38-63)
- 10:30 a.m. Career, Technical, and Adult Education..... Mary Keen
Department Update
- 10:50 a.m. FSBIT UpdateMarsha Brown and
Jerry Taylor
- 11:15 a.m. Superintendent Update..... Ted Roush
- 11:45 a.m. Adjourn

Proposal to Provide
Redistricting Services

Board of County Commissioners
and
District School Board

Suwannee County

submitted by
Kurt Spitzer and Associates, Inc.
www.ksanet.net
(850) 228-6212

January 31, 2023

Executive Summary

This Proposal is to provide professional redistricting services for the Board of County Commissioners and the District School Board of Suwannee County, Florida, hereinafter referred to as the "County."

The US Census Bureau is required to conduct an "actual enumeration" of "all persons" in the United States every 10 years, meaning that their duty is to count the "whole number of persons in each State." The census conducted in 2020 was the twenty-fourth time such a count has taken place.

Congress uses the census data to reapportion the number of congressional seats allocated to each state. State Legislatures use the information to realign state and congressional district boundaries in furtherance of the principal of "one person, one vote." For similar reasons, local governments use the data to realign the district boundaries used to elect the members of their governing bodies.

Beyond the provisions of the US Constitution and the Voting Rights Act, county governments in Florida are required to examine the need to redistrict during the first odd-numbered year after each census is completed. Charter counties and cities may also be further guided by the provisions of their charters on redistricting.

Kurt Spitzer (owner of Kurt Spitzer and Associates or "KSA") has served as the redistricting consultant and facilitator in more than 30 local redistricting projects in Florida. He has consulted and advised Florida local governments for well over 40 years and will serve as Project Manager and primary point of contact for the Project.

Assisting KSA with data collection and mapping will be Sean Reynolds and Bertram Melix. Mr. Reynolds holds a Master of Science degree in Geographic Information Systems. He is an adjunct Lecturer on geographic information systems at the American University in Armenia. He is highly skilled in data collection and manipulation, and in the use of the software needed in the redistricting process.

Mr. Melix also holds a Master of Science degree in Geographic Information Systems and is currently pursuing his PhD in the Department of Geography at Florida State University.

Curriculum Vitae

Kurt Spitzer

Kurt Spitzer is President and owner of Kurt Spitzer and Associates (KSA) an established, Tallahassee-based local government consulting firm. Prior to incorporating KSA in 1989, Mr. Spitzer was employed by the Florida Association of Counties for 10 years and by the Florida House of Representatives prior to that time.

Mr. Spitzer has served as the primary consultant in over 30 local government redistricting projects in Florida, ranging in size from the City of Quincy to Pinellas County. He has served as the consultant to numerous county charter study and charter review commissions, ranging in size from Wakulla to Broward Counties. KSA was the lead consultant on local government matters to Florida's first Taxation and Budget Reform Commission and its second Local Government Study Commission.

Mr. Spitzer founded and served as the Executive Director of the Florida Stormwater Association and has been intimately involved in the development of Florida water policy for more than 25 years.

Mr. Spitzer received his Bachelor of Arts degree (biology and political science) from the University of South Florida and his Master of Science in Public Administration from Florida State University.

Sean Reynolds

Assisting in the Project for mapping and data management services is Sean Reynolds. Since January of 2017 Mr. Reynolds has been a Lecturer and Researcher on Geographic Information Systems and Remote Sensing, Geography and Statistics at the American University of Armenia in Yerevan, Armenia. He was a Geospatial Analyst for Harris ImageLinks in Melbourne, Florida from 2010 through 2014.

Mr. Reynolds has extensive experience in the use of Esri (Environmental Systems Research Institute, Inc.) products and software, website development and use of social media when sharing information.

Mr. Reynolds received his Bachelor of Science (Anthropology) *cum laude* and his Master of Science (Geographic Information Systems) from Florida State University.

Bertram Melix

Also assisting in the Project for mapping and data management services is Bertram Melix. Mr. Melix is a graduate research assistant at the Florida State University's Department of Geography, where he is pursuing his PhD in Geography. He holds a Master of Science in Geographic Information Systems from FSU, where he is an instructor in Geographic Information Systems, and has extensive experience in the use of Esri products and software.

Specific Experience and References

with significant notations included

Redistricting Projects

1. Brevard County Commission (Citizens Redistricting Committee) - 2001

Pursuant to an amendment to the County Charter, Brevard County was the first county in Florida to redistrict its Commission district boundaries based on the use of and recommendations from a Citizens Redistricting Committee.

References

Anselmo Baldonado, Chairman
Brevard Citizen's Redistricting Committee
(321) 777-9225

2. Brevard County School Board – 2001

3. City of Bonita Springs - 2022

4. City of Daytona Beach - 2011

5. City of Ft. Lauderdale – 2002

6. City of Ft. Myers - 2005

Through a charter amendment, the City of Ft. Myers changed the structure of the Council from a "Strong-Mayor" form of government that had an elected executive and five single-member districts, to a Council-Manager form of government that included a directly elected Mayor who was a member of the City Council and a City Manager who was hired/fired by the Council. The Council was increased to a total of six, single-member districts. At the time KSA was engaged by the City, it was a "pre-clearance" jurisdiction under the provisions of Section 5 of the Voting Rights Act; no challenges to the adopted plan were filed.

Reference

Grant Alley, City Attorney
Phone: 239-321-7640
galley@cityftmyers.com

7. City of Ft. Pierce – 2021

8. City of North Miami - 2022

9. City of Pompano Beach – 2011 and 2021

9. City of Quincy - 2020

The City had not redistricted its boundaries in 45 years, requiring consideration and adoption of significant changes to the existing redistricting plan. The adopted plan was challenged under the provisions of the Voting Rights Act but was upheld in federal court.

Reference

Jack L. McLean, Jr., City Manager (former)

Phone: 850-841-0443

mccl3690@comcast.net

10. City of St. Petersburg - 2022

11. Columbia County Commission - 2021

The County Charter provides for a Citizens Redistricting Committee. The Committee adopted a plan that did not count the population of those incarcerated in the County's two prisons and submitted that plan to the County Commission for final approval.

Reference

Joel Foreman, County Attorney

Phone: 386-752-8420

jforeman@columbiacountyfla.com

12. Jefferson County Commission – 2013 and 2016

The 2013 redistricting plan was challenged based on whether prison population should be counted (as was the direction of the Florida Attorney General and case law at that time) or excluded. A federal District Court in Tallahassee ruled that the prison population could not be counted. A revised plan was prepared and adopted in 2016 which did not count prison population; the District Court approved that plan. Note that the US Supreme Court has subsequently ruled that use of total population (including prison) is an acceptable approach in the redistricting process.

Reference

Buckingham Bird, County Attorney (former)

Phone: 850-997-3503

tbbird@nettally.com

13. Leon County School Board – 2001

14. Levy County Commission and School Board - 2001 and 2011

15. Nassau County Commission, School Board and Port Authority - 2001

16. Pinellas County Commission – 1999, 2001 and 2021

KSA assisted the County in redistricting after a charter amendment passed changing the districting system from five commissioners elected on an “at-large” basis to a system of four single-member districts plus three at-large. After the year 2000 census data was released in 2001, KSA adjusted the 1999 district boundaries based on the new demographic information. KSA was also engaged by Pinellas County for redistricting services in 2021, whose charter now provides for a Citizens Redistricting Advisory Board.

Reference

Susan Churuti, County Attorney (former)

Phone: 813-283-8666

susan.churuti@beachdriveretail.com

17. Pinellas County School Board – 2001

18. Sarasota County Commission – 2019 and 2021

A 2018 amendment to the county charter changed the districting system from five members residing in residence areas but elected by all the voters countywide to five single-member districts, who were elected only by the voters of those districts. The County Commission thereafter decided to redistrict the Commission districts based on updated population data. KSA subcontracted with the University of Florida’s Bureau of Economic and Business Research to update the 2010 data and thereafter redrew the district lines based on that updated data. The adopted plan was challenged in federal court based on the provisions of the Voting Rights Act; the Court ruled in favor of the County. KSA was also engaged by Sarasota County for redistricting services in 2021.

Reference

Brad Johnson, Assistant County Administrator

Phone: 941-861-5293

Brad.Johnson@scgov.net

19. Sumter County Commission – 2006

20. Village of Estero - 2022

Similar Projects

KSA has provided consulting services on charters, local government structure and finance for the below entities. All projects required a high level of facilitation and consensus building skills.

- Broward County Charter Review Commission
- Columbia County Charter Commission
- Columbia County Charter Review Commission (twice)
- Deltona Incorporation Study Commission (municipal incorporation feasibility study)
- Indian River County Commission (BCC proposed charter)
- Lee County Charter Review Advisory Commission (three occasions)
- Leon County Charter Study Committee
- Leon County Charter Review Commission
- Local Government Study Commission II, State of Florida
- Okaloosa County Charter Study Commission
- Pasco County Commission (BCC proposed charter)
- Pinellas County Charter Review Commission (three occasions)
- Polk County Charter Commission
- Polk County Charter Review Commission (three occasions)
- Tallahassee-Leon County Consolidation Commission
- Taxation and Budget Reform Commission I, State of Florida
- Wakulla County Commission (BCC proposed charter)

Suggested Approach and Work Plan

We propose the following (tentative) approach to complete the Project to complete the Project in 2023.

