

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 23, 2013

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag Branford High School

Special Recognition:

- Suwannee-Hamilton Technical Center
Presentation by Al Herndon regarding the Masonry Program

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:
(pgs. 10-24)

March 12, 2013	- Workshop Session
	- Special Meeting
March 19, 2013	- Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for March 2013.

3. The Superintendent presents the following bills for the period March 1-31, 2013:

General Fund

#147510 - 147820	\$	1,622,929.43
Electronic Fund Transfers		<u>1,594,672.82</u>
	\$	3,217,602.25

Federal Fund

#43596 - 43706	\$	158,936.14
Electronic Fund Transfers		<u>185,642.01</u>
	\$	344,578.15

Food Service Fund

#27101 - 27197	\$	163,602.10
Electronic Fund Transfers		<u>64,327.20</u>
	\$	227,929.30

2.0 LCIF

#6417 - 6435	\$	70,254.64
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4. The Superintendent recommends approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-11	III-8	IV-6 (Food Service)
		IV-9 (Federal)

5. The Superintendent presents the following report for informational purposes:
- Suwannee County District School Board Financial, Operational, and Federal Single Audit for Fiscal Year Ended June 30, 2012 (A copy of the report is available in the office of the Chief Financial Officer.) **(pg. 25)**
6. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated April 23, 2013. **(pgs. 26-27)**

7. The Superintendent recommends approval of the following contract/agreement for the 2012-2013 school year: (RENEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-113 Legal Representation Agreement between The Decker Law Firm, P.A. and Jerry A. Scarborough, in his official capacity as Superintendent of Schools, for legal services (*Renewal*)
(pgs. 28-32)

8. The Superintendent recommends approval of the following contracts/agreements for the 2013-2014 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-21 Agreement between Suwannee County School Board, Florida, and the School Board of Seminole County, Florida for the purpose of being reimbursed for Medicaid Administrative Claiming activities (*Renewal*) **(pgs. 33-40)**

#2014-22 Education Service Agreement between Suwannee County School Board, Florida, and My Team 1, LLC d/b/a One Call Now (*Renewal*) **(pgs. 41-48)**

9. The Superintendent recommends approval of the following student teacher interns for the spring semester 2013:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Erin Koch	Florida Gateway	SHS	De Broughton
Jeff Lee	Florida Gateway	SHTC	Theresa Gill

10. The Superintendent recommends approval of the following student transfers for the 2012-2013 school year. Parents will provide transportation.

FIRST NAME	LAST NAME	TO	FROM	GRADE
Anastasia	Ketterer-Lawlor	Suwannee	Alachua	1
Alexzandria	Massingill	Columbia	Suwannee	6

11. The Superintendent recommends approval of the following student transfers for the 2013-2014 school year. Parents will provide transportation.

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brendan	Baxter	Columbia	Suwannee	10
Devin	Baxter	Columbia	Suwannee	12
Abbie	Cannon	Columbia	Suwannee	PK
Dylan	Forsyth	Columbia	Suwannee	11
Skyler	Locke	Columbia	Suwannee	9
Jewell	Miller	Columbia	Suwannee	PK
Chiquandra	Bryant	Suwannee	Hamilton	9
Chauncey	Hannah	Suwannee	Columbia	K
Casey	Hooker	Suwannee	Madison	11
Mitchell	Hooker	Suwannee	Madison	8

12. The Superintendent recommends approval of the implementation of the summer four-day work week from June 10, 2013 – August 9, 2013.

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. The Superintendent presents the following to the Board for discussion and possible action:

#2013-115 Proposed Settlement Agreement between S.D., S.S., E.A., and M.C., et al, (Petitioners) and Suwannee County School Board (Respondent) **(pg. 49)**

Director of Career, Technical, and Adult Education – Walter Boatright:

2. The Superintendent recommends approval of the following personnel item for the 2012-2013 school year:
 - a. Add a Community Education part-time hourly clerical position (Level 6), effective immediately, at Suwannee-Hamilton Technical Center (Funded by fees collected from Community Education classes.) **(pg. 50)**
3. The Superintendent recommends approval of the following curriculum item for the 2013-2014 school year:
 - a. Add a Pharmacy Technician program at Suwannee-Hamilton Technical Center, with the targeted date of October 1, 2013, to begin the program **(pg. 51)**
4. The Superintendent recommends approval of the following personnel items for the 2013-2014 school year:
 - a. Add a Pharmacy Technician teacher position, 12-month, full-time, effective July 1, 2013, at Suwannee-Hamilton Technical Center **(pg. 52)**
 - b. Add a Cosmetology teacher position, 10-month, full-time, at Suwannee-Hamilton Technical Center **(pg. 53)**

