

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
July 19, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens arrived at 9:38 a.m.

Administrators and others present: Walter Boatright, Bill Brothers, David Campbell, Dawn Lamb, Ted Roush, Elizabeth Simpson, Seth Thoreson, Lila Udell, and Jimmy Wilkerson.

Chairperson Ulmer called the meeting to order at 9:34 a.m.

Policy..... Bill Brothers  
Annual Equity Report Update

Mr. Brothers reviewed the following School Board policies:

- #3.201 Guidelines and procedures Concerning HIV or Other Communicable Diseases (Students and Employees)
- #7.17 Authorized Travel Expenses

Mr. Brothers reviewed the 2009-2010 Annual Equity Update Summary.

District Parent Involvement Policy/Plan.....Lila Udell  
for 2011-2012

Mrs. Udell reviewed the 2011-2012 District Parent Involvement Plan.

Suwannee Middle School Update.....David Campbell

Mr. Campbell provided an update regarding student data and the direction for Suwannee Middle School for the upcoming school year, including going to block scheduling.

Pre-K Staffing Plan ..... Dawn Lamb

Mrs. Lamb provided an update regarding the Pre-K staffing plan for the upcoming school year.

FCAT Data Information.....Dawn Lamb/Principals

The following principals provided updates regarding FCAT/student data for their respective schools:

Amy Boggus – Suwannee Primary School

Jennifer Barrs – Branford Elementary School

Melissa Moseley – Suwannee Elementary School

Bethany Mitidieri – Suwannee Intermediate School

Ted Roush – Suwannee High School

Seth Thoreson – Branford High School

The workshop adjourned at 12:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
July 19, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 12:35 p.m.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. Taylor, second by Mrs. Owens, for approval to advertise the tentative millage rates and tentative budget for the 2011-2012 school year.  
MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

2. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-52      Clinical Education Agreement between the Suwannee County  
School Board Surgical Technology Program and VOA  
Ambulatory Surgery Center, Valdosta, Georgia (*New*)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following curriculum item for the 2011-2012 school year:
  - a. Suwannee-Hamilton Technical Center School Catalog

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:39 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
July 26, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. Superintendent Jerry Scarborough was absent due to medical reasons. (Mrs. Music sat in for Supt. Scarborough.)

Chairperson Julie Ulmer called the hearing to order at 5:30 p.m. for the purpose of adopting the Tentative Millage Rates for the 2011-2012 school year and the Tentative Budget for 2011-2012.

The Tentative Millage rates set for the 2011-2012 school year are as follows:

Required Local Effort	=	5.588
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Discretionary Critical Needs Operating	=	<u>0.250</u>
Total	=	8.086

The Tentative Millage exceeds the roll back rate by 1.65 percent.

The Required Local Effort is 5.588 mills and is set by the State. This is an increase of .169 mills over the 2010-2011 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2010-2011.

The Discretionary Critical Needs Operating Millage is required in order to receive additional funds from the State in the amount of \$383,582. This millage may be levied in 2011-2012 by supermajority vote of the Board.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2010-2011.

- 1) Chairperson Ulmer called for questions or comments from the public concerning the Tentative Millage Rates and there were none.
- 2) MOTION by Mr. Holtzclaw, second by Mr. Taylor, to adopt Tentative Millage rates for 2011-2012 as follows:

Required Local Effort	=	5.588
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Taylor, second by Mrs. Owens, to adopt Tentative Discretionary Critical Needs Operating rate of .250 mills. MOTION CARRIED UNANIMOUSLY
- 4) MOTION by Mr. Holtzclaw, second by Mrs. Owens, to adopt Tentative Budget for 2011-2012. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
July 26, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. Superintendent Jerry Scarborough was absent due to medical reasons. (Mrs. Music sat in for Supt. Scarborough.)

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford High School FCA Student Organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second Mr. Taylor, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Consent Agenda, with Contract #2012-55 pulled for separate discussion by Chairperson Ulmer. MOTION CARRIED UNANIMOUSLY

Discussion and action on item pulled from Consent Agenda: Contract #2012-55

Chairperson Ulmer referred to Mr. Bobby Lake who provided background information and reviewed the changes to the contract as follows: Strike “Comprehensive Community Services, Inc.” and replace with “The Arc North Florida, Inc.” Also, at the recommendation from the Department of Education, provisions were added to the contract for clarification purposes. (A revised copy of the contract is on file with the Supplemental Minutes.) MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of Contract #2012-55 from the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-41)**

June 28, 2011                      Workshop Session  
    Expulsion Issues Hearing (Private)  
    Public Hearing  
    Regular Meeting

2. Approval of the monthly financial statement for June 2011.

3. The following bills for the period June 1-30, 2011:

General Fund

#138592 – 139200	\$	2,707,406.64
Electronic Fund Transfers		<u>2,652,488.32</u>
	\$	5,359,894.96

Federal Fund

#40209 – 40517	\$	609,469.20
Electronic Fund Transfers		<u>629,989.01</u>
	\$	1,239,458.21



Food Service Fund

#24561 – 24743	\$	182,334.78
Electronic Fund Transfers		<u>110,825.17</u>
	\$	293,159.95

2.0 LCIF

#5761 – 5807	\$	200,643.41
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School Construction Fund

#3928 – 3339	\$	9,318.80
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4. Approval of the following budget amendments for fiscal year 2010-2011:

General

I-16

I-17

I-18

Capital Projects

III-11 (LCIF)

Special Revenues

IV-10 (Federal Stimulus)

IV-12 (Federal)

IV-12 (Food Service)

IV-13 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated July 26, 2011. **(pgs. 42-44)**

6. Approval of the following contracts/agreements for the 2011-2012 school year: **(RENEW)**

#2012-05	Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Horizon Pediatrics, LLC (Live Oak, Florida) <i>(Renewal)</i> <b>(pgs. 45-50)</b>
#2012-17	Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center (Live Oak, Florida) <i>(Renewal)</i> <b>(pgs. 51-56)</b>
#2012-19	Clinical Education Agreement between the Suwannee County School Board Patient Care Technician Program and NF Suwannee, LLC d/b/a Suwannee Health Care Center (Live Oak, Florida) <i>(Renewal)</i> <b>(pgs. 57-62)</b>
#2012-22	Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and NF Suwannee, LLC d/b/a Suwannee Health Care Center (Live Oak, Florida) <i>(Renewal)</i> <b>(pgs. 63-68)</b>

- #2012-51 Contract between School District of Suwannee County, Florida and Florida Sheriffs Youth Ranches, Inc. (*Renewal*) **(pgs. 69-72)**
- #2012-54 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Independent Training for the Blind, Inc. (*Renewal*) **(pgs. 73-84)**
- #2012-55 Memorandum of Understanding between the Suwannee County School Board and ~~Comprehensive Community Services, Inc.~~ The Arc North Florida, Inc. for the Adults with Disabilities Grant Program (*Renewal*) **(pgs. 85-87)**

7. Approval of the following grant/allocation applications for the 2011-2012 school year:
- a. Adult Education and Family Literacy Adult General Education Grant in the amount of \$87,542
  - b. Carl Perkins Postsecondary Grant in the amount of \$47,212
  - c. Carl Perkins Secondary Grant in the amount of \$74,431
  - d. Carl Perkins Rural and Sparsely Populated Grant in the amount of \$69,023
8. Approval of the following student transfers for the 2011-2012 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Austin	Bailey	Columbia	Suwannee	2
Anna	Blanton	Columbia	Suwannee	5
Liberty	Blanton	Columbia	Suwannee	3
Rachel	Blanton	Columbia	Suwannee	7
Rebekah	Blanton	Columbia	Suwannee	5
Caitlyn	Bruce	Columbia	Suwannee	9
Caleb	Bruce	Columbia	Suwannee	11
Cassidy	Bruce	Columbia	Suwannee	4
Dalton	Carver	Columbia	Suwannee	7
Molly	Carver	Columbia	Suwannee	11
Tre	Dandy	Columbia	Suwannee	10

FIRST NAME	LAST NAME	TO	FROM	GRADE
Michael	Edenfield	Columbia	Suwannee	5
Garrett	Fennell	Columbia	Suwannee	4
Shelbi	Fennell	Columbia	Suwannee	9
Alyson	Fritzie	Columbia	Suwannee	8
Emily	Gill	Columbia	Suwannee	9
Grayson	Gill	Columbia	Suwannee	4
Rylee	Hatch	Columbia	Suwannee	2
Austin	Herron	Lafayette	Suwannee	1
Bryson	Herron	Lafayette	Suwannee	K
Hayden	Herron	Lafayette	Suwannee	3
Hunter	Herron	Lafayette	Suwannee	3
Tyler	Herron	Lafayette	Suwannee	6
Brooklyn	Hodges	Columbia	Suwannee	1
Alexandra	Hvojnuk	Columbia	Suwannee	9
Robert	Kirsch	Lafayette	Suwannee	9
Danielle	Kolvinsky	Lafayette	Suwannee	9
Sara	Kolvinsky	Lafayette	Suwannee	11
Harley	Larson	Columbia	Suwannee	9
Stacy	McClelland	Lafayette	Suwannee	12
Sophia	Miller	Columbia	Suwannee	6
Jakob	North	Columbia	Suwannee	2
Nikolas	North	Columbia	Suwannee	7
Ethan	O'Hearn	Columbia	Suwannee	8
Emily	Quinones	Columbia	Suwannee	3
Joel	Quinones	Columbia	Suwannee	K
Leslie	Quinones	Columbia	Suwannee	7
Gavin	Sands	Columbia	Suwannee	5
Gracie	Sands	Columbia	Suwannee	2
Ettie	Saxon	Columbia	Suwannee	11
Hayley	Touchton	Columbia	Suwannee	4
Makayla	Touchton	Columbia	Suwannee	3
Molly	Ward	Columbia	Suwannee	6
McKinsey	Wilson	Columbia	Suwannee	6

FIRST NAME	LAST NAME	TO	FROM	GRADE
Joshua	Fancy	Suwannee	Columbia	12
Anthony	Fralick	Suwannee	Lafayette	7
Michael	Fralick	Suwannee	Lafayette	10
Nicholas	Hill	Suwannee	Hamilton	10
Austin	Holtzclaw	Suwannee	Lafayette	3
Casey	Hooker	Suwannee	Madison	9
Anna	Huntley	Suwannee	Columbia	7
Daniel	Kinsey	Suwannee	Lafayette	11
Matthew	Tucker	Suwannee	Hamilton	7

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
William	Vasil	SHS	BHS	12

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval of the following resolution for the 2011-2012 school year:

#2012-01R      Participation in the Small School District Council Consortium (**pgs. 88-89**)

MOTION CARRIED UNANIMOUSLY

2. Discussion and action regarding the selection of two School Board members and two Suwannee County business owners to serve on the Value Adjustment Board (VAB) for 2011-2012. (pg. 90)

MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the following individuals to serve on the VAB for 2011-2012:

Muriel Owens – sitting School Board Member

Ed daSilva – alternate School Board Member

John Robinson – sitting School Board-appointed Citizen Member

Dr. Richard Cason – alternate School Board-appointed Citizen Member

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

3. MOTION by Mr. daSilva, second Mr. Taylor, for approval of the following personnel items for the 2011-2012 school year: (pg. 91)

- a. Eliminate two pre-kindergarten teacher positions at Suwannee Primary School
- b. Add three lead CDA positions at Suwannee Primary School

MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

4. MOTION by Mrs. Owens, second Mr. daSilva, for approval of the 2011-2012 District Parent Involvement Policy/Plan (A copy is available for review in the office of the Director of Federal Programs.) (pg. 92) MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

5. MOTION by Mr. daSilva, second Mrs. Owens, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-53      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Resolutions in Special Education, Inc. (*New*) **(pgs. 93-105)**

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

6. MOTION by Mrs. Owens, second Mr. Taylor, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pg. 106)**

#3.201      Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees) (*Revision*) **(pgs. 107-108)**

#7.17      Authorized Travel Expenses (*Revision*) **(pgs. 109-112)**

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Taylor, second Mrs. Owens, for approval of the 2011-2012 Master Inservice Plan (A copy is available for review in the office of the Director of Human Resources.) **(pg. 113)** MOTION CARRIED UNANIMOUSLY
8. MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval of the Personnel Changes List and Addendum (A copy is attached for Board members.) **(pgs. 114-117)** MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Branford High School:

Nannette Bunce, teacher, effective July 7, 2011

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Suwannee-Hamilton Technical Center:

Catherine J. Maxwell, instructor, part-time non-certificated

Replaces: Catherine J. Maxwell

Branford High School:

Carlton Wade Cashwell, teacher, 12 month

REPLACES: Seth Stebbins

Tammy Neil, teacher, probationary

REPLACES: Fred Goetz

Suwannee High School:

Abigail Rodriguez, teacher

REPLACES: LaToya Stills

Suwannee Middle School:

Keri Frier, teacher

REPLACES: Ken Campbell

Heather Carr, teacher

REPLACES: Linda Rush

**TRANSFERS:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Pam Cassube	BES/teacher	BHS/teacher	8/16/11	W. Cashwell
Lura Sapp	BES/teacher	BHS/teacher	8/16/11	S. Young
Elizabeth Johnston	BHS/teacher	BES/teacher	8/16/11	P. Cassube
Ken Campbell	SMS/teacher	SHS/teacher	8/16/11	W. Perrin
Seth Stebbins	BHS/teacher	SHS/teacher	8/16/11	C. Akins
K.J. Wingate	SMS/teacher	BHS/teacher	8/16/11	N. Bunce

**MISCELLANEOUS:**

Suwannee Elementary School:

Gwen Vann to work up to 20 hours to conduct professional development training on foundational reading strategies. Salaries to be paid from the SES School Improvement grant.

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Branford Elementary School:

Andrea Lanier, paraprofessional  
NEW POSITION (ELL)

Branford High School:

Lauri Reaves, school secretary – 12 month, effective July 1, 2011  
REPLACES: Roger Ladon Terry

Suwannee Elementary School:

Jessica Melgar, paraprofessional  
NEW POSITION (ELL)

Suwannee Primary School:

Wilday Nieves, paraprofessional  
NEW POSITION (ELL)

**MISCELLANEOUS**

District Wide/21<sup>st</sup> Century ASP:

Lauri Reaves, paraprofessional, part-time

**LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF DUTY):**

Facilities Department:

Anthony Turner, custodian, May 3-4, 2011

**STUDENT WORKER:**

Lindsay Johnson, Migrant Education

**VOLUNTEERS:**

Daniel Main



MISCELLANEOUS:

District Wide:

The following Prekindergarten staff to work up to 12 additional hours the week of August 8, 2011 to meet the guidelines for Pre-K parent orientation transitional meetings. Salaries to be paid from Pre-K /School Readiness funds.

Lisa Campbell	Lois Lock	Deanna Yott
Pam Norton	Shannon Roberts	Vacancies for Lead
Joann Saunders	Bonnie Swartz	CDA's (3)
Tara Brock	Lindsey Thomas	
Barbara Fullbright	Dora Townsend	

Transportation Department:

Transportation employees to serve as bus drivers/attendants during the summer months as needed

**End of List  
2011-2012  
School Year**

**Personnel Changes List Addendum**

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-2012 school year:

SUPPLEMENTS:

Branford High School:

Jason Bond	Head Football Coach
Carlton Cashwell	Athletic Director
Stacy Young	FFA Advisor

Suwannee-Hamilton Technical Center:

Earlene McGee-Howard	LPN Instructor
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Suwannee High School:

Hunter Abercrombie  
Douglas Aukerman  
Rhoda De Broughton  
John McGuire  
Willie Spears

Athletic Director  
NJROTC Instructor  
FFA Advisor  
NJROTC Instructor  
Head Football Coach  
Assistant Athletic Director  
Offensive Coordinator  
Boys' Weightlifting  
Girls' Weightlifting  
FFA Advisor

Travis Tuten

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

For the 2011-2012 school year:

MISCELLANEOUS:

Facilities Department:

Debra Durden, crossing guard to work up to 40 hours to update the Safety Plan

**End of Addendum  
2011-2012  
School Year**

**School Board Attorney – Leonard Dietzen:**

9. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

10. Superintendent's Report – Mrs. Music stated there were no matters to report.

**School Board Members:**

11. Issues and concerns Board members may wish to discuss

- a. Mr. Taylor requested a listing of all professional/technical services (contracts) that are provided to our District and to discuss the issue in depth at a future workshop.
- b. Mrs. Ulmer reported that Supt. Scarborough is doing well from his surgery. She reminded Board members of the next Master Board Training Session to be held on August 2, 2011.

**Miscellaneous**

Mr. Brothers reminded Board members of the Professional Development and Health Fair Day on August 11, 2011.

The meeting adjourned at 6:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
August 9, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Mark Carver, UTSC representative Jackie Ford (arrived at 11:35 a.m.), Dawn Lamb, Rhonda Lepper, Holly Melland, Melissa Moseley, Scott Pfender, and Elizabeth Simpson. Randall Dasher and his daughter; Department of Agriculture representatives Rachel Divine and Cal Brooks.

Chairperson Ulmer called the meeting to order at 9:00 a.m.

Farm to School Project..... Rhonda Lepper  
Universal Free Breakfast  
Food Service Personnel Needs

Mrs. Lepper introduced representatives from the Department of Agriculture/Fresh From Florida, Rachel Divine and Cal Brooks, who gave a Powerpoint presentation regarding Farm Fresh Food for Youth Initiative (F<sup>3</sup>YI), which will be a pilot program at Suwannee High School.

Mrs. Lepper explained Universal Free Breakfast and asked that the Board consider not providing Universal Free Breakfast for the upcoming school year.

Mrs. Lepper reviewed food service personnel needs.

Facilities Update ..... Mark Carver

Mr. Carver provided an update regarding the Facilities Department.

Code of Conduct for 2011-2012 .....Dawn Lamb/Elizabeth Simpson

Mrs. Simpson and Mrs. Lamb reviewed the proposed Code of Conduct for 2011-2012, which is in a new format from previous years.

The workshop recessed at 10:35 a.m. and resumed at 10:50 a.m.

Gifted Program.....Elizabeth Simpson  
Use of Federal Funds

Mrs. Simpson reviewed the proposed Plan for Services for the Gifted Education Program for 2011-2012.

Mrs. Simpson shared information regarding the remaining ARRA funds to be possibly used to purchase Fast ForWord for Suwannee Primary School, Suwannee Elementary School, and Branford Elementary School. She noted these funds must be spent by September 30, 2011.

Sharing of Data ..... Dawn Lamb  
Teacher Observation Software

Mrs. Lamb presented information regarding data on the following topics:

- District ranking for FCAT 2010 vs. 2011
- Intensive Reading (Read 180)
- Accelerated Reader
- Accelerated Math
- Tutoring for Success
- 3<sup>rd</sup> Grade Retention

Mrs. Lamb shared information regarding teacher observation software which will help with the new teacher evaluation system.

The workshop adjourned at 12:53 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
August 9, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 1:00 p.m. for the purpose of public comment on universal free breakfast.

Mrs. Ulmer called for comments or questions regarding universal free breakfast. Discussion followed. Regarding Policy #8.255 School Breakfast Program, consensus was to change one word in Section V. from “will” to “may” (...a breakfast meal may be provided for each student...).

The public hearing adjourned at 1:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
August 23, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Chairperson Ulmer called the hearing to order at 5:45 p.m. for the purpose of public comment on universal free breakfast.

Mrs. Ulmer called for comments or questions regarding universal free breakfast and there were none.

The public hearing adjourned at 5:46 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
August 23, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 11)**

- |        |   |
|--------|---|
| #3.201 | Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees)<br>( <i>Revision</i> ) |
| #7.17  | Authorized Travel Expenses ( <i>Revision</i> )  |

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.



SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
August 23, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Jackie Ford was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Florida Sheriffs Youth Ranch students

Special Recognition by the Superintendent:

- Professional Development and Health Fair Day  
Jenny Clark and Kathy Wood were recognized for their outstanding leadership in organizing the Professional Development and Health Fair Day held on August 11, 2011.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Shannon Buzbee, representing Suwannee Soccer Boosters, addressed the Board regarding the continued use of Paul Langford Stadium for soccer games.
- David Burch, representing Suwannee Soccer Boosters, also addressed the Board regarding the continued use of Paul Langford Stadium for soccer games. Mr. Burch suggested contacting the local college in recruiting help from their turf management classes to assist in the maintenance of the field.

MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Consent Agenda, with the exception of Item #7 that was pulled for separate discussion by Board Member Taylor. MOTION CARRIED UNANIMOUSLY

Discussion and Action on Consent Agenda – Item #7 – Approval of the listed contracts/agreements for the 2011-2012 school year: Mr. Taylor and several Board members expressed their concerns regarding contracts being dated and effective prior to Board meetings when the contract(s) are being approved. Mr. Taylor requested that for future years, everyone needs to plan ahead and get all contracts addressed and approved prior to July 1<sup>st</sup> each year. Mrs. Music and Mr. Dietzen responded to Board members' concerns regarding the contracts.

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of Item #7 on the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

### 1. Approval of the following Minutes: **(pgs. 12-30)**

July 19, 2011	Workshop Session
	Special Meeting
July 26, 2011	Expulsion Issues Hearing (Private)
	Public Hearing
	Regular Meeting

### 2. Approval of the monthly financial statement for July 2011.

3. The following bills for the period July 1 – 31, 2011:

General Fund

#139201 – 139426	\$	1,648,686.33
Electronic Fund Transfers		<u>460,796.77</u>
	\$	2,109,483.10

Federal Fund

#40518 – 40616	\$	237,935.05
Electronic Fund Transfers		<u>92,579.19</u>
	\$	330,514.24

Food Service Fund

#24744 – 24811	\$	43,584.76
Electronic Fund Transfers		<u>14,018.71</u>
	\$	57,603.47

2.0 LCIF

#5808 – 5837	\$	141,384.07
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4. Approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-19	III-12	IV-13 (Food Service)
		IV-14 (Federal)

5. Approval of the following budget amendments for fiscal year 2011-2012:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-1	III-1	IV-1 (Federal)
		IV-1 (Federal Stimulus)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 23, 2011. **(pgs. 31-35)**

7. Approval of the following contracts/agreements for the 2011-2012 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2012-57	Career Pathways Articulation Agreement between Lafayette County High School and Suwannee-Hamilton Technical
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- Center, Teacher Assisting for Secondary Program Area:  
Early Childhood Ed (*Renewal*) (**pgs. 36-37**)
- #2012-58 Career Pathways Articulation Agreement between Lafayette  
County High School and Suwannee-Hamilton Technical  
Center, Business Supervision and Management for  
Secondary Program Area: Medical Administrative  
Specialist (*Renewal*) (**pg. 38**)
- #2012-59 Career Pathways Articulation Agreement between Lafayette  
County High School and Suwannee-Hamilton Technical  
Center, Business Supervision and Management for  
Secondary Program Area: Administrative Assistant  
(*Renewal*) (**pg. 39**)
- #2012-60 Career Pathways Articulation Agreement between Lafayette  
County High School and Suwannee-Hamilton Technical  
Center, Digital Design for Secondary Program Area: Digital  
Design (*Renewal*) (**pg. 40**)
- #2012-61 Career Pathways Articulation Agreement between Lafayette  
County High School and Suwannee-Hamilton Technical  
Center, Digital Design for Secondary Program Area:  
Administrative Assistant (*Renewal*) (**pg. 41**)
- #2012-62 Contractual Agreement between Suwannee County District  
School Board and District School Board of Madison County  
on behalf of North Florida Career Pathways Consortium  
(*Renewal*) (**pgs. 42-44**)
- #2012-63 Contractual Agreement for Inter-County Transfer of  
Exceptional Students between the School Board of Hamilton  
County and the School Board of Suwannee County  
(*Renewal*) (**pgs. 45-48**)
- #2012-66 Contract between the School Board of Suwannee County,  
Florida and Florida Virtual School (*Renewal/Revised*)  
(**pgs. 49-61**)
- #2012-67 Clinical Education Agreement between LP Live Oak, LLC  
d/b/a Surrey Place Care Center and Suwannee County  
School Board for the Practical Nurse Education Program  
(*Renewal*) (**pgs. 62-69**)
- #2012-69 Suwannee County School Board Professional/Technical  
Services Agreement between the School Board of Suwannee  
County, Florida and Melissa Johnson (*Renewal*)  
(**pgs. 70-80**)

- #2012-70 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and AMH Counseling PL (*Renewal*) (pgs. 81-91)
- #2012-71 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and John C. Palmer (*Renewal*) (pgs. 92-102)

8. Approval of the following student transfers for the 2011-2012 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brooke	Carmichael	Columbia	Suwannee	1
Caley	Carmichael	Columbia	Suwannee	4
Korie	Cason	Columbia	Suwannee	6
Ashley	Cordner	Columbia	Suwannee	10
Richard	Cordner	Columbia	Suwannee	8
Cayley	Duran	Columbia	Suwannee	K
Emily	Flugrath	Columbia	Suwannee	3
Zachary	Flugrath	Columbia	Suwannee	6
William Burke	Foster	Hamilton	Suwannee	PK
Bethany	Jackson	Lafayette	Suwannee	2
Hannah	Jackson	Lafayette	Suwannee	3
Emili	Jones	Columbia	Suwannee	2
Christina	Leavins	Columbia	Suwannee	6
Devin	Mayer	Columbia	Suwannee	3
Hailey	Mayer	Columbia	Suwannee	3
Abbigail	McCook	Columbia	Suwannee	5
Devin	Ordonez	Lafayette	Suwannee	7
Harmony	Richardson	Lafayette	Suwannee	4
Holden	Richardson	Lafayette	Suwannee	6
Justin	Rogers	Columbia	Suwannee	7
Landon	Shaw	Columbia	Suwannee	PK

FIRST NAME	LAST NAME	TO	FROM	GRADE
Carlee	Smith	Columbia	Suwannee	1
Kayla	Smith	Columbia	Suwannee	3
Jackson	Thompson	Columbia	Suwannee	7
Tate	VanEtta	Columbia	Suwannee	4
Lexi	Weaver	Columbia	Suwannee	4
Miranda	Woods	Columbia	Suwannee	3
Nicholas	Woods	Columbia	Suwannee	K
Cason	Amerson	Suwannee	Hamilton	K
Cole	Amerson	Suwannee	Hamilton	K
Emily	Bowen	Suwannee	Hamilton	2
Caden	Coker	Suwannee	Lafayette	1
Casidy	Coker	Suwannee	Lafayette	5
Bridget	Daniels	Suwannee	Hamilton	1
Zoe	Daniels	Suwannee	Hamilton	3
Stacy	Erixton	Suwannee	Hamilton	9
Dallas Mattie Maklay	Frierson	Suwannee	Lafayette	3
Jesse Elizabeth	Frierson	Suwannee	Lafayette	PK
William Colton	Frierson	Suwannee	Lafayette	6
Catherine	Herron	Suwannee	Hamilton	K
Nathan	Hill	Suwannee	Lafayette	2
Savannah Paige	Howell	Suwannee	Hamilton	3
William Payton	Howell	Suwannee	Hamilton	7
Cassydie	Kinsey	Suwannee	Lafayette	4
Kayleigh	Luallen	Suwannee	Hamilton	K
J. Tristen	Mathis	Suwannee	Hamilton	10
Kayleigh	Miller	Suwannee	Columbia	4
Melanie	Moffe	Suwannee	Hamilton	6
Richard	Petty	Suwannee	Hamilton	8
Brynsleigh	Radford	Suwannee	Columbia	2
Blanca	Santiago-Reynoso	Suwannee	Hamilton	PK
Elizette	Santiago-Reynoso	Suwannee	Hamilton	1
Emily	Thomas	Suwannee	Lafayette	PK
Trenton	Thomas	Suwannee	Lafayette	2

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jordyn	Thoreson	Suwannee	Columbia	4
Kaitlyn	Thoreson	Suwannee	Columbia	7
Anzel	Westberry	Suwannee	Hamilton	2
James	Westberry	Suwannee	Hamilton	K
Jamon	Wilson	Suwannee	Hamilton	8
Key'Asia	Wilson	Suwannee	Hamilton	1
Blake	Wynn	Suwannee	Hamilton	2
Sidney	Wynn	Suwannee	Hamilton	5

## REGULAR AGENDA

### **Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval to accept Payment in Lieu of Taxes from Suwannee River Water Management District. **(pg. 103)** MOTION CARRIED UNANIMOUSLY

### **Director of Curriculum and Instruction – Dawn Lamb:**

2. MOTION by Mr. Taylor, second Mrs. Owens, for approval of the following curriculum items for the 2011-2012 school year: (An updated copy is on file with Supplemental Minutes.)
  - a. Attached Courses of Study for each District school **(pgs. 104-121)**
  - b. Attached list of students to take the indicated dual enrollment courses and earn credit should they pass **(pgs. 122-125)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Holtzclaw, second Mr. Taylor, for approval of district participation in the *2012 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 19-21, 2012, in the amount of \$2,000. **(pg. 126)** MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

4. MOTION by Mr. daSilva, second Mr. Holtzclaw, for approval of the following personnel items for the 2011-2012 school year:
  - a. Revised job description #22 – Custodian (**pgs. 127-129**)
  - b. Add new job description #144 – Clerk (Custodial) (**pgs. 130-131**)
  - c. Reclassify one custodian-12 month position to a clerk (custodial)-12 month position at the Department of Facilities (**pg. 127**)

MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

5. MOTION by Mr. daSilva, second Mrs. Owens, for approval of the following personnel item for the 2011-2012 school year:
  - a. Transfer one paraprofessional position from Suwannee Elementary School to Suwannee Primary School, effective August 19, 2011 (*Position is grant funded: Title I, Part A Basic.*) (**pg. 132**)

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

6. MOTION by Mr. Taylor, second Mr. Holtzclaw, for approval of the following personnel item for the 2011-2012 school year:
  - a. Add three 3-hour food service worker positions (one at Branford Elementary School, one at Suwannee High School, and one position to be determined, based on need) (**pg. 133**)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the District to not participate in the Universal Free Breakfast Program at Suwannee Elementary School and Suwannee Primary School for the 2011-2012 school year. (**pg. 134**) MOTION CARRIED UNANIMOUSLY



8. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the District to piggy-back on the Sumter County School Board bid for DeConna Ice Cream for the 2011-2012 school year. **(pgs. 135-140)** MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

9. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-68                      Suwannee County School Board Professional/Technical  
Services Agreement between the School Board of Suwannee  
County, Florida and Carol Risk (*New*) **(pgs. 141-151)**

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the 2011-2012 Suwannee District Schools Student Conduct and Discipline Code for all elementary and secondary schools. **(pgs. 152-185)** MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

11. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:  
(Copies are available for review in the office of the Director of Human Resources.) **(pg. 11)**

#3.201                      Guidelines and Procedures Concerning HIV or Other  
Communicable Diseases (Students and Employees)  
(*Revision*)

#7.17                      Authorized Travel Expenses (*Revision*)

MOTION CARRIED UNANIMOUSLY

- 12.MOTION by Mr. daSilva, second by Mrs. Owens, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pgs. 186-187)**

#8.255                School Breakfast Program

MOTION CARRIED UNANIMOUSLY

- 13.MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the revisions to the ESOL Training Requirement Agreement. **(pgs. 188-189)**  
Dr. Brothers noted that a revised copy was sent to Board members. Revised copy is on file with Supplemental Minutes. MOTION CARRIED UNANIMOUSLY

**Action on the Addendum:**

**Director of Curriculum and Instruction – Dawn Lamb:**

- #1. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following personnel item for the 2011-2012 school year:

- a. Transfer two teacher positions from Suwannee Intermediate School to Suwannee Primary School **(pg. A2)**

MOTION CARRIED UNANIMOUSLY

**End of Addendum**

14. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Personnel Changes List, along with Item #2 on the Agenda Addendum (Personnel Changes List Addendum). **(pgs. 190-195)** MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENTS: NON-INSTRUCTIONAL:**

For the 2011-12 school year:

Transportation Department:

William Hogan, mechanic, effective July 28, 2011  
Ruby Royal, bus driver, effective October 28, 2011  
Betty Smith, bus driver, effective August 4, 2011

**RESIGNATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Tracy Lamb, teacher/speech pathologist, effective August 17, 2011

Branford High School:

Joshua Akers, teacher, effective August 2, 2011  
Carl Manna, teacher/band director, effective July 25, 2011

Suwannee Elementary School:

Megan Henry, teacher, effective August 2, 2011

Suwannee High School:

Terrance Steve Humphrey, teacher, effective August 4, 2011  
Wendy Perrin, teacher, effective June 21, 2011

**RESIGNATIONS: NON-INSTRUCTIONAL:**

District Office/Department of Human Resources:

Nicole Humphrey, secretary/records clerk, effective August 11, 2011

Facilities Department:

Robert Moshier, custodian, effective August 1, 2011

Suwannee High School:

Kary Waters, paraprofessional, effective July 23, 2011

Transportation Department:

Al DeLucia, bus driver, effective August 10, 2011

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Branford Elementary School:

Margaret Williams, teacher

REPLACES: Lura Sapp

Branford High School:

Matthew Bell, teacher

REPLACES: Pauline Tooten

Carl Manna, teacher/band director

REPLACES: Carl Manna

Melissa Ware, teacher

REPLACES: Nannette Bunce

Erin Wurst, teacher

REPLACES: Abigail Rodriguez

Suwannee Elementary School:

Melody Handley, teacher

REPLACES: William Harris

Frances Charlene Redish, teacher

REPLACES: Kerri Frier

Suwannee-Hamilton Technical Center:

Sharon Witter, instructor temporary, effective August 1, 2011

REPLACES: Lucy Hudson

Suwannee High School:

B. Shawn Crocker, teacher 12 months, effective August 16, 2011

REPLACES: R. De Broughton

Suwannee Middle School:

Mary Carr, teacher

REPLACES: Kenneth (KJ) Wingate

Meri Harrell, teacher

REPLACES: Marsha Mitchell

REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
R. De Broughton	SHS/Teacher 12 month	SHS / Teacher 10 month	8/16/11	H. Carr

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Jason Bond	Boys' weightlifting coach	BHS	New Position
Carlton Wade Cashwell	Girls' weightlifting coach	BHS	New Position
Nancy Nielson	Planning Period	BHS	NA
Lynne Marable	HOSA Sponsor	SHS	NA
Terry Mixon	Girls' golf coach	SHS	K. Boatright
Kaffa Owens	JV volleyball coach	SHS	S. Phillips
Eric Rodriguez	Cross country coach	SHS	P. Buchanan
Seth Stebbins	Var. asst. football coach	SHS	D. Wooley
Jimmy McCullers	Asst. football coach	SMS	B.
Scarborough			

The following teachers to receive the SkillsUSA supplement:

Joe Ragan	Tom Shea	Patricia Sullivan
Kim Thomas	Bob Makela	Derwin Bass

The following teachers to receive the BPA (Business Professionals of America) supplement:

Melissa Mapp-Francisco	Pam Poole
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The following paraprofessionals to receive the CDA (CDAE or FCCPC) supplement:

Dorothy Botbyl	Tara Brock	Lisa Campbell	Denise Chandler
Virginia Crews	Barbara Fullbright	Penny Gambel	April Glover
Tenlee Harrell	Linda Howard	Ashley Kirby	Luvernia Lock
Pam Norton	Elaine Raines	Bonnie Swartz	Greta Thornton
Dora Townsend	Rhonda Twilley	Deanna Yott	Tamra Abercrombie

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Evelyn Arnold	SPS / Teacher	SES / Teacher	8/16/11	K. Frier
Linda Simpson	BHS / teacher	SHS / teacher	8/16/11	L. Stills

MISCELLANEOUS:

Branford High School:

Perry Davis, teacher, as expert in the field of Building Construction for the 2011-12 school year

Suwannee High School:

Paul Buchanan resigned as cross country coach effective July 18, 2011

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Branford High School:

Jerri Byrd, media clerk 10 month  
REPLACES: Lauri Reaves

Food Service Department:

Laura Harris, food service worker 6 hr.  
REPLACES: Debbie Ibarra

Suwannee High School:

Alexander Gonzalez, paraprofessional  
NEW POSITION (ELL)

Suwannee Elementary School:

Staci Feeney, paraprofessional, grant funded (Title I School Improvement)  
REPLACES: Staci Feeney  
Elizabeth Rang, paraprofessional, grant funded (Title I School Improvement)  
REPLACES: Elizabeth Rang  
Tralene Sasso, paraprofessional, grant funded (Title I School Improvement)  
REPLACES: Tralene Sasso

Suwannee Intermediate School:

Holly Setzer, paraprofessional, grant funded (Title I School Improvement)  
REPLACES: Holly Setzer

Skylar Phillips, paraprofessional, grant funded (Title I School Improvement)  
REPLACES: Skylar Phillips

Suwannee Primary School:

Tamra Abercrombie, Lead Pre-K paraprofessional

NEW POSITION

Tenlee Harrell, Lead Pre-K paraprofessional

NEW POSITION

Cristina Herrington, paraprofessional

NEW POSITION (Title I)

Laritta Hunter, paraprofessional

REPLACES: Tenlee Harrell

Janice McCall, Lead Pre-K paraprofessional

NEW POSITION

Katey Melland, paraprofessional

REPLACES: Janice McCall

Stephanee Phillips, paraprofessional

NEW POSITION (Title I)

Rhonda Twilley, Lead Pre-K paraprofessional

REPLACES: Bonnie Swartz

REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>
Sandra Stewart	SES/Paraprofessional	SPS/Paraprofessional	Position transferred
Bonnie Swartz	SPS/Lead Pre-K Para	SPS/Pre-K Para	R. Twilley
Thomas Williams	SHS/Teacher	SHS/Paraprofessional	K. Waters

VOLUNTEER:

Branford High School:

Kenny Burt, Jr.

**End of List  
2011-2012  
School Year**

**Addendum to the Personnel Changes List**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee High School:

James Kirby, teacher, effective August 10, 2011

**RESIGNATION: NON-INSTRUCTIONAL:**

Suwannee Primary School:

Sandra Stewart, paraprofessional, effective August 12, 2011

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Branford High School:

James Ryne Allen, teacher

REPLACES: Joshua Akers

Mary Grantham, teacher

REPLACES: Linda Simpson

Suwannee Elementary School:

Melody Hanley, teacher

REPLACES: Elizabeth Bourgeois

Suwannee-Hamilton Technical Center:

Lisa Dorris, teacher

REPLACES: Chris Macarages

Suwannee High School:

Dominique Faison-Harris, teacher

REPLACES: James Kirby

Suwannee Middle School:

Cara Disken, teacher, temporary

REPLACES: Miriam Venero

Kimberly Howard, teacher, temporary

REPLACES: Steve Claffey



Suwannee Primary School:

Nynah Billingsley, teacher, temporary

REPLACES: Jessica Johnson

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Ashlie Bailey	SIS / Teacher	SPS / Teacher	8/22/11	Position Transfer
Shellie Young	SIS / Teacher	SPS / Teacher	8/22/11	Position Transfer

SUPPLEMENTS:

Suwannee High School:

Jackie Ford	Auxiliary
Jackie Ford	Majorette Sponsor
Joseph Gaddy	JV Football Coach
Doug Morgan	Assistant Swim Coach
Abigail Rodriguez	Dance Troupe Sponsor
Seth Stebbins	Boys' Track Coach

**RECOMMENDATIONS: NON- INSTRUCTIONAL:**

For the 2011-12 school year:

District Office

Sarah Chauncey, administrative secretary

REPLACES: Jane Gray

Food Service

Charlen Bowdry, food service worker - 3 hr

Earnestine Riley, food service worker - 3 hr

Inez Williams, food service worker - 3 hr

Suwannee Intermediate

Margaret Perez, paraprofessional temporary

REPLACES: Crystal Allen

Transportation:

Randy Frame, mechanic, transportation

REPLACES: William Hogan

**End of Addendum  
2011-2012  
School Year**

**School Board Attorney – Leonard Dietzen:**

15. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

16. Superintendent's Report – No matters to report.

**School Board Members:**

17. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to everyone for all they do and for a smooth beginning to the new school year.

