

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 12, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Julie Ulmer, and Jerry Taylor, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:14 a.m. School Board Member Catherine Cason and School Board Attorney Leonard Dietzen were absent. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.)

Administrators and others present: Walter Boatright (arrived at 9:15 a.m.), Dr. Bill Brothers (arrived at 9:08 a.m.), David Campbell, Mark Carver, Lisa Dorris, Janene Fitzpatrick (arrived at 9:05 a.m.), Chris Landrum, Susan Moffat (arrived at 9:56 a.m.), Ted Roush, Elizabeth Simpson, Lila Udell, and T.J. Vickers. Pat Roberts, Dianne Westcott, and Kelly Services Representatives were also present.

Chairman daSilva called the meeting to order at 9:00 a.m.

Chief Financial Officer Update..... Vickie DePratter

Mrs. DePratter provided an update regarding the Finance Department pertaining to the need for an additional position for the Payroll/Insurance area.

Facilities Department Update Mark Carver

Mr. Carver provided an update for the Facilities Department as follows:

- Various summer projects
- Request to deed property next to Douglass Center to the County; consensus of the Board was to proceed with deeding the property to the County.
- Welding Program at Branford High School (proposed area, equipment, materials, and supplies)

Radio Shack Funding Mark Carver

Mr. Carver provided information regarding funding for remodeling of the Radio Shack building. Mr. daSilva shared information regarding his meeting with Koby Adams, Aid to Representative Elizabeth Porter. Mr. daSilva felt the next step would be to meet with Commissioner Pam Stewart and ask her to take our request to the Legislature for the proposed funding. Discussion followed. Mrs. DePratter shared information regarding various proposed funding options for the project. Consensus of the Board was to discuss the issue further at a future workshop and have Mrs. DePratter prepare projections for various funding sources before proceeding with spending the \$75,000 expense for construction documents.

ELL Program UpdateLila Udell

Mrs. Udell provided an update regarding the ELL Program.

Human Resources Department UpdateDr. Bill Brothers

- Equity and Minority Teacher Recruitment Plans (**pgs. 2-4**)
- Personnel Issues (**pgs. 5-9**)
- Substitutes

Dr. Brothers distributed a handout and provided an update for the Human Resources Department as follows:

- Substitute Pay
- Placing Food Service and Custodian substitutes on contract with Kelly Services. Consensus of the Board was to proceed as discussed.
- Revisions to the Minority Teacher Recruitment Plan
- Instructional Pre-Contract Conditional Offer of Employment Form (*new*)
- Revisions to the Equity Plan
- Job Description #165 – Occupational Therapy Assistant, Licensed (*new*)
 - Dr. Brothers stated this job description needs to be negotiated with the Collective Bargaining Team and will be brought back to the Board at a later date.

Assistant Superintendent of Instruction UpdateJanene Fitzpatrick

- Memorandum of Understanding (MOU) – Teacher Incentive Fund (TIF5) (**pgs. 10-40**)
- Paraprofessional Equity Analysis Update
- Every Student Succeeds Act (ESSA)

Mrs. Fitzpatrick provided an update for the Assistant Superintendent of Instruction Department as follows:

- Proposed participation in the TIF5 Grant and MOU. Consensus of the Board was to proceed with the application to participate in the TIF5 Grant and MOU.
- Paraprofessional Equity Analysis
- Every Student Succeeds Act (ESSA)

The workshop adjourned at 12:11 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 12, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Catherine Cason and School Board Attorney Leonard Dietzen were absent. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.)

Chairman daSilva called the meeting to order at 12:20 p.m.

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- | | |
|----------|---|
| #2017-65 | Gateway Educational Computing Consultants Project Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and the District School Board of Suwannee County (<i>Renewal</i>)
(pgs. 3-6) |
| #2017-66 | PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County, Florida (<i>Renewal</i>) (pgs. 7-9) |

MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

- #1. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval to add one Employee Benefits Specialist position in the Finance Department. **(pgs. A2-A3)** MOTION CARRIED UNANIMOUSLY
- #2. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following changes to the *Salary Schedule Confidential Employees 2015-2016, Secretarial and Other Personnel*, effective July 1, 2016: **(pgs. A4-A6)**
- a. Reclassify the Supervisor/Payroll position from Line 1D to Line 1C
 - b. Reclassify the Employee Benefits Specialist position from Line 1A to Line 1AA
 - c. Delete Line 1E, Supervisor/Finance
 - d. Delete Line 1D, Supervisor/Payroll
 - e. Reclassify all Line 6 positions to Line 1C

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Mrs. DePratter

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following Memorandum of Understanding (MOU)/Agreement for the 2016-2017 school year: (NEW) (Note: This MOU has been reviewed and approved by Board Attorney Leonard Dietzen.)
- #2017-67 Memorandum of Understanding (MOU) between North East Florida Educational Consortium (NEFEC) and Suwannee County School District for the 2016 Teacher Incentive Fund (TIF5) Grant (*New*) **(pgs. 10-13)**

MOTION CARRIED three to one; Mr. White voted NO.

Director of Human Resources – Dr. Bill Brothers:

3. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Personnel Changes List, with the following change: Page 15, under PAL Program, change the “6 additional hours” to “10 additional hours.” (pgs. 14-17)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

SUMMER TERM 2015-2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:

Abby Warren, EOC Review Teacher

PAL Program:

Approval of the following teachers to work up to 6 additional hours for supervision of students before and after the scheduled student contact day (paid from Title I A and Title I Part C):

Angela Hester

Marjeran Lewis

Lynda Owens

Mary Kinard

Melissa McKire

Sue Ratliff

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Daphne Harden, Paraprofessional, Credit Recovery

District Wide/21st Century:

The following to work as paraprofessional in the 21st Century Program:

Tiffany Sanders

Food Service Department:

Amanda Williamson, 4 Hour Food Service Worker, alternate

MISCELLANEOUS

Food Service Department:

Approval for the following food service workers to work up to 30 additional hours for delivering meals to summer feeding sites:

Gloria Presley

Rhonda Tillman

Amanda Williamson

Paul Otterbine

PAL Program:

Approval of the following paraprofessionals to work up to **€ 10** additional hours for supervision of students before and after the scheduled student contact day (paid from Title I A and Title I Part C):

Christina Batton

Carla Blalock

Ana Geinger

Brant Jessup

Elizabeth Smith

Amy Stratton

Ronald Tucker

PART-TIME/HOURLY EMPLOYEES:

ADULT EDUCATION

Robbin Chapman

ABE/GED Prep

Tracy Henderson

ABE/GED Prep

Angie Hester

ABE/GED Prep

Kathy Smith

ABE/GED Prep

Darryl Cannon

Adult Basic Education

Glenda Cranford

Adult Basic Education

Pam Poole

Chief GED Test Examiner

Phyllis Doty

ESOL

Sabrina Harrell

ESOL

Ann Warner

GED Test Proctor/TABE Test Examiner

Richard Allen

TABE Test Examiner

Ta-Trease Sapp

TABE Test Examiner

VOCATIONAL

David Barnes	Bus Driver Training
Pat Fleming	Bus Driver Training
Inez Williams	Bus Driver Training
Susan Morgan	PCT. /Practical Nursing/I.V. Therapy
Marissa Lane	Early Childcare Education /Paraprofessional
Greta Thornton	Nail Technician

COMMUNITY EDUCATION (Pending class enrollment)

Ann Warner	Beginning Computer
Marilyn Roberts	Business
Debbie Scott	Cake Decorating
Juanita Torres	Conversational Spanish

End of List
2015-2016 Summer School

RECOMMENDATION 2016-2017 SCHOOL YEAR:

RECOMMENDATION: INSTRUCTIONAL:

Suwannee High School:

Melinda Carson, Guidance Counselor, 12 month, Probationary, effective July 5, 2016

REPLACES: Leah Harrell

End of List
2016-2017 School Year

The meeting adjourned at 12:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 21, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Julie Ulmer, and Ronald White, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Jerry Taylor, along with School Board Attorney Leonard Dietzen were absent. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.)

School Resource Officer Cory Horne was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mrs. Ulmer, second by Mr. White, for approval to advertise the tentative Millage Rates and tentative Budget for the 2016-2017 school year.
(pg. 2) MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 6:08 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 26, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.)

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by the Branford High School FFA Chapter student organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board regarding changes to the District's dress code:

- Kelly Kimball
- Wendy Flynn

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-36)**

June 14, 2016	Workshop Session
	Special Meeting
June 28, 2016	Workshop Session
	Expulsion Issues Hearing (Private)
	Public Hearing
	Regular Meeting

2. Approval of the monthly financial statement for June 2016.

3. The following bills for the period June 1-30, 2016:

General Fund

#162232 - 162255	\$	438,936.93
#162351 - 162866		2,996,597.41
Electronic Fund Transfers		<u>3,383,340.87</u>
	\$	6,818,875.21

Federal Fund

#48169 - 48184	\$	49,927.16
#48242 - 48353		235,857.67
Electronic Fund Transfers		<u>250,490.81</u>
	\$	536,275.64

Food Service Fund

#30648 - 30659	\$	20,640.14
#30676 - 30792		302,175.09
Electronic Fund Transfers		<u>244,550.56</u>
	\$	567,365.79

2.0 LCIF

#7364 - 7388	\$	950,864.85
Electronic Fund Transfers		<u>409.90</u>
	\$	951,274.75

4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-12	III-11	IV-12 (Federal)
		IV-12 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated July 26, 2016. **(pgs. 37-38)**
6. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)
- #2017-63 Suwannee County School Board Cooperation Agreement for Student Teaching and Clinical Experiences, 2016-2017 Academic Years, between Bethune-Cookman University and the Suwannee County School Board *(Renewal)* **(pgs. 39-43)**
- #2017-64 Northwest Regional Data Center (NWRDC) Contract between the Northwest Regional Data Center and Suwannee County School Board *(Renewal)* **(pgs. 44-56)**
7. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Chris	Beasley	Columbia	Suwannee	12
Chris Deona	Beasley	Columbia	Suwannee	10
Colin	Broome	Columbia	Suwannee	10
Bethany	Brown	Columbia	Suwannee	12
Dalton	Carver	Columbia	Suwannee	12

FIRST NAME	LAST NAME	TO	FROM	GRADE
Mylic	Fernandez	Columbia	Suwannee	3
Emily	Flugrath	Columbia	Suwannee	8
Zachary	Flugrath	Columbia	Suwannee	11
Aubree	Funkhouser	Columbia	Suwannee	1
Rylee	Funkhouser	Columbia	Suwannee	3
Keagan	Gamble	Lafayette	Suwannee	7
Kreston	Gamble	Lafayette	Suwannee	1
Zoie	Hatch	Columbia	Suwannee	6
Austin	Knowles	Alachua	Suwannee	9
Kymber	Lawson	Lafayette	Suwannee	1
Sophia	Miller	Columbia	Suwannee	11
Madison	Minnich	Columbia	Suwannee	11
Matthew	Minnich	Columbia	Suwannee	9
Emily	Quinones	Columbia	Suwannee	8
Joel	Quinones	Columbia	Suwannee	5
Leslie	Quinones	Columbia	Suwannee	12
Evan	Rolerson	Columbia	Suwannee	2
Marcus	Rolerson	Columbia	Suwannee	4
Peyton	Romano	Columbia	Suwannee	2
Brandon	Thompson	Columbia	Suwannee	12
Brooklyn	Weaver	Columbia	Suwannee	K
JyiQuan	Akins	Suwannee	Hamilton	7
JyLian	Akins	Suwannee	Hamilton	1
Arianna	Clay	Suwannee	Hamilton	3
Cassidy	Cribbs	Suwannee	Hamilton	9
Trevor	Eddings	Suwannee	Columbia	11
Matthew	Gookins	Suwannee	Hamilton	9
Johan	Hernandez	Suwannee	Lafayette	7
Jonathan	Hernandez	Suwannee	Lafayette	8
Savannah	Howell	Suwannee	Hamilton	8
William	Howell	Suwannee	Hamilton	12
KeShawn	Jones	Suwannee	Hamilton	8

FIRST NAME	LAST NAME	TO	FROM	GRADE
Steven	Jones	Suwannee	Hamilton	12
Patrick	Kennedy	Suwannee	Columbia	4
Victoria	Marshall	Suwannee	Columbia	9
Kaden	McKire	Suwannee	Hamilton	5
Mary	McKire	Suwannee	Hamilton	9
Jacob	Pittman	Suwannee	Hamilton	8
Morgan	Pittman	Suwannee	Hamilton	2
Marissa	Riels	Suwannee	Lafayette	7
Miranda	Riels	Suwannee	Lafayette	7
Charles	Robarts III	Suwannee	Lafayette	11
Ariana	Shanes	Suwannee	Hamilton	K
Tracey	Shanes	Suwannee	Hamilton	5

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Wyatt Brody	Lane	BES	SES	2

REGULAR AGENDA

Assistant Superintendent of Administration – Ted Roush:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

1. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of revisions to the 2016-2017 Suwannee County School District Student Conduct and Discipline Code for all elementary and secondary schools. (A copy is available for review in the office of the Assistant Superintendent of Administration.) (pgs. 57-58)

Discussion followed regarding dress code changes. Board consensus was to discuss proposed jeggings and tank top changes at a future workshop.

MOTION CARRIED UNANIMOUSLY

Director of Federal Programs – Lila Udell:

2. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the District English Language Learners (ELL) Plan for the 2016-2019 school years. (A copy of the plan is available in the office of the Director of Federal Programs, and in the office at each school site.) **(pgs. 59-60)** MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following form:

#7200-133 Instructional Pre-Contract Conditional Offer of Employment Form (*New*) **(pgs. 61-63)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Mr. White, for approval of the additions and revisions to the 2016-2017 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC) (A copy of the entire plan is available for review in the office of the Director of Human Resources.) **(pgs. 64-67)** MOTION CARRIED UNANIMOUSLY
5. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the 2016-2017 Minority Teacher Recruitment Plan. (A copy is available for review in the office of the Director of Human Resources.) **(pg. 68)** MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Mr. White, for approval of the Suwannee County School District 2015-2016 Annual Update to the Florida Educational Equity Act Plan. (A copy is available for review in the office of the Director of Human Resources.) **(pg. 68)** MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. White, second by Mr. Taylor, for approval of the Personnel Changes List with the following two changes: Page 71, under RECOMMENDATION: INSTRUCTIONAL, Suwannee High School, delete Keisha Williams; and on Page 73, change Kyler Hall from Offensive Coordinator to Defensive Coordinator, and change Mike Braun from Defensive Coordinator to Offensive Coordinator. (pgs. 69-76)

NOTE: Mrs. Ulmer stated she would be abstaining from the vote due to a potential conflict of interest. (See attached Form 8B Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers.)

MOTION CARRIED four to one; Mrs. Ulmer ABSTAINED from the vote.

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:

Lura Sapp, Teacher, effective August 1, 2016

Suwannee Elementary School:

Marissa Bricker, Teacher, effective June 7, 2016

Suwannee Middle School:

Cara Disken, Teacher, effective June 7, 2016

Tiffany Bellenger-Smith, Guidance Counselor, effective June 27, 2016

Melinda Tice, Teacher, effective June 7, 2016

RESIGNATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:

Kelley Humphries, School Nurse, effective June 7, 2016

Transportation:

Chancie Corbett, Bus Driver, effective June 5, 2016

James Dunham, Bus Driver, effective June 5, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Kimberley Garrett, Teacher, Probationary, effective August 9, 2016

REPLACES: Shirley Campbell

Priscilla Jones, Teacher, Probationary, effective August 9, 2016

REPLACES: Jessica Wagner

Erin Roberts, Teacher, Temporary, Probationary, effective August 9, 2016

REPLACES: Amanda Clark

District Wide:

Tracy Lamb, Speech Language Pathologist, Probationary, effective August 9, 2016

REPLACES: New Position

Suwannee Elementary School:

Kimberly Harris, Teacher, Probationary, effective August 9, 2016

REPLACES: Ben Thomas

Pamela Wainwright, Teacher, Probationary, effective August 9, 2016

REPLACES: Laurie Dunham

Suwannee High School:

Melinda Carson, Guidance Counselor, Probationary, effective July 1, 2016

REPLACES: Leah Harrell

Ryan Hiers, Music/Band Teacher, Probationary, effective August 1, 2016

REPLACES: Stacey Smith

Dinah Mayne, Teacher, Probationary, effective August 9, 2016

REPLACES: Randall Ethridge

James McDonald, Teacher, Probationary, effective August 9, 2016

REPLACES: Brian Tomlinson

William Roche, Teacher, Probationary, effective August 9, 2016

REPLACES: Candy Vickers

~~Kesha Williams, Teacher, Probationary, effective August 9, 2016~~

~~REPLACES: David Laxton~~

Suzanne Wilson, Teacher, Probationary, Non-certificated, effective August 9, 2016

REPLACES: Jenny Hurst

Suwannee Intermediate School:

William Harris, Teacher, Probationary, effective August 9, 2016

REPLACES: Wayne Hutchison

Suwannee Middle School:

Trudy Benson, Teacher, Probationary, effective August 9, 2016

REPLACES: Danny Robinson

Francis Cohen, Teacher, Probationary, effective August 9, 2016

REPLACES: Michelle Thompson

Kim Cohen, Guidance Counselor, Probationary, effective August 1, 2016

REPLACES: Tiffany Bellenger-Smith

Marie Mace, Teacher, Probationary, effective August 9, 2016

REPLACES: Linard Johnson

Scott Morris, Teacher, Probationary, effective August 9, 2016

REPLACES: Melinda Tice

Katheryn Quincey, Teacher, Probationary, effective August 9, 2016

REPLACES: Kaitlin VanHuesen

Suwannee Primary School:

Katey Melland, Teacher, Probationary, effective August 9, 2016

REPLACES: Sarah Musgrove

Renewals for the 2016-2017 school year:

CONTRACT RECOMMENDATIONS:

Contract Status for 2016-2017 school year:

Annual Contracts:

Term:

Branford Elementary School:

Lacey Van Etta 10

Victoria Jensen 10

Suwannee Elementary School:

Lina Saleem 10

Suwannee Middle School:

Jazmin Marrero 10

Suwannee High School:
Brian Bullock

10

TRANSFER:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO:</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Herbert Hutchinson	SIS/Teacher	SMS/Teacher	Sarah Jacobson	08/09/2016

PART-TIME/HOURLY EMPLOYEE

COMMUNITY EDUCATION (Pending class enrollment)

Belinda Fries Computer Technology

SUPPLEMENTARY:

Carl Manna	Marching Band Director	BHS	
Stacy Young	Agriculture Teacher	BHS	
Jenna Garrett	Agriculture Teacher	BHS	
Linda Whitley	Varsity Cheerleader Sponsor	BHS	
Michelle Boone	JV Cheerleader Sponsor	BHS	
Roy Harden	Head Football Coach	BHS	
Fred O'Quinn	Athletic Director	BHS	
Tim Clark	Assistant Athletic Director	BHS	
Hunter Abercrombie	Athletic Director	SHS	
Kyler Hall	Assistant Athletic Director	SHS	
Kyler Hall	Head Football	SHS	
Kyler Hall	Defensive Coordinator	SHS	
Mike Braun	Offensive Coordinator	SHS	
Crystiana Butler	Bowling	SHS	Darrell Curls
Frank Allen	Football Assistant Varsity	SHS	
Richard Allen	Football Assistant Varsity	SHS	
James McDonald	Football Assistant Varsity	SHS	
Matt Jackson	Football Assistant Varsity	SHS	
Jimmy Jackson	Football Assistant Varsity	SHS	
Glen Green	Football Head Junior Varsity	SHS	

Regular Meeting
July 26, 2016

Nahjawan Dukes*	JV Football Assistant	SHS	
Jeremy Ulmer	Head Basketball (Boys)	SHS	
Jimmie Taylor	Assistant Basketball (Boys)	SHS	
Brian Bullock	Head Basketball (Girls)	SHS	
Elaine Owens	JV Head Basketball (Girls)	SHS	
Elaine Owens	Assistant Basketball (Girls)	SHS	
Alex Cameron*	Assistant Basketball (Boys)	SHS	
Glen Green	Assistant Baseball Coach	SHS	
Chad Bonds	Assistant Baseball Coach	SHS	
Matt Campbell	JV Baseball Coach	SHS	
Matt Jackson	Head Track (Boys)	SHS	
Eric Rodriguez	Head Track (Girls)	SHS	
Katherine Haney	Tennis (Girls)	SHS	
Katherine Haney	Tennis (Boys)	SHS	
Damon Wooley	Golf (Boys)	SHS	
Kim Boatright	Golf (Girls)	SHS	Matt Campbell
April Green	Head Volleyball Coach	SHS	
Brian Bullock	Assistant Volleyball Coach	SHS	
Jeff Smith	Softball Head Coach	SHS	
Billy McClelland	Assistant Softball Coach	SHS	
Tim Smith	JV Softball Coach	SHS	
Katie Kimsey	Assistant Softball Coach	SHS	
Doug Morgan	Head Swimming Coach	SHS	
Debbie Durden	Assistant Swimming Coach	SHS	
Bill O'Briant*	Varsity Soccer (Boys)	SHS	Darrell Curls
Darrell Curls	Varsity Soccer (Girls)	SHS	
Chris Joyner*	Assistant Soccer (Boys)	SHS	
Brad Hall	JV Soccer (Boys)	SHS	
Tommy Brett	JV Soccer (Girls)	SHS	
Eric Rodriguez	Cross Country Coach (Boys)	SHS	
Eric Rodriguez	Cross Country Coach (Girls)	SHS	
Ryan Hiers	Band Director	SHS	Stacey Smith
Traci Green	JV Cheerleader Sponsor	SHS	
Pam Williams	Varsity Cheerleader Sponsor	SHS	
Pam Williams	Cheerleader Sponsor ½ Basketball	SHS	
Traci Green	Cheerleader Sponsor ½ Basketball	SHS	
Abigail Rodriguez	Dance Troupe Sponsor	SHS	
Kelly Waters	Auxiliary Sponsor	SHS	
Kelly Waters	Majorette Sponsor	SHS	

Sarah Trimm	Agriculture Teacher	SHS	
Travis Tuten	Agriculture Teacher	SHS	
Suzanne Wilson	HOSA Sponsor	SHS	
Sherry Dean	Drama Instructor	SHS	
Violet Noyes	Yearbook Sponsor	SHS	
Michael Pate	Academic Competition Sponsor	SHS	
Doug Aukerman	NJROTC Instructor	SHS	
Justin Bruce*	Head Baseball Coach	SHS	Terry Mixon
Vanessa Menhennett	Senior Class Sponsor	SHS	
Katheryn Quincey	Agriculture Teacher	SMS	
Chad Bonds	Assistant Football Coach	SMS	
Matthew Yanossy			

* *Pending Certification Requirements*

MISCELLANEOUS:

Approval for the following teachers to work up to 20 hours per week during the summer for professional development, curriculum alignment, and local assessments (funded by TIF-SEEC):

Jennifer Beach	Keith Stavig	James Wilson
Leah Harrell	Kelli Williams	

Terry Mixon resigned as baseball head coach.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Sara Benson, Paraprofessional, Probationary, effective August 15, 2016

REPLACES: Erin Roberts

Branford High School:

Cheri Kennedy, Temporary, Paraprofessional, effective August 15, 2016

REPLACES: Cheri Kennedy

District Wide:

Mercedes Gervacio, Custodian, effective July 18, 2016

REPLACES: James Larson

Facilities:

Michael Hall, Maintenance Worker I, effective July 14, 2016

REPLACES: Emery Scarborough

Suwannee Middle School:

Verhonda Morris, Temporary, Paraprofessional, effective August 15, 2016

REPLACES: Sharan Dedge

Linda Strait, Secretary, effective August 1, 2016

REPLACES: Ashley Skelly

Suwannee Primary School:

Josue Ramirez, Custodian, effective July 13, 2016

REPLACES: Michael Fusco

Transportation Department:

Stacy Ray, Bus Mechanic, effective July 7, 2016

REPLACES: Quinton Callum

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Jacqueline Bowles	SPS/School Nurse	BES/School Nurse	Kelly Humphries	08/09/2016
Kimberly Jennings	SMS/Asst. Principal	SES/Teacher	Marissa Bricker	08/09/2016
Gail Butler	SHS/Paraprofessional	SPS/Paraprofessional	Katey Melland	08/15/2016

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Sharon Dedge, Paraprofessional, August 15, 2016, through January 10, 2017

MISCELLANEOUS:

The following Prekindergarten staff to work up to 12 additional hours for parent orientation transitional meetings.

Tara Brock	Lois Lock	End of List 2016-2017
Traci Davis	Pam Norton	
Tenlee Deloach	Betty Riley	
Laritta Hunter	Dora Townsend	
Cara Howard	Jessica Wagner	
Amanda Kiser	Deanna Yott	

School Board Attorney – Leonard Dietzen:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

9. Superintendent's Report – No matters to report.

School Board Members:

10. Issues and concerns Board members may wish to discuss

➤ No issues or concerns

The meeting adjourned at 6:59 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
August 1, 2016

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, and Julie Ulmer, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.) School Board Attorney Leonard Dietzen and School Board Members Catherine Cason and Ronald White were also absent.

Chairman daSilva called the hearing to order at 5:30 p.m. for the purpose of adopting the Tentative Millage rates for the 2016-2017 school year and the Tentative Budget for 2016-2017.

The Tentative Millage rates set for the 2016-2017 school year are as follows:

Required Local Effort	=	4.532
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.780

The Tentative Millage is less than the roll back rate by 3.49 percent.

The Required Local Effort is 4.532 mills and is set by the State. This is a decrease of .19 mills from the 2015-2016 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2015-2016.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2015-2016.

- 1) Chairman daSilva called for questions or comments from the public concerning the Tentative Millage rates and there were none.

- 2) MOTION by Mrs. Ulmer, second by Mr. Taylor, to adopt the Tentative Millage rates for 2016-2017 as follows:

Required Local Effort	=	4.532
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mrs. Ulmer, second by Mr. Taylor, to adopt the Tentative Budget for 2016-2017. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:33 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 9, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, and Julie Ulmer, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:03 a.m. School Board Member Jerry Taylor was absent. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.)

Administrators and others present: Jennifer Barrs (arrived at 1:00 p.m.), Jennifer Beach, Amy Boggus (arrived at 1:00 p.m.), Tammy Boggus (arrived at 1:00 p.m.), Gary Caldwell (arrived at 1:00 p.m.), David Campbell, Mark Carver (arrived at 10:15 a.m.), Janene Fitzpatrick, Angie Hester (arrived at 10:46 a.m.), Abby Hill, Malcolm Hines (arrived at 1:00 p.m.), Jay Jolicoeur (arrived at 1:00 p.m.), Dee Dee McManaway (arrived at 10:46 a.m.), Susan Moffat, Nancy Nielsen (arrived at 10:46 a.m.), Ted Roush, Jim Simpson (arrived at 1:30 p.m.), Marsha Tedder (arrived at 1:00 p.m.), Dr. Jimmy Wilkerson (arrived at 1:00 p.m.), and Josh Williams (arrived at 10:43 a.m.). Dianne Westcott was also present.

Chairman daSilva called the meeting to order at 9:01 a.m.

RTI ProcessElizabeth Simpson

Ms. Hill and Ms. Beach provided information regarding the Response to Intervention (RTI) process.

(Note: Mrs. Ulmer left the workshop at 9:34 a.m.)

Dual Enrollment ArticulationWalter Boatright/Ted Roush
Agreements (Private Schools)

Mr. Roush distributed and reviewed the proposed dual enrollment articulation agreement between Suwannee County School Board, through RIVEROAK Technical College, and Melody Christian Academy.

Title I Paraprofessionals Janene Fitzpatrick/Ted Roush

Mr. Roush provided information regarding Title I Paraprofessionals and the need for two additional positions at Branford Elementary School.

Student Progression Plans Janene Fitzpatrick
AdvancED Accreditation Visit

Mrs. Fitzpatrick provided information regarding the proposed additions and revisions to the Student Progression Plans for 2016-2017.

Mrs. Fitzpatrick distributed and reviewed a handout regarding the upcoming AdvancED Accreditation visit, which is scheduled for October 30 – November 2, 2016.

The workshop recessed at 10:29 a.m. and resumed at 10:42 a.m.

Facilities Department Update Mark Carver

Mr. Carver provided an update regarding the Facilities Department.

Mr. Roush provided information regarding the proposed changes to the District Emergency Management Plan for 2016-2017, which includes the addition of the ALICE Protocol.

Suwannee Virtual School Update Janene Fitzpatrick/
Dee Dee McManaway

Ms. McManaway, Ms. Hester, Ms. Nielsen, and Mrs. Fitzpatrick provided information regarding an update for Suwannee Virtual School.

The workshop recessed at 11:50 a.m. and resumed at 1:00 p.m.

(Note: Mrs. Ulmer was back in attendance at 1:00 p.m. Mr. Dietzen was no longer in attendance.)

District Improvement Plan andJanene Fitzpatrick/
School Improvement Plans Principals

The following 2016-2017 District Improvement Plan (DIP) and School Improvement Plans (SIP) were presented to the Board:

- Suwannee Middle School – Jay Jolicoeur
- Suwannee Primary School – Marsha Tedder
- Suwannee Elementary School – Amy Boggus
- Branford Elementary School – Jennifer Barrs
- Suwannee High School – Malcolm Hines
- Branford High School – Dr. Jimmy Wilkerson
- Suwannee Intermediate School – Jim Simpson
- District – Janene Fitzpatrick

No action was taken at this time on the District Improvement Plan or the School Improvement Plans.

The workshop adjourned at 2:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 9, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Julie Ulmer, and Ronald White, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Jerry Taylor and School Board Attorney Leonard Dietzen were absent. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.)

Chairman daSilva called the meeting to order at 2:05 p.m.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

Director of Federal Programs – Lila Udell:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

1. MOTION by Mr. White, second by Mrs. Ulmer, for approval of the following personnel item for the 2016-2017 school year:
 - a. Add two Paraprofessional positions for Branford Elementary School
(*Funded by Title I funds.*) (pg. 2)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2016-2017 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2017-69 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Palmer Physical Therapy, LLC (Note: This contract replaces Contract #2017-13, which was previously Board approved on April 26, 2016.)
(*Renewal/Revised*) (**pgs. 3-15**)

MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

Assistant Superintendent of Administration – Ted Roush:

- #1. MOTION by Mr. White, second by Mrs. Ulmer, for approval of the following contract/agreement for the 2016-2017 school year: (Note: This contract has been reviewed and approved by Attorney David Marsey, with Rumberger, Kirk and Caldwell P.A.)

- #2017-74 2016-2017 Dual Enrollment Articulation Agreement between Suwannee County School Board, through RIVEROAK Technical College, and Melody Christian Academy (*New*)
(**pgs. A2-A5**)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Mr. Roush

The meeting adjourned at 2:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 23, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney David Marsey sat in for School Board Attorney Leonard Dietzen who was absent.

UTSC President Annette Kinsey and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Florida Sheriffs Youth Ranch students

Special Recognition by the Superintendent:

- **Perfect Scores on 2016 Spring FSA**

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Kelli Quincy addressed the Board regarding lice and bringing back the “No Nit Policy” for the school district.

Mr. Roush responded by stating that the lice issue would be discussed at the Board workshop to be held either September 6 or September 13.

- Natasha Williams and Rhonda Scott addressed the Board regarding the reassignment and character of Jim Simpson.

Supt. Scarborough responded that personnel issues would not be discussed in public.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-32)**

July 12, 2016	Workshop Session
	Special Meeting
July 21, 2016	Special Meeting (TRIM)
July 26, 2016	Regular Meeting

2. Approval of the monthly financial statement for July 2016.

3. The following bills for the period July 1-31, 2016:

<u>General Fund</u>	
#162867 - 163062	\$ 1,044,633.41
Electronic Fund Transfers	<u>588,494.00</u>
	\$ 1,633,127.41

Federal Fund

#48354 - 48434	\$	117,533.13
Electronic Fund Transfers		<u>191,198.19</u>
	\$	308,731.32

Food Service Fund

#30793 – 30825	\$	69,627.10
Electronic Fund Transfers		<u>26,186.41</u>
	\$	95,813.51

2.0 LCIF

#7389 - 7393	\$	950,864.85
Electronic Fund Transfers		<u>409.90</u>
	\$	951,274.75

4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>SBE Bonds</u>	<u>LCIF</u>	<u>CO&DS</u>	<u>Special Revenues</u>
I-13	II-1	III-12	III-1	IV-13 (Federal)
				IV-13 (Food Service)

5. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-1	III-1	IV-1 (Federal)
		IV-1 (Food Service)

6. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-68	Contractual Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium (<i>Renewal</i>) (pgs. 33-37)
#2017-71	Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board for Substitute Teachers (<i>Renewal/Revised</i>) (pgs. 38-58)
#2017-72	Memorandum of Agreement between the State of Florida Department of Health and the Suwannee County School Board

for the Provision of School Health Services in Suwannee
County (*Renewal*) (pgs. 59-66)

7. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kristopher	Allen	Madison	Suwannee	12
Liberty	Blanton	Columbia	Suwannee	9
Cassidy	Bruce	Columbia	Suwannee	9
Kelvin	Byrd	Columbia	Suwannee	1
Aiden	Cannon	Columbia	Suwannee	2
Austin	Herron	Lafayette	Suwannee	6
Bryson	Herron	Lafayette	Suwannee	5
Hayden	Herron	Lafayette	Suwannee	8
Hunter	Herron	Lafayette	Suwannee	8
Tyler	Herron	Lafayette	Suwannee	12
Dillan	Hillwig	Lafayette	Suwannee	5
Wyatt	Hillwig	Lafayette	Suwannee	3
Sariah	Johnson	Alachua	Suwannee	1
Savion	Johnson	Alachua	Suwannee	5
Magnel	Loper II	Columbia	Suwannee	9
Kaleb	Markham	Columbia	Suwannee	3
Kaylee	Markham	Columbia	Suwannee	1
Robert	Moon	Columbia	Suwannee	12
Shawn	Osborn	Lafayette	Suwannee	K
Sophia	Padgett	Columbia	Suwannee	4
Dylan	Paulk	Lafayette	Suwannee	10
Zeela	Platt	Lafayette	Suwannee	4
Devin	Rich	Columbia	Suwannee	1
Jayden	Rich	Columbia	Suwannee	3
Kayleigh	Richter	Columbia	Suwannee	4

FIRST NAME	LAST NAME	TO	FROM	GRADE
Destiny	Riley	Lafayette	Suwannee	8
Megan	Streetman	Columbia	Suwannee	9
Sarah	Swindell	Lafayette	Suwannee	10
Jackson	Thompson	Columbia	Suwannee	12
Jocelyn Leigh	Torres	Columbia	Suwannee	7
Juliette	Torres	Columbia	Suwannee	5
Tyler Jordan	Utle	Columbia	Suwannee	10
Jordenn	Waters	Columbia	Suwannee	5
Tanner	Westover	Columbia	Suwannee	5
Kylie	Williams	Columbia	Suwannee	5
Zinamarie	Garduno	Suwannee	Columbia	2
Daniel	Hendry	Suwannee	Hamilton	4
Lia	Hernandez	Suwannee	Madison	PK
Matt Andrew	Hodges	Suwannee	Hamilton	K
Kayla	Houston	Suwannee	Hamilton	7
Kolton	Hunter	Suwannee	Hamilton	1
Amaya	Johnson	Suwannee	Hamilton	7
Layton	Lanier	Suwannee	Lafayette	8
Nicholas	Lanier	Suwannee	Lafayette	6
Joseph Lance	Mathis	Suwannee	Hamilton	9
Jonathan	McKay	Suwannee	Gilchrist	1
Kayleigh	Miller	Suwannee	Columbia	9
Cheyenne	Neal	Suwannee	Columbia	12
Brynsleigh	Radford	Suwannee	Columbia	7
Nyasia	Taylor	Suwannee	Hamilton	K
Hinata	Thomas	Suwannee	Hamilton	K
Kevin	Ward	Suwannee	Hamilton	K
Nicole	Ward	Suwannee	Hamilton	1
Peyton	Ward	Suwannee	Hamilton	1
Rebecca	Ward	Suwannee	Hamilton	6
Hannah	Young	Suwannee	Lafayette	6

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Aaron-Mikkel	McQuay	BHS	SHS	10

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following resolution for the 2016-2017 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-01R Resolution Affirming Participation in the Small School District Council Consortium (SSDCC) (**pgs. 67-68**)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Ted Roush:

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-73 Master Service Agreement between ALICE Training Institute LLC and Suwannee County School District (*New*) (**pgs. 69-76**)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Suwannee County School District Emergency Management Plan for 2016-2017. (A copy is available for review in the office of the Assistant Superintendent of Administration.) (**pg. 77**) MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

4. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of District participation in the *2017 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 27-29, 2017, in the amount of \$2,000. (pg. 78) MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

5. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following resolution for the 2016-2017 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-04R Resolution of the School Board of Suwannee County, Florida,
for Parcel #22-02S-13E-0570205.0020, Entire Block F College
Heights Subdivision (pgs. 79-82)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Quit Claim Deed for Parcel #22-02S-13E-0570205.0020, Entire Block F College Heights Subdivision (pgs. 83-85) MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

7. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the 2016-2018 School Health Services Plan for Suwannee County School District, with the following change on Page 97, under #8.a., to add the following language in the last column: "DOH Suwannee provides dental services to children 0-20 years of age who are on Medicaid at DOH Suwannee fixed base operation/clinic." (pgs. 86-117) MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

8. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2016-2017 school year with the following change on Page 127, Job Description: Custodial Worker, under 1) Job Title, to strike the words “Maintenance Worker.” (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-70 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board for Substitute Custodians and Substitute Food Service Workers (*New*)
(pgs. 118-130)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. White, second by Mrs. Ulmer, for approval of the following personnel items for the 2016-2017 school year: **(pg. 131)**
- a. Add one Assistant Varsity Volleyball Coach supplemental position (secondary) to the staffing plan at Branford High School
 - b. Add one Assistant Basketball Coach (boys) supplemental position (middle school) to the staffing plan at Branford High School

MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

- #1. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following personnel items: **(pgs. A2-A4)**
- a. Add one Principal position at Suwannee Virtual School
 - b. Revise *Salary Schedule 2016-2017 Principals and Administrators* to reflect compensation for Principal of Suwannee Virtual School on Line 7

MOTION CARRIED UNANIMOUSLY

#2. Personnel Changes List Addendum (**pgs. A5-A6**)

Action on this item was taken along with Item #10 below on the Regular Agenda.

