

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
July 16, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Kayla Rady, with Rumberger, Kirk & Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

Administrators and others present: Jennifer Beach, Walter Boatright, Bill Brothers, Lisa Dorris (arrived at 10:15 a.m.), Janene Fitzpatrick, Ronnie Gray, Angel Hill, Malcolm Hines, Debbie Land, Dee Dee McManaway, Kathy Smith, Marsha Tedder (arrived at 10:15 a.m.), Kelly Waters, Jimmy Wilkerson, Josh Williams, and Laura Williams. Maggie Moutin, Investigator, and Corporal Jose Garcia, both with the Suwannee County Sheriff's Office, were also present.

Chairman daSilva called the meeting to order at 10:00 a.m.

Vaping Presentation .....Maggie Mouton, Investigator with  
Suwannee County Sheriff's Office

Ms. Mouton gave a Powerpoint presentation regarding vaping, along with other drug-related concerns/issues throughout Suwannee County.

The workshop recessed at 11:05 a.m. and resumed at 11:15 a.m.

Assistant Superintendent of Administration ..... Bill Brothers  
Department Update

Mr. Brothers reviewed the following:

- Policy #5.1001 Corporal Punishment (*review purposes only*) (**pg. 104**)

The workshop adjourned at 11:23 a.m. and resumed at 12:34 p.m.

School Safety and Other Administrative ..... Malcolm Hines  
Services Department Update

Mr. Hines provided updates on the following:

- Equity Report for 2018-2019 (pgs. 2-103)  
Board members provided suggestions for changes/corrections. Mr. Hines answered questions from Board members.
- Emergency Response Plan for 2019-2020  
Mr. Hines distributed and reviewed the Emergency Response Plan (ERP) for 2019-2020; he stated they are in the final stages of completing the ERP. He will email the final copy to each Board member.

Student Services Department Update ..... Debbie Land

Mrs. Land distributed handouts and provided an update on the following:

- English Language Learners (ELL) Plan 2019-2022
- Mental Health Assistance Allocation Plan
- Request for Kathy Smith's position to be changed from 11-month, 7.25 hours per day; to 12-month, 7.25 hours per day

Mrs. Land provided info of breakdown of races within our District; she stated that a committee has been formed within our District called "All In Committee." She invited Board members to an event on July 25, at 10:00 a.m., to leave on a school bus from Suwannee Primary School and travel to Branford to go out into the community and let the students know we are excited for them to come back to school; this will be done again in August for the Live Oak community; these events will be posted/advertised on social media.

Assistant Superintendent of Instruction .....Janene Fitzpatrick  
Department Update

Mrs. Fitzpatrick provided an update on the following:

- Level II School Principal Preparation Program (pgs. 105-168)

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- SCSD School and District Grades 2016-2019
- SCSD Historic School Grade Ratings 1999-2019
- Yard signs are being made to present to those students who made a “5” on their FSA.

Mr. Alcorn questioned if we are on schedule for the new Suwannee Opportunity School to begin with the start of school this year; Mr. Roush responded yes.

Mr. White questioned if the Coalition will be holding the Back to School Bash this year to hand out back packs and school supplies; Mrs. Fitzpatrick said that the Coalition will not be holding the event. Discussion followed regarding the need for the Coalition to get the word out to the community that it will not be held.

Mr. Taylor questioned the status of the portable fire at Suwannee Primary School. Mr. Roush stated there was no evidence of intentional or malicious start to the fire; it is believed that the fire was due to lightning; we are working with FSBIT to recover the loss of the portable and the contents. Mrs. DePratter commended FSBIT on its prompt response to the situation. At this time, it has been determined that a replacement portable is not needed. Mr. Taylor commended the Live Oak Fire Department for their prompt response and to Supt. Roush and staff for working together and keeping everyone abreast of the situation.

Mr. daSilva reminded Board members of the Special Meeting this Thursday, at 6:00 p.m., regarding the TRIM process.

The workshop adjourned at 2:24 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
July 16, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Kayla Rady, with Rumberger, Kirk & Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

Chairman daSilva called the meeting to order at 2:36 p.m.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Jennifer Barrs:**

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

1. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following contract/agreement for the 2019-2020 school year: (RENEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-53      State of Florida Statewide Voluntary Prekindergarten Provider  
Contract between the Early Learning Coalition of Florida's  
Gateway and Suwannee County School Board  
(*Renewal/Revised*) (pgs. 2-52)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:41 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
July 18, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, and Jerry Taylor, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. Assistant Superintendent of Administration Bill Brothers sat in for Superintendent Ted Roush, who was absent. School Board Members Tim Alcorn and Ronald White, along with School Board Attorney Leonard Dietzen were absent.

Chairman daSilva called the meeting to order at 6:00 p.m.

MOTION by Ms. Cason, second by Mr. Taylor, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise the tentative Millage Rates and tentative Budget for the 2019-2020 school year.  
MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 6:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
July 23, 2019

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, and Jerry Taylor, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White, along with School Board Attorney Leonard Dietzen were absent. Assistant Superintendent of Administration Bill Brothers sat in for Superintendent Ted Roush, who was absent.

School Resource Officer Joe Carey was also present.

Chairman daSilva called the hearing to order at 5:56 p.m.

**Assistant Superintendent of Administration – Bill Brothers:**

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#5.12	Expulsion of Students ( <i>Revised</i> )
#5.13	Zero Tolerance for School-Related Crimes ( <i>Revised</i> )
#5.20	Directory Information ( <i>Revised</i> )

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
July 23, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Ronald White was absent. Superintendent Ted Roush arrived at 6:05 p.m. School Board Attorney Leonard Dietzen was absent.

School Resource Officer Joe Carey was present.

Chairman daSilva called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by Suwannee Virtual School student volunteers.

Special Recognition by the Superintendent:

- Jerry Taylor – Recognition of service as President of FSBA for the 2018-2019 school year
- Suwannee County Sheriff's Office – 2019 Business Partner of the Year
- Walt's Live Oak Ford – Recognition for support of *Ford Drive 4 UR School* Fundraiser for Branford High School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda, along with the following changes:

- Page 5, Item #6 – Out of County Attendance: Mr. Roush stated to strike Thomas Bauman and Zoe Bauman from the agenda item
- Page 40, Contract #2020-48, bottom paragraph: Strike “Independent Training for the Blind” and replace with “Specialized Education Associates, LLC”
- Page 331, Human Resources Transactions, under Supplementary (top of page): change Rhonda Crews to Rhoda Crews
- Page 333, Human Resources Transactions, under Annual Instructional Contracts: change Branford Elementary School (Erin Roberts) to Branford High School; and change Suwannee High School (Frank R. Allen II and Francis [BJ] Cohen) to Suwannee Opportunity School

Mr. Taylor asked, that in the future, to have NEFEC provide a more detailed and concise cost analysis for its yearly contract.

MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

### 1. Approval of the following Minutes: **(pgs. 8-30)**

- |               |                    |
|---------------|--------------------|
| June 17, 2019 | - Workshop Session |
|               | - Special Meeting  |
| June 25, 2019 | - Workshop Session |
|               | - Regular Meeting  |

### 2. Approval of the monthly financial statement for June 2019.



3. The following bills for the period June 1-30, 2019:

**General Checking Account**

General Fund 1000	\$ 1,045,039.14
LCIF Fund 3200	971,091.89
Spec Act Revenue Bond Fund 3210	234,523.06
Capital Projects - PECO Fund 3300	2,076.57
Food Service Fund 4100	64,073.75
Federal Fund 4200	<u>147,441.05</u>
	\$ 2,464,245.46

**Payroll Checking Account**

General Fund 1000	\$ 3,521,862.97
Food Service Fund 4100	126,794.30
Federal Fund 4200	<u>389,851.98</u>
	\$ 4,038,509.25

**Total** \$ 6,502,754.71

4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-12	III-12	IV-11 (Food Service)
		IV-12 (Federal)

5. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-48      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Specialized Education Associates, LLC, formerly Independent Training for the Blind, Inc.  
(Renewal/Revised) (pgs. 31-60)

- #2020-50 North East Florida Educational Consortium (NEFEC)  
2019-2020 Membership Master Contractual Agreement  
between the District School Board of Suwannee County and the  
District School Board of Putnam County on behalf of NEFEC.  
The agreement includes the following programs:  
(*Renewal/Revised*) (**pgs. 61-106**)
- NEFEC Resolution
  - NEFEC Main Contract #731-20-051
  - NEFEC Instructional Services Program (ISP), Attachment  
#20-051-A1 to Contract #731-20-051 (Assistant  
Superintendent of Instruction, Designee)
  - NEFEC Educational Technology Services, Attachment #20-  
051-A6 to Contract #731-20-051 (Enterprise Resource  
Software Products/Skyward)
  - NEFEC Building Code Administrator, Attachment #20-051-  
A27 to Contract #731-20-051 (Director of Facilities,  
Designee)
  - NEFEC Human Resource Management Network,  
Attachment #20-051-A43 to Contract #731-20-051 (Director  
of Human Resources, Designee)
- #2020-51 Dual Enrollment Articulation Agreement between Florida  
Gateway College and Suwannee County School District (Out of  
District 2019-2020) (*Renewal/Revised*) (**pgs. 107-160**)
- #2020-52 Associated Health Education Affiliation Agreement between  
the Department of Veterans Affairs (VA) North Florida/South  
Georgia Veterans Health System and Suwannee County School  
Board for RIVEROAK Technical College Surgical Technology  
and Practical Nurse Education (LPN) Programs  
(*Renewal/Revised*) (**pgs. 161-183**)
- #2020-54 Suwannee County Public Schools Rate and Service Contract  
2019-2020 between the Suwannee County School Board and  
Renata Beasley d/b/a Renata Beasley Large Family Childcare  
Home for the Teen Age Parent Program (TAPP)  
(*Renewal/Revised*) (**pgs. 184-223**)
- #2020-55 Suwannee County Public Schools Rate and Service Contract  
2019-2020 between the Suwannee County School Board and  
Florlene Johnson d/b/a Johnson's Family Child Care Home for  
the Teen Age Parent Program (TAPP) (*Renewal*)  
(**pgs. 224-238**)

- #2020-56 Suwannee County Public Schools Rate and Service Contract 2019-2020 between the Suwannee County School Board and Adrienne M. Burke-Godwin d/b/a Tiny Praying Hands, LCCH for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 239-253)**
- #2020-57 Suwannee County Public Schools Rate and Service Contract 2019-2020 between the Suwannee County School Board and Tawanna Bryant d/b/a Tender Touch Learning Center LLC for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 254-268)**
- #2020-58 One-Stop Delivery System Partnership Agreement between North Florida Workforce Development Board, Inc. d/b/a CareerSource North Florida and Suwannee County District Schools-Adult and Community Education (*Renewal/Revised*) **(pgs. 269-289)**
- #2020-59 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology, Patient Care Technician, Practical Nurse Education, Surgical Technology, and Medical Administrative Specialist Programs and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal/Revised*) (NOTE: This contract replaces the following contracts, which were previously Board approved on May 28, 2019: #2020-04, #2020-12, #2020-25, and #2020-34) **(pgs. 290-325)**

6. Approval of the following student transfers for the 2019-2020 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Thomas	Bauman	Suwannee	Hamilton	VPK
Zoe	Bauman	Suwannee	Hamilton	1
Roslyn	Coulter	Suwannee	Hamilton	K
River	Embry	Suwannee	Hamilton	PK
Kendall	Olive	Suwannee	Columbia	PK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Ella	Gaylord	BES	SPS	K
Kydin	Leighton-Crouch	SES	BES	2

7. Human Resources Transactions (pgs. 326-333)

**HUMAN RESOURCES TRANSACTIONS APPROVED:**

**RECOMMENDATION FOR THE 2018-2019 SCHOOL YEAR:**

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Christopher Tomlinson	M/S Assistant Baseball Coach	BHS

**End of List  
2018-2019  
School Year**

**RECOMMENDATIONS FOR THE 2018-2019 SUMMER TERM:**

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Food Service:

Daisy Couture, Food Service Worker, alternate

**MISCELLANEOUS:**

Curriculum Department:

Approval for Belinda Fries at Suwannee High School and Tammy Neil at Suwannee Middle School to work up to 32 additional hours (each) during July 1, 2019 through July 18, 2019 to support the Title IV and 21<sup>st</sup> CCLC summer programs, funded by Title IV.

Food Service:

Approval for the following food service workers' to each work up to 4 additional hours per week from June 3, 2019 through June 24, 2019.

Susana Beltres

Teresa Brannan

Daisy Couture

Toni Vargas-Garcia

Gloria Presley

Uriel Ramirez

Approval for Gloria Presley to work up to 4 additional hours during the week of July 15, 2019 through July 18, 2019 to help close the summer food program.

**End of Summer Term List  
2018-2019  
School Year**

**RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:**

**RESIGNATIONS: INSTRUCTIONAL:**

RIVEROAK Technical College:

Michael G. Bresk, Teacher, effective June 17, 2019

Suwannee Intermediate School:

Timothy Burbridge, Guidance Counselor, effective July 15, 2019

Suwannee Middle School:

Morgan Williams, Music Teacher, effective July 8, 2019

Suwannee Primary School:

Annemarie Croucher, Teacher, effective June 25, 2019

**RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford High School:

John Stancel, Custodian, effective April 3, 2020

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford High School:

Cheri Kennedy, Paraprofessional, effective July 11, 2019

Transportation:

Debra Durden, Crossing Guard, effective June 17, 2019

**RECOMMENDATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Margaret Williams, Guidance Counselor, effective July 29, 2019

REPLACES: Dana Putnal

Suwannee Elementary School:

Kimberly Buchanan, Teacher, effective August 5, 2019

REPLACES: Daphne McClendon

Nicole Hohman, Teacher, effective August 5, 2019

REPLACES: Ashley Threm

Suwannee High School:

Perry Davis, Dean of Students, effective August 5, 2019

REPLACES: Thomas Abercrombie

Frank Hufty, Teacher, effective August 5, 2019

REPLACES: Kenneth Campbell

Katheryn Quincey, Agriculture Teacher, effective July 1, 2019

REPLACES: Mallory Morgan

Benjamin Thomas, Teacher, August 5, 2019

REPLACES: Roger Sumner

Suwannee Intermediate School:

Mary Kinard, Teacher, effective August 5, 2019

REPLACES: Amy Yarick

Darby Pearson, Teacher, effective August 5, 2019

REPLACES: Kelly Pennington

Stephanee Phillips, Teacher, effective August 5, 2019

REPLACES: Kristy Chauncey

Suwannee Middle School:

Logan Hurst, Teacher, effective August 5, 2019

REPLACES: Alexi Wilson

**TRANSFERS/REASSIGNMENTS:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Frank Allen	SHS/Teacher	SOS/Teacher	8/5/2019	
Justin Bruce	SIS/Teacher	SOS/Teacher	8/5/2019	
Tammy Butts	SHS/Teacher	SMS/Teacher	8/5/2019	Karen Braun
Kristy Chauncey	SIS/Teacher	SES/Teacher	8/5/2019	Cristina Herrington
Francis Cohen	SHS/Teacher	SOS/Teacher	8/5/2019	
Alexander Gonzalez	SHS/Teacher	SMS/Teacher	8/5/2019	Miriam Venero
Jimmie G. Green	SMS/Teacher	SHS/Teacher	8/5/2019	Perry Davis
Cristina Herrington	SES/Teacher	SMS/Teacher	8/5/2019	Sabrina Harrell
Mary Johnson	SIS/Teacher	SOS/Teacher	8/5/2019	

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Lindy Meeks	SES/Teacher	SMS/Teacher	8/5/2019	John Johnson
Kelly Pennington	SIS/Teacher	SES/Teacher	8/5/2019	Lindy Meeks
Erin Roberts	BES/Teacher	BHS/Teacher	8/5/2019	Danelle Bradow
Amy Yarick	SIS/Teacher	SHS/Teacher	8/5/2019	Tammy Butts

**LEAVE OF ABSENCE (PERSONAL LEAVE/MATERNITY):**

Branford Elementary School:

Katee O'Quinn, Teacher, tentatively August 5, 2019 through October 11, 2019, with the option of returning sooner if released by the doctor.

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE/MATERNITY):**

Suwannee Intermediate School:

Hanna Moreno, Teacher, tentatively September 13, 2019 through October 25, 2019, without pay, with the option of returning sooner if released by the doctor.

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Food Service:

Evelin Najera, 8 hour Food Service Worker, effective August 8, 2019

REPLACES: Amoreena Miller

RIVEROAK Technical College:

Dustin Smith, Custodian, effective July 1, 2019

REPLACES: Claudies Ivey

Suwannee Virtual School:

Heather Holton, Administrative School Secretary, effective July 1, 2019

REPLACES: Position Transferred (Linda Strait)

**TRANSFERS/REASSIGNMENTS:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Brandy Allen	SHS/Paraprofessional	SES/Paraprofessional	8/5/2019	
Tramane Carwise	SIS/Paraprofessional	SOS/Paraprofessional	8/5/2019	
Debra Davis	SMS/Paraprofessional	SHS/Paraprofessional	8/5/2019	
Stephanie Eady	SHS/Paraprofessional	SOS/Paraprofessional	8/5/2019	
Amoreena Miller	SHS/8 hour Food Service	SHS/6 hour Food Service	8/7/2019	
Ronald Tucker	SHS/Paraprofessional	SOS/Paraprofessional	8/5/2019	

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Georgette Allbritton	Instructional Leadership	SPS
Amy Allen	Instructional Leadership	BES
Frank Allen	Varsity Assistant Football Coach	SHS

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Douglas Aukerman	NJROTC Instructor	SHS
Kimberly Boatright	Girls' Golf Coach	SHS
Michael Braun	Athletic Director	SHS
Michael Braun	Varsity Offensive/Defensive Coord.	SHS
Justin Bruce	Head Baseball Coach	SHS
Brian Bullock	Boys' Cross Country Coach	SHS
Brian Bullock	Girls' Head Basketball Coach	SHS
Lisa M. Campbell	CDA	BES
Becky Carter	Instructional Leadership	SES
Keith Cherry	Varsity Assistant Football Coach	SHS
Amanda Clark	Instructional Leadership	BES
Francis (BJ) Cohen	Girls' Assistant Basketball Coach	SHS
Megan Collins	Instructional Leadership	SES
Rhoda Crews	Instructional Leadership	SPS
Krystal Cundiff	Instructional Leadership	SIS
Shannon Daniel	Instructional Leadership	SPS
Kelly A. Davidson	Lead CDA	BES
Rosa Davis	Instructional Leadership	SPS
Julianna Dees	Culinary Arts	BHS
Jason Dobson	Band Director	BHS
Nahjawan Dukes	Varsity Assistant Football Coach	SHS
Anne Etcher	Agriculture Teacher/FFA	BHS
Kimberly Garrett	Instructional Leadership	BES
Danielle Gay	Instructional Leadership	SES
Staci Greaves	Instructional Leadership	SPS
Jimmy Glenn Green	Varsity Assistant Football Coach	SHS
Emily Goss	Instructional Leadership	SIS
Traci Green	JV Football Cheerleader Sponsor	SHS
Traci Green	JV Basketball Cheerleader Sponsor	SHS
Sarah Grillo	Varsity Girls' Soccer Coach	SHS
Kyler Hall	Assistant Athletic Director	SHS
Kyler Hall	Varsity Head Football Coach	SHS
Tina Hayes	Instructional Leadership	BES
Jennifer Hitt	Instructional Leadership	SES
Cara Howard	Lead CDA	BES
Mandi Howard	Yearbook Sponsor	BES
Victoria Jensen	Instructional Leadership	BES
Chris Joyner	Varsity Boys' Soccer Coach	SHS
Cierra Keen	Instructional Leadership	SPS
Laura Kinsel	Head Volleyball Coach	SHS
Traci Kirby	Instructional Leadership	BES
Debra Ann Kleinsmith	NJROTC Instructor	SHS
Karen Koon	Brain Bowl Sponsor	BHS
Candice Land	Instructional Leadership	SIS
Daniel Marsee	Varsity Offensive/Defensive Coord.	SHS
Daniel Marsee	Boys' Weightlifting Coach	SHS



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Joyce McIntosh	Instructional Leadership	SES
Kerry Jo Melland	Instructional Leadership	SPS
Doug Morgan	Head Swimming Coach	SHS
Susan Michelle Mowry	Instructional Leadership	SES
Tiffany M. Phillips	CDA	BES
Katheryn Quincey	Agriculture Teacher/FFA	SHS
David Rang	Boys' Assistant Soccer Coach	SHS
Rebecca Reaves	Instructional Leadership	SES
Jennifer Richer	Yearbook Sponsor (split)	SES
Edna C. Roberts	CDA	BES
Michelle Ona Robertson	Instructional Leadership	SES
Tina Roush	Instructional Leadership	BES
Stefani Santos	Junior Class Sponsor	BHS
Fred Jose Segura	Girls' Assistant Soccer Coach	SHS
Stephanie Selph	Yearbook Sponsor (split)	SES
Stephanie Selph	Instructional Leadership	SES
Brittney Shearer	Girls' Weightlifting Coach	SHS
Cara Soride	Senior Class Sponsor	BHS
Jeff Smith	Head Varsity Softball Coach	SHS
Phyllis Smith	Instructional Leadership	SIS
Tim Smith	Head JV Softball Coach	SHS
Kimberly Steichen	Yearbook Sponsor	SPS
Jennifer Stevens	Instructional Leadership	SIS
Denise Stewart	Freshman Class Sponsor	BHS
Kathryn Terry	Instructional Leadership	SIS
Daniel Tillman	Assistant Baseball Coach	SHS
Michele Turman	Instructional Leadership	SPS
Travis Tuten	Agriculture Teacher/FFA	SHS
Misty Ward	Yearbook Sponsor	BHS
Abby Warren	Sophomore Class Sponsor	BHS
Vernon Wiggins	Head JV Baseball Coach	SHS
Pam Williams	Varsity FB Cheerleader Sponsor	SHS
Pam Williams	Basketball Cheerleader Sponsor	SHS
Tyler Winburn	Agriculture Teacher/FFA	SMS
Damon Wooley	Boys' Golf Coach	SHS
Stacy Young	Agriculture Teacher/FFA	BHS

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee Primary School:

Alyssa Sullivan, Occupational Therapy Assistant, tentatively August 5, 2019 through October 25, 2019, without pay, with the option of returning sooner if released by the doctor.

