

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
July 24, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. Superintendent Jerry Scarborough arrived at 1:30 p.m. School Board member Muriel Owens was absent.

Administrators and others present: Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers, Mark Carver (arrived at 3:30 p.m.), Lisa Garrison, Dawn Lamb, Susan Moffat, Scott Pfender, Ted Roush (arrived at 2:24 p.m.), Marilyn Sapp, Elizabeth Simpson, Jim Simpson, Lila Udell, Kelly Waters, and Josh Williams. David Laxton was also present.

Chairperson Ulmer called the meeting to order at 1:02 p.m.

Supplemental Educational Services (SES) ..... Cheryl Mae Brinson/  
Update (pgs. 2-20) Lisa Garrison/Lila Udell

Mrs. Udell advised that SES is now under the Federal Programs Department. Mrs. Udell provided an update regarding SES and the new draft SES Contract Template that was provided by the Department of Education (DOE). Board members expressed their concerns and questions regarding SES. Mrs. Udell, Mrs. Brinson, and Mrs. Garrison responded to their questions and concerns. Consensus was that more tweaking was needed on the contract template.

Valedictorian/Salutatorian Process ..... Dawn Lamb

Mrs. Lamb distributed and reviewed a handout regarding an update on the Valedictorian/Salutatorian process. Mrs. Lamb asked direction from the Board regarding the process with regards to a weighting system for grade point averages. Board members stated they did not have a problem with multiple Valedictorians and Salutatorians. Consensus was to not weight grades and to leave the

process/policy the way it is currently. Mr. Scarborough stated that the principals also agreed.

Virtual School Update..... Cheryl Mae Brinson

Mrs. Brinson distributed a handout regarding an update on Virtual School, along with a brochure on OdysseyWare. Mrs. Garrison gave an update regarding Suwannee Virtual School (SVS), which is the District’s proposed “in-house” virtual school.

The workshop recessed at 2:08 p.m. and resumed at 2:24 p.m.

Expulsions .....Elizabeth Simpson  
Student Discipline and Conduct Code for 2012-2013

Mrs. Waters gave a Powerpoint presentation regarding an update on the Suwannee Opportunity School (SOS). Mrs. Simpson gave a Powerpoint presentation regarding SOS versus Expulsion. Consensus of the Board was to offer Second Chance Classes during regular school hours, but not after school hours.

Mrs. Simpson reviewed the changes to the Student Conduct and Discipline Code for 2012-2013.

Curriculum, Instruction, and Assessment Update ..... Dawn Lamb

Mrs. Lamb provided an update regarding curriculum, instruction, and assessment.

Facilities Update ..... Mark Carver

Mr. Carver provided an update regarding the Facilities Department.

The workshop adjourned at 4:17 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
July 24, 2012

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:55 p.m. for the purpose of public comment on universal free breakfast.

Mrs. Ulmer called for comments or questions regarding universal free breakfast and there were none.

The public hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
July 24, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford High School FFA Student Organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was no response.

MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-38)**

- June 28, 2012           - Workshop Session  
                              - Public Hearing  
                              - Regular Meeting

***(NOTE: Due to Tropical Storm Debby, the June 28, 2012, meetings noted above were cancelled and rescheduled/held on July 3, 2012.)***

2. Approval of the monthly financial statement for June 2012.

3. The following bills for the period June 1-30, 2012:

<u>General Fund</u>	
#143643 - 144134	\$ 2,493,665.43
Electronic Fund Transfers	<u>2,741,203.74</u>
	\$ 5,234,869.17
<u>Federal Fund</u>	
#42255 - 42464	\$ 306,848.71
Electronic Fund Transfers	<u>366,629.33</u>
	\$ 673,478.04
<u>Food Service Fund</u>	
#25993 - 26163	\$ 184,535.22
Electronic Fund Transfers	<u>121,220.64</u>
	\$ 305,755.86
<u>2.0 LCIF</u>	
#6171 - 6190	\$ 31,389.75
<u>School Construction Fund</u>	
#3356 - 3367	\$ 63,568.22

4. Approval of the following budget amendments for fiscal year 2011-2012:

<u>General</u>	<u>LCIF</u>	<u>Construction</u>	<u>Special Revenues</u>
I-14	III-12	III-12	IV-6 (Food Service)
I-15			IV-12 (Federal)
I-16			

5. Approval for disposal of property as per the attached Property Disposition Form dated July 24, 2012. **(pgs. 39-44)**
6. Approval of the following contracts/agreements for the 2012-2013 school year: **(RENEW)** (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2013-68 Contractual Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium *(Renewal)* **(pgs. 45-47)**
- #2013-72 Florida Virtual School Program Participation Agreement between the School Board of Suwannee County, Florida, and Florida Virtual School *(Renewal)* **(pgs. 48-63)**

7. Approval of the following student transfers for the 2012-2013 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cale Ryan	Arthur	Columbia	Suwannee	3
Cole Lawrence	Arthur	Columbia	Suwannee	10
Kyle Edward	Arthur	Columbia	Suwannee	8
Liberty	Blanton	Columbia	Suwannee	5
Jeremy	Calhoun	Columbia	Suwannee	1
Shakera	Calhoun	Columbia	Suwannee	4
Brooke	Carmichael	Columbia	Suwannee	2
Caley	Carmichael	Columbia	Suwannee	5
Dalton L.	Carver	Columbia	Suwannee	8
Molly H.	Carver	Columbia	Suwannee	12
Morgan	Cooper	Columbia	Suwannee	12
Garrett Evan	Fennell	Columbia	Suwannee	5
Shelbi Gracelyn	Fennell	Columbia	Suwannee	10
Alexandra	Hvojnisk	Columbia	Suwannee	10
Danielle	Kolvinsky	Lafayette	Suwannee	10

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Sara	Kolvinsky	Lafayette	Suwannee	12
Simcha Nicholas	Meyers	Lafayette	Suwannee	4
Sophia	Miller	Columbia	Suwannee	7
Charlene	Pruett	Columbia	Suwannee	7
Emily	Quinones	Columbia	Suwannee	4
Joel	Quinones	Columbia	Suwannee	1
Ronald Tyrell	Sadler	Lafayette	Suwannee	K
Matthew K.	Skinner	Hamilton	Suwannee	3
Robert K.	Skinner	Hamilton	Suwannee	1
Spencer Grace	Todd	Columbia	Suwannee	4
Hayley Elizabeth	Touhton	Columbia	Suwannee	5
Mahayla Hunter	Touhton	Columbia	Suwannee	4
Bailei	Watson	Columbia	Suwannee	2
Daphne	Watson	Columbia	Suwannee	5
Payton	Watson	Columbia	Suwannee	2
Taydem	Watson	Columbia	Suwannee	1
Katie Ann	Hill	Suwannee	Madison	9
Nathan Andrew	Hill	Suwannee	Lafayette	3
Parker Samuel	Hill	Suwannee	Lafayette	Pre-K
Sara	Humphreys	Suwannee	Columbia	9
Kayleigh	Luallen	Suwannee	Hamilton	1
Charles D.	Luallen III	Suwannee	Hamilton	PK
Johnathan Tristan	Mathis	Suwannee	Hamilton	11
Toral	Patel	Suwannee	Hamilton	3
Jacob C.	Pittman	Suwannee	Hamilton	4