End of Agenda Addendum for Mr. Brothers

10. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum, and the following changes on the regular Personnel Changes list: Page 134, strike Katey Melland, under Suwannee Primary School, due to her being previously listed on the July agenda; Page 135, strike Janice Diaz-Reyes, Instructional Leadership, SIS, due to her having already resigned; Page 137, under Substitutes, Suwannee Primary School, strike Linda Howard, due to her already having retired.

Mrs. Cason stated for the record that she does not feel that a three day suspension was adequate for Mr. Simpson. Mr. Taylor pleaded to everyone to trust the Superintendent on his decisions regarding the issue. (**pgs. 132-138**)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Shannon Rodriguez, Teacher, effective June 7, 2016

Suwannee Middle School:

Tracy Lamb, Speech Language Pathologist, effective August 10, 2016

Suwannee High School:

Mark Beach, Teacher, effective June 7, 2016

Rebecca Mowry, Teacher, effective June 7, 2016

RETIREMENTS: NON-INSTRUCTIONAL:

Facilities Department:

Julian Durham, Maintenance Foreman, effective January 23, 2017

IT Department:

Michael Howell, IT Technician, effective September 30, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:

Carlos Diaz, Teacher, Probationary, effective August 9, 2016

REPLACES: Lura Sapp

RIVEROAK Technical College:

Lynda Carter, Teacher, part-time hourly, effective July 25, 2016

REPLACES: New Position

Suwannee High School:

Holly Gamble, Teacher, Probationary, effective August 9, 2016

REPLACES: Rebecca Mowry

Donna Leslie, Teacher, Probationary, effective August 9, 2016

REPLACES: David Laxton

Suwannee Intermediate School:

Stacey Gindlesperger Smith, Teacher, Probationary, effective August 9, 2016

REPLACES: Susan Roush

Suwannee Middle School:

Brittany Busby, Speech Language Pathologist, Probationary, effective August 10, 2016

REPLACES: Tracy Lamb

Alexi Wilson, Teacher, effective August 9, 2016

REPLACES: Cara Disken

Suwannee Primary School:

~~Katey Melland, Teacher, Probationary, effective August 9, 2016~~

~~REPLACES: Debbie Mixon~~

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:

Rosa Davis, Kindergarten Teacher, tentatively November 7, 2016 through February 13, 2017, with the option of returning sooner, using days as needed for insurance purposes.

Abby Fleming, Teacher, tentatively November 1, 2016 through February 1, 2016, with the option of returning sooner, using days as needed for insurance purposes.

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Mandi Howard	Yearbook Sponsor	BES	
Brooke Johnson	Middle School Girls' Basketball	BHS	
Tim Clark	Defensive Coordinator	BHS	
Stefani Santos	Girls' Cross Country Coach	BHS	
David Allen	JV Head Football Coach	BHS	
Fred O'Quinn	JV Asst. Football Coach	BHS	
Shannon Jernigan	Boys' Golf Coach	BHS	
Mendy Sikes	Head Var. Volleyball Coach	BHS	

Misty Ward	Head JV Volleyball Coach	BHS	
Ritchie Frye	Head Boys' Var. Basketball Coach	BHS	
Ritchie Frye	Head Boys' JV Basketball Coach	BHS	
John Blalock	Head Boys' M/J Basketball Coach	BHS	
Carla Suggs	Head Girls' Var. Basketball Coach	BHS	
Mendy Sikes	Head Girls' JV Basketball Coach	BHS	
Fred O'Quinn	Head Var. Baseball Coach	BHS	
Brad Minks	Asst. Baseball Coach	BHS	
Fred O'Quinn	Head JV Baseball Coach	BHS	
Oscar Saavedra	Varsity Softball	BHS	
Mason Tyler	Head MS Baseball Coach	BHS	
Kenneth Certain	Assistant Varsity Softball	BHS	
Roger Terry	Head JV Softball	BHS	
David Riels	M/J Softball Coach	BHS	
Christopher Ferguson	Asst. Varsity Boys' Basketball	BHS	
Roy Harden	Head Boys' Track Coach	BHS	
Tim Clark	Head Girls' Track Coach	BHS	
Karen Koon	Academic Sponsor	BHS	
Jenna Garrett	Middle School Ag	BHS	
Stacy Young	High School Ag	BHS	
Julianna Dees	Culinary Arts	BHS	
Angel Hill	Yearbook Sponsor	BHS	
Carl Manna	Band Director	BHS	
Linda Whitley	Varsity Cheerleader Sponsor	BHS	
Michelle Boone	JV Cheerleader Sponsor	BHS	
Pam Cassube	Freshman Class Sponsor	BHS	
Angel Hill	Sophomore Class Sponsor	BHS	
Cynthia Frye	Junior Class Sponsor	BHS	
Pam Cassube	Senior Class Sponsor	BHS	
Lindy Meeks	Yearbook Sponsor	SES	
Glen Green	JV Head Football	SHS	
Kayla Williamson	Head JV Volleyball	SHS	
Marcia Boatright	Instructional Leadership	SIS	
Shannon Chauncey	Instructional Leadership	SIS	
April Frye	Instructional Leadership	SIS	
Pam Hendrick	Instructional Leadership	SIS	
Traci Kirby	Instructional Leadership	SIS	
Robbie Kuyrkendall	Yearbook Sponsor	SPS	
Kelly Pennington	Instructional Leadership	SIS	
Janice Diaz-Reyes	Instructional Leadership	SIS	
Theda Roper	Instructional Leadership	SIS	

Dan Skelly
C. Butler

Contract Renewals for the 2016-2017 school year:

Annual Contract Renewals:

	<u>Term</u>
<u>Branford High School:</u>	
Mendy Sikes	10

Suwannee Elementary School:

Takesha Patrick 10

Suwannee Middle School:

Matthew Grillo 10

Kevin Lewis 10

RIVEROAK Technical College:

Mona Kelley 10

Catherine Maxwell 10

Professional Services Contract Renewal:

Term

Suwannee Middle School:

Stephanie Gray 10

COMMUNITY EDUCATION (Pending class enrollment)

Anna Davis

Sign Language

Vanessa Grantham

Stained Glass

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Lynn Peaden, Paraprofessional (Student Care Attendant)

REPLACES: New Position

Facilities Department:

John Betz, Maintenance Worker II, effective August 22, 2016

REPLACES: Michael Hall

Food Service Department:

Sharlie Bailey, Food Service Worker 3 hour, effective August 16, 2016

REPLACES: Kim Choe

Jennifer Hurst, Food Service Worker 3 hour, effective August 16, 2016

REPLACES: Earnestine Riley

Irina Hutcheson, Food Service Worker 3 hour, temporary, effective August 16, 2016

REPLACES: Mercedes Gervacio

Karen Parson, Food Service Worker 3 hour, effective August 16, 2016

REPLACES: Mattie Herring

Dawn Shearer, Food Service Worker 3 hour, effective August 16, 2016

REPLACES: Josue Ramirez

Suwannee Elementary School:

Tamara Felton, Paraprofessional, effective August 15, 2016

REPLACES: Jamie Summers

Suwannee High School:

Justin Bruce, Paraprofessional, effective August 15, 2016

REPLACES: Gail Butler

Suwannee Intermediate School:

Joshua Greek, Custodian 12 month, effective August 1, 2016

REPLACES: Cheryl Harris

Suwannee Primary School:

Kelly Melland, School Nurse, effective August 9, 2016

REPLACES: Jacqueline Bowles

Deisy Lopez, Custodian 12 month, effective August 15, 2016

REPLACES: Michael Fusco

Transportation Department:

Sharon Braun, Bus Driver, effective August 16, 2016

REPLACES: Susan Holloway

Jimmy Cannon, Bus Driver, effective August 16, 2016

REPLACES: Tia Ginn

Nisa Smith Carlisle, Bus Driver, effective August 16, 2016

REPLACES: Bobby Moman

Larry Nikula, Crossing Guard, part time hourly, effective August 16, 2016

REPLACES: Susan Bowen

Jack Powell, Bus Driver, effective August 16, 2016

REPLACES: Elizabeth Ash

George Townsend, Bus Attendant, effective August 16, 2016

REPLACES: Mercedes Gervacio

LEAVE OF ABSENCE (MEDICAL):

Branford High School:

Deborah Yates, Paraprofessional, August 15, 2016 until anticipated release date of October 1, 2016, or until released by her doctor.

SUBSTITUTES:

Substitute Food Service Workers:

Sharlie Bailey

Darlene Davenport

Irina Hutcheson

Lynn Mabey

Helin Morales

Lynne Otterbine

Substitute Nurse:

Kelley Humphries

Regular Meeting
August 23, 2016

Substitute Teachers (Emergency):

Branford Elementary School:

Teresa Allen	Staci Feeney	Amanda Harris	Belinda Horne
Karen Knighton	Jenny McCook	Mary Roberts	Sharon Richardson
Wendy Stines	Yvonne Topham	Lacey Humphries	Maggie O'Campo
Kelly Davidson			

Branford High School:

Tracy Delegal	Laurie Reaves	LaDon Terry	Michelle Lambert
Jerri Byrd	Daphine Harden	Andrea Lanier	

Suwannee Primary School:

Frankie Allen	LaDonna Baker	Marolyn Black	June Bashaw
Misty Cashmore	Gail Butler	Kadie Butler	Melanie Chambliss
Denise Chandler	Linda Cheshire	Debra Gamble	Penny Gambel
Meredith Garrison	Vanessa Isidro	Janet Good	Mayra Gonzalez
Linda Howard	Nancy Jernigan	Amanda Kiser	Robbie Kuyrkendall
Connie Little	Brittany Lock	Wildaly Nieves	Marcia Riegel
Julie Skeen	Tara Smith	Geraldine Thomas	Lori Torress
Rhonda Twilley	Ellawese Washington	Stephanie Williams	Ronna Williams

Suwannee Elementary School:

Tanya Crain	Julia Davidson	Marilynn Eaken	Kay Glass
Ashley Greene	Patricia Hines	Cathy Jerkins	Joanne Ledew
Heather Marshall	Jennifer McMillan	Jessica Melgar	Yvette Perez
Kristin Register	Talene Sasso		

Suwannee Intermediate School:

Tina Colvin	Erin Vogel	Lori Alban	Dona Norris
Christina Batton	Crystal Gill	Mike Herring	Shari Herron
Monica Sauer	Mayra Salazar-Villa	Tiffany Sanders	Holly Setzer
Amy Steed	Ronald Tucker	Pam Taylor	

RIVEROAK Technical College:

Richard Allen	Richard Calvitt	Laura Hernandez	Tammy Johns
Lynn Lee	Dana Tidwell	Ta-Trease Sapp	Tommy Miller

Suwannee High School:

Kathy Aukerman	Carla Blalock	Justin Bruce	Heather Crotty
Karen Jackson	Jan Schenck	Jimmy Jackson	Keith Cherry
Laketha Wilson			

Suwannee Middle School:

Evelyn Aue	Leigh Fernald	Deborah Hodge	Verhonda Morris
Jody Musgrove	Amanda Ramirez	Kathy Shea	Jackie Wiggins
Kayla Williamson	Elizabeth Smith	Carla Williams	Amanda Williams

**End of List
2016-2017
School Year**

Personnel Changes List Addendum

RECOMMENDATIONS: 2016-2017 SCHOOL YEAR

RECOMMENDATION: ADMINISTRATIVE:

Suwannee Intermediate School:

Jennifer Beach, Interim Assistant Principal, effective August 17, 2016

REPLACES: Amanda Brown

Suwannee Intermediate School:

Jennifer Beach, Assistant Principal, effective August 24, 2016

REPLACES: Amanda Brown

RECOMMENDATION: INSTRUCTIONAL:

ANNUAL CONTRACT RENEWAL:

	<u>Term</u>
<u>Branford Elementary School:</u>	
Myah Sanders	10

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Deidre McManaway	SVS Curriculum Coordinator	SVS Interim Principal	New	August 24, 2016
James Simpson	SIS Principal	SMS Assistant Principal	John Olson	August 17, 2016
John Olson	SMS Assistant Principal	SIS Interim Principal	James Simpson	August 17, 2016
Amanda Brown	SIS Assistant Principal	SVS Curriculum Coord.	Deidre McManaway	August 24, 2016

SUSPENSION:

Suwannee Middle School

James Simpson, Assistant Principal, August 19-23, 2016, for a total of three days, suspension without pay.

MISCELLANEOUS:

The following employees to work 5 hours for the *2016 Back to School Bash* on Aug. 6, 2016. Funded by Title I, Part A.

Christina Batton

Brant Jessup

Marjerian Lewis

**End of List
2016-2017**

End of Personnel Changes List Addendum

School Board Attorney – Leonard Dietzen:

11. Legal Counsel's Report – No legal issues to report by Attorney Marsey for Mr. Dietzen.

Superintendent of Schools – Jerry Scarborough:

12. Superintendent's Report – No issues to report.

School Board Members:

13. Issues and concerns Board members may wish to discuss

- Mrs. Ulmer reiterated that the reassignments on the personnel addendum, for the principals, are interim positions.
- Mr. daSilva proposed that the Board workshop will be held September 6, in conjunction with the Public Hearing for TRIM purposes. This will be instead of September 13.

The meeting adjourned at 7:19 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 6, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Julie Ulmer, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 4:40 p.m.

Administrators and others present: David Campbell, Mark Carver, Janene Fitzpatrick, Michele Howard, Chris Landrum, Ted Roush, Elizabeth Simpson, T.J. Vickers, and Josh Williams. School Board Member-Elect Tim Alcorn and Dianne Westcott were also present.

Chairman daSilva called the meeting to order at 1:01 p.m.

Lice Guidelines/ProceduresTed Roush

Mr. Roush distributed and reviewed a handout regarding research pertaining to head lice guidelines and procedures, as well as proposed revised District procedures. Discussion followed and suggestions were made regarding potential additions and deletions for the proposed procedure. Mr. Scarborough stated another draft document will be developed and brought before the Board.

CDL TrainingChris Landrum/Ted Roush

Mr. Roush and Mr. Landrum provided information regarding CDL training for District coaches, administrators, etc., which would potentially help with substitute bus drivers for trip assignments for the District. Discussion followed regarding issues with compensation of these substitute drivers. Mr. Scarborough asked Mr. Landrum to bring a recommendation back to the Board.

Policy Updates (**pgs. 2-9**)Dr. Bill Brothers

Dr. Brothers reviewed updates to the following policies:

- #4.019 Grade Forgiveness (*New*)
- #4.09 Athletics (*Revised*)
- #5.1001 Corporal Punishment (*Review Purposes*)
- #6.131 Teaching Out of Field (*Revised*)
- #6.401 Conflict of Interest in Purchasing (*Revised*)

Mrs. Simpson asked Board members for direction regarding when a parent does not attend expulsion hearing to have them come back at a later date to address the Board regarding the expulsion hearing. Mr. Dietzen provided information on the topic. Consensus of the Board was to continue with current procedure/policy.

The workshop recessed at 2:57 p.m. and resumed at 3:09 p.m.

Annual Financial Report Vickie DePratter

Mrs. DePratter reviewed the Annual Financial Report for fiscal year ended June 30, 2016.

Digital Classroom PlanJanene Fitzpatrick
SIG Grant

Progress Monitoring Calendar (**pgs. 10-19**)

Mrs. Fitzpatrick provided information/updates regarding the following:

- Progress Monitoring Calendar (Suwannee County 2016-2017 Uniform Statewide Assessment Calendar)
- Digital Classroom Plan
- School Improvement Grant (SIG)

Strategic Plan (**pgs. 20-44**)Janene Fitzpatrick

Mrs. Fitzpatrick and Mr. Roush reviewed the draft Suwannee County School District Strategic Plan and Action Plan for 2016-2020.

The workshop adjourned at 5:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 6, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Chairman daSilva called the meeting to order at 5:09 p.m.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

Action on the Agenda Addendum

#1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following budget amendments for the 2015-2016 school year: **(pgs. A2-A9)**

General
I-14

Special Revenue
IV-14 (Federal)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

1. MOTION by Mr. Taylor, second by Mr. White, for approval of the following changes to the purchasing cards issued through First Federal Bank of Florida: **(pg. 3)**

- a. Issue a new purchasing card to John Olson, Interim Principal of Suwannee Intermediate School, in the amount of \$5,000
- b. Cancel the current purchasing card issued to Jim Simpson

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Annual Financial Report for fiscal year ending June 30, 2016. **(pg. 4)** MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

(Presented by Director of Human Resources – Dr. Bill Brothers)

3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-52 Interagency Agreement between the School Board of Suwannee County, Florida, and Department of Children and Families Circuits 3 and 8, and Partnership for Strong Families, Inc., and CareerSource North Florida Board, and Agency for Persons with Disabilities Area 3, and Department of Juvenile Justice Circuit 3
(*Renewal/Revised*) **(pgs. 5-23)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

4. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following personnel item for the 2016-2017 school year:
 - a. Add one Teacher position at RIVEROAK Technical College for the Welding Program (Note: This position, if filled, will replace two part-time Teacher positions for the Welding Program.) **(pg. 24)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 6, 2016

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Chairman daSilva called the hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage rates for the 2016-2016 school year and the Final Budget for 2016-2017 school year.

The Final Millage rates set for the 2016-2017 school year are as follows:

Required Local Effort	=	4.532
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.780

The Final Millage is less than the roll back rate by 3.49 percent.

The Required Local Effort is 4.532 mills and is set by the State. This is a decrease of .19 mills from the 2015-2016 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2015-2016.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2015-2016.

- 4) Chairman daSilva called for questions or comments from the public concerning the Final Millage rates and there were none.

- 5) MOTION by Mrs. Ulmer, second by Ms. Cason, to Adopt Final Millage rates for 2016-2017 as follows:

Required Local Effort	=	4.532
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 6) MOTION by Mr. Taylor, second by Ms. Cason, to adopt Final Budget for 2016-2017. MOTION CARRIED four to one; Mr. White voted NO.

The hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 27, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Board Member-Elect Tim Alcorn was present.

UTSC President Annette Kinsey and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by the Suwannee Middle School FFA Chapter (student organization)

Special Recognition by the Superintendent:

- **NEFEC Regional Principal Leadership Academy**

Kim Jennings

Katrina Walker-Bius

- **2016 State FFA Convention Winners – Students**

Laura Beth Baker - Awarded American FFA Degree

Will Baker - Awarded State FFA Degree

Annalise Bunting - Awarded State FFA Degree

JT Byrd - Awarded American FFA Degree

Denver Cameron	- Awarded State FFA Degree
Gavin Cashmore	- Awarded State FFA Degree
Dalton Croft	- Finalist: Specialty Crop Production Proficiency
Wyatte Eakins	- Winner: State Agricultural Processing Proficiency
Ramsey Elliott	- Awarded State FFA Degree
Jonathan Gaylard	- Winner: State Star Farmer - Awarded State FFA Degree
Tania Henderson	- Winner: State Dairy Proficiency
Terrah Henderson	- High Individual: State Dairy Judging Contest - Awarded State FFA Degree
Hunter Hill	- 1 st Place: Plant Science – Agriscience Fair
Sara Humphreys	- Awarded State FFA Degree
Chelsey Jackson	- Awarded State FFA Degree
Blake Lamb	- 1 st Place: Plant Science – Agriscience Fair
Caleb Land	- Awarded American FFA Degree
Sarah Beth Lee	- Finalist: Agricultural Communications Proficiency
Katie Lloyd	- Winner: State Outdoor Recreation Proficiency
Meredith Lord	- Finalist: Specialty Crop Production Proficiency - Awarded State FFA Degree
Cassidy Monroe	- Finalist: Agricultural Processing Proficiency
Allie Randell	- Winner: State Forage Proficiency - Awarded American FFA Degree

- | | |
|---------------|--|
| Trey Roberts | - 1 st Place: State Tractor Driving
- Awarded State FFA Degree |
| Amy Sullivan | - Awarded State FFA Degree |
| Dallas Taylor | - Finalist: Poultry Production Proficiency |
| Barrett Young | - Selected as a Courtesy Corp Participant |

• **2016 State FFA Convention – Chapter Awards**

- | | |
|---------------------------------|--|
| Branford High School
Chapter | - 3 rd Place: Fresh From Florida Award
- Florida's Finest Award
- SAE Award |
| Branford High School
Alumni | - 1 st Place: Outstanding Alumni Affiliate |

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-31)**

August 1, 2016	Public Hearing (<i>adopt the tentative Millage Rates and tentative Budget for 2016-2017</i>)
August 9, 2016	Workshop Session
	Special Meeting
August 23, 2016	Regular Meeting

2. Approval of the monthly financial statement for August 2016.

3. The following bills for the period August 1-31, 2016:

General Fund

#163063 - 163534	\$ 2,380,723.13
Electronic Fund Transfers	<u>2,585,294.61</u>
	\$ 4,966,017.74

Federal Fund

#48435 - 48535	\$ 282,918.34
Electronic Fund Transfers	<u>274,850.48</u>
	\$ 557,768.82

Food Service Fund

#30826 - 30904	\$ 291,565.77
Electronic Fund Transfers	<u>85,235.19</u>
	\$ 376,800.96

2.0 LCIF

#7394 - 7423	\$ 679,176.94
Electronic Fund Transfers	<u>6,619.51</u>
	\$ 685,796.45

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-2	III-2	IV-2 (Federal)
		IV-2 (Food Services)

5. Approval for disposal of property as per the attached Property Disposition Form dated September 27, 2016. **(pg. 32-37)**

6. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-48	Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center <i>(Renewal)</i> (pgs. 38-53)
#2017-75	Contract between School District of Suwannee County, Florida and Florida Sheriffs Youth Ranches, Inc. <i>(Renewal)</i> (pgs. 54-57)
#2017-78	Clinical Education Agreement between the Suwannee County School Board Certified Nursing Assistant and Practical Nurse Education Programs and LP Live Oak, LLC d/b/a Surrey Place Care Center <i>(Renewal/Revised)</i> (pgs. 58-65)
#2017-79	Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line service <i>(Renewal)</i> (pgs. 66-70)

7. Approval of the following student teacher interns for the fall semester 2016:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Kelsie Allen	St. Leo	SES	Michelle Robertson
Mindy Berry	St. Leo	SES	Amy Boggus
Audrey Borrell	St. Leo	SES	Becky Reaves
Amanda Hurst	St. Leo	SES	Laura Williams
Amanda Maddox	St. Leo	District	N/A-Field Experience
Joshua Obburn	FL Gateway	District	N/A-Field Experience
Hanna Ragan	St. Leo	SPS	Staci Greaves
Brittney Shearer	St. Leo	SES	Michelle Robertson

8. Approval for parents of the following identified student in the Exceptional Student Education program to be reimbursed for transportation costs for the 2016-2017 school year:

Student # Effective
6111018219 August 16, 2016

9. Approval for Branford High School and Suwannee High School FFA students to attend the 2016 National FFA Convention in Indianapolis, Indiana, on October 18-22, 2016. (*Funded by each individual student.*) **(pgs. 71-72)**
10. Presented for informational purposes out-of-state travel for the following employees: (*Funded by respective FFA Chapter.*) **(pgs. 73-74)**

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Jenna Garrett	BHS	10/18-22/2016	National FFA Convention	Indianapolis, IN
Stacy Young	BHS	10/18-22/2016	National FFA Convention	Indianapolis, IN
Sarah Trimm	SHS	10/18-21/2016	National FFA Convention	Indianapolis, IN
Travis Tuten	SHS	10/18-21/2016	National FFA Convention	Indianapolis, IN

11. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jocelyn	Bristol	Hamilton	Suwannee	K
Latoria	Graham	Columbia	Suwannee	9
Leon	Graham III	Columbia	Suwannee	12
Keeara	Grover	Columbia	Suwannee	10
Nathaniel	Merritt	Columbia	Suwannee	1
Imunique	Mitchell	Columbia	Suwannee	12
Margaret	Allbritton	Suwannee	Hamilton	10
Brianna	Bryan	Suwannee	Lafayette	12
Aferia	Ford	Suwannee	Columbia	10
Brealynn	Hill	Suwannee	Lafayette	3
Mar-khia	Massey	Suwannee	Lafayette	2
Mark	Massey Jr.	Suwannee	Lafayette	K
Mollie	McGee	Suwannee	Columbia	9

FIRST NAME	LAST NAME	TO	FROM	GRADE
Patrick	O'Hara	Suwannee	Hamilton	1

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2016-2017 school year. **(pg. 75)**

MOTION by Mrs. Ulmer, second by Ms. Cason, for School Board Member Jerry Taylor to continue serving as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2016-2017 school year.

MOTION CARRIED four to one; Mr. Taylor abstained from the vote.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following curriculum items for the 2016-2017 school year:
 - a. Suwannee County 2016-2017 Uniform Statewide Assessment Calendar **(pgs. 76-84)**
 - b. Attached Courses of Study for each District school for the 2016-2017 school year **(pgs. 85-119)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the 2016-2017 District Improvement and Assistance Plan (DIAP). (A copy is available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 120)**
MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

4. MOTION by Mr. Taylor, second by Mr. White, for approval of the following curriculum item for the 2016-2017 school year:
 - a. Vocational Programs/Courses Directory for 2016-2017 **(pgs. 121-156)**

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. White, second by Mrs. Ulmer, for approval of the Memorandum of Understanding (MOU) Sabal Trail Transmission, LLC Community Investment for acceptance of the Sabal Trail Scholarship for RIVEROAK Technical College in the amount of \$50,000. (Note: This is a one-time educational scholarship from Sabal Trail.) **(pgs. 157-160)** MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-77 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Genoa, a QoL Healthcare Company, LLC *(New)* **(pgs. 161-167)**

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

7. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Digital Classroom Plan for the 2016-2017 school year as required by s.1011.62(12)(b), F.S. (A copy of the plan is available for review in the office of the Director of Information Technology.) **(pg. 168)** MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

8. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of revisions to *Appendix B (Noninstructional For Information Purposes Only)* of the *Salary Schedule 2016-2017*, effective October 1, 2016, which increases pay for substitute bus drivers. **(pgs. 169-170)** MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. Personnel Changes List Addendum (pgs. A2-A3)

Action on this item was taken along with Item #9 below on the Regular Agenda.

End of Agenda Addendum

9. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum, and the following change to the Addendum: Under Out-of-Field, add the language below:

SVS Nancy Nielsen Economics, US Government, US History, Biology,
Chemistry, Physical Science, Algebra 1, Algebra 2,
Probability and Statistics, Geometry, Digital Arts, Into to
Entrepreneurship

(pgs. 171-178) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Kirsten Boston, Teacher, effective September 7, 2016
Kayla Holland, Teacher, effective September 7, 2016
Amy Robinson, Teacher, effective August 12, 2016
Pamela Wainwright, Teacher, effective, September 26, 2016

Suwannee Primary School:

Wendalyn Cordle, Teacher, effective September 30, 2016

Suwannee Intermediate School:

Janice Diaz-Reyes, Teacher, effective August 26, 2016

RESIGNATIONS: NON-INSTRUCTIONAL:

RIVEROAK Technical College:

James Larson, Head Custodian, effective August 25, 2016

Transportation:

Lillian Moman, Bus Driver, effective August 23, 2016

TERMINATIONS:

Suwannee High School:

William Roche, Teacher, effective September 19, 2016

RIVEROAK Technical College:

Lynda Carter, Teacher, effective September 7, 2016

RETIREMENTS: NON-INSTRUCTIONAL:

Food Service:

Darlene Hillhouse, Food Service Worker, effective September 30, 2016

Linda Plymel, Food Service Manager, effective November 30, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Renita Kelly, Teacher, Temporary, effective September 6, 2016

REPLACES: Myah Sanders

District Wide/ Student Services:

Debra Land, Teacher/TSA TSC, Probationary, effective September 9, 2016

REPLACES: Jennifer Beach

RIVEROAK Technical College:

Kevin Mercer, Teacher, part-time hourly Probationary, effective September 1, 2016

REPLACES: New Position

Suwannee Intermediate School:

Maria Rodriguez, Teacher, effective September 12, 2016

REPLACES: Janice Diaz Reyes

Suwannee Middle School:

Beckyann Larson, Teacher, Probationary, effective August 9, 2016

REPLACES: Jayvis Ward

LEAVE OF ABSENCE (FMLA):

District Office:

Lila G. Udell, Federal Programs, September 6, 2016 through November 22, 2016, with the option of returning sooner, using days as needed for insurance purposes.

LEAVE OF ABSENCE (MEDICAL):

District Office:

Lila G. Udell, Federal Programs, November 23, 2016 through January 4, 2017 with the option of returning sooner, using days as needed for insurance purposes.

LEAVE OF ABSENCE (MATERNITY):

Branford Elementary School:

Myah Sanders, tentatively September 6, 2016 through October 14, 2016

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

RIVEROAK Technical College

Melissa Francisco, Teacher, August 22, 2016 & August 29, 2016, for a total of 11.50 hours.

Suwannee Primary School

Nancy Seale, Teacher, October 28, 2015, for a total of 7.25 hours.

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Michael Braun	Boys' Weightlifting Head Coach	SHS	Josh Jacobson
Nahjawan Dukes	JV Football Assistant Coach	SHS	Glen Green
William Harris	JV Girls Soccer Coach	SHS	Tommy Brett
James McDonald	Varsity Football Assist Coach	SHS	Brock Canaday
Kenyon McFatten	Varsity Football Assist Coach	BHS	Brett Suggs
Brittney Shearer	Girls' Weightlifting Head Coach	SHS	Brock Canaday
Mirian Venero	Planning Period Supplement	SMS	

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>FFECTIVE</u>
Kathy Smith	RTC/Guidance Counselor	BES/Guidance Counselor	Nancy Nielsen	9/1/2016

MISCELLANEOUS:

The Superintendent recommends 40 additional hours for the following District CPR instructors below to provide CPR certification courses to District staff for the 2016-2017 school year as directed by the School Health Services Coordinator.

Patricia Nixon Kathy Sellgren Damon Wooley

Francis Cohen resigned from his coaching position as the Boys Soccer Coach for Suwannee Middle School Boys effective September 14, 2016.

Jeffrey Boatright resigned from his teaching position with Suwannee Virtual School effective September 20, 2016.

The following employees to be paid up to 30 hours from the TIF seek grant for curriculum mapping.

Rebecca Carter	Stephanie Selph	Joyce McIntosh
Kelly Driggers	Connie Leavitt	

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Hunter Abercrombie	Cristina Herrington	Georgette Ragan
Amy Allen	Heather Holt	Mandy Ramsey
Teresa Allen	Mandi Howard	Lindsey Ramsey
Christina Batton	Travis Howard	Susan Ratliff
Jennifer Bonds	Kelley Humphries	Brenda Raulerson
Matt Campbell	Lacey Humphries	Kristin Register
Isaac Chandler	Victoria Jensen	Darlene Rice
Andrew Chapman	Patrick Jernigan	Marcia Riegel
Robbin Chapman	Hannah Johnson	Donna Rightmire
Amanda Clark	Elizabeth Johnston	Ona Robertson
Tracy Combee	Mary Kinard	Tiffany Sanders
Teresa Conger	Amanda Kiser	Tralene Sasso
Wendalyn Cordle	Julie Kleka	Susan Schicker
Brooke Cox-Knowles	Vera Knighton	Nancy Seale
Tanya Crain	Karen Knighton	Stehanie Selph
Daniel Crews	Traci Kirby	Beth Southerland
Annemarie Croucher	Candice Land	Wendy Stines
Shannon Daniel	Charlena Land	Carla Suggs
Melissa Davis	Connie Leavitt	Wynette Sumner
Robyne Edwards	JoAnn LeDew	Adrienne Taylor
Summer Ely	Pamela Lewis	Yvonne Topham
Staci Feeny	Heather Marshall	Lori Torres
Lesley Fry	Grace McClendon	Lacey Van Etta
Rhonda Furry	William Jimmy McCullers	Jessica Wagner
Crystal Gill	Christina McCullers	Margaret Williams
Mayra Gonzalez	Holly McMillan	Amy Williams
Lisa Gray	Jennifer McMillan	Sandra Winburn
Staci Greaves	Jessica Melgar	Jennifer Winnett
April Greene	Wildaly Nieves-Lopez	Jennifer Wooley
Julie Griswold	Dona Norris	Ashley Wooley
Natalie Haney	Yvette Perez	Casandra Yulee
William Harris	Denah Phillips	
Pam Hasting	Kimberly Procko	

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Michelle Bozeman, Paraprofessional, effective September 12, 2016

REPLACES: New Position

Kelly Davidson, Paraprofessional

REPLACES: New Position

Kimberly Clyatt, Paraprofessional

REPLACES: Kelly Davidson

Food Service Department:

Mattie Herring, SMS Food Service Worker 8 hour, effective August 16, 2016

REPLACES: Pam Carver

Kimberly Choe, SES Food Service Worker 8 hour, effective August 16, 2016

REPLACES: Reba Hurst

Information Technology Department:

Bruce Kinsey, IT Technician, effective October 3, 2016

REPLACES: Michael Howell

RIVEROAK Technical College:

Robert George, Head Custodian, effective September 7, 2016

REPLACES: James Larson

Suwannee High School:

Kelly McManaway, Paraprofessional Temporary, effective September 15, 2016

REPLACES: New Position

Transportation Department:

Carol Deas, Bus Driver, effective August 24, 2016

REPLACES: Elizabeth Ash

Cathy Reed, Bus Driver, effective September 12, 2016

REPLACES: Lillian Moman

Sheila Rowden, Bus Driver, effective September 12, 2016

REPLACES: Tina Johns

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Yvette Perez	SES / Tutor	SHS / Tutor	Maria Cartagena Reyes	08/29/2016
Maria Cartagena Reyes	SHS/ Paraprofessional	SES/Paraprofessional	Yvette Perez	08/29/2016
Paul Otterbine	BHS/Food Service	SHS/Food Service	Linda Hingson	09/19/2016
Claudies Ivey	SHS/Custodian	RTC/Custodian	Robert George	09/12/2016

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Food Service:

Linda Hingson, Food Service Worker 8 hour, August 28, 2016 & August 29, 2016, for a total of 16 hours.

LEAVE OF ABSENCE (FMLA):

Suwannee Primary School:

Mattie Herring, 3 hour Food Service Worker, tentatively August 12, 2016 through January 3, 2017, with the option of returning sooner, using days as needed for insurance purposes.

Vicki Waters, 8 hour Food Service Worker, tentatively September 7, 2016 through November 22, 2016, with the option of returning sooner, using days as needed for insurance purposes.

Transportation:

Carol Jenkins, Bus Driver, tentatively August 16, 2016 through October 16, 2016, with the option of returning sooner, using days as needed for insurance purposes.

LEAVE OF ABSENCE (MEDICAL):

Branford High School:

Deborah Yates, Paraprofessional, August 15, 2016 through October 1, 2016, or until released by her doctor.

Suwannee Middle School:

Theresa Owens, Paraprofessional, August 9, 2016 through October 15, 2016, or sooner if released by her doctor.

Suwannee Primary School:

Vicki Waters, 8 hour Food Service Worker, November 23, 2016 through December 6, 2016, with the option of returning sooner if released by her doctor.

SUSPENSION:

Suwannee High School:

Maria Cartagena-Reyes, Paraprofessional, August 19, 2016 through August 26, 2016 with pay.

Tammy Turner, Paraprofessional, September 19, 2016 without pay.