**LEAVE OF ABSENCE (MEDICAL LEAVE):**

Suwannee Intermediate School:

Timothy Rickett, Custodian, tentatively July 29, 2019 through August 30, 2019, without pay, with the option of returning sooner if released by the doctor.

**LEAVE OF ABSENCE (PERSONAL LEAVE):**

RIVEROAK Technical College:

Sherry Peppers, Financial Aid Specialist, tentatively August 1, 2019 through October 14, 2019, with pay, with the option of returning sooner.

**MISCELLANEOUS:**

Approval for the following to work up to 12 additional hours for Pre-K registration at Suwannee Primary School from July 29, 2019 through August 2, 2019.

Tresca Anderson	Amanda Kiser	Betty Riley
Tara Brock	Luvernia Lock	Dora Townsend
Laritta Hunter	Nicole Poole	Deanna Yott

**SUBSTITUTES:**

The following to serve as Substitute Bus Drivers:

Shateea Butler	Bryan Cioni	Jennifer Farrar
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The following to serve as Substitute Bus Attendants:

Shereen Albury	Cynthia Cioni
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**VOLUNTEER:**

Ryan Bell

**CONTRACT RECOMMENDATIONS:**

**SCHOOL ADMINISTRATOR 3-YEAR CONTRACTS:** **TERM**

Terry Huddleston	12
Carl Manna	12
Angela Wood	12

**ANNUAL INSTRUCTIONAL CONTRACTS:**

**Branford High School:**

Erin Roberts	10
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**RIVEROAK Technical College:**

Dustin Smith	12
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**Suwannee Opportunity School:**

Frank R Allen II	10
Francis (BJ) Cohen	10

**End of List  
2019-2020  
School Year**

**REGULAR AGENDA**

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval for out-of-district travel for School Board Members to attend conferences/meetings for the 2019-2020 school year, when the cost exceeds \$500, for official school district business and complies with the rules of the State Board of Education.

**MOTION CARRIED UNANIMOUSLY**

**Assistant Superintendent of Administration – Bill Brothers:**

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:  
(Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #5.12           Expulsion of Students (*Revised*)
- #5.13           Zero Tolerance for School-Related Crimes (*Revised*)
- #5.20           Directory Information (*Revised*)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following:
- a. Rename the Suwannee High School FFA Ag Farm/Land Lab to the *Suwannee High School Don Boyette Land Lab*.
  - b. Rename the Branford High School FFA Ag Farm/Land Lab to the *Branford High School Willie Veal Land Lab*.
  - c. Rename Branford High School's Buccaneer Stadium to the *Buccaneer Stadium at Cleve Sikes Field*.

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

4. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following personnel item for the 2019-2020 school year:
- a. Revise *Salary Schedule 2018-2019 Principals and Administrators* to reflect compensation for the Director of Curriculum and Instruction position on Line 5, effective July 1, 2019 (**pg. 334**)

MOTION CARRIED UNANIMOUSLY

**Director of School Safety and Other Administrative Services – Malcolm Hines:**

5. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Suwannee County School District Emergency Management Plan for the 2019-2020 school year. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the Suwannee County School District 2018-2019 Annual Update to the Florida Educational Equity Act Plan. (A copy is available for review in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Debbie Land:**

7. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Suwannee County School District Mental Health Assistance Allocation Plan, dated August 1, 2019 (Note: A copy of the plan is available in the office of the Director of Student Services.) MOTION CARRIED UNANIMOUSLY
8. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Suwannee County School District English Language Learners Plan (Note: A copy of the plan is available in the office of the Director of Student Services.) MOTION CARRIED UNANIMOUSLY
9. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following personnel item for the 2019-2020 school year:
  - a. Reclassify the Counselor-Mental Health Support position from 11-month, 7.25 hours per day; to 12-month, 7.25 hours per day, effective July 1, 2019.

Discussion followed regarding the need to change the hours from 7.25 hours per day, to 8 hours per day.

The Superintendent MODIFIED his recommendation for approval to reclassify the Counselor-Mental Health Support position to 12-month, 8.0 hours per day.

Ms. Cason WITHDREW her original MOTION; Mr. Taylor WITHDREW his original second.

MOTION by Ms. Cason, second by Mr. Taylor, for approval of the Superintendent's AMENDED recommendation to reclassify the Counselor-Mental Health Support position to 12-month, 8.0 hours per day.

MOTION CARRIED UNANIMOUSLY

**Action On The Agenda Addendum**

**Director of Facilities – Mark Carver:**

#1. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following bid:

#20-204            Suwannee Opportunity School Fencing Project to Suwannee Iron Works and Fence (*New*)

Mr. Carver distributed and reviewed a handout regarding relocation expenses for Suwannee Opportunity School, which showed that total expenses are under budget by approximately \$40,000.

MOTION CARRIED UNANIMOUSLY

**Director of Information Technology – Josh Williams:**

(Presented by Director of Facilities – Mark Carver)

#2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following form:

#7200-138            Suwannee County School District Information Access Request/Termination Form (*Revised*) (**pgs. A2-A3**)

MOTION CARRIED UNANIMOUSLY

**End of Agenda Addendum**

**School Board Attorney – Leonard Dietzen:**

10. Legal Counsel's Report – No report.

**Superintendent of Schools – Ted Roush:**

11. Superintendent's Report

- Thanked everyone for their hard work in preparation for the return of teachers and students for the upcoming school year.
- Configuration update will be provided at the Board Workshop in August.
- Recognized Sylvia Taylor and Adrienne Taylor for their attendance in support and recognition of School Board Member Jerry Taylor.

**School Board Members:**

12. Issues and concerns Board members may wish to discuss

- Jerry Taylor expressed his thanks and appreciation to the Superintendent and everyone for the recognition at tonight's meeting; he shared memories of growing up and the emphasis his parents placed on the importance of public education to him and his siblings.
- Ms. Cason stated that Mr. Taylor set a new standard for others to follow within FSBA when he served as the president this past year; she expressed her thanks to everyone for all they do for our District.
- Mr. Alcorn expressed his thanks to everyone for all they do for our District; he also gave kudos to Malcolm Hines for developing the safety plan.
- Mr. daSilva reminded Board members of the Public Hearing to be held Monday, July 29, regarding the TRIM process. Mr. daSilva shared a report he received from the State of Florida regarding the initial findings of the Grand Jury pertaining to non-compliance of various school districts throughout Florida on the Marjory Stoneman Douglass Safety Act.

The meeting adjourned at 7:08 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
July 29, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, and Jerry Taylor, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 2:34 p.m. School Board Member Catherine Cason, School Board Attorney Leonard Dietzen, and Chief Financial Officer Vickie DePratter were absent.

Administrators and others present: Hunter Abercrombie, Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Jimmy Cherry, Janene Fitzpatrick, Ronnie Gray, Terry Huddleston, Mary Keen, Debbie Land, Dee Dee McManaway, Kecia Robinson, Angie Stuckey, Marsha Tedder, Jimmy Wilkerson (arrived at 2:38 p.m.), Josh Williams (arrived at 2:36 p.m.), and Laura Williams.

Chairman daSilva called the meeting to order at 2:32 p.m.

Mr. Roush announced that an Executive Session would need to be held this afternoon after the Public Hearing at 5:30 p.m.

School Improvement Plans .....Janene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an overview of the School Improvement Plan process and timeline.

The following 2019-2020 School Improvement Plans were presented to the Board:

- Suwannee Primary School – Marsha Tedder
- Suwannee Elementary School – Amy Boggus
- Suwannee Intermediate School – Jennifer Beach
- Suwannee Middle School – Laura Williams
- Suwannee High School – Ronnie Gray
- Branford Elementary School – Dee Dee McManaway
- Branford High School – Terry Huddleston



- RIVEROAK Technical College – Mary Keen
- Suwannee Opportunity School/Suwannee Virtual School/Florida Sheriff Youth Ranch – Angie Stuckey

No action was taken at this time on the School Improvement Plans.

The workshop adjourned at 5:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
July 29, 2019

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason and School Board Attorney Leonard Dietzen were absent.

Chairman daSilva called the hearing to order at 5:32 p.m. for the purpose of adopting the Tentative Millage rates for the 2019-2020 school year and the Tentative Budget for 2019-2020 school year.

This Public Hearing is held for the purpose of adopting the Tentative Millage rates for the 2019-2020 school year and the Tentative Budget for 2019-2020.

The Tentative Millage rates set for the 2019-2020 school year are as follows:

Required Local Effort	=	3.908
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.156

The Tentative Millage is greater than the roll back rate by 1.52 percent.

The Required Local Effort is 3.908 mills and is set by the State. This is a decrease of .011 mills from the 2018-2019 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2018-2019.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2018-2019.

- 1) Chairman daSilva called for questions or comments from the public concerning the Tentative Millage rates and there were none.

NOTE: The Board approved the following items (Item #2 and #3) individually, in order, as shown below.

- 2) MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the Tentative Millage rates for 2019-2020 as follows:

Required Local Effort	=	3.908
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the Tentative Budget for 2019-2020. MOTION CARRIED three to one; Mr. White voted NO.

The hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
August 13, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Administrators and others present: Jennifer Barrs, Walter Boatright, Pat Brantley (arrived at 1:00 p.m.), Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Malcolm Hines, Terry Huddleston, Teri Jones (arrived at 9:55 a.m.), Debbie Land, Dee Dee McManaway (arrived at 9:33 a.m.), Lisa Pennington (arrived at 1:00 p.m.), Angie Stuckey (arrived at 9:25 a.m.), Kelly Waters, Virginia Weaver (arrived at 1:00 p.m.), Jimmy Wilkerson (arrived at 10:00 a.m.), and Josh Williams. Tyson Johnson and representatives with Arthur J. Gallagher & Company; Barry Murphy and representatives with Mitigate Partners; and Stephanie Stone and Tina Mosely, with Kelly Services; were also present.

Chairman daSilva called the meeting to order at 9:03 a.m.

School Configuration .....Janene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on school configuration process and surveys for the three Live Oak elementary schools. Mr. White questioned the status of Branford Elementary School (BES) in relation to the school configuration process. Mrs. Fitzpatrick stated that configuration of the Live Oak schools must first be determined; then BES will be addressed as to what class offerings will be at BES.

Alternative Health Care Options.....Ted Roush

Mr. Roush introduced Barry Murphy and representatives, with Mitigate Partners, who provided a PowerPoint presentation regarding alternative health care options (operation and management of health care), which could result in cost savings for out of pocket expenses to employees.

Kelly Services Annual Presentation (**pg. 2**)..... Walter Boatright/Kelly  
Services Representatives

Mr. Boatright introduced Stephanie Stone and Tina Moseley, with Kelly Services, who distributed and reviewed a handout regarding the annual Partnership Review, for the 2018-2019 school year, pertaining to the District's substitutes, employee absenteeism, etc.; as well as information regarding the proposed revised contract for Kelly Services for the 2019-2020 school year.

The workshop recessed at 11:42 a.m. and resumed at 12:45 p.m.

Assistant Superintendent of Administration ..... Bill Brothers  
Department Update

- Ag Farm Signage

Mr. Brothers distributed a handout regarding a draft of the Ag Farm signage for the Suwannee High School Don Boyette Land Lab and the Branford High School (BHS) Willie Veal Land Lab; along with new signage at the BHS football stadium, which is still being worked on. Discussion followed regarding increasing the width of the opening and gate for the BHS land lab, as well as whether the signs would be made out of wood or metal. Consensus of the Board was to not increase the width of the opening and gate for BHS and to leave the actual sign material (hanging sign with new name) at the discretion of Mr. Brothers and Facilities Department.

Mr. Taylor also suggested that our welding and/or carpentry classes make a sign of our new District logo that can be hung in our Board Room at the new District Office.

Human Resources Department Update ..... Walter Boatright

- Job Descriptions (**pgs. 3-9**)

Mr. Boatright reviewed the following new job descriptions:

#185      Food Service Monitor

- Board members expressed concern that Food Service Monitor positions have been filled before the job description has been Board approved; Mr. Taylor stated that, as a District, we have to stop spending money. Mr. Dietzen shared that due to mandates

regarding safety, we are having to implement various positions and procedures at the last minute, which does not provide adequate notice on various safety-related items to Board members. Mrs. DePratter shared the timing of approving the job description and how it relates to bargaining and ratification by the Union. Mr. Roush confirmed with Mrs. Dorris that Food Service rolled over \$800,000 from last school year to this school year; the dollars for these positions will be paid from Food Service funds, which we have more than adequate funds.

#186      Student Success and Safety Advocate

- Mr. White expressed concern with freezing the current Community Relations Specialist position and adding the new Student Success and Safety Advocate position; Mr. Dietzen stated it is better to freeze the position versus deleting the position; it can only be unfrozen by Board approval.

**Miscellaneous**

Mr. Roush read information regarding IDEA Part B requirements, which our District met by the ESE Department having perfect scores in all categories. There are only two counties in our state that have accomplished this requirement. Kudos to Debbie Land and her department.

Student Services Department Update ..... Debbie Land

Mrs. Land provide an update for the Student Services Department, which included new contracts with Communication Services, Inc. d/b/a Interprettek (works with deaf students); and Amy Parker Therapy Services, PLLC d/b/a EALM Therapy.

Superintendent Update ..... Ted Roush

- Mr. Roush provided an update for the Student Ambassador Program, with Barrett Young, from BHS; and Antonio White, from SHS; serving as Student Ambassadors for the 2019-2020 school year, beginning with the August 27 Board meeting.
- Regarding complaints with the start of school process, he asked the Board to reassure parents that issues are continually being work on and to please have patience.

- Mr. Wilkerson reported on drop off location for the new Suwannee Opportunity School; Mr. Cherry will transport them on a school bus to the SHS bus compound in the afternoons.
- Mr. Roush stated that a Guidance Counselor position has been posted for the last couple months and unable to fill the position from the vacancy at Suwannee Intermediate School (SIS). Currently Kim Cohen, Guidance Counselor for Suwannee Middle School (SMS), has been temporarily assigned to SIS until a permanent replacement can be found for SIS.

The workshop adjourned at 2:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
August 13, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the meeting to order at 2:33 p.m.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the agenda, along with the agenda addendum. MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. Taylor, second by Mr. White, for approval to award the following bid:

#20-202          Document Imaging Conversion Services (formerly  
Micrographics) to Instream, LLC

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. White, for approval of the negotiated salary schedule for 2019-2020 and collective bargaining items tentatively agreed upon. (pgs. 2-15) MOTION CARRIED UNANIMOUSLY



**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

**Action On The Agenda Addendum**

#1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-72      Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Suwannee County (*Renewal/Revised*)  
(pgs. A2-A65)

MOTION CARRIED UNANIMOUSLY

**End of Agenda Addendum**

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following contract/agreement for the 2019-2020 school year, along with the following changes: Page 17, Item 3.A., Eligibility Requirements for Participation in the Sentinel Scholars Collegiate Academy Program/Initial Eligibility Requirements: For clarification, add language “must include Algebra I” at the end of the following sentence -- “...in at least one academic high school course taken as an 8<sup>th</sup> grader”. Also, same page and item: For clarification, “GPA” refers to high school classes and not middle school classes.

(NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-60      Sentinel Scholars Collegiate Academy Pilot Memorandum of Understanding between North Florida College and Suwannee County School District for dual enrollment purposes (*New*)  
(pgs. 16-26)

MOTION CARRIED UNANIMOUSLY

**Director of School Safety and Other Administrative Services – Malcolm Hines:**

4. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-70            Agreement between the School Board of Suwannee County, Florida, and the Suwannee County Sheriff's Office to hire eight, and up to nine, full-time School Resource Officers for the 2019-2020 school year (*Renewal*) (**pgs. 27-30**)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:19 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
August 27, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Rachel Rodriguez was present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Pledge led by Chairman daSilva due to no student volunteers from the Florida Sheriffs Youth Ranch (FSYR) being in attendance at the start of the meeting.

Special Recognition by the Superintendent:

Mr. Roush provided background information regarding the Board's new Student Ambassador Program. He introduced Antonio White, SHS Student Ambassador, who was present at the meeting. He also announced that Barrett Young is our BHS Student Ambassador, but was not able to attend the meeting tonight.