Task	Event	Tentative Completion Date
1	Consultant Engaged	Day 1
2	Consultant acquires necessary and available files and data from the County and Bureau of the Census (using 2020 data) for mapping.	Day 15
3	Consultant prepares "Existing Districts Map" and determines whether adjustments are necessary to existing district boundaries based on 2020 Census data and common redistricting criteria. If redistricting is not required based on numerical imbalance, further work on the Project may be terminated at the discretion of the County.	Day 30
4	Consultant conducts presentation for the County on redistricting process, criteria and practices, and anticipated work plan for the Project.	Day 45
6	Consultant prepares at least two alternative redistricting maps based on common redistricting principles and direction given during meetings.	Day 60
7	Consultant conducts presentation on at least three redistricting maps: "Existing" plan and two alternative plans.	Day 70
8	Consultant prepares redistricting map recommendation based on direction given during Task 7.	Day 80
9	If recommendation is approved, consultant prepares draft narrative description of new district boundaries and delivers all files and maps to staff.	Day 90
10	If recommendation is modified or rejected, consultant prepares revised alternative maps and presents to governing body.	Day 90
11	Consultant prepares draft narrative description of new district boundaries and delivers all files and maps to staff.	Day 110

Price

We propose a fixed price of \$32,000, which would include the following services and all expenses, except as identified under "Out of Scope." However, if adjustments to district boundaries are determined to be not necessary based on common redistricting criteria, our fee will be a fixed amount of \$14,000 for all services provided in Tasks 1, 2, 3 and 9, as described in "Suggested Approach and Work Plan."

1. Preparation for and attendance by Mr. Spitzer at not more than three meetings concerning the redistricting Project in the County.
2. Preparation by Mr. Spitzer of a draft narrative description of the adopted, final districts Map and district boundaries.
3. Time spent in preparation by Mr. Spitzer and other Team Members for attendance at all meetings and all other tasks identified in "Approach and Work Plan."
4. Preparation of not more than five districting maps or plans, including the initial "Existing Districts" map. Minor revisions to alternative plans are not considered to be an additional map or plan.
5. All costs for necessary software.
6. Expenses incurred in adding the County as a named insured to the KSA Liability Insurance policies for the purposes of the Project.
7. Regular, frequent communication on the status of the Project with designated staff, counsel and County officials.
8. Delivery of final maps and all related files and data to County staff.

Payment Schedule

We propose the following payment schedule:

- \$14,000 due upon acceptance of the Agreement.
- \$9,000 due upon completion of Task 6, assuming Project continues past Task 3.
- \$9,000 upon completion of the Project (Task 11.)

Expenses and fees for services provided outside of the scope of work (if any) will be billed monthly in arrears.

Out of Scope

The following services and related expenses are not included in the above price(s):

1. Preparation for or attendance at additional in-person or on-line meetings related to the Project, or preparation of additional maps or reports, beyond those identified above, and testimony in legal proceedings, will be billed at the following rates:

Kurt Spitzer \$275 per hour

Other Team Members \$175 per hour

2. Testimony in Legal Proceedings

Mr. Spitzer will be paid at a rate of \$275 per hour for expert technical assistance in the event any legal action arises relating to the redistricting process or plans developed with KSA's assistance. Mr. Spitzer will provide expert testimony and technical services, if necessary, in state and federal court as it relates to the adopted redistricting plan.

In instances where Mr. Spitzer either does not or cannot qualify as an expert, and where necessary in a legal action, then Mr. Spitzer will provide fact testimony relating to the redistricting of plans developed with KSA's assistance. KSA will be reimbursed for expenses incurred and time lost in preparing for and providing the non-expert testimony. KSA will itemize and invoice for such expenses and will be compensated for time lost at an hourly rate of \$275 per hour.

The County (including the Suwannee County Commission and District School Board, staff and Officers), KSA and Mr. Spitzer understand and agree that such payment or reimbursement cannot and will not influence the substance of Mr. Spitzer's testimony in any manner whatsoever.

T.E.A.C.H.

Early Childhood® Scholarship Program

Scholarship Models



Frequently Asked Questions

What is T.E.A.C.H.? (Teacher Education And Compensation Helps)

The T.E.A.C.H. Program:

- Links professional development, increased compensation, and a commitment to remain in the early care and education field.
- Provides scholarships to early learning program teachers and directors, family child care home educators, and child care facility owners working toward earning a Florida Staff Credential, a Director Credential, a National CDA Assessment, credential renewals, and Associate, Bachelor's, or Master's degrees in early childhood education.
- Creates a partnership and buy-in from the scholar, the sponsoring early learning program, and the T.E.A.C.H. Early Childhood® Scholarship Program - with all three sharing tuition costs and expenses.

What are some examples of T.E.A.C.H. success?

T.E.A.C.H. successes:

- T.E.A.C.H. works with over 70 training programs, colleges, and universities throughout the state, helping early educators earn credentials and degrees.
- Since 1998, more than 63,000 scholarships have been awarded.
- On average, T.E.A.C.H. scholars maintain a GPA of 3.0 or higher.
- T.E.A.C.H. helps provide well-prepared and better-educated teachers for Florida's young children.



Frequently Asked Questions

Who is eligible for a T.E.A.C.H. scholarship?

Teachers, directors, or family child care educators may be eligible if they:

- Are Florida residents
- Have a high school diploma (accredited) or GED
- Are employed by a licensed, license-exempt, or registered early learning program, including child care facilities, family child care homes, and after school programs
- Work or volunteer with a birth through pre-K population for a minimum of 20 hours a week (or 520 hours per year in an afterschool program)
- Have the sponsorship of the early learning program which employs them

What does the T.E.A.C.H. scholarship cover?

The scholarship provides:

- The majority of the cost of tuition and books
- A per semester student access stipend*
- A tiered bonus structure for degree-seeking scholars*
- A reimbursement to the center or family child care home for the paid release time provided to scholars*
- Access to a dedicated scholarship counselor and administrative supports

Need a new computer for school?

If you are a current scholar actively enrolled in coursework, T.E.A.C.H. can assist you with a 90% reimbursement (up to \$500) on essential tech purchases, including laptops and tablets, as you pursue your educational goals!

T.E.A.C.H. Counselors and Application Process Specialists are available to answer specific program questions and provide support to teachers, directors, and owners.

Contact our office today at 877-FL TEACH (877-358-3224) to see how T.E.A.C.H. can work with and for you.

**For eligible scholarship models*



Frequently Asked Questions

Program & Center Directors/Owners

Can my program afford to sponsor staff (or volunteers) with a T.E.A.C.H. scholarship?

Chances are, yes. The important question is whether you can afford NOT to sponsor your staff. Turnover rates in early care and education are between 30-40% nationally. For T.E.A.C.H. scholars, the turnover rate is less than 5% in Florida. As many directors know, addressing turnover is expensive and time consuming. The costs can range from several hundred dollars per employee to as high as 1.5 times an employee's annual salary.

For the majority of our T.E.A.C.H. scholarship models, scholars make a commitment to stay at their sponsoring program or in the field following completion of their T.E.A.C.H. contract. In fact, we have seen many scholars remain at their program well beyond this commitment period.

What does my program get in return for providing a raise or bonus upon completion of a T.E.A.C.H. contract?

You retain skilled and effective early childhood educators who are using developmentally appropriate instructional strategies. This is good for your program, good for the children, and good for families. It is a win for everyone!

Please contact us if you have any questions about participating in the T.E.A.C.H. Early Childhood® Scholarship Program. We will gladly connect you with a sponsoring employer or director to share their T.E.A.C.H. stories.

Frequently Asked Questions

Program & Center Directors/Owners

Why does T.E.A.C.H. require the sponsoring program to provide 3 hours of paid release time?

When your teachers have time to dedicate to their studies, they are more successful in fulfilling their contracts as well as meeting the professional goals developed through your collaborative partnership. Release time arrangements are meant to be flexible to meet both the scholar and the sponsoring program's needs.

T.E.A.C.H. reimburses you as the sponsoring program for the paid release time provided. The T.E.A.C.H. reimbursement rate is Florida minimum wage plus \$2.00/hour, and will cover up to 48 hours per semester. This means there is money going back to your program to help offset your contribution to tuition, the cost of a substitute if needed, or the bonus awarded at the end of the contract.

What are some ways my program can provide paid release time to staff with a T.E.A.C.H. scholarship?

- Offer release time during children's rest time so scholars can study or use the center's computer for school work.
- Pay scholars for holidays that they would not normally be paid
- Allow scholars to accumulate release time, then provide a whole or half day off. This option will also give scholars extra time to prepare for final exams or complete projects or assignments.
- Hire a substitute teacher to cover your T.E.A.C.H. scholars. This usually works best for programs that sponsor several teachers.
- Pay scholars for their lunch breaks.
- Schedule release time when classroom ratios are low; ex. early in the morning or late in the afternoon.



Application Information

What materials do I need to complete an application?

- Email address used to create your personal portal account*
- Proof of Florida residency
- Proof of high school diploma or GED**
- DCF transcript
- Copies of ECE certificates and/or college transcripts
- Email address for the child care program where you are employed
- DCF license number of the program where you are employed***
- School or training program you wish to attend. Check the ECE Training Directory for options available to you.
- Many scholarship models require your employer to sponsor you and verify employment. Sponsoring employers must create and utilize a T.E.A.C.H. Business Account to provide this necessary information.

**If you do not currently have your own email address, you can create a free email account at Gmail, Yahoo, Microsoft, or other email providers.*

***All foreign education documents must be translated and evaluated by an approved agency.*

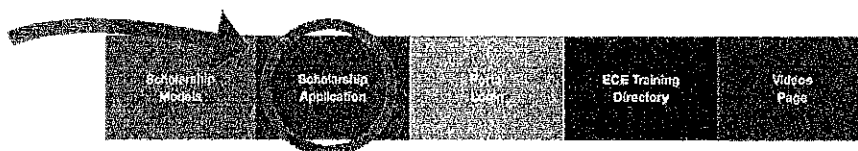
**** If your employer does not have a DCF license number, please call our office for assistance.*



Applications must be
completed online at
teach-fl.com



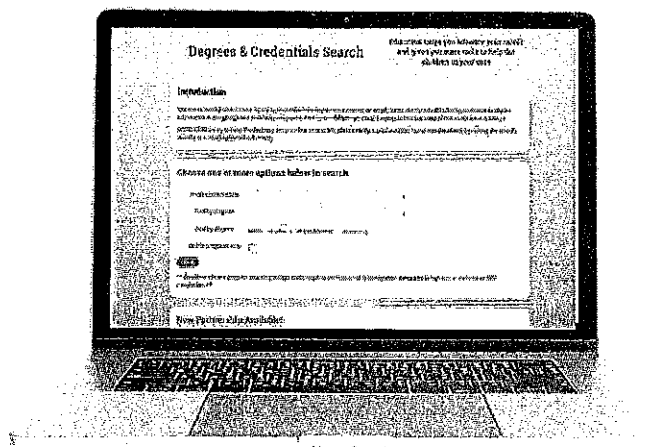
Call toll free:
877-FL-TEACH
877-358-3224



Click here to create a portal account
and get started today!

