

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 8, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, and J. M. Holtzclaw, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager. Assistant Chief Financial Officer Sherry Peppers sat in for Chief Financial Officer Vickie Music who was absent. School Board member Julie Ulmer arrived at 9:05 a.m., and School Board member Muriel Owens arrived at 9:10 a.m.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers, David Campbell (arrived at 1:00 p.m.), Mark Carver, Marilyn Jones (arrived at 10:05 a.m.), Dawn Lamb (arrived at 9:10 a.m.), Rhonda Lepper, Bethany Mitidieri (arrived at 9:20 a.m.), Melissa Mosely, Scott Pfender (arrived at 9:35 a.m.), Nancy Roberts, Ted Roush, Elizabeth Simpson (arrived at 9:12 a.m.), Marsha Tedder, Seth Thoreson, Lila Udell (arrived at 9:20 a.m.), Josh Williams, Dianne Westcott (arrived at 9:25 a.m.), and Margaret Wooley.

Chairman Taylor called the meeting to order at 9:00 a.m.

Fast ForWord Presentation Cheryl Mae Brinson

Mrs. Brinson introduced representatives from Scientific Learning – Mr. Mark Miller and Mr. Robert Selvaggi. Mr. Selvaggi gave a PowerPoint presentation on Fast ForWord. Discussion followed regarding the possibility to proceed forward to pilot Fast ForWord at one school site for the 2010-2011 school year. Mr. Taylor expressed his concerns and requested information identifying software that is currently being used in the District that is not working. He also stated that contracts should not be renewed on the software that is not working. Principals shared their concerns regarding the scheduling issue involved with the proposed software. Mrs. Jones shared this would replace the reading intervention time period, which would help with the scheduling issue. It was noted the program should be implemented in a lab setting and not in individual classrooms. Consensus of the Board was to proceed with the pilot of one school site for the

upcoming school year, provided questions raised are answered prior to giving approval to proceed.

Critical Incident Plan for 2010-2011 (**pg. 4**) Mark Carver

Due to the confidentiality of the plan, Mr. Carver distributed the District Emergency Management Plan (previously known as Critical Incident Plan) for 2010-2011 to Board members only. Mr. Carver reviewed updates to the plan and asked for any changes and/or concerns to please be forwarded to him.

Proposed TRIM Calendar/.25 Mills (**pg. 5**)..... Vickie Music

Sherry Peppers reviewed the proposed TRIM calendar and a memorandum from Mrs. Music regarding the .25 mill levy per super-majority vote.

The workshop recessed at 12:00 p.m. and resumed at 12:40 p.m. (NOTE: School Board member Muriel Owens and School Board Attorney Andy Decker were not present when the workshop resumed.)

Code of ConductElizabeth Simpson

Mrs. Simpson distributed and reviewed the recommended changes/updates to the Code of Conduct for 2010-2011.

School Board member Muriel Owens is now present (12:55 p.m.)

Mrs. Simpson will make the noted changes by the Board members.

Value Adjustment Board (VAB) for 2010-2011 Jerry Taylor

This item will be discussed at the Special Meeting, which will follow the Workshop.

Redesign of Technical and SecondaryDawn Lamb
Schools Update

Mrs. Lamb provided an update regarding the redesign of our technical and secondary schools initiative.

Equity Report (**pgs. 6-119**)Dr. Bill Brothers

Dr. Brothers gave a summary of the changes to the 2009-2010 Annual Equity Report. Dr. Brothers will make the noted changes requested by the Board members.

School Board Attorney Andy Decker is now present (1:50 p.m.).

Dr. Brothers answered questions from Board members.

Annual Guidance Report (**pgs. 120-126**).....Elizabeth Simpson

Mrs. Simpson reviewed the updates to the Annual Guidance Report. Mrs. Simpson answered questions from Board members.

Opportunity School UpdateKelly Waters

Mrs. Simpson provided an update regarding the Opportunity School.

Policy Review (**pgs. 127-206**)Dr. Bill Brothers

Due to time constraints, policy review will be discussed at a future workshop.

Dr. Brothers stated that Policy #5.15 – Administration of Medication Policy referred to in the Code of Conduct will be updated, along with the policy noted in the Equity Plan.

E2T2 Grant Cheryl Mae Brinson

Mrs. Brinson distributed and reviewed an update regarding the E2T2 Grant, which the District was awarded in the amount of \$750,000.

The workshop adjourned at 3:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 8, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, and Administrative Secretary Karen Lager. Assistant Chief Financial Officer Sherry Peppers sat in for Chief Financial Officer Vickie Music who was absent.

Chairman Taylor called the meeting to order at 3:15 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Superintendent of Schools – Jerry Scarborough:

1. Discussion and action regarding the selection of two School Board members and two Suwannee County business owners to serve on the Value Adjustment Board (VAB) for 2010-2011. (pg. 207)

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the following individuals to serve on the VAB for 2010-2011:

Julie Ulmer – sitting School Board Member

James Cooper – alternate School Board Member

Dr. Richard Cason – sitting School Board-appointed Citizen Member

John Robinson – alternate School Board-appointed Citizen Member

MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie Music:

(presented by Asst. Chief Financial Officer – Sherry Peppers)

2. MOTION by Mr. Cooper, second by Mrs. Ulmer, for approval of the following contracts/agreements for the 2010-2011 school year:

#2011-42 North East Florida Educational Consortium (NEFEC) 2010-2011 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: (*Renewal/Revised*) (**pgs. 208-225**)

- NEFEC Resolution
- NEFEC Main Contract #731-11-051
- NEFEC Instructional Services Program, Attachment #11-051-A1 to Contract #731-11-051 (Dawn Lamb, Designee)
- NEFEC Building Code Administrator, Attachment #11-051-A27 to Contract #731-11-051 (Mark Carver, Designee)
- NEFEC Navigator Plus System, Attachment #11-051-A44 to Contract #731-11-051 (Dawn Lamb and Josh Williams, Designees)

#2011-45 Agreement between the Suwannee County School Board and the Florida Department of Education, School Business Services, Food and Nutrition Management for national School Lunch, School Breakfast, Afterschool Snack, Summer Food Service Program, Seamless Summer Option, and Special Milk Programs for the Child Nutrition Program (CNP) (*Renewal*) (**pgs. 226-253**)

#2011-46 Memorandum of Understanding between the Florida Department of Education and Suwannee County School District for the Gaining Early Awareness and Readiness in Undergraduate Programs (GEAR UP) Grant (*New*) (**pgs. 254-257**)

MOTION CARRIED UNANIMOUSLY

Miscellaneous

- Suwannee-Hamilton Technical Center (SHTC) LPN Graduation will be held on Friday, July 9, 2010, at 7p.m., at the Live Oak Church of God.

- A Special Board Meeting will be held on July 20, 2010, at 10 a.m., to present the proposed budget for 2010-2011.
- A recognition program to honor the SkillsUSA national winners will be held on July 24, 2010, at 6:00 p.m.
- Public Hearings for Class Size Reduction and to adopt the tentative budget and millage for 2010-2011 will be held on July 27, 2010, prior to the regular Board meeting.
- The Back to School Bash will be held on August 14, 2010, at the Coliseum.

The meeting adjourned at 3:53 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 20, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens arrived at 10:04 a.m.

Chairman Taylor called the meeting to order at 10:02 a.m.

MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

(NOTE: School Board member Muriel Owens is now present.)

1. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to advertise the tentative millage rates and tentative budget for the 2010-2011 school year.

Mrs. Music distributed and reviewed handouts on the following:

- Budget Summary for fiscal year 2010-2011
- Updated Proposed 2010-2011 Budget and Trim Calendar

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 10:13 a.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 27, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member James Cooper was absent.

Chairman Taylor called the meeting to order at 5:05 p.m.

Public comment on Suwannee County Schools' intent to comply with constitutional requirements to meet class size reduction.

- Dawn Lamb gave a Powerpoint presentation regarding Suwannee County Schools' intent to comply with class size reduction.

Chairman Taylor called for questions or comments regarding Suwannee County School's intent to comply with class size reduction.

- Ms. Charlene Moss, Suwannee County citizen, stated she understands that the school system must comply with state and constitutional mandates.

The hearing adjourned at 5:12 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 27, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the hearing to order at 5:30 p.m. for the purpose of adopting the Tentative Millage Rates for the 2010-2011 school year and the Tentative Budget for 2010-2011.

The Tentative Millage rates set for the 2010-2011 school year are as follows:

Required Local Effort	=	5.419
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Discretionary Critical Needs Operating	=	<u>0.250</u>
Total	=	7.917

The Tentative Millage exceeds the roll back rate by -3.46 percent.

The Required Local Effort is 5.419 mills and is set by the State. This is an increase of .096 mills over the 2009-2010 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2009-2010.

The Discretionary Critical Needs Operating Millage is required in order to receive additional funds from the State in the amount of \$400,460. This millage may be levied in 2010-2011 by supermajority vote of the Board.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2009-2010.

- 1) Chairman Taylor called for questions or comments from the public concerning the Tentative Millage Rates.

➤ Ms. Charlene Moss addressed the Board by stating that taxes are getting outrageous, we can't afford all the taxes that are before us, and folks are on a limited income. Ms. Moss also expressed concern with the District's increase in operating costs and purchasing of equipment. She asked the Board to please consider not raising taxes.

- 2) MOTION by Mrs. Ulmer, second by Mrs. Owens, to adopt Tentative Millage rates for 2010-2011 as follows:

Required Local Effort	=	5.419
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mrs. Ulmer, second by Mrs. Owens, to adopt Tentative Discretionary Critical Needs Operating rate of .250 mills. MOTION CARRIED UNANIMOUSLY
- 4) MOTION by Mrs. Owens, second by Mrs. Ulmer, to adopt Tentative Budget for 2010-2011. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:45 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 27, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Student Progression Plan as follows: **(pgs. 12-13)**

IV. Placement, Classification, and Graduation in High School (9-12) C.15.a.
(Dual Enrollment)

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Student Progression Plan and there were none.

The hearing adjourned at 5:59 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 27, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 6:00 p.m.

Pledge to the flag by Dr. Bill Brothers

Special Recognition by the Superintendent:

Supt. Scarborough, Mrs. Music, and Board members recognized Mrs. Nancy Roberts in honor of her retirement, dedication, and service to the District.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 14-39)**

- | | |
|---------------|--------------------------------------|
| June 7, 2010 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| June 22, 2010 | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for June 2010.

3. The following bills for the period June 1-30, 2010:

General Fund

#133641 – 134258	\$	2,732,561.99
Electronic Fund Transfers		<u>2,443,016.87</u>
	\$	5,175,578.86

Federal Fund

37774 – 38166	\$	596,351.01
Electronic Fund Transfers		<u>641,359.17</u>
	\$	1,237,710.18

Lunchroom Fund

#23091 – 23254	\$	133,565.83
Electronic Fund Transfers		<u>78,269.28</u>
	\$	211,835.11

2.0 LCIF

#5382 – 5412	\$	184,551.61
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School Construction Fund

#3293 – 3297	\$	106,900.00
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4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-26	III-11	IV-11 (Food Service)
I-27		IV-13 (Federal)
I-28		IV-13 (Federal Stimulus)
I-29		IV-14 (Federal)
I-30		
I-31		

5. Approval for disposal of property as per the attached Property Disposition Form dated July 27, 2010. **(pgs. 40-43)**

6. Approval of the following contracts/agreements for the 2010-2011 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2011-44	Modification to the Contract between Workforce Florida, Inc. and Suwannee County School District (<i>The original contract, #2010-77, was Board approved on December 8, 2009. The project term for the contract goes through December 13, 2010.</i>) (<i>Revised</i>) (pgs. 44-51)
#2011-47	Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida to provide counseling services to eligible students referred through Suwannee County Schools (<i>Renewal</i>)
#2011-49	State of Florida Voluntary Prekindergarten Education Program Statewide Provider Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee-Hamilton Technical Center (<i>Renewal</i>)
#2011-50	Gateway Educational Computing Consultants Project Resolution and Contract for District Participation Agreement between the District School Board of Suwannee County, Florida and the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) (Finance Resolution) (<i>Renewal</i>)
#2011-51	Gateway Student System Consortium Resolution and Contract for District Participation Agreement between the District

- #2011-52 School Board of Suwannee County, Florida and the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) (*Renewal*) Blanket Suwannee County Public Schools Title I Supplemental Educational Services (SES) Contract for 2010-2011 SES Providers (*Renewal/Revised*)
- #2011-53 Contract between School District of Suwannee County, Florida and Florida Sheriffs Youth Ranches, Inc. (*Renewal*)
- #2011-54 Interinstitutional Articulation Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Suwannee County (*Renewal*)
- #2011-11 PTH Contracted Services Agreement between Suwannee County Schools and Marilyn Jones for the period July 1, 2010 through September 30, 2010, for Title I School Improvement Initiative (*This is an extension of original Contract #2010-37 PTH for grant and budget purposes.*)

7. Approval of the following grant/allocation application:

- a. FDLRS/Gateway Associate Center, Hamilton County School Board, Consolidated Grant (IDEA, Part B, \$496,870; IDEA, Part B, Preschool \$101,001; General Revenue, \$26,211)

8. Approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Liberty	Blanton	Columbia	Suwannee	2
Beverly	Boswell	Gilchrist	Suwannee	2
Wyatt	Boswell	Gilchrist	Suwannee	K
Caitlyn Anne	Bruce	Columbia	Suwannee	8
Caleb Ford	Bruce	Columbia	Suwannee	10
Cassidy Alyce	Bruce	Columbia	Suwannee	3
Shakera	Calhoun	Columbia	Suwannee	2
Dalton L.	Carver	Columbia	Suwannee	6
Molly H.	Carver	Columbia	Suwannee	10

FIRST NAME	LAST NAME	TO	FROM	GRADE
Garrett Evan	Fennell	Columbia	Suwannee	3
Shelbi Gracelyn	Fennell	Columbia	Suwannee	8
Gary Lee	Herron	Lafayette	Suwannee	12
Alexandra	Hvojnuk	Columbia	Suwannee	8
Michael	Hvojnuk	Columbia	Suwannee	12
Harley Michelle	Larson	Columbia	Suwannee	8
Matthew G.	Lee	Lafayette	Suwannee	10
Ryan P.	Lee	Lafayette	Suwannee	9
Billy	McClelland	Lafayette	Suwannee	12
Stacy	McClelland	Lafayette	Suwannee	11
Joseph	Mundy	Columbia	Suwannee	K
James M.	Prentice	Columbia	Suwannee	1
Brian	Russell	Columbia	Suwannee	11
Lance Douglas	Shaw	Columbia	Suwannee	1
Matthew Kyle	Skinner	Hamilton	Suwannee	1
Carlee	Smith	Columbia	Suwannee	K
Kayla	Smith	Columbia	Suwannee	2
Jordan Anne	Tessier	Columbia	Suwannee	1
Jackson	Thompson	Columbia	Suwannee	6
Brittany	Touchton	Lafayette	Suwannee	12
Hayley	Touchton	Lafayette	Suwannee	4
Makayla	Touchton	Lafayette	Suwannee	2
Ryan	Tuttle	Columbia	Suwannee	7
Victoria	Whilden	Columbia	Suwannee	5
Chandler Grace	Altemose	Suwannee	Hamilton	3
Joshua Logan	Altemose	Suwannee	Hamilton	1
Winter Kelly	Altemose	Suwannee	Hamilton	K
Kaitlyn M.	Crotty	Suwannee	Hamilton	6
Benjamin Corey	Faure	Suwannee	Hamilton	8
Eva Jamey	Faure	Suwannee	Hamilton	6
William J.	Klecka II	Suwannee	Dixie	2
Macy	McCormick	Suwannee	Columbia	K

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kayleigh	Miller	Suwannee	Columbia	3
Jacob C.	Pittman	Suwannee	Hamilton	2
Brynsleigh	Radford	Suwannee	Columbia	1
Nathan	Taylor	Suwannee	Columbia	8
Jordyn K.	Thoreson	Suwannee	Columbia	3
Kaitlyn B.	Thoreson	Suwannee	Columbia	6
Anzel	Westberry	Suwannee	Hamilton	1
James	Westberry	Suwannee	Hamilton	PK
Jamon O.	Wilson	Suwannee	Hamilton	7
Key'Asia R.	Wilson	Suwannee	Hamilton	K
Christopher	Young	Suwannee	Lafayette	9
Hannah	Young	Suwannee	Lafayette	K

REGULAR AGENDA

Superintendent of Schools – Jerry Scarborough:

1. Discussion and possible action regarding the naming of the Suwannee High School (SHS) football locker room to “The Ken Baldwin Football Locker Room.” (Jack Garrett, with Suwannee Quarterback Club, will be present to lead the discussion.) (pg. 52)

Supt. Scarborough introduced Mr. Jack Garrett. Mr. Garrett stated the Suwannee Quarterback Club would like to propose naming the SHS football locker room “The Ken Baldwin Football Locker Room.” Discussion followed.

MOTION by Mrs. Ulmer, second by Mr. Cooper, to name the Suwannee High School (SHS) football locker room as “The Ken Baldwin Football Locker Room.” MOTION CARRIED four to one; Mrs. Owens voted NO.

2. Discussion and possible action regarding a referendum to be placed before Suwannee County voters in November 2010, concerning the .25 mill levy for operating purposes. (pg. 53)

Mrs. Music explained the process for placing a referendum before Suwannee County voters in November 2010 regarding the .25 mill levy. Mrs. Music stated our challenge will be to educate the voters that this is not a tax increase, but that it is to maintain our current levy. Discussion followed.

MOTION by Mrs. Ulmer, second by Mrs. Owens, to adopt a resolution to place a referendum before Suwannee County voters in November 2010 regarding the .25 mill levy for operating purposes. MOTION CARRIED four to one; Mr. Holtzclaw voted NO.

Mr. Decker stated that the Board may want to consider scheduling two Regular Board meetings per month, through the Re-organizational Meeting in November 2010, due to the volume of topics and items needing to be approved with the beginning of the new school year.

MOTION amended by Mrs. Ulmer, second by Mrs. Owens, to include holding an additional Regular Board meeting on the second Tuesday of each month for August, September, October, and November 2010, with the meeting time to be determined. AMENDED MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie Music:

3. MOTION by Mrs. Owens, second by Mr. Cooper, for approval to award the following bid (*New*): **(pg. 54)**

#10-211 Document Imaging Conversion Services (Micrographics)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the following resolution for the 2010-2011 school year **(pgs. 55-57)**

#2011-01R Participation in the Small School District Council Consortium

MOTION CARRIED UNANIMOUSLY

5. Discussion and possible action regarding the solicitation of Request for Proposals (RFP) for a Broadcast Agreement with area broadcasters for athletic events. (pgs. 58-62)

Mr. Decker shared background information regarding the 2001 contract with Suwannee High School (SHS) and WQHL for athletic broadcast rights at Paul Langford Stadium. Mr. Decker stated that the amount provided for compensation does not seem to be adequate in light of the current market and current revenues available for sponsorship. Also, there is a need to address technical considerations of the quality and the equipment that is used in the broadcasts. Mr. Decker offered several suggestions regarding enhancing revenues for SHS with a new contract. Mr. Decker stated that due to the short timeframe of the upcoming football season and athletic events, he feels we should wait until the 2011-2010 school year to solicit an RFP for a broadcast agreement. This will allow adequate time to resolve the issues, get Board input, and compile a bid package for a new broadcasting agreement.

Board members expressed their opinions and concerns. Mr. Taylor proposed that Mr. Decker, Mr. Roush, and Mrs. Ulmer work together to pursue the best possible contract with WQHL for this year, and discuss the issue further at a future workshop. Board consensus was to discuss the issue further. Mr. Decker stated that due to the short timeframes, a decision needs to be made for the upcoming school year.

MOTION by Mrs. Ulmer, second by Mrs. Owens, for Mr. Decker to negotiate a valid one year contract for the 2010-2011 school year. MOTION CARRIED UNANIMOUSLY

Mr. Decker noted for the record that WQHL is not owned by Day Communications; it is owned by Blackcrow Communications.

6. Discussion and possible action regarding the approval of the following contract/agreement for the 2010-2011 school year: (New) (Note: This contract has been reviewed by Mr. Decker, but approval was withheld pending discussion at the Board meeting.)

#2011-55 Retainer Agreement and Resolution between School Board of Suwannee County and Meyer, Brooks, Demma and

Blohm, P.A., to act as exclusive representative as a plaintiff in litigation for non-compliance of class size reduction (payments will be made to Florida School Boards Association) (*New*) **(pgs. 63-66)**

MOVED to TABLE by Mr. Holtzclaw, second by Mrs. Owens, the item until the November Board meeting. MOTION to TABLE CARRIED four to one; Chairman Taylor voted NO.

7. The following contracts/agreements for the 2010-2011 school year: (NEW) (Note: Contracts #2011-43 and #2011-48 were approved by Board Attorney Andy Decker; Mr. Decker did not approve #2011-56.)

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following contracts:

- | | |
|----------|---|
| #2011-43 | Subscription License and Lease Agreement between Thinkgate, LLC, and Suwannee County Schools (<i>New</i>) (pgs. 67-95) |
| #2011-48 | Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as Navigator Plus – Track Module (formerly known as My-Points.org) and related support services (<i>New</i>) (pgs. 96-98) |

MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

Mr. Decker reviewed the four items he raised questions on and stated that Scientific Learning Corporation agreed to change three of the items. The fourth item deals with the purchase to be subject to a 60 day trial period, which Scientific Learning Corporation was not in agreement. Mrs. Lamb and Board members expressed their opinions regarding the contract and not implementing the 60 day trial period.

- | | |
|----------|---|
| #2011-56 | Final Proposal #260026 and Terms and Conditions between Suwannee County School District and Scientific Learning |
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Corporation for purchase of Fast ForWord Software Product License and Services to help increase student reading achievement within Suwannee County Schools (*New*)
(pgs. 99-110)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

8. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of Suwannee County Schools District Emergency Management Plan for 2010-2011. (A copy is available for review in the office of the Director of Facilities.)
(pg. 111)

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

9. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of additions and revisions to the Suwannee County School Board Student Progression Plan as follows:
(pgs. 12-13)

IV. Placement, Classification, and Graduation in High School (9-12) C.15.a.
(Dual Enrollment)

MOTION CARRIED UNANIMOUSLY

Director of Special Programs – Cheryl Mae Brinson:

10. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to accept the following grant/allocation award: (pg. 112)
 - a. Enhancing Education Through Technology (EETT) Grant, Life in the Suwannee River Valley (LISRV) for Suwannee Middle School, Suwannee High School, and Branford High School in the amount of \$750,000

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

11. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pgs. 113-124)**

#2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*Revised*)

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the following personnel items for the 2010-2011 school year:
- a. Increase contract length of the Clerk position at Suwannee Middle School from 10-month to 11-month **(pg. 125)**
 - b. Three teachers to work additional hours to develop the Migrant Education Moodle Curriculum **(pg. 126)**
 - c. Reclassify the existing LPN Instructor position at Suwannee-Hamilton Technical Center from a 7.25-hour day to an 8-hour day **(pg. 127)**
 - d. Fill vacancy for the Migrant Coordinator position **(pg. 128)**

MOTION CARRIED UNANIMOUSLY

13. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Personnel Changes List, with the following change on Page 133, under Suwannee Intermediate School, to strike the recommendation of Dionne Sturdivant-Caldwell, teacher. **(pgs. 129-136)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATION: INSTRUCTIONAL:
For 2009-10 school year:

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

District Office:

Rhonda Lepper, Director of Food Service, June 14, 2010

RECOMMENDATION: NON-INSTRUCTIONAL:

For 2009-10 school year:

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford Elementary School:

Carla F. Suggs, paraprofessional, dates from December 7, 2009 through June 2, 2010, for injury on November 24, 2009, for a total of 25.5 hours (received in Human Resources/request dated June 10, 2010)

End of List

2009-2010

School Year

Summer School Recommendations for 2009-2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2009-10 summer school:

Suwannee-Hamilton Technical Center:

Tracy Henderson, teacher

Migrant Education:

Daniel Taylor, teacher

MISCELLANEOUS:

Rene Bass to work up to seven (7) additional days during the month of July to facilitate summer tutoring in Reading and Math at Suwannee Intermediate School

RECOMMENDATION: NON-INSTRUCTIONAL:

For 2009-10 school summer school:

Suwannee Elementary School
Betsy Byrd, ESE paraprofessional

RECOMMENDATIONS: NON-INSTRUCTIONAL:

STUDENT WORKERS:

Work Force Development students:

Sara Alban	Monique Grant	Oriana Rojo
Frances Baker	Qais Griffin	DeAngelo Ross
Emily Bartelli	Austin Hadden	Jeremiah Ross
Jared Bartley	Jenna Harper	Princess Ross
James Bass	Lillian Henderson	Demonte Roundtree
Danyel Batton	Taylor Henderson	Kheryn Smith
Stacey Beasley	Bria Herring	Shawn Smith
Kaylem Blanco	Maya Herring	Jackson Sheree
Kyle Bloneo	Troy Hillengas	Shawn Smith
Cody Boatright	Dustin Hovey	Phillip Snedeker
Joshua Boatright	Kierston Howell	Thomas Stokes
Jasmine Bristol	Eduardo Huerta	Demetric Twiggs
Jacob Burnham	Sheree Jackson	Anthony Williams
Cade Carter	Lyndze Jandle	Antwon William
Trumane Carwise	Brittany Jennings	Kayslynn Williams
Demetrius Cason	Kendrell Jerry	Lavare Williams
Lysa Causey	Michael Johnson	Jessica Wilson
Twanisha Chaires	Shak'inna Jones	Cara Wright
Richard Cline	Marcus Lane	
Molly Coker	Brandi Logsdon	
Ryan Coulter	Taryn Loper	
Henry Croft	Cansas McKinley	
Jake Day	Amber Monroe	
Taylor Douglas -	Quenisha Murphy	
Horne	Tony Norris	
Toddrick Dowels	Charles Peaden	
Allen Foster	Nicholes Phillips	
Jessica Gallahar	Elizabeth Polson	
Latoddrick	Rhett Rader	
Gardner	Mark Robinson	

**End of List
Summer School 2009-2010**

Recommendations for the 2010-2011 School Year

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Middle School:

Jennifer Page, teacher, effective June 29, 2010

Branford Elementary School:

Abbey Warren, teacher, effective July 13, 2010

RETIREMENT: ADMINISTRATIVE

Nancy Roberts, Director of Special Programs, effective July 31, 2010

RESIGNATIONS: NON-INSTRUCTIONAL:

Food Service Department:

Clifford Jernigan, food service worker 6 hour, effective July 6, 2010

Suwannee-Hamilton Technical Center:

Tracy-Felty Janosh, school secretary, effective July 6, 2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Branford Elementary School:

Hannah Clark, Teacher

NEW POSITION - CSR

Mandi Mott, teacher

NEW POSITION - CSR

Elicia Thoreson, teacher

NEW POSITION - CSR

Virginia Thomas, teacher

REPLACES: Yvonne Sullivan

District Wide:

Katrina Raulerson, teacher-TSA 12 month, E2T2 Grant Coordinator (grant funded), effective

July 8, 2010

NEW POSITION/GRANT FUNDED

Suwannee Elementary School:

Linda Baker, teacher

REPLACES: Keevis Louis

Elizabeth Bourgeois, teacher

REPLACES: Marsha Tedder

Melinda Hawthorne, teacher

REPLACES: Stevan Bass

Susan Ratliff, teacher

REPLACES: Alyson Brown

Stephanie Selph, teacher

REPLACES: Maudestine Morgan

Suwannee Intermediate School:

Peggy Hasty, teacher

REPLACES: Mae Daniel

Cathy Nicely, teacher

REPLACES: Carley Grebing

Suwannee Middle School:

Mary Check-Cason, teacher

REPLACES: Sara Box

Brantley Helvenston, teacher

REPLACES: Bennice Wolfe

Celia Hodge, teacher

NEW POSITION – CSR

Elaine Sauerman, teacher

NEW POSITION – CSR

Melinda Tice, teacher

REPLACES: Nancy Nielsen

Suwannee High School:
Cindi Hiers, teacher
NEW POSITION – CSR

CONTRACT RECOMMENDATIONS:

Contract Status for 2010-11 school year:

Professional Service Contract: Term

Suwannee High School:
Damon Wooley 10

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE-MATERNITY):

Suwannee Elementary School:
Megan Musgrove-Henry, teacher tentatively August 17 through November 8, 2010

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:
Alyssa Chapman, teacher tentatively September 7 through October 15, 2010, using days as needed for insurance purposes

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Perry Davis	JV Head Football Coach	BHS	M. Lindblade
Perry Davis	Head Boys' Basketball Coach	BHS	S. Stebbins

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Sandra Delay	SIS / Teacher	BES / Teacher	8/17/2010	L. Gaylard
Karen Townsend	SPS / Teacher	SES / Teacher	8/17/2010	L. Rissman
Keevis Louis	SIS / Teacher	SHS / Teacher	8/17/2010	New Position

MISCELLANEOUS:

The following to work up to 12 hours the week of August 9, 2010, for
PreK transition meetings:

Mary Johnson	Lindy Meeks	Shannon Roberts
Lindsey Thomas	Joann Saunders	

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:

Shalentia Reynolds, school nurse, 10 month

REPLACES: Alison Varga

District Office:

Nicole Humphrey, district secretary, 12 month, effective July 19, 2010

REPLACES: Earnestine Anderson

Facilities Department:

Evelina Najera, custodian 10 month

REPLACES: Sandra Fountain

Ruby Loston, custodian 12 month, effective July 1, 2010

REPLACES: Rosa Bryant

Terry Richards, custodian 12 month, effective July 1, 2010

NEW POSITION

Suwannee Elementary School:

Tammy Tomlinson, administrative secretary, effective July 1, 2010

REPLACES: Donna Bass

Suwannee-Hamilton Technical Center:

Tracy Felty-Janosh, school secretary, effective July 6, 2010

REPLACES: Anna Stovall

Suwannee-Hamilton Technical Center:

Tammy Johns, school secretary, effective July 13, 2010

REPLACES: Tracy Felty-Janosh

Suwannee Middle School:

Kathy Shea, administrative secretary, effective July 6, 2010

LEAVE OF ABSENCE (MEDICAL):

Facilities Department:

Gordon McClain, custodian, June 17, 2010 until released by his doctor,
using days as needed for insurance purposes

MISCELLANEOUS:

The following to work up to 12 hours the week of August 9, 2010, for
Pre-K transition meetings:

Tara Brock	Lisa Campbell	Barbara Fullbright	Lois Lock
Pam Norton	Bonnie Swartz	Dora Townsend	Deanna Yott

**End of List
2010-2011
School Year**

School Board Attorney – Andy Decker:

14. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

15. Superintendent's Report – No matters to report.

School Board Members:

16. Issues and concerns Board members may wish to discuss

No issues or concerns to report.

The meeting adjourned at 7:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 10, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Muriel Owens, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Julie Ulmer arrived at 9:05 a.m. School Board Attorney Andy Decker was absent.

Administrators and others present: Dr. Bill Brothers, Mark Carver (arrived at 11:53 a.m.), Dawn Lamb, Scott Pfender (arrived at 10:50 a.m.), Elizabeth Simpson (arrived at 9:15 a.m.), and Josh Williams (arrived at 11:55 a.m.).

Chairman Taylor called the meeting to order at 9:00 a.m.

Policy (pgs. 2-84).....Bill Brothers

Dr. Brothers reviewed the following School Board policies:

- #2.16.01 Nondiscrimination Notice
- #3.20 Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees)
- #5.15 Administration of Medication
- #6.216 Deferred Retirement Option Program (DROP)
- #6.22 Absence Without Leave
- #6.23 Personal Leave (*pulled from agenda; will bring back in a future workshop*)
- #6.24 Sick Leave
- #6.241 Illness or Injury In-Line-of-Duty Leave (*pulled from agenda; will forward to FSBIT for review and bring back in a future workshop*)
- #6.242 Family and Medical Leave
- #6.25 Military Leave
- #6.26 Jury/Witness Duty
- #6.27 Professional Leave

- #6.271 Sabbatical Leave
- #6.28 Annual/Vacation Leave
- #6.29 Temporary Duty
- #6.29.01 Temporary Duty (procedure to Policy #6.29)
- #6.30 Salary Schedules
- #6.311 Terminal Annual (Vacation) Leave Pay
- #6.31 Terminal Pay (*pulled from agenda; will bring back in a future workshop*)
- #6.321 Health Insurance Premiums
- #6.33 Lump-Sum Payment of Vacation Leave (*pulled from agenda; will bring back in a future workshop*)
- #6.33 Utilization of Sick Leave (*pulled from agenda; will bring back in a future workshop—numbered the same as the previous policy; policy number will be corrected*)
- #6.34 Sick Leave Bank
- #6.35 Use of Sick Leave by Family Members
- #6.37 Professional Ethics
- #6.39 Report of Misconduct
- #6.40 Violation of Local, State, and/or Federal Laws
- #6.401 Conflict of Interest in Purchasing
- #6.41 Nepotism
- #6.42 Records and Reports
- #6.44 Telephone Calls, Electronic Communications, and Facsimiles
- #6.441 Employee Use of Technology
- #6.442 Employee Use of Cellular Telephones
- #6.46 Political Activities of Employees
- #6.47 Profane or Obscene Language
- #6.50 Grievance Procedure for Personnel (*pulled from agenda; will bring back in a future workshop*)
- #6.51 Complaints Against Employees
- #6.52 Suspension and Dismissal
- #6.53 Suspension With Partial or No Pay
- #6.60 Staff Training (*Dr. Brothers proposed to strike this one and adopt Option 2 of this policy.*)
- #6.60 Staff Training Option 2
- #6.65 Whistleblower Protection
- #6.75 Name and Address of Employee
- #6.78 Social Security Numbers
- #6.80 Personnel Files

- #6.81 Assessment of Employees
- #6.811 Instructional Employee Performance Criteria
- #6.90 School Board Employees with HIV, AIDS, or Other Communicable Diseases
- #6.91 AIDS and Bloodborne Pathogens

Truancy/Attendance Elizabeth Simpson

Mrs. Simpson provided an update regarding truancy and attendance. Mr. Taylor asked that a truancy/attendance report, by school, be presented at the monthly Board meetings.

Opportunity School.....Elizabeth Simpson/Kelly Waters

Mrs. Simpson provided an update regarding the Opportunity School.

Curriculum Alignment Project (**pgs. 85-120**)..... Dawn Lamb
Teacher Observation Protocol
Student Progression Plan

Mrs. Lamb provided an update regarding the curriculum alignment project and the teacher observation protocol. She then reviewed the proposed updates/changes to the Student Progression Plan.

The workshop recessed at 12:00 p.m. and resumed at 1:00 p.m.

Special Programs.....Cheryl Mae Brinson

Mrs. Lamb reported for Mrs. Brinson, who was absent, that there were no items to report on at this time.

Transportation Department Employee.....Scott Pfender
Handbook (**pgs. 121-184**)

Mr. Pfender reviewed the proposed changes to the Transportation Department Employee Handbook for 2010-2011.

Update on Summer Projects-FacilitiesMark Carver

Mr. Carver provided an update regarding summer projects for the Facilities Department.

Update on Summer Projects-ITJosh Williams

Mr. Williams provided an update regarding summer projects for the IT Department. Mr. Taylor requested a list of software programs that the District is utilizing regarding academics and whether the program is effective or not.

Supt. Scarborough asked the Board to consider advertising the temporary technician position, vacated by David Dees, as a permanent technician position. Consensus of the Board was to proceed with advertising as a permanent position.

Resolution for Holding Referendum ElectionVickie Music
(pgs. 185-199)

Mrs. Music reviewed the proposed Resolution to be adopted for holding a referendum election to continue the .25 mill levy for critical operating needs. Board members expressed their opinions and concerns with the proposed Resolution.

Miscellaneous

Mrs. Ulmer asked Board members to submit a bio to Josh Williams so it can be posted to the District Website along with Board members' pictures.

The workshop adjourned at 2:15 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 10, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 3:00 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Owens, second by Mr. Cooper, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Cooper, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following contracts/agreements for the 2010-2011 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

- #2011-57 Agreement between Suwannee County Schools and Andrew Harrell, d/b/a AMH Counseling for counseling services to ESE students (*Renewal*)
- #2011-59 Contractual Agreement between the School Board of Hamilton County and the School Board of Suwannee County for inter-county transfer of exceptional students (*Renewal*)

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the resolution ordering and providing for the holding of a referendum election to determine if the electors of the school district of Suwannee County authorize the School Board to continue to annually levy 0.25 mills for critical operating needs. (A copy is on file with Supplemental Minutes.) **(pg. 4)**

MOTION CARRIED four to one; Mr. Holtzclaw voted NO.

Director of Special Programs – Cheryl Mae Brinson:

(presented by Director of Student Services – Elizabeth Simpson)

2. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the following contract/agreement for the 2010-2011 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Andy Decker.)

- #2011-58 Memorandum of Agreement (MOU) between Suwannee County District Schools and Florida Department of Environmental Protection for Learning in Florida's Environment (LIFE) Program in the Suwannee River Valley for Suwannee Middle, Suwannee High, and Branford High Schools. (*This MOU is part of the E2T2 Grant.*) (New) **(pgs. 5-11)**

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

3. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the 2010-2011 Code of Conduct for elementary and secondary schools in the Suwannee County School District. (Copies are available for review in the office of the Director of Student Services.) **(pg. 12)** MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the new Exceptional Student Education (ESE) Manual and Forms for the 2010-2011 school year. (A copy is available for review in the office of the Director of Student Services.) **(pgs. 13-19)** MOTION CARRIED UNANIMOUSLY

Action on the Addendum

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the following contract/agreement for the 2010-2011 school year: (New)

#2011-60 Memorandum of Understanding between the District School Board of Suwannee County and Comprehensive Community Services for the Adults with Disabilities Grant Program
(New) **(pgs. A2-A3)**

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

2. MOTION by Mr. Cooper, second by Mrs. Ulmer, for approval to advertise additions and revisions to the Suwannee County School Board Student Progression Plan as follows, with one change that Appendices 1-5 should state Appendices 1-7. (A copy is available for review in the office of the Director of Curriculum and Instruction.) **(pg. A4)**
 - I. General Procedures for Promotion
 - II. Promotion and Placement in the Elementary Grades (K-5)
 - III. Promotion and Placement in Middle Grades (6-8)

- IV. Placement, Classification, and Graduation in High School (9-12)
- V. Students in Exceptional Education Programs
- VI. Comprehensive Dropout Prevention Program
- VII. Adult Education
- VIII. Identification of Pertinent School Board Policy
- IX. Program of Study
- Appendices 1-5 7

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

- 3. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following personnel item for the 2010-2011 school year: **(pg. A5)**
 - a. Add one temporary full-time Paraprofessional position (based on student enrollment) for Suwannee Primary School to provide direct services to students with special needs.

MOTION CARRIED UNANIMOUSLY

End of Addendum

School Board Attorney – Andy Decker:

- 5. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

- 6. Superintendent's Report – No matters to report.

Mr. Holtzclaw questioned Supt. Scarborough if Branford will be losing paraprofessional positions. Mrs. Simpson responded there were positions approved but due to Title dollars those positions may not be filled. Mrs. Music responded that adjustments had to be made to the per pupil allocation which may have affected the paraprofessional positions.

School Board Members:

7. Issues and concerns Board members may wish to discuss
 - a. Mr. Holtzclaw mentioned that the monthly Board meeting on August 24, 2010, is also Election Day. Discussion followed. Consensus of the Board was to hold the Board meeting at 5:00 p.m., instead of 6:00 p.m.
 - b. Mrs. Ulmer asked about bell schedules, which Mrs. Lamb responded she had received them the day before. Mrs. Ulmer also stated to please make sure FOCUS is working.
 - c. Mrs. Owens asked if meet your teacher dates were published. It was stated they are on First Class, as well as each school website. Carnell Hawthorne, with the Suwannee Democrat, stated the dates are published in the Democrat.

The meeting adjourned at 3:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
August 24, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 4:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) **(pg. 10)**

#2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*Revised*)

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 4:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 24, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 5:00 p.m.