The meeting adjourned at 7:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
September 6, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

Chairperson Julie Ulmer called the hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage Rates for the 2011-2012 school year and the Final Budget for 2011-2012.

The Final Millage rates set for the 2011-2012 school year are as follows:

Required Local Effort	=	5.588
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Discretionary Critical Needs Operating	=	<u>0.250</u>
Total	=	8.086

The Final Millage exceeds the roll back rate by 1.65 percent.

The Required Local Effort is 5.588 mills and is set by the State. This is an increase of .169 mills over the 2010-2011 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2010-2011.

The Discretionary Critical Needs Operating Millage is required in order to receive additional funds from the State in the amount of \$383,582. This millage may be levied in 2011-2012 by supermajority vote of the Board.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2010-2011.

- 1) Chairperson Ulmer called for questions or comments from the public concerning the Final Millage Rates and there were none.
- 2) MOTION by Mrs. Owens, second by Mr. Taylor, to adopt Final Millage rates for 2011-2012 as follows:

Required Local Effort	=	5.588
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Taylor, second by Mr. daSilva, to adopt Final Discretionary Critical Needs Operating rate of .250 mills. MOTION CARRIED UNANIMOUSLY
- 4) MOTION by Mr. daSilva, second by Mrs. Owens, to adopt Final Budget for 2011-2012. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:34 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
September 6, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

Chairperson Ulmer called the meeting to order at 5:34 p.m.

MOTION by Mr. Taylor, second by Mrs. Owens, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

**Action on the Addendum**

#1.MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following budget amendments for fiscal year 2010-2011: **(A2-A6)**

General  
I-20

LCIF  
III-13

MOTION CARRIED UNANIMOUSLY

**End of Addendum**

1. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the Annual Financial Report for fiscal year ending June 30, 2011. (A copy is on file with Supplemental Minutes.) **(pg. 5)** MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

(presented by Chief Financial Officer – Vickie Music)

2. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following personnel item for the 2011-2012 school year:
  - a. Transfer one paraprofessional position from Branford High School to Suwannee Middle School, effective September 12, 2011 (*Grant funded: Title I, Part A Basic*) (pg. 6)

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

3. The following contracts/agreements for the 2011-2012 school year:

MOTION by Mr. Taylor, second by Mrs. Owens, for approval of:

#2012-64                      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Exceptional Consulting Services, Inc. (*Renewal*) (pgs. 7-19)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of:

#2012-74                      Contractual Agreement between Suwannee County School District and Scientific Learning Corporation for the purchase of Fast ForWord intervention software for students with disabilities (*New*) (pgs. 20-36)

It was noted to correct the addresses on the first page of the contract for Branford Elementary and Suwannee Primary Schools.

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**  
(presented by Chief Financial Officer – Vickie Music)

4. Personnel Changes List (pgs. 37-38)

Mrs. Music stated that Dr. Brothers asked that the Personnel Changes List be pulled from the agenda. No action taken on this item.

The meeting adjourned at 5:58 p.m.

JOINT WORKSHOP SESSION  
BETWEEN SUWANNEE COUNTY SCHOOL BOARD (SCSB), SUWANNEE  
COUNTY COMMISSIONERS, LIVE OAK CITY COUNCIL, AND  
BRANFORD TOWN COUNCIL

DATE: September 13, 2011

TIME: 9:00 a.m.

LOCATION: Suwannee County School Board Meeting Room

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Mark Carver, and Seth Thoreson; Suwannee County Commissioners and Representatives; Sonny Nobles, City of Live Oak Mayor; City of Live Oak Council Members and Representatives; Branford Town Council representatives; and Suwannee Correctional Institution Warden Christopher Landrum.

Chairperson Ulmer called the meeting to order at 9:00 a.m. and welcomed everyone.

School Facilities Update .....Mark Carver

Mr. Carver distributed and reviewed handouts regarding updates on the following items:

- School Plant Survey 2011-2016
- Enrollment Projection vs. Actual Enrollment
- School five Year Work Plan and Facilities Update
- Silas Drive Project Update



Trends..... Governmental Agencies

Each governmental agency presented an update for their respective area.

- Residential Growth, and Changes
- Industrial Prospects, Growth, and Changes
- Update on Infrastructure – Roads, Sewage, and Potable Water
  
- ✓ Suwannee County – Joe Gerrity, Jr. and Ronald Meeks
  - Stadium Drive Project Update
- ✓ City of Live Oak – George Curtis, Robert Farley, and Brent Whitman
- ✓ Town of Branford – Donna Hardin and Cole Timberlake (Charlie Daniel was present in place of Donna Hardin)
- ✓ Suwannee Correctional Institution – Warden Christopher Landrum

Comments from Board Chairs ..... Governmental Agencies

Governmental agency chairs expressed appreciation for everyone working together.

Comments/Closing Remarks ..... Supt. Jerry Scarborough

Supt. Scarborough thanked everyone for coming.

The joint workshop adjourned at 10:20 a.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
September 13, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Walter Boatright (arrived at 1:20 p.m.), Amy Boggus, Cheryl Mae Brinson, Bill Brothers, David Campbell, Mark Carver, Joe Eakins, Lisa Garrison, Dawn Lamb, Rhonda Lepper (arrived at 11:53 a.m.), Bethany Mitidieri, Melissa Moseley, Scott Pfender, Ted Roush, and Seth Thoreson; and Police Chief Buddy Williams.

Chairperson Ulmer called the meeting to order at 10:32 a.m.

The Great Program.....Police Chief Buddy Williams

Chief Williams shared information regarding The Great Program for the middle school grades, which will be a 13 week pilot program on life skills, decision making, setting goals, and gangs. Chief Williams stated this program will be a supplement to what the School Resource Officers are doing as well.

Virtual School Challenges ..... Cheryl Mae Brinson

Mrs. Brinson gave a Powerpoint presentation regarding virtual school changes as mandated by legislation and the challenges associated with the changes. Mrs. Lamb provided information regarding end of course exams and graduation requirements.

The workshop recessed at 11:53 a.m. and resumed at 12:24 p.m.

Performance Evaluation System (**pgs. 4-118**) ..... Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding the new Performance Evaluation System.

Update Regarding Paid Lunch Equity ..... Rhonda Lepper  
Wellness Policy Review  
(**pgs. 119-150**)

Mrs. Lepper briefly reviewed the District's Wellness Policy. She also provided an update regarding Paid Lunch Equity. Board members requested additional information be provided at the Regular Board Meeting to be held on September 27, 2011, regarding Paid Lunch Equity.

Plant Survey ..... Mark Carver  
Emergency Management Plan  
Five Year Work Plan  
Property Record Inventory

Mr. Carver provided updates regarding the following:

- Emergency Management Plan
- Plant Survey
- Five Year Work Plan
- Property Record Inventory

Supt. Scarborough stated that he and Mr. Carver would bring a recommendation to the Board, within the next 60 days, regarding management of the District's property record inventory.

The workshop recessed at 1:50 p.m. and resumed at 2:00 p.m.

Student Progression Plan Updates ..... Dawn Lamb

Mrs. Lamb provided an update regarding the proposed changes to the Student Progression Plan.

Student Performance Data Update..... Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding End of Course Test  
Performance data.

The workshop adjourned at 3:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
September 13, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 3:25 p.m.

MOTION by Mrs. Owens, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

1. MOTION by Mr. Taylor, second by Mrs. Owens, for approval to teach Nail Technician and Allied Health classes to Madison County High School students for the duration of the 2011-2012 school term. **(pg. 151)** MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following personnel item for the 2011-2012 school year:
  - a. Hire two temporary part-time hourly instructors to teach the Nail Technician and Allied Health classes to Madison County High School students (*Funded from FTE funds generated by students.*) **(pg. 152)**

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

3. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following curriculum item for the 2011-2012 school year:
  - c. Attached list of students to take the indicated dual enrollment courses at North Florida Community College and earn credit should they pass  
(pg. 153)

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

4. MOTION by Mrs. Owens, second by Mr. Taylor, for approval to award the following bid:

#11-202          Produce (*New*) (pgs. 154-155)

Discussion followed. Mr. Holtzclaw requested that package size information be provided for all produce items listed on the bid.

MOVED to TABLE by Mr. Holtzclaw, second by Mr. Taylor, the item until all package size amounts are completed in the bid information. MOTION to TABLE CARRIED UNANIMOUSLY

The meeting adjourned at 3:46 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
September 27, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pg. 10)**

#8.255            School Breakfast Program (*Revision*)

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
September 27, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Annette Kinsey was also present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag – Suwannee Middle School FCA Students

Special Recognition by the Superintendent:

➤ **2011 State FFA Convention Winners**

- |                         |   |
|-------------------------|---|
| Caleb Land              | - First Place: Agriscience Fair   |
| Will Baker              | - State Winner: Extemporaneous Public Speaking Contest  |
| Laura Kaitlyn Boatright | - State Winner: Small Animal Care Proficiency<br>- First Place: Alumni Essay Scholarship Winner                       |
| Ben Glass               | - State Winner: Poultry Production Proficiency<br>- State Winner: Job Interview                                       |
| Drew Land               | - State Winner: Emerging Ag Technology Proficiency<br>- First Place: Agriscience Fair<br>- Elected District Secretary |



Chris Hurst	- State Winner: Fruit Production Proficiency
Dustin Lane	- Awarded State FFA Degree - State Star Agriculture Placement Winner
Rachel Morgan	- State Winner: Beef Production Proficiency - Awarded State FFA Degree - First Place: Florida Department of Agriculture Scholarship Winner
Jordan Gaylard	- State Star Greenhand Winner - State Winner: Specialty Crop Proficiency
JT Byrd	- State Winner: Forestry Proficiency
Trevor Harrison	- State Winner: Home and Community Proficiency - National Finalist/Awarded State FFA Degree
Kaleb Kelley	- Awarded State FFA Degree
Katherine Veal	- Awarded State FFA Degree
Don Boyette	- Honorary State Degree
Kevin Morgan	- Honorary State Degree
Shirley Carte	- Blue/Gold Award

- The following FFA Advisors were recognized for their leadership and support of our FFA students:

- Anne Etcher
- Shawn Crocker
- Travis Tuten
- Stacy Young
- De Broughton
- Jimmy Wilkerson

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Vivian Forte addressed the Board regarding the denial of her out-of-county transfer request for her son.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the Consent Agenda, with the exception of Items #6 and #7 that were pulled for separate discussion by Board Members Owens and Taylor. MOTION CARRIED UNANIMOUSLY

Mr. Taylor and Mrs. Owens expressed their concerns with the items pulled from the Consent Agenda. Mr. Boatright, Mrs. Garrison, Mrs. Lamb, and Mrs. Udell responded to their concerns.

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of Item #6.a. on the Consent Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Taylor, for approval of Item #6.b. on the Consent Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mrs. Owens, for approval of Item #7 on the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

### 1. Approval of the following Minutes: **(pgs. 11-32)**

August 9, 2011

Workshop Session  
Public Hearing (Universal Free Breakfast)  
Expulsion Issues Hearing (Private)

August 23, 2011      Public Hearing (Universal Free Breakfast)  
Public Hearing (School Board Policy)  
Regular Meeting

2. Approval of the monthly financial statement for August 2011.
3. The following bills for the period August 1 – 31, 2011:

General Fund

#139427 – 139904	\$	2,031,238.89
Electronic Fund Transfers		<u>1,627,256.61</u>
	\$	3,658,495.50

Federal Fund

#40617 – 40803	\$	227,559.74
Electronic Fund Transfers		<u>226,474.57</u>
	\$	454,034.31

Food Service Fund

#24812 – 24928	\$	99,042.08
Electronic Fund Transfers		<u>62,550.65</u>
	\$	161,592.73

2.0 LCIF

#5838 – 5872	\$	422,566.87
Electronic Fund Transfers		<u>1,720.00</u>
	\$	424,286.87

4. Approval of the following budget amendments for fiscal year 2011-2012:

General

I-2

LCIF

III-2

Special Revenues

IV-2 (Federal)

IV-2 (Federal Stimulus)

5. Approval for disposal of property as per the attached Property Disposition Form dated September 27, 2011. **(pgs. 33-34)**

6. Approval of the following contracts/agreements for the 2011-2012 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

- a. Suwannee County Public Schools Title I Supplemental Educational Services Contracts between the School Board of Suwannee County and:

#2012-75	Achieve of Suwannee, Inc. ( <i>Renewal</i> ) <b>(pgs. 35-50)</b>
#2012-77	ATS Project Success ( <i>Renewal</i> ) <b>(pgs. 51-65)</b>
#2012-78	Club Z! In-Home Tutoring Services, Inc. ( <i>Renewal</i> ) <b>(pgs. 66-80)</b>
#2012-79	A Quantum Leap Educational Services, LLC ( <i>Renewal</i> ) <b>(pgs. 81-95)</b>
#2012-80	A+ Tutor U, LLC ( <i>Renewal</i> ) <b>(pgs. 96-110)</b>
#2012-82	Sylvan Learning Center ( <i>Renewal</i> ) <b>(pgs. 111-125)</b>
#2012-84	Accelerated Learning of Live Oak, Inc. ( <i>Renewal</i> ) <b>(pgs. 126-140)</b>

- b. #2012-86 Clinical Education Agreement between Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center and the Suwannee County School Board for the Patient Care Technician and Practical Nurse Education Programs (*Renewal*) **(pgs. 141-146)**

7. Approval of the following grant/allocation application:

- a. Adult Education and Family Literacy, English Literacy/Civics Education competitive federal grant CDA 84.002A (Project #610-1932A-2CE01) in the amount of \$27,842

8. Approval of the following student teacher interns for the fall semester 2011:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Kate Bromley	St. Leo	SPS	Pam Lewis
Danielle Burch	FL Gateway College	SIS	Robbin Chapman
Amanda Clark	St. Leo	BES	Denah Phillips
Erika Hodge	St. Leo	SPS	Stacey Bullock
Nicole Korpi	St. Leo	SIS	Kim Warren
Jessica Melgar	St. Leo	SES	Tina Roush

Skyler Phillips	St. Leo	SIS	Matt Campbell
Stephanie Skipper	St. Leo	SPS	Amy Williams
Jennifer Stevens	St. Leo	SIS	DeRose Brown
Colleen Welsh	St. Leo	SMS	Jean Hurst

9. Approval for FFA Students to attend the National FFA Convention on October 18-23, 2011, in Indianapolis, Indiana.

10. Presented for informational purposes out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Anne Etcher	SMS	10/17-23/11	National FFA Convention	Indianapolis, IN
Travis Tuten	SHS	10/17-23/11	National FFA Convention	Indianapolis, IN
Stacy Young	BHS	10/17-23/11	National FFA Convention	Indianapolis, IN

11. Approval of the following student transfers for the 2011-2012 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
James	Cardona	Lafayette	Suwannee	PreK
Freddie	Cross	Lafayette	Suwannee	4
Jonathan	Dupree	Columbia	Suwannee	12
Dwight	Edmonds	Lafayette	Suwannee	10
Adrianna	Edwards	Columbia	Suwannee	2
Amanda	Faulkner	Columbia	Suwannee	12
Samantha	Faulkner	Columbia	Suwannee	12
Cuba	Fundora	Columbia	Suwannee	3
Gabriella	Fundora	Columbia	Suwannee	1
Miracle	Fundora	Columbia	Suwannee	K
Amber	Hayes	Columbia	Suwannee	2
Christopher	Hayes	Columbia	Suwannee	1
Elijah	Hayes	Columbia	Suwannee	PK
Joshua	Hicks	Lafayette	Suwannee	5
Maryssa	Hicks	Lafayette	Suwannee	2

FIRST NAME	LAST NAME	TO	FROM	GRADE
Daniel	Johnson	Lafayette	Suwannee	12
Brooke	Leek	Hamilton	Suwannee	7
Hannah	Leek	Hamilton	Suwannee	10
Jacob	Leek	Hamilton	Suwannee	5
Joshua	Leek	Hamilton	Suwannee	9
Chanse	McMurry	Columbia	Suwannee	5
Cassidy	Michels	Lafayette	Suwannee	9
Clayton	Wainwright	Lafayette	Suwannee	11
Benjamin	Wilkerson	Lafayette	Suwannee	4
Landon	Wilkerson	Lafayette	Suwannee	1
Trace	Wilkerson	Lafayette	Suwannee	PK
Jaron	Wilson	Columbia	Suwannee	K
Justin	Wilson	Columbia	Suwannee	3
Kenzie	Wilson	Columbia	Suwannee	2
Seth	Adams	Suwannee	Hamilton	10
Dalton	Cartwright	Suwannee	Columbia	2
Angel	Cerrito	Suwannee	Lafayette	5
Ethan	Creech	Suwannee	Hamilton	8
Kaitlynn	Eddings	Suwannee	Columbia	10
Steven	Eddings	Suwannee	Columbia	8
Trevor	Eddings	Suwannee	Columbia	6
Breanne	Frazier	Suwannee	Columbia	8
Hannah	Giles	Suwannee	Hamilton	2
William	Giles	Suwannee	Hamilton	1
Kara	Holtzclaw	Suwannee	Lafayette	10
Kenzi	Holtzclaw	Suwannee	Lafayette	8
Kyli	Holtzclaw	Suwannee	Lafayette	12
Annie	Langford	Suwannee	Lafayette	2
Layton	Lanier	Suwannee	Lafayette	3
Layna	Largacci	Suwannee	Lafayette	K
Lacy	Mathis	Suwannee	Hamilton	9
Chelse	McKire	Suwannee	Hamilton	8
Kaden	McKire	Suwannee	Hamilton	K

FIRST NAME	LAST NAME	TO	FROM	GRADE
Mary	McKire	Suwannee	Hamilton	4
Skylar	Olson	Suwannee	Lafayette	4
Madison	Phifer	Suwannee	Madison	1
Chauncey	Ratliff	Suwannee	Hamilton	8
Chandler	Stancel	Suwannee	Gilchrist	K
Amy	Sullivan	Suwannee	Lafayette	7
Ella	Sullivan	Suwannee	Lafayette	K
Hanna	Sullivan	Suwannee	Lafayette	4
Taran	Thomas	Suwannee	Lafayette	7
Trinity	Thomas	Suwannee	Lafayette	6
Dakota	Topham	Suwannee	Lafayette	7
Trevor	Topham	Suwannee	Lafayette	9
Kyra	Williamson	Suwannee	Hamilton	1

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cole	Herring	SMS	BHS	7
Lauren	Rain	SHS	BHS	10
Allison	Randell	BHS	SHS	9
Taylor	Randell	BHS	SHS	11
Ethan	Stebbins	SMS	BHS	7
Carter	Wiggins	BHS	SMS	8

REGULAR AGENDA

**Director of Curriculum and Instruction – Dawn Lamb:**

1. MOTION by Mr. Taylor, second Mrs. Owens, for approval of the following curriculum item for the 2011-2012 school year:
  - a. Attached list of students to take the indicated dual enrollment courses at Florida Gateway College and earn credit should they pass **(pg. 147)**

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

2. MOTION by Mrs. Owens, second Mr. daSilva, for approval of the 2010-2011 School Safety and Security Self-Assessment Form (OPPAGA School Safety and Security Best Practices). **(pgs. 148-179)**

Mr. Taylor addressed his concerns with the document.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second Mrs. Owens, for approval of the 2012-2017 Five Year Florida Department of Education Plant Survey. (A copy is available for review in the office of the Director of Facilities.) **(pg. 180)** MOTION CARRIED UNANIMOUSLY
4. MOTION by Mrs. Owens, second Mr. daSilva, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2011-2012. (A copy is available for review in the office of the Director of Facilities.) **(pg. 181)** MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. daSilva, second Mrs. Owens, for approval of Suwannee County Schools District Emergency Management Plan for 2011-2012. (A copy is available for review in the office of the Director of Facilities.) **(pg. 182)** MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

(presented by Chief Financial Officer – Vickie Music)

6. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the item that was tabled from the September 13, 2011, Special Meeting:
  - a. Motion stated: The Superintendent recommends approval to award the following bid: *(Additional information was provided as requested.)*

#11-202                      Produce (New) **(pgs. 183-184)**

MOTION CARRIED UNANIMOUSLY



**Director of Special Programs – Cheryl Mae Brinson:**

(presented by Parent Liaison – Lisa Garrison)

7. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following contracts/agreements for the 2011-2012 school year: (NEW)

- a. Suwannee County Public Schools Title I Supplemental Educational Services Contracts between the School Board of Suwannee County and:

#2012-76      A Stepping Stone to Excellence, LLC (*New*)  
                    (pgs. 185-200)

#2012-83      1 To 1 Tutor, LLC (*New*) (pgs. 201-215)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

8. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.)

#8.255      School Breakfast Program (*Revision*) (pg. 10)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Holtzclaw, second Mrs. Owens, for approval of the Personnel Changes List, and Addendum as approved at the beginning of the meeting. (A copy is attached for Board members.) (pgs. 216-229) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RESIGNATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Branford Elementary School:

Hannah Clark, teacher, effective September 16, 2011

Suwannee Elementary School:

Karen Townsend, teacher, effective September 9, 2011

Suwannee High School:

Ronald Joe Sprague, teacher, effective August 19, 2011

**RESIGNATIONS: NON-INSTRUCTIONAL:**

Branford High School:

Michele Lambert, paraprofessional, effective September 9, 2011

Suwannee-Hamilton Technical Center:

Michelle LeNeave, secretary part-time, effective October 31, 2011

Suwannee Intermediate School:

Crystal Allen, paraprofessional, effective August 2, 2011

Transportation Department:

Priscilla Ansley, bus driver, effective October 1, 2011

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

District Wide/21<sup>st</sup> Century After School Program:

The following as teachers and or paraprofessionals:

Frank Allen	Ronnie Gray	Vanessa Menhennett
Gary Barrs	April Greene	Terry Mills
Emily Bass	Traci Green	Terry Mixon
Danelle Bradow	Glenda Hatch	Doug Morgan
Tammy Bradow	Amy Hendry	Pam Norton
Joanne Baker	Mike Herring	Dale O'Connor
Michael Bresk	Cindi Hiers	Kaffa Owens
Jennifer Byrd	Angel Hill	Alicia Poole
Bonita Cook	David Huntley	Amanda Bartley Ramirez
Tracy Crutchfield	David Laxton	Katrina Raulerson
Darrell Curls	Deanna Law	Laurie Reaves
Julie Dees	Ashley Lundy	Danny Robinson
Benita Diggs	Lynda McInnis	Lura Sapp
Peggy Frye	Paula McMillan	Jim Sellers

Kathy Sellgren  
Kathy Smith  
Dusty Sullivan  
Roger Sumner

Daniel Taylor  
Gwendolyn Vann  
Kelly Waters  
Colleen Welsh

Pam Williams  
James Wilson  
Damon Wooley  
Debbie Yates

Suwannee Elementary School:  
Alessandra Camejo, teacher  
REPLACES: Karen Townsend

Suwannee-Hamilton Vocational Center:  
Joanne Kietur, instructor 12 month non-certificated, effective September 19, 2011  
REPLACES: Lucy Hudson

**PART-TIME/HOURLY EMPLOYEE** (for the first term of the 2011-2012 school year):

**ADULT EDUCATION**

C. Ann Warner                      TABE Proctor

Suwannee Middle School:  
Cara Disken, teacher - temporary, effective August 22, 2011  
REPLACES: Miriam Venero

**LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):**

Suwannee Middle School:  
Miriam Venero, teacher, August 16 through November 3, 2011, with the option of returning sooner

**LEAVE OF ABSENCE (MATERNITY):**

Suwannee Primary School:  
Kelly Driggers, teacher, tentatively October 3 through November 25, 2011, with the option of returning sooner, using leave as needed for insurance purposes  
Jessica Johnson, teacher, to extend leave through October 21, 2011, using leave as needed for insurance purposes

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Steve Claffey, teacher, August 16 through December 30, 2011, or until released by his doctor, leave without pay

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2011-2012 school term:

*List to be provided:*

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
*William Boney	Offensive Coordinator	BHS	S. Stebbins
Pamela Cassube	Head Volleyball Coach (MS)	BHS	New Position
Kelly Thomas	Planning Period	BHS	NA
Damon Wooley	Boys' Golf Coach	SHS	J. Sprague
George Hare	Asst. Swim Coach	SHS	D. Morgan
B. Shawn Crocker	FFA Advisor	SHS	R. Broughton
*Russell Taylor	Asst. Football Coach	SHS	S. Humphrey
Kelly Waters	Majorette Sponsor	SHS	J. Ford
Kelly Waters	Color Guard Sponsor	SHS	J. Ford

\*Pending completion of personnel/certification requirements

The following paraprofessional to receive the CDA (CDAE or FCCPC) supplement:

Janice McCall

Suwannee-Hamilton Technical Center:

Joanne Kietur                      LPN Instructor

MISCELLANEOUS:

Branford High School:

Jonathan Ulsh resigned as football coach effective September 1, 2011

Suwannee High School:

Jackie Ford resigned as color guard and majorette sponsor effective August 30, 2011

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

District Office:

Karen Bates, payroll supervisor, effective September 6, 2011

Suwannee-Hamilton Technical Center:

Betty Africano, clerk part-time, effective August 29, 2011

REPLACES: Betty Africano

Suwannee Primary School:

Mayra Gonzalez, paraprofessional (ELL), effective September 1, 2011

REPLACES: Sandra Stewart

Facilities Department:

Loretta Box, clerk 12 month – temporary, effective September 12, 2011

POSITION RECLASSIFIED

Georgia Carwise, custodian 10 month - temporary, effective September 12, 2011

REPLACES: Angel Nunez

Sharon Cregg, custodian 12 month - temporary, effective September 12, 2011

REPLACES: Robert Moshier

Angela Gardner, custodian 12 month - temporary, effective September 12, 2011

REPLACES: Denise McClamma

Steven Scheufler, custodian 12 month - temporary, effective September 19, 2011

REPLACES: Sarah Parker

**LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):**

Food Service Department:

Annie McCardle, food service worker, August 18 through November 9, 2011,  
with the option of returning sooner if released by her doctor

**LEAVE OF ABSENCE (MEDICAL):**

Suwannee Middle School:

Sharan Dedge, paraprofessional, extend leave through September 16, 2011

SUSPENSION:

Facilities Department:

David Reed, custodian, September 7, 8, 9, 12, and 13, 2011, without pay

TRANSFER (Voluntary):

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
David Reed	Facilities/Custodian	Food Service/ 3 hr worker	9/14/2011	New Position

STUDENT WORKER:

Summer Boyd SHTC/My Play School

Substitutes:

The following as substitute bus drivers:

David Beard	8/29/11
C. Gail Johnson	8/29/11
Robert Paul Jones	9/2/11

The following as substitute custodians:

Sophia Johnson	Sherril Ross
DeAndra Plank	Brenda Tomlinson

The following as substitute teachers:

Michael Bassett	Sophia Johnson	Samantha Rushing
Stacy Brandon	Emily Mixon	Brenda Tomlinson
Lamica Butler	Steve Parsons	Abbey Warren
Suzette Corbitt	Desiree Pierce	Sharon Westberry
Kelly Cundiff	DeAndra Plank	Summer Worth
Sylvia Fields	Shannon Rodriguez	
Shateea Butler	Sherril Ross	
Kay Greene	Ester Ruiz	

The following as substitute food service workers:

Kay Greene	Sherril Ross	DeAndra Plank
Sophia Johnson	Ester Ruiz	

VOLUNTEERS:

Amelia Adams  
Gary Adams  
Marsha M. Adams  
Ruby J. Adams  
Wanda Adams  
Denille Gail Alcorn  
Jeffrey Alexander  
Jessica R. Alexander  
Ashley A. Allen  
Dalton F. Allen  
Laneal A. Alred  
Sheri M. Anastasio  
Stephanie L. Ard  
Maria E. Ardilla  
Bruce D. Arnold  
Alysia M. Arvayo  
Judy Ascough  
Wendy G. Aue  
Melanie A. Auguste  
Quewan D. Austin  
Rebecca J. Avery  
Yahaira Aviles  
Marciana Bagul  
Ashlie L. Bailey  
Pamela K. Bailey  
Demari A. Baker  
Karen S. Balfour  
Tiffany A. Barnett  
Jill S. Barrs  
Russell Barrs  
Eric Bartelme  
Brooke E. Bass  
Carrie L. Bass  
Jennifer H. Bass  
Karen T. Bass  
Laurie Laurita Bates  
Michelle Batista  
Jennifer M. Beaudoin

Nancy Beckles  
Nicholas Belenets, Jr.  
Felisha D. Bellamy  
Katey K. Bennet  
Sara Benson  
Andrew C. Betz  
Tracy L. Betz  
Morgan R. Beverly  
Michael L. Black  
David L. Blankenship  
Lacretia Blankenship  
Jennifer Boling  
Christine R. Bolline  
William H. Boney  
Kristin M. Boone  
Michelle Boone  
Susan N. Boswell  
Becky J. Bowen  
Amanda R. Bowers  
Haley D. Bowers  
Amber Boyd  
Michelle Bozeman  
Jessica D. Bradow  
Robert M. Bradow  
Christy Ann Brandon  
Danelle Y. Brandon  
Katrina M. Brannon  
Kelly A. Brannon  
Patricia A. Brannon  
Tracy C. Brantley  
Rebecca Bray  
Laurence E. Breyton  
Tina L. Bridges  
Wendy L. Brim  
Kelly M. Brito  
Nina M. Brittain  
Britni A. Brooks  
David Cody Brooks

Jake W. Brooks  
Michelle Brooks  
Stephanie Brooks  
Donald R. Brown  
Pamela J. Brown  
Teresa Brown  
Tracey E. Brown  
Carla Bryant  
April M. Burcker  
Jasmine Star Burns  
Shanna E. Byrd  
Lorisa Calloway  
Latia S. Callum  
Melissa Camacho  
Allison Cameron  
Cara D. Campbell  
Pamela Elaine  
Campbell  
Dean H. Cannon  
Kimberly Cannon  
Lacey M. Cannon  
James A. Cannon, III  
Melanie Caprio  
Sonia G. Cardenas  
Crystal D. Carey  
Leanne E. Carlson  
Erica LeAnn Carlton  
Linda Carlton  
Teresa A. Carrier  
April L. Carroll  
Jamie M. Carroll  
Cynthia L. Carter  
Michelle Carter  
Doug Cartwright  
Edita Cary  
Cereese M. Casen  
Mary L. Caskin  
Holly G. Cason-Smith

Pamela M. Cassube  
Rob Cassube  
Catrina Castillo  
Maria Cedillo  
Lorro J. Cerro-Bento  
Brandy L. Chaillou  
Claudia P. Chancey  
Wendy K. Chauncey  
Diane Chavez  
Frances R. Checkett  
Shirley M. Cheney  
Jessica Childs  
Richard R. Chloe  
Susan J. Christie  
Lisa Christy  
Amanda Clark  
Christopher J. Clark  
Jammi L. Clark  
Kathryn Clark  
Penny M. Clark  
Rebecca D. Clements  
Chelby L. Coar  
Ronna M. Cobble  
Jean M. Coberly  
Pamela Cochran  
Abbie Coker  
Yusimi Colledge  
Carla Collins  
Gerald D. Collins  
Kimberley A. Collins  
Timothy D. Collins  
Melissa D. Conner  
Tammy L. Cooks  
Katherine Copland  
Lisa M. Corbin  
Pamela D. Corbin  
Gisele J. Cornwell  
Stacia R. Corpora  
Jessica Covey  
Leslie Cowdery

Jennifer M. Cowie  
Kathy L. Crawford  
Danielle R. Creech  
Brandi Crews  
Brian A. Criggall  
Katrina L. Croft  
Angeline D. Crusaw  
Alison B. Crutchfield  
Yvette Cruz  
Paula Cummings  
Jamie L. Curtis  
Kelly W. Cushman  
Deborah V. Dampier  
Stephanie H. Dampier  
Kelly N. Danaher  
Steven P. Danaher  
Dana W. Daniel  
Sarah J. Daniels  
Tracie A. Daniels  
Iris R. Daugherty  
Melody A. Davidson  
Barbara J. Davis  
Jacine Davis  
Kristen Davis  
Misty Davis  
Stephanie L. Davis  
Dallas M. Deadwyler  
Erin Deadwyler  
Amy Dean  
Sylvia M. Deas  
Mary E. Dees  
Ravinn L. Dees  
Alicia M. Deibert  
Ana Delgado  
Beverly C. Denmark  
Randi A. Dicks  
Sherri Diett  
Marcia L. Dimaura  
Nickia D. Dixon  
Tammy Lynn Dobeck

Jacquelynn S. Douglas  
Janet L. Douglas  
Elizabeth Dowdy  
Gloria J. Downing  
Lorreen A. Driver  
Miranda Jade Driver  
Cynthia J. Duckworth  
Katherine E. Duncan  
Debbie Durden  
Tammy M. Dye  
Dawn Eakins  
Misty D. Easler  
Lauren Easterday  
Joseph V. Edward  
Adrienne Edwards  
Tangela L. Edwards  
Jennifer A. Ellefson  
Donna Elliott  
Alicia H. Elmore  
Tanya Lynn Erickson  
Michele M. Ernst  
David E. Esco  
Barbara Espinosa  
Manuel Espinoza  
Steven P. Esposito  
Casey L. Estep  
Phyllis A. Etcher  
Dawn Eubanks  
Nancy D. Eubanks  
Raymond Eubanks  
Sarah Eveland  
Stephanie J. Evert  
Michelle Anne Faller  
Angela J. Fennell  
Daniel C. Fennell  
Misty R. Ferguson  
Angelina V. Ferrell  
Beverly A. Fetter  
Christina M. Field  
Sylvia D. Fields



Marilyn Filion  
Bethany A. Fisher  
Michelle T. Fleming  
Diana Carol Fletcher  
Jennifer A. Floyd  
Jessica A. Floyd  
Melissa Floyd  
Wendy R. Flynn  
George G. Folden  
Leanna Folsom  
Joyce J. Ford  
Betty C. Fortner  
Lyndon C. Fortner  
Victoria A. Fout  
Jessica M. Frazer  
Samantha J. Frazier  
Carmon A. Frier  
Sonya D. Fullbright  
Nicole D.. Furst  
Stevan J. Furst  
Julie A. Gaddy  
Shana M. Gambrell  
Brigitte E. Garling  
Jennifer A. Garret  
Melissa C. Garrison  
Haley Nicole Gaylord  
Shirley Gibson  
Jeri L. Giddens  
Karen D. Gilbert  
Crystal J. Gill  
Traci A. Gill  
Liticia L. Gillespie  
Mary A. Gipson  
Cathy A. Glass  
April Glover  
Ashley Dawn Glover  
Sharon L. Golding  
Sandra E. Gonzalez  
Priscilla B. Graves  
Holly A. Green

Katie B. Greene  
Carol A. Griffin  
Jesse N. Griffin  
Jennifer Griffith  
Kelley M. Gross  
Mark R. Grove  
Tracy De'Lene Guillery  
Robin R. Guilmette  
Diana Gutierrez  
Kathryn M. Haas  
Teresa Hacht  
William L. Hadden  
Christine Hall  
Sonya H. Hall  
Duane Hampton  
Ruth A. Hampton  
Toni L. Hansard  
June B. Hardy  
Sonya D. Harkey  
Curtis R. Harrell  
Dee A. Harrell  
Kimberly A. Harrell  
Aaron E. Harris  
Amanda L. Harris  
Dana A. Harris  
Janet M. Harris  
Sheena Harris  
Travis E. Harris  
Kristy Hart  
Jean G. Hartman  
Laura J. Hartman  
Bobby Hartsfield  
Rebecca Hartsfield  
John R. Hatch  
Sarah N. Hatch  
Rhonda M. Hauch  
Angel M. Hawk  
Latonia N. Hawkins  
Stacay E. Hawkins  
Donna Hedgespeth

Kathryn J. Hegenauer  
Michael Hegenauer  
Tuesday E. Heiderman  
Susan S. Helvenston  
Christian D. Henderson  
Christopher T. Henry  
Crystal Hernandez  
Michael Herndon  
Dianne Herring  
James P. Herrington  
Linda J. Hersey  
Nancy A. Hertl  
Marie Higgins  
Amanda L. Hill  
Angel Hill  
Dana Hill  
Gregory Hill  
Letitia C. Hill  
Lissette Hill  
Mildred M. Hill  
Jessica L. Hillman  
James W Hodge, Jr.  
Shana R. Hodge  
Felicia Holder  
John Holt  
Monica L. Holt  
Melissa Holtzclaw  
Roger Holtzclaw  
Rosanna M. Holtzclaw  
Tiffany A Horn  
Timothy A. Horn  
Natalie M. Horne  
Cara Howard  
Christina J. Howard  
Gary Howard  
Kirk R. Howard  
Rodney Howard  
Travis Howard  
Patricia Howell  
Christie Lynn Hudson

Melissa Hughes  
Patricia D. Hulsberg  
Cameron Humphries  
Kelley A. Humphries  
Lacey B. Humphries  
Marty J. Humphries  
Wilma Hunnewell  
Stacie K. Hunt  
Stephanie L. Hunt  
Charity A. Hurst  
Kelly J. Hurst  
Sharon P. Hutchison  
Mary L. Hygema  
Jane Irby  
Suzannah B. Irby  
Toby M. Irby  
Kimberly A. Jacobs  
Heather R. Janeau  
Lettie G. Jelks  
Andreita M. Jenkins  
Tresca Jenkins  
Adrian Diane  
Jernigan  
Tanya M. Jernigan  
Amanda Johnson  
Betty M. Johnson  
Brandy Louise  
Johnson  
Cheryl Johnson  
Michelle Johnson  
Phil M. Johnson  
Suzette Johnson  
Wanda S. Johnson  
Warren H. Johnson  
William I. Johnson  
Mary E. Johnston  
Amylyn A. Jones  
Lamarra A. Jones  
Lashonda A. Jones  
Tina L. Jones

Loretta L. Jordan  
Lori A. Keen  
Teresa S. Kelley  
Timmy A. Kelley  
Trudy Kennedy  
Amber Kessler  
Maria Kiffer-Hadden  
Melissa King  
Juwan B. Kinsey  
Nicole L. Kinsey  
Ashley J. Kirby  
Stephanie L. Kirby  
Crissy Kirkland  
Traci R. Kitchel  
Julie G. Klecka  
William Klecka  
Stacy M. Knight  
MaryLou Kohn  
Karen Koon  
Donna Kramp  
Eugene R. Kramp  
Karen E. Kraszewski  
Yvonne Lajoie  
Elizabeth Susan Lamb  
Melissa Lamb  
Robert R. Lamb  
Lawrence L. Land  
Cyndi Langford  
Andrea Lanier  
Donna Lanier  
Kimberly L. Lashley  
Wendy S. Lashley  
Kimberly S. Law  
Patricia A. Lawhorn  
Crystal M. Lawson  
Raven Lawson  
Linda Lee  
Melissa M. Lee  
Michelle M. LeNeave  
Letitia L. Lewis