STUDENT WORKERS:

Stacie Fortner	RTC/Student Services/Medical Administration
Macy Jordan	RTC/Early Childhood Education/My Play School
Kirstin Rogers	RTC/Early Childhood Education/My Play School
Savannah Slaughter	RTC/Early Childhood Education/My Play School

SUBSTITUTES:

The following as a Substitute Custodian:
Dawn Shearer

The following as Substitute Food Service Workers:

Renee Hoch	Robin Krause	Daisy Couture
Tammie Boutell	Abigail Beach	Alex Anderson
Felicia D. Crawford	Heather Thomas	

The following as Substitute Bus Attendants:

Terri Johnson
Amy Baker Washington

The following as a Substitute Bus Driver:

Amy Solano-Boswell

VOLUNTEERS:

Brittany Durham	Summer Bales	Emma Hare
Patricia Bryant	Haley Edgar	Wendy Chauncey
Mamie Jackson	Darlene Galloway	Ana Delgado
Shirely Tomac	Rachel Wainscott	Michelle Carter
LaDonna Jones	Patricia Anne Roberts	Wade Thomas
Tylyn Stansel	Majesta Hewiett	Celicia Ford
Emily Brantley	Chelsea Harrell	Mary Ward
Pamela Mikitta	James Mikitta	Andrew Harrell
Kimberly Law	Kenneth Sivik	Christina Sivik
William Hunt	Jennifer Ross	Andrew Ross
Marilyn Filion	Betsy Byrd	Shannon Tessier
Jessica Hillman	Kimberly Plummer	Heather Thomas
Amy Bailey	Christie Magahee	Carla Spradley
Jason Smith	Jim Walker	Rhonda Alfonso
Chadwick McCormick	James Mikitta	James Pardee
Jamie Bowen	George Gray	William Lewis
Linda Gross	Katherine Wood	Mark Arthur
Charles Adams	Bobbi Jo Deas	Molli Humphrey
Betty Ann McFarland	Randy McFarland	Crystal Delcastillo
Laura VanBrocklin	Nicole Keen	Jeffrey Wegner
Barrh Hicks	Fallon Bush	Sabrina Lieupo
Thomas Jackson	Jerrad Boles	Mark Nickerson
Marilyn Prins	Patricia Gray	George Gray
Tasha Thomas	Jeremiah Smith	Douglas Mabey
Robert Gerlach	Sheila Gerlach-Young	Rhonda Wood
Lance Kleinsmith	Amanda Mabey	Jennifer Music
Rob Cassube	Tina Meyer	Barbera Wilkins
William Klecka	Loween Driver	Kelsey Driver
Eugene Kramp	Donna Kramp	Julie Klecka
Felicia Holder	Martha Jones	Vandora McFatten
Clifford Carver	Jessica Payne	Wayne Holder
Nicole Kinsey	William Cannon	Ann Carver
Kristi Mullen	Douglas Mullen	Tim Collins

Regular Meeting
 September 27, 2016
 Crystal Royal
 Scott Connelly
 Maria Rodriguez
 Crystal Udell
 LaShonda McClendon
 Ryan Vermilyer
 Pamela Liley
 Brittany Furst
 Stevan Furst
 John Hendrick
 Linda Roddenberry
 Steven Schwab
 Amber Williams
 Shana Hodge
 Kollin Blanco
 John Carter
 Tammy Corbin
 Bethany Guilmette

Matthew Dyer	Melissa Dyer
Victoria McDonald	Tiffany Moore
Rachel Nicholson	Greg Benson
Grace McClendon	Josh Gerhauser
Nancy Roberts	Glenn Newland
Sharon Chamberlain	Robert Nicholson
Tatiana Rodriguez	Ashley Nicholson
Cecil Ethridge	Diana Potter
Mae Daniel	Thomas Sapp
Betty Driggers	Nicole Stratton
Robert Eaken	Amanda Teachman
John Good	Joyce Warren
Kay Harvard	Barry Washington
Jennifer Hitt	Lynn Eaken
Shana Hodge	Dana Swords
Heather Marshall	Sarah Ann Whitten
James McMillan	James Nielsen
Sylvia Netter	Jayvis Ward

**End of List
 2016-2017
 School Year**

Personnel Changes List Addendum

RECOMMENDATIONS: 2016-2017 SCHOOL YEAR

RECOMMENDATIONS: INSTRUCTIONAL

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2016-2017 school term:

<u>SCHOOL</u>	<u>NAME</u>	<u>OOF SUBJECT</u>
BHS	Timothy Clark	Math
BHS	Diaz Carlos	Biology 1 Honors
BHS	Jenna Garrett	Agriculture
BHS	Shannon Jernigan	Math College Readiness
BHS	Fred O'Quinn	HOPE

Regular Meeting
September 27, 2016

BHS	Mendy Sikes	HOPE
BHS	Mickey Spradlin	Elementary Education Content
BHS	Ana Delgado	ESOL
BHS	Timothy Clark	ESOL
BHS	Lynda McInnis	ESOL
BHS	Michael Meek	ESOL
BHS	Eleanor Coker	ESOL
FSBR	John Creel	HOPE
FSBR	Susan Moffatt	Algebra 1, Liberal Arts Math 1 & Geometry
SES	Lina Saleem	PK/Primary Content
SES	Vicky Vaught	ESOL
SES	Mary Metz	ESOL
SHS	Mary Johnson	Elementary Education Content
SHS	Skylar Phillips	HOPE
SHS	Emily Bass	Gifted
SHS	Sherry Dean	ESOL
SIS	Summer Ely	ESOL
SIS	Chelsea Burgess	ESOL
SIS	Jamie Wiles	ESOL
SIS	Ruth Roberson	ESOL
SIS	Jessica Davis	ESOL
SIS	Mary Kinard	ESOL
SIS	Violet Tipton	ESOL
SIS	Amy Stratton	ESOL
SIS	Christina Newhart	ESOL
SIS	Kelly McKissick	ESOL
SIS	Elisa Hall	ESOL
SMS	Benjamin Thomas	Civics
SPS	Katie Melland	ESOL
SVS	Nancy Nielsen	Economics, US Government, US History, Biology, Chemistry, Physical Science, Algebra 1, Algebra 2, Probability and Statistics, Geometry, Digital Arts, Into to Entrepreneurship

SUBSTITUTE TEACHER:

Shawn Crocker

End of Personnel Changes List Addendum – 2016-2017

School Board Attorney – Leonard Dietzen:

10. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

11. Superintendent's Report – No matters to report.

School Board Members:

12. Issues and concerns Board members may wish to discuss

- Mr. White asked for continued prayers for the Branford family who lost a loved one this week.
- Mr. Taylor and Mrs. Ulmer shared information regarding their visit of Polk County Schools' academies as part of the FSBA Board of Directors conference recently. Mrs. Ulmer urged our school district to increase the student participation of our academies.
- Mrs. Ulmer shared that a statement was made against our school district at a county meeting she had attended recently. Mrs. Ulmer expressed concern that we are proceeding with projects first, then asking forgiveness later, and this needs to stop.
- Mr. daSilva shared that Clifford Green, with Learning.com, presented our school district with the Digital Literacy District of the Year Award recently. Mr. daSilva gave an explanation of the program.

The meeting adjourned at 7:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
RECEPTION/OPEN HOUSE
SUWANNEE HIGH SCHOOL SENIOR LOUNGE
October 11, 2016
8:00 a.m.

<<< >>>

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 11, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Julie Ulmer, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:09 a.m. School Board Member Catherine Cason was absent.

Administrators and others present: David Campbell, Mark Carver, Janene Fitzpatrick, Michele Howard (arrived at 9:27 a.m.), Teri Jones (arrived at 9:15 a.m.), Chris Landrum, Ted Roush, Lori Saunders (arrived at 9:22 a.m.), Becky Skipper (arrived at 9:29 a.m.); Elizabeth Simpson, and T.J. Vickers. School Board Member-Elect Tim Alcorn; Dianne Westcott; Jeanine Jacques, Consumer Experience Consultant, Humana Vitality; and Renee Webb, Health Solutions Client Executive, Humana Insurance Company, were also present.

Chairman daSilva called the meeting to order at 9:01 a.m.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Update

- SCSD Strategic Action Plan 2016-2020
- Progress Monitoring Data
- Other

Mrs. Fitzpatrick provided information regarding the following items:

- SCSD Strategic Action Plan 2016-2020

(Note: Due to time constraints, Mrs. Fitzpatrick coompleted her presentation later in the Workshop.)

Humana and Vickie DePratter/Humana Vitality and
Wellness Initiative Wellness Committee Representatives

Jeanine Jacques and Renee Webb provided a PowerPoint presentation regarding the enhancements and changes to the Humana Vitality Program, which will be changed to the Go365 Program, effective January 1, 2017.

The workshop recessed at 10:08 a.m. and resumed at 10:18 a.m.

Vivid Visions Presentation Vivid Visions Representatives

Vivid Visions presentation will be rescheduled for a future workshop.

Food Service Department Update Lisa Dorris

- Suwannee High School (SHS) Cafeteria
- Other

Mrs. Dorris distributed and reviewed a handout regarding an update on the proposed renovations to the SHS Cafeteria. She also stated that future updates and renovations are planned for various other schools in our District.

Facilities Department Update Mark Carver

Mr. Carver distributed and reviewed a handout regarding the proposed Five Year Work Plan, along with an update pertaining to the Facilities Department.

Assistant Superintendent of Janene Fitzpatrick
Instruction Department Update (continuation)

- SCSD Strategic Action Plan 2016-2020
- Progress Monitoring Data
- Other

Mrs. Fitzpatrick continued her presentation regarding the SCSD Strategic Action Plan 2016-2020. Board members suggested a couple changes to the Plan, as well as periodic updates on the Plan. Consensus of the Board was to look into possible funding sources in order to keep TSC positions in the future.

Mrs. Fitzpatrick stated that the Progress Monitoring Data update would be provided at a future workshop.

The workshop adjourned at 12:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 11, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the meeting to order at 12:00 p.m.

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

School Board Member Jerry Taylor:

1. Discussion and possible action regarding the selection of a Sitting/Primary School Board-Appointed Citizen Member to serve on the Value Adjustment Board (VAB) for 2016-2017. (Note: Adrienne Burke was originally Board approved, on May 24, 2016, to serve on the VAB for 2016-2017 as the Sitting/Primary School Board-Appointed Citizen Member. Since then, Ms. Burke has resigned from the position.)

MOTION by Mrs. Ulmer, second by Mr. White, for Bill O'Connor to serve as the Sitting/Primary School Board-Appointed Citizen Member on the VAB for 2016-2017 (Note: Mr. O'Connor had been previously appointed as the alternate.) MOTION CARRIED UNANIMOUSLY

Consensus of the Board was to find a replacement for the alternate position. Mr. White suggested Jenny Lloyd, with Haystack Farms, and stated he would follow up with her. Board members were encouraged to submit additional names as well. These names will be voted on at the October 25, 2016, Regular Board Meeting.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Suwannee County School District Strategic Action Plan 2016-2020, which includes corrections/changes discussed at the Board Workshop held prior to the Special Meeting today. (pgs. 3-26) MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

(Presented by Assistant Superintendent of Administration – Ted Roush)

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following contract/agreement for the 2016-2017 school year: (~~NEW~~ RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-76 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Doctor's Memorial Hospital Inc., Perry, Florida (Note: This contract replaces #2017-37, which was previously Board approved on May 24, 2016.) (*Renewal/Revised*) (pgs. 27-33)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

4. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following contracts/agreements for the 2016-2017 school year: (~~NEW~~ RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-80 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (*Renewal*) (pgs. 34-50)

#2017-81 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Independent Training for the Blind, Inc. (*Renewal/Revised*) (pgs. 51-64)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:16 p.m.

- Spirit of Suwannee Music Park
 - Cash donation (approximately \$2,761) to be used for the Suwannee Middle School, Suwannee High School, and Branford High School Band Programs

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-28)**

- | | |
|--------------------|--|
| September 6, 2016 | - Workshop Session |
| | - Special Meeting |
| | - Public Hearing (<i>adopt final Millage Rates and final Budget for 2016-2017</i>) |
| September 27, 2016 | - Expulsion Issues Hearing (Private) |
| | - Regular Meeting |

2. Approval of the monthly financial statement for September 2016.

3. The following bills for the period September 1-30, 2016:

General Fund

#163535 - 164257	\$	1,957,905.21
Electronic Fund Transfers		<u>2,667,170.44</u>
	\$	4,625,075.65

Federal Fund

#48536 – 48670	\$	279,608.47
Electronic Fund Transfers		<u>444,502.10</u>
	\$	724,110.57

Food Service Fund

#30905 – 31019	\$	355,585.28
Electronic Fund Transfers		<u>95,737.88</u>
	\$	451,323.16

2.0 LCIF

#7424 - 7454	\$	35,852.67
Electronic Fund Transfers		<u>826.00</u>
	\$	36,678.67

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-3	IV-3 (Federal)
		IV-3 (Food Service)

5. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
Band Programs (SMS/SHS/BHS)	Approximately \$2,761 (cash)	Spirit of Suwannee Music Park
IT Department (SHS/STEM)	\$10,000 (cash)	PotashCorp-White Springs (PCS)

6. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jacobe	Delcastillo	Columbia	Suwannee	10
Cherish	Randles	Columbia	Suwannee	3
Jeremy	Randles	Columbia	Suwannee	5
Leann	Randles	Columbia	Suwannee	1
Billy	Jenkins Jr.	Suwannee	Columbia	12

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kaitlyn	Brown	BHS	SHS	11

7. Approval to change the December Regular Board Meeting from December 27, 2016, to December 20, 2016.

REGULAR AGENDA

School Board Member Jerry Taylor:

1. Discussion and possible action regarding the selection of an alternate School Board-Appointed Citizen Member to serve on the Value Adjustment Board (VAB) for 2016-2017.

(Note: Bill O'Connor was originally Board approved, on May 24, 2016, to serve on the VAB for 2016-2017 as the alternate School Board-Appointed Citizen Member. After Adrienne Burke's resignation from the VAB, Mr. O'Connor was Board approved, on October 11, 2016, to be the Sitting/Primary School Board-Appointed Citizen Member.)

MOTION by Mrs. Ulmer, second by Mr. White, for Jenny Lloyd, with Haystack Farms, to serve as the alternate School Board-Appointed Citizen Member on the Value Adjustment Board (VAB) for 2016-2017. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the 2016-2017 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 29)** MOTION CARRIED UNANIMOUSLY

Director of Federal Programs – Lila Udell:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the 2016-2017 District Parent Involvement Plan and the 2016-2017 Parent Involvement Plans for all District schools. (Copies are available for review in the office of the Director of Federal Programs.) **(pg. 30)** MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

4. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following personnel item for the 2016-2017 school year:
 - a. Add one 3-hour temporary Food Service Worker position at Suwannee High School **(pg. 31)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

5. MOTION by Mr. Taylor, second by Mr. White, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#4.019 Grade Forgiveness (*New*) (**pgs. 32-34**)
#4.09 Athletics (*Revised*) (**pgs. 35-36**)
#6.131 Teaching Out of Field (*Revised*) (**pgs. 37-38**)
#6.401 Conflict of Interest in Purchasing (*Revised*) (**pg. 39**)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Personnel Changes List, along with the following changes: Page 41, under TERMINATIONS: Suwannee Middle School, delete Theresa Owens from the agenda; Page 41, under RECOMMENDATIONS: INSTRUCTIONAL: Suwannee Primary School, Casandra Yulee, change effective date from November 1, 2016, to October 24, 2016. (**pgs. 40-47**) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Primary School:

Rajan Mahrajh, Custodian, effective October 24, 2016

Transportation:

Amanda Colon, Bus Driver, effective September 13, 2016

Tara Spears, Bus Driver, effective September 22, 2016

TERMINATIONS:

Food Service:

Sarah Hatch, Food Service Worker, effective September 29, 2016

Tara Spears, 3 Hour Food Service Worker, effective September 26, 2016

~~Suwannee Middle School:~~

~~Theresa Owens, Paraprofessional, effective October 17, 2016~~

RETIREMENT: NON-INSTRUCTIONAL:

Food Service:

Arlene Baker, Food Service Manager, effective December 30, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee High School:

Cheri Copeland, Teacher, effective October 21, 2016

REPLACES: William Roche

Debra Singletary, Teacher, effective October 10, 2016

REPLACES: Debra Land

Suwannee Primary School:

Casandra Yulee, Teacher, temporary, effective ~~November 1, 2016~~ October 24, 2016

REPLACES: Abby Fleming

PART-TIME/HOURLY EMPLOYEES:

RIVEROAK Technical College:

COMMUNITY EDUCATION (Pending class enrollment)

Kevin Constanza Renderos

Conversational Spanish

Food Service:

Robin Krause, 3 Hour Food Service Worker- SHS

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:

Abby Fleming, tentatively November 1, 2016 through March 6, 2017

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford High School:

Deanna Burkett, Teacher, September 21-22, 2016 for a total of 14.5 hours.

Suwannee High School:

Carmen E. Reyes, Teacher, September 15, 2016 & September 19, 20, and 21, 2016, for a total of 24 hours.

MENTORS:

The following to serve as mentors:

Mentor:

Susan Mackin & Lynsee Dicks

Teresa Conger

Vera Knighton

Danelle Bradow

Jennifer Bonds

Mentee:

Priscilla Jones

Kim Garrett

Erin Roberts

Carlos Diaz

Ashley Threm

Location:

BES PECDS

BES PECDS

BES PECDS

BHS PECDS

SES

Lisa Gray	Jennifer Hitt	SES PECDS
Michelle Mowry	Mary Metz	SES
Sue Ratliff	Miranda Jackson	SES
Damon Wooley	Ryan Hiers	SHS
Emily Blackmon	Belinda Fries	SHS
Kary Black	Sarah Trimm	SHS
De Broughton	Suzanne Wilson	SHS
Julie Griswold	Brooke Cox-Knowles	SIS
Kelly Parker	Melissa Horn	SIS
Marcia Boatright	Scott Conely	SIS
Marcia Boatright	Stacey Smith	SIS
Shannon Chauncey	Christina Newhart	SIS
Theda Roper	Kendra Crews	SIS
Jenny Clark	Brittany Busby	SMS PECDS
Jenny Clark	Dana Drawdy	SMS
Jenny Clark	Francis Cohen	SMS PECDS
Jenny Clark	Trudy Benson	SMS PECDS
Mary Check-Cason	Alexi Wilson	SMS PECDS
Mary Check-Cason	Samantha Land	SMS
Mary Check-Cason	Scott Morris	SMS PECDS
Melissa Cameron	Katie Quincey	SMS PECDS
Jessica Johnson	Katey Melland	SPS PECDS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Trudy Benson	Planning Period Supplement	SMS	
Keith Cherry	Varsity Assistant Football Coach	SHS	Seth Stebbins
Francis Cohen	Basketball Assistant Coach	SMS	Lonnie Ford
Francis Cohen	Football Assistant Coach	SMS	Matthew Yanossy
Tinsley Smith**	Softball Assistant Coach	SMS	Billy McClellan
Ronnie Gray	Football Assistant Coach	SHS	Mark Beach
Glen Green	Head Soccer Coach	SMS	Francis Cohen

***pending certification*

MISCELLANEOUS:

The approval of Daniel Taylor as a Suwannee Virtual School Teacher effective October 6, 2016.

Jaclyn Paige Harris resigned from her teaching position with Suwannee Virtual School effective October 18, 2016

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department:

Tammie Boutell, SMS Food Service Worker 8 hour, temporary

REPLACES: Mattie Herring

Sheree Dugdale, BHS Food Service Worker 8 hour, temporary

REPLACES: Linda Hingson

Toni Vargas-Garcia, SPS Food Service Worker 6 hour
REPLACES: Lucille Turner

Suwannee High School:
Christopher Ringlein, Custodian, effective October 12, 2016
REPLACES: Claudies Ivey

Transportation Department:
Joanne Ripley, Bus Driver, effective October 10, 2016
REPLACES: Tara Spears

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Transportation Department:
Crystal Fernandez, Bus Driver, September 23, 26, and 27, 2016 for a total of 10 hours.

LEAVE OF ABSENCE (FMLA):

Transportation Department:
Haddie Mann, Bus Driver, tentatively September 22, 2016 through October 5, 2016

Carol Jenkins, Bus Driver, tentatively August 16, 2016 through October 24, 2016, with the option of returning sooner.

Scott Melanson, Transportation Mechanic, tentatively October 3, 2016 through October 17, 2016.

STUDENT WORKERS:

Cynthia Cruz	St. Luke's/English Literacy/Civics
Jessica Martin-Alunso	St. Luke's/English Literacy/Civics
Liliana Martin	St. Luke's/English Literacy/Civics
Joanna Quezada	St. Luke's/English Literacy/Civics
Carlos Zaragoza	St. Luke's/English Literacy/Civics
Sandra Howard	RTC/Early Childhood Education/My Play School
Melanie Rodriguez	RTC/Medical Administration

SUBSTITUTES:

The following as a Substitute Custodian:
Antwann Ford

The following as a Substitute Bus Driver:
Richard Dunmoyer
Wayne Couture

The following as a Substitute Teacher:
Paula Woodson Loper

VOLUNTEERS:

Dana Abbott
Kaila Acevdeo
Jessica Alcorn
Rhonda Alfonso
David Allen
LaChandra Ansley
Christopher Aretino
Barry Armstead
Ashley Arnold
Kelley Arnold
Sandra Aycock
Amy Bailey
James Ballentine
Kelly Ballentine
Melissa Barker
Amanda Barnes
Denise Barnett
Judy Bass
Brooke Bass
Aaron Bass
Jennifer Bass
Senica Bates
Melissa Beam
Jennifer Beaudoin
Chris Benson
Sara Benson
Victoria Bilodeau
Angela Blalock
George Blow III
Jennifer Bond
Sandra Bonds
Rashunda Bowden
Christina Bowers
Kelly Bradow
Candise Branch
Kristin Brannan
Brandy Brakenwagen
Emily Brantley
Cassie Brantley
Gloria Bravo
Tara Bronson
Shambreya Brooks
Bill Brothers
Erica Brown
Carrie Brown
Crystal Brown
Elizabeth Bruening

Candace Buckler
Amber Buda
Deanna Burkett
John Burley
Fullon Bush
Betsy Byrd
Whitney Campbell
Shirley Campbell
Christina Cannon
Kimberly Cannon
Lisa Carnley
Teresa Carrier
Melissa Carter
Craig Carter
Harold Carter
Amanda Carver
Sheila Cashmore
Mary Caskin
Lindsey Casteel
Kelly Caudill
Donneshia Chambers
Jenna Chancey
Wendy Chauncey
Adrienne Chauncey
Andrea Cheshire
Westley Christian
Amanda Clark
Brenda Clark
Penny Clark
Latavia Clayton
Heather Clower
Pamela Cochran
Jerry Coker
Ashley Collins
Melissa Conner
Holly Conway
Nikki Copeland
Breanna Copeland
Ashley Corbin
Brandy Corbin
Kristin Corbin
Pamela Corbin
Tara Corbin
Grant Cotton
Sky Coupe
Daniel Courtemanche
Megan Cowart

Felicia Crawford
Michelle Cribbs
Brian Criggall
Tabetha Crosby
Tamala Cruz
Delia Cruz-Vargas
Ashley Dalton
Miranda Danzeisen
Jacqueline Darrow
Andrea Davis
Erin Deadwyler
Dallas Deadwyler
LeAnn Dees
Ravinn Dees
Marquette Demps
Julia Denmark
Rachel Derringer
Patricia Dibeneditto
Amanda Drake
Jennifer DuBose
Cathy Dunmoyer
Jennifer Durden
Garrett Durham
Haley Edgar
Cheryl Ervine
Veronica Esparza
Anairis Espinosa
Steven Esposito
Casey Estep
Kathy Ezell
Elouise Felknor
Ana Fernandez
Angelina Ferrell
Donna Fewell
Christina Field
Takale Fields
Stephanie Fields
Marilyn Fillion
Leah Fillyaw
Janene Fitzpatrick
Flordeliz Flordeliz
Cortney Flowers
Haley Floyd
Jennifer Floyd
Ashley Fontenot
Amy Fraddosio
Teresa Frances

Regular Meeting
October 25, 2016

Samantha Frazier
Mary Fridman
Brittany Gabey
Kevin Gabey
Ana Manzo-Garcia
Angela (Joy) Galler
Holly Gamble
Jessica Garcia
Yanislyvi Garcia
Colleen Gartner
Jeffrey Geering
Joshua Gerhauser
Jeri Giddens
Keri Gill
Liticia Gillespie
Naomi Gilliard
Esmeralda Gonzales
Christina Gonzalez
Bret Grantham
Jenna Grider
Lakeva Griffin
Robert Griffith
Guyten Guyton-Nelson
Irina Hacesone
Aimee Hackney
Brenda Haefeker
Thena Hall
Kendall Hall
Emma Hare
Megan Harrell
Andrew Harrell Jr
Dylan Harrelson
Amanda Harris
Dana Harris
Aaron Harris
Diana Harris
Gracelynn Harris
Brandi Harrison
James Harrison
Sarah Hatch
Jennifer Hayes
Maday Hayes
Tina Hayes
Donna Hedgespeth
Jeanie Hegenaure
Tenisha Henderson-Pate
Megan Henry
Laura Hernandez
Teresita Hernandez
Brittany Hernandez

Jessica Hernandez
Guadalupe Hernandez
Kimberly Hernandez
Toi Herring
Wendy Hewett
Majesta Hewiett
Kelli Hicks
Lisa Hicks
Amanda Hillard
Tawanna Hines
Marcella Holden
Monica Holt
Natalie Horne
Heather Hotton
Linda Howard
Darla Howard
Earlene Howard
Victoria Hudson
Rhonda Hughes
Kelley Humphries
Jamie Hunt
Zena Hunter
Jenna Hunter
Ester Hurtado
Maria Ibarra
Suzannah Irby
Toby Irby
Courtney Ivan
Alicia Jackson
Melissa Jacobs
Cheryl Jaffe
Rianna Jelks
Michelle Jenkins
Heymi Jimenez
Michael Johnson
Ann Johnson
Brooke Johnson
James Johnson
Carl Johnson
Sarah Jolley
Alexis Jones
Tina Jones
Christina Jones
Lamarra Jones
Erica Jordan
Charity Keen
Joni Kelly
Jessica Kelly
Marguerite Kines
Nikky King

Scott Koehn
Sandra Klecka
Thomas Klecka
Amanda Konvalinka
Amanda Koon
Robin Krause
Jennifer Kreis
Jennifer Kuyrkandal
Angela Lachance
Trannie Lacquey
Denise Lambert
Laura Land
Reba Lane
James Lanier
Lowell Law
Rebecca Layman
Marisol Leal
Calvin LeBlanc
Stormy Lee
Kenndy Lee
Jason Leffler
Vanessa Leffler
Rhonda Lepper
Myra Lewis
Marianne Lewis
Brittany Logan
Marilyn Loges
Autumn Lokan
Mrytis Lomba
Niki Lorenjatos
Daniel Lucier
Mary Lyras
Rhonda Magargel
Amanda Martin
Nita Mathis
Patriece Matthews
Alan May
Sebrina May
Shelby May
Constance McCall
Latasha McClaine
Grace McClendon
Jenny McCook
Chadwick McCormick
Sharon McEwen
Destinee McFadden
Kaylee McFarlin
Leslie McFarlin
Samantha McInnis
Dalton McNair

Regular Meeting
October 25, 2016

Tammy McWherter
Carolyn Meeks
Holly Melland
Nichole Menefee
Robyn Metzger
Jerry Miller
Hannah Miller-Montoya
Leslie Mitchell
Marsha Mitchell
Debbie Mixon
Christine Moor
Misty Moseley
Mary Moses
Jennifer Napier
Gina Nardiello
Norma Nealon
Stephanie Newman-
Kirby
Morgan Nickerson
Kyle Nickerson
Heather Nolan
Patrick O'Hara
Natasha O'Hara
Jessica Oliver
Katee O'Quinn
Traci Osborn
Torniqua Owens
Bernard Owens Jr
Brigette Parsons
Karen Parsons
Toni Patterson
Amanda Patton
Jennifer Payne
Jerri Pecanha
Marita Pendland
Robert Pendland
Angelica Peoples
Tara Peppers
Leticia Perez
April Pinkard
Jennifer Ponder
Laura Poore
Lorraine Poore
Ashley Porter
Jennifer Prevatt
Adam Prins
Kimberly Ranck
David Rang
Kerri Ratliff
Kirsten Redman

Brenda Reed
Myra Regan
Bretne Rich
Tyesha Riley
Patricia Rios
Juana Rios
Alicia Rivas
Brittany Roberts
Angela Roberts
Thomas Roberts
Jamie Roberts
Mary Roberts
Patricia Roberts
Ronnika Robinson
Maria Rodriguez
Rachel Rodriguez
Donna Ross
Debra Ross
KatieMarie Rutsky
Heather Sabourin
Stephanie Sanchez
Vanessa Sanders
Rebecca Sapp
Ashley Sapp-Edwards
Ashley Schick
Yvonne Scott
Heather Sebourin
Amanda Senea
Francis Sessions
Kristen Shaw
Destiny Sheperd
April Shuler
Mendy Sikes
Emily Simmons
Jennifer Sims
Hannah Skinner
Ennis Skinner
Linda Skinner
Ronald Skinner Jr
Brittany Slane
Mandy Slaughter
Jenny Sloan
Angelic Smith
Fatima Smith
Jennifer Smith
Marcia Smith
Samantha Smith
Walter Smith
Lori Smith
Sandra Smith

William Smythe
Krystina Snider
Nichole Snider
Nina Snipes
Jennifer Soluri
Martha Spiwak
Victoria St. John
Ashley Staley
Kevin Stancel
Bridget Stegall
Kayla Stephens
Jena Stute
Michael Stute
Jessica Sullivan
Jackie Taylor
Ashley Taylor
Martha Taylor
Tammy Tomlinson
Kimberly Taylor
Jerry Taylor
Timothy Taylor
Miranda Tehan
Canisha Thompkins
Alice Thompson
Aliesha Thompson
Cory Thompson
Jennifer Thompson
Alice Thompson
Briana Toledo
Shirley Tomac
April Truluck
Johnny Turnage
Ashley Turnage
Lila Udell
Laura VanBrocklin
Jason Vanzile
Megan Vanzile
Virginia Vasquez
Jamie Wachter
Eleni Wachter
Andrea Walker
Terri Watley
Linda Webb
Laura Welch
Amy White
Shantae White
April White
Dolores White
Wendy Whitfield
LaToria Williams

Paul David Williams
Sylvia Williams
Aubrey Wilkerson
Amber Wilson
Kiya Wiltgen

Deborah Winik
Jessica Wojcik
Sherry Wolfe
Melissa Wolfferts
Dianelys Woloszyn

Kevin Wright
Kristen Wright
Marian Wright
Alyssa Wynn
Lori Yohn

**End of List
2016-2017
School Year**

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

8. Superintendent's Report – Mrs. DePratter stated there were no matters to report for the Superintendent.

School Board Members:

9. Issues and concerns Board members may wish to discuss
- Board members expressed their thanks and appreciation to Mrs. Ulmer and to Superintendent Scarborough for their years of service and dedication to our District.

(NOTE: Following the Board meeting, a reception was held to thank Mrs. Julie Ulmer for her 14 years of service to our School District as the School Board Member for District 3. The reception was held in the kitchen at the District Office.)

The meeting adjourned at 7:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 15, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Julie Ulmer, and Jerry Taylor, along with Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 10:07 a.m. Attorney David Marsey, with Rumberger, Kirk and Caldwell P.A., sat in for School Board Attorney Leonard Dietzen who was absent. Superintendent Jerry Scarborough was absent.

Administrators and others present: Jennifer Barrs (arrived at 11:00 a.m.), Walter Boatright (arrived at 9:42 a.m.), Amy Boggus (arrived at 11:12 a.m.), Dr. Bill Brothers, David Campbell, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Jay Jolicoeur (arrived at 9:30 a.m.), Chris Landrum, Austin Richmond (arrived at 10:40 a.m.), Ted Roush, Elizabeth Simpson, and T.J. Vickers. School Board Member-Elect Tim Alcorn was also present.

Chairman daSilva called the meeting to order at 9:02 a.m.

AdvancED External Review Exit ReportJanene Fitzpatrick
(pgs. 2-36)

Mrs. Fitzpatrick provided information regarding required actions from the previous accreditation review held five years ago. She then reviewed the AdvancED External Review Exit Report, which was presented to the District on November 2, 2016.

Mrs. Fitzpatrick distributed and reviewed a handout regarding the UChicago Impact 5Essentials proposed contract.

Mrs. Fitzpatrick showed the proposed online Score Card for the District, which is a work in progress at this time.

Job DescriptionElizabeth Simpson
(Occupational Therapist Assistant)

Mrs. Simpson distributed and reviewed a handout on the proposed job description and salary schedule for an Occupational Therapist Assistant position.
(Note: School Board Member Ronald White is now present.)

Student Progression Plans for 2016-2017Janene Fitzpatrick

Mrs. Fitzpatrick reviewed the proposed additions and revisions to the Student Progression Plans for 2016-2017.

The workshop recessed at 10:42 a.m. and resumed at 10:52 a.m.

Progress Monitoring UpdateJanene Fitzpatrick

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an update to Progress Monitoring for the District.

(Note: Mr. daSilva left the workshop during the Progress Monitoring update.)

School Based Administrator andDr. Bill Brothers/
Instructional Performance Appraisal Janene Fitzpatrick
System Plans for 2015-2016 and 2016-2017

Mrs. Fitzpatrick reviewed the proposed changes to the School Based Administrator and Instructional Performance Appraisal System Plans for 2015-2016 and 2016-2017.

Volunteers/Visitors for Field TripsDr. Bill Brothers

Dr. Brothers and Mr. Richmond distributed and reviewed handouts regarding the District Volunteer Handbook and School Board Policy #3.13 School Volunteers. They also provided information regarding the difference between volunteers and visitors.

Five Year Facilities Work Plan..... Mark Carver

Mr. Carver distributed and reviewed the proposed Five Year Facilities Work Plan for 2016-2017.

The workshop adjourned at 12:12 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 22, 2016

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, Ed daSilva, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Lee Willis was also present.

Superintendent Roush called the meeting to order at 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2017.

Nomination by Mr. daSilva, second by Ms. Cason, for Mr. Taylor to serve as Chairman through November 2017. MOTION CARRIED UNANIMOUSLY

Supt. Roush turned the gavel over to Chairman Taylor.

Nomination by Mr. White, second by Ms. Cason, for Mr. daSilva to serve as Vice-Chairman through November 2017. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2017.

MOTION by Mr. daSilva, second by Ms. Cason, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 702 – 2nd Street NW, Live Oak, Florida, with the exception of the February 2017 meeting, which will be held in Branford, Florida.

Reorganization Meeting
November 22, 2016

Discussion followed. Mr. White asked for Board meetings to begin at 7:00 p.m., instead of 6:00 p.m. Consensus of Board members was to keep the time for Regular Board meetings to begin at 6:00 p.m.

Mr. White asked to discuss the possibility of moving workshop times to accommodate the community to be able to attend. Consensus of Board members was to keep the Workshop schedule as is.

Mr. White asked to hold two Board meetings in Branford – one in February and in one additional month. Consensus of Board was to hold two meetings in Branford – one in February 2017 and one in October 2017.

AMENDED MOTION by Mr. daSilva, second by Mr. White, to include a second meeting in Branford, to be held in October 2017. AMENDED MOTION CARRIED UNANIMOUSLY

ORIGINAL MOTION by Mr. daSilva, second by Ms. Cason, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 702 – 2nd Street NW, Live Oak, Florida, with the exception of the February 2017 meeting, which will be held in Branford, Florida, along with the Amendment to include an additional meeting in Branford in October 2017. MOTION WITH AMENDMENT CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Nomination by Mr. Alcorn, second by Mr. White, for Mr. daSilva to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
November 22, 2016

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Lee Willis was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Director of Human Resources – Dr. Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) (**pg. 8**)

#4.019	Grade Forgiveness (<i>New</i>)
#4.09	Athletics (<i>Revised</i>)
#6.131	Teaching Out of Field (<i>Revised</i>)
#6.401	Conflict of Interest in Purchasing (<i>Revised</i>)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 22, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, Catherine Cason, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Lee Willis was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Chairman Taylor welcomed newly elected Superintendent of Schools Ted Roush and School Board Member Tim Alcorn.

Student remarks and pledge to the flag by Suwannee Elementary School Safety Patrol student organization.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Ms. Cason, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

10. Approval of the following Minutes: **(pgs. 9-26)**

October 11, 2016	- Workshop Session
	- Special Meeting
October 25, 2016	- Regular Meeting

11. Approval of the monthly financial statement for October 2016.

12. The following bills for the period October 1-31, 2016:

General Fund

#164258 - 164580	\$	2,109,643.44
Electronic Fund Transfers		<u>2,552,273.41</u>
	\$	4,661,916.85

Federal Fund

#48671 - 48764	\$	350,865.16
Electronic Fund Transfers		<u>424,062.46</u>
	\$	774,927.62

Food Service Fund

#31020 - 31091	\$	244,945.30
Electronic Fund Transfers		<u>90,624.54</u>
	\$	335,569.84

2.0 LCIF

#7455 - 7476	\$	198,367.40
Electronic Fund Transfers		<u>2,593.80</u>
	\$	200,961.20

13. Approval of the following budget amendments for fiscal year 2016-2017:

General
I-4

LCIF
III4

Special Revenues
IV-4 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated November 22, 2016. **(pgs. 27-28)**
6. Approval of the following contract/agreement for the 2016-2017 school year: **(RENEWAL)**

#2017-82 Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School Board for legal services
(Note: The original Engagement Agreement was reviewed and approved by legal counsel, Guy Norris, Columbia County School Board Attorney, and there are no substantive changes to the renewal.) **(Renewal) (pgs. 29-34)**

7. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
MaKaylin	Raulerson	Columbia	Suwannee	K
MaKenzie	Raulerson	Columbia	Suwannee	3
Marcus	Raulerson	Columbia	Suwannee	4
John Michael	Boone	Suwannee	Hamilton	4
Mia	Goodin	Suwannee	Hamilton	K
Brendon	Honeycutt	Suwannee	Hamilton	6
Sean	Jeanmarie	Suwannee	Hamilton	4
Cameren	Scott	Suwannee	Hamilton	K

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Ed daSilva, second by Ms. Cason, for approval of the following form:

#7200-134 Suwannee County School Board Employee Leave Sell Back Form (*New*) **(pgs. 35-36)**

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Ms. Cason, for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2016. **(pg. 37)**

Board members expressed their concern with the audit findings, which seem to be the same ones every year. Board members felt the need for something to be done so these same issues do not reoccur.

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration:

(Presented by Chief Financial Officer – Vickie DePratter)

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2016-2017 Office of Program Policy Analysis and Government Accountability (OPPAGA) School Safety and Security Self-Assessment Form. (A copy is available in the office of the Assistant Superintendent of Administration.) **(pg. 38)** MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

Mrs. Fitzpatrick asked to pull Item #4 below from the agenda; the item will be brought back at a future Board meeting.