ECE Training Directory

This valuable and user-friendly database allows interested early childhood educators to search training programs, colleges, and universities working with the T.E.A.C.H. Florida program. You can search by school name, by the type of credential/degree offered, or browse schools offering early childhood or child development credentials or degree coursework. The ECE Training Directory also provides an option to search for programs offered online vs. face-to-face. Visit teach-fl.com to access this helpful electronic resource.



T.E.A.C.H. Ambassador Program

T.E.A.C.H. has an established network of early childhood professionals and volunteers who serve as liaisons of the program in their local communities.

Our T.E.A.C.H. Ambassadors help increase community outreach and maximize the impact of the T.E.A.C.H. program across the state. These Ambassadors also provide important information and resources shared in our annual reporting and with T.E.A.C.H. National.

For more information about the T.E.A.C.H. Ambassador Program, please contact us at TEACHOutreach@thechildrensforum.com



Florida Staff Credential

Center Teacher

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
80% National CDA assessment fee	10% National CDA assessment fee	10% National CDA assessment fee
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement to sponsor	3 hours paid release time for participants working 30+ hours per week	

Education..... 120 clock hours

Compensation..... T.E.A.C.H. \$1,500 / Sponsor \$250 or 2% raise

Commitment..... 1 year to the sponsoring center

Center Director

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
80% National CDA assessment fee	10% National CDA assessment fee	10% National CDA assessment fee
\$250 Stipend per semester	Flexible schedule	

Education..... 120 clock hours

Compensation..... T.E.A.C.H. \$1,500

Commitment..... 1 year to the sponsoring center

Florida Staff Credential

Family Child Care Educator

T.E.A.C.H.	Sponsor	Scholar
90% Tuition		10% Tuition
90% Books		10% Books
80% National CDA assessment fee		10% National CDA assessment fee
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement		
Education		120 clock hours
Compensation		T.E.A.C.H. \$1,500
Commitment		1 year to the program

Center Owner

T.E.A.C.H.	Sponsor	Scholar
80% Tuition		20% Tuition
90% Books		10% Books
80% National CDA assessment fee		20% National CDA assessment fee
\$250 Stipend per semester		
Education		120 clock hours
Compensation		T.E.A.C.H. \$1,500
Commitment		1 year to the program

Staff Credential Scholarships are available for:

CDA SCHOLARSHIP MODEL

The National CDA Assessment is included in the Florida Staff Credential Scholarship model above; however, this particular scholarship will be given only to those participating in a DCF or FLDOE approved credential program.

For National CDA Assessment scholarship, see page 11.

Department of Children and Families (DCF)

- Birth through Five Florida Child Care Professional Credential (FCCPC)
- School-Age Florida Child Care Professional Credential (FCCPC)
- Formal Education Qualification

Florida Department of Education (FLDOE)

- Early Childhood Professional Certificate (ECPC)
- Child Care Apprenticeship Certificate (CCAC)
- School Age Professional Certificate (SAPC)



Director Credential

Center-based Employee

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$250 Stipend per semester	3 hours paid release	
FL minimum wage + \$2.00/hr	time for participants	
release time reimbursement to	working 30+ hours	
sponsor	per week	
Education	4.5 CEUs or 3-9 credit hours	
Compensation	T.E.A.C.H. \$600	
Commitment	1 year to the sponsoring center	

Family Child Care Educator

T.E.A.C.H.	Sponsor	Scholar
80% Tuition		10% Tuition
90% Books		10% Books
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time		
reimbursement		
Education	4.5 CEUs or 3-9 credit hours	
Compensation	T.E.A.C.H. \$600	
Commitment	1 year to the sponsoring center	

Center Owner

T.E.A.C.H.	Sponsor	Scholar
80% Tuition		10% Tuition
90% Books		10% Books
\$250 Stipend per semester		
Education	4.5 CEUs or 3-9 credit hours	
Compensation	T.E.A.C.H. \$600	
Commitment	1 year to the program	

National CDA Assessment (Educational prerequisite: 120 hours)

Option 1

(Includes center-based employee, family child care educator, and center owner)

T.E.A.C.H.	Sponsor	Scholar
85% Assessment fee		15% Assessment fee
90% Books		10% Books
Compensation.....		T.E.A.C.H. \$1,500
Commitment.....		6 months to the field

Option 2

(Center-based employee)

T.E.A.C.H.	Sponsor	Scholar
85% Assessment fee	15% Assessment fee	
100% Books		
Compensation.....		T.E.A.C.H. \$1,500
Commitment.....		9 months to the sponsoring center

Option 3

(Center-based employee)

T.E.A.C.H.	Sponsor	Scholar
85% Assessment fee	7.5% Assessment fee	7.5% Assessment fee
90% Books		10% Books
Compensation.....		T.E.A.C.H. \$1,500
Commitment.....		6 months to the sponsoring center



Bachelor's Degree: Early Childhood

(Educational prerequisite: Associate Degree)

Family Child Care Educator

T.E.A.C.H.	Sponsor	Scholar
90% Tuition		10% Tuition
90% Books		10% Books
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement		

Education.....9-18 credit hours
Compensation..... T.E.A.C.H. \$1,100-\$1,500*
Commitment: 1 year to the program and
a second year to the field

Center Owner

T.E.A.C.H.	Sponsor	Scholar
80% Tuition		20% Tuition
90% Books		10% Books
\$250 Stipend per semester		

Education.....9-18 credit hours
Compensation..... T.E.A.C.H. \$800-\$1,200*
Commitment: 1 year to the program and
a second year to the field



Master's Degree: Early Childhood

(Educational prerequisite: Bachelor's Degree)

Center Teacher

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$125 Stipend per semester	3 hours paid release time for participants working 30+ hours per week	
FL minimum wage + \$2.00/hr release time reimbursement to sponsor		

Education.....9-18 credit hours

Compensation..... T.E.A.C.H. \$800-\$1,200* / Sponsor \$300 or 2% raise

Commitment..... 1 year to the sponsoring center and a
second year to the field

Center Director

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$250 Stipend per semester	Flexible schedule	

Education.....9-18 credit hours

Compensation..... T.E.A.C.H. \$800-\$1,200* / Sponsor \$300 or 2% raise

Commitment..... 1 year to the sponsoring center and a
second year to the field

TIERED BONUS

*To encourage progress within a scholar's degree program, T.E.A.C.H. offers a tiered bonus structure. Scholars earning 13+ credit hours per contact receive the higher bonus amount.

Master's Degree: Early Childhood

(Educational prerequisite: Bachelor's Degree)

Family Child Care Educator

T.E.A.C.H.	Sponsor	Scholar
90% Tuition		10% Tuition
90% Books		10% Books
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement		

Education.....9-18 credit hours

Compensation..... T.E.A.C.H. \$1,100-\$1,500*

Commitment..... 1 year to the program and a second year to the field

Center Owner

T.E.A.C.H.	Sponsor	Scholar
80% Tuition		20% Tuition
90% Books		10% Books
\$250 Stipend per semester		

Education.....9-18 credit hours

Compensation..... T.E.A.C.H. \$800-\$1,200*

Commitment..... 1 year to the program and a second year to the field



T.E.A.C.H. Early Childhood® Scholarship Program

Children's Forum

1211 Governors Square Blvd, Suite 200

Tallahassee, FL 32301

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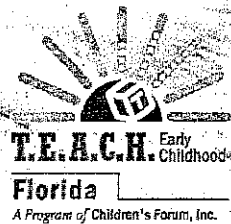
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DIVISION OF
Early Learning
LEARN EARLY. LEARN FOR LIFE.



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Credential Renewals

(FL Staff, Director, and National CDA Credentials)

Option 1

(Center-based employee and center owner)

T.E.A.C.H.	Sponsor	Scholar
85% Tuition		15% Tuition
90% Books		10% Books
85% Renewal fee, if applicable		15% Renewal fee, if applicable
\$250 Stipend per semester		
Education		4.5 CEUs or 3 credit hours
Compensation		T.E.A.C.H. \$500
Commitment		6 months to the field

Option 2

(Center-based employee)

T.E.A.C.H.	Sponsor	Scholar
85% Tuition	15% Tuition	
100% Books		
85% Renewal fee, if applicable	15% Renewal fee, if applicable	
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement to sponsor	3 hours paid release time for participants working 30+ hours per week	
Education		4.5 CEUs or 3 credit hours
Compensation		T.E.A.C.H. \$500
Commitment		9 months to the sponsoring center

Credential Renewals

(FL Staff, Director, and National CDA
Credentials)

Option 3

(Center-based employee)

T.E.A.C.H.	Sponsor	Scholar
85% Tuition	7.5% Tuition	7.5% Tuition
100% Books		10% Books
85% Renewal fee, if applicable	7.5% Renewal fee, if applicable	7.5% Renewal fee, if applicable
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement to sponsor	3 hours paid release time for participants working 30+ hours per week	

Education..... 4.5 CEUs or 3 credit hours

Compensation..... T.E.A.C.H. \$500

Commitment..... 6 months to the sponsoring center

Family Child Care Educator

T.E.A.C.H.	Sponsor	Scholar
85% Tuition		15% Tuition
90% Books		10% Books
85% Renewal fee, if applicable		15% Renewal fee, if applicable
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement		

Education..... 4.5 CEUs or 3 credit hours

Compensation..... T.E.A.C.H. \$500

Commitment..... 6 months to the field



3-6 Credit Model

Center Teacher

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$250 Stipend per semester	3 hours paid release time for participants working 30+ hours per week	
FL minimum wage + \$2.00/hr release time reimbursement to sponsor		

Education.....3-6 credits per contract*
Compensation.....T.E.A.C.H. \$500
Commitment.....6 months to the sponsoring center

Center Director

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$250 Stipend per semester	Flexible schedule	

Education.....3-6 credits per contract*
Compensation.....T.E.A.C.H. \$500
Commitment.....6 months to the sponsoring center

*Classes must be in early childhood education or child development and completed in one semester.