Pledge to the flag by Dr. Bill Brothers

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Ms. Kristi Mullen addressed the Board regarding radios on school buses and specifically the radio station that was being played on her child's school bus, which she felt was not appropriate due to sexually explicit and foul language. She feels it is also a safety hazard for the bus radio to be played and asked for the radios to be removed from all school buses. Mr. Pfender responded that listening to the radio on the school bus is used as a reward for the students. Mr. Taylor stated the issue will be addressed at a future workshop.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-39)**

July 8, 2010	Workshop Session
	Special Meeting
July 20, 2010	Special Meeting
July 27, 2010	Expulsion Issues (Private)
	Public Hearing (Class Size Reduction)
	Public Hearing (Adopt tentative Millage Rates/Budget)
	Public Hearing (Student Progression Plan)
	Regular Meeting

2. Approval of the monthly financial statement for July 2010.

3. The following bills for the period July 1 – 31, 2010:

<u>General Fund</u>		
#134259 – 134423	\$	1,290,765.73
Electronic Fund Transfers		<u>528,831.06</u>
	\$	1,819,596.79
<u>Federal Fund</u>		
#38167 – 38291	\$	225,144.22
Electronic Fund Transfers		<u>168,146.97</u>
	\$	393,291.19
<u>Food Service Fund</u>		
#23255 – 23323	\$	35,668.90
Electronic Fund Transfers		<u>21,160.20</u>
	\$	56,829.10
<u>2.0 LCIF</u>		
#5413 – 5441	\$	142,131.20

4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>LCIF</u>	<u>Construction</u>	<u>Special Revenues</u>
I-32	III-12	III-12	IV-12 (Food Service)
			IV-14 (Federal Stimulus)
			IV-15 (Federal)

5. Approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>Special Revenues</u>
I-1	IV-1 (Federal)
	IV-1 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 24, 2010. (pgs. 40-41)

7. Approval of the following contracts/agreements for the 2010-2011 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

- a. Suwannee County Public Schools Title I Supplemental Educational Services Contracts between the School Board of Suwannee County and:

#2011-63	Club Z! In-Home Tutoring Services, Inc. (<i>Renewal</i>)
#2011-64	ATS Project Success (<i>Renewal</i>)
#2011-65	Accelerated Learning of Live Oak, Inc. (<i>Renewal</i>)
#2011-66	Achieve of Suwannee, Inc. (<i>Renewal</i>)
#2011-67	Sylvan Learning Center-Live Oak (<i>Renewal</i>)
#2011-68	!A+Tutor U (<i>Renewal</i>)

- b. #2011-84 Physical Therapy Staffing Agreement between Suwannee County School Board and John C. Palmer, Licensed Physical Therapist (*Renewal*)

- c. #2011-85 Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee-Hamilton Technical Center medical programs (NOTE: This agreement replaces Contract #2011-21 for the Patient Care Technician Program and Contract #2011-32 for the Practical Nurse Education Program; these contracts were approved at the June 22, 2010, Board meeting.) (*Renewal*)

8. Approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Dwight D.	Edmonds, Jr.	Lafayette	Suwannee	9
Hope	Flick	Columbia	Suwannee	K
Kellen A.	Fortner	Columbia	Suwannee	4
Emily	Gill	Columbia	Suwannee	8
Grayson	Gill	Columbia	Suwannee	3
Sandy	Harper	Lafayette	Suwannee	12
Joshua	Hicks	Lafayette	Suwannee	4
Maryssa	Hicks	Lafayette	Suwannee	1
Daniel	Johnson	Lafayette	Suwannee	11
Marissa	Johnson	Columbia	Suwannee	1
Victoria	Johnson	Columbia	Suwannee	1
Danielle	Kolvinsky	Lafayette	Suwannee	8
Sara	Kolvinsky	Lafayette	Suwannee	10
Cassidy	Michels	Lafayette	Suwannee	8
Sophia	Miller	Columbia	Suwannee	5
Brooke	Noyes	Lafayette	Suwannee	12
Emily	Quinones	Columbia	Suwannee	2
Joel Andy	Quinones	Columbia	Suwannee	PK
Harmony	Richardson	Lafayette	Suwannee	3
Holden	Richardson	Lafayette	Suwannee	5
Tanner R.	Ring	Columbia	Suwannee	1

FIRST NAME	LAST NAME	TO	FROM	GRADE
Heather B.	Thompson	Columbia	Suwannee	11
Jeremie N.	Thompson	Columbia	Suwannee	5
Dallas	Vansant	Lafayette	Suwannee	8
Alexis A.	Villareal	Lafayette	Suwannee	K
Caitlyn	Williamson	Columbia	Suwannee	K
Joshua	Williamson	Columbia	Suwannee	10
Kelly	Williamson	Columbia	Suwannee	K
Stephen	Williamson	Columbia	Suwannee	4
Emily	Bowen	Suwannee	Hamilton	1
Dalton	Cartwright	Suwannee	Columbia	1
Ethan	Creech	Suwannee	Hamilton	7
Abigail	Daniels	Suwannee	Lafayette	1
Casey	Davis	Suwannee	Hamilton	9
Katie	Davis	Suwannee	Hamilton	4
Kaitlynn M.	Eddings	Suwannee	Columbia	9
Steven M.	Eddings	Suwannee	Columbia	7
Trevor M.	Eddings	Suwannee	Columbia	5
Josh	Fancy	Suwannee	Columbia	11
Hannah	Giles	Suwannee	Hamilton	1
William E.	Giles	Suwannee	Hamilton	K
Nicholas	Griner	Suwannee	Lafayette	K
Ethan	Herndon	Suwannee	Lafayette	K
Savannah Paige	Howell	Suwannee	Hamilton	2
William Payton	Howell	Suwannee	Hamilton	6
Sara A.	Humphreys	Suwannee	Columbia	7
Cassydie	Kinsey	Suwannee	Lafayette	3
Tessa A.	Lamb	Suwannee	Columbia	7
Maxwell	Lambert	Suwannee	Lafayette	11
Annie	Langford	Suwannee	Lafayette	1
Austin	Malaguti	Suwannee	Lafayette	PK
Shirley	Malaguti	Suwannee	Lafayette	6
Chelse	McKire	Suwannee	Hamilton	7

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kaden	McKire	Suwannee	Hamilton	PK
Mary	McKire	Suwannee	Hamilton	3
Melanie	Moffe	Suwannee	Hamilton	5
Melanie	Moffe	Suwannee	Hamilton	5
Madison	Parkin	Suwannee	Lafayette	3
Noah	Parkin	Suwannee	Lafayette	4
Hunter	Robinson	Suwannee	Madison	8
Jordon	Robinson	Suwannee	Madison	6
Morgan	Robinson	Suwannee	Madison	3
Benjamin Lee	Taylor	Suwannee	Columbia	9
Emily Reese	Thomas	Suwannee	Lafayette	PK
Trenton	Thomas	Suwannee	Lafayette	1
Kayley	Walker	Suwannee	Lafayette	4
Rachael	Walker	Suwannee	Lafayette	1
Travis	Walker	Suwannee	Lafayette	11
Blake	Wynn	Suwannee	Hamilton	1
Sidney	Wynn	Suwannee	Hamilton	4

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Gavin Bernard	Saunders	Branford	Live Oak	PK
Carter	Wiggins	Branford	Live Oak	7

REGULAR AGENDA

Director of Career, Technical, and Adult Education – Dianne Westcott:

(presented by the Director of Human Resources – Dr. Bill Brothers)

1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following personnel item for the 2010-2011 school year:
 - a. Add a part-time nursing Teacher position at Suwannee-Hamilton Technical Center for the nursing program **(pg. 42)**

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

2. Discussion and possible action regarding approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-62 Destiny Textbook Manager Agreement between the Suwannee County Board of Education and Follett Software Company for the Destiny Resource Management Solution Software License and Implementation Services (*New*)
(pgs. 43-57)

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the above contract. MOTION CARRIED UNANIMOUSLY

Mr. Taylor requested that updates be presented to the Board throughout the school year.

Interim Director of Information Technology – Josh Williams:

3. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following personnel item for the 2010-2011 school year:
 - a. Advertise for the Information Technology (IT) Technician position vacancy (permanent/full-time position) **(pg. 58)**

MOTION CARRIED UNANIMOUSLY

Director of Special Programs – Cheryl Mae Brinson:

4. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following contracts/agreements for the 2010-2011 school year: (NEW) **(pgs. 59-60)**
 - a. Suwannee County Public Schools Title I Supplemental Educational Services Contracts between the School Board of Suwannee County and:

#2011-69	West Jacksonville Restoration Center, Inc. (New) (pgs. 61-74)
#2011-70	Neema School (New) (pgs. 75-88)
#2011-71	Learning Emporium Educational Services (New) (pgs. 89-102)
#2011-72	JFK Tutoring, Inc. (New) (pgs. 103-116)
#2011-73	HE-LPS, LLC (High Expectations-Learning Promotes Success) (New) (pgs. 117-130)
#2011-74	Community Reach, Inc. (New) (pgs. 131-144)
#2011-75	Academic Team (New) (pgs. 145-158)
#2011-76	AAPIE, LLC (All About Partners In Education) (New) (pgs. 159-172)
#2011-77	A Quantum Leap Educational Services, LLC (New) (pgs. 173-186)
#2011-78	5 Star Learning (New) (pgs. 187-200)
#2011-79	100% L.E.A.P.S. Learning Services (New) (pgs. 201-214)
#2011-80	100 Scholars (New) (pgs. 215-228)
#2011-81	1 to 1 Tutor, LLC (New) (pgs. 229-242)
#2011-82	!AMN Group LLC d/b/a Tabula Rasa Tutoring (New) (pgs. 243-256)
#2011-83	!!!@All Things Through Learning, Inc. (New) (pgs. 257-270)

MOTION CARRIED four to one; Mrs. Owens voted NO.

Director of Transportation – Scott Pfender:

5. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of the Suwannee District Schools Transportation Department Employee's Handbook for 2010-2011 (A copy is available for review in the office of the Director of Transportation.)
(pg. 271) MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.)
(pg. 10)

#2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*Revised*)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Personnel Changes List, with the following correction on page 279, delete Mary Wiggins, food service worker 8-hour, position upgraded **(pgs. 272-281) MOTION CARRIED UNANIMOUSLY**

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

Suwannee Middle School:

Glathia Collins, teacher, effective July 29, 2010

RETIREMENT: NON-INSTRUCTIONAL:

Facilities Department:

Charles Fox, painter, effective August 12, 2010

RESIGNATION: ADMINSTRATIVE:

Branford High School:

Kevin Whitaker, Assistant Principal, effective July 22, 2010

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:

Ray Steen, teacher, effective July 22, 2010

District Office/District Wide:

Cheryl Porter, school psychologist, effective August 1, 2010

Suwannee Elementary School:

Deborah Iseman, guidance counselor, effective July 20, 2010

Suwannee High School:

John Hunt, teacher, effective August 12, 2010

Suwannee Middle School:

Samuel Dowels, teacher, effective August 12, 2010

Suwannee Primary School:

Holly Marsee, teacher, effective August 15, 2010

RESIGNATIONS: NON-INSTRUCTIONAL:

Information Technology (IT) Department:

David Dees, IT Technician, effective August 5, 2010

Suwannee Elementary School:

Amy Byrd, paraprofessional, effective August 18, 2010

RECOMMENDATION: ADMINSTRATIVE:

Branford High School:

Sergio Rodriguez, Assistant Principal, effective August 3, 2010

REPLACES: Kevin Whitaker

Suwannee-Hamilton Technical Center:

Angelia Stuckey, Assistant Principal – 10 month, effective August 17, 2010
NEW POSITION

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Branford Elementary School:

Julie Adams-Blow, teacher
REPLACES: Sharon Golding
Michelle Clark, teacher
REPLACES: Yvonne Sullivan
Amanda Donaway, teacher
REPLACES: Linda Keller
Betsy Weaver, teacher
REPLACES: Abbey Warren

Branford High School:

Danelle Bradow, teacher part-time, E2T2 Grant
NEW POSITION
Allison Cameron, teacher - temporary
NEW POSITION (ARRA)
David Huntley, teacher
REPLACES: Ray Steen
Jennifer Langston, teacher
REPLACES: Katrina Raulerson
Jonathan Ulsh, teacher
REPLACES: Joseph Eakins

Suwannee Elementary School:

Stephanie Brock, teacher
REPLACES: Mauestine Morgan
Andrew Chapman, teacher
REPLACES: Staci Greaves
Kerri Frier, teacher
REPLACES: Mandy Ramsey
Melinda Hawthorne, teacher
REPLACES: Stevan Bass

Suwannee-Hamilton Technical Center:

Lucy Hudson, instructor, non-certificated – 12 month, effective August 2, 2010

REPLACES: Earlene McGee-Howard

PART-TIME/HOURLY EMPLOYEES (for the first term of 2010-11 school year):

ADULT EDUCATION

Richard Allen	TABE Test Examiner
Kim Boatright	Alternate GED Examiner
Darryl Cannon	Adult Basic Education
Robbin Chapman	ABE/GED Prep
Phyllis Doty	ESOL
Jackie Davis-Ford	Alternate GED Examiner
Karen Fraley	TABE Test Examiner
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Lynn Lee	GED Test Proctor
Lisa McKinley-Garrison	Alternate GED Examiner
Terry Mills	ED Options
Wendy Perrin	ED Options
Pam Poole	Chief GED Test Examiner
Ta-Tresea Sapp	TABE Test Examiner
Roger Sumner	Adult Basic Education
Tammie McKay	ABE/GED Prep
Dianne Westcott	Alternate GED Examiner
Sharon Witter	LPN Instructor

VOCATIONAL

Gary Colvin	Bus Driver Training
Ernestine Fleming	Bus Driver Training
Amy Williams	Child Care
Melissa Brady	Child Care
Sherri Williamson	Phlebotomy
Sandra Neely	Bus Driver Training
Kim Thomas	Early Childhood Development
Marianne Wood	Bus Driver Training
Chris Macarages	Culinary

COMMUNITY EDUCATION

Debbie Scott	Cake Decorating
Carol Risk	Yoga
Marilyn Roberts	Business
Kim Thomas	Intro to Computers & Excel
Juanita Torres	Conversational Spanish

Suwannee High School:

Emily Bass, teacher

REPLACES: Steve Johnson

Tammy Boggus, teacher part-time, E2T2 Grant

NEW POSITION

Malcolm Hines, TSA Dean of Students – 10 months

REPLACES: Darrell Curls

Mary (Mimi) Johnson, teacher (Elementary Alternative)

NEW POSITION

LaToya Stills, teacher

NEW POSITION (CSR)

Suwannee Intermediate School:

Ashlie Bailey, teacher

REPLACES: Carley Grebing

Jennifer Burnham, teacher

REPLACES: Sandra Delay

Amanda Coe, teacher

NEW POSITION (CSR)

Michelle Fina, teacher

REPLACES: Virginia Thomas

Amy Robinson, teacher

NEW POSITION (CSR)

Suwannee Middle School:

Melissa Brinson, teacher part-time, E2T2 Grant

NEW POSITION

Mallory Bryant, teacher

REPLACES: Joseph Sprague

Suwannee Primary School:

Annmarie Croucher, teacher

REPLACES: Shauna O'Steen

Kelly Cushman, teacher

REPLACES: Catherine Johnson

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Shelley Grantham, teacher, tentatively December 6, 2010 through January 28, 2011, using days as needed for insurance purposes leave without pay

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Jonathan Ulsh	Var. Asst. Baseball Coach	BHS	J. Eakins
Jonathan Ulsh	Assistant Football Coach	BHS	M. Taylor
Vernon Wiggins	Assistant Football Coach	BHS	C. Cashwell
Ronald Gray	Head Baseball Coach	SHS	S. Jernigan
Doug Morgan	Swimming Coach	SHS	K. Wood

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Eric Rodriguez	BHS / teacher	SHS / Teacher	8/17/2010	J. Hunt
Staci Greaves	SES / Teacher	SPS / Teacher	8/17/2010	L. Parker
Mandy Ramsey	SES / Teacher	SPS / Teacher	8/17/2010	H. Marsee

MISCELLANEOUS:

Suwannee Middle School:

William McCullers resigned as head football coach effective August 9, 2010

Elaine Sauerman to attend the Florida Digital Educator training July 26 – 29, 2010

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford High School:

Michelle Lambert, paraprofessional

REPLACES: Deborah Allen

Food Service:

Janice Lee, food service worker 6-hour

REPLACES: Bonnie Radford

Jennifer McGee, food service worker 6-hour

REPLACES: Laurie Ann Bright

Rosetta Thomas, food service worker 6-hour

REPLACES: Stephanie Wrobel

The following positions were upgrade and board approved July 27, 2010:

Amanda Bartley-Ramirez, food service worker 8-hour

POSITION UPGRADED

Pamela Carver, food service worker 8-hour

POSITION UPGRADED

Sandra Cooper, food service worker 8-hour

POSITION UPGRADED

Deborah Crawford, food service worker 8-hour

POSITION UPGRADED

Mary DeHart, food service worker 8-hour

POSITION UPGRADED

Monya Engle, food service worker 8-hour

POSITION UPGRADED

Annie Folsom, food service worker 8-hour

POSITION UPGRADED

Alfreda Kennedy, food service worker 8-hour

POSITION UPGRADED

Lynda Kinsey, food service worker 8-hour

POSITION UPGRADED

Melanie Rickett, food service worker 8-hour

POSITION UPGRADED

Lucille Turner, food service worker 8-hour

POSITION UPGRADED

Tammie Warner, food service worker 8-hour

POSITION UPGRADED

Teresa Williams, food service worker 8-hour

POSITION UPGRADED

Suwannee Elementary School:

John Cone, paraprofessional
REPLACES: Amy Byrd
Violet Tipton, paraprofessional
REPLACES: Carol Coen

Suwannee Intermediate School:

Lori Alban, paraprofessional
NEW POSITION (ARRA)
Christina Batton, paraprofessional - temporary
REPLACES: Pam Hastings
Cheryl Mesnard, paraprofessional
NEW POSITION (ARRA)
Erin Vogel, school secretary 11 month, effective August 3, 2010
REPLACES: Kathy Shea
Sandra Wingate, paraprofessional
REPLACES: Erin Vogel

Suwannee Primary School:

Tenlee Harrell, paraprofessional
REPLACES: Annmarie Croucher
Connie Little, school secretary 12 month, effective August 2, 2010
REPLACES: Tammy Tomlinson

Transportation Department:

Robin Whitt, parts manager part-time, effective July 19, 2010
REPLACES: Tracy Felty-Janosh

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford Elementary School:

Amanda Harris, school secretary, May 10, 19, 24, 26, June 9, 14 and 23, 2010, for a total of 30.25 hours

SUBSTITUTES:

The following to be approved as *emergency* substitute teachers:

Branford Elementary School:

Sharon Richardson	Mary Roberts	Amanda Harris
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Branford High School:

Kellie Curl	LaDon Terry	Laurie Reaves
Tracy Delegal	Tammy Bradow	

Suwannee Elementary School:

Marion Bell	Betsy Byrd	Tanya Crain
Ashley Greene	Joanne LeDew	Kristin Register
Sandra Stewart	Tammy Tomlinson	

Suwannee-Hamilton Technical Center:

Richard Allen	Virginia Crews	Bernice Herring
Tammy Johns	Mildred Jones	Ashley Kirby
Lynn Lee	Denise McClamma	Ta-Trease Sapp
Ann Warner	Greg Wilkison	

Suwannee High School:

Kathy Aukerman	Susan Brown	Karen Jackson
Sharon Sommers	Laketha Wilson	Kathy Sellgren

Suwannee Intermediate School:

Toni Graves	Shari Herron	Gail Musgrove
Dale Sumner	Pam Hastings	Dona Norris
Tiffany Sanders	Amy Steed	Erin Vogel

Suwannee Middle School:

Martha Blevins	Gail Butler	Sharan Dedge
Mike Herring	Deborah Hodges	Theresa Owens
Evelyn Aue	Mary Chaney	Goldie Fralick
Jody Musgrove	Linda Nicholson	Jean Plumtree
Kathy Shea	Angie Townsend	Kate Townsend
Sandee Wingate	Carla Williams	

Suwannee Primary School:

Frankie Allen	LaDonna Baker	Marolyn Black
Melanie Chambliss	Linda Cheshire	Debra Gamble
Grace Hill	Nancy Jernigan	Robbie Kuyrkendall
Connie Little	Sarah McIntosh	Diane Nobles
Elouise Scott	Geraldine Thomas	Lori Torres
Shelly Townsend		

The following as substitute bus drivers:

Tracy Felty-Janosh effective 7/29/2010

STUDENT WORKERS:

Work Force Development students:

Jake Day	Javonta Harris	Taylor Henderson
Kiersten Howell	Thomas Stokes	

**End of List
2010-2011
School Year**

School Board Attorney – Andy Decker:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

9. Superintendent's Report

- Supt. Scarborough shared a draft memo regarding sportsmanship and asked for suggestions from Board members. Mrs. Ulmer stated she would like to see language added that coaches are responsible for paying their own fines. Supt. Scarborough stated language would be added regarding Mrs. Ulmer's request.

School Board Members:

10. Issues and concerns Board members may wish to discuss

- a. Mr. Holtzclaw expressed his thanks and appreciation to everyone for their hard work and for the smooth beginning of the school year.
- b. Mr. Cooper expressed his thanks and appreciation to everyone for all they do.
- c. Mrs. Owens also expressed her thanks and appreciation to everyone for all they do.
- d. Mrs. Ulmer expressed her thanks to everyone for all they do and for the smooth beginning of the school year. Mrs. Ulmer mentioned an amendment on the November ballot regarding the flexibility on the class size reduction issue. She referred to the DOE website for more information regarding the issue.
- e. Mr. Taylor expressed his thanks to those individuals that helped with traffic duty the first week of school. Mr. Taylor informed Board members that a thank you letter would be sent to the sponsors of the Back To School Bash on behalf of the School Board.
- f. Mr. Holtzclaw stated that Mrs. Music asked him to remind everyone of the Public Hearings on September 3, 2010, regarding class size reduction and approval of the final millage rate and final budget.

The meeting adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 3, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Andy Decker was absent.

Chairman Taylor called the meeting to order at 5:05 p.m.

Public comment on Suwannee County Schools' intent to comply with constitutional requirements to meet class size reduction.

- Dawn Lamb gave a Powerpoint presentation regarding Suwannee County Schools' intent to comply with class size reduction.

Chairman Taylor called for questions or comments regarding Suwannee County Schools' intent to comply with class size reduction.

The following individuals addressed the Board regarding class size reduction:

- Carnell Hawthorne, Suwannee Democrat
- Charlene Moss, Suwannee County Citizen
- Ed daSilva, Suwannee County Citizen and School Board Member-Elect

The hearing adjourned at 5:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 3, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Andy Decker was absent.

Chairman Taylor called the hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage Rates for the 2010-2011 school year and the Final Budget for 2010-2011 school year.

The Final Millage Rates set for the 2010-2011 school year are as follows:

Required Local Effort	=	5.419
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Discretionary Critical Needs Operating	=	<u>0.250</u>
Total	=	7.917

The Final Millage exceeds the roll back rate by -3.46 percent.

The Required Local Effort is 5.419 mills and is set by the State. This is an increase of .096 mills over the 2009-2010 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2009-2010.

The Discretionary Critical Needs Operating Millage is required in order to receive additional funds from the State in the amount of \$400,460. This millage may be levied in 2010-2011 by supermajority vote of the Board.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2009-2010.

- 1) Chairman Taylor called for questions or comments from the public concerning the Final Millage Rates.

The following individuals addressed the Board regarding the Final Millage Rates:

- Carnell Hawthorne, Suwannee Democrat
- Charlene Moss, Suwannee County Citizen

- 2) MOTION by Mr. Holtzclaw, second by Mr. Cooper, to adopt the Final Millage Rates for 2010-2011 as follows:

Required Local Effort	=	5.419
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Cooper, second by Mr. Holtzclaw, to adopt the Final Discretionary Critical Needs Operating Rate of .250 mills.

MOTION CARRIED UNANIMOUSLY

- 4) MOTION by Mrs. Owens, second by Mrs. Ulmer, to adopt the Final Budget for 2010-2011.

MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 14, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, Julie Ulmer, and along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Andy Decker arrived at 10:25 a.m.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers (arrived at 10:10 a.m.), David Campbell, Dawn Lamb, Rhonda Lepper, Bethany Mitidieri (arrived at 1:40 p.m.), Susan Moffat (arrived at 1:20 p.m.), Melissa Moseley, Scott Pfender, Ted Roush, Elizabeth Simpson (arrived at 9:33 a.m.), Norri Steele, Angie Stuckey (arrived at 11:45 a.m.), Seth Thoreson, Lila Udell (arrived at 9:35 a.m.), Dianne Westcott, Josh Williams, Bill Yanossy, and School Board Member-Elect Ed daSilva.

Chairman Taylor called the meeting to order at 9:00 a.m.

A video entitled *212 Degrees* was shown.

Charter School Applications Cheryl Mae Brinson

Mrs. Brinson presented an update regarding the two Charter School applications that have been received for the District.

Blue Ridge International Academy Contract (**pgs. 2-5**) Dawn Lamb
Student Achievement

Mrs. Lamb explained the Blue Ridge International Academy, which will allow students that have not passed FCAT to earn a diploma. She stated this is a safety net option for a limited number of students.

Supt. Scarborough asked for an update regarding Fast ForWord. Mrs. Lamb and Josh Williams provided an update. Supt. Scarborough asked that a meeting or conference call be setup with Robert Selvaggi, with Scientific Learning, to discuss the issues. Mr. Taylor and Mr. Holtzclaw asked that Mr. Decker review the current contract prior to the meeting or conference call with Mr. Selvaggi.

The workshop recessed at 10:22 a.m. and resumed at 10:35 a.m.

Review Language for Contracts/AgreementsAndy Decker

Mr. Decker reviewed a handout regarding guidelines and legal criteria on the required information that must be included in all contracts/agreements that are to be submitted to the Board for approval.

Mrs. Music stated that it is critical and helpful as well to receive a Form W-9 from the company you are proposing to contract with. This form will help to provide critical information that is needed and/or required.

Mr. Taylor suggested that a checklist be developed for the District to use prior to submitting a contract/agreement for Board approval. Mr. Taylor expressed his concern regarding contracts being implemented prior to Board approval.

Mr. Decker suggested that the guidelines and legal criteria he reviewed be posted on the District website. Mrs. Music stated the guidelines and legal criteria will be posted on the Finance website as well as a Form W-9.

The workshop recessed at 11:45 and resumed at 12:30 p.m.

Student AchievementDawn Lamb

Mrs. Lamb distributed a handout and gave a Powerpoint presentation regarding an update on student achievement.

Physical Restraint PolicyElizabeth Simpson
SP&P Document Revisions

Mrs. Simpson distributed and reviewed handouts regarding SP&P Document revisions for the 2010-2011 school year and the Physical Restraint Policy.

Bus Radios (**pg. 6**) Scott Pfender

Mr. Pfender reviewed the proposed *Guidelines for the Playing of Music on School Bus AM/FM Radios*. Mr. Taylor stated he asked Board Attorney Mr. Decker to review the guidelines; and Mr. Decker had suggested that the first numbered sentence state the following:

“Every reasonable effort should be made to avoid playing radio stations whose broadcast includes profanity or sexually explicit music. If a song or commentary on a radio station that is playing begins to broadcast profanity or sexually explicit music, the bus driver should make every reasonable effort under the circumstances to change the radio station to an acceptable station.”

Ms. Kristi Mullen addressed the Board regarding a bus driver’s ability to use good judgment when it comes to choosing appropriate radio stations. She expressed her concerns with playing AM/FM radios on school buses. She feels there is no age-appropriate music that can be played on a school bus to accommodate kindergarten through 12th grade. Board members stated that they either had no contacts regarding this issue; or that the majority of the individuals that had contacted them were in favor of keeping the radios on the buses with limitations.

Consensus of the Board was to keep the radios on the school buses and proceed with implementing the proposed guidelines, with the change noted above by Mr. Decker. Mr. Cooper suggested including an approved radio station, if possible, that is age-appropriate for our younger students.

Wellness Policy (**pgs. 7-15**) Rhonda Lepper

Mrs. Lepper reviewed the Wellness Policy for the District.

District Improvement Plan for 2010-2011 Lila Udell/Principals
School Improvement Plans for 2010-2011 (**pgs. 16-49**)

Mrs. Udell stated that the District Improvement Plan was being pulled from the agenda and would be presented at a later date.

The following 2010-2011 School Improvement Plans (SIP) were presented to the Board:

- Branford Elementary School – David Campbell
- Branford High School – Seth Thoreson
- Florida Sheriffs Boys Ranch – Susan Moffat
- Suwannee Elementary School – Melissa Moseley
- Suwannee-Hamilton Technical Center – Angie Stuckey
- Suwannee High School – Ted Roush
- Suwannee Intermediate School – Bill Yanossy
- Suwannee Middle School – Norrie Steele
- Suwannee Primary School – Amy Boggus

No action was taken at this time on the School Improvement Plans.

The workshop adjourned at 3:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 14, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Andy Decker was absent.

Chairman Taylor called the meeting to order at 3:10 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

REGULAR AGENDA

Director of Federal Programs – Lila Udell:

1. The Superintendent recommends approval of the 2010-2011 District Improvement Plan. (A copy is available in the office of the Director of Federal Programs.) (pg. 2)

MOVED to TABLE by Mr. Holtzclaw, second by Mrs. Ulmer. MOTION to TABLE CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

(presented by Director of Curriculum and Instruction – Dawn Lamb)

2. MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document, with the noted changes discussed earlier at the Board Workshop. (A copy is available in the office of the Director of Student Services.) **(pg. 3)**

School Board Attorney – Andy Decker:

3. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

4. Superintendent's Report
 - Mrs. Ulmer asked Josh Williams to provide an update regarding FOCUS. Discussion followed regarding issues associated with FOCUS.

School Board Members:

5. Issues and concerns Board members may wish to discuss
 - Mr. Taylor shared the following information/ideas he received from his meeting in Daytona Beach last week:
 - Wellness clinics
 - The use of associate teachers to help with class size demands
 - Volusia County's Council of Government
 - Over Age Academy

Miscellaneous

- Mrs. Music shared the following information:
 - At each school site on October 6th, Early Release Day, facts will be shared with employees regarding the referendum to continue the .25 mill levy for critical operating needs.

- A luncheon will be held at Suwannee-Hamilton Technical Center on September 29th for community stakeholders to share information on the state of the schools.
- School Hall Meetings will be held on October 11th at Branford High School and on October 12th at Suwannee Middle School.

The meeting adjourned at 3:52 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 28, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board Members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Member Muriel Owens arrived at 4:03 p.m. School Board Attorney Andy Decker arrived at 4:43 p.m.

Administrators and others present: Cheryl Mae Brinson, Dr. Bill Brothers, Mark Carver, Lila Udell (arrived at 1:40 p.m.), Josh Williams, and School Board Member-Elect Ed daSilva.

Chairman Taylor called the meeting to order at 1:30 p.m.

Annual Financial Report..... Vickie Music

Mrs. Music distributed and reviewed the Annual Financial Report for fiscal year ending June 30, 2010.

Charter School Applications..... Cheryl Mae Brinson

Mrs. Brinson distributed and reviewed a handout regarding the Charter School Application Review Committee's proposal to deny the following Charter School Applications:

- Achieve High School
- Lola Thomas Charter School

Five Year Facilities Work Plan..... Mark Carver

Mr. Carver distributed and reviewed the Five Year Facilities Work Plan for 2010-2011.

The issue with Suwannee Primary School needing to hire an additional two teachers to meeting class size reduction was discussed. Consensus of the Board was to proceed with the hiring of the two teachers in order to meet state mandated class size reduction requirements.

Miscellaneous

1. Mr. Holtzclaw asked about Board meeting dates for November and December. Consensus was to hold the November Board meeting on November 16, 2010, along with the re-organizational meeting; and the December meeting to be held on December 14, 2010. These changes will be placed on the October Board Meeting Agenda for approval.
2. Mrs. Ulmer reviewed a Powerpoint presentation that will be shown at the state of schools luncheon meeting on Wednesday, September 29, 2010.

The workshop adjourned at 4:46 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 28, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

School Board Member-Elect Ed daSilva was also present.

Chairman Taylor called the meeting to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Student Progression Plan as follows: (A copy is available for review in the office of the Director of Curriculum and Instruction.) **(pg. 11)**

- X. General Procedures for Promotion
- XI. Promotion and Placement in the Elementary Grades (K-5)
- XII. Promotion and Placement in Middle Grades (6-8)
- XIII. Placement, Classification, and Graduation in High School (9-12)
- XIV. Students in Exceptional Education Programs
- XV. Comprehensive Dropout Prevention Program
- XVI. Adult Education
- XVII. Identification of Pertinent School Board Policy
- XVIII. Program of Study
- Appendices 1-7

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Student Progression Plan and there were none.

The hearing adjourned at 5:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 28, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

School Board Member-Elect Ed daSilva was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag – Suwannee Middle School, Art Club

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ Citizen Input addressed on Item #14 of the Regular Agenda.

MOTION by Mr. Holtzclaw, second by Mr. Cooper, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 12-40)**

August 10, 2010	Workshop Session
	Regular Meeting
	Expulsion Issues (Private)
August 24, 2010	Expulsion Issues (Private)
	Public Hearing
	Regular Meeting

2. Approval of the monthly financial statement for August 2010.

3. The following bills for the period August 1-31, 2010:

General Fund

#134424 – 134942	\$	2,095,155.00
Electronic Fund Transfers		<u>1,625,760.72</u>
	\$	3,720,915.72

Federal Fund

#38292 – 38552	\$	348,726.20
Electronic Fund Transfers		<u>348,435.86</u>
	\$	697,162.06

Food Service Fund

#23324 – 23448	\$	86,252.95
Electronic Fund Transfers		<u>64,280.50</u>
	\$	150,533.45

2.0 LCIF

#5442 – 5496	\$	583,312.19
Electronic Fund Transfers		<u>5,251.51</u>
	\$	588,563.70

School Construction Fund

#2298 – 3310	\$	64,118.54
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4. Approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>LCIF</u>	<u>CO&DS</u>	<u>Special Revenues</u>	<u>SBE/COBI Bonds</u>
I-33	III-13	III-13	IV-13 (Food Service)	II-2
			IV-15 (Federal Stimulus)	
			IV-16 (Federal)	

5. Approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>Food Service</u>	<u>Local Capital Improvement</u>
I-2	III-1	IV-1 (Federal Stimulus)
		IV-2 (Federal)
		IV-2 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated September 28, 2010. **(pgs. 41-54)**

7. Approval of cell phones for head custodians and the custodial supervisor. **(pgs. 55-56)**

8. Approval of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Juettie Kelley	BES	11/3-6/10	American Orff Schulwerk Association Conference	Spokane, WA
Anne Etcher	SMS	10/19-24/10	National FFA Convention	Indianapolis, IN
Jimmy Wilkerson	BHS	10/19-24/10	National FFA Convention	Indianapolis, IN

9. Approval of an out-of-state field trip for FFA Students to attend the National FFA Convention on October 19-24, 2010, in Indianapolis, IN.

10. Approval of the following dates to be Early Release days for homecoming:

- a. Suwannee High School – October 22, 2010
- b. Branford High School – October 27, 2010

11. Approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jeri Lee Hurne	Clark	Columbia	Suwannee	11
Anna	Evans	Lafayette	Suwannee	K
Caleb	Evans	Lafayette	Suwannee	3

FIRST NAME	LAST NAME	TO	FROM	GRADE
Danielle Nicole	Ezell	Lafayette	Suwannee	10
Amy Kaitlin	Fisher	Columbia	Suwannee	7
Kristy	Harper	Lafayette	Suwannee	12
Timothy Joe	Hurne	Columbia	Suwannee	7
Bethany	Jackson	Lafayette	Suwannee	1
Hannah	Jackson	Lafayette	Suwannee	2
Levona	Messer/Robinson	Columbia	Suwannee	K
Muskan	Patel	Columbia	Suwannee	3
Simran	Patel	Columbia	Suwannee	5
Macy Virginia	Taylor	Lafayette	Suwannee	5
Brooklin	Thomas	Lafayette	Suwannee	K
Jaylon	Thomas	Columbia	Suwannee	3
Victoria	Voss	Columbia	Suwannee	3
Roger	Voss, Jr.	Columbia	Suwannee	2
Kayla	Baker	Suwannee	Columbia	10
Elisia	Beauchamp	Suwannee	Hamilton	K
Bridget	Daniels	Suwannee	Hamilton	K
Zoe	Daniels	Suwannee	Hamilton	2
Johan A.	Hernandez	Suwannee	Lafayette	1
Jonathan A.	Hernandez	Suwannee	Lafayette	2
Brandon	Hoover	Suwannee	Hamilton	10
Jeremiah	Kondrad	Suwannee	Columbia	11
Layton	Lanier	Suwannee	Lafayette	2
Paulina	Malek	Suwannee	Columbia	11
MaLynn	Moses	Suwannee	Lafayette	11
William L. (Trey)	Owen, III	Suwannee	Hamilton	10
James Shawn	Pearson	Suwannee	Hamilton	7
Jesse Harry	Pearson	Suwannee	Hamilton	7
Patricia	Ringer	Suwannee	Lafayette	K
Ricky	Ringer	Suwannee	Lafayette	4
Naja	Warring	Suwannee	Hamilton	3

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Taylor M.	Randall	Branford	Live Oak	11
Robert Douglas	Brannon	Branford	Live Oak	7

12. Approval of travel for School Board members to participate in the Florida School Boards Association (FSBA) 16th Annual Committee Day on October 14, 2010, in Tampa, Florida.

REGULAR AGENDA

Superintendent of Schools – Jerry Scarborough:

1. Discussion and action regarding the re-appointment of an alternate School Board Member, to replace James Cooper, to serve on the Value Adjustment Board (VAB) for 2010-2011. (pg. 57)

Mrs. Owens will replace Mr. Cooper, as the alternate School Board Member, to serve on the Value Adjustment Board (VAB) for 2010-2011.

Chief Financial Officer – Vickie Music:

2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Annual Financial Report for fiscal year ending June 30, 2010. (A copy is on file with Supplemental Minutes.) (pg. 58) MOTION CARRIED UNANIMOUSLY
3. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the following form:

#5100-002 Suwannee County District Schools Accident/Incident Report
Form (*Revised*) (pgs. 59-60)

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

4. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of additions and revisions to the Suwannee County School Board Student Progression Plan as follows: (A copy is available for review in the office of the Director of Curriculum and Instruction.) **(pg. 11)**

- I. General Procedures for Promotion
- II. Promotion and Placement in the Elementary Grades (K-5)
- III. Promotion and Placement in Middle Grades (6-8)
- IV. Placement, Classification, and Graduation in High School (9-12)
- V. Students in Exceptional Education Programs
- VI. Comprehensive Dropout Prevention Program
- VII. Adult Education
- VIII. Identification of Pertinent School Board Policy
- IX. Program of Study
- Appendices 1-7

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following curriculum items for the 2010-2011 school year:
- a. Attached Courses of Study for each District school **(pgs. 61-76)**
 - b. Attached list of students to take the indicated dual enrollment courses and earn credit should they pass **(pgs. 77-78)**
 - c. 2010-2011 Suwannee District Schools Controlled Open Enrollment Plan **(pgs. 79-81)**

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

6. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2010-2011. (A copy is on file with Supplemental Minutes.) **(pg. 82)**

MOTION CARRIED UNANIMOUSLY

Director of Federal Programs – Lila Udell:

7. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the 2009-2010 School Improvement Plan Evaluation Reports for all District schools. **(pgs. 83-92)** MOTION CARRIED UNANIMOUSLY
8. MOTION by Mr. Cooper, second by Mrs. Owens, for approval of the 2010-2011 School Advisory Council Membership Lists for all District schools. **(pgs. 93-102)** MOTION CARRIED UNANIMOUSLY
9. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the 2010-2011 School Improvement Plans for all District schools. (Copies are available for review in the office of the Director of Federal Programs.) **(pg. 103)**
MOTION CARRIED UNANIMOUSLY

Director of Special Programs – Cheryl Mae Brinson:

(presented by Director of Curriculum and Instruction – Dawn Lamb)

10. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to award the following bid:

#10-212 Educational Consulting Contract Services RFP to Marilyn K. Jones, Educational Consultant (*New*) **(pg. 104)**

MOTION CARRIED UNANIMOUSLY

11. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the following contract/agreement for the 2010-2011 school year: (*NEW*)

#2011-88 Agreement between Suwannee County School District and University of Florida Board of Trustees, College of Education for research and evaluation services of the Enhancing Education Through Technology (EETT) Grant (*New*) **(pgs. 105-110)**

MOTION CARRIED UNANIMOUSLY

12. Discussion and action regarding the following Charter School Applications:
(Copies are available for review in the office of the Director of Special Programs.) **(pg. 111)**

- a. Achieve High School
- b. Lola Thomas Charter School

Mr. Taylor read a memorandum regarding the Superintendent's recommendation to deny Charter School Applications for Achieve High School and Lola Thomas Charter School.

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Superintendent's recommendation to deny the Charter School Applications listed above. MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

13. The 2009-2010 Annual School Health Services Report was presented for information. **(pgs. 112-126)**

Director of Transportation – Scott Pfender:

14. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Guidelines for the Playing of Music on School Bus AM/FM Radios. **(pgs. 127-128)**

Citizen Input

- Kristi Mullen addressed the Board regarding Item #14 on the Regular Agenda, final approval of the Guidelines for the Playing of Music on School Bus AM/FM Radios.

Supt. Scarborough asked Mr. Pfender to research radio station 104.1 that Ms. Mullen is referring to with regards to a morning talk show that is played on the station while the students are on the school bus.

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

15. MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows, with the following changes: Policy #6.216, page 136, last paragraph, to insert the following language “last month worked”; and Policy #6.321, page 158, Item D, correct language to read ...a retiree if he/she meets the age.... **(pgs. 129-130)**

- #3.20 Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees) (*New*) **(pgs. 131-132)**
- #5.15 Administration of Medication (*Revised*) **(pgs. 133-135)**
- #6.216 Deferred Retirement Option Program (DROP) (*Revised*) **(pgs. 136-139)**
- #6.22 Absence Without Leave (*Revised*) **(pg. 140)**
- #6.24 Sick Leave (*Revised*) **(pgs. 141-143)**
- #6.25 Military Leave (*Revised*) **(pgs. 144-145)**
- #6.26 Jury/Witness Duty (*Revised*) **(pg. 146)**
- #6.27 Professional Leave (*Revised*) **(pgs. 147-148)**
- #6.271 Sabbatical Leave (*Revised*) **(pgs. 149-151)**
- #6.28 Annual/Vacation Leave (*Revised*) **(pgs. 152-153)**
- #6.29 Temporary Duty (*Revised*) **(pg. 154)**
- #6.30 Salary Schedules (*Revised*) **(pg. 155)**
- #6.311 Terminal Annual (Vacation) Leave Pay (*New*) **(pg. 156)**
- #6.321 Health Insurance Premiums (*Revised*) **(pgs. 157-158)**
- #6.34 Sick Leave Bank (*New*) **(pgs. 159-161)**
- #6.401 Conflict of Interest in Purchasing (*New*) **(pg. 162)**
- #6.60 Staff Training (*Revised*) **(pg. 163)**
- #6.65 Whistleblower Protection (*New*) **(pgs. 164-165)**
- #6.75 Name and Address of Employee (*New*) **(pg. 166)**
- #6.80 Personnel Files (*Revised*) **(pgs. 167-169)**
- #6.81 Assessment of Employees (*Revised*) **(pgs. 170-171)**
- #6.90 School Board Employees with HIV, AIDS, or Other Communicable Diseases (*Revised*) **(pg. 172)**

MOTION CARRIED UNANIMOUSLY

16.MOTION by Mrs. Owens, second by Mrs. Ulmer, for approval of the following procedures related to the School Board Policy Manual: **(pg. 173)**

#2.16.01 Nondiscrimination Notice **(pgs. 174-175)**

#6.29.01 Temporary Duty **(pgs. 176-177)**

MOTION CARRIED UNANIMOUSLY

17.MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Personnel Changes List. **(pgs. 178-192)**

School Board Member Julie Ulmer stated that in accordance with Chapter 112.3143, Florida Statutes, she elected to abstain from voting on the Personnel Changes List item.

MOTION CARRIED with four votes; School Board Member Julie Ulmer abstained from voting.