- Emergency Management Operations Center/Sharon Hingson – Support of the Suwannee County School District
- 2019 State FFA Convention Winners

**Suwannee Middle School**

- |                |   |
|----------------|---|
| Maddie Carte   | - First Place: Prepared Public Speech Contest |
|                | - Finalist: State Star Discovery              |
| Aubrey Reppert | - Finalist: Feeder Swine Proficiency          |
| Kati Taylor    | - Finalist: Feeder Steer Proficiency          |

**Branford High School**

- |                         |   |
|-------------------------|---|
| Casidy Coker            | - Awarded State FFA Degree  |
| Wyatte Eakins           | - Awarded State FFA Degree<br>- Finalist: Forestry Proficiency      |
| Destiny Fennell         | - Awarded State FFA Degree<br>- Finalist: Dairy Proficiency         |
| Chelsey Jackson Gaylard | - Awarded American FFA Degree                                       |
| Jonathan Gaylard        | - Awarded American FFA Degree                                       |
| Ritchie Glass           | - Awarded State FFA Degree  |
| Brianna Lanier          | - Awarded State FFA Degree  |
| Haley Phillips          | - Awarded American FFA Degree                                       |
| Trevon White            | - Awarded State FFA Degree  |
| Trey White              | - Awarded State FFA Degree<br>- Winner: Florida Star Placement      |
| Mckayden Wilkerson      | - First Place: Agriscience Fair Division 1<br>- National Finalist   |
| Barrett Young           | - Winner: Florida FFA Vegetable Proficiency<br>- Gold Rank National |
| BHS FFA Chapter         | - Second Place: Agriculture Advocacy Award                          |

**Suwannee High School**

- |              |  |
|--------------|--|
| Bryan Bailey | - Finalist/Winner: Forest Management and<br>Products Proficiency |
| Chason Howle | - Awarded State FFA Degree                                       |

- |                |   |
|----------------|---|
| Sarah Beth Lee | - Awarded State FFA Degree<br>- Finalist/Winner: Ag Communications Proficiency          |
| Maggie Reaves  | - Awarded American FFA Degree   |
| Dallas Taylor  | - Awarded American FFA Degree<br>- Finalist: Fruit and Vegetable Production Proficiency |
| Will Wood      | - Awarded American FFA Degree   |

- Perfect Scores on 2018 Spring FSA
- NEFEC Principal Leadership Academy Participants
- Brian Dassler Leadership Academy Participants

Student volunteers from the FSyr arrived late and shared information regarding the FSyr. FSyr Chaplain Bruce Rzegota apologized for them being late to the meeting.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Kelli Quincy – School dress code
- Ronnika Robinson – School dress code
- Yolanda Jones – School dress code at Suwannee Middle School
- Taylisha Jackson – Bus drop offs and being able to ride certain buses
- Brittany Ward – School dress code about children that wear only what the parents can afford or what they can find in their size
- Lamarra Lopez Ixcoy – Students that score a Level 1 on FSA do not get the opportunity to take certain courses for high school
- Inez Pate – School dress code for middle school

Note: Chanika Ansley filled out and submitted a Citizen Input form regarding bullying and school dress code; however, Ms. Ansley was not present when it was time for her to address the Board.

Discussion followed regarding the dress code issue. Mr. daDilva asked that the subject be discussed further at a future workshop.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

Mr. White pulled the following items from the Consent Agenda for discussion purposes:

- Item #2  
Mr. White stated that he did not approve the budget and feels that he can't approve the Financial Statements for July 2019.
- Items #3, #4, and #5  
Mr. White asked for explanation of expenditures and budget amendments. Mrs. DePratter responded.
- Item #7: Contract #2020-62  
Mr. White questioned if there is data to support the contract. Mr. Boatright responded that the contract is for the employee Watch Program; it is part of the Collective Bargaining Agreement; and felt the advantages outweigh the disadvantages. Mrs. DePratter responded that this type program is required for auditing purposes.
- Item #8  
Mr. White questioned where CAPE Program funds are generated from. Mrs. DePratter responded they come from student industry certifications.
- Item #11  
Mr. White expressed his concern with regards to the hiring of the Food Service Monitor positions (Page 80, under Recommendations: Non-Instructional/School Related) without prior Board approval of a job description. It was pointed out that the job description for these positions is an agenda item on the Regular Agenda portion, which will be voted on at tonight's meeting.

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED four to one; Mr. White voted NO.

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-36)**

- |               |  |
|---------------|--|
| July 16, 2019 | - Expulsion Issues Hearing (Private)   |
|               | - Workshop Session   |
|               | - Special Meeting  |
| July 18, 2019 | - Special Meeting (Advertise tentative Millage Rates and tentative Budget for 2019-2020) |
| July 23, 2019 | - Public Hearing   |
|               | - Regular Meeting  |
| July 29, 2019 | - Workshop Session   |
|               | - Public Hearing (Adopt the tentative Millage Rates and tentative Budget for 2019-2020)  |

2. Approval of the monthly financial statement for July 2019.

3. The following bills for the period July 1-31, 2019:

**General Checking Account**

General Fund 1000	\$ 590,941.95
LCIF Fund 3200	436,055.57
Spec Act Revenue Bond Fund 3210	124,083.39
Food Service Fund 4100	38,458.31
Federal Fund 4200	<u>79,923.39</u>
	\$ 1,269,462.61

**Payroll Checking Account**

General Fund 1000	\$ 1,082,350.26
Food Service Fund 4100	48,717.13
Federal Fund 4200	<u>154,303.94</u>
	\$ 1,285,371.33

<b><u>Total</u></b>	\$ 2,554,833.94
---------------------	-----------------

4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>Special Revenues</u>
I-13	IV-13 (Federal)

5. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-1	III-1	IV-1 (Federal) IV-1 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 27, 2019. **(pg. 37)**

7. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-62	Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line Service <i>(Renewal)</i> <b>(pgs. 38-41)</b>
#2020-64	Provider Agreement Course and Virtual Instruction between Edgenuity, Inc. and Suwannee County Schools <i>(Renewal)</i> <b>(pgs. 42-65)</b>
#2020-69	Agreement between the School Board of Seminole County, Florida, on behalf of the East Coast Technical Assistance Center (ECTAC), and the School Board of Suwannee County, Florida, to provide support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) Programs <i>(Renewal)</i> <b>(pgs. 66-76)</b>

8. Approval of an out-of-state trip for Branford High School students to attend the 2019 National FFA Convention in Indianapolis, Indiana, on October 29-November 1, 2019. *(Funded by Branford High School CAPE Program funds.)*



9. Presented for informational purposes out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*) Anne Etcher	BHS	10/29-11/1/2019	National FFA Convention	Indianapolis, IN

(\*) *Funded by BHS CAPE funds.*

10. Approval of the following student transfers for the 2019-2020 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Aubriana	Anderson	Suwannee	Dixie	K
Haydan	Anderson	Suwannee	Dixie	3
Allexiss	Bailey	Suwannee	Columbia	6
Alex	Basilice	Suwannee	Madison	9
Caleb	Boatwright	Suwannee	Hamilton	6
Jonathan	Boatwright	Suwannee	Hamilton	7
Brinlee	Clyatt	Suwannee	Levy	4
Layton	Clyatt	Suwannee	Levy	6
Bryce	Cooper	Suwannee	Hamilton	7
Cora	Duncan	Suwannee	Columbia	1
Qwin	Duncan	Suwannee	Columbia	2
Amber	Lambert	Suwannee	Hamilton	10
Aliamae	Leitch	Suwannee	Lafayette	K
Nicolas	McClain	Suwannee	Hamilton	12
Jase	McDonald	Suwannee	Lafayette	K
Hailey	Medina	Suwannee	Hamilton	5
Kayleigh	Nichols	Suwannee	Hamilton	K
Juan	Resendiz	Suwannee	Columbia	11
Jennifer	Stephens	Suwannee	Hamilton	11
Joshua	Wehinger	Suwannee	Columbia	11

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lacey	Bass	BES	SES	3
Larry	Bass	BES	SPS	1
Clayton	Riggs	BES	SPS	PK
Hunter	Riggs	BHS	SMS	6

11. Human Resources Transactions (pgs. 77-84)

**HUMAN RESOURCES TRANSACTIONS APPROVED:**

**RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:**

**RESIGNATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Lura Sapp, Teacher, effective July 30, 2019

RIVEROAK Technical College:

Darias G. Bowers, Teacher, Long Term Substitute, effective August 5, 2019

Suwannee Middle School:

Natalie Haney, Teacher, effective July 17, 2019

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Lyndsey Browning, Paraprofessional, effective July 22, 2019

Magaly Ocampo, Paraprofessional, effective July 22, 2019

Food Service:

Debbie Rogers, 3 hour Food Service Worker, effective August 26, 2019

Suwannee High School:

Cody Gamble, ESE Paraprofessional, effective July 25, 2019

Brant Jessup, ESE Paraprofessional, effective July 24, 2019

Suwannee Primary School:

Misty Cashmore, Paraprofessional, July 22, 2019

Transportation:

Rhonda Garrett, Bus Driver, effective July 31, 2019

**RECOMMENDATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Linda Aderholt, Teacher, effective August 5, 2019 (*Rescinded Resignation from 4/23/19 agenda*)

REPLACES: Lura Sapp

Renita Kelly, Teacher, Temporary, effective August 5, 2019

REPLACES: Katee O'Quinn

Branford High School:

Jerrica Byrd, Teacher, effective August 5, 2019

REPLACES: Angel Hill

Deanna Simpson, Teacher, effective August 5, 2019

REPLACES: Laura Merritt

Suwannee Elementary School:

Angela Boatwright, Teacher, effective August 5, 2019

REPLACES: Jacqueline Glover

Kimberly Contento, Teacher, effective August 5, 2019

REPLACES: Evelyn Arnold

Suwannee High School:

Malcolm Pollock, Teacher, effective August 5, 2019

REPLACES: Vernon Wiggins

Suwannee Middle School:

Allison Brown, Teacher, effective August 5, 2019

REPLACES: Tyler Winburn

Deanna Burkett, Teacher, effective August 5, 2019

REPLACES: Brad Scarborough

Elizabeth Mitchell, Teacher, effective August 5, 2019

REPLACES: Cheri Copeland

Phoebe Solek, Teacher, effective August 5, 2019

REPLACES: Jimmie Green

Jayvis Ward, Teacher, effective August 5, 2019

REPLACES: Natalie Haney

Kayla Williamson, Teacher, effective August 5, 2019

REPLACES: Jayvis Ward

**SUBSTITUTES:**

The following to serve as a long term Substitute Teachers:

Suwannee Opportunity School:  
Brandy Allen

RIVEROAK Technical College:  
Eden Camejo

**TRANSFERS/REASSIGNMENTS:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Richard Allen	RTC/Community School Coordinator	SOS/Community School Coordinator	7/22/2019	
Evelyn Arnold	SES/Teacher	BES/Teacher	8/5/2019	Margaret Williams
Kim Cohen	SMS/Guidance Counselor	SIS/Guidance Counselor	8/5/2019	(Temporary)
Jacqueline Glover	SES/Teacher	BES/Teacher	8/5/2019	Kendra Crews
Katlin Westrich	Facilities/District Secretary	SOS/District Secretary	7/22/2019	

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:  
Crystal Brown, ELL Paraprofessional, effective August 5, 2019  
REPLACES: Magaly Rosalio Ocampo  
Hannah Knighton, ESE Paraprofessional, effective August 5, 2019  
REPLACES: Lyndsey Browning  
Amity McCall, ESE Paraprofessional, Temporary/Grant Funded, effective August 5, 2019  
REPLACES: Belinda Horn

Branford High School:  
David Barnes, 2 hour Food Service Monitor, effective August 12, 2019  
REPLACES: New Position  
Kelly Bradow, 2 hour Food Service Monitor, effective August 12, 2019  
REPLACES: New Position  
Melissa Hygema, 2 hour Food Service Monitor, effective August 12, 2019  
REPLACES: New Position  
William Procko, ESE Paraprofessional, effective August 5, 2019  
REPLACES: Cheri Kennedy  
Donna Rhoden, ESE Paraprofessional, effective August 5, 2019  
REPLACES: Debbie Yates  
Andrea Swanson, 2 hour Food Service Monitor, effective August 12, 2019  
REPLACES: New Position

Student Services/District-wide:

Caitlin Hester, Migrant Paraprofessional, Temporary, effective August 5, 2019

REPLACES: Jessica Henderson

Suwannee High School:

Michael Dunmore, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Edward McLarity, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Kelly McManaway, ESE Paraprofessional, effective August 12, 2019

REPLACES: Cody Gamble

Becky S. Reaves, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Lucille Turner, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Suwannee Intermediate School:

Kerry Palmer, Paraprofessional, effective August 5, 2019

REPLACES: Stephanie Phillips

Suwannee Middle School:

Jacob Fletcher, Custodian, effective July 24, 2019

REPLACES: Melissa Carter

Christina Jones, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Amber Mathis, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Suwannee Primary School:

Janell Cline, Paraprofessional, effective August 5, 2019

REPLACES: Misty Cashmore

Transportation:

RoseMerry Bell, Crossing Guard, effective August 12, 2019

REPLACES: Debra Durden

**TRANSFER/REASSIGNMENT:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Naela Salazar	BHS/Paraprofessional	SMS/Paraprofessional	8/5/2019	Kayla Williamson

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
W. Chad Bonds	Assistant Football Coach	SMS

W. Chad Bonds	Assistant Baseball Coach	SMS
Tammy Butts	Planning Period	SMS
Andrew Chapman	Athletic Director	SMS
Andrew Chapman	Head Baseball Coach	SMS
Cheri Copeland	Band Director	SMS
Greg Gabey	Head Softball Coach	SMS
Alexander Gonzalez	Planning Period	SMS
Kyler Hall	Planning Period	SHS
Frank Hufty	Planning Period	SHS
Jay Jolicoeur	Planning Period	SHS
Karen Koon	Gifted	BHS
Kevin Lewis	Girls' Head Track Coach	SMS
Lindy Meeks	Yearbook Sponsor	SMS
Eric Rodriguez	Planning Period	SHS
Brad Scarborough	Head Football Coach	SMS
Brittney Shearer	Assistant Softball Coach	SMS
Canary Stephens	Planning Period	SMS
Nicole Stratton	Head Cheerleading Coach	SMS
Roger Terry, Jr.	Girls' Varsity Golf Coach	BHS
Jayvis Ward	Assistant Football Coach	SMS
Kayla N. Williamson	Head Volleyball Coach	SMS

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee Primary School:

Dora Townsend, Lead Paraprofessional, tentatively August 29, 2019 through December 2, 2019, without pay, with the option of returning sooner if released by the doctor.

Betty A. Riley, Lead CDA Paraprofessional, tentatively August 12, 2019 through November 5, 2019, without pay, with the option of returning sooner if released by the doctor.

Transportation:

Cathy J. Reed, Bus Driver, tentatively August 12, 2019 through November 5, 2019 without pay, with the option of returning sooner if released by the doctor.

**LEAVE OF ABSENCE (PERSONAL LEAVE/MATERNITY):**

Suwannee Primary School:

Christine (Mabey) Vervisch, Paraprofessional, tentatively August 5, 2019 through September 9, 2019, without pay, with the option of returning sooner if released by the doctor.

**MISCELLANEOUS:**

Branford Elementary School:

Approval for the following to work in the after school extended day Pre-K program.

Kim Garrett                      Edna Roberts                      Jessica Wagner

Food Service:

Approval for the following 3 hour food service employees to work up to 5 additional hours during the month of August for the mandatory food service training:

BES: Debbie Rogers  
BHS: Donna Rightmire  
SES: Gloria Presley  
SIS: Susana Beltres      Uriel Perez              Quintonia Smith  
SHS: Robin Krause      Jennifer Hurst          Natelle Smith  
SMS: Renee Hoch  
SPS: Daisy Couture      Margaret Turner

Approval for the following 6 hour food service employees to work up to 2 additional hours during the month of August for the mandatory food service training:

BES: Crystal Cox  
BHS: Debbie Crawford  
SES: Marilyn Santos  
SIS: Shanda Chancey  
SHS: Amoreena Miller   Toni Garcia  
SMS: Diane Chavez  
SPS: Sharlie Bailey      Jenna Chancey

District wide:

Approval of school based school related personnel (clerical staff and paraprofessionals) to serve as emergency substitutes for the 2019-2020 school year, including those hired throughout the year.

**SUBSTITUTES:**

The following to serve as a Substitute Bus Driver:

Hope Robinson

The following to serve as Substitute Bus Attendants:

Latandria Brown  
Sonya Scott

Spencer Hutcheson  
Elizabeth Speller

Teresa Lambert  
Sue Stanford

**VOLUNTEERS:**

Taryn Anderson  
Adrian Balley  
Amber Bartelme  
David Bass  
Senica Bates  
Terri Blocker  
Michael Blumenthal  
Jason Bond  
Chadwick Bradow  
Cherie Bradow  
Kelly Bradow  
Kirk Brandstrup  
Catherine Brookshire  
Anthony Burnette  
Amanda Calhoun  
Susan Camacho  
Shirley Campbell  
Alfred Clipper  
Farren Daniel  
Marisol DeJesus  
Amanda Epperson  
Mellisa Fennell  
Brandi Frazier  
Mary Fridman  
Nicole Fusco  
Courtne Gardner  
Sheila Gerlach  
Carol Goss  
Laura Goss  
Marie Goss  
Matthew Goss  
Jenna Grider  
Brandi Grizzle  
Charly Hagan  
Sara Hagan  
Amanda Harris  
Daniel Hartley  
Glenda Hatch

Bailey Hayes  
Jennifer Hayes  
Tina Hayes  
Klarissa Hernandez  
Hildeesther Hurtado  
Amanda Jones  
Amanda Koon  
Laura Koon  
John Lacquey  
Trannie Lacquey  
Marisley Leal  
Heather Lee  
Malia Leitch  
Jenny Lloyd  
Dailenis Lopez  
Amanda Martin  
Syler Martin  
Skye McCollum  
Heather McInnis  
Chris Midgett  
Melissa Miller  
Heather Misinec  
Meg Misinec  
Sean Misinec  
Aaron Morales  
Charity Nasworthy  
Norma Nealon  
Malbry Owen  
Desiree Owens  
Jennifer Parramore  
Marita Penland  
Laura Poore  
Lisa Prescott  
Brittany Puckett  
John Puckey  
Catherine Queen  
Mellani Reese  
Stacie Reid

Bretne Rich  
Michelle Richards  
Eva Rust  
Tina Ryker  
Stephanie Sanchez Lopez  
Jacquelline Sandoval  
Addie-Bell Saylor  
Cheri Sexton  
Mendy Sikes  
E. Skinner  
Linda Skinner  
Krystal Sobczyk  
Lynn Sweat  
Robert Sweat  
Raychel Taylor  
Daniel Tillman  
Beverly Williams  
Margaret Williams  
Jennifer Wright  
Kyle Wrightsel  
Alyssa Wynn  
Ashley Zarate  
Hannah Zboralski



**RECOMMENDATION FOR THE 2019-2020 SCHOOL YEAR:**

**CONTRACT RECOMMENDATION:**

**CONTINUING CONTRACT**  
(presented for information only)

District Office:  
Kathy Smith

TERM  
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**End of List  
2019-2020  
School Year**

**REGULAR AGENDA**

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following resolution for the 2019-2020 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.) TA/JT/MCU

#2020-01R      Resolution Affirming Participation in the Small School District  
Council Consortium (SSDCC) (**pg. 85**)

**MOTION CARRIED UNANIMOUSLY**

2. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2019-2020 school year.

MOTION by Mr. Alcorn, second by Ms. Cason, for Mr. Taylor to continue serving as the District's trustee on FSBIT for the 2019-2020 school year.

**MOTION CARRIED UNANIMOUSLY**

**Assistant Superintendent of Administration – Bill Brothers:**

3. Presented for information/discussion and review purposes School Board Policy #5.1001 – Corporal Punishment. (pg. 86)
  - There was no input from the public regarding School Board Policy #5.1001. It was noted that there were no changes to the policy, as well.