Martha R. Lewis  
Mevelyn L. Lewis  
Myra L. Lewis  
Ronald K. Lewis  
Sabrina Lieupo  
Brandi L. Linton  
Jenny Lloyd  
Hernandez Lluriuia  
Debbie M. Lopez  
Jennifer M. Lopez  
Adrienne L. Lovett  
Olga I. Lugo-Knott  
Andrea D. Lumpkin  
Adam W. Lundy  
Tegan Lundy  
Douglas A. Mabey  
Jackie Malaguti  
Alfredo Maldonado  
Rose C. Markham  
Gina R. Marler  
Richard A. Marlowe  
Shannon D Marlowe  
Tonie Marsett  
Carolyn J. Martin  
Jenny Lee Martin  
Keritha Anne Martin  
Kerry E. Martin  
Robyn Y. Martinez  
Christine Marzigliano  
Brenda Matthews  
Patience L. Matthews  
Sebrina C. May  
Michelle Mazzamuto  
Amity Z. McCall  
Deborah Susan McCall  
Sherrel McCall  
Lashonda McClendon  
Maria A. McCullers  
Angela McGauley

Jennifer L.  
McGlumphy  
Barbara T. McKee  
Amber N. McKinney  
Brenna A. McMullen  
Terry L. McMullen  
Jamie M. Medina  
April Nichole Meeks  
Yadami Mendoza  
Lori C. Mercer  
Nathan Mercer  
Tara M. Mercer  
Adam C. Mikell  
Cheryl Mikell  
Priscilla D. Miles  
Selma D. Miles  
Amoroena G. Miller  
Brandi Miller  
Melissa Miller  
Laura A. Mincks  
Margaret K. Minor  
Christina D. Mitchell  
Lacy R. Morgan  
Rebecca Morgan  
Heaven L. Morrison  
Tina Morrison  
Angie Mosley  
Kristi L. Mullen  
Kimberly Murphy  
Kristi M. Murray  
Eric L. Musgrove  
Sarah R. Musgrove  
Tori A. Musgrove  
Jo Nagy  
Brittany N. Napoleon  
Charity D. Nasworthy  
Norma Nealon  
Tracey L. Neel  
David Neely  
JoAnna L. Neely

Shawanda Nelson-  
Bowles  
Catherine L. Newbern  
James E. Noe  
Dana D. Norman  
Pamela Norton  
Alicia R. Ogles  
Jennifer L. Ogles  
Melissa M. Ogles  
Vanessa Ollander  
Daniel R. Olson  
Erica L. Olson  
Piper D. Oneal  
Eugene Orr  
Holly A. O'Steen  
Althea E. Owens  
Lucretia D. Pappa  
Amy M. Paramore  
Leigh Anne Parker  
Sandra A. Parker  
Lorgenia L. Parsons  
Amanda Partin  
Janet L. Pate  
Christina D. Patrick  
Carla J. Patterson  
Lisa R. Patterson  
David K. Payne  
Gina L. Payne  
Jessica Payne  
Candita Pelley  
Rolise Perkins  
Candace R. Peters  
Wendy K. Peterson  
Amanda Pettingill  
Denah F. Phillips  
Kristi Phillips  
Leslee Adrieen Phillips  
Andrew O. Pierce  
Desiree Pierce  
April Jean Pinkard

Cynthia A. Pipkin  
Jason Pittman  
Katherine Pittman  
Sheila D. Pittman  
Nancy T. Pitts  
Melanie J. Poole  
Laura Poore  
Rachel L. Pope  
Wendy S. Prins  
Bill F. Procko  
Janette E. Pruett  
Jason F. Puckett  
Josh T. Quillin  
Matilde Quiterio  
Bonnie Radford  
David James Ramsey  
Leslie D. Ramsey  
Lindsey C. Ramsey  
Brenda A. Raulerson  
Heather Raulerson  
Lisa Reddick  
Timothy Redish  
Elizabeth Ann Reed  
Zaraley Reed  
Billie Jo Reid  
Denise Reyes  
Mary L. Reynolds  
Paula H. Reynolds  
Shalenthia Reynolds  
Lane M. Rhoden  
Tammy Rhoden  
Luke Richards  
Stephanie M. Richards  
Wayne Richards  
Brenda L. Richardson  
Anita H. Riels  
Ashley M. Rivers  
Misty Whitaker Rizer  
Ethan Roberts  
Jenni M. Roberts

Lisa Roberts  
Patricia Roberts  
Ginger R. Robertson  
Andrew S. Robinson  
Christina J. Robinson  
Donald TY Robinson  
Laura J. Robinson  
Ronald M. Robinson  
Juana Rodriguez  
Karen S. Rodriguez  
Amber N Roebuck  
Cynthia Rogers  
Keely A. Ronsello  
Ester Ruiz  
Christopher F.  
Rutland  
Julie Saavedra  
Oscar Saavedra  
Heather Sabourin  
Kyle M. Sabourin  
Wendy Salerno  
Jesus Samperio  
Janet M. Samson  
Joshua M. Samson  
Rebekah S. Samson  
Amanda S. Sanders  
Tiffany Alcorn  
Sanders  
Shannon Saunders  
Donna E. Sawyer  
Rhonda R. Scott  
Carla M. Seal  
Twyla S. Sears  
Renicesa B. Sellers  
Susan Charlene Selph  
Charlotte B. Sessions  
Katryna Sessions  
Thomas A. Sessions  
Janie Shea  
Phillip E. Shea

Robin Shea  
Christina Shisler  
Kimberly H. Shiver  
Cynthia Sikes  
Mendy L. Sikes  
Slade T. Sikes  
Steven Sikes  
Gloria J. Simmons  
Terarra A. Simmons  
Amanda Simpson  
Dawn Sims  
Kimberly Sims  
Barbara J. Sinawa  
Simone Singletary  
Kerry N. Smith  
Rhonda H. Smith  
Dane Smith-Johnson  
Meranda Soddors  
Falon D. Spears  
Linda Spikes  
Hank C. Spitzer  
Tammy A. Stapleton  
Ashley N. Starling  
Deborah D. Starling  
Cherie Sterling  
Lisa R. Stevens  
Karri M. Stratton  
Nicole M. Stratton  
Donna W. Stuckey  
Brenda Styons  
Carla B. Suggs  
Sabrina A. Suggs  
Jessica Sullivan  
Kevin Sullivan  
Christine K. Summerlin  
Steven E. Summers  
Wendy Summers  
Milton P. Sumrell  
Amy Swan  
Michael T. Swartz

Stacie M. Swartz  
Kara L. Swiney  
April M. Taylor  
Marty R. Tedder  
Brooke K. Teele  
Aleshia Terry  
Donna T. Terry  
John D. Terry, Jr.  
Andrew L. Thomas  
DeWayne K. Thomas  
Jennifer C. Thomas  
Paula K. Thomas  
Shanakela Thomas  
Shannon R. Thomas  
Virginia R. Thomas  
Donna Thompson  
Jennifer Thompson  
John Thompson  
Michelle C. Thompson  
Mindy Louise  
Thompson  
Elisa Thoreson  
Seth C. Thoreson  
Jessica Thrasher  
Crystal Gail Tigie  
Amy B. Timberlake  
Craig Timberlake  
Harold E. Tomlinson  
Candace L. Tompkins  
Cheryl Toole  
Tanya Touchet  
Van Tran  
Riley G. Trice  
Shireen L. Trichler  
Ann J. Trueblood  
Kimberly A. Tuckey  
Mellissa M. Turner  
Linda Twiggs  
Denita Kay Tyre  
Matthew P. Tyre

Jeremy Ulmer  
Julia Ulmer  
Heather M. Underhill  
Edith M. Underwood  
Cotoya L. Upshaw  
Tanya VanHoesen  
Lynda L. Vann  
Alison Varga  
William N. Veal  
Doris Marilyn Vences  
Sandra Judith  
Villalobas  
Dawn R. Wagner  
Jessica D. Walbridge  
April L. Walden  
Janet L. Walker  
Kimberly Walker  
Lance Walker  
Melissa A. Walker  
Shannon C. Walker  
Terrance C. Walker  
Tracy L. Wallace  
Jessica D. Wallen  
Christina M. Ward  
Hansen C. Ward  
Melissa L. Ware  
Abbey Warren  
Michelle V. Waters  
Amy Weaver  
Connie J. Welch  
Anna Wells  
Stephan Wells  
Calvin Westberry  
Lakeisha L. Wheeler  
Christina T. White  
Dolores White  
Kimberly S. White  
Vicki L. White  
Yomalie White  
Wendy Whitfield

Crystal H. Wickham  
Lindsay M. Wiggins  
Timothy Wiggins  
Kimberly L.  
Wilkerson  
Amanda H. Williams  
Crystal R. Williams  
Herman Williams  
Inez P. Williams  
Jennifer P. Williams  
Margaret E. Williams  
Paul D. Williams  
Tracy R. Williams  
Mary Willis  
Misty D. Willis  
Tracy M Willis  
Sara Wilson  
Nelvia Susan Wood  
Rhonda W. Wood  
Summer R. Worth  
Kasey N. Wynn  
Tenia Wyrick  
Aules G. Yahaira  
Nancy J. Yardy  
Mark E. Yarich  
Calen A. Young  
Linda D. Young  
Lori Young  
Stacey Young

**End of List**  
**2011-2012**  
**School Year**

**Personnel Changes Addendum**

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Branford Elementary School:

Monica Jackson, teacher

REPLACES: Hannah Clark

Suwannee Primary School:

Danielle Hinkle-Schroeder, teacher-temporary

REPLACES: Kelly Driggers

Out-Of-Field:

The following out of field for the first term of the 2011-2012 school year:

SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	Year
BHS	Grantham	Mary	ESOL		11-12
BHS	Rodriguez	Sergio	ESOL		11-12
BHS	Thomas	Kelly	Gifted	1 period	11-12
FSBR	Parker	Patrice	Inten Reading		11-12
SES	Camejo	Alessandra	ESOL		11-12
SHS	Morgan	Doug	Biology	All Day	11-12
SHS	Vacancy		NJROTC		11-12
SIS	Herring	Rhoshonda	Gifted	All Day	11-12
SMS	Carr	Mary Arlene	ESOL		11-12
SMS	Check-Cason	Mary	ESOL		11-12
SMS	Diken	Cara	ESOL		11-12
SMS	Harrell	Meri	ESOL		11-12
SMS	Tice	Melinda	ESOL		11-12
SPS	Hinkle-Schroeder	Daniella	ESOL		11-12

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

For the 2011-12 school year:

**SUBSTITUTES:**

The following to be approved as *emergency* substitute teachers:

**Branford Elementary School:**

Sharon Richardson	Mary Roberts	Amanda Harris
Andrea Lanier	Wendy Stines	Teresa Allen
Yvonne Topham	Cara Howard	Yvette Cruz

**Branford High School:**

Tammy Bradow	Jerri Byrd	Tracy Delegal
Laurie Reaves	LaDon Terry	Debbie Yates

**Suwannee Elementary School:**

Marion Bell	Betsy Byrd	John Cone
Tanya Crain	Marilynn Eaken	Staci Feeney
Ashley Greene	Patricia Hines	Joanne LeDew
Elizabeth Rang	Kristin Register	Tralene Sasso
Violet Tipton	Tammy Tomlinson	

**Suwannee-Hamilton Technical Center:**

Betty Africano	Richard Allen	Virginia Crews
Bernice Herring	Tammy Johns	Mildred Jones
Ashley Kirby	Lynn Lee	Ta-Trease Sapp
Greta Thornton	Ann Warner	

**Suwannee High School:**

Kathy Aukerman	Susan Brown	Karen Jackson
Tyler Jordan	Jan Schenck	Sharon Sommers
Laketha Wilson	Paula Woodson	

**Suwannee Intermediate School:**

Lori Alban	Christina Batton	Toni Graves
Shari Herron	Gail Musgrove	Dona Norris
Margaret Perez	Skylar Phillips	Holly Setzer
Dale Sumner	Tiffany Sanders	Amy Steed
Erin Vogel	Jackie Wiggins	Sandee Wingate

Suwannee Middle School:

Martha Blevins	Gail Butler	Sharan Dedge
Deborah Hodges	Theresa Owens	Evelyn Aue
Mary Chaney	Goldie Fralick	Jody Musgrove
Linda Nicholson	Jean Plumtree	Kathy Shea
Angie Townsend	Kate Bromley	Colleen Welsh
Carla Williams	Charis Parker	Amanda Bartley- Ramirez

Suwannee Primary School:

Frankie Allen	LaDonna Baker	Marolyn Black
Melanie Chambliss	Linda Cheshire	Debra Gamble
Mayra Gonzalez	Cristina Herrington	Nancy Jernigan
Sarah Kelley	Robbie Kuyrkendall	Connie Little
Grace McClendon	Sarah McIntosh	Wildaly Nieves
Diane Nobles	Stephanie Phillips	Geraldine Thomas
Lori Torres	Shelly Townsend	Ellawese Washington

**End of Addendum  
2011-2012  
School Year**

**School Board Attorney – Leonard Dietzen:**

10. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

11. Superintendent's Report – No matters to report.

Mrs. Music presented Mr. Dietzen with a basket of "country culture", which was provided by Cheryl Mae Brinson.



**School Board Members:**

12. Issues and concerns Board members may wish to discuss

- Board members welcomed Annette Kinsey, the new UTSC president.
- Board members expressed thanks and appreciation to Sgt. Doug Aukerman for his leadership and support of Suwannee High School's NJROTC; and to NJROTC for representing our District so well.

The meeting adjourned at 7:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
October 11, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Cheryl Mae Brinson, David Campbell, Mark Carver, Mary Chaney, Tracy Delegal, Debra Gamble, Toni Graves, Patricia Hines, Dawn Lamb, Lynn Lee, Bethany Mitidieri, Melissa Moseley, Scott Pfender, Mary Roberts, Ted Roush, Elizabeth Simpson, Sharon Sommers, Seth Thoreson, and Kelly Waters (arrived at 2:00 p.m.). Gene Kish was also present for the Internal Funds Audit.

Chairperson Ulmer called the meeting to order at 9:02 a.m.

Internal Funds Audit ..... Gene Kish/Vickie Music

Mrs. Music introduced Mr. Kish who reviewed the findings of the District's Internal Funds Audit.

Bookkeepers were dismissed from the workshop.

School Improvement Plans for 2011-2012 ..... Lila Udell/Principals  
**(pgs. 4-36)**

The following 2011-2012 School Improvement Plans (SIP) were presented to the Board:

- Suwannee Primary School – Amy Boggus
  - Branford Elementary School – Jennifer Barrs
  - Suwannee Elementary School – Melissa Moseley
  - Suwannee Intermediate School – Bethany Mitidieri
- (The four elementary schools listed above presented as a group.)

- Suwannee Middle School – David Campbell
- Branford High School – Seth Thoreson
- Suwannee High School – Ted Roush
- Florida Sheriffs Boys Ranch – Susan Moffat
- Suwannee-Hamilton Technical Center – Walter Boatright

No action was taken at this time on the School Improvement Plans.

Job Description Revision-Bus Driver (pgs. 37-38) ..... Scott Pfender  
Employee Workplace Safety Program (pgs. 39-127)  
Transportation Department Employee's Handbook (pgs. 128-191)

Mr. Pfender reviewed the following documents:

- Revision to Job Description #17 – Bus Driver
- Employee Workplace Safety Program Handbook for 2011-2012

Mr. Taylor expressed concern with documentation of employees regarding the SCSB Employee Workplace Safety Program (New Employee Indoctrination Verification Report). Mr. Dietzen stated that we need to audit all employee files to verify that this signed form is in each employee file—must have proper documentation. Mr. Taylor stressed that accountability must be followed for this program.

- Transportation Department Employee's Handbook for 2011-2012

Home Connect Demonstration..... Dawn Lamb

Mrs. Lamb provided background information regarding Home Connect and deferred to Mrs. Mitidieri who gave a demonstration of the program.

The workshop recessed at 12:05 p.m. and resumed at 12:40 p.m.

(NOTE: School Board member J. M. Holtzclaw is no longer present at the workshop.)

SACS/CASI Report..... Cheryl Mae Brinson

Mrs. Brinson provided an update regarding the SACS/CASI Quality Assurance Review (QAR) visit to be held December 4-7, 2011.

360 Accountability Model ..... Dawn Lamb

Mrs. Lamb introduced Mark Bracewell, NEFEC representative, who presented background information regarding the 360 Accountability Model. Mrs. Lamb gave a presentation regarding the model.

Off Campus Felony Suspensions ..... Leonard Dietzen

Mr. Dietzen reviewed Florida Statutes and Administrative Code that relates to off campus felony suspensions and the process involved.

The workshop adjourned at 2:12 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
October 11, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board members J. M. Holtzclaw and Muriel Owens were absent.

Chairperson Ulmer called the meeting to order at 2:35 p.m.

MOTION by Mr. daSilva, second by Mr. Taylor, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. daSilva, second by Mr. Taylor, for approval to accept the following donated item: **(pg. 192)**

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SHS FFA Program	925 bales of hay (value - \$6,475)	Townsend Brothers Farm

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

2. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following form:

#7200-124	Blanket Suwannee County Public Schools Rate and Service Contract 2011-2012 ( <i>New</i> ) <b>(pgs. 193-199)</b>
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MOTION CARRIED UNANIMOUSLY

3. The following contracts/agreements for the 2011-2012 school year:

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of:

#2012-81      Memorandum of Agreement between the Florida Department of Health, Suwannee County Health Department and the Suwannee County School Board (*Renewal*) (**pgs. 200-214**) MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Taylor, for approval of:

#2012-88      Suwannee County Public Schools Rate and Service Contract 2011-2012 between the Suwannee County School Board and Learning Station Preschool and Nursery, Inc. for the Teen Parent Program (*New*) (**pgs. 215-221**) MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of:

#2012-89      Suwannee County Public Schools Rate and Service Contract 2011-2012 between the Suwannee County School Board and Peppers Tripod Daycare Centers, Inc. d/b/a Let's Pretend Daycare for the Teen Parent Program (*New*) (**pgs. 222-227**) MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Taylor, for approval of:

#2012-90      Suwannee County Public Schools Rate and Service Contract 2011-2012 between the Suwannee County School Board and Peppers Tripod Daycare Centers, Inc. d/b/a Peppers Little Helpers for the Teen Parent Program (*New*) (**pgs. 228-233**) MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Taylor, for approval of:

#2012-91      Suwannee County Public Schools Rate and Service Contract  
2011-2012 between the Suwannee County School Board and  
Adrienne M. Burke d/b/a Adrienne Burke-Cobbler Large  
Family Child Care Home for the Teen Parent Program (*New*)  
**(pgs. 234-239) MOTION CARRIED UNANIMOUSLY**

The meeting adjourned at 2:55 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
October 25, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School's Dancing Dolls student organization

Special Recognition by the Superintendent:

- Toni Greenberg – Recognition for being presented the 2011 Leadership in Education Award by Arc North Florida
- Bobby Lake – Recognition for being presented the Outstanding Executive Director Award by The Arc of Florida
- Theresa B. Owens – Recognition for being inducted in the Edward Waters College Sports Hall of Fame

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Consent Agenda, with the exception of Item #5 that was pulled for separate discussion by Board Member Owens. MOTION CARRIED UNANIMOUSLY



Consent Agenda – Item #5

Mrs. Owens expressed concerns with Item #5 that was pulled from the Consent Agenda. Elizabeth Simpson responded to her concerns.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of Item #5 on the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 1-43)**

- September 6, 2011
  - Expulsion Issues Hearing (Private)
  - Public Hearing
  - Special Meeting
- September 13, 2011
  - Joint Workshop Session between Suwannee County School Board, Suwannee County, City of Live Oak, and Town of Branford
  - Workshop Session
  - Special Meeting
- September 27, 2011
  - Public Hearing
  - Regular Meeting

2. Approval of the monthly financial statement for September 2011.

3. The following bills for the period September 1-30, 2011:

General Fund

#139905-140682	\$	1,838,933.47
Electronic Fund Transfers		<u>902,074.39</u>
	\$	2,741,007.86

<u>Federal Fund</u>		
#40804-40992	\$	288,217.37
Electronic Fund Transfers		<u>165,513.96</u>
	\$	453,731.33
<u>Food Service Fund</u>		
#24929-25057	\$	264,546.96
Electronic Fund Transfers		<u>60,174.17</u>
	\$	324,721.13
<u>2.0 LCIF</u>		
#5873 - 5920	\$	143,111.69

4. Approval of the following budget amendments for fiscal year 2011-2012:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-3	IV-3 (Federal)
		IV-3 (Federal Stimulus)
		IV-1 (Food Service)

5. Approval of the following contracts/agreements for the 2011-2012 school year:  
(RENEW)

#2012-65	Contract between the Florida Learning Alliance, Inc. (FLA, INC.) and the District School Board of Suwannee County to provide a staff development management system, Navigator Plus-Track Module ( <i>Renewal</i> ) <b>(pgs. 44-50)</b>
#2012-72	Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Independent Training for the Blind, Inc. (Note: This contract is a revision to the original Contract #2012-54, which was Board approved on July 26, 2011.) ( <i>Renewal/Revised</i> ) <b>(pgs. 51-62)</b>
#2012-85	Agreement between CMS Professional Staffing, Inc. and Suwannee County School Board ( <i>Renewal</i> ) <b>(pgs. 63-66)</b>
#2012-87	Interinstitutional Articulation Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Suwannee County ( <i>Renewal</i> ) <b>(pgs. 67-81)</b>

6. Approval of the following student transfers for the 2011-2012 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Zachary	Betsill	Columbia	Suwannee	11
Aaron	Gillis	Columbia	Suwannee	Head Start
Ciara	Welch	Columbia	Suwannee	1
Wyatt	Santos	Suwannee	Columbia	VPK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Christian	Eakins	SIS	BES	5

7. Approval to hold the annual School Board re-organizational meeting on Tuesday, November 22, 2011, at 5:30 p.m.
8. Approval to change the regular monthly December Board meeting to December 13, 2011, at 6:00 p.m.

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the Suwannee County District School Board Internal Accounts Audit for fiscal year end June 30, 2011. (A copy is available for review in the office of the Chief Financial Officer.) **(pg. 82)** MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

2. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the 2011-2012 School Improvement Plans for all District schools. (Copies are available for review in the office of the Director of Federal Programs.) **(pg. 83)** MOTION CARRIED UNANIMOUSLY

**Director of Transportation – Scott Pfender:**

3. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following personnel item for the 2011-2012 school year:

- a. Job Description #17 – Bus Driver (*Revision*) (pgs. 84-86)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Suwannee District Schools Employee Workplace Safety Program for the 2011-2012 school year. (A copy is available for review in the office of the Director of Transportation.) (pg. 87) MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the Suwannee District Schools Transportation Department Employee's Handbook for the 2011-2012 school year. (A copy is available for review in the office of the Director of Transportation.) (pg. 88) MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

6. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Personnel Changes List (A copy is attached for Board members.) (pg. 89-95) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Suwannee Middle School:

Dioris Canalejo, teacher, effective October 19, 2011

**RETIREMENT: NON-INSTRUCTIONAL:**

Suwannee-Hamilton Technical Center:

Mildred Jones, financial aid coordinator, effective September 30, 2011

**RESIGNATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Suwannee High School:

John McGuire, instructor, effective August 12, 2011

Suwannee Primary School:

Danielle Schroeder, teacher, effective September 30, 2011

**RESIGNATIONS: NON-INSTRUCTIONAL:**

Transportation Department:

Priscilla Ansley, bus driver, effective September 21, 2011(revised date; original date approved was September 30, 2011)

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

**LEAVE OF ABSENCE (MATERNITY):**

Suwannee Intermediate School:

Amanda Coe, teacher, tentatively November 28 through December 30, 2011, using days as needed for insurance purposes

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Sergio Rodriguez	7 <sup>th</sup> period planning	BHS	N/A
Kelly Thomas	7 <sup>th</sup> period planning	BHS	N/A

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Facilities Department:

Jorge Pagan, custodian-temporary, effective September 21, 2011

REPLACES: David Reed

Susan Scheufler, administrative secretary, effective September 28, 2011

REPLACES: Karen Bates

Food Service:

Dolia "Diane" Rogers, food service worker 3-hr., effective September 28, 2011

NEW POSITION

Laurie Twist, food service worker 3-hr., effective September 28, 2011

NEW POSITION

Transportations Department:

Charlen Bowdry, bus driver, effective September 21, 2011

REPLACES: Betty Smith

Janet Moore-Harris, bus driver, effective September 21, 2011

REPLACES: Judy Williamson

Georgia Jerkins, bus driver, effective September 21, 2011

REPLACES: Ted Fralick

Suwannee-Hamilton Technical Center:

Richard "Dick" Calvitt, financial aid coordinator, effective October 5, 2011

REPLACES: Mildred Jones

Suwannee Middle School:

Elizabeth Smith, paraprofessional, effective October 3, 2011

POSITION TRANSFERRED (BHS)

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Transportation Department:

Sharna Blanco, bus driver, August 30 through September 13, 2011

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Sharna Blanco, bus driver, September 14, 2011, until released by her doctor

STUDENT WORKER:

Stacay Hawkins            SHTC/My Play School

Substitutes:

The following as substitute bus drivers:

Donna Kidd                effective 9/14/2011

Roderick O'Steen        effective 9/23/2011

Ira Williams               effective 9/9/2011

TERMINATION:

Facilities Department:

Gordon McClain, custodian, effective October 25, 2011

MISCELLANEOUS:

Transportation Department:

The following to work up to 15 additional hours per week as needed to accommodate Four (4) ESE students who require special medical attention:

Pat Bryant, bus driver

Kelly Wiggins, bus attendant

VOLUNTEERS:

Betty D. Adazzio  
Susan Baan  
Katrina L. Baker  
Kutana Baker  
Melissa K. Blackwell  
Delina M. Carmichael  
Zachary D. Clark  
Calvin C. Cribbs  
Shirley D. Cribbs  
Teresa D. Crider  
Lillie M. Daniel  
Gloria D. Davis  
Melissa L. Davis  
Bobbi J. Deas  
Jessica J. Deese  
Lakeshia D. Derico  
Elizabeth K. Desalvo  
Deanna P. Dickerson  
Monica M. Djulvez  
Roberta Duends  
Valerie L. Duncan  
Christine M. Duntz  
Kristina N. Durham  
Elizabeth Durrance  
Tracy M. Easter

Anairis Espinosa  
Socomo Eusebio  
Sherri L. Felknor  
Samantha R. Fletcher  
Debra C. Floyd  
Patricia A. Floyd  
Toderick J. Franks  
Resi D. Freeman  
Sandra D. Gardner  
Donna A. Garland  
Jennifer A. Garrett  
Haley N. Gaylord  
Bryanna L. Geiger  
Annette M. Gibbs  
William E. Giles  
Montina R. Goff  
Lorenza Gomez  
Roger D. Graham  
Teresa S. Graham  
Holly A. Greene  
Tara Gross  
AnnMarie F. Guenther  
Christina M. Guindon  
Angelilha S. Gwinn  
Redith J. Gwinn

Rachael J. Harney  
Stacey E. Harrell  
Patty Harris  
Staci K. Hart  
Jeffrey M. Hasty  
Peggy S. Hasty  
Maday Hayes  
Linda K. Haynes  
Shirley A. Hemphill  
Jessica L. Henderson  
Llorivia Hernandez  
Misty S. Herring  
Jessie L. Herron  
Shasta G. Hilyer  
Kalie E. Hingson  
Christine A. Hinsey  
Debra A. Holland  
Carla A. Hollinges  
Heather M. Holton  
Melanie Hooker  
Valessa A. Howell  
Chad R. Hurst  
Jennifer L. Hutchins  
Jamie Ivey  
Traci C. Jackson

Laura C. Jaramillo  
Marbella Jaramillo  
Wendi A. Jean  
Josie N. Jenkins  
Georgia L. Jerkins  
Jennifer R. Jernigan  
Heymi R. Jimanez  
Stephanie L. Johns  
Tamela D. Jones  
Vivian L. Jones  
Kaleigh Jones  
Sarah E. Jordan  
Francisco Juarez  
Nikky A. King  
Sabrina King  
Wanda D. Kirby  
Donna D. Koon  
James M. Koon  
Heather D. Landacre  
Shirley D. Landen  
Sandra J. Lang  
Allen H. Langford  
Stephanie A. Lansford  
Julie K. Latreille  
Ruth K. Law  
William B. Law  
Martha N. Lee  
Leah M. Lescarbeau  
Chatisa L. Lett  
Dena Lewis  
Phelan Lindsey  
Amy M. Lloyd  
Maygualido Lopez  
Ashley S. Lundy  
Tanya R. Lyras  
Lynn E. Mabey  
Marilyn L. Macfarland  
Alfredo Maidonado  
Charlotte H. Manuel  
Todd J. Marsett  
Jessica L. Martinez

Ashley A. Marvin  
Bridget M. Massett  
Hamilton D. Mathis  
Marciano Maya  
Jennifer L. McCary  
Traci McCormick  
Samantha L. McDonald  
Anna N. McGee  
Jennifer C. Mcmillan  
Ronald R. Meeks  
Christie D. Megahee  
Kelly M. Melland  
Natasha C. Michael  
Jena L. Middleton  
Rick J. Mitidieri  
Leslie J. Mobley  
Lillian J. Moman  
Artra L. Moore  
Crystal S. Moreno  
Beverly R. Morgan  
Tasha P. Morgan  
Ashlee M. Moulton  
Pamela S. Nagle  
Puelin M. Najena  
Griffin N. Natale  
Bobbie J. Necessary  
Christina L. Neel  
Jennifer L. Neely  
Sandra G. Neely  
Jeanne M. Newhard  
Ashley M. Nicholson  
Les J. Nowling  
Shaunta N. Oglesby  
Sean P. OHara  
Regina E. Oliver  
Adrianne M. Osteen  
Torniqua R. Owens  
David C. Parks  
Bridgette A. Parsons  
Brigette A. Parsons  
Teneshia N. Pate

Amanda L. Patton  
Nora Pecina  
Leticia Perez  
Olivia Perez  
Princesa Perez  
Ramona D. Perkins  
Sallie M. Pert  
Georgia L. Pettrey  
Louise Philpot  
Shelley D. Pickles  
Timothy B. Pipkin  
Monica G. Pitts  
Bernadette Platt  
Raymond L. Poole  
Beth Ann M. Raga  
Jesus R. Ramirez  
Chavela Ramirez  
Danielle L. Raymond  
Randi L. Riley  
Patricia S. Rios  
Anne H. Rissman  
Rebecca A. Roberts  
William P. Roberts  
Angela M. Robinson  
Ronnika J. Robinson  
Jessica M. Rowland  
Amy Sansouci  
Marisol Santana  
Tralene M. Sasso  
Dominique Savoie  
Ashley L. Scarborough  
Suzie S. Scott  
Elouise Scott  
Joy W. Sedgley  
Olvero Sergio  
Morgan L. Shelly  
Heather Shipp  
Misti D. Simons  
Brittany A. Slane  
Stephanie M. Slone  
Renee S. Smarz



Mary C. Smith  
Tia C. Smith  
Debbie Soldatos  
Sylvia G. Spivey  
Martha R. Spiwak  
Kathy F. Stapleton  
William B. Starling  
Kimberly D. Steichen  
Timothy A. Steichen  
Jennifer L. Stevens  
Ciara L. Stover-Smith  
Tina P. Strickland  
April B. Stuart  
Charles M. Sweat  
Linda S. Sweat  
Shanna M. Taylor  
Timothy R. Taylor  
Wilma J. Tessier  
Manda L. Thomas  
Veronica A. Thomas  
Stephanie A. Thompson  
Kimberly S. Threm-Mays  
Allyson L. Tilley  
Latoeika D. Tillman  
Briana Toledo  
Shirley G. Tomac  
Denny L. Tompkins  
Leticia Torres  
Barbara A. Van Houe  
Serenity L. Van Houe  
Lisa K. Vasil  
Flor Vega  
Angelica Vences  
Samantha Y. Virgil  
Deborah D. Walker  
Jessica B. Warner  
Rachel L. Watson  
Aaron T. Watts  
April M. Watts  
Marquerite A. Webb  
Cassandra L. Wells

Sharon D. Westberry  
Cherie L. White  
Jacqueline R. White  
Keresia D. White  
Timberly D. Wilcox  
Aubrey Wilkerson  
Kimberly A. Williams  
Stephanie L. Williams  
Weta K. Wilson  
Bobbie C. Winding  
Connie Witt  
Marian L. Wright  
Shellie M. Yoder  
Brandi L. Zack  
Dominick A. Ziemba  
Cindy G. Zrowka

**End of List  
2011-2012  
School Year**

**School Board Attorney – Leonard Dietzen:**

7. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

8. Superintendent's Report – No matters to report.

**School Board Members:**

9. Issues and concerns Board members may wish to discuss
  - a. Mr. daSilva stated he has received several calls from parents regarding students only able to play one sport; he stated that whether this is a rumor or not, he feels we need to address this issue and allow our students to be able to play more than one sport.

The meeting adjourned at 6:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
November 8, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie Music were absent.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Cheryl Mae Brinson, Bill Brothers, David Campbell, Mark Carver, Dawn Lamb, Bethany Mitidieri, Melissa Moseley, Ted Roush, Seth Thoreson, Lila Udell, Josh Williams, Suwannee County Sheriff Tony Cameron, and Marilyn Jones.

Chairperson Ulmer called the meeting to order at 9:03 a.m.

K2 Synthetic Drug Presentation.....Sheriff Tony Cameron

Sheriff Cameron gave a presentation on the K2 synthetic drug and the dangers associated with the drug. The drug is marketed as incense and can be purchased at local stores within our county. Several suggestions were made regarding how to educate students on the dangers of K2: small group settings and not large assemblies, send a flyer home with students, place information on District website, send a call out to parents via Phonemaster system, and have it announced on radio stations. Josh Williams stated there is already a letter on the District website regarding the K2 synthetic drug.

Principals' Data Presentations-360 Accountability Model.....Principals

The following data presentations were presented:

Suwannee Primary School – Amy Boggus  
Suwannee Elementary School – Melissa Moseley  
Suwannee Intermediate School – Bethany Mitidieri

Branford Elementary School – Jennifer Barrs  
Suwannee Middle School – David Campbell  
Suwannee High School – Ted Roush  
Branford High School – Seth Thoreson

School Improvement Plan Evaluation Reports ..... Principals  
for 2010-2011 and School Advisory Council (SAC)  
Membership Lists for 2011-2012 **(pgs. 2-24)**

The following School Improvement Plan Evaluation Reports for 2010-2011 and  
SAC Membership Lists for 2011-2012 were reviewed:

Suwannee Primary School – Amy Boggus  
Suwannee Elementary School – Melissa Moseley  
Suwannee Intermediate School – Bethany Mitidieri  
Branford Elementary School – Jennifer Barrs  
Suwannee Middle School – David Campbell  
Suwannee High School – Ted Roush  
Branford High School – Seth Thoreson

360 Accountability Model **(pg. 25)** ..... Josh Williams  
Information Technology (IT) Policies and Procedures Updates **(pgs. 26-51)**

Mark Carver presented background information on the 360 Accountability Model  
templates, which will be used district-wide for teachers, principals, directors, and  
superintendent/school board.

Mr. Williams reviewed his 360 Accountability Model for the Director of  
Information Technology (IT) and the updates to the IT Policies and Procedures  
document for 2011-2012.

Student Data Presentation ..... Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding an update on student data  
pertaining to FAIR testing.

SACS/CASI Update..... Cheryl Mae Brinson

Mrs. Brinson provided an update regarding the SACS/CASI Quality Assurance Review (QAR) Team visit to be held December 4-7, 2011.

The workshop adjourned at 12:15 p.m. and resumed at 12:52 p.m.

Community Tutoring/Supplemental Education Services .....Lila Udell  
for 2010-2011 Report **(pgs. 52-54)**

Mrs. Udell provided an update regarding the Community Tutoring/Supplemental Education Services Report for 2010-2011.

Facilities Update ..... Mark Carver

Mr. Carver presented an update regarding the Facilities Department.

The workshop adjourned at 1:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REORGANIZATION MEETING  
November 22, 2011

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Ed daSilva, J. M. Holtzclaw, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough and Administrative Secretary Karen Lager. School Board Member Muriel Owens and School Board Attorney Leonard Dietzen were absent.

UTSC President Annette Kinsey was present.

Supt. Scarborough called the meeting to order at 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2012.

Nomination by Mr. Holtzclaw, second by Mr. Taylor, for Mrs. Ulmer to serve as Chairperson through November 2012. Motion by Mr. Taylor that nominations cease. MOTION CARRIED UNANIMOUSLY

Supt. Scarborough turned the gavel over to Chairperson Ulmer.

Nomination by Mr. Holtzclaw, second by Mr. daSilva, for Mr. Taylor to serve as Vice-Chairman through November 2012. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2012.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School

Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. MOTION  
CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mr. Taylor, to hold the February 2012  
meeting in Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as a Legislative Liaison and  
one School Board member to serve as an Alternate Legislative Liaison on the  
FSBA Legislative Committee.

Nomination by Mr. Taylor, second by Mr. Holtzclaw, for Mr. daSilva to serve  
as Legislative Liaison on the FSBA Legislative Committee. MOTION  
CARRIED UNANIMOUSLY

Nomination by Mr. Taylor, second by Mr. daSilva, for Mr. Holtzclaw to serve  
as Alternate Legislative Liaison on the FSBA Legislative Committee.  
MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
November 22, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Member Muriel Owens was absent.

UTSC President Annette Kinsey was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Pledge to the flag by Bill Brothers.