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Linda Keller, teacher, effective August 16, 2010

Suwannee Primary School:

Kelly Cushman, teacher, effective August 27, 2010

RESIGNATIONS: NON-INSTRUCTIONAL:

Information Technology (IT) Department:

Robert Chapman, IT Tech, effective September 10, 2010

TERMINATION: NON-INSTRUCTIONAL:

Facilities Department:

Evelin Najera, custodian, effective September 28, 2010

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Branford High School:

Kelly Thomas, teacher, effective August 19, 2010

REPLACES: Eric Rodriguez

District Wide:

Richard Calvitt (Work Force Development), 12 month grant funded, effective July 1, 2010

Suwannee Elementary School:

Kim Howard, teacher temporary, effective September 7, 2010

REPLACES: Alyssa Chapman

Rebecca Reaves, teacher temporary, effective, September 7, 2010

REPLACES: Megan Henry

Gwen Vann, teacher temporary, effective September 10, 2010

NEW POSITION

Suwannee High School:

Stephen Doug Morgan, teacher, effective, August 17, 2010

NEW POSITION: CSR

Thomas Williams, teacher (Opportunity School) effective, September 10, 2010

REPLACES: Joyce Warren

Suwannee Primary School:

Stephanie Brock, teacher, effective September 2, 2010

REPLACES: Kelly Cushman

Jean Crosby, teacher, effective August 19, 2010

REPLACES: Mary Johnson

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Middle School:

Carmen Reyes, teacher, June 1, 2010

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Shelley Grantham, teacher, tentatively December 6, 2010 through January 28, 2011, using days as needed for insurance purposes, leave without pay

Laura Katherine Roberts, teacher, tentatively October 11 through December 31, 2010, using days as needed for insurance purposes

Suwannee Intermediate School:

Lindsey Bricker, teacher, tentatively October 20 through November 31, 2010, using days as needed for insurance purposes

Shellie Young, teacher, tentatively September 23 through October 31, 2010, using days as needed for insurance purposes

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2010-2011 school term:

(List to be provided)

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Williams Wiles	Head Football Coach	BHS	
Seth Stebbins	Athletic Director	BHS	
Wade Cashwell	Assistant Athletic Director	BHS	
Seth Stebbins	Defensive Coordinator	BHS	
Joseph Akers	Offensive Coordinator	BHS	
Jonathan Ulsh	Assistant Football Coach	BHS	
Vernon Wiggins	Assistant Football Coach	BHS	
Perry Davis	Boys' Head Basketball Coach	BHS	
Wade Cashwell	Girls' Head Basketball Coach	BHS	
Seth Stebbins	Girls' Head Track Coach	BHS	
Seth Stebbins	Girls' Asst. Basketball Coach	BHS	
Perry Davis	Head JV Football Coach	BHS	
LaDon Terry	Head Softball Coach	BHS	
Charles Briggs	JV Softball Coach	BHS	
Roger Sumner	JV Volleyball Coach	BHS	
LaDon Terry	Varsity Volleyball Coach	BHS	
Stefani Santos	Girls' Cross Country Coach	BHS	
Vernon Wiggins	Varsity Head Baseball Coach	BHS	
Marc Darling	JV Baseball Coach	BHS	
Jonathan Ulsh	Assistant Baseball Coach	BHS	
Steve Brown	Assistant Athletic Director	BHS	
Jim Wilson	Boys' Golf Coach	BHS	

Mickey Dempsey	Girls' Golf Coach	BHS	
Carl Manna	Band Director	BHS	
Linda Whitley	Varsity Cheerleader Sponsor	BHS	
Tracy Lamb	JV Cheerleader Sponsor	BHS	
Elizabeth Johnston	Majorette Sponsor	BHS	
Jimmy Wilkerson	Ag Teacher	BHS	
Julie Dees	Home Ec Teacher	BHS	
Angela Hill	Yearbook Sponsor	BHS	
Abigail Rodriguez	Dance Troupe Sponsor	BHS	
Annette Kinsey	Academic Sponsor	BHS	
Dioris Canalejo	Drama Club	BHS	
Alex Winnett	Boys' Golf Coach	BHS	James Wilson
Kim Boatright	Girls' Golf Coach	SHS	Terry Mixon
Paul Buchanan	Girls' Cross Country Coach	SHS	Bill Harris
Darrell Curls	Bowling Coach	SHS	Ronnie Gray
Eric Rodriguez	Girls' Track Coach	SHS	Harrison Ambrose
Stefanee Skipper	JV Volleyball Coach	SHS	Becky Skipper
Jeremy Ulmer	Var. Boys' Basketball Coach	SHS	James Perry

The following teachers to receive the SkillsUSA supplement:

Joe Ragan	Tom Shea	Patricia Sullivan	Kim Thomas
Bob Makela	Derwin Bass	Chris Macarages	

The following teachers to receive the BPA (Business Professionals of America) supplement:

Melissa Mapp-Francisco	Pam Poole	Marilyn Roberts
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The following teachers to receive the LPN Nursing Instructor supplement:

Lucy Hudson	Lacinda O'Steen
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The following paraprofessionals to receive the CDA (CDAE or FCCPC) supplement:

Dorothy Botbyl	Tara Brock	Lisa Campbell	Denise Chandler
Virginia Crews	Barbara Fullbright	Penny Gambel	April Glover
Linda Howard	Ashley Kirby	Luvernia Lock	Pam Norton
Bonnie Swartz	Greta Thornton	Dora Townsend	Deanna Yott
Elaine Raines			

MISCELLANEOUS:

District Wide/Migrant:

The following to work part-time hourly as needed for ELL curriculum development:

Renee Bass

Kim Boatright

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford High School:

Cynthia Frye, paraprofessional, effective August 23, 2010

NEW POSITION: ARRA Title I

District Wide/AVID:

John-Walt Boatright, tutor

Jessi Box, tutor

Katey Melland, tutor

Jennifer Prevatt, tutor

Hillary Smith, tutor

Tyler Winburn, tutor

District Wide/Facilities Department:

Bernadette Burd , crossing guard part-time

Wendy Storman, crossing guard part-time

Jim Perry, custodian temporary

REPLACES: Gordan McClain

Terry Richardson, painter 12 month

REPLACES: Charles Fox

District Wide/Migrant:

Juanita Torres, migrant coordinator

UNFROZEN POSITION

Food Service Department:

Laura Harris, food service worker - 3.5 hours

NEW POSITION

Darlene Hillhouse, food service worker - 3 hour

REPLACES: Evelyn Mitchell

Rebecca Kirby, food service worker - 6 hours

REPLACES: Clifford Jernigan

Lisa Shuler, food service worker - 6 hours

REPLACES: Mary Wiggins

Justin Stewart, food service worker - 3 hour

REPLACES: Janice Lee

Demetricus Twiggs, food service worker - 3 hour

NEW POSITION

IT Department:

Adam Boatright, IT Tech, effective September 13, 2010

NEW POSITION

Robin Taylor, IT Tech, effective October 4, 2010

REPLACES: Robert Chapman

Suwannee Elementary School:

Kelli Benzing, paraprofessional, effective September 13, 2010

NEW POSITION (ARRA)

Tiffany Ragan, paraprofessional, effective September 7, 2010

NEW POSITION (ARRA)

Suwannee High School:

Frank Allen, paraprofessional, effective August 23, 2010

REPLACES: Thomas Williams

Kari Waters, paraprofessional, effective August 23, 2010

REPLACES: Kari Waters

Damon Walker, paraprofessional (Opportunity School), effective August 23, 2010

REPLACES: Jarvis Herring

Margaret Perez, paraprofessional, effective August 23, 2010

NEW POSITION

Suwannee Primary School:

Cristina Herrington, paraprofessional, effective August 23, 2010

NEW POSITION (ARRA Title I)

Grace Hill, paraprofessional part-time hourly (ASP Extended Day)

Miranda Spinks, paraprofessional, effective September 13, 2010

REPLACES: Catherine Melton

Dora Townsend, paraprofessional part-time hourly (ASP Extended Day)

Denise Chandler, alternate paraprofessional part-time hourly (ASP Extend Day)

Transportation Department:

Tracy Janosh, bus driver, effective August 23, 2010

REPLACES: Tracy Janosh

Hope Robinson, bus driver, effective August 23, 2010

REPLACES: Barbara Hemphill

Kristine Meyer, bus driver, effective August 23, 2010

REPLACES: Janice Lee

LEAVE OF ABSENCE (Personal):

Branford Elementary School:

Lisa Campbell, paraprofessional, August 19 through September 30, 2010,
using days

Transportation Department:

Sandra Neely, bus driver, August 23 through September 15, 2010 or until
released by doctor, using days as needed for insurance purposes

The following as substitute bus drivers:

Daniel Olson effective 8/27/2010

STUDENT WORKERS:

Jessica Fenton SHTC/Early Childhood Education

Kaitlyn Johnson SHTC/My Play School

STUDENT WORKERS:

Work Force Development:

Autumn Allen

Melissa Carter

Joshua Doneburgh

John Hammett

MISCELLANEOUS:

Sandra Wingate to receive stipend for attending the FOCUS training August 11,
2010

VOLUNTEERS:

Juana Acevedo
Lashonda Acree
Gary Adams
Ruby Adams
Wanda Adams
Mistie Aguilar
Ytzal Agulair
Annie Ailep
Chantel Akins
Denille Alcorn
Jessica Alexander
Mary Alford
Ashley Allen
Marilyn Allen
Maureen Allen
Sevevadell Allen
Kathleen Allen
Laneal Alred
Crystal Alvarez
Rebecca Ambrose
Seri Anastasio
Chanika Ansley
Ashley Arnold
Alysia Arvayo
Betty Asansi
Christina Ash
Don Aue
Wendy Aue
Rebecca Avery
Tarra Avery
Yahaira Aviles
Chet Bailey
Lacey Bailey
Linda Bailey
Brenda Baker
Deloris Baker
Jennifer Baker
Monica Baker
Janet Baldeon
Michelle Barfield
Sheri Barnes

Tiffany Barnett
Russell Barrs
Eric Bartelme
Aaron Bass
Bonnie Bass
Carrie Bass
Karen Bass
Joyce Bates
Michelle Batista
Jennifer Beaudoin
Bonnie Belenets
Felisha Bellamy
Alicia Bemiss-Richard
Lorna Benton
Kelli Benzing
Melinda Berry
Andrew Betz
Tracy Betz
Tessa Blackburn
Melissa Blackwell
Vance Blackwell
Lacretia Blankenship
Leslie Blanton
Amy Blunt
Jennifer Boling
Michelle Boone
Shannon Boone
Amber Boss
Becky Bowen
Becky Bowen
Charlyn Bowen
Jack Bowen
Amanda Bowers
Haley Bowers
Victoria Bowles
Edward Bowman
Michelle Bozeman
Martha Brannen
Patricia Brannon
Shelly Brannon
Katrina Brannon

Tracy Brantley
Gloria Bravo
Laurence Breyton
Tina Bridges
Taylisha Briedenbach
Donna Briggs
Rebecca Britt
Leslie Brogdon
Ashley Brookins
Stephaine Brooks
Ceres Brown
Erica Brown
Latasha Brown
Viola Brown
Carla Bryant
Dianne Bryant
Gidget Bryant
April Burcker
Melissa Burgess
Allison Burkett
Cindy Burnett
James Burnett
Jasmine Burns
Leon Burrough
Gail Butler
Lakeya Butler
Lamica Butler
Shanna Byrd
Lorisa Calloway
Latia Callum
Cara Campbell
Pamela Campbell
Kimberly Cannon
Melanie Caprio
Sonia Carderas-Miles
Curtis Carlton
Erica Carlton
Delina Carmichael
Tara Carnahan
Joanne Carr
Teresa Carrier

Timothy Carrier
April Carroll
Erin Carroll
Jamie Carroll
Candice Carruthers
Sarah Carte
Cindy Carter
Jennifer Carter
Kimberly Carter
Doug Cartwright
Edita Cary
Kristen Cashwell
Holly Cason-Smith
Pamela Cassube
Robert Cassubee
Anita Castleman
Wanda Cavazos
Claudette Chance
Claudia Chancey
Jenna Chancey
Anthony Chaney
Diane Charez
Robin Chatman
Sarah Chauncey
Diane Chavez
Frances Checkett
Xiujin Chen
Laketa Cherry
Cassidy Chirino
Angelicia Christie
Lisa Christy
Christopher Clark
Daniel Clark
Jessica Clark
Kathryn Clark
Penny Clark
Juanita Clay
Wayne Clay
Michelle Clemons
Eunice Cline
Ronna Cobble
John Coffman
Shannon Coffman

Abbie Coker
Ellie Coker
Carla Collins
Gerald Collins
Kimberly Collins
Sean Conner
Ruth Conue
Tammy Cook
Jennifer Coombs
Shauntina Cooper
Kathacina Copland
Christina Corbett
Sabrina Corbett
Elizabeth Corbin
Josh Corbin
Lisa Corbin
Pamela Corbin
Jennifer Corbitt
Jessica Covey
Leslie Cowdery
Susan Cox
Shontovia Craig
Tanya Crain
Andrea Creech
Brandi Crews
Debbie Crews
Teresa Crider
Casey Criggall
Katrina Croft
Lara Croft
Samantha Crossno
Wayne Crotly
Angeline Crusaw
Alison Crutchfield
Erica Cruz
Belinda Cumbess
Paula Cummings
Brenda Cuppernell
Danette Curtis
Jamie Curtis
Kelly Curtis
Kelly Cushman
Kelly Danaher

Trina Daniel
Iris Daughtry
Carlie Davidson
Alison Davis
Jacine Davis
Kristen Davis
Pontius Davis
Angela Davis
Barbara Davis
Misty Davis
Elke Day
John Day
Erin Deadwyler
Bobbi Deas
Linda Deas
Sylvia Deas
Julie DeGarmo
Ana Delgado
Yesenia Delgado
Alisha Denaura
Pamela Dennis
Stephanie Denny
Nina Derringer
Rachel Descarreaux
Tracy Dillon
Joni Dixon
Tammy Dobeck
Raina Donathan
Jacquelynn Douglas
Janet Douglas
Elizabeth Dowdy
Gloria Downing
Lorreen Driver
Tara Duff
Katherine Duncan
Elizabeth Durrance
Audrey Dwen
Marla Dye
Dawn Eakins
Ronald Easter
Adrienne Edwards
Tangela Edwards
Tonya Edwards

Jennifer Ellefson
Dana Elliott
Donna Elliott
Erica Elliott
Helena Elliott
Alicia Elmore
Carolyn Eplin
Clark Eplin
Tanya Erickson-Egge
Michele Ernst
Dana Esco
David Esco, Jr
Terry Escobar
Tim Escobar
Barbara Espinosa
Manuel Espinosa
John Esposito
Phyllis Etcher
Dawn Eubanks
Rosemary Faller
Heather Farley
Sherri Felknor
Robert Felton
Tracy Felty-Janosh
Daniel Fennell
Christina Field
Ian Field
Stephanie Fields
Sylvia Fields
John Files
Tracey Files
Michelle Fleming
Diana Fletcher
Samantha Fletcher
Diana Fletcher
Haley Floyd
Jennifer Floyd
Jessica Floyd
Melissa Floyd
Patricia Floyd
Wendy Flynn
Melissa Ford
Alisha Fortner
Lovie Fout

Lesia Fox
Quintanilla Francisco
Deloris Franklin
Samantha Frazie
Resi Freeman
Virginia Frenette
Carmon Frier
Sonya Fullbright
Nicole Furst
Stevan Furst
Misti Futch
Daria Gamble
Charlotte Gandiana
Donna Garland
Teshia Garner
Diane Gaylord
Haley Gaylord
Sasha Gaylord
Belinda Geiger
Annette Gibbs
Shirley Gibson
Jeri Giddens
Karen Gilbert
Jennifer Giles
Crystal Gill
Traci Gill
Liticia Gillespie
Kastina Gillyard
Becky Glass
Cathy Glass
April Glover
John Goff
Montina Goff
Phyllis Goff
Kenneth Golding
Sharon Golding
Jessica Gosford
Priscilla Graves
Crystal Green
Holly Green
Sandra Green
Stacy Green
Traci Green
Ashley Greene
Katie Greene
Amy Gregory
Joy Grisham

Kelley Gross
Milton Gross
Annmarie Guenther
Tracy Guillary
Kristie Gunia
Donald Gunter
Loretta Gwinn
Loretta Gwinn
Tamekia Gwinn
Kathryn Haas
Crystal Hadley
Hazel Hadley
Denise Hadley
Christine Hall
Michelle Hall
Barbara Hallman
Brandie Hammes
Alina Hamor
Kasey Hancock
Robert Hancock
Sonya Harkey
Rachael Harney
Dee Harrell
JoDeana Harrell
Kimberly Harrell
Melahn Harrell
Meri Harrell
Rob Harrell
Amanda Harris
Dana Harris
Robin Harris
Travis Harris
Kristy Hart
Jean Hartman
Laura Hartman
Peggy Hasty
Sarah Hatch
Rhonda Hauch
Tosha Haulsee
Christopher Hauser
Amanda Hauser-Pickre
Stephanie Havir
John Hawes
Pamela Hawkins
John Hawthorne
Linda Hayes
Linda Hazen

Regular Meeting
September 28, 2010

Nancy Hazlett
Tuesday Heiderman
Shirley Hemphill
April Henderson
Heather Henderson
Michelle Henderson
John Hendrick
Christopher Henry
Angiliana Hernandez
Crystal Hernandez
Kearston Hernandez
Michael Herndon
Angela Herring
Christina Herrington
Nancy Hertl
Jisselle Hidalgo
Janet Higginbotham
Amanda Hill
Angel Hill
Dana Hill
Gregory Hill
Letitia Hill
Lisette Hill
Randy Hill
Christy Hillhouse
Jessica Hillman
Kalie Hingson
Cassandra Hitt
Shana Hodge
James Hodge Jr
Kelli Hogan
Lisa Holcomb
Brittany Hollie
Tracie Hollingsworth
Monica Holt
Melissa Holtzclaw
Roger Holtzclaw
Melanie Hooker
Bobby Horne
Kathy Horne
Natalie Horne
Pamela Hough
Heather Hovey
Cara Howard
Christina Howard
Felton Howard
Gary Howard

Kimberly Howard
Laurie Howard
Natasha Howard
Travis Howard
Angelia Howell
Marilyn Howell
Melissa Hughes
Cameron Humphries
Jessica Humphries
Kelley Humphries
Mary Humphries
Eric Hunt
Kristin Hunt
Stephaine Hunt
Larrita Hunter
Bobbie Hunter
Brooke Hurst
Catherine Hurst
Jennifer Hurst
Jenny Hurst
Kelly Hurst
Sarah Hurst
Carrie Hutchins
Sharon Hutchinson
Laprecious Ivey
Dianne Jackson
Jamie Jackson
Linda Jackson
Mamie Jackson
Heather Janeau
Damian Jaramillo
Yesenia Jaramillo
Jimmy Jean
Dancelle Jefferson
Lettie Jelks
Rianna Jelks
Andreita Jenkins
Jesie Jenkins
Joseph Jenkins
Tresca Jenkins
Charles Jennings
Georgia Jerkins
Jennifer Jernigan
Tanya Jernigan
Naela Jimenez
Adrienne Johnson
Betty Johnson

Brandy Johnson
Bryan Johnson
Florlene Johnson
Hannah Johnson
Michelle Johnson
Suzette Johnson
William Johnson
Kerri Johnson
Leah Johnson
Michael Johnson
Mary Johnston
Amylyn Jones
Dawn Jones
Doris Jones
Jacqueline Jones
Jennifer Jones
Lamarra Jones
Lashanda Jones
Lea Jones
Rashanda Jones
Tameka Jones
Tina Jones
Gail Jones
Loretta Jordan
Christopher Keane
Edna Keen
Michael Kelley
Sarah Kelley
Mae Kellum
Trudy Kennedy
Amber Kessler
Shyanne Kessler
Sonia Kimball
Dawn King
Felicia King
Sabrina King
Selena Kinney
Crissy Kirkland
William Klecka
James Koon
Donna Kramp
Elizabeth Lamb
Randall Lamb
Katrina Lancaster
Lawrence Land
Shirley Landen
Chris Lane

Regular Meeting
September 28, 2010

Amy Lang
Cyndi Langford
Andrea Lanier
Krista Larney
Shawn Larney
Wendy Lashley
Justin Law
Ruth Law
Heather Law
Kimberly Law
Crystal Lawson
Casey Lazcano
Angela Lee
Courtney Lee
Cynthia Lee
Jeff Lee
Melissa Lee
Terri Lee
Michelle Leneave
Chastisa Lett
Letitia Lewis
Myra Lewis
Nicole Lewis
Paula Lewis
Ronald Lewis
Brandi Linton
Chatonga Livingston
Amy Lloyd
Jenny Lloyd
Lauernia Lock
Lisa Long
Jennifer Lopez
Adrienne Lovett
Lorie Lucas
Andrea Lumpkin
Kathy Lumpkin
Ashley Lundy
Tanya Lyras
Lynn Mabey
Marilyn MacFarland
Jackie Malaguti
Amylyn Manna
Carl Manna
Danielle Mantay
Michael Margo
Rose Markham
Shannon Marlowe

Donna Martin
Keritha Martin
Kerry Martin
Ana Martinez
Christine Marzigliano
Patriece Matthews
Wilma Matthews
Jenni Maulden
Sabrina May
Emiley Maynard
Michelle Mazzamuto
Amity McCall
Deborah Mccall
Penelope McCall
Dana Mccallmorgan
Christina McCellan
Latosha McClain
Lashonda Mcclendon
Traci McCormick
Yolanda McDaniel
Angela McGauley
Barbara Mckee
Tina McKenzie
Clair McLaughlin
Patricia Mclauchlin
Christy McManaway
Jennifer McMillan
Brenna McMullen
Daniel McMullen
Terry McMullen
Jamie Medina
April Meeks
Catherine Melton
Blanca Mendoza
Saira Mendoza
Sabrina Mercer
Tara Mercer
Jennifer Merola
Janet Messcher
Cheryl Mickel
Jena Middleton
Stacey Mikell
Priscilla Miles
Richard Miles
Brandi Miller
Holli Miller
Jeremy Miller

Laura Jean Miller
Lisa Miller
Melissa Miller
Rhonda Miller
Alicia Mills
Laura Mincks
Margaret Minor
Rick Mitidieri
Shana Moller
Janet Moore
Lacey Moran
Dana Morgan
Staten Morgan
Tasha Morgan
Rebecca Morgan
Tina Morrison
Nicholas Morrow
Angie Mosley
Lucretia Mulford
Kristi Mullen
Stephanie Mumford
Kristie Murray
Peggy Musgrove
Tori Musgrove
Kendra Myers
Jo Nagy
Hannah Napier
Jennifer Napier
Brittany Napoleon
Norma Nealon
Bobbie Necessary
Tracey Neel
JoAnna Neely
Amber Negrete
Shawanda Nelson Bowles
Catherine Newbern
Mark Nickerson
Terresa Nickerson
James Noe
Cory Noling
Vicky Noling
Dana Norman
Amanda Norris
Robert Norris
Bruce Norton
William O'Briant
Pamela O'Brien

Regular Meeting
September 28, 2010

Stephaine Ogden
Jennifer Ogles
Dana O'Hara
Sean O'Hara
Regina Oliver
Robin Oliver
Daniel Olson
Erica Olson
Candy O'Neal
Lori O'Steen
Stephen O'Steen
Althea Owens
Christopher Owens
Desiree Owens
Torniqua Owens
Misty Pagel
Lucretia Pappa
Amy Paramore
Sandra Parker
Amanda Parks
Teobaldo Parra
Bridgette Parsons
Tiffany Pate
Carla Patterson
Gina Payne
Candita Pelley
Angela Pena
Jennifer Perez
Leticia Perez
Lisa Perkins
Rolise Perkins
Charlie Perry
Sallie Pert
Candace Peters
Phyllis Peters
Amy Peterson
Wendy Peterson
Wanda Pettis
Bobbie Phelps
Vanessa Phelps
Linda Phelps
Denah Phillips
Kristi Phillips
Arnold Philmore
Miranda Philpot
Angela Pieczarka
Desiree Pierce

April Pinkard
Cynthia Pipkin
Nichol Pittman
Sheila Pittman
Cody Pitts
Monica Pitts
Nancy Pitts
Samantha Plummer
Cynthia Poole
Melanie Poole
Raymond Poole
Laura Poore
Shannon Poppell
Brittany Porter
Diana Potter
Tonya Poulton
Bertha Powell
Cameron Powell
Lisa Powers
Shannon Powers
Priscilla Priester
Billy Procko
Kimberly Procko
Natalie Proesl
Jason Puckett
Beth Ann Raga
Tiffany Ragan
Christina Ramirez
Dianne Ramirez
Rebecca Ramirez
Jennifer Ramirez-Trejo
David Ramsey
Lindsey Ramsey
Vendell Randall
David Rang
Elizabeth Rang
Tonya Ratliff
Brenda Raulerson
Danielle Raymond
Sybrina Reams
Lauri Reaves
Tonya Reddick
Katie Redding
Christina Reedy
Kathrun Register
BillieJo Reid
Christian Reliford

Julie Reveran
Mary Reynolds
Paula Reynolds
Rhiannon Reynolds
Tammy Rhoden
Chloe Richard
Amanda Richardson
Brenda Richardson
Donald Richerson
John Ricks
Anita Riels
David Riels
Timothy Riley
Lorrie Rivera
Ashley Rivers
Misty Rizer
Patricia Roberts
Christina Robinson
Donna Robinson
Abigail Rodriguez
Jonathan Rodriguez
Juana Rodriguez
Karen Rodriguez
Saylin Rodriguez
Victoria Rogers
Keely Rondello
Carolyn Renee Roper
Gerardo Rosalio
Jennifer Ross
Catherine Russell
Jack Russell
Kenda Sage
Leonor Sainz
Jennifer Salary
Tina Salyers
Amanda Sanders
Tiffany Sanders
Deeanna Sardina
Evan Saunders
Shannon Saunders
Donna Sawyer
Sarah Schaeffer
Wendy Schauer
Crystal Schwantes
Mickayla Scott
Rhonda Scott
Shenice Scott

Regular Meeting
September 28, 2010

Vivian Scott
Shenice Scott
Twyla Sears
Joy Sedgley
Dulce Seguara
Renicesa Sellers
Susan Selph
Jamie Sessions
Kimberly Shattuck
Geneva Shaw
Millie Sherrell
Ginger Shields
James Shiver
Cassie Shuler
William Shuler
Cynthia Sikes
Mendy Sikes
Boyd Sillman
Gloria Simmons
Jamie Simmons
Dawn Sims
Jennifer Sims
Kimberly Sims
Simone Singeltary
Julie Skeen
Elizabeth Smith
Erin Smith
Holly Smith
Katie Smith
Kerry Smith
Lindsey Smith
Rebecca Smith
Rhonda Smith
Shannon Smith
Callie Smith
Christine Smith
Fabray Smith-Wiggins
Meranda Soddors
Denise Solomon
Jennifer Soluri
Falon Spears
Tanika Spears
Cindy Speer
Leslie Spigelmyer
Michelle Spikes
Alisa Staats
Veronica Stanton

Ashley Starling
Jennifer Starling
Kimberly Steichen
Timothy Steichen
Misty Stephens
Jennifer Stevens
Jamie Stewart
Heather Stickland
Wendy Stines
Crystal Straight
James Straight
Karri Stratton
Jamie Strickland
April Stuart
Samantha Sturdivant
Mildred Sturm
Darlene Suber
Darlene Suber
Karri Sullivan
Kevin Sullivan
Steven Summers
Wendy Summers
Amy Swan
Stacie Swartz
Amy Sweat
Lisa Sweet
April Taylor
Bonita Taylor
Dena Taylor
Melissa Taylor
Russell Taylor
Shanna Taylor
Marty Tedder
Cantella Tennille
Aleshia Terry
Andrew Thomas
Clint Thomas
Dewayne Thomas
Jennifer Thomas
Kali Thomas
Paula Thomas
Katrina Thomas
Jennifer Thompson
Mindy Thompson
Regina Thompson
Susie Thompson
Wendy Thompson

Elisa Thoreson
Seth Thoreson
Lateoika Tillman
Amy Timberlake
Craig Timberlake
Clayton Tomlinson
Harold Tomlinson
Denny Tompkins
Katherine Topham
Leticia Torres
Elizabeth Townsend
Rachael Trice
Kimberly Tuckey
Danielle Turner
Melissa Turner
Denita Tyre
Matthew Tyre
Julia Ulmer
Carolyn Underwood
Edith Underwood
Cotoya Upshaw
Elizabeth Vann
Alison Varga
Anthony Vasil
Victoria Vibbert
Judith Villalobos
Melody Villarreal
Jennifer Wadford
Bettie Wagner
Charles Wagner
Dawn Wagner
Regina Wagner
Debra Wainwright
Charles Walker
Kimberly Walker
Melissa Walker
Nichole Walker
Shannon Walker
Tresca Walker
Jessica Wallen
Lindsey Walsh
Christina Ward
Kimberly Ward
Melissa Ware
Abbey Warren
Tracey Warring
Karlshia Washington

Kimberly Washington
April Waters
Vera Waters
Vicki Waters
Jennifer Watson
Joshua Waugh
Jamie Weaver
Cassandra Wells
Katherine Welsh
Alma Westberry
Sharon Westberry
Tamala Wheeler
Yomalie White
Christina White
Darlene White
Kimberly White
Vicki White
Melissa Whitfield
Kimberly Wilcott
Pearl Wiley
Aubrey Wilkerson
Kimberly Wilkerson
Mitchell Wilkerson
Rebecca Wilkes
Crystal Williams
Davia Williams
Erica Williams
Jacqueline Williams
Jennifer Williams
Keionna Williams
Kimberly Williams
LaKeisha Williams
Latoya Williams
Natasha Williams
Paul Williams
Sandra Williams
Sophia Williams
Stephanie Williams
Tammy Williams
Tracy Williams
Amanda Williamson
Amanda Willis
LaDonna Willis
Misty Willis
Horatio Wilson
Bobbie Winding
Terah Winthrop

Constance Witt
Sherry Wolfe
Nelia Wood
Rhonda Wood
Tracy Wood
Wilbur Wood
Lori Woolsey
Summer Worth
Kasey Wynn
Nancy Yardy
Barbara Yates
Sara Yother
Calen Young
Lori Young
Sheila Young
Nancy Yulee
Dominick Ziemba
Wendy Ziemba

**End of List
2010-2011
School Year**

Action on the Addendum

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to award the following bid:

#10-214 Professional Development Training in Writing RFP to Mary Lewis (*New*) (**pg. A2**)

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

2. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the following contract/agreement for the 2010-2011 school year: (*NEW*)

#2011-87 Suwannee County Schools Contracted Services Agreement between Professional Development for Achievement, Inc./Mary Lewis and Suwannee County Schools (*New*) (**pgs. A3-A5**)

MOTION CARRIED UNANIMOUSLY

End of Addendum

School Board Attorney – Andy Decker:

18. Legal Counsel's Report – No legal matters to report.

Mr. Decker informed the Board that his legal services would conclude in 30 days.

Superintendent of Schools – Jerry Scarborough:

19. Superintendent's Report

- Supt. Scarborough deferred to Dr. Brothers who stated that in regards to the discussion from the Board Workshop earlier today on adding two new positions at Suwannee Primary School (SPS) that Amy Boggus, Principal of SPS, feels it is important to maintain the integrity of the classroom and to

keep the classes as they are currently. Mrs. Boggus felt it would be more efficient to hire paraprofessionals instead. Discussion followed regarding adding paraprofessionals instead of teachers and not meeting class size reduction.

- Dr. Brothers stated that the list of out-of-field teachers will be provided at the Special Board Meeting to be held on October 6, 2010.

School Board Members:

20. Issues and concerns Board members may wish to discuss

- a. Mr. Cooper expressed his thanks and appreciation to everyone for all they do. He expressed special appreciation to Mr. Decker as well.
- b. Mr. Holtzclaw expressed his thanks and appreciation to Mr. Decker for all he has done for the District over the years.
- c. Mrs. Owens also expressed her thanks and appreciation to Mr. Decker.
- d. Mrs. Ulmer applauded Mr. Decker for his dedication and service to Suwannee County Schools and asked him to please reconsider his resignation.
- e. Mr. Taylor also expressed his thanks and appreciation to Mr. Decker asked him to please reconsider his resignation. Mr. Taylor requested an update be presented regarding the 21st Century Grant program and Race to the Top at the Board Workshop on October 12. Mr. Taylor expressed concern with the increase of sewer rates by the City of Live Oak and the impact the increase will have on our budget. Mr. Taylor asked for an update regarding Fast ForWord. Josh Williams and Ted Roush responded.

The meeting adjourned at 7:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 6, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, James Cooper, and Julie Ulmer, along with Superintendent Jerry Scarborough, and Administrative Secretary Sandy Bonds. School Board member J. M. Holtzclaw and School Board Attorney Andy Decker were absent. School Board Member Muriel Owens arrived at 11:32 a.m. Asst. Chief Financial Officer Sherry Peppers sat in for Chief Financial Officer Vickie Music who was absent.

Chairman Taylor called the meeting to order at 11:30 a.m.

MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

1. MOTION by Mr. Cooper, second by Mrs. Owens, for approval to accept Course #2104010, Engaged Citizenship Through Service Learning 1, as part of the Courses of Study for Branford High School. (pg. 2) MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

2. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the Personnel Changes List (pg. 3) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Suwannee Elementary School:

Ronna Cobble, teacher temporary

REPLACES: Laura K. Roberts

Mandy Musgrove, teacher temporary, effective September 13, 2010

REPLACES: Janie Philpot

Suwannee Intermediate School:

Iris Skeen, teacher temporary, effective September 20, 2010

REPLACES: Shellie Young

Suwannee Middle School:

Terry Fillyaw, teacher

REPLACES: Glaythia Collins

Traci Redditt, teacher, effective September 24, 2010

NEW POSITION: CSR

Kenneth Campbell, teacher, effective October 4, 2010

REPLACES: Sam Dowels

Suwannee Primary School:

Melissa Bozeman, teacher, effective October 4, 2010

REPLACES: Stephanie Brock

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2010-2011 school term:

Out-of-Field 2010-11 First Semester					
LNAME	FNAME	SCH	O-O-F SUBJECT	PERIOD	Year
Check-Cason	Mary	SMS	ESOL		10-11
Davis	Perry	BHS	Bldg Construction	4 periods	10-11
Fillyaw	Terry	SMS	ESE	All Day	10-11
Manna	Carl	BHS	M/J US History	3 periods	10-11
Morgan	Doug	SHS	ESOL		10-11
Parker	Patrice	FSBR	Intens Rdg	3 periods	10-11
Rodriguez	Eric	SHS	Spanish	All Day	10-11
Spears	Willie	SHS	PE	3 periods	10-11
Stills	Layota	SHS	ESOL		10-11
Tice	Melinda	SMS	ESOL		10-11

**End of List
2010-2011
School Year**

The meeting adjourned at 11:38 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 12, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Andy Decker arrived at 1:45 p.m. School Board member James Cooper was absent.

Administrators and others present: Hunter Abercrombie, Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers, David Campbell, Dawn Lamb, Melissa Moseley, Scott Pfender (arrived at 10:45 a.m.), Elizabeth Simpson (arrived at 10:00 a.m.), Lila Udell (arrived at 9:10 a.m.), Dianne Westcott (arrived at 10:25 a.m.), Josh Williams, and School Board Member-Elect Ed daSilva.

Chairman Taylor called the meeting to order at 9:00 a.m.

Policy Review (pgs. 2-62).....Dr. Bill Brothers

Dr. Brothers reviewed the following School Board policies:

- | | |
|--------|--|
| #7.01 | School Budget System |
| #7.011 | Educational Enhancement Funds |
| #7.02 | Procedures for Administering the District Budget |
| #7.021 | Facsimile Signatures |
| #7.03 | Lease and Lease-Purchase of Land and/or Facilities |
| #7.04 | Bonded Personnel |
| #7.05 | Internal Funds |
| #7.051 | Security of Funds |
| #7.06 | School Food Service Funds (pulled and will be addressed at a future workshop) |
| #7.07 | Financial Records (pulled and will be addressed at a future workshop) |
| #7.07 | Accounting and Control Procedures (pulled and will be addressed at a future workshop) |

#7.08	Inventories and Property Records (pulled and will be addressed at a future workshop)
#7.081	Management of Textbooks and Related Instructional Material (pulled and will be addressed at a future workshop)
#7.09	Acquisition, Use, and Exchange of School Property
#7.091	Acquisition of Land for School Use
#7.10 Option 1	Disposing of Instructional and Other Materials
#7.101	Disposal of Real Property
#7.11	Lost or Stolen Property
#7.12	Audits
#7.121	Antifraud
#7.13	Petty Cash Funds
#7.14	Purchasing Policies and Bidding
#7.141 Option 2	Selecting Professional Services
#7.142	Bid Protest Resolution
#7.15	Payment of Vouchers
#7.16	Payroll Procedures
#7.18	Indebtedness Created Against a School or the School Board
#7.19	Fund-raising for School Projects and Activities
#7.21	Risk Management Insurance (pulled and will be addressed at a future workshop)

21st Century Program Update..... Cheryl Mae Brinson

Mrs. Brinson distributed a handout regarding an update on the 21st Century Program. Hunter Abercrombie reviewed the handout. Discussion followed regarding an appeal on DOE's decision to not allow the one-hour participation of athletes be included in attendance figures for the program. Supt. Scarborough asked Mrs. Brinson to set up a meeting with Ms. Lingo, DOE, to discuss the issue.

Race to the Top Update..... Cheryl Mae Brinson/Dawn Lamb

Mrs. Lamb provided an update regarding Race to the Top (R2T). Discussion followed regarding the feasibility of proceeding with R2T and the need to discuss the draft R2T application with United Teachers of Suwannee County (UTSC) prior to being submitted to DOE for review and feedback.

Student Achievement Data (**pgs. 63-66**) Dawn Lamb

Mrs. Lamb provided an update regarding student achievement data.

Safety Plan (**pgs. 67-155**) Scott Pfender

Mr. Pfender reviewed the proposed changes to the Safety Plan for 2010-2011.

The workshop recessed at 11:45 a.m. and resumed at 12:30 p.m.

District Improvement Plan for 2010-2011 (**pgs. 156-181**).....Lila Udell

Mrs. Udell reviewed the District Improvement Plan for 2010-2011.

Attendance and Discipline ReportElizabeth Simpson
Opportunity School Update

Mrs. Simpson provided an update regarding the following items:

- Discipline incidents for all District schools
- Attendance data for all District schools
- Opportunity School

Graduation Options Dawn Lamb
Senate Bill 4

Mrs. Lamb provided an update regarding the following items:

- Senate Bill 4
- Graduation options

Legal Counsel Jerry Scarborough

Mr. Decker distributed a revised letter to Board members and proposed to extend his services as School Board attorney until December 31, 2011. Letter modifies existing contract from 2002 and will need to be presented as an agenda item at a future Board meeting.

Board Member Issues..... Board Members

Mr. Holtzclaw reported on the FSBIT conference that he and Mrs. Music attended last week. He advised Board members that a representative from FSBIT will provide a presentation at the November Board workshop regarding a health insurance pool.

Mrs. Ulmer encouraged directors to sign up for the Fall Festival to help with selling tickets at the gate. She reminded Board members of upcoming homecoming parades for Suwannee High School on October 22 and Branford High School on October 27.

Mr. Taylor shared a concern he received from a parent regarding students being given a sandwich due to insufficient funds in lunch accounts. Mr. Taylor stated that we need to allow students to be able to eat a hot meal and not humiliate them in front of other students by taking their meal away due to insufficient funds. Mr. Taylor requested that the Board address the issue at a future workshop. Mrs. Ulmer stated that parents are not being notified when their child's account is getting low on funds.

The workshop adjourned at 2:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 12, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board members James Cooper and Muriel Owens were absent.

School Board Member-Elect Ed daSilva was also present.

Chairman Taylor called the meeting to order at 3:00 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

REGULAR AGENDA

Director of Federal Programs – Lila Udell:

1. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the 2010-2011 District Improvement Plan. (A copy is available in the office of the Director of Federal Programs.) (pg. 2) MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

(presented by Chief Financial Officer – Vickie Music)

2. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Contract for Sale and Purchase of Real Property between Charles A. Wehde and Pamela O. Wehde and the School Board of Suwannee County to purchase Parcel 16-06S-14E-0428610.1001, in the Town of Branford, in the amount of \$32,500; and to proceed with executing any and all necessary documents to finalize the purchase. **(pgs. 3-10)** MOTION CARRIED UNANIMOUSLY

Action on the Addendum

Director of Human Resources – Dr. Bill Brothers:

1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following personnel item for the 2010-2011 school year: **(pg. 2)**

- a. Add one teacher position for Branford High School

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the Personnel Changes List **(pg. 3)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

Branford High School

Glenda Cranford, teacher, temporary, effective October 11, 2010

New Position

End of Addendum

School Board Attorney – Andy Decker:

3. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

4. Superintendent's Report – No matters to report.

School Board Members:

5. Issues and concerns Board members may wish to discuss – No issues or concerns to report.

The meeting adjourned at 3:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
October 26, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

School Board Member-Elect Ed daSilva was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 9-10)**

- | | |
|--------|---|
| #3.20 | Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees) <i>(New)</i> |
| #5.15 | Administration of Medication <i>(Revised)</i> |
| #6.216 | Deferred Retirement Option Program (DROP) <i>(Revised)</i> |
| #6.22 | Absence Without Leave <i>(Revised)</i> |
| #6.24 | Sick Leave <i>(Revised)</i> |
| #6.25 | Military Leave <i>(Revised)</i> |
| #6.26 | Jury/Witness Duty <i>(Revised)</i> |
| #6.27 | Professional Leave <i>(Revised)</i> |
| #6.271 | Sabbatical Leave <i>(Revised)</i> |
| #6.28 | Annual/Vacation Leave <i>(Revised)</i> |
| #6.29 | Temporary Duty <i>(Revised)</i> |
| #6.30 | Salary Schedules <i>(Revised)</i> |
| #6.311 | Terminal Annual (Vacation) Leave Pay <i>(New)</i> |
| #6.321 | Health Insurance Premiums <i>(Revised)</i> |
| #6.34 | Sick Leave Bank <i>(New)</i> |
| #6.401 | Conflict of Interest in Purchasing <i>(New)</i> |

- #6.60 Staff Training (*Revised*)
- #6.65 Whistleblower Protection (*New*)
- #6.75 Name and Address of Employee (*New*)
- #6.80 Personnel Files (*Revised*)
- #6.81 Assessment of Employees (*Revised*)
- #6.90 School Board Employees with HIV, AIDS, or Other
Communicable Diseases (*Revised*)

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:59 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 26, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Andy Decker, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

School Board Member-Elect Ed daSilva was also present.

Chairman Taylor called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by Suwannee High School/Band

Special Recognition by the Superintendent:

- Supt. Scarborough, School Board Members, School Board Attorney, and staff recognized School Board Member James Cooper for his many years of service and dedication to the District.

The meeting recessed at 6:17 p.m. and resumed at 6:33 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was none.

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to adopt the Agenda, along with the Addendum, with one change to remove Item #3 on the Regular Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

6. Approval of the following Minutes: **(pgs. 11-48)**

September 3, 2010	Public Hearing (Class Size Reduction Public Hearing (Adopt final Millage and Budget)
September 14, 2010	Workshop Session Regular Meeting Expulsion Issues (Private)
September 28, 2010	Workshop Session Expulsion Issues (Private) Public Hearing Regular Meeting

7. Approval of the monthly financial statement for September 2010.

8. The following bills for the period September 1-31, 2010:

<u>General Fund</u>		
#134943 – 135718	\$	1,940,467.14
Electronic Fund Transfers		<u>1,452,746.66</u>
	\$	3,393,213.80
<u>Federal Fund</u>		
#38553 – 38702	\$	390,192.66
Electronic Fund Transfers		<u>297,038.98</u>
	\$	687,231.64
<u>Food Service Fund</u>		
#23449 – 23583	\$	279,543.12
Electronic Fund Transfers		<u>57,563.02</u>
	\$	337,106.14

2.0 LCIF

#5497 – 5522	\$	38,916.39
Electronic Fund Transfers		<u>5,493.82</u>
	\$	44,410.21

School Construction Fund

#3311 – 3315	\$	7,449.00
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9. Approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-2	IV-3 (Federal)
		IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 26, 2010. **(pgs. 49-52)**

6. Approval of the following contract/agreement for the 2010-2011 school year: (RENEW) (A copy is available for review through the office of the Chief Financial Officer.)