4. ~~The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2016-2017. (Copies are available in the office of the Assistant Superintendent of Instruction.) (pg. 39)~~
5. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-83 Agreement between UChicago Impact LLC and Suwannee County School District for the 5Essentials System (*New*)
(pgs. 40-56)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

6. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to award the following bid:

#17-206 Aerial Lift Bucket Truck (*New*) to Suwannee Auto Salvage
(pg. 57)

Mr. Carver stated that bids were opened after the Agenda was published. Mr. Carver reviewed the bids that were submitted. Mr. Carver proposed the bid to go to Suwannee Auto Salvage. MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. daSilva, second by Mr. White, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2016-2017. (A copy is available in the office of the Director of Facilities.) (pg. 58)
MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

8. MOTION by Mr. daSilva, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available in the office of the Director of Human Resources) **(pg. 8)**

#4.019	Grade Forgiveness (<i>New</i>)
#4.09	Athletics (<i>Revised</i>)
#6.131	Teaching Out of Field (<i>Revised</i>)
#6.401	Conflict of Interest in Purchasing (<i>Revised</i>)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. White, second by Mr. daSilva, for approval of the Positive Behavior Intervention Support (PBIS) Module as an amendment to the 2016-2017 Master Inservice Plan developed by the North East Florida Educational Consortium (NEFEC). **(pgs. 59-65)** MOTION CARRIED UNANIMOUSLY

10. MOTION by Ms. Cason, second by Mr. White, for approval of revisions to the 2015-2016 and 2016-2017 School Board of Suwannee County School Based Administrators Performance Appraisal System Plans. (Copies are available in the office of the Director of Human Resources.) **(pg. 66)** MOTION CARRIED UNANIMOUSLY

11. MOTION by Mr. daSilva, second by Ms. Cason, for approval of revisions to the 2015-2016 and 2016-2017 School Board of Suwannee County Instructional Performance Appraisal System Plans. (Copies are available in the office of the Director of Human Resources.) **(pg. 67)** MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. daSilva, second by Mr. White, for approval of the Personnel Changes List **(pgs. 68-74)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Frances Charlene Redish, Teacher, effective November 10, 2016

Suwannee High School:

Suzanne Wilson, Teacher, effective October 18, 2016

Suwannee Primary School:

Lindsey Thomas, Teacher, effective October 28, 2016

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Elementary School:

Deisy Lopez, Custodian, effective October 20, 2016

Transportation:

Charity Nasworthy, Bus Driver, effective October 28, 2016

Johna Rafferty, Bus Driver, effective October 28, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Renita Kelly, Teacher, temporary, effective December 21, 2016

REPLACES: Mandi Howard

District-wide:

Lacey VanEtta, Hearing Impaired Teacher, effective November 7, 2016

REPLACES: Previously Contracted

RIVEROAK Technical College:

Jeffrey Lee, Resource Teacher, effective November 4, 2016

REPLACES: New Position

Suwannee High School:

Ashley Cato Conner, Teacher, non-certificated, effective November 4, 2016

REPLACES: Suzanne Wilson

Suwannee Primary School:

Courtney Goodin, Teacher, effective October 28, 2016

REPLACES: Lindsey Thomas

Janie Philpot, Teacher, temporary, effective November 7, 2016

REPLACES: Rosa Davis

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Teresa Allen

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

RIVEROAK Technical College:

Melissa Francisco, Teacher, September 6 and 19 and 26, 2016, for a total of 15 hours

Regular Meeting
November 22, 2016

LEAVE OF ABSENCE (MATERNITY):

Branford Elementary School:

Mandi Howard, tentatively December 21, 2016 through January 31, 2017

MENTORS:

The following to serve as mentors:

<u>Mentor</u>	<u>Mentee</u>	<u>Location</u>
Pam Poole	Jeremy Ulmer	RTC
Pam Poole	Kevin Mercer	RTC

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Hunter Abercrombie	Varsity Baseball Assistant Coach	SHS	Glen Green
Matt Campbell	Varsity Baseball Assistant Coach	SHS	Chad Bonds
Robert Cassube*	Assistant Volleyball Coach	BHS	
Carlos Diaz	Suwannee Virtual School	SVS	
Mickey Dempsey	Girls' Golf Coach	BHS	
Nicole Furst	Assistant Band Director	SHS	
Sasha Key*	Wrestling Coach	SMS	Logan Register
Carl Manna	Planning Period	BHS	
Robert Phillips	Planning Period	BHS	
Sergio Rodriguez	Planning Period	BHS	
Tim Sneed*	Varsity Football Assistant Coach	SHS	Chad Bonds
Mickey Spradlin	Planning Period	BHS	
Daniel Taylor	Planning Period	BHS	
Abbey Warren	Planning Period	BHS	
Vernon Wiggins	JV Baseball Head Coach	SHS	Matt Campbell

**pending certification*

MISCELLANEOUS:

The Superintendent recommends approval of Toni Greenburg to work up to 60 additional hours to teach Drivers Education.

Approval of Joyce McIntosh and Windy Gamble to be compensated (\$500) for completing the gifted endorsement, which includes 50 hours at \$10 per hour for professional development.

William Harris resigned from his coaching position of JV Girls' Soccer Coach effective October 20, 2016.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Finance and Administration:

Marsha Brown, Employee Benefits Specialists, effective November 28, 2016

REPLACES: New Position

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Food Service Department:

Rebecca Kirby, SES Food Service Manager, effective December 1, 2016

REPLACES: Linda Plymel

Suwannee Elementary School:

Antwann Ford, Custodian, effective November 14, 2016

REPLACES: Deisy Lopez

Suwannee Primary School:

Alexander Torres, Custodian

REPLACES: Rajan Maharajh

Transportation Department:

Robin Krause, Bus Attendant, effective October 27, 2016

REPLACES: Joanne Ripley

PART-TIME/HOURLY EMPLOYEES:

Leah Cribb, BHS Food Service Worker 3 hour, effective October 24, 2016

REPLACES: Tara Spears

Mary Mais, BES Food Service Worker 3 hour, effective October 24, 2016

REPLACES: Sheree Dugdale

Keiry Soto Chavez, Child Care Worker, RTC

REPLACES: Grant Funded

MISCELLANEOUS:

PreK Extended Day:

The following to work as paraprofessional/PreK teacher in the PreK Extended Day Program, as needed:

Tenlee Deloach

Amanda Kiser

Brittany Lock

Drea Taylor

Deanna Yott

Kadie Butler

June Bashaw

Betty Riley

Kimberly Clyatt

Kelly Davidson

Belinda Horn

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Facilities:

Russell Landen, Facilities Technology Technician, October 19, 20, 2016 & November 2, 2016 for a total of 14 hours.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Food Service:

Linda Hingson, Food Service Worker 8 hour, October 3 through December 21, 2016, using days as needed for insurance purposes.

Food Service:

Karen Parson, tentatively November 14, 2016 through January 3, 2017, with the option of returning sooner if released by the doctor.

Transportation:

Regular Meeting
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Carol Jenkins, tentatively November 16, 2016 through December 16, 2016, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (FMLA):

Food Service:

Linda Hingson, Food Service Worker 8 hour, September 12 through September 30, 2016.

Transportation:

Carol Jenkins, Bus Driver, tentatively August 16, 2016 through November 16, 2016, with the option of returning sooner.

Scott Melanson, Mechanic, tentatively October 3 through December 19, 2016.

STUDENT WORKER:

April Denise Diaz RTC/Medical Administration

SUBSTITUTE:

The following as a Substitute Bus Attendant:

Richard Dunmoyer

VOLUNTEERS:

Candace Adams	Amber Cable	Amelia Eastman
Mistie Aguilar	Ashley Campbell	Christopher Edgar
Holli Allbritton	Henrietta Carter	Steven Edwards
Pia Allen	Shirley Cheney	Lindsey Efrid
Evella Alvarez	Shanra Clayton	Stephanie Estrella
Terry Arnold	Aqua Cofield	Nancy Eubanks
Shelly Arreola	Cindy Collins	Amanda Floyd
Teresa Ayers	Tracey Combee	Mark Floyd, Jr
Christine Baez	Melissa Conner	Peggy Frye
Lacey Bailey	Brittany Cooks	Jamie Geiger
Michael Bailey	Lisa Corbin	Kara George
Jennifer Barry	Adrienne Corbin	Lisa Gill
Kay Bass	Larry Cothron	Sharon Golding
Megan Beckner	Kathie Crisp	Courtney Goodin
Nicole Beckner	Heather Croft	Shelley Grantham
Josephine Bednarczyk	Jon Cummings	Brandi Gresham
Kyla Bispham	Brandon Daniels	Mindy Griffis
Sandy Bland	April Darling	Sarah Grillo
Eileen Box	Montana Davis	Yidelmys Guerra
Will Bozeman	Jordan Davis	Ashley Gurganus
Amy Brady	Annah Davis	Daniel Hale
Maria Brown	Alicia Delegal	Megan Hale
Abn Brown	Cassie Descarreaux	Harold Hansard
Claudia Brown	Kyle Descarreaux	Ginger Harden
Nayrim Bruno	Elizabeth Dexter	Kimberly Harris
Andrea Bryant	Janice Dicks	Christopher Henry
Leah Buchanan	Alvin Dicks	Jessica Hess
Betty Butler	Joni Dixon	Tawanna Hines
Shanna Byrd	Monica Djulvez	Anna Hingson
	Whitney Dubose	Courtney Hodges

Regular Meeting
November 22, 2016

Heather Holton
Rodney Howard
Whitney Humphries
Jeremy Humphries
Irina Hutchenson
Matt Jackson
Laura Jaramillo
Alison Jenkins
Jennifer Jennings
Karla Johnson
Tina Jones
Dawn Jones
David Jones
Katherine Jones
Chasity Keller
Waldron Kerry
Katie Kinsey
Crissy Kirkland
Laura Koon
Rick Koon
Karen Koon
Keni Koon
Mikel Koon
Jennifer Lacasse
Brenda Lacy
Ryan Lawson
Jamie Lewis
Jennifer Lewis
Richard Little, Jr.
Idalberto Lopez
Jennifer Lucas
Brittany MacDonald
Johnny Mackey
Amanda Maddox
Christie Magahee
Tyler Malaguti
Jackie Malaguti
Michael Malaguti
Brenda Marshall
Tracy Martin
Ashley Martinez-Segovia
Denise Maya
Kevin McCall
Latasha McClain
Joan McCrimon
Nicole McDonald
Courtney McHugh
Kristy McManaway
Doreen Mead
April Meeks

Isabel Mendoza
Rebecca Miara
Flint Miller
Katie Mims
Adrian Mincal
Natalia Morales
Lacy Morgan
Erin Morris
Ashli Moss
Todd Mumford
Shannon Muncy
Marie Myers
Miranda Neal
Erin Nelkorn
Guyten Nelson
Michael Nettles
Lindsay Nettles
Cathy Nicely
Kevin Nolan
Brandy Norris
Lisa Ogles
Nichole Ortiz
Stephene Osborne
Secilie Owens
Teresa Owens
Caroline Palmer
Christopher Parker
Kalpen Patel
Emily Peacock
Yvette Perez
Melissa Peters
Dana Pettrey
Jimmy Pfeiffer
Julie Pfeiffer
Robert Pitts
Connie Poole
Hailey Poore
Samantha Price
Priscilla Priester
Erin Prince
Courtney Provau
Lynn Reeves
Trevita Riley
Audrey Robbins
Kevin Roberts
Timothy Roberts
Troy Roberts
Donna Robinson
Skyler Rodgers
Sherry Rogers
Daynette Ross

LaChandra Ross
Jamie Rutland
Twyla Sears
Wannette Shaw
Rachel Shelley
Holly Shepherd
Myrisa Sixto
Crystal Smart
Martin Smith
Jamilah Smith
Jessica Smith
Wilonia Smith
Quentonia Smith
Mary Smith-Richards
Melodee Sprow
Michael Staley
Summer Steedley
Judy Strickland
Crystal Strickland
Donna Suggs
John Sullivan
Manda Thomas
Felicia Threm-Blow
Chelsea Tomlin
Alicia Touchton
Anthony Towne
Sheena Trouerbach
Araceli Valencia
Amanda Vickers
Leticia Villeda-Franco
Dayle Vining
Shelia Walker
Donald Walton
Roger Ward
Amy Washington
Joseph Watson
Quintilla Watson
Sierra Watson
Lisa Webb
Antionette White
Sandra Williams
George Williams
Danielle Williams
Courtney Wilson
Randall Young
Tiffany Young
Logan Young
Robbin Youngblood
Vilola Yuleidys
Ashley Zarate

**End of List
2016-2017
School Year**

School Board Attorney – Leonard Dietzen:

13. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools:

14. Superintendent's Report

Superintendent Roush reported on the possibility of having a potential proposition for obtaining funds for a plan of action on the Johnson building. More information will be provided in the near future.

School Board Members:

15. Issues and concerns Board members may wish to discuss

- Board members welcomed newly elected Superintendent Ted Roush and School Board Member Tim Alcorn, as well as Ms. Cason and Mr. Taylor on their re-election. They also wished everyone a Happy Thanksgiving.
- Mr. White expressed the need to stay the course with the Five Year Facilities Work Plan and not deviate from it unless there is a true emergency. Mr. White asked that the financial statements be discussed at a workshop each month. Mrs. DePratter responded that timing and deadlines do not allow for the discussion as requested.
- Mr. daSilva proposed the possibility of scheduling Master Board Training within the next year or two.
- Mr. Taylor reminded Board members of the FSBA/FADSS Joint Conference to be held next week in Tampa. He commended administrators for always being available to answer questions. Mr. Taylor also thanked Mr. daSilva for serving as Board Chairman for the past two years.

The meeting adjourned at 6:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 13, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager.

Administrators and others present: Karen Bates (arrived at 9:48 a.m.), Walter Boatright (arrived at 9:22 a.m.), Bill Brothers, Mark Carver (arrived at 9:16 a.m.), Lisa Dorris, Janene Fitzpatrick, Chris Landrum, Sherry Peppers (arrived at 9:48 a.m.), Elizabeth Simpson, T.J. Vickers, and Josh Williams. Daniel Hornsby, with NEFEC, was also present.

Chairman Taylor called the meeting to order at 9:01 a.m.

Student Progression Plans for 2016-2017.....Janene Fitzpatrick

Mrs. Fitzpatrick reviewed the additions and revisions to the Student Progression Plans. Mrs. Fitzpatrick distributed and reviewed a handout regarding graduation requirements.

Personnel Items Bill Brothers
Controlled Open Enrollment (Student) (**pgs. 2-10**)

Mr. Brothers reviewed the proposed new Job Description #166 – Coordinator of Career and Technical Education Student and Community Affairs 12-month position.

Mr. Brothers reviewed the proposed new Policy #5.033 – Controlled Open Enrollment (students), along with the proposed procedures. Discussion followed whether to have a limited time window or not. Superintendent Roush stated this would be discussed and a recommendation would be brought back at a later date.

Workshop Session
December 13, 2016

Mr. Taylor asked that the issue of legalized medical marijuana be addressed at a future workshop with regards to students and employees.

Chief Financial Officer Update..... Vickie DePratter

Mrs. DePratter provided information regarding the possibility of PAEC terminating their contract with FOCUS for finance, payroll, and HR functions; and initiating a contract with Skyward for these functions. Our only solution would be to go it alone with FOCUS or make a change to go with Skyward via PAEC or NEFEC. Mrs. DePratter introduced Daniel Hornsby, with NEFEC, who provided information regarding the possible training and software conversion of Skyward for our District. Mrs. DePratter stated she felt it was in our best interest to go with NEFEC for Skyward. Mrs. DePratter asked for direction from the Board regarding whether to proceed with NEFEC prior to January 4, 2017. Consensus of the Board was to move in the direction of NEFEC for Skyward; however, a cost comparison needs to be developed. Mrs. DePratter made mention that PAEC staff would have to be trained on Skyward, where NEFEC staff are already trained on Skyward.

The workshop adjourned at 11:30 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 13, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 11:37 a.m.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel items for the 2016-2017 school year:
 - a. Add one Coordinator of Career and Technical Education Student and Community Affairs position (12-month) at RIVEROAK Technical College **(pg. 2)**
 - b. Job Description #166 – Coordinator of Career and Technical Education Student and Community Affairs (12-month) *(New)* **(pgs. 2-6)**
 - c. Classify the Coordinator of Career and Technical Education Student and Community Affairs position (12-month) as an exempt, administrative, Curriculum Coordinator position on the *Salary Schedule 2016-2017 Assistant Principals and Curriculum Coordinators* **(pg. 2)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 11:45 a.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 20, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, Catherine Cason, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Kim Lane was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School student volunteers.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-23)**

November 15, 2016	- Workshop Session
November 22, 2016	- Reorganization Meeting
	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for November 2016.

3. The following bills for the period November 1-30, 2016:

General Fund

#164581 - 164863	\$	2,094,941.65
Electronic Fund Transfers		<u>2,706,575.52</u>
	\$	4,801,517.17

Federal Fund

#48765 - 48846	\$	205,533.60
Electronic Fund Transfers		<u>375,020.80</u>
	\$	580,554.40

Food Service Fund

#31092 - 31157	\$	184,106.64
Electronic Fund Transfers		<u>82,863.18</u>
	\$	266,969.82

2.0 LCIF

#7477 - 7487	\$	192,066.78
Electronic Fund Transfers		<u>0.00</u>
	\$	192,066.78

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>Construction</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-5	III-1	III-5	IV-5 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated December 20, 2016. **(pgs. 24-25)**
6. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2017-84 Career Pathways Articulation Agreement between Taylor Technical Institute and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician, Practical Nursing, and Nursing Assistant; Digital Design for Program of Study: Administrative Office Specialist *(Renewal)* **(pgs. 26-33)**
- #2017-88 Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as the Track Application and related support services *(Renewal/Revised)* **(pgs. 34-41)**

7. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
District	2008 Chevrolet Impala (Value: \$2,580)	Suwannee County Sheriff's Office

8. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Ava	Osburn	Suwannee	Lafayette	4
Robert E.	Osburn, III	Suwannee	Lafayette	9
Justin	White	Suwannee	Hamilton	7

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Adalie	Cowart	BHS	SHS	7
Jaxson	Cowart	BES	SES	K
Texas	Cowart	BES	SES	4
Bailey	Jackson	BES	SES	K
Ethan	Jackson	BES	SES	2

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to add Malcolm Hines to serve on the Suwannee County School District Collective Bargaining/Negotiating Team for 2016-2017. **(pg. 42)** MOTION CARRIED UNANIMOUSLY

Director of Human Resources:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel items for the 2016-2017 school year:
 - a. Add a new Occupational Therapy Assistant/Licensed position **(pg. 43)**
 - b. Job Description #165 – Occupational Therapy Assistant/Licensed (*New*) **(pg. 44-46)**
 - c. Revised the *Salary Schedule 2016-2017 School Nurse – 196 Days* to reflect compensation for Occupational Therapy Assistant/Licensed on Line 2 **(pg. 47)**

MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

#1. Personnel Changes List Addendum (pgs. A2)

Action on this item was taken along with Item #3 below on the Regular Agenda.

End of Agenda Addendum for Director of Human Resources

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum **(pgs. 48-51)**
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: ADMINISTRATIVE:

District Office:

David Campbell, Director of Elementary and Early Childhood Education, January 4, 2017

RETIREMENT: INSTRUCTIONAL:

Suwannee Middle School:

Kenneth A. Michal, Teacher, effective June 6, 2017

RETIREMENT: NON-INSTRUCTIONAL:

Suwannee Middle School:

Betty Carroll, Food Service Worker, effective June 2, 2017

RESIGNATION: NON-INSTRUCTIONAL:

Branford High School:

Sarah Griffith, Head Custodian, effective November 30, 2016

RECOMMENDATION: ADMINISTRATIVE:

District Office:

William Brothers, Assistant Superintendent of Administration, effective December 2, 2016

REPLACES: Ted Roush

RECOMMENDATION: INSTRUCTIONAL:

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:
Lynn Lawrence

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee High School:

Tammie McKay, Teacher, March 8, 2016 through March 11, 2016 and March 14, 2016 through March 28, 2016 for a total of 72.5 hours.

LEAVE OF ABSENCE (FMLA):

Suwannee Primary School:

Lauren Belcher, Teacher, tentatively December 19, 2016 through April 7, 2017

LEAVE OF ABSENCE (MEDICAL LEAVE):

Suwannee Primary School:

Lauren Belcher, Teacher, April 10, 2017 through June 6, 2017

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Emily Blackmon	Suwannee Virtual School	SVS	
Abigail Rodriguez	Auxiliary Sponsor	SHS	
Douglas Mabey	Varsity Girls' Soccer Assistant Coach	SHS	William Harris

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Walter Boatright	RTC Principal/Dir. CTE	District Office/Dir. of HR	Bill Brothers	12/21/2016

MISCELLANEOUS:

Suwannee High School:

Ashley Cato-Conner, Allied Health Teacher, to work up to 80 hours on weekends for on-site clinical supervision of the Allied Health students.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department:

Pamela Carver, SMS Food Service Manager, effective January 4, 2017

REPLACES: Arlene Baker

Kimberly Choe, SHS Food Service Assistant Manager, Temporary, effective December 5, 2016

REPLACES: Rebecca Kirby

PART-TIME/HOURLY EMPLOYEES:

Uriel Ramirez, SIS Food Service Worker 3 hour, effective November 29, 2016

REPLACES: Sarah Hatch

Leslie Kurtz, SIS Food Service Worker 3 hour, effective November 17, 2016

REPLACES: Toni Vargas-Garcia

LEAVE OF ABSENCE FMLA:

Transportation:

Hope Robinson, Bus Driver, October 21, 2016 through November 6, 2016

VOLUNTEERS:

Bryan Acres	Jessica Fenton	Janet Landry
Kaylee Acres	Benjamin Fenton	Idell Lane
Amy Atkins	Samantha Ferguson	Aleigha Long
Russell Barrs	Brandon Fernald	Jose Lopez
Gale Bell	April Fernandez	Davalynn Lopez
Michael Bower	Maria Franco	Kenya Manley
Nina Brittan	Mark Floyd, Jr	John Martz
Britni Brooks	Peggy Frye	Joshua McCook
Debra Brown	Jamie Geiger	Kathy McCray
Lyndsey Browning	Kara George	Kenyon McFatten
Angelica Burwell	Lisa Gill	Katherine Meeks
Phyllis Campbell	Sharon Golding	Chellsey Mitchell
Erin Cannon	Courtney Goodin	Daniela Moreland
Amanda Cartwright	Shelley Grantham	Cierra Parker
Ana Castillo	Brandi Gresham	Lindsey Pritchett
Miranda Clayton	Heather Garrett	Lindsey Ramsey
Gerald Collins	Lacey Geiger	Royce Ratliff
Kimberley Collins	Kenneth Golding	Susan Roush
Melissa Conner	Toni Hansard	Lawrence Roush
Brittany Cooks	Jay Harris	Theodore Roush
Lisa Corbin	John Hawes	Tina Roush
Adrienne Corbin	Angelia Heathcock	Ester Ruiz
Larry Cothron	Travis Henry	Jessica Spears
Kathie Crisp	Kimberly Howard	Carol Stevens
Heather Croft	Stacie Hudson	Michel Sutton
Jon Cummings	Christopher Keane	Kendall Taylor
Stephanie Dampier	David Keen	Aleshia Terry
Christa Derringer	MaryLou Kohn	Sarah Thormodson
Amelia Eastman	John Hawes	Dana Tidwell
Christopher Edgar	Angelia Heathcock	Denise Tognoli
Steven Edwards	Kimberly Howard	Alicia Tompkins
Lindsey Efrid	Stacie Hudson	Dorisela Torres
Stephanie Estrella	Christopher Keane	Brenda Valentin
Nancy Eubanks	David Keen	Adam Walker
Amanda Floyd	Todd Kennon	Michelle Wallace
Staci Feeney	MaryLou Kohn	Akyrianna Wheeler
	Jaden Kolovitz	Buddy Williams

Robin Williams
Kathleen Williams
Lynette Williams

Dan Wirck
Chase Wojick
Angela Wood

Jessica Young

**End of List
2016-2017
School Year**

Personnel Changes List Addendum

RECOMMENDATIONS: 2016-2017 SCHOOL YEAR

RECOMMENDATIONS: ADMINISTRATIVE:

District Office:

John Olson, Director of Early Childhood and Elementary Education, effective January 4, 2017
REPLACES: David Campbell

Suwannee Intermediate School:

Mary Keen, RTC Principal/Director of CTE
REPLACES: Walter Boatright

End of Personnel Changes List Addendum – 2016-2017

School Board Attorney – Leonard Dietzen:

4. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

5. Superintendent's Report

- The scheduled Board workshop for March will fall during Spring Break; need to determine when to hold the workshop. Board consensus was to hold the workshop on March 7, 2017, as a Board/leadership retreat.
- Changes will be made to the configuration of the Board room; minor furniture items will be purchased for the configuration.
- Wished everyone a Merry Christmas!

School Board Members:

6. Issues and concerns Board members may wish to discuss

- Board members wished everyone a Merry Christmas!
- Ed daSilva expressed his thanks for the improvement of the District's graduation rates.
- Mr. Taylor reminded everyone of several activities being held throughout the District over the next couple weeks.

The meeting adjourned at 6:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 10, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager.

Administrators and others present: Walter Boatright, Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Chris Landrum, Elizabeth Simpson, and T.J. Vickers. Tyson Johnson, with Arthur J. Gallagher & Co., was also present.

Chairman Taylor called the meeting to order at 9:02 a.m.

Health Insurance Renewal Vickie DePratter

Mrs. DePratter provided a brief update regarding the upcoming health insurance renewal and deferred to Tyson Johnson, who provided a PowerPoint presentation on the 2017 renewal. Consensus of the Board was to continue with the proposed renewal recommendation from the District Fringe Benefits Committee.

Finance Software Update Vickie DePratter

Mrs. DePratter distributed and reviewed a handout regarding a cost analysis pertaining to the business application software with PAEC versus NEFEC.

Facilities Department Update Mark Carver

Mr. Carver distributed and reviewed handouts regarding an update to the Facilities Department.

Food Service Department-Personnel Item.....Lisa Dorris

Mrs. Dorris provided information regarding the proposed transfer of a 6-hour Food Service Worker position from Branford Elementary School to Branford High School. Mrs. Dorris stated there should be a surplus of approximately \$400,000 for Food Service this year, and she is planning several projects with these funds. Mr. Taylor stated to be sure to work through Mr. Carver on these projects as well as plan for all expenses for each project. Mr. White questioned the process for Breakfast in the Classroom Program and asked if there were changes that could be implemented to provide for more accurate data. Discussion followed.

AdvancED External Review Team.....Janene Fitzpatrick
Final Report (**pgs. 2-40**)

Mrs. Fitzpatrick reviewed the AdvancED External Review Team Final Report.

Miscellaneous

Mr. Alcorn questioned as to why the bus driver discussion was not on the agenda today; Superintendent Roush responded we are still researching the issue and it will be on the February Workshop agenda.

Mr. Taylor reminded Board members of the March 7 Board Retreat; details will be forthcoming; please mark your calendars accordingly.

Mrs. Fitzpatrick provided information regarding the two proposed contracts for services related to the ELL Coach Grant which will be coming to the Board in the near future.

The workshop adjourned at 11:07 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
January 10, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 11:12 a.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to notify the Panhandle Area Educational Consortium (PAEC) of the District's intent to withdraw from the Gateway Educational Computing Consultants Project with an effective date of January 31, 2018. **(pg. 2)** MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Alcorn, second by Mr. White, for approval to notify the North East Florida Educational Consortium (NEFEC) of the District's intent to convert to Skyward as a member district of NEFEC for its finance, payroll, and human resources software solution. **(pg. 3)** MOTION CARRIED UNANIMOUSLY

Mr. White noted for the record that he was very uncomfortable with this item, but understands the need.

3. Discussion and possible action regarding the Fringe Benefits Committee's recommendation for renewal of employee health insurance plans for the period May 1, 2017 – April 30, 2018. (A copy of the renewal is available for review in the office of the Chief Financial Officer.) **(pg. 4)**

MOTION by Ms. Cason, second by Mr. daSilva, for approval of the Fringe Benefits Committee's recommendation for renewal of employee health insurance plans for the period May 1, 2017 – April 30, 2018. (A copy of the renewal is available for review in the office of the Chief Financial Officer.)

Mr. White asked that, in the future, more advanced notice and time be given for discussion of this type recommendation, as well as other items requiring approval of the Board. Mr. Taylor agreed with Mr. White's request. Mr. Roush explained there is a very narrow window of making decisions relating to the health insurance renewal. Mr. Roush stated we will look into the possibility of beginning discussions pertaining to this in September of this year to see where we stand for the next year's renewal. Mrs. DePratter explained the process with regards to our claims report, which affects the renewal process and costs.

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 11:30 a.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 24, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, Catherine Cason, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Lee Willis was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School Student Council student organization.

Special Recognition by the Superintendent:

Suwannee Middle School

- Abigail Erickson – Competed and represented the District at *Art in the Capitol* in Tallahassee

Miscellaneous

- Suwannee County Home and Community Educators – Provided school safety supplies for the ALICE Protocol Program

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-17)**

December 13, 2016	- Workshop Session
	- Special Meeting
December 20, 2016	- Expulsion Issues Hearing (Private)
	- Regular Meeting

2. Approval of the monthly financial statement for December 2016.

3. The following bills for the period December 1-31, 2016:

General Fund

#164864 - 165247	\$	1,915,721.37
Electronic Fund Transfers		<u>2,115,602.83</u>
	\$	4,031,324.20

Federal Fund

#48847 - 48996	\$	243,897.29
Electronic Fund Transfers		<u>437,359.22</u>
	\$	681,256.51

Food Service Fund

#31158 - 31239	\$	223,965.97
Electronic Fund Transfers		<u>83,864.32</u>
	\$	307,830.29

2.0 LCIF

#7488 - 7507	\$	307,424.35
Electronic Fund Transfers		<u>3,355.86</u>
	\$	310,780.21

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-6	III-6	IV-6 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated January 24, 2017. **(pgs. 18-19)**
6. Approval of the following contract/agreement for the 2016-2017 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-85 Career Pathways Articulation Agreement between District School Board of Madison County and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; Culinary Arts for Program of Study: Commercial Foods and Culinary Arts; Early Childhood Education for Program of Study: Early Childhood Education; Web Development for Program of Study: Administrative Office Specialist and Medical Administrative Specialist (*Renewal*) **(pgs. 20-27)**

7. Approval of the following student teacher interns for the spring semester 2017:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Kelsie Allen	St. Leo	SPS	Mandy Ramsey
Audrey Borrell	St. Leo	SIS	Krystal Cundiff
Megan Hotchkiss	St. Leo	SPS	Vickie Pagliai
Hanna Ragan	St. Leo	SPS	Rhoda Crews
Yvonne Scott	NFCC	District	N/A-Field Experience

8. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Chase	Hodge	Suwannee	Hamilton	1
Ruben	Thomas	Columbia	Suwannee	PK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jacob	Robinson	SPS	BES	PK
Layla	Robinson	SPS	BES	PK

9. Approval of Public Official Bonds and Continuation Certificates for the individuals listed below. (These bonds and certificates have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 28-33)**

Public Official Bonds

Ted Roush, Superintendent of Schools (November 2016 – November 2020)
Tim Alcorn, School Board Member (November 2016 – November 2018)
Ed daSilva, Vice Chairman (November 2016 – November 2017)
Jerry Taylor, Chairman (November 2016 – November 2017)

Continuation Certificates

Catherine Cason, School Board Member (November 2016 – November 2020)
Jerry Taylor, School Board Member (November 2016 – November 2020)

REGULAR AGENDA

Director of Food Service – Lisa Dorris:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel item for the 2016-2017 school year:
 - a. Transfer one 6-hour Food Service Worker position from Branford Elementary School to Branford High School, effective January 30, 2017
(pg. 34)

MOTION CARRIED four to one; Mr. White voted NO.

Action on Agenda Addendum – Director of Human Resources

#1. Personnel Changes List Addendum (pgs. A2-A5)

Action on this item was taken along with Item #2 below on the Regular Agenda.

End of Agenda Addendum for Director of Human Resources

Director of Human Resources – Walter Boatright:

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum. (pgs. 35-38)

NOTE: Mr. Alcorn stated he would be abstaining from the vote due to a potential conflict of interest. (See attached Form 8B Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers.)

MOTION CARRIED four to one; Mr. Alcorn ABSTAINED from the vote.

Mr. Alcorn stated he would like to revise the hiring process and felt that the Board needed to be made aware of administrative changes prior to hiring. Superintendent Roush responded to Mr. Alcorn's concerns; and asked if he was asking for a courtesy call when administrative positions were filled, and Mr.

Alcorn responded yes. Mr. Dietzen stated that protocol regarding the hiring process will be discussed at a future workshop.

Mr. White expressed his concern regarding not being advised of the resignation of Mr. Harden as Head Football Coach for Branford High School. Mr. White stated he felt that better communication is needed throughout the District. Ms. Cason stated she did not feel it is the responsibility of the Superintendent to inform Board members when an employee resigns. Mr. Alcorn agreed with Ms. Cason.

PERSONNEL CHANGES APPROVED:

RETIREMENT: ADMINISTRATIVE:

District Office:

Lila G. Udell, Director of Federal Programs, July 3, 2017

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Middle School:

Sharan Dedge, Paraprofessional, effective December 31, 2016

Yoleydis Cartaya, Paraprofessional, effective January 26, 2017

Transportation:

Janet Harris, Bus Driver, effective January 4, 2017

RECOMMENDATION: ADMINISTRATIVE:

RIVEROAK Technical College:

Julia Ulmer, Coordinator of Career & Technical Education Student and Community Affairs, effective January 9, 2017

REPLACES: New Position

Suwannee Intermediate School:

Gary Caldwell, Principal, effective January 17, 2017

REPLACES: John Olson

RECOMMENDATION: INSTRUCTIONAL:

Branford Elementary School:

Christine DeMoss, Teacher, Temporary, effective January 13, 2017

REPLACES: Katee O'Quinn

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program effective January 4, 2017:

Janell Miracle

LEAVE OF ABSENCE (MATERNITY LEAVE):

Branford Elementary School:

Katee O'Quinn, Teacher, tentatively January 12, 2017 through March 20, 2017

LEAVE OF ABSENCE (MEDICAL LEAVE):

District Office:

Lila G. Udell, Director of Federal Programs, extension of medical leave beginning January 5, 2017 through June 30, 2017

SUSPENSION:

Branford High School:

Ana Delgado, Teacher, January 6 and 9, 2017, without pay

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Kenneth Certain	Head Middle School Softball Coach	BHS	Shon Riels

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Debbie Ibarra	BES/6 hr Food Service Wkr	BHS/6 hr Food Service Wkr	N/A	01/30/2017
Jennifer Wooley	SPS/Resource Teacher	SPS/ESE Teacher	Lauren Belcher	12/19/2016

MISCELLANEOUS:

Branford High School:

Roy Harden, resigned as the Head Football and Boys Track Coach effective December 21, 2016

Suwannee Middle School:

Sarah Grillo, resigned as the Girls Soccer Coach

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Karen Tucker, Head Custodian, effective January 5, 2017

REPLACES: Sara Griffith

Food Service Department:

Katrina Johnson, SMS Food Service Assistant Manager, effective January 4, 2017

REPLACES: Pam Carver

Suwannee Elementary School:

James Thomas, Paraprofessional, Temporary, effective January 12, 2017

REPLACES: New Position

Transportation:

Robin Whitt, Bus Driver, effective December 16, 2016

REPLACES: Amanda Colon

Steven Hayes, Bus Driver, effective January 4, 2017

REPLACES: Charity Nasworthy

Luz Cartagena, Bus Driver, effective January 11, 2017

REPLACES: Johna Rafferty

PART-TIME/HOURLY EMPLOYEES:

Sandra Grimsley, BES Food Service Worker 3 hour, effective January 4, 2017

REPLACES: Mary Mais

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

District Office:

Rosa Perez, Custodian, December 2, 2016 and December 9, 2016 for a total of 9 hours.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Suwannee Intermediate School:

Tiffany Sanders, Paraprofessional, January 4, 2017 through March 27, 2017, with the option of returning sooner if released by the doctor.

Transportation:

Carol Jenkins, tentatively December 17, 2016 through February 9, 2017, with the option of returning sooner if released by the doctor.

VOLUNTEERS:

Joseph Anderson

Alexis Brown

Ashley Carrier

Dawn Eakins

Anna Foulk

Teresa Gay

Lacey Humphries

Kiera Jones

Jodi Kelly

Mariah Koon

Dena Miller

Katryna Sessions

Benjamin Smith

Julia Thomas

Levi Thomas

**End of List
2016-2017
School Year**

PERSONNEL CHANGES LIST ADDENDUM

RECOMMENDATIONS: 2016-2017 SCHOOL YEAR

RECOMMENDATION: ADMINISTRATIVE:

Suwannee High School:

Ronnie Gray, Assistant Principal, effective January 24, 2017

REPLACES: Gary Caldwell

RECOMMENDATIONS: INSTRUCTIONAL:

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the second semester of the 2016-2017 school term:

Suwannee County School District - Out of Field Teachers for 2016-2017 SY as of 01/24/2017					
Last Name	First Name	School	Assignment	Area of Certification	Out of Field Certification Areas
Burkett	Deanna	BHS	English	English & Soc Sci	ESOL
Diaz	Carlos	BHS	Biology 1 Hon	Chemistry & Physics	Biology **Test Date 01/26/2017**
O'quinn	Fred	BHS	HOPE	PE	Health
Sikes	Mendy	BHS	HOPE	PE	Health
Spradlin	Mickey	BHS	Opportunity School	Health, Math 6-12 & Physical Education	Elementary Ed Content
Delgado	Ana	BHS	Math 6-12	Math 6-12	ESOL
McInnis	Lynda	BHS	English	Elem Ed, PE, Health, English 6-12 & Rdg/E	ESOL
Meek	Michael	BHS	Bldg. Const.	Bldg. Const.	ESOL
Coker	Eleanor	BHS	M/J Reading 1	Elem Ed & PK/Prim	ESOL
Saleem	Lina	SES	PK/Prim	PK/Prim	PK/Prim Content
Vaught	Vicky	SES	Elem Ed	Elem Ed	ESOL
Metz	Mary	SES	Elem Ed	Elem Ed, Eng 6-12, MGIC, Rdg/E, SLD	ESOL
Johnson	Mary	SHS	Opportunity School	Elem Ed & Early Childhood	Elem Ed Content
Phillips	Skylar	SHS	HOPE	Elem Ed, ESOL/E, Rdg/E, PE	Health
Dean	Sherry	SHS	Drama/English	Eng 6-12	ESOL
Ely	Summer	SIS	Elem Ed	Elem Ed	ESOL

Regular Meeting
January 24, 2017

Burgess	Chelsea	SIS	Elem Ed	Elem Ed & Soc Sci 6-12	ESOL
Wiles	Jamie	SIS	Elem Ed	Elem Ed, Eng 5-9 & ESE	ESOL
Roberson	Ruth	SIS	Elem Ed	Elem Ed & SLD	ESOL
Tipton	Violet	SIS	Elem Ed	Elem Ed	ESOL
Stratton	Amy	SIS	Elem Ed	Elem Ed & Soc Sci 5-9	ESOL
Newhart	Christina	SIS	Elem Ed	Elem Ed	ESOL
McKissick	Kelly	SIS	Elem Ed	Elem Ed	ESOL
Hall	Elisa	SIS	English	English 6-12, Rdg/E	ESOL
Conley	Scott	SIS	Elem Ed	Elem Ed	ESOL
Rodriguez	Maria	SIS	Elem Ed	Elem Ed	ESOL
Thomas	Benjamin	SMS	Civics	Soc Sci & PK/Prim	Soc Sci Content
Melland	Katie	SPS	Elem Ed	Elem Ed	ESOL
Sanders	Myah	BES	Elem Ed	Elem Ed	ESOL
Nielsen	Nancy	SVS	Lib Arts Math 1, Inf Geo, Dig Arts, Alg 2, Geo, Prob & Stat, Bio 1, Phy Sci, Chem 1, US Hist, Econ, Econ Fin Lit, US Gov, US Gov Hon, Psych 1, World Hist, World Hist Cr, Intro to Entrepreneurship	Elem Ed, English, ESOL/E, Guid & Coun, MGIC, Sociology, ESE	Lib Arts Math 1, Inf Geo, Dig Arts, Alg 2, Geo, Prob & Stat, Bio 1, Phy Sci, Chem 1, US Hist, Econ, Econ Fin Lit, US Gov, US Gov Hon, Psych 1, World Hist, World Hist Cr, Intro to Entrepreneurship

SUSPENSION:

Suwannee Elementary School:

Maria Cartagena-Reyes, Paraprofessional, effective January 23, 2017 until further notice.