(Note: Suwannee Elementary School was scheduled for student remarks and pledge to the flag. However, due to the Board meeting being held during the Thanksgiving holidays, Suwannee Elementary School students were not available.)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Jorge Pagan addressed the Board regarding his termination of employment from Suwannee County School Board.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY



## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-22)**

- October 11, 2011
  - Workshop Session
  - Special Meeting
  - Expulsion Issues Hearing (Private)
- October 25, 2011
  - Regular Meeting

2. Approval of the monthly financial statement for October 2011.

3. The following bills for the period October 1-31, 2011:

General Fund

#140683 - 141083	\$	1,731,251.49
Electronic Fund Transfers		<u>1,606,723.67</u>
	\$	3,337,975.16

Federal Fund

#40993 - 41202	\$	555,461.31
Electronic Fund Transfers		<u>287,058.68</u>
	\$	842,519.99

Food Service Fund

#25058 - 25200	\$	236,805.30
Electronic Fund Transfers		<u>62,243.68</u>
	\$	299,048.98

2.0 LCIF

#5921 - 5950	\$	46,469.80
Electronic Fund Transfers		<u>9,311.00</u>
	\$	55,780.80

4. Approval of the following budget amendments for fiscal year 2011-2012:

General  
I-4

LCIF  
III-4

Special Revenues  
IV-4 (Federal)  
IV-4 (Federal Stimulus)

5. Approval for disposal of property as per the attached Property Disposition Form dated November 22, 2011. **(pgs. 23-25)**
6. Approval of the following student transfers for the 2011-2012 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Chelsey	Jackson	Suwannee	Lafayette	8

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cade	McKinley	SIS	BES	4

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the following form:

#7200-089      Citizen Input (*Revised*) **(pgs. 26-28)**

MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

2. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-95      Memorandum of Understanding between the Department of Veterans Affairs and Suwannee County School Board for the purpose of assisting veterans who enroll at Suwannee-Hamilton Technical Center (*New*) (pgs. 29-33)

MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following items:

3. Approval of the 2010-2011 School Improvement Plan Evaluation Reports for all District schools. (Copies are available in the office of the Director of Federal Programs.) (pg. 34)
4. Approval of the 2011-2012 School Advisory Council Membership Lists for all District schools. (Copies are available in the office of the Director of Federal Programs.) (pg. 35)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

5. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List (A copy is attached for Board members.) (pgs. 36-43)
- MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: NON-INSTRUCTIONAL:**

Suwannee Intermediate School:

Henry Smart, Head Custodian, effective November 15, 2011

**RESIGNATION: NON-INSTRUCTIONAL:**

Food Service Department-Suwannee High School:

David Reed, 3 hour food service worker, effective October 10, 2011

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

District Wide:

Jim Simpson, instructor, part-time/night-time, grant funded

NEW POSITION: (English Literacy & Civics Education Grant)

Branford High School:

James “Ryne” Allen, 21<sup>st</sup> Century After School Program,  
teacher/paraprofessional

Suwannee-Hamilton Technical Center:

Jeffrey Lee, teacher/transition specialist-temporary grant funded, effective  
November 7, 2011

REPLACES: Richard “Dick” Calvitt

**LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):**

Suwannee Middle School:

Carmen Reyes, teacher, October 6, 2011

**LEAVE OF ABSENCE (MATERNITY):**

Branford Elementary School:

Vera Knighton, teacher, tentatively February 13 through March 26, 2012, using  
days as needed for insurance purposes

Suwannee Primary School:

Kelly Driggers, teacher, extend leave of absence through June 8, 2012, using days as needed for insurance purposes

LEAVE OF ABSENCE (PERSONAL):

Suwannee Elementary School:

Tia Smith, teacher, tentatively October 31 through November 11, 2011, using days as needed for insurance purposes

MENTORS:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Renita Kelly	Margaret Williams	BES
Danelle Bradow	Ryne Allen	BHS

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Branford Elementary School:

Glenda Cranford, paraprofessional/part-time temporary grant funded, effective November 8, 2011

NEW POSITION

Suwannee Intermediate School:

Eduardo Camejo, paraprofessional, temporary grant funded, effective November 7, 2011

NEW POSITION

Suwannee Primary School:

Amanda Williams, paraprofessional/CNA temporary, effective November 14, 2011

REPLACES: Eloise Scott

Transportation Department:

Robert Jones, bus driver, effective November 7, 2011

REPLACES: Priscilla Ansley

David Beard, bus driver, effective November 7, 2011

REPLACES: Al DeLucia

Cindy "Gail" Johnson, bus driver, effective November 7, 2011

REPLACES: Ruby Royal  
Ira Williams, bus attendant, effective November 7, 2011  
REPLACES: Charlen Bowdry  
Kelli Benzing, bus attendant, effective November 7, 2011  
REPLACES: Janet Moore-Harris  
Julie DeLucia, bus attendant, effective November 7, 2011  
REPLACES: Georgia Jenkins

LEAVE OF ABSENCE (PERSONAL):

Suwannee Intermediate School:  
Skyler Phillips, paraprofessional, tentatively January 3 through April 24, 2012,  
using days as needed for insurance purposes

LEAVE OF ABSENCE (MEDICAL):

Food Service:  
Annie McCardle, food service worker, SPS, tentatively through June 12, 2012,  
using days as needed for insurance purposes, with the option to return sooner if  
released by doctor

Transportation Department:  
Gerald Guy, bus attendant, tentatively October 17 through December 16, 2011,  
using days as needed for insurance purposes, returning sooner if released by  
doctor

TERMINATIONS:

Facilities Department:  
Angela Gardner, custodian, effective November 3, 2011  
Jorge Pagan, custodian, effective November 3, 2011

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Brad Scarborough	Head Football Coach	SMS
Ronnie Baldwin	Assistant Football Coach	SMS
Glen Green	Assistant Football Coach	SMS
Susan Brown	Cheerleader Sponsor	SMS

Jeremy Ulmer	Head Boys' Basketball Coach	SHS	
Frank Smith	JV Boys' Basketball Coach	SHS	
Jay Chambers	Assistant Girls' Basketball Coach	SHS	
Seth Stebbins	JV Girls' Basketball Coach	SHS	
Darrell Curls	Head Coach Bowling Coach	SHS	
Thomas Williams	FB Offensive/Defensive Coach	SHS	
Richard Allen	Assistant Varsity Football Coach	SHS	
Jimmy Jackson	Assistant Varsity Football Coach	SHS	
W. Eric Richeson	Assistant Varsity Football Coach	SHS	
Damon Walker	Assistant Varsity Football Coach	SHS	
Terry Mixon	Boys' Golf Coach	SHS	
Damon Wooley	Girls' Golf (Correction) Coach	SHS	
Joseph "BJ" Shirah	Head Boys' Soccer Coach	SHS	
Darrell Curls	JV Boys' Soccer Coach	SHS	
William "Bill" Harris	Head Coach Girls' Soccer Coach	SHS	
Kim Boatright	Girls' Tennis Coach	SHS	
Lonnie Ford	Boys' Tennis Coach	SHS	
Eric Rodriguez	Girls' Head Track Coach	SHS	
Deanna Law	Volleyball Coach	SHS	
David Laxton	Wrestling Coach	SHS	
Pam Williams	JV Football Cheer Sponsor	SHS	
Carla Blalock	Varsity FB Cheer Sponsor	SHS	
Pam Williams	Basketball Cheer Sponsor	SHS	Split 50%
Carla Blalock	Basketball Cheer Sponsor	SHS	Split 50%
Emily Bass	Drama Sponsor	SHS	
Violet Noyes	Year Book Sponsor	SHS	
Michael Pate	Academic Sponsor	SHS	
W. Eric Richeson	Head JV Football Coach	SHS	
Brad Scarborough	Head Boys' Basketball Coach	SMS	
Lonnie Ford	Assistant Boys' Basketball Coach	SMS	
Brad Scarborough	Assistant Girls' Basketball Coach	SMS	
Lonnie Ford	Head Girl's Basketball Coach	SMS	
Vermonda McNair	Head Volleyball Coach	SMS	
Brain Wotton	Head Boys' Soccer Coach	SMS	
Kelsey Curls	Head Girls' Soccer Coach	SMS	
Danny Robinson	Intramural Basketball Coach	SMS	
Brad Scarborough	Intramural Basketball Coach	SMS	
Perry Davis	Head JV Football Coach	BHS	
Mark Darling	Assistant JV Football Coach	BHS	

Roger "Ladon" Terry	Head Volleyball Coach	BHS
Roger Sumner	JV Volleyball Coach	BHS
Kevin Ott	Boys' Golf Coach	BHS
Mickey Dempsey	Girls' Golf Coach	BHS
Stefani Santos	Girls' Cross Country Coach	BHS
Perry Davis	Head Boys' Basketball Coach	BHS
Mark Darling	Head Boys' M/S Basketball Coach	BHS
Wade Cashwell	Head Girls' Basketball Coach	BHS
Stefani Santos	JV Girls' Basketball Coach	BHS
Jonathan Ulsh	Girls' M/S Basketball Coach	BHS
Gary Barrs	Boys' Track Coach	BHS
K.J. Wingate	Asst. JV Boys' Basketball Coach	BHS

SUBSTITUTES:

The following as substitute teachers:

Kelli Benzing	Sabrina King	Marsanne Petty
John Brown	Phillip Marston	Haley Stebbins
Ariel Harrison	Jennifer McMillian	Donna Skogsbergh
Renee Jernigan	Erin O'Connor	Suri Ralph
Christina Johnson	Bridget Parsons	
Brooke Long	Heather Robinson	

The following as substitute food service substitutes:

Debbie Koncki  
Debbie Ritchey  
Shelby Stephens  
Sandra Jordan

The following as substitute custodians:

Debbie Koncki  
Debbie Ritchey  
Shelby Stephens  
Wakina Taylor



VOLUNTEERS:

Chanise L. Cameron  
Kristie M. Gunia  
Rosie R. Harvison  
Nicole J. Hingson  
Jennifer B. Jones  
Jane G. Moore  
Donna C. Robinson  
William J. Sapp  
Jimmy Lee Woods  
Alma West  
Dustin B. Baker  
Shannon L. Kleber  
Jessica A. Lisk  
William L. Owens  
Dottie R. Ratliff  
Debra A. Wainwright  
William Scott Ware  
Dawn M. Wilder  
Joyce Bates  
Jason T. Byrd

La'shawnda N. Francis  
Dorothy M. Day  
Megan M. Henry  
Daniell A. Henry  
Kris May  
Linda D. Law  
Jennifer L. Pelkey  
Diana E. Potter  
Shayla R. Weaver  
James D. Aultman  
Keri L. Amerson  
Kenneth E. Campbell  
Miller F. Florence  
Kevin M. McCall  
Ciara L. Stover  
Mari C. Santos  
Nancy J. Roberts  
Shannon Thomas  
Jennifer A. Shaw

Pamela K. Easton  
Calleen M. Ehemann  
Mary Hennessey  
Heather A. Fitzgerald  
Thomas Gene Kriehn  
David W. Reaves  
Wanda R. Pettis  
Joseph R. Williams  
Carol B. Yanossy  
Wendy Ann Woods  
Kenneth S. Golding  
Lianet Cardenas  
Sean E. Morey  
Michelle I. Morey  
Elissa V. Roberts  
Cherie Sterling  
Jamie P. Smith  
Wade Thomas  
Mary Smith

MISCELLANEOUS:

Transportation Department:

The following to work up to 5 additional hours per week as needed to accommodate four (4) ESE students who require special medical attention as needed:

Rose Immerfall

**End of List  
2011-2012  
School Year**

**School Board Attorney – Leonard Dietzen:**

6. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

7. Superintendent's Report – No matters to report.

**School Board Members:**

8. Issues and concerns Board members may wish to discuss
  - Board members wished everyone a Happy Thanksgiving and expressed their thanks and appreciation to everyone.

The meeting adjourned at 6:18 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
December 7, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens was absent.

Chairperson Ulmer called the meeting to order at 3:00 p.m.

MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Director of Special Programs – Cheryl Mae Brinson:**

1. Exit Report presentation to the Board by the visiting AdvancED District Accreditation Team for the Southern Association of Colleges and Schools Counsel on Accreditation and School Improvement (SACS CASI). The presentation will be led by Dr. Denise Jennings, Chair.

Dr. Jennings expressed thanks and appreciation to everyone and had the team members introduce themselves. Dr. Jennings gave a Powerpoint presentation regarding the Exit Report pertaining to the accreditation process and the procedures followed for the quality assurance review. She reviewed the commendations and required actions. The final recommendation was that Suwannee County Schools be awarded district accreditation as a quality system. The district must submit a progress report in one to two years to address the recommendations by the team.

Board members expressed their thanks to the accreditation team and to staff for their hard work and dedication.

The meeting adjourned at 3:45 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
December 13, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Bill Brothers, Mark Carver, Dawn Lamb, Bethany Mitidieri, Melissa Moseley, Scott Pfender, Ted Roush, Elizabeth Simpson, Seth Thoreson, Lila Udell, and Josh Williams (arrived at 2:30 p.m.). UTSC President Annette Kinsey was also present.

Chairperson Ulmer called the meeting to order at 1:02 p.m.

Shands Live Oak Regional Medical Center Presentation

Ron Hamilton and Amber Jackson, Shands Live Oak Regional Medical Center Representatives, presented background information on the Medical Center, the changes they are experiencing due to a new company having purchased them, proposed future growth, and the proposal to furnish athletic training services at Branford High and Suwannee High Schools.

Policy..... Bill Brothers

Mr. Brothers reviewed additions and revisions regarding the following School Board policies:

- #2.07 Schedule for Legal Advertisements (revised)
- #3.111 Visitor Identification Measure (revised) (*Pulled for further clarification by Board Attorney*)
- #3.17 Opening and Closing of School (revised)
- #3.18 School Calendar (new) (*Policy deleted*)

- #3.30 Automatic External Defibrillators (new) (*Pulled for further clarification by Board Attorney*)
- #3.40 Animals on Campus (new) (*Policy deleted*)
- #4.10 Adult Education (revised)
- #4.22 Participation of Home Education and Private School Students in Extracurricular Activities (revised)
- #5.40 Children of Military Families (new)
- #6.102 Employment of Personnel (revised) (*Pulled for further clarification by Board Attorney and Mr. Brothers*)
- #6.18 Contracts for Instructional and Administrative Personnel (revised)
- #6.30 Salary Schedules (revised)
- #6.45 Alcohol and Drug-Free Workplace (revised)
- #6.52 Suspension and Dismissal (revised)
- #6.81 Assessment of Employees (revised)
- #6.371 Employee Use of Social Media and Electronic Communication (new)
- #7.01 School Budget System (revised)
- #7.121 Antifraud (revised)
- #7.13 Petty Cash Funds (revised)
- #7.17 Authorized Travel Expenses (revised)

SACS CASI Review ..... Cheryl Mae Brinson  
2012 Relay for Life of Suwannee Event

Mrs. Brinson gave a Powerpoint presentation regarding a follow-up on the SACS CASI Quality Assurance Review (QAR) Team Exit Report noting the District's strengths and actions required. Mrs. Lamb distributed and reviewed a handout of the draft template to be used for the District's strategic plan.

Discussion followed regarding SACS CASI's report to evaluate impact of grade configuration. Mrs. Ulmer questioned how we have gone from evaluating impact of grade configuration to developing an action plan for reconfiguring Live Oak's elementary schools. Supt. Scarborough stated he is bringing the recommendation back to the Board for consideration. Mrs. Ulmer stated the Superintendent cannot bring back the recommendation because the recommendation was defeated previously; only the prevailing side can bring it back. Mr. Taylor stated he feels we need to reevaluate reconfiguration. Mr. Holtzclaw stated we need to evaluate before we start developing an action plan for actual reconfiguration. Mr. daSilva agreed that we need to evaluate before we develop an action plan. Supt. Scarborough stated that the language will be changed on the March 13, 2012,

workshop to “evaluate grade configuration”, instead of “develop an action plan to reconfigure.”

Mrs. Brinson invited Board members to join the District Office’s Relay for Life team. Relay for Life will be held on May 18, 2012.

2012-2013 School Calendar..... Dawn Lamb  
Student Data

Mrs. Lamb gave a Powerpoint presentation regarding FCAT retakes for seniors that were taken in the fall of 2011, and graduation/dropout rates.

Mr. Roush distributed and reviewed a handout regarding a plan of action for remediation of SHS seniors who have not passed FCAT. Mr. Thoreson shared information regarding a plan of action for remediation of BHS seniors who have not passed FCAT.

Mrs. Lamb reviewed the proposed 2012-2013 school calendar. Mrs. Lamb stated that principals have expressed concern of the placement of spring break and would like to consider moving it to the last week in March. Mrs. Lamb stated the calendar committee will meet to review the proposed change, and she will bring the calendar back at a future date.

The workshop adjourned at 3:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
December 13, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School students

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda, along with Addendum #1 and Addendum #2. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-22)**

- November 8, 2011 - Workshop Session
- November 22, 2011 - Reorganization Meeting
- Regular Meeting

2. Approval of the monthly financial statement for November 2011.

3. The following bills for the period November 1-30, 2011:

General Fund

#141084-141369	\$	1,538,625.05
Electronic Fund Transfers		<u>1,626,784.14</u>
	\$	3,165,409.19

Federal Fund

#41203-41321	\$	185,503.20
Electronic Fund Transfers		<u>214,278.91</u>
	\$	399,782.11

Food Service Fund

#25201-25295	\$	148,117.59
Electronic Fund Transfers		<u>60,876.36</u>
	\$	208,993.95

2.0 LCIF

#5951-5966	\$	37,474.78
Electronic Fund Transfers		<u>4,702.66</u>
	\$	42,177.44

4. Approval of the following budget amendments for fiscal year 2011-2012:

General

I-5

I-6

LCIF

III-5

Special Revenues

IV-2 (Food Service)

IV-5 (Federal)

IV-5 (Federal Stimulus)

5. Approval for disposal of property as per the attached Property Disposition Form dated December 13, 2011. **(pgs. 23-25)**



6. Approval of the following contracts/agreements for the 2011-2012 school year:  
(RENEW)

- #2012-99 Career Pathways Articulation Agreement between Madison County High School and Suwannee-Hamilton Technical Center, Web Design Services for Secondary Program Area: Medical Administrative Specialist Program (*Renewal*) **(pgs. 26-27)**
- #2012-100 Career Pathways Articulation Agreement between Madison County High School and Suwannee-Hamilton Technical Center, Web Design Services for Secondary Program Area: Administrative Assistant Program (*Renewal*) **(pg. 28)**
- #2012-101 Career Pathways Articulation Agreement between Madison County High School and Suwannee-Hamilton Technical Center, Web Design Services for Secondary Program Area: Digital Design Program (*Renewal*) **(pg. 29)**
- #2012-102 Career Pathways Articulation Agreement between Madison County High School and Suwannee-Hamilton Technical Center, Digital Design for Secondary Program Area: Administrative Assistant Program (*Renewal*) **(pg. 30)**
- #2012-103 Career Pathways Articulation Agreement between Madison County High School and Suwannee-Hamilton Technical Center, Digital Design for Secondary Program Area: Digital Design Program (*Renewal*) **(pg. 31)**
- #2012-104 Career Pathways Articulation Agreement between Madison County High School and Suwannee-Hamilton Technical Center, Digital Design for Secondary Program Area: Medical Administrative Specialist Program (*Renewal*) **(pg. 32)**
- #2012-105 Career Pathways Articulation Agreement between Madison County High School and Suwannee-Hamilton Technical Center, Early Childhood Education for Secondary Program Area: Early Childhood Ed Program (*Renewal*) **(pg. 33)**

7. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SHTC/Auto Body	PPG Paint (Value: \$35,000)	Derek Tipton/City Collision

8. Presented for informational purposes out-of-state travel for the following employees: **(pgs. 34-35)**

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Cheryl Mae Brinson	District Office	03/26-29/2012	SACS CASI Evaluator	North Carolina
Tracy Crutchfield	District Office	02/20-25/2012	Natl. Assoc. of School Psychologists Conf.	Pennsylvania

## REGULAR AGENDA

### **Chief Financial Officer – Vickie Music:**

1. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the following forms:

#7200-109      Suwannee County Schools Bus Request (*New*) **(pgs. 36-37)**  
#7200-125      Suwannee County School Board Technology/Furniture  
Purchase Request/Approval Form (*New*) **(pgs. 38-39)**

### MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following contracts/agreements for the 2011-2012 school year: (NEW)

#2012-97      Outside Services Agreement between Live Oak HMA, LLC,  
d/b/a Shands Live Oak Regional Medical Center and Suwannee  
County School Board to furnish athletic training services at  
Branford High School (*New*) **(pgs. 40-45)**  
#2012-98      Outside Services Agreement between Live Oak HMA, LLC,  
d/b/a Shands Live Oak Regional Medical Center and Suwannee  
County School Board to furnish athletic training services at  
Suwannee High School (*New*) **(pgs. 46-50)**

### MOTION CARRIED UNANIMOUSLY

Action on Addendum #1

**Chief Financial Officer – Vickie Music:**

#1.MOTION by Mr. daSilva, second by Mr. Taylor, for approval to add a supplemental position of a Wellness Initiative Coordinator. **(A2-A3)** MOTION CARRIED UNANIMOUSLY

#2.MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to add a supplement of \$1,000 for a Wellness Initiative Coordinator to the negotiated 2011-2012 Salary Schedule per the Memorandum of Understanding (MOU) dated December 6, 2011, between the Suwannee County School Board and the United Teachers of Suwannee County. **(A2-A3)** MOTION CARRIED UNANIMOUSLY

End of Addendum #1

Action on Addendum #2

**Chief Financial Officer – Vickie Music:**

#1.MOTION by Mrs. Owens, second by Mr. Taylor, for approval and certification of the following:

- a. 2011-2012 Class Size Reduction Compliance Plan for Suwannee County Schools **(Addendum #2:A2-A4)**

MOTION CARRIED UNANIMOUSLY

End of Addendum #2

**Director of Curriculum and Instruction – Dawn Lamb:**

3. MOTION by Mr. Taylor, second by Mr. daSilva, for approval to advertise additions and revisions to the Suwannee County School Board Student Progression Plan as follows: (A copy is attached for Board members.)  
(pgs. 51-72)
  - I. General Procedures for Promotion F., F.2., and G.
  - IV. Placement, Classification, and Graduation in High School (9-12) A, B, C.2.c, C.3, C.4.c, C.6.a, E.8, F.1, F.2, F.3, G.1.b., H, I.A.3, I.A.4, and I.BAppendix #3  
Appendix #4

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

4. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the 2011 Safety Inspection Report for district-wide facilities. (pgs. 73-102) MOTION CARRIED UNANIMOUSLY

**Director of Information Technology – Josh Williams:**

5. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Information Technology Policies and Procedures for 2011-2012. (A copy is available for review in the office of the Director of Information Technology.) (pg. 103) MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

6. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List, along with Item #3 on Addendum #1(Personnel Changes List Addendum [A4]) (pgs. 104-108) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

District Wide:

Alex Gonzalez, support teacher, as needed, part-time/night-time, grant funded  
NEW POSITION: (English Literacy & Civics Education Grant)

SUWANNEE-HAMILTON TECHNICAL CENTER

PART-TIME/HOURLY EMPLOYEES (for the second term of the 2011-12 school year)

ADULT EDUCATION

Richard Allen	TABE Test Examiner
Kim Boatright	Alternate GED Examiner
Darryl Cannon	Adult Basic Education
Robbin Chapman	ABE/GED Prep
Phyllis Doty	ESOL
Karen Fraley	TABE Test Examiner
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Lynn Lee	GED Test Proctor
Lisa McKinley	Alternate GED Examiner
Terry Mills	ED Options
Pam Poole	Chief GED Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Roger Sumner	Adult Basic Education
Tammie McKay	ABE/GED Prep
Ann Warner	GED Test Proctor

VOCATIONAL

Gary Colvin	Bus Driver Training
Ernestine Fleming	Bus Driver Training
Amy Williams	Child Care
Melissa Brady	Child Care
Sherri Williamson	Phlebotomy
Tabitha Sibel	Phlebotomy
Cynthia Kittle	IV Therapy

Eva Landen	Bus Driver Training
Sandra Neely	Bus Driver Training
Kim Thomas	Early Childhood Development
Marianne Wood	Bus Driver Training
Sharon Witter	Patient Care Technician

COMMUNITY EDUCATION (pending class enrollment.)

Debbie Scott	Cake Decorating
Carol Risk	Yoga
Marilyn Roberts	Business
Kim Thomas	Intro to Computers & Excel
Juanita Torres	Conversational Spanish
Ann Warner	Beginning Computer Class
Ginny Crews	CPR
Robin Pfender	Excel

LEAVE OF ABSENCE (MATERNITY):

Suwannee High School:

Ashley Chandler, teacher, November 28, 2011, through March 29, 2012, using days as needed for insurance purposes

SUPPLEMENTAL:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Debbie Yates	Dance Troupe Sponsor	BHS	S. Santos
Doug Morgan	Head Swim Coach	SHS	
Stephanie Selph	Asst. Band Director	SHS	D. Crews

MISCELLANEOUS:

Branford High School:

Stefani Santos resigned as dance troupe sponsor effective November 9, 2011

Suwannee High School:

Glen Green resigned as head JV baseball coach effective November 9, 2011

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Transportation Department:

Ana Gienger, bus driver, October 20 through November 3, 2011

LEAVE OF ABSENCE (MATERNITY):

Food Service Department/SHS:

Holly Melland, food service manager, tentatively January 11 through February 29, 2012, using days as needed for insurance purposes, with the option of returning sooner

LEAVE OF ABSENCE (WORKERS COMP):

Ana Gienger, bus driver, November 4, 2011, until released by her doctor

Substitutes:

The following as substitute teachers:

Gerald Driggers  
Olga Robinson  
Diane Jernigan

Substitutes:

The following as substitute bus drivers:

Donald McKenna      12/1/11

VOLUNTEERS:

Jack Bowen  
Kenneth Campbell  
Martha Cathcart  
Julie DeGarmo  
Scott Dixon  
Takale Fields  
Stormie Fivecoate  
Miller Florence  
Kenneth Golding  
Wendy Hancock  
Robert Hancock  
Shannon Kleber  
Erie Lane  
Nancy Lange  
Linda Law  
Jessica Lisk  
Carol Miles  
Marcie Morgan  
Cricket Musgrove  
Lonie Nowling  
David Riels  
Beverly Ritter  
Elissa Roberts  
Quinton Swander  
Mari Santos  
William Sapp  
DeAnna Smith  
Cindy Speer  
Michael Swinney  
Brenda Sword  
Joshua Sword  
William Ware  
Marlene Williams  
Sheila Young

**End of List**  
**2011-2012**  
**School Year**



**ITEM #3 ON ADDENDUM #1: PERSONNEL CHANGES LIST  
ADDENDUM**

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

**SUPPLEMENTAL:**

Branford High School:

Matthew Bell	Defensive Coordinator
Tracy Lamb	JV Cheerleader Sponsor
Linda Whitley	Varsity Cheerleader Sponsor

**End of Addendum  
2011-2012  
School Year**

**School Board Attorney – Leonard Dietzen:**

7. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

8. Superintendent's Report – No matters to report.

**School Board Members:**

9. Issues and concerns Board members may wish to discuss

- Board Members wished everyone a Merry Christmas and a Happy New Year.
- Mr. Taylor shared his experience regarding his visit to Branford Elementary School and was very impressed to see the implementation of Fast ForWord and the enthusiasm of the children engaged in learning.
- Mrs. Ulmer reported on the redistricting of the county.

The meeting adjourned at 6:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
January 10, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. Attorney Matt Carson sat in for School Board Attorney Leonard Dietzen, who was absent.

Administrators and others present: Jennifer Barrs, Walter Boatright, Cheryl Mae Brinson, Bill Brothers, Dick Calvitt, Mark Carver, Joe Eakins (arrived at 2:30 p.m.), Dawn Lamb, Jeff Lee, Rhonda Lepper, Bethany Mitidieri, Melissa Moseley, Scott Pfender (arrived at 1:00 p.m.), Katrina Raulerson, Ted Roush, Elizabeth Simpson, Angie Stuckey, Lila Udell, and Kelly Waters (arrived at 1:00 p.m.).

Chairperson Ulmer called the meeting to order at 9:04 a.m.

Career Pathways Presentation.....Sam Stalnaker, Coordinator of  
North Florida Career Pathways Consortium

Mr. Boatright introduced Mr. Stalnaker who gave a Powerpoint presentation regarding Closing the STEM/CTE Gap.

LPN Clinical Instructor Needs.....Walter Boatright

Mr. Boatright explained that there was a need for a part-time hourly instructor position for the LPN clinical program. He stated that the LPN clerical position will be eliminated and replaced with this position.

Mr. Boatright also stated there was a need to provide clinical experience for the Allied Health Program at Suwannee High School for secondary students. Mr. Boatright proposed to employee Sandy Green, Patient Care Technician Instructor, for a part-time hourly position in which she would work beyond her normal duty day to supervise these students in the clinical setting.

Student Data Presentation ..... Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding the 2011 High School Grades, along with elementary and middle grades.

Graduation Rates.....Ted Roush/Angie Stuckey

Mr. Roush and Mrs. Stuckey gave a Powerpoint presentation regarding graduation rates and the efforts being made to improve them.

The workshop recessed at 10:35 a.m. and resumed at 1:00 p.m. (Mr. Holtzclaw and Mrs. Ulmer are not present at the workshop.)

Mr. Roush and Mrs. Stuckey finished their presentation.

Opportunity School Update .....Kelly Waters

Ms. Waters provided an update regarding the Suwannee Opportunity School.

Policy..... Bill Brothers

Mr. Brothers reviewed the following School Board policies:

- #3.111 Visitor Identification Measure (Consensus was to pull this policy until the guidelines are developed to go along with the policy.)
- #3.17 Opening and Closing of School
- #3.30 Automatic External Defibrillators
- #4.14 Non-School Related Travel
- #4.22 Participation of Home Education and Private School Students in Extracurricular Activities
- #6.102 Employment of Personnel
- #6.371 Employee Use of Social Media and Electronic Communication

Safety/New Employee Orientation ..... Bill Brothers/Scott Pfender

Mr. Pfender distributed and reviewed a handout regarding an update on Safety/New Employee Orientation.

ESE Manual .....Elizabeth Simpson  
ESE SP&P Updates

Mrs. Simpson distributed and reviewed a handout regarding updates to the ESE Manual and the ESE SP&P Manual.

Inventory ..... Mark Carver

Mr. Carver provided an update regarding inventory and projects within the Facilities Department.

The workshop adjourned at 3:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
January 24, 2012

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Julie Ulmer called the hearing to order at 5:58 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Student Progression Plan as follows: (A copy is available for review in the office of the Director of Curriculum and Instruction.) **(pg. 9)**
  - II. General Procedures for Promotion F., F.2., and G.
  - IV. Placement, Classification, and Graduation in High School (9-12) A., B., C.2.c, C.3, C.4.c, C.6.a, E.8, F.1, F.2, F.3, G.1.b., H., I.A.3, I.A.4, and I.B

Appendix #3  
Appendix #4

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Student Progression Plan and there were none.

The hearing adjourned at 6:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
January 24, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Annette Kinsey was also present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School Student Council members

Special Recognition by the Superintendent:

- Thomas Pickman – For hard work and dedication in earning High School Diploma
- Tammy Turner – For volunteering over 5,000 hours in 7 years with ESE students

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-25)**

- December 7, 2011 - Special Meeting
- December 13, 2011 - Workshop Session
- Expulsion Issues Hearing (Private)
- Regular Meeting

2. Approval of the monthly financial statement for December 2011.

3. The following bills for the period December 1-31, 2011:

General Fund

#141370 - 141736	\$	1,706,054.00
Electronic Fund Transfers		<u>1,615,083.81</u>
	\$	3,321,137.81

Federal Fund

#41322 - 41446	\$	282,318.64
Electronic Fund Transfers		<u>197,261.56</u>
	\$	479,580.20

Food Service Fund

#25296 - 25397	\$	171,709.90
Electronic Fund Transfers		<u>90,581.27</u>
	\$	262,291.17

2.0 LCIF

#5967 - 5994	\$	34,344.90
Electronic Fund Transfers		<u>267.49</u>
	\$	34,612.39



4. Approval of the following budget amendments for fiscal year 2011-2012:

General  
I-7

LCIF  
III-6

Special Revenues  
IV-3 (Food Service)  
IV-6 (Federal)  
IV-6 (Federal Stimulus)

5. Approval for disposal of property as per the attached Property Disposition Form dated January 24, 2012. **(pg. 26-31)**

6. Approval of the following contracts/agreements for the 2011-2012 school year: (RENEW)

- #2012-92      School Affiliation Agreement between Suwannee County School Board Medical Secretary Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (NOTE: This agreement replaces Contract #2012-12, which was approved at the June 28, 2011, Board meeting.) (*Renewal/Revised*) **(pgs. 32-42)**
- #2012-93      School Affiliation Agreement between Suwannee County School Board Surgical Technology Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (NOTE: This agreement replaces Contract #2012-14, which was approved at the June 28, 2011, Board meeting.) (*Renewal/Revised*) **(pgs. 43-51)**
- #2012-94      School Affiliation Agreement between Suwannee County School Board Practical Nurse Education Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (NOTE: This agreement replaces Contract #2012-24, which was approved at the June 28, 2011, Board meeting.) (*Renewal/Revised*) **(pgs. 52-60)**
- #2012-96      Clinical Education Agreement between Suwannee County School Board Practical Nurse Education Program and Hospital Authority of Valdosta and Lowndes County, Georgia d/b/a Smith Northview Hospital, Valdosta, Georgia (NOTE: This agreement replaces Contract #2012-23, which was approved at the June 28, 2011, Board meeting.) (*Renewal/Revised*) **(pgs. 61-66)**

#2012-108 Amendment 1 to the School Readiness Provider Services Contractual Agreement between Gateway School Readiness Coalition, Inc./Early Learning Coalition of Florida's Gateway, Inc. and Suwannee County School Board (NOTE: This is an amendment to the original Contract #2012-45, which was approved at the June 28, 2011, Board meeting.)  
(*Renewal/Revised*) **(pgs. 67-68)**

#2012-109 Agreement between the District School Board of Putnam County on behalf of the North East Florida Educational Consortium (NEFEC) and the District School Board of Suwannee County for the NEFEC Dropout Prevention/Credit Recovery Program (*Renewal*) **(pgs. 69-72)**

7. Approval of the following contract/agreement for the 2011-2012 school year: (RENEW) (Note: The original Engagement Agreement was reviewed and approved by legal counsel, Guy Norris, Columbia County School Board Attorney, in the prior year, and there are no substantive changes to the renewal.)

#2012-107 Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School Board (*Renewal*)  
**(pgs. 73-94)**

8. Approval of the following student teacher interns for the spring semester 2012:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Nicole Korpi	St. Leo	SES	Connie Leavitt
Sarah Parks	UF	SES	Tina Roush
Skyler Phillips	St. Leo	SIS	Matt Campbell
Jennifer Stevens	St. Leo	SIS	Robbin Chapman
Joshua Wigelsworth	St. Leo	SIS	Sandra Winburn

9. Approval of the following student transfers for the 2011-2012 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cory James	Sweeney	Columbia	Suwannee	10

FIRST NAME	LAST NAME	TO	FROM	GRADE
Tyler	Underwood	Columbia	Suwannee	1
Nathaniel D.	Williams	Columbia	Suwannee	6
Shyann	Ault	Lafayette	Suwannee	6

10. Approval of Public Official Bonds for the Board members listed below. (These bonds have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 95-96)**

Term: November 2011 through November 2012

Julie Ulmer, Chairperson

Jerry Taylor, Vice Chairperson

## REGULAR AGENDA

### **Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval of the following Request for Proposal (RFP):

#11-203          Type IIB Panelized Modular Buildings to Mobile Modular Management Corporation **(pgs. 97-99)**

MOTION CARRIED UNANIMOUSLY

### **Director of Career, Technical, and Adult Education – Walter Boatright:**

2. MOTION by Mrs. Owens, second Mr. Taylor, for approval of the following personnel item for the 2011-2012 school year: **(pg. 100)**
- a. Add one part-time hourly teacher position for the LPN program to assist with clinical supervision (*Funded with Workforce Development Information System [WDIS] funds.*)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

3. MOTION by Mr. daSilva, second Mr. Holtzclaw, for approval of additions and revisions to the Suwannee County School Board Student Progression Plan as follows: (A copy is available for review in the office of the Director of Curriculum and Instruction.) **(pg. 9)**

- I. General Procedures for Promotion F., F.2., and G.
  - IV. Placement, Classification, and Graduation in High School (9-12) A., B., C.2.c, C.3, C.4.c, C.6.a, E.8, F.1, F.2, F.3, G.1.b., H., I.A.3, I.A.4, and I.B
- Appendix #3  
Appendix #4

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second Mrs. Owens, for approval of the following curriculum item for the 2011-2012 school year:
- a. Attached list of students to take the indicated dual enrollment courses and earn credit should they pass **(pgs. 101-108)**

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

5. MOTION by Mr. daSilva, second Mr. Taylor, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pgs. 109-110)**

- #2.07 Schedule for Legal Advertisements (*Revised*) **(pg. 111)**
- #3.17 Opening and Closing of School (*Revised*) **(pg. 112)**
- #3.30 Automatic External Defibrillators (*New*) **(pg. 113)**
- #4.10 Adult Education (*Revised*) **(pgs. 114-115)**
- #4.14 Non-School Related Travel (*Revised*) **(pgs. 116-117)**
- #4.22 Participation of Home Education and Private School Students in Extracurricular Activities (*Revised*) **(pg. 118)**
- #6.102 Employment of Personnel (*Revised*) **(pg. 119)**

- #6.18 Contracts for Instructional and Administrative Personnel  
(*Revised*) (**pgs. 120-121**)
- #6.30 Salary Schedules (*Revised*) (**pg. 122**)
- #6.371 Employee Use of Social Media and Electronic  
Communication (*New*) (**pgs. 123-125**)
- #6.45 Alcohol and Drug Free Workplace (*Revised*) (**pgs. 126-128**)
- #6.52 Suspension and Dismissal (*Revised*) (**pgs. 129-130**)
- #6.81 Assessment of Employees (*Revised*) (**pgs. 131-132**)
- #7.01 School Budget System (*Revised*) (**pgs. 133-134**)
- #7.121 Antifraud (*Revised*) (**pgs. 135-136**)
- #7.13 Petty Cash Funds (*Revised*) (**pg. 137**)
- #7.17 Authorized Travel Expenses (*Revised*) (**pgs. 138-140**)

MOTION CARRIED UNANIMOUSLY

- 6. MOTION by Mr. Holtzclaw, second Mr. Taylor, for approval of the Personnel Changes List (**pgs. 141-145**) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RESIGNATION: INSTRUCTIONAL:**

Branford Elementary School:

Ruth Ulmer, teacher, effective January 25, 2012

**RESIGNATION: NON-INSTRUCTIONAL:**

Facilities Department:

Jarvis McClain, custodian, effective January 31, 2012

Food Service Department-Branford Elementary School:

Charlen Bowdry, food service worker-3hr., effective December 9, 2011

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

District Wide/21<sup>st</sup> Century After School Program:

The following as teachers and or paraprofessionals:

Alan Bonds

Sharon Dedge

District Wide/Migrant Education:

Nita Mathis, Civics & Literacy Grant recruiter, effective December 12, 2011

NEW POSITION-GRANT FUNDED

Karen Williams, Civics & Literacy Grant counselor, effective December 13, 2011

NEW POSITION-GRANT FUNDED

Suwannee High School:

Adrienne Boyette, teacher 12-month, effective January 9, 2012

REPLACES: B. Shawn Crocker

Suwannee Primary School:

Nynah Billingsley, teacher-temporary, effective October 24, 2011

REPLACES: Kelly Driggers

LEAVE OF ABSENCE (MATERNITY):

Suwannee High School:

R. De Broughton, tentatively February 17 through April 13, 2012, using days as needed for insurance purposes

LEAVE OF ABSENCE (MEDICAL):

Branford Elementary School:

Stephanie Knighton, teacher, December 2, 2011, until released by her doctor, using days as needed for insurance purposes

Branford High School:

Allison Cameron, teacher, tentatively January 16, 2012, until released by her doctor, using days as needed for insurance purposes

Peggy Frye, teacher, December 15, 2011, until released by her doctor, using days as needed for insurance purposes

MENTORS:

Teacher

Vaster Fryar

Beginning Teacher

Kevin Ott

School

BHS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Roy Hardin	Head Football Coach	BHS	J. Bond
Stefani Santos	Cross Country Coach	BHS	
Annette Kinsey	Academic Sponsor	BHS	
Angel Hill	Yearbook Sponsor	BHS	
Julie Dees	FCCLA Sponsor	BHS	
Elizabeth Johnston	Majorette Sponsor	BHS	
Kathy Wood	Wellness Coordinator	District Wide	New Position
William Chad Bonds	JV Baseball Coach	SHS	G. Green
Kate Bromley	JV Softball Coach	SHS	J. Sprague
James Rodgers	Head Football Coach	SHS	W. Spears

MISCELLANEOUS:

Suwannee-Hamilton Technical Center/SHS Allied Health:

Sandy Green to work additional hours to provide supervision for the Allied Health students during the week from 3:30 p.m. into the early evening hours and on Saturdays

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

District Wide/Special Programs/SPS:

Margarita Miranda, paraprofessional (ESOL/Bilingual), effective January 9, 2012  
NEW POSITION – Title III ESOL Grant

Facilities Department:

Samuel Marshall, custodian-temporary, effective December 7, 2011

REPLACES: Gordon McClain

Debbie Ritchey, custodian-temporary, effective December 8, 2011

REPLACES: Angela Gardner

Evan Saunders, head custodian-temporary, effective December 12, 2011

REPLACES: Henry Smart

Ryan Wood, custodian-temporary, effective December 7, 2011

REPLACES: Jorge Pagan

LEAVE OF ABSENCE (MEDICAL):

Transportation Department:

Judy Hancock, bus driver, November 18, 2011 through January 3, 2012, with the option of returning sooner if released by her doctor, using days as needed for insurance purposes

STUDENT WORKERS:

Armondo Harris	SHTC/Culinary Arts
Elizabeth Hernandez	SHTC/Culinary Arts
Valerie Miller	SHTC/Culinary Arts
Shadrick Robinson	SHTC/Culinary Arts
Nichole Stallings	SHTC/Culinary Arts
Nathaniel Smith	SHTC/Culinary Arts
Martha Taylor	SHTC/Culinary Arts
Marcus Thomas	SHTC/Culinary Arts

SUBSTITUTES:

The following as substitute bus attendant:

Johnny Bryant                      effective 12/6/11

The following as substitute bus drivers:

Daniel Carter	effective 12/9/11
Amanda Colon	effective 12/15/11
Tina Johns	effective 1/9/12

The following as substitute custodian:

Bradley Heath Stratton

SUSPENSION:

Facilities Department:

David Daniels, custodian, December 9 & 12, 2011, without pay



VOLUNTEERS:

Ronald Baker  
Leon Burroughs  
Angelia Chamberlain  
Sabrina Cherry  
Tammy Corbin  
Shirley Creech  
Lesa Fox  
Bertha Gomez  
Crystal Green  
Kaitlyn Johnson  
Shawn Main

Mary Meeks  
Nada Meeks  
Jessica Meyers  
Judy Moseley  
Candace Naughton  
Linda Samano  
Marcia Smith  
Susie Thompson  
Vivian Thompson  
Cindy Touchton  
Kimberly Woodson

**End of List  
2011-2012  
School Year**

**School Board Attorney – Leonard Dietzen:**

7. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

8. Superintendent's Report – No matters to report.

**School Board Members:**

9. Issues and concerns Board members may wish to discuss
  - a. Mr. Taylor questioned the status of the 2012-2013 school calendar. Mrs. Lamb responded that it will be on the February agenda.
  - b. Mr. Taylor expressed concern with the future of the public education system. He urged everyone to contact their legislative representatives to advocate for public education.
  - c. Mrs. Ulmer also expressed concern regarding the future of the public education system.