#2011-90 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and NF Suwannee, LLC d/b/a Suwannee Health Care Center, Live Oak, Florida (*Renewal*)

7. Approval of the following student teacher interns for the fall semester 2010:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Holly Bradow	St. Leo	BES	Debra Hatch
Amanda Clark	St. Leo	BES	Kim Cannon
Nicole Korpi	St. Leo	SIS	Shannon Chauncey
Skyler Phillips	St. Leo	SIS	Kristy Chauncey
Jennifer Stevens	St. Leo	SPS	Kelli Williams
Kate Townsend	St. Leo	SMS	Cecil Ann Ethridge

Field Experience – 30 Hours Total

Annette Gonzalez	University of Phoenix	SPS	Pam Lewis
Heather Holt	Florida Gateway College	BHS	Seth Thoreson

8. Approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jashari Tonique	Blige	Columbia	Suwannee	8
Kevin De'Ron	Calhoun, Jr.	Columbia	Suwannee	12
Whitney Mariah	Law	Columbia	Suwannee	9
Magnel Paul	Loper, II	Columbia	Suwannee	3
Alexander Belov	Pompili	Columbia	Suwannee	12
Angel	Cerrito	Suwannee	Lafayette	4
Dalton B.	Coar	Suwannee	Columbia	12
Alexandria	Parks	Suwannee	Hamilton	7
Jackson	Parks	Suwannee	Hamilton	K
Preston	Parks	Suwannee	Hamilton	5
Cheyenne	Redditt	Suwannee	Madison	7
Taran	Thomas	Suwannee	Lafayette	6
Trinity	Thomas	Suwannee	Lafayette	5
Dakota	Topham	Suwannee	Lafayette	6
Trevor	Topham	Suwannee	Lafayette	8

9. Approval to hold the annual School Board re-organizational meeting on Tuesday, November 16, 2010, at 5:30 p.m.
10. Approval to change the regular monthly November Board meeting to November 16, 2010, at 6:00 p.m.
11. Approval to change the regular monthly December Board meeting to December 14, 2010, at 6:00 p.m.
12. Approval of travel for School Board members to participate in the FSBA/FADSS 65th Annual Joint Conference to be held November 30 – December 3, 2010, in Tampa.

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval to accept a donation from The Parks Johnson Agency and Blue Cross Blue Shield of Florida in the amount of \$10,000 to be utilized for a wellness initiative. (pgs. 53-56) MOTION CARRIED UNANIMOUSLY

Tyson Johnson, Parks Johnson Agency, and Sue Kelman, Blue Cross Blue Shield, presented the Suwannee Foundation for Excellence in Education and Suwannee County School Board with a check for \$10,000.

2. MOTION by Mrs. Ulmer, second by Mr. Cooper, to accept Payment in Lieu of Taxes from Suwannee River Water Management District. (pg. 57) MOTION CARRIED UNANIMOUSLY

Mr. Joe Flanagan, Suwannee River Water Management District, presented the School Board with a check for \$14,301.91.

- ~~3. The Superintendent recommends approval of the following contract/agreement: (NEW) (Note: At the request of Mr. Decker to have an independent attorney review his contract, the contract was forwarded to Mr. Leonard Dietzen for his approval. A copy of Mr. Dietzen's letter of approval is also attached.)~~

~~#2010-95 ——— Modification to Contract for Professional Services between the School Board of Suwannee County, Florida, and The Decker Law Firm, P.A. for the period October 26, 2010, through December 31, 2011. (New) (pgs. 58-61)~~

Director of Career, Technical, and Adult Education – Dianne Westcott:

4. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of all Continuing Workforce Education (CWE) courses at Suwannee-Hamilton Technical Center (SHTC) to be 100% fee supported. Effective July 1, 2010, the cost will be \$4.43 for basic CWE or 100% of the full CWE cost. (pgs. 62-63) MOTION CARRIED UNANIMOUSLY

5. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the following contracts/agreements for the 2010-2011 school year: (NEW)

- #2011-89 Clinical Education Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Lake Shore HMA, LLC d/b/a Shands Lake Shore Regional Medical Center (New) (pgs. 64-68)
- #2011-91 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and North Florida Eye Care, Live Oak, Florida (New) (pgs. 69-72)
- #2011-92 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and North Florida Eye Care, Lake City, Florida (New) (pgs. 73-76)
- #2011-93 Memorandum of Understanding for Drivers License or Motor Vehicle Record Data Exchange between Suwannee County School Board/Suwannee-Hamilton Technical Center and the Florida Department of Highway Safety and Motor Vehicles (New) (pgs. 77-87)
- #2011-94 Memorandum of Agreement/Contract between North Florida Workforce Development Board and Suwannee County School Board to provide Adult Education/GED Services to eligible Workforce Development clients (New) (pgs. 88-97)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Scott Pfender:

6. MOTION by Mrs. Ulmer, second by Mr. Cooper, for approval of the Suwannee County School Board Employee Workplace Safety Program for 2010-2011. (A copy is available for review in the office of the Director of Transportation.) (pg. 98) MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

7. MOTION by Mr. Cooper, second by Mrs. Ulmer, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) (pgs. 9-10)

- #3.20 Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees) (*New*)
- #5.15 Administration of Medication (*Revised*)
- #6.216 Deferred Retirement Option Program (DROP) (*Revised*)
- #6.22 Absence Without Leave (*Revised*)
- #6.24 Sick Leave (*Revised*)
- #6.25 Military Leave (*Revised*)
- #6.26 Jury/Witness Duty (*Revised*)
- #6.27 Professional Leave (*Revised*)
- #6.271 Sabbatical Leave (*Revised*)
- #6.28 Annual/Vacation Leave (*Revised*)
- #6.29 Temporary Duty (*Revised*)
- #6.30 Salary Schedules (*Revised*)
- #6.311 Terminal Annual (Vacation) Leave Pay (*New*)
- #6.321 Health Insurance Premiums (*Revised*)
- #6.34 Sick Leave Bank (*New*)
- #6.401 Conflict of Interest in Purchasing (*New*)
- #6.60 Staff Training (*Revised*)
- #6.65 Whistleblower Protection (*New*)
- #6.75 Name and Address of Employee (*New*)
- #6.80 Personnel Files (*Revised*)
- #6.81 Assessment of Employees (*Revised*)
- #6.90 School Board Employees with HIV, AIDS, or Other Communicable Diseases (*Revised*)

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows, with the exception to pull Policy #7.141: **(pgs. 99-100)**

Mrs. Ulmer requested that Policy #7.141 be discussed at a future workshop to address Section F.3. of the policy.

- #7.01 School Budget System (*Revised*) **(pgs. 101-102)**
- #7.011 Educational Enhancement Funds (*Revised*) **(pg. 103)**
- #7.02 Procedures for Administering the District Budget (*Revised*) **(pg. 104)**
- #7.021 Facsimile Signatures (*Revised*) **(pgs. 105-106)**

- #7.03 Lease and Lease-Purchase of Land and/or Facilities
(*Revised*) (**pgs. 107-108**)
- #7.04 Bonded Personnel (*Revised*) (**pg. 109**)
- #7.05 Internal Funds (*Revised*) (**pgs. 110-111**)
- #7.09 Acquisition, Use, and Exchange of School Property
(*Revised*) (**pgs. 112-113**)
- #7.091 Acquisition of Land for School Use (*Revised*) (**pgs. 114-115**)
- #7.121 Antifraud (*New*) (**pgs. 116-117**)
- #7.13 Petty Cash Funds (*Revised*) (**pg. 118**)
- ~~#7.141 Selecting Professional Services (*Revised*) (**pgs. 119-122**)~~
- #7.142 Bid Protest Resolution (*Revised*) (**pgs. 123-124**)
- #7.18 Indebtedness Created Against a School or the School Board
(*Revised*) (**pg. 125**)
- #7.19 Fund-raising for School Projects and Activities (*Revised*)
(**pgs. 126-129**)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mrs. Ulmer, second by Mrs. Owens, for approval of the Personnel Changes List, along with the Personnel Changes Addendum List (**pgs. 130-136**)

Mr. Cooper requested additional information regarding the suspension and termination recommendation on the Personnel Changes Addendum List. Dr. Brothers shared additional information. Mr. Cooper expressed concern with the recommendation and asked Mr. Decker if we are within our legal rights. Mr. Decker responded that he was not sufficiently informed about the matter. Dr. Brothers stated that a legal opinion was obtained on the matter and we were advised that we are within our legal rights with the recommendation. Mrs. Owens asked Supt. Scarborough for his comments. Supt. Scarborough stated that Attorney Leonard Dietzen, who represents the Superintendent on personnel matters, has assured that we are within our legal rights on the matter.

MOTION CARRIED three to one; Mr. Cooper voted NO.

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

Suwannee Middle School:

Katherine Bauman, teacher, effective November 2, 2010

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Edith Sceals, teacher, effective November 26, 2010

Suwannee Primary School:

Stephanie Brock, teacher, effective September 24, 2010

RESIGNATIONS: NON-INSTRUCTIONAL:

Branford High School:

Demetric Twiggs, food service worker 3-hour, effective September 30, 2010

Suwannee Primary School:

Miranda Spinks, paraprofessional, effective September 29, 2010

RECOMMENDATIONS: ADMINISTRATIVE:

For the 2010-11 school year:

Information Technology Department:

Joshua Williams, Director of Information Technology, effective October 18, 2010

REPLACES: David Dees

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

District Wide/Migrant Education:

Stephanie Allen, teacher/tutor part-time hourly

Stephen Campbell, teacher/tutor part-time hourly

Glenda Cranford, teacher/tutor part-time hourly

Marci Vining, teacher/tutor part-time hourly

Suwannee-Hamilton Technical Center:

Earlene Howard, instructor non-certificated (salary to be paid from WDIS funds)

PART-TIME/HOURLY EMPLOYEES (for the first term of 2010-11 school year):

ADULT EDUCATION

Nicole Humphrey	TABE Test Examiner
Kim Thomas	GED Examiner

COMMUNITY EDUCATION

Robin Pfender	Excel Computer Class
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Suwannee Intermediate School:

Tia Smith, teacher temporary, effective October 13, 2010

REPLACES: Lindsey Bricker

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Primary School:

Staci Greaves, teacher September 21, 2010

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Allison Cameron	Planning Period	BHS	NA
David Huntley	Planning Period	BHS	NA
Hunter Abercrombie	Athletic Director	SHS	
Willie Spears	Asst. Athletic Director	SHS	
Willie Spears	Head Football Coach	SHS	
Willie Spears	Off/Def Coordinator	SHS	
Thomas Williams	Off/Def Coordinator	SHS	
Darrell Curls	Bowling Coach	SHS	
Frank Allen	Var. Asst. Football Coach	SHS	
Richard Allen	Var. Asst. Football Coach	SHS	
T. Steve Humphrey	Var. Asst. Football Coach	SHS	

Damon Wooley	Var. Asst. Football Coach	SHS	
Jimmy Jackson	Var. Asst. Football Coach	SHS	
W. Eric Richeson	Var. Asst. Football Coach	SHS	
W. Eric Richeson	Head JV Football Coach	SHS	
Cynthia Ford	Girls' Asst. Basketball Coach	SHS	
Ronnie Gray	Head Baseball Coach	SHS	
Glenn Green	JV Baseball Coach	SHS	
T. Steve Humphrey	Boys' Track Coach	SHS	
Eric Rodriguez	Girls' Track Coach	SHS	
David Laxton	Wrestling Coach	SHS	
Damon Wooley	Asst. Wrestling Coach	SHS	
Kim Boatright	Girls' Tennis Coach	SHS	
Lonnie Ford	Boys' Tennis Coach	SHS	
R. Joe Sprague	Boys' Golf Coach	SHS	
Kim Boatright	Girls' Golf Coach	SHS	
Becky Skipper	Volleyball Coach	SHS	
Stephanee Skipper	Asst. Volleyball Coach	SHS	
Willie Spears	Boys' Weightlifting	SHS	
Thomas Chambers	Head Softball Coach	SHS	
Andy Day	Asst. Softball Coach	SHS	
Douglas Morgan	Swimming Coach	SHS	
Bill Harris	Girls' Soccer Coach	SHS	
Darrell Curls	Boys' JV Soccer Coach	SHS	
Willie Spears	Girls' Weightlifting Coach	SHS	
Stacey Gindlesperger	Band Director	SHS	
Dan Crews	Asst. Band Director	SHS	
Pam Williams	JV Cheerleader Sponsor	SHS	(Football & split Basketball)
Carla Blalock	Var. Cheerleader Sponsor	SHS	(Football & split Basketball)
Virginia Crews	Auxiliary Sponsor	SHS	
R. De Broughton	Ag Teacher	SHS	
Travis Tuten	Ag Teacher	SHS	
Emily Bass	Drama Sponsor	SHS	
Violet Noyes	Yearbook Sponsor	SHS	
Michael Pate	Academic Sponsor	SHS	
Doug Aukerman	NJROTC Instructor	SHS	
Greg Hazlett	NJROTC Instructor	SHS	
Gary Edwards	Head Football Coach	SMS	Jimmy McCullers

MISCELLANEOUS:

Suwannee Middle School:

Kim Boatright resigned as girls' soccer coach effective September 13, 2010

RECOMMENDATIONS: NON-INSTRUCTIONAL:

District Wide/AVID:

Sarah Hurst, tutor

District Wide/Migrant Education:

Naela Jimenez, migrant tutor/advocate

REPLACES: Juanita Torres

Facilities Department

Dennis Hollon, crossing guard, part-time hourly

Kelly Philmore, crossing guard, part-time hourly

Anthony Turner, custodian 12 months, effective September 27, 2010

REPLACES: Terry Richardson

Sarah Parker, custodian 10 months, effective September 27, 2010

REPLACES: Evelin Najera

Suwannee-Hamilton Technical Center:

Betty Africano, paraprofessional, part-time hourly, effective September 28, 2010

REPLACES: Shana Hodge

Suwannee Middle School:

Debra Davis, paraprofessional, effective October 4, 2010

NEW POSITION: ARRA Title I

Amanda B. Ramirez, paraprofessional, effective September 20, 2010

REPLACES: Sandra Wingate

Coleen Welsh, paraprofessional, effective September 20, 2010

REPLACES: Title I

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE FMLA):

Suwannee-Hamilton Technical Center:

Mildred Jones, October 4 through December 24, 2010, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee-Hamilton Technical Center:

Denise McClamma, custodian, September 14,15,16,21,22,23,24,27,28,29, 2010

LEAVE OF ABSENCE (PERSONAL):

Food Service Department/SES:

Reba Hurst, food service worker 8 hour, tentatively November 29 through December 17, with the option of returning sooner, using days as needed, leave with pay

LEAVE OF ABSENCE (WORKERS COMP.):

Suwannee-Hamilton Technical Center:

Denise McClamma, custodian, September 30, 2010 until released by doctor

The following as substitute bus drivers:

Charlene Bowdry	effective 10/6/10
Alfred DeLucia	effective 10/1/10
Georgia Jerkins	effective 10/1/2010

STUDENT WORKERS:

Troynesha Pertee	SHTC/Federal Work Study
Casey Story	SHTC/Federal Work Study
Victoria Bilodeau	My Play School

VOLUNTEERS:

Tanya Van Hoesen
Crista Thomas
Laurie Bates
Belinda Horn
Olga Knott
Roger Luther
Michael Boyette
Amanda Bresk
Williams
Steven Chambers
Lowell Crain
Sherry Millington
Janice Presley
Ann Rowe-
McMullen

Wendi Tullis
Rhonda Twilley
William Twilley Jr.
Chelsea Young
Lester Young
Shirley Cheney
Patricia Fennell
Betty Fortner
Lyndon Fortner
Christin Henderson
Carri Howard
Brian Lang
Sandra Lang
Walter Lang
Debra Lee

Kevin McCall
David Neely
Nellie Newsome
Garth Nobles Jr
Patricia Rios
Erin Smith
Susan Baan
Shirley Tomac
Muriel Owens
Felicia Threm
Nina Brittain
Harold Land II
Tammy Land

Volunteers/iCare

Audrey L. Howell
Rueben S. Johnson
Laura E. Doane
Elvin I. Doane
Phyllis M. Klitzkie
Terry E. Klitzkie
Jonathan N. Thornton

Donna L. Thornton
Margie Miller
Jane A. Burns
Miriam F. Abbott
Thomas R. Burnett
Ryan D. Sedgley
Mary M. Vining

Ed W. daSilva
James H. Holmes
Lynda D. Holmes
John S. Koch
Pat H. Mitchell

**End of List
2010-2011
School Year**

SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes Addendum
October 26, 2010

SUSPENSION: INSTRUCTIONAL:

Suwannee Elementary School:

Linda Baker, teacher, October 25 – 26, 2010, with pay

TERMINATION: INSTRUCTIONAL:

Suwannee Elementary School:

Linda Baker, teacher, effective October 27, 2010

School Board Attorney – Andy Decker:

10. Legal Counsel's Report – No legal matters to report.

Action on the Addendum

Director of Human Resources – Dr. Bill Brothers:

1. Discussion and possible action regarding contract for legal services for the Suwannee County School Board. (pg. A2)

Handouts were distributed regarding information on the process for seeking legal services for the District.

MOTION by Mrs. Ulmer, second by Mr. Cooper, to expand the scope of the current contract with Rumberger, Kirk & Caldwell to include the duties of School Board Attorney effective October 29, 2010, through December 31, 2010, or until new legal services for the School Board can be obtained. This would include allowing the School Board Chairman to enter into this agreement on behalf of the School Board due to the short timeframe of securing legal services. MOTION CARRIED UNANIMOUSLY

2. Personnel Changes Addendum List (pg. A3)

Action on this item was taken along with Item #9 on the Regular Agenda.

End of Addendum

Superintendent of Schools – Jerry Scarborough:

11. Superintendent's Report – No matters to report.

School Board Members:

12. Issues and concerns Board members may wish to discuss

- a. Mr. Cooper thanked everyone for their kindness.
- b. Mrs. Owens expressed her appreciation to Mr. Cooper. She also thanked everyone for all they do for the District.
- c. Mrs. Ulmer expressed her appreciation to Mr. Decker for the excellent legal services he provided to the District. She also expressed concern for the District with the absence of Mr. Decker.
- d. Mr. Taylor expressed his apologies to Mr. Decker if there was lack of communication on his part. Mr. Taylor announced the need for an executive session after tonight's meeting. Mr. Taylor stated that employees at Suwannee-Hamilton Technical Center would like a periodic report regarding the Sick Leave Bank. He shared the following announcements:
 - Branford High School's homecoming parade is Wednesday, October 27
 - The Big Blue Raid will be held on Thursday, October 28
 - Fall Festival will also be held on Thursday, October 28

The meeting adjourned at 7:28 p.m.

JOINT WORKSHOP SESSION
BETWEEN SUWANNEE COUNTY SCHOOL BOARD (SCSB), SUWANNEE
COUNTY COMMISSIONERS, LIVE OAK CITY COUNCIL, AND
BRANFORD TOWN COUNCIL

DATE: November 9, 2010

TIME: 9:00 a.m.

LOCATION: Suwannee County School Board Meeting Room

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Cheryl Mae Brinson, Dr. Bill Brothers, Mark Carver, Rhonda Lepper, Lila Udell, and School Board Member-Elect Ed daSilva; Suwannee County Commissioners and Representatives; Sonny Nobles, City of Live Oak Mayor; and City of Live Oak Council Members and Representatives. Branford Town Council representatives were not present.

Chairman Taylor called the meeting to order at 9:00 a.m. and welcomed everyone.

School Facilities Update (pgs. 3-52).....Mark Carver

Mr. Carver distributed and reviewed a handout regarding an update on school facilities.

Trends..... Governmental Agencies

- Suwannee County – Joe Gerrity, Jr. and Ronald Meeks
- City of Live Oak – George Curtis and Robert Farley

Each governmental agency presented an update for their respective area.

Comments from Board Chairs Governmental Agencies

Comments were made by each governmental agency chair.

Comments/Closing Remarks Supt. Jerry Scarborough

Supt. Scarborough made comments regarding the following:

- The passage of the .25mill levy referendum.
- The need to create economic development initiatives.
- Requested an update regarding the catalyst project.
- Stressed the importance to project positive comments about our community and economic development.

Chairman Taylor thanked everyone for coming and for the partnership that is shared among the governmental agencies.

The workshop adjourned at 10:00 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 9, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers, Mark Carver, Dawn Lamb (arrived at 10:30 a.m.), Rhonda Lepper, Melissa Moseley, Scott Pfender (arrived at 10:40 a.m.), Elizabeth Simpson (arrived at 11:15 a.m.), Norri Steele, Lila Udell, Dianne Westcott, Josh Williams, and School Board Member-Elect Ed daSilva.

Chairman Taylor called the meeting to order at 10:10 a.m.

RFP for Legal Services (**pgs. 53-58**)..... Dr. Bill Brothers/Vickie Music

Mrs. Music and Dr. Brothers reviewed the Request for Proposal (RFP). Discussion followed regarding the number of years experience to be required, areas to advertise the RFP, the timeline, and the process of selecting legal services. Consensus of the Board is to hold a Special Meeting on December 16, 2010, at 9:30 a.m., to interview candidates and make the selection.

House Bill #7069 Compliance (**pgs. 59-61**)..... Dr. Bill Brothers

Dr. Brothers shared information regarding a letter received from Early Learning Coalition requesting a list of our substitute teachers, which is a requirement of House Bill (HB) #7069. Supt. Scarborough suggested that, before we comply, we contact Early Learning Coalition and day care centers to schedule a meeting to be sure everyone is on the same page regarding the matter. The item will be discussed at a future workshop.

Student Achievement Data Dawn Lamb

Mrs. Lamb presented a Powerpoint presentation regarding an update on student achievement data relating to FAIR assessments.

Attendance and Discipline Report Elizabeth Simpson

Mrs. Simpson presented a Powerpoint presentation regarding an update on attendance and discipline.

Opportunity School/Expulsions Elizabeth Simpson

Mrs. Simpson provided an update regarding the Opportunity School. Mrs. Simpson asked the Board for feedback and guidance regarding expulsions and suspensions. Mr. Taylor stated that due to time constraints, this will be discussed further at the November 16th Board meeting.

Facilities Update Mark Carver

Mr. Carver provided an update regarding the Facilities Department.

The workshop recessed at 12:40 p.m. and resumed at 1:03 p.m.

FSBIT's SHIP Program Vickie Music

Mark McKinney, with Florida School Board Insurance Trust (FSBIT), and Lester Morales, with Willis Pooling, presented information regarding the School Health Insurance Program (SHIP) of Florida.

Mrs. Music will provide the appropriate information to Mr. McKinney for them to process and provide a quote back to the District for possible participation in the SHIP program.

The workshop adjourned at 2:55 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 9, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, James Cooper, J. M. Holtzclaw, Muriel Owens, and Julie Ulmer, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

School Board Member-Elect Ed daSilva was also present.

Chairman Taylor called the meeting to order at 3:03 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Cooper, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
District (Truancy)	Surplus Vehicle	Suwannee County Sheriff's Department

2. The Superintendent recommends approval of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Douglas Aukerman	SHS	11/16-19/2010	Marine Corps Educator's Workshop	Parris Island, SC
Juanita Torres	Migrant	11/15-17/2010	2010 Office of Migrant Education's Success Through Service Conf.	Philadelphia, PA
Naela Jimenez	Migrant	11/15-17/2010		"

NOTE: *There is no cost to the general fund for the above travel.*

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Cooper, second by Mr. Holtzclaw, for approval to advertise for the Request for ~~Qualifications (RFQ)~~ Proposal (RFP) for Suwannee County School Board attorney services. **(pg. 3) MOTION CARRIED UNANIMOUSLY**

Interim School Board Attorney – Rumberger, Kirk & Caldwell:

2. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

3. Superintendent's Report – No matters to report.

School Board Members:

4. Issues and concerns Board members may wish to discuss
 - a. Mr. Cooper expressed his thanks to the Board members for their support.
 - b. Mrs. Owens expressed her thanks and appreciation to Mr. Cooper.
 - c. Mr. Taylor welcomed Mr. Dietzen as interim school board attorney. He expressed his thanks and appreciation to Mr. Cooper. He reminded everyone of the swearing in ceremony to be held on Tuesday, November 16, at 3:00 p.m. Mr. Taylor expressed his concern regarding SMS students being in possession of knives. Supt. Scarborough stated that Sheriff Cameron will be attending a future workshop to address the issue.
 - d. Mrs. Music requested an Executive Session immediately after the Board meeting.

The meeting adjourned at 3:17 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 16, 2010

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Ed daSilva, J. M. Holtzclaw, Muriel Owens, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager.

Supt. Scarborough called the meeting to order at 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2011.

Nomination by Mr. Holtzclaw for Mrs. Ulmer to serve as Chairperson through November 2011. Motion by Mr. Holtzclaw that nominations cease, second by Mr. Taylor. MOTION CARRIED UNANIMOUSLY

Supt. Scarborough turned the gavel over to Chairperson Ulmer.

Nomination by Mr. Taylor for Mr. Holtzclaw to serve as Vice-Chairman through November 2011. MOTION CARRIED UNANIMOUSLY

Chairperson Presiding

2. Establishment of official meeting dates and times through November 2011.

MOTION by Mr. Holtzclaw, second by Mr. Taylor, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mr. Taylor, to hold the February 2011 meeting in Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee.

Nomination by Mr. Holtzclaw, second by Mrs. Owens, for Mr. Taylor to serve as Legislative Liaison on the FSBA Legislative Committee. MOTION CARRIED UNANIMOUSLY

Nomination by Mrs. Owens, second by Mr. daSilva, for Mr. Holtzclaw to serve as Alternate Legislative Liaison on the FSBA Legislative Committee. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:36 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 16, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie Music was absent.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Elementary School, Fellowship of Christian Athletes (FCA)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-32)**

October 6, 2010	Special Meeting
October 12, 2010	Workshop Session
	Regular Meeting
	Expulsion Issues (Private)
October 26, 2010	Expulsion Issues (Private)
	Public Hearing
	Regular Meeting

2. Approval of the monthly financial statement for October 2010.

3. The following bills for the period October 1-31, 2010:

General Fund

#135719 – 136126	\$	2,010,207.25
Electronic Fund Transfers		<u>1,533,873.42</u>
	\$	3,544,080.67

Federal Fund

#38703 – 38927	\$	777,827.24
Electronic Fund Transfers		<u>375,757.66</u>
	\$	1,153,584.90

Lunchroom Fund

#23584 – 23704	\$	166,740.44
Electronic Fund Transfers		<u>59,493.35</u>
	\$	226,233.79

2.0 LCIF

#5523 – 5556	\$	398,865.16
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4. Approval of the following budget amendments for fiscal year 2010-2011:

General

I-4

I-5

LCIF

III-3

Special Revenues

IV-2 (Federal Stimulus)

IV-4 (Federal)

IV-4 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated November 16, 2010. **(pgs. 33-34)**

6. Approval of the following contracts/agreements for the 2010-2011 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2011-96 Contractual Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium
(*Renewal*)

7. Approval of the following student teacher intern for the spring semester 2011:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Ashley Young	University of FL	SHS	De Broughton

8. Approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Chanse Michael	McMurry	Columbia	Suwannee	4
Tarina	Thompson	Baker	Suwannee	9
Tyler	Bieksza	Suwannee	Lafayette	1
Ariel	Ratliff	Suwannee	Hamilton	12
Chauncey	Ratliff, Jr.	Suwannee	Hamilton	7

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

(presented by Director of Human Resources – Dr. Bill Brothers)

1. Discussion and possible action regarding the approval of the following contract/agreement for the 2010-2011 school year, that was TABLED at the July 27, 2010, Regular Board Meeting until the November 2010, Regular Board Meeting: (NEW)

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the contract/agreement as stated above.

#2011-55 Retainer Agreement and Resolution between School Board of Suwannee County and Meyer, Brooks, Demma and Blohm, P.A., to act as exclusive representative as a plaintiff in litigation for non-compliance of class size reduction (payments will be made to Florida School Boards Association) (*New*)
(pgs. 35-38)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

2. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List (A copy is attached for Board members.) (pgs. 39-43)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Ronna Cobble, teacher, effective November 1, 2010

TERMINATION: NON-INSTRUCTIONAL:

Facilities Department:

James F. Perry, custodian 12-month, effective November 5, 2010

RECOMMENDATIONS: ADMINISTRATIVE:

For the 2010-11 school year:

Information Technology Department:

Belinda Starling, Assistant Director of Information Technology, effective November 1, 2010

REPLACES: Joshua Williams

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Branford High School:

Fred Goetz, teacher-temporary, effective October 26, 2010

NEW POSITION

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Megan M. Henry, teacher, November 8, 2010 through June 14, 2011

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Darrell Curls	JV Boys' Soccer Coach	SHS	

The following paraprofessional to receive the CDA (CDAE or FCCPC) supplement:

Janice McCall

MISCELLANEOUS:

Suwannee Middle School:

Joe Sprague resigned as head baseball coach effective October 28, 2010

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Food Service Department/SPS:

Rebecca Kirby, food service worker 8-hr., effective November 1, 2010

REPLACES: Amanda Ramirez

Suwannee Primary School:

Sarah Kelley, paraprofessional, effective October 20, 2010

REPLACES: Miranda Spinks

Transportation Department:

Johna Rafferty, bus attendant, effective November 1, 2010

REPLACES: Hope Robinson

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Food Service Department/SMS:

Betty Carroll, food service worker – 8 hour, October 5 – 18, 2010, for a total of 10 days

LEAVE OF ABSENCE (MEDICAL):

Suwannee Primary School:

Penny Gambel, paraprofessional, November 3, 2010 through January 4, 2011, with the option of returning sooner, using days as needed for insurance purposes

Interim School Board Attorney – Rumberger, Kirk & Caldwell:

3. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

4. Superintendent's Report – No matters to report.

School Board Members:

5. Issues and concerns Board members may wish to discuss
 - a. Mr. Holtzclaw wished everyone a happy Thanksgiving. He thanked Mr. Taylor for his leadership as Board Chair over the last two years.
 - b. Mr. daSilva stated he is honored to be serving as Board member and looks forward to working with everyone.
 - c. Mrs. Owens stated that a school nurse asked her to share the importance of letting parents know to update demographic information as needed, especially phone numbers. She also wished everyone a happy Thanksgiving.
 - d. Mr. Taylor welcomed back Mr. Holtzclaw and Mrs. Ulmer as returning Board members; he also welcomed Mr. daSilva as a new Board member.
 - e. Mrs. Ulmer suggested utilizing Phonemaster to send a message to parents to let their child's school know of any changes to their demographic information. Mrs. Ulmer also wished everyone a happy Thanksgiving.

The meeting adjourned at 6:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 7, 2010

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens arrived at 9:10 a.m.

Administrators and others present: Amy Boggus (arrived at 9:13 a.m.), Cheryl Mae Brinson, Dr. Bill Brothers (arrived at 9:08 a.m.), Mark Carver, Lesley Fry, Dawn Lamb (arrived at 9:15 a.m.), Rhonda Lepper, Melissa Moseley, Scott Pfender, Elizabeth Simpson (arrived at 12:50 p.m.), Lila Udell, and Josh Williams. Food Service managers were present for the Food Service portion of the agenda.

Chairperson Ulmer called the meeting to order at 9:00 a.m.

Tutoring for Success! Proposal..... Melissa Moseley/Lesley Fry
(pgs. 3-6)

Mrs. Moseley presented information regarding the proposed Tutoring for Success! Program, which is a third grade intervention pilot program for Suwannee Elementary School.

Review of School Board Policies (pgs. 7-72).....Dr. Bill Brothers

Dr. Brothers reviewed the following School Board Policies:

- | | |
|-------|----------------------------------|
| #8.03 | Inspections |
| #8.04 | Emergency Evacuation Drills |
| #8.05 | Disaster Preparedness |
| #8.06 | Emergency Closing of Schools |
| #8.07 | Security Plan |
| #8.08 | Vandalism and Malicious Mischief |

#8.09	Sanitation and Preventative Maintenance
#8.091	Energy Management and Conservation (deleted; included in #8.50)
#8.10	Sanitation (deleted; included in #8.09)
#8.11	Infection Control Guidelines
#8.13 Option 2	Student Transportation
#8.15	Bus Routes
#8.16	Transportation Liability
#8.161	Bus Emergency Evacuation Drills
#8.17	Instruction in Bus Safety and Practices
#8.19	Vehicle Maintenance Program
#8.20	Exiting the School Bus
#8.211	Use of School Buses for Field Trips and Extracurricular Activities
#8.212	Use of School Buses by Non-School Groups (pulled; will be discussed at a future workshop)
#8.22	Safety Belts
#8.23	General Food Service Requirements
#8.24	Meal Patterns
#8.25	Free and Reduced Price Meals
#8.26	Records Retention and Disposal
#8.27	School Construction Bids
#8.271	Protest of Construction Contract Bids
#8.28	Change Orders
#8.29	Improvements to School Plants and Grounds (pulled; will be discussed at a future workshop)
#8.30	Renovation or Remodeling of Facilities (pulled; will be discussed at a future workshop)
#8.31	Facility Fire Safety Inspection
#8.32 Option 1	Tobacco Use in District Facilities
#8.34	Management Information System
#8.40	Naming or Renaming Schools and School Facilities (pulled; will be discussed at a future workshop)
#8.50	Conservation of Resources
#9.01	Parent Organizations and School Support Groups
#9.02	Public Information
#9.021	Donations and Gifts
#9.03	School Public Accountability Report
#9.04	Use of Facilities

- #9.05 Advertising in Schools
- #9.06 Distribution of Literature and Materials to Students
- #9.08 Relations with Governmental Authorities (pulled; will be discussed at a future workshop)
- #9.09 Education Foundation (pulled; will be discussed at a future workshop)

The workshop recessed at 10:55 a.m. and resumed at 11:00 a.m.

Food Service Rhonda Lepper

Mrs. Lepper introduced the Food Service managers to Board members. Mrs. Lepper presented information regarding a proposed plan for students to be able to charge meals at the school cafeteria when the student does not have money to pay for a meal. Mrs. Lepper asked for direction from the Board regarding the proposed plan and the maximum dollar limit to allow students to charge meals. Board members expressed their opinions and various options were discussed regarding the issue.

Mrs. Lepper presented information regarding the increase in the number of meals being served over the years and the need for additional secretarial support in the department.

The workshop recessed at 11:58 a.m. and resumed at 12:35 p.m.

District Technology Plan (pgs. 73-100) Josh Williams

Mr. Williams provided an update regarding the EETT Second Quarter Report. He then reviewed the District Technology Plan for 2010-2013.

Zero ToleranceElizabeth Simpson/Sheriff Cameron

Mrs. Simpson shared information that was discussed in a meeting with principals regarding knives and what lawfully constitutes a weapon. Sheriff Cameron shared information regarding statute as it relates to knives and what constitutes a knife as a weapon. He also explained the District's zero tolerance policy as it relates to a student being in possession of a knife (common pocket knife or a knife constituted as a weapon). Mr. Dietzen stated the District's policy may need to reflect in detail Sheriff Cameron's comments regarding what constitutes a weapon (knife) as stated

in statute. Mrs. Ulmer deferred to Mr. Dietzen for help in revising the District's policy regarding the issue.

Student Achievement Data Dawn Lamb
School Calendar for 2011-2012

Mrs. Lamb gave a Powerpoint presentation regarding an update on student achievement data relating to FCAT scores, dropout rates, graduation rates, and high school grades.

Review of the School Calendar for 2011-2012 was discussed at the end of the Special Meeting, which was an extension of the workshop session.

Attendance and Discipline Report Elizabeth Simpson
Opportunity School/Expulsions Report

Mrs. Simpson gave a Powerpoint presentation regarding an update on attendance, discipline, and Opportunity School/Expulsions Report.

House Bill #7069 Compliance Bill Brothers/Early Learning Coalition

Dr. Brothers provided information from a meeting held with representatives from the Early Learning Coalition regarding compliance of House Bill #7069.
Discussion followed regarding issues associated with the compliance.

Miscellaneous

Mrs. Ulmer requested that the following items be discussed at a future workshop:

- Electronic media/storage as it relates to Policy #8.26
- Develop a policy to set guidelines to address social networking (Facebook, Twitter, etc.)

The workshop adjourned at 2:48 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 7, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 2:48 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

1. The Superintendent recommends approval of the following personnel items for the 2010-2011 school year:
 - a. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of Job Description #67 – Director of Career and Technical Education / Principal of Suwannee-Hamilton Technical Center (*Revised*) (**pgs. 101-105**) MOTION CARRIED UNANIMOUSLY
 - b. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to add two middle school assistant basketball coaching supplements at Branford High School. (**pg. 106**) (Note: It was clarified that one position will be for the boys' team and one position will be for the girls' team.) MOTION CARRIED UNANIMOUSLY

Action on the Addendum

Chief Financial Officer – Vickie Music:

#1.MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the negotiated collective bargaining agreements and salary schedule for 2010-2011. (pgs. A2-A6) MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

#2.MOTION by Mrs. Owens, second by Mr. Taylor, for approval of the following personnel item for the 2010-2011 school year:

- a. Add one paraprofessional position for Pre-K at Suwannee Primary School. (pg. A7)

MOTION CARRIED UNANIMOUSLY

End of Addendum

Extension of Workshop Session

Mrs. Lamb reviewed the proposed 2011-2012 School Calendar.

Special Meeting Session - Miscellaneous

Mr. Taylor reminded everyone of school events for the week, as well as the legislative delegation hearing to be held at City Hall. Mr. Taylor requested information be presented at a future workshop regarding class size reduction numbers.

The meeting adjourned at 3:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
December 14, 2010

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 8-9)**

#7.01	School Budget System <i>(Revised)</i>
#7.011	Educational Enhancement Funds <i>(Revised)</i>
#7.02	Procedures for Administering the District Budget <i>(Revised)</i>
#7.021	Facsimile Signatures <i>(Revised)</i>
#7.03	Lease and Lease-Purchase of Land and/or Facilities <i>(Revised)</i>
#7.04	Bonded Personnel <i>(Revised)</i>
#7.05	Internal Funds <i>(Revised)</i>
#7.09	Acquisition, Use, and Exchange of School Property <i>(Revised)</i>
#7.091	Acquisition of Land for School Use <i>(Revised)</i>
#7.121	Antifraud <i>(New)</i>
#7.13	Petty Cash Funds <i>(Revised)</i>
#7.142	Bid Protest Resolution <i>(Revised)</i>
#7.18	Indebtedness Created Against a School or the School Board <i>(Revised)</i>
#7.19	Fund-raising for School Projects and Activities <i>(Revised)</i>

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 14, 2010

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Interim School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the Consent Agenda.

Mr. Taylor requested clarification on Item #6, the 2010 Fire Safety Inspection Report for District-Wide facilities; and responses were given by each principal in attendance.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-25)**

- November 9, 2010
 - Joint Workshop Session between Suwannee County School Board, Suwannee County, City of Live Oak, and Town of Branford
 - Workshop Session
 - Regular Meeting
- November 16, 2010
 - Reorganization Meeting
 - Regular Meeting

2. Approval of the monthly financial statement for November 2010.

3. The following bills for the period November 1-30, 2010:

General Fund

#136127 – 136385	\$	1,566,063.55
Electronic Fund Transfers		<u>1,509,246.48</u>
	\$	3,075,310.03

Federal Fund

#38928 – 39082	\$	518,338.69
Electronic Fund Transfers		<u>327,828.75</u>
	\$	846,167.44

Food Service Fund

#23705 – 23809	\$	169,206.71
Electronic Fund Transfers		<u>56,183.52</u>
	\$	225,390.23

2.0 LCIF

#5557 – 5575	\$	29,752.82
Electronic Fund Transfers		<u>1,256.98</u>
	\$	31,009.80

4. Approval of the following budget amendments for fiscal year 2010-2011:

General
I-6

LCIF
III-4

Special Revenues
IV-3 (Federal Stimulus)
IV-5 (Federal)
IV-5 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated December 14, 2010. **(pgs. 26-32)**
6. Approval of the 2010 Fire Safety Inspection Report for District-Wide facilities. **(pgs. 33-57)**
7. Approval of the following contract/agreement for the 2010-2011 school year: (RENEW) (A copy is available for review through the office of the Chief Financial Officer.)