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following resolution for the 2012-2013 school year:

#2013-02R Resolution Affirming Participation in the Small School District Council Consortium (pgs. 64-65)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to advertise the tentative millage rates and tentative budget for the 2012-2013 school year. (pg. 66) MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

(presented by Director of Human Resources – Dr. Bill Brothers)

3. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following curriculum items for the 2012-2013 school year:
  - a. Teach Nail Technician classes to Madison County High School students (pg. 67)
  - b. 2012-2013 Suwannee-Hamilton Technical Center Catalog (pgs. 68-124)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

4. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the 2012-2013 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC) (A copy is available for review in the office of the Director of Curriculum and Instruction.) (pgs. 125-126) MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following curriculum item for the 2011-2012 school year:
- a. The following students to take dual enrollment courses at North Florida Community College, for 2012 Summer Term B, and earn credit should they pass: **(pg. 127)**

Amanda Glass	SHS	POS 2041 Amer National Govt
Mallory Morgan	SHS	POS 2041 Amer National Govt
Joseph Thomas	SHS	POS 2041 Amer National Govt

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

6. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-36 Tower Usage Agreement between School Board of Suwannee County, Florida, and Suwannee Valley Electric Cooperative, Inc. (SVEC) (New) **(pgs. 128-135)**

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

7. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the 2012-2013 Suwannee District Schools Student Conduct and Discipline Code for all elementary and secondary schools. (A copy is on file with Supplemental Minutes.) **(pg. 136)** MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

8. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of the Personnel Changes List, with the following change: Page 140, Recommendation: Non-Instructional, Information Technology, Natasha Faucher, change effective date from July 9, 2012, to July 16, 2012. **(pgs. 137-141)** MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: NON-INSTRUCTIONAL:**

Suwannee Intermediate School:

Gail Musgrove, administrative secretary, effective January 15, 2013

**RESIGNATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Elisa Thoreson, teacher, effective July 2, 2012

Branford High School:

Kevin Ott, teacher, effective July 11, 2012

District Office:

J. Paul Des Jardins, school psychologist, effective June 28, 2012

Suwannee-Hamilton Technical Center

Susan DeFouw, instructor, effective July 6, 2012

Suwannee Intermediate School:

K. Melody Cashwell, guidance counselor, effective June 28, 2012

Michelle Fina, teacher, effective June 13, 2012

**RESIGNATION: NON-INSTRUCTIONAL:**

District Office/Department of Student Service:

Yvette Lukemire, administrative secretary, effective July 2, 2012

**RECOMMENDATION: ADMINISTRATIVE:**

Branford High School:

Jimmy Wilkerson, Interim Principal, 12 month, effective July 1, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

District Office/Department of Student Service:

Travern Beerom, school psychologist

REPLACES: Tracy Crutchfield

Brittany Brown, school psychologist

REPLACES: J. Paul Des Jardins

Branford Elementary School:

Jacqueline Darrow, teacher

REPLACES: Virginia Thomas

Katee O'Quinn, teacher

REPLACES: Michelle Clark

Branford High School:

Abbey Warren, teacher

REPLACES: David Huntley

William Rains, teacher

REPLACES: Carla Manna

Suwannee Elementary School:

Danielle Burch, teacher

REPLACES: Amanda Brown

Laurie Dunham, teacher

REPLACES: Lawanna Zimmerman

Cynthia Frye, teacher

REPLACES: Lesley Fry

Suwannee Intermediate School:

Caroline Figueroa-Crooke, teacher

REPLACES: Molly Shoniker

Jennifer Stevens, teacher-temporary

REPLACES: Christine Shepherd

Suwannee Primary School:

Nicole Johnson, teacher

REPLACES: Kecia Robinson

MISCELLANEOUS:

Michele Howard, school nurse, to serve as a temporary teacher for the Surgical Technology class as needed

Joann Saunders, teacher, to participate in professional development training for administering the VPK assessment at Florida Gateway College

Anne Etcher, teacher, to work five (5) additional days to provide supervision for FFA activities. Salary and benefits to be paid from Carl Perkins Secondary Funds

**RECOMMENDATION: NON-INSTRUCTIONAL:**

Information Technology

Natasha Faucher, software specialist, effective July 16, 2012

NEW POSITION

**LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):**

Facilities Department:

Diane Andrews, custodian, July 12, 2011, October 3, November 14, April 30, 2012, July 2, 3, 5, 9, 10 and 11, 2012

MISCELLANEOUS:

The following Prekindergarten staff to participate in professional development training for administering the VPK assessment at Florida Gateway College:

Imelda Jaramillo

Lois Locke

Pam Norton

**End of List  
2012-2013  
School Year**

**2011-2012 Summer School Recommendations**

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2011-2012 summer school term:

*On as needed basis, pending grant funding  
Position is subject to reduction*

Suwannee-Hamilton Technical Center:

Jeff Lee, teacher

**End of List  
2011-2012  
Summer School**

**School Board Attorney – Leonard Dietzen:**

9. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

10. Superintendent's Report – No matters to report.

**School Board Members:**

11. Issues and concerns Board members may wish to discuss

- There were no issues or concerns.

The meeting adjourned at 6:18 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
July 31, 2012

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Muriel Owens and School Board Attorney Leonard Dietzen were absent.

Chairperson Ulmer called the hearing to order at 5:30 p.m. for the purpose of adopting the Tentative Millage rates for the 2012-2013 school year and the Tentative Budget for 2012-2013.

The Tentative Millage rates set for the 2012-2013 school year are as follows:

Required Local Effort	=	5.153
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Discretionary Critical Needs Operating	=	<u>0.250</u>
Total	=	7.651

The Tentative Millage exceeds the roll back rate by -7.93 percent.

The Required Local Effort is 5.153 mills and is set by the State. This is a decrease of .435 mills over the 2011-2012 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2011-2012.

The Discretionary Critical Needs Operating Millage is required in order to receive additional funds from the State in the amount of \$364,125. This millage may be levied in 2012-2013 by supermajority vote of the Board.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2011-2012.

- 1) Chairperson Ulmer called for questions or comments from the public concerning the Tentative Millage rates and there were none.
- 2) MOTION by Mr. Taylor, second by Mr. Holtzclaw, to adopt the Tentative Millage rates for 2012-2013 as follows:

Required Local Effort	=	5.153
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. Holtzclaw, second by Mr. daSilva, to adopt the Tentative Discretionary Critical Needs Operating rate of .250 mills. MOTION CARRIED UNANIMOUSLY
- 4) MOTION by Mr. daSilva, second by Mr. Holtzclaw, to adopt the Tentative Budget for 2012-2013. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
August 14, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. Superintendent Jerry Scarborough arrived at 9:30 a.m. School Board Attorney Leonard Dietzen was absent.

Administrators and others present: Walter Boatright (arrived at 11:15 a.m.), Cheryl Mae Brinson, Bill Brothers, Mark Carver (arrived at 11:00 a.m.), Lisa Garrison, Dawn Lamb, Elizabeth Simpson, Lila Udell, and Josh Williams. Helen Von Dolteren-Fourneir, with Bencor; and Ronda Bourn, with NEFEC were also present.