3-6 Credit Model

Family Child Care Educator

	T.E.A.C.H.	Sponsor	Scholar
	90% Tuition		10% Tuition
	90% Books		10% Books
	\$250 Stipend per semester		
	FL minimum wage + \$2.00/hr release time reimbursement		
Education	3-6 credits per contract*		
Compensation	T.E.A.C.H. \$500		
Commitment	6 months to the program		

Center Owner

	T.E.A.C.H.	Sponsor	Scholar
	80% Tuition		20% Tuition
	90% Books		10% Books
	\$250 Stipend per semester		
Education	3-6 credits per contract*		
Compensation	T.E.A.C.H. \$500		
Commitment	6 months to the program		



Infant Toddler Certificate

Center Teacher

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$300 Stipend per semester	3 hours paid release time for participants working 30+ hours per week	
FL minimum wage + \$2.00/hr release time reimbursement to sponsor		

Education.....12 credit hours

Compensation..... T.E.A.C.H. \$1,200 / Sponsor \$250 or 2% raise

Commitment..... 1 year to the sponsoring center

Center Director

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$300 Stipend per semester	Flexible schedule	

Education.....12 credit hours

Compensation..... T.E.A.C.H. \$1,200 / Sponsor \$250 or 2% raise

Commitment..... 1 year to the sponsoring center

An Infant Toddler Certificate program consists of 12 college credit hours in early childhood education and child development. Applicants can search the ECE Training Directory for T.E.A.C.H. eligible colleges offering this program.

Infant Toddler Certificate

Family Child Care Educator

T.E.A.C.H.	Sponsor	Scholar
90% Tuition		10% Tuition
90% Books		10% Books
\$300 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement		

Education.....12 credit hours
Compensation.....T.E.A.C.H. \$1,200
Commitment.....1 year to the program

Center Owner

T.E.A.C.H.	Sponsor	Scholar
80% Tuition		20% Tuition
90% Books		10% Books
\$300 Stipend per semester		

Education.....12 credit hours
Compensation.....T.E.A.C.H. \$1,200
Commitment.....1 year to the program



Associate Degree: Early Childhood

Center Teacher

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$250 Stipend per semester	3 hours paid release time for participants working 30+ hours per week	
FL minimum wage + \$2.00/hr release time reimbursement to sponsor		

Education.....9-18 credit hours

Compensation..... T.E.A.C.H. \$800-\$1,200 / Sponsor \$250 or 2% raise

Commitment..... 1 year to the sponsoring center

Center Director

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$250 Stipend per semester	Flexible schedule	

Education.....9-18 credit hours

Compensation..... T.E.A.C.H. \$800-\$1,200 / Sponsor \$250 or 2% raise

Commitment..... 1 year to the sponsoring center

TIERED BONUS

*To encourage progress within a scholar's degree program, T.E.A.C.H. offers a tiered bonus structure. Scholars earning 13+ credit hours per contact receive the higher bonus amount.

Associate Degree: Early Childhood

Family Child Care Educator

T.E.A.C.H.	Sponsor	Scholar
90% Tuition		10% Tuition
90% Books		10% Books
\$250 Stipend per semester		
FL minimum wage + \$2.00/hr release time reimbursement		

Education.....9-18 credit hours
Compensation..... T.E.A.C.H. \$1,050-\$1,450*
Commitment..... 1 year to the program

Center Owner

T.E.A.C.H.	Sponsor	Scholar
80% Tuition		20% Tuition
90% Books		10% Books
\$250 Stipend per semester		

Education.....9-18 credit hours
Compensation.....T.E.A.C.H. \$800-\$1,200
Commitment..... 1 year to the program



Bachelor's Degree: Early Childhood

(Educational prerequisite: Associate Degree)

Center Teacher

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$250 Stipend per semester	3 hours paid release time for participants working 30+ hours per week	
FL minimum wage + \$2.00/hr release time reimbursement to sponsor		

Education.....9-18 credit hours

Compensation: T.E.A.C.H. \$800-\$1,200* / Sponsor \$300 or 2% raise

Commitment: 1 year to the sponsoring center and
a second year to the field

Center Director

T.E.A.C.H.	Sponsor	Scholar
80% Tuition	10% Tuition	10% Tuition
90% Books		10% Books
\$125 Stipend per semester	Flexible schedule	

Education.....9-18 credit hours

Compensation..... T.E.A.C.H. \$800-\$1,200* / Sponsor \$350 or 2% raise

Commitment..... 1 year to the sponsoring center and
a second year to the field

**TIERED
BONUS**

*To encourage progress within a scholar's degree program, T.E.A.C.H. offers a tiered bonus structure. Scholars earning 13+ credit hours per contact receive the higher bonus amount.

AMENDMENT TO 2022-2023

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN

THE DISTRICT BOARD OF TRUSTEES OF NORTH FLORIDA COLLEGE

And

SUWANNEE COUNTY SCHOOL BOARD

This amendment updates **summer dual enrollment and qualifying to dual enroll in the course Strategies for Academic Success**. This amendment updates the **funding provision that delineates costs incurred by each entity** in the Dual Enrollment Articulation Agreement between the School Board and the College in reference to the Dual Enrollment Scholarship Program 1009.30, Florida Statutes (F.S.), and Rule 6A-20.0282, Florida Administrative Code (F.A.C.), Dual Enrollment Scholarship Program. This amendment updates **Appendix D Dual Enrollment Initial Eligibility and Placement** in reference to the updated statute Assessing College-level Communication and Computation Skills for Public Postsecondary Education 1008.30, Florida Statutes (F.S.).

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

For the purposes of the dual enrollment articulation agreement, the programs articulated under this agreement include:

A. Dual Enrollment Section 1007.271, Florida Statutes (2021)

1. Section 1007.271(1), Florida Statutes (2021), states "dual enrollment program is the enrollment of an eligible secondary student or home education student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree. A student who is enrolled in postsecondary instruction that is not creditable toward a high school diploma may not be classified as a dual enrollment student."
2. Students are permitted to enroll in these programs in fall, and spring, and summer terms during school hours and after school hours. In addition, eligible secondary school students shall be permitted to enroll in eligible courses regardless of delivery method. Any student so enrolled shall be exempt from the payment of registration, matriculation, and laboratory fees.
3. Part-time Dual Enrollment may take up to 11 credit hours per term.

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

The high school will promote the dual enrollment program by informing students and their parents about the ramifications of taking college credit courses while in high school. The high school will provide parents and students who may be eligible to take dual enrollment courses the eligibility criteria to apply and register for college courses. Students will be responsible for completing the dual enrollment applications and returning the completed application to the high school counselor. The high school counselor will submit dual enrollment applications to the NFC Dual Enrollment Coordinator. Students will register for classes through their high school counselor; they may not register online or directly through the College staff.

Application Process for New Dual Enrollment Students

Step 1: Meet with high school guidance counselor to determine dual enrollment options.

Step 2: Meet required assessment testing (Appendix D). Provide proof of enrollment in a Private School. Section 1007.271(2), Florida Statute (2021).

Step 3: Complete the NFC dual enrollment application and give to high school guidance counselor. Requires parent signature.

Step 4: The high school counselor will submit dual enrollment applications to the NFC Dual Enrollment Coordinator by August 1 for Fall 2022 and December 1 for Spring 2023. New student dual enrollment applications will only be accepted in the fall and spring terms. Completed applications will include the NFC application and test scores. The high school guidance will confirm the student has the appropriate class standing and test scores to be eligible for dual enrollment prior to forwarding the application to the College. The College will send Dual Enrollment Acceptance letters to the student's home address, email provided on the dual enrollment application, and the school guidance counselor's email. It is the student's responsibility to complete the admission process following the instructions in the letter.

Step 5: Meet with the high school guidance counselor to assist with choosing appropriate courses.

Step 6: Complete the NFC registration form that includes current unweighted high school GPA verification. Guidance counselor signature required. Counselor will submit form to NFC for registration during published registration period. Certain Career and Workforce Education (CWE) programs have a separate application process. See an Academic Advisor for details.

Step 7: The student should confirm registration by logging into their MyNFC account and checking their current registration in Banner.

Step 8: Complete college courses with a grade C or better.

Summer Dual Enrollment

Students are eligible to enroll in summer courses. New dual enrollment applications will not be accepted in the summer term. Graduating high school seniors are not eligible for dual enrollment during the summer under the dual enrollment program. If a high school senior chooses to enroll in summer courses, they must submit an NFC application and will be responsible for all tuition, fees, and instructional material.

Strategies for Academic Success

Students who do not meet the statutory eligibility requirements for dual enrollment with qualifying scores on a common placement test may dual enroll in the course Strategies for Academic Success. An unweighted high school GPA of 3.0 is required. Students who enroll in Strategies for Academic Success without qualifying scores on a common placement test must meet all eligibility requirements to continue dual enrollment the following term.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

An eligible secondary student is defined in section 1007.271(2), Florida Statutes (2021), as a student who is enrolled in a Florida public school or a Florida private secondary school that is in compliance with section 1002.42(2), Florida Statutes (2021) and provides a secondary curriculum pursuant to section 1003.4282, Florida Statutes (2021). Confirmation of compliance must be provided to the College from the non-public institution. Evidence of compliance can be a letter attesting that the non-public school complies or the receipt of actual documentation, i.e., catalogs, etc.