#2011-97 State of Florida Voluntary Prekindergarten Education Program 2009-2010 Public School Addendum to Statewide Provider Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee County School Board *(Renewal/Revised)* (Note: This contract is a revision to the original Contract #2011-49, which was Board approved on July 27, 2010.) **(pgs. 58-64)**

8. Approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cassie	Little	Columbia	Suwannee	1
Michael	Little, III	Columbia	Suwannee	2
Madison	Minnich	Columbia	Suwannee	5
Matthew	Minnich	Columbia	Suwannee	3
Leslie	Goolsby	Suwannee	Hamilton	9
Hunter	Harris	Suwannee	Hamilton	9

FIRST NAME	LAST NAME	TO	FROM	GRADE
Austin	Melton	Suwannee	Hamilton	5
Steven	Melton	Suwannee	Hamilton	8

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the following individuals to serve on the Suwannee County School Board collective bargaining/negotiating team for 2010-2011: **(pg. 65)**
 - Vickie C. Music, Chief Financial Officer – Chief Negotiator
 - Ted Roush, Principal of Suwannee High School – Team Member
 - Scott Pfender, Director of Transportation – Team Member
 - Cheryl Mae Brinson, Director of Special Programs – New Team Member

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Dianne Westcott: (presented by Director of Curriculum and Instruction – Dawn Lamb)

2. MOTION by Mr. Taylor, second by Mr. Ed daSilva, for approval of the following personnel item for the 2010-2011 school year:
 - a. Add a part-time teacher position for Suwannee-Hamilton Technical Center Cosmetology Program to work up to 14 hours per week, three evenings per week, beginning January 2011 through June 2011. (*Funded by WDIS funds.*) **(pg. 66)**

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

3. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the following curriculum item for the 2010-2011 school year:
 - d. 2011-2012 School Calendar **(pgs. 67-69)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following personnel item for the 2010-2011 school year:
 - a. Add two kindergarten teacher positions for Suwannee Primary School, effective January 3, 2011 **(pg. 70)**

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

5. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the 2010-2012 School Health Services Plan. **(pgs. 71-99)** MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 8-9)**

#7.01	School Budget System (<i>Revised</i>)
#7.011	Educational Enhancement Funds (<i>Revised</i>)
#7.02	Procedures for Administering the District Budget (<i>Revised</i>)
#7.021	Facsimile Signatures (<i>Revised</i>)
#7.03	Lease and Lease-Purchase of Land and/or Facilities (<i>Revised</i>)
#7.04	Bonded Personnel (<i>Revised</i>)
#7.05	Internal Funds (<i>Revised</i>)
#7.09	Acquisition, Use, and Exchange of School Property (<i>Revised</i>)
#7.091	Acquisition of Land for School Use (<i>Revised</i>)
#7.121	Antifraud (<i>New</i>)
#7.13	Petty Cash Funds (<i>Revised</i>)
#7.142	Bid Protest Resolution (<i>Revised</i>)

- #7.18 Indebtedness Created Against a School or the School Board
(*Revised*)
#7.19 Fund-raising for School Projects and Activities (*Revised*)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List (A copy is attached for Board members.) (**pgs. 100-105**) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: ADMINISTRATIVE:

Suwannee-Hamilton Technical Center:

Dianne Westcott, Director of Career and Technical Education, effective January 31, 2011

RETIREMENT: INSTRUCTIONAL:

Branford High School:

Linda C. Suggs, teacher, effective December 31, 2010

RETIREMENT: INSTRUCTIONAL:

Facilities Department:

Michael Johnson, maintenance foreman, effective December 31, 2010

James Landis Suggs, maintenance man I –A, effective January 31, 2011

RESIGNATIONS: INSTRUCTIONAL:

Suwannee-Hamilton Technical Center:

Lacinda O'Steen, instructor, effective January 14, 2011

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

District Wide/21st Century Program:

Kimberly Boatright, teacher 12 month/21st Century Project Coordinator,
effective December 1, 2010

REPLACES: T. Hunter Abercrombie

Branford High School:

Karen Koon, 21st Century Site Coordinator, part-time hourly

Suwannee Middle School:

Angela Hester, 21st Century Site Coordinator, part-time hourly

The following teachers to work in the 21st Century After School Program (part-time hourly):

Joanne Baker	Glenn Green	Lynda McInnis
Tiffany Bellenger	Traci Green	Terry Mills
Alan Bonds	Jeannie Harry	Terry Mixon
Danelle Bradow	Glenda Hatch	Kaffa Owens
Darrell Curls	Angel Hill	Wendy Perrin
Julie Dees	Nicole Jackson	Alicia Poole
Peggy Frye	Karen Knighton	Kathy Smith
April Green	Carl Manna	Dusti Sullivan

Suwannee Elementary School:

Roberta Richmond, teacher temporary, effective November 15, 2010

REPLACES: Laura K. Roberts

Tina Roush, teacher, effective January 3, 2011

REPLACES: Linda Baker

Suwannee-Hamilton Technical Center:

Lynn Boyd, instructor part-time

REPLACES: Celia Hodge

PART-TIME/HOURLY EMPLOYEES (for the first term of 2010-11 school year):

ADULT EDUCATION

Carol Ann Warner

GED Test Proctor

Suwannee Middle School:

Leland Whitehead, teacher, effective November 8, 2010

REPLACES: Katherine Bauman

Joseph Gaddy, teacher, effective November 29, 2010

REPLACES: Leland Whitehead

LEAVE OF ABSENCE (MATERNITY):

Suwannee Intermediate School:

Lindsey Bricker, teacher, extend leave through December 17, 2010

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Primary School:

Evelyn Arnold, teacher, November 17, 2010

REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
T. Hunter Abercrombie	SHS / Teacher 12 month (21 st Century Project Coordinator)	SHS / Teacher/AD	12 month 12/1/10	K. Boatright

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
S. Doug Morgan	Asst. Swimming Coach	SHS	S. Brothers
Deanna Law	Dance Troupe Sponsor	SHS	
Kary Waters	Auxiliary Sponsor	SHS	V. Crews
Terry Mixon	Athletic Director	SMS	
Gary Edwards	Head Football Coach	SMS	
Ronnie Baldwin	Asst. Football Coach	SMS	
Glen Green	Asst. Football Coach	SMS	
Eric Ivey	Asst. Football Coach	SMS	
Brad Scarborough	Head Boys' Basketball Coach	SMS	
Lonnie Ford	Head Girls' Basketball Coach	SMS	
Lonnie Ford	Asst. Boys' Basketball Coach	SMS	
Brad Scarborough	Asst. Girls' Basketball Coach	SMS	
Brad Scarborough	Boys' Intramural Basketball Coach	SMS	
Danny Robinson	Girls' Intramural Basketball Coach	SMS	
Jeff Smith	Head Softball Coach	SMS	
Terry Mixon	Head Baseball Coach	SMS	J. Sprague

Andrew Chapman	Asst. Baseball Coach	SMS
Vermonda McNair	Volleyball Coach	SMS
Sabrina Corbitt	Wrestling Coach	SMS
Kate Townsend	Asst. Softball Coach	SMS
Susan Brown	Cheerleader Coach	SMS
Ann Etcher	Ag Sponsor	SMS
Brian Wotton	Boys' Soccer Coach	SMS

The following as coaches pending issuance of their coaching certificate:

Alex Winnett	Boys' Golf Coach	BHS
Damon Walker	Asst. Varsity Football Coach	SHS
Joseph Shirah	Boys' Soccer Coach	SHS
David May	Asst. JV Football Coach	SHS
Jimmie Taylor	Asst. Boys' Basketball Coach	SHS
S. Brent Chambers	Head Girls' Basketball Coach	SHS
Don Ross	Girls' JV Soccer Coach	SHS
Kelsey Curls	Head girls' Soccer Coach	SMS

TERMINATION:

Suwannee Middle School:

Leland Whitehead, teacher, effective November 10, 2010

RECOMMENDATIONS: NON-INSTRUCTIONAL:

District Wide:

The following to work in the 21st Century After School Program (part-time hourly):

Stephanie Akers	Frank Allen	Amy Bass
Tammy Bradow	Sharan Dedge	Cynthia Frye
Michael Herring	Amanda Ramarez	Hillary Smith
Colleen Welch		

Facilities Department:

Julian Durham, maintenance foremen, effective January 3, 2011

REPLACES: Mike Johnson

Food Service Department/SPS:

Darlene Hillhouse, food service worker 6 hour, effective November 15, 2010
REPLACES: Rebecca Kirby

Information Technology Department:

Kelly Philmore, IT technician, effective November 29, 2010
REPLACES: Belinda Starling

Suwannee-Hamilton Technical Center:

Betty Africano, clerk part-time, effective November 5, 2010
REPLACES: Mildred Jones
Michelle LeNeave, clerk part-time, effective November 15, 2010
REPLACES: Michelle LeNeave

VOLUNTEERS:

Jennifer LeMay
Kimberly Threm-
May
Jackie Niles
Wendy Hancock
Jacquelyn Watson
Tanya Touchet
Florlene Johnson
John Cone
Richard Brown
Jordan Cone
Xiaoyu Young
Judith Allen
Brandon Butler

Bryon Dickerson
Deanna Dickerson
Tracy Easter
Lisa Gilmore
Dottie Ratliff
Lisa Spradlin
Briana Toledo
Doris Vences
Robert Drewing
William Twilley
Teresa Fortner
Nicholas Belenets, Jr.
Betty Radcliff
Lisa Guenther

Chad Noyes
Staci Feeney
Lewyn Boyette
James Gill
Timothy Norris
Kay Glass
Kelly Smith
Marcia Dimauro
Rebecca Hartsfield
Daryl Cherry
Alma West

**End of List
2010-2011
School Year**

Action on the Addendum

Chief Financial Officer – Vickie Music:

#1. MOTION by Mr. daSilva, second by Mrs. Owens, for approval and certification of the following:

- b. 2010-2011 Class Size Reduction Compliance Plan for Suwannee County Schools (pgs. A2-A4)

MOTION CARRIED UNANIMOUSLY

#2. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

- #2011-98 Agreement to Provide Administrative Services for the Early Retiree Reinsurance Program between Blue Cross and Blue Shield of Florida, Inc. and Suwannee County School Board (New) (pgs. A5-A14)

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

#3. MOTION by Mr. Ed daSilva, second by Mrs. Owens, for approval of the following curriculum item for the 2010-2011 school year:

- a. Funding of the *Tutoring for Success!* Program at Suwannee Elementary School, which is an after-school tutoring program. (pg. A15)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

#4. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following personnel item for the 2010-2011 school year:

- a. Temporarily reclassify one 1st Class Secretary/Administrative Aide (12 month) position as a School Bookkeeper (12 month) position at Branford High School, effective January 3, 2011, for the remainder of the 2010-2011 school year. (pg. A16)

MOTION CARRIED UNANIMOUSLY

End of Addendum

Interim School Board Attorney – Rumberger, Kirk & Caldwell:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

9. Superintendent's Report – No matters to report.

Mr. Scarborough stated he will address the issue of having a School Resource Officer present at all future Board meetings.

School Board Members:

10. Issues and concerns Board members may wish to discuss

- a. Mr. Holtzclaw thanked everyone for all they do and wished everyone a Merry Christmas and a Happy New Year.
- b. Mr. daSilva wished everyone a Merry Christmas and a Happy New Year. He stated that Suwannee County has been asked to participate in the Governor's inauguration parade in Tallahassee in January.
- c. Mrs. Owens wished everyone a Merry Christmas and thanked everyone for all they do. She announced that the Transportation Department won first place in their division and first place overall at the Christmas parade held last Saturday.
- d. Mr. Taylor stated that the chorus program held at Suwannee High School this week was outstanding! He wished everyone a Merry Christmas and a Happy New Year.
- e. Mrs. Ulmer reminded everyone that Melissa Cameron's Art Class will hold an open house this Wednesday at Suwannee Middle School. She thanked everyone for all they do and wished everyone a wonderful holiday season.

Mrs. Ulmer provided an updated regarding the legislative delegation hearing held today at City Hall.

The meeting adjourned at 6:53 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 16, 2010

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Dr. Bill Brothers, Director of Human Resources, was also present.

Chairperson Ulmer called the meeting to order at 9:30 a.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Mrs. Music distributed a nine-item list of interview questions to Board members and instructed Board members in the procedure for conducting the interviews.

1. Presentations and interviews of the prospective candidates for School Board attorney were conducted as follows:

9:30 – 10:00 a.m. Tom Reeves and Bailey Browning (Davis, Schnitker,
Reeves, & Browning)

10:00 – 10:30 a.m. James Willingham

The meeting recessed at 10:20 a.m. and resumed at 10:30 a.m.

10:30 – 11:00 a.m. Leonard Dietzen (Rumberger, Kirk & Caldwell)

Interviews concluded at 11:08 a.m.

2. Discussion and action regarding the selection of a School Board attorney.

MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval to enter into negotiations with Rumberger, Kirk & Caldwell. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 11:30 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 13, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Ed daSilva arrived at 9:06 a.m.

Administrators and others present: Dr. Bill Brothers, David Campbell, Mark Carver, Dawn Lamb, Rhonda Lepper, Scott Pfender, Elizabeth Simpson, Angie Stuckey, and Josh Williams.

Chairperson Ulmer called the meeting to order at 9:02 a.m.

Policy..... Bill Brothers

Dr. Brothers reviewed the following policies:

- #2.07 Schedule for Legal Advertisements
- #2.10 Program of Awards
- #3.16 Charter Schools
- #5.105 Dating Violence and Abuse (pulled; will be discussed at a future workshop)
- #5.121 Use of Time-Out, Seclusion, and Physical Restraint for Students with Disabilities (pulled)
- #5.35 Foreign Exchange Students
- #5.13 Zero Tolerance for School-Related Crimes (pulled; will be discussed at a future workshop)
- #5.19 Student Records
- #6.242 Family and Medical Leave
- #6.25 Military Leave
- #6.60 Staff Training
- #8.50 Conservation of Resources

Facilities Update Mark Carver

Mr. Carver provided an update regarding the Silas Drive Extension Project. In order to incorporate changes that came about from the meeting, the two items on the agenda for the Special Meeting, scheduled for today at 3:00 p.m., are being pulled from the Agenda.

Mr. Carver distributed and reviewed a handout regarding the annual inventory status for the District. Board members expressed concern regarding the missing items listed on the inventory status. Mr. Taylor requested the inventory be cleaned up in the near future and not wait until next year to reconcile.

The workshop recessed at 10:45 a.m. and resumed at 10:58 p.m.

Student Achievement Data Dawn Lamb
NEFEC Ed Options Contract

Mrs. Lamb gave a Powerpoint presentation regarding an update on student achievement data relating to regression versus progression on FCAT scores.

Mrs. Lamb reviewed the proposed NEFEC Ed Options Contract.

The workshop recessed at 12:05 p.m. and resumed at 1:05 p.m.

Chairperson Ulmer asked Mr. Carver to provide an update on the Silas Drive Extension Project. Mr. Carver gave background information on the project and stated the District's best approach is to move forward with the appraisal of the Williams property. Supt. Scarborough recommended keeping the two items on the agenda for the Special Meeting to be held at 3:00 p.m. today. Discussion followed regarding options available for the direction in which to extend Silas Drive.

Attendance and Discipline Report Elizabeth Simpson
Discipline Procedures Regarding Knives on Campus

Mrs. Simpson provided a Powerpoint presentation regarding a review of attendance data, Opportunity School, and dropout data. Mrs. Simpson reviewed the draft document on Procedures Regarding Knives on Campus. She then reviewed discipline data.

Information Technology Update..... Josh Williams

Mr. Williams provided an update regarding projects within the Information Technology Department. Mr. Williams also provided an update on the FOCUS program, including new upgrades to the program.

Budget Process for 2011-2012..... Vickie Music

Mrs. Music reviewed the proposed budget process for 2011-2012.

The workshop adjourned at 2:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
January 13, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 3:02 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

1. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Special Warranty Deed to be executed by the School Board of Suwannee County, Florida, as Grantor, given to Suwannee County, Florida, as Grantee. (pgs. 2-6)
MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. daSilva, second by Mrs. Owens, for approval to proceed with obtaining an appraisal of the property needed for purchase for the proposed extension of Silas Drive to Highway 51 project. (pgs. 7-8)

Mr. Taylor questioned the need to add language to the motion to reflect a potential purchase.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, to amend the recommendation as follows, per Mr. Dietzen's suggestion:

The Superintendent recommends approval to proceed with obtaining an appraisal of the property needed for the evaluation of a proposed purchase for the proposed extension of Silas Drive to Highway 51 project.

AMENDMENT TO THE MOTION CARRIED UNANIMOUSLY

AMENDED MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 25, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Also present were representatives from the UTSC, Sheryl Daniels, Jackie Ford, Rhoshonda Herring, and George Bowen.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School ELP Students

Special Recognition by the Superintendent:

1. Janene Fitzpatrick, Assistant Principal-Suwannee Middle School – Recognition for being selected as a district winner for the Florida Department of Education's Outstanding Assistant Principal Achievement Award
2. Sheryl Daniels – Retiring as President of the United Teachers of Suwannee County (UTSC) and appreciation for her service

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-27)**

December 7, 2010	Workshop Session
Special Meeting	
	Expulsion Issues (Private)
December 14, 2010	Public Hearing
	Regular Meeting
December 16, 2010	Special Meeting

2. Approval of the monthly financial statement for December 2010.

3. The following bills for the period December 1-31, 2010:

<u>General Fund</u>	
#136386 – 136745	\$ 1,622,375.38
Electronic Fund Transfers	<u>2,148,194.53</u>
	\$ 3,770,569.91
<u>Federal Fund</u>	
#39083 – 39256	\$ 412,474.83
Electronic Fund Transfers	<u>479,396.07</u>
	\$ 891,870.90
<u>Food Service Fund</u>	
#23810 – 23934	\$ 174,865.76
Electronic Fund Transfers	<u>107,108.11</u>
	\$ 281,973.87
<u>2.0 LCIF</u>	
#5576 – 5606	\$ 236,372.24

4. Approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-7	III-5	IV-4 (Federal Stimulus)
		IV-6 (Federal)
		IV-6 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated January 25, 2011. **(pgs. 28-30)**
6. Approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2010. **(Insert/A copy is on file with the Supplemental Minutes file.)**
7. Approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Randall Thomas	Petty	Suwannee	Hamilton	5
Ethan	Stebbins	Gilchrist	Suwannee	6
Kyle B.	Stebbins	Gilchrist	Suwannee	10

8. Approval of Public Official Bonds for the Board members listed below. (These bonds have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 31-35)**

Term: November 2010 through November 2011

Julie Ulmer, Chairperson

J. M. Holtzclaw, Vice Chairperson

Term: November 2010 through November 2014

Ed daSilva, School Board Member

J. M. Holtzclaw, School Board Member

Julie Ulmer, School Board Member

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Owens, second by Mr. Taylor, for approval of the following contract/agreement for the 2010-2011 school year: (NEW) (Note: This contract has been reviewed by legal counsel, Guy Norris, Columbia County School Board Attorney.)

#2011-102 Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School Board (*New*) (A copy is on file with Supplemental Minutes.) (**pg. 36**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following personnel item for the 2010-2011 school year:
 - a. Reclassify the Director of Facilities from Line 7 on the Principals and Administrators Salary Schedule to Line 5 on the Principals and Administrators Salary Schedule (**pgs. 37-38**)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Dianne Westcott:
(presented by Director of Human Resources – Dr. Bill Brothers)

3. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the following personnel item for the 2010-2011 school year:
 - a. Add a full-time Patient Care Technician teacher position for the period January 31, 2011 through June 30, 2011 (*Funded from WDIS funds; pending sufficient enrollment.*) (**pg. 39**)

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

4. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following curriculum items for the 2010-2011 school year:
 - a. Attached additional Courses of Study for each district school (A copy is on file with Supplemental Minutes.) **(pg. 40)**
 - b. Attached list of students to take the indicated dual enrollment courses and earn credit should they pass (A copy is on file with Supplemental Minutes.) **(pg. 40)**

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-100 Agreement between the District School Board of Putnam County on behalf of the North East Florida Educational Consortium (NEFEC) and the District School Board of Suwannee County for the Educational Options, Inc. annual subscription (*New*) **(pgs. 41-44)**

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

6. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of a new Job Description, #143 Assistant Foreman, and placement of the position on Line 1A of the 2010-2011 Non-Instructional/Maintenance Salary Schedule. **(pgs. 45-48)** MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

7. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the Suwannee County School Board District Technology Plan for the period of July 1, 2011 through June 30, 2014. (A copy is available in the office of the Director of Information Technology.) **(pg. 49)** MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

8. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pgs. 50-51)**

- #8.03 Inspections (*Revised*) **(pgs. 52-53)**
- #8.08 Vandalism and Malicious Mischief (*Revised*) **(pgs. 54-55)**
- #8.09 Sanitation and Preventative Maintenance (*Revised*) **(pg. 56)**
- #8.091 Energy Management and Conservation (*Deleted*) **(pg. 57)**
- #8.10 Sanitation (*Deleted*) **(pg. 58)**
- #8.11 Infection Control Guidelines (*Revised*) **(pg. 59)**
- #8.13 Student Transportation (*Revised*) **(pgs. 60-62)**
- #8.16 Transportation Liability (*New*) **(pg. 63)**
- #8.161 Bus Emergency Evacuation Drills (*Revised*) **(pgs. 64-65)**
- #8.17 Instruction in Bus Safety and Practices (*Deleted*) **(pg. 66)**
- #8.19 Vehicle Maintenance Program (*Revised*) **(pgs. 67-68)**
- #8.20 Exiting the School Bus (*Revised*) **(pg. 69)**
- #8.22 Safety Belts (*Revised*) **(pg. 70)**
- ~~#8.26 Records Retention and Disposal (*Revised*) **(pgs. 71-72)**~~
- #8.27 School Construction Bids (*Revised*) **(pgs. 73-75)**
- #8.271 Protest of Construction Contract Bids (*Revised*) **(pgs. 76-77)**
- #8.28 Change Orders (*Revised*) **(pg. 78)**
- #8.34 Management Information System (*Revised*) **(pg. 79)**
- #9.02 Public Information (*Revised*) **(pg. 80)**
- #9.021 Donations and Gifts (*Revised*) **(pg. 81)**
- #9.03 School Public Accountability Report (*Revised*) **(pg. 82)**

MOTION by Mr. Holtzclaw, second by Mrs. Owens, to amend the motion to pull Policy #8.26 for further review regarding the length of time for retention of records and stored electronic media as stated in the policy.

AMENDMENT TO THE MOTION CARRIED UNANIMOUSLY

AMENDED MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the following personnel item for the 2010-2011 school year:
 - a. Overlap two personnel contracts for the Director of Career and Technical Education/Principal of Suwannee-Hamilton Technical Center, beginning January 20, 2011, through January 31, 2011. **(pg. 83)**

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the Personnel Changes List **(pgs. 84-91)** MOTION CARRIED UNANIMOUSLY

Dr. Brothers distributed to Board members the Out-of-Field Teacher, which is referenced in the Personnel Changes List.

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

Suwannee Elementary School:

Sheryl Daniels, teacher, effective January 18, 2011

Janie Philpot, teacher, effective February 4, 2011

Suwannee High School:

Catherine Akins, teacher, effective June 14, 2011

Suwannee Middle School:

Linda Rush, teacher, effective June 14, 2011

RETIREMENT: NON-INSTRUCTIONAL:

Transportation Department:

Carol S. Deas, bus driver, effective April 22, 2011

Clayton "Pete" Sneed, bus driver, effective March 31, 2011

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Intermediate School:

Cheryl Mesnard, paraprofessional, effective December 7, 2010

RECOMMENDATIONS: ADMINISTRATIVE:

For the 2010-11 school year:

Suwannee-Hamilton Technical Center:

J. Walter Boatright, Jr., Director of Career and Technical Education/Principal,
effective January 20, 2011

REPLACES: Dianne Westcott

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Branford High School:

Kevin Ott, teacher, effective January 13, 2011, pending completion of
certification paperwork

REPLACES: L. Charlene Suggs

Suwannee Elementary School:

Lesley Fry, teacher/coordinator, part-time day-time, (ASP Tutoring For
Success!)

NEW POSITION

Kelli Hogan, teacher, effective February 7, 2011

REPLACES: Janie Philpot

Patricia Lambert, teacher, effective November 29, 2010

REPLACES: Edith Sceals

Tia Smith, teacher, effective January 17, 2011

REPLACES: Sheryl Daniels

Suwannee Primary School:

Pamela Hastings, teacher, effective January 3, 2011

NEW POSITION (CSR)

Kerry Jo Melland, teacher, effective January 3, 2011

NEW POSITION (CSR)

Suwannee-Hamilton Technical Center:

PART-TIME/HOURLY EMPLOYEES (for the second term of 2010-11 school year):

ADULT EDUCATION

Richard Allen	TABE Test Examiner
Kim Boatright	Alternate GED Examiner
Darryl Cannon	Adult Basic Education
Robbin Chapman	ABE/GED Prep
Phyllis Doty	ESOL
Jackie Davis-Ford	Alternate GED Examiner
Karen Fraley	TABE Test Examiner
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Lynn Lee	GED Test Proctor
Lisa McKinley	Alternate GED Examiner
Terry Mills	ED Options
Wendy Perrin	ED Options
Pam Poole	Chief GED Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Roger Sumner	Adult Basic Education
Tammie McKay	ABE/GED Prep
Dianne Westcott	Alternate GED Examiner
Ann Warner	GED Test Proctor

VOCATIONAL

Gary Colvin	Bus Driver Training
Ernestine Fleming	Bus Driver Training
Amy Williams	Child Care
Melissa Brady	Child Care
Sherri Williamson	Phlebotomy
Kim Thomas	Early Childhood Development
Marianne Wood	Bus Driver Training
Chris Macarages	Culinary
Sharon Witter	Patient Care Technician

COMMUNITY EDUCATION (pending class enrollment.)

Debbie Scott	Cake Decorating
Carol Risk	Yoga
Marilyn Roberts	Business
Kim Thomas	Intro to Computers & Excel
Juanita Torres	Conversational Spanish
Ann Warner	Beginning Computer Class
Ginny Crews	CPR
Robin Pfender	Excel

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Gwendolyn Hagan, teacher, January 13 through April 8, 2011, with the option of returning sooner

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Mosi Williams, guidance counselor, December 6, 2010 through January 6, 2011, leave with pay and January 7 through January 31, 2011, without pay

MENTOR/MENTEES:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Kim Cannon	Julie Adams-Blow	BES
Shawn Campbell	Hannah Clark	BES
Jean Williams	Michelle Clark	BES
Pam Nettles	Amanda Donaway	BES
Virginia Coker	Mandi Howard	BES
Wynette Sumner	Betsy Weaver	BES
DebRose Brown	Jennifer Burnham	SIS
Theda Severance	Amanda Coe	SIS
Judy Jacobsen	Michelle Fina	SIS
Waddie Robinson	Cathy Nicely	SIS
Susan Schicker	Amy Robinson	SIS
Leigh Fountain	Laura Tuten	SIS
Jean Hurst	Mallory Bryant	SMS

Tammy Butts	Kenneth Campbell	SMS
Michelle Thompson	Gwendolyn Hagan	SMS
Mary Cason	Brantley Helvenston	SMS
Keith Stavig	Celia Hodge	SMS
Anglea Hester	Traci Redditt	SMS
Susan Robinson	Melinda Tice	SMS
Rebecca Monroe	Terry Fillyaw	SMS
Heidi Hunter	Pamela Hastings	SPS
Rhoda Crews	Abby Gowen	SPS
Kelly Driggers	Annemarie Croucher	SPS
Jenny Clark	Jean Crosby	SPS
Kim Mott	Melissa Bozeman	SPS
Georgette Allbritton	Kerry Jo Melland	SPS

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the second semester of the 2010-2011 school term:

List is on file with supplemental minutes.

PROFESSIONAL EDUCATORS COMPETENCY DEMONSTRATION
SYSTEM (PECDS):

<u>Peer Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Traci Green	S. Doug Morgan	SHS
Traci Green	Thomas Williams	SHS
Patricia Lambert	Kerri Frier	SES
Melissa Mapp	Patricia Sullivan	SHTC

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Gary Barrs	Boys' Track Coach	BHS	
Jonathan Ulsh	Boys' Asst. Basketball Coach	BHS	M. Lindblade
Stefani Santos	Girls' Asst. Basketball Coach	BHS	S. Stebbins

MISCELLANEOUS:

Branford High School:

Seth Stebbins resigned as offensive coordinator and assistant head football coach effective January 7, 2011

Suwannee Middle School:

Kate Townsend Bromley resigned as assistant softball coach effective December 6, 2010

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Facilities Department:

Terry Murray, maintenance worker I
REPLACES: Julian Durham

Food Service Department:

Daniel Olson, food service worker 3-hr., (SHS) effective January 4, 2011
REPLACES: Darlene Hillhouse
Stephanie Whittington, food service worker 3-hr., (BHS) effective January 4, 2011
REPLACES: Demetric Twiggs

Suwannee Elementary School:

Staci Feeney, paraprofessional – temporary, effective January 3, 3011
NEW POSITION (Title I School Improvement)
Elizabeth Rang, paraprofessional – temporary, effective January 3, 3011
NEW POSITION (Title I School Improvement)
Tralene Sasso, paraprofessional – temporary, effective January 3, 3011
NEW POSITION (Title I School Improvement)

Suwannee Intermediate School:

Crystal Allen, paraprofessional – temporary, effective January 3, 3011
NEW POSITION (Title I School Improvement)
Christina Batton, paraprofessional - temporary, effective December 13, 2010
REPLACES: Pamela Hastings
Holly Setzer, paraprofessional – temporary, effective January 3, 3011
NEW POSITION (Title I School Improvement)

Suwannee Primary School:

Rhonda Twilley, paraprofessional, effective January 13, 2011

NEW POSITION

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

The following contracts and contract statuses are granted as indicated below:
Job titles are 2010-11 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>Branford Elementary School:</u>			
Brenda Raulerson	Paraprofessional	C	09
Wendy Stines	Paraprofessional	C	09
<u>Facilities Department:</u>			
Viola Brown	Custodian	C	11
Claudies Ivey	Custodian	C	12
A. Lloyd Jackson	Custodian	C	12
Robert Moshier	Custodian	C	12
Curtis Wayne Selph	Groundskeeper	C	12
William Stafford	Custodian	C	12
<u>Food Service Department:</u>			
Annie Gilbert	Food Service Worker-6 hour	C	09
<u>Information Technology Department:</u>			
S. Whitt Fissell	Information Technology Technician	C	12
<u>Suwannee Intermediate School:</u>			
Tiffany Sanders	Paraprofessional	C	09
Erin Vogel	School Secretary	C	11
<u>Transportation Department:</u>			
Dorie Bingeman	Bus Driver	C	09
Cathy Fusco	Bus Driver	C	09
Margaret Lumpkin	Bus Driver	C	09
Gloria Presley	Bus Driver	C	09
Inez Williams	Bus Driver	C	09
Jeffrey Wood	Bus Driver (O-O-C)	C	09

LEAVE OF ABSENCE (PERSONAL):

Transportation Department:

William Skeet Hogan, mechanic, January 4, through June 30, 2011, with the option of returning sooner, leave with pay

STUDENT WORKERS:

Angel Marie Eggers My Play School/SHTC
Lauren Ulmer District Office

SUBSTITUTES:

The following as substitute custodians:

Melanie Dubose Richard Fredrick Willie Woodson

The following as substitute food service worker:

Melanie Dubose

The following as substitute teachers:

Ann Branham	JoAnne Conrad	Michael Kirk
Kevin Ott	Jessica Payne	Tia Smith
TeLease Walker		

VOLUNTEERS:

Janet Barnes	Susan Christie	Alma Wilson
Alma West	Penny Harris	Holly Melland
Lester Frier	Christina Guindon	Cindy Heffernan
Barbara Barker	Tanya Lees	David Goddard
Theresa Steely	Penny Harris	Paul Wilder
Larry Daniel	Caroline Shaver	Merissa Cupp

**End of List
2010-2011
School Year**

School Board Chairperson Julie Ulmer:

11. Discussion and possible action to change the name of the “Ken Baldwin Football Locker Room” at Suwannee High School to the “Ken Baldwin Locker Room”.

Mrs. Ulmer provided background information regarding changing the name of the locker room. Discussion followed.

MOTION by Mrs. Ulmer to change the name of the “Ken Baldwin Football Locker Room” at Suwannee High School to the “Ken Baldwin Locker Room”.
MOTION DIED FOR LACK OF A SECOND

School Board Attorney – Leonard Dietzen:

12. Legal Counsel’s Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

13. Superintendent’s Report – No matters to report.

School Board Members:

14. Issues and concerns Board members may wish to discuss

- a. Mr. Holtzclaw reminded everyone that the February meeting will be held at Branford High School. He welcomed Walter Boatright back to Suwannee County Schools. He expressed his thanks to everyone for all they do.
- b. Mr. daSilva expressed his thanks to the leadership of the District for all they do.
- c. Mrs. Owens stated that we have a conflict with the date of our April Board meeting, due to spring break being scheduled that week. She suggested changing the Board meeting to April 19th.
- d. Mr. Taylor expressed his thanks to School Resource Officer Gary Edwards for his presence at our meeting, and also for his leadership in the community. Mr. Taylor expressed thanks to everyone for all they do.
- e. Mrs. Ulmer acknowledged Mr. Yanossy as principal of Suwannee Intermediate School. She welcomed Jackie Ford as the new president of UTSC, and also welcomed back Mr. Boatright.

The meeting adjourned at 7:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
February 8, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Amy Boggus (arrived at 9:35 a.m.), Cheryl Mae Brinson (arrived at 9:10 a.m.), Dr. Bill Brothers, Mark Carver, Dawn Lamb, Rhonda Lepper, Melissa Moseley, Scott Pfender (arrived at 9:35 a.m.), Elizabeth Simpson, Jim Simpson (arrived at 9:25 a.m.), Seth Thoreson (arrived at 9:15 a.m.), Lila Udell (arrived at 9:23 a.m.), and Josh Williams. Debbie Shepherd, College Board; and Tyson Johnson, Parks Johnson Insurance Agency.

Chairperson Ulmer called the meeting to order at 9:05 a.m.

Policy..... Bill Brothers

Dr. Brothers reviewed the following policies:

#3.16	Charter Schools
#5.1001	Corporal Punishment
#5.325	Dating Violence and Abuse
#6.70	Nursing Mothers

Student Achievement Data Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding an update on student achievement data relating to college readiness data trends. Ms. Debbie Shepherd shared information regarding trend of participation and passing rate of AP tests.

Health Insurance Renewal Vickie Music

Mrs. Music distributed a handout regarding the health insurance renewal. Mr. Tyson Johnson reviewed the renewal handout.

PAEC Student and Financial System..... Vickie Music/Josh Williams

Mrs. Music and Mr. Williams provided an update regarding the PAEC student and financial system contract with FOCUS, including the projected costs associated with implementing the new systems.

The workshop recessed at 11:34 a.m. for the Black History Month Luncheon; and resumed at 12:50 p.m.

OPPAGA Audit Report (**pgs. 14-43**) Mark Carver

Mr. Carver reviewed the OPPAGA audit report.

Mr. Carver provided an update regarding district-wide emergency drills.

Mr. Carver shared information regarding a project requested from County Commissioner Clyde Fleming to pave the “cut through” road at Paul Langford Stadium. Mr. Carver explained the advantages and disadvantages. Discussion followed regarding whether to install speed bumps on the road or put up gates to limit access to the road due to liability issues.

Attendance and Discipline ReportElizabeth Simpson

Mrs. Simpson provided a Powerpoint presentation regarding a review of attendance and discipline data.

New Procedure-Felony Suspensions/ExpulsionsElizabeth Simpson

Mrs. Simpson reviewed the draft document regarding Felony Suspension Off Campus Procedures. Mr. Dietzen suggested this item be placed on a future workshop agenda for further discussion.

The workshop adjourned at 2:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
February 22, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the Cafeteria at Branford High School, 405 NE Reynolds, Branford, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 6:00 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 9-10)**

#8.03	Inspections <i>(Revised)</i>
#8.08	Vandalism and Malicious Mischief <i>(Revised)</i>
#8.09	Sanitation and Preventative Maintenance <i>(Revised)</i>
#8.091	Energy Management and Conservation <i>(Deleted)</i>
#8.10	Sanitation <i>(Deleted)</i>
#8.11	Infection Control Guidelines <i>(Revised)</i>
#8.13	Student Transportation <i>(Revised)</i>
#8.16	Transportation Liability <i>(New)</i>
#8.161	Bus Emergency Evacuation Drills <i>(Revised)</i>
#8.17	Instruction in Bus Safety and Practices <i>(Deleted)</i>
#8.19	Vehicle Maintenance Program <i>(Revised)</i>
#8.20	Exiting the School Bus <i>(Revised)</i>
#8.22	Safety Belts <i>(Revised)</i>
#8.27	School Construction Bids <i>(Revised)</i>
#8.271	Protest of Construction Contract Bids <i>(Revised)</i>
#8.28	Change Orders <i>(Revised)</i>
#8.34	Management Information System <i>(Revised)</i>
#9.02	Public Information <i>(Revised)</i>
#9.021	Donations and Gifts <i>(Revised)</i>
#9.03	School Public Accountability Report <i>(Revised)</i>

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 6:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 22, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Cafeteria at Branford High School, 405 NE Reynolds, Branford, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 6:05 p.m.

Student remarks and pledge to the flag by Branford Elementary School Safety Patrol Students

Special Recognition by the Superintendent:

- Moment of silence in memory of Mr. Mel McMullen
Mr. McMullen retired from Suwannee County Schools in June 2009. During his tenure with Suwannee County Schools, he served as assistant principal and principal of Branford High School for 27 years; and served as assistant superintendent for 6 years.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Mr. Rod Boone addressed the Board regarding his concerns pertaining to the transfer of personnel from Branford schools to Live Oak schools; specifically David Campbell. Mr. Boone asked the Board and the Superintendent to re-address their decision to move Mr. Campbell.

- Ms. Janet Baldeon addressed the Board regarding her concerns pertaining to moving personnel from Branford to Live Oak in order to “fix” problems at other schools.
- Ms. Kaffa Owens addressed the Board regarding the termination of James Perry as head basketball coach at Suwannee High School (SHS).
- Mr. James Perry addressed the Board regarding his termination as head basketball coach at SHS. He stated that he was told he would be replaced by someone in the school system and was actually replaced by someone from outside the school system. He stated that he wants his job back.
- Mr. Donnell Sanders, NAACP, addressed the Board regarding his support and representation of James Perry in his termination as head basketball coach at SHS. Mr. Sanders stated he feels there is discrimination against Mr. Perry and asked for answers from the Board.

Supt. Scarborough responded to Ms. Owens, Mr. Perry, and Mr. Sanders by stating he had discussed the matter with Ted Roush, Principal of SHS; Hunter Abercrombie, Athletic Director of SHS; and Dr. Bill Brothers, Director of Human Resources, and to the best of his knowledge our hiring procedures were followed.

- Mr. Sanders asked for a response from the Board. Supt. Scarborough stated it is not the Board’s decision on personnel matters and that is left up to the Superintendent and the principal. Mr. Holtzclaw stated this matter is not an agenda item and it would not be proper to take any action. Mr. Sanders stated he tried to get on the agenda, but was told he could not and that he would have to address the Board through this approach (Citizen Input). Mrs. Ulmer stated that principals evaluate all personnel positions which are submitted to the Superintendent who then submits the recommendations to the Board. Mrs. Ulmer stated that community members cannot place personnel items on the Board agenda; all agenda items come from the Superintendent.
- Jeremy Miller addressed the Board regarding the moving of Mr. Campbell from the Branford community to Live Oak.

Supt. Scarborough addressed the concerns of the community members regarding the transfer of Mr. Campbell from Branford Elementary School (BES) to

Suwannee Middle School; as well as the leadership abilities of Jennifer Barrs to be given the opportunity to serve as principal of BES.

- Yvette Cruz addressed the Board regarding her concerns pertaining to her son and issues involved with her son's teacher at Branford High School.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-30)**

January 13, 2011	Workshop Session
	Special Meeting
January 25, 2011	Regular Meeting

2. Approval of the monthly financial statement for January 2011.

3. The following bills for the period January 1-31, 2011:

General Fund

#136745 – 137098	\$	1,691,254.47
Electronic Fund Transfers		<u>1,560,247.10</u>
	\$	3,251,501.57

Federal Fund

#39257 – 39397	\$	379,518.20
Electronic Fund Transfers		<u>386,005.16</u>
	\$	765,523.36

Food Service Fund

#23935 – 24051	\$	155,949.90
Electronic Fund Transfers		<u>58,675.56</u>

	\$	214,625.46
<u>2.0 LCIF</u>		
#5607 – 5637	\$	84,271.97

4. Approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-8	III-6	IV-5 (Federal Stimulus)
		IV-7 (Federal)
		IV-7 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated February 22, 2011. **(pgs. 31-36)**
6. Approval of the 2009-2010 School Safety and Security Self-Assessment Form (OPPAGA School Safety and Security Best Practices). (The report was reviewed at the February 8, 2011, Board workshop. A copy is available for review in the office of the Director of Facilities.)
7. Approval of the following contracts/agreements for the 2010-2011 school year: (RENEW)

#2011-101	Affiliation Agreement between Suwannee River Area Health Education Center, Inc. and Suwannee-Hamilton Technical Center <i>(Renewal)</i> (pgs. 37-40)
#2011-104	Professional/Technical Contracted Services Agreement between Suwannee County School Board and Foundation for Excellence <i>(Renewal)</i> (pgs. 41-45)
#2011-106	Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Marilyn K. Jones <i>(Renewal)</i> (pgs. 46-57)
#2011-108	Contract Agreement between the Panhandle Area Educational Consortium, through its District of Record, the Washington County School Board, and Gabriel, Roeder, Smith & Company for actuarial services required under GASB Statement No. 45 <i>(Renewal)</i> (pgs. 58-69)

8. Approval of the following student teacher interns for the spring semester 2011:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Amanda Clark	St. Leo	BES	Vera Knighton
Nicole Korpi	St. Leo	SES	Tracy Henderson
Skyler Phillips	St. Leo	SIS	Kim Warren
Stephane Skipper	St. Leo	SIS	Shannon Chauncey
Jennifer Stevens	St. Leo	SPS	Pam Lewis
Kate Townsend	St. Leo	SMS	Myra Bell

9. Approval of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Susan DeFouw	SHTC	01/31/11	Surgical Tech. Program	Dothan, AL
Angie Stuckey	SHTC	01/31/11	Surgical Tech. Program	Dothan, AL
Dianne Westcott	SHTC	01/31/11	Surgical Tech. Program	Dothan, AL

10. Approval of the following student transfers for the 2010-2011 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Taylor Renee	Miller	Columbia	Suwannee	1
Ethan	O'Hearn	Columbia	Suwannee	7
Natasha	Schwartz	Madison	Suwannee	10
Joshua	Studstill	Lafayette	Suwannee	8
Ashlynn	Griner	Suwannee	Hamilton	7

11. Approval of travel for school board members to participate in the following:

- February 16-18, 2011 FSBA Training Sessions; Gainesville
- March 23-25, 2011 FSBA 24th Annual Day in the Legislature; Tallahassee

12. Approval to change the regular monthly April Board meeting from April 26, 2011, to April 19, 2011, at 6:00 p.m. (This is due to Spring Break, which is scheduled for the week of April 25-29, 2011.)