Chairperson Ulmer called the meeting to order at 9:05 a.m.

Special Pay Plan..... Helen Von Dolteren-Fourneir with Bencor

Ms. Music presented background information on special pay plan for terminal leave payout. We were notified from the current plan administrator that, effective in October 2012, we would be charged for the plan. Ms. Music stated we had several options, which one was to find another plan administrator. Ms. Music felt Bencor would be the best fit for our District. She introduced Helen Von Dolteren-Fourneir, with Bencor, who gave an explanation of the special pay plan process. She stated there would be no charge to the plan participant or to the District.

Supplemental Educational Services (SES) .....Lila Udell  
Contract Template

Mrs. Udell reviewed the proposed changes to the SES contract template. Mrs. Ulmer requested that in June of each year, a report be presented to the Board regarding the performance of the SES providers.

Suwannee Virtual School (SVS) Update ..... Cheryl Mae Brinson/Lisa Garrison

Mrs. Brinson asked that the SVS update be presented at this time due to Ronda Bourn, with NEFEC, being here to help present the update and answer any questions with the new proposed process and contract.

Mrs. Brinson stated that after various discussions, it was determined the District needed to go another route for SVS. She stated that the proposal is to use NEFEC's franchise for virtual school instead of OdysseyWare, which means we would recommend to contract with NEFEC to go forward with SVS using NEFEC as our provider. Ms. Bourn and Mrs. Brinson answered questions from Board members.

Policy Review ..... Dr. Bill Brothers

Dr. Brothers reviewed the proposed changes to the following Board policies:

- #2.02 Organization, Membership, and Officers of the Board
- #2.20 Wellness Program
- #4.01 Student Progression Plan
- #4.09 Athletics
- #4.22 Participation of Home Education, Private School, and Virtual School Students in Extracurricular Activities
- #5.17 Student Injuries
- #5.30 Special Dietary Needs
- #6.52 Suspension and Dismissal
- #6.53 Suspension With Partial or No Pay
- #7.06 School Food Service Funds
- #7.14 Purchasing Policies and Bidding
- #8.23 General Food Service Requirements
- #8.24 Meal Patterns
- #8.25 Free and Reduced Price Meals
- #8.255 School Breakfast Program

Board consensus was to hold an additional Board workshop on August 28, 2012, prior to the regular Board meeting, for the purpose of a presentation from Jim Barnidge, with FSBIT, regarding the possibility of our District participating in a pilot study on the Concussion Management program.

Common Core Status ..... Dawn Lamb  
Student Progression Plan  
Pre-K Staffing

Mrs. Lamb gave an update on Common Core status. Mrs. Lamb distributed and reviewed a copy of the proposed changes to the Student Progression Plan. Mrs. Lamb provided information regarding the recommendation to add an additional Pre-K paraprofessional position for Branford Elementary School (BES) and also to add two hours per day to the work schedule of one Pre-K paraprofessional position at BES.

IT Department Update ..... Josh Williams  
IT Policies and Procedures Handbook Review

Mr. Williams reviewed the proposed minor changes to the IT Policies and Procedures Handbook, and also provided an update regarding the IT Department.

Miscellaneous

Mrs. Brinson asked direction from the Board regarding the submission of our Board approved contract with Florida Virtual School. Mrs. Ulmer asked Mrs. Brinson and Mrs. Music to get with Mr. Dietzen regarding the legal process on this issue.

Inventory ..... Mark Carver

Mr. Carver distributed and reviewed a handout regarding an update on the District's inventory status, as well as various updates regarding the Facilities Department.

Supt. Scarborough asked Mr. Carver to provide an update on the depression/sink hole on Pinewood Way. Mr. Carver stated it would be two to three weeks before the road could be repaired. Detour traffic routes are being developed at this time. Ms. Music suggested a Public Service Announcement (PSA) be issued to local radio stations and the local newspaper regarding traffic issues for the start of school on Monday. Mrs. Ulmer suggested the PSA be put on our Phonemaster call out as well.

Culinary Arts Personnel ..... Walter Boatright

Mr. Boatright asked the Board to consider adding a temporary paraprofessional position in the Culinary Arts Department for the 2012-2013 school year. Mr. Boatright provided information regarding the need for this new proposed position.

The workshop adjourned at 12:17 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
August 14, 2012

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Chairperson Ulmer called the meeting to order at 12:17 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

1. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (RENEWAL)

#2013-70      Cooperative Agreement between Meridian Behavioral  
Healthcare, Inc. and the School Board of Suwannee County,  
Florida (*Renewal*) (pgs. 3-22)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

2. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the following personnel items for the 2012-2013 school year:
  - a. Hire an additional Pre-K paraprofessional for Branford Elementary School to meet state guidelines for student/teacher ratio (pg. 23)
  - b. Add two hours per day to the work schedule of one Pre-K paraprofessional position at Branford Elementary School to allow an extended day care (pg. 23)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following contract/agreement for the 2012-2013 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-77      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Core Connections, Inc. (formerly PDA, Inc.) (*Renewal/Revised*) (pgs. 24-38)

Mr. Taylor expressed his concern with the large amount of money being paid for writing training and our District is still struggling with our writing scores. Mrs. Lamb responded to Mr. Taylor's concern. Mr. Taylor asked that a report be presented to the Board within the next couple months regarding writing training results.

MOTION CARRIED four to one; Mr. Taylor voted NO.

**Director of Special Programs – Cheryl Mae Brinson:**

4. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (RENEWAL)

#2013-79      Attachment #13-051-A47 to Contract #731-13-051 between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium (NEFEC) to provide Virtual Instruction Program (VIP) services (Note: This is an amendment to original contract #2013-58, which was Board approved on July 3, 2012 [original Board Agenda Packet June 28, 2012]) (*Renewal/Revised*) (pgs. 39-42)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:44 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
August 28, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. Superintendent Jerry Scarborough was absent.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Cheryl Mae Brinson, Bill Brothers, Dawn Lamb, Melissa Moseley, Scott Pfender, Ted Roush, Jim Simpson, Lila Udell, Jimmy Wilkerson, and Josh Williams. Various district coaches and athletic directors were present. Jim Barnidge, with FSBIT, and Rick Williams and Davy Young, with Tallahassee Orthopedic Clinic, were also present.

Chairperson Ulmer called the meeting to order at 4:00 p.m.

Concussion Management Program .....FSBIT Representatives

Ms. Music introduced Jim Barnidge, with FSBIT. Mr. Barnidge introduced Rick Williams and Davy Young, with Tallahassee Orthopedic Clinic, who gave a Powerpoint presentation regarding the concussion management program.

The workshop adjourned at 5:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
August 28, 2012

MINUTES

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UTSC President Annette Kinsey was also present.

Chairperson Ulmer called the hearing to order at 5:55 p.m. for the purpose of public comment on universal free breakfast.

Mrs. Ulmer called for comments or questions regarding universal free breakfast and there were none.