Students must meet the following eligibility criteria:

- Students must achieve a minimum score for reading, writing, and math preparation through submission of appropriate placement test scores pursuant to Rule 6A-14.064 and Rule 6A-10.0315 Florida Administrative Code (F.A.C.). No student shall be enrolled in a college credit course on a dual enrollment basis unless the student has demonstrated adequate preparation through submission of appropriate placement test scores in reading, writing, and math, with the exception of the course Strategies for Academic Success. See Appendix D.

14. A funding provision that delineates costs incurred by each entity.

- Section 1007.271(21)(n), Florida Statutes (2021), Dual Enrollment Programs, requires school districts pay the standard tuition rate per credit hour to the College for dual enrollment instruction when the course is taken during the fall and spring term. The methodology for determining student cost is outlined in Appendix C. The School Board will not be responsible for payment of tuition or instructional material for courses taken during the summer term. The

College will seek reimbursement for summer term dual enrollment through the Dual Enrollment Scholarship Program, 1009.30, Florida Statutes. In order to submit a request for reimbursement through the Dual Enrollment Scholarship Program, section 1009.30, Florida Statutes, a postsecondary institution will be required to have an approved Dual Enrollment Articulation Agreement with each School District for which they intend to seek reimbursement on file with the Office of Articulation.

- A student participating in a dual enrollment program must meet the minimum eligibility requirements specified in section 1007.271, Florida Statutes.
- ~~The non-public secondary schools shall be held to the same statutory requirements regarding tuition payment to the College as the school districts.~~
- For fall and spring terms, an invoice will be sent to the school districts ~~and the non-public secondary schools~~ at the conclusion of the College term's verification of class attendance for each enrollment period. The invoice will reflect the total number of hours enrolled times the established tuition rate per credit hour as outlined in Appendix C. Payment is due upon receipt of the invoice.
- ~~School districts and non-public secondary schools will not be invoiced for students who drop college classes during the prescribed drop/add period.~~
- ~~School districts and non-public secondary schools will be invoiced for students who withdraw ("W" grade) during the withdrawal period as outlined in the academic calendar.~~
- The College application fee will not be assessed while students participate in the Dual Enrollment Program. However, the application fee will be assessed when students enter a degree program at North Florida College following graduation from high school.
- The choice of textbooks and instructional materials shall be a College responsibility with the actual selection being a function of the faculty teaching a specific course. ~~Upon approval of an adopted text(s) for a course, this adoption shall remain in effect for two full calendar years. In urgent cases, permission to discontinue a text at an earlier date may be granted by the appropriate College department chair.~~
- The School Board will provide the student with the required textbook(s) and other instructional materials for the fall and spring terms. The School Board will take ownership of the textbooks and other instructional materials at the time of purchase and will reuse the materials whenever possible in future dual enrollment courses, as long as they are required for such courses. The School Board is responsible for developing its own procedures for distributing textbooks in a timely manner for student use and for collecting textbooks upon the conclusion of the semester. The College will provide a list of required textbooks for each course on the College website at least 45 days prior to the start of the term.
- The College, through the Office of Dual Enrollment, will provide the School Board students with the required instructional material on a loan basis during the summer term. Students must return the loaned instructional material by the required due date each term. Items not returned by the student may result in cancellation or prevention of registration, per College procedure. Instructional material shall include, but not be limited to, textbooks, consumables, and online codes, section 1006.29(2), Florida Statutes. The School Board will collaborate with the Office of Dual Enrollment and assist with the distribution and collection of instructional material for the

summer term. The College will not reimburse the School Board, student, or parent for instructional material purchased outside of the College loan process.

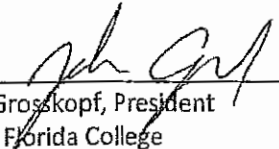
- Specialized programs and courses may have costs for expenses, such as exam fees, in addition to the required instructional material that will be the responsibility of the School Board in the fall and spring terms.
- Consumable materials assigned for use with dual enrollment courses will be issued to students. The cost of these consumables will be included on the invoice sent to the school districts ~~and the non-public secondary schools~~ at the conclusion of the College term's verification of class attendance for each enrollment period in the fall and spring terms. Costs are outlined in Appendix C.
- Costs associated with tuition and fees, including registration, and laboratory fees, will not be passed along to the student. All students are exempt from the payment of tuition and all fees, section 1007.271(2), Florida Statutes (2021).

Appendix D

Dual Enrollment Initial Eligibility and Placement

TEST		PERT	SAT	ACT	Next-Generation ACCUPLACER	
					Through July 2022	Since August 2022
READING		106	24	19	245	<u>256</u>
WRITING/ENGLISH		103	25	17	245	<u>253</u>
MATH	MAT 1033	114	24	19	242 (QAS)	<u>261</u> (QAS)
	MGF 1106					
	MGF 1107					
	STA 2023					
	MAC 1105	123	26.5	21	TBD	<u>TBD</u>

Combination of scores accepted. Scores that are more than two years old may not be used for initial placement, Florida Statute 1008.30. Rule 6A-10.0315 Demonstration of Readiness for College-Level Communication and Computation.



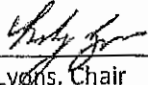
John Grosskopf, President
North Florida College

Date

1/23/2023

Ted Roush, Superintendent
Suwannee County School District

Date



Ricky Lyons, Chair
District Board of Trustees
North Florida College

Date

1/17/2023

Jerry Taylor, School Board Chair
Suwannee County School District

Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

**2022-2023 DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN
THE DISTRICT BOARD OF TRUSTEES OF NORTH FLORIDA COLLEGE
And
THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY**

This agreement is entered into by and between the District Board of Trustees of North Florida College, Madison, Florida, hereinafter referred to as the "College," and the District School Board of Suwannee County, hereinafter referred to as the "School Board,"

WHEREAS, pursuant to section 1007.271, Florida Statutes (2021), each school district and the community college which serves it must enter into a dual enrollment articulation agreement; and

WHEREAS, the State Board of Education has promulgated SBE Rule 6A-10.024 providing for inter alia, the establishment of joint articulation programs and agreements for college-level instruction for high school students; and

WHEREAS, the parties hereto believe that the adoption of an articulation plan will provide enhanced learning opportunities for qualified students through the efficient use of the College's programs and resources;

NOW, THEREFORE,

The College and the School Board do hereby agree as follows:

There shall be an Articulation Council composed of no fewer than four members. The College representative shall be the Dean of Academic Affairs, the Director of Curriculum and Instruction, the Director of Dual Enrollment, and the Dual Enrollment Coordinator. The School Board representatives shall be the High School Principal, the Curriculum Coordinator, and the Guidance Counselor or designee.

The Articulation Council will submit the articulation agreement to the College President and the School District Superintendent for review and final approval prior to submission to the College Board of Trustees and to the School Board. Upon signature, the Agreement will be in effect until July 31, 2023. The Articulation Council will review the Dual Enrollment Articulation Agreement during the spring semester of each year. The Articulation Council will be responsible for recommending changes in the agreement to the College President and to the School District Superintendent.

The College President will designate the Office of Dual Enrollment as responsible for administrative oversight of the dual enrollment program. The responsibilities include registration, drop/add, attendance verification, and monitoring the program in general.

1. A ratification or modification of all existing articulation agreements.

This agreement shall be in effect from the date of entering into this agreement until July 31, 2023. It shall replace all previous dual enrollment articulation agreements between the parties. Any requested amendments to this agreement and academic calendar shall be made by the district's Superintendent to the College's Chief Academic Officer.

The School Board and the College also maintain a Sentinel Scholars Collegiate Academy Memorandum of Understanding that is a structured high school acceleration program in which a cohort of students is enrolled full time in postsecondary courses toward an association degree, section 1007.273, Florida Statutes (2021).

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.

It is the responsibility of the district schools to inform students of the availability of the dual enrollment program, requirements, and currently offered courses through educational planning and guidance process. Each school will advertise dual enrollment through a variety of methods. The district schools shall inform all eligible secondary students and their parents of dual enrollment as an educational option, including eligibility criteria and the process by which students and parents exercise their option to participate. The district schools will allow College personnel reasonable access to the schools and students for purposes of program information and dissemination. The district will provide staff to assist College personnel with facilities and requested instructional equipment.

The College shall work with the district schools to provide a live schedule of classes on the College website and will be available to communicate directly with parents and students about dual enrollment options. For information about NFC's Dual Enrollment program call the Office of Dual Enrollment at 850-973-1628 or 850-973-9490. The Office of Dual Enrollment will maintain the NFC Dual Enrollment website. The College will produce NFC Dual Enrollment promotional material. The College will mail information about dual enrollment to a list of qualified students provided by the School Board in the spring of each year. The College and the district schools will work collaboratively to provide annual information sessions as needed, in person or virtually, to parents and students interested in dual enrollment.

Minority enrollment is encouraged in dual enrollment programs. High school guidance counselor or designee will ensure that minority students are provided information about the dual enrollment program, including the advantages afforded students who register for college courses while in high school. Both the College and the school district hold a shared philosophy and desire to serve the goal of increasing minority enrollment in the dual enrollment program; therefore, at the school district's discretion, information about the dual enrollment program shall be provided to all students starting in middle school for the purpose of preparing students and their families for dual enrollment eligibility.

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

For the purposes of the dual enrollment articulation agreement, the programs articulated under this agreement include:

A. Dual Enrollment Section 1007.271, Florida Statutes (2021)

1. Section 1007.271(1), Florida Statutes (2021), states "dual enrollment program is the enrollment of an eligible secondary student or home education student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree. A student who is enrolled in postsecondary instruction that is not creditable toward a high school diploma may not be classified as a dual enrollment student."

2. Students are permitted to enroll in these programs in fall and spring terms during school hours and after school hours. In addition, eligible secondary school students shall be permitted to enroll in eligible courses regardless of delivery method. Any student so enrolled shall be exempt from the payment of registration, matriculation, and laboratory fees.