The meeting adjourned at 6:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
February 7, 2012

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Chairperson Ulmer called the meeting to order at 3:30 p.m.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**  
**(presented by Director of Human Resources – Bill Brothers)**

1. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following curriculum item:
  - a. Add Course #010410 *M/J Experiencing Art* to the Courses of Study for Suwannee Middle School (pg. 2)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Bill Brothers:**

2. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List with the following two changes: 1) Addition of the Out-Of-Field List, and 2) Correct the date on the Personnel Changes List from February 2 to February 7. (pgs. 3-5) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Branford Elementary School:

O. Erika Machin, teacher-temporary, effective January 26, 2012

REPLACES: Ruth Ulmer

Tassie Martin, teacher-temporary, effective January 24, 2012

REPLACES: Stephanie Knighton

Carol Thomas, teacher-temporary

REPLACES: Vera Knighton

Suwannee High School:

John Vincent Portera, teacher-temporary, effective February 6, 2012 (pending certification)

REPLACES: Ashley Chandler

James Rodgers, teacher 12-months, effective February 1, 2012

REPLACES: Willie Spears

Jaclyn Paige Thomas, teacher-temporary, effective February 2, 2012

REPLACES: De Broughton

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the second semester of the 2011-2012 school term:

**Out-of-Field for 2<sup>nd</sup> Semester 2011-2012 School Year**

SCH	LAST NAME	FIRST NAME	OOF SUBJECT	PERIOD	YEAR
BES	Thomas	Carole TEMPORARY	ESOL		2011-12
BHS	Hagan-Small	Gwen	ESOL		2011-12
BHS	Rodriguez	Sergio	ESOL		2011-12
BHS	Thomas	Kelly	Gifted	1	2011-12
FSBR	Gustavson	Chantal	Alg 1, Inf Geom, Integ Math	4	2011-12
FSBR	Lashley	Clint	Biology 1, Earth/Space	2	2011-12
FSBR	Parker	Patrice	Inten Reading	2	2011-12
SES	Camejo	Alessandra	ESOL		2011-12

SHS	Boyette	Adrienne	Agriculture	4	2011-12
SHS	Portera	Vincent TEMPORARY	Alg 1-B, Geom	All Day	2011-12
SMS	Check-Cason	Mary	ESOL		2011-12
SMS	Diskan	Cara	ESOL		2011-12
SMS	Harrell	Meri	ESOL		2011-12
SPS	Billingsley	Nynah	ESOL		2011-12

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Pamela Cassube	Girls' Varsity Track Coach	BHS	S. Stebbins
Glenn Green	Assistant Baseball Coach	SHS	P. Hurst
Adrienne Boyette	Ag Advisor	SHS	D. Broughton

The following paraprofessionals to receive the CDA (CDAE or FCCPC) supplement:

Cara Howard                      Betty Africano

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Branford Elementary School:

Cara Howard, Lead CDA/Paraprofessional, effective February 6, 2012

REPLACES: Lisa Campbell

**TERMINATION:**

Food Service Department:

Lurie Twist, food service worker – 3 hour, effective January 27, 2012

**End of List  
2011-2012  
School Year**

The meeting adjourned at 3:42 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
February 14, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board member Muriel Owens arrived at 9:14 a.m. School Board member Ed daSilva and Chief Financial Officer Vickie Music were absent.

Administrators and others present: Bill Brothers, Mark Carver, Rhonda Lepper, Nancy Nielson, Scott Pfender, Katrina Raulerson (arrived at 9:45 a.m.), Elizabeth Simpson, and Keith Stavig (arrived at 9:40 a.m.).

Chairperson Ulmer called the meeting to order at 9:04 a.m.

Equity Update ..... Bill Brothers

Mr. Brothers provided an update regarding the District's equity report.

Branford Opportunity School Update ..... Nancy Nielson

Mrs. Nielson provided an update regarding the Branford Opportunity School.

Facilities Update ..... Mark Carver

Mr. Carver provided an update regarding the Facilities Department, which included the following topics: inventory, Silas Drive project, Stadium Drive project, donations, and Progress Energy solar grant application.

The workshop recessed at 10:20 a.m. and resumed at 10:30 a.m.

(Note: School Board member Muriel Owens is not present.)

STEM Update .....Katrina Raulerson

Ms. Raulerson and Mr. Stavig provided an update regarding the STEM (Science, Technology, Engineering, and Mathematics) Strategic Plan for 2011-2012.

School Enrollment Packet..... Cheryl Mae Brinson  
2012-2013 School Calendar

Ms. Raulerson presented the following draft items:

- School Enrollment Packet
- Supplemental information for the School Enrollment Packet
- 2012-2013 School Calendar

Mr. Holtzclaw and Mr. Taylor expressed concern with Early Release days. Mrs. Ulmer expressed concern to end the semester prior to winter break. Mr. Holtzclaw asked for an update on employee and student absenteeism with taking the entire week off at Thanksgiving.

Ms. Raulerson stated she would take any concerns and/or questions to Mrs. Brinson and Mrs. Lamb.

#### Miscellaneous

Mrs. Ulmer asked for an update regarding the issue of high schools not getting credit for our advanced academic opportunities. She stated that Mr. Roush had sent an email explaining the issue. Mr. Scarborough assured the Board that Mr. Roush, Mrs. Stuckey, and Mr. Boatright were on top of the situation.

Mr. Dietzen stated he would review the forms in the School Enrollment Packet and get back with Mrs. Brinson with any comments and/or changes.

The workshop adjourned at 11:25 a.m.

~~ Black History Month Luncheon ~~  
11:30 a.m. – 12:45 p.m.

Guest Speaker: Betty Lawrence – Library Director, Suwannee River Regional  
Library System

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
February 28, 2012

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the Branford Elementary School Cafeteria, 26801 SR 247, Branford, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey was present.

Chairperson Julie Ulmer called the hearing to order at 5:57 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) (**pgs. 11-12**)

#2.07	Schedule for Legal Advertisements ( <i>Revised</i> )
#3.17	Opening and Closing of School ( <i>Revised</i> )
#3.30	Automatic External Defibrillators ( <i>New</i> )
#4.10	Adult Education ( <i>Revised</i> )
#4.14	Non-School Related Travel ( <i>Revised</i> )
#4.22	Participation of Home Education and Private School Students in Extracurricular Activities ( <i>Revised</i> )
#6.102	Employment of Personnel ( <i>Revised</i> )
#6.18	Contracts for Instructional and Administrative Personnel ( <i>Revised</i> )
#6.30	Salary Schedules ( <i>Revised</i> )
#6.371	Employee Use of Social Media and Electronic Communication ( <i>New</i> )
#6.45	Alcohol and Drug Free Workplace ( <i>Revised</i> )
#6.52	Suspension and Dismissal ( <i>Revised</i> )
#6.81	Assessment of Employees ( <i>Revised</i> )
#7.01	School Budget System ( <i>Revised</i> )
#7.121	Antifraud ( <i>Revised</i> )
#7.13	Petty Cash Funds ( <i>Revised</i> )



#7.17            Authorized Travel Expenses (*Revised*)

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 6:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
February 28, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford Elementary School Cafeteria, 26801 SR 247, Branford, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Annette Kinsey was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford Elementary School Student Council organization

Special Recognition by the Superintendent:

- Casey Sardone – Presentation of High School Diploma
- 2012 Florida Elementary Music Educators All State Chorus Participants
  - Sydnie Cunningham
  - Madison McCall
- Brandi Linton – Mural painting at Branford Elementary School titled “*Down On The Suwannee*”
- Mary Roberts – Appreciation for going above and beyond to assist as a district team player by developing a standard excel form for school inventory control

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There was no response.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 13-28)**

- January 10, 2012        - Workshop Session
- January 24, 2012       - Expulsion Issues Hearing (Private)
- Public Hearing
- Regular Meeting

2. Approval of the monthly financial statement for January 2012.

3. The following bills for the period January 1-31, 2012:

General Fund

#141737 - 142088	\$	1,596,028.51
Electronic Fund Transfers		<u>1,617,707.98</u>
	\$	3,213,736.49

Federal Fund

#41447 - 41566	\$	211,137.70
Electronic Fund Transfers		<u>189,212.09</u>
	\$	400,349.79

Food Service Fund

#25398 - 25516	\$	151,750.72
Electronic Fund Transfers		<u>63,296.86</u>
	\$	215,047.58

2.0 LCIF

#5995 - 6028	\$	46,305.22
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4. Approval of the following budget amendments for fiscal year 2011-2012:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-8	III-7	IV-4 (Food Service) IV-7 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated February 28, 2012. **(pgs. 29-35)**

6. Approval of the following contract/agreement for the 2011-2012 school year: (RENEW)

#2012-106      Interagency Agreement between the School Board of Suwannee County, Florida, and Department of Children and Families Circuits 3 and 8, and Partnership for Strong Families, Inc., and North Florida Workforce Development Board, and Agency for Persons with Disabilities Area 3, and Department of Juvenile Justice Circuit 3 (*Renewal*) **(pgs. 36-51)**

7. Approval of the following contract/agreement for the 2012-2013 school year: (RENEW)

#2013-01      Master Services Agreement between BlueTorch Network Solutions, Inc. d/b/a School Desk and School Board of Suwannee County, Florida to provide webhosting services (*Renewal/Revised*) **(pgs. 52-63)**

8. Approval of the following grant/allocation applications:

- a. Progress Energy SunSense® Schools Program Grant (dollar amount to be determined) **(pgs. 64-66)**
- b. Carl Perkins Postsecondary Grant 2011-2012 Roll Forward Funds in the amount of \$1,996 **(pg. 67)**
- c. Carl Perkins Secondary Grant 2011-2012 Roll Forward Funds in the amount of \$3,146 **(pg. 67)**

9. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
Allied Health Academies (pgs. 68-82)	Misc. items and equipment valued at \$24,433.79	Hamilton County Hospital/Trinity Hospital
Allied Health Academies (pgs. 83-84)	Medical supplies and equipment valued at \$499.99	Suwannee Healthcare

10. Approval of the following student teacher intern for the spring semester 2012:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Candace Naughton	FL Gateway	District Wide	N/A

11. The following was presented for informational purposes for out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Rhonda Lepper	District	03/26-30/12	USDA Produce Safety University	Fredericksburg, VA
Karen Williams	SHTC	03/05-08/12	USMC Marine Corp Education Workshop	Parris Island, SC

12. Approval of the following student transfers for the 2011-2012 school year.  
Parents will provide transportation.

District Reassignment:

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Sierah	Goodin	Lafayette	Suwannee	9
Skyler	Goodin	Lafayette	Suwannee	7
Holly	Lents	Lafayette	Suwannee	10
Tyler	Poultney	Hamilton	Suwannee	10
Jyi'Quan	Akins	Suwannee	Hamilton	2
Seth A.	Boston	Suwannee	Hamilton	2

FIRST NAME	LAST NAME	TO	FROM	GRADE
Allyssa Nicole	Milian	Suwannee	Hamilton	2
Bodie	Runnels	Suwannee	Hamilton	9
Caleb M.	Wood	Suwannee	Hamilton	4
Dylan J.	Wood	Suwannee	Hamilton	1

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brandon	Ardillo	BHS	SMS	8
Maricella	Ardillo	BES	SES	3

13. Approval of the following student transfers for the 2012-2013 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Elysia P.	DelCastillo	Columbia	Suwannee	K
Adyn Reese	Petit	Columbia	Suwannee	K

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mrs. Owens, second by Mr. Taylor, for approval of the following form:

#7200-125      Suwannee County School Board Technology/Furniture  
Purchase Request/Approval Form (*Revised*) (**pgs. 85-86**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. Taylor, for approval to award the following Request for Qualifications (RFQ): *(New)*
  - a. Program Evaluation Services Firms and Individuals to the Suwannee Foundation for Excellence in Education, Inc. **(pgs. 87-88)**

MOTION CARRIED UNANIMOUSLY

3. Discussion and possible action regarding the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2012 – April 30, 2013. **(pg. 89)**

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2012 – April 30, 2013.

MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

4. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following curriculum item for the 2011-2012 school year:
  - a. Offer Culinary Arts as an evening class one night per week for six weeks (pending student enrollment) *(Funded with postsecondary WDIS funds.)*  
**(pg. 90)**

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following curriculum item for the 2012-2013 school year:
  - a. SHTC Surgical Technology Program Handbook for 2012-2013  
**(pgs. 91-107)**

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

6. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following curriculum item for the 2012-2013 school year:
  - d. 2012-2013 School Calendar (pgs. 108-110)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

7. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the construction plans for Silas Drive extension per the recommendation of the Oversight Committee. (pgs. 111-114) MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

8. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-110      Informal Agreement between the Suwannee School District Title IA Program and the Lafayette School District Title IA Program and the Taylor School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (pgs. 115-117)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-03      Informal Agreement between the Suwannee School District Title IA Program and the Lafayette School District Title IA Program and the Taylor School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (pgs. 118-119)

MOTION CARRIED UNANIMOUSLY



**Director of Food Service – Rhonda Lepper:**

10. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to provide breakfast at no charge to students on FCAT test administration dates as follows with the correction noted below: **(pg. 120)**

Grades 3-10: April 16-18, ~~2011~~ 2012  
Grades 3-5: April 19, ~~2011~~ 2012

MOTION CARRIED UNANIMOUSLY

**Director of Information Technology – Josh Williams:**

11. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-02 Agreement between Windstream and Suwannee County School District for internet service/bandwidth (*New*) **(pgs. 121-133)**

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

12. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of revisions to the Suwannee County School District Exceptional Student Education Manual. (A copy is available for review in the office of the Director of Student Services.) **(pg. 134)** MOTION CARRIED UNANIMOUSLY
13. MOTION by Mr. Holtclaw, second by Mrs. Owens, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document. (A copy is available for review in the office of the Director of Student Services.) **(pg. 135)** MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

14. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) (pgs. 11-12)

#2.07	Schedule for Legal Advertisements ( <i>Revised</i> )
#3.17	Opening and Closing of School ( <i>Revised</i> )
#3.30	Automatic External Defibrillators ( <i>New</i> )
#4.10	Adult Education ( <i>Revised</i> )
#4.14	Non-School Related Travel ( <i>Revised</i> )
#4.22	Participation of Home Education and Private School Students in Extracurricular Activities ( <i>Revised</i> )
#6.102	Employment of Personnel ( <i>Revised</i> )
#6.18	Contracts for Instructional and Administrative Personnel ( <i>Revised</i> )
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#6.371	Employee Use of Social Media and Electronic Communication ( <i>New</i> )
#6.45	Alcohol and Drug Free Workplace ( <i>Revised</i> )
#6.52	Suspension and Dismissal ( <i>Revised</i> )
#6.81	Assessment of Employees ( <i>Revised</i> )
#7.01	School Budget System ( <i>Revised</i> )
#7.121	Antifraud ( <i>Revised</i> )
#7.13	Petty Cash Funds ( <i>Revised</i> )
#7.17	Authorized Travel Expenses ( <i>Revised</i> )

MOTION CARRIED UNANIMOUSLY

15. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List with the following change:

Page 140, under Leave of Absence (Medical): Transportation Department, Charles Courtot, bus driver: Change the dates from March 7 through April 18, 2012, to March 21 through May 2, 2012. (pgs. 136-142) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Suwannee Middle School:

Anita Mapp, media specialist, August 31, 2012 **(2012-2013 sch yr)**

Susan Robinson, teacher, effective June 12, 2012

**RETIREMENT: NON-INSTRUCTIONAL:**

Food Service Department:

Smilena Tomlinson, food service manager, effective June 12, 2012

Suwannee Primary School:

Dorothy Botbyl, paraprofessional, effective June 8, 2012

Grace McClendon, paraprofessional, August 31, 2012 **(2012-2013 sch yr)**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee High School:

Willie Spears, teacher/head football coach, effective February 29, 2012

**RESIGNATION: NON-INSTRUCTIONAL:**

Branford Elementary School:

Lisa Campbell, paraprofessional Lead CDA, effective February 3, 2012

**RECOMMENDATIONS: ADMINISTRATIVE:**

Branford High School:

Jimmy Wilkerson, Interim Principal, effective February 21, 2012 (through June 30, 2012)

REPLACES: Seth Thoreson

Katrina Raulerson, Interim Assistant Principal, Curriculum Coordinator, effective February 21, 2012 (through June 30, 2012)

REPLACES:

**REASSIGNMENT:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>
Seth Thoreson	BHS / Principal	District Office/Migrant Coordinator	2/12/2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Suwannee-Hamilton Technical Center:

Susan DeFouw, instructor/Surgical Tech Program 12-month, non-certificated, effective February 21, 2012, through June 30, 2012

REPLACES: Susan DeFouw

Lisa Dorris, teacher part-time/night-time, effective March 1, 2012 (to teach one Culinary Arts class per week, PSAV program WDIS funds will support the program)

SUWANNEE-HAMILTON TECHNICAL CENTER

PART-TIME/HOURLY EMPLOYEES (for the second term of the 2011-12 school year)

**ADULT EDUCATION**

William Harris                      ABE Instructor

**COMMUNITY EDUCATION** (pending class enrollment.)

Jaclyn Paige Thomas              iPad

**LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):**

Suwannee Middle School:

Carmen Reyes, teacher, October 12, November 7, December 12, 2011 and January 11, 31, February 1, 2012, for a total of 36.25 hours

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Alyssa Chapman, teacher, tentatively March 5 through April 20, 2012, using days as needed for insurance purposes, leave without pay

Shelly Grantham, teacher, tentatively August 20 through October 1, 2012, using days as needed for insurance purposes **(2012-2013 sch yr)**

Kelli Hogan, teacher, tentatively August 13 through September 24, 2012, using days as needed for insurance purposes **(2012-2013 sch yr)**

LEAVE OF ABSENCE (MEDICAL):

Branford Elementary School:

Bethany Byrd, teacher April 17 through May 4, 2012, using days as needed for insurance purposes, returning sooner if released by her doctor

Suwannee Middle School:

Stephen Claffey, teacher, extend leave through June 12, 2012, with the option of returning sooner if released by his doctor, leave without pay

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Cecil Cheshire	Assistant Girls' Soccer Coach	BHS	
John Cone	Wrestling Coach	SMS	S. Corbett

SUSPENSION:

Branford High School:

Jennifer Langston, teacher, February 9-10, 2012, without pay

MISCELLANEOUS:

Branford High School:

Jennifer Langston resigned as girls' softball coach, effective January 23, 2012

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Branford Elementary School:

Staci Feeney, paraprofessional, effective February 13, 2012

REPLACES: Cara Howard

District Wide/Special Programs/Migrant:

Maria Gallegos, migrant recruiter – temporary, effective March 1, 2012

NEW POSITION/GRANT FUNDED

Facilities Department:

Bradley “Heath” Stratton, custodian-temporary, effective February 2, 2012

REPLACES: Jarvis McClain

Food Service Department:

Michael Lakatos, food service worker-8hr – temporary

REPLACES: Annie McCardle

Cassie Shuler, food service worker-3hr – temporary

REPLACES: Lurie Twist

**LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):**

Transportation Department:

Cynthia Ford, bus driver, September 29, October 18, 26, 27, 28, November 7, 8, 10, 14, 16, 17, 30, December 5, 13, 15, 2011, January 4, 5, 10, 12, 2012, for a total of 40 hours

**LEAVE OF ABSENCE (MEDICAL):**

Transportation Department:

Patricia Bryant, bus driver, February 21 through April 9, 2012, using days as need for insurance purposes, with the option of returning sooner if released by her doctor

Charles Courtot, bus driver, March 21 through May 2, 2012, using days as need for insurance purposes, with the option of returning sooner if released by his doctor

Gerald Guy, bus aide, extend leave through February 29, 2012, with the option of returning sooner if released by his doctor

STUDENT WORKERS:

Kristen Hughes	SHTC/Florida Work Experience Program
Ashley Sellars	SHTC/ Florida Work Experience Program
Livsey Boggus	Dept. of Special Programs/Civics-Literacy Grant
Lindsey Brothers	Dept. of Special Programs/Civics-Literacy Grant
Emily Pfender	Dept. of Special Programs/Civics-Literacy Grant
Brittany Turnan	Dept. of Special Programs/Civics-Literacy Grant

SUBSTITUTES:

The following as substitute custodians:

Teddy Ball  
Brenda Johnson  
Susan Mayo  
Joyce Meeks  
Nathaniel Nelson

The following as substitute food service workers:

Kelli Benzing  
Lisa Fralick  
Brenda Johnson  
Annie Strickland

The following as substitute teachers:

Jaclyn Paige Thomas  
Amanda Hayes

TERMINATION:

Facilities Department:

Ryan Wood, custodian, effective February 21, 2012

VOLUNTEERS:

Terence Allen  
Linda Bailey  
Chet Bailey  
Roger Bell  
Peggy Boston  
Jamie Bowen  
Matthew Bradow  
Susan Burch  
Lisa Campbell  
Mercedes  
Carmichael  
Reynolds  
Carmichael  
Altrina Cartwright  
Michelle Cavallaro  
Christian Christy  
Josephing Costa  
Tiffany Dear  
Lakeshia Derico  
Terrance Derico  
Monda Duncan  
Traci Dunlap  
Pamela Easton  
Brian Ehemann  
Donna Ellis  
Jerry Ellis  
Tracy Files  
Felicia Flowers

Kaceyjo Fowler  
Lisa Fralick  
Martha Funkhouser  
Justin Garland  
Miranda Grant  
Robin Hall  
Jeri-lyn Hand  
Eddie Hand  
Jeff Higgins  
Rene Howard  
LaPrecious Ivey  
Mamie Jackson  
Gail Jones  
James King  
Corinne Knox  
Lisa Kunkle  
Lynda Lanier  
Jered Lizotte  
Kellie Mahony  
Theresa Maulden  
Kimberly McIntosh  
Stacey Meyer  
Donna Miles  
Kristin Miller  
Judy Moseley  
Jennifer Napier  
Candace Naughton  
Marlee Nicholas

Craig Nix  
Piper Oneal  
Jack Pait  
Carl Pappa  
Wendy Peterson  
Wanda Petrena  
April Pinkard  
Jennifer Prevatt  
Nicole Raulerson  
Laurie Richards  
Karen Ryba  
Jack Smith  
Annie Stancel  
William Taylor  
Carol Terry  
Kevin Thomas  
Vivian Thompson  
Susie Thompson  
David Tillman  
Wayne Tyre  
Melissa Underwood  
Edward Varga  
Jason Walbridge  
Jessica Wallen  
Erica Williams  
Timothy Williams  
Jacqueline Williams  
Wendy Wynn

**End of List  
2011-2012  
School Year**



**School Board Attorney – Leonard Dietzen:**

16. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

17. Superintendent's Report – No matters to report.

**School Board Members:**

18. Issues and concerns Board members may wish to discuss

- Board members congratulated Casey Sardone for earning his high school diploma, and expressed their thanks and appreciation to Branford Elementary School for their hospitality.
- Mr. daSilva mentioned a special hats off to Branford Elementary School for having 100 percent attendance today for the Florida Writes testing.

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
March 13, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens arrived at 9:20 a.m.

Administrators and others present: Jennifer Barrs, Amy Boggus, Cheryl Mae Brinson, Bill Brothers, Mark Carver, Lisa Garrison, Dawn Lamb, Rhonda Lepper, Nita Mathis, Melissa Moseley, Scott Pfender (arrived at 11:20 a.m.), Ted Roush, Elizabeth Simpson (arrived at 11:20 a.m.), Lila Udell, and Josh Williams. Reading Coaches present were Bonita Cook, Veronica Daquilla, Mary Fridman, Angie Hester, Sue Hurst, Kim Jennings, and Lynda McInnis.

Chairperson Ulmer called the meeting to order at 9:03 a.m.

Update from Reading Coaches .....Reading Coaches/Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding an update on the goals and challenges of the District reading program. Each reading coach gave an update for their respective school site as follows:

SPS – Sue Hurst  
SES – Veronica Daquilla  
BES – Mary Fridman  
SIS – Kim Jennings  
SMS – Angie Hester  
SHS – Bonita Cook  
BHS – Lynda McInnis

ESOL Professional Development Training ..... Cheryl Mae Brinson  
School Enrollment Packet

Mrs. Brinson stated that revisions will be made to the school enrollment packet as directed by Mr. Dietzen. Mr. Dietzen stated the revisions were minor statutory wording changes.

Mrs. Brinson and Ms. Mathis gave a Powerpoint presentation regarding the ESOL program and professional development training.

Paid Lunch Equity..... Rhonda Lepper

Mrs. Lepper presented information regarding paid lunch equity, which relates to a new federal mandated guideline and will result in increased paid meal prices for elementary age students. If the District does not comply with the mandate, we would no longer receive federal reimbursement dollars. Consensus of the Board was to increase elementary paid lunch prices from \$2.10 to \$2.25 for the 2012-2013 school year.

Student Data..... Dawn Lamb  
Common Core  
Cut Scores  
Department Personnel Needs  
Teacher Evaluations

Mrs. Lamb gave a Powerpoint presentation regarding updates on the following topics:

- Common Core
- Cut Scores
- New Grading Rules
- Department Personnel Needs
- Teacher Evaluation Calculations

The workshop recessed at 12:25 p.m. and resumed at 12:55 p.m.

Mrs. Lamb resumed her Powerpoint presentation.

Facilities Update ..... Mark Carver

Mr. Carver presented an update on the Facilities Department, which included the following topics:

- Bid information on HVAC at Suwannee Middle School
- Annual Florida Inventory of School Houses (FISH)
- Summer workers
- Deductive change order for the SMS HVAC
- BES playground equipment
- Energy summary and saving initiatives
- Silas Drive project

School Board Policies Update .....Bill Brothers

Mr. Brothers reviewed the following School Board policies:

- #2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment
- #2.25 Strategic Planning (*Consensus of the Board was to not adopt this policy*)
- #3.41 Service Animals
- #4.01 Student Progression Plan
- #4.02 The Curriculum
- #5.03 Student Assignment

Public Records Request ..... Vickie Music

Ms. Music distributed and reviewed a handout regarding the proposed Public Records Request Procedures.

The workshop adjourned at 2:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
March 13, 2012

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie Music were absent.

Chairperson Ulmer called the meeting to order at 2:48 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. daSilva, second by Mr. Taylor, for approval to award the following Request for Proposal (RFP):

#12-201            Suwannee Middle School HVAC Replacement to Certified Air Contractors, Inc. **(pg. 2)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL PRESENTATION/RECOGNITION  
March 27, 2012

5:30 p.m. – 5:55 p.m. Suwannee Middle School and Suwannee High School  
Bands for recognition in receiving straight superior  
ratings at District competition

<<< >>>

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
March 27, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Annette Kinsey was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FFA students

Special Recognition by the Superintendent:

- District Spelling Bee Winners
  - ✓ Meghan Barber – First Place
  - ✓ Cuyler Cashwell – Runner Up
- Teacher of the Year Plaque Presentation by the Suwannee Foundation for Excellence in Education
- SACS CASI Accreditation Presentation – Accreditation certificates were presented by SACS CASI representative Kitty McElhaney and Supt. Scarborough to each school site as well as the District

The meeting recessed at 6:13 p.m. for a reception in honor of the District's accreditation achievement. The meeting resumed at 6:32 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Robert Ford addressed the Board regarding why expulsion issues are not open to the public. He had read the notice in the paper. Mr. Dietzen responded that expulsion issue hearings are individual student hearings and are private.

MOTION by Mr. Holtzclaw, second by Mr. daSilva , for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Consent Agenda, with the exception on Item #6, to pull contracts #2013-17 and #2013-18 (pulled by Mrs. Ulmer) MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-33)**

- |                   |                                      |
|-------------------|--------------------------------------|
| February 7, 2012  | - Special Meeting                    |
| February 14, 2012 | - Workshop Session                   |
|                   | - Expulsion Issues Hearing (Private) |
| February 28, 2012 | - Public Hearing                     |
|                   | - Regular Meeting                    |

2. Approval of the monthly financial statement for February 2012.

3. The following bills for the period February 1 – 29, 2012:

General Fund

#142089 - 142500	\$	1,674,148.42
Electronic Fund Transfers		<u>1,651,854.29</u>
	\$	3,326,002.71

Federal Fund

#41567 - 41702	\$	268,593.39
Electronic Fund Transfers		<u>226,700.64</u>
	\$	495,294.03

Food Service Fund

#25517 - 25638	\$	210,765.17
Electronic Fund Transfers		<u>70,695.56</u>
	\$	281,460.73

2.0 LCIF

#6029 - 6058	\$	105,885.99
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4. Approval of the following budget amendments for fiscal year 2011-2012:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-9	III-8	IV-8 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated March 27, 2012. **(pgs. 34-38 )**

6. Approval of the following contracts/agreements for the 2012-2013 school year: (RENEW)

#2013-05	Clinical Education Agreement between Suwannee County School Board and ACV Health Services, LLC (Dowling Park, Florida) for Suwannee-Hamilton Technical Center Practical Nurse Education Program ( <i>Renewal</i> ) <b>(pgs. 39-43 )</b>
#2013-06	Clinical Education Agreement between Suwannee County School Board and ACV Health Services, LLC (Dowling Park, Florida) for Suwannee-Hamilton Technical Center Medical Secretary Program ( <i>Renewal</i> ) <b>(pgs. 44-48)</b>



- #2013-07 Clinical Education Agreement between Suwannee County School Board and ACV Health Services, LLC (Dowling Park, Florida) for Suwannee-Hamilton Technical Center Patient Care Technician Program (*Renewal*) **(pgs. 49-53)**
- #2013-08 Clinical Education Agreement between Suwannee County School Board and Andres R. Villar, MD, PA d/b/a Children's Medical Center (Branford, Lake City, and Live Oak, Florida) for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program (*Renewal*) **(pgs. 54-58)**
- #2013-09 Agreement between Suwannee County School Board and CMS Professional Staffing, Inc. (*Renewal*) **(pgs. 59-62 )**
- #2013-12 Clinical Education Agreement between Suwannee County School Board and Amber S. Ingram d/b/a Horizon Pediatrics, LLC (Live Oak, Florida) for Suwannee-Hamilton Technical Center Medical Secretary Program (*Renewal*) **(pgs. 63-67)**
- #2013-13 Clinical Education Agreement between Suwannee County School Board and Amber S. Ingram d/b/a Horizon Pediatrics, LLC (Live Oak, Florida) for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program (*Renewal*) **(pgs. 68-72)**
- #2013-14 Clinical Education Agreement between Suwannee County School Board and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center for Suwannee-Hamilton Technical Center Practical Nurse Education Program (*Renewal*) **(pgs. 73-81)**
- #2013-15 Clinical Education Agreement between Suwannee County School Board and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center for Suwannee-Hamilton Technical Center Medical Secretary Program (*Renewal*) **(pgs. 82-90)**
- #2013-16 Clinical Education Agreement between Suwannee County School Board and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center for Suwannee-Hamilton Technical Center Surgical Technology Program (*Renewal*) **(pgs. 91-99)**
- ~~#2013-17 Clinical Education Agreement between Suwannee County School Board and Lake Shore HMA, LLC d/b/a Shands Lake Shore Medical Center (Lake City, Florida) for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program (*Renewal*) **(pgs. 100-104)**~~

- ~~#2013-18 Clinical Education Agreement between Suwannee County School Board and Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program (*Renewal*) (pgs. 105-109)~~
- #2013-19 Clinical Education Agreement between Suwannee County School Board and Live Oak HMA, LLC d/b/a Shands Medical Group (Live Oak, Florida) for Suwannee-Hamilton Technical Center Medical Secretary Program (*Renewal*) (pgs. 110-114)
- #2013-20 Clinical Education Agreement between Suwannee County School Board and Hospital Authority of Valdosta and Lowndes County, Georgia d/b/a Smith Northview Hospital (Valdosta, Georgia) for Suwannee-Hamilton Technical Center Practical Nurse Education Program (*Renewal*) (pgs. 115-119)
- #2013-21 Clinical Education Agreement between Suwannee County School Board and Doctor's Memorial Hospital, Inc. (Perry, Florida) for Suwannee-Hamilton Technical Center Surgical Technology Program (*Renewal*) (pgs. 120-124)
- #2013-22 Clinical Education Agreement between Suwannee County School Board and AMERE d/b/a Lake City Surgery Center, LLC (Lake City, Florida) for Suwannee-Hamilton Technical Center Surgical Technology Program (*Renewal*) (pgs. 125-129)
- #2013-23 Clinical Education Agreement between Suwannee County School Board and Plastic Surgery Associates of Valdosta, P.C. for Suwannee-Hamilton Technical Center Surgical Technology Program (*Renewal*) (pgs. 130-134)
- #2013-24 Clinical Education Agreement between Suwannee County School Board and Lake Shore HMA, LLC d/b/a Shands Lake Shore (Lake City, Florida) for Suwannee-Hamilton Technical Center Surgical Technology Program (*Renewal*) (pgs. 135-139)
- #2013-25 Clinical Education Agreement between Suwannee County School Board and Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center for Suwannee-Hamilton Technical Center Surgical Technology Program (*Renewal*) (pgs. 140-144)

- #2013-26 Clinical Education Agreement between Suwannee County School Board and Hospital Authority of Valdosta and Lowndes County, Georgia d/b/a Smith Northview Hospital (Valdosta, Georgia) for Suwannee-Hamilton Technical Center Surgical Technology Program (*Renewal*) **(pgs. 145-149)**
- #2013-27 Clinical Education Agreement between Suwannee County School Board and VOA Ambulatory Surgery Center (Valdosta, Georgia) for Suwannee-Hamilton Technical Center Surgical Technology Program (*Renewal*) **(pgs. 150-154)**
- #2013-28 Clinical Education Agreement between Suwannee County School Board and LP Live Oak, LLC d/b/a Surrey Place Care Center (Live Oak, Florida) for Suwannee-Hamilton Technical Center Practical Nurse Education Program (*Renewal*) **(pgs. 155-159)**
- #2013-29 Clinical Education Agreement between Suwannee County School Board and NF Suwannee, LLC d/b/a Suwannee Health Care Center (Live Oak, Florida) for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program (*Renewal*) **(pgs. 160-164)**
- #2013-30 Clinical Education Agreement between Suwannee County School Board and Hamilton Health Enterprises, Inc. d/b/a Suwannee Valley Nursing Center (Jasper, Florida) for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program (*Renewal*) **(pgs. 165-169)**
7. Approval of an out-of-state field trip for NJROTC students to attend an educational Orientation Trip to Mobile, Alabama on April 13-14, 2012. (The trip will be funded by NJROTC Booster Club.)
8. Presented for informational purposes out-of-state travel for the following employees:
- | <u>Name</u>    | <u>Site</u> | <u>Date</u> | <u>Reason</u>           | <u>Destination</u> |
|----------------|-------------|-------------|-------------------------|--------------------|
| Doug Aukerman  | SHS         | 04/13-14/12 | NJROTC Orientation Trip | Mobile, AL         |
| Kathy Aukerman | SHS         | 04/13-14/12 | NJROTC Orientation Trip | Mobile, AL         |
- (Note: The above travel funded by NJROTC Booster Club.)