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

4. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the 2019-2020 NEFEC Professional Learning Catalog (formerly known as the Master In-Service Plan; developed by NEFEC). (A copy is available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Level II School Principal Preparation Program. (A copy of the program document is available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Mr. White, for approval of the 2019-2020 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Mary Keen:**

7. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contracts/agreements for the 2019-2020 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-67	Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Sorensen Smith and Bay LLC d/b/a Homewood Lodge ALF (New) (pgs. 87-92)
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- #2020-68      Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Pine House Inc. d/b/a Oakridge (New) (pgs. 93-98)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

8. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to extend the substantial completion date of the New Admin/District Office Construction Project of August 15, 2019, in Contract SCSB #2019-65, with Gray Construction Services, Inc., to October 11, 2019. This is due to a delay with the delivery of the Pre-Engineered Metal Building. There will be no increase in costs for any additional General Conditions. (pgs. 99-104) MOTION CARRIED four to one; Mr. White voted NO.

**Director of Food Service – Lisa Dorris:**

Mrs. Dorris asked that Bid #20-206 be pulled/deleted from the agenda, due to not receiving any bids; the bid will be re-advertised.

9. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to award the following bid (#20-203):

#20-203      Food Service: Supplies to Catko Distributors, Inc. (New)  
(pgs. 105-106)

~~#20-206      Food Service: Bread (information will be provided at the Board Meeting) (New)~~

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

Mr. Boatright asked that Items a., c., e., and g., under Item #10 below, be pulled/deleted from the agenda.

MOTION by Mr. Taylor, second by Mr. Alcorn, to AMEND Item #10 as stated above. MOTION CARRIED four to one; Mr. Taylor voted NO.

10. The Superintendent recommends approval of the following personnel items for the 2019-2020 school year (Items b., d., and f. were taken separately):

- a. ~~Freeze the Community Schools Coordinator position at RIVEROAK Technical College (12 months), effective immediately~~

MOTION by Mr. Alcorn, second by Ms. Cason, for Item 10.b. as follows:

- b. Add Food Service Monitor position (part-time/hourly; 9-months), effective August 12, 2019

MOTION CARRIED UNANIMOUSLY

Mr. Roush noted that the Food Service Monitor positions were discussed all summer in Executive Session; due to these positions being a bargaining and safety item, they had to be hired prior to Board approval of the position.

- c. ~~Add Student Success and Safety Advocate position (12 months), effective immediately~~

MOTION by Mr. Alcorn, second by Mr. Taylor, for Item 10.d. as follows:

- d. Add Job Description #185 – Food Service Monitor (*New*) (**pgs. 108-109**)

MOTION CARRIED UNANIMOUSLY

- e. ~~Add Job Description #186 – Student Success and Safety Advocate (*New*) (**pgs. 110-112**)~~

MOTION by Mr. Taylor, second by Ms. Cason, for Item 10.f. as follows:

- f. Revise *Non-Instructional Salary Schedule 2019-2020 Lunchroom, Appendix A*, to reflect compensation for the Food Service Monitor position, effective August 12, 2019 (**pg. 113**)

MOTION CARRIED UNANIMOUSLY

- ~~g. Revise *Non-Instructional Salary Schedule 2019-2020 Community Schools Coordinator, Appendix A*, to reflect compensation for the Student Success and Safety Advocate position, effective immediately (pg. 114)~~

**Director of Student Services – Debbie Land:**

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

11. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-61      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Communication Services, Inc. d/b/a Interpretex (New) (pgs. 115-127)

MOTION CARRIED UNANIMOUSLY

**School Board Attorney – Leonard Dietzen:**

12. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Ted Roush:**

13. Superintendent's Report

- Mr. Roush noted, regarding holes in jeans for students, that as long as skin can't be seen, then pants with holes and fabric behind them are okay for students to wear. We may bring standardized dress, for students, back for discussion at a future workshop.
- Update on school configuration will be provided at the September 10, 2019, Board Workshop.
- New traffic pattern solution has been proposed for Branford Elementary School, which will be effective September 3, 2019; letters went out to parents today explaining the new process.
- Will be attending a meeting in Gainesville tomorrow regarding a discussion on best and brightest, where Leonard Dietzen will be presenting.
- Currently researching the reading endorsement issue and hopeful to have a plan in place for the 2020-2021 school year to help our faculty.

- Provided update regarding industry certifications; noted that dollars have been placed in respective school budgets for these certifications.

**School Board Members:**

14. Issues and concerns Board members may wish to discuss

- Board members expressed thanks and appreciation to Student Ambassador Antonio White and encouraged him to voice his opinion on issues.
- Mr. White expressed thanks and appreciation for the traffic pattern changes at Branford Elementary School to help improve the traffic concerns/issues.
- Mr. Taylor stressed that we have our disagreements, but we are family and we work together for the betterment of our students.
- Ms. Cason asked that we address the topic brought to our attention by a parent, under Citizen Input, regarding children with disabilities possibly being denied access to certain courses.
- Mr. Alcorn expressed thanks and appreciation to the Superintendent and staff for the configuration presentations; he also expressed his thanks to the two School Board-appointed VAB citizen members. He stated that he is trying to pass on some FRS information to the schools; would like to see presentations made to our employees to make them aware of the information.
- Mr. daSilva expressed his thanks to Mrs. Fitzpatrick for her work in gathering the configuration information and having it placed on the District website.

The meeting adjourned at 8:38 p.m.

**INFORMATION ONLY – THESE MINUTES WERE SCHOOL BOARD APPROVED AT  
THE SEPTEMBER 10, 2019, SPECIAL MEETING, DUE TO DEPARTMENT OF  
REVENUE REQUIREMENTS FOR TRIM COMPLIANCE.**

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**SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
September 5, 2019**

**MINUTES**

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. Bill Brothers, Assistant Superintendent of Administration, sat in for Superintendent Ted Roush who was absent. School Board Attorney Leonard Dietzen was also absent.

Chairman daSilva called the hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage rates for the 2019-2020 school year and the Final Budget for the 2019-2020 school year.

The Final Millage rates set for the 2019-2020 school year are as follows:

Required Local Effort	=	3.908
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.156

The Final Millage is greater than the roll back rate by 1.52 percent.

The Required Local Effort is 3.908 mills and is set by the State. This is a decrease of .011 mills from the 2018-2019 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2018-2019.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2018-2019.

**INFORMATION ONLY – THESE MINUTES WERE SCHOOL BOARD APPROVED AT  
THE SEPTEMBER 10, 2019, SPECIAL MEETING, DUE TO DEPARTMENT OF  
REVENUE REQUIREMENTS FOR TRIM COMPLIANCE.**

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- 4) Chairman daSilva called for questions or comments from the public concerning the Final Millage rates and there were none.

NOTE: The Board approved the following items (Item #2 and #3) individually, in order, as shown below.

- 2) MOTION by Mr. Taylor, second by Ms. Cason, to adopt the Final Millage rates for 2019-2020 as follows:

Required Local Effort	=	3.908
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Taylor, second by Ms. Cason, to adopt the Final Budget for 2019-2020. MOTION CARRIED four to one; Mr. White voted NO.

The hearing adjourned at 5:33 p.m.



SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
September 10, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White (arrived at 10:00 a.m.), along with Superintendent Ted Roush (arrived at 9:21 a.m.), School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Administrators and others present: Jennifer Barrs (arrived at 9:09 a.m.), Walter Boatright, Amy Boggus, Bill Brothers (arrived at 9:04 a.m.), Mark Carver (arrived at 9:05 a.m.), Lisa Dorris (arrived at 9:05 a.m.), Janene Fitzpatrick, Ronnie Gray (arrived at 9:24 a.m.), Malcolm Hines, Debbie Land, Angie Stuckey, Marsha Tedder (arrived at 9:39 a.m.), Julie Ulmer (arrived at 10:00 a.m.), Kelly Waters, Jimmy Wilkerson (arrived at 9:21 a.m.), Josh Williams, Kelli Williams, and Laura Williams. Tyson Johnson and representatives with Arthur J. Gallagher & Company; Elizabeth Porter, Joe Albritton, and representatives with AVAIL Benefits; Carol Johnson and Takale McDaniel, with Vivid Visions; and SCSD Fringe Benefits Committee Members were also present.

Chairman daSilva called the meeting to order at 9:00 a.m.

School Configuration .....Janene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on School Configuration.

Mr. Taylor asked that a School Configuration update be provided at the next ELM Meeting, which will be held October 15.

Alternative Health Care Options.....Ted Roush

Mr. Roush introduced Elizabeth Porter and Joe Albritton, with AVAIL Benefits, who were referred to our District by FSBIT. AVAIL Benefits is a health risk management consulting firm, which provides long-term strategy analytics. Mr.

Albritton provided a PowerPoint presentation regarding alternative health care options.

Vivid Visions Program Update ..... Ted Roush/Carol Johnson,  
Vivid Visions Representative

Mr. Roush introduced Carol Johnson and Takale McDaniel, with Vivid Visions, who provided an update on the Vivid Visions Program within our District.

The workshop recessed at 11:20 a.m. and resumed at 12:30 p.m.

Suwannee Middle School ..... Laura Williams/Andrew Chapman  
Softball Field Proposal

Andrew Chapman provided a PowerPoint presentation regarding the proposal to build a softball field at Suwannee Middle School (SMS). Mr. Chapman explained this is due to the First Federal Sportsplex changing all its fields over to artificial turf. SMS Softball Team used the Sportsplex for practice and games; however, the girls wear metal cleats, which can't be used on artificial turf.

School Safety and Other Administrative ..... Malcolm Hines  
Services Department Update (**pgs. 2-22**)

Mr. Hines provided information regarding the proposed Water Tower Lease Agreement/Contract pertaining to the installation of communications equipment.

Human Resources Department Update ..... Walter Boatright

Mr. Boatright provided updates on the following:

- Mr. Boatright provided information regarding the need for the District to go in a different direction than previously discussed pertaining to transferring the Community Schools Coordinator position from RIVEROAK Technical College (RTC) to Suwannee Opportunity School (SOS). He explained that the new direction would be a cost savings to the District. There is a vacant School Security Guard position at Suwannee High School that would be transferred to SOS. He noted that the position could potentially be used to help cover in classrooms, as well as other duties for SOS and Suwannee Virtual School (SVS). Mr. Alcorn suggested to revise the current School Security Guard job description to include the additional responsibilities. Mr. Roush stated that we already have the position as a vacancy, which can be filled.

- Mr. Boatright provided information on two proposed renewal contracts for the September agenda pertaining to Florida Learning Alliance and Kelly Services.

### **Miscellaneous**

Mr. Taylor questioned the cost of the digital radios for buses. Mr. Hines responded the cost will be approximately \$54,000; plus additional costs of 50-75 radios needed for district-wide use.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Mr. Roush provided a recap on the alternative health care options presented over last two workshops, which were not identical in what each company was proposing. The initial idea was for the Fringe Benefits Committee to meet and discuss the presentations and formulate a recommendation, if needed, for the upcoming plan year, effective May 1, 2020. He asked Board members to provide him with comments and suggestions as soon as possible. Mr. Taylor shared that Arthur J. Gallagher & Co. has stated they can provide the same services that have been presented regarding alternative health care options. It was questioned as to why Gallagher hasn't come forward before now to address these alternative options. Consensus was to have Gallagher come and present their opinion and review of alternative health care options for our District at the October workshop. Mr. White suggested that, after the Gallagher presentation, a summary be provided of all three presenting companies.
- Pertaining to school reconfiguration, availability of restrooms in all PreK through 3<sup>rd</sup> grade classrooms is not required, but recommended. Mr. Roush stated that an additional eight restrooms would have to be constructed at Suwannee Intermediate School in order to have a restroom in every class from PreK through 3<sup>rd</sup> grade. Mr. Alcorn stated that we need to go with what we have and not add additional restrooms.
- Distributed a handout regarding an article on Promising Practices When Schools Are Hit by Hurricanes.

- Best and Brightest Update – Mr. Roush, Mr. Boatright, Mr. Brothers, and Mrs. Fitzpatrick recently attended a meeting in Gainesville, where Mr. Dietzen provided a presentation on best and brightest. Mr. Roush stated that an Executive Session would need to be held after the September 24, 2019, Board meeting regarding best and brightest.
- Distributed and reviewed a draft copy of NEFEC's 2020 Legislative Initiatives, specifically pertaining to the restoration of local capital outlay millage to 2 mills in order to meet school hardening. He asked NEFEC to request that school hardening be removed from 2 mills and be a standalone allocation base of \$250,000, in which they agreed.
- Master Board certification process is underway. Also, looking for ways to streamline the process regarding Board meetings, so effective with today's Special Meeting and going forward, you will no longer see director names listed for each of the agenda items. We will be reverting back to the process of the Board Chair reading all agenda items.
- Invited Board members and Mr. Dietzen to a breakfast on Wednesday, September 25, at 8:15 a.m., followed by a brief walk-through of the new District Office Administrative Building. Mr. Dietzen cautioned Board members to NOT ask any questions—just remember this is a walk-through to look at the new building.

The workshop adjourned at 2:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
September 10, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the meeting to order at 2:46 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the Annual Financial Report for fiscal year ending June 30, 2019. MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following Minutes: **(pgs. 3-4)**

September 5, 2019                      - Public Hearing (Adopt the final Millage Rates and final Budget for 2019-2020)

(Note: Approval of these minutes is required by the Florida Department of Revenue, within 30 days of September 5, 2019, in order to be in compliance with TRIM.)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of an out-of-state trip for Suwannee Intermediate School (SIS) Student Government Association students, and parent chaperones, to travel to Washington, DC, on April 17-22, 2020. *(Funded by fundraising and parents of students; no expense to the District.)* NOTE: Out-of-state travel for SIS employees/advisors will be submitted for approval at a later date. MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Mr. White, for approval of an out-of-state trip for Suwannee High School (SHS) FFA students, and parent chaperones, to attend the 2019 National FFA Convention in Indianapolis, Indiana, on October 29 – November 2, 2019. (*Funded by SHS FFA Chapter and parents of students; no expense to the District.*) MOTION CARRIED UNANIMOUSLY
5. Presented for informational purposes out-of-state travel for the employees listed below:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Katie Quincey	SHS	10/29-11/2/2019	National FFA Convention	Indianapolis, IN
Travis Tuten	SHS	10/29-11/2/2019	National FFA Convention	Indianapolis, IN

(*Funded by SHS FFA Chapter; no expense to the District.*)

6. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-71      Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Tallahassee Medical Center Inc. d/b/a Capital Regional Medical Center  
(*New*) (**pgs. 5-22**)

MOTION CARRIED UNANIMOUSLY

### Miscellaneous

- Mr. daSilva distributed a document titled “Who Are We?” that came out of the first Master Board Session held recently.
- Mr. daSilva suggested holding the next Master Board Session (4-hour) on September 24, 2019, 1:00 p.m. – 5:00 p.m. (prior to the regular Board meeting). Mr. daSilva stated he would call Tina Pinkoson regarding the proposed date.

The meeting adjourned at 3:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
September 24, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason (arrived at 6:05 p.m.), Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez, School Resource Officer Zack Clark, and Student Ambassadors Antonio White (arrived at 6:05 p.m.) and Barrett Young were present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Coding Club Student Organization.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

The following items were pulled for discussion purposes:

- Mr. Taylor pulled Item #5, Contract #2020-74, page 25, under “II. Obligations of the Board”/B. – Asked for clarification on the \$1.75 per FTE being based on previous year. Mr. Roush provided a response to Mr. Taylor’s concern.

- Mr. Taylor pulled Item #5, Contract #2020-76, page 61, under “Program Support”/#2. and #3. – Asked for clarification as to why Branford High School (BHS) is the only school listed. Mr. Roush responded that BHS is the only school to have school health services provided by the Department of Health; all other schools have employees/school nurses.
- Mr. Alcorn pulled Item #5, Contract #2020-78, page 84, under Agreement/#2. – Asked for clarification if this included travel time. Mr. Roush responded that it does not include travel time.
- Mr. Taylor also questioned Item #5, Contract #2020-78, page 74, under 1) Documentation of Time Worked/(b)(iv), regarding KASS web time administrator. Mrs. Dorris responded to Mr. Taylor’s concern. He also questioned on page 73, the clerical and retiree positions pay rate. Mr. Boatright responded to Mr. Taylor’s concern.

MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 5-24)**

August 13, 2019	- Workshop Session
	- Special Meeting
August 27, 2019	- Regular Meeting

2. Approval of the monthly financial statement for August 2019.



3. The following bills for the period August 1-31, 2019:

**General Checking Account**

General Fund 1000	\$ 865,217.20
LCIF Fund 3200	282,856.51
Spec Act Revenue Bond Fund 3210	148,106.92
Food Service Fund 4100	199,718.39
Federal Fund 4200	126,229.70
	\$ 1,622,128.72

**Payroll Checking Account**

General Fund 1000	\$ 3,044,576.29
Food Service Fund 4100	127,683.07
Federal Fund 4200	324,786.21
	\$ 3,497,045.57

**Total** \$ 5,119,174.29

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-2	III-2	IV-2/Federal
		IV-2/Food Service

5. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-74	Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as the Track Application and related support services ( <i>Renewal/Revised</i> ) (pgs. 25-45)
#2020-75	Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Genoa Healthcare, LLC ( <i>Renewal/Revised</i> ) (Note: This contract replaces SCSB #2020-24, which was previously approved on May 28, 2019.) (pgs. 46-57)

- #2020-76 Memorandum of Agreement between the State of Florida Department of Health and the Suwannee County School Board for the Provision of School Health Services in Suwannee County (*Renewal*) (pgs. 58-64)
- #2020-78 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida for substitute Teachers, Paraprofessionals, Clerical, Retiree DROP Program Participants, Food Service Workers, and Custodians (*Renewal/Revised*) (pgs. 65-114)

6. Approval to accept the following donation:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS-Football Program	Cash Donation (\$1,500)	B.W. Helvenston & Sons Insurance

7. Approval of the following student transfers for the 2019-2020 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brealynn	Hill	Suwannee	Lafayette	6

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Payton	Parkerson	BES	SES	3

8. Human Resources Transactions (pgs. 115-124)

**RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee Middle School:

Kim Cohen, Guidance Counselor, effective August 28, 2019

**RETIREMENTS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford High School:

Deborah Crawford, 6 hour Food Service Worker, effective March 2, 2020

Sharon Cregg, Custodian, effective April 30, 2020

Suwannee Opportunity School:

Richard Allen, Community Schools Coordinator, effective August 28, 2019

**RECOMMENDATION: INSTRUCTIONAL:**

Suwannee Middle School:

Laura-Kaitlyn Boatright, Guidance Counselor, effective September 9, 2019

REPLACES: Kim Cohen

**LEAVE OF ABSENCE (PERSONAL/MATERNITY LEAVE):**

Branford Elementary School:

Mandi Howard, Teacher, tentatively, December 16, 2019 through March 13, 2020 with pay, with the option of returning sooner if released by the doctor.

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee Middle School:

Rebecca Monroe, Teacher, tentatively may use up to 12 weeks as needed.

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):**

Suwannee Elementary School:

Danielle Gay, Teacher, November 30, 2018, April 25, 2019, and September 3, 2019, for a total of 11.75 hours.