End of Personnel Changes List Addendum – 2016-2017

School Board Attorney – Leonard Dietzen:

3. Legal Counsel's Report – No legal matters to report.

Mr. Dietzen stated that a workshop will be held regarding protocol and will hopefully clear up the issues that were discussed tonight.

Superintendent of Schools – Ted Roush:

4. Superintendent's Report – Superintendent Roush asked that his comments be reserved for after the School Board Member comments.

School Board Members:

5. Issues and concerns Board members may wish to discuss
 - Mr. daSilva shared information pertaining to working with our legislative delegation regarding possible funding for the remodeling of the Radio Shack Building for RIVEROAK Technical College (RTC) medical programs.
 - Ms. Cason shared that she received an anonymous letter regarding the hiring of Julie Ulmer at RTC, and felt that if it was that important they should have stood up and addressed their concerns to the Board.
 - Mr. Alcorn asked Mrs. DePratter about the status of NEFEC with regards to the conversion to Skyward; Mrs. DePratter responded. Mr. Alcorn asked about the protocol for agenda items for workshops; Superintendent Roush responded that he would address this item in his comments at the end of the meeting.
 - Mr. White asked about his request for Mr. Lacquey to speak at a workshop regarding his concerns. Superintendent Roush responded that citizen input could only be heard at a regular board meeting, and Mr. Dietzen concurred.
 - Mr. Taylor expressed his concern regarding the issue of teachers having to be out of the classroom to attend training classes; he thought that our Monthly PD Days were supposed to decrease the need for this and felt that the issue needs to be discussed at a future workshop. Mr. Taylor also stated that we need to address the possibility of adding additional teacher positions at Suwannee Virtual School at a future workshop. Mr. Taylor expressed his concern for the possibility of future budget cuts from the state. Mr. Taylor stated that the hiring and firing of personnel is not the Board's responsibility—it is the Superintendent's responsibility, and we need to respect those decisions, unless we can prove otherwise of the person's character as published in statute.

Superintendent's Comments

Superintendent Roush made the following announcements:

- Calendar Committee will be convening very soon to develop the 2017-2018 School Calendar
- Update on the water retention project will be forthcoming in the near future
- An update regarding Food Service projects will be discussed at an upcoming Board workshop
- Controlled Open Enrollment (students) and bus driver training topics will be discussed at the February 14, 2017, Board Workshop, along with agenda process, roles, and responsibilities
- Mr. Dietzen is currently researching the topic of medical marijuana, and an update on this item will be discussed at a future workshop
- The budget process for 2017-2018 will be underway soon
- Department of Education (DOE) personnel were in the District this week to conduct the Plant Survey
- The Board Retreat will be held March 7, 2017

The meeting adjourned at 7:07 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
February 14, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 10:35 a.m.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Bill Brothers, Gary Caldwell, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Malcolm Hines, Jay Jolicoeur, Mary Keen, Chris Landrum, Dee Dee McManaway (arrived at 9:55 a.m.), Susan Moffat, John Olson, Elizabeth Simpson (arrived at 9:10 a.m.), Marsha Tedder, T.J. Vickers, Jimmy Wilkerson, and Josh Williams.

Chairman Taylor called the meeting to order at 9:00 a.m.

Agenda Process, Roles, and Responsibilities (**pgs. 2-13**) Leonard Dietzen

Mr. Dietzen provided a PowerPoint presentation on the General Powers and Duties of School Boards and Superintendents.

Assistant Superintendent of Instruction Janene Fitzpatrick
Department Update

Mrs. Fitzpatrick provided updates for the Assistant Superintendent of Instruction Department, which included the following:

- School Calendar for 2017-2018
- 5E Survey
- Learning Management System
- Contract for Foster Care
- Assessments
- Changes to Student Progression Plans regarding honor cords and scholar diploma

Mrs. Fitzpatrick deferred to Mr. Olson, who distributed and reviewed a handout regarding i-Ready Data Comparison from 2015-2016 to 2016-2017.

Facilities Department Update (**pgs. 14-26**)..... Mark Carver

Mr. Carver provided information and updates on the following:

- RFP for the Energy Performing Contracting Program
- Employee Safety Program
- Portable Classroom Bid extension
- DOE Plant Survey and FISH
- Funding for Radio Shack Building Remodeling Project

Mr. Carver asked for direction from the Board regarding whether to move forward with architectural services for the Radio Shack Building Remodeling Project as part of the funding process. Mr. Taylor stated there was Board consensus to proceed as discussed.

Mr. Taylor asked that we discuss and address accident claims from the District Safety Report at a future workshop.

Transportation Department Update.....Chris Landrum/Bill Brothers
(**pgs. 27-30**)

Mr. Landrum distributed and reviewed handouts regarding the following:

- Add a Driver Trainer/Data Entry position in the Transportation Department; and his proposal to train bus drivers within the Transportation Department, instead of through RIVEROAK Technical College.

The workshop recessed at 11:34 a.m. and resumed at resumed at 12:31 p.m.

Discussion continued regarding transportation items as follows:

- CDL bus training for District staff
- Possibility of District purchasing passenger vans
- Safety issue of students walking from SMS to SHS for athletic events
- Field trip requests and substitute bus driver needs

Policy Updates (**pgs. 31-42**)Bill Brothers/Janene Fitzpatrick

Mr. Brothers reviewed updates to the following policies:

#5.025 Educational Stability for Children in Foster Care (*New*)

#5.033 Controlled Open Enrollment (*New*)

#8.32 Tobacco Use in District Facilities (*Revised*)

- Discussion held regarding a language change to the policy, as well as purchasing new signs to include language pertaining to synthetic tobacco and electronic cigarettes, which will be placed throughout District property.

Mr. Brothers distributed and reviewed a handout regarding Charter Schools, which was a copy of Hillsborough County Public Schools' policy. He stated there is a need for our District to develop a detailed Charter School policy. Mr. Brothers asked for direction from the Board, as well as Mr. Dietzen's approval, to begin the advertising process of the proposed new policy on the February 28, 2017, Board agenda. Mrs. Fitzpatrick stated we are on a timeline due to the possibility of receiving a Charter School application on May 1, 2017; would like to have it approved prior to May 1 as a reference for potential applicants. Consensus of the Board was to proceed as discussed.

Superintendent UpdateTed Roush

Mr. Roush provided updates regarding the following items:

- Charter School application
- Departmental budget meetings are currently being held, and there will be a 10% budget cut in discretionary spending—these cuts will not affect the classroom or students—proposing to schools that they get to rollover any leftover dollars to the new school year budget as part of the discretionary spending (money rolls for the duration of the leadership/principal—once principal leaves, the District will recoup the money and be placed in the fund balance)
- District level position control update—trying to look at most efficient delivery of services to students and schools—provided background information regarding the proposed restructuring of District positions; Mr. Roush distributed and reviewed a handout regarding the proposed restructuring and associated cost savings

- Mr. Roush shared that surveys had been sent out to all employees; once the surveys are complete, a summary will be shared with everyone

The workshop adjourned at 2:42 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
February 14, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 2:46 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2016-2017 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-89 Suwannee County School Board Professional/Technical
Services Agreement between the School Board of
Suwannee County, Florida, and Deborrah R. Metheny
(*Renewal*) (pgs. 3-14)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Ms. Cason, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-90 Addendum to the Contract Agreement between UChicago Impact LLC and Suwannee County School District for the 5Essentials System (Note: This is an addendum to Contract #2017-83, which was previously Board approved on November 22, 2016.) (New) (pgs. 15-17)

MOTION CARRIED UNANIMOUSLY

Director of Elementary and Early Childhood Education – John Olson:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

3. MOTION by Mr. Alcorn, second by Mr. White, for approval to revise the dates for the Branford Elementary School (BES) Safety Patrol out-of-state trip and out-of-state travel to Washington, DC, from March 10-13, 2017, to March 10-14, 2017. (Note: The original trip and travel were Board approved on May 24, 2016. The revision is to add one additional day.) (pg. 18) MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

4. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-86 Every Student Succeeds Act (ESSA) Interagency Agreement between the School Board of Suwannee County, Florida, and the Department of Children and Families Circuits 3 and 8, and the Partnership for Strong Families, Inc. (New) (pgs. 19-27)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:52 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 28, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford High School Cafeteria, 405 NE Reynolds, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 6:27 p.m.

UTSC President Annette Kinsey and School Resource Officer Brad Mincks were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford Elementary School Safety Patrol student organization

Special Recognition by the Superintendent:

- United Way ReadingPals Program – Rebecca Layman and Rita Dopp
- Branford Elementary School
 - 2017 Florida Elementary All State Chorus Participants
 - ✓ Walker Bradow
 - ✓ McKayden Wilkerson

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- John Lacquey (representing the North Central Florida Tea Party) addressed the Board regarding signs posted at schools stating free meals.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-30)**

January 10, 2017	- Workshop Session
	- Special Meeting
January 24, 2017	- Regular Meeting

2. Approval of the monthly financial statement for January 2017.

3. The following bills for the period January 1-31, 2017:

General Fund

#165248 - 165550	\$	1,954,231.17
Electronic Fund Transfers		<u>2,616,280.23</u>
	\$	4,570,511.40

Federal Fund

#48997 - 49073	\$	211,672.07
Electronic Fund Transfers		<u>284,871.63</u>
	\$	496,543.70

Food Service Fund

#31240 – 31333	\$	211,892.99
Electronic Fund Transfers		<u>87,571.98</u>
	\$	299,464.97

2.0 LCIF

#7508 - 7516	\$	22,317.68
Electronic Fund Transfers		<u>0.00</u>
	\$	22,317.68

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-7	III-7	IV-7 (Federal)
		IV-4 (Food Service)
		IV-5 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated February 28, 2017. **(pgs. 31-33)**
6. Approval of the following contract/agreement for the 2016-2017 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-87 Career Pathways Articulation Agreement between Florida Gateway College and Suwannee County School Board for Health Science Anatomy and Physiology and Health Science Foundations Programs of Study: Introduction to Health Professions; Agriculture Science Foundations, Agritechnology 1, and Agritechnology 2 Programs of Study: Applied Agricultural Chemistry; Introduction to the Teaching Profession and Human Growth and Development Programs of Study: Introduction to Education (*Renewal*) **(pgs. 34-45)**

7. Approval to accept the following donated item: **(pg. 46)**

<u>Site</u>	<u>Item</u>	<u>Donor</u>
District	ReadingPals materials for kindergarten classes and volunteers (Value: \$6,587)	United Way ReadingPals Program

8. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Alencia Gisela	Baker	Suwannee	Lafayette	K
Kenna	Greenberg	Suwannee	Hamilton	2
Brooke	Martin	Columbia	Suwannee	10

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- | | |
|--------|---|
| #3.16 | Charter Schools (<i>Revised</i>) (pgs. 47-102) |
| #5.025 | Educational Stability for Children in Foster Care (<i>New</i>)
(pgs. 103-104) |
| #5.033 | Controlled Open Enrollment (<i>New</i>) (pgs. 105-107) |
| #8.32 | Tobacco Use in District Facilities (<i>Revised</i>) (pg. 108) |

MOTION by Mr. Alcorn, second by Mr. daSilva, to amend Policy #3.16 as follows: Page 76, B. 1., last paragraph, change language from “The charter school’s governing board shall hold at least two public meetings per school year...” to “The charter schools governing board will be required to hold quarterly (four) public meetings per school year...”; and on Page 89, e. 1), change language from “...shall appear before the Board at least once per year to present...” to “...shall appear before the Board at least twice per year, once per semester, to present...” MOTION CARRIED UNANIMOUSLY for the amendments to Policy #3.16.

(Note: School Board Member Catherine Cason is now present.)

AMENDED MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following curriculum item for the 2017-2018 school year, along with the following changes: Page 110, under December, Winter Break changed to Christmas Break; and on Page 111, under Professional Development (PD) Days, May 28, 2018 should be May 7, 2018; under Holidays Students, add May 7, 2018; and under Teacher Paid Holidays, delete Good Friday, and add Memorial Day.

- a. 2017-2018 School Calendar **(pgs. 109-111)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-91 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Suwannee River Ridge Technical High School, LLC (*New*)
(pgs. 112-124)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

4. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the RIVEROAK Technical College Strategic Plan for July 2016 – June 2021
(pgs. 125-131) MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

5. The Superintendent recommends approval of the following bids:

MOTION by Mr. daSilva, second by Mr. White, for approval of the following bid:

#11-203 An additional three year extension to Mobile Modular (*Renewal*)
(pg. 132)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following bid:

#17-205 Energy Performance Contracting Program to Trane Building Advantage (*New*) (pg. 133)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Suwannee County School District Employee Workplace Safety Program Manual for 2017-2018. (A copy is available for review in the office of the Director of Facilities.) (pg. 134)
MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

7. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following form:

#5200-043 Suwannee County School District, Student Services Department,
Physician's Report (*Revised*) (**pgs. 135-136**)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Chris Landrum:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

8. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel items, effective immediately, to include the following change for Item c. below: Page 140, Job Description, System Support, (25), strike “when needed” and add “as assigned by the Director of Transportation.”
- a. Delete two Driver Trainer positions (4-Hour; Vocational/Part-Time/Hourly) at RIVEROAK Technical College (RTC) (**pgs. 137-138**)
 - b. Add one Driver Trainer/Data Entry position (8-Hour; Full-Time) in the Transportation Department (**pgs. 137-138**)
 - c. Revise Job Description #34 – Driver Trainer/Data Entry (**pgs. 139-141**)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

9. The Superintendent recommends approval of the following personnel items:

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of Item a. as follows:

- a. Freeze the following positions: (**pgs. 142-145**)

<u>Position</u>	<u>Effective Date</u>
1) Curriculum Coordinator of Suwannee Virtual School (12 month)	July 1, 2017
2) Director of Elementary and Early Childhood Education (12 month)	Immediately
3) Director of Federal Programs (12 month)	July 1, 2017
4) Guidance Counselor (RIVEROAK Technical College) (11 month)	July 1, 2017
5) Maintenance Foreman (Facilities) (12 month)	Immediately

- | | |
|---|--------------|
| 6) Teacher on Special Assignment (Math Coach/District Office) (12 month) | July 1, 2017 |
| 7) Teacher on Special Assignment (Migrant Program/District Office) (12 month) | July 1, 2017 |
| 8) Teacher on Special Assignment/Teacher Support Colleague-Math (District Office) (10 month) | July 1, 2017 |
| 9) Teacher on Special Assignment/Teacher Support Colleague-Reading (District Office) (10 month) | July 1, 2017 |
| 10) Teacher on Special Assignment/Teacher Support Colleague-STEM (District Office) (10 month) | July 1, 2017 |

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. White, for approval of Item b. as follows:

- b. Unfreeze the following position, effective immediately: **(pgs. 142-145)**
1) Director of Curriculum and Instruction

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. White, for approval of Item c. as follows:

- c. Add the following new positions: **(pgs. 142-145)**

<u>Position</u>	<u>Effective Date</u>
1) Assistant Director of Facilities (12 month)	Immediately
2) Coordinator of Data, Assessment, and Accountability (12 month)	July 1, 2017
3) Coordinator of District K-12 Math (11 month)	July 1, 2017
4) Coordinator of District Professional Development (PD) and K-12 Reading/Title II (11 month)	July 1, 2017
5) Coordinator of District K-12 Technology (11 month)	July 1, 2017
6) Coordinator of Exceptional Student Education (ESE) (12 month)	July 1, 2017
7) Coordinator of School Improvement/Title I (12 month)	Immediately
8) Lead School Psychologist/MTSS Facilitator (12 month)	July 1, 2017

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of Item d. as follows:

d. Add the following new job descriptions, along with the changes noted below:

- 1) Job Description #167 Assistant Director of Facilities (12 month)
(pgs. 146-148)

CHANGES: Page 146, under Supervises, delete “Maintenance Worker II (Distribution Center)”; and on Page 147, under Systemic Functions, add “(34) Shall assume additional duties as assigned by the Superintendent.”

- 2) Job Description #169 Coordinator of Exceptional Student Education (ESE) (12 month) **(pgs. 149-152)**

CHANGES: Page 149, under Qualifications, (5), change the word “Satisfactorily” to “Satisfactory”; and on Page 151, under Leadership and Strategic Orientation, change the underlined word “coordinator” to “coordination”.

- 3) Job Description #170 Coordinator of School Improvement/Title I (12 month) **(pgs. 153-155)**

CHANGES: Page 153, under Performance Responsibilities: Service Delivery, *(1), change the underlined word “title” to “Title I”.

- 4) Job Description #171 Coordinator of Data, Assessment, and Accountability (12 month) **(pgs. 156-159)**

CHANGES: Pages 157, 158, and 159, at the top of each page, correct the spelling of the word “Coordinator”.

- 5) Job Description #172 Coordinator of District K-12 Math (11 month)
(pgs. 160-162)

- 6) Job Description #173 Coordinator of District Professional Development (PD) and K-12 Reading/Title II (11 month) (**pgs. 163-165**)

CHANGES: Pages 164 and 165, at the top of each page, correct the spelling of the word “Coordinator”.

- 7) Job Description #174 Coordinator of District K-12 Technology (11 month) (**pgs. 166-168**)

CHANGES: Pages 167 and 168, at the top of each page, correct the spelling of the word “Coordinator”.

- 8) Job Description #175 Lead School Psychologist/MTSS Facilitator (12 month) (**pgs. 169-172**)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of Item e. as follows:

- e. Revise *Salary Schedule 2016-2017 Assistant Principals and Curriculum Coordinators* to reflect compensation for the following positions:
(**pg. 173**)

<u>Position</u>	<u>Effective Date</u>
1) Coordinator of Data, Assessment, and Accountability (12 month)	July 1, 2017
2) Coordinator of District K-12 Math (11 month)	July 1, 2017
3) Coordinator of District Professional Development (PD) and K-12 Reading/Title II (11 month)	July 1, 2017
4) Coordinator of District K-12 Technology (11 month)	July 1, 2017
5) Coordinator of Exceptional Student Education (ESE) (12 month)	July 1, 2017
6) Coordinator of School Improvement/Title I (12 month)	Immediately

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of Item f. as follows:

- f. Revise *Salary Schedule 2016-2017 Principals and Administrators* to reflect compensation for the following positions: **(pgs. 174-175)**

<u>Position</u>	<u>Effective Date</u>
1) Line 10 for the Assistant Director of Facilities (12 month)	Immediately
2) Line 8 for the Lead School Psychologist/ MTSS Facilitator (12 month)	July 1, 2017

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. White, second by Mr. Alcorn, for approval of Item g. as follows:

- g. Reclassify the following positions: **(pgs. 142-145)**

- 1) Principal of Suwannee Virtual School (SVS) from Line 7 to Line 8 on the *Salary Schedule 2016-2017 Principals and Administrators*
- 2) Assistant Principal of Suwannee High School from a 10-month position to an 11-month position

MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

#1. Personnel Changes List Addendum (pgs. A2-A3)

Action on this item was taken along with Item #10 below on the Regular Agenda.

End of Agenda Addendum for Mr. Boatright

10. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum **(pgs. 176-181)**
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATION: INSTRUCTIONAL:

Suwannee High School:

Ryan Hiers, Music/Band Teacher, effective February 10, 2017

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Elementary School:

Maria Cartagena-Reyes, Paraprofessional, effective February 2, 2017

Suwannee Intermediate School:

Joshua Greek, Custodian, effective February 14, 2017

Transportation:

Scott Melanson, Mechanic, effective January 27, 2017

Robin Oliver, Bus Driver, effective February 17, 2017

Hope Robinson, Bus Driver, effective February 13, 2017

James Voiles, Bus Driver, effective February 10, 2017

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>
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John Olson	Dir. of Elem. & Early Childhood Ed.	Dir. of Curriculum & Instruction
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2/28/2017

RECOMMENDATIONS: INSTRUCTIONAL:

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program effective February 2, 2017:

Scott Conley

Tina Hayes

Suwannee High School:

Michael Braun, Athletic Director, effective February 13, 2017

REPLACES: Thomas Abercrombie

Robert Marski, Music/Band Teacher, effective February 14, 2017

REPLACES: Ryan Hiers

Thomas Abercrombie, Teacher on Special Assignment (Dean of Students), effective February 2, 2017

REPLACES: Ronald Gray

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Primary School:

Shannon Daniel, Teacher, February 29, 2016, April 26, 2016, and September 22, 2016 for a total of 14.25 hours

LEAVE OF ABSENCE (FMLA):

Suwannee High School:

Trista Morales, Teacher, tentatively March 16, 2017 through April 24, 2017

LEAVE OF ABSENCE (MATERNITY):

Branford Elementary School:

Mandi Howard, Teacher, tentatively February 1, 2017 through March 3, 2017

Suwannee Middle School:

Sarah Grillo, Teacher, tentatively August 1, 2017 through June 29, 2018

Suwannee Primary School:

Brittany Broughton, Teacher, tentatively April 24, 2017 through June 6, 2017

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Erin Clark	Girls Track Coach	BHS	Tim Clark
Tim Clark	Head Boys Track Coach	BHS	Roy Harden
Tim Clark	Head Varsity Football Coach	BHS	Roy Harden
John Perry	Head Middle School Baseball Coach	BHS	Mason Tyler
John Perry	Varsity Football Defensive Coordinator	BHS	Tim Clark
David Riels	Varsity Assistant Softball Coach	BHS	Kenneth Certain
Andrew Chapman	Planning Period	SVS	
Carlos Diaz	Planning Period	SVS	
Angela Hester	Planning Period	SVS	
Dawn Eakins	Sophomore Class Sponsor	BHS	Angel Hill
Paula McMillan	Planning Period	SVS	
Vanessa Menhennett	Planning Period	SVS	
Scott Morris	Assistant Wrestling Coach	SMS	
Nancy Nielsen	Planning Period	SVS	
Yorch Olguin	Head JV Girls Soccer Coach	SHS	William Harris
Sergio Rodriguez	Planning Period	SVS	
Daniel Taylor	Planning Period	SVS	
Kimberly Tuvell	Planning Period	SVS	
Mirian Venero	Planning Period	SVS	

PART-TIME/HOURLY EMPLOYEES:

Approval for the following for part-time/hourly employees for the second term 2016-2017

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Phyllis Doty	ESOL
Sabrina Harrell	ESOL
Ann Warner	GED Test Proctor/TABE Test Examiner
Richard Allen	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner

CAREER & TECHNICAL

David Barnes	Bus Driver Training
Pat Fleming	Bus Driver Training
Inez Williams	Bus Driver Training
Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Marissa Lane	Early Childcare Education/Paraprofessional
Greta Thornton	Nail Technician
Jessika Hinkle	Phlebotomy

COMMUNITY EDUCATION (Pending class enrollment)

Ann Warner	Beginning Computer
Marilyn Roberts	Business
Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Excel, Quickbooks, MS, Office Word, Power Point
Mary Kay Dunaway	Floral Design
Vanessa Grantham	Crochet, Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Carol Risk	Yoga
Donna Bass	Community Education Coordinator
Katherine Haney	Art, Computer Applications, Graphic Design
Belinda Fries	Computer Technology & Computer Safety
Kevin Constanza Renderos	Conversational Spanish

MISCELLANEOUS:

Approval of Emily Blackmon to be compensated (\$500) for completing the gifted endorsement, which includes 50 hours at \$10 per hour for professional development.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Cathy Carter, Custodian, effective January 26, 2017
REPLACES: Karen Tucker

Food Service Department:

Dawn Shearer, SMS 8 hour food service worker, effective January 23, 2017
REPLACES: Katrina Johnson

Suwannee Middle School:

Verhonda Morris, ESE Paraprofessional, effective January 27, 2017
REPLACES: Sharan Dedge

Transportation:

Bryan Cioni, Bus Driver, effective February 6, 2017
REPLACES: James Voiles
Kathy Laschanzky, Bus Driver, effective January 25, 2017
REPLACES: Janet Harris

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>
Nellie Pate	SIS/ESE Paraprofessional	SES/ESE Paraprofessional	2/06/2017

LEAVE OF ABSENCE (MATERNITY LEAVE):

Suwannee Elementary School:

Julia Davidson, Paraprofessional, tentatively January 17, 2017 through March 3, 2017

Jessica Melgar, Paraprofessional, tentatively April 21, 2017 through June 2, 2017

LEAVE OF ABSENCE (MEDICAL LEAVE):

Transportation:

Carol Jenkins, tentatively February 10, 2017 through March 12, 2017, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Branford High School:

Travis Howard, tentatively March 1, 2017 through May 22, 2017, with the option of returning sooner.

SUBSTITUTE:

The following as a Substitute Bus Driver:

Bryan Cioni

The following as a Substitute School Nurse District-wide:

Brittany Durham

Jared Kirby

Ashton Peterson

VOLUNTEERS:

Amelia Adams
Daleymis Alfonso
DeAnna Barnett
Maria Bruno
Robert Bryant
Crystal Bryson
Matthew Cashmore
Jennifer Creech
Collier Christy
Sean Conner
Clifton Crowe
Jennifer Winnett
Xiaoyu You
Kelly Sikes
Catrina Castillo

Julia Cedillo
Sean Conner
Mickala Emery
Crystal Fernandez
Timothy Green
Travis Harris
John Hawthorne
Effie Hemphill
Stefani Santos
Carley Herring
Cole Herring
Caroline Hill
Carla Hollinger
Donna Terry
Melinda Stephens
Robert Davis

Amy Atkins
Patricia Lawhorn
Jann Lodernose
Olivia Partin
Doris Pierce
Ethan Roberts
Lisa Roberts
Chad Sessions
Brittany Ward
Charles Ward
Cole Whartar
Kylie Wall
John Terry
Deborah Fairchild
Charity Nasworthy
Erin Davis

Regular Meeting
February 28, 2017

Jerry Ramsey
Mevelyn Lewis
Justin Atkins
Starr Barreto
Ashley Pate
Robert Burnett
Breanna Pollett
Eric Hunt
Kevin Stancel
Charles Bean
John Hendrick
Casey Carter
Lawrence Land
Chelsea Sapp
Nancy Pitts
Maria Cedillo

Ramona Driggers
Crystal Whitt
Corina Johnson
William Johnson
Donna Koon
Billie Vincent
Amanda Colon
Stephanie Hunt
Amity McCall
Barry Washington
Karen Kelly
Michelle Coupe
Norhaya Weisner
Omar Hassan
Sonnica Reynolds
Kylie Wall

Flora Moreno
Daniel Powell
Steven Sexton
Jennifer Allender
Rebecca Rogers
Erin Clary
Vera Massey
Stephanie Poole
Jennifer Ellefson
Joseph Waters
Cameron Humphries
David Williams
Ashley Dalton
Melissa Conner
Jerry Barnes Jr.
Julia Cedillo

**End of List
2016-2017
School Year**

Personnel Changes List Addendum

RECOMMENDATIONS: 2016-2017 SCHOOL YEAR

RECOMMENDATION: NON-INSTRUCTIONAL:

District: County Wide:

Keith Jackson, Assistant Occupational Therapist, effective March 1, 2017

REPLACES: New Position

RECOMMENDATION: ADDITIONAL YEARS OF EXPERIENCE:

Approval for Keith Jackson to be granted 14 years of service credit for salary purposes.

End of Personnel Changes List Addendum
2016-2017

School Board Attorney – Leonard Dietzen:

11. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

12. Superintendent's Report

- Expressed thanks and appreciation to administration, faculty, and staff of Branford High School for their hospitality.
- Expressed appreciation to Mr. Dietzen as our Board Attorney and for his presentation at a recent FADSS training held in Gainesville.
- Congratulated Mr. Taylor on seeking candidacy of President-Elect for FSBA.

School Board Members:

13. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to administration, faculty, and staff of Branford High School for their hospitality.
- Mr. White asked about the status of the faculty and staff survey results. Mr. Roush responded that the results were being compiled and will be shared at a later date. Mr. White also asked that monthly financial statements be discussed in detail in an open forum. Mr. Taylor stated that the item will be discussed at a future workshop to decide how to proceed with the request.

Miscellaneous

Mr. Roush presented accreditation certificates to Branford Elementary and Branford High Schools.

The meeting adjourned at 8:13 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION/RETREAT
March 7, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Ronald White and School Board Attorney Leonard Dietzen were absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Keri Bean, Katrina Bius, Walter Boatright, Amy Boggus, Tammy Boggus, Bill Brothers, Stephenie Busch, Gary Caldwell, Mark Carver, Jimmy Cherry Jr., Lisa Dorris, Janene Fitzpatrick, Lisa Garrison, Ronnie Gray, Malcolm Hines, Jay Jolicoeur, Mary Keen, Chris Landrum, Dee Dee McManaway, John Olson, Sherry Peppers, Austin Richmond, Elizabeth Simpson, Marsha Tedder, Lila Udell, Jimmy Wilkerson, Josh Williams, and Laura Williams. Linda Edwards, with Rumberger Kirk & Caldwell was also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

Strategic PlanJanene Fitzpatrick

Mrs. Fitzpatrick gave a PowerPoint presentation regarding the *District Midyear Reflection for DIAP and Strategic Plan*.

Equity Practices..... Linda Edwards, Rumberger Kirk & Caldwell

Ms. Edwards gave a PowerPoint presentation regarding an *Equity Practices Update*.

The workshop recessed at 10:55 a.m. and resumed at 11:10 a.m.

Perspectives and Priorities of a School Principal Malcolm Hines

Mr. Hines gave a PowerPoint presentation regarding *Perspectives and Priorities of a School Principal*.

The workshop recessed at 11:52 a.m. and resumed at 12:30 p.m.

Board Member Comments/Questions and Answers

- Board members expressed appreciation for all the presentations.
- Mr. Taylor shared information regarding funding with the possibility that all federal dollars will be vouchered to follow students, which will affect our District.

Superintendent’s UpdateTed Roush

Mr. Roush gave a PowerPoint presentation regarding an informational update on the District.

Mr. Roush asked the Board on whether to proceed with the potential purchase of approximately 20 acres (all or partial) of land adjacent to Branford Elementary School; Board consensus was to proceed with acquiring the information on a potential purchase of the land.

Mr. Roush asked the Board for direction on the potential purchase of the old Dr. Beverly Heinking office, which is adjacent to Suwannee High School. Mr. Alcorn provided information regarding the property lines. Mr. Roush stated that we would like to potentially relocate our home school/virtual school programs to the Heinking building (these programs are now located at RIVEROAK Technical College).

Mr. Roush proposed to continue holding workshops/retreats, like today’s format, throughout the year (i.e., one in July, one in November or December, and one in the spring).

Special RecognitionsJanene Fitzpatrick

Mrs. Fitzpatrick provided video recognitions.

The workshop adjourned at 2:31 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
March 7, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White and School Board Attorney Leonard Dietzen were absent.

Chairman Taylor called the meeting to order at 2:36 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval to proceed with the purchase of property located at 300 Pinewood Way, Live Oak, Florida, in the amount of \$180,000, contingent upon conditions set forth in a commercial contract between Beverly A. Heinking and the Suwannee County School District Board of Public Instruction. **(pgs. 2-12)**

AMENDED MOTION by Mr. daSilva, second by Ms. Cason, to include a \$2,000 escrow deposit. AMENDED MOTION CARRIED UNANIMOUSLY

ORIGINAL MOTION (WITH AMENDMENT) CARRIED UNANIMOUSLY

The meeting adjourned at 3:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
March 28, 2017

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Tim Alcorn was absent, due to New School Board Member Training.

School Resource Officer Cory Horne was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

Assistant Superintendent of Administration – Dr. Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.) **(pg. 7)**

#3.16	Charter Schools (<i>Revised</i>)
#5.025	Educational Stability for Children in Foster Care (<i>New</i>)
#5.033	Controlled Open Enrollment (<i>New</i>)
#8.32	Tobacco Use in District Facilities (<i>Revised</i>)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 28, 2017

AGENDA

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Tim Alcorn was absent, due to New School Board Member Training.

School Resource Officer Cory Horne was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Student Council student organization

Special Recognition by the Superintendent:

- District Spelling Bee Winners
 - ✓ Samantha Barber (Melody Christian Academy, 8th grade) – First Place
 - ✓ Jennifer Chen (Suwannee Middle School, 6th grade) – Runner Up
 - ✓ Morgan Smith (Westwood Christian School, 8th grade) – Runner Up

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda, with the exception of Item #2, which was pulled by Mr. White for separate discussion and action. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. White, for approval to open up Item #2 on the Consent Agenda to address any specific comments or questions we can to Mrs. DePratter or Superintendent Roush. MOTION CARRIED three to one; with Mr. Taylor voting NO.

MOTION by Mr. daSilva, second by Ms. Cason, for approval of Item #2 on the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-28)**

- | | |
|-------------------|--------------------------------------|
| February 14, 2017 | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| February 28, 2017 | - Expulsion Issues Hearing (Private) |
| | - Regular Meeting |

2. Approval of the monthly financial statement for February 2017.

3. The following bills for the period February 1-28, 2017:

General Fund

#165551 - 165849	\$	1,823,408.34
Electronic Fund Transfers		<u>2,538,971.98</u>
	\$	4,362,380.32

Federal Fund

#49074 - 49196	\$	257,902.66
Electronic Fund Transfers		<u>342,622.54</u>
	\$	600,525.20

Food Service Fund

#31334 - 31400	\$	168,874.72
Electronic Fund Transfers		<u>127,463.34</u>
	\$	296,338.06

2.0 LCIF

#7517 - 7525	\$	243,700.09
Electronic Fund Transfers		<u>0.00</u>
	\$	243,700.09

4. Approval of the following budget amendments for fiscal year 2016-2017:

General
I-8

LCIF
III-8

Special Revenues
IV-8 (Federal)
IV-6 (Food Service)

5. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-92	Affiliation Agreement School-Based Services between the Suwannee School District and Trenton Medical Center, Inc. d/b/a Palms Medical Group for student athletic physicals (Renewal) (pgs. 29-36)
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- #2017-94 Panhandle Area Educational Consortium Contract Agreement between the Panhandle Area Educational Consortium, through its District of Record, the Washington County School Board, and Gabriel, Roeder, Smith & Company (GRS) for actuarial services required under GASB Statement No. 45 (*Renewal*) (pgs. 37-48)

6. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Daniel	Flores	Suwannee	Columbia	2
Daniela	Flores	Suwannee	Columbia	2
Karter	Suggs	Suwannee	Hamilton	K

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Ms. Cason, second by Mr. daSilva, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available in the office of the Assistant Superintendent of Administration.) (pg. 7)

- #3.16 Charter Schools (*Revised*)
#5.025 Educational Stability for Children in Foster Care (*New*)
#5.033 Controlled Open Enrollment (*New*)
#8.32 Tobacco Use in District Facilities (*Revised*)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. White, for approval of the Suwannee County School District Controlled Open Enrollment Plan (A copy is available in the office of the Assistant Superintendent of Administration.) (pg. 49)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

3. MOTION by Mr. White, second by Mr. daSilva, for approval to award the following bid (*New*):

#17-208 Shop Sabre (purchase of a Plasma Cutter) (**pgs. 50-52**)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

4. MOTION by Mr. White, second by Ms. Cason, for approval of the following personnel item for the 2016-2017 school year:

- a. Twelve day laborers to work on summer projects under the direction of the Director of Facilities (**pg. 53**)

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel item for the 2016-2017 school year:

- a. The following personnel to implement the 2017 Summer Food Service Program (**pg. 54**)

Site	Personnel	Up to Hours/Week
All sites	2 - Food Service Managers	32
	5 - Food Service Workers-7 hours	28
	2 - Food Service Monitors	20
	2 - Substitute Food Service Workers	As needed

(All Food Service positions are subject to program participation.)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Chris Landrum:

6. MOTION by Mr. White, second by Mr. daSilva, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-93 Daimler Trucks North America LLC Dealer-Sponsored
Customer Performed Warranty Agreement Thomas Built Bus
between Suwannee School District and Daimler Trucks North
America LLC (*New*) (pgs. 55-61)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

7. MOTION by Mr. daSilva, second by Mr. White, for approval of the Personnel Changes List (pgs. 62-64) MOTION CARRIED UNANIMOUSLY

RESIGNATION: ADMINISTRATIVE:

Suwannee Middle School:

James Simpson, Assistant Principal, effective March 17, 2017

RESIGNATION: NON-INSTRUCTIONAL:

District Office:

Cortney Flowers, Secretary Administrative I, effective May 1, 2017

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

RIVEROAK Technical College:

Melissa Francisco, Teacher, January 31, 2017, for a total of 4 hours

LEAVE OF ABSENCE (PERSONAL LEAVE):

Suwannee Intermediate School:

William Harris, Teacher, tentatively February 20, 2017 through May 8, 2017 without pay, with the option of returning sooner.

MENTOR:

The following to serve as a mentor:

<u>Mentor:</u>	<u>Mentee:</u>	<u>Location:</u>
Robyn Bonds	Yomaris Vega	SMS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
David Allen	Varsity Football Offensive Coordinator	BHS	
Stefani Santos	Planning Period	BHS	

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Middle School:

Yaniris Perez, ELL Paraprofessional, effective January 24, 2017

REPLACES: Yoleydis Cartaya

Transportation:

Robin Krause, Bus Driver, effective February 24, 2017

REPLACES: Robin Oliver

Shawarren Cooks, Bus Driver, effective February 28, 2017

REPLACES: Hope Robinson

LEAVE OF ABSENCE (MEDICAL LEAVE):

Food Service:

Vicki Waters, tentatively January 19, 2017 through March 31, 2017, without pay, with the option of returning sooner if released by the doctor.

Transportation:

Carol Jenkins, tentatively February 10, 2017 through June 2, 2017, without pay, with the option of returning sooner if released by the doctor.