The public hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
August 28, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey was also present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag Florida Sheriffs Youth Ranch students

Special Recognition by the Superintendent:

➤ **Opportunity School Graduate**

Randy Bennett - Earned high school diploma from the Florida Youth Challenge Academy

➤ **Girls State/Boys State Awards**

Emily Hadden - Elected as a Senator  
- Awarded most outstanding citizen for her city  
- Awarded a scholarship to Florida State University (one of five)

Robbie Sweat - Appointed as Florida Fish and Wildlife Manager

Wesley Thomas - Elected Commissioner of Agriculture  
- Awarded a scholarship to Florida State University (one of five)

➤ **2012 State FFA Convention Winners**

- |                         |  |
|-------------------------|--|
| Laura-Kaitlyn Boatright | - Department of Agriculture Scholarship Recipient<br>- Awarded State FFA Degree<br>- State Winner: Ag Services Proficiency |
| Blake Chancey           | - Overall highest scoring individual for state poultry judging contest   |
| Ciera Cole              | - Awarded State FFA Degree   |
| Jordan Gaylard          | - State Winner: Agriculture Processing Proficiency   |
| Ben Glass               | - Department of Agriculture Scholarship Recipient<br>- Awarded State FFA Degree  |
| George Green            | - Awarded State FFA Degree   |
| Taylor Henderson        | - State Winner: Dairy Production Proficiency   |
| Braxton Hicks           | - Fourth Place: Ornamental Horticulture Demonstration  |
| Sheyanne Hunt           | - Awarded State FFA Degree   |
| Caleb Land              | - Second Place: Agriscience Fair   |
| Drew Land               | - L.O. Baldwin Scholarship Recipient<br>- Awarded State FFA Degree<br>- State Winner: Beef Production Proficiency          |
| Dustin Lane             | - State Winner: Outdoor Recreation Proficiency   |
| Mallory Morgan          | - Second Place: State Job Interview CDE  |
| Taylor Randell          | - State Winner: Emerging Technology  |

Kayla Ratliff	- Awarded State FFA Degree
Bo Read	- Awarded State FFA Degree
Christopher Young	- State Winner: Diversified Agriculture Proficiency
Daniel Eaton	- Awarded State FFA Degree
Stevie Harris	- Awarded State FFA Degree
Trevor Harrison	- Awarded State FFA Degree
Walter Brown	- Honorary State FFA Degree
Willie Veal	- Honorary State FFA Degree

- The following FFA Advisors/Teachers were recognized for their leadership and support of our FFA students:
  - ✓ Anne Etcher – SMS
  - ✓ Andrew Rains – BHS
  - ✓ Stacy Young – BHS
  - ✓ Adrienne Boyette – SHS
  - ✓ Travis Tuten – SHS

The meeting recessed at 6:19 p.m. and resumed at 6:21 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Trudy Benson addressed the Board regarding out-of-state purchasing of Suwannee High School sports uniforms and coaches apparel without local opportunity to bid. Ted Roush responded to Ms. Benson's concern.
- Ashley Dalton addressed the Board regarding her withdrawal from Suwannee-Hamilton Technical Center, in which she read a letter from her attorney, Ryan

Peters. A copy of the letter was given to School Board Attorney Leonard Dietzen.

- Dr. Edwin Moore addressed the Board regarding child safety as the bus stop. Scott Pfender responded to Dr. Moore's concern.

MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Consent Agenda, including Item #7, Contract #2013-78.

(Mr. Taylor pulled Item #7, Contract #2013-78. Mr. Taylor expressed his concerns and Mrs. Simpson responded.)

MOTION CARRIED UNANIMOUSLY

#### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 14-27)**

- July 24, 2012
  - Workshop Session
  - Expulsion Issues Hearing (Private)
  - Public Hearing (Universal Free Breakfast)
  - Regular Meeting
- July 31, 2012
  - Public Hearing (Tentative Millage/Tentative Budget)

2. Approval of the monthly financial statement for July 2012.

3. The following bills for the period July 1-31, 2012:

<u>General Fund</u>		
#144135 - 144420	\$	1,484,399.92
Electronic Fund Transfers		<u>458,873.25</u>
	\$	1,943,273.17

<u>Federal Fund</u>	
#42465 - 42566	\$ 209,144.14
Electronic Fund Transfers	<u>120,100.77</u>
	\$ 329,244.91
<u>Food Service Fund</u>	
#26164 - 26250	\$ 165,499.78
Electronic Fund Transfers	<u>12,038.78</u>
	\$ 177,538.56
<u>2.0 LCIF</u>	
#6191 - 6214	\$ 117,865.10
<u>School Construction Fund</u>	
#3368 - 3391	\$ 146,671.56

4. Approval of the following budget amendments for fiscal year 2011-2012:

<u>General</u>	<u>LCIF</u>	<u>Construction</u>	<u>Special Revenues</u>
I-17	III-13	III-13	IV-7 (Food Service) IV-9 (Federal Stimulus) IV-13 (Federal)

5. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>Special Revenues</u>
I-1	IV-1 (Federal)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 28, 2012. **(pgs. 28-30)**

7. Approval of the following contracts/agreements for the 2012-2013 school year: (RENEW)

#2013-73	Gateway Educational Computing Consultants Project Resolution and Contract for District Participation between the School Board of Washington County, Florida, for the Panhandle Area Educational Consortium (PAEC) and the District School Board of Suwannee County, Florida <i>(Renewal)</i> <b>(pgs. 31-35)</b>
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- #2013-74 Gateway Student System Consortium Resolution and Contract for District Participation between the School Board of Washington County, Florida, for the Panhandle Area Educational Consortium (PAEC) and Gateway Student System Consortium and the District School Board of Suwannee County, Florida (*Renewal*) (pgs. 36-39)
- #2013-78 Contract Agreement for Inter-County Transfer of Exceptional Students between the School Board of Hamilton County and the School Board of Suwannee County (*Renewal*) (pgs. 40-43)

8. Approval of the following student teacher intern for the Fall semester 2012:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Brittney Smith	University of West Florida	SHS	Sharon Lundy

9. Presented for informational purposes out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Walter Boatright	SHTC	10/7-12/12	COE Team Member	Dickson, TN

(All expenses will be reimbursed through COE.)