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Melissa Hygema, 3 hour Food Service Worker, effective August 30, 2019

REPLACES: Debbie Rogers

Lisa Young, 3 hour Food Service Worker, effective September 9, 2019

REPLACES: Brenna Smith

Suwannee Elementary School:

Janet Diaz, Bilingual Paraprofessional, effective September 4, 2019

REPLACES: Elizabeth Romulo

Marilin Gonzalez-Santos, 8 hour Food Service Worker, effective September 9, 2019

REPLACES: Linda Hingson

Suwannee High School:

Jennifer Ponder, 2 hour Food Service Monitor, effective August 12, 2019

REPLACES: New Position

Suwannee Middle School:

RoseMerry Bell, 3 hour Food Service Worker, effective September 10, 2019

REPLACES: Cierra Parker

Suwannee Opportunity School:

Tyrone Ansley, Security Guard, effective September 13, 2019

REPLACES: Richard Allen

Transportation:

Kimberly Harnage, Bus Driver, effective August 30, 2019

REPLACES: Rhonda Garrett

Joseph Phillips, Crossing Guard, effective September 13, 2019

REPLACES: James Newport

**TRANSFER/REASSIGNMENT:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Linda Hingson	SES/8 hour Food Service Worker	SES/6 hour Food Service Worker	08/21/2019	Marilyn Santos

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Harrison Ambrose	Planning Period	SHS	
Emily Blackmon	Planning Period	SVS	
Marcia Boatright	Instructional Leadership	BHS	
Pamela Cassube	Planning Period	BHS	
Andrew Chapman	Planning Period	SVS	
Carlos Diaz	Instructional Leadership	BHS	
Carlos Diaz	Planning Period	SVS	
Jean Eckhoff	Planning Period	SVS	
Anne Etcher	Instructional Leadership	BHS	
Sarah Grillo	Planning Period	SVS	
Angela Hester	Planning Period	SVS	
Frank Hufty	Assistant Varsity Football Coach	SHS	Jimmy Jackson
Brooke Cox-Knowles	Planning Period	SOS	
Brooke Cox-Knowles	Planning Period	SVS	
Karen Koon	Instructional Leadership	BHS	
Kevin Lewis	Girls' Basketball Head Coach	SMS	Nicole Williamson
Amanda Mabey	Girls' Soccer Head Coach	SMS	Tommy Brett
Douglas Mabey	Boys' Soccer Coach	SMS	Jimmie Green
Vanessa Menhennett	Planning Period	SVS	

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September 24, 2019

Eduardo Moreno	Assistant Swim Coach	SHS	Debbie Durden
Tammy Neil	Yearbook Sponsor	SMS	
Lisa Pennington	Planning Period	SVS	
Maria Rodriguez	Planning Period	BHS	
Sergio Rodriguez	Planning Period	BHS	
Sergio Rodriguez	Planning Period	SVS	
Stefani Santos	Planning Period (one semester)	BHS	
Alex Scarborough	Assistant Football Coach	SMS	Francis Cohen
Brad Scarborough	Boys' Basketball Head Coach	SMS	Kevin Lewis
Brittney Shearer	Girls' JV Volleyball Coach	SHS	Anslie Creech
Daniel Taylor	Planning Period	BHS	
Daniel Taylor	Planning Period	SVS	
Kimberly Tuvell	Planning Period	SVS	
Jeremy Ulmer	Planning Period	RTC	
Bryan Wainwright	Head Wrestling Coach	SMS	Jeremy Griswold
Jonathan Wainwright	Head Wrestling Coach	SHS	Bryan Wainwright
Abbey Warren	Instructional Leadership	BHS	
Abbey Warren	Planning Period	BHS	
Vernon Wiggins	Planning Period	SHS	
Kenneth Jay Wingate	Instructional Leadership	BHS	
Amy Yarick	Girls' Cross Country Coach	SHS	Eric Rodriguez

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee Middle School:

Goldie Fralick, Nurse, tentatively may use up to 12 weeks as needed.

Suwannee Primary School:

Sarah McIntosh, Paraprofessional, tentatively, September 16, 2019 through December 16, 2019 without pay, with the option of returning sooner if released by the doctor.

**LEAVE OF ABSENCE (MEDICAL LEAVE OF ABSENCE):**

Food Service:

Lisa Fortner, 8 hour Food Service Worker, tentatively, August 9, 2019 without pay, with the option of returning sooner if released by the doctor.

**MISCELLANEOUS:**

Suwannee Middle School:

Approval for Misty Shawn Herring to work up to 48 additional hours for assistance in guidance administration to be paid from the General Fund.

District Wide/21<sup>st</sup> Century:

Approval of the following employees to work as a paraprofessional or teacher in the 21<sup>st</sup> Century program:

Mary J Kinard                      Hannah Knighton                      Rebecca Monroe

Transportation:

Approval of the following employees to be driver trainers part-time hourly District-wide.

Tyrone Ansley                      David Barnes                      Inez Williams

**STUDENT WORKERS:**

Laura Alvarez, RIVEROAK Technical College/Surgical Tech  
Bethany Mabey, RIVEROAK Technical College/Early Childhood Education/My Play School

**SUBSTITUTE:**

The following to serve as Substitute Bus Attendant:

Francisco Perez

**VOLUNTEERS:**

Alicia Acosta	Patiesha Baker	Benjamin Bell
Candace Adams	Felicia Baldwin	Geralunda Bell
Charles Adams	Lisa Ballard	Lori Bell
Martha Adams	Dee Ballou	Catherine Bennett
Nicole Agrew	Angela Barker	Sara Benson
Tia Albert	Dusty Barlow	Carol Bent
Jessica Alcorn	Amanda Barnes	Victoria Bilodeau
Mary Alford	Brian Barnes	Donna Boatright
Carrie Allbritton	Elizabeth Barnes	Jennifer Bond
Holli Allbritton	Lauren Barnett	Amber Bosik
Amanda Allen	Sharon Barnett	Marsha Bower
Leslie Allen	Marlee Barreto	Brandi Bowers
Priscilla Allred	Jennifer Barrington	Christina Bowman
Amanda Anderson	Melissa Barrs	Jessica Bradow
Latoria Ansley	Russell Barrs	Matthew Bradow
Blanca Ardilla	Eric Bartelme	Brandy Brakenwagen
Ashley Arnold	Aaron Bass	Kirk Brandstrup
Christy Arrington-Curl	Brooke Bass	Emily Brantley
Stephanie Ascough	Benny Beckner	Tommy Brett
Suzanne Atkins	Megan Beckner	Lindsey Bricker

Regular Meeting  
September 24, 2019

Britni Brooks  
David Brooks  
Catherine Brookshire  
Bill Brothers  
Andy Brown  
Claudia Brown  
Crystal Brown  
Maria Brown  
Sheena Brown  
Tresca Brown  
Elizabeth Bruening  
Linda Bruzzese  
Brittanie Bryant  
Robert Bryant  
Crystal Bryson  
Jennifer Burke  
Jasmine Burns  
Robert Burns  
Teri Butts  
Barton Byrd  
Bethany Byrd  
Daniel Byrd  
Kirsinda Byrd  
Regina Cain  
David Campbell  
Kenneth Campbell  
Violet Campbell  
Christina Cannon  
Erin Cannon  
Hillary Cannon  
James Cannon  
Leah Carlucci  
Joanne Carr  
Jason Carroll  
Peggy Carroll  
Casey Carter  
Kierra Carter  
Melissa Carter  
Amanda Carver  
Mary Caskin  
Ana Castillo  
Mirtha Castro  
Maria Cedillo  
Ragan Chauncey  
Roberta Childress  
Deborah Christensen

Brittany Christie  
Danielle Christie  
Amanda Clark  
Brenda Clark  
Vicki Clark  
Mariah Clayton  
Amy Cline  
Heather Clower  
Kimberly Clyatt  
Jerry Coker  
John Coker  
Penny Coleman  
Carrie Collins  
Mark Collins  
Teresa Colvin  
Tracy Combee  
Christen Conine  
Charles Conley  
Dawn Conley  
Holly Conway  
Nichol Cook  
Breanna Copeland  
Candance Copeland  
Dennis Copeland  
Lisa Copeland  
William Copeland  
Joan Corbett  
Brandice Corbin  
Brian Corbin  
Heather Corbin  
Kristin Corbin  
Lisa Corbin  
Erin Cornish  
Skylynn Coupe  
Candise Courtemache  
Daniel Courtemache  
Crystal Cox  
Dottie Cranford  
Jenifer Creech  
Allison Crisp  
Kathie Crisp  
Victoria Crossno  
Tamala Cruz  
Justin Curl  
Shelby Curl  
Tiffeney Cusick

Ashley Dalton  
Derrick Daniel  
Kierston Daniels  
Lori Daniels  
Kevin Dasher  
Stevie Dasher  
Andrea Davis  
Erin Davis  
Heather Davis  
Jordan Davis  
Kristen Davis  
Robert Davis  
Mahailey Dees  
Ravinn Dees  
Christine Demoss  
Joe Denton  
Carmilla Derringer  
Cayla Derringer  
Nina Derringer  
Rachel Derringer  
Kyle Desarreux  
Jason Diaz  
Alvin Dicks  
Bradley Dicks  
Janice Dicks  
Lynsee Dicks  
Christian Dixon  
Jennifer Dixon  
Mackenzie Dole  
Stephanie Donaway  
Mariel Downing  
Amanda Drake  
Kelly Driggers  
Halie Dubose  
John Dulsens  
Brittany Durham  
Michelle Eaken  
Erika Edwards  
Alisa Epperson  
Veronica Esparza  
Casey Estep  
Phyllis Etcher  
Cecil Ethridge  
Nancy Eubanks  
Maggie Evans  
Kathy Ezell

Regular Meeting  
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Lorraive Fair  
Gerily Falcon  
Mellisa Fennell  
Christopher Ferguson  
Samantha Ferguson  
April Fernandez  
Crystal Fernandez  
Beverly Fetter  
Christina Field  
Shelly Fletcher  
Amanda Floyd  
Lisa Fowler  
Angie Fralick  
Juanice Fralick  
Andrew Frenock  
Nicole Fusco  
Elliot Garcia  
Jessica Garcia  
Yanisleyvi Garcia  
Colleen Gartner-Gain  
Carlton Gaskins  
June Gay  
Amanda Gaylord  
Chad Gaylord  
Lacey Geiger  
Joshua Gerhauser  
Melanie Gerhauser  
Jessica Gest  
Hope Giamarino  
Joshua Gill  
Keri Gill  
Desarae Gillyard  
Tiffany Gimenez  
Canisha Givens  
Douglas Glover  
Sharon Golding  
Astrid Gonzalez  
Esmeralda Gonzalez  
James Goodin  
Jessica Gordy  
Jacob Grantham  
Kegan Grantham  
Shelley Grantham  
Jennifer Greene  
Jenna Grider  
Alexandra Griffin

Samantha Griffin  
Elizabeth Grimm  
Brandi Grizzle  
Katherine Grubbs  
Ashley Gurganus  
Megan Hale  
Rhonda Hale  
Morgan Hall  
Thena Hall  
Tori Hall  
Barbara Hallman  
Kimberly Hammock  
Nicole Hammock  
Natalie Haney  
Alicia Hardy  
Robert Hardy  
Chelsea Harrell  
Brooke Harrelson  
Brandy Harris  
Dale Harris  
Robin Harris  
Tiffany Harris  
Travis Harris  
Ariel Harrison  
Michelle Hart  
Spencer Hart  
Sarah Hatch  
Maday Hayes  
Natalie Hayes  
Brenda Hedges  
Kathryn Hegenauer  
Teneshia Henderson  
Megan Henry  
Brittney Hernandez  
David Hernandez  
Guadalupe Hernandez  
Amber Herring  
Wendy Hewett  
Mayesta Hewiett  
Kelli Hicks  
Jessica Hillman  
Tawanna Hines  
Ashley Hingson  
Adam Hitt  
Erika Hodge  
Heather Hodge

Kayla Hodge  
Leah Hodge  
Felicia Holder  
Wayne Holder  
Stephen Hollar  
Tonya Hollar  
Carla Hollinger  
Kelly Hollingswotz  
Briana Holroyd  
Heather Holt  
John Holton  
Mary Hooper  
Jessica Hosford  
Gaylia Howard  
Kimberly Howard  
Kyndal Howard  
Melissa Hughes  
Heather Humphrey  
Lacey Humphries  
Jenna Hunter  
Markese Hunter  
Chad Hurst  
Skyla Hutchison  
Mary Hygema  
Melissa Hygema  
Maria Ibarra  
Mirian Ibarra  
Sazannah Irby  
Melissa Jacobs  
Jennifer Janusas  
Rianna Jelks  
Jessica Jenkins  
Michelle Jenkins  
Juan Jimenez  
Amy Johnson  
James Johnson  
Rueben Johnson  
Julianna Jokay-Szilagi  
Amanda Jones  
Debbie Jones  
Keith Jones  
LaDonne Jones  
Mike Jones  
Tahnessia Jones  
Taylor Jones  
Roxanne Kardaseslea



Regular Meeting  
September 24, 2019

Charity Keen  
Jennifer Kelly  
Joni Kelly  
Zafarys Kennedy  
Terrie Kersey  
Amanda Kilgore  
Marguerite Kines  
Katie Kinsey  
Cherie Kirkland  
Crissy Kirkland  
Julie Klecka  
William Klecka  
Amy Knight  
Ragon Knight  
Brent Knighton  
Farrell Knighton  
Hannah Knighton  
Kevin Knighton  
Stephanie Knighton  
Vera Knighton  
Shannon Knisley  
Scott Koehn  
Keri Kohen  
Keni Koon  
Karen Kramer  
Jennifer Kreis  
Kimberly Krogulski  
Paul Krogulski  
Jennifer LaCasse  
Crystal Lamm  
Leah Land  
Raymon Land  
Reba Lane  
Amber Lau  
Christopher Law  
Patricia Lawhorn  
Rovon Lawson  
Rebecca Layman  
Thahn Le  
Erika Leak  
Heather Lee  
Linda Lee  
Theresa Lee  
Sarah Leffew-Flores  
Dustin Leighton  
Jessica Leighton

Jennifer Lewis  
Shatae Lewis  
Sabrina Lieupo  
Jessica Lindsey  
Valua Linton  
Joshua Loll  
Cassandra Long  
David Long  
Dailenis Lopez  
Jennifer Loy  
Olga Lugo Knott  
Ashley Luke  
Brandon Lustik  
Karissa Lustik  
Elizabeth Lynn  
Matthew Lynn  
Doug Mabey  
Brittany MacDonald  
Erin MacDonald  
Jackie Malaguti  
Dwayne Manley  
Kenya Manley  
Savannah Manuel  
Josie March  
Amanda Martin  
Charlotte Martin  
Tracy Martin  
Maria Martinez  
Regina Marvin  
Erica Mathews  
Shane Mathews  
Jessica Mathis  
Patriece Matthews  
Victoria Maxwell  
April McClanahan  
Skye McCollum  
Kelsey McCormick  
Megan McDaid  
Kristen McDonald  
Charlisa McGowan  
Joshua McInnis  
Samantha McInnis  
Kristin McIntosh  
Kristy McManaway  
Susan McMillan  
Brenna McMullen

Terry McMullen  
Dalton McNair  
Peggy Mead  
Christie Megahee  
Holly Melland  
Nicole Menefee  
Michelle Metzger  
Robyn Metzger  
Tammie Miller  
Wendi Mimbs  
Katie Mims  
Renee Mincks  
Laura Minks  
Heather Misinec  
Elwanda Moore  
Aaron Morales  
Andrew Morales  
Natalia Morales  
Brian Moseley  
Misty Moseley  
Josie Moses  
Melba Mott  
Cynthia Murray  
Kevin Murray  
Kristina Murray  
Konstantinos Nahabetian  
Lyndsi Nahabetian  
Kelly Nail  
Brittany Napoleon  
Leah Nettles  
Michael T. Nettles  
Michael W. Nettles  
Pamela Nettles  
Rachel Newsome  
Kyle Nickerson  
Heather Nolan  
Rebecca Norris  
Karen-Ann Norton  
Terry Norton  
Scott Nunley  
Crystal Nur  
Julia Oliva  
Kelly Onuska  
Nichole Ortiz  
Traci Osborn  
Shannon Osgood

Regular Meeting  
September 24, 2019

Wesley Osgood  
Danna Owen  
David Owen  
Samantha Owen  
Bernard Owens  
Desiree Owens  
Secilie Owens  
Tomiqua Owens  
Jewell Oxendine  
Alfredo Pacheco  
Ana Palacios Frias  
Chris Parker  
Dena Parker  
Michelle Parker  
Jennifer Parramore  
Ashley Pate  
Amy Patterson  
William Patterson  
Amanda Patton  
Mattie Paulin  
Cindy Payne  
Emily Peacock  
Savanna Pearson  
Jeffery Pena Quinones  
Ammisaddai Perez  
Jalon Perry  
Jessie Peterson  
Amanda Pettigill  
Traci Phelps  
Belinda Phillips  
Lana Pidgeon  
James Pinkard  
Sheila Pittman  
Kimberly Plummer  
Lisa Poirier  
Stephanie Poole  
Silvia Porras  
Lillie Porter  
Pamela Powell  
Samantha Prater  
Rebecca Prescott  
Steven Prescott  
Kaylee Pressley  
Courtney Provau  
Catherine Queen  
Dale Queen

Stacey Ragans  
Mark Rains  
William Rains  
Ericka Ramirez  
Kimberly Ranck  
Alexander Rang  
Brenda Raulerson  
Christin Ray  
Kasey Regar  
Terry Rhoden  
Bretne Rich  
Maria Richard  
Michelle Richards  
Sasharine Richardson  
Helen Riels  
Michelle Riels  
Jamie Riggs  
Joseph Riglion  
Tyesha Riley  
Patricia Rios  
Michelle Rioux  
Kimberly Rizer  
Erin Roberts  
Megan Roberts  
Nancy Roberts  
Maryann Robertson  
Averys Robinson  
Peter Rodriguez  
Charlotte Rogers  
Danny Rogers  
Jennifer Rogers  
Lisa Rogers  
Lori Rogers  
Rebecca Rogers  
Suzan Rogers  
Dana Root  
Rebecca Rose  
Debra Ross  
Tina Roush  
Crystal Royal  
Chad Rucker  
Destinee Rutherford  
Jamie Rutland  
Katie Rutsky  
Christopher Ryker  
Heather Sabourin

Ashley Salazar  
Patricia Sanchez  
Stephanie Sanchez Lopez  
James Santandea  
Rebecca Sapp  
Addie-Bell Saylor  
Emily Scaff  
Deborah Scott  
Meranda Scott  
Twyla Sears  
Amanda Senna  
Billy Shaw  
Kristin Shaw  
Wendy Shaw  
Phillip Shea  
Shawna Shea  
Johnathan Sheffield  
Taylor Sheffield  
Destiny Shepherd  
Tiffani Shiver  
Slade Sikes  
Gloria Simmons  
Jennifer Sims  
Darrell Singleton  
Myrisa Sixto  
Mandy Slaughter  
Jenny Sloan  
Amber Smith  
Ashley Smith  
Christina Smith  
Donna Smith  
Jennifer Smith  
Kelvin Smith  
Lori Smith  
Samantha Smith  
Sandra Smith  
Tunia Smith  
Wilonia Smith  
Mary Smith-Richardson  
Helen Snider  
Krystina Snider  
Matthew Snider  
Krystal Sobczyk  
Cara Soride  
Matthew Soride  
Martha Spiwak

Regular Meeting  
September 24, 2019

Carla Spradley  
Ashley Staley  
Kimberly Stanfield  
Tylyn Stansel  
Bridget Stegall  
Krishna Stemple  
Melony Stevens  
Janet Stiles  
Magen Stofel  
Nicole Stratton  
Samantha Sturdivant  
Breanna Suggs  
Donna Suggs  
Kasse Suggs  
Jennie Sullivan  
Jessica Sullivan  
Myranda Sullivan  
Latonya Talbert  
Jackie Taylor  
Kimberly Taylor  
Kimberly N. Taylor  
Martha Taylor  
Raychel Taylor  
Christina Terrell  
Alexis Tew  
Denisha Thomas  
Manda Thomas  
Alice Thompson  
Aliesha Thompson  
Amber Thompson  
Jennifer Thompson  
Paula Thompson  
Sarah Thormodson  
Holly Tomlinson  
Carrie Torres

Gina Tucker  
John Tucker  
Ashley Turnage  
Crystal Turner  
Danielle Turner  
Leah Tyrone  
Yuleidys Ulloa  
Carolyn Underwood  
Melissa Underwood  
Kristin VanRiel  
Jason VanZile  
Megan VanZile  
Toni Vargas Garcia  
Yomaris Vega  
Sara Vincent  
Amelia Voss  
Jessica Wagner  
Angela Walker  
Tiffany Walker  
Brittany Ward  
Christina Ward  
James Ward  
Mary Ward  
Marie Warren  
Amy Washington  
Amanda Watson  
Sierra Watson  
Crystal Waugaman  
Jerri Webb  
Julie Weeks  
Tiffanie Weeks  
Brittany Wendt  
Samantha Wenig  
James Westberry  
Katlin Westrich

Shekedra Wheeler  
Bryan Whitaker  
Misty Whitaker  
Chrissy White  
Ashley Whitener  
Jeff Whitener  
Wendy Whitfield  
Sarah Whitt  
Crystal Whitt  
Shannon Whittle  
Aubrey Wilkerson  
Danielle Williams  
Jacob Williams  
Theresa Williams  
Brian Williamson  
Gary Willis  
Karen Willis  
Kerry Willis  
Amber Wilson  
Carolyn Wilson  
Helen Wilson  
Vickie Withey  
Dianelys Woloszyn  
Lisa Wootters  
Jennifer Wright  
Kevin Wright  
Kristin Wright  
Yolanda Xithe  
DeErra Yates  
Anthony Young  
Jessica Young  
Wayne Young  
Ashley Zarate  
Hannah Zboralski  
Briana Zonnevylle

**End of List  
2019-2020  
School Year**

REGULAR AGENDA

1. The following contracts/agreements for the 2019-2020 school year: (NEW)  
(Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of Contract #2020-73 as follows:

#2020-73      Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Starke HMA, LLC d/b/a Shands Starke Regional Medical Center (*New*)  
**(pgs. 125-140)**

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of Contract #2020-77 as follows:

#2020-77      Water Tower Lease Agreement between the City of Live Oak, Florida, and the School Board of Suwannee County, Florida for installation of communications equipment (*New*)  
**(pgs. 141-161)**

Mr. Taylor requested that on page 141 and page 160, in the legal description, that the word “comer” be corrected to “corner.”