SUBSTITUTES:

The following as a Substitute Bus Attendants:

Tayla Davison
Joetta Jackson
Maria Santiago

VOLUNTEERS:

Keri Amerson	Brandy Geering	Lissette Pelletier
Christopher Ayala	Melissa Hammett	Reathe Ross
Heather Ayala	Christina Hogland	Jacqueline Sadler
Susan Bozeman	Jennifer Holtzclaw	Kasee Suggs
Allen Budgin	Jesse Johnson	Jessica Timmons

Barton Byrd
Bethany Byrd
Joseph Eakins
Deborah Fairchild

Cherie Kirkland
Crystal MacLaren
Kelli May
Brandi Nelson

Gerardo Vargas
David Waits
Lindsay Wiggins
Jacqueline Williams

**End of List
2016-2017
School Year**

Action on the Agenda Addendum

Chief Financial Officer – Vickie DePratter:

#1.MOTION by Mr. daSilva, second by Ms. Cason, for approval of the collective bargaining items tentatively agreed upon between the United Teachers of Suwannee Count (UTSC) and District bargaining teams. **(pgs. A2-A4)**
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

#2.MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contracts/agreements for the 2016-2017 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-95 Services Agreement between the Suwannee County School District and the University of Florida Board of Trustees *(New)*
(pgs. A5-A13)

#2017-96 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and B.E.L.I.E.V.E.! LLC *(New)*
(pgs. A14-A34)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

School Board Attorney – Leonard Dietzen:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

9. Superintendent's Report

Superintendent Roush shared the following information:

- Mr. Taylor was recently invited to attend the National School Boards Association (NSBA) Annual Meeting in Denver, Colorado
- Assessment calendar/chart developed by John Olson
- In a recent conversation with the Auditor General, they stated that Suwannee County School District is the model district that other school districts should train with and learn from
- End of Year activities list will be finalized this week and then distributed to everyone

School Board Members:

10. Issues and concerns Board members may wish to discuss

- Mr. daSilva stated that the Board needed to decide whether to participate in the Annual ARC North Florida Lawnmower Race to be held on Saturday. Mr. Dietzen offered to pay a portion of the registration fee for the team.
- Mr. Taylor stated that he was honored to be asked to attend the NSBA Annual Meeting in Colorado, which was at no expense to the District. Mr. Taylor asked Ms. Cason, as the Board's Legislative Liaison, to be the spokesperson to present to Senator Bradley and Representative Porter in Tallahassee later this week. Mr. Taylor shared information regarding a proposed bill that would allow Board members to have all access to schools without having to notify the principal that they are on campus. He noted that FSBA is against the bill and hopefully it will get defeated.

The meeting adjourned at 7:12 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
April 11, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs (arrived at 9:30 a.m.), Walter Boatright, Amy Boggus, Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Toni Greenberg, Jay Jolicoeur, Mary Keen, Debbie Land, Chris Landrum, John Olson, Elizabeth Simpson, Keith Stavig (arrived at 9:30 a.m.), Marsha Tedder, T.J. Vickers, Jimmy Wilkerson, and Josh Williams.

Chairman Taylor called the meeting to order at 9:00 a.m.

Project SEARCH.....Elizabeth Simpson

Mrs. Simpson provided a video regarding Project SEARCH, as well as providing information on how the project would affect our District.

Facilities Department Update Mark Carver

Mr. Carver provided a PowerPoint presentation regarding an update for the Facilities Department. Mr. Carver also distributed and reviewed handouts.

Food Service Department Update.....Lisa Dorris

Ms. Dorris provided a PowerPoint presentation regarding an update for the Food Service Department.

TSC District Technology Update.....Keith Stavig

Mr. Stavig provided an update regarding the TSC District Technology curriculum.

IT Department Update Josh Williams

Mr. Williams provided an update regarding the IT Department.

Externship Opportunities Mary Keen

(Due to a prior commitment, Ms. Keen's presentation was moved up on the agenda.)

Ms. Keen distributed and reviewed a handout regarding a proposed CTE Teacher Externship Program.

Mr. Williams continued his presentation with a PowerPoint of current inventory, upcoming projects, and future plans and needs throughout the District.

The workshop recessed at 11:30 a.m. and resumed at 12:30 p.m.

Mr. Williams answered questions from Board members.

Curriculum and Instruction Department Update John Olson

Mr. Olson provided an update regarding the Curriculum and Instruction Department.

Assistant Superintendent of Janene Fitzpatrick
Instruction Update

Mrs. Fitzpatrick provided an update regarding the Assistant Superintendent of Instruction Department. She also distributed and reviewed a handout regarding the proposed 2017 summer school schedule and positions, along with the proposed personnel items on the Special Meeting Agenda, immediately following today's workshop.

Assistant Superintendent of Bill Brothers
Administration Update

Mr. Brothers provided an update regarding the Assistant Superintendent of Administration Department, including ALICE Protocol Training Program, teacher substitutes/professional development, and proposed leadership plan.

Superintendent Update.....Ted Roush

Mr. Roush provided an update regarding the following:

- Use of District facilities by outside organizations being required to provide their own liability insurance and waiving the facility rental fee
- Handout regarding capital outlay pertaining to Charter Schools by District
- Expulsion procedures pertaining to items to bring before the Board; will workshop in May the expulsion procedures and process
- Proposed to hold a regular monthly board workshop on May 9, as well as the budget workshop (general fund) on May 23
- Meeting held with Wakulla County School District regarding their Food Service Program
- Participated in webinar of NEFEC’s accreditation; it was mentioned about the possibility of providing dietician services to our District

The workshop adjourned at 2:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
April 11, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald white, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 2:08 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel items for the 2017-2018 school year: **(pgs. 2-3)**
 - a. Transfer one Resource Teacher (ESE Support Facilitator) position from TBD to Suwannee Elementary School
 - b. Transfer one Guidance Counselor position from TBD to Suwannee Middle School
 - c. Transfer one Teacher position from TBD to Suwannee Middle School
 - d. Transfer one Teacher position from Suwannee High School to RIVEROAK Technical College
 - e. Transfer one Teacher position from TBD to Suwannee High School
 - f. Transfer one Teacher position and one Paraprofessional position from Branford High School to Branford Elementary School Opportunity School
 - g. Transfer one Teacher position from TBD to Suwannee Virtual School
 - h. Reclassify one Staffing Specialist position in the Student Services Department from 12-months to 11-months

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

Director of Student Services – Elizabeth Simpson:

#1.MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following grant/allocation application:

- a. FDLRS/Gateway Associate Center, Hamilton County School Board, 2017-2018 Consolidated Grant (IDEA, Part B, \$755,218; IDEA, Part B, Preschool, \$101,001; General Revenue, \$21,071) (pgs. A2-A77)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

Miscellaneous

Mr. Alcorn addressed miscellaneous items and concerns as follows:

- Follow-up from Legislative Days in Tallahassee
- In speaking to a School Board member from a neighboring district, he was asked for program information regarding electricians and plumbers. It was agreed that information would be provided to PCS regarding RIVEROAK Technical College's programs.
- Allow ample time for discussion of items at workshops (do not rush through the items)

The meeting adjourned at 2:23 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 25, 2017

AGENDA

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 6:02 p.m.

School Resource Officer Kim Lane was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford High School National Honor Society student organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda, with the exception of Item #9, which was pulled by Mr. White for separate discussion and action. MOTION CARRIED UNANIMOUSLY

Discussion followed on Item #9, which Mr. White had proposed to keep a five day work week.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of Item #9 on the Consent Agenda (as is). MOTION CARRIED four to one; Mr. White voted NO.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-23)**

March 7, 2017	- Workshop Session
	- Special Meeting
March 28, 2017	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for March 2017.

3. The following bills for the period March 1-31, 2017:

General Fund		
#165850 - 166211	\$	2,041,817.83
Electronic Fund Transfers		<u>1,776,424.67</u>
	\$	3,818,242.50

Federal Fund		
#49197 - 49298	\$	234,182.11
Electronic Fund Transfers		<u>267,601.90</u>
	\$	501,784.01

Food Service Fund		
#31401 - 31495	\$	265,559.54
Electronic Fund Transfers		<u>84,437.54</u>
	\$	349,997.08

LCIF		
#7526 - 7546	\$	67,171.21
Electronic Fund Transfers		<u>3,859.75</u>
	\$	71,030.96

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-9	III-9	IV-7 (Food Service) IV-9 (Federal)

5. Approval of the following contract/agreement) for the 2016-2017 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-97 Career Pathways Articulation Agreement between District School Board of Lafayette County and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; and Digital Design for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist (*Renewal*) **(pgs. 24-31)**

6. Approval of the following contract/agreement) for the 2017-2018 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-01 Agreement between the School Board of Suwannee County, Florida and the School Board of Seminole County, Florida for the purpose of filing for reimbursement of Medicaid Administrative Claiming Activities (*Renewal*) **(pgs. 32-39)**

7. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Nayonee	Figueroa	Suwannee	Columbia	5
Phybee	Figueroa	Suwannee	Columbia	2
Nicholas	Massey	Suwannee	Columbia	6

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Zackary	Mull	SPS	BES	KG

8. Approval of the following student transfers for the 2017-2018 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cody	Africano	Columbia	Suwannee	4
Dawson	Calhoun	Columbia	Suwannee	2
Georgia	Coleman	Columbia	Suwannee	9
Ava	Floyd	Columbia	Suwannee	2
Wyatt	Floyd	Columbia	Suwannee	VPK
Caleb	Glisson	Columbia	Suwannee	1
Jacob	Glisson	Columbia	Suwannee	2
Thomas	Glisson	Columbia	Suwannee	K
Kaleb	Guthrie	Columbia	Suwannee	K
Emma	Hardy	Columbia	Suwannee	PK
Blythe	Harrell	Columbia	Suwannee	2
Jordan	Herring	Columbia	Suwannee	1
Kracie	Herron	Columbia	Suwannee	5
Tucker	Herron	Columbia	Suwannee	VPK
Joseph	Hewett	Columbia	Suwannee	3
E'nadren	Ivey	Columbia	Suwannee	2
Jordan	Langley	Columbia	Suwannee	4
Landon	Langley	Columbia	Suwannee	VPK
Madalyn	Malcolm	Columbia	Suwannee	4
Peyton	Malcolm	Columbia	Suwannee	6
Kylie	Mathews	Columbia	Suwannee	4
Walker	Miller	Lafayette	Suwannee	VPK
Weston	Miller	Lafayette	Suwannee	2

FIRST NAME	LAST NAME	TO	FROM	GRADE
Mycah	Moody	Columbia	Suwannee	1
Carlee	Morrison	Columbia	Suwannee	5
Noah	Nicholson	Columbia	Suwannee	2
Logan	Norris	Columbia	Suwannee	1
Wyatt	O'Grady	Columbia	Suwannee	2
Kayla	Phillips	Columbia	Suwannee	3
Macy	Phillips	Columbia	Suwannee	2
Nicholas	Prescott	Columbia	Suwannee	K
Zachary	Prescott	Columbia	Suwannee	2
Harleigh	Price	Columbia	Suwannee	2
Ryleigh	Price	Columbia	Suwannee	KG
Kayleigh	Richter	Columbia	Suwannee	5
Kaylie	Sanders	Columbia	Suwannee	4
Ayden	Scheider	Columbia	Suwannee	1
Lance	Shaw	Columbia	Suwannee	7
Landon	Shaw	Columbia	Suwannee	5
Levi	Shaw	Columbia	Suwannee	2
Garret	Shipley	Columbia	Suwannee	3
Jordan	Smith	Columbia	Suwannee	4
Emma	Thomas	Columbia	Suwannee	1
Ruben	Thomas	Columbia	Suwannee	VPK
Jeremie	Thompson	Columbia	Suwannee	12
Jocilyn	Tynda	Columbia	Suwannee	3
Xavier	Voidanoff	Columbia	Suwannee	5
Jake	Watkins	Columbia	Suwannee	3
Samuel	Watkins	Columbia	Suwannee	6
Kylie	Williams	Columbia	Suwannee	6
Anthony	Woolsey	Columbia	Suwannee	5
Ethan	Bower	Suwannee	Columbia	11
Mia	Goodin	Suwannee	Hamilton	1
Westin	Goodin	Suwannee	Hamilton	PK
Hannah	Hill	Suwannee	Lafayette	11
Houston	Keen	Suwannee	Lafayette	PK

FIRST NAME	LAST NAME	TO	FROM	GRADE
Ella Grace	Pittman	Suwannee	Hamilton	K
Jacob	Pittman	Suwannee	Hamilton	9
Morgan	Pittman	Suwannee	Hamilton	3

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kensley	Dasher	BES	SES	K

9. Approval of the summer four-day work week from June 5, 2017 – July 28, 2017.

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. The following report was presented for informational purposes:
 - a. Suwannee County District School Board Financial and Federal Single Audit for Fiscal Year Ended June 30, 2016 (A copy of the report is available in the office of the Chief Financial Officer.) (pg. 40)

Assistant Superintendent of Administration – Bill Brothers:

2. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Suwannee County School District Level II Principal Leadership Development Plan. (pgs. 41-118) MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2016-2017. (Copies are available in the office of the Assistant Superintendent of Instruction.) (pg. 119) MOTION CARRIED UNANIMOUSLY

4. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following curriculum item for the 2016-2017 school year:

- a. 2017 Summer School Schedule (**pgs. 120-123**)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Ms. Cason, second by Mr. daSilva, for approval of the following personnel item for the 2016-2017 school year: (**pgs. 124-125**)

- a. The following summer school positions for the 2017 summer school term:

<u>Program</u>	<u>Number of Employees/Position</u>		<u>Funding</u>
Credit Recovery (Grades 8-11)	6 – Teachers (BHS-1; SHS-5)		Title VI/ General Fund
	2 – Paraprofessionals (BHS-1; SHS-1)		
Driver's Education	1 – Teacher	(SHS)	Title VI/ General Fund
Algebra EOC Review	1 – Teacher	(BHS)	Title VI/ General Fund
HOPE Blended Course	1 – Teacher	(BHS)	Title VI/ General Fund
Middle School Intervention Camp	2 – Teachers	(SMS)	General Fund
Virtual Instruction	9 – Teachers	(SVS)	General Fund

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
3 rd Grade Reading Camp	5 – Teachers (BES-1; SES-4)	Reading Allocation/ General Fund
School Readiness	2 – CDAs (SPS)	School Readiness
VPK	6 – Teachers (SPS)	VPK
Extended Year Services for ESE	3 – Teachers 2 – Paraprofessionals 1 – Nurse	IDEA Grant
21 st Century (CCLC) Program	4 – Site Coordinators (BES-1; SES-1; SIS-1; SPS-1) 5 – Teachers (BES-1; SES-2; SIS-1; SPS-1) 8 – Paraprofessionals (BES-2; SES-2; SIS-2; SPS-2)	21 st CCLC Grant
Migrant Summer Program	5 – Paraprofessionals	Title I Part C
Title I – PAL	1 – Site Coordinator (Douglass Center) 2 – Teachers 2 – Paraprofessionals	Title I Part A

NOTE: Positions will be based on student enrollment.

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

6. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following bid/RFP:

#17-210 Professional Architectural Services for RIVEROAK Technical College Health Education Facility to Architects RZK, Inc.
(New) (pgs. 126-127)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2016-2017. (pgs. 128-129) MOTION CARRIED UNANIMOUSLY

8. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-98 Comprehensive Solutions Audit Agreement between Trane U.S. Inc. and the Suwannee County School Board for an Energy Performance Contracting Program. (The scope of this agreement will be a Feasibility Study and Investment Grade Technical Audit.) (New) (pgs. 130-139)

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

9. MOTION by Mr. White, second by Ms. Cason, for approval of the 2017-2018 Official Enrollment Packet for student enrollment in Suwannee County School District. (pgs. 140-154) MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

10. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Personnel Changes List, with the following changes: **(pgs. 155-167)**

- Page 160, CONTRACT RECOMMENDATIONS, ANNUAL CONTRACTS, Branford Elementary School, remove Bethany Byrd (from Annual Contract)
- Page 161, Suwannee Elementary School, remove the following names: Marissa Bricker, Deborah Rivera, and Elisha Snipes (they are no longer employed with the District)
- Page 162, Suwannee Intermediate School, remove Janice Diaz-Reyes (no longer employed with the District)
- Page 167, Suwannee Primary School, change Stacey B. Skierski to Stacey L. Skierski

MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATION: INSTRUCTIONAL:

District Office:

Alicia Poole, Staffing Specialist, effective April 21, 2017

RIVEROAK Technical College:

June Guy, Teacher, effective April 14, 2017

Suwannee Middle School:

Beckyann Larson, Teacher, effective March 20, 2017

Suwannee Primary School:

Amber Russell, Speech-Language Pathologist, effective June 6, 2017

RESIGNATIONS: NON-INSTRUCTIONAL:

Transportation:

George Townsend, Bus Attendant, effective March 27, 2017

Sandra Koehn, Bus Driver, effective April 10, 2017

RETIREMENT:

Ramona Jordan, Teacher, effective June 6, 2017
Marilyn Sapp, Administrative Support Specialist, effective March 31, 2017
Melissa Ware, Teacher, effective June 6, 2017
Scott Ware, Teacher, effective June 6, 2017

RECOMMENDATIONS: ADMINISTRATIVE:

District Office:

Kecia Robinson, Coordinator of School Improvement/Title I, effective March 27, 2017
REPLACES: New Position

Facilities Department:

Ethan Butts, Assistant Director of Facilities, effective April 24, 2017
REPLACES: New Position

RECOMMENDATIONS: INSTRUCTIONAL:

District Wide/21st Century:

The following to work as a teacher or paraprofessional in the 21st Century Program effective March 2, 2017:

Takesha Patrick

Suwannee Primary School:

Casandra Yulee, Teacher, temporary position, effective March 23, 2017
REPLACES: Brittany Broughton

PART-TIME/HOURLY EMPLOYEE:

Approval for the following for part-time/hourly employee:

RIVEROAK Technical College:

Theresa Mortlock, LPN Clinical Instructor, effective April 17, 2017
REPLACES: June Guy

LEAVE OF ABSENCE (MATERNITY):

Branford High School:

Erin Clark, Teacher, tentatively April 14, 2017 through June 6, 2017

MENTOR:

The following to serve as mentor:

Mentor:

Rhoda D. Broughton

Mentee:

Ashley Cato Conner

Location:

SHS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
BJ Cohen	Intramural Coach	SMS	Jimmy McCullers
Kyler Hall	Assistant Boys Track Coach	SHS	Brian Bullock
Patrick Jernigan	Assistant Middle School Baseball Coach	SMS	Bobby Horne
Rayanna Johnson	Head Varsity Volleyball Coach	SHS	April Greene
Logan Register	Head Wrestling Coach	SHS	Paul Horne
*Daniel Tillman	Assistant Varsity Baseball Coach	SHS	Hunter Abercrombie

**pending certification*

MISCELLANEOUS:

The Superintendent recommends that the following teachers and paraprofessional to provide Hospital/Homebound services:

Amy Allen, Teacher part-time
Jenny Clark, Teacher part-time
Cynthia Frye, Teacher part-time
Toni Greenberg, Teacher part-time
Melissa McKire, Teacher part-time
Kelly Waters, Teacher part-time
Rowena West, Teacher part-time
Keith Cherry, Paraprofessional part-time

The Superintendent recommends the following Deans to work additional hours for the 2017 Summer School Program:

Hunter Abercrombie (SHS/Dean) Up to 105 hours
Carl Manna (BHS/Dean) Up to 60 hours

The Superintendent recommends the following staff to be paid an ESE supplement for the 2016-2017 school year:

Amy Allen	Cynthia Frye	Dana Drawdy	Shannon Roberts	Elizabeth Vann
Lauren Belcher	Toni Greenberg	Tammy McKay	Amber Russell	Cheri Copeland
Myra Bell	Kim Hudson	Melissa McKire	Jo Ann Saunders	Linda Whitley
Tammy Bradow	Ramona Jordan	Rebecca Monroe	Stacie Swartz	Kenneth Wingate
Kate Bromley	Candice Land	Cathy Nicely	Michelle Thompson	Jessica Wagner
Erin Clark	Debbie Singletary	Lisa Pennington	Rowna Valin	Brittany Busby
Trudy Benson	Lynn Lawrence	Darlene Rice	Lacey VanEtta	Frances Cohen
Nancy Nielsen	Jennifer Wooley			

The Superintendent recommends the following ESE staff to work up to 32 additional hours:

Amy Allen	Debbie Singletary	Melissa McKire
Angela Wood	Rebecca Monroe	Cathy Nicely

The Superintendent recommends the following gifted teachers to be paid a supplement for the 2016-2017 school year:

Emily Blackmon Windy Gamble
Natalie Haney Laura Roberts
Karen Koon Theda Roper
Joyce McIntosh Rowena West

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department:

Renee Hoch, SMS 3 hour food service worker, effective March 20, 2017

REPLACES: Dawn Shearer

Suwannee Elementary School:

Natalia Morales, Bilingual Paraprofessional, effective April 3, 2017

REPLACES: Maria Reyes-Cartagena

Suwannee Intermediate School:

James Johnson, Custodian, effective March 22, 2017

REPLACES: Joshua Greek

Suwannee Middle School:

Kaela Shay, ESE Paraprofessional Temporary, effective April 7, 2017

REPLACES: New Position

Transportation:

Joetta Bennett, Bus Attendant, effective April 13, 2017

REPLACES: George Townsend

David Reed, Bus Mechanic, effective April 11, 2017

REPLACES: Scott Melanson

Deborah Renken, Bus Attendant, effective April 13, 2017

REPLACES: Robin Krause

Robin Whitt, Driver Trainer, effective April 7, 2017

REPLACES: New Position

LEAVE OF ABSENCE (MEDICAL LEAVE):

Food Service:

Vicki Waters, tentatively April 3, 2017 through June 5, 2017, without pay, with the option of returning sooner if released by the doctor.

Transportation:

Haddie Mann, tentatively April 3, 2017 through May 8, 2017, without pay, with the option of returning sooner if released by the doctor.

STUDENT WORKER:

Jasmen Garling

RTC/Early Childhood Education/My Play School

VOLUNTEERS:

Dalton Allen
Ashley Ballou
Rashonda Bowden
Penny Brannan
Elliott Burke
Jo Anne Carr
Yoleisy Cartaya
Lacey Cannon
Jodi Carter
Brian Corbin
Kelly Davidson
Sheree Dugdale
Hampton Hicks

Penny Coleman
Ashley Hingson
Rosanna Holtzclaw
Cara Howard
Shila Jackson
Jenny Lloyd
Amy Johnson
Eddie Jones
Cecelia Koon
Ashley Luke
Muriel Owens
Stacie Reid
Laura Robinson
Sonny Rodriguez

Nicole McDonald
Rebecca Ross
Brett Suggs
John Thomas
Tara Vasquez
Tanecia Virgil
Jessica Wagner
Kim Walker
Brittany Wendt
Kenneth Wingate

Career Source:
Dustin Smith
Brandon Miller

**End of List
2016-2017
School Year**

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Elementary School:

Marilynn J. Eaken, School Secretary, effective September 4, 2017

RETIREMENT:

Suwannee Primary School:

Nancy Seale, Teacher, effective September 8, 2017

LEAVE OF ABSENCE (FMLA):

Suwannee Middle School:

Brittany Busby, Speech & Language Pathologist, tentatively August 3, 2017 through October 30, 2017

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
*Bryan Wainwright	Wrestling Coach	SMS	Sasha Key

**pending certification*

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

<u>District Office/Student Services:</u>	<u>Term</u>
Dee Dee Cathcart	10
Abigail Hill	11
Stacie Swartz	10

Branford Elementary School:

Amanda Clark	10
Lynsee Dicks	10
Kimberley Garrett	10
Melinda Hawthorne	10
Tina Hayes	10
Caron Heffner	10
Melissa Holtzclaw	10
Cara Howard	10
Mandi Howard	10
Monica Jackson	10
Priscilla Jones	10
Charlena Lori Land	10
Katee O'Quinn	10

Regular Meeting
April 25, 2017

Jessica Wagner	10
Margaret Williams	10

Branford High School:

Darryl S. Cannon	10
Erin Clark	10
Eleanor Coker	10
Cynthia Frye	10
Roy Harden	10
Courtney Jernigan	10
Shannon Jernigan	10
Vanessa Leffler	10
Carl Manna	10
Tammy Neil	10
Fred O'Quinn	10
Robert Phillips	10
Emilee Rains	10
Sergio Rodriguez	10
Elaine Sauerman	10
Mendy Sikes	10
Cara Soride	10
Misty Ward	10
Abby Warren	10
Angela Wood	12

RIVEROAK Technical College:

Jeffery Lee	12
Kevin Mercer	10
Catherine Maxwell	10
Patricia Sullivan	10

Suwannee Elementary School:

Melissa Davis	10
Danielle Gay	10
Melody Handley	10
Jennifer Hitt	10
Miranda Jackson	10
Kelsey Mercer	10
Mary Metz	10
Susan Mowry	10
Susan Ratliff	10
Rebecca Reaves	10
Jennifer Richer	10
Stephanie Selph	10
Ashley Threm	10

Suwannee High School:

T. Hunter Abercrombie	10
Douglas Aukerman	12
Emily Bass	10
Myra Bell	10
Kary Black	10
Jeffry Boatright	10
Michael Braun	12
Kate Bromley	10
Crystiana Butler	10
Melinda Carson-Griffith	12
Cheri Copeland	10
Perry Davis	10
Belinda Fries	10
Alexander Gonzalez	10
Jaclyn Harris	10
Debra Kleinsmith	12
Robert Marski	11
Dinah Mayne	10
James McDonald	10
Stephen D. Morgan	10
Melanie Roberts	10
Debra Singletary	10
Sarah Trimm	12

Suwannee Intermediate School:

Joann Barton	10
Chelsea Burgess	10
Robbin M. Chapman	10
Scott Conley	10
Brooke Cox-Knowles	10
Krystal Cundiff	10
Jessica Davis	10
Julie Griswold	10
Pamela Hendrick	10
Mary Kinard	10
Christinia Newhart	10
Kelly Parker	10
Kelly Pennington	10
Lisa Pennington	10
Dana Putnal	11
Ruth Roberson	10
Maria Rodriguez	10
Phyllis Smith	10
Stacey Smith	10
Amy Stratton	10
Jennifer Stevens	10
Jamie Wiles	10

Suwannee Middle School:

Melva Batts	10
Chad Bonds	10
Tammy Bradow	10
Karen Braun	10
Brittany Busby	10
Andrew Chapman	10
Mary Check-Cason	10
Sarah Grillo	10
Meri Harrell	10
Brantly Helvenston	10
Celia Hodge	10
Rayanna Johnson	10
Kim Cohen	11
Marie Mace	10
Danielle Ovando	10
Marlene Plympton	10
Benjamin Thomas	10
Lorena Urban	10
Yomaris Vega	10
Miriam Venero	10
Coleen Welsh	10
Rowena West	10
Joanne Wimberley	10
Lawanna Zimmerman	10

Suwannee Primary School:

Melissa Bozeman	10
Brittany Broughton	10
Timothy Burbridge	11
AnnMarie Croucher	10
Kiara Davis	10
Rosa Davis	10
Courtney Elton-Goodin	10
Carolina Figueroa-Crooke	11
Abby Fleming	10
Jennifer Gregory	10
Diane Hale	10
Pamela Hastings	10
Susan Helvenston	10
Cristina Herrington	10
Heather Holt	10
Patrick Jernigan	10
Hannah Johnson	10
Krystal McCormick	10
Katey Melland	10
Kerry Melland	10
Sarah Musgrove	10
Charis Parker	10
Elizabeth Rang	10

Regular Meeting
April 25, 2017

Elecxia Reed	10
Martha Southerland	10
Elizabeth Vann	10

Professional Service Contract (Renewal):

District Office:

Patricia E. Brantley	11
Virginia L. Weaver	11

District Wide:

Toni L. Greenberg	11
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Branford Elementary School:

Linda Michelle Aderholt	10
Amy Allen	10
Gary Barrs	10
Bethany Byrd	10
Kimberly D. Cannon	10
Teresa Conger	10
Sandra Delay	10
Windy Gamble	10
Melissa Holtzclaw	10
Amanda R. Johnson	10
Elizabeth K. Johnston	10
Juettie L. Kelley	10
Julie Klecka	10
Stephanie Knighton	10
Vera L. Knighton	10
Candice Land	10
Susan Mackin	10
Pamela D. Nettles	10
Denah F. Phillips	10
Kimberly Procko	10
Lindsey Ramsey	10
Tina Roush	10
Carla Suggs	10
Wynette L. Sumner	10
Cloria J. Williams	10
Jennifer Winnette	10

Branford High School:

Dannelle Bradow	10
Pamela Cassube	10
Julianna H. Dees	10
Dawn Eakins	11
Vaster J. Fryar	10
Lawanna Gaylard	10
Angela Hill	10
Karen Y. Koon	10
Stefani M. Santos	10

Regular Meeting
April 25, 2017

Janet Denise Stewart	10
Daniel Taylor	10
Nina S. Tuttle	10
Kenneth Wingate	10
Linda S. Whitley	10
Stacy Young	12

RIVEROAK Technical College:

Eric Derwin Bass	10
Melissa Francisco	10
Theresa Gill	10
Tracy Henderson	10
Robert Makela	10
Pamela A. Poole	10
Joseph Ragan	10
Thomas E. Shea	10
Kimberly M. Thomas	10

Suwannee Elementary School:

Evelyn Arnold	10
Melinda Berry	10
Jennifer Bonds	10
Rebecca L. Carter	10
Victoria S. Carter	10
Robyne Edwards	10
Rhonda L. Furry	10
Lisa W. Gray	10
Kimberly Hudson	10
Amanda D. Hurst	10
Connie N. Leavitt	10
Marjerian Lewis	10
Pamela K. Lewis	10
Joyce D. McIntosh	10
Melissa N. McKire	10
Holly McMillan	10
Mindy Meeks	10
Tamara Michal	10
Candance B. Plymel	10
Laura Katherine Roberts	10
Michelle Ona Robertson	10
Rowna Valin	10
Amy Williams	10
Tamara Williams	11

Suwannee High School:

Sid E. Allen	10
Harrison Ambrose	10
Nancy Aul	10
Michael Bresk	10
Rhoda Broughton	10
Neena Brown-Thomas	10

Regular Meeting
April 25, 2017

Tamara Burt	10
Tammy Butts	10
Kenneth Campbell	10
Bonita M. Cook	10
Gary Croxton	10
Darrell Curls	10
Benita Diggs	10
Terry Fillyaw	10
Traci H. Green	10
Amy C. Hendry	10
Cindi Hiers	11
Julie Hocutt	10
Sandra Y. Hurst	10
Mary Johnson	10
Audrey L. Marshall	10
Tammie McKay	10
Paula McMillan	10
Vanessa B. Menhennett	10
Violet Noyes	10
Lynda Owens	10
Carmen Reyes	10
Abigail Rodriguez	10
Eric A. Rodriguez	10
James Sellers	10
Becky Skipper	10
Roger L. Sumner	10
Michelle Thompson	10
Travis Tuten	12
Kimberly Tuvell	10
Kelly Waters	12
Cindy Wiggins	12
Vernon Wiggins	10
Karen K. Williams	11
Pamela P. Williams	10
Melissa J. Woodrum	10
Damon L. Wooley	10

Suwannee Intermediate School:

Marcia Boatright	10
Kristy D. Chauncey	10
Shannon W. Chauncey	10
Leigh Ann Fountain	10
April Frye	10
Natalie Haney	10
Traci Kirby	10
Lynn Lawrence	10
William McCullers	10
Catherine Nicely	10
Darlene Rice	10
Theda Roper	10
Adrienne Taylor	10

Regular Meeting
April 25, 2017

Kimberly Warren	10
Sandra Winburn	10
Ashlee A. Wooley	10

Suwannee Middle School:

Alan R. Bonds	10
Robyn Bonds	10
Jennifer Byrd	10
Melissa Cameron	10
Jennifer Campbell	10
Annette B. Chauncey	10
Jenny Clark	10
Heather Dean	10
Jean Eckhoff	10
Lesley D. Fry	10
Stephanie Gray	10
Jimmie G. Green	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela Hicks	10
Deanna Horton	10
Herbert W. Hutchison	10
Nicole Jackson	10
Jeffrey Johnson	10
John Johnson	10
Rebecca L. Monroe	10
Stephanie B. Sampson	10
Brad N. Scarborough	10
Daniel Skelly	10
Canary S. Stephens	10
Alexi Wilson	10

Suwannee Primary School:

Georgette H. Allbritton	10
Lauren Belcher	10
Daniel A. Crews	10
Rhoda J. Crews	10
Cindy Crowell	10
Shannon M. Daniel	10
Kelly Driggers	10
Staci Greaves	10
April Greene	10
Heidi O. Hunter	10
Jessica M. Johnson	10
Susann Johnson	10
Christina McCullers	10
Janell Miracle	10
Kimberly M. Mott	10
Vickie Pagliai	10
Karen L. Patten	12
Georgette M. Ragan	10

Mandy F. Ramsey	10
Shannon Roberts	10
Nancy Sue Seale	10
Stacey L. Skierski	10
Michele Turman	10
Marilyn Utz-Salsberry	10
Jennifer L. Wooley	10

CONTINUING CONTRACT

(presented for information only)

Branford Elementary School:

Sharon Barnett	10
Debra Hatch	10
Kathy Smith	11

Suwannee Elementary School:

Veronica B. Daquila	10
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**End of List
2017-2018
School Year**

School Board Attorney – Leonard Dietzen:

11. Legal Counsel's Report – Mr. Dietzen provided information regarding a new public records law pertaining to the number of days required to respond to the request.

Superintendent of Schools – Ted Roush:

12. Superintendent's Report – Mr. Roush provided information regarding the budgetary issues coming from Tallahassee/Legislature and the upcoming school year budget.

School Board Members:

13. Issues and concerns Board members may wish to discuss

- Mr. Alcorn asked that a discussion be held at a future workshop regarding the following items:
 - Possibility of reorganizing the Live Oak elementary schools to K-5 grades.
 - Due to budget issues/funding, Mr. Alcorn expressed his concern with the proposed purchase of the Heinking building, as well as the possibility of no help from the state with funding for the renovation of the Radio Shack building. Mr. Roush responded that this item will be discussed at the May 9 workshop.
 - Medical marijuana. Mr. Dietzen responded that this issue is on hold, because the state will most likely decide that it will not be allowed to use at schools; when the Legislature sessions are complete, Mr. Dietzen will provide an update to the Board.
- Mr. daSilva announced that Kids Day will be held next Saturday, as well as the Retirement Reception to be held next Thursday.
- Mr. Roush expressed his thanks to Ms. Nancy Seals for her many years of service and dedication to our students. He also wish Mr. Wilkerson a Happy 40th Birthday.
- Mr. Taylor announced the following:
 - Suwannee High School NJROTC's 45th Anniversary was today.
 - RIVEROAK Technical College will hold a reception this Thursday to celebrate the 50th anniversary of the LPN Program.
 - He volunteered Board members to participate and also contribute dollars to the upcoming Kids Day event.

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 9, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason and School Board Attorney Leonard Dietzen were absent.

Administrators and others present: Jennifer Barrs, Walter Boatright (arrived at 9:25 a.m.), Amy Boggus (arrived at 10:25 a.m.), Bill Brothers, Mark Carver, Gary Colvin, Lisa Dorris, Carolina Figueroa (arrived at 10:40 a.m.), Janene Fitzpatrick, Leah Harrell (arrived at 9:05 a.m.), Mary Keen, Debbie Land (arrived at 9:05 a.m.), Chris Landrum, John Olson, Elizabeth Simpson, Marsha Tedder, T.J. Vickers, Jimmy Wilkerson (arrived at 9:12 a.m.), Jim Wilson (arrived at 10:35 a.m.), and Josh Williams. Dorina Sackman, ELL Consultant, was also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

Food Service Department UpdateLisa Dorris

Mrs. Dorris provided an update for the Food Service Department, which included the following:

- Different process for Breakfast in the Classroom
- Proposed school kitchen renovations
- Upgrading of school kitchen equipment

Mr. Taylor asked that when we have extra Food Service funds, we should be able to address going to biodegradable serving trays and do away with Styrofoam. Mrs. Dorris responded that her plans for the upcoming school year is to use biodegradable serving trays.

Transportation Department Update.....Chris Landrum

Mr. Landrum provided an updated for the Transportation Department, which included a proposed new camera/GPS system for District school buses.

Facilities Department Update Mark Carver

Mr. Carver provided an update for the Facilities Department, which included the following:

- RFP for roofing, construction, and repair services
- Repair projects not on work plan
- Proposed future projects
- Purchase of Branford property

Mr. Carver asked the Board for direction on whether to proceed with the purchase of the Branford property. Discussion followed on different scenarios of which pieces of acreage to purchase, as well as financial issues and impending budget cuts. Mr. daSilva suggested having the Assistant Director of Facilities research different options to help solve the traffic issues at Branford Elementary School. Discussion followed. Mr. Taylor stated that the Board consensus was to explore and research various options with regards to traffic issues and to bring back at a future Workshop for further discussion.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Update

- Mrs. Harrell distributed and reviewed a handout regarding i-Ready diagnostic assessment results and the district-wide MTSS Coordinator positions.
- Ms. Dorina Sackman, ELL Consultant, gave a PowerPoint presentation pertaining to the ELL Program. Mrs. Fitzpatrick provided additional information regarding the District's ELL Program.
- Mrs. Fitzpatrick provided an update on the 5E Survey results.

The workshop recessed at 11:46 a.m. and resumed at 1:00 p.m.

Mrs. Fitzpatrick continued her presentation and provided updates on the following:

- School Readiness
- Charter School application we recently received and the process involved

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- ✓ General Revenue budgetary planning process for 2017-2018;
 - General Budget Workshop will be held May 23; freezing expenditures through the end of this fiscal year, unless absolutely necessary; looking at a flat budget for 2017-2018; discretionary spending cut initially set for 10%, but now it will be a 20% decrease.
- ✓ Expulsion Process
 - Reviewed School Board Policies #5.12 and #5.13.
 - Mr. Roush asked everyone to review the policies and procedures previously developed pertaining to Opportunity School, Second Chance, and Expulsion, and provide any feedback to him. He asked that pages pertaining to expulsions in the Student Conduct and Discipline Code booklet be reviewed, as well as the procedures regarding knives on campus.
- ✓ Proposed Reconfiguration
 - Mr. Roush asked for direction from the Board as to whether to proceed with the proposed reconfiguration of Live Oak elementary schools. Mr. Alcorn stated that he felt what we have in Live Oak elementary schools is not working. Consensus of Board members was to research the matter further and bring back for discussion at a future workshop.