3. Part time Dual Enrollment may take up to 11 credit hours per term.

B. Early Admission Dual Enrollment Section 1007.271(10), Florida Statutes (2021)

Early admission is a form of dual enrollment through which eligible secondary students enroll in a post-secondary institution on a full-time basis (minimum of 12 credit hours and a maximum of 15 credit hours per term) in courses that are creditable toward the high school diploma and the associate degree. Students who wish to register for more than 15 credit hours per term need permission of the Dean of Academic Affairs. Those students are eligible to participate in high school athletics.

C. Career Dual Enrollment Section 1007.271(7), Florida Statutes (2021)

1. Career dual enrollment was established by the Legislature as a positive measure to expand the scope of the dual enrollment program. Students may take up to 330 vocational clock hours per term part time Career Dual Enrollment.

2. This type of dual enrollment shall be provided as a curricular option for eligible secondary students to earn industry certifications pursuant to section 1008.44, Florida Statutes (2021) which count as credits toward the high school diploma.

3. For 2022-2023, CWE (Career and Workforce Education) programs available for eligible secondary students are *Certified Production Technology and the CMS Correctional Basic Recruit Training Program. *Pending SACSCOC approval.

D. Career Early Admission Section 1007.271(11), Florida Statutes (2021)

Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time (330+ clock hours per term) in postsecondary programs leading to industry certifications, as listed in the CAPE Postsecondary Industry Certification Funding List. Students who wish to register for more than 480 vocational clock hours per term need permission of the Dean of Academic Affairs. "Participation in the career early admissions

program is limited to students who have completed a minimum of 4 semesters of full-time secondary enrollment, including studies undertaken in ninth grade" section 1007.271(11), Florida Statutes (2021). For 2022-2023, CWE (Career and Workforce Education) program available for eligible secondary students is the Early Childhood Professional Certificate (ECPC).

E. Early College Program Section 1007.273, Florida Statutes (2021)

The early college program is an option for public school students to enroll in a structured high school acceleration program in which a cohort of students is enrolled full time in postsecondary courses toward an associate degree. The early college program must prioritize courses applicable as general education core courses under section 1007.25, Florida Statutes (2021) for an associate degree or a baccalaureate degree.

North Florida College encourages students who wish to enroll in college credit courses to concentrate on general education courses. Students who intend to earn an Associate in Arts or Baccalaureate degree should carefully evaluate each course to determine its applicability to meeting degree requirements. College credit courses are defined as those courses that meet requirements for Advanced Technical Diplomas, College Credit Certificates, Associate in Arts, and Associate in Science.

Dual enrollment courses may be taken at the College or at the high school site or at any location where college courses are taught, subject to approval by the high school guidance counselor or designee. In addition, eligible secondary school students shall be permitted to enroll in eligible courses regardless of delivery method.

A list of courses available to students through dual enrollment is available at:

- Academic List: <https://www.fldoe.org/core/fileparse.php/5421/urlt/AcademicList.pdf>
- Career/Technical List: <https://www.fldoe.org/core/fileparse.php/5421/urlt/CareerTechList.pdf>

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

The high school will promote the dual enrollment program by informing students and their parents about the ramifications of taking college credit courses while in high school. The high school will provide parents and students who may be eligible to take dual enrollment courses the eligibility criteria to apply and register for college courses. Students will be responsible for completing the dual enrollment applications and returning the completed application to the high school counselor. The high school counselor will submit dual enrollment applications to the NFC Dual Enrollment Coordinator. Students will register for classes through their high school counselor; they may not register online or directly through NFC staff.

Application Process for New Dual Enrollment Students

Step 1: Meet with high school guidance counselor to determine dual enrollment options.

Step 2: Meet required assessment testing (Appendix D).

Step 3: Complete the NFC dual enrollment application and give to high school guidance counselor. Requires parent signature.

Step 4: The high school counselor will submit dual enrollment applications to the NFC Dual Enrollment Coordinator by August 1 for Fall 2022 and December 1 for Spring 2023. Completed applications will include the NFC application and test scores. The high school guidance will confirm the student has the appropriate class standing and test scores to be eligible for dual enrollment prior to forwarding the application to the College. The College will send Dual Enrollment Acceptance letters to the student's home address, email provided on the dual enrollment application, and the school guidance counselor's email. It is the student's responsibility to complete the admission process following the instructions in the letter.

Step 5: Meet with the high school guidance counselor to assist with choosing appropriate courses.

Step 6: Complete the NFC registration form that includes current unweighted high school GPA verification. Guidance counselor signature required. Counselor will submit form to NFC for registration during published registration period. Certain Career and Workforce Education (CWE) programs have a separate application process. See an Academic Advisor for details.

Step 7: The student should confirm registration by logging into their MyNFC account and checking their current registration in Banner.

Step 8: Complete college courses with a grade C or better.

The student is responsible for applying for admission and meeting admission requirements prior to the published deadlines. Incomplete applications will cause delays that may prevent registration into the desired course or program.

Dual enrolled students will be assigned the catalog year in which they were admitted while dual enrolled. If a dual enrolled student intends to graduate from NFC prior to or simultaneously with high school graduation, the College will determine graduation requirements based on the beginning date of the student's dual enrollment participation.

The district schools are responsible for ensuring completion of requirements for graduation from high school for students approved for early admission. The admission criteria and GPA requirements are the same as regular dual enrollment.

Maximum Course Load

Dual Enrollment: up to 11 credits per term

Early Admission Dual Enrollment: 12 – 15 credits per term

Career Dual Enrollment: up to 330 clock hours per term

Career Early Admission: 330+ clock hours per term

Withdrawing from Classes

Students must contact their guidance counselor to withdraw from classes. The guidance counselor will submit the withdrawal with required signature to the Dual Enrollment Coordinator to withdraw a student from class. Withdrawing from a course after the drop/add period counts as an attempt and a final grade of "W" will be reflected on the student's NFC transcript.

Maximum Age for Participation in Dual Enrollment

The maximum age for participation in dual enrollment is 19. Student must not be over age 19 by the first day of fall semester to participate in dual enrollment for that academic year. With extenuating circumstances, students may appeal the maximum age limit by submitting a written request to the Dean of Academic Affairs. The decision of the Dean is final.

Students who enroll in college courses in the summer of their high school graduation must do so as degree seeking students rather than dual enrolled students unless the college course begins and ends prior to their high school graduation date and contributes to the requirements necessary for high school graduation.

Testing

For dual enrollment purposes, high school students may test in the NFC Testing Center or Live Oak Location. Set up an appointment by calling 850-973-9451 (NFC Testing Center) or 386-364-5093 (Live Oak Location) or emailing testing@nfc.edu. PERT Testing at the NFC Testing Center or Live Oak Location is limited to twice each semester. If ACT and ACT scores are used for placement, individual student score reports are now required. See Appendix D for minimum score requirements.

Grades

Dual enrollment courses must be weighted the same as Advanced Placement, International Baccalaureate, and Advanced International Certificate of Education courses when the GPA is calculated.

Dual enrollment courses become part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

An eligible secondary student is defined in section 1007.271(2), Florida Statutes (2021), as a student who is enrolled in a Florida public school or a Florida private secondary school that is in compliance with section 1002.42(2), Florida Statutes (2021) and provides a secondary curriculum pursuant to section 1003.4282, Florida Statutes (2021). Confirmation of compliance must be provided to the college from the non-public institution. Evidence of compliance can be a letter attesting that the non-public school complies or the receipt of actual documentation, i.e., catalogs, etc.

Students must meet the following eligibility criteria:

- Be enrolled as a student in a Florida public or nonpublic secondary school (grades 6-12), or in a home education program. The College limits eligible students in grades 6-8 to one course per semester. The number of semester hours that an eligible student in grades 9-12 enrolls each term is at the discretion of the high school counselor. The College recommends that eligible

students in grades 9 and 10 limit coursework to two courses per semester and students in grades 11 limit coursework to three courses per semester.

- Achieve and maintain, with no exceptions, an unweighted 3.0 high school grade point average to enroll in college credit courses.
- Achieve and maintain, with no exceptions, an unweighted 2.0 high school grade point average to enroll in career dual enrollment courses.
- Students must achieve a minimum score for reading, writing, and math preparation through submission of appropriate placement test scores pursuant to Rule 6A-14.064 and Rule 6A-10.0315 Florida Administrative Code (F.A.C.). No student shall be enrolled in a college credit course on a dual enrollment basis unless the student has demonstrated adequate preparation through submission of appropriate placement test scores in reading, writing, and math. See Appendix D.
- Program admission requirements/exit requirements for CWE programs and other DE eligible limited access programs. The TABE can be exempted if the student meets cut score on a college placement test (ACT, SAT, PERT, or CPT). Students are responsible for costs for placement and/or exit tests.
- Cannot be scheduled to graduate prior to the completion of the dual enrollment course.
- Students may lose the opportunity to participate in the dual enrollment program if they are disruptive to the learning process. Procedure is outlined in NFC's Student Handbook.

The high school guidance office is responsible for verifying that the student has earned the required scores on the proper placement test(s) in order to register for a specific course(s). The guidance counselor or designee at the high school will sign the registration form to verify that the student is eligible to take the dual enrollment course(s) and meets dual enrollment high school GPA requirements.

Students enrolling in dual enrollment courses must identify a postsecondary educational objective. The Office of Dual Enrollment will work closely with students, the high school guidance professionals, and NFC advisors in the development of student academic and education plans using DegreeWorks and Advising Plans.

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

Any course that is contained within the common course numbering system shall be eligible if not specifically excluded by Florida Statute, State Board of Education Rule, District Board of Trustees Policy, or District Board of Education Policy. The high school credit awarded may be found in the 2022-2023 Dual Enrollment Course – High School Subject Area Equivalency List which is available at the Florida Department of Education website.