AMENDED MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of Contract #2020-77 as stated above, with the correction as noted.

AMENDED MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following curriculum item for the 2019-2020 school year:
  - a. Suwannee County School District 2019-2020 Uniform Statewide Assessment Calendar **(pgs. 162-170)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Mr. White, for approval to award the following bid:

Mr. daSilva noted that the bid number was submitted incorrectly, and should be #20-207.

~~#20-206~~ 207 Food Service: Bread to Flowers Bakery Corporation (*New*)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of a facility modification to design and construct a new softball field at Suwannee Middle School (SMS). This project will be fully funded by SMS athletic donations and fundraisers. MOTION CARRIED UNANIMOUSLY
5. Legal Counsel's Report – No legal matters to report.

**Action on the Agenda Addendum**

- #1. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the Human Resources Transactions Addendum List. MOTION CARRIED UNANIMOUSLY

**RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:**

**RECOMMENDATIONS: INSTRUCTIONAL:**

**OUT-OF-FIELD:**

Approval for the following to teach out-of-field for the first semester of the 2019-2020 school term:

<b><u>SCHOOL</u></b>	<b><u>NAME</u></b>	<b><u>OUT OF FIELD SUBJECTS</u></b>
SOS	Brandy Allen	Math, Science, Social Science, PE, English, Health
SOS	Frank Allen	Math, English, Science, PE, Health
SIS	Summer Bell	ESOL
SHS	Barbara Barker	ESOL
SOS	Justin Bruce	Elementary Education
SES	Kimberly Buchanan	ESOL
SIS	Chelsea Burgess	ESOL
SMS	Deanna Burkett	Science
BHS	Bethany Byrd	Reading

BHS	Jerrica Byrd	Reading, Social Science
RTC	Eden Camejo	Business Education
BHS	Pamela Cassube	Business Education, English Technical Education
SOS	Francis Cohen	PE, Math, English, Science, Social Science, Health
BHS	Eleanor Coker	ESOL, English
SHS	Sherry Dean	ESOL
SPS	Brandy Geering	ESOL
SHS	Elisa Hall	ESOL
BES	Amanda Hayes	ESOL
BES	Victoria Jensen	ESOL
SMS	January Jernigan	English Technical Education
SIS	Michelle Jessup	ESOL
BHS	Karen Koon	Social Science
SMS	Samantha Land	ESOL
SHS	Tammy McKay	Elementary Education
SMS	Lindy Meeks	English
SES	Mary Metz	ESOL
SHS	Eduardo Moreno	ESOL
SHS	Trista Morales	ESOL
SHS	Malcolm Pollock	ESOL, PE
SIS	Stephanie Reid	ESOL
BHS	Erin Roberts	Science
FSYR	Matthew Robinson	PE & Health
BHS	Maria Rodriguez	Spanish
SIS	Theda Roper	Art
SMS	Brad Scarborough	PE
FSYR	Lisa Story	Math
SIS	Kathryn Terry	ESOL
SIS	James Thomas	ESOL
RTC	Jeremy Ulmer	English Technical Education
BHS	Misty Ward	Art & Photography
SMS	Jayvis Ward	Science
SHS	Vernon Wiggins	Elementary Education
SPS	Jennifer Wooley	PK/Primary

**End of HR Transactions Addendum List  
2019-2020  
School Year**

**End of Agenda Addendum**

## 6. Superintendent's Report

- Distributed and reviewed a draft of the SCSD Organization Chart as of July 22, 2019.
- Announced that Suwannee Elementary School was once again named as a School of Excellence by the State Board of Education. Will recognize SES at a future Board Meeting.
- Build My Future event will be held next week, October 2, in Lake City, where students from Branford High and Suwannee High Schools will be participating. RIVEROAK Technical College will have a booth at the event, as well.
- SHS Homecoming will be held on October 4; and BHS Homecoming will be held November 1.
- Received insurance settlement on the Suwannee Primary School portable loss in the amount of \$430,185.86; funds have been placed in an assigned account for restricted use; can discuss at a future date as to where these funds will be spent. Mr. White questioned if the band/instrument expenses that were previously distributed to SPS were deducted from the insurance settlement funds, and Mr. Roush responded yes.
- Announced that an Executive Session would need to be held after the meeting tonight.

## **Student Ambassador Comments**

Barrett Young suggested that Board members attend football games, and he would introduce them to the students.

## 7. Issues and concerns Board members may wish to discuss

- Mr. White thanked the Student Ambassadors for being in attendance at the Board meeting.
- Mr. Taylor asked Mark Carver to check into speed limits in school zones, as well as flashing signs not always working. It was noted that by statute/law, speed limit signs within the city limits are the responsibility of the City to change and/or update these signs. Mr. Taylor commended school officials, law enforcement, and the superintendent for their actions and response to last week's alleged safety issue at Suwannee Middle School.

- Mr. Alcorn thanked the Student Ambassadors for being in attendance at the Board meeting. He expressed his concern that we need to follow policy, word for word, in the Student Conduct and Discipline Code handbook with regards to “no rips, tears, or holes” in jeans/pants, and stand by it! Mr. Taylor stated he agrees with Mr. Alcorn. Student Ambassador Antonio White stated that the way we dress and act is preparing us for the work place; he also agreed with Mr. Taylor and Mr. Alcorn. Mr. Roush stated he appreciates the comments, and it will be discussed at the October 8 workshop.
- Mr. daSilva commended Board members for their participation in Master Board. He also commended the School Configuration Committee.

The meeting adjourned at 7:02 p.m.



SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
October 8, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason (arrived at 9:03 a.m.), Jerry Taylor (arrived at 9:21 a.m.), and Ronald White (arrived at 9:07 a.m.), along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey, with Rumberger, Kirk & Caldwell P.A., sat in for School Board Attorney Leonard Dietzen who was absent.

Administrators and others present: Hunter Abercrombie (arrived at 12:51 p.m.), Jennifer Barrs, Walter Boatright (arrived at 1:12 p.m.), Amy Boggus (arrived at 9:09 a.m.), Tammy Boggus (arrived at 12:51 p.m.), Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray (arrived at 12:51 p.m.), Angel Hill, Malcolm Hines (arrived at 9:10 a.m.), Terry Huddleston, Teri Jones (arrived at 10:00 a.m.), Debbie Land, Dee Dee McManaway (arrived at 9:11 a.m.), Kecia Robinson, Marsha Tedder (arrived at 9:33 a.m.), Julie Ulmer (arrived at 10:07 a.m.), Kelly Waters, Jimmy Wilkerson, Josh Williams, and Laura Williams. Dave Stephens, with FSBIT; and Tyson Johnson, and representatives with Arthur J. Gallagher & Company, were also present.

Chairman daSilva called the meeting to order at 9:02 a.m., and led the pledge.

School Configuration .....Janene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on school configuration. Mrs. Fitzpatrick asked for suggestions from Board members regarding naming of the Live Oak themed elementary schools.

Mr. Hines distributed and reviewed handouts regarding School Choice Timeline, School Choice Program Application, and School Choice Enrollment Plan.

Alternative Health Care Options..... Ted Roush/Arthur J. Gallagher  
and Company

Tyson Johnson, with Arthur J. Gallagher and Company, provided a PowerPoint presentation titled *The Path Forward* regarding alternative health care options to help with increased health care premiums. Glen Volk, with Arthur J. Gallagher and Company, continued with the PowerPoint presentation regarding self-insured versus fully insured.

Mr. Roush stated that if we determine to go self-insured, it is a long-term commitment.

Mr. Johnson continued with the presentation, comparing information that was presented in the last couple workshops (i.e., reference-based pricing) versus Gallagher.

Mr. Roush stated that the Fringe Benefits Committee would be meeting in the near future and an update will be provided at a future Board meeting. Also, due to the Alternative Health Care Options presentation running over, the FSSAT presentation will be discussed in Executive Session.

The workshop recessed at 12:02 p.m. and resumed at 12:51 p.m.

Assistant Superintendent of Administration ..... Bill Brothers  
Department Update

- Dress Code
- Policies (**pgs. 2-42**)

Mr. Brothers distributed a copy of page 13 from the 2019-2020 Student Conduct and Discipline Code Handbook. At the Board's request, the issue regarding rips, holes, or tears in jeans was being brought back for further discussion. Mr. Alcorn stated that we need to adhere to Item 4.c. as it is stated in the handbook with no rips, holes, or tears in jeans being allowed, which includes even those jeans with material patches on inside of jeans/pants. Mr. Taylor and Mr. daSilva concurred with Mr. Alcorn.

Mr. Brothers provided updates on revisions and additions to the following policies:

- #3.05 Administrative Organization (*Revisions*)
- #3.06 Safe and Secure Schools (*Revisions*)
- #4.01 Student Progression Plan (*Revisions*)
- #4.025 Academic and Career Planning (*Revisions*)
- #5.05 Requirements for Original Entry (*Revisions*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revisions*)
- #5.40 Children of Military Families (*New*)
- #5.101 Bullying and Harassment (*Revisions*)
- #6.19 Certification of Administrative and Instructional Personnel (*Revisions*)

### **Miscellaneous**

Hunter Abercrombie asked for clarification whether the “no holes” would be implemented immediately or at a certain date in the future. Board members asked Mr. Abercrombie his opinion on the matter, and he responded that it would be better to begin after Christmas break. Mr. Gray and Mrs. Williams felt after Christmas break would also be better, but to have an official letter come from the Superintendent/School Board notifying parents of adherence to the policy. Mr. Roush said that a time certain date of adherence would be determined and that Board members and administrators would be informed of the decision.

Assistant Superintendent of Instruction.....Janene Fitzpatrick  
Department Update

- Student Progression Plans for 2019-2020

Mrs. Barrs distributed and reviewed handouts regarding additions and revisions to the 2019-2020 Elementary and Secondary Student Progression Plans.

Transportation Department Update..... Jimmy Wilkerson

Mr. Wilkerson provided an update for the Transportation Department.

Human Resources Department Update..... Walter Boatright

- Job Descriptions (pgs. 43-50)

Mr. Boatright provided information on the following job descriptions:

Job Description #73      School Security Guard (*Revisions*)

Job Description #139      Administrative Support Specialist-Food Service/Federal  
Programs (*Revisions*)

Superintendent Update.....Ted Roush

- Currently working on hiring an Assistant Director of Information Technology (IT); Board would need to unfreeze the position; post and hire internally; then after position(s) are filled within the IT Department, the position that is left would be frozen; therefore, there would be no increase in positions. Mr. Williams shared background information when the Assistant Director of IT position was frozen, and that we currently have the need to unfreeze the position and re-hire. Consensus of the Board was to proceed with bringing forward the recommendation for Board action.
- Mr. Carver distributed a handout regarding the old Carroll property that is adjacent to Suwannee Middle School (SMS). The county now owns the property, and has expressed interest in being receptive to a joint venture in allowing the School District access in developing a section of the land as a possible additional exit road out of SMS. This would develop a one-way flow of traffic, and would help with the traffic issue at the SMS entrance. Consensus of the Board was to proceed with the County on this project.
- Meeting held recently with Mr. Brothers, band directors, and Superintendent regarding the band programs at Suwannee Middle, Suwannee High, and Branford High Schools pertaining to current inventory and condition of instruments. It was suggested that dollars would be rotated among the three schools for purchase of band instruments. We now have LCIF dollars that can be used for this—need to look at how the dollars can be distributed evenly to address each band programs' needs. Consensus of the Board was to proceed as presented.
- The Florida Education Association (FEA) will be in our area on its tour on October 29, 2019. Will confirm the exact schools they will be visiting.

**Miscellaneous**

- Mr. Taylor recognized Mr. Alcorn for receiving his Certified Board Member distinction.
- Mr. Alcorn questioned Mr. Hines regarding the status of the District's emergency drills; Mr. Hines responded that the drills are going good.
- Mr. Roush thanked the Board for listening to the last several months of presentations regarding alternative health care options. The reality of the fact is that some of our folks have to pay \$1,100 per month for health insurance (after Board contribution), and there has to be a better option for our employees. Looking forward to working with the Fringe Benefits Committee to find an option that will help our employees.

The workshop adjourned at 3:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
October 8, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey, with Rumberger, Kirk & Caldwell P.A., sat in for School Board Attorney Leonard Dietzen who was absent.

Chairman daSilva called the meeting to order at 3:18 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. White, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2019-2020. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
2. The following contracts/agreements for the 2019-2020 school year:  
(RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

MOTION by Mr. Taylor, second by Ms. Cason, for approval of Contract #2020-65 as follows:

#2020-65      Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Virtual Learning Lab (*Renewal/Revised*)  
(pgs. 2-23)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of Contract #2020-66 as follows:

- #2020-66      Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Blended Learning Community (*Renewal/Revised*) **(pgs. 24-46)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following personnel items:
- a. Job Description #139 –Administrative Support Specialist-Food Service/Federal Programs (*Revised*) **(pgs. 47-51)**
  - b. Revise *Salary Schedule Confidential Employees 2019-2020 Secretarial and Other Personnel* to reflect compensation for the Administrative Support Specialist/Federal Programs position from Line 1 to Line 1A **(pg. 52)**

MOTION CARRIED UNANIMOUSLY

**Action On The Agenda Addendum**

- #1. MOTION by Mr. Taylor, second by Ms. Cason, for approval Human Resources Transactions Addendum **(pgs. A2-A3)** MOTION CARRIED UNANIMOUSLY

**RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:**

**RECOMMENDATION: INSTRUCTIONAL:**

Suwannee Opportunity School:

Jeremy Griswold, Teacher, effective October 8, 2019

REPLACES: Francis (BJ) Cohen

**OUT-OF-FIELD:**

Approval for the following to teach out-of-field for the first semester of the 2019-2020 school term:

<b><u>SCHOOL</u></b>	<b><u>NAME</u></b>	<b><u>OUT OF FIELD SUBJECTS</u></b>
SOS	Jeremy Griswold	PE, Math, English, Science, Health

**End of Addendum  
2019-2020  
School Year**

***End of Agenda Addendum***

The meeting adjourned at 3:30 p.m.



SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
October 22, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date at Branford High School Auditorium, 405 NE Reynolds, Branford, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Brad Minx and Student Ambassador Barrett Young were present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford High School Art Club student organization.

Special Recognition by the Superintendent:

- **Branford High School**
  - Cash Blalock - Perfect Score on 2019 Spring FSA
  - Lachelle Sikes – Awarded the *Meldon Law Scholar Athlete of the Week* by WCJB-TV 20

Mr. Roush recognized Branford High School (BHS) for achieving an “A” school grade and presented Mr. Huddleston, on behalf of BHS, with a banner acknowledging the achievement.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Consent Agenda.

Mr. White pulled Items #2, #3, and #4 from the Consent Agenda for separate action. He stated that this was due to him voting against the 2019-2020 budget.

Motion by Mr. Alcorn, second by Mr. Taylor, for approval of Items #2, #3, and #4 on the Consent Agenda. MOTION CARRIED four to one; Mr. White voted NO.

MOTION CARRIED UNANIMOUSLY for approval of the remainder of the Consent Agenda.

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

### 1. Approval of the following Minutes: (pgs. 6-31)

- |                    |  |
|--------------------|--|
| September 5, 2019  | - Public Hearing ( <i>Adopt final Millage Rates and final Budget for 2019-2020</i> ) (NOTE: Minutes already Board approved at the September 10, 2019, Special Meeting, due to Department of Revenue requirements for TRIM compliance.) |
| September 10, 2019 | - Workshop Session<br>- Special Meeting<br>- Expulsion Issues Hearing (Private)  |
| September 24, 2019 | - Regular Meeting  |

### 2. Approval of the monthly financial statement for September 2019.

3. The following bills for the period September 1-30, 2019:

**General Checking Account**

General Fund 1000	\$ 1,111,429.74
Special Act Bonds 2200	13,706.01
LCIF Fund 3200	45,040.52
Spec Act Revenue Bond 3210	26,570.89
Other Capital Proj 3210	3,115.07
Food Service Fund 4100	142,921.49
Federal Fund 4200	<u>95,586.52</u>
	\$ 1,438,370.24

**Payroll Checking Account**

General Fund 1000	\$ 3,102,796.52
Food Service Fund 4100	143,634.70
Federal Fund 4200	<u>357,214.64</u>
	\$ 3,603,645.86

**Total** \$ 5,042,016.10

4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-3	IV-3 (Federal)
		IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 22, 2019. (pg. 32)
6. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS (Football Pgm.)	Cash Donation (\$1,000)	James F. Waters III PA/Jacksonville

7. Approval of the following student transfers for the 2019-2020 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Victoria	Diaz	Suwannee	Lafayette	PK
Annabelle	Stokes	Suwannee	Hamilton	1
Claudia	Tur Delgado	Suwannee	Lafayette	9
Cayden	VanEtten	Suwannee	Lafayette	8
Caylyn	VanEtten	Suwannee	Lafayette	4

8. Approval to change the November Regular Board Meeting and Reorganization Meeting from November 26, 2019, to November 19, 2019.
9. Approval to change the December Regular Board Meeting from December 24, 2019, to December 17, 2019.
10. Human Resources Transactions (pgs. 33-37)

**RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:**

**RESIGNATIONS: INSTRUCTIONAL:**

Suwannee High School:

Megan E. Roush, Allied Health Instructor, effective November 11, 2019

Suwannee Opportunity School:

Francis (BJ) Cohen, Teacher, effective September 27, 2019

**RETIREMENT: INSTRUCTIONAL:**

Branford High School:

Daniel N. Taylor, Teacher, effective June 1, 2020

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Finance Department:

Tammy S. Beauchamp, Accounts Payable Specialist, effective October 17, 2019

Food Service:

Lisa Fortner, 8 hour Food Service Worker, effective September 30, 2019

RIVEROAK Technical College:

Sherry B. Peppers, Financial Aid Specialist, effective September 27, 2019

Suwannee Middle School:

Jacob Fletcher, Custodian, effective September 27, 2019

**RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Transportation:

Gary Colvin, Vehicle Maintenance Manager, effective November 1, 2019

**RECOMMENDATIONS: INSTRUCTIONAL:**

Suwannee Intermediate School:

Debra Singletary, Guidance Counselor, effective September 11, 2019

REPLACES: Kim Cohen

Suwannee Opportunity School:

Jeremy Griswold, Teacher, effective October 8, 2019

REPLACES: Francis "BJ" Cohen

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee High School:

Lillian Henderson, Teacher, tentatively, October 18, 2019 through December 2, 2019, with the option of returning sooner if released by the doctor.