The workshop adjourned at 2:12 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
May 9, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason and School Board Attorney Leonard Dietzen were absent.

Chairman Taylor called the meeting to order at 2:20 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

Superintendent of Schools – Ted Roush:

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2016-2017 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-99 Affiliation Agreement School-Based Services between the Suwannee School District and Trenton Medical Center, Inc. d/b/a Palms Medical Group for student athletic physicals (Note: This contract replaces contract #2017-92, which was previously Board approved on March 28, 2017.)
(Revised/Renewal) (pgs. 3-10)

MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

2. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-06 Agreement between the Agency for Health Care Administration and the Suwannee County School District for the Provision and Reimbursement of Administrative Claiming Activities (*New*)
(pgs. 11-15)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

(Presented by Superintendent of Schools – Ted Roush)

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-102 Clinical Education Agreement between Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Bienvenido Samera, MD PA, Branford, Florida (*New*) (pgs. 16-22)

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

Director of Facilities – Mark Carver:

- #1. MOTION by Mr. daSilva, second by Mr. White, for approval to award RFP #17-209 Roofing, Repair, and Construction to O’Neal Roofing Company
(Note: Only received one proposal; copies of the pre-bid meeting sign-in sheet and submitted proposal are available in the office of the Director of Facilities.)
(pg. A2) MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

The meeting adjourned at 2:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 23, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ed daSilva were absent.

Administrators and others present: Walter Boatright (arrived at 10:30 a.m.), Amy Boggus, Bill Brothers, Stephenie Busch, Gary Caldwell, Janene Fitzpatrick, Leah Harrell, Malcolm Hines, Mary Keen, Debbie Land, Chris Landrum, Dee Dee McManaway (arrived at 10:24 a.m.), John Olson, Sherry Peppers, Marsha Tedder, Jimmy Wilkerson, Jim Wilson, Josh Williams, and Kelli Williams.

Chairman Taylor called the meeting to order at 10:00 a.m.

General Fund BudgetVickie DePratter/Asst. Superintendents/
for 2017-2018 Directors/Principals

Mrs. DePratter presented an overview of the proposed 2017-2018 General Fund Budget.

The following proposed General Fund Budgets for 2017-2018 were presented:

- TransportationChris Landrum
- Suwannee Primary SchoolAmy Boggus
- RIVEROAK Technical College.....Mary Keen
- Suwannee Intermediate School Gary Caldwell
- Suwannee High School Malcolm Hines
- Suwannee Middle School..... Jimmy Wilkerson
- Suwannee Elementary School.....Amy Boggus

- Branford Elementary School..... Stephenie Busch
- Branford High School Jimmy Wilkerson
- Finance/Administration..... Vickie DePratter

The workshop recessed at 11:49 a.m. and resumed at 1:01 p.m.

- Human Resources..... Walter Boatright
- Assistant Superintendent of InstructionJanene Fitzpatrick
- Assistant Superintendent of Administration Bill Brothers
- Director of Curriculum and Instruction.....John Olson
- Information Technology..... Josh Williams
- Student Services Debbie Land
- Facilities Mark Carver
- Superintendent and School Board.....Ted Roush

The workshop adjourned at 2:24 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
May 23, 2017

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Rachel Rodriguez was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. Final review of additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2016-2017. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 12)**

Mr. Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
May 23, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Rachel Rodriguez was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School NJROTC student organization

Special Recognition by the Superintendent:

RIVEROAK Technical College

- SkillsUSA State Competition
 - Olivia Bruening – 1st Place in Masonry
 - Jakob Holub – 1st Place in Carpentry
 - Dixie Randolph – 3rd Place in Culinary

Suwannee High School

- Alexandor McMillan
 - Selected to participate in the University of Florida's Student Science Training Program (UF SSTP)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. White, second by Mr. daSilva, for approval of the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 13-40)**

April 11, 2017	- Workshop Session
	- Special Meeting
	- Expulsion Issues Hearing (Private)
April 25, 2017	- Regular Meeting

2. Approval of the monthly financial statement for April 2017.

3. The following bills for the period April 1-30, 2017:

General Fund

#166212 - 166498	\$	1,736,026.65
Electronic Fund Transfers		<u>2,108,465.52</u>
	\$	3,844,492.17

Federal Fund

#49299 - 49403	\$	295,269.39
Electronic Fund Transfers		<u>414,195.99</u>
	\$	709,465.38

Food Service Fund

#31496 - 31561	\$	181,174.34
Electronic Fund Transfers		<u>78,526.78</u>
	\$	259,701.12

LCIF

#7547 - 7557	\$	33,077.94
Electronic Fund Transfers		<u>3,859.75</u>
	\$	36,937.69

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-10	III-10	IV-8 (Food Service)
		IV-10 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated May 23, 2017. **(pgs. 41-48)**
6. Approval of the following contracts/agreements for the 2017-2018 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-02	Suwannee County Public Schools Rate and Service Contract 2017-2018 between the Suwannee County School Board and Adrienne M. Burke-Godwin, d/b/a Tiny Praying Hands, LCCH for the Teen Age Parent Program (TAPP) <i>(Renewal)</i> (pgs. 49-64)
#2018-03	Suwannee County Public Schools Rate and Service Contract 2017-2018 between the Suwannee County School Board and Tawanna Bryant, d/b/a Tender Touch Learning Center LLC for the Teen Age Parent Program (TAPP) <i>(Renewal)</i> (pgs. 65-79)
#2018-04	Suwannee County Public Schools Rate and Service Contract 2017-2018 between the Suwannee County School Board and Bright Stars Academy, Inc. for the Teen Age Parent Program (TAPP) <i>(Renewal)</i> (pgs. 80-94)

- #2018-05 Suwannee County Public Schools Rate and Service Contract 2017-2018 between the Suwannee County School Board and Renata Beasley, d/b/a Renata Beasley Large Family Childcare Home for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 95-109)**
- #2018-07 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Resolutions in Special Education, Inc. (*Renewal*) **(pgs. 110-123)**
- #2018-08 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Independent Training for the Blind, Inc. (*Renewal*) **(pgs. 124-136)**
- #2018-09 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and AMH Counseling PL (*Renewal*) **(pgs. 137-148)**
- #2018-10 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Palmer Physical Therapy, LLC (*Renewal/Revised*) **(pgs. 149-160)**
- #2018-11 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and ED-TRAKK, Inc. (*Renewal*) **(pgs. 161-172)**
- #2018-12 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Notami Hospitals of Florida, Inc., d/b/a Lake City Medical Center (*Renewal*) **(pgs. 173-185)**
- #2018-13 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 186-191)**
- #2018-14 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Dr. Anjana Rana, MD and Dr. Brij Rana, MD, d/b/a Anjana Rana Office, Jasper, Florida (*Renewal*) **(pgs. 192-197)**

- #2018-15 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Notami Hospitals of Florida, Inc., d/b/a Lake City Medical Center (*Renewal*) **(pgs. 198-208)**
- #2018-16 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Doctor's Memorial Hospital Inc., Perry, Florida (*Renewal*) **(pgs. 209-214)**
- #2018-17 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 215-220)**
- #2018-18 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Dr. Anjana Rana, MD and Dr. Brij Rana, MD, d/b/a Anjana Rana Office, Jasper, Florida (*Renewal*) **(pgs. 221-226)**
- #2018-19 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Andres R. Villar, MD, PA, d/b/a Children's Medical Center, Branford, Lake City, and Live Oak, Florida (*Renewal*) **(pgs. 227-232)**
- #2018-20 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and NF Suwannee, LLC, d/b/a Suwannee Health Care Center, Live Oak, Florida (*Renewal*) **(pgs. 233-238)**
- #2018-21 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Emory Medical Corporation, d/b/a Women's Center of Florida, Lake City, Florida (*Renewal*) **(pgs. 239-244)**
- #2018-22 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Hamilton Health Enterprises, Inc., d/b/a Suwannee Valley Nursing Center, Jasper, Florida (*Renewal*) **(pgs. 245-250)**

- #2018-23 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician Program and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 251-256)**
- #2018-24 Clinical Education Agreement between the Suwannee County School Board Phlebotomy Program and Madison County Memorial Hospital (*Renewal*) **(pgs. 257-262)**
- #2018-25 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Notami Hospitals of Florida, Inc., d/b/a Lake City Medical Center (*Renewal*) **(pgs. 263-272)**
- #2018-26 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and AMERE, d/b/a Lake City Surgery Center, LLC, Lake City, Florida (*Renewal*) **(pgs. 273-278)**
- #2018-27 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Doctor's Memorial Hospital Inc., Perry, Florida (*Renewal*) **(pgs. 279-284)**
- #2018-28 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Cheek & Scott Drugs, Inc., Live Oak, Lake City, and Jasper, Florida (*Renewal*) **(pgs. 285-290)**
- #2018-29 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Walgreen Company, Lake City, Florida (*Renewal*) **(pgs. 291-296)**
- #2018-30 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Walgreen Company, Live Oak, Florida (*Renewal*) **(pgs. 297-302)**
- #2018-31 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Branford, Inc. (*Renewal*) **(pgs. 303-308)**
- #2018-32 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Mayo, Inc. (*Renewal*) **(pgs. 309-314)**
- #2018-33 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy, Inc., Main Boulevard, Lake City, Florida (*Renewal*) **(pgs. 315-320)**

- #2018-34 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy #2 (West), U.S. Highway 90, Lake City, Florida (*Renewal*) **(pgs. 321-326)**
- #2018-35 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Advent Christian Village, Inc. (*Renewal*) **(pgs. 327-332)**
- #2018-36 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Notami Hospitals of Florida, Inc., d/b/a Lake City Medical Center (*Renewal*) **(pgs. 333-347)**
- #2018-37 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, U.S. Highway 90, Lake City, Florida (*Renewal*) **(pgs. 348-353)**
- #2018-38 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, Baya Drive, Lake City, Florida (*Renewal*) **(pgs. 354-359)**
- #2018-39 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Genoa, a QoL Healthcare Company, LLC, Lake City and Gainesville, Florida (*Renewal*) **(pgs. 360-365)**
- #2018-40 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Miles Consulting LLC (*Renewal*) **(pgs. 366-378)**
- #2018-41 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Joyce M. Warren (*Renewal*) **(pgs. 379-392)**
- #2018-42 Contractual Agreement for Professional Services-Outside Counsel between the Suwannee County School Board and Sniffen and Spellman, P.A., for providing continuing legal representation and counsel to the Superintendent and the Board (*Renewal*) **(pgs. 393-395)**

7. Approval for RIVEROAK Technical College SkillsUSA student team members to attend the SkillsUSA National Competition in Louisville, Kentucky, on June 18-24, 2017. (*Funded through Perkins Grant and funds raised by the SkillsUSA Team.*) (pg. 396)
8. The following presented for informational purposes out-of-state travel for the following employees: (pg. 397)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Derwin Bass	RTC	06/18-24/2017	SkillsUSA National Competition	Louisville, KY
Kimberly Thomas	RTC	06/18-24/2017	SkillsUSA National Competition	Louisville, KY

Funded by Perkins Grant and funds raised by the SkillsUSA Team.

9. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Dalton	Swords	SMS	BHS	6

10. Approval of the following student transfers for the 2017-2018 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
William	Allison	Columbia	Suwannee	5
Bryar	Bailey	Columbia	Suwannee	PK
Liberty	Blanton	Columbia	Suwannee	10
Ava	Donoghue	Columbia	Suwannee	3
Porter	Donoghue	Columbia	Suwannee	K
Ellie	Duncan	Columbia	Suwannee	K
Emma	Duncan	Columbia	Suwannee	K

FIRST NAME	LAST NAME	TO	FROM	GRADE
Mylie	Fernandez	Columbia	Suwannee	3
Damarion	Gordon	Columbia	Suwannee	K
DesRee	James	Columbia	Suwannee	1
Lillian	James	Columbia	Suwannee	PK
Austin	Knowles	Columbia	Suwannee	10
Zachary	Knowles	Columbia	Suwannee	K
Dylan	Luther	Columbia	Suwannee	K
Nathaniel	Merritt	Columbia	Suwannee	2
Annabelle	Morrison	Columbia	Suwannee	3
Emma	Morrison	Columbia	Suwannee	3
Sophia	Morrison	Columbia	Suwannee	3
Juliana	Ozbay	Columbia	Suwannee	4
Heaven	Perkins	Columbia	Suwannee	6
Adyn	Petit	Columbia	Suwannee	4
Karter	Pettrey	Columbia	Suwannee	K
Cherish	Randles	Columbia	Suwannee	3
Leann	Randles	Columbia	Suwannee	1
Jeremy	Randles Jr.	Columbia	Suwannee	5
Aiden	Robinson	Columbia	Suwannee	2
Alana	Robinson	Columbia	Suwannee	2
John	Roth-Puckey	Columbia	Suwannee	3
Sammi	Roth-Puckey	Columbia	Suwannee	1
Liam	Szieberth	Columbia	Suwannee	K
Marissa	Riels	Suwannee	Lafayette	8
Miranda	Riels	Suwannee	Lafayette	8

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

1. Discussion and action regarding the selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee for the period July 1, 2017, through June 30, 2018. **(pg. 398)**

Nomination by Mr. daSilva, second by Ms. Cason, for Ronald White to serve as the Legislative Liaison on the FSBA Legislative Committee; and for Tim Alcorn to serve as the Alternate Legislative Liaison on the FSBA Legislative Committee.

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mr. White, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2016-2017. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 12)** MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Suwannee County School District Career and Technical Education 2017 Teacher Externship Program **(pgs. 399-403)** MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-101 Career and Technical Education, Career Pathways Articulation Agreement between Tallahassee Community College and Suwannee County School Board (for secondary school instruction) Administrative Office Specialist; Allied Health; Digital Design; and Nursing Assistant, Acute and Long Term Care (New) (pgs. 404-411)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

5. MOTION by Mr. White, second by Ms. Cason, for approval of the following personnel item for the 2016-2017 school year:
 - b. Two additional day laborers to work on summer projects, for the Food Service Department, under the direction of the Director of Facilities (pg. 412)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Chris Landrum:

(Presented by Director of Facilities – Mark Carver)

6. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel item for the 2016-2017 school year:
 - a. Add four school bus driver positions and four school bus attendant positions to transport ESE students attending school in the Suwannee County School District for the 2017 summer school term (*pending student participation*) (pg. 413)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

7. MOTION by Mr. White, second by Mr. daSilva, for approval of the following personnel item for the 2016-2017 school year:
 - a. Overlap two contracts for the Principal of Branford High School position upon recommendation and acceptance by the applicant (Note: The overlap will be approximately one month and will end June 30, 2017.) (**pg. 414**)

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Personnel Changes List, with the following change: Page 423, under Branford High School, remove Lynn Peaden, ESE Paraprofessional. (**pgs. 415-430**) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:

Elaine G. Sauerman, Teacher, effective June 7, 2017

Suwannee Elementary School:

Vicky Vaught, Teacher, effective June 7, 2017

Suwannee High School:

Crystiana Butler, Teacher, effective June 7, 2017

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Middle School:

Kaela Shay, ESE Paraprofessional, effective April 24, 2017

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:

Gretchen Rasdorf, Teacher, temporary, effective April 24, 2017

REPLACES: Ana Delgado

District Office:

Lisa Pennington, Staffing Specialist, effective May 15, 2017

REPLACES: Alicia Poole

RIVEROAK Technical College:

Heather Barton, Teacher, 12 month – non-certificated, effective May 1, 2017

REPLACES: June Guy

LEAVE OF ABSENCE (FMLA):

Suwannee High School:

Carmen Reyes, tentatively May 25, 2017 through June 30, 2017, without pay, with the option of returning sooner if released by the doctor.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Suwannee Intermediate School:

William Harris, Teacher, tentatively May 9, 2017 through June 6, 2017 without pay, with the option of returning sooner.

SUSPENSIONS:

Branford High School:

Ana Delgado, Teacher, effective May 24, 2017, without pay, pending the outcome of the hearing.

Suwannee High School:

Lynda Owens, Teacher, effective May 24, 2017 through June 6, 2017, with pay.

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Emily Bass	Planning Period	SHS
Michael Braun	Planning Period	SHS
Rayanna Johnson	Girls Track Assistant Coach	SHS
Carl Manna	Planning Period	BHS
Vanessa Menhennett	Planning Period	SHS
Kevin Mercer	SkillsUSA	RTC
Kimberly Tuvell	Planning Period	SHS

MISCELLANEOUS:

Approval for Alan Bonds to work up to 200 additional hours for administrative transition at Suwannee Middle School

Approval for the following to work additional hours in the month of June, not to exceed 152 hours each:

Leah Harrell	Keith Stavig	James
Wilson		
Debra Land	Kelli Williams	

Approval for Jessica Wagner and Cara Howard to work up to 12 additional hours for Pre-K registration at Branford Elementary School

Approval for the following Food Service personnel to work up to 10 hours each for the Horizon Software rollover:

Pamela Carver	Georgia Chancey	Lisa Fortner	Rosanna Holtzclaw
Reba Hurst	Rebecca Kirby	Tammie Warner	

RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Office:

Leigh Fernald, Administrative Support Specialist-Food Service/Federal Programs, effective April 27, 2017

REPLACES: Marilyn Sapp

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Lynn Peaden	BHS/ESE Paraprofessional	SHS/ESE Paraprofessional	05/01/2017	Gretchen Rasdorf

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Facilities:

Russell Landen, Facilities Technology Technician, April 20, 2017 for a total of 4 hours.

LEAVE OF ABSENCE (FMLA):

Transportation:

James Stratton, tentatively April 18, 2017 through June 2, 2017, without pay, with the option of returning sooner if released by the doctor.

SUSPENSION:

Yvette Perez, Paraprofessional, May 4, 2017 and May 5, 2017, without pay.

STUDENT WORKER:

Emilee Cannon	RTC/Early Childhood Education/My Play School
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SUBSTITUTE:

The following as Substitute Bus Attendants:

Twanda Bryant

Iva Cannon

Samantha Kaczmarek

The following as a Substitute Bus Driver:

Lawrence Becerra

VOLUNTEERS:

Carrie Allbritton
Christy Arrington-Curl
Megan Baan
Melissa Barrs
Karen Bass
David Brantley
Jason Brantley
Debra Brown
Ernest Butler
Jennifer Butler
Shanetra Butler
James Cannon
Samuel Chouinard
Lacey Cannon
Smera Clayton
Ryan Combee
Brian Corbin
Edwynna Crisp
Justin Curl
Ryan Combee
Brian Corbin
Piper O'Neal
Edwynna Crisp
Justin Curl

Allen Dalton
Gina DeChant
Melissa Diaz
Krystin Fee
Rashard Fleming
Chad Hurst
Greg Hill
Cara Howard
Chad Hurst
Mary Hygema
Victoria Jensen
Perpetua Jimenez
Fred O'Quinn
Rodney Leak
Kandace Lindblade
Roy Lindblade
Rose Mancusi
Christopher Menhennett
Timmi-Shane Miley
Kathryn Miller
Angela Mosley
Pam Nobles
Lugeena Oney
Brenda Oney

Adrianne O'Steen
Tiffani Owens
Jessy Phifer
Robert Pinnell
Eilin Principe
Jamie Riggs
Laura Robinson
Steven Rogers
Shannon Rubino
Tierney Russ
Brady Shaw
Mary Jane Simone

Franklyn Simmons
Benjamin Smith
Mary Stone
Nicole Stratton
Angela Thomas
Heather Thompson
Shelby Thompson
Tiffany Turnage
Damon Van Brocklin
Brent Wainwright
Dana Wainwright
William Koon
Timothy Wiggins

**End of List
2016-2017
School Year**

SUMMER TERM 2016-2017

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following Summer Day Laborers:

Facilities Department

Bo Cameron
Jesse Carver
Ian Cashmore
Jeffery Clayton

Spencer Crain
Matthew Ernst
Braxton Furry
John Garrison

Devin Hingson
Dustin Lane
Frank Smith
Larry Tomlin

Food Service/Facilities Department

Dylan Brown
Kellan Law

Food Service Department:

Jenna Chancey, 7 hour Food Service Worker, Summer Program

Ashley Jenkins, 7 hour Food Service Worker, Summer Program
Katrina Johnson, Food Service Manager, Summer Program
Wendy Jones, 7 hour Food Service Worker, Summer Program
Janice Lee, Food Service Manager, Summer Program
Gloria Presley, 7 hour Food Service Worker, Summer Program
Rhonda Tillman, 7 hour Food Service Worker, Summer Program
Amelia Warner, Food Service Monitor, Summer Program
William Yates, Food Service Monitor, Summer Program

SUBSTITUTES:

Food Service

Debbie Ibarra, Summer Program
Leslie Kurtz, Summer Program

**End of Summer Term List
2016-2017
School Year**

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

ADMINISTRATIVE:

TERM

Susan Bass, Coordinator of Data, Assessment, and Accountability	12
J. Walter Boatright, Jr., Director of Human Resources	12
Bill Brothers, Assistant Superintendent of Administration	12
Ethan Butts, Assistant Director of Facilities	12
Mark Carver, Director of Facilities	12
Jimmy Cherry II, Assistant Director of Transportation	12
Vickie DePratter, Chief Financial Officer	12
Lisa Dorris, Director of Food Service	12
Janene Fitzpatrick, Assistant Superintendent of Instruction	12
Leah Harrell, Coordinator of Exceptional Student Education	12
Michele Howard, Coordinator of Health Service and Attendance	11
Mary Keen, Director of Career, Technical, and Adult Education	12
Debra Land, Director of Student Services	12
Christopher Landrum, Director of Transportation	12
John Olson, Director of Curriculum and Instruction	12
Sherry Peppers, Assistant Chief Financial Officer	12
Austin Richmond, Assistant Director of Human Resources	12
Kecia Robinson, Coordinator of School Improvement/Title I	12
Elizabeth Simpson, Lead School Psychologist/Multi-Tiered System of Support (MTSS) Facilitator	12
Keith Stavig, Coordinator of District K-12 Technology	11
Joshua Williams, Director of Information Technology	12
Kelli Williams, Coordinator of District PD and K-12 Reading/Title II	11
James Wilson, Coordinator of District K-12 Math	11

SCHOOL ADMINISTRATORS:

TERM:

Branford Elementary School:

Jennifer Barrs, Principal	12
Stephanie Busch, Assistant Principal	12

Branford High School:

Katrina Walker-Bius, Assistant Principal	12
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Suwannee Elementary School

Amy Boggus, Principal	12
Keri Bean, Assistant Principal	12

RIVEROAK Technical College

Mary Keen, Principal	12
Julia Ulmer, Coordinator of CTE Student and Community Affairs	12

Suwannee High School:

Malcolm Hines, Principal	12
Tamara Boggus, Assistant Principal	12
Ronnie Gray, Assistant Principal	12
Angelia Stuckey, Assistant Principal	11

Suwannee Intermediate School:

Gary Caldwell, Principal	12
Jennifer Beach, Assistant Principal	12

Suwannee Middle School:

Jimmy Wilkerson, Principal	12
Laura Williams, Assistant Principal	12

Suwannee Primary School:

Marsha Tedder, Principal	12
Lisa Garrison, Assistant Principal	12

Suwannee Virtual School:

Diedre McManaway, Principal	12
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RETIREMENT:

Transportation:

Ernestine Pat Fleming, Administrative Secretary I, effective October 18, 2017

RECOMMENDATIONS: INSTRUCTIONAL

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

<u>District Office/Student Services:</u>	<u>Term</u>
Lisa Pennington	11
Lacey Van Etta	10

<u>Branford Elementary School:</u>	
Tracy Combee	10

<u>RIVEROAK Technical College:</u>	
**Heather Barton	12
**Katie Miller	12
**Traci Thompson	12
**Traci West	12

<u>Suwannee Elementary School:</u>	
Kimberly Jennings	10

<u>Suwannee High School:</u>	
Isaac Chandler	10
**Ashley Cato Conner	10
**Holly Gamble	10
Elisa Hall	10
Jerry Jolicoeur	10
Dinah Mayne	10

<u>Suwannee Middle School:</u>	
Trudy Benson	10
Alexi Wilson	10

<u>Suwannee Primary School:</u>	
Brittani Law	10

**Non-certificated

Professional Service Contract (Renewal):

<u>Suwannee Elementary School:</u>	
Matthew Campbell	10

<u>Suwannee High School:</u>	
Annette Kinsey	10

<u>Suwannee Virtual School:</u>	
Angela Hester	10
Nancy Nielsen	12

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contract and term status are granted as indicated below:

Job titles are 2017-2018 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>District Office:</u>			
*Karen Bates	Payroll Supervisor	C	12
*Janice Benzing	Homeless Advocate	C	12
Marsha Brown	Employee Benefits Specialist	A	12
Melanie Buchanan	District Secretary	C	12
*Mary Chaney	Secretary/Textbook and Certification	C	12
*Sarah Chauncey	Personnel Specialist	C	12
*Leigh Fernald	Admin. Support Specialist-Food Service/Federal Programs	INT C	12
*Claire Green	Administrative Secretary	C	12
Keith Jackson	Occupational Therapist Assistant	A	10
Teresa Jones	Employee Benefits Specialist	C	12
*Karen Lager	Secretary to the Superintendent	C	12
*Karen Minton	Accounts Payable Specialist	C	12
*Robinette Odom	Secretary, Administrative I	C	12
Rosa Perez	Custodian	INT C	12
*Debra Ross	Secretary for Administration	C	12
*Tylyn Stansel	Secretary, Administrative I	C	12
Juana Torres	Migrant Education Recruiter/Advocate	C	12

*Confidential employee

Branford Elementary School:

Teresa Allen	Media Clerk	C	10
Sara Benson	Pre-K Paraprofessional	A	09
Michelle Bozeman	Paraprofessional	A	09
Kimberly Clyatt	Pre-K Paraprofessional	A	09
Kelly Davidson	Paraprofessional	C	09
Staci Feeney	Paraprofessional	C	09
Dave Guyton	Custodian	C	12
Amanda Harris	School Secretary	C	12
Belinda Horn	Paraprofessional	C	09
Cara Howard	Pre-K Paraprofessional/Lead CDA	C	09
Lacey Humphries	Paraprofessional	A	09
Anthony Jackson	Head Custodian	C	12
Erica Jordan	Custodian	C	12
Karen Knighton	Paraprofessional	C	09
Jenny McCook	Paraprofessional	C	09
Pamela Norton	Pre-K Paraprofessional/Lead CDA	C	09
Magaly Ocampo	ELL Paraprofessional	A	09
Brenda Raulerson	Paraprofessional ESE	C	09

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Sharon Richardson	Registrar	C	12
*Mary Roberts	School Bookkeeper	C	12
Wendy Stines	Paraprofessional	C	09
Yvonne Topham	Paraprofessional	C	09

*Confidential employee

Branford High School:

Jerri Byrd	Media Clerk	C	10
Cathy Carter	Custodian	A	12
Sharon Cregg	Custodian	C	12
*Tracy Delegal	School Bookkeeper	C	12
Daphine Harden	Paraprofessional	C	09
Travis Howard	Paraprofessional	A	09
Martha Jones	Paraprofessional	A	09
Cheri Kennedy	ESE Paraprofessional	A	09
Michelle Lambert	Paraprofessional	C	09
Andrea Lanier	ESE Paraprofessional	C	09
Lauri Reaves	School Secretary	C	12
John Stancel	Custodian	C	12
Roger Terry	School Secretary/Data Entry	C	12
Karen Tucker	Head Custodian	C	12
Deborah Yates	ESE Paraprofessional	C	09

*Confidential employee

Facilities Department:

Timothy Bass	Maintenance Man I	C	12
K. Doug Bates	Facilities Assistant/Project Manager	C	12
John Betz	Maintenance Man II	A	12
James Bryan	Maintenance Man I	C	12
Maurice Copeland	Landscape Foreman	C	12
John Garrison	Assistant Grounds Foreman	C	12
Mercedes Gervacio	Custodian	INT C	12
Michael Hall	Maintenance Man I	A	12
Christina Hamlin	Administrative Secretary I	A	12
Kevin Hingson	Assistant Foreman Facilities	C	12
Matthew Hingson	Maintenance Man I	C	12
Jon Hunsinger	Maintenance Man I	C	12
Russell Landen	Facilities Technology Technician	C	12
George Langford	Maintenance Man I	C	12
Levi McCall	Groundskeeper	C	12
Daniel Monroe	Groundskeeper	C	12
Terry Murray	Air Conditioning/Electrical Specialist	C	12
Lorraine Musgrove	Facilities Assistant	C	12
Terry Richardson	Painter	C	12
Tyler Smith	Groundskeeper	C	12
Katlin Westrich	District Secretary	A	12
Kevin Williams	Groundskeeper	A	12

Food Service:

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Leona Ash	Assistant Food Service Manager	C	09
Sharlie Bailey	Food Service Worker-3 hr.	PT	09
Terrie Baker	Food Service Worker-8 hr.	C	09
Teresa Brannan	Food Service Worker-8 hr.	C	09
Shanda Campbell	Food Service Worker-6 hr.	C	09
Pamela Carver	Food Service Manager	C	09
Georgia Chancey	Food Service Manager	C	09
Jenna Chancey	Food Service Worker-3 hr.	PT	09
Kimberly Choe	Assistant Food Service Manager	A	09
Crystal Cox	Food Service Worker-6 hr.	A	09
Deborah Crawford	Food Service Worker-8 hr.	C	09
Leah Cribb	Food Service Worker-3 hr.	PT	09
Doug Dale	Food Service Worker-8 hr.	A	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Annie Folsom	Food Service Worker-8 hr.	C	09
Lisa Fortner	Food Service Manager	INT C	09
Lisa Fralick	Food Service Worker-8 hr.	C	09
Yamile Gafas	Food Service Worker-6 hr.	A	09
Toni Vargas-Garcia	Food Service Worker-6 hr.	A	09
Jennifer Gaskins	Food Service Worker-8 hr.	A	09
Mattie Herring	Food Service Worker-8 hr.	A	09
Linda Hingson	Food Service Worker-8 hr.	C	09
Renee Hoch	Food Service Worker-3 hr.	PT	09
Shirley Holland	Food Service Worker-8 hr.	A	09
Rosanna Holtzclaw	Food Service Manager	C	09
Katherine Howard	Food Service Worker-6 hr.	C	09
Jennifer Hurst	Food Service Worker-3 hr.	PT	09
Reba Hurst	Food Service Manager	A	09
Irina Hutchison	Food Service Worker-3 hr.	PT	09
Deborah Ibarra	Food Service Worker-6 hr.	INT C	09
Ashley Jenkins	Food Service Worker-3 hr.	PT	09
Carol Jenkins	Food Service Worker-3 hr.	PT	09
Cindy Johnson	Administrative Secretary I	C	12
Katrina Johnson	Assistant Food Service Manager	C	09
Wendy Jones	Assistant Food Service Manager	INT C	09
Nannette Kimbro	Assistant Food Service Manager	C	09
Rebecca Kirby	Food Service Manager	C	09
Deborah Konecki	Food Service Worker-3 hr.	PT	09
Robin Krause	Food Service Worker-3 hr.	PT	09
Leslie Kurtz	Food Service Worker-3 hr.	PT	09
Janice Lee	Assistant Food Service Manager	C	09
Evelin Najera	Food Service Worker-6 hr.	C	09
Paul Otterbine	Food Service Worker-8 hr.	INT C	09
Karen Parson	Food Service Worker-3 hr.	PT	09
Uriel Perez	Food Service Worker-3 hr.	PT	09
Gloria Presley	Food Service Worker-3 hr.	PT	09
Melanie Rickett	Assistant Food Service Manager	C	09
Donna Rightmire	Food Service Worker-3 hr.	PT	09
Dawn Shearer	Food Service Worker-8 hr.	A	09
Rhonda Tillman	Food Service Worker-6 hr.	INT C	09

Regular Meeting
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Lucille Turner	Food Service Worker-6 hr.	C	09
Edith Underwood	Food Service Worker-8 hr.	C	09
Julie Verdegem	Food Service Worker-8 hr.	A	09
Amelia Warner	Food Service Worker-8 hr.	INT C	09
Carol Warner	Assistant Food Service Coordinator	C	12
Tammie Warner	Food Service Manager	C	09
Vicki Waters	Food Service Worker-8 hr.	C	09
Stephanie Whittington	Food Service Worker-8 hr.	C	09
Teresa Williams	Food Service Worker-8 hr.	C	09
Amanda Williamson	Food Service Worker-3 hr.	PT	09
William Yates	Food Service Worker-8 hr.	INT C	09

Information Technology Department:

Donna Bass	Administrative Secretary	C	12
Stewart Fissell	Information Technology Technician	C	12
Brian Gollery	Information Technology Technician	C	12
Bruce Kinsey	Information Technology Technician	A	12
Kelly Philmore	Network Specialist	C	12
Natasha Pittman	Software Specialist	C	12
Evan Saunders	Information Technology Technician	C	12
Edmund Thompson	Information Technology Technician	A	12

School Nurses:

Goldie Fralick	School Nurse	C	10
Kelly Melland	School Nurse	A	10
Patricia Nixon	School Nurse	C	10
Shalenthia Reynolds	School Nurse	C	10
Mary Katherine Sellgren	School Nurse	C	10

Suwannee Elementary School:

Tanya Crain	Paraprofessional	C	09
Julia Davidson	Paraprofessional	INT C	09
Marilynn Eaken	School Secretary	C	12
Tamara Felton	Paraprofessional	A	09
Antwann Ford	Custodian	A	12
*Kay Glass	Administrative School Secretary	A	12
*Patricia Hines	School Bookkeeper	C	12
Cheryl Ann Jackson	Media Clerk	C	10
Cathy Jerkins	Paraprofessional	INT C	09
Keith Johnson	Custodian	C	12
JoAnn LeDew	ESE Paraprofessional	C	09
Heather Marshall	Paraprofessional	INT C	09
Jennifer McMillan	Paraprofessional	INT C	09
Jessica Melgar	Paraprofessional	C	09
Natalia Morales Ortega	Paraprofessional	A	09
Nellie Pate	Paraprofessional	C	09

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Vernita Reed	Head Custodian	C	12
Ashley Reeves	ESE Paraprofessional	C	09
Kristin Register	Paraprofessional	C	09
Tralene Sasso	Paraprofessional	C	09

*Confidential employee

RIVEROAK Technical College:

Richard Allen	School/Community Liaison	C	12
Richard Calvitt	Financial Aid Coordinator	C	12
Virginia Crews	Paraprofessional	C	09
Robert George	Head Custodian	C	12
Laura Hernandez	School Secretary	C	12
Claudies Ivey	Custodian	C	12
Tammy Johns	School Secretary	C	12
Ashley Kirby	Pre-K Paraprofessional/Lead CDA	C	09
*Tommy Miller	School Bookkeeper	A	12
**TaTrease Sapp	Paraprofessional	C	09
John Sinclair	Paraprofessional	C	09
*Dana Tidwell	Administrative Secretary I	C	12
Terry Vickers	Community Relations Specialist	A	12

*Confidential employee

** Paid by ABE Grant

Suwannee High School:

Kathleen Aukerman	Administrative Secretary	C	12
Carla Blalock	Media Clerk	C	10
Viola Brown	Custodian	C	12
Justin Bruce	ESE Paraprofessional	A	09
Keith Cherry	ESE Paraprofessional	A	09
*Heather Crotty	School Bookkeeper	C	12
David Daniels	Custodian	C	12
Annah Davis	Interpreter	A	09
Nahjawan Dukes	ESE Paraprofessional	A	09
Linda Goodman	Custodian	C	11
A. Lloyd Jackson	Head Custodian	C	12
Jimmy Jackson	Security Guard	C	12
Karen Jackson	Attendance Clerk	C	10
Brant Jessup	Paraprofessional	A	09
Brenda Johnson	Custodian	A	12
Kelli McManaway	ESE Paraprofessional	A	09
Yvette Perez	Migrant Paraprofessional	C	10
Gretchen Rasdorf	Paraprofessional	C	09
Christopher Ringlein	Custodian	A	12
Janette Schenck	ESE Paraprofessional	C	09
Tammy Turner	Paraprofessional	C	09

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Kelly Wiggins	ESE Paraprofessional	C	09
Laketha D. Wilson	School Secretary	C	12
Kasey Wynn	Administrative School Secretary	A	11

*Confidential employee

Suwannee Intermediate School:

Lori Alban	School Secretary	C	11
Christina Batton	ESE Paraprofessional	C	09
Crystal Gill	Paraprofessional	INT C	09
*Tina Colvin	School Bookkeeper	C	12
Michael Herring	ESE Paraprofessional	C	09
Shari Lynn Herron	ESE Paraprofessional	C	09
Naela Jimenez	Pre-K Paraprofessional	C	12
James Johnson	Custodian	A	12
Dona E. Norris	Media Clerk	C	10
Timothy Rickett	Custodian	C	12
Mayra Salazar Villa	Paraprofessional	INT C	09
Tiffany Sanders	Paraprofessional	C	09
Lori Smith	Head Custodian	C	12
Monica Sauer	Paraprofessional	A	09
Holly Setzer	Paraprofessional	C	09
Amy Steed	Paraprofessional	C	09
Pamela Taylor	Paraprofessional/Interpreter	INT C	09
Ronald Tucker	Paraprofessional	C	09
Erin Vogel	School Secretary	C	12

*Confidential employee

Suwannee Middle School:

D. Evelyn Aue	School Secretary	C	12
Amanda Bartley-Ramirez	Paraprofessional	C	09
Pamela Caruso	Custodian	C	12
Deborah Davis	Paraprofessional	A	09
Cynthia Ford	Custodian	C	12
Sandra Fountain	Head Custodian	C	12
Debra Hodges	Paraprofessional	C	09
Verhonda Morris	ESE Paraprofessional	A	09
Glenda Jody Musgrove	Media Clerk	C	10
Theresa Owens	Paraprofessional	C	09
Yaniris Perez	Paraprofessional	A	09
Kathleen Shea	Administrative School Secretary	C	12
Lisa Shuler	Custodian	C	12
Elizabeth Smith	Paraprofessional	C	09
Naomi Spears	Custodian	C	12
Linda Strait	Clerk	A	11
Barbara Tucker	ESE Paraprofessional	C	09
Jacquelyn Wiggins	ESE Paraprofessional	C	09