A list of courses available to students through dual enrollment is available at:

- Academic List: <https://www.fldoe.org/core/fileparse.php/5421/urlt/AcademicList.pdf>
- Career/Technical List: <https://www.fldoe.org/core/fileparse.php/5421/urlt/CareerTechList.pdf>

The high school guidance office is responsible for dual enrollment students as to the courses which may be used to meet high school graduation requirements.

7. A description of the process for informing students and their parents of college-level course expectations.

2022-2023 Articulation Agreement – Suwannee

The district schools and the College will work collaboratively to notify students and their parents of college-level courses expectations. The College requires all first-time dual enrollment students to attend a Dual Enrollment Orientation Session provided by the College. The College recommends all students be advised by an NFC academic advisor after earning at least 12 credit hours.

The College will inform students and parents of college-level course expectations using the course syllabus which is given to each student in each college-level course at the beginning of each semester. The Office of Academic Affairs shall determine course content in accordance with the Southern Association of Colleges and Schools Commission of Colleges (SACSCOC) criteria and select instructional materials. Course materials and class discussions may reflect topics not typically included in secondary courses which some parents may object to for minors. Courses will not be modified to accommodate variations in student age and/or maturity.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

The College does not allow exceptions to the GPA requirement as specified in section 1007.271, Florida Statutes (2021).

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

Students must complete their registration form with their high school guidance counselor. The form must be completed with all the required information about course reference numbers (CRNs). The completed registration forms will be given to the Dual Enrollment Coordinator who will register the students for the courses that are available at the time the form is received. Students with incomplete applications for admissions, which includes all required signatures, will not be allowed to register. Students will also not be registered if they are missing any other pertinent information, such as test scores. The deadline for qualifying scores for fall term is August 1. The deadline for qualifying scores for spring term is December 1. It is the responsibility of the high school to ensure that all student registrations and test scores are in the Office of Dual Enrollment prior to the published registration period. 2022-2023 registration deadlines are available on the College website.

The student should confirm registration by logging into their MyNFC account and checking their current registration in Banner.

The complete Academic Calendar can be found on the NFC website:
<https://www.nfc.edu/current-students/academic-calendar/>

A student may not be registered in one course and attend another course. Assuming valid reasons for a change from the course for which the student registered, the Drop/Add Form must be processed to reflect the actual situation; such paperwork must be processed immediately, not at the end of the term.

Dual enrollment courses may be taken at the College or at the high school site or at any site where college courses are taught, subject to approval by the high school guidance counselor.

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

The College does not make any exception to rules, guidelines, or expectations for faculty members.

Criteria for Accreditation:

The selection, development, and retention of competent faculty at all academic levels are of major importance to the educational quality of dual enrollment programs. The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) criteria require that NFC provide evidence that it has employed faculty members qualified to accomplish the purposes of the program and the institution as well as fulfill the intent of SACSCOC accreditation guidelines. Faculty must meet the requirements of SACSCOC criteria for academic and professional preparation. According to SACSCOC, requirements for faculty teaching associate degree courses designed for transfer to a baccalaureate degree are as follows: doctorate or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline). The credentials for all full-time and adjunct instructors in all programs will be maintained in the office of the Chief Academic Officer.

North Florida College will provide for the orientation, supervision, and evaluation of all full-time and adjunct instructors.

- The Director of Curriculum and Instruction, with the involvement of the appropriate department chair, will hold an orientation meeting for adjunct faculty. All adjunct faculty teaching dual enrollment courses are required to attend.
- The Director of Curriculum and Instruction will meet with or email the adjunct faculty at least once each term for the purpose of discussing and clarifying institutional policies and procedures as well as expectations.
- The Director of Curriculum and Instruction will partner the adjunct faculty member with a full-time faculty member in the same discipline who acts as a content "go to" person.
- The Director of Curriculum and Instruction will conduct periodic evaluations of the performance of adjunct faculty members. Such evaluations may include classroom visitations, assessment of instructional materials including tests and other measures of student progress, and student evaluations of instruction. These evaluations will be maintained in the Office of Academic Affairs.
- The faculty handbook is accessible through the NFC website. All faculty are expected to adhere to the professional guidelines, rules, and expectations therein.
- The student handbook is accessible through the NFC website. The student handbook is included in the College Catalog available on the College website and details add/drop and withdrawal policies, student code of conduct, grading policies, critical dates, etc. All faculty are expected to adhere to the professional guidelines, rules, and expectations therein.

Personnel Assignments:

- The Dean of Academic Affairs will be responsible for approving faculty to teach dual enrollment courses. The high school is responsible for providing the College Chief Academic Officer with the graduate transcripts of a resident faculty member that it desires to put forward as a possible teacher of NFC courses.
- The faculty assigned to teach dual enrollment courses will meet SACSCOC criteria. The College will collaborate with the School Board in making faculty appointments to teach dual enrollment

courses at the high school.

- School District personnel teaching dual enrollment classes on the high school campus during regular high school hours are paid for by the school district.
- There will be an orientation for instructors assigned to teach dual enrollment courses. This will be part of the College preplanning activities and will be directed by the Director of Curriculum and Instruction.
- The purpose of the orientation session will be to share important information and instructional materials that will support and enhance teaching effectiveness. Instructional effectiveness throughout the district remains a high priority for the College.

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

The College student handbook does not state any exception to rules, guidelines, or expectations for faculty members.

12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

The high school will designate an individual responsible for serving as the contact person for dual enrollment. The high school will be responsible for the following administrative tasks:

- Identifying students who may be eligible for and benefit from dual enrollment.
- Verifying that the student is eligible to register for dual enrollment courses on the basis of documented placement test scores, high school GPA, and readiness for college.
- Ensuring that the student registrations are in the Office of Dual Enrollment in accordance with the published registration period.
- Assuring reasonable access to schools and students by College personnel for purposes of program information and dissemination.
- Providing staff to assist College personnel with facilities and requested instructional equipment.
- Responding to requests for transcripts for dual enrollment students in a timely manner.
- Providing students access to College adopted textbooks and instructional materials.
- Adhering to the College calendar. (Appendix B)

The evaluation of students and the assigning of grades are the prerogatives and responsibilities of the faculty member assigned to teach the class in which the students are enrolled. The method for determining the final course grade, including activities to be graded and their respective weighting shall be specified in the course syllabus and distributed to the student. Any unavoidable changes to the grading policies in the syllabus must be communicated in writing to each student in the course. Instructors may assign only those grades specified in the catalog. The instructor of record must assign all grades in a given course.

All faculty at the College send "early alerts" to academic advisors two times a semester when students are underperforming in class. The Dual Enrollment Coordinator will send the student and the high school

guidance office a copy of the unsatisfactory performance notice. If more information is needed, the Dual Enrollment Coordinator will contact the instructor.

If an emergency prevents the instructor from assigning final grades, the College department chair using original student records, course syllabus, and other appropriate information will assign final grades. Under such circumstances, a written explanation of the situation will be attached to the final grade roster.

Student who earn a grade of D, F, or WF will not be able to register the following semester. After a one semester "sit out," the student may register with the approval of the high school counselor or designee. Courses in which a grade of D, F, or WF is earned may be repeated one time for grade forgiveness if approved by the high school counselor or designee and if the college GPA is 2.0 or higher. All grades, including those forgiven, will remain on the College transcript and may be used for admissions and financial aid eligibility.

If a dual enrolled student withdraws from a college credit course and received the grade of "W," the high school guidance counselor or designee makes the determination whether or not the student registers the next term. Any student receiving a "W" grade in a course may repeat the course with the approval of the high school counselor or designee. Student are ineligible for dual enrollment if the college GPA is below 2.0 or unweighted high school GPA is below 3.0.

All grades, including "W" grades for withdrawal, count as course attempts and become part of the student's college transcript; they may affect subsequent postsecondary admission and financial aid. As dual enrolled, the student is limited to two attempts per course.

Eligible secondary students are entitled to participate in dual enrollment for a maximum of 70 credit hours. Students requesting to dual enroll in excess of 70 credit hours will be required to submit a written request to the Dean of Academic Affairs. The decision of the Dean is final.

Regular and consistent attendance facilitates student success. Absences beyond the equivalent of two weeks of class are considered to be excessive and thus may impact a student's course grade. Typically, two weeks of class would be four class meetings for a three-credit hour course on MW or TR. There are no "excused" absences. An absence is an absence, and students are responsible for material covered during their absence. In addition, if there is no verifiable participation within the first week of the term, the student will be dropped from the class for nonattendance. This includes all methods of delivery. CWE programs may have specific attendance policies. See course syllabi for specific information.

13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.

The College will maintain official student records in the Office of the Registrar. The Office of Dual Enrollment will send student letter grades to the high school guidance office within ten (10) days of the last class day of the College term. This letter grade shall be posted to the high school transcript, section 1007.271(20), Florida Statutes (2021).

The College and School Board shall jointly assume responsibility for the implementation and enforcement of any rights and responsibilities that arise by the creation, maintenance, and use of any "records" and "reports" regarding any high school students enrolled in accordance with all applicable

laws, including but not limited to section 1002.22, Florida Statutes (2021). Each shall be responsible for "records" and "reports" maintained, housed, or stored by the respective institutions.