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

RIVEROAK Technical College:

Laura Hernandez, Financial Aid Specialist, October 3, 2019

REPLACES: Sherry Peppers

Suwannee Intermediate School:

Susana Beltres, ELL Paraprofessional, Temporary Grant Funded, effective October 2, 2019

REPLACES: New Position

Suwannee Middle School:

Leslie Ramsey, ELL Paraprofessional, Temporary Grant Funded, effective October 2, 2019

REPLACES: New Position

Transportation:

Stacy Futch, Transportation Maintenance Manager, effective November 1, 2019

REPLACES: Gary Colvin

**TRANSFER/REASSIGNMENT:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Leigh Fernald	District Office/Admin Support Specialist-Federal Programs	Finance/Accounts Payable Specialist	10/17/2019	Tammy Beauchamp

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Brandy Allen	Planning Period	SOS
Frank Allen	Planning Period	SOS
Justin Bruce	Planning Period	SOS
Erin Clark	Planning Period	BHS
Jeremy Griswold	Planning Period	SOS
Cindi Hiers	Planning Period	SOS
Cristina Herrington	Planning Period	SMS
Mary Johnson	Planning Period	SOS
Elizabeth Simpson	Planning Period	SOS

**PART-TIME/HOURLY EMPLOYEE:**

Approval for the following employee for the first term 2019-2020

**RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEE**

**July 1, 2019-December 31, 2019:**

**COMMUNITY EDUCATION (Pending class enrollment)**

Paz Kent Dietary Management Review Class

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee Middle School:

Goldie Fralick, Nurse, tentatively may use up to 6 weeks as needed.

*(Revised from the 9/24/19 Human Resource Transactions, employee only had 6 weeks FMLA remaining)*

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):**

District Office:

Rosa Perez, Custodian, September 23, 2019 and September 24, 2019, for a total of 11.50 hours.

**MISCELLANEOUS:**

District Wide/21<sup>st</sup> Century:

Approval of the following employee to work as a paraprofessional in the 21<sup>st</sup> Century program:

Tara Smith

**SUSPENSION:**

Suwannee Opportunity School:

Ronald Tucker, Paraprofessional, effective October 4, 2019 and October 7, 2019, without pay.

**STUDENT WORKERS:**

Susana Neria-Maya, RIVEROAK Technical College/Early Childhood Education/My Play School

Brooklyn Sutton, RIVEROAK Technical College/Early Childhood Education/My Play School

**SUBSTITUTES:**

The following to serve as Substitute Bus Attendants:

Izabella Munsell      Randy Shefbuch

**VOLUNTEERS:**

Aucia Acosta  
Sevevadell Allen  
Stacy Allen  
James Ballentine  
Kelly Ballentine  
Jennifer Bass  
Sharon Bass  
Christina Blanco  
Felicia Blow  
Richard Bobbitt  
Savannah Boone  
Kayla Braswell  
Britni Brooks  
Paul Buchanan  
Stephenie Busch  
Karen Bush

Lauren Byrd  
Whitney Campbell  
Allison Caparelli  
Ernie Caparelli  
Jamilah Cherry  
Samuel Chouinard  
Miranda Clayton  
Pamela Corbin  
Elizabeth Cranford  
Rebecca Douglas  
JoAnn Dunmoyer  
Robert Feeney  
Staci Feeney  
Angela Fennell  
Leah Fillyaw  
Karen Fraley

Cassandra Freeman  
Peggy Frye  
Michael Fusco  
Elida Garcia  
Gerard Gardner  
Robert Gerlach  
Mark Glover  
Dylan Harrelson  
Alexis Hernandez  
Dana Hill  
Raymond Hodge  
Darbi Holtzclaw  
Shriley Jenkins  
Tommy Jenkins  
Heymi Jimenez  
Sandra Jimenez

Karen Kelly  
Gary Key  
Barbara Knapp  
Donna Koon  
William Koon  
Kyle Lacosse  
Mallory Lacosse  
Denise Lee Combs  
Donna Jean Leslie  
Jenny Lloyd  
Marilyn Loges  
Mary Lyras  
Suzette Maddox  
Grace Maples  
John Martz  
Wilma Matthews  
Scarlett Mobley  
Elsa Mondragon  
Gloria Moreno  
Maria Moreno  
Douglas Mullen  
Kristi Mullen  
Lindsey Nettles  
Tyson Nettles  
Travis Norton  
Katee O'Quinn  
Matthew Pennington  
Megan Pinkerton  
Emilee Rains  
Linda Ray  
Arthur Reigel  
Cara Richmond  
Anne Rissman  
Jennifer Rizo Cordera  
Catherine Rogers  
Megan Roush  
Alexis Rucker  
Lahegry Sanchez  
Stephanie Sanchez  
Anna Schubarth  
Mary Sellgren  
Amy Shearer  
Daniel Shepard  
Jeremian Smith  
Allison Spitzer  
Caroline Suggs

Lauren Suggs  
Christopher Taylor  
Robert Torres  
Ashley Turner  
Denisia Vann  
Lynda Vann  
Candyce Vickers  
Terry (TJ) Vickers  
Jennifer Vincent  
Eleni Wachter  
Jamie Wachter  
Courtney Walker  
Hansen Ward  
Nicole Washington  
Anetha Whitaker  
Delores White  
LaToria Williams  
Paul Williams  
Terrence Williams  
Buffie Wingate  
Wendy Wynn  
Lori Zipperer

**End of List**  
**2019-2020**  
**School Year**



## REGULAR AGENDA

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #3.05 Administrative Organization (*Revisions*) (**pgs. 38-39**)
- #3.06 Safe and Secure Schools (*Revisions*) (**pgs. 40-46**)
- #4.01 Student Progression Plan (*Revisions*) (**pg. 47**)
- #4.025 Academic and Career Planning (*Revisions*) (**pgs. 48-50**)
- #5.05 Requirements for Original Entry (*Revisions*) (**pgs. 51-52**)
- #5.13 Zero Tolerance for School-Related Crimes (*Revisions*) (**pgs. 53-58**)
- #5.40 Children of Military Families (*New*) (**pg. 59**)
- #5.101 Bullying and Harassment (*Revisions*) (**pgs. 60-76**)
- #6.19 Certification of Administrative and Instructional Personnel (*Revisions*) (**pgs. 77-78**)

### MOTION CARRIED UNANIMOUSLY

2. MOTION by Ms. Cason, second by Mr. White, for approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2020-79 Memorandum of Agreement between the University of South Florida and the Suwannee County School District, Florida for the Youth Mental Health Awareness and Training (YMHAT) Project (*New*) (**pgs. 79-83**)

### MOTION CARRIED UNANIMOUSLY

3. The following personnel items for the 2019-2020 school year:

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following personnel item:

- a. Job Description #73 – School Security Guard (*Revised*) (**pgs. 84-85**)

### MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item:

- b. Unfreeze the Assistant Director of Information Technology position, which was previously frozen by the Board on May 22, 2012 (NOTE: The actual frozen date was to be when the current Assistant Director of Information Technology vacated the position, which occurred on August 2, 2012.)  
JT/CC/ motion carried four to one; mr white voted NO

Mr. White questioned unfreezing the position and freezing another position; he asked if a supplement could be given instead of unfreezing. Mr. Roush responded that we do not have supplements for assistant director positions in any of our other departments. Mr. White suggested that the assistant directors start stepping up to the plate; they need to attend Board meetings and workshops and start answering questions. Mr. Roush stated that typically the assistant directors remain in their respective departments, filling in for the director while that person is attending the Board workshops and meetings. Mr. Taylor stated he has advocated for years to have a true assistant director in the IT Department for backup purposes, if needed. Mr. Alcorn and Ms. Cason stated we have to trust the directors and assistant directors to do their jobs.

MOTION CARRIED four to one; Mr. White voted NO.

4. Legal Counsel's Report – No matters to report.

**Action on the Agenda Addendum**

- #1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Florida Safe Schools Assessment Tool (FSSAT) for 2019-2020. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

**End of the Agenda Addendum**

5. Comments from Student Ambassadors

- Barrett Young thanked the Board members and Superintendent for their support of the naming of the Willie Veal Land Lab ceremony held this afternoon.

6. Superintendent's Report

- Thank Mr. Huddleston and the Branford High School (BHS) faculty and staff for hosting the Master Board Training Session earlier today; and for the ceremony of naming the Willie Veal Land Lab.
- October is National Principal's Appreciation Month; he recognized those principals in attendance and thanked all of our principals for their hard work and dedication.
- Congratulations to Branford Elementary School (BES) for the largest change in proficiency for i-Ready Math scores across the country.

7. Issues and concerns Board members may wish to discuss

- Board members commended Mr. Willie Veal for his dedication to our students and our District. They were appreciative of the ceremony held earlier in the afternoon to officially name the Willie Veal Land Lab at BHS. They also commended BES for its achievement on i-Ready Math.
- Mr. White thanked the BHS art students for their artwork on display at the meeting. He congratulated the BHS girls' volleyball team for going to district competition.
- Mr. Taylor, along with Mrs. DePratter shared information from the recent FSBIT meeting they attended.
- Mr. Alcorn shared positive comments he received on one of our crossing guards. He commended the talent of our BHS students for their artwork display.
- Mr. daSilva thanked BHS for its hospitality for hosting tonight's meeting and for its achievement in being an "A" school. He stated that the Fringe Benefits Committee will be bringing a recommendation regarding health insurance in the near future.

The meeting adjourned at 6:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
November 12, 2019

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Hunter Abercrombie (arrived at 12:51 p.m.), Jennifer Barrs, Walter Boatright, Amy Boggus (arrived at 9:09 a.m.), Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray (arrived at 12:51 p.m.), Angel Hill, Malcolm Hines, Terry Huddleston, Debbie Land, Dee Dee McManaway, Marsha Tedder (arrived at 9:33 a.m.), Julie Ulmer, Kelly Waters, Jimmy Wilkerson, Josh Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:06 a.m., and led the pledge.

School Configuration .....Janene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update on School Configuration. Mr. Hines provided an update from the Enrollment Committee for school configuration. Mr. Boatright provided an update from the Personnel/HR Committee for school configuration. Mrs. Fitzpatrick asked for suggestions on naming the schools: generic around themes or generic around county. Board consensus was to go with the generic around county: Suwannee Springcrest Elementary, Suwannee Riverside Elementary, and Suwannee Pineview Elementary. Mr. Roush stated that an addendum would be added to the November 19, 2019, Board meeting to re-name the Live Oak elementary schools as previously stated.

Food Service Department Update .....Lisa Dorris

Mrs. Dorris provided information regarding the need for her and her managers to attend the National Nutrition Convention, in Tennessee, in July 2020. Travel will be funded by the Food Service budget. Board consensus was to proceed with the out of state travel.

Career, Technical, and Adult Education .....Mary Keen  
Department Update

Ms. Keen provided an update for RIVEROAK Technical College (RTC) regarding the following topics:

- Comprehensive Learning Needs Assessment
- Perkins Rural Grant split funding
- COE Accreditation Team Visit
- Increase in enrollment

Mrs. Ulmer provided a PowerPoint presentation regarding an update for the RTC Student Services Department, which included the roles and responsibilities of the department.

Human Resources Department Update (**pgs. 2-6**) .....Walter Boatright

Mr. Boatright provide an update for the Human Resources Department, which included a review of the Assistant Director of IT job description.

Superintendent Update .....Ted Roush

Mr. Roush shared information on the following:

- Recommendation from the Fringe Benefits Committee to secure pricing for self-insured environment through our current medical insurance broker
- Completion of Internal Funds Audit
- Time to update our District Strategic Plan; hoping to bring a draft of the revised plan before the Board in the near future

### **Miscellaneous**

- Mr. Taylor commended all schools for their celebration and commemoration of Veterans Day. Shared information regarding his recent meeting in Tallahassee with Senator Bradley and Senator Montford. Mr. Taylor spoke with Mr. Roush regarding the need to develop language on the initiative for beginning teacher salaries to share with Senator Bradley.
- Mr. Roush stated that we need to develop a policy regarding the Best and Brightest topic.
- Mr. Alcorn stated he would like for Board members to participate in the Veterans Day parade next year.

The workshop adjourned at 11:42 a.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
November 12, 2019

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman daSilva called the meeting to order at 11:45 a.m.

MOTION by Mr. Alcorn, second by Mr. White, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

1. Approval of the Human Resources Transactions (pgs. 2-3)

**RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:**

**SUSPENSION:**

Suwannee Opportunity School:

Jeremy Griswold, Teacher, effective October 17, 2019, without pay.

**RESIGNATION:**

Suwannee Middle School:

Jayvis Ward, Teacher, effective November 5, 2019

**RETIREMENT:**

Suwannee Opportunity School:

Ronald Tucker, Paraprofessional, effective October 30, 2019

**End of List  
2019-2020  
School Year**

The meeting adjourned at 11:47 a.m.

SUWANNEE COUNTY SCHOOL BOARD  
REORGANIZATION MEETING  
November 19, 2019

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, Ed daSilva, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White and School Board Attorney Leonard Dietzen and were absent.

Superintendent Roush called the meeting to order at 5:31 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2020.

Nomination by Mr. Taylor, second by Mr. Alcorn, for Mr. daSilva to serve as Chairman through November 2020. MOTION CARRIED UNANIMOUSLY

Nomination by Mr. daSilva, second by Ms. Cason, for Mr. Alcorn to serve as Vice Chairman through November 2020. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2020.

MOTION by Mr. Alcorn, second by Ms. Cason, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida, with the exception of the February and October 2020 meetings, which will be held at Branford High School, Branford, Florida. MOTION CARRIED UNANIMOUSLY



3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Nomination by Mr. Alcorn, second by Mr. Taylor, for Ms. Cason to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:34 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
November 19, 2019

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager

UTSC President Eric Rodriguez, School Resource Officer Travis Meeks and Student Ambassador Barrett Young were also present. Student Ambassador Antonio White was absent.

Chairman daSilva called the hearing to order at 5:56 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.05 Administrative Organization (*Revisions*)
- #3.06 Safe and Secure Schools (*Revisions*)
- #4.01 Student Progression Plan (*Revisions*)
- #4.025 Academic and Career Planning (*Revisions*)
- #5.05 Requirements for Original Entry (*Revisions*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revisions*)
- #5.40 Children of Military Families (*New*)
- #5.101 Bullying and Harassment (*Revisions*)
- #6.19 Certification of Administrative and Instructional Personnel (*Revisions*)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual, and there were none.

2. Final review of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2019-2020. (Copies are available for review in the office of the Assistant Superintendent of Instruction.)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2019-2020, and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
November 19, 2019

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez, School Resource Officer Travis Meeks, and Student Ambassador Barrett Young were present. Student Ambassador Antonio White was absent.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Band Student Organization

Special Recognition by the Superintendent:

- **Florida School Boards Association (FSBA)**  
School Board Member Tim Alcorn – Recognition as an *FSBA Certified Board Member*
- **Branford High School**  
Evan Procko – Selected as University of South Florida's *Arts4All Florida Student of the Month* for October 2019
- **Suwannee Middle School**  
Kiersten Eplin – Competed and represented the District at *Art in the Capitol Competition* in Tallahassee

- **Transportation Department**

Jimmy “Shorty” Cannon – Bus Safety Awareness Recognition for His Students

- **Suwannee Elementary School**

Designated as a *School of Excellence* by the Florida State Board of Education

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Emma Tirella addressed the Board regarding the issue of no budget/funding for the Suwannee Middle School Wrestling Team. Mr. Roush stated he would get with Laura Williams, Principal of Suwannee Middle School, to address the issue and see what can be done.
- Anita Williams addressed the Board regarding the following items:
  - ✓ No funding for several athletic programs
  - ✓ Issues not being fair regarding civil citations at schools; she previously met with School Board Member Catherine Cason regarding these issues; would like to see and review the school data on these civil citations.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Consent Agenda.

Mr. White pulled Items #2, #3, and #4 from the Consent Agenda for separate action.

Mr. Dietzen stated there was a minor typo on Contract #2020-81, Page 39, Item 2.a. – change July 31, 2019 to July 31, 2020 (referring to the third payment).

Mr. Alcorn asked several questions regarding Contract #2020-81

MOTION by Ms. Cason, second by Mr. White, for approval of Items #2, #3, and #4 on the Consent Agenda. MOTION CARRIED four to one; Mr. White voted NO.

MOTION CARRIED UNANIMOUSLY for approval of the remainder of the Consent Agenda, along with the date change noted for Contract #2020-81.

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-25)**

October 8, 2019                    - Workshop Session  
   - Special Meeting  
   - Expulsion Issues Hearing (Private)

October 22, 2019                - Regular Meeting

2. Approval of the monthly financial statement for October 2019.

3. The following bills for the period October 1-31, 2019:

**General Checking Account**

General Fund 1000	\$ 1,144,947.13
LCIF Fund 3200	240,312.03
Spec Act Revenue Bond 3210	38,043.14
Food Service Fund 4100	251,104.09
Federal Fund 4200	<u>228,994.57</u>
	\$ 1,903,400.96

**Payroll Checking Account**

General Fund 1000	\$ 3,113,101.25
Food Service Fund 4100	146,609.17
Federal Fund 4200	<u>328,631.13</u>
	\$ 3,588,341.55

<b><u>Total</u></b>	\$ 5,491,742.51
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4. Approval of the following budget amendments for fiscal year 2019-2020:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-4	III-4	IV-4 (Federal) IV-4 (Food Service)

5. Approval of the following contracts/agreements for the 2019-2020 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2020-80	Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs ( <i>Renewal</i> ) <b>(pgs. 26-33)</b>
#2020-81	Contract between School District of Suwannee County, Florida, and Florida Sheriffs Youth Ranches, Inc. ( <i>Revised/Renewal</i> ) <b>(pgs. 34-58)</b>

6. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SMS (New Softball Field)	Cash Donation (\$1,000)	Betz Mechanical Insulation, Inc.
	Cash Donation (\$1,000)	Big Wood BBQ and Grill
	Cash Donation (\$1,000)	James F. Waters III PA/Jacksonville
	Cash Donation (\$1,000)	Ogles Roofing and Construction

(Note: All cash donations listed above are for the SMS New Softball Field Construction Project.)

7. Presented for informational purposes out-of-state travel for the following employee:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Jennifer Byrd	SMS	06/15-17/2020	CTE Professional Development	Grapevine, TX

(Note: Travel will be paid with CTE funds.)