10. Approval of the following student transfers for the 2012-2013 school year. Parents will provide transportation.

District Reassignment:

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Jacob	Baker	Lafayette	Suwannee	11
Elijah	Bieksza	Lafayette	Suwannee	1
Tyler	Bieksza	Lafayette	Suwannee	2
Alex	Boligan	Lafayette	Suwannee	3
Melanie	Boligan	Lafayette	Suwannee	8
Drake	Bronson	Columbia	Suwannee	1
Reese	Bronson	Columbia	Suwannee	K
Rodney	Brown	Lafayette	Suwannee	12
Caitlyn	Bruce	Columbia	Suwannee	10
Caleb	Bruce	Columbia	Suwannee	12

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cassidy	Bruce	Columbia	Suwannee	5
Jared	Bryant	Columbia	Suwannee	5
Kaylin	Bryant	Columbia	Suwannee	3
Exia	Crowson	Lafayette	Suwannee	2
Skylar	Crowson	Lafayette	Suwannee	K
Jordan	Diaz	Columbia	Suwannee	12
Dwight Daniel	Edmonds, Jr.	Lafayette	Suwannee	11
Anna	Evans	Lafayette	Suwannee	1
Caleb	Evans	Lafayette	Suwannee	5
William Grant	Fletcher	Lafayette	Suwannee	7
Hannah	Frishkorn	Columbia	Suwannee	2
Cody	Gaylord	Columbia	Suwannee	4
Grayson	Gill	Columbia	Suwannee	5
Hannah	Guenther	Columbia	Suwannee	2
Kendra	Harris	Columbia	Suwannee	K
Rylee	Hatch	Columbia	Suwannee	3
Austin	Herron	Lafayette	Suwannee	3
Bryson	Herron	Lafayette	Suwannee	1
Hayden	Herron	Lafayette	Suwannee	4
Hunter	Herron	Lafayette	Suwannee	4
Tyler	Herron	Lafayette	Suwannee	8
Alissa	Hingson	Lafayette	Suwannee	4
Coley	Hingson	Lafayette	Suwannee	8
Bethany	Jackson	Lafayette	Suwannee	3
Hannah	Jackson	Lafayette	Suwannee	4
Emili Annalise	Jones	Columbia	Suwannee	3
Esther	O'Hearn	Columbia	Suwannee	8
Ethan	O'Hearn	Columbia	Suwannee	9
Jordan	Owens	Columbia	Suwannee	6
Christina	Pearce	Columbia	Suwannee	10
Austin	Phelps	Lafayette	Suwannee	10
Bryce	Phelps	Lafayette	Suwannee	1

FIRST NAME	LAST NAME	TO	FROM	GRADE
Westley N.	Puello	Columbia	Suwannee	K
Harmony	Richardson	Lafayette	Suwannee	5
Holden	Richardson	Lafayette	Suwannee	7
Hyatt	Richardson	Lafayette	Suwannee	K
Noed A.	Rivera	Columbia	Suwannee	3
Justin Kyle	Rogers	Columbia	Suwannee	8
Kaylie	Sanders	Columbia	Suwannee	1
Caitlyn L.	Simmons	Lafayette	Suwannee	K
Kelsie	Sivik	Columbia	Suwannee	6
Peyton	Skinner	Columbia	Suwannee	2
Taylor	Swindell	Lafayette	Suwannee	10
Gavin	Taylor	Lafayette	Suwannee	5
Brandon Michael	Thompson	Columbia	Suwannee	8
Jackson	Thompson	Columbia	Suwannee	8
Jemma Rose	Thompson	Columbia	Suwannee	10
Jocelyn	Torres	Columbia	Suwannee	3
Juliette	Torres	Columbia	Suwannee	2
Cary Sarah	Winstead	Lafayette	Suwannee	12
Emerson	Womack	Columbia	Suwannee	K
Jacob	Womack	Columbia	Suwannee	4
Ryan	Womack	Columbia	Suwannee	1
Cason	Amerson	Suwannee	Hamilton	1
Cole	Amerson	Suwannee	Hamilton	1
Biancah	Billingsley	Suwannee	Columbia	4
Bryannah	Billingsley	Suwannee	Columbia	5
Seth A.	Boston	Suwannee	Hamilton	3
Jacob	Burch	Suwannee	Columbia	1
Jeremy	Burch	Suwannee	Columbia	5
Emily	Chewning	Suwannee	Dixie	2
Erin	Chewning	Suwannee	Dixie	1
Brayden	Coe	Suwannee	Madison	1
Zacary	Coe	Suwannee	Madison	5

FIRST NAME	LAST NAME	TO	FROM	GRADE
Casidy L.	Coker	Suwannee	Lafayette	6
J. Caden	Coker	Suwannee	Lafayette	2
Ethan	Creech	Suwannee	Hamilton	9
Christopher	Dyess	Suwannee	Hamilton	8
Kaitlynn	Eddings	Suwannee	Columbia	11
Steven	Eddings	Suwannee	Columbia	9
Trevor	Eddings	Suwannee	Columbia	7
Stacy	Erixton	Suwannee	Hamilton	10
Hannah	Giles	Suwannee	Hamilton	3
William	Giles	Suwannee	Hamilton	2
Ciara Julia Ann	Glover	Suwannee	Hamilton	8
Raven	Glover	Suwannee	Hamilton	12
Daniel	Hendry	Suwannee	Hamilton	K
Nicholas Peter	Hill	Suwannee	Hamilton	11
Kara	Holtzclaw	Suwannee	Lafayette	11
Kenzi	Holtzclaw	Suwannee	Lafayette	9
Casey	Hooker	Suwannee	Madison	10
Mitchell	Hooker	Suwannee	Madison	7
Savannah Paige	Howell	Suwannee	Hamilton	4
William Payton	Howell	Suwannee	Hamilton	8
Jordyn	Johnson	Suwannee	Columbia	4
Karly	Jones	Suwannee	Columbia	9
Braden	Keener	Suwannee	Columbia	6
William	Klecka, II	Suwannee	Dixie	4
Kason	Leffler	Suwannee	Gilchrist	1
Macy	McCormick	Suwannee	Columbia	2
Kayleigh	Miller	Suwannee	Columbia	5
Arianna	Morgan	Suwannee	Hamilton	VPK
Randall Thomas	Petty	Suwannee	Hamilton	7
Aferia	Philmore	Suwannee	Columbia	6
Megan L.	Powell	Suwannee	Hamilton	9
Brynsleigh	Radford	Suwannee	Columbia	3

FIRST NAME	LAST NAME	TO	FROM	GRADE
Luke	Ramsey	Suwannee	Dixie	5
Seth	Ramsey	Suwannee	Dixie	2
Chauncey	Ratliff, Jr.	Suwannee	Hamilton	9
Bodie	Runnels	Suwannee	Hamilton	10
Amarra	Soluri	Suwannee	Lafayette	1
Torrie	Soluri	Suwannee	Lafayette	2
Amy	Sullivan	Suwannee	Lafayette	9
Ella	Sullivan	Suwannee	Lafayette	1
Hanna	Sullivan	Suwannee	Lafayette	6
Taran	Thomas	Suwannee	Lafayette	8
Trinity	Thomas	Suwannee	Lafayette	7
Dakota	Topham	Suwannee	Lafayette	8
Trevor	Topham	Suwannee	Lafayette	10
Kaiden Dewayne	Williamson	Suwannee	Lafayette	1
Jamon	Wilson	Suwannee	Hamilton	9
Key'Asia	Wilson	Suwannee	Hamilton	1
Caleb	Wood	Suwannee	Hamilton	5
Dylan	Wood	Suwannee	Hamilton	2
Jessie	Wood	Suwannee	Hamilton	3
Miguel	Wood	Suwannee	Hamilton	4
Blake	Wynn	Suwannee	Hamilton	2
Sidney	Wynn	Suwannee	Hamilton	6

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jeremy	Lynch	BES	Live Oak	5
Jesse	Deibert	BHS	Live Oak	10
Carter	Reid	BHS	Live Oak	9

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to move administration of the District's Special Pay Plan to Bencor. **(pg. 44)**  
MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