9. Approval of the following student transfers for the 2012-2013 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jasmine L.	Douglas	Columbia	Suwannee	1
Laura Leigh	Bullard	Suwannee	Hamilton	12
Carson	Hall	Suwannee	Hamilton	6
Conner A.	Hall	Suwannee	Hamilton	11

REGULAR AGENDA

**Director of Curriculum and Instruction – Dawn Lamb:**

1. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following personnel item for the 2011-2012 school year:
- a. The following summer school positions for the 2012 summer school term:  
(pg. 170 )

<u>Program</u>	<u>Number of Employees/Position</u>
GED Adult Prep	1 – Teacher
3 <sup>rd</sup> Grade Reading Camp	8 – Teachers (BES-2; SES-6; with 1x10 ratio)
Pre-Kindergarten School Readiness	2 – CDAs
Voluntary Pre-Kindergarten	6 – Teachers (with 1x10 ratio)
ESE Consult/Extended Year	1 – Teacher 2 – Paraprofessionals (district wide)

Migrant Education	8 – Teachers 8 – Paraprofessionals 3 – Bus Drivers 8 – Student Workers
Title I	2 – Teachers 4 – Paraprofessionals

NOTE: Positions will be based on student enrollment.

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following personnel items for the 2012-2013 school year: **(pgs. 171-172)**
  - a. Extend the contract length of the position of Teacher-TSA/Math Coach from 11-month to 12-month
  - b. Reclassify one 11-month Teacher position to a 12-month Teacher-TSA/Instructional Specialist

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

3. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2011-2012. **(pgs. 173-174)** MOTION CARRIED UNANIMOUSLY
4. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of Change Order #1 for Suwannee Middle School, Building #7, HVAC Modification, RFP #12-201. It was noted on the back-up memo (Page 175), to correct the original contract amount from \$38,923 to \$42,960. **(pg. 175)** MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the following personnel item for the 2011-2012 school year:
  - a. Ten day laborers to work on summer projects under the direction of the Director of Facilities **(pg. 176)**

MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

6. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following contracts/agreements for the 2012-2013 school year: (NEW)

- |          |   |
|----------|---|
| #2013-31 | Informal Agreement between the Suwannee School District Title IA Program and the Columbia School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students <i>(New)</i> <b>(pgs. 177-179)</b>  |
| #2013-32 | Informal Agreement between the Suwannee School District Title IA Program and the Hamilton School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students <i>(New)</i> <b>(pgs. 180-181)</b>  |
| #2013-33 | Informal Agreement between the Suwannee School District Title IA Program and the Gilchrist School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students <i>(New)</i> <b>(pgs. 182-183)</b> |
| #2013-34 | Informal Agreement between the Suwannee School District Title IA Program and the Madison School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students <i>(New)</i> <b>(pgs. 184-185)</b>   |

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

(presented by Chief Financial Officer – Vickie Music)

7. MOTION by Mr. Taylor, second by Mr. daSilva, for approval to increase elementary (Grades PK-5) full paid lunch meal prices from \$2.10 to \$2.25 for the 2012-2013 school year. **(pg. 186)** MOTION CARRIED UNANIMOUSLY
8. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following personnel item for the 2011-2012 school year:
  - a. The following personnel to implement the 2012 Summer Food Service program: **(pgs. 187-188)**

<u>Site</u>	<u>Personnel</u>	<u>Up to Hours/Week</u>
SHS	1 - manager	32
	1 - food service worker	32
	1 - food service worker	24
	2 - food service workers	12
	2 - food service monitors	20
BHS	1 - manager	32
	1 - food service worker	32
	1 - food service worker	24
	1 - food service worker	12

(All food service worker positions are subject to program participation.)

MOTION CARRIED UNANIMOUSLY

**Director of Special Programs – Cheryl Mae Brinson:**

(presented by Director of Curriculum and Instruction – Dawn Lamb)

9. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the 2012-2013 Official Enrollment Packet for student enrollment in Suwannee County Schools. **(pgs. 189-201)** MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

(presented by Assistant Personnel Director – Cindy Johnson)

10. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pg. 202)**

- #2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*Revised*) **(pgs. 203-212)**
- #3.41 Service Animals (*New*) **(pgs. 213-215)**
- #4.01 Student Progression Plan (*Revised*) **(pg. 216)**
- #4.02 The Curriculum (*Revised*) **(pgs. 217-221)**

MOTION CARRIED UNANIMOUSLY

11. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List (A copy is attached for Board members.) **(pgs. 222-226)** MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENTS: INSTRUCTIONAL:**

Suwannee High School:

Linda Simpson, teacher, effective June 12, 2012

Suwannee Elementary School:

Pamela Yanossy, teacher, effective June 12, 2012

Suwannee Primary School:

Sharon Chamberlain, teacher, effective June 12, 2012

**RETIREMENTS: NON-INSTRUCTIONAL:**

Food Service Department/SPS:

Smilena Tomlinson, food service manager, effective June 12, 201



Suwannee Elementary School:

Marion Bell, paraprofessional, effective August 31, 2012 (*2012-2013 school year*)

Suwannee Primary School:

Diane Nobles, paraprofessional, effective July 31, 2012

**RESIGNATIONS: INSTRUCTIONAL:**

Branford High School:

Jason Bond, teacher/head football coach, effective March 2, 2012

Jennifer Langston, teacher, effective June 12, 2012

**RESIGNATION: NON-INSTRUCTIONAL:**

Transportation Department:

Gerald Guy, bus attendant, effective March 1, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-12 school year:

Branford High School:

Roy Harden, teacher 12 months, effective March 26, 2012

REPLACES: Jason Bond

District Wide/Title III Immigrant:

Hillary Cannon, teacher part-time/hourly, effective March 1, 2012

NEW POSITION/GRANT FUNDED

Suwannee-Hamilton Technical Center:

June Guy, instructor part-time/hourly, non-certificated, effective March 5, 2012

NEW POSITION

SUWANNEE-HAMILTON TECHNICAL CENTER

PART-TIME/HOURLY EMPLOYEES (for the second term of the 2011-12 school year)

ADULT EDUCATION

Virginia Johnson	Writing Workshop
Pamela Poole	Writing Workshop

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Charles Register	Boys' Basketball Coach	BHS	
Brent Chambers	Girls' Basketball Coach	SHS	
Seth Stebbins	Assistant Athletic Director	SHS	W. Spears

The following paraprofessionals to receive the CDA (CDAE or FCCPC) supplement:

April Glover (1/2 of supplement)

MISCELLANEOUS:

The following teacher to receive compensation for completing up to 50 hours in ELP training:

Rhoshonda Herring

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

District Wide/Special Programs/Migrant:

Maria Gallegos, migrant recruiter – temporary, effective March 12, 2012  
NEW POSITION/GRANT FUNDED

Facilities Department:

Teddy Ball, custodian – temporary, effective March 8, 2012  
REPLACES: Ryan Wood

Food Service Department:

Michael Lakatos, food service worker – 8 hour - temporary, effective February 21, 2012  
REPLACES: Annie McCardle

Cassie Shuler, food service worker – 3 hour - temporary, effective  
February 21, 2012  
REPLACES: Lauri Twist

Suwannee Elementary School:  
Cynthia Frye, paraprofessional – temporary, effective March 6, 2012  
REPLACES: Staci Feeney

LEAVE OF ABSENCE (FAMILY & MEDICAL FMLA):

Facilities Department:  
William Stafford, custodian, February 27 through May 18, 2012, with the option of  
returning sooner if released by his doctor

STUDENT WORKERS:

Justin Cathcart	Civics Literacy/District Wide
Arron Jeffries	Culinary Arts/SHTC
Jacquelyn Murphy	Culinary Arts/SHTC
Oriana Rojo Olguin	Civics Literacy/District Wide
Sierra Williamson	Culinary Arts/SHTC

SUBSTITUTES:

The following as substitute bus drivers:

David Barnes	effective 2/21/12
Dakota Engleman	effective 3/1/12

The following as substitute custodians:

Diene Garcia	Milagro DeSoto	Tony Tancredi	Michael Fusco
Robert Shaw	Randy Williams	Melanie Bryant	TaRachel James
Keith Johnson	Juan Fernando Machuca		

The following as substitute food service workers:

Melanie Bryant	Milagro DeSoto	TaRachel James	Carol Jenkins
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The following as substitute teachers:

Amanda Clark

Pamela Taylor

VOLUNTEERS:

Christina Ash

Larry Barnes

Donald Brasfield

Laurence Breyton

Lacey Burnham

Sylvia Burnham

Catherine Cason

Donna Coleman

Josephing Costa

Nina Davidson

Gloria Davis

Herbert Davis

Julianna Dees

Joel Dimauro

Michael Driver

Villa Driver

Kelsey Driver

Joy Elliott

Monya Engle

Danielle Flores

Jocelyn

Funkhouser

Jonathan Gay

Shenna Gentry

Byron Glover

Paul Guilmette

Candice Herring

Mike Herrmann

Randy Hill

Troy Hollinger

Johnny Howard

Lettie Jelks

Jessica Jessop

Kerri Johnson

Dawn Jones

Cajun Lee

Marianne Lewis

Trevor Lister

Danielle Little

Nathan Little

Gail Maddox

Cleve McIntosh

Michael Mickel

Louise Miller

Tiffany Miller

Angela Moody

Mark Nickerson

Terri Nickerson

Bruce Norton

Charles Partin

Cathy Pelley

Phyllis Peters

Douglas Plonsky

Tonya Ratliff

Brenda Reed

John Reed

Cynthia Robinson

Victoria Rogers

Amanda Sanders

Kelli Smith

Misti Smith

Mary Stone

Briuanna Williams

Tammy Williams

Willie Williams

Kerry Willis

Mary Wood

Marrero Yoneisy

Robert Young

Michael Zipperer

**End of List  
2011-2012  
School Year**

**School Board Attorney – Leonard Dietzen:**

12. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

13. Superintendent's Report – No matters to report.

**School Board Members:**

14. Issues and concerns Board members may wish to discuss

- Board members expressed thanks and appreciation to everyone for their hard work.
- Mrs. Owens asked to review expulsions at a future workshop.
- Mr. Taylor expressed concern with folks who talk down about our employees and say we are not doing our job. Mr. Taylor stated we do a great job and we take our jobs seriously. He stated that people need to realize we all want what is best for all of our students.

The meeting adjourned at 7:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
April 10, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board member Muriel Owens arrived at 9:10 a.m. Chief Financial Officer Vickie Music arrived at 9:25 a.m. School Board member J. M. Holtzclaw was absent.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Bill Brothers, Mark Carver, Dawn Lamb, Ted Roush, Elizabeth Simpson, Lila Udell (arrived at 9:25 a.m.), Jimmy Wilkerson, Josh Williams, and Kathy Wood. Also present were Steven Schneitman, Mary Taylor, and Dianne Westcott.

Chairperson Ulmer called the meeting to order at 9:00 a.m.

Tobacco Use Policy .....Mary Taylor  
Suwannee Coalition

Steven Schneitman and Mary Taylor distributed and reviewed a handout regarding current and proposed language changes to the District's tobacco use policy. They proposed to strengthen the existing policy to model tobacco behavior on campus and District facilities.

Mr. Schneitman and Ms. Taylor will provide copies of other school districts' tobacco use policies to be used as models for our policy, as well as information on cessation programs. They asked that the Board consider formally making at least some of their suggestions part of our written policy.

Student Services Personnel Issues .....Elizabeth Simpson  
Guidance Counselor Positions (BHS/SHS/SPS)

Mrs. Simpson discussed proposed staff changes to extend the two staffing specialists from 10-month to 11-month positions.

Mrs. Simpson discussed the proposal to extend one guidance counselor position at each of the following schools from 11-month positions to 12-month positions: Branford High School, Suwannee High School, and Suwannee Primary School.

Curriculum and Instruction Personnel Issues ..... Dawn Lamb

Mrs. Lamb reviewed the job descriptions for the Instructional Specialist and Assessment Coordinator.

Teacher Recruitment ..... Bill Brothers  
Applitrack  
BHS Dean Position

Mr. Brothers distributed and reviewed a handout regarding minority teacher recruitment and recruiting fairs.

Mr. Brothers discussed the need for a Dean position at Branford High School.

Mr. Brothers distributed and reviewed a handout regarding Applitrack.

The workshop recessed at 10:30 a.m. and resumed at 1:00 p.m.

Facilities Update ..... Mark Carver

Mr. Carver provided an update regarding the Facilities Department, which included District Emergency Drills for 2011-2012, Silas Drive Extension project, Request for Qualifications for architect services, and Project Christmas.

Student Data/Fast ForWord ..... Dawn Lamb  
Suwannee Reads  
Professional Development Plan

Mrs. Lamb provided an update on student data regarding Fast ForWord Implementation; Suwannee Reads program; Suwannee Home School Academy and Credit Recovery program proposal; and the draft Professional Development Plan for the 2012-2013 school year.

Architect Presentations (3)..... Mark Carver

This item will be presented at a future workshop to be held on April 24, 2012.

The workshop adjourned at 2:34 p.m.



SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
April 24, 2012

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) **(pg. 9)**

- |       |  |
|-------|--|
| #2.16 | Prohibiting Discrimination, Including Sexual and Other<br>Forms of Harassment ( <i>Revised</i> ) |
| #3.41 | Service Animals ( <i>New</i> )   |
| #4.01 | Student Progression Plan ( <i>Revised</i> )  |
| #4.02 | The Curriculum ( <i>Revised</i> )  |

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
April 24, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Annette Kinsey was also present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford High School FCCLA students

Special Recognition by the Superintendent:

- 2012 Business Partner of the Year – Suwannee Correctional Institution/Warden Chris Landrum and Assistant Warden Freddie Mock

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Owens, second by Mr. daSilva, for approval to adopt the Agenda, along with the Addendum and a revised Personnel Changes List.  
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-29)**

- March 13, 2012
  - Workshop Session
  - Special Meeting
  - Expulsion Issues Hearing (Private)
- March 27, 2012
  - Regular Meeting

2. Approval of the monthly financial statement for March 2012.

3. The following bills for the period March 1-31, 2012:

General Fund

#142501 - 142988	\$	1,750,465.04
Electronic Fund Transfers		<u>989,004.91</u>
	\$	2,739,469.95

Federal Fund

#41703 - 41946	\$	393,767.50
Electronic Fund Transfers		<u>260,030.02</u>
	\$	653,797.52

Food Service Fund

#25639 - 25770	\$	210,765.17
Electronic Fund Transfers		<u>70,695.56</u>
	\$	281,460.73

2.0 LCIF

#6059 - 6100	\$	105,169.57
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School Construction Fund

Electronic Fund Transfers	\$	130,081.50
---------------------------	----	------------

4. Approval of the following budget amendments for fiscal year 2011-2012:

<u>General</u>	<u>LCIF</u>	<u>Construction</u>	<u>Special Revenues</u>
I-10	III-9	III-9	IV-5 (Food Service)
I-11			IV-9 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated April 24, 2012. **(pgs. 30-32)**

6. Approval of the following contract/agreement for the 2011-2012 school year: (RENEW)

#2012-111      Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for Suwannee-Hamilton Technical Center Practical Nurse Education Program *(Renewal)* **(pgs. 33-36)**

7. Approval of the following contracts/agreements for the 2012-2013 school year: (RENEW)

#2013-17      Clinical Education Agreement between Suwannee County School Board and Lake Shore HMA, LLC d/b/a Shands Lake Shore Medical Center (Lake City, Florida) for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program *(Renewal)* **(pgs. 37-42)**

#2013-18      Clinical Education Agreement between Suwannee County School Board and Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program *(Renewal)* **(pgs. 43-47)**

#2013-37      Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for Suwannee-Hamilton Technical Center Practical Nurse Education Program *(Renewal)* **(pgs. 48-50)**

8. Approval of the following student teacher interns for the spring semester 2012:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Sabrina King	FL Gateway	SHS	James Wilson
Patricia Peaden	Baptist College of FL	District Wide	N/A
Stephanee Skipper	St. Leo	SPS	Jennifer Wooley
Sharon Westberry	FL Gateway	SHTC	Melissa Mapp-Francisco

9. Approval of the following student transfers for the 2011-2012 school year.  
Parents will provide transportation.

District Reassignment:

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Hunter	Christian	Columbia	Suwannee	1
Jasmine	Douglas	Columbia	Suwannee	1
Dylan	Forsyth	Columbia	Suwannee	10
Kellen Andrew	Fortner	Columbia	Suwannee	5
Alyson	Fritzie	Columbia	Suwannee	9
Elyjah	Jones	Columbia	Suwannee	K
Vanessa	Nunez	Columbia	Suwannee	K
Brendan Elias	Pardee	Columbia	Suwannee	1
Seth Ryan	Pardee	Columbia	Suwannee	3
Jeremie	Thompson	Columbia	Suwannee	7
Matthew	Vickers	Columbia	Suwannee	6
Casey	Davis	Suwannee	Hamilton	11
Katie	Davis	Suwannee	Hamilton	6
Julian R.	Wood	Suwannee	Hamilton	4

10. Approval of the implementation of the summer four-day work week from  
June 11, 2012 – August 10, 2012.

## REGULAR AGENDA

### **Chief Financial Officer – Vickie Music:**

1. The following report was presented for informational purposes: (A copy of the report is available for review in the office of the Chief Financial Officer.)
  - a. Suwannee County District School Board Financial, Operational, and Federal Single Audit for the Fiscal Year Ended June 30, 2011 **(pg. 51)**
2. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)  
  
#2012-112      Legal Representation Agreement between The Decker Law Firm, P.A. and Jerry A. Scarborough, in his official capacity as Superintendent of Schools, for legal services (*New*)  
**(pgs. 52-56)**

MOTION CARRIED UNANIMOUSLY

### **Director of Career, Technical, and Adult Education – Walter Boatright:**

3. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following contracts/agreements for the 2012-2013 school year: (NEW)  
  
#2013-10      Clinical Education Agreement between Suwannee County School Board and Anjana Rana, MD and Brij Rana, MD (Jasper, FL) for Suwannee-Hamilton Technical Center Medical Secretary Program (*New*) **(pgs. 57-62)**  
  
#2013-11      Clinical Education Agreement between Suwannee County School Board and Anjana Rana, MD and Brij Rana, MD (Jasper, FL) for Suwannee-Hamilton Technical Center Patient Care Technician Program and Practical Nurse Education Program (*New*) **(pgs. 63-67)**

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

4. MOTION by Mrs. Owens, second by Mr. Taylor, for approval of a one year extension of the following bid:

#10-209            Custodial Supplies – Ashford Services, Inc. **(pgs. 68-73)**

MOTION CARRIED UNANIMOUSLY

**Action on the Addendum**

- #1. MOTION by Mr. Taylor, second by Mrs. Owens, for approval to enter into contract negotiations with Architects in Association Rood, Zwick & Kerr, Inc. for architectural services per RFQ #12-202. MOTION CARRIED UNANIMOUSLY

**End of Addendum**

**Director of Student Services – Elizabeth Simpson:**

5. The following personnel items for the 2012-2013 school year:
- a. MOTION by Mr. daSilva, second by Mr. Taylor, for approval to upgrade the two current 10-month staffing specialist positions to two 11-month staffing specialist positions **(pg. 74)** MOTION CARRIED UNANIMOUSLY
  - b. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval to increase one guidance counselor position at Suwannee High School and the guidance counselor position at Branford High School from 11-month positions to 12-month positions **(pg. 75)**

Mr. daSilva AMENDED the MOTION, second by Mr. Taylor, to include the guidance counselor position at Suwannee Primary School to increase that position from an 11-month position to a 12-month position.  
AMENDED MOTION CARRIED UNANIMOUSLY

MOTION CARRIED UNANIMOUSLY for the original motion as amended.

- c. MOTION by Mr. daSilva, second by Mr. Taylor, for approval to overlap two contracts for the district secretary position in Student Services beginning May 1, 2012, through May 16, 2013, if needed **(pg. 76)** MOTION CARRIED UNANIMOUSLY

**Director of Transportation – Scott Pfender:**

- 6. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following personnel items for the summer school program for the 2011-2012 school year:
  - a. Add two school bus drivers and two school bus attendants to transport ESE students attending Greenwood in Hamilton County for the summer program (*pending student participation*) **(pg. 77)**
  - b. Add two school bus drivers to transport students attending the 21<sup>st</sup> Century summer program (*pending student participation*) **(pg. 78)**

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

- 7. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) **(pgs. 9)**

- |       |   |
|-------|---|
| #2.16 | Prohibiting Discrimination, Including Sexual and Other Forms of Harassment ( <i>Revised</i> ) |
| #3.41 | Service Animals ( <i>New</i> )  |
| #4.01 | Student Progression Plan ( <i>Revised</i> )   |
| #4.02 | The Curriculum ( <i>Revised</i> )   |

MOTION CARRIED UNANIMOUSLY



8. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following forms: **(pg. 79)**

- #7200-055 Suwannee County School District Professional Development Inservice Roster of Participants *(Revised)* **(pgs. 80-82)**  
#7200-056 Suwannee County School District Individual Professional Development Follow-Up Activity *(Revised)* **(pgs. 83-84)**  
#7200-058 Suwannee County School District Professional Development Individual and Group Time and Activity Logs *(Revised)* **(pgs. 85-86)**

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following personnel item for the ~~2011-2012~~ 2012-2013 school year:
- a. Reclassify one teacher position at Suwannee Primary School to a Dean/TSA, 10-month, and transfer the position to Branford High School **(pg. 87)**

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the revised Personnel Changes List (A copy is attached for Board members.) **(pgs. 88-103)** MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Suwannee High School:

Linda Simpson, teacher, effective June 12, 2012

Suwannee Middle School:

Dawn Wooley, teacher, effective June 12, 2012

**RETIREMENT: NON-INSTRUCTIONAL:**

Food Service Department/SES:

Teena Boswell, assistant food service manager, effective September 30, 2012  
(2012-13 school year)

**LEAVE OF ABSENCE (MATERNITY):**

Suwannee High School:

Ashley Chandler, teacher, extend leave through June 12, 2012, using days as needed for insurance purposes

**LEAVE OF ABSENCE (PERSONAL):**

Suwannee Primary School:

Jackie Ford, teacher, April 27 through June 12, 2012, using days as needed for insurance purposes, leave without pay

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Damon Wooley	Assistant Wrestling Coach	SHS	D. Wooley

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Food Service Department:

Lisa Fralick, food service worker 3-hour, effective March 26, 2012

REPLACES: Charlen Bowdry

Debbie Koncki, food service worker 3-hour, effective March 26, 2012

REPLACES: David Reed

**LEAVE OF ABSENCE (MATERNITY):**

Suwannee Primary School:

Stephanee Phillips, paraprofessional, April 9 through May 21, 2012, with the option of returning sooner, using days as need for insurance purposes

LEAVE OF ABSENCE (MEDICAL):

Facilities Department:

William Stafford, custodian, February 27 through May 18, 2012, with the option of returning sooner if released by his doctor

STUDENT WORKERS:

Elizabeth Romolo                      Civics Literacy/District Wide

SUBSTITUTE:

The following as substitute food service worker:

Mary Kuzinski

TERMINATION:

Transportation Department:

Robert Jones, bus driver, effective March 22, 2012

VOLUNTEERS:

Leland Adams	Yolanda Garcia	Angela Phillips
Teresa Allen	Jonathan Gay	John Phillips
Peggy Ashley	Stacy Green	Lillie Porter
Reginald Brown	Justina Howarth	Rhiannan Reynolds
Sheryl Burns	Ida Jackson	Lena Rhode-Ward
Raymond Carter	James Janousek	Rachel Richards
Renee Carter	William Keel	Cynthia Robinson
Jeremy Cary	Linda Kramer	Patricia Sapp
Catherine Cason	Heather Lewis	John Simpo
Jason Cowdery	Danielle Little	Lannce Soluri
Deborah Crawford	Nathan Little	Jennifer Soluri
Reniceshia Daniels	Josephine Lynch	Sarah Stancel
Johanna Delgado	Jonathan McClain	Mary Stone
Pamela Dennis	April McClanahan	Bruce Stonesifer
Joy Elliott	Louise Miller	Lesli Strait
Melissa Ford	Crystal Moreno	Debra Thompkins
Taylor Funkhouser	Jessica Morrison	Kimberly Threm

Casey Tucker  
Brandon  
Weatherspoon

Doris Webb  
Karen Willis  
Tina Wolfe

Allen Wolfe

**End of List  
2011-2012  
School Year**

**RECOMMENDATIONS: ADMINISTRATIVE (12 month appointments):**

For the 2012-2013 school year:

ADMINISTRATIVE/SUPERVISORY RECOMMENDATIONS:

J. Walter Boatright, Jr., Director of Career and Technical Education  
Cheryl Mae Brinson, Director of Special Programs  
William L. Brothers, Director of Human Resources  
Mark Carver, Director of Facilities  
Dawn Lamb, Director of Curriculum and Instruction  
Rhonda Lepper, Director of Food Service  
Vickie C. Music, Chief Financial Officer  
E. Scott Pfender, Director of Transportation  
Elizabeth Simpson, Director of Student Services/School Psychologist  
Lila G. Udell, Director of Federal Programs  
Joshua Williams, Director of Information Technology

SCHOOL ADMINISTRATORS:

TERM:

Branford Elementary School:

Jennifer Barrs, Principal 12

Branford High School:

Katrina Walker-Raulerson, Assistant Principal/Curriculum Coordinator 12

Suwannee Elementary School

Melissa Moseley, Principal 12

Deidre McManaway, Assistant Principal/Curriculum Coordinator 12

Suwannee-Hamilton Technical Center:

J. Walter Boatright, Jr., Principal 12

Suwannee High School:

Ted Roush, Principal	12
Joseph Eakins, Assistant Principal	12
Angelia Stuckey, Assistant Principal	10
William Yanossy, Assistant Principal/Curriculum Coordinator	12

Suwannee Intermediate School:

Gary Caldwell, Assistant Principal	12
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Suwannee Middle School:

David Campbell, Principal	12
James B. Simpson, Assistant Principal	12
Janene Fitzpatrick, Assistant Principal/Curriculum Coordinator	12

Suwannee Primary School:

Amy Boggus, Principal	12
Marsha Tedder, Assistant Principal/Curriculum Coordinator	12

**RECOMMENDATIONS: Instructional:**

**CONTRACT RECOMMENDATIONS:**

Contract Status for 2012-2013 school year:

**ANNUAL CONTRACTS:**

**Annual**

<u>District Office:</u>	<u>Term</u>
Jeffrey Paul DesJardins	11
Stacie Swartz	10

Branford Elementary School:

Amanda Donaway	10
Mandi Howard	10
Monica Jackson	10
Shauna O'Steen	10
Virginia Thomas	10
Jessica Wagner	10
Betsy Weaver	10
Margaret Williams	10

Branford High School:

James Ryne Allen	10
Matthew Bell	10
Tammy Neil	10
Kevin Ott	10
Roy Harden	12
Sergio Rodriguez	10
Jonathan Ulsh	10
Melissa Ware	10

Suwannee Elementary School:

Alessandra Camejo	10
Andrew Chapman	10
Melody Handley	10
Melinda Hawthorne	10
Stephanie Hett	10
Kelli Hogan	10
Katlyn Mills	10
Susan Ratliff	10
Frances C. Redish	10
Rebecca Reaves	10
Stephanie Selph	10
Tia Smith	10
Amber Tomlinson	10

Suwannee High School:

T. Hunter Abercrombie	12
Douglas Aukerman	12
Emily Bass	10
Michael Boise	10
Adrienne Boyette	12
Ashley Chandler	10
Dominique Faison-Harris	10
Malcolm Hines	10
Keevis Louis	10
Stephen Doug Morgan	10
Warren Eric Richeson	10
James Rodgers	12
Bridget Sadler	10

Christole Sims	11
Lorena Urban	10
Rowena West	10

Suwannee-Hamilton Technical Center:

Lisa Dorris	10
Patricia Sullivan	10

Suwannee Intermediate School:

Jennifer Burnham	10
Amanda Coe	10
Krystal Driver	10
Peggy Hasty	10
Amy Robinson	10
Molly Shoniker	10
Laura Tuten	10

Suwannee Middle School:

Myra Bell	10
Mallory Bryant	10
Mary Carr	10
Mary Check-Cason	10
Keri Frier	10
Joseph Gaddy	10
Meri Harrell	10
Brantley Helvenston	10
Traci Redditt	10
Elaine Sauerman	10
Melinda Tice	10
Mirian Venero	10

Suwannee Primary School:

Melissa Bozeman	10
Dee Dee Cathcart	10
Katherine Copland	10
Annmarie Croucher	10
Jennifer Giles	10
Abbey Gowen-Fleming	10
Pamela Hastings	10
Kerry Jo Melland	10

Kimberly Wilkerson	10
Shellie Young	10

**Professional Service Contract (Renewal):**

District Office:

Renee Bass	11
Patricia Brantley	10
Leah Harrell	12
Virginia Weaver	10

District Wide:

Lisa Garrison	12
Toni L. Greenberg	11
Kelly Waters	12

Branford Elementary School:

Julie Adams-Blow	10
Linda Michelle Aderholt	10
Amy Allen	10
Gary Allan Barrs	10
Bethany C. Byrd	10
Shirley D. Campbell	10
Kimberly D. Cannon	10
Virginia Coker	10
Teresa Conger	10
Sheila J. Dean	10
Sandra Delay	10
Sandra C. Dempsey	10
Melissa Holtzclaw	10
Amanda Johnson	10
Juettie L. Kelley	10
Julie Klecka	10
Stephanie Knighton	10
Vera Knighton	10
Candice Land	10
Rebecca Layman	11
Susan Mackin	10
Pamela D. Nettles	10
Denah F. Phillips	10



Kim Procko	10
Lindsey Ramsey	10
Joann V. Saunders	10
Carla B. Suggs	10
Wynette Sumner	10
Elisa Thoreson	10
Cloria J. Williams	10
Jennifer Winnette	10

Branford High School:

Dannelle Bradow	10
Sheila Branch	10
Carlton W. Cashwell	12
Pam Cassube	10
Perry Davis	10
Julianna H. Dees	10
Dawn Eakins	11
Vaster J. Fryar	10
Peggy P. Frye	10
Lawanna Gaylard	10
Glenda Hatch	10
Angela Hill	10
David Huntley	10
Elizabeth Johnston	10
Annette M. Kinsey	10
Karen Y. Koon	10
Lynda McInnis	10
Carl Manna	10
Nancy Neilsen	10
Stefani M. Santos	10
Lura Sapp	10
Janet Denise Stewart	10
Roger Sumner	10
Daniel Taylor	10
Kelly Thomas	10
Nina S. Tuttle	10
Linda Whitley	10
Cindy D. Wiggins	11
Vernon Wiggins	10

Kenneth J. Wingate	10
Stacy Young	12

Suwannee Elementary School:

Marjerian Aikens	10
Evelyn Arnold	10
Melinda Berry	10
Amanda H. Brown	10
Rebecca Carter	10
Victoria Carter	10
Alyssa Chapman	10
Robyne Edwards	10
Lesley D. Fry	10
Rhonda L. Furry	10
Windy Gamble	10
Shelly B. Grantham	10
Kimberley Harris	10
Tracy Henderson	10
Kimberly Hudson	10
Amanda Hurst	10
Patrick Jernigan	10
Ann R. Johnson	10
Patrica Lambert	10
Lynn Lawrence	10
Connie Leavitt	10
Joyce D. McIntosh	10
Melissa McKire	10
Holly McMillan	10
Robin L. McMullen	10
Tamara Michal	10
Sylvia Lovett-Netter	11
Candance B. Plymel	10
Laura Katherine Roberts	10
Tina Roush	10
Gail M. Sternfeld	10
Adrienne Taylor	10
Gwendolyn Vann	10
Tamara Williams	10
Peggy Witt	10

Ashlee A. Wooley	10
Lawanna Zimmerman	10

Suwannee-Hamilton Technical Center:

Eric Derwin Bass	10
Vicki M. Clayton	10
Theresa Gill	10
W. Virginia Johnson	10
Robert Makela	10
Melissa Mapp-Francisco	10
Joseph Ragan	10
Thomas E. Shea	10
Kim Thomas	10
Karen Williams	11

Suwannee High School:

Angela Abercrombie	10
Sid E. Allen	10
Tamara G. Boggus	10
Michael Bresk	10
Rhoda De Broughton	10
Neena Brown-Thomas	10
Tamara Burt	10
Allison Cameron	10
Kenneth Campbell	10
Nancy Channell	10
Bonita Cook	10
Gary Croxton	10
Tracy Crutchfield	11
Darrell Curls	10
Benita Diggs	10
Stacey Gindlesperger	11
Ronald H. Gray, III	10
Traci H. Green	10
George Hare	10
Amy Hendry	10
Cindi Hiers	10
Julie Hocutt	10
Sandra Y. Hurst	10

Shannon Jernigan	10
Jeffrey E. Johnson	10
Mary M. Johnson	10
Deanna Law	10
Marilyn Loges	10
Ashley S. Lundy	10
Sharon E. Lundy	10
Lynne C. Marable	10
Audrey L. Marshall	10
Tammie McKay	10
Paula McMillan	10
Vanessa B. Menhennett	10
Leslie Merry-Cochran	10
Terry B. Mills	10
Violet Noyes	10
Nancy Papapetrou	10
Michael W. Pate	10
Mabel L. Peters	10
Alicia Poole	11
Abigail Rodriguez	10
Eric A. Rodriguez	10
James Sellers	10
Becky Skipper	10
Seth Stebbins	10
Travis Tuten	12
Kimberly Tuvell	10
Candyce L. Vickers	10
Pamela P. Williams	10
James M. Wilson	10
Melissa J. Woodrum	10
Damon Wooley	10

Suwannee Intermediate School:

Marcia N. Boatright	10
Lindsey Bricker	10
Debra R. Brown	10
Matthew Campbell	10
K. Melody Cashwell	11
Robbin Chapman	10

Kristy D. Chauncey	10
Shannon Chauncey	10
Leigh Ann Fountain	10
April Frye	10
Stephanie Gray	10
Natalie Haney	10
Rhoshonda Herring	10
Wayne Hutchison	10
Judith Jacobsen	10
Kimberly Jennings	10
Tracy Knighton	10
Stacey Krasnow	10
Vermonda McNair	10
Catherine Nicely	10
Lynda Owens	10
Michelle Oxendine-Robertson	10
Elizabeth Parris	10
Darlene Rice	10
Susan Roush	10
Joan E. Sapp	10
Susan Schicker	10
Theda Severence	10
Christine Shepard	10
Kimberly Warren	10
Victoria A. Wells	10
Sandra Winburn	10
Katherine K. Wood	10

Suwannee Middle School:

Harrison W. Ambrose	10
Joanne M. Baker	10
Tiffany Bellinger	11
Alan R. Bonds	10
Robyn Bonds	10
Lesley Breland	10
Terry J. Brinson	10
Tammy R. Butts	10
Jennifer Byrd	10
Melissa Cameron	10

Jennifer Campbell	10
Todd Cangelosi	10
Heather Carr	10
Mary E. Cason	10
Thomas L. Chambers	10 (DROP through May 31, 2013)
Annette B. Chauncey	10
Carolyn Y. Cooper	10
Judith Crankshaw	10
Jean Eckhoff	10
Anne Etcher	10
Terry Fillyaw	10
Jimmie G. Green	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela D. Hester	10
Angela Hicks	10
Deanna D. Horton	10
Jean Hurst	10
Patricia L. Hutchins	10
Nicole Jackson	10
Al Johnson	10
Linard Johnson	10
Kenneth Michal	10
William J. McCullers	10
Terrance C. Mixon	10
Rebecca Monroe	10
Kaffa Owens	10
Carmen Reyes	10
Lila Rissman	10
Stephanie B. Sampson	10
Brad Scarborough	10
Keith Stavig	10
Canary L. Stephens	10
Julie Steves	10
Michelle S. Thompson	10

Suwannee Primary School:

Georgette H. Allbritton	10
Lauren Belcher	10
Barbara Bertolino	10
Jennifer Bonds	10
Stacey B. Bullock	10
Jenny Clark	10
Daniel A. Crews	10
Rhoda J. Crews	10
Cindy Crowell	10
Shannon Daniel	10
Kelly Driggers	10
Jackie Ford	10
Lisa W. Gray	10
Staci Greaves	10
April Greene	10
Marvette D. Gwinn	10
William Harris	10
Kay Harvard	10
Heidi O. Hunter	10
Jessica B. Johnson	10
Pamela K. Lewis	10
Nita M. Mathis	10
Christina McCullers	10
Lindy R. Meeks	10
Janell Miracle	10
Debbie D. Mixon	10
Kimberly M. Mott	10
Vickie Pagliai	10
Amanda Parks	10
Karen L. Patten	11
Georgette M. Ragan	10
Mandy Ramsey	10
Shannon Roberts	10
Tina L. Roberts	10
Kecia Robinson	10
Marilyn Salsberry	10
Nancy Sue Seale	10

Lindsey Thomas	10
Michele Turman	10
Rowna Valin	10
Amy Williams	10
Kelli C. Williams	10
Jennifer Wooley	10

**CONTINUING CONTRACT**  
(presented for information only)

Branford Elementary School:

Sharon D. Barnett	10
Christine Demoss	10
Debra Hatch	10 (DROP through February 28, 2013)
Renita L. Kelly	10

Branford High School:

Mickey W. Dempsey	10
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Distict Wide/21<sup>st</sup> Century ASP:

Kimberly G. Boatright	12
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Suwannee Elementary School:

Veronica B. Daquila	10
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Suwannee High School:

Randall W. Ethridge	10
Sharon Lundy	10
Marilyn A. Roberts	10
Kathy Smith	11

Suwannee Intermediate School:

Larry Hitchcock	10
Waddie L. Robinson	10



Suwannee Middle School:

Melissa A. Brinson	10
Cecil Ann Ethridge	10
Anita F. Mapp	10 (DROP through August 31, 2012)
Daniel W. Robinson	10

Suwannee Primary School:

Susan A. Hurst	10
Barbara A. Smart	10

**End of List  
2012-2013  
School Year**

**School Board Attorney – Leonard Dietzen:**

11. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

12. Superintendent's Report – No matters to report.

**School Board Members:**

13. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to everyone for all they do for our District and our students.
- Board members congratulated Mr. Taylor on his nomination as an officer with FSBA.

The meeting adjourned at 6:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
May 8, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Cheryl Mae Brinson, Bill Brothers, David Campbell, Mark Carver, Dawn Lamb, Rhonda Lepper, Melissa Moseley, Sherry Peppers, Scott Pfender, Ted Roush, Elizabeth Simpson, Jim Simpson, Jimmy Wilkerson, and Josh Williams.

UTSC President Annette Kinsey was also present.

Chairperson Ulmer called the meeting to order at 9:00 a.m.

General Fund Budget ..... Vickie Music/Directors/Principals  
for 2012-2013

Mrs. Music gave a Powerpoint presentation regarding an overview of the proposed 2012-2013 General Fund Budget.

The following proposed General Fund Budgets for 2012-2013 were presented:

- Suwannee Primary School .....Amy Boggus
- Suwannee-Hamilton Technical Center ..... Walter Boatright
- Suwannee Intermediate School ..... Dawn Lamb
- Suwannee High School .....Ted Roush
- Suwannee Middle School.....David Campbell
- Suwannee Elementary School.....Melissa Moseley

- Branford Elementary School..... Jennifer Barrs
- Finance/Administration..... Vickie Music
- Branford High School ..... Jimmy Wilkerson

The workshop recessed at 10:28 a.m. and resumed at 10:40 a.m.