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. Discussion and possible action regarding the recommendation of the Fringe Benefits Committee for renewal of employee health insurance plans for the period May 1, 2011, through April 30, 2012. **(pg. 70)**

MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the Fringe Benefits Committee's recommendation to renew the employee health insurance plans for the period May 1, 2011, through April 30, 2012. MOTION CARRIED UNANIMOUSLY

Director of Food Service – Rhonda Lepper:

(presented by Chief Financial Officer – Vickie Music)

2. MOTION by Mr. daSilva, second by Mrs. Owens, for approval to provide breakfast at no charge to students on FCAT test administration dates as follows: **(pg. 71)**

Grades 3-10:	April 11-13, 2011
Grades 3-5:	April 14, 2011

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

3. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-103	Contractual Agreement between Boys & Girls Club of North Central Florida (BGCNCF), Inc. and the Suwannee County School Board (New) (pgs. 72-75)
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MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

4. MOTION by Mrs. Owens, second by Mr. Taylor, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.)
(pgs. 9-10)

#8.03	Inspections (<i>Revised</i>)
#8.08	Vandalism and Malicious Mischief (<i>Revised</i>)
#8.09	Sanitation and Preventative Maintenance (<i>Revised</i>)
#8.091	Energy Management and Conservation (<i>Deleted</i>)
#8.10	Sanitation (<i>Deleted</i>)
#8.11	Infection Control Guidelines (<i>Revised</i>)
#8.13	Student Transportation (<i>Revised</i>)
#8.16	Transportation Liability (<i>New</i>)
#8.161	Bus Emergency Evacuation Drills (<i>Revised</i>)
#8.17	Instruction in Bus Safety and Practices (<i>Deleted</i>)
#8.19	Vehicle Maintenance Program (<i>Revised</i>)
#8.20	Exiting the School Bus (<i>Revised</i>)
#8.22	Safety Belts (<i>Revised</i>)
#8.27	School Construction Bids (<i>Revised</i>)
#8.271	Protest of Construction Contract Bids (<i>Revised</i>)
#8.28	Change Orders (<i>Revised</i>)
#8.34	Management Information System (<i>Revised</i>)
#9.02	Public Information (<i>Revised</i>)
#9.021	Donations and Gifts (<i>Revised</i>)
#9.03	School Public Accountability Report (<i>Revised</i>)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows: **(pgs. 76-77)**

#2.07	Schedule for Legal Advertisements (<i>Revised</i>) (pg. 78)
#3.16	Charter Schools (<i>Revised</i>) (pgs. 79-87)

- #3.201 Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees) (*Revised*) (**pgs. 88-89**)
- #5.1001 Corporal Punishment (*Revised*) (**pg. 90**)
- #5.105 Dating Violence and Abuse (*New*) (**pgs. 91-92**)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*) (**pgs. 93-98**)
- #5.19 Student Records (*Revised*) (**pgs. 99-100**)
- #5.35 Foreign Exchange Students (*New*) (**pgs. 101-102**)
- #6.242 Family and Medical Leave (*Revised*) (**pgs. 103-104**)
- #6.25 Military Leave (*Revised*) (**pgs. 105-106**)
- #6.60 Staff Training (*Revised*) (**pgs. 107-108**)
- #6.70 Nursing Mothers (*New*) (**pg. 109**)
- #6.90 School Board Employees with HIV, AIDS, or Other Communicable Diseases (*Revised*) (**pg. 110**)
- #8.50 Conservation of Resources (*Revised*) (**pgs. 111-113**)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the revised ESOL Endorsement Plan to include the ESOL Professional Development Standards adopted by the Florida Department of Education in the fall of 2010. (A copy is available for review in the office of the Director of Human Resources.) (**pg. 114**) **MOTION CARRIED UNANIMOUSLY**
7. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the Personnel Changes List (**pgs. 115-119**) **MOTION CARRIED UNANIMOUSLY**

PERSONNEL CHANGES APPROVED:

RETIREMENT: NON-INSTRUCTIONAL:

Transportation Department:

Juanice “Ted” Fralick, bus driver, effective June 10, 2011

Wilbur “Pop” Woods, bus driver, effective May 31, 2011

RESIGNATIONS: NON-INSTRUCTIONAL:

Transportation Department:

Mildred Griswold, bus driver, effective January 28, 2011

Tracy Felty-Janosh, bus driver, effective January 25, 2011

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

District Wide/21st Century ASP:

Emily Bass, teacher part-time

Tamara Boggus, teacher part-time

Deanna Law, teacher part-time

Paula McMillan, teacher part-time

Gwen Vann, teacher part-time

James Wilson, teacher part-time

Suwannee Elementary School:

Kelli Hogan, teacher, effective February 7, 2011

REPLACES: Janie Philpot

Tutoring For Success:

Tammy Williams, teacher part-time

Amanda Parks, teacher part-time

Gwen Vann, teacher part-time

Stacey Bullock, teacher part-time

Rhoshonda Herring, teacher part-time

Stephanie Sampson, teacher part-time

Tracy Henderson, teacher part-time

Karen Townsend, teacher part-time

Kim Harris, teacher part-time

Georgette Ragan, teacher part-time

Suwannee Intermediate School:

Stephen Campbell, teacher part-time

Ella Cooper, teacher part-time

Gayle Marable, teacher part-time

Martha Jean Odom, teacher part-time

LEAVE OF ABSENCE (MEDICAL):

Branford Elementary School:

Sheila Dean, media specialist, February 17 through March 4, 2011, using days as needed for insurance purposes

Suwannee Middle School:

Stephen Claffey, teacher, January 18 through February 29, 2011, using days as needed for insurance purposes, leave with pay

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE ACT):

Suwannee Middle School:

Stephen Claffey, teacher, March 1 through May 20, 2011, with the option of returning sooner

PROFESSIONAL EDUCATORS COMPETENCY DEMONSTRATION
SYSTEM (PECDS):

<u>Peer Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Tammy Williams	Kerri Frier	SES

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
*A. Chet Clipper	Asst. Basketball Coach	BHS	New Position
*Mark Darling	Asst. Basketball Coach	BHS	New Position
*S. Jay Chambers	Asst. Girls' Basketball Coach	SHS	K. Owens
*Cecil Cheshire	Asst. Girls' Soccer Coach	SHS	
*Phillip Hurst	Asst. Baseball Coach	SHS	S. Jernigan
Stephanie Selph	Asst. Band Director	SHS	D. Crews
Joe Sprague	JV Softball Coach	SHS	Vacant
Jan Schenck	Asst. Softball Coach	SMS	K. Townsend
*Pending issuance of their coaching certificate			

MISCELLANEOUS:

Branford High School:

Vernon Wiggins resigned as assistant varsity football coach effective February 10, 2011

Suwannee High School:

Dan Crews resigned as assistant band director effective January 19, 2011

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Suwannee Elementary School:

Tutoring For Success:

Christina Batton, paraprofessional part-time

Staci Feeney, paraprofessional part-time

Jennifer McGee, food service worker part-time

Linda Plymel, food service worker part-time

Suwannee Intermediate School:

Christina Batton, paraprofessional, effective January 19, 2011

REPLACES: Pamela Hastings

Skyler Phillips, paraprofessional-temporary, effective January 24, 2011

NEW POSITION (School Improvement funds)

Elizabeth Smith, paraprofessional-temporary, effective January 24, 2011

REPLACES: Cheryl Mesnard

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Transportation Department:

Cheryl Clark, bus driver, December 6 -17, 2010

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Cheryl Clark, bus driver, January 4 through February 2, 2011

STUDENT WORKERS:

Jason Alan Johnson
Joshua Allan Clary

SHTC/Culinary
SHTC/Culinary

VOLUNTEERS:

Amelia Adams
Synthia Bingemann
Matthew Bradow
Katrina Brannon
Cathy Cashmore
Mamie Cheney
Timothy Collins
Jennifer DeHart
Carlos Esteves
Angela Freeman
Michelle Goddard
Eunice Gregory
Kimberly Hart
Danielle Henry
Johnny Howard
Jon Jackson
Julie Klecka
Donna Koon
Donna Long
Holly Melland
Karen Monroe
Jeannie Newhard
Marcia Riegel
Thomas Saxon
Debbie Stitt
Crystal Tigue
Harry Tillman
Cynthia Touchton
Ann Turnan
Anna Wells
Dianne Westcott
Rossie Williams

Stephenie Wood
Marian Wright
Kelly Melland
Ann Turnan
Rossie Williams
Joseph Watson

**End of List
2010-2011
School Year**

Action on the Addendum

Director of Human Resources – Dr. Bill Brothers:

#1. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following personnel items for the 2010-2011 school year: **(pgs. A2-A3)**

- c. Approval of revisions to job description #143, Assistant Maintenance Foreman **(pgs. A4-A5)**
- d. Approval to reclassify the Parts Inventory Clerk position as a Maintenance Man I position

MOTION CARRIED UNANIMOUSLY

#2. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following personnel items for the 2011-2012 school year: **(pgs. A2-A3)**

- a. Approval to transfer the Assistant Principal position at Branford High School (BHS) to Suwannee High School (SHS), effective July 1, 2011
- b. Approval to add one temporary Teacher on Special Assignment (TSA) position at BHS, until the reinstatement of the Assistant Principal position at BHS, effective July 1, 2011

MOTION CARRIED UNANIMOUSLY

End of Addendum

School Board Attorney – Leonard Dietzen:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

9. Superintendent's Report – No matters to report.

School Board Members:

10. Issues and concerns Board members may wish to discuss

Board members expressed their thanks to those in attendance and to those who voiced their concerns. Thanks and appreciation was expressed to Seth Thoreson and BHS for their hospitality.

The meeting adjourned at 7:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
March 8, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Sandy Bonds.

Administrators and others present: Kim Boatright, Walter Boatright, Amy Boggus, Cheryl Mae Brinson, Bill Brothers, Melanie Buchanan, Dick Calvitt, Mark Carver, Lisa Garrison, Rhonda Lepper, Bethany Mitidieri, Melissa Moseley, Robin Pfender, Ted Roush, Elizabeth Simpson, Norri Steele, Seth Thoreson, and Juanita Torres.

Chairperson Ulmer called the workshop to order at 9:03 a.m.

Mrs. Ulmer recognized Ed daSilva for assisting in administering CPR to a Suwannee High school student.

Tobacco Prevention ProgramMary Taylor, Suwannee Coalition

Project Director Steven Schneitman and SWAT Coordinator Brittney Pineada were present. The Suwannee High School (SHS) SWAT Team gave a presentation on tobacco use. The SWAT Team asked the Board to adopt a comprehensive tobacco policy. They distributed an SHS Campus Assessment – Teacher Survey. Mary Taylor came in late.

Special Programs Department UpdateCheryl Mae Brinson

Mrs. Brinson provided an update regarding the Special Programs Department. The following individuals provided updates regarding their respective area within the Special Programs Department:

- Katrina Raulerson – EETT Website

Ms. Raulerson gave a presentation on Enhancing Education Through Technology (EETT) Website, joined by Tammy Boggus of SHS and Melissa Brinson and Keith Stavig of Suwannee Middle School (SMS). They shared information regarding projects that they have worked on with their students as well as experiences and successes.

- Kim Boatright – Coordinator of the 21st Century Program

Mrs. Boatright distributed and reviewed a handout regarding the 21st Century Program and the Parent University held at SHS on March 10, 2011.

- Robin Pfender – Home School

Mrs. Pfender gave a report on home school, providing information on the number of students enrolled in the program.

PolicyBill Brothers
Minority Recruitment/Diversity Plan

Dr. Brothers distributed a copy of Policy #9.09 Education Foundation.

The Minority Recruitment/Diversity Plan was pulled and will be presented at a future workshop.

Facilities Department UpdateMark Carver

Mr. Carver provided an update regarding the Facilities Department, which included installation of cameras at the District Office, the demolishing of the greenhouse at Suwannee-Hamilton Technical Center (SHTC), the proposed additional shelter at the SHS sports field, and proposed revisions to purchasing procedures and various property forms.

ESE Route-Driver and AideScott Pfender

Mr. Pfender provided information to the Board regarding the need to add full-time positions for a bus driver and an aide for an ESE route.

Summer Food Service ProgramRhonda Lepper
Equipment Grant

Mrs. Lepper provided an update regarding the Summer Food Service Program. She provided information on the Equipment Assistance Grant and several other potential grant opportunities.

The workshop recessed at 12:03 p.m. and resumed at 12:50 p.m.

Mr. Dietzen suggested a workshop be held regarding social networking.

Student Achievement DataDawn Lamb
Strategic Plan

Mrs. Lamb provided an update on student achievement data and the Strategic Plan.

ESE Monitoring Visit Elizabeth Simpson

Mrs. Simpson provided a report on the ESE Monitoring Visit.

E-Rate Webhosting ContractJosh Williams/E-Rate Committee

Mr. Williams provided information regarding the E-Rate Webhosting contract. He also provided an update regarding computers for SMS and Suwannee Primary School (SPS).

The workshop adjourned at 2:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
March 8, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Sandy Bonds.

Chairperson Ulmer called the meeting to order at 2:50 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

1. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval to advertise for a teacher position at Suwannee-Hamilton Technical Center for the Digital Access program. (*Funded through Work Force Development Board.*) (pg. 2)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
March 22, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 9-10)**

#2.07	Schedule for Legal Advertisements (<i>Revised</i>)
#3.16	Charter Schools (<i>Revised</i>)
#3.201	Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees) (<i>Revised</i>)
#5.1001	Corporal Punishment (<i>Revised</i>)
#5.105	Dating Violence and Abuse (<i>New</i>)
#5.13	Zero Tolerance for School-Related Crimes (<i>Revised</i>)
#5.19	Student Records (<i>Revised</i>)
#5.35	Foreign Exchange Students (<i>New</i>)
#6.242	Family and Medical Leave (<i>Revised</i>)
#6.25	Military Leave (<i>Revised</i>)
#6.60	Staff Training (<i>Revised</i>)
#6.70	Nursing Mothers (<i>New</i>)
#6.90	School Board Employees with HIV, AIDS, or Other Communicable Diseases (<i>Revised</i>)

#8.50 Conservation of Resources (*New*)

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 22, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Jackie Ford was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Beta Club students

Special Recognition by the Superintendent:

- District Spelling Bee Winners
Jeremiah Giddens, Westwood School – First Place (student not present)
Jacob Hendry, Suwannee Middle School – Runner Up
- Mr. Wyman Harvard and the Suwannee County Historical Commission recognized Mark Carver for his support and assistance

The meeting recessed at 6:09 p.m. and resumed at 6:24 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-28)**

February 8, 2011	Workshop Session
	Expulsion Issues (Private)
February 22, 2011	Expulsion Issues (Private)
	Public Hearing
	Regular Meeting

2. Approval of the monthly financial statement for February 2011.

3. The following bills for the period February 1-28, 2011:

<u>General Fund</u>	
#137099 – 137491	\$ 1,726,572.46
Electronic Fund Transfers	<u>1,608,008.04</u>
	\$ 3,334,580.50
<u>Federal Fund</u>	
#39398 – 39562	\$ 322,158.77
Electronic Fund Transfers	<u>320,596.39</u>
	\$ 642,755.16
<u>Food Service Fund</u>	
#24052 – 24170	\$ 147,965.87
Electronic Fund Transfers	<u>59,327.03</u>
	\$ 207,292.90
<u>2.0 LCIF</u>	
#5638 – 5664	\$ 23,724.90

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>Food LCIF</u>	<u>Special Revenues</u>
I-9	III-7	IV-6 (Federal Stimulus)
I-10		IV-8 (Federal)
I-11		IV-8 (Food Service)
I-12		

5. Approval for disposal of property as per the attached Property Disposition Form dated March 22, 2011. **(pgs. 29-30)**
6. Approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2010-2011.
7. Approval of the following grant/allocation application:
- a. Career Pathways, Adult Education, and Family Literacy Grant in the amount of \$60,010
8. Approval of the following student teacher interns for field experience for the spring semester 2011:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Harvest Carroll	Florida Gateway College	SHS	Sharon Lundy
Cara Disken	Florida Gateway College	SHS	Keevis Louis
Michelle Law	Florida Gateway College	SPS	Marvette Gwinn
Matthew Pepper	Florida Gateway College	SMS	P. Lynne Hutchins
Melissa Walker	Florida Gateway College	SMS	Deanna Horton

9. Approval of a field trip for Suwannee-Hamilton Technical Center students to attend the 45th Annual National Leadership Conference for Business Professionals of America (BPA) competition in Washington, D.C., May 3 – 8, 2011. *(Funded with Perkins Rural Sparsely Grant funds.)*
10. Approval of a field trip for Suwannee Middle School Brain Bowl Team to attend the National Brain Bowl Competition in Chicago, Illinois, May 5 – 9, 2011.

11. Approval of out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Mallory Bryant	SMS	05/5-9/11	Natl. Brain Bowl	Chicago, IL
Julie Steves	SMS	05/5-9/11	Natl. Brain Bowl	Chicago, IL
K.J. Wingate	SMS	05/5-9/11	Natl. Brain Bowl	Chicago, IL
* Melissa Mapp	SHTC	05/3-8/11	BPA Competition	Washington, D.C.

(*) *Funded with Perkins Rural Sparsely Grant funds.*

12. Approval of the following student transfers for the 2010-2011 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lauren	Brittain	Suwannee	Hamilton	1
Kyra	Williamson	Suwannee	Lafayette	K

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following contract/agreement for the 2011-2012 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2012-01 BlueTorch Network Solutions, Inc., d/b/a School Desk,
Master Services Agreement to provide webhosting services
(New) (pgs. 31-42)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

2. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of Suwannee-Hamilton Technical Center's Surgical Technology Program Handbook for the 2011-2012 school year. **(pgs. 43-58)** MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

3. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the revised Purchasing Procedures for Capitalized Items over \$750 in value. **(pgs. 59-63)** MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following forms:

#7200-097	Fixed Asset Form (<i>Revised</i>) (pg. 64)
#7200-117	Suwannee County School Board Lost Property Incident Report (<i>New</i>) (pg. 65)
#7200-118	Property Disposition Form (<i>New</i>) (pg. 66)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following personnel item for the 2010-2011 school year:
 - a. Eight day laborers to work on summer projects under the direction of the Director of Facilities **(pg. 67)**

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mrs. Owens, second by Mr. Taylor, for approval for the Suwannee High School Baseball Boosters to make facility improvements to the baseball complex at Suwannee High School. (A copy of the plans, licensure, and certifications are available in the office of the Director of Facilities.) (*There is no cost to the district.*) **(pg. 68)** MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to classify Building #3 at Suwannee-Hamilton Technical Center (greenhouse) as unsatisfactory, and because of immanent safety conditions, to demolish and dispose of the building. **(pg. 69)** MOTION CARRIED UNANIMOUSLY

Director of Special Programs – Cheryl Mae Brinson:

8. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following form:

#7200-096 Florida Department of Education, Education of Homeless Children and Youth, Dispute Resolution Process (Title X)
(Revised) **(pgs. 70-78)**

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Scott Pfender:

9. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following personnel item for the 2010-2011 school year:

- a. Add a permanent full-time driver position and attendant position for an ESE bus route **(pg. 79)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

10. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) **(pgs. 9-10)**

#2.07 Schedule for Legal Advertisements *(Revised)*
#3.16 Charter Schools *(Revised)*
#3.201 Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees)
(Revised)
#5.1001 Corporal Punishment *(Revised)*
#5.105 Dating Violence and Abuse *(New)*

- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.19 Student Records (*Revised*)
- #5.35 Foreign Exchange Students (*New*)
- #6.242 Family and Medical Leave (*Revised*)
- #6.25 Military Leave (*Revised*)
- #6.60 Staff Training (*Revised*)
- #6.70 Nursing Mothers (*New*)
- #6.90 School Board Employees with HIV, AIDS, or Other Communicable Diseases (*Revised*)
- #8.50 Conservation of Resources (*New*)

MOTION CARRIED UNANIMOUSLY

11. MOTION by Mr. daSilva, second by Mrs. Owens, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows, with the following corrections: Page 82, Item VI, on the last line to delete the word “cards” and replace with the word “records”; and on Page 84, Item XI, replace the language “superintendent of designee” with “superintendent or designee.” (**pg. 80**)

- #7.08 Inventories and Property Records (*Revised*) (**pgs. 81-84**)

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of Personnel Changes List (A copy is attached for Board members.) (**pgs. 85-90**)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: NON-INSTRUCTIONAL:

Suwannee Primary School:

Elouise Scott, paraprofessional, effective September 2, 2011 (2011-2012 school year)

RESIGNATIONS: NON-INSTRUCTIONAL:

Facilities Department:

Karen Singer, custodian, effective March 11, 2011

Student Services:

Nicole Durbin, teacher, effective June 14, 2011

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

District Wide/21st Century ASP:

Vanessa Menhennett, teacher part-time

Stacey Krasnow, teacher part-time

Suwannee Elementary School: *Tutoring For Success*:

Holly McMillan, teacher part-time

Suwannee-Hamilton Technical Center:

Cindy Kittle, instructor part-time non-certificated

REPLACES: Sherri Williamson

Janie Maxwell, instructor part-time non-certificated, pending completion of certification paperwork

NEW POSITION

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF DUTY):

Branford Elementary School:

Renita Kelly, teacher, November 29 and December 10, 2010, February 4, 2011, for a total of 9 hours

Suwannee Primary School:

Jean Crosby, teacher, January 20 and February 2, 2011, for a total of 10.75 hours

LEAVE OF ABSENCE (MATERNITY):

Branford Elementary School:

Jessica Wagner, teacher, tentatively June 8 – 14, 2011

Suwannee Elementary School:

Kim Hudson, teacher, extend leave through March 25, 2011, with the option of returning sooner

Katlyn Mills, teacher, tentatively May 2 – 30, 2011, using days as needed for insurance purposes

**PROFESSIONAL EDUCATORS COMPETENCY DEMONSTRATION
SYSTEM (PECDS):**

<u>Peer Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Ashlee Wooley	Rebecca Reaves	SES
Patricia Hutchins	Joseph Gaddy	SMS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Cynthia Frye	Assistant Softball Coach	BHS	
Jennifer Langston	Assistant Softball Coach	BHS	

MISCELLANEOUS:

Suwannee High School:

Becky Skipper resigned as varsity volleyball coach effective January 26, 2011

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Facilities Department:

Debbie Durden, crossing guard

Albert Place, crossing guard

Emily Simmons, crossing guard

Bruce Hingson, assistant maintenance foreman, effective, February 11, 2011

POSITION RECLASSIFIED/L. Suggs

Ronnie Gardner, custodian – temporary, effective February 17, 2011

REPLACES: Gordon McClain

Transportation Department:

Randy Frame, mechanic – temporary, effective March 4, 2011

REPLACES: William Hogan

Ana Gienger, bus driver, effective March 4, 2011

REPLACES: Mildred Griswold

Toni Hansard, bus driver, effective March 4, 2011

REPLACES: Tracy Janosh

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Facilities Department:

Sarah Parker, custodian, February 1 – 7, 2011, for a total of 33.50 hours

LEAVE OF ABSENCE (MEDICAL):

Food Service Department /BES:

Lonnie Jean Sullivan, food service worker, February 23 through April 15, 2011, or until released by her doctor, using days as needed for insurance purposes

STUDENT WORKERS:

Ashley Sellars

SHTC/Federal Work Study

Shanna Easterday

SHTC/My Play School

VOLUNTEERS:

Janet Bass

Hailee Boyette

Hannah Boyette

Donald Brasfield

Deanna Burkett

Tammy Corbin

Kimberly Harrell

Melanie Hendry

Robert Hendry

Kelli Hess

Adrian Jernigan

Kaela Johnson

Sarah Jordan

Austin Mills

Mitchell Starling

Kevin Sullivan

End of List

2010-2011

School Year

RECOMMENDATIONS: ADMINISTRATIVE (12 month appointments):
For the 2011-12 school year:

ADMINISTRATIVE/SUPERVISORY RECOMMENDATIONS:

J. Walter Boatright, Jr., Director of Career and Technical Education
Cheryl Mae Brinson, Director of Special Programs
William L. Brothers, Director of Human Resources
Mark Carver, Director of Facilities
Dawn Lamb, Director of Curriculum and Instruction
Rhonda Lepper, Director of Food Service
Vickie C. Music, Chief Financial Officer
E. Scott Pfender, Director of Transportation
Elizabeth Simpson, Director of Student Services/School Psychologist
Lila G. Udell, Director of Federal Programs
Joshua Williams, Director of Information Technology

SCHOOL ADMINISTRATORS:

	<u>TERM:</u>
<u>Branford Elementary School:</u>	
Jennifer Barrs, Principal	12
<u>Branford High School:</u>	
Seth Thoreson, Principal	12
<u>Suwannee Elementary School</u>	
Melissa Moseley, Principal	12
Deidre McManaway, Assistant Principal/Curriculum Coordinator	12
<u>Suwannee-Hamilton Technical Center:</u>	
J. Walter Boatright, Jr., Principal	12
Angelia Stuckey, Assistant Principal	10

Suwannee High School:

Ted Roush, Principal	12
Gary Caldwell, Assistant Principal	12
Joseph Eakins, Assistant Principal	12
Norri Steele, Assistant Principal/Curriculum Coordinator	12

Suwannee Intermediate School:

William Yanossy, Principal	12
Bethany Mitidieri, Assistant Principal/Curriculum Coordinator	12

Suwannee Middle School:

David Campbell, Principal	12
James B. Simpson, Assistant Principal	12
Janene Fitzpatrick, Assistant Principal/Curriculum Coordinator	12

Suwannee Primary School:

Amy Boggus, Principal	12
Marsha Tedder Assistant Principal/Curriculum Coordinator	12

**End of List
2011-2012
School Year**

School Board Attorney – Leonard Dietzen:

13. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

14. Superintendent's Report – No matters to report.

School Board Members:

15. Issues and concerns Board members may wish to discuss

- Mr. Taylor expressed his thanks and appreciation to Ted Roush and the Suwannee High School faculty and staff for the successful Parent Night held several weeks ago. Mr. Taylor reminded everyone that Suwannee Middle School (SMS) will be playing for the crown championship this evening.
- Mrs. Ulmer reminded everyone that the SMS girls' softball team is playing for the championship this afternoon. She mentioned that Board members will travel to Tallahassee this week to meet with Senator Dean and Representative Porter to plead our case for the survival of public education.

The meeting adjourned at 6:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
April 5, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie Music was absent.

Administrators and others present: Walter Boatright, Amy Boggus, Cheryl Mae Brinson, Bill Brothers, David Campbell (arrived at 9:58 a.m.), Mark Carver (arrived at 11:25 a.m.), Dawn Lamb, Rhonda Lepper, Melissa Moseley (arrived at 9:35 a.m.), Scott Pfender (arrived at 9:20 a.m.), Ted Roush, Norri Steele, Seth Thoreson, Lila Udell, Josh Williams, Kathy Wood, and Margaret Wooley. Tyson Johnson with Parks Johnson Agency was also present.

Chairperson Ulmer called the meeting to order at 9:00 a.m.

Wellness Committee Update..... Kathy Wood

Ms. Wood distributed a handout to Board members and provided an update regarding the Wellness Committee and the District's wellness initiative.

Summer School Schedule Dawn Lamb
Dual Enrollment Transportation
Student Achievement Data

Mrs. Lamb provided updates regarding the 2011 summer school schedule, dual enrollment transportation for the summer, and student achievement data relating to FAIR progress monitoring assessments.

Social Networking..... Leonard Dietzen

Mr. Dietzen provided a Powerpoint presentation regarding Social Networking and the need for guidelines associated with the issue. Mrs. Ulmer suggested guidelines and/or a policy be developed to address the issue. Supt. Scarborough stated the issue will be discussed with principals, and a recommendation will be brought back on how to proceed to address the issue. Mr. Taylor asked for a targeted completion date regarding the issue.

District Improvement Plan/Federal ProgramsLila Udell
(pgs. 2-60)

Mrs. Udell reviewed the District Improvement Plans for 2010-2011 and the draft plan for 2011-2012.

The workshop recessed at 11:40 a.m. and resumed at 12:32 p.m.

Mrs. Udell answered questions from Board members regarding the District Improvement Plans.

Federal Monitoring Update.....Lila Udell
Paraprofessionals for ELL
(pgs. 61-190)

Mrs. Udell reviewed the findings from the Federal Monitoring and the actions that will be taken to correct the findings. Mrs. Udell stated we have a federal mandate to hire five additional paraprofessionals for ELL students; and these positions must be paid from the general fund.

Facilities Update Mark Carver

Mr. Carver presented an update regarding the Facilities Department, which included the following:

- Donation of furniture from Contrax Furnishings
- Donation of a whirlpool to SHS from Suwannee Health Care
- Stadium Drive project

- Extension of Silas Drive to SR 51 project

Minority Recruitment/Diversity Plan Bill Brothers
(pgs. 191-195)

Dr. Brothers reviewed the Minority Recruitment/Diversity Plan.

The workshop adjourned at 3:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
April 5, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie Music was absent.

Chairperson Ulmer called the meeting to order at 3:02 p.m.

MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

1. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following contract/agreement for the 2010-2011 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2011-110 Memorandum of Agreement/Contract between North Florida Workforce Development Board and Suwannee-Hamilton Technical Center, Adult Learner Instruction for Digital Literacy, for the Digital Access Grant Program (*New*)
(pgs. 2-10)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:06 p.m.

JOINT WORKSHOP SESSION
BETWEEN SUWANNEE COUNTY SCHOOL BOARD (SCSB), SUWANNEE
COUNTY COMMISSIONERS, AND LIVE OAK CITY COUNCIL

DATE: April 12, 2011

TIME: 5:00 p.m.

LOCATION: City Hall, Live Oak, Florida

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date at City Hall, 101 SE White Avenue, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Mark Carver; UTSC representative Jackie Ford; Barry Baker, Clerk of Court; Suwannee County Commissioners and Representatives; Sonny Nobles, City of Live Oak Mayor; and City of Live Oak Council Members and Representatives.

Chairperson Ulmer called the meeting to order at 5:00 p.m. Mrs. Ulmer welcomed everyone and gave the purpose of the joint workshop.

Stadium Drive Interlocal Agreement.....Mark Carver

- Provided to School Board in workshop on April 5, 2011
- Agenda item for the April 19, 2011, regular School Board meeting

Mr. Carver gave a Powerpoint presentation regarding the Interlocal Agreement between Suwannee County Board of Commissioners and Suwannee County School Board for the Stadium Drive project.

Traffic Study RecommendationsMark Carver
(Walker/Silas Drive/Parent Drop Off)

- Milestones Accomplished
 - Walker Avenue to Bass Road

- Enlarged water retention area and piping; included alignment of school road to Silas Drive
- Improvement to south end of Walker Avenue in city limits
- Milestones to Plan
 - Highway 51 improvements
 - ✓ FDOT funding on agenda
 - Connecting Silas Drive to Highway 51
 - ✓ Acquire right of way
 - Parent drop off
 - Recommended improvements to north section of Walker Avenue
 - Interlocal Agreement details
 - ✓ Funding and responsibilities
 - ✓ Fiscal agents and reporting to all entities
 - ✓ Construction management

Mr. Carver gave a Powerpoint presentation on the following topics:

- Traffic study recommendation for Walker Avenue, Silas Drive, and parent drop off
- Milestones that have been accomplished and milestones to be accomplished
- Interlocal Agreement for the Extension of Silas Drive to SR 51 between the City of Live Oak, Suwannee County Board of County Commissioners, and Suwannee County School Board
- Proposed funding
- Task Schedule

Discussion followed regarding acquiring of land, approval of the Interlocal Agreement for the Extension of Silas Drive to SR 51 project, and the timeline of the project.

The workshop adjourned at 5:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL PRESENTATION
April 19, 2011

5:30 p.m. – 5:50 p.m. Suwannee Middle School Band Mini Concert

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SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
April 19, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) **(pg. 11)**

#7.08 Inventories and Property Records *(Revised)*

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 19, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Jackie Ford was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford High School Drama Club students.

Special Recognition by the Superintendent:

Suwannee High School

- Brain Bowl Team: Commissioner's Academic Competition – State Champions
Rhett Barker
Walker Helvenston
Alex Lagunas
Freddy Mowry
Donovan Pate
Wesley Thomas
- Kathy Sellgren – Selected by the Florida School Health Association as the 2011 School Nurse

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 12-29)**

March 8, 2011	Workshop Session
	Special Meeting
	Expulsion Issues (Private)
March 22, 2011	Expulsion Issues (Private)
	Public Hearing
	Regular Meeting

2. Approval of the monthly financial statement for March 2011.

3. The following bills for the period March 1 – 31, 2011:

<u>General Fund</u>		
#137492 – 137923	\$	1,634,567.10
Electronic Fund Transfers		<u>1,623,065.38</u>
	\$	3,257,632.48

<u>Federal Fund</u>		
#39563 – 39782	\$	385,908.73
Electronic Fund Transfers		<u>383,520.57</u>
	\$	769,429.30
<u>Food Service Fund</u>		
#24171 – 24315	\$	249,069.09
Electronic Fund Transfers		<u>64,973.53</u>
	\$	314,042.62
<u>2.0 LCIF</u>		
#5665 – 5703	\$	167,832.02
Electronic Fund Transfers		<u>2,638.00</u>
	\$	170,470.02
<u>School Construction Fund</u>		
#3324 – 3328	\$	977.00

4. Approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-13	III-8	IV-7 (Federal Stimulus)
		IV-9 (Federal)
		IV-9 (Food Service)

5. The following report was presented for informational purposes: (A copy of the report is available for review in the office of the Chief Financial Officer.)
- a. Suwannee County District School Board Financial, Operational, and Federal Single Audit for the Fiscal Year Ended June 30, 2010
6. Approval for disposal of property as per the attached Property Disposition Form dated April 19, 2011. **(pgs. 30-31)**
7. Approval of the following contract/agreement for the 2010-2011 school year: (RENEW) (A copy is available for review through the office of the Chief Financial Officer.)

#2011-105 Cooperative Agreement between Suwannee County School Board and Suwannee County Sheriff's Office to provide educational services to students who have not graduated and are detained in Suwannee County Jail (*Renewal*)

8. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SHS Athletics	Whirlpool (Value: \$6,000)	Suwannee Health Care
Facilities Dept.	Furniture (Value: \$5,000)	Contrax Furnishings

9. Approval of the following student transfers for the 2010-2011 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Nicholas	Machin	Columbia	Suwannee	1
Destiny	Dykes	Suwannee	Lafayette	4
Sahvonna	Dykes	Suwannee	Lafayette	2
Lacy	Mathis	Suwannee	Hamilton	8

10. Approval of the following student transfers for the 2011-2012 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Briana D.	Cannon	Columbia	Suwannee	2
Hannah A.	Cannon	Columbia	Suwannee	4
Glenn	Chase	Columbia	Suwannee	3
Hunter	Christian	Columbia	Suwannee	K
Traci	DeLong	Columbia	Suwannee	11
Jasmine	Douglas	Columbia	Suwannee	K
Eli	Pardee	Columbia	Suwannee	K
Seth	Pardee	Columbia	Suwannee	2
Charlene	Pruett	Columbia	Suwannee	6
Tanner	Ring	Columbia	Suwannee	2

11. Approval of travel for school board members to participate in the FSBA Master Board Forum on April 14-15, 2011, in Gainesville, Florida.

REGULAR AGENDA

Director of Curriculum and Instruction – Dawn Lamb:

1. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the following curriculum item for the 2010-2011 school year:

e. 2011 Summer School Schedule (pgs. 32-35)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following personnel item for the 2010-2011 school year:
 - a. The following summer school positions for the 2011 summer school term: (pgs. 36-37)

<u>Program</u>	<u>Number of Employees/Position</u>	
GED Adult Prep	1 – Teacher	
21 st Century Community Service	Bus Drivers	(as needed for field trips)
	Teachers	(as needed based on student/teacher ratio of grant and daily attendance)
Dual Enrollment – NFCC	1 – Bus Driver (if 20 or more students indicate transportation is needed)	
Agriculture Co-op	3 – Teachers	
3 rd Grade Reading Camp	6 – Teachers	
Pre-Kindergarten School Readiness	2 – CDAs	

Voluntary Pre-Kindergarten	6 – Teachers
ESE Consult/Extended Year	1 – Teacher 2 – Paraprofessionals (district wide)
Homeless Education	1 – Teacher 2 – Paraprofessionals
Migrant Education	2 – Teachers 2 – Paraprofessionals 1 – Bus Driver 1 – Student Worker 1 – Temporary Migrant Recruiter
Title I	2 – Teachers 4 – Paraprofessionals
Suwannee Intermediate School Summer Tutoring Session	3 – Retired Teachers (continuation of current program with existing staff)

NOTE: Positions will be based on student enrollment.

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

3. MOTION by Mr. daSilva, second by Mr. Taylor, for approval to proceed with the preparation of legal documents and to conduct due diligence on behalf of the Suwannee County School Board in order to facilitate the purchase of approximately 2.27 acres of vacant residential property from Gary L. Williams for a purchase price not to exceed \$100,000. (pg. 38) MOTION CARRIED four to one; Mr. Holtzclaw voted NO.

4. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-114 Interlocal Agreement between Suwannee County and
Suwannee District Schools regarding planning and
construction of Stadium Drive (*New*) (**pgs. 39-43**)

MOTION CARRIED UNANIMOUSLY

Director of Federal Programs – Lila Udell:

5. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following personnel item for the 2011-2012 school year:
- a. Hire five paraprofessionals to work with ELL students, as required by the Federal Programs Monitoring for ~~Title II, Part A~~ Title III, ELL (*Funded with general fund dollars.*) (**pgs. 44-79**) (Mrs. Udell stated that “Title II, Part A” should read as “Title III, ELL.”)

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Rhonda Lepper:

(presented by Director of Human Resources – Dr. Bill Brothers)

6. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the following personnel item for the 2010-2011 school year:
- a. The following personnel to implement the 2011 Summer Food Service program: (**pgs. 80-81**)

<u>Site</u>	<u>Personnel</u>	<u>Up to Hours/Week</u>
SHS	1 - 8 hr. manager	32
	1 - 8 hr. food service worker	32
	1 - 6 hr. food service worker	24
	2 - 3 hr. food service workers	12
	2 - 4 hr. food service monitors	20

BHS	1 - 8 hr. manager	32
	1 - 8 hr. food service worker	32
	1 - 6 hr. food service worker	24
	1 - 3 hr. food service worker	12

(All food service worker positions are subject to program participation.)

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

7. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-113 Panhandle Area Educational Consortium (PAEC) Lease Agreement between PAEC, Gateway Student System Consortium (GSSC) and Gateway Educational Computing Consultants (GECC), through its District of Record, the Washington County School Board and Suwannee County School Board (*New*) (**pgs. 82-90**)

Mr. Taylor requested an annual evaluation of the FOCUS data.

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

8. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-112 Memorandum of Understanding between Florida Department of Health Suwannee County Health Department and Suwannee County School District for the Teen Outreach Program (TOP) Grant (*New*) (**pgs. 91-104**)

MOTION CARRIED UNANIMOUSLY

Action on the Addendum

Director of Student Services – Elizabeth Simpson:

#1.MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following contract/agreement for the 2010-2011 school year: (~~NEW~~ RENEWAL)

#2011-99 Business Associate Agreement and Agreement with a Qualified Service Organization between Meridian Behavioral Healthcare, Inc. and School Board of Suwannee County (*Renewal/Revised*)
(pgs. A2-A13)

MOTION CARRIED UNANIMOUSLY

End of Addendum

Director of Human Resources – Dr. Bill Brothers:

9. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.)
(pg. 11)

#7.08 Inventories and Property Records (*Revised*)

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Personnel Changes List (A copy is attached for Board members.) (pgs. 105-122) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

Branford High School:

Dioris Canalejo, teacher, effective October 31, 2011 (2011-2012 school year)

Suwannee Middle School:

Marsha Mitchell, teacher, effective June 14, 2011

Suwannee Primary School:

Don Atherton, teacher, September 30, 2011(2011-2012 school year)

RESIGNATION: NON-INSTRUCTIONAL:

Branford High School:

Kellie Curl, school bookkeeper, effective April 22, 2011

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Suwannee-Hamilton Technical Center:

Catherine J. Maxwell, instructor, part-time non-certificated, effective March 7, 2011

NEW POSITION

Tabitha Sibel, instructor, part-time non-certificated

REPLACES: Sherri Williamson

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF DUTY):

Suwannee Primary School:

Don Atherton, teacher, February 24 & 25, 2011, for a total of 14.5 hours

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Holly McMillan, teacher, tentatively May 13 through June 14, 2011, with the option of returning sooner

Katlyn Mills, teacher, amend dates previously approved; new dates, tentatively April 12 through May 30, 2011, using days as needed for insurance purposes, with the option of returning sooner

LEAVE OF ABSENCE (MEDICAL):

Branford Elementary School:

Virginia Coker, teacher, March 22 through April 8, 2011, using days as needed for insurance purposes

Suwannee Middle School:

Gwendolyn Hagan, teacher extend leave through June 14, 2011, with the option of returning sooner if released by her doctor

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Facilities Department:

John Hunsinger, maintenance worker I, effective March 22, 2011

REPLACES: Landis Suggs

Sara Parker, custodian 12 month, effective March 14, 2011

REPLACES: Karen Singer

Angel Nunez, custodian 10 month, effective March 30, 2011

REPLACES: Sara Parker

Suwannee High School:

Melissa Meyers, paraprofessional part-time, effective March 24, 2011

NEW POSITION

LEAVE OF ABSENCE (Family Medical Leave Act):

Transportation Department:

Margaret Lumpkin, bus driver, March 16 through June 7, 2011, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF DUTY):

Food Service Department/SMS:

Betty Carroll, food service worker-8 hour, October 4 – 18, 2010, for a total of 10 days (documentation received in HR March 14, 2011)

LEAVE OF ABSENCE (MEDICAL):

Food Service Department /BES:

Lonnie Jean Sullivan, food service worker-8 hour, extend leave through May 20, 2011, or until released by her doctor, using days as needed for insurance purposes

Food Service Department /SHS:

Darlene Hillhouse, food service worker-6 hour, March 21 through May 6, 2011, using days as needed for insurance purposes, with the option of returning sooner if released by her doctor, leave without pay

Food Service Department /SPS:

Rebecca Kirby, food service worker-8 hour, March 31 through May 6, 2011, using days as need for insurance purposes, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (WORKERS COMP):

Food Service Department/SMS:

Betty Carroll, food service worker-8 hour, October 19, 2010 through February 24, 201 (documentation received in HR April 6, 2011)

STUDENT WORKERS:

Jessica Bates SHTC/My Play School

VOLUNTEERS

Jeffrey Alexander
Laneal Alred
Jennifer Anderson
Regina Baker
Sheila Brown
Adam Calloway
Kelly Cameron
Altrina Cartwright
Wendy Chauncey
Barbara Chewning
Cristy Christian

Amanda Clark
Virginia Coker
Elizabeth Cranford
Sandra Cribbs
Kasey Crider
Julie Dees
Kelsey Driver
Elizabeth Dukes
Val Duncan
Amanda Evans
Misty Ferguson

Victorian Fout
Kenna Frierson
Sheila Frierson
Carol Goss
Wanda Green
Catherine Hamm
Kristy Hart
Kathryn Hegenauer
Michael Hegenauer
Sarah Hemphill
Kimberly Henderson

Angel Hill
Susan Johns
Amylyn Jones
Corine Jones
David Jones
Maria Kiffer-Hadden
Nicole Kinsey
Donna Lanier
James Lanier
Jamie Lee
Martin Lee
Michelle Lombardi
Kara Marshall
Ed McKay
Maria Mendoza
Lorine Milhoan

William Moran
Andy Olson
Kathy Patten
Mary Reynolds
Helen Rickerson
Eric Rodriguez
Cynthia Rogers
Terry Selph
Linda Spikes
William Spikes
Annie Stancel
Christy Stephens
Carla Suggs
Sabrina Suggs
Virginia Thomas
Kevin Thompson

Christopher Vann
Gwendolyn Vann
Deborah Vargas
Shannon Ventry
Anna Votava
Terrance Walker
Orville Wiley
Margaret Williams
Kelly Willis
Tina Wolfe
Suzette Yates
Stacy Young

**End of List
2010-2011
School Year**

RECOMMENDATIONS: Instructional:

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

Contract Status for 2011-2012 school year:

Annual

<u>District Office:</u>	<u>Term</u>
Stacie Swartz	10

Branford Elementary School:

Julie Adams-Blow	10
Hannah Clark	10
Sandra Delay	10
Amanda Donaway	10
Mandi Howard	10
Julie Klecka	10
Susan Mackin	10
Shauna O'Steen	10
Virginia Thomas	10
Elisa Thoreson	10
Ruth Ulmer	10
Jessica Wagner	10
Betsy Weaver	10

Branford High School:

Joshua Akers	10
Perry Davis	10
David Huntley	10
Jennifer Langston	10
Carl Manna	10
Kevin Ott	10
Sergio Rodriguez	10
Jonathan Ulsh	10

Suwannee Elementary School:

Elizabeth Bourgeois	10
Andrew Chapman	10
Keri Frier	10
Melinda Hawthorne	10
Stephanie Hett	10
Kelli Hogan	10
Patricia Lambert	10
Katlyn Mills	10
Susan Ratliff	10
Rebecca Reaves	10
Tina Roush	10
Stephanie Selph	10
Tia Smith	10
Amber Tomlinson	10

Suwannee High School:

Douglas Aukerman	12
Emily Bass	10
Ashley Chandler	10
Isaac Chandler	10
Stacey Gindlesperger	11
Cindi Hiers	10
Malcolm Hines	10
Steve Humphrey	10
Keevis Louis	10
Warren Eric Richeson	10
Bridget Sadler	10
Christole Sims	11
Willie Spears, Jr.	12
Lorena Urban	10
Rowena West	10

Suwannee-Hamilton Technical Center:

Christopher Macarages	10
Patricia Sullivan	10

Suwannee Intermediate School:

Ashley Bailey	10
Lindsey Bricker	10
Jennifer Burnham	10
Amanda Coe	10
Krystal Driver	10
Michelle Fina	10
Peggy Hasty	10
Catherine Nicely	10
Amy Robinson	10
Christine Shepard	10
Molly Shoniker	10
Laura Tuten	10
Sandra Winburn	10
Shellie Young	10

Suwannee Middle School:

Myra Bell	10
Kenneth Campbell	10
Mary Check-Cason	10
Terry Fillyaw	10
Joseph Gaddy	10
Gwendolyn Hagan	10
Brantly Helvenston	10
Celia Hodge	10
Traci Redditt	10
Lila Rissman	10
Elaine Sauerman	10
Dusty Sullivan	10
Melinda Tice	10
Mirian Venero	10

Suwannee Primary School:

Melissa Bozeman	10
Dee Dee Cathcart	10
Katherine Copland	10
Jean Crosby	10
Annmarie Croucher	10
Jennifer Giles	10

Abbey Gowen	10
Pamela Hastings	10
Kerry Jo Melland	10
Lindsey Thomas	10
Rowna Valin	10
Kimberly Wilkerson	10

4th Year Annual **Term:**

<u>Suwannee Elementary School:</u>	
Alyssa Chapman	10

<u>Suwannee High School:</u>	
Michael Boise	10

<u>Suwannee Primary School:</u>	
Jennifer Bonds	10

PROFESSIONAL SERVICE CONTRACTS:

	<u>Term</u>	<u>Initial</u>
<u>Branford Elementary School:</u>		
Virginia Coker	10	X
Melissa Holtzclaw	10	X
Lindsey Ramsey	10	X
<u>Suwannee Elementary School:</u>		
Melinda Berry	10	X
<u>Suwannee High School:</u>		
Heather Carr	10	X
Nancy Channell	10	X
Benita Diggs	10	X
George Hare	10	X
Shannon Jernigan	10	X
James Sellers	10	X
Travis Tuten	12	X

Suwannee Intermediate School:

Matthew Campbell	10	X
Stacey Krasnow	10	X

Suwannee Middle School:

Jennifer Campbell	10	X
Jimmie G. Green	10	X
Nicole Jackson	10	X
Julie Steves	10	X

Suwannee Primary School:

Evelyn Arnold	10	X
Jessica B. Johnson	10	X

Professional Service Contract (Renewal):

District Office:

Patricia Brantley	10
Tracy Crutchfield	11
Leah Harrell	12
Mary E. Howard	11
Virginia Weaver	10

District Wide:

Renee Bass	11
Lisa Garrison	12
Toni L. Greenberg	11
Katrina Walker-Raulerson	12
Kelly Waters	12

Branford Elementary School:

Linda Michelle Aderholt	10
Amy Allen	10
Gary Allan Barrs	10
Bethany C. Byrd	10
Shirley D. Campbell	10
Kimberly D. Cannon	10
Pam Cassube	10
Teresa Conger	10

Sheila J. Dean	10
Sandra C. Dempsey	10
Amanda Johnson	10
Juettie L. Kelley	10
Stephanie Knighton	10
Vera Knighton	10
Tracy D. Lamb	10
Candice Land	10
Rebecca Layman	11
Pamela D. Nettles	10
Denah F. Phillips	10
Kim Procko	10
Lura Sapp	10
Joann V. Saunders	10
Carla B. Suggs	10
Wynette Sumner	10
Cloria J. Williams	10
Jennifer Winnette	10

Branford High School:

Dannelle Bradow	10
Sheila Branch	10
Nannette Bunce	10
Dioris Canalejo	10 (DROP ends 10/31/2011)
Darryl S. Cannon	10
Carlton W. Cashwell	10
Julianna H. Dees	10
Dawn Eakins	11
Vaster J. Fryar	10
Peggy P. Frye	10
Lawanna Gaylard	10
Glenda Hatch	10
Angela Hill	10
Elizabeth Johnston	10
Annette M. Kinsey	10
Karen Y. Koon	10
Lynda McInnis	10
Abigail Rodriguez	10
Stefani M. Santos	10
Linda Simpson	10

Seth Stebbins	10
Janet Denise Stewart	10
Roger Sumner	10
Daniel Taylor	10
Nina S. Tuttle	10
Linda Whitley	10
Cindy D. Wiggins	11
Vernon Wiggins	10
Jimmy L. Wilkerson	12 (TSA)
Stacy Young	12

Suwannee Elementary School:

Marjerian Aikens	10
Amanda H. Brown	10
Rebecca Carter	10
Victoria Carter	10
Robyne Edwards	10
Lesley D. Fry	10
Rhonda L. Furry	10
Windy Gamble	10
Shelly B. Grantham	10
Linda R. Gross	10
Kimberley Harris	10
William Harris	10
Tracy Henderson	10
Megan Musgrove-Henry	10
Kimberly Hudson	10
Amanda Hurst	10
Patrick Jernigan	10
Ann R. Johnson	10
Lynn Lawrence	10
Connie Leavitt	10
Joyce D. McIntosh	10
Melissa McKire	10
Holly McMillan	10
Robin L. McMullen	10
Tamara Michal	10
Sylvia Lovett-Netter	11
Candance B. Plymel	10
Laura Katherine Roberts	10

Gail M. Sternfeld	10
Adrienne Taylor	10
Karen Townsend	10
Tamara Williams	10
Peggy Witt	10
Ashlee A. Wooley	10
Pamela H. Yanossy	10
Lawanna Zimmerman	10

Suwannee-Hamilton Technical Center:

Eric Derwin Bass	10
Vicki M. Clayton	10
Theresa Gill	10
W. Virginia Johnson	10
Robert Makela	10
Melissa Mapp-Francisco	10
Pamela A. Poole	10
Joseph Ragan	10
Thomas E. Shea	10
Kim Thomas	10
Karen Williams	11

Suwannee High School:

Angela Abercrombie	10
Sid E. Allen	10
Michael Bresk	10
Tamara G. Boggus	10
Rhoda De Broughton	12
Neena Brown	10
Tamara Burt	10
Bonita Cook	10
Gary Croxton	10
Darrell Curls	10
Ronald H. Gray, III	10
Traci H. Green	10
Amy Hendry	10
Julie Hocutt	10
Sandra Y. Hurst	10
Jeffrey E. Johnson	10
James Kirby	10

Deanna Law	10
Marilyn Loges	10
Ashley S. Lundy	10
Sharon E. Lundy	10
Lynne C. Marable	10
Audrey L. Marshall	10
Tammie McKay	10
Paula McMillan	10
Vanessa B. Menhennett	10
Terry B. Mills	10
Nancy Neilsen	10
Violet Noyes	10
Nancy Papapetrou	10
Michael W. Pate	10
Wendy Perrin	10
Mabel L. Peters	10
Alicia Poole	11
Eric A. Rodriguez	10
Becky Skipper	10
Ronald Joe Sprague	10
Kimberly Tuvell	10
Candyce L. Vickers	10
Pamela P. Williams	10
James M. Wilson	10
Melissa J. Woodrum	10
Damon Wooley	10

Suwannee Intermediate School:

Marcia N. Boatright	10
Debra R. Brown	10
K. Melody Cashwell	11
Robbin Chapman	10
Kristy D. Chauncey	10
Shannon Chauncey	10
Leigh Ann Fountain	10
April Frye	10
Stephanie Gray	10
Natalie Haney	10
Rhoshonda Herring	10
Wayne Hutchison	10

Judith Jacobsen	10
Kimberly Jennings	10
Tracy Knighton	10
Vermonda McNair	10
Lynda Owens	10
Michelle Oxendine-Robertson	10
Elizabeth Parris	10
Darlene Rice	10
Susan Roush	10
Joan E. Sapp	10
Susan Schicker	10
Theda Severence	10
Kimberly Warren	10
Victoria A. Wells	10
Katherine K. Wood	10

Suwannee Middle School:

Harrison W. Ambrose	10
Joanne M. Baker	10
Tiffany Bellinger	11
Alan R. Bonds	10
Robyn Bonds	10
Lesley Breland	10
Terry J. Brinson	10
Tammy R. Butts	10
Jennifer Byrd	10
Melissa Cameron	10
Todd Cangelosi	10
Mary E. Cason	10
Thomas L. Chambers	10
Annette B. Chauncey	10
Stephen Claffey	10
Carolyn Y. Cooper	10
Judith Crankshaw	10
Jean Eckhoff	10
Anne Etcher	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela D. Hester	10
Angela Hicks	10

Deanna D. Horton	10
Jean Hurst	10
Patricia L. Hutchins	10
Al Johnson	10
Linard Johnson	10
Kenneth Michal	10
William J. McCullers	10
Terrance C. Mixon	10
Rebecca Monroe	10
Kaffa Owens	10
Carmen Reyes	10
Susan D. Robinson	10
Stephanie B. Sampson	10
Brad Scarborough	10
Keith Stavig	10
Canary L. Stephens	10
Michelle S. Thompson	10
Kenneth J. Wingate	10
Dawn E. Wooley	10

Suwannee Primary School:

Georgette H. Allbritton	10
Donald P. Atherton	10 (DROP ends 9/30/2011)
Lauren Belcher	10
Barbara Bertolino	10
Stacey B. Bullock	10
Sharon A. Chamberlain	10
Jenny Clark	10
Daniel A. Crews	10
Rhoda J. Crews	10
Cindy Crowell	10
Shannon Daniel	10
Kelly Driggers	10
Jackie Ford	10
Lisa W. Gray	10
Staci Greaves	10
April Greene	10
Marvette D. Gwinn	10
Kay Harvard	10
Heidi O. Hunter	10

Pamela K. Lewis	10
Nita M. Mathis	10
Christina McCullers	10
Lindy R. Meeks	10
Janell Miracle	10
Debbie D. Mixon	10
Kimberly M. Mott	10
Vickie Pagliai	10
Amanda Parks	10
Karen L. Patten	11
Georgette M. Ragan	10
Mandy Ramsey	10
Shannon Roberts	10
Tina L. Roberts	10
Kecia F. Bandy-Robinson	10
Marilyn Salsberry	10
Nancy Sue Seale	10
Michele Turman	10
Amy Williams	10
Kelli C. Williams	10
Jennifer Wooley	10

CONTINUING CONTRACT
(presented for information only)

Branford Elementary School:

Sharon D. Barnett	10
Christine Demoss	10
Mary Fridman	10
Debra Hatch	10
Renita L. Kelly	10

Branford High School:

Mickey W. Dempsey	10
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Distict Wide/21st Century ASP:

Kimberly G. Boatright	12
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Suwannee Elementary School:

Veronica B. Daquila 10

Suwannee High School:

Randall W. Ethridge 10

David Laxton 10

Dale L. O'Connor 10

Marilyn A. Roberts 10

Kathy Smith 11

Suwannee Intermediate School:

Larry Hitchcock 10

Waddie L. Robinson 10

Suwannee Middle School:

Melissa A. Brinson 10

Cecil Ann Ethridge 10

Anita F. Mapp 10

Daniel W. Robinson 10

Suwannee Primary School:

Susan A. Hurst 10

Barbara A. Smart 10

**End of List
2011-2012
School Year**

School Board Attorney – Leonard Dietzen:

11. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

12. Superintendent's Report – No matters to report.

School Board Members:

13. Issues and concerns Board members may wish to discuss

- Mr. Holtzclaw stated that he spoke with Karen Denson (FSBA) and confirmed with her that the Board will need to hold three on-site workshops as part of the Master Board certification process; a Board retreat can count as one of these on-site workshops.
- Mr. Taylor asked for an update from Cheryl Mae Brinson regarding the summer budget for the Migrant, Title I, Part C, federal project which will include the purchase of Fast ForWord for Suwannee Intermediate School. Mr. Taylor asked for a timeline, and Mrs. Brinson responded she will request the information from the Department of Education.

The meeting adjourned at 7:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 10, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Member Ed daSilva and School Board Attorney Leonard Dietzen were absent.

Administrators and others present: Jennifer Barrs, Amy Boggus, Bill Brothers, David Campbell, Mark Carver, Cindy Johnson, Dawn Lamb, Dee Dee McManaway (for Melissa Moseley), Sherry Peppers, Robin Pfender (for Cheryl Mae Brinson), Scott Pfender, Ted Roush, Elizabeth Simpson, Norri Steele, Seth Thoreson, Josh Williams, and Bill Yanossy.

Chairperson Ulmer called the meeting to order at 9:00 a.m.

Leave Policy and Procedure..... Bill Brothers

Dr. Brothers reviewed the following policies and procedures:

- #6.21 Leave Application
- #6.211 Approval of Leaves
- #6.213 Notification of Absence
- #6.23 Personal Leave
- #6.24 Sick Leave
- #6.27 Professional Leave
- #6.28 Annual/Vacation Leave
- #7.17 Authorized Travel Expenses

General Fund Budget Vickie Music/Directors/Principals
for 2011-2012

Mrs. Music presented a Powerpoint presentation regarding an overview of the
proposed 2011-2012 General Fund Budget.

The following proposed General Fund Budgets for 2011-2012 were presented:

- Suwannee Primary SchoolAmy Boggus
- Suwannee-Hamilton Technical Center Vickie Music
- Suwannee Intermediate School Bill Yanossy
- Suwannee High SchoolTed Roush
- Suwannee Middle School.....Norri Steele
- Suwannee Elementary School.....Dee Dee McManaway
- Branford Elementary School..... Jennifer Barrs
- Branford High SchoolSeth Thoreson

The workshop recessed at 10:30 a.m. and resumed at 10:40 a.m.

The remaining proposed General Fund Budgets for 2011-2012 were presented:

- Finance/Administration Vickie Music
- Transportation Scott Pfender
- Facilities Mark Carver
- Human Resources.....Cindy Johnson
- Curriculum & Instruction..... Dawn Lamb
- Special Programs.....Robin Pfender
- Information Technology..... Josh Williams
- Student ServicesElizabeth Simpson
- Superintendent and School Board..... Vickie Music

Interlocal Agreement for Silas Drive..... Mark Carver

Mr. Carver reviewed the proposed *Interlocal Agreement for the Extension of Silas Drive to SR 51 – 2011* document. Mr. Carver answered questions from Board members.

The workshop adjourned at 11:53 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
May 10, 2011

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Member Ed daSilva and School Board Attorney Leonard Dietzen were absent.

Chairperson Ulmer called the meeting to order at 11:53 a.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

1. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-115 Interlocal Agreement for the Extension of Silas Drive to
SR 51 - 2011 (*New*) (pgs. 2-13)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

2. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Personnel Changes List (pgs. 14-15) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

SUSPENSIONS: NON- INSTRUCTIONAL:

SUSPENSIONS:

Facilities Department/SHTC:

Denise McClamma, custodian, May 5 - 11, 2011, without pay

Transportation Department:

Susan W. Holloway, bus driver, May 4 – 10, 2011, without pay

SUSPENSIONS:

Facilities Department/SHTC:

Denise McClamma, custodian, extend suspension through May 24, 2011, without pay

Transportation Department:

Susan W. Holloway, bus driver, extend suspension through June 10, 2011, without pay

**End of List
2010-2011
School Year**

Miscellaneous

Discussion followed regarding the need to change the date of the June 14, 2011, workshop. Consensus was to hold the workshop on June 28, 2011, at 1:00 p.m.

The meeting adjourned at 12:02 p.m.

SUWANNEE COUNTY SCHOOL BOARD
EMPLOYEE HEARING
May 24, 2011

The Suwannee County School Board met for a hearing requested by an employee on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Also present: Bill Brothers, Mark Carver, and Lori Saunders

Chairperson Ulmer called the meeting to order at 3:30 p.m.

Mrs. Ulmer deferred to Bill Brothers who explained the purpose of the hearing that was requested by Denise McClamma regarding her proposed suspension and/or dismissal.

Ms. McClamma addressed the Board regarding her proposed suspension and/or dismissal. She asked the Board to give her the opportunity to work for the School Board again.

Ms. McClamma answered questions from Mr. Dietzen. Mr. Dietzen stated we are here at the request of the employee. He explained that a request was filed by the employee for unemployment benefits. However, the request was filed prematurely due to the employee not being terminated at that time.

Mr. Dietzen explained to Ms. McClamma that the recommendation for termination will be on the agenda at the meeting to be held at 6:00 p.m. that evening. He further explained that once terminated, the employee will be allowed to request a challenge of the termination if she desires. Ms. McClamma once again asked that she be allowed to continue her employment with the School Board.

Supt. Scarborough addressed the Board stating that the District tried to work with the employee regarding the situation. Supt. Scarborough stated that the employee failed to report to work for 30 days. He asked that in accordance with Board policy, that the Board consider approving the recommendation at tonight's Board meeting.

The hearing adjourned at 3:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
May 24, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Beta Club students

Chairperson Ulmer offered a moment of silence in memory of School Resource Officer Gary Edwards

Special Recognition:

- North East Florida Educational Consortium (NEFEC) Alternative Certification Program (Vicki Crisp)
 - Tamara Boggus – Suwannee High School
 - Juettie Kelley – Branford Elementary School (not able to be present due to chorus concert)
 - Vanessa Menhennett – Suwannee High School
 - Nina (Suzie) Tuttle – Branford High School
 - Melissa Woodrum – Suwannee High School

Special Recognition by the Superintendent:

- Elder Arnold Philmore – For his many years of volunteer service at Suwannee Middle School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second Mr. Taylor, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-41)**

April 5, 2011	Workshop Session Special Meeting
April 12, 2011	Joint Workshop Session with Suwannee County Board of Commissioners and Live Oak City Council
April 19, 2011	Public Hearing Regular Meeting

2. Approval of the monthly financial statement for April 2011.

3. The following bills for the period April 1 – 30, 2011:

<u>General Fund</u>		
#137924 – 138240	\$	1,587,637.02
Electronic Fund Transfers		<u>1,597,139.43</u>
	\$	3,184,776.45

Federal Fund

#39783 – 39982	\$	362,430.81
Electronic Fund Transfers		<u>482,907.72</u>
	\$	845,338.53

Food Service Fund

#24316 – 24424	\$	139,967.14
Electronic Fund Transfers		<u>58,308.10</u>
	\$	198,275.24

2.0 LCIF

#5704 – 5732	\$	516,445.88
Electronic Fund Transfers		<u>3,990.00</u>
	\$	520,435.88

4. Approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-14	III-9	IV-8 (Federal Stimulus)
		IV-10 (Federal)
		IV-10 (Food Service)

5. Approval to award the following bids (*Renewal*):

#07-202	Contract Roof Repair (O’Neal Roofing)
#10-209	Custodial Supplies (Ashford Services, Inc.)

6. Approval for disposal of property as per the attached Property Disposition Form dated May 24, 2011. **(pgs. 42-43)**

7. Approval of the following contracts/agreements for the 2011-2012 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.)

#2012-02	Municipality Electronic Commerce Merchant Processing Agreement between Suwannee County School Board and Horizon-Meal Pay Plus (<i>Renewal</i>) (pgs. 44-56)
#2012-03	Agreement between Suwannee County School Board, Florida, and the School Board of Seminole County, Florida, for the purpose of filing for reimbursement of Medicaid Administrative Claiming activities (<i>Renewal</i>) (pgs. 57-64)

#2012-04 Agreement between the Suwannee County School Board and the Florida Department of Education, School Business Services, Food and Nutrition Management for National School Lunch, School Breakfast, Afterschool Snack, Summer Food Service Program, Seamless Summer Option, and Special Milk Programs for the Child Nutrition Program (CNP) (*Renewal*) (pgs. 65-92)

8. Approval to accept a donation of forty-five \$20 Save-A-Lot gift cards to the Homeless and Health Services Programs. These gift cards were donated by Larry Musgrove's Sunday School Class at Mt. Olive Baptist Church and Save-A-Lot Grocery Store. (*Value of \$900*)
9. Approval of the following student transfers for the 2011-2012 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Allison	Boswell	Columbia	Suwannee	8
Grace	Boswell	Columbia	Suwannee	4
Devon	Brannan	Columbia	Suwannee	1
Dillon	Brannan	Columbia	Suwannee	7
Jeremy	Calhoun	Columbia	Suwannee	K
Shakera	Calhoun	Columbia	Suwannee	3
Dylan	Forsyth	Columbia	Suwannee	9
Timmerson	Howell	Columbia	Suwannee	1
Joseph	Howell, III	Columbia	Suwannee	2
Madison	Minnich	Columbia	Suwannee	6
Matthew	Minnich	Columbia	Suwannee	4
Dalton	Parker	Columbia	Suwannee	11
Muskaan	Patel	Columbia	Suwannee	4
Simran	Patel	Columbia	Suwannee	6
Stephen	Perry	Columbia	Suwannee	6
Kaylie	Sanders	Columbia	Suwannee	K
Lance	Shaw	Columbia	Suwannee	2

FIRST NAME	LAST NAME	TO	FROM	GRADE
Peyton	Skinner	Columbia	Suwannee	1
Taylor	Swindell	Lafayette	Suwannee	8
Ryan	Tuttle	Columbia	Suwannee	8
Utley	Tyler	Columbia	Suwannee	5
Samuel	Watkins	Columbia	Suwannee	K
Victoria	Whilden	Columbia	Suwannee	6
Jayden	Bates	Suwannee	Lafayette	2
Jazmyne	Bates	Suwannee	Lafayette	8
Casey	Davis	Suwannee	Hamilton	10
Katie	Davis	Suwannee	Hamilton	5
Benjamin	Faure	Suwannee	Hamilton	10
Eva	Faure	Suwannee	Hamilton	8
Cameron	Hall	Suwannee	Hamilton	12
Carson	Hall	Suwannee	Hamilton	5
Conner	Hall	Suwannee	Hamilton	10
Cooper	Hall	Suwannee	Hamilton	12
Kaitlin	Kirby	Suwannee	Alachua	3
Carolyn	Woods	Suwannee	Gilchrist	10

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kyle	Stebbins	SHS	BHS	10

10. Approval of the implementation of the summer four-day work week from June 13, 2011 – August 11, 2011.
11. Approval of travel for school board members to participate in the FSBA/FADSS 2011 Annual Spring Conference to be held in Tampa on June 8-10, 2011.

REGULAR AGENDA

Director of Curriculum and Instruction – Dawn Lamb:

1. MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval of the following personnel item for the 2011-2012 school year:
 - a. Add one 10-month media clerk position at Branford Elementary School
(pgs. 93-94)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

2. MOTION by Mr. Taylor, second Mrs. Owens, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-116 Agreement for Sale and Purchase of Real Property from Gary L. Williams Living Trust dated January 2, 1985 (*New*)
(pgs. 95-108)

MOTION CARRIED UNANIMOUSLY

Director of Special Programs – Cheryl Mae Brinson:

3. MOTION by Mrs. Owens, second Mr. daSilva, for approval of the following form:

#5100-043 Suwannee County Public Schools Title I Supplemental Educational Services (SES) Blanket Contract form between the School Board of Suwannee County and the SES providers
(*New*) (pgs. 109-124)

It was noted that a corrected/updated copy was emailed to Board members earlier today. (A copy is on file with Supplemental Minutes.)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Owens, second Mr. daSilva, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-37 Contract between Suwannee County School District and Scientific Learning Corporation to purchase Fast ForWord reading software for Migrant students (*New*) (pgs. 125-142)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Scott Pfender:

5. MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval of the following personnel item for the 2010-2011 school year:

a. Add one out of county school bus driver and one school bus attendant to transport ESE students to Hamilton County's Greenwood School from June 13, 2011, through July 14, 2011 (pg. 143)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mr. daSilva, second Mr. Holtzclaw, for approval to advertise revisions to the Suwannee County School Board Policy Manual as follows: (pg. 144)

#6.21 Leave Application (*Revision*) (pg. 145)
#6.211 Approval of Leaves (*Revision*) (pgs. 146-147)
#6.213 Notification of Absence (*Revision*) (pg. 148)
#6.23 Personal Leave (*Revision*) (pgs. 149-151)
#6.24 Sick Leave (*Revision*) (pgs. 152-154)
#6.27 Professional Leave (*Revision*) (pgs. 155-156)
#6.28 Annual/Vacation Leave (*Revision*) (pgs. 157-158)
#7.17 Authorized Travel Expenses (*Revision*) (pgs. 159-161)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Taylor, second Mrs. Owens, for approval of the Personnel Changes List (A copy is attached for Board members.) (pgs. 162-178)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: ADMINISTRATIVE:

Suwannee Middle School:

Norri Steele, principal, effective June 30, 2011

RESIGNATION: INSTRUCTIONAL:

Branford High School:

William Wiles, teacher/head football coach, effective April 8, 2011

Suwannee Elementary School:

Elizabeth Bourgeois, teacher, effective June 14, 2011

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Branford High School:

Jason Bond, teacher /head football coach-12 months effective May 3, 2011

REPLACES: William Wiles

District Wide/Migrant:

Alexander Gonzalez, teacher part-time, effective May 3, 2011

NEW POSITION

Suwannee-Hamilton Technical Center:

Kelly Aycock, instructor part-time

NEW POSITION

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:

Jessica B. Johnson, tentatively August 22 through October 10, 2011

LEAVE OF ABSENCE (MEDICAL):

Suwannee Primary School:

Jean Crosby, teacher, April 11 through May 13, 2011, using days as needed for insurance purposes

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Wade Cashwell	Athletic Director	BHS	S. Stebbins
Deanna Law	Volleyball Coach	SHS	B. Skipper
Frank Smith	Asst. Boys Basketball Coach	SHS	

The following teachers to receive the ESE supplement:

Shannon Roberts	Lindsey Thomas	Lauren Belcher	Kay Harvard
Melissa McKire	Lynn Lawrence	Darlene Rice	Nancy Nielsen
Jean Crosby	Marilyn Loges	Jeff Johnson	George Hare
Toni Greenberg	Amy Allen	Tracy Lamb	Cathy Nicely
Linda Whitley	Lindy Meeks	Rowna Valin	Terry Fillyaw
Jenny Clark	Kim Hudson	Waddie Robinson	Carolyn Cooper
Rebecca Monroe	Michelle Thompson	Tammie McKay	Candy Vickers
Nicloe Durbin	Joann Saunders	Candace Land	Dan Taylor
Pauline Tooten	Stacie Swartz	Elaine Sauerman	Myra Bell
Jonathan Ulsh	Rowena West		

MISCELLANEOUS:

District Wide:

The following to work up to 32 additional hours for monitoring and compliance of ESE programs at school sites, salaries to be paid from IDEA-ARRA:

Jenny Clark	Melissa McKire	Cathy Nicely	Virginia Weaver
George Hare	Marilyn Loges	Tracy Lamb	Dawn Eakins

The following to work up to 10 additional days, not to exceed 100 hours for ESE compliance, paperwork and preparation for the 2011-2012 school year, salaries for be paid from IDEA:

Virginia Weaver Pat Brantley Tracy Crutchfield Paul DesJardin

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Facilities Department:

Alan Bonds, summer day laborer, effective June 20, 2011
Trey Fraley, summer day laborer, effective June 20, 2011
Dillon Johnson, summer day laborer, effective June 20, 2011
Trevor Lister, summer day laborer, effective June 20, 2011
Adam Bates, summer day laborer, effective June 20, 2011
Heath Stratton, summer day laborer, effective June 20, 2011
Zack Dubose, summer day laborer, effective June 20, 2011
Frank Allen, summer day laborer, effective June 20, 2011

Transportation Department:

Charlen Bowdry, bus attendant, effective April 19, 2011
REPLACES: Ana Gienger
Alfred Delucia, bus driver, effective June 1, 2011
REPLACES: Wilbur Woods
Georgia Jerkins, bus attendant, effective April 19, 2011
NEW POSITION
Daniel Olsen, bus driver, effective April 19, 2011
NEW POSITION
Johnna Rafferty, bus driver, effective April 19, 2011
REPLACES: Pete Sneed
Robert Schnaudigel, bus driver, effective May 2, 2011
REPLACES: Carol Deas

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF DUTY):

Transportation Department:

Monica Pitts, bus driver, March 25 through April 8, 2011

LEAVE OF ABSENCE (MEDICAL):

Facilities Department:

Jody Ellison, custodian April 10 through May, 2011, or until released by his doctor, using days as needed for insurance purposes

Food Service Department /SHS:

Darlene Hillhouse, food service worker-6 hour, extend leave through June 13, 2011, returning sooner if released by her doctor, leave without pay

STUDENT WORKER:

Brandi Keenan SHTC/My Play School

SUBSTITUTES:

The following as a substitute bus driver:

Tracy Felty-Janosh effective 4/22/11

The following as a substitute teacher:

Matthew Bell

SUSPENSION:

Transportation Department:

Karen Willis, bus driver, April 20-22, 2011, without pay

TERMINATION:

Facilities Department:

Denise McClamma, custodian, effective May 24, 2011

VOLUNTEERS:

Travis Alcorn	Danielle Little
Zollie Auth	Nathan Little
Ashley Bailey	William Lloyd
Brooke Bass	Lorine Milhoan
Matthew Bell	Karen Minton
Romona Bernard	William Moran, (JR)
Lauren Bourgeois	Shannon Parra
Robert Bryant	Teobaldo Parra
Dana Daniel	Judith Patton
Matthew Davis	Andrew Pierce
Amanda Drake	Brittney Pineda
Steven Esposito	Alex Prins
Michelle Faller	Brandon Ramsey
Tracy Felty-Janosh	Leslie Ramsey
Bethany Fisher	Denise Reyes
Roger Fletcher	Helen Rickerson
Jessica Frazer	Ester Ruiz
Cynthia Frye	Elevette Sanchez
Anthony German	Heidi Schenauer
Tasha German	Joseph Searles
Sandra Gonzalez	Janie Shea
Mildred Goss	John Simpo
Cassie Harris	Marquis Stewart
Glenda Hatch	Nicole Stratton
Angel Hawk	Michael Strickland
Cathy Hurst	Edward Varga
Joseph Janosh	Edna Wells
Anthony Jenkins	Franklin White
Josie Jenkins	Barbara Williams
Chastity Keller	Robert Young
Justin Keller	
Tim Kelley	
Cindy King	
Eugene Kramp	
Jonathan Lamboy	
Jamie Lee	
Martin Lee	

**End of List
2010-2011
School Year**

RECOMMENDATIONS: Instructional:

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

Contract Status for 2011-2012 school year:

Branford Elementary School:

Michelle Clark	10
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Branford High School:

Kelly Thomas	10
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District Office:

Jeffrey Paul DesJardins	11
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Suwannee High School:

T. Hunter Abercrombie	12
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S. Doug Morgan	10
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Tanika Spears	11
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Suwannee Middle School:

Mallory Bryant	10
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PROFESSIONAL SERVICE CONTRACTS:

Term

Suwannee High School:

Mary Johnson	10
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RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2011-12 school year:

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

The following contracts and contract statuses are granted as indicated below:
Job titles are 2011-12 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>District Office:</u>			
*Sandra Bonds	Secretary to the Assistant Superintendent	C	12
Melanie Buchanan	Homeless Advocate	C	12
*Sarah Chauncey	Payroll Supervisor	C	12
*Rebecca Daniel	Secretary to the Assistant Superintendent	C	12
*Regina Ford	Secretary, Administrative I	C	12
*Brenda C. Gamble	Secretary, Administrative I	C	12
*Jane E. Gray	Secretary, Administrative I	C	12
Nicole Humphrey	District Secretary	A	12
*Cindy H. Johnson	Assistant Director of Personnel	C	12
Teresa Jones	Accounting Clerk	A	12
*Karen Lager	Secretary to the Superintendent	C	12
*Yvette Lukemire	Secretary, Administrative I	C	12
*Karen Minton	Accounts Payable Specialist	C	12
*Sherry Peppers	Assistant Chief Financial Officer	C	12
*Robin Pfender	Secretary, Administrative I	C	12
Debra Ross	District Secretary	A	12
*Marilyn Sapp	Administrative Support Specialist	C	12
	Federal Programs		
*Jan Smith	Assistant Food Service Coordinator	C	12
Ronald Tucker	Paraprofessional	C	09
*Claire Wood	Administrative Secretary	C	12
*Confidential employees			
<u>Branford Elementary School:</u>			
Teresa Allen	Paraprofessional	C	09
Lisa Campbell	Pre-K Paraprofessional/Lead CDA	C	09
Yvette Cruz	Paraprofessional	A	09
April Glover	Paraprofessional	A	09
Amanda Harris	School Secretary	C	12
Karen Knighton	Paraprofessional	C	09

Regular Meeting
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Pamela L. Norton	Pre-K Paraprofessional/Lead CDA	C	09
Melodie Parrino	Paraprofessional	C	09
Brenda Raulerson	Paraprofessional	C	09
Sharon A. Richardson	Administrative School Secretary	C	12
*Mary Roberts	School Bookkeeper	C	12
Wendy Stines	Paraprofessional	C	09
Carla F. Suggs	Paraprofessional	C	09
Yvonne Topham	Paraprofessional	C	09
*Confidential employee			

Branford High School:

Tammy Bradow	Paraprofessional	C	09
*Tracy W. Delegal	School Bookkeeper	C	12
Michelle Lambert	Paraprofessional	A	09
Lauri Reaves	Media Clerk	C	10
R. LaDon Terry	School Secretary	C	12
Debbie Yates	Paraprofessional	C	09
*Confidential employee			

Facilities Department:

Diane Andrews	Custodian	C	12
Timothy Bass	Maintenance Man I	C	12
Karen Bates	Secretary, Administrative I	A	12
K. Doug Bates	Maintenance Man I	C	12
Calvin Bradley	Crossing Guard Part-time	A	09
Viola Brown	Custodian	C	11
James Michael Bryan	Maintenance Man I	C	12
Pam Caruso	Custodian	C	12
Maurice Copeland	Landscape Foreman	C	12
David L. Daniels	Custodian	C	12
Leonard Dean	Custodian	C	12
Debra Durden	Crossing Guard Part-time	A	09
Julian R. Durham	Maintenance Foreman	C	12
Jody Ellison	Custodian	C	12
Bernadette Fittante	Crossing Guard Part-time	A	09
Sandra L. Fountain	Head Custodian	C	10
John Garrison	Assistant Grounds Foreman	C	12
Linda Goodman	Custodian	C	11
Sarah Griffith	Custodian	C	12
Laura A. Henderson	Custodian	C	11
Kevin B. Hingson	Assistant Maintenance Foreman	C	12
Matthew Hingson	Maintenance Man II	C	12

Regular Meeting
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Dennis Hollan	Crossing Guard Part-time	A	09
Jon Hunsinger	Maintenance Man I	A	12
Claudies Ivey	Custodian	C	12
A. Lloyd Jackson	Custodian	C	12
Anthony Jackson	Head Custodian	C	12
Larry Jackson	Custodian	C	12
James R. Johnson	Head Custodian	C	12
Russell D. Landen	Maintenance Man I -A	C	12
George Langford	Maintenance Man I	C	12
Levi McCall	Groundskeeper	C	12
Gordon McClain	Custodian	C	12
Jarvis McClain	Custodian	C	12
Edward McLarty	Head Custodian	C	12
Daniel Monroe	Groundskeeper	A	12
Robert Moshier	Custodian	C	12
Terry Murray	Maintenance Man I	A	12
Angel Nunez	Custodian	A	10
Albert Place	Crossing Guard Part-time	A	09
Ruby Porterfield	Custodian	A	12
David Reed	Custodian	C	12
Vernita Reed	Head Custodian	C	12
Terry Richardson	Painter	C	12
*Lorraine Saunders	Supervisor of Custodial Services	C	12
Curtis Wayne Selph	Groundskeeper	C	12
Henry Smart	Head Custodian	C	12
Tyler Smith	Groundskeeper	C	12
Naomi Spears	Custodian	C	12
William Stafford	Custodian	C	12
John Stancel	Custodian	C	12
Sylvia Taylor	District Secretary	A	12
Robert D. Tyler	Maintenance Man I	C	12
Mary Welch	Head Custodian	C	12
Gregory H. Wilkison	Head Custodian	C	12
Herbert Williams	Custodian	C	12
*Confidential employee			

Food Service:

Jackalyn L. Allen	Assistant Lunchroom Manager	C	09
Phyllis Bailey	Assistant Lunchroom Manager	C	09
Arlene Baker	Lunchroom Manager	C	09
Teena M. Boswell	Assistant Lunchroom Manager	C	09
Betty Carroll	Food Service Worker-8 hr.	C	09

Regular Meeting
May 24, 2011

Pamela Carver	Food Service Worker-8 hr.	C	09
Doretha B. Cason	Assistant Lunchroom Manager	C	09
Georgia Chancey	Lunchroom Manager	C	09
Sandra M. Cooper	Food Service Worker-8 hr.	C	09
Deborah Crawford	Food Service Worker-8 hr.	C	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Monya Engel	Food Service Worker-8 hr.	A	09
Annie Folsom	Food Service Worker-8 hr.	C	09
Patricia Ford	Food Service Worker-8 hr.	C	09
Laura Harris	Food Service Worker-3.5 hr.	A	09
Darlene Hillhouse	Food Service Worker-6 hr.	A	09
Linda Hingson	Food Service Worker-8 hr.	C	09
Rosanna Holtzclaw	Assistant Lunchroom Manager	C	09
Katherine Howard	Assistant Lunchroom Manager	C	09
Reba L. Hurst	Food Service Worker-8 hr.	C	09
Susan D. Johns	Lunchroom Manager	C	09
Katrina V. Johnson	Food Service Worker-8 hr.	C	09
Alfreda Kennedy	Food Service Worker-8 hr.	A	09
Nannette Kimbro	Assistant Lunchroom Manager	C	09
Rebecca Kirby	Food Service Worker-8 hr.	A	09
Lynda Kinsey	Food Service Worker-8 hr.	C	09
Janice Lee	Food Service Worker-6 hr.	C	09
Margaret Lumpkin	Food Service Worker-3 hr.	A	09
Annie L. McCardle	Food Service Worker-8 hr.	C	09
Jennifer McGee	Food Service Worker-6 hr.	A	09
Holly Melland	Lunchroom Manager	C	09
Daniel Olson	Food Service Worker-3 hr.	A	09
Linda M. Plymel	Lunchroom Manager	C	09
Phyllis Postell	Food Service Worker-3 hr.	A	09
Melanie Rickett	Food Service Worker-8 hr.	C	09
Lisa Shuler	Food Service Worker-6 hr.	A	09
Sarah D. Stancel	Lunchroom Manager	C	09
Lonie J. Sullivan	Food Service Worker-8 hr.	C	09
Rosetta Thomas	Food Service Worker-6 hr.	A	09
Smilena Tomlinson	Lunchroom Manager	C	09
Lucille Turner	Food Service Worker-6 hr.	C	09
Tammie P. Warner	Food Service Worker-8 hr.	C	09
Vickie Waters	Food Service Worker-6 hr.	A	09
Mary Wiggins	Food Service Worker-3 hr.	A	09
Teresa Williams	Food Service Worker-8 hr.	C	09
Stephanie Whittington	Food Service Worker-3 hr.	A	09

Information Technology Department:

Donna Bass	Administrative Secretary	C	12
Adam Boatright	Information Technology Technician	A	12
S. Whitt Fissell	Information Technology Technician	C	12
Michael Howell	Information Technology Technician	C	12
Kelly Philmore	Information Technology Technician	A	12
Belinda Starling	Asst. Director of Information Technology	A	12
Robin Taylor	Information Technology Technician	A	12

School Nurses:

Donna M. Branch	School Nurse	C	10
Goldie Fralick	School Nurse	C	10
Michele Howard	School Nurse	C	10
Patricia A. Nixon	School Nurse	C	10
Shalenthia Reynolds	School Nurse	A	10
Mary Katherine Sellgren	School Nurse	C	10

Suwannee Elementary School:

Marion E. Bell	Paraprofessional	C	09
Betsy L. Byrd	Paraprofessional	C	09
John Cone	Paraprofessional	A	09
Tanya Crain	Paraprofessional	C	09
Marilynn Eaken	School Secretary	A	12
Ashley Greene	Paraprofessional	C	09
*Patricia Hines	School Bookkeeper	A	12
Cheryl Ann Jackson	Media Clerk	C	10
JoAnn LeDew	Paraprofessional	C	09
Yvette Perez	Migrant Ed. Basic Skills Tutor	C	10
Kristin Register	Paraprofessional	C	09
Sandra Stewart	Paraprofessional	C	09
Violet Tipton	Paraprofessional	A	09
*Tammy Tomlinson	Administrative Secretary	C	12

*Confidential employee

Suwannee-Hamilton Technical Center:

Richard Allen	School/Community Liaison	C	12
Virginia Crews	Paraprofessional	C	09
Bernice Herring	School Secretary	C	12
Tammy Johns	School Secretary	A	12
Mildred Jones	Financial Aid Coordinator	C	12
Ashley Kirby	Pre-K Paraprofessional/Lead CDA	C	09

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*Lynn Lee	School Bookkeeper	C	12
TaTrease Sapp	Paraprofessional	C	09
Greta Thorton	Paraprofessional Part-time	A	09
*C. Ann Warner	Administrative Secretary	C	12
*Confidential employees			

Suwannee High School:

Frank Allen	Paraprofessional	A	09
Kathleen Aukerman	Administrative Secretary	C	12
Carla Blalock-Herring	Paraprofessional	C	09
Susan J. Brown	Administrative School Secretary	C	11
Jimmy Jackson	Security Guard	C	12
Karen Jackson	Media Clerk	C	10
Terri Johnson	Paraprofessional	C	09
Christopher T. Jordan	Paraprofessional/Interpreter	A	09
Lenora Pate	Paraprofessional	C	09
Gretchen Rasdorf	Paraprofessional	C	09
Janette Schenck	Paraprofessional	C	09
*Sharon W. Sommers	School Bookkeeper	C	12
Barbara A. Tucker	Paraprofessional	C	09
Damon Walker	Paraprofessional	A	09
Kary Waters	Paraprofessional	A	09
Laketha D. Wilson	School Secretary	C	12
Paula R. Woodson	Attendance Clerk	C	10
*Confidential employee			

Suwannee Intermediate School:

Christina Batton	Paraprofessional	A	09
*Toni Graves	School Bookkeeper	C	12
Shari Lynn Herron	Paraprofessional	C	09
Naela Jimenez	Migrant Tutor/Advocate	A	12
Gail D. Musgrove	Administrative School Secretary	C	12
Dona E. Norris	Media Clerk	C	10
Tiffany Sanders	Paraprofessional	C	09
Amy Steed	Paraprofessional	C	09
Dale Sumner	Paraprofessional	C	09
Juanita Torres	Migrant Coordinator	C	12
Erin Vogel	School Secretary	C	11
Jacquelyn D. Wiggins	Paraprofessional	C	09
Sandra Wingate	Paraprofessional	A	09
*Confidential employee			