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Amanda Williams	Paraprofessional	C	09
Carla Williams	General Receptionist	C	11
Herbert Williams	Custodian	C	12
Kayla Williamson	Paraprofessional	INT C	09

*Confidential employee

Suwannee Primary School:

Ila F. Allen	Paraprofessional	C	09
LaDonna Baker	Paraprofessional	C	09
June Bashaw	Paraprofessional	INT C	09
Marolyn Black	Paraprofessional	C	09
Tara Brock	Pre-K Paraprofessional/Lead CDA	C	09
Gail Butler	ESE Paraprofessional	C	09
Kadie Butler	ESE Paraprofessional	C	09
Misty Cashmore	Paraprofessional	INT C	09
Melanie Chambliss	Secretary/Administrative Aide	C	12
Denise Chandler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
Traci Davis	Pre-K Paraprofessional/Lead CDA	INT C	09
Tenlee DeLoach	Pre-K Paraprofessional	C	09
Jody Ellison	Head Custodian	C	12
Alice Gambel	Paraprofessional	C	09
*Debra Gamble	School Bookkeeper	C	12
Meredith Garrison	Paraprofessional	A	09
Mayra Gonzalez	Paraprofessional	C	09
Janet Good	Paraprofessional	INT C	09
Laritta Hunter	Pre-K Paraprofessional/Lead CDA	INT C	09
Imelda Jaramillo	Pre-K Interpreter/Parent Liaison	C	12
Nancy Jernigan	ESE Paraprofessional	C	09
Amanda Kiser	Pre-K Paraprofessional/Lead CDA	INT C	09
*Roberta Kuyrkendall	Administrative School Secretary	C	12
Connie Little	School Secretary	C	12
Brittany Lock	Paraprofessional	INT C	09
Luvernia Lock	Pre-K Paraprofessional/Lead CDA	C	09
Vanessa Mares Isidro	Paraprofessional	INT C	09
Janice McCall	Pre-K Paraprofessional	C	09
Sarah McIntosh	Paraprofessional	C	09
Catherine Melton	Paraprofessional	A	09
Wildaly Nieves-Lopez	Paraprofessional	C	09
Hannah Ragan	Pre-K Paraprofessional	A	09
Josue Ramirez	Custodian	A	12
Logan Register	Paraprofessional	A	09
Marcia Riegel	Paraprofessional	INT C	09
Betty Riley	Paraprofessional	A	09
Debbie Ritchey	Custodian	C	12
Julie Skeen	Paraprofessional	INT C	09
Tara Smith	Paraprofessional	INT C	09

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Kimberly Steichen	Paraprofessional	A	09
Drea Taylor	Pre-K Paraprofessional/Lead CDA	A	09
Geraldine Thomas	Paraprofessional	C	09
Alexander Torres	Custodian	A	12
Lori Torres	Paraprofessional	C	09
Dora Townsend	Pre-K Paraprofessional/Lead CDA	C	09
Rhonda Twilley	Paraprofessional	C	09
Ellawese Washington	Paraprofessional	C	09
Ronna Williams	Media Clerk	C	10
Stephanie Williams	Paraprofessional	C	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09

*Confidential employee

Transportation Department:

Paula Anderson	Bus Driver	A	09
Tyrone Ansley	Bus Driver	INT C	09
David Barnes	Bus Driver	C	09
Sharon Lynn Bass	Bus Driver	C	09
David Beard	Bus Driver	C	09
Joetta Bennett	Bus Attendant	A	09
Kimberly Bennett	Bus Attendant	A	09
Timothy Bennett	Mechanic	A	12
Dorie Bingemann	Bus Driver	C	09
Sharna Blanco	Bus Driver	A	09
Charlen Bowdry	Bus Driver	A	09
Sharon Braun	Bus Driver	A	09
Alma Brown	Bus Driver	C	09
Edna M. Bryant	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
LaRonda Butler	Bus Driver	INT C	09
Shateea Butler	Bus Driver	C	09
Jimmy Cannon	Bus Driver	A	09
Nisa Carlisle	Bus Driver	A	09
Luz Cartagena	Bus Driver	A	09
Tramane Carwise	Bus Attendant	A	09
Donna Cassan	Bus Driver	INT C	09
Sarah Chavis	Bus Driver	C	09
Brian Cioni	Bus Driver	A	09
Gary A. Colvin	Vehicle Maintenance Manager	C	12
Shawarren Cooks	Bus Driver	A	09
Daisy Couture	Bus Attendant	A	09
Carol Deas	Bus Driver	C	09
Eunice Dunmore	Bus Driver	C	09
Debra Durden	Crossing Guard	PT	09
Crystal Fernandez	Bus Driver	A	09
*Ernestine Fleming	Administrative Secretary I	C	12
Willie Charles Ford	Mechanic	C	12

Regular Meeting
May 23, 2017

Caren L. Fout	Bus Driver	C	09
Pauline Frazier	Bus Driver	C	09
Stacy Futch	Head Mechanic	C	12
Robin Garbett	Bus Driver	A	09
Eva Garitson	Bus Driver	A	09
Ana Gienger	Bus Driver	A	09
Toni Hansard	Bus Driver	C	09
Steven Hayes	Bus Driver	A	09
Teneshia Henderson	Bus Driver	INT C	09
Debra Hill	Bus Attendant	C	09
Carol Jenkins	Bus Driver	C	09
*Kelly Jenkins	Administrative Secretary I	C	12
Leon Kaczmarek	Bus Driver	A	09
Gina Knight	Bus Attendant	A	09
Scott Koehn	Mechanic	C	12
Robin Krause	Bus Driver	A	09
Kathy Laschanzky	Bus Driver	A	09
Monica Lorenz	Bus Driver	A	09
Mary Mais	Bus Driver	A	09
Haddie Mann	Bus Driver	C	09
Michael Martin	Bus Driver	C	09
Kristine Meyer	Bus Driver	C	09
Eva Moore	Bus Driver	C	09
Michael Munhall Parts	Inventory Clerk	INT C	12
Sandra Neely	Bus Driver	C	09
Shawn Neely	Bus Attendant	A	09
James Newport	Crossing Guard	PT	09
Larry Nikula	Crossing Guard	PT	09
Lynn Otterbine	Crossing Guard	PT	09
Monica Pitts	Bus Driver	C	09
Phyllis Postell	Bus Driver	C	09
Jack Powell	Bus Driver	A	09
Gloria Presley	Bus Driver	C	09
Stacy Ray	Mechanic	A	12
Cathy Reed	Bus Driver	A	09
David Reed	Mechanic	A	12
Earnestine H. Riley	Bus Driver	C	09
Joanne Ripley	Bus Driver	A	09
Sheila Rowden	Bus Driver	A	09
Synthia Schnaudigel	Bus Driver	C	09
James Stratton	Bus Driver	A	09
Janice Thompson	Bus Driver	C	09
Thawanna Tooten	Bus Driver	C	09
Linda Vanous	Bus Driver	A	09
Misty Voss	Bus Driver	C	09
Alice Wenig	Bus Driver	A	09
Robin Whitt	Bus Driver Trainer	A	12

Inez Williams	Bus Driver	C	09
Lakeisha Williams	Bus Driver	C	09
Amanda Williamson	Crossing Guard	PT	09

*Confidential employee

**End of List
2017-2018
School Year**

School Board Attorney – Leonard Dietzen:

9. Legal Counsel's Report – Mr. Dietzen announced that Ms. Delgado has requested a hearing regarding her suspension and recommend of termination. He stated that the hearing would need to be held on June 27. There is a chance that the hearing would go before an arbitrator, instead of the Board. He will inform the Board as soon as he knows which way to proceed.

Superintendent of Schools – Ted Roush:

10. Superintendent's Report

- Mr. Roush expressed his thanks and appreciation to Mrs. DePratter and the Finance Department for all their hard work in preparation for the General Fund Budget Workshop held today.

School Board Members:

11. Issues and concerns Board members may wish to discuss

- Mr. Alcorn questioned the status of the proposed purchase of the Heinking building and the upcoming final zoning hearing; he stated that a decision needs to be made on whether we are to proceed with the purchase. Mr. Roush responded that he felt we will be okay to proceed with the Heinking building purchase, as well as the proposed Branford property purchase. Mr. Alcorn asked about the Gordon Tractor Company and use of District property; Mr. Roush responded that the item will be placed on a future workshop agenda for discussion.
- Mr. daSilva asked about the monthly workshop on June 13. Mr. Roush stated that due to the earlier conversation held during the workshop today, he felt consensus of the Board would be to reschedule it to another date. Discussion

followed. Consensus of the Board was to reschedule the monthly workshop to June 20, 2017.

- Mr. Taylor suggested that in the future all end of year activities be coordinated and scheduled better so that there are not a lot of different activities on the same date and/or time. Mr. Taylor mentioned that our District was able to save \$2.3M for the upcoming school year.

The meeting adjourned at 7:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 20, 2017

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Walter Boatright, Mark Carver, Janene Fitzpatrick, Ronnie Gray, Leah Harrell, Malcolm Hines, Debbie Land, Chris Landrum, John Olson, T.J. Vickers, and Jimmy Wilkerson.

Chairman Taylor called the meeting to order at 9:00 a.m.

Superintendent Update.....Ted Roush

Mr. Roush provided information on the following:

- Land Acquisitions – Branford Property and Heinking Building
 - Branford Property – Mr. Roush provided information regarding a new proposal for purchase in which the seller offered to gift the District \$60,000 and sell the 13 ½ acres for \$210,000 (originally asking \$270,000). Discussion followed. Consensus of the Board was to proceed with exploring the costs and feasibility, as well as the District’s finances. Mr. Taylor suggested a counter offer to the seller. Mr. Roush stated that three different options will be brought back for discussion at a future workshop.
 - Heinking Building – Mr. Carver stated the environmental study is in process, and the appraisal has been initiated; looking at two to three weeks for completion of the study and appraisal. Final approval by the city should be discussed at their meeting in July.

- Land in Front of Suwannee Elementary School
 - Mr. Roush distributed a map of the property showing Suwannee Elementary School (SES) and Gordon Tractor Company (GTC). Mr. Alcorn had received several complaints and questions regarding Gordon Tractor using District property and the liability involved. Mr. Roush stated many years ago a “gentleman’s agreement” was put in place for GTC to use the property in return for them mowing the field in front of SES. Consensus of the Board was to proceed with offering GTC to purchase additional property (up to one acre) behind their property (west side).
- Student Conduct and Discipline Code for 2017-2018 (pgs. 2-39)
 - Mr. Roush reviewed the proposed changes. Mr. Taylor stated that we need to address teachers dressing appropriately and professional—no shorts, no t-shirts, and no flip flops—need to establish a dress code for employees. He also suggested that a box be placed in each classroom at the door and all cell phones go in the box as students come in the classroom. Mr. Dietzen stated that a dress code for employees must be negotiated; and in the end, there typically is no dress code. Mr. Taylor stated that a dress code needs to be established for our employees. Mr. Roush stated that this item will be discussed in a future Executive Session.
- Value Adjustment Board (VAB) Nominees
 - Mr. Roush shared that Bill O’Connor and Jenny Lloyd have agreed to continue serving in their current citizen appointed positions on the VAB; this item will be on the June 27 Board agenda for discussion and approval.

Facilities Department Update Mark Carver

Mr. Carver provided a PowerPoint presentation on the following:

- Custodial supply bid extended for one year
- Five Year Plant Survey
- Miscellaneous summer projects throughout the District

Personnel Item – Transportation Department.....Chris Landrum

Mr. Landrum provided information on the following:

- Pre-employment form
- Seon contract

Assistant Superintendent of Instruction.....Janene Fitzpatrick
Department Update

Mrs. Fitzpatrick provided information for the following:

- Mrs. Fitzpatrick deferred to Mrs. Land, who provided information regarding the revisions to the Special Programs and Procedure (SP&P) document
- Information regarding a contract for the agenda addendum for June 27 Regular Meeting
- Personnel items for the June 20 Special Meeting agenda
- Pre-review of the Charter School application
- District not being a school readiness district for the 2017-2018 school year--not cost effective. Mr. Alcorn asked Mrs. Fitzpatrick to provide a Q&A sheet to all Board members regarding this issue.
- Distributed and reviewed a handout regarding 2017 FCAT/FSA/EOC Comparison and a draft of School Grades Comparison.

The workshop adjourned at 12:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
June 20, 2017

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman Taylor called the meeting to order at 12:34 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-45 Memorandum of Understanding (MOU) of Roles and Responsibilities for Lake City Medical Center “Project SEARCH” between Suwannee County School Board and Lake City Medical Center (Additional participants in this MOU are Progressive Abilities Support Services Inc., Columbia County Schools, and the Florida Division of Vocational Rehabilitation.)
(pgs. 2-20)

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Ms. Cason, second by Mr. White, for approval of the following personnel item for the 2017-2018 school year:

- a. Add one part-time Teacher position for the Welding Program at Branford High School. **(pg. A2)**

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Janene Fitzpatrick

Director of Food Service – Lisa Dorris:

2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to award the following bid for the 2017-2018 school year:

#18-201 Milk – Bassett Dairy (*New*) **(pg. 21)**

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#2. MOTION by Mr. daSilva, second by Ms. Cason, for approval to award the following bid for the 2016-2017 fiscal year:

#17-212 Concession Trailer to Worldwide Trailer Manufacturing (*New*)
(pg. A3)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Lisa Doris

Director of Human Resources – Walter Boatright:

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List **(pgs. 22-25)** MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
June 27, 2017

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 6:02 p.m.

School Resource Officer Arthur Robinson was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by RIVEROAK Technical College SkillsUSA student organization.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Ms. Cason, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-29)**

May 9, 2017	- Workshop Session
	- Special Meeting
May 23, 2017	- Workshop Session (General Fund Budget)
	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for May 2017.

3. The following bills for the period May 1-31, 2017:

General Fund

#166499 - 166817	\$	1,783,484.44
Electronic Fund Transfers		<u>3,588,445.27</u>
	\$	5,371,929.71

Federal Fund

#49404 - #49484	\$	213,101.77
Electronic Fund Transfers		<u>411,278.53</u>
	\$	624,380.30

Food Service Fund

#31562 - 31663	\$	212,834.57
Electronic Fund Transfers		<u>138,541.79</u>
	\$	351,376.36

LCIF

#7558 - 7569	\$	80,680.73
Electronic Fund Transfers		<u>243,935.00</u>
	\$	324,615.73

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-11	III-11	IV-11 (Federal)
		IV-9 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated June 27, 2017. **(pgs. 30-37)**

6. Approval of the following contracts/agreements for the 2017-2018 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2018-43 North East Florida Educational Consortium (NEFEC) 2017-2018 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: *(Renewal/Revised)* **(pgs. 38-57)**
- NEFEC Resolution
 - NEFEC Main Contract #731-18-051
 - NEFEC Instructional Services Program, Attachment #18-051-A1 to Contract #731-18-051 (Janene Fitzpatrick, Designee)
 - NEFEC Educational Technology Services, Attachment #18-051-A6 to Contract #731-18-051 (Skyward)
 - NEFEC Building Code Administrator, Attachment #18-051-A27 to Contract #731-18-051 (Mark Carver, Designee)
 - NEFEC Human Resource Management Network, Attachment #18-051-A43 to Contract #731-18-051 (Walter Boatright, Designee)
- #2018-44 Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Suwannee County *(Renewal)* **(pgs. 58-95)**

- #2018-47 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Independent Training for the Blind, Inc. (*Renewal/Revised*) (**pgs. 96-109**)
- #2018-48 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (*Renewal*) (**pgs. 110-126**)
- #2018-49 Memorandum of Agreement between the State of Florida Department of Health and the Suwannee County School Board for the Provision of School Health Services in Suwannee County (*Renewal*) (**pgs. 127-134**)
- #2018-50 E-Rate Forms Processing Contract between the Suwannee County School District and eRate 360 Solutions, LLC (*Renewal/Revised*) (**pgs. 135-149**)

7. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Austin	Bailey	Columbia	Suwannee	8
Cody	Bailey	Columbia	Suwannee	2
Lindsey	Barnhart	Columbia	Suwannee	6
Madison	Blanton	Columbia	Suwannee	10
Grace	Boswell	Columbia	Suwannee	10
Jeremy	Calhoun	Columbia	Suwannee	6
Shakera	Calhoun	Columbia	Suwannee	9
Caleb	Chesnut	Columbia	Suwannee	2
Elena	Chesnut	Columbia	Suwannee	K
Jayce	Fike	Lafayette	Suwannee	3
Mariah	Flores	Columbia	Suwannee	9
Keagan	Gamble	Lafayette	Suwannee	7
Kreston	Gamble	Lafayette	Suwannee	1
Kaydence	Gardner	Columbia	Suwannee	1
Kymer	Lawson	Lafayette	Suwannee	1

FIRST NAME	LAST NAME	TO	FROM	GRADE
Sarah	Marsett	Columbia	Suwannee	4
Jewell	Miller	Columbia	Suwannee	4
Elijah	Rife	Columbia	Suwannee	10
Evan	Rolerson	Columbia	Suwannee	3
Marcus	Rolerson	Columbia	Suwannee	5
Kailey	Simmons	Columbia	Suwannee	K
Sarah	Swindell	Lafayette	Suwannee	11
Addyson	Teasley	Columbia	Suwannee	3
Jordan Anne	Tessier	Columbia	Suwannee	8
Haley	Touchton	Columbia	Suwannee	10
Evangeline	Zander	Lafayette	Suwannee	1
Emily	Bowen	Suwannee	Hamilton	8
Dylan	Cruz	Suwannee	Columbia	3
Anna	Deadwyler	Suwannee	Lafayette	8
Chancy	Deadwyler	Suwannee	Lafayette	11
Dallas	Deadwyler	Suwannee	Lafayette	3
Delaney	Deadwyler	Suwannee	Lafayette	6
Adalynn	Harris	Suwannee	Lafayette	PK
Callie	Harris	Suwannee	Lafayette	3
Ella	Harris	Suwannee	Lafayette	2
Trace	Hayes	Suwannee	Gilchrist	4
Kasen	Jenkins	Suwannee	Columbia	K
Frank	Kalamon	Suwannee	Hamilton	K
Patrick	Kennedy	Suwannee	Columbia	5
Rhema	Kennedy	Suwannee	Columbia	K
Lane	Lanier	Suwannee	Hamilton	K
Dyamy	Luera	Suwannee	Columbia	K
Kaden	McKire	Suwannee	Hamilton	6
Mary	McKire	Suwannee	Hamilton	10
Yahimar	Medina	Suwannee	Columbia	7
Arianna	Morgan	Suwannee	Hamilton	4
Jayden	Morgan	Suwannee	Hamilton	3

FIRST NAME	LAST NAME	TO	FROM	GRADE
Layla	Roberts	Suwannee	Columbia	PK
Lucy Kate	Roberts	Suwannee	Columbia	1
Texas	Sherrell	Suwannee	Lafayette	6
Karter	Suggs	Suwannee	Hamilton	1
Anna	Thompson	Suwannee	Columbia	1
Kevin	Ward	Suwannee	Hamilton	K
Nicole	Ward	Suwannee	Hamilton	1
Peyton	Ward	Suwannee	Hamilton	1
Rebecca	Ward	Suwannee	Hamilton	6

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Wyatt Brody	Lane	SES	BES	3
Michael	Dugan	BHS	SHS	9
Colton	Hayes	BES	SPS	PK

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. Discussion and action regarding the selection of two School Board members and two Suwannee County business owners to serve on the Value Adjustment Board (VAB) for 2017-2018. **(pg. 150)**

MOTION by Mr. daSilva, second by Mr. White, for approval of the following individuals to serve on the VAB for 2017-2018:

Tim Alcorn – Sitting/Primary School Board Member

Catherine Cason – Alternate School Board Member

Bill O'Connor – Sitting/Primary School Board-Appointed Citizen Member

Jenny Lloyd – Alternate School Board-Appointed Citizen Member

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. White, for approval to continue expenditures until approval of the final budget for the 2017-2018 fiscal year. **(pg. 151)** MOTION CARRIED UNANIMOUSLY
3. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following changes to be made to the purchasing cards issued through First Federal Bank of Florida: **(pg. 152)**
 - a. Issue a new card to Kecia Robinson, Coordinator of School Improvement/Title I, in the amount of \$5,000
 - b. Cancel the current card issued to Lila Udell, Director of Federal Programs

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

(Presented by the Director of Human Resources – Walter Boatright)

4. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the 2017-2018 Suwannee County School District Student Conduct and Discipline Code for all elementary and secondary schools. (A copy is available for review in the office of the Assistant Superintendent of Administration.) **(pg. 153)**
MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of revisions to the following personnel contracts, as well as the corrections noted by Mr. Boatright and Mr. Dietzen to also strike through the additional sentence on each contract that states: “The Teacher/Employee agrees to indemnify and hold the School Board harmless for all damages, claims, losses and actions caused, in whole or in part, by the Teacher’s/Employee’s negligence or breach of any law, policy or contract.”
 - a. Probationary Contract of Employment for District Instructional Personnel of the Public Schools **(pgs. 154-155)**
 - b. Annual Contract of Employment for District Instructional Personnel of the Public Schools **(pg. 156)**
 - c. Professional Service Contract of Employment for District Instructional Personnel of the Public Schools **(pg. 157)**
 - d. Continuing Contract of Employment for District Instructional Personnel of the Public Schools **(pg. 158)**

- e. Annual Contract of Employment Non-Instructional Education Support Employees of the Public Schools **(pg. 159)**
- f. Continuing Contract of Employment Non-Instructional Education Support Employees of the Public Schools **(pg. 160)**

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

- 6. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document. (A copy is available for review in the office of the Director of Student Services.) **(pg. 161)** MOTION CARRIED UNANIMOUSLY
- 7. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following personnel item for the 2017-2018 school year:
 - a. Transfer one Paraprofessional position from Suwannee Primary School to Suwannee Intermediate School, effective with the 2017-2018 school year **(pg. 162)**

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

- #1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-52 Software Agreement between the Suwannee School District and Instructure, Inc. for Canvas K-12 subscription (New)
(pgs. A2-A9)

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum for Mrs. Fitzpatrick

Director of Career, Technical, and Adult Education – Mary Keen:

8. MOTION by Mr. daSilva, second by Mr. White, for approval of the 2017-2018 PSAV Adult Course Calendar for RIVEROAK Technical College. **(pgs. 163-164)** MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

9. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following bid for the 2017-2018 school year:

#17-204 An additional one year extension for Custodial Supplies to Ashford Services, Inc. **(pgs. 165-181)**

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. daSilva, second by Mr. White, for approval of the 2017-2021 Five Year Florida Department of Education K-12 Educational Plant Survey. (A copy is available for review in the office of the Director of Facilities.) **(pg. 182)** MOTION CARRIED UNANIMOUSLY

Director of Transportation – Chris Landrum:

11. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following form:

#7200-135 Suwannee County School District Transportation Pre-Employment/Training Fees Reimbursement Acknowledgement
(New) **(pgs. 183-185)**

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. White, second by Mr. daSilva, for approval of the following contract/agreement for the 2016-2017 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-103 Seon Equipment Purchase and Services Agreement between
Suwannee County School Board and Seon (New)
(pgs. 186-191)

MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

Director of Human Resources – Walter Boatright:

#2. Personnel Changes List Addendum (pgs. A10-A12)

Action on this item was taken along with Item #13 below on the Regular Agenda.

End of Agenda Addendum for Mr. Boatright

Director of Human Resources – Walter Boatright:

13. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, with the following change on Page 197, under Transfer/Reassignment, change Bethany Byrd going to SES (not BHS), replacing Melissa Davis (not Tim Clark); along with the Personnel Changes List Addendum (pgs. 192-200) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

Hilda Collins, Teacher, effective June 13, 2017

Suwannee Elementary School:

Melissa Davis, Teacher, effective June 6, 2017

Melody Handley, Teacher, effective June 6, 2017

Suwannee High School:

Rhoda Broughton, Teacher, effective June 6, 2017
Robert Marski, Teacher, effective June 5, 2017

Suwannee Intermediate School:

Scott Conley, Teacher, effective June 6, 2017
Adrienne Taylor, Teacher, effective June 6, 2017

Suwannee Virtual School:

Amanda K. Brown, Curriculum Coordinator, effective June 29, 2017

RESIGNATION: NON-INSTRUCTIONAL:

Facilities:

Jon Hunsinger, Maintenance Man I, effective June 20, 2017

Suwannee Primary School:

Hanna Ragan, Paraprofessional, effective June 3, 2017

Transportation:

Steven Hayes, Bus Driver, effective June 1, 2017

RETIREMENT:

Branford Elementary School:

Sandra Delay, Teacher, effective June 6, 2017

Suwannee High School:

Annette Kinsey, Teacher, effective June 6, 2017

Suwannee Middle School:

Marlene Plympton, Teacher, effective June 6, 2017

TERMINATION:

Transportation:

Joetta Bennett, Bus Attendant, effective June 1, 2017
Deborah Renken, Bus Attendant, effective June 2, 2017

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford High School:

Michael Meek, Teacher, April 27, May 5, 8, 15, 18, 26, and June 5, 2017, for a total of 37.75 hours.

LEAVE OF ABSENCE (FMLA):

Suwannee High School:

Carmen Reyes, tentatively May 25, 2017 through June 6, 2017, without pay, with the option of returning sooner if released by the doctor.

MENTORS:

The following to serve as a mentor:

<u>Mentor:</u>	<u>Mentee:</u>	<u>Location:</u>
Amber Russell	Brittany Busby	SMS/PECDS
Tammy Neil	Michael Meek	BHS/PECDS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Michelle Aderholt	Instructional Leadership	BES
Doug Aukerman	Instructional Leadership	SHS
Nancy Aul	Instructional Leadership	SHS
Heather Barton	LPN	RTC
Melinda Berry	Instructional Leadership	SES
Emily Blackmon	11 th grade sponsor (split)	SHS
Carla Blalock	9 th grade sponsor (split)	SHS
Jeffrey Boatright	Instructional Leadership	SHS
Danelle Bradow	Instructional Leadership	BHS
Kate Bromley	Instructional Leadership	SHS
Rhoda Broughton	Instructional Leadership	SHS
Tamara Burt	10 th grade sponsor (split)	SHS
Crystiana Butler	Instructional Leadership	SHS
Jennifer Byrd	Instructional Leadership	SMS
Becky Carter	Instructional Leadership	SES
Victoria Carter	Instructional Leadership	SES
Ashley Conner	HOSA sponsor	SHS
Shannon Daniel	Instructional Leadership	SPS
Kelly Driggers	Instructional Leadership	SPS
Vaster Fryar	Instructional Leadership	BHS
Lisa Gray	Instructional Leadership	SES
Jennifer Gregory	Instructional Leadership	SPS
Staci Greaves	Instructional Leadership	SPS
Melody Handley	Instructional Leadership	SES
Amy Hendry	Instructional Leadership	SHS
Cristina Herrington	Instructional Leadership	SPS
Angel Hill	Instructional Leadership	BHS
Mandi Howard	Yearbook sponsor	BES
Heidi Hunter	Instructional Leadership	SPS
Amanda Johnson	Instructional Leadership	BES
Hannah Johnson	Instructional Leadership	SPS
Jessica Johnson	Instructional Leadership	SPS
Julie Klecka	Instructional Leadership	BES
Stephanie Knighton	Instructional Leadership	BES

Charlena Land	Instructional Leadership	BES
Connie Leavitt	Instructional Leadership	SES
Vanessa Leffler	Instructional Leadership	BHS
Susan Mackin	Instructional Leadership	BES
Audrey Marshall	9 th grade sponsor (split)	SHS
Audrey Marshall	Instructional Leadership	SHS
Lindy Meeks	Instructional Leadership	SES
Kerry Jo Melland	Instructional Leadership	SPS
Kim Mott	Instructional Leadership	SPS
Tammy Neil	Instructional Leadership	BHS
Vickie Pagliai	Instructional Leadership	SPS
Lindsey Ramsey	Instructional Leadership	BES
Marilyn Roberts	Instructional Leadership	SHS
Michelle Robertson	Instructional Leadership	SES
Abigail Rodriguez	10 th grade sponsor (split)	SHS
Brad Scarborough	Intramural Basketball	SMS
Kimberly Tuvell	Instructional Leadership	SHS
Abbey Warren	Instructional Leadership	BHS
Kelly Waters	Instructional Leadership	SHS
Cindy Wiggins	Instructional Leadership	SHS

MISCELLANEOUS:

The Superintendent recommends Angela Hester, teacher, to work up to 50 hours for instructional coaching and teacher support initiatives (funded by TIF/SEEC grant).

RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Office:

Jillian Herron, Administrative Secretary I, effective June 12, 2017

REPLACES: Cortney Flowers

Transportation:

Lawrence Becerra, Bus Driver, effective May 18, 2017

REPLACES: Sandra Koehn

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Food Service:

Jennifer Gaskins, Food Service Worker, May 18-19, 2017, for a total of 12.5 hours.

LEAVE OF ABSENCE (FMLA):

Transportation:

Haddie Mann, tentatively May 22, 2017 through May 26, 2017, without pay with the option of returning sooner if released by the doctor.

STUDENT WORKER:

Jasmen Garling, RTC/Early Childhood Education/My Play School

VOLUNTEERS:

Barry Baker
Sandra Bonds
Ashley Bronson
Lisa Cash
Jenny Clark
Tammy Corbin
Katheryn Coursol
Christine Cribbs
Sherry Dean
Tiffany Dear
Jennifer Fletcher
Karen Gilbert
Glena Graham

Judy Gray
Staci Hart
Matthew Hendrick
Ericka Herrington
Janet Higdon
Amber Ingram
Joseph Land
Misti Layton
Michele Lima
Brittany McCullers
Christian McCullers
Kathryn Miller
Amanda Norris

Christopher Ratliff
Richard Roberts
Stephanie Scott
Lois Seifert
Stacie Swartz
Charles Tompkins
Johnny Vincent
Pamela Wainwright
Kelli Williamson
Helen Wilson
Anthony Young

**End of List
2016-2017
School Year**

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RETIREMENT:

Suwannee High School:

Bonita Cook, Teacher, effective December 29, 2017

Marilyn Roberts, Teacher, effective July 5, 2017

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Erin Roberts, Teacher, effective August 3, 2017

REPLACES: Sandra Delay

RIVEROAK Technical College:

Traci Thompson, Teacher, effective July 1, 2017

REPLACES: Hilda Collins

Suwannee Elementary School:

Julia Davidson, Teacher, effective August 3, 2017

REPLACES: Vicky Vaught

Brittney Shearer, Teacher, effective August 3, 2017

REPLACES: Amy Robinson

Suwannee High School:

Daniel Skelly, Teacher, effective August 3, 2017

REPLACES: Jeffry Boatright

Suwannee Intermediate School:

Deadre Jolicoeur, Teacher, effective August 3, 2017

REPLACES: William Harris

Wendy Stevens, Teacher/Reading Coach, effective August 3, 2017

REPLACES: Marcia Boatright

LEAVE OF ABSENCE (MATERNITY):

Branford High School:

Stefani M. Santos, tentatively August 3, 2017 through October 13, 2017, with the option of returning sooner.

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Jeffrey Boatright	SHS/Teacher	BHS/Teacher	8/03/2017	Elaine Sauerman
Marcia Boatright	SIS/Teacher	BHS/Teacher	8/03/2017	Melissa Ware
Michael Bresk	SHS/Teacher	RTC/Teacher	8/03/2017	
Bethany Byrd	BHS/Teacher	SES/Teacher	8/03/2017	Melissa Davis
Jenny Clark	SMS/Teacher	District/TSA	8/03/2017	Leah Harrell
Melissa Francisco	RTC/Teacher	SMS/Teacher	8/03/2017	Matthew Grillo
Matthew Grillo	SMS/Teacher	SHS/Teacher	8/03/2017	Marilyn Roberts
Jaclyn Harris	SHS/Teacher	SMS/Teacher	8/03/2017	Sarah Grillo
Christina Herrington	SPS/Teacher	SES/Teacher	8/03/2017	Kirsten Boston
Rayanna Johnson	SMS/Teacher	SHS/Teacher	8/03/2017	Michael Pate
Jay Jolicoeur	SMS/Principal	SHS/Teacher	8/03/2017	Jaclyn Harris
Carl Manna	BHS/Dean/Band	SMS/Band Director	8/03/2017	Kenneth Michal
Christina McCullers	SPS/Teacher	SES/Teacher	8/03/2017	Kayla Holland
Skyler Phillips	SHS/Teacher	SIS/Teacher	8/03/2017	Scott Conley

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Heather Barton	LPN	RTC
Derwin Bass	SkillsUSA	RTC
Virginia Crews	CDA	RTC
Mona Kelley	SkillsUSA	RTC
Ashley Kirby	CDA	RTC
Marissa Lane	CDA	RTC
Robert Makela	SkillsUSA	RTC
Janie Maxwell	SkillsUSA	RTC
Kevin Mercer	SkillsUSA	RTC
William Ragan II	SkillsUSA	RTC
Thomas Shea	SkillsUSA	RTC
Patricia Sullivan	SkillsUSA	RTC
Kimberly Thomas	SkillsUSA	RTC
Jeremy Ulmer	SkillsUSA	RTC

MISCELLANEOUS:

Suwannee High School:

The Superintendent recommends Marilyn Roberts, teacher, to work for 7.25 hours on July 3, 2017.

RETIREMENT: NON-INSTRUCTIONAL:

Transportation:

Haddie Mann, Bus Driver, effective December 31, 2017

RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Amanda Evans, School Nurse, effective August 3, 2017

REPLACES: Jacqueline Bowles

Branford High School:

John Perry, Paraprofessional/Opportunity School, effective August 8, 2017

REPLACES: Lynn Peaden

Suwannee Elementary School:

James Thomas, Paraprofessional, Temporary, effective August 10, 2017

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Amelia Warner	SES/8 hour Food Service	SMS/8 hour Food Service	08/08/2017	Betty Carroll
Carolyn Dexter	SIS/8 hour Food Service	SPS/8 hour Food Service	08/08/2017	Jennifer Gaskins
Jennifer Gaskins	SPS/8 hour Food Service	SIS/8 hour Food Service	08/08/2017	Carolyn Dexter
Travis Howard	BHS/Paraprofessional	BES/Paraprofessional	08/08/2017	
Josue Ramirez	SPS/Custodian	SMS/Custodian	07/01/2017	Herbert Williams
Herbert Williams	SMS/Custodian	SPS/Custodian	07/01/2017	Josue Ramirez

SUBSTITUTES:

The following as a Substitute Bus Attendants:

Pamela Hough Ted Johns

RECOMMENDATIONS: INSTRUCTIONAL

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

	<u>Term</u>
<u>Branford Elementary School:</u>	
Victoria Jensen	10
<u>Branford High School:</u>	
Carlos Diaz	10
<u>RIVEROAK Technical College:</u>	
Mona Kelley	10
Jeremy Ulmer	10
<u>Suwannee Elementary School:</u>	
Ellena Huston	10
Takesha Patrick	10
<u>Suwannee High School:</u>	
Sherry Dean	10
Kyler Hall	12
Donna Jean Leslie	10
Skyler Phillips	10
<u>Suwannee Intermediate School:</u>	
Kendra Crews	10
Summer Ely	10
Kelly McKissick	10
Violet Tipton	10
<u>Suwannee Middle School:</u>	
Dana Drawdy	10
Darace Hahn	10
Kevin Lewis	10
Scott Morris	10
Patrice Parker	10
Katheryn Quincey	10
<u>Suwannee Primary School:</u>	
Lauren Jenkins	10
<u>Professional Service Contract (Renewal):</u>	
<u>Branford High School:</u>	
Lynda McInnis	10

Suwannee Middle School:

Kaffa Owens

10

Suwannee Primary School:

Ashley Hacker Bronson

10

CONTINUING CONTRACT

(presented for information only)

Suwannee High School:

Marilyn Roberts

10 (DROP ends
7/31/2017)

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contract and term status are granted as indicated below:

Job titles are 2017-2018 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>Suwannee High School:</u>			
Lynn Peaden	Paraprofessional ESE	A	09

**End of List
2017-2018
School Year**

Personnel Changes List Addendum

RECOMMENDATIONS: 2016-2017 SCHOOL YEAR

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Robbin Chapman	Instructional Leadership	SIS
Kristy Chauncey	Instructional Leadership	SIS
Natalie Haney	Yearbook sponsor	SIS
Mary Kinard	Instructional Leadership	SIS
Traci Kirby	Instructional Leadership	SIS
Ruth Roberson	Instructional Leadership	SIS
Theda Roper	Yearbook sponsor	SIS
Phyllis Smith	Instructional Leadership	SIS
Ashley Wooley	Instructional Leadership	SIS

SUMMER TERM 2016-2017

MISCELLANEOUS:

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Jessica Wagner

Suwannee Intermediate School:

The Superintendent recommends an additional 12 hours for each of the four teachers listed below. These teachers will be conducting two day summer intervention camps. The additional hours will be funded by Title IA.

Robbin Chapman

Jessica Davis

Traci Kirby

Theda Roper

Suwannee Middle School:

The Superintendent recommends up to 20 additional hours during the summer for each of the following counselors listed below. This request is for additional help with scheduling due to the late transition of their administrative staff. This will be funded by the general fund.

Timothy Burbridge

Kimberly Cohen

Misty (Shawn) Herring

End of Personnel Changes List Addendum
2016-2017

School Board Attorney – Leonard Dietzen:

14. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

15. Superintendent's Report

- Introduced Alexis Spoehr, who replaced Jessi Box as our local correspondent with the Democrat
- Final school grades should be out within the next few days
- Congratulated Mr. Taylor for being installed as the new President-Elect for FSBA (2017-2018) at the conference in Tampa recently

School Board Members:

16. Issues and concerns Board members may wish to discuss

- Board members congratulated Mr. Taylor on his new appointment with FSBA
- Mr. Alcorn asked that possible reconfiguration of the Live Oak elementary schools be discussed at a future workshop
- HB 7069 (Mr. Roush asked Mrs. Fitzpatrick to forward Joy Frank's email to Board members regarding this subject.)
- Mr. Taylor stated he is very honored to serve as President-Elect for FSBA for 2017-2018

The meeting adjourned at 7:00 p.m.