14. A funding provision that delineates costs incurred by each entity.

- Section 1007.271(21)(n), Florida Statutes (2021), Dual Enrollment Programs, requires school districts pay the standard tuition rate per credit hour to the College for dual enrollment instruction. The methodology for determining student cost is outlined in Appendix C.
- The non-public secondary schools shall be held to the same statutory requirements regarding tuition payment to the College as the school districts.
- For fall and spring terms, an invoice will be sent to the school districts and the non-public secondary schools at the conclusion of the college term's verification of class attendance. The invoice will reflect the total number of hours enrolled times the established tuition rate per credit hour as outlined in Appendix C. Payment is due upon receipt of the invoice.
- School districts and non-public secondary schools will not be invoiced for students who drop college classes during the prescribed drop/add period.
- School districts and non-public secondary schools will be invoiced for students who withdraw ("W" grade) during the withdrawal period as outlined in the academic calendar.
- The College application fee will not be assessed while students participate in the Dual Enrollment Program. However, the application fee will be assessed when students enter a degree program at North Florida College following graduation from high school.
- The choice of textbooks and instructional materials shall be a college responsibility with the actual selection being a function of the faculty teaching a specific course. Upon approval of an adopted text(s) for a course, this adoption shall remain in effect for two full calendar years. In urgent cases, permission to discontinue a text at an earlier date may be granted by the appropriate college department chair.
- The School Board will provide the student with the required textbook(s) and other instructional materials. The School Board will take ownership of the textbooks and other instructional materials at the time of purchase and will reuse the materials whenever possible in future dual enrollment courses, as long as they are required for such courses. The School Board is responsible for developing its own procedures for distributing textbooks in a timely manner for student use and for collecting textbooks upon the conclusion of the semester. The College will provide a list of required textbooks for each course on the College website at least 45 days prior to the start of the term.
- Consumable materials assigned for use with dual enrollment courses will be issued to students. The cost of these consumables will be included on the invoice sent to the school districts and the non-public secondary schools at the conclusion of the college term's verification of class attendance. Costs are outlined in Appendix C.
- All students are exempt from the payment of tuition and all fees, section 1007.271(2), Florida Statutes (2021).

15. Any institutional responsibilities for student transportation, if provided.

The student, the parents of said student, or the School Board shall provide transportation.

2022-2023 Articulation Agreement – Suwannee

16. Section 1007.271(25), Florida Statutes (2021), requires that the dual enrollment articulation agreement include services and resources that are available to students with disabilities who register for dual enrollment.

- The school guidance counselor or designee will ensure that qualified students with disabilities (including those who have Individual Education Plans or 504 Plans) are provided information about the dual enrollment program. The School District understands that the accommodations and modifications provided to the student under the IEP are not automatically provided in the postsecondary setting. The College cannot be held to the decisions of the IEP Committee. The College has a separate procedure for approving accommodations for students with disabilities. The school will refer the student and his/her parents to the Disability Resource Center on the College main campus and will provide copies of relevant documentation to the College. This contract serves as a release of information. IEP's may not be sufficient evidence. The School Board is responsible for all student testing to determine disabilities. Accommodations from the college will proceed upon completion of the intake with the parent and student and receipt of appropriate records.
- Accommodation provisions will be individually determined by the College according to Florida Statute and Florida Administrative Codes. The College agrees to arrange and provide accommodations for dual enrolled students receiving instruction at the College campus or one of its extension locations. The School District agrees to arrange and provide accommodations for dual enrolled students receiving instruction on the high school campus. The high school guidance counselor will ensure that the College determinations are followed at the high school campus. The School District is responsible to ensure that the student receives all accommodations determined by the College. If a high school student has a dedicated, paid staff member as an aid/assistant, the School District agrees to send that staff member with the student to the College classes. The College does not provide personal care attendants for students. Situations not covered by the above agreement will be discussed and decided on a case by case basis between the parties. NFC Disability Resource Center (DRC) 850-973-9403.

Appendix A

Dual Enrollment Eligible Degrees and Certificates

Associate In Arts Degree – A.A.

Associate In Science Degree – A.S.

Accounting Technology
Business Administration
Criminal Justice Technology
Emergency Medical Services
Engineering Technology

College Credit Certificates

Accounting Technology Management
Accounting Technology Operations
Accounting Technology Specialist
Business Operations
Human Resources Administrator
Criminal Justice Technology Specialist
Emergency Medical Technician (EMT-Basic)
Engineering Technology Support Specialist
Lean Manufacturing
Pneumatics, Hydraulics and Motors for Manufacturing
Medical Coder/Biller

Career and Workforce Certificates

*Certified Production Technology
Florida CMS Correctional Basic Recruit Academy
Early Childhood Professional Certificate (ECPC)

*Pending SACSCOC approval

Prior to enrolling in a certification program, it is the student's responsibility to meet with a College Academic Advisor to ensure the student meets all eligibility requirements of the program. See the NFC College Catalog for current information.

Appendix B

**2022 - 2023 Academic Calendar
North Florida College**

DRAFT - 2022 - 2023 Academic Calendar

TRADITIONAL TERM

2022	Term I	Comments
August 15, 16	Faculty Planning Days	
August 17	Classes Begin	
Sept. 6	LABOR DAY Holiday	
Nov. 11	VETERANS DAY Holiday	
Nov. 23, 24, 25	THANKSGIVING Holidays	
Dec. 6	Classes End	
Dec. 8 - 9	Final Exams	
Dec. 13	Grades Due 9:00 a.m.	
Dec. 13, 15	Faculty Planning Days	
Dec. 15	Term Ends, Commencement	
2023	Term II	Comments
Jan. 3, 4	Faculty Planning Days	
Jan. 5	Classes Begin	
Jan. 18	MARTIN LUTHER KING Holiday	
Feb. 20	PRESIDENTS DAY Holiday	
March 13 - 17	SPRING BREAK	
April 20	Honors Convocation	
Apr. 24	Classes End	
Apr. 25 - 28	Final Exams	
May 2	Grades Due 9:00 a.m.	
May 2, 4	Faculty Planning Days	
May 4	Term Ends, Commencement	
2023	Term III	Comments
May 8	Classes Begin	
May 29	MEMORIAL DAY Holiday	
June 19	JUNETEENTH Holiday	
July 4	INDEPENDENCE DAY Holiday	***under consideration***
July 20	Classes End	
July 24 & 25	Final Exams	
July 28	Grades Due, Term Ends	

NON-TRADITIONAL TERMS (e.g. Weekend College, Mini-meetings)

Mini A - Dates TBD

Mini B - Dates TBD

Commercial Vehicle Driving - Dates TBD, classes on Fridays, Saturdays, and Sundays

Public Safety - Open Entry/Open Exit

Appendix C**2022 - 2023 Academic Year
North Florida College
Dual Enrollment Cost**

Taught on NFC Campus by NFC Instructor \$71.98/credit hour/vocational credit hour

Taught on School Board Campus by NFC Instructor \$71.98/credit hour/vocational credit hour

Video Conference Delivery from NFC Campus to High School Campus

Instructional Cost \$71.98

Less Public School Instructional Cost for Facilitator \$21.16
-(((\$17.04 * 15 weeks)/13)*\$1.0765)

Total Cost \$50.82/credit hour/vocational credit hour

Consumable Materials for EMT	
Background check and fingerprinting	60.00
Materials	156.00
Total	\$ 216.00*

*Evaluated annually. Pending NFC Board approval.

Consumable Materials for Florida CMS Correctional Basic Recruit Training Program	
Introduction to Corrections (CJK-0300)	5.00
Communications (CJK-0305)	5.00
Officer Safety (CJK-0310)	5.00
Facilities and Equipment (CJK-0315)	5.00
Intake and Release (CJK-0320)	5.00
Supervising in a Correctional Facility (CJK-0325)	5.00
Supervising Special Populations (CJK-0330)	5.00
Responding to Incidents and Emergencies (CJK-0335)	5.00
CMS First Aid for Criminal Justice Officers (CJK-0031)	35.00
CMS Criminal Justice Firearms (CJK-0040)	600.84
CMS Criminal Justice Defensive Tactics (CJK-0051)	85.00
Officer Wellness and Physical Abilities (CJK-0340)	5.00
Uniforms and Books	182.81
Background check and Fingerprinting	60.00
Total	\$1008.65*

*Evaluated annually. Pending NFC Board approval.

Consumable Materials for Certified Production Technology	
Solid-Works Access Fee	42.00
MSSC Registration Fee	60.00
PSAV Activity Fee	5.00
Accidental Insurance	6.00
Supply Fees (tooling supplies, glasses, cutting fluid gloves, aprons, flash drives, CNC consumables, 3D printer filament)	100.00
Certification Exams (\$45.00 X 4)	180.00
Total	\$393.00*

*Evaluated annually. Pending NFC Board approval.

**Pending SACSCOC approval.

Appendix D
Dual Enrollment Initial Eligibility and Placement

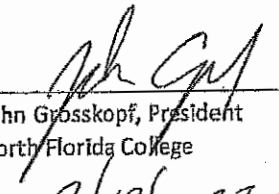
Dual Enrollment Initial Eligibility 2022-2023					
		PERT	ACT	SAT	Accuplacer
Reading		106	19	24	245
Writing/Language/English		103	17	25	245
Math	MAT 1033 MGF 1106 MGF 1107 STA 2023	114	19	24	(QAS) 242
Math	MAC 1105	123	21	26.5	TBD

*Combination of scores accepted. Scores that are more than two years old may not be used for initial placement 1008.30, Florida Statutes (2021), Rule 6A-10.0315 Common Placement Testing and Instructions and Rule 6A-14.064 College Credit Dual Enrollment. High school students must meet minimum reading, writing, and math scores to dual enroll.

INFO ONLY


SCSB 2023-02 (REVISED/RENEWAL)

We, the undersigned representatives of North Florida College and the District School Board of Suwannee County, agree to the terms of the program specific component of this Dual Enrollment Articulation Agreement.



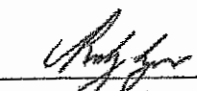
John Grosskopf, President
North Florida College
8/18/2022

Date



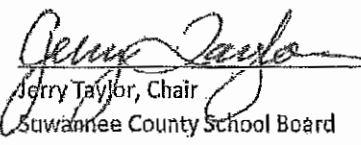
Ted Roush, Superintendent
Suwannee County School District
APR 26 2022

Date



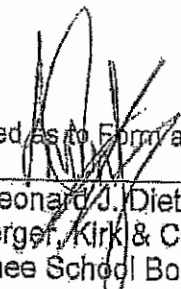
Ricky Lyons, Chair
District Board of Trustees
North Florida College
8/16/22

Date



Jerry Taylor, Chair
Suwannee County School Board
APR 26 2022

Date


"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"