2. MOTION by Mrs. Owens, second by Mr. Holtzclaw, for approval of the following contracts/agreements for the 2012-2013 school year: (NEW)
  - #2013-67 Associated Health Education Affiliation Agreement between the Department of Veterans Affairs (VA) North Florida/South Georgia Veterans Health System and Suwannee County School Board for the Suwannee-Hamilton Technical Center Surgical Technology Program (*New*) **(pgs. 45-53)**
  - #2013-69 District Interinstitutional Articulation Cooperative Agreement for Career Pathways between the District Board of Trustees of Santa Fe College, Florida, and the School Board of Suwannee County (*New*) **(pgs. 54-73)**
  - #2013-71 Career Pathways Articulation Agreement (Out of District) between Florida Gateway College and Suwannee County School Board for Suwannee-Hamilton Technical Center (*New*) **(pgs. 74-80)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following personnel item for the 2012-2013 school year:
  - a. Add a temporary paraprofessional position for the Culinary Arts Program at Suwannee-Hamilton Technical Center **(pg. 81)**

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

4. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following curriculum item for the 2012-2013 school year:
  - a. Attached Courses of Study for each District school **(pgs. 82-106)**

MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

5. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following form:  
  
#5100-043      Suwannee County Public Schools Title I Supplemental Educational Services (SES) Blanket Contract Form for 2012-2013 (for SES Providers) *(Revised)* **(pgs. 107-122)**

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

6. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval for the District to not participate in the Universal Breakfast Program at Suwannee Elementary School and Suwannee Primary School for the 2012-2013 school year. **(pg. 123)** MOTION CARRIED UNANIMOUSLY

**Director of Information Technology – Josh Williams:**

7. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the Information Technology Policies and Procedures for the 2012-2013 school year. (A copy is available for review in the office of the Director of Information Technology.) **(pg. 124)** MOTION CARRIED UNANIMOUSLY

**Director of Special Programs – Cheryl Mae Brinson:**

8. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval to **rescind** Board action taken on Contract #2013-72, Florida Virtual School Program Participation Agreement between the School Board of Suwannee County, Florida, and Florida Virtual School. (Note: This contract was Board approved on July 24, 2012. The contract was never forwarded to or executed by Florida Virtual School.) (**pg. 125**) MOTION CARRIED UNANIMOUSLY
  
9. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following personnel item for the 2012-2013 school year:
  - a. Upgrade the bilingual paraprofessional position at Suwannee High School to a teacher position, with the increase in salary to be covered by Title I, Part C: Migrant, effective August 17, 2012 (**pg. 126**)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

10. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following personnel items for the 2012-2013 school year:
  - a. Transfer one ESE paraprofessional position from Suwannee Middle School to Suwannee High School (**pgs. 127-128**)
  - b. Delete one resource teacher position at Branford High School and replace with two paraprofessional positions at Branford High School (Title I) (**pgs. 127-128**)

MOTION CARRIED UNANIMOUSLY

11. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Personnel Changes List, with the following two changes: 1) Page 133, Supplemental: Terry Mixon, should be Head Baseball Coach, and not Basketball; and 2) Page 135, Food Service: JoAnn Voss should be 3 hour, and not 6 hour. (**pgs. 129-138**)

School Board Chairperson Julie Ulmer stated that in accordance with Chapter 112.3143, Florida Statutes, she elected to abstain from voting on the Personnel Changes List item.

MOTION CARRIED with four votes; with School Board Chairperson Julie Ulmer abstaining from the vote.

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Suwannee-Hamilton Technical Center:

Earlene Howard, instructor, effective August 1, 2012

Virginia Johnson, teacher, effective September 4, 2012

**RETIREMENT: NON-INSTRUCTIONAL:**

District Office:

Sandra Bonds, Secretary to Assistant Superintendent, effective September 30, 2012

Food Service Department:

Annie McCardle, food service worker – 8 hr., effective August 13, 2012

**RESIGNATIONS: INSTRUCTIONAL:**

Branford High School:

Kelly Thomas, teacher, effective August 6, 2012

Suwannee High School:

Allison Cameron, teacher, effective July 24, 2012

Suwannee Intermediate School:

Stacey Krasnow, teacher, effective August 10, 2012

Vermonda McNair, teacher, effective July 30, 2012

Suwannee Middle School:

Mary Carr, teacher, effective July 21, 2012

Joseph Gaddy, teacher, effective July 31, 2012

Tracy Wallace, teacher, effective August 17, 2012

Suwannee Primary School:

Kimberly Wilkerson, teacher, effective August 2, 2012

**RESIGNATION: NON-INSTRUCTIONAL:**

Transportation Department:

Charlen Bowdry, bus driver, effective August 15, 2012

Julie DeLucia, bus attendant, effective July 17, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Holly Ballance, teacher

REPLACES: Lisa Thoreson

Lori Land, teacher

REPLACES: Amanda Johnson

Branford High School:

Barbara Barker, teacher, effective August 17, 2012

REPLACES: Kellie Thomas

Fred O'Quinn, teacher

REPLACES: Kevin Ott

District Wide:

Alexander Gonzalez, teacher migrant/ESOL, effective August 17, 2012

POSITION UPGRADED

Suwannee-Hamilton Technical Center:

June Guy, instructor/LPN Program 12-month, non-certificated, effective August 16, 2012

REPLACES: Earlene Howard

Tonya Ratliff, instructor/Surg Tech Program, effective 7/17/2012

REPLACES: Susan DeFouw

Suwannee High School:

Frank Allen, teacher

REPLACES: Joe Sprague

Jeffry Boatright, teacher  
REPLACES: Keevis Louis  
Joshua Jacobson, teacher  
REPLACES: Thomas Williams

Kary Waters, teacher  
REPLACES: Allison Cameron

Suwannee Intermediate School:

William Bonds, teacher  
REPLACES: Vermonda McNair  
Dana Lashley, guidance counselor, effective August 2, 2012  
REPLACES: K. Melody Cashwell

Suwannee Middle School:

Danielle Aultman, teacher  
REPLACES: Tammy Wallace  
Annie Day, teacher  
REPLACES: Dawn Wooley  
William Hightower, teacher  
REPLACES: Joseph Gaddy  
Na'Keia Jackson, teacher  
REPLACES: Susan Robinson  
Tracy Wallace, teacher  
REPLACES: Mary Carr

Suwannee Primary School:

Jenny Clark, teacher  
REPLACES: Lisa Gray  
Jennifer Gregory, teacher  
REPLACES: Kimberly Wilkerson  
Ramona Jordan, teacher  
REPLACES: Jenny Clark

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Nancy Nielsen	7 <sup>th</sup> Period Planning	BHS	
Kim Boatright	Gilrs' Golf Coach	SHS	Terry Mixon
Chad Bonds	Var. Assistant Football Coach	SHS	Russell Tucker