The remaining proposed General Fund Budgets for 2012-2013 were presented:

- Special Programs..... Cheryl Mae Brinson
- Transportation ..... Scott Pfender
- Facilities ..... Mark Carver
- Human Resources..... Bill Brothers
- Curriculum and Instruction ..... Dawn Lamb
- Information Technology..... Josh Williams
- Student Services ..... Elizabeth Simpson
- Superintendent and School Board..... Vickie Music

OdysseyWare Update ..... Dawn Lamb

Mrs. Lamb gave an update regarding the OdysseyWare program.

The workshop recessed at 11:45 a.m. and resumed at 12:32 p.m.

ESE Self-Contained Proposal ..... Elizabeth Simpson

Mrs. Simpson gave background information regarding ESE classrooms and reviewed the ESE self-contained proposal.

IT Department Reorganization ..... Josh Williams

Mr. Williams gave a Powerpoint presentation regarding the proposal for the reorganization of the IT Department. Discussion followed regarding keeping the assistant director of information technology position as a vacancy or eliminating the position.

The workshop adjourned at 1:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
May 8, 2012

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 1:30 p.m.

MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

1. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following curriculum item for the summer term of the 2011-2012 school year:
  - e. Attached list of students to take the indicated dual enrollment courses and earn credit should they pass (A copy is on file with Supplemental Minutes.)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 1:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
May 22, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Drama Student Organization

Special Recognition by the Superintendent:

- Shands Live Oak Regional Medical Center
  - Ricardo Diaz – Chief Executive Officer
  - Ron Hamilton – Rehab Director/Physical Therapist
  - Amber Jackson – Athletic Trainer for Suwannee County Schools

Recognition of Shands Live Oak Regional Medical Center for their outstanding services and support to our school district.

- Branford High School  
Recognition of Harveys Supermarkets (previously Food Lion) for sponsoring Boxtops for Education Sweepstakes in which Branford High School was the winner, in the amount of \$50,166.07

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-40)**

- April 10, 2012
  - Workshop Session
  - Expulsion Issues Hearing (Private)
- April 24, 2012
  - Workshop Session
  - Public Hearing
  - Regular Meeting

2. Approval of the monthly financial statement for April 2012.

3. The following bills for the period April 1-30, 2012:

General Fund

#142989 - 143260	\$	1,426,353.86
Electronic Fund Transfers		<u>1,618,978.61</u>
	\$	3,045,332.47

Federal Fund

#41947 - 42082	\$	219,403.00
Electronic Fund Transfers		<u>215,797.81</u>
	\$	435,200.81

Food Service Fund

#25771 - 25869	\$	135,431.80
Electronic Fund Transfers		<u>66,049.38</u>
	\$	201,481.18

2.0 LCIF

#6101 - 6131	\$	478,654.45
Electronic Fund Transfers		<u>7,914.07</u>
	\$	486,568.52

School Construction Fund

#3340 - 3344	\$	7,002.00
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4. Approval of the following budget amendments for fiscal year 2011-2012:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-12	III-10	IV-7 (Federal Stimulus)
		IV-10 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated May 22, 2012. **(pgs. 41-44)**

6. Approval of the following contract/agreement for the 2011-2012 school year: (RENEW)

#2012-114      Affiliation Agreement between Suwannee River Area Health Education Center, Inc. (AHEC) and Suwannee County School Board for Suwannee-Hamilton Technical Center Practical Nurse Education Program (*Renewal*) **(pgs. 45-49)**

7. Approval of the following contracts/agreements for the 2012-2013 school year: (RENEW)

#2013-38      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Independent Training for the Blind, Inc. (*Renewal*) **(pgs. 50-61)**

#2013-39      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Exceptional Consulting Services, Inc. (*Renewal*) **(pgs. 62-72)**

#2013-40      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and AMH Counseling PL (*Renewal*) **(pgs. 73-82)**



- #2013-41 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Melissa Johnson (*Renewal*) **(pgs. 83-92)**
- #2013-42 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and John C. Palmer (*Renewal*) **(pgs. 93-102)**
- #2013-43 Agreement between Suwannee County School Board, Florida, and My Team 1, LLC d/b/a One Call Now (*Renewal*) **(pgs. 113-128)**
- #2013-45 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Carol Risk (*Renewal*) **(pgs. 103-112)**
- #2013-50 National School Lunch and Breakfast Program Sponsor Agreement between the Suwannee County School Board and Florida Department of Agriculture and Consumer Services for the National School Lunch, School Breakfast, Afterschool Snack, Summer Food Service, Seamless Summer Option, and Special Milk Programs (*Renewal*) **(pgs. 129-155)**

8. Approval for the SkillsUSA student team members to attend the SkillsUSA National Competition in Kansas City, Missouri, on June 22-28, 2012. (*Funded by Perkins funds.*)
9. The following for informational purposes of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*)Angel Hill	BHS	06/17-29/2012	2012 Reynolds High School Journalism Institute	Austin, TX
(**)Bob Makela	SHTC	06/22-28/2012	SkillsUSA National Competition	Kansas City, MO

(\*) *Funded by Donald W. Reynolds Foundation Grant*  
 (\*\*) *Funded by Perkins funds*

10. Approval of the following student transfers for the 2011-2012 school year.  
Parents will provide transportation.

FIRST NAME	LAST NAME	TO	FROM	GRADE
Vanessa	Nunez	Columbia	Suwannee	K
Jonathan	Barbusci	Suwannee	Taylor	2
Chiquandra	Bryant	Suwannee	Hamilton	8
Angela	Riggs	Suwannee	Hamilton	4
Garry	Riggs	Suwannee	Hamilton	6
Harmony	Riggs	Suwannee	Hamilton	3

11. Approval of the following student transfers for the 2012-2013 school year.  
Parents will provide transportation.

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cody Michael	Africano	Columbia	Suwannee	K
Austin Noah	Bailey	Columbia	Suwannee	3
Grace	Boswell	Columbia	Suwannee	5
Devon	Brannan	Columbia	Suwannee	2
Dillon	Brannan	Columbia	Suwannee	8
Chase V.	Broome	Columbia	Suwannee	9
Colin K.	Broome	Columbia	Suwannee	6
Terry Lee	Bryant	Columbia	Suwannee	K
Briana	Cannon	Columbia	Suwannee	3
Hannah	Cannon	Columbia	Suwannee	5
Coby	Eberhardt	Columbia	Suwannee	K
Haleigh R.	Hassebroek	Columbia	Suwannee	K
Joseph	Hewett	Columbia	Suwannee	K
Timmerman	Howell	Columbia	Suwannee	3
Joseph	Howell III	Columbia	Suwannee	2
Kennedy Renee	Jennings	Columbia	Suwannee	PK
Trenton William	Kirby	Columbia	Suwannee	K
Juliana	Ozbay	Columbia	Suwannee	K

FIRST NAME	LAST NAME	TO	FROM	GRADE
Dalton	Parker	Columbia	Suwannee	12
Callahan	Register	Columbia	Suwannee	6
Troy Witt	Register	Columbia	Suwannee	9
Aleah	Rogers	Columbia	Suwannee	K
Zachary	Rogers	Columbia	Suwannee	3
Jordan Anne	Tessier	Columbia	Suwannee	3
Tyler Jordan	Utley	Columbia	Suwannee	6
Aubrey	Wockenpuss	Columbia	Suwannee	K
Anthony	Woolsey	Columbia	Suwannee	K
Hannah Renee	Hill	Suwannee	Lafayette	6
Hunter Ray	Hill	Suwannee	Lafayette	8
Marissa Lauren	Riels	Suwannee	Lafayette	3
Miranda Leigh	Riels	Suwannee	Lafayette	3

12. Approval to change the meeting date for the June monthly Board meeting from Tuesday, June 26, 2012, to Thursday, June 28, 2012. **(pgs. 156-159)**

## REGULAR AGENDA

### **Chief Financial Officer – Vickie Music:**

1. Special presentation by Brian Cobble, Suwannee County Forester, regarding the Land Use Agreement between Suwannee River Water Management District and the School Board of Suwannee County, Florida.
2. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-44      Land Use Agreement between Suwannee River Water Management District and the School Board of Suwannee County, Florida *(New)* **(pgs. 160-169)**

MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

3. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following curriculum item for the 2011-2012 school year:
  - a. Offer Sign Language as a Community Education Class **(pg. 170)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the following curriculum items for the 2012-2013 school year:
  - a. My Play-School Parent Handbook for 2012-2013 **(pgs. 171-184)**
  - b. Suwannee-Hamilton Technical Center Practical Nursing Program Handbook for 2012-2013 **(pgs. 185-204)**

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-115      Affiliation Agreement between Suwannee River Area Health Education Center, Inc. (AHEC) and Suwannee County School Board for Suwannee-Hamilton Technical Center Surgical Technology Program (*New*) **(pgs. 205-209)**

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

6. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following curriculum item for the 2011-2012 school year:
  - a. 2012 Summer School Schedule **(pgs. 210-213)**

Mr. Taylor questioned under 21<sup>st</sup> Century Program the difference in hours for SHS and BHS. Mrs. Brinson stated that she will make sure the language is changed to reflect the same hours for both schools.

**MOTION CARRIED UNANIMOUSLY**

7. The following curriculum items for the 2012-2013 school year:

- a. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the 2012-2013 School Calendar (*Revised*) (**pgs. 214-216**) MOTION CARRIED UNANIMOUSLY

Board members expressed concern regarding the timing of spring break and FCAT. Consensus of Board members was to re-address the 2012-2013 School Calendar prior to the beginning of school to consider changing the timeframe for spring break after FCAT testing. Mrs. Lamb noted that this issue was addressed with the committee when developing the calendar.

- b. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the District wide Social Studies adoptions for grades K-12 (**pg. 217**) MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

8. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to award the following bids (*New*): (**pg. 218**)

#12-203	Chemicals – Eco Lab
#12-204	Bread – Sara Lee Bakery Group
#12-205	Pizza – Dominos
#12-207	Ice Cream – DeConna
#12-208	Supplies – Catko
#12-209	Milk – Bassett Dairy

**MOTION CARRIED UNANIMOUSLY**

**Director of Information Technology – Josh Williams:**

9. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following personnel items for the 2012-2013 school year:
- a. Add new job description #145 – Network Specialist **(pgs. 219-222)**
  - b. Add new job description #146 – Software Specialist **(pgs. 223-225)**
  - c. Freeze the Assistant Director of Information Technology position once vacated **(pg. 226)**
  - d. Add a Network Specialist position (12-month) **(pg. 226)**
  - e. Add a Software Specialist position (12-month) **(pg. 226)**
  - f. Revise Salary Schedule Confidential Employees Secretarial and Other Personnel to reflect compensation for the Network Specialist (12-month) and Software Specialist (12-month) positions listed above. **(pgs. 226-227)**

MOTION CARRIED UNANIMOUSLY

**Director of Special Programs – Cheryl Mae Brinson:**

10. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the following contracts/agreements for the 2011-2012 school year: (NEW)

- |           |  |
|-----------|--|
| #2012-113 | Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Suwannee Foundation for Excellence in Education, Inc. (New) <b>(pgs. 228-238)</b>   |
| #2012-116 | Final Proposal #00005794.0 and Terms and Conditions between Suwannee County School Board and Scientific Learning Corporation to purchase Fast ForWord Software Product License and Services for migrant students for the 2012 summer program at Suwannee Middle School (New) <b>(pgs. 239-249)</b> |

- #2012-117      Final Proposal #00009678.0 and Terms and Conditions between Suwannee County School Board and Scientific Learning Corporation to accept Fast ForWord Software Product License and Services as a gift to Branford High School (*New*)  
(pgs. 250-260)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

11. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

- #2013-35      Youth Employment Program Worksite Agreement between Workforce and Suwannee County School Board (*New*)  
(pgs. 261-265)

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List, with the corrections noted below. (pgs. 266-284)

- Page 267, under Resignation: Non-Instructional: Food Service Department/SHS, change effective date for Holly Melland from May 11, 2012, to May 31, 2012.
- Page 274, under Non-Instructional-Recommendations: Facilities Department, remove Loretta Box, secretary-12 month, from the Personnel Changes List.

MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Suwannee Elementary School:  
Linda Gross, teacher, effective June 12, 2012

**RETIREMENT: NON-INSTRUCTIONAL:**

Food Service Department:

Dolia Rogers, food service worker, May 25, 2012

**RESIGNATIONS: INSTRUCTIONAL:**

Branford High School:

James Ryne Allen, teacher, effective May 1, 2012

David Huntley, teacher, effective June 12, 2012

Suwannee Elementary School:

Katlyn Mills, teacher, June 12, 2012

Patrick Jernigan, teacher, June 12, 2012

**RESIGNATIONS: NON-INSTRUCTIONAL:**

Food Service Department/SHS:

Holly Melland, food service manager, effective May 31, 2012

Information Technology Department:

Belinda Starling, assistant director of IT, effective August 2, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

**LEAVE OF ABSENCE (MATERNITY):**

Suwannee Middle School:

Julie Steves, teacher, May 14 through June 12, 2012, using days as need for insurance purposes

**LEAVE OF ABSENCE (PERSONAL):**

Suwannee Middle School:

Joseph Gaddy, teacher, May 1 – 25, 2012, using days as needed for insurance purposes



SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Matthew Bell	JV Softball Coach	BHS	J. Langston
Tommy Chambers	Head Softball Coach	SHS	
Andy Day	Asst. Softball Coach	SHS	
Terry Mixon	Head Baseball Coach	SMS	
Andrew Chapman	Asst. Baseball Coach	SMS	
Jeff Smith	Head Softball Coach	SMS	
Jan Schenck	Asst. Softball Coach	SMS	

The following teachers to receive the ESE supplement:

Shannon Roberts	Lindsey Thomas	Lauren Belcher	Kay Harvard
Melissa McKire	Lynn Lawrence	Darlene Rice	Nancy Nielsen
Marilyn Loges	Jeff Johnson	George Hare	Toni Greenberg
Amy Allen	Cathy Nicely	Linda Whitley	Rowna Valin
Terry Fillyaw	Jenny Clark	Kim Hudson	Waddie Robinson
Carolyn Cooper	Rebecca Monroe	Tammie McKay	Candy Vickers
Joann Saunders	Candace Land	Dan Taylor	Stacie Swartz
Elaine Sauerman	Myra Bell	Jonathan Ulsh	Rowena West
Traci Redditt	Kim Howard	Matthew Bell	Kelly Waters
Laura K. Roberts	Natalie Haney	Melissa Brinson	Tamara Boggus
Kelly Thomas	Rhoshonda Herring		

SUSPENSION:

Branford High School:

Kelly Thomas, teacher, April 17-18, 2012, without pay

MISCELLANEOUS:

District Wide/Department of Student Services:

The following to work up to 32 additional hours for monitoring and compliance of ESE programs at school sites, salaries to be paid from IDEA.

Jenny Clark	Melissa McKire	Cathy Nicely	Tracy Redditt
George Hare	Marilyn Loges	Amy Allen	Linda Whitley

Suwannee-Hamilton Technical Center:

Jeff Lee, teacher to work up to 10 additional days to plan/organize the Adult Education programs for the 2012-2013 school year, salary to be paid from the Adult Education Geographic Grant (ABE)

Suwannee High School:

Ronnie Gray resigned as head baseball coach effective May 10, 2012

Suwannee Middle School:

Anne Etcher, teacher to work five (5) additional days between June 13 and June 28, 2012, to provide supervision for State FFA Convention. Salary and benefits to be paid from Carl Perkins Secondary Roll Forward Funds

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Transportation Department:

Ira Williams, bus driver, effective May 3, 2012

REPLACES: Robert Jones

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:

Stephanee Phillips, paraprofessional, extend leave through June 8, 2012, without pay

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

District Office/Department of Student Services:

Yvette Lukemire, administrative secretary, April 16 through June 29, 2012, with the option of returning sooner

LEAVE OF ABSENCE (MEDICAL):

Facilities Department:

William Stafford, custodian, leave through June 30, 2012

Transportation Department:

Charles Courtot, bus driver April 12 through May 29, 2012, using days as needed for insurance purposes, returning sooner if released by his doctor

Joan Fewox, bus driver, May 11 through June 8, 2012, as needed, returning sooner if released by her doctor

Toni Hansard, bus driver, April 30 through May 15, 2012, returning sooner if released by her doctor

STUDENT WORKERS:

Laura Jaramillo	SHTC/Federal Work Study Program
Amoreena Miller	SHTC/Culinary Arts

SUBSTITUTE:

The following as substitute teacher:

Jennifer Stephens

**VOLUNTEERS:**

Timothy Alred	Tracy Dowdy	Mae Keluim
Teresa Arrington	Shirley Eakins	Cheryl Kingsley
Brenda Bates	Helena Elliott	Darrell Kinsey
Amber Blackmon	Elouise Felknor	Amanda Konvalinka
William Blackmon	Elva Frame	Lowell Law
Holly Bookdeimer	Amanda Frye	Brian Lewis
Mark Boone	William Graham	Pamela Linton
Crissy Buchanan	Darace Hahn	Richard Little, Jr.
Susan Camacho	Ashley Hancock	Lorie Lucas
Jesus Camacho	Heather Harney	Alexandra Mahan
Stephen Campbell	Rachael Harney	Michael Malaguti
Amanda Carver	Marsha Hitchcock	Jeremy Miller
Sabrina Cherry	Katherine Howard	Bruce Mook
Juan Chirino	Colby Howland	April Murphy
Eleanor Coker	Eric Hunt	James Ogles
Rebecca Crackel	Jennifer Hutchins	Darla Petty
Gerald Danaher	Ledia Jackson	Melanie Poole
Josh Daniels	Arminda Janousek	Pascuala Rodriquez
Jennifer Daniels	Candice Johnson	Karen Salamone

Ramon Sandoval  
Arturo Santos  
Judy Sapp  
Sarah Sluder  
Donna Smith  
Jessica Spears  
Belinda Starling  
Cynthia Stratton  
Carole Strickland  
Allyson Tilley  
Rachael Trice  
Rowna Valin  
Breanna Vestering  
Pearl Wiley  
Orville Wiley  
Kelly Willis  
Cleveland Willis  
Lacey Wren

**End of List**  
**2011-2012**  
**School Year**

## **2011-2012 Summer School Recommendations**

### **RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-2012 summer school term:

*On as needed basis, pending participation*

*Positions are subject to reduction based on participation*

#### District Wide:

Perry Davis, teacher

Ronnie Gray, teacher

Terry Mixon, teacher

Danny Robinson, teacher

Eric Rodriguez, teacher

#### SHTC/Adult Education:

Tracy Henderson, teacher

Greta Thornton, teacher (WDIS funds)

Janie Maxwell, teacher (WDIS funds)

#### Summer Reading Camp/SES:

Gwen Vann, teacher

Tamara Williams, teacher

Kim Harris, teacher

Stacey Bullock, teacher

Michelle Robertson, teacher

Sandra Winburn, teacher

### **RECOMMENDATIONS: NON-INSTRUCTIONAL:**

For 2011-2012 summer school term:

#### Facilities Department:

Ethan Butts, summer day laborer

Justin Hicks, summer day laborer

William Udell, summer day laborer

Hunter Deas, summer day laborer

Alan Bonds, summer day laborer  
Frank Allen, summer day laborer  
Bernadette Burd, summer day laborer  
Bryan Allen, summer day laborer  
Daniel Olson, summer day laborer  
Dustin Musgrove, summer day laborer

*On as needed basis, pending participation*  
*Positions are subject to reduction based on participation*

Food Service Department/BHS/SHS:

Susan Johns, manager  
Katrina Johnson, manager  
Melanie Rickett, food service worker 8 hr.  
Laura Harris, food service worker 6 hr.  
Earnestine Riley, food service worker 3 hr.  
Katherine Howard, food service worker 6 hr.  
Janice Lee, food service worker 3 hr.  
Inez Williams, food service monitor  
Darlene Hillhouse, food service monitor

**End of List**  
**2011-2012**  
**Summer School**

**Recommendations for the 2012-2013 School Year**

**RECOMMENDATIONS: ADMINSTRATIVE**

Suwannee Intermediate School:

James B. Simpson, Principal, effective July 1, 2012

REPLACES: Bethany Mitidieri

**INSTRUCTIONAL-RECOMMENDATIONS:**

For the 2012-2013 school year:

Branford High School:

Cindy Wiggins, guidance counselor - 12 month, effective July 1, 2012

POSITION UPGRADED

Department of Student Services/District Wide:

Jennifer Bartolotti, Speech Language Pathologist

REPLACES: Tracy Lamb

Department of Curriculum and Instruction/District Wide:

Renee Bass, teacher/TSA 12 month, effective July 1, 2012

POSITION UPGRADED

Suwannee Primary School:

Karen Patten, guidance counselor - 12 month, effective July 1, 2012

POSITION UPGRADED

**LEAVE OF ABSENCE (PROFESSIONAL):**

Suwannee Primary School:

Jackie Davis, teacher, for the 2012-2013 school year

**RECOMMENDATIONS: Instructional:**

**CONTRACT RECOMMENDATIONS:**

Contract Status for 2012-2013 school year:

**Professional Service Contract (Renewal):**

	<u>Term</u>
<u>Branford High School:</u>	
Daryl Cannon	10
<u>Suwannee-Hamilton Technical Center:</u>	
Pamela Poole	10

**NON-INSTRUCTIONAL-RECOMMENDATIONS:**

For the 2012-2013 school year:

Facilities Department:

Evan Saunders, head custodian

REPLACES: Evan Saunders

Clara Almanza, custodian-10 month

REPLACES: Georgia Carwise

Steven Scheufler, custodian-12 month

REPLACES: Steven Scheufler

Debbie Ritchey, custodian-12 month

REPLACES: Debbie Ritchey

Samuel Marshall, custodian-12 month

REPLACES: Samuel Marshall

Sharon Cregg, custodian-12 month

REPLACES: Sharon Cregg

Heath Stratton, custodian-12 month

REPLACES: Heath Stratton

Georgia Carwise, custodian-12 month

REPLACES: Teddy Ball

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL  
RELATED:**

The following contracts and contract statuses are granted as indicated below:  
Job titles are 2012-2013 appointments and for placement on a salary schedule:

Name	Position	Contract	Term
<u>District Office:</u>			
*Karen Bates	Payroll Supervisor	A	12
*Sandra Bonds	Secretary to the Assistant Supt.	C	12
DROP 9/30/2012			
Melanie Buchanan	District Secretary	C	12
*Sarah Chauncey	Secretary, Administrative I	C	12
*Rebecca Daniel	Secretary to the Assistant Supt.	C	12
*Regina Ford	Secretary, Administrative I	C	12
DROP 12/31/2012			



*Brenda C. Gamble	Secretary, Administrative I	C	12
*Cindy H. Johnson	Assistant Director of Personnel	C	12
Teresa Jones	Accounting Clerk	C	12
*Karen Lager	Secretary to the Superintendent	C	12
*Yvette Lukemire	Secretary, Administrative I	C	12
*Karen Minton	Accounts Payable Specialist	C	12
*Sherry Peppers	Assistant Chief Financial Officer	C	12
*Robin Pfender	Secretary, Administrative I	C	12
Debra Ross	Homeless Advocate	C	12
*Marilyn Sapp	Administrative Support Specialist	C	12
	Federal Programs		
*Jan Smith	Assistant Food Service Coordinator	C	12
Ronald Tucker	Paraprofessional	C	09
*Claire Wood	Administrative Secretary	C	12
*Confidential employees			

Branford Elementary School:

Teresa Allen	Paraprofessional	C	09
Yvette Cruz	Paraprofessional	C	09
April Glover	Paraprofessional	C	09
Stacey Feeney	Paraprofessional	A	09
Cara Howard	Pre-K Paraprofessional/Lead CDA	C	09
Amanda Harris	School Secretary	C	12
Karen Knighton	Paraprofessional	C	09
Andrea Lanier	Paraprofessional	A	09
Pamela L. Norton	Pre-K Paraprofessional/Lead CDA	C	09
Melodie Parrino	Paraprofessional	C	09
Brenda Raulerson	Paraprofessional	C	09
Sharon A. Richardson	Administrative School Secretary	C	12
*Mary Roberts	School Bookkeeper	C	12
Wendy Stines	Paraprofessional	C	09
Carla F. Suggs	Media Clerk	C	10
Yvonne Topham	Paraprofessional	C	09
*Confidential employee			

Branford High School:

Tammy Bradow	Paraprofessional	C	09
Jerri Byrd	Media Clerk	A	10
*Tracy W. Delegal	School Bookkeeper	C	12
Lauri Reaves	School Secretary	C	12
R. LaDon Terry	School Secretary/MIS	C	12
Debbie Yates	Paraprofessional	C	09
*Confidential employee			

Facilities Department:

Diane Andrews	Custodian	C	12
Timothy Bass	Maintenance Man I	C	12
K. Doug Bates	Maintenance Man I	C	12
Viola Brown	Custodian	C	11
James Michael Bryan	Maintenance Man I	C	12
Pam Caruso	Custodian	C	12
Maurice Copeland	Landscape Foreman	C	12
David L. Daniels	Custodian	C	12
Leonard Dean	Custodian	C	12
Debra Durden	Crossing Guard Part-time	A	09
Julian R. Durham	Maintenance Foreman	C	12
Jody Ellison	Custodian	C	12
Bernadette Fittante	Crossing Guard Part-time	A	09
Sandra L. Fountain	Head Custodian	C	12
John Garrison	Assistant Grounds Foreman	C	12
Linda Goodman	Custodian	C	11
Sarah Griffith	Custodian	C	12
Laura A. Henderson	Custodian	C	11
Kevin B. Hingson	Assistant Maintenance Foreman	C	12
Matthew Hingson	Maintenance Man II	C	12
Dennis Hollan	Crossing Guard Part-time	A	09
Jon Hunsinger	Maintenance Man I	A	12
Claudies Ivey	Custodian	C	12
A. Lloyd Jackson	Custodian	C	12
Anthony Jackson	Head Custodian	C	12

Larry Jackson	Custodian	C	12
James R. Johnson	Head Custodian	C	12
Russell D. Landen	Maintenance Man I -A	C	12
George Langford	Maintenance Man I	C	12
Levi McCall	Groundskeeper	C	12
Edward McLarty	Head Custodian	C	12
Daniel Monroe	Groundskeeper	C	12
Terry Murray	Maintenance Man I	A	12
Ruby Porterfield	Custodian	A	12
Vernita Reed	Head Custodian	C	12
Terry Richardson	Painter	C	12
Lorraine Saunders	Supervisor of Custodial Services	C	12
*Susan Scheufler	Secretary, Administrative I	A	12
Curtis Wayne Selph	Groundskeeper	C	12
Tyler Smith	Groundskeeper	C	12
Naomi Spears	Custodian	C	12
John Stancel	Custodian	C	12
Sylvia Taylor	District Secretary	C	12
Robert D. Tyler	Maintenance Man I	C	12
Mary Welch	Head Custodian	C	12
Gregory H. Wilkison	Head Custodian	C	12
Herbert Williams	Custodian	C	12
*Confidential employee			

Food Service:

Jackalyn L. Allen	Assistant Lunchroom Manager	C	09
Phyllis Bailey	Assistant Lunchroom Manager	C	09
Arlene Baker	Lunchroom Manager	C	09
Teena M. Boswell	Assistant Lunchroom Manager	C	09
DROP 9/30/2012			
Betty Carroll	Food Service Worker-8 hr.	C	09
Pamela Carver	Food Service Worker-8 hr.	C	09
Doretha B. Cason	Assistant Lunchroom Manager	C	09
Georgia Chancey	Lunchroom Manager	C	09
Sandra M. Cooper	Food Service Worker-8 hr.	C	09
Deborah Crawford	Food Service Worker-8 hr.	C	09

Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Annie Folsom	Food Service Worker-8 hr.	C	09
Patricia Ford	Food Service Worker-8 hr.	C	09
Laura Harris	Food Service Worker-6 hr.	A	09
Darlene Hillhouse	Food Service Worker-6 hr.	A	09
Linda Hingson	Food Service Worker-8 hr.	C	09
Rosanna Holtzclaw	Assistant Lunchroom Manager	C	09
Katherine Howard	Assistant Lunchroom Manager	C	09
Reba L. Hurst	Food Service Worker-8 hr.	C	09
Susan D. Johns	Lunchroom Manager	C	09
Katrina V. Johnson	Food Service Worker-8 hr.	C	09
Nannette Kimbro	Assistant Lunchroom Manager	C	09
Rebecca Kirby	Food Service Worker-8 hr.	A	09
Lynda Kinsey	Food Service Worker-8 hr.	C	09
Janice Lee	Food Service Worker-6 hr.	C	09
Margaret Lumpkin	Food Service Worker-3 hr.	A	09
Annie L. McCardle	Food Service Worker-8 hr.	C	09
Jennifer McGee	Food Service Worker-6 hr.	A	09
Daniel Olson	Food Service Worker-3 hr.	A	09
Linda M. Plymel	Lunchroom Manager	C	09
Phyllis Postell	Food Service Worker-3 hr.	A	09
Melanie Rickett	Food Service Worker-8 hr.	C	09
Earnestine Riley	Food Service Worker-3.5 hr.	A	09
Sarah D. Stancel	Lunchroom Manager	C	09
Lonie J. Sullivan	Food Service Worker-8 hr.	C	09
Rosetta Thomas	Food Service Worker-6 hr.	A	09
Lucille Turner	Food Service Worker-8 hr.	C	09
Tammie P. Warner	Food Service Worker-8 hr.	C	09
Vickie Waters	Food Service Worker-6 hr.	A	09
Inez Williams	Food Service Worker-3 hr.	A	09
Teresa Williams	Food Service Worker-8 hr.	C	09
Stephanie Whittington	Food Service Worker-3 hr.	A	09

Information Technology Department:

Donna Bass	Administrative Secretary	C	12
Adam Boatright	Information Technology Technician	A	12
S. Whitt Fissell	Information Technology Technician	C	12
Michael Howell	Information Technology Technician	C	12
Kelly Philmore	Information Technology Technician	A	12
Robin Taylor	Information Technology Technician	A	12

School Nurses:

Donna M. Branch	School Nurse	C	10
Goldie Fralick	School Nurse	C	10
Michele Howard	School Nurse	C	10
Patricia A. Nixon	School Nurse	C	10
Shalenthia Reynolds	School Nurse	A	10
Mary Katherine Sellgren	School Nurse	C	10

Suwannee Elementary School:

Marion E. Bell	Paraprofessional	C	09
DROP 8/31/2012			
Betsy L. Byrd	Paraprofessional	C	09
John Cone	Paraprofessional	A	09
Tanya Crain	Paraprofessional	C	09
Marilynn Eaken	School Secretary	A	12
Cynthia Frye	Paraprofessional	A	09
Grant funds			
Ashley Greene	Paraprofessional	C	09
*Patricia Hines	School Bookkeeper	C	12
Cheryl Ann Jackson	Media Clerk	C	10
JoAnn LeDew	Paraprofessional	C	09
Jessica Melgar	Paraprofessional	A	09
Yvette Perez	Migrant Ed. Basic Skills Tutor	C	10
Elizabeth Rang	Paraprofessional	A	09
Grant funds			
Kristin Register	Paraprofessional	C	09

Tralene Sasso	Paraprofessional	A	09
Grant funds			
Violet Tipton	Paraprofessional	A	09
*Tammy Tomlinson	Administrative Secretary	C	12
*Confidential employee			

Suwannee-Hamilton Technical Center:

Richard Allen	School/Community Liaison	C	12
Richard Calvitt	Financial Aid Coordinator	C	12
Virginia Crews	Paraprofessional	C	09
Bernice Herring	School Secretary	C	12
Tammy Johns	School Secretary	A	12
Ashley Kirby	Pre-K Paraprofessional/Lead CDA	C	09
*Lynn Lee	School Bookkeeper	C	12
TaTrease Sapp	Paraprofessional	C	09
*C. Ann Warner	Administrative Secretary	C	12
*Confidential employees			

Suwannee High School:

Frank Allen	Paraprofessional	A	09
Kathleen Aukerman	Administrative Secretary	C	12
Alexander Gonzalez	Paraprofessional	A	09
Carla Blalock-Herring	Paraprofessional	C	09
Susan J. Brown	Administrative School Secretary	C	11
Michael Herring	Student Care Attendant	C	09
Jimmy Jackson	Security Guard	C	12
Karen Jackson	Media Clerk	C	10
Terri Johnson	Paraprofessional	C	09
Christopher T. Jordan	Paraprofessional/Interpreter	A	09
Gretchen Rasdorf	Paraprofessional	C	09
Janette Schenck	Paraprofessional	C	09
*Sharon W. Sommers	School Bookkeeper	C	12
Barbara A. Tucker	Paraprofessional	C	09
Damon Walker	Paraprofessional	A	09
Laketha D. Wilson	School Secretary	C	12
Paula R. Woodson	Attendance Clerk	C	10
*Confidential employee			

Suwannee Intermediate School:

Lori Alban	Paraprofessional	A	09
Christina Batton	Paraprofessional	A	09
Eduardo Camejo	Paraprofessional	A	09
*Toni Graves	School Bookkeeper	C	12
Shari Lynn Herron	Paraprofessional	C	09
Naela Jimenez	Migrant Tutor/Advocate	A	12
Gail D. Musgrove	Administrative School Secretary	C	12
Dona E. Norris	Media Clerk	C	10
Skyler Phillips	Paraprofessional	A	09
Grant funds			
Tiffany Sanders	Paraprofessional	C	09
Holly Setzer	Paraprofessional	A	09
Grant funds			
Amy Steed	Paraprofessional	C	09
Dale Sumner	Paraprofessional	C	09
Juanita Torres	Migrant Coordinator	C	12
Erin Vogel	School Secretary	C	11
Jacquelyn D. Wiggins	Paraprofessional	C	09
Sandra Wingate	Paraprofessional	A	09
*Confidential employee			

Suwannee Middle School:

D. Evelyn Aue	School Secretary	C	12
Amanda Bartley-Ramirez	Paraprofessional	C	09
Martha Blevins	Paraprofessional	C	09
Kate Bromley	Paraprofessional	C	09
Gail Butler	Paraprofessional	C	09
*Mary Ann Chaney	School Bookkeeper	C	12
Sharan Dedge	Paraprofessional	C	09
Debra Hodges	Paraprofessional	C	09
Glenda Jody Musgrove	Media Clerk	C	10
Linda L. Nicholson	Office Clerk	C	11

Theresa Owens	Paraprofessional	C	09
Charis Parker	Paraprofessional	A	09
Jean A. Plumtree	Paraprofessional	C	09

**DROP 12/31/2012**

Kathleen Shea	Administrative Secretary	C	12
Elizabeth Smith	Paraprofessional	A	09
Angela M. Townsend	Paraprofessional	C	09
Colleen Welsh	Paraprofessional	A	09
Carla A. Williams	General Receptionist	C	11

**Suwannee Primary School:**

Tamra Abercrombie	Pre-K Paraprofessional/Lead CDA	A	09
Ila F. Allen	Paraprofessional	C	09
LaDonna S. Baker	Paraprofessional	C	09
Marolyn E. Black	Paraprofessional	C	09
Tara Brock	Pre-K Paraprofessional/Lead CDA	C	09
Melanie G. Chambliss	Secretary/Administrative Aide	C	12
Denise Chandler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
Jessie Durden	Paraprofessional/Interpreter	A	09
Barbara Fullbright	Pre-K Paraprofessional/Lead CDA	C	09
Penny Gambel	Paraprofessional	C	09
*Debra J. Gamble	School Bookkeeper	C	12
Mayra Gonzalez	Paraprofessional	A	09
Tenlee Harrell	Pre-K Paraprofessional/Lead CDA	C	09
Cristina Herrington	Paraprofessional	A	09
Linda M. Howard	Paraprofessional	C	09
Laritta Hunter	Paraprofessional	A	09
Imelda Jaramillo	PreK Interpreter/Parent Liaison	C	12
Nancy Jane Jernigan	Paraprofessional	C	09
Sarah Kelley	Paraprofessional	C	09
*Roberta Kuyrkendall	Administrative School Secretary	C	12
Connie Little	School Secretary	C	12
Luvernica Lock	Pre-K Paraprofessional/Lead CDA	C	09
Janice McCall	Pre-K Paraprofessional/Lead CDA	C	09



Grace McClendon	Paraprofessional	C	09
DROP 8/31/2012			
Katey Melland	Paraprofessional	A	09
Wildaly Miranda	Paraprofessional	A	09
Margarita Miranda	Paraprofessional	A	09
Diane Nobles	Paraprofessional	C	09
Lenora Pate	Paraprofessional	C	09
Stephane Phillips	Paraprofessional	A	09
Sarah McIntosh	Paraprofessional	C	09
Elaine A. Raines	Paraprofessional	C	09
Bonnie J. Swartz	Paraprofessional	C	09
Geraldine Thomas	Media Clerk	C	10
Lori Torres	Paraprofessional	C	09
Dora D. Townsend	Pre-K Paraprofessional/Lead CDA	C	09
Shelly Townsend	Paraprofessional	C	09
Rhonda Twilley	Pre-K Paraprofessional/Lead CDA	A	09
Ellawese Washington	Paraprofessional (Migrant Ed)	C	09
Amanda Williams	Student Care Attendant	A	09
Stephanie Williams	Paraprofessional	C	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09

\*Confidential employees

Transportation Department:

Elizabeth Ash	Bus Driver	C	09
Andrew Baker	Bus Driver	C	09
Sharon Lynn Bass	Bus Driver	C	09
David Beard	Bus Attendant	A	09
Kelly Benzing	Bus Attendant	A	09
Dorie Bingemen	Bus Driver	C	09
Sharna Blanco	Bus Driver	C	09
David C. Blevins	Bus Driver	C	09
Charlen Bowdry	Bus Driver	A	09
Edna M. Bryant	Bus Driver	C	09
Patricia Bryant	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09

Shateea Butler	Bus Driver	C	09
Alma Brown	Bus Driver	C	09
Quinton Callum	Bus Mechanic	C	12
Sarah Chavis	Bus Driver	C	09
Kimberly Choe	Bus Driver	C	09
Cheryl C. Clark	Bus Driver	C	09
Gary A. Colvin	Vehicle Maintenance Manager	C	12
*Tina M. Colvin	Administrative Secretary I	C	12
Chancie L. Corbett	Bus Driver	C	09
Charles Courtot	Bus Driver	C	09
Julie DeLucia	Bus Attendant	A	09
Edna G. Ellison	Bus Driver	C	09
Joan A. Fewox	Bus Driver	C	09
Ami Fields	Bus Driver	C	09
Ernestine P. Fleming	Driver Trainer/Data Entry Clerk	C	12
Cynthia R. Ford	Bus Driver	C	09
Willie Charles Ford	Mechanic	C	12
Caren L. Fout	Bus Driver	C	09
Randy Frame	Mechanic	A	12
Pauline Frazier	Bus Driver	C	09
Cathy Fusco	Bus Driver	C	09
Stacey Futch	Head Mechanic	C	12
Ana Gienger	Bus Driver	A	09
Judy Hancock	Bus Driver	C	09
Toni Hansard	Bus Driver	A	09
Diane Hare	Bus Driver	C	09
Debra Hill	Bus Attendant	C	09
Susan W. Holloway	Bus Driver	C	09
Rose Immerfall	Bus Driver	C	09
Carol Jenkins	Bus Driver	C	09
Georgia Jerkins	Bus Driver	A	09
Cindy Gail Johnson	Bus Driver	A	09
Sandra Koehn	Bus Driver	C	09
Scott Koehn	Mechanic	C	12
Brenda Lemnah	Bus Attendant	C	09
Margaret Lumpkin	Bus Driver	C	09

Haddie Mann	Bus Driver	C	09
Michael D. Martin	Bus Driver	C	09
Scott Melanson	Mechanic	C	12
Kristine Meyer	Bus Driver	A	09
Eva Moore	Bus Driver	C	09
Janet Moore-Harris	Bus Driver	A	09
Sandra G. Neely	Bus Driver	C	09
Daniel Olson	Bus Driver	A	09
Monica Pitts	Bus Driver	C	09
Phyllis Postell	Bus Driver	C	09
Gloria Presley	Bus Driver	C	09
Johna Rafferty	Bus Driver	A	09
Earnestine H. Riley	Bus Driver	C	09
Hope Robinson	Bus Driver	A	09
Robert Schnaudigel	Bus Driver	A	09
Betty Smith	Bus Driver	C	09
Julie Taylor Plymel	Bus Driver	C	09
Janice Thompson	Bus Driver	C	09
Gail Tooten	Bus Driver	C	09
Misty Voss	Bus Driver	C	09
Robin Whitt	Bus Driver	C	09
Robin Whitt	Parts Manager part-time	A	12
Kelly Wiggins	Bus Attendant	C	09
Inez Williams	Bus Driver	C	09
Ira Williams	Bus Driver	A	09
Lakeisha Williams	Bus Driver	C	09
Karen Willis	Bus Driver	C	09
Jeff Wood	Bus Driver (O-O-C)	C	09
*Marianne K. Wood	Operations Manager	C	12
*Confidential employees			

**End of List  
2012-2013  
School Year**

**School Board Attorney – Leonard Dietzen:**

13. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

14. Superintendent's Report – No matters report.

**School Board Members:**

15. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to everyone for all their hard work during the school year.
- Mrs. Ulmer distributed a proclamation/resolution to Board members for their information and stated she would like to discuss this item at a workshop with the possibility of adopting the resolution. She stated the resolution is in opposition to over reliance on high-stakes standardized testing in the state and federal accountability system which undermines educational quality. She stated that Palm Beach County Schools has adopted this resolution.
- Mrs. Ulmer announced that it is time to choose Value Adjustment Board (VAB) members, which would include a sitting and alternate from our School Board as well as a sitting and alternate community business owner. This item will be voted on at the June 28, 2012, Board meeting.

