

**Career and Technical Education
Tallahassee Community College & Suwannee County School Board
Career Pathways Articulation Agreement
2018-2019**

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreement will be developed during the year, and this agreement will be amended as agreements are completed.

Student Qualifications

Students must meet all TCC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
 - a. Students may be subject to taking the College's placement test.
3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript.

Procedure

1. The secondary school instructor provides evidence of completion to the district Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

Conditions of Agreement

1. Suwannee County School faculty members and TCC faculty members will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. Suwannee County Schools and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Suwannee County Schools and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Suwannee County School Board or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Vice President for Academic Affairs of Tallahassee Community College, Dean of Business, Industry and Technology for Tallahassee Community College, District Representative for Suwannee County Schools, the TCC Career Pathways Specialist and others as so designated.

High School Career Pathways Course Options	Assessment	Total Possible Credits	TCC A.S. Degree or Certificate
<u>Administrative Office Specialist</u> -8207310 Digital Information Technology -8212110 Administrative Office Technology 1 -8212120 Business Software Applications 1 -8209510 Digital Design 1 -8212410 Administrative Office Technology 2 -8212420 Administrative Office Technology 3 -8212160 Business Software Applications 2	-Completion of the high school Administrative Office Specialist Program And -Microsoft Office certifications	Pathway credits awarded as: -Microsoft Office Master MICRO017 (Up to 9 credits depending on the MOS cert.) And - CGS2100 Computer Competency ³ (3 credit hours) Up to 12 total college credit hours	-Office Administration, A.S. And/Or -Office Management Certificate

High School Career Pathways Course Options	Assessment	Total Possible Credits	TCC A.S. Degree or Certificate
<u>Allied Health</u> -8417100 Health Science Anatomy & Physiology -8417110 Health Science Foundations - 8417120 Health & Wellness 3 -8417131 Allied Health Assisting 3	-Completion of the high school Allied Health Assisting Program	Pathway credit hours awarded as: -HSC2531 Medical Terminology (3 credit hours) And -EMS1059C First Responder Credential (3 credit hours) Up to 6 total college credit hours	-Health Information Technology, A.S. And/Or -Health Informatics Specialist Certificate And/Or -Medical Coding and Billing Specialist Certificate And/Or -Emergency Medical Services, A.S. And/Or -Emergency Medical Technician Certificate

High School Career Pathways Course Options	Assessment	Total Possible Credits	TCC A.S. Degree or Certificate
<u>Digital Design</u> -8207310 Introduction to Information Technology -8209510 Digital Design 1 -8209520 Digital Design 2 -8209530 Digital Design 3 -8209540 Digital Design 4 -8209550 Digital Design 5 -8209560 Digital Design 6 -8209570 Digital Design 7	-Completion of the high school Digital Design program And -CIW Master Designer PROSO004 Or -Adobe Certified Associate Certificate(s)	Pathways credit hours awarded as: -CIW Master Designer cert. Professional Elective (3 credit hours) And -CGS1060 Computer and Internet Literacy Exemption Exam towards electives (3 credit hours) -PGY2801C Photoshop (3 credit hours) And -Up to 3 credit hours applied to program courses depending on Adobe certification presented Up to 12 total college credit hours	-Graphic and Web Technology, A.S. And/Or -Graphic Design Support Certificate

High School Career Pathways Course Options	Assessment	Total Possible Credits	TCC A.S. Degree or Certificate
<u>Nursing Assistant, Acute and Long Term Care</u> -8417100 Health Science Anatomy & Physiology -8417110 Health Science Foundations -8417211 Nursing Assistant 3	-Completion of the high school Nursing Assistant program And -CPR, Emergency Medical Responder EMR NREMT003	Pathways credit hours awarded as: -HSC2531 Medical Terminology Exemption Exam (3 credit hours) - EMS1059C First Responder Credential (3 credit hours) Up to 6 total college credit hours	-Emergency Medical Services (EMS) A.S. And/Or -Emergency Medical Technician Certificate

High School Career Pathways Course Options	Assessment	Total Possible Credits	TCC A.S. Degree or Certificate
<u>Engineering Technology/Computer Integrated Manufacturing</u> -8600550 Introduction to Engineering Design -8600520 Principles of Engineering -8600530 Digital Electronics	-Completion of the high school Engineering Tech/Computer Integrated Manufacturing program And -Autodesk Certified User – AutoCAD ADESK011	Pathways credit hours awarded as: -ETD1320 Introduction to CAD (3 credit hours) Up to 3 total college credit hours	-Drafting and Design Technology A.S. Or -Engineering Technology A.S.

IN WITNESS WHEREOF, the School Board of Suwannee County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers, in accordance with Section 1007.271, F.S., Dual Enrollment Articulation Agreements.

3/11/19
Date

Karen B. Moore
Chair, The District Board of Trustees,
Tallahassee Community College, Florida

3/11/19
Date

[Signature]
President, Tallahassee Community College

MAY 28 2019
Date

[Signature]
Chair, Suwannee County School Board

MAY 28 2019
Date

[Signature]
Superintendent, Suwannee County School District

6/17/19
Date

Mary M. K.
Career & Technical Education Coordinator, Suwannee County Schools

"Approved as to Form and Sufficiency

BY [Signature]
Leonard J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"