*Tommy Brett	JV Girls' Soccer Coach	SHS	Don Ross
*Keith Cherry	Var. Girls' Basketball Coach	SHS	Brent Chambers
*Ronald Hamilton	JV Head Football Coach	SHS	
Peggy Hasty	JV Girls Basketball Coach	SHS	Jay Chambers
Joshua Jacobson	Offensive Coordinator	SHS	Willie Spears
Joshua Jacobson	Girls' Weightlifting Coach	SHS	Willie Spears
*James Tripp Prevatt	JV Boys' Soccer Coach	SHS	Darrell Curls
*Jennifer Prevatt	Girls Assistant Soccer Coach	SHS	Cecil Cheshire
James Rodgers	Defensive Coordinator	SHS	Thomas Williams
*Michael Swinney	Var. Assistant Soccer Coach	SHS	Will Pineda
Seth Stebbins	Asst. Athletic Director	SHS	
Darrell Curls	Bowling	SHS	
Frank Allen	Var. Assistant Football Coach	SHS	
Richard Allen	Var. Assistant Football Coach	SHS	
Seth Stebbins	Var. Assistant Football Coach	SHS	
Eric Richeson	Var. Assistant Football Coach	SHS	
Damon Walker	Var. Assistant Football Coach	SHS	
Jimmy Jackson	Var. Assistant Football Coach	SHS	
Jeremy Ulmer	Boys' Head Basketball Coach	SHS	
*Jimmy Taylor	Boys' Asst. Basketball Coach	SHS	
Frank Smith	Boys' Asst. Basketball Coach	SHS	
Terry Mixon	Head Baseball Coach	SHS	
Glen Green	Asst. Baseball Coach	SHS	
Chad Bonds	JV Baseball Coach	SHS	
Seth Stebbins	Boys' Track Coach	SHS	
Eric Rodriguez	Girls' Track Coach	SHS	
David Laxton	Wrestling	SHS	
Damon Wooley	Asst. Wrestling Coach	SHS	
Kim Boatright	Girls' Tennis Coach	SHS	
*Lonnie Ford	Boys' Tennis Coach	SHS	
Damon Wooley	Boys' Golf	SHS	
*Heather Benson	Volleyball Coach	SHS	
Kaffa Owens	Asst. Volleyball Coach	SHS	
Tommy Chambers	Head Softball Coach	SHS	
*Andy Day	Asst. Softball Coach	SHS	
Kate Bromley	JV Softball Coach	SHS	
Doug Morgan	Swimming Coach	SHS	
George Hare	Asst. Swimming Coach	SHS	
Joseph BJ Shirah	Boys' Head Soccer Coach	SHS	
Eric Rodriguez	Girls' Cross Country Coach	SHS	
Stephanie Selph	Asst. Band Director	SHS	
Pam Williams	Cheerleader Sponsor-Football	SHS	

Carla Blalock	Cheerleader Sponsor-Football	SHS	
Pam Williams	Cheerleader Sponsor-Basketball	SHS	(split)
Carla Blalock	Cheerleader Sponsor-Basketball	SHS	(split)
Abigail Rodriguez	Dance Troupe Sponsor	SHS	
Kelly Waters	Auxiliary Sponsor	SHS	
Kelly Waters	Majorette Sponsor	SHS	
Lynne Marable	HOSA Sponsor	SHS	
Emily Bass	Drama Sponsor	SHS	
Violet Noyes	Yearbook Sponsor	SHS	
Michael Pate	Academic Sponsor	SHS	
Daniel Robinson	Athletic Director	SMS	Terry Mixon

\*Pending completion of Personnel and Certification requirements

The following teachers to receive the SkillsUSA supplement:

Joe Ragan	Tom Shea	Patricia Sullivan	Lisa Dorris
Kim Thomas	Bob Makela	Derwin Bass	

The following teachers to receive the BPA (Business Professionals of America) supplement:

Melissa Mapp-Francisco	Pam Poole
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The following paraprofessionals to receive the CDA (CDAE or FCCPC) supplement:

Tara Brock	Lisa Campbell	Denise Chandler	Virginia Crews
Barbara Fullbright	Penny Gambel	April Glover	Tenlee Harrell
Linda Howard	Ashley Kirby	Luvernia Lock	Pam Norton
Elaine Raines	Bonnie Swartz	Greta Thornton	Dora Townsend
Rhonda Twilley	Deanna Yott	Tamra Abercrombie	

### MISCELLANEOUS:

#### Branford High School:

Perry Davis, teacher, as expert in the field of Building Construction for the 2012-13 school year

The following teacher to receive compensation for completing up to 50 hours in ELP training:

Angel Hill

District Wide:

Lynda McInnis to work hours as needed facilitate the Comprehensive Instructional Strategy for Common Core transitioning

**RECOMMENDATION: NON-INSTRUCTIONAL:**

Branford Elementary School:

Erin Roberts, Pre-K paraprofessional, effective August 20, 2012

NEW POSITION

Branford High School:

Daphine Harden, paraprofessional

POSITION RECLASSIFIED: (Allison Cameron Title I)

Michele Lambert, paraprofessional

POSITION RECLASSIFIED: (Allison Cameron Title I)

District Office/Department of Student Services:

Robinette Odom, administrative secretary I, effective July 30, 2012

REPLACES: Yvette Lukemire

Tylyn Stansel, administrative secretary I, effective August 20, 2012

POSITION OVERLAP

Food Service Department:

Kelli Benzing, food service worker - 3hr., effective August 20, 2012

NEW POSITION

Shanda Campbell, food service worker - 3hr., effective August 21, 2012

NEW POSITION

Doretha Cason, food service manager, effective August 14, 2012

REPLACES: Smilena Tomlinson

Cynthia Ford, food service worker - 3hr., effective August 20, 2012

NEW POSITION

Patricia Ford, food service worker - 6hr., effective August 16, 2012

REPLACES: Darlene Hillhouse

Lisa Fralick, food service worker - 6hr., effective August 16, 2012

REPLACES: Michael Lakatos/Laurie Twist

Reba Hurst, assistant food service manager, effective October 1, 2012

REPLACES: Teena Boswell

Maxine Kidd, food service worker - 6hr., effective August 20, 2012  
REPLACES: Rebecca Kirby  
Rebecca Kirby assistant food service manager, effective August 14, 2012  
REPLACES: Doretha Cason  
Carol Jenkins, food service worker - 3hr., effective August 20, 2012  
NEW POSITION  
Phyllis McCluskey, food service worker - 6hr., effective August 16, 2012  
REPLACES: Lisa Shuler  
Evelyn Najera, food service worker - 6hr., effective August 16, 2012  
REPLACES: Tammie Warner  
Cassie Shuler, food service worker - 6hr., effective August 16, 2012  
REPLACES: Monya Engle  
JoAnn Voss, food service worker - 3hr., effective August 20, 2012  
REPLACES: Stephanie Whittington  
Jennifer Wadford, food service worker - 6hr., effective October 1, 2012  
REPLACES: Reba Hurst  
Tammie Warner, food service manager, effective August 14, 2012  
REPLACES: Holly Melland  
Stephanie Whittington food service worker - 6hr., effective August 16, 2012  
REPLACES: Lisa Fralick

Information Technology:

Brian Gollery, IT Technician, effective August 9, 2012  
REPLACES: Adam Boatright

Suwannee High School:

Tammy Turner, paraprofessional, effective August 20, 2012  
POSITION TRANSFER/SMS

Suwannee Primary School:

Marcetta Davis, Pre-K paraprofessional, effective August 17, 2012  
REPLACES: Dottie Botbyl  
Katey Melland, paraprofessional, effective August 17, 2012  
REPLACES: Diane Nobles  
Sarah Musgrove, Pre-K paraprofessional, effective August 17, 2012  
REPLACES: Katey Melland

Geraldine Thomas, paraprofessional, effective August 17, 2012

REPLACES: Grace McClendon

Ronna Williams, media clerk-10 month, effective August 17, 2012

REPLACES: Geraldine Thomas

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Food Service Department:

Jennifer McGee, August 29 through October 30, 2012, with the option of returning sooner if released by her doctor

Transportation Department:

Cheryl Clark, bus driver, August 20 through November 9, 2012, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Facilities Department:

William Stafford, custodian, extend leave through October 31, 2013

Transportation Department:

Cheryl Clark, bus driver, November 13, 2012, through June 7, 2013, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (PERSONAL):

Suwannee Primary School:

Stephane Phillips, paraprofessional, August 20 through November 2, 2012, for the completion of her student internship

STUDENT WORKERS:

Daycia Bandy

Civics Grant/Department of Special Programs

Ebony Walker

Civics Grant/Department of Special Programs

Ashley Sellars

Medical Administrative Specialist/SHTC

SUBSTITUTES:

The following to be approved as *emergency* substitute teachers:

Branford Elementary School:

Sharon Richardson	Mary Roberts	Amanda Harris	Andrea Lanier
Wendy Stines	Teresa Allen	Yvonne Topham	Cara Howard

Branford High School:

Tammy Bradow	Jerri Byrd	Tracy Delegal	Michelle Lambert
Daphine Harden	Laurie Reaves	LaDon Terry	Debbie Yates

Suwannee Elementary School:

Marion Bell	Betsy Byrd	John Cone	Tanya Crain
Marilynn Eaken	Ashley Greene	Patricia Hines	Joanne LeDew
Kristin Register	Tralene Sasso	Violet Tipton	Tammy Tomlinson

Suwannee-Hamilton Technical Center:

Betty Africano	Richard Allen	Virginia Crews	Bernice Herring
Tammy Johns	Dick Calvitt	Ashley Kirby	Lynn Lee
Ta-Trease Sapp	Greta Thornton	Ann Warner	

Suwannee High School:

Kathy Aukerman	Carla Blalock	Susan Brown	Karen Jackson
Tyler Jordan	Jan Schenck	Sharon Sommers	Barbara Tucker
Tammy Turner	Laketha Wilson	Paula Woodson	

Suwannee Intermediate School:

Lori Alban	Christina Batton	Eduardo Camejo	Toni Graves
Shari Herron	Gail Musgrove	Dona Norris	Holly Setzer
Dale Sumner	Tiffany Sanders	Amy Steed	Erin Vogel
Jackie Wiggins	Sandee Wingate	Ron Tucker	

Suwannee Middle School:

Martha Blevins	Gail Butler	Sharan Dedge	Deborah Hodges
Theresa Owens	Evelyn Aue	Mary Chaney	Charis Parker
Goldie Fralick	Jody Musgrove	Linda Nicholson	Jean Plumtree
Kathy Shea	Angie Townsend	Colleen Welsh	Carla Williams
Amanda Bartley-Ramirez			

Suwannee Primary School:

Frankie Allen	LaDonna Baker	Marolyn Black	Melanie Chambliss
Linda Cheshire	Debra Gamble	Mayra Gonzalez	Cristina Herrington
Nancy Jernigan	Sarah Kelley	Robbie Kuyrkendall	Connie Little
Grace McClendon	Sarah McIntosh	Wildaly Nieves	Stephanie Phillips
Geraldine Thomas	Lori Torres	Shelly Townsend	
Ellawese Washington	Katey Melland	Ronna Williams	

SUBSTITUTES:

The following to be approved as a substitute teacher:

Judy Ascough                      Angela A. Wood

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Pamela Carver	SIS/Food Service 8hr	SMS/Food Service 8hr	8/16/2012	A. Kennedy
Caroline Dexter	SPS/Food Service 8hr	SIS/Food Service 8hr	8/16/2012	A. McCardle
Darlene Hillhouse	SPS/Food Service 8hr	SHS/Food Service 8hr	8/16/2012	D. Rogers
Jackie Wiggins	SIS/Paraprofessional	SMS/Paraprofessional	8/17/2012	

MISCELLANEOUS:

Branford Elementary School:

The following to work up to 2 hours per day in the Pre-K extended day (only one staff member per day):

April Glover                      Cara Howard                      Pamela Norton

**End of List  
2012-2013  
School Year**

**School Board Attorney – Leonard Dietzen:**

12. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

13. Superintendent's Report – No matters to report.

**School Board Members:**

14. Issues and concerns Board members may wish to discuss

- School Board members expressed appreciation to everyone for the smooth start to the new school year.
- Mr. Taylor stated he spoke with Janie Philpot regarding the need to find funding for the Boys & Girls Club organization. Mr. Taylor asked Mrs. Ulmer and Mr. Scarborough to facilitate this effort by setting up a meeting to discuss available resources within our District whereby we can assist this organization.
- Mr. Taylor and Mrs. Ulmer expressed their thanks to Mr. Pfender and his staff for all they do for our students.
- Mr. Holtzclaw reminded Board members of the Public Hearing to be held on September 4, 2012, regarding adoption of millage and budget for 2012-2013.

The meeting adjourned at 7:27 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
September 4, 2012

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, and Jerry Taylor, along with Chief Financial Officer Vickie Music and Administrative Secretary Karen Lager. School Board member Muriel Owens, Superintendent Jerry Scarborough, and School Board Attorney Leonard Dietzen were absent.

Chairperson Ulmer called the hearing to order at 5:32 p.m. for the purpose of adopting the Final Millage rates for the 2012-2013 school year and the Final Budget for 2012-2013.

The Final Millage rates set for the 2012-2013 school year are as follows:

Required Local Effort	=	5.153
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Discretionary Critical Needs Operating	=	<u>0.250</u>
Total	=	7.651

The Final Millage exceeds the roll back rate by -7.93 percent.

The Required Local Effort is 5.153 mills and is set by the State. This is a decrease of .435 mills over the 2011-2012 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2011-2012.

The Discretionary Critical Needs Operating Millage is required in order to receive additional funds from the State in the amount of \$364,125. This millage may be levied in 2012-2013 by supermajority vote of the Board.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2011-2012.

- 1) Chairperson Ulmer called for questions or comments from the public concerning the Final Millage rates and there were none.
- 2) MOTION by Mr. Holtzclaw, second by Mr. daSilva, to adopt Final Millage rates for 2012-2013 as follows:

Required Local Effort	=	5.153
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. daSilva, second by Mr. Taylor, to adopt the Final Discretionary Critical Needs Operating rate of .250 mills. MOTION CARRIED UNANIMOUSLY
- 4) MOTION by Mr. Taylor, second by Mr. Holtzclaw, to adopt the Final Budget for 2012-2013. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
September 11, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Cheryl Mae Brinson, Bill Brothers, Gary Caldwell, Rhonda Lepper, Melissa Moseley, Sherry Peppers