The meeting adjourned at 6:51 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION

~~June 28, 2012~~

July 3, 2012

MINUTES

**NOTE: Due to Tropical Storm Debby, the Workshop was rescheduled from June 28, 2012, to July 3, 2012.**

The Suwannee County School Board met in Workshop Session on July 3, 2012, in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board members Ed daSilva and J. M. Holtzclaw were absent.

Administrators and others present: Jennifer Barrs, Walter Boatright, Cheryl Mae Brinson, Bill Brothers, David Campbell (arrived at 2:10 p.m.), Mark Carver (arrived at 2:30 p.m.), Lisa Garrison, Dawn Lamb, Dee Dee McManaway (arrived at 2:00 p.m.), Elizabeth Simpson, Jim Simpson (arrived at 2:15 p.m.), Jan Smith, and Lila Udell.

Chairperson Ulmer called the meeting to order at 12:31 p.m.

Food Service Budget for 2012-2013..... Rhonda Lepper

Ms. Music reviewed the proposed Food Service budget for 2012-2013. Jan Smith answered questions from Board members. (Rhonda Lepper was not present.)

Federal Budget for 2012-2013 .....Lila Udell/Cheryl Mae Brinson

Mrs. Udell reviewed the proposed Federal Budgets for 2012-2013.

There was discussion regarding the issue with Branford Elementary School losing two paraprofessional positions due to decreased Title I funding from free and reduced lunch reporting. There seems to be discrepancies between Horizon and FOCUS reporting. Mr. Scarborough stated that he will have Josh Williams look into this issue when he returns from vacation.

The workshop recessed at 1:57 p.m. and resumed at 2:06 p.m.

Mrs. Brinson reviewed the proposed Federal Budgets for 2012-2013 for the Special Programs Department.

IDEA Budget for 2012-2013 .....Elizabeth Simpson  
Code of Conduct for 2012-2013

Mrs. Simpson reviewed the proposed IDEA budget for 2012-2013. She also distributed the Student Conduct and Discipline Code for 2011-2012 and asked Board members for any comments and suggestions they may have for 2012-2013. She then reviewed the proposed changes that have already been identified and recommended by staff.

Consensus was to discuss the expulsion process, as well as alternative options to expulsions, at a future workshop.

Suwannee Virtual School..... Cheryl Mae Brinson

Mrs. Garrison gave a Powerpoint presentation regarding the proposed Suwannee Virtual School program.

The workshop recessed at 3:22 p.m. and resumed at 3:30 p.m.

FCAT Data Update .....Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding an update on FCAT data.

Regulatory Plan (pgs. 2-6)..... Bill Brothers  
Staffing Plan (pg. 7)  
Equity Report (pgs. 8-130)

Mr. Brothers reviewed the following items:

- Regulatory Plan (complies with a statutory request)
- Staffing Plan
- Equity Report

Facilities Update ..... Mark Carver

Mr. Carver provided an update regarding the Facilities Department, which included the following topics:

- Projects at Suwannee Middle School and Suwannee Intermediate School
- Problems within the District that were caused from Tropical Storm Debby
- Energy management comparisons
- Bid for paving projects
- Emergency Operations Center
- FEMA visit to Suwannee County

The workshop adjourned at 5:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
~~June 28, 2012~~  
July 3, 2012

MINUTES

**NOTE: Due to Tropical Storm Debby, the Public Hearing was rescheduled from June 28, 2012, to July 3, 2012.**

The Suwannee County School Board held a Public Hearing on July 3, 2012, in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:57 p.m.

Public comment on District Policy #2.20 Wellness Program

Mrs. Ulmer called for comments or questions regarding District Policy #2.20 Wellness Program and there were none.

The hearing adjourned at 5:58 p.m.



SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING

~~June 28, 2012~~

July 3, 2012

MINUTES

**NOTE: Due to Tropical Storm Debby, the Regular Meeting was rescheduled from June 28, 2012, to July 3, 2012.**

The Suwannee County School Board met in Regular Session on July 3, 2012, in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee-Hamilton Technical Center

- **Note:** Remarks and pledge to the flag were presented by Bill Brothers. (*Due to Tropical Storm Debby, the Board meeting was rescheduled to July 3, 2012, and students were not able or required to participate in student remarks and pledge.*)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Owens, second Mr. Holtzclaw, for approval of the Consent Agenda, with the exception of Item #6, which was pulled for separate discussion by Board Member Owens. MOTION CARRIED UNANIMOUSLY

Discussion and Action on Consent Agenda – Item #6 – Approval of the listed contracts/agreements for the 2012-2013 school year: Mrs. Owens questioned the teen parent contracts, specifically #2013-46, Page 64, Item #8, with regards to student attendance and childcare. Mrs. Simpson responded to Mrs. Owens' question and concern regarding the contracts.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of Item #6 on the Consent Agenda. MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 13-44)**

- |              |                    |
|--------------|--------------------|
| May 8, 2012  | - Workshop Session |
|              | - Special Meeting  |
| May 22, 2012 | - Regular Meeting  |

2. Approval of the monthly financial statement for May 2012.

3. The following bills for the period May 1-31, 2012:

General Fund

#143261 - 143643	\$	1,662,766.10
Electronic Fund Transfers		<u>1,633,537.53</u>
	\$	3,296,303.63

Federal Fund

#42083 - 42254	\$	210,159.88
Electronic Fund Transfers		<u>240,962.98</u>
	\$	451,122.86

Food Service Fund

#25870 - 25992	\$	159,234.98
Electronic Fund Transfers		<u>94,447.25</u>
	\$	253,682.23

2.0 LCIF

#6132 - 6170	\$	219,778.85
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School Construction Fund

#3345 - 3355

\$ 84,407.00

4. Approval of the following budget amendments for fiscal year 2011-2012:

General

I-13

LCIF

III-11

Construction

III-11

Special Revenues

IV-8 (Federal Stimulus)

IV-11 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated June 28, 2012. **(pgs. 45-47)**
6. Approval of the following contracts/agreements for the 2012-2013 school year: (RENEW)

- #2013-46 Suwannee County Public Schools Rate and Service Contract 2012-2013 between the Suwannee County School Board and Learning Station Preschool and Nursery, Inc. for the Teen Age Parent Program (TAPP) *(Renewal)* **(pgs. 48-66)**
- #2013-47 Suwannee County Public Schools Rate and Service Contract 2012-2013 between the Suwannee County School Board and Peppers Tripod Daycare Centers, Inc. d/b/a Let's Pretend Daycare for the Teen Age Parent Program (TAPP) *(Renewal)* **(pgs. 67-84)**
- #2013-48 Suwannee County Public Schools Rate and Service Contract 2012-2013 between the Suwannee County School Board and Peppers Tripod Daycare Centers, Inc. d/b/a Peppers Little Helpers for the Teen Age Parent Program (TAPP) *(Renewal)* **(pgs. 85-102)**
- #2013-49 Suwannee County Public Schools Rate and Service Contract 2012-2013 between the Suwannee County School Board and Adrienne M. Burke d/b/a Adrienne Burke-Cobbler Large Family Child Care Home for the Teen Age Parent Program (TAPP) *(Renewal)* **(pgs. 103-120)**

- #2013-51 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Resolutions in Special Education, Inc. (*Renewal*) **(pgs. 121-134)**
- #2013-52 Cooperative Agreement between Suwannee County School Board and Suwannee County Sheriff's Office to provide educational services to students who have not graduated and are detained in Suwannee County Jail (*Renewal*) **(pgs. 135-141)**
- #2013-54 School Readiness Provider Services Contractual Agreement between Suwannee County School Board and Early Learning Coalition of Florida's Gateway, Inc. (*Renewal*) **(pgs. 142-181)**
- #2013-55 State of Florida Voluntary Prekindergarten Education Program Statewide Provider Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee County School Board for Suwannee Primary School, Branford Elementary School, and Suwannee-Hamilton Technical Center (*Renewal*) **(pgs. 182-195)**
- #2013-56 Contract between School District of Suwannee County, Florida and Florida Sheriffs Youth Ranches, Inc. (*Renewal*) **(pgs. 196-199)**
- #2013-57 Memorandum of Agreement between the Florida Department of Health Suwannee County Health Department and Suwannee County School Board (*Renewal*) **(pgs. 200-208)**
- #2013-58 North East Florida Educational Consortium (NEFEC) 2012-2013 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: (*Renewal/Revised*) **(pgs. 209-225)**
- NEFEC Resolution
  - NEFEC Main Contract #731-13-051
  - NEFEC Instructional Services Program, Attachment #13-051-A1 to Contract #731-13-051 (Dawn Lamb, Designee)
  - NEFEC Building Code Administrator, Attachment #13-051-A27 to Contract #731-13-051 (Mark Carver, Designee)
  - NEFEC Human Resources Management Network, Attachment #13-051-A43 to Contract #731-13-051 (Bill Brothers, Designee)

- #2013-61 Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County for Navigator Plus-Track Module and related support services (*Renewal*) **(pgs. 226-232)**
- #2013-63 E-Rate Forms Processing Contract between Suwannee County School District and eRate 360 Solutions, LLC (*Renewal*) **(pgs. 233-245)**

7. Approval of the following grant/allocation applications for the 2012-2013 school year:
- a. Adult Education and Family Literacy Adult General Education Grant in the amount of \$87,542
  - b. Carl Perkins Postsecondary Grant in the amount of \$49,722
  - c. Carl Perkins Secondary Grant in the amount of \$70,148
  - d. Carl Perkins Rural and Sparsely Populated Grant in the amount of \$75,618 (Suwannee County School Board will receive \$37,809 and North Florida Community College will receive \$37,809.)
8. Approval of the Suwannee-Hamilton Technical Center fees for the 2012-2013 school year: **(pgs. 246-254)**

Tuition Fees

Resident – Adult Job Preparatory	\$2.33 per clock hour
Non-Resident – Adult Job Preparatory	\$9.32 per clock hour
Resident – Continuing Workforce Education	100%
Resident – Adult Education	\$30 per term or \$45 per half year
Non-Resident – Adult Education	\$120 per term or \$180 per half year

Financial Aid Fees

10% of the student Tuition Fees

Capitalization Improvement Fees

5% of the student Tuition Fees

Technology Fees

5% of the student Tuition Fees

9. Approval of the following student teacher intern for the fall semester 2012:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Danielle Reed	Edward Waters College	SES	Robyne Edwards

10. Approval of the following student transfers for the 2012-2013 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kyrah Eve	Albritton	Columbia	Suwannee	4
Brendan	Baxter	Columbia	Suwannee	9
Devin	Baxter	Columbia	Suwannee	11
Anna Grace	Blanton	Columbia	Suwannee	6
Rachel Faith	Blanton	Columbia	Suwannee	8
Rebekah Hope	Blanton	Columbia	Suwannee	6
Kaitlyn Michelle	Bosik	Columbia	Suwannee	2
Glenn	Chase III	Columbia	Suwannee	3
Brianne	Crusaw	Columbia	Suwannee	12
Ricardo	Dandy III	Columbia	Suwannee	11
Cayley	Duran	Columbia	Suwannee	1
Elias	Duran	Columbia	Suwannee	K
Digner	Fagondo	Columbia	Suwannee	6
Jessie	Ferrell	Columbia	Suwannee	PK
Emily Sara	Flugrath	Columbia	Suwannee	4
Zachary Daniel	Flugrath	Columbia	Suwannee	7
Lyndsey	Gardner	Columbia	Suwannee	9
Teco	Gervasini	Columbia	Suwannee	10
Aaron	Gillis	Columbia	Suwannee	PK
Caitlin	Hanechak	Columbia	Suwannee	1
Amber	Hayes	Columbia	Suwannee	2
Christopher	Hayes	Columbia	Suwannee	1
Elijah	Hayes	Columbia	Suwannee	PK

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brooklyn	Hodges	Columbia	Suwannee	1
Makayla	Hulen	Columbia	Suwannee	8
Kamdyn	Kvistad	Columbia	Suwannee	8
Kayli	Kvistad	Columbia	Suwannee	11
Harley Michelle	Larson	Columbia	Suwannee	10
Matthew	Lee	Lafayette	Suwannee	12
Ryan	Lee	Lafayette	Suwannee	11
Devin	Mayer	Columbia	Suwannee	3
Hailey	Mayer	Columbia	Suwannee	3
Abbigail Lee	McCook	Columbia	Suwannee	6
Anderson Mack	McCook	Columbia	Suwannee	K
Andrew	Moon	Columbia	Suwannee	2
Carlie	Moon	Columbia	Suwannee	K
James	Moon	Columbia	Suwannee	9
Robert	Moon	Columbia	Suwannee	8
Jakob	North	Columbia	Suwannee	3
Nikolas	North	Columbia	Suwannee	8
Stephen	Perry	Columbia	Suwannee	6
David Cade	Ramsey	Columbia	Suwannee	5
Noah Victor	Ramsey	Columbia	Suwannee	K
Tanner Rylee Johnson	Ring	Columbia	Suwannee	2
Olivia	Rodriquez	Columbia	Suwannee	3
Robert W.	Ryder, Jr.	Columbia	Suwannee	4
Kaylie M.	Sanders	Columbia	Suwannee	K
Gavin T.	Sands	Columbia	Suwannee	6
Gracie	Sands	Columbia	Suwannee	3
Lance	Shaw	Columbia	Suwannee	3
Landon	Shaw	Columbia	Suwannee	K
Harley	Smith	Columbia	Suwannee	4
Jordan A.	Smith	Columbia	Suwannee	K
Roy Allan	Smith	Columbia	Suwannee	3
Logan	Staley	Columbia	Suwannee	K

FIRST NAME	LAST NAME	TO	FROM	GRADE
Katelyn	Suggs	Columbia	Suwannee	4
Ethan	Thomas	Columbia	Suwannee	5
Gracie	Thomas	Columbia	Suwannee	1
Anne	Thompson	Columbia	Suwannee	K
Joshua	Thompson	Columbia	Suwannee	1
Ryan	Tuttle	Columbia	Suwannee	9
Tyler	Underwood	Columbia	Suwannee	1
Samuel	Watkins	Columbia	Suwannee	1
Victoria	Whilden	Columbia	Suwannee	7
Chiquandra	Bryant	Suwannee	Hamilton	9
Benjamin Corey	Faure	Suwannee	Hamilton	11
Eva Janey	Faure	Suwannee	Hamilton	9
Anthony Wayne	Fralick	Suwannee	Lafayette	7
Michael Alvin	Fralick	Suwannee	Lafayette	10
Dallas Mattie MaKlay	Frierson	Suwannee	Lafayette	4
Jesse Elizabeth "Ellie"	Frierson	Suwannee	Lafayette	K
William Colton	Frierson	Suwannee	Lafayette	7
Caitlin M.	Hester	Suwannee	Hamilton	11
Austin	Holtzclaw	Suwannee	Lafayette	4
Colton	Holtzclaw	Suwannee	Lafayette	K
Cassydie	Kinsey	Suwannee	Lafayette	5
Daniel Dale	Kinsey	Suwannee	Lafayette	12
Trever	Kinsey	Suwannee	Lafayette	K
Jaime	Lomba	Suwannee	Lafayette	9
Justin Allan	McCumber	Suwannee	Hamilton	9
Russell Allen	McCumber	Suwannee	Hamilton	7
Wyatt Hennessey	Santos	Suwannee	Columbia	K
Levis	Sims	Suwannee	Lafayette	12
Tyler	Sims	Suwannee	Lafayette	10
Adam	Stancel	Suwannee	Gilchrist	7
Autumn	Stancel	Suwannee	Gilchrist	3
Chandler	Stancel	Suwannee	Gilchrist	K



Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Hunter Cole	Hawthorne	BHS	Westwood	6
Lloyd Chase	Hawthorne	BHS	Westwood	9
Joshua	Williamson	BHS	SHS	12

REGULAR AGENDA

**Superintendent of Schools – Jerry Scarborough:**

1. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following resolution for the 2012-2013 school year:

#2013-01R      Resolution to Revise School Accountability System (*New*)  
(pgs. 255-257)

MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

2. Discussion and action regarding the selection of two School Board members and two Suwannee County business owners to serve on the Value Adjustment Board (VAB) for 2012-2013. (pg. 258)

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following individuals to serve on the VAB for 2012-2013: (Pending acceptance by citizen members.)

Ed daSilva – sitting School Board Member

J. M. Holtzclaw – alternate School Board Member

Bill O'Connor – sitting School Board-Appointed Citizen Member

Doug Udell or Adrienne Burke – alternate School Board-Appointed Citizen Member

MOTION CARRIED UNANIMOUSLY

**Note:** Adrienne Burke agreed to serve as the alternate School Board-Appointed Citizen Member.

3. MOTION by Mrs. Owens, second by Mr. daSilva, for approval to extend the following RFP from July 1, 2012, through June 30, 2013, as amended:

#10-211            Document Imaging Services (Micrographics, Inc.) (*Renewal*)  
(pgs. 259-260)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to continue expenditures until approval of the final budget for the 2012-2013 fiscal year.

(pg. 261) MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-53            Commerce Bank Commercial Card Agreement between  
Commerce Bank and Suwannee County District School Board  
(New) (pgs. 262-271)

MOTION CARRIED UNANIMOUSLY

#### ACTION ON ADDENDUM ITEM #1

#### **Chief Financial Officer – Vickie Music:**

- #1. The following memorandum of understanding and contract/agreement for the 2012-2013 school year: (RENEW)

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following Memorandum of Understanding:

#2013-65            Memorandum of Understanding between the Suwannee County  
School Board and The Arc North Florida, Inc. for the Adults  
with Disabilities Grant Program (*Renewal*) (A11-A13)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year:

#2013-04      Agreement between Suwannee County School Board, Florida and the School Board of Seminole County, Florida for the purpose of being reimbursed for Medicaid Administrative Claiming activities (*Renewal*) (**A3-A10**)

MOTION CARRIED UNANIMOUSLY

End of Addendum Item #1

**Director of Career, Technical, and Adult Education – Walter Boatright:**

6. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following curriculum item:
  - a. Vocational Programs/Course List offering for 2012-2013 (**pgs. 272-306**)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

7. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following curriculum items for the 2011-2012 school year:
  - a. Lindsey Brothers (student) to take the dual enrollment course ENC 1102 Freshman Comp 2 at Florida Gateway College, for 2012 Summer Term A, and earn credit should she pass (**pg. 307**)
  - b. Attached list of students to take the indicated dual enrollment courses, for 2012 Summer Term A and B, and earn credit should they pass (**pgs. 308-312**)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

8. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval to award the following bid (*New*): MCU

#12-210          Paving of Silas Drive Extension and Suwannee Middle School Parent/Student Drop-Off Loop Project to John C. Hipp Construction Equipment Company (**pg. 313**)

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

(Presented by Chief Financial Officer – Vickie Music)

9. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval that Suwannee County School Board Policy #2.20 Wellness Program remains in effect with no changes. (**pgs. 314-321**) MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following personnel item for the 2012-2013 school year:

a. Add seven food service worker 3-hour positions (**pg. 322**)

MOTION CARRIED UNANIMOUSLY

**ACTION ON ADDENDUM ITEM #3**

**Director of Food Service – Rhonda Lepper:**

(Presented by Chief Financial Officer – Vickie Music)

- #3. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to piggyback on the Hillsborough County bid with Gordon Foodservice Company for the purchase of food items. (**A17**)

MOTION CARRIED UNANIMOUSLY

**End of Addendum Item #3**

ACTION ON ADDENDUM ITEM #2

**Director of Curriculum and Instruction – Dawn Lamb:**

#2. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (RENEW)

#2013-66      Attachment #13-051-A48 to Contract #731-13-051 between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium (NEFEC) to provide data support services for state and local assessment, teacher and principal evaluation, and utilization of district Local Instructional Improvement System (LIIS) (Note: This is an amendment to original contract #2013-58, which is part of the June 28, 2012, Board Agenda Packet.) (*Renewal/Revised*)  
**(A14-A16)**

End of Addendum Item #2

**Director of Special Programs – Cheryl Mae Brinson:**

11. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-62      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County and Glynlyon, Inc. (OdysseyWare) (*New*)  
**(pgs. 323-340)**

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

12. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following contracts/agreements for the 2012-2013 school year: (NEW)

- #2013-59      School District of Suwannee County Cooperation  
Agreement for Student Teaching and Clinical Experiences  
2012-2013 Academic Years between Bethune-Cookman  
University and the School District of Suwannee County  
(New) (pgs. 341-344)
- #2013-60      School District of Suwannee County Cooperation  
Agreement for Student Teaching and Clinical Experiences  
2012-2013 Academic Years between Edward Waters  
College and the School District of Suwannee County (New)  
(pgs. 345-347)

MOTION CARRIED UNANIMOUSLY

13. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following personnel item for the 2011-2012 school year: (pgs. 348-349)

- a. Overlap the following contracts for the last 13 days of the 2011-2012 school year:
- 1) Assistant Principal of Branford Elementary School
  - 2) Assistant Principal of Suwannee Middle School
  - 3) Teacher on Special Assignment in the Special Programs Department

MOTION CARRIED four to one; Mr. Holtzclaw voted NO.

14. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Personnel Changes List (pgs. 350-362) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RESIGNATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Shauna O'Steen, teacher, effective June 12, 2012  
Virginia Thomas, teacher, effective June 12, 2012

Suwannee High School:

Keevis Louis, teacher, effective June 12, 2012  
Tanika Spears, guidance counselor, effective June 28, 2012

Suwannee Intermediate School:

Molly Shoniker, teacher, effective June 12, 2012

**RESIGNATIONS: NON-INSTRUCTIONAL:**

Food Service Department/SHS:

Holly Melland, food service manager, effective May 1, 2012

Transportation Department:

Kimberly Choe, bus driver, effective June 8, 2012

**RECOMMENDATIONS: ADMINISTRATIVE**

Branford Elementary School:

Lawanna Zimmerman, assistant principal, effective June 13, 2012  
REPLACES: Greg Hazlett

Suwannee Middle School:

Jerry Jolicouer, assistant principal, effective June 13, 2012  
REPLACES: James Simpson

**RECOMMENDATIONS: INSTRUCTIONAL:**

Department of Special Programs/District Wide/Migrant:

Kecia Robinson, Teacher/TSA-12 month effective June 13, 2012  
REPLACES: S. Thoreson/K. Raulerson

MENTOR/MENTEES:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Amanda Parks	Nynah Billingsly	SPS
Melissa Mapp-Fancisco	Lisa Dorris	SHTC
Tamara Williams	Melody Handley	SES
Mandy Brown	Charlene Redish	SES
Becky Carter	Alessandra Camejo	SES
Kelly Thomas	Mary Grantham	BHS
Dawn Eakins	Matthew Bell	BHS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Matthew Bell	Head Softball Coach M/S	BHS	
Mark Darling	Asst. Baseball Coach	BHS	
Perry Davis	Asst. Athletic Director	BHS	
Cynthia Frye	Asst. Softball Coach	BHS	
LaDon Terry	Head Softball Coach	BHS	
Jonathan Ulsh	Head JV Baseball Coach	BHS	
Vernon Wiggins	Head Varsity Baseball Coach	BHS	
James Rodgers	Boys' Weightlifting Coach	SHS	Willie Spears (Spring)
James Rodgers	Defensive Coordinator	SHS	Willie Spears (Spring)
Chad Bonds	Asst Football Coach	SHS	Russell Taylor (Spring)

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:

Sandra Green to work up to 10 hours to teach CPR/First Aid to the phlebotomy class

Suwannee Middle Teacher:

Terry Mixon resigned as athletic director and head baseball coach effective June 3, 2012

Brad Scarborough resigned as head basketball coach effective June 11, 2012



**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Food Service Department:

Jennifer McGee, food service worker, May 15 through June 8, 2012

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

District Office:

Marilyn Sapp, administrative support specialist, January 9, March 1, 13, 16, 23, 27, 29, April 17, May 3 and 22, 2012, for a total of 17.1 hours

Suwannee Primary School:

Dora Townsend, Pre-K Lead CDA, April 11 and 25, 2012, for a total of 9 hours

Transportation Department:

Thawanna Gail Tooten, bus driver, May 17 through May 31, 2012, for a total of 10 days

Margaret Lumpkin, bus driver, May 17 through May 31, 2012, for a total of 10 days

LEAVE OF ABSENCE (MEDICAL):

Facilities Department:

William Stafford, custodian, leave through July 31, 2012

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Thawanna Gail Tooten, bus driver, June 1, 2012, until released by her doctor

Margaret Lumpkin, bus driver, June 1, 2012, until released by her doctor

STUDENT WORKERS:

Melissa Chalmers      SHTC/Culinary Arts

Brittany Lock          SHTC/Early Childhood Ed

**SUBSTITUTE:**

The following as substitute food service worker:  
Terri Baker

**VOLUNTEERS:**

Catherine Cason  
Christy Curtis  
Jessica Edwards  
Carissa Emery  
Teshia Garner  
Janet Good  
Katherine Haney

Valessa Howell  
Tammy Kelley  
Ashley Nicholson  
Ruben Perez  
Susan Poston  
Jennifer Ross  
Willie Williams

**MISCELLANEOUS:**

Georgia Carwise, custodian 10 month to work 10 additional days (June 13-29) to support custodial services

**End of List  
2011-2012  
School Year**

## **2011-2012 Summer School Recommendations**

### **RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-2012 summer school term:

*On as needed basis, pending participation*

*Positions are subject to reduction based on participation*

#### District Wide/21<sup>st</sup> Century ASP:

The following as teachers and or paraprofessionals:

Harrison Ambrose

Matthew Bell

Cara Disken

Tammy Neil

Nancy Nielsen

Jim Wilson

#### Migrant/District Wide:

Nancy Seale, teacher

Kelli Williams, teacher

Tina McCullers, teacher

Alessandra Camejo, teacher

Marcia Boatright, teacher

Traci Green, teacher

Alexandra Gonzalez, teacher

Daniel Taylor, teacher

Michelle Robertson, teacher – alternate

Rhonda Furry, teacher – alternate

Barbara Smart, teacher – alternate

#### Summer ESE Teacher/Consult/District Wide:

Jenny Clark, teacher

Amy Allen, teacher

#### Summer Reading Camp/BES:

Sandra Dempsey, teacher

Candice Land, teacher - alternate

Julie Klecka, teacher – alternate

Title I/District:

Wynette Sumner, teacher  
Kim Jennings, teacher  
Marvette Gwinn, teacher  
Tina Roberts, teacher  
Amanda Coe, teacher – alternate  
Peggy Hastey, teacher – alternate  
Candice Land, teacher – alternate  
Julie Klecka, teacher – alternate  
Rhonda Furry, teacher – alternate  
Barbara Smart, teacher – alternate

Summer VPK/District Wide:

Jennifer Wooley, teacher  
Nynah Billingsley, teacher  
Melissa McKire, teacher

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

For 2011-2012 summer school term:

*On as needed basis, pending participation*

*Positions are subject to reduction based on participation*

Migrant/District Wide:

Myra Gonzales, paraprofessional  
Ellawese Washington, paraprofessional  
Amanda Bartlett-Ramirez, paraprofessional  
Eduardo Camejo, paraprofessional  
Margarita Miranda, paraprofessional

Summer ESE/Consult/District Wide:

Skyler Phillips, paraprofessional

Title I/District:

Betsy Byrd, paraprofessional  
Lori Alban, paraprofessional  
Elizabeth Smith, paraprofessional  
Tammy Bradow, paraprofessional  
Kelli Wiggins, paraprofessional  
Wendy Stines, paraprofessional

Summer Pre-Kindergarten School Readiness:

Grace McClendon, Lead CDA  
Katie Melland, paraprofessional  
Denise Chandler, CDA/paraprofessional – alternate

Transportation Department:

Ana Gienger, bus driver-Migrant  
Phyllis Postell, bus driver-Migrant  
Kristine Myers, bus driver-Migrant  
Eva Moore, bus driver-The Book Bus  
Kellie Benzing, paraprofessional-The Book Bus  
Lakeisha Williams, bus driver-ESE  
Jeffery Wood, bus driver-ESE  
Gloria Presley, bus attendant-ESE  
Brenda Lemnah, bus attendant-ESE

**End of List  
2011-2012  
Summer School**

**Recommendations for the 2012-2013 School Year**

**RECOMMENDATIONS: ADMINISTRATIVE:**

For the 2012-2013 school year:

SCHOOL ADMINISTRATORS:

TERM:

Branford Elementary School:

Lawanna Zimmerman, Assistant Principal

12

Suwannee Middle School:

Jerry Jolicouer, Assistant Principal

12

**INSTRUCTIONAL-RECOMMENDATIONS:**

For the 2012-2013 school year:

Branford Elementary School:

Amanda Clark, teacher

REPLACES: Ruth Ulmer

Amanda Johnson, teacher

REPLACES: Mary Fridman

Katee O'Quinn, teacher, pending completion of certification requirements

REPLACES: Michelle Clark

Branford High School:

Vanessa Leffler, teacher

REPLACES: Erin Wurst

Carl Manna, TSA/dean-10 month

NEW POSITION

Emilee Rains, teacher

REPLACES: Mary Grantham

William Scott Ware, teacher

REPLACES: Jennifer Langston

Department of Curriculum and Instruction/District Wide:

Gwen Vann, teacher/TSA 12 month, effective July 1, 2012

POSITION UPGRADED/TRANSFERRED

Suwannee Elementary School:

Amanda Brown, resource teacher

REPLACES: Gwen Vann

Teodora Celedon, teacher

REPLACES: Melinda Hawthorne

Skyler Phillips, teacher

REPLACES: Tia Smith

Suwannee-Hamilton Technical Center:

Susan DeFouw, instructor/Surgical Tech Program 12-month, non-certificated, effective July 1, 2012 (through February 28, 2013)

REPLACES: Susan DeFouw

Sandra Green, instructor/PCT Program 12-month, non-certificated, effective July 1, 2012

REPLACES: Sandra Green

Earlene Howard, instructor/LPN Program 12-month, non-certificated, effective July 1, 2012

REPLACES: Earlene Howard

Joanne Kietur, instructor 12 month non-certificated, effective July 1, 2012

REPLACES: Joanne Kietur

**SUWANNEE-HAMILTON TECHNICAL CENTER**

**PART-TIME/HOURLY EMPLOYEES (for the second term of the 2012-13 school year)**

ADULT EDUCATION

Richard Allen	TABE Test Examiner
Kim Boatright	Alternate GED Examiner
Darryl Cannon	Adult Basic Education
Robbin Chapman	ABE/GED Prep
Phyllis Doty	ESOL
Karen Fraley	TABE Test Examiner
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Lynn Lee	GED Test Proctor
Lisa McKinley	Alternate GED Examiner
Terry Mills	ED Options
Pam Poole	Chief GED Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Roger Sumner	Adult Basic Education
Tammie McKay	ABE/GED Prep
Ann Warner	GED Test Proctor

VOCATIONAL

Gary Colvin	Bus Driver Training
Lisa Dorris	Culinary
Ernestine Fleming	Bus Driver Training

Amy Williams	Child Care
Melissa Brady	Child Care
Sherri Williamson	Phlebotomy
Tabitha Sibel	Phlebotomy
Eva Landen	Bus Driver Training
Sandra Neely	Bus Driver Training
Kim Thomas	Early Childhood Development
Marianne Wood	Bus Driver Training
Sharon Witter	Patient Care Technician

**SUWANNEE-HAMILTON TECHNICAL CENTER  
PART-TIME/HOURLY EMPLOYEES**

**COMMUNITY EDUCATION** (pending class enrollment.)

Debbie Scott	Cake Decorating
Cheryl Clark	Fondant
Carol Risk	Yoga
Marilyn Roberts	Business
Kim Thomas	Intro to Computers & Excel
Juanita Torres	Conversational Spanish
Ann Warner	Beginning Computer Class
Ginny Crews	CPR
Robin Pfender	Excel
Paige Thomas	IPad Training

**Suwannee High School:**

Ron Harrell, NJROTC Instructor 12-months

REPLACES: Greg Hazlett

Alicia Poole, guidance counselor - 12 month, effective July 1, 2012

POSITION UPGRADED

**Suwannee Middle School:**

Kate Bromley, teacher

REPLACES: Dusty Sullivan

Cara Disken, teacher

REPLACES: Gwen Hagan-Small

D. Nikki Jackson, media specialist

REPLACES: Anita Mapp



Sarah Jacobson, teacher  
REPLACES: D. Nikki Jackson

Suwannee Primary School:  
Nynah Billingsley, teacher  
REPLACES: Sharon Chamberlain  
Hannah Johnson, teacher  
REPLACES: Ashlie Sumrell  
Shannon Rodriguez, teacher  
REPLACES: Jackie Ford

**RECOMMENDATIONS: Instructional:**

**CONTRACT RECOMMENDATIONS:**  
Contract Status for 2012-2013 school year:

**Annual Contract:**

	<u>Term</u>
<u>Suwannee High School</u>	
Isaac Chandler	10
<u>Suwannee Middle School:</u>	
Celia Hodge	10

**Professional Service Contract (Renewal):**

	<u>Term</u>
<u>District Wide:</u>	
Kecia Robinson	12

**CONTINUING CONTRACT**  
(presented for information only)

	<u>Term</u>
<u>Suwannee High School:</u>	
David Laxton	10

**LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):**

Suwannee Intermediate School:  
Christine Shepard, teacher, August 14, through November 5, 2012

LEAVE OF ABSENCE (PERSONAL):

Suwannee Primary School:

Tia Smith, teacher, August 14, 2012, through June 11, 2013

Suwannee Intermediate School:

Christine Shepard, teacher, November 6, 2012, through January 4, 2013

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Stacey Young	Ag Advisor	BHS	
C. Wade Cashwell	Athletic Director	BHS	
Roy Harden	Head Football Coach	BHS	
Perry Davis	Assistant Athletic Director	BHS	
Kathy Woods	Wellness Coordinator	District	
Darrell Curls	Varsity Girls' Soccer	SHS	Bill Harris
Terry Mixon	Varsity Boys' Baseball Coach	SHS	Ronnie Gray
Travis Tuten	Ag Advisor	SHS	
Adrienne Boyette	Ag Advisor	SHS	
Hunter Abercrombie	Athletic Director	SHS	
Seth Stebbins	Assistant Athletic Director	SHS	
Stacey Gindlesperger	Band Director	SHS	
Douglas Aukerman	NJROTC Instructor	SHS	
Ron Harrell	NJROTC Instructor	SHS	Greg Hazlett
James Rodgers	Head Football Coach	SHS	
Earlene Howard	LPN Instructor	SHTC	
Joanne Kietur	LPN Instructor	SHTC	
William McCullers	Head Wrestling Coach	SMS	John Cone
Brad Scarborough	Head Football Coach	SMS	
April Green	Head Volleyball Coach	SMS	Vermonda McNair
Andrew Chapman	Head Baseball Coach	SMS	Terry Mixon

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Lesley Fry	SES/Teacher	SMS/Teacher	8/14/12	S. Claffey
Lisa Gray	SPS/Teacher	SES/Teacher	8/14/12	P. Yanossy
Melinda Hawthorne	SES/Teacher	BES/Teacher	8/14/12	M. Clark
Pamela Lewis	SPS/Teacher	SES/Teacher	8/14/12	L. Gross
Shannon Roberts	SPS/Teacher	SES/Teacher	8/14/12	P. Jernigan
Michelle Robertson	SIS/Teacher	SES/Teacher	8/14/12	K. Mills

**NON-INSTRUCTIONAL-RECOMMENDATIONS:**

For the 2012-2013 school year:

Information Technology:

Adam Boatright, network specialist, effective July 1, 2012

NEW POSITION

**RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:**

The following contract and contract status is granted as indicated below:

Job title for 2012-13 appointment and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>Facilities Department:</u> William Stafford	Custodian	C	12

**End of List  
2012-2013  
School Year**

**ACTION ON ADDENDUM ITEM #4**

**Director of Student Services – Elizabeth Simpson:**

#4.MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following grant/allocation application:

- a. FDLRS/Gateway Associate Center, Hamilton County School Board, Consolidated Grant (IDEA, Part B, \$502,010; IDEA, Part B, Preschool, \$101,001; General Revenue, \$21,071) (A18-A32)

End of Addendum Item #4

**School Board Attorney – Leonard Dietzen:**

15. Legal Counsel's Report – Mr. Dietzen stated that the decision to cancel and reschedule the June 28, 2012, Board meeting was a difficult decision, but it was the right decision due to the safety of everyone.

**Superintendent of Schools – Jerry Scarborough:**

16. Superintendent's Report – No matters to report.

**School Board Members:**

17. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to everyone for their help in the community regarding the recent devastation from Tropical Storm Debby.
- Mrs. Ulmer expressed her thanks and appreciation to everyone for getting contracts approved in a timely manner. She reminded everyone that the Board does not like to take action on items that are retroactive.

The meeting adjourned at 6:54 p.m.