Suwannee Middle School:

D. Evelyn Aue	School Secretary	C	12
Amanda Bartley-Ramirez	Paraprofessional	C	09
Martha Blevins	Paraprofessional	C	09
Gail Butler	Paraprofessional	C	09
*Mary Ann Chaney	School Bookkeeper	C	12
Sharan Dedge	Paraprofessional	C	09
Michael Herring	Student Care Attendant	C	09
Debra Hodges	Paraprofessional	C	09
Glenda Jody Musgrove	Media Clerk	C	10
Linda L. Nicholson	Office Clerk	C	11
Theresa Owens	Paraprofessional	C	09
Jean A. Plumtree	Paraprofessional	C	09
Kathleen Shea	Administrative Secretary	C	12
Angela M. Townsend	Paraprofessional	C	09
Kate Townsend	Paraprofessional	A	09
Colleen Welsh	Paraprofessional	A	09
Carla A. Williams	General Receptionist	C	11

Suwannee Primary School:

Ila F. Allen	Paraprofessional	C	09
LaDonna S. Baker	Paraprofessional	C	09
Marolyn E. Black	Paraprofessional	C	09
Dorothy Botbyl	Paraprofessional	A	09
Tara Brock	Pre-K Paraprofessional/Lead CDA	C	09
Melanie G. Chambliss	Secretary/Administrative Aide	C	12
Denise Chandler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
Jessie Durden	Paraprofessional/interpreter part-time	A	09
Barbara Fullbright	Pre-K Paraprofessional/Lead CDA	C	09
Penny Gambel	Paraprofessional	C	09
*Debra J. Gamble	School Bookkeeper	C	12
Linda M. Howard	Paraprofessional	C	09
Imelda Jaramillo	PreK Interpreter/Parent Liaison	C	12
Nancy Jane Jernigan	Paraprofessional	C	09
Sarah Kelley	Paraprofessional	C	09
*Roberta Kuyrkendall	Administrative School Secretary	C	12
Connie Little	School Secretary	C	12
Luvernia Lock	Pre-K Paraprofessional/Lead CDA	A	09
Janice McCall	Paraprofessional	C	09
Grace McClendon	Paraprofessional	C	09

Regular Meeting
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Sarah McIntosh	Paraprofessional	C	09
Diane C. Nobles	Paraprofessional	C	09
Elaine A. Raines	Paraprofessional	C	09
Elouise Scott	Paraprofessional	C	09
Bonnie J. Swartz	Pre-K Paraprofessional/Lead CDA	C	09
Geraldine Thomas	Media Clerk	C	10
Lori Torres	Paraprofessional	C	09
Dora D. Townsend	Pre-K Paraprofessional/Lead CDA	C	09
Shelly Townsend	Paraprofessional	C	09
Rhonda Twilley	Paraprofessional	A	09
Ellawese Washington	Paraprofessional (Migrant Ed)	C	09
Stephanie Williams	Paraprofessional	A	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09
*Confidential employees			

Transportation Department:

Priscilla Ansley	Bus Driver	C	09
Elizabeth Ash	Bus Driver	C	09
Andrew Baker	Bus Driver	C	09
Sharon Lynn Bass	Bus Driver	C	09
Dorie Bingemen	Bus Driver	C	09
Sharna Blanco	Bus Driver	C	09
David C. Blevins	Bus Driver	C	09
Charlen Bowdry	Bus Attendant	A	09
Edna M. Bryant	Bus Driver	C	09
Patricia Bryant	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
Shateea Butler	Bus Driver	A	09
Alma Calhoun	Bus Driver	C	09
Quinton Callum	Bus Mechanic	C	12
Sarah Chavis	Bus Driver	C	09
Kimberly Choe	Bus Driver	C	09
Cheryl C. Clark	Bus Driver	C	09
Gary A. Colvin	Vehicle Maintenance Manager	C	12
*Tina M. Colvin	Administrative Secretary I	C	12
Chancie L. Corbett	Bus Driver	C	09
Charles Courtot	Bus Driver	C	09
Alfred DeLucia	Bus Driver	A	09
Edna G. Ellison	Bus Driver	C	09
Joan A. Fewox	Bus Driver	C	09
Ami Fields	Bus Driver	C	09
Ernestine P. Fleming	Driver Trainer/Data Entry Clerk	C	12

Regular Meeting
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Cynthia R. Ford	Bus Driver	C	09
Willie Charles Ford	Mechanic	C	12
Caren L. Fout	Bus Driver	C	09
Pauline Frazier	Bus Driver	C	09
Cathy Fusco	Bus Driver	C	09
Stacey Futch	Head Mechanic	C	12
Ana Gienger	Bus Attendant	A	09
Judy Hancock	Bus Driver	C	09
Toni Hansard	Bus Driver	A	09
Diane Hare	Bus Driver	C	09
Debra Hill	Bus Attendant	C	09
Susan W. Holloway	Bus Driver	C	09
Rose Immerfall	Bus Driver	C	09
Carol Jenkins	Bus Driver	C	09
Georgia Jerkins	Bus Attendant	A	09
Sandra Koehn	Bus Driver	C	09
Scott Koehn	Mechanic	C	12
Brenda Lemnah	Bus Attendant	C	09
Margaret Lumpkin	Bus Driver	C	09
Haddie Mann	Bus Driver	C	09
Michael D. Martin	Bus Driver	C	09
Scott Melanson	Mechanic	C	12
Eva Moore	Bus Driver	C	09
Janet Moore-Harris	Bus Attendant	A	09
Sandra G. Neely	Bus Driver	C	09
Daniel Olson	Bus Driver	A	09
Monica Pitts	Bus Driver	C	09
Phyllis Postell	Bus Driver	C	09
Gloria Presley	Bus Driver	C	09
Johna Rafferty	Bus Driver	A	09
Earnestine H. Riley	Bus Driver	C	09
Hope Robinson	Bus Driver	A	09
Ruby Royal	Bus Driver	C	09
Robert Schnaudigel	Bus Driver	A	09
Betty Smith	Bus Driver	C	09
Julie Taylor Plymel	Bus Driver	C	09
Janice Thompson	Bus Driver	C	09
Gail Tooten	Bus Driver	C	09
Misty Voss	Bus Driver	C	09
Robin Whitt	Bus Driver	C	09
Robin Whitt	Parts Manager part-time	A	12
Kelly Wiggins	Bus Attendant	C	09

Inez Williams	Bus Driver	C	09
Lakeisha Williams	Bus Driver	C	09
Judi Williamson	Bus Driver	C	09
Karen Willis	Bus Driver	C	09
Jeff Wood	Bus Driver (O-O-C)	C	09
*Marianne K. Wood	Operations Manager	C	12
*Confidential employees			

**End of List
2011-2012
School Year**

Action on the Addendum

Chief Financial Officer – Vickie Music:

The following item was pulled by Supt. Scarborough:

~~#1. The Superintendent recommends approval of the following contract/agreement for the 2010-2011 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)~~

~~#2011-117 — Blue Cross Blue Shield of Florida, Inc. Annual Accounting and Retention Agreement (New) (A copy will be provided to Board members.) (pg. A2)~~

Director of Career, Technical, and Adult Education – Walter Boatright:

#2. MOTION by Mr. Holtzclaw, second Mr. Taylor, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-39 Affiliation Agreement between the Suwannee County School Board and Plastic Surgery Associates of Valdosta, P.C. for the Surgical Technology Program (New) (pgs. A3-A8)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

#3.MOTION by Mr. Taylor, second Mr. daSilva, for approval of the following contract/agreement for the 2010-2011 school year: (RENEWAL/REVISED)

#2011-118 Cooperative Agreement between Suwannee County School Board and Suwannee County Sheriff's Office to provide educational services to students who have not graduated and are detained in Suwannee County Jail (Note: This is a revision to original Contract #2011-105, which was Board approved on April 19, 2011.) (*Renewal/Revised*) **(pgs. A9-A17)**

MOTION CARRIED UNANIMOUSLY

#4.MOTION by Mr. Taylor, second Mr. Holtzclaw, for approval of the following personnel item for the 2011-2012 school year:

a. School psychologist position to serve district-wide for PK-12th grades
(pg. A18)

MOTION CARRIED UNANIMOUSLY

End of Addendum

School Board Attorney – Leonard Dietzen:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

9. Superintendent's Report – No matters to report.

School Board Members:

10. Issues and concerns Board members may wish to discuss

- a. Mr. Taylor commented regarding concerns with Legislature and the public education system and the need to voice our opposition to the Legislature.

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 28, 2011

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Kim Boatright, Walter Boatright, Bill Brothers, Mark Carver, Lisa Garrison, Rhonda Lepper, Bethany Mitidieri, Melissa Moseley, Sherry Peppers, Robin Pfender, Elizabeth Simpson, Jan Smith, Seth Thoreson, Juanita Torres, Lila Udell, and Josh Williams. UTSC representative Jackie Ford arrived at 2:15 p.m.

Chairperson Ulmer called the meeting to order at 12:30 p.m.

Food Service Budget for 2011-2012..... Rhonda Lepper

Mrs. Lepper reviewed the proposed Food Service budget for 2011-2012.

Federal Budgets for 2011-2012Lila Udell

The following individuals presented their respective area's proposed Federal budget for 2011-2012:

Vickie Music
Robin Pfender (for Cheryl Mae Brinson)
Lisa Garrison
Elizabeth Simpson
Walter Boatright

The workshop recessed at 2:20 p.m. and resumed at 2:27 p.m.

Employee/Personnel Contract Changes..... Bill Brothers/Leonard Dietzen

Mr. Dietzen explained that due to legislative mandates, our employee/personnel contracts must be updated to reflect these changes. He stated that the Union has requested we table the motion to approve the proposed employee/personnel contracts at the Board meeting tonight, in order to meet and address the issues concerning the contracts. Discussion followed. Supt. Scarborough recommended not discussing the issue any further and to workshop the issue with the Union first and then bring back to the Board for discussion and approval.

Facilities Update Mark Carver

Mr. Carver provided an update regarding the Facilities Department.

Federal Budgets for 2011-2012Lila Udell

The remaining proposed Federal budget for 2011-2012 was presented by Mrs. Udell.

The workshop adjourned at 4:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
June 28, 2011

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pg. 14)**

#6.21	Leave Application (<i>Revised</i>)
#6.211	Approval of Leaves (<i>Revised</i>)
#6.213	Notification of Absence (<i>Revised</i>)
#6.23	Personal Leave (<i>Revised</i>)
#6.24	Sick Leave (<i>Revised</i>)
#6.27	Professional Leave (<i>Revised</i>)
#6.28	Annual/Vacation Leave (<i>Revised</i>)

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
June 28, 2011

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Jackie Ford was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee-Hamilton Technical Center students

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mr. Holtzclaw, second Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 15-43)**

May 10, 2011	Workshop Session
	Special Meeting
May 24, 2011	Employee Hearing
	Expulsion Issues Hearing (Private)
	Regular Meeting

2. Approval of the monthly financial statement for May 2011.

3. The following bills for the period May 1 – 31, 2011:

General Fund

#138241 - 138591	\$ 1,680,639.93
Electronic Fund Transfers	<u>1,637,069.34</u>
	\$ 3,317,709.27

Federal Fund

#39983 - 40208	\$ 326,320.93
Electronic Fund Transfers	<u>494,037.99</u>
	\$ 820,358.92

Food Service Fund

#24425 - 24560	\$ 173,296.47
Electronic Fund Transfers	<u>61,965.46</u>
	\$ 235,261.93

2.0 LCIF

#5733 - 5760	\$ 45,248.83
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4. Approval of the following budget amendments for fiscal year 2010-2011:

General
I-15

Capital Projects
III-10 (LCIF)
III-10 (QZAB)

Special Revenues
IV-9 (Federal Stimulus)
IV-11 (Federal)
IV-11 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated June 28, 2011. **(pgs. 44-49)**

6. Approval of the following contract/agreement for the 2010-2011 school year: **(REVISED)**

#2011-119 Amended Interlocal Agreement between Suwannee County and Suwannee District Schools regarding planning and construction of Stadium Drive (Note: This is an amendment to original Contract #2011-114, which was Board approved on April 19, 2011.) *(Revised)* **(pgs. 50-54)**

7. Approval of the following contracts/agreements for the 2011-2012 school year: **(RENEWAL)**

#2012-11 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Live Oak HMA, LLC, Shands Medical Group, Live Oak, Florida *(Renewal)* **(pgs. 55-60)**

#2012-12 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and NOTAMI Hospitals of Florida, Inc., Lake City Medical Center, Lake City, Florida *(Renewal)* **(pgs. 61-65)**

#2012-13 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Advent Christian Village, Inc., ACV Community Services, LLC, Dowling Park, Florida *(Renewal)* **(pgs. 66-70)**

#2012-14 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and NOTAMI Hospitals of Florida, Inc., Lake City Medical Center, Lake City, Florida *(Renewal)* **(pgs. 71-77)**

- #2012-15 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Doctor's Memorial Hospital, Inc., Perry, Florida (*Renewal*) **(pgs. 78-82)**
- #2012-16 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Lake Shore HMA, LLC d/b/a Shands Lake Shore Regional Medical Center, Lake City, Florida (*Renewal*) **(pgs. 83-87)**
- #2012-18 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Smith of Georgia, LLC d/b/a Smith Northview Hospital, Valdosta, Georgia (*Renewal*) **(pgs. 88-92)**
- #2012-20 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician Program and Advent Christian Village, Inc., ACV Community Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 93-98)**
- #2012-23 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Smith of Georgia, LLC d/b/a Smith Northview Hospital, Valdosta, Georgia (*Renewal*) **(pgs. 99-105)**
- #2012-24 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and NOTAMI Hospitals of Florida, Inc., Lake City Medical Center, Lake City, Florida (*Renewal*) **(pgs. 106-110)**
- #2012-25 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and LP Live Oak, LLC, Surrey Place Care Center, Live Oak, Florida (*Renewal*) **(pgs. 111-115)**
- #2012-27 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Advent Christian Village, Inc., ACV Community Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 116-120)**
- #2012-28 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Randolph Medical Practices, P.A., Lake City, Florida (*Renewal*) **(pgs. 121-125)**
- #2012-29 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lake Shore HMA, LLC d/b/a Shands

- Lake Shore Regional Medical Center, Lake City, Florida
(*Renewal*) **(pgs. 126-132)**
- #2012-31 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Hamilton Health Enterprises, Inc., d/b/a Suwannee Valley Nursing Center, Jasper, Florida
(*Renewal*) **(pgs. 133-137)**
- #2012-33 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Andres R. Villar, MD, PA, Children's Medical Center, Branford, Lake City, and Live Oak, Florida
(*Renewal*) **(pgs. 138-142)**
- #2012-35 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Amber S. Ingram, Horizon Pediatrics, LLC, Live Oak, Florida (*Renewal*) **(pgs. 143-147)**
- #2012-40 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Marilyn Jones to provide educational consulting services (*Renewal*) **(pgs. 148-162)**
- #2012-41 E-Rate Forms Processing Contract between Suwannee County School District and eRate 360 Solutions, LLC (*Renewal*) **(pgs. 163-175)**
- #2012-43 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and AMERE, LLC d/b/a Lake City Surgery Center, LLC, Lake City, Florida
(*Renewal*) **(pgs. 176-180)**
- #2012-44 North East Florida Educational Consortium (NEFEC) 2011-2012 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: (*Renewal*) **(pgs. 181-196)**
- NEFEC Resolution
 - NEFEC Main Contract #731-12-051
 - NEFEC Instructional Services Program
Attachment #12-051-A1 to Contract #731-12-051
(Dawn Lamb, Designee)
 - NEFEC Building Code Administrator

Attachment #12-051-A27 to Contract #731-12-051
(Mark Carver, Designee)

- NEFEC Navigator Plus System

Attachment #12-051-A44 to Contract #731-12-051
(Dawn Lamb and Josh Williams, Designees)

- #2012-45 School Readiness Provider Services Contractual Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee County School Board (*Renewal*) **(pgs. 197-237)**
- #2012-46 Gateway Educational Computing Consultants Project Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and the District School Board of Suwannee County (*Renewal*) **(pgs. 238-242)**
- #2012-47 Gateway Student System Consortium Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and Gateway Student System Consortium and the District School Board of Suwannee County (*Renewal*) **(pgs. 243-246)**
- #2012-48 State of Florida Voluntary Prekindergarten Education Program Statewide Provider Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee-Hamilton Technical Center (*Renewal*) **(pgs. 247-258)**
- #2012-49 State of Florida Voluntary Prekindergarten Education Program Statewide Provider Agreement between the Early Learning Coalition of Florida's Gateway, Inc. and Suwannee County School Board (*Renewal*) **(pgs. 259-271)**

8. Approval of the following grant/allocation application:

- a. FDLRS/Gateway Associate Center, Hamilton County School Board, Consolidated Grant (IDEA, Part B, \$496,870; IDEA, Part B, Preschool \$101,001; General Revenue, \$26,211) **(pgs. 272-282)**

9. Approval of the Suwannee-Hamilton Technical Center fees for the 2011-2012 school year:

Tuition Fees

Resident – Adult Job Preparatory	\$2.22 per clock hour
Non-Resident – Adult Job Preparatory	\$8.88 per clock hour
Resident – Continuing Workforce Education	100%
Resident – Adult Education	\$30 per term or \$45 per half year
Non-Resident – Adult Education	\$120 per term or \$180 per half year

Financial Aid Fees

10% of the student Tuition Fees

Capitalization Improvement Fees

5% of the student Tuition Fees

Technology Fees

5% of the student Tuition Fees

10. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SHS	Exercise equipment (Value: \$6,500—5 pieces)	Advent Christian Village

11. Approval for the SkillsUSA student team members to attend the SkillsUSA National Competition in Kansas City, Missouri, on June 19-25, 2011. (*Funded by Perkins funds.*) **(pg. 283)**

12. Approval of out-of-state travel for the following employee: **(pg. 284)**

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Bob Makela	SHTC	06/19-25/11	SkillsUSA National Competition	Kansas City, MO

(*Funded by Perkins and General Fund dollars.*)

13. Approval of the following student transfers for the 2011-2012 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kyrah	Albritton	Columbia	Suwannee	4
Miranda	Amaya	Columbia	Suwannee	12
Brendan	Baxter	Columbia	Suwannee	8
Devin	Baxter	Columbia	Suwannee	10
Brianne	Crusaw	Columbia	Suwannee	11
Kellen	Fortner	Columbia	Suwannee	5
Lyndsey	Gardner	Columbia	Suwannee	8
Colby	Holton	Columbia	Suwannee	2
Makayla	Hulen	Columbia	Suwannee	7
Kamdyn	Kvistad	Columbia	Suwannee	7
Kayli	Kvistad	Columbia	Suwannee	10
Matthew	Lee	Lafayette	Suwannee	10
Ryan	Lee	Lafayette	Suwannee	9
Skyler	Locke	Columbia	Suwannee	7
Makayla	Mumford	Madison	Suwannee	2
Wheeler	O'Steen	Columbia	Suwannee	2
Caden	Pickrell	Lafayette	Suwannee	K
Stephen	Pilkington	Columbia	Suwannee	4
David	Ramsey	Columbia	Suwannee	4
Callahan	Register	Columbia	Suwannee	5
Troy	Register	Columbia	Suwannee	8
Brian	Russell	Columbia	Suwannee	12
Taylor	Shipp	Columbia	Suwannee	1
Kaleb	Skinner	Hamilton	Suwannee	K
Matthew	Skinner	Hamilton	Suwannee	2
Jordan	Tessier	Columbia	Suwannee	2
Brandon	Thompson	Columbia	Suwannee	7

FIRST NAME	LAST NAME	TO	FROM	GRADE
Heather	Thompson	Columbia	Suwannee	12
Jemma	Thompson	Columbia	Suwannee	9
Jeremie	Thompson	Columbia	Suwannee	6
Spencer	Todd	Columbia	Suwannee	2
Courtney	Waldron	Columbia	Suwannee	11
Derrien	Allen	Suwannee	Columbia	4
Olivia	Boney	Suwannee	Lafayette	11
William	Boney	Suwannee	Lafayette	9
Laura Leigh	Bullard	Suwannee	Hamilton	11
Kaitlyn	Crotty	Suwannee	Hamilton	7
Anna	Deadwyler	Suwannee	Lafayette	2
Chancy	Deadwyler	Suwannee	Lafayette	5
Delaney	Deadwyler	Suwannee	Lafayette	K
Caitlin	Hester	Suwannee	Hamilton	10
Hannah	Hill	Suwannee	Lafayette	5
Hunter	Hill	Suwannee	Lafayette	7
Codey	Holtzclaw	Suwannee	Gilchrist	4
Desyrae	Holtzclaw	Suwannee	Gilchrist	7
Myranda	Holtzclaw	Suwannee	Gilchrist	12
Sara	Humphreys	Suwannee	Columbia	8
William	Klecka II	Suwannee	Dixie	3
Jaime	Lomba	Suwannee	Lafayette	9
Macy	McCormick	Suwannee	Columbia	1
Justin	McCumber	Suwannee	Hamilton	8
Russell	McCumber	Suwannee	Hamilton	6
Devin	Mosley	Suwannee	Lafayette	5
Jadyn	Mosley	Suwannee	Lafayette	K
Jayre	Mosley	Suwannee	Lafayette	1
Randall	Petty	Suwannee	Hamilton	6
Jacob	Pittman	Suwannee	Hamilton	3
Luke	Ramsey	Suwannee	Dixie	4
Seth	Ramsey	Suwannee	Dixie	1

FIRST NAME	LAST NAME	TO	FROM	GRADE
Marissa	Reils	Suwannee	Lafayette	1
Miranda	Reils	Suwannee	Lafayette	1
Tomias	Richards	Suwannee	Lafayette	1
Axia	Shisler	Suwannee	Lafayette	2
Adam	Stancel	Suwannee	Gilchrist	7
Autumn	Stancel	Suwannee	Gilchrist	3
Caitlyn	Touchet	Suwannee	Gilchrist	5
Isaac	Touchet	Suwannee	Gilchrist	3

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Caitly	Williamson	BES	SPS	1
Kelly	Williamson	BES	SPS	1
Stephen	Williamson	BES	SIS	5
Joshua	Williamson	BHS	SHS	11

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. MOTION by Mrs. Owens, second Mr. Holtzclaw, for approval to extend the following RFP (bid) from July 1, 2011, through June 30, 2012, as amended:

#10-211 Document Imaging Conversion Services (Micrographics, Inc.)
(*Renewal*) (pgs. 285-287)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Holtzclaw, second Mr. Taylor, for approval to continue expenditures until approval of the final budget for the 2011-2012 fiscal year. (pg. 288) MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second Mrs. Owens, for approval for the authorization and continued use of district provided cellular telephones by the employees on the attached list. **(pgs. 289-291)** MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. daSilva, second Mr. Holtzclaw, for approval of the following contract/agreement for the 2010-2011 school year: (NEW)

#2011-117 Blue Cross and Blue Shield of Florida, Inc. (BCBSF) Annual Accounting and Retention Agreement between BCBSF and School Board of Suwannee County (*New*) **(pgs. 292-299)**

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

5. MOTION by Mr. daSilva, second Mrs. Owens, for approval of the following curriculum items for the 2011-2012 school year: **(pgs. 300-301)**
 - a. My Play-School Parent Handbook for 2011-2012 **(pgs. 302-311)**
 - b. Vocational Programs/Course List offering for 2011-2012 **(pgs. 312-346)**
 - c. Suwannee-Hamilton Technical Center Practical Nursing Program Handbook for 2011-2012 **(pgs. 347-366)**

MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Dawn Lamb:

(presented by Director of Human Resources – Dr. Bill Brothers)

6. MOTION by Mr. Taylor, second Mr. Holtzclaw, for approval of the following curriculum item for the 2011-2012 school year:
 - a. Attached list of students to take the indicated dual enrollment courses and earn credit should they pass **(pgs. 367-370)**

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Holtzclaw, second Mrs. Owens, for approval of the following personnel items for the 2011-2012 school year:
- a. Add two weightlifting coach positions at Branford High School (one for boys and one for girls) **(pg. 371)**
 - b. Reclassify the school secretary position at Suwannee Intermediate School from 11-month to 12-month **(pg. 372)**

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Rhonda Lepper:

(presented by Director of Human Resources – Dr. Bill Brothers)

8. MOTION by Mr. daSilva, second Mr. Taylor, for approval to award the following bids for the 2011-2012 school year:

#08-204	Ice Cream (<i>Renewal</i>) (pgs. 373-374)
#09-001	Milk (<i>Renewal</i>) (pg. 375)
#09-205	Chemical (<i>Renewal</i>) (pg. 376)
#10-203	Bread (<i>Renewal</i>) (pgs. 377-378)
#11-200	Pizza (<i>New</i>) (pgs. 379-380)
#11-201	Supplies (<i>New</i>) (pgs. 381-382)

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

9. MOTION by Mr. Holtzclaw, second Mrs. Owens, for approval of the following contract/agreement for the 2011-2012 school year: (NEW)

#2012-38	Agreement between My Team 1, LLC d/b/a One Call Now and Suwannee County School Board for the purpose of providing parent broadcast notifications (<i>New</i>) (pgs. 383-398)
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MOTION CARRIED UNANIMOUSLY

Director of Transportation – Scott Pfender:

(presented by Director of Human Resources – Dr. Bill Brothers)

10. MOTION by Mrs. Owens, second Mr. Holtzclaw, for approval of the following personnel item for the 2010-2011 school year:

- a. Add a school bus driver position to accommodate students attending Greenwood during the 2011 summer school session **(pg. 399)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

11. MOTION by Mr. Taylor, second Mr. daSilva, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) **(pg. 14)**

- | | |
|--------|--|
| #6.21 | Leave Application (<i>Revised</i>) |
| #6.211 | Approval of Leaves (<i>Revised</i>) |
| #6.213 | Notification of Absence (<i>Revised</i>) |
| #6.23 | Personal Leave (<i>Revised</i>) |
| #6.24 | Sick Leave (<i>Revised</i>) |
| #6.27 | Professional Leave (<i>Revised</i>) |
| #6.28 | Annual/Vacation Leave (<i>Revised</i>) |

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. Holtzclaw, second Mr. daSilva, for approval of the Personnel Changes List, with the following changes: **(pgs. 400-413)**

- Page 2 (page 402 of Agenda Packet), under Recommendations: Instructional, Suwannee-Hamilton Technical Center: Sharon Witter, effective date should be June 1, 2011, and not May 31, 2011
- Page 11 (page 411 of Agenda Packet), under Suwannee High School: John McGuire, effective date should be July 12, 2011, and not July 1, 2011
- Add Leslie Merry-Cochrane/SHS under Professional Service Contracts/10-month/Initial.

MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: NON-INSTRUCTIONAL:

District Office:

Jane D. Gray, administrative secretary, effective August 2, 2011

Suwannee Primary School:

Eloise Scott, paraprofessional, amend dates previously approved to September 30, 2011

Transportation Department:

Judi Williamson, bus driver, effective June 10, 2011

RESIGNATION: INSTRUCTIONAL:

Suwannee-Hamilton Technical Center:

Lucy Hudson, instructor, effective May 27, 2011

Christopher Macarages, instructor, effective June 14, 2011

Suwannee Primary School:

Jean Crosby, teacher, effective June 14, 2011

RESIGNATION: NON-INSTRUCTIONAL:

Facilities Department:

Angel Nunez, custodian, effective May 16, 2011

Food Service Department/SPS:

Mary Wiggins, food service worker 3hr., effective June 13, 2011

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 school year:

Suwannee-Hamilton Technical Center:

Sharon Witter, instructor – temporary, May 31 – July 14, 2011

REPLACES: Lucy Hudson

CONTRACT RECOMMENDATIONS:

Contract Status for 2011-2012 school year:

PROFESSIONAL SERVICE CONTRACTS:

	<u>Term</u>	<u>Initial</u>
<u>Branford Elementary School:</u>		
Julie Adams-Blow	10	X
Sandra Delay	10	X
Julie Klecka	10	X
Susan Mackin	10	X
Elisa Thoreson	10	X
Ruth Ulmer	10	X
<u>Branford High School:</u>		
Allison Cameron	10	X
Perry Davis	10	X
David Huntley	10	X
Carl Manna	10	X
Kelly Thomas	10	X
<u>Suwannee Elementary School:</u>		
Alyssa Chapman	10	X
Patricia Lambert	10	X
Tina Roush	10	X
Gwendolyn Vann	10	X
<u>Suwannee High School:</u>		
Stacey Gindlesperger	11	X
Cindi Hiers	10	X
<u>Suwannee Intermediate School:</u>		
Lindsey Bricker	10	X
Catherine Nicely	10	X
Christine Shepard	10	X

Sandra Winburn	10	X
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Suwannee Middle School:

Kenneth Campbell	10	X
Terry Fillyaw	10	X
Lila Rissman	10	X

Suwannee Primary School:

Jennifer Bonds	10	X
Lindsey Thomas	10	X
Rowna Valin	10	X

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Steve Claffey, teacher, May 21 through June 14, 2011, leave without pay

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF DUTY):

Suwannee Primary School:

Jean Crosby, teacher, May 19, 25 & 31, 2011

LEAVE OF ABSENCE (PERSONAL):

Suwannee Elementary School:

Robyne Edwards, teacher, May 23 through June 8, 2011, leave without pay

PROFESSIONAL EDUCATORS COMPETENCY DEMONSTRATION
SYSTEM (PECDS):

<u>Peer Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Cindy Crowell	Annmarie Croucher	SPS
Christine Shepard	Ashlie Bailey	SIS
Vera Knighton	Virginia Thomas	BES
Debra Hatch	Elisa Thoreson	BES
Patricia Hutchins	Joseph Gaddy	SMS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Joanne Baker	Planning Period	SMS	NA
Celia Hodge	Planning Period	SMS	NA
Nicole Jackson	Planning Period	SMS	NA
Al Johnson	Planning Period	SMS	NA
K.J. Wingate	Planning Period	SMS	NA

MISCELLANEOUS:

Branford High School:

Alex Winnett resigned as boys' golf coach effective June 8, 2011

Suwannee High School:

James Wilson to work up to 18 hours to teach a county wide workshop for Algebra 1 EOC preparation, salary to be paid from Title II funds

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Transportation Department:

Gerald Guy, bus attendant, effective May 16, 2011

REPLACES: Johna Rafferty

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Food Service Department/SPS:

Lucille Turner, food service worker, May 12 through June 13, 2011

Suwannee Middle School:

Sharan Dedge, paraprofessional, March 21 through June 10, 2011

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF DUTY):

Facilities Department:

Anthony Turner, custodian, May 5 – 16, 2011

Food Service Department/SHS:

Mary DeHart, October 15 – 21, 2010 (documentation received in HR May 18, 2011)

Suwannee Elementary School:

Cheryl Ann Jackson, media clerk, May 19, 2011

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Sharan Dedge, paraprofessional, March 1 - 18, 2011, leave without pay

STUDENT WORKERS:

Kenna Peacock	SHTC/My Play School
John Allen Sinclair II	SHTC/Culinary Arts

**End of List
2010-2011
School Year**

2010-2011 Summer School Recommendations

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2010-11 summer school term:

On as needed basis, pending participation

Positions are subject to reduction based on participation

District Wide 21st Century Program:

Gary Barrs	Julie Dees	Mike Herring
Tammy Bradow	Benita Diggs	Angel Hill
Joanne Baker	Peggy Frye	David Laxton
Michael Bresk	Ronnie Gray	Deanna Law
Jennifer Byrd	April Greene	Ashley Lundy
Bonita Cook	Traci Green	Lynda McInnis
Tracy Crutchfield	Glenda Hatch	Paula McMillan
Darrell Curls	Amy Hendry	Vanessa Menhennett

Terry Mills	Amanda Bartley	Dusty Sullivan
Terry Mixon	Ramirez	Gwendolyn Vann
Doug Morgan	Katrina Raulerson	Kary Waters
Pam Norton	Laurie Reaves	Kelly Waters
Dale O'Connor	Danny Robinson	Colleen Welsh
Kaffa Owens	Lura Sapp	Pam Williams
Wendy Perrin	Jim Sellers	James Wilson
Alicia Poole	Kathy Sellgren	Damon Wooley
	Kathy Smith	Debbie Yates

District Wide/Driver Education:

Perry Davis, teacher
Ronnie Gray, teacher
Terry Mixon, teacher
Danny Robinson, teacher

Homeless Program:

Marvette Gwinn, teacher
Glenn Green, teacher

Migrant Program:

Traci Green, teacher
Marcia Boatright, teacher
Kim Jennings, teacher, alternate

Title I Program/Community Based:

Tina Roberts, teacher
Rebecca Monroe, teacher
Traci Reddit, teacher, alternate

SHTC/Adult Education:

Tracy Henderson, teacher

Summer Reading Camp BES/SES:

Sandra Dempsey, teacher
Kim Jennings, teacher
Kim Harris, teacher
Stacey Bullock, teacher
Alyssa Chapman, teacher

Connie Leavitt, teacher
Karen Townsend, teacher
Susan Ratliff, teacher
Sandra Winburn, teacher
Nancy Seale, teacher

Voluntary Pre-K Program/SPS:

Jennifer Wooley, teacher
Melissa McKire, teacher
Jackie Ford, teacher
Tina Roberts, teacher
Nancy Seale, teacher
Stacey Bullock, teacher

MISCELLANEOUS:

District Wide:

The following to work up to 5 additional days during the summer:
Melody Cashwell, coordinating RTI data and placement for 2011-2012
Kim Jennings, coordinating iii reading/math data and placement for 2011-2012
Marcia Boatright, bar coding and inventory for all math, reading and science books
Salaries to be paid using grant funds

Keith Stavig to work up to 80 hours for the EETT summer school program
Salary to be paid from EETT funds

Suwannee Intermediate School:

Kim Jennings to work up to 50 hours for the implementation of the *Summer JumpStart Program*
Salary to be paid from School Improvement funds

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2010-2011 summer school term:

On as needed basis, pending participation

Positions are subject to reduction based on participation

Food Service Department/BHS/SHS:

Susan Johns, manager

Holly Melland, manager
Monya Engle, food service worker 3hr.
Laura Harris, food service worker 3 hr.
Darlene Hillhouse, food service monitor
Katherine Howard, food service worker 8 hr.
Katrina Johnson, food service worker 8 hr.
Janice Lee, food service worker 6 hr.
Melanie Rickett, food service worker 6 hr.
Inez Williams, food service monitor

Homeless Program:

Tammy Bradow, paraprofessional
Ta-Trease Sapp, paraprofessional
Lori Alban - Alternate/sub

Migrant Program:

Maria Gallegos, recruiter
Alexander Gonzalez, paraprofessional
Jessica Melgar, paraprofessional

Pre-K Readiness Program:

Grace McClendon, lead CDA
Greta Thornton, lead CDA
Denise Chandler- Alternate/sub
Dora Townsend - Alternate/sub

Title I Program/Community Based:

Cristina Batton, paraprofessional
Deborah Davis, paraprofessional
Elizabeth Smith, paraprofessional
Wendy Stines, paraprofessional

Transportation Department:

Joan Fewox, bus driver – Migrant
Brenda Lemnah, bus attendant – Greenwood
Phyllis Postell, bus driver – Greenwood
Jeff Wood, bus driver – Greenwood
Eva Moore – Alternate /sub

**End of List
2010-2011
Summer School Term**

Recommendations for the 2011-2012 School Year

RECOMMENDATION: ADMINISTRATIVE (12 month appointments):

For the 2011-2012 school year:

ADMINISTRATIVE/SUPERVISORY RECOMMENDATION:

Branford Elementary School:

Greg Hazlett, Assistant Principal, effective July 1, 2011

REPLACES: Jennifer Barrs

Suwannee Intermediate School:

Bethany Mitideri, Principal, effective July 1, 2011

REPLACES: William Yanossy

REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
William Yanossy	SIS/Principal	SHS/Asst. Principal	7/1/2011	J. Simpson

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Gary Caldwell	SMS/ Asst. Principal	SIS/Asst. Principal	7/1/2011	B. Mitideri
James Simpson	SHS/ Asst Principal	SMS/Asst. Principal	7/1/2011	G. Caldwell

RECOMMENDATIONS: INSTRUCTIONAL:

For the 2011-2012 school year:

Branford High School:

Allison Cameron, teacher

REPLACES: Allison Cameron

District Wide 21st Century Program:

Frank Allen

Gary Barrs

Tammy Bradow

Joanne Baker
Michael Bresk
Jennifer Byrd
Bonita Cook
Tracy Crutchfield
Darrell Curls
Julie Dees
Benita Diggs
Peggy Frye
Ronnie Gray
April Greene
Traci Green
Glenda Hatch
Amy Hendry
Mike Herring
Angel Hill

David Laxton
Deanna Law
Ashley Lundy
Lynda McInnis
Paula McMillan
Vanessa Menhennett
Terry Mills
Terry Mixon
Doug Morgan
Pam Norton
Dale O'Connor
Kaffa Owens
Wendy Perrin
Alicia Poole
Amanda Bartley Ramirez
Katrina Raulerson

Laurie Reaves
Danny Robinson
Lura Sapp
Jim Sellers
Kathy Sellgren
Kathy Smith
Dusty Sullivan
Gwendolyn Vann
Kary Waters
Kelly Waters
Colleen Welsh
Pam Williams
James Wilson
Damon Wooley
Debbie Yates

Suwannee Elementary School:

Gwendolyn Vann, teacher (curriculum resource)

REPLACES: Gwendolyn Vann

Suwannee-Hamilton Technical Center:

Richard Calvitt, teacher - temporary (transition specialist – 10 month)

NEW GRANT FUNDED POSITON

Susan DeFouw, instructor/Surgical Tech Program 12-month, non-certificated, effective

July 1, 2011 (through February 20, 2012)

REPLACES: Susan DeFouw

Sandra Green, instructor/PCT Program 12-month, non-certificated, effective July 1, 2011

REPLACES: Sandra Green

Earlene Howard, instructor/LPN Program 12-month, non-certificated, effective July 1, 2011

REPLACES: Earlene Howard

PART-TIME/HOURLY EMPLOYEES (for the first term of 2011-2012 school year):

ADULT EDUCATION

Richard Allen	TABE Test Examiner
Kim Boatright	Alternate GED Examiner
Darryl Cannon	Adult Basic Education
Robbin Chapman	ABE/GED Prep
Phyllis Doty	ESOL
Karen Fraley	TABE Test Examiner
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Nicole Humphrey	TABE Test Examiner
Lynn Lee	GED Test Proctor
Lisa McKinley	Alternate GED Examiner
Terry Mills	ED Options
Wendy Perrin	ED Options
Pam Poole	Chief GED Test Examiner

Ta-Trease Sapp	TABE Test Examiner
Roger Sumner	Adult Basic Education
Tammie McKay	ABE/GED Prep
Ann Warner	GED Test Proctor

VOCATIONAL

Gary Colvin	Bus Driver Training
Ernestine Fleming	Bus Driver Training
Amy Williams	Child Care
Melissa Brady	Child Care
Sherri Williamson	Phlebotomy
Tabitha Sibel	Phlebotomy
Cynthia Kittle	IV Therapy
Eva Landen	Bus Driver Training
Sandra Neely	Bus Driver Training
Kim Thomas	Early Childhood Development
Marianne Wood	Bus Driver Training
Sharon Witter	Patient Care Technician

COMMUNITY EDUCATION (pending class enrollment.)

Debbie Scott	Cake Decorating
Carol Risk	Yoga
Marilyn Roberts	Business
Kim Thomas	Intro to Computers & Excel
Juanita Torres	Conversational Spanish
Ann Warner	Beginning Computer Class
Ginny Crews	CPR
Robin Pfender	Excel

Suwannee High School:

John McGuire, instructor 12-month, effective July 1, 2011
REPLACES: Greg Hazlett

Suwannee Primary School:

William Harris, teacher
REPLACES: Donald Atherton

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Perry Davis	Assistant Athletic Director	BHS	W. Cashwell
Kevin Ott	Boys' Golf Coach	BHS	A. Winnett
Brad Scarborough	Head Football Coach	SMS	G. Edwards

RECOMMENDATIONS: NON-INSTRUCTIONAL:

For 2011-12 school year:

Branford Elementary School:

Cara Howard, paraprofessional

REPLACES: Carla C. Suggs

Carla Suggs, media clerk 10 month, effective August 16, 2011

NEW POSITION

Branford High School:

Roger LaDon Terry, MIS data entry clerk, effective July 1, 2011

REPLACES: Tracy Delegal

Facilities Department:

Ronnie Gardner, custodian-temporary 12 month, effective July 1, 2011

REPLACES: Gordon McClain

Suwannee-Hamilton Technical Center:

Michelle LeNeave, clerk part-time

REPLACES: Michelle LeNeave

Suwannee Middle School

Charis Parker, paraprofessional

NEW POSITION

Transportation Department:

Randy Frame, mechanic-temporary, effective July 1, 2011

REPLACES: William Hogan

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Facilities Department:

Gordon McClain, custodian, July 1 through September 23, 2011, with the option of returning sooner if released by his doctor

LEAVE OF ABSENCE (PERSONAL):

Transportation Department:

William Hogan, mechanic, July 1 through August 31, 2011, leave with pay

CONTRACT RECOMMENDATIONS:

Contract Status for 2011-2012 school year:

PROFESSIONAL SERVICE CONTRACTS:

	<u>Term</u>	<u>Initial</u>
<u>Suwannee High School:</u>		
Leslie Merry-Cochrane	10	X

**End of List
2011-2012
School Year**

School Board Attorney – Leonard Dietzen:

13. Legal Counsel's Report – No legal matters to report. He stated that he will be attending a lawsuit on Thursday where the union (statewide) has filed a class action suit against the Legislature, Attorney General, and Governor regarding the FRS 3% reduction in salary.

Superintendent of Schools – Jerry Scarborough:

14. Superintendent's Report – No matters to report.

School Board Members:

15. Issues and concerns Board members may wish to discuss

- a. Mrs. Owens reminded Board members of Ruth Melton's (FSBA) request to compile issues for legislative platform.
- b. Mr. Taylor shared information he received from a Branford teacher regarding student dress issues and the conflict of information stated in the student Code of Conduct. There are two separate places in the Code of Conduct that addresses holes in jeans – one states that holes cannot be higher than finger tip length and one states that holes cannot be above the knee. These statements contradict each other and would like clarification on the issue.

Mr. Taylor requested that from this day forward we need to focus on FCAT at every monthly workshop to discuss how we can address our deficiencies.

- c. Mrs. Ulmer expressed concern that the Board was not kept in the loop when FCAT scores were received. She asked that information be provided to Board members on end of course exams.

Mrs. Ulmer reminded everyone of the following calendar items:

- LPN graduation will be held on July 8, 2011, at 7:00 p.m., at the Church of God
- Next Board Workshop will be held on July 19, 2011, with a Special Meeting to follow

- Next Master Board training session will be held on August 2, 2011, at 10:00 a.m., at the Chamber of Commerce (new building)

The meeting adjourned at 7:00 p.m.