Director of Curriculum and Instruction – Dawn Lamb:

5. The Superintendent recommends approval of the following personnel item for the 2012-2013 school year:
 - a. The following summer school positions for the 2013 summer school term: **(pg. 54)**

<u>Program</u>	<u>Number of Employees/Position</u>
GED Adult Prep	1 – Teacher
3 rd Grade Reading Camp	8 – Teachers (BES-2; SES-6; with 1x10 ratio)
Pre-Kindergarten School Readiness	2 – CDAs

Voluntary Pre-Kindergarten	6 – Teachers (with 1x10 ratio)
ESE Consult/Extended Year	2 – Teachers 2 – Paraprofessionals
MS/HS Credit Retrieval	4 – Teachers (only if required due to exhausted 21 st Century funds)
Title I (PAL Program at Douglass Center)	2 – Teachers 1 – Paraprofessional
Title I (Early Reading Program)	4 – Teachers (as Title I funds permit)

NOTE: Positions will be based on student enrollment.

Director of Facilities – Mark Carver:

6. The Superintendent recommends approval of the following resolution for the 2012-2013 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-11R A Resolution of the School Board of Suwannee County, Florida, determining that property described in Exhibit A, “AKA” The Gary Williams Property or Silas Drive Extension, is not needed for educational purposes (*New*) (**pgs. 55-61**)
7. The Superintendent recommends approval of the following personnel item for the 2012-2013 school year:
 - a. Six day laborers to work on summer projects under the direction of the Director of Facilities (**pg. 62**)

Director of Federal Programs – Lila Udell:

8. The Superintendent recommends approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-20 Lafayette County School District Inter-District Private School Services Agreement between the Suwannee County School District Title IA Program and the Lafayette County School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (*New*) (Note: This agreement has been initiated by Lafayette County School Board.)
(pgs. 63-66)

Director of Food Service – Rhonda Lepper:

9. The Superintendent recommends approval of the following personnel item for the 2012-2013 school year:
- a. The following personnel to implement the 2013 Summer Food Service program: (pgs. 67-68)

Site	Personnel	Up to Hours/Week
SHS	1 - manager	32
	1 - food service worker	32
	1 - food service worker	24
	2 - food service workers	12
	2 - food service monitors	20
BHS	1 - manager	32
	1 - food service worker	24
	1 - food service worker	12

(All food service worker positions are subject to program participation.)

10. The Superintendent recommends approval of the following bids for the 2013-2014 school year:

- #12-208 Supplies – Catko (*Renewal*) (pg. 69)
- #12-209 Milk – Bassett Dairy (*Renewal*) (pg. 69)
- #13-204 Ice Cream – DeConna (*New*) (pg. 70)
- #13-205 Chemicals – Catko (*New*) (pg. 70)
- #13-206 Bread – Bimbo Bakery aka Sara Lee (*New*) (pg. 70)

Director of Information Technology – Josh Williams:

11. The Superintendent recommends approval of the 2013-2014 Official Enrollment Packet for student enrollment in Suwannee County Schools. (pgs. 71-85)

Director of Student Services – Elizabeth Simpson:

12. The Superintendent recommends approval of the following personnel item for the summer school program for the 2012-2013 school year:
- a. One school nurse position for the ESE Extended Year program of the 2013 summer school term (pg. 86)

Director of Transportation – Jesse Lovelace:

13. The Superintendent recommends approval of the following personnel item for the 2012-2013 school year:
- a. Add two school bus drivers and two school bus attendants to transport ESE students attending Greenwood (in Hamilton County) and Suwannee County Schools for the 2013 summer school term (*pending student participation*) (pg. 87)

Director of Human Resources – Dr. Bill Brothers:

14. Personnel Changes List (A copy is attached for Board members.) (pgs. 88-93)

School Board Attorney – Leonard Dietzen:

15. Legal Counsel's Report

Superintendent of Schools – Jerry Scarborough:

16. Superintendent's Report

School Board Members:

17. Issues and concerns Board members may wish to discuss

End of Agenda