8. Approval of the following student transfers for the 2019-2020 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cayden	Blevins	Suwannee	Hamilton	4
Caleb	Hadley	Suwannee	Hamilton	9

9. Human Resources Transactions (pgs. 59-65)

**RECOMMENDATIONS FOR THE 2019-2020 SCHOOL YEAR:**

**ADMINISTRATIVE:**

Information Technology Department:

Natasha Pittman, Assistant Director of Information Technology, effective November 5, 2019  
REPLACES: Belinda Fries (Unfrozen Position)

**RESIGNATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Windy Gamble, Media Specialist, effective November 4, 2019

RIVEROAK Technical College:

Eden Camejo, Teacher, effective October 16, 2019

Suwannee Middle School:

William Chad Bonds, Teacher, effective November 12, 2019

**RETIREMENTS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Food Service:

Linda Hingson, 6 hour Food Service Worker, effective May 4, 2020

Transportation:

Kristine Meyer, Bus Driver, effective June 30, 2020

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee High School:

Kate Bromley, Teacher, tentatively, November 15, 2019 through March 3, 2020, with the option of returning sooner if released by the doctor.



**SUSPENSIONS:**

Branford Elementary School:

Victoria Jensen, Teacher, effective November 1, 2019, without pay.

Suwannee High School:

Travis Tuten, Teacher, effective November 5, 2019, without pay.

**TRANSFER/REASSIGNMENT:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Jennifer Richer	SES/Teacher	BES/Media Specialist	12/2/2019	Windy Gamble

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Jeffry Boatright	Planning Period	SVS
Janet Stewart	Planning Period	BHS

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Lisa Young, 8 hour Food Service Worker, effective October 16, 2019

REPLACES: Lisa Fortner

District Office:

Jillian Herron, Administrative Support Specialist-Federal Programs, effective October 17, 2019

REPLACES: Leigh Fernald

Suwannee High School:

Chatisa Lett, 3 hour Food Service Worker, effective October 31, 2019

REPLACES: Randi Goetzman

Suwannee Intermediate School:

Erika Delgado, 3 hour Food Service Worker, effective October 29, 2019

REPLACES: Susana Beltres

Suwannee Middle School:

Ashley Rossfield, Custodian, effective November 4, 2019

REPLACES: Jacob Fletcher

Transportation:

Shateea Butler, Bus Driver, effective October 24, 2019

REPLACES: Cotara Ross

Approval for the following employee for the first term 2019-2020

**July 1, 2019-December 31, 2019:**

## Sherry Laks Arts, Crafts, &amp; Card Making

Approval of the following employees to work as a teacher or paraprofessional in the 21<sup>st</sup> Century program:

Emily Murphy

Kaitlyn Sierra Rose, RIVEROAK Technical College/Early Childhood Education/My Play School

The following to serve as a Substitute Bus Driver:

**SUSPENSION:**

Yvan Theoret, Bus Driver, effective November 6, 2019, without pay.

Ashley Atkins  
Elisa Atkinson  
Nicole Atzert  
Marissa Ayala  
Samantha Bagley  
Melissa Bailey

Regular Meeting  
November 19, 2019

Denise Baker  
Summer Bales  
Jennifer Barry  
April Beck  
Josephine Bednarczyk  
Briana Bennett  
Catherine Bennett  
Janet Benson  
Jasmine Billy  
Sylvia Bispham  
Donna Boatright  
Rodney Boone  
Sahwanda Bowles  
Shannon Brady  
Emily Brantley  
Cheree Brennan  
Adam Bricker  
Lindsey Bricker  
Jasmine Bristol  
Brittany Brock  
Myra Brock  
Andrea Brown  
Hank Broxey  
Tiffany Broxey  
Caroline Bruce  
Gabriella Buchanan  
Jennifer Cameron  
Alexis Cannon  
April Cannon  
Adrienne Cardin  
Daynon Carlton  
Linda Carlton  
Megan Carlton  
Natasha Carter  
Teresa Carter  
Sheila Cashmore  
Angeline Cason  
Kathia Castillo  
Sergio Castro  
Yesenia Castro  
April Causey  
Mariena Chandler  
Shana Cheney  
Tracy Christian  
Danielle Christie  
Vicki Clark  
Betty Clayton

Todd Clower  
Rick Collins  
Holly Conway  
Tammie Cook  
Heather Corbin  
Jimmy Corbin  
Alfonso Cordero  
Melissa Cox  
Carl Craig  
Anthony Cram  
Janet Crawford  
William Crawford  
Theresa Creech  
Michael Crews  
Christine Cribbs  
Jason Cribbs  
Kasey Crider  
Heather Croft  
Angel Crosby  
Sammie Cross  
Kelly Cutcher  
Jacqueline Darrow  
Crystal Davenport  
Andrea Davis  
Stephanie Deese  
Michelle Dempsey  
Joe Denley JR  
Julia Denmark  
Jerrod Dfeffur  
Armando Diaz  
Janet Diaz  
Genesis Dorado  
Destiny Douglas  
Robin Doyle  
Kathryn Driver  
Heather Duncan  
Catherine Dunmoyer  
Elizabeth Durrance  
Tia Eddy  
Sharill Edwards  
Armelia Ellis  
Elizabeth Estevez  
Kaylee Estevez  
Marisille Evangeliste  
Geily Falcon  
Belinda Federick  
Lamonica Federick

Badillo Fernandez  
Jimmy Fields  
Leah Fillyaw  
Johnathan Flaurr  
Larry Flowers  
Jennifer Floyd  
Jasmine Fortescue  
Thomas Fortescue  
Karen Fraley  
Angela Fralick  
Ben Futch  
Delaney Futch  
Eliece Futch  
Kristina Galvan  
Christine Garcia  
Elliott Garcia  
Stephanie Garmary  
Holley Garner  
Lorena Garner  
Kelly Garrison  
Elena Gaskins  
Judith Gaskins  
Amanda Gaylord  
Stephanie Gilbert  
Meghan Gillette  
Naomi Gilliard  
Jessica Glenn  
Randie Goetzman  
Christina Gonzales  
Mark Gooden  
Melanie Gordon  
Merchayla Grand  
Mary Gresham  
Brian Grider  
Mindy Griffis  
Dawn Hall  
Lakevia Hall  
Morgan Hall  
Katoria Hampton  
Suzie Harrington  
Ambrose Harrison  
Sheilanir Hassan  
Debra Hatch  
Erika Hathaway  
Christina Hawkins  
Rosanna Henderson  
Debbie Hernandez

Regular Meeting  
November 19, 2019

Micaela Hernandez-Ruiz  
Jillian Herron  
Jennifer Hess  
Kayla Hettich  
Lisa Hicks  
Amanda Hillhouse  
Shasta Hilyer  
Deshara Hines  
Tawanna Hines  
Carol Hingson  
Chelsea Hingson  
Kalie Hingson  
Rachel Hingson  
AnnaGrace Hodge  
Erika Hodge  
Breanna Hofstetter  
William Hogan  
Chloe Honeycutt  
Kaleigh Horne  
Kaleigh Horne  
Amanda Howard  
Tessa Howard  
Patricia Hunt  
Markese Hunter  
Brooke Hurst  
Irina Hutcheson  
Jennifer Hutchins  
Lamarra Ixcoy  
Sahntina Jackson  
Kim Jandle  
Laura Jaramillo  
Jennifer Jennings  
Nancy Jernigan  
Sirverion Jernigan  
Isis Jerome  
Perpetia Jimenez  
Amber Johnson  
Amy Johnson  
Florence Johnson  
Lee Johnson  
Michael Johnson  
Shanquise Johnson  
Sarah Jolley  
Alexis Jones  
Chelsea Jones  
Katherine Jones  
Sara Jones

Richard Jordan  
Allison Keane  
Christopher Keane  
Edna Keen  
Megan Keene  
Mikayla Kelly  
Sara Kelly  
Kristin King  
Lynn King  
Lura Kinney  
Sean Kolovitz  
Mariah Koon  
Desace Kroese  
Blake Krogulski  
Ramona Land  
Kelly Landis  
Amy Lang  
Hali Lanier  
Tabby Lansing  
Tabitha Lansing  
Lecrda Lardse  
Yaneisy LaRosa  
Lacey Lashley  
Thanh Le  
Stormy Lee  
Jamie Lewis  
Richard Little Jr.  
Autumn Lokan  
Dawn Long  
Victor Lopez  
Brittani Lowry  
Daniel Lowry  
Johnny Mackey  
Jennifer Macmillan-Lee  
Samantha Macy  
Ashley Mallory  
Shelby Manning  
Ashtyn Marsee  
Jessie Marsh  
Charlotte Martin  
Michaelnisha Martin  
Shirley Martin  
Stephanie Mason  
Kelli May  
Shelby May  
Kevin McCall  
Johnathan McClain

Grace McClendon  
Jenny McCook  
Joshua McCook  
Jenna McCray  
Rebecca McCray  
Charlisa McGowan  
Kelli McKinley  
Morgan McKinley  
Kristy McManaway  
Gwenesia McQuay  
Brooke Meng  
Jennifer Merriman  
Janet Messcher  
Rebecca Miara  
Wendi Mimbs  
Brandon Mincey  
Jasmine Mincey  
Christina Minquez  
Christine Miranda  
Perry Mobley  
Shelby Moon  
Joseph Morales  
Daniela Moreland  
Melissa Morgan  
Cara Morris  
Christopher Morris  
Josie Moses  
Jonathon Mosley  
Marissa Murdock  
Katelynn Neveils  
Brittney Nichols  
Craig Nix  
Martha Nix  
Leah Nixon  
Billie Nobles  
Thad Nobles  
Scott Nunley  
Crystal Nur  
Joshua Ogburn  
Shaunta Oglesby  
Sherri Ortega  
Amy Osborne  
Christopher Osborne  
Taryn Ott  
Ashley Oxendine  
Jack Pait  
Charis Parker

Regular Meeting  
November 19, 2019

Christopher Parker  
Kathleen Parnell  
Kenneth Parsons  
Emily Peacock  
Lisette Pelletier  
Kenneth Pettrey  
Sciara Pettrey  
Jessica Pince  
Margaret Pinkard  
Stephanie Pinkard  
Kimberly Plummer  
Ronnie Plummer  
Rebecca Prescott  
Cristi Prevatt  
Claire Pry  
Haley Radford  
Lexie Ragan  
Elaine Raines  
Stephen Raines  
Ashley Ramser  
Krystal Ramsey  
Sarah Richards  
Amanda Rickett  
Tyesha Riley  
Anne Rissman  
Megan Roberts  
Stephanie Roberts  
Troy Roberts  
Courtney Robinson  
Natoshia Robinson  
Ronnika Robinson  
Tamera Robinson  
Fidencia Romulo  
Mariana Rosalio  
Jason Rose  
Micaneasha Ross  
Rebecca Ross  
Gina Ruiz  
Crystal Russell  
Jamie Rutland  
Benjamin Sadler  
Teresa Salano  
Brittany Salne  
Marilyn Salsberry  
Claudia Sanchez  
Amy Sansouci  
Patricia Sapp

Cynthia Schiller  
Margie Schmidt  
Rebecca Scocca  
Jose Segura  
Ashley Sharpless  
William Shaw  
Chancie Sheffield  
George Sheffield  
Destiny Shepherd  
Tiffani Shiver  
Misty Shows  
Ana Silva-Martinez  
Jessica Simpson  
Leslie Slaughter  
Christina Smith  
Jennifer Smith  
Jessica Smith  
Maria Smith  
Nichole Smith  
Rhonda Smith  
Wilonia Smith  
Juliana Soto  
Melinda Soto  
Tacora Souter  
Jason Sparkman  
Melissa Standridge  
Jessica Starling  
Jamie Stewart  
Patricia Stith  
George Stover  
Kristin Strange  
James Sweat  
Angela Tanner  
Jennifer Taylor  
Mikayla Taylor  
Timothy Taylor  
Miranda Tehan  
Amanda Thomas  
Cricket Thomas  
Kali Thomas  
Shandra Thomas  
Talisha Thomas  
Linda Thompson  
Traci Thompson  
LaTangelia Tonksley  
Alicia Touchton  
Randal Touchton

Naomi Tucker  
Samantha Tucker  
Tamara Turner  
Tammy Turner  
Lela Turpin  
Andrew Tuten  
Meghan Tuten  
Carolyn Underwood  
Shayna Valdez  
Olivia Valentine  
Rebekah Vanauken  
Tara Vasquez  
Yanet Vega  
Keedra Virgil  
Latoria Virgil  
Tanecia Virgil  
Katie Virts  
Tanya Wagner  
Donald Wainwright  
Kendall Wainwright  
Essie Walker  
Hannah Walker  
Jeremy Walker  
Shannon Walker  
Tiffany Walker  
Vickie Walker  
Michelle Wall  
Samantha Ward  
Shawn Wardrep  
Erica Washington  
Ashley Waters  
Terri Watley  
Quintilla Watson  
Mylene Watts  
Cori Wells  
Katlin Westrich  
Angela Wheeler  
Natalie Whiteley  
Harley Williams  
Jacqueline Williams  
Latoria Williams  
Nicole Williams  
Pamela Williams  
Stephanie Williams  
Sydney Williams  
Teresa Williams  
Timothy Williams

Travis Williams  
Kelli Williamson  
Coty Wiltgen  
Kiya Wiltgen  
Leeann Wirick

Kristen Wright  
Marian Wright  
Hannah Wynn  
Wendy Wynn  
Tiffany Young

Amanda Younker  
Kimberly Yow  
Cynthia Zayas

**End of List  
2019-2020  
School Year**

## REGULAR AGENDA

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to request Gallagher Benefit Services to investigate and request price quotes in order for the Suwannee County School District to consider having a self-insured medical health insurance program as compared to remaining a fully insured program. (Note: This recommendation was made by a unanimous vote of the Fringe Benefits Committee of all who responded.) MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the following individuals to serve on the Suwannee County School District Collective Bargaining/Negotiating Team for 2019-2020:
  - Vickie DePratter, Chief Negotiator
  - Thomas Hunter Abercrombie
  - Marsha Brown
  - Malcolm Hines
  - Austin Richmond
  - Josh Williams

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following bid:

#20-208            Pine Straw Harvesting to Preferred Pine Straw, Inc. for the  
Branford High School Forestry Tract

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#3.05    Administrative Organization (*Revisions*)  
#3.06    Safe and Secure Schools (*Revisions*)  
#4.01    Student Progression Plan (*Revisions*)  
#4.025   Academic and Career Planning (*Revisions*)  
#5.05    Requirements for Original Entry (*Revisions*)  
#5.13    Zero Tolerance for School-Related Crimes (*Revisions*)  
#5.40    Children of Military Families (*New*)  
#5.101   Bullying and Harassment (*Revisions*)  
#6.19    Certification of Administrative and Instructional Personnel (*Revisions*)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2019-2020. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the RIVEROAK Technical College Strategic Plan for July 2019 – June 2024. (**pgs. 66-74**) MOTION CARRIED UNANIMOUSLY
7. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the following personnel item for the 2019-2020 school year:
- a. Job Description #110 – Assistant Director of Information Technology (*Revised*) (**pgs. 75-78**) MOTION CARRIED four to one; Mr. White voted NO.

**Action on the Agenda Addendum**

#1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following new names for the Live Oak elementary schools, effective with the 2020-2021 school year:

- a. Suwannee Pineview Elementary (Arts Program)
- b. Suwannee Riverside Elementary (Innovation Program)
- c. Suwannee Springcrest Elementary (Leadership/Careers Program)

MOTION CARRIED UNANIMOUSLY

#2. Presented for informational purposes out-of-state travel for the employees listed below. (NOTE: They will be representing Suwannee High School [SHS], and our District, at the 2019 National Christmas Tree Display in President's Park. SHS art students were selected to create ornaments for the National Christmas Tree. Only one school from each state is selected to participate each year; and SHS was selected this year for the state of Florida. No students will be attending.)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Tammy Boggus	SHS	12/4-6/2019	See above	Washington, D.C.
Cindy Wiggins	SHS	12/4-6/2019	See above	Washington, D.C.
Pam Williams	SHS	12/4-6/2019	See above	Washington, D.C.

*Funding: Employees will provide for their own airline travel. SHS will provide for lodging and meals.*

#3. MOTION by Mr. White, second by Mr. Taylor, for approval of the Human Resources Transactions Addendum (**pgs. A2-A3**)

**End of Agenda Addendum**

8. Legal Counsel's Report – No legal matters to report.



## 9. Comments from Student Ambassadors

Barrett Young shared information regarding Christmas related activities that will be held at the Branford High School (BHS) Willie Veal Land Lab. He stated that BHS is excelling in volleyball and football. He asked for the continued support of the School Board and community.

## 10. Superintendent's Report

- Distributed a copy of an email he received from Joy Frank, with FADSS, regarding a summary of the Governor's legislative budget request.
- Distributed a listing of the District's 2019-2020 Teachers of the Year (TOY) and School-Related Employees of the Year. The TOY Banquet will be held January 23, 2020, at Camp Weed; additional information will be forthcoming.
- Gift baskets were taken to our District Principal of the Year, Terry Huddleston; and to our District Assistant Principal of the Year (Stephenie Busch).
- Mr. Roush and Mr. daSilva attended Exit Conference regarding the District's audit for 2018-2019, and happy to report we had a clean audit report with no findings.
- Wished everyone a safe and Happy Thanksgiving!

## 11. Issues and concerns Board members may wish to discuss

- Mr. White commented on the following:
  - ✓ He stated that "tonight is a good night for most, but not for me, with us being in the new District Office building". He thanked Mr. Roush for enduring him for not supporting the new District Office building; he is proud of the new building, but feels that Branford High School (BHS) doesn't have the facilities to teach career readiness, specifically the Welding Program. He would like to ask the Legislature for funds to help with BHS career readiness. He stated that we sit here in a nice building and yet he is embarrassed of the facilities at BHS.
  - ✓ Wished everyone a Happy Thanksgiving!
  - ✓ Expressed kudos to Evan Procko for his accomplishments.
  - ✓ Thanked Walter Brown for all his work at the BHS forestry tract.

- Mr. Taylor commented on the following:
  - ✓ Thanked Mr. daSilva and Mr. Alcorn for their continued leadership as Chair and Vice Chair.
  - ✓ He stated that he respects Mr. White for his convictions, although he may not agree with his decisions, but he does respect him.
  - ✓ Thanked Ms. Cason her continuing to be our SSDCC Liaison.
  - ✓ He stated that the new District Office building didn't just happen; there were unfortunate circumstances that happened to our old building; he thanked everyone for bringing the new District Office building to fruition.
  - ✓ He asked for a status on the dollars that can be allocated to band programs. Expressed kudos to the following:
    - The student who was recognized tonight for her artwork at the Capitol in Tallahassee
    - Evan Procko for his accomplishments
    - The two young ladies who represented the SHS Band Program and led the pledge
    - Student Ambassador Barrett Young
- Ms. Cason commented on the following:
  - ✓ Very impressed with all the presentations and recognitions of our students tonight.
  - ✓ Felt it was time for the District Office staff and administrators to be placed back in one building; we will most likely always have financial problems, but you have to weigh it out and look into the future; does not agree with Mr. White, but there will be no hard feelings when we leave here tonight...we agree to disagree without being disagreeable.
  - ✓ Spoke regarding her meeting with Anita Williams on civil citations; would like to have the principals at the middle and high schools to compile stats as to who received civil citations and were referred to the Sheriffs Office.
  - ✓ Wished everyone a Happy Thanksgiving!
- Mr. Alcorn stated he was very impressed with all the presentations and recognitions of our students, and also to their parents. Thankful for the new District Office building. Wished everyone a Happy Thanksgiving!

- Mr. daSilva stated he was thankful for those folks who attended Taste of Suwannee; thankful and proud of our District. Wished everyone a Happy Thanksgiving!

The meeting adjourned at 8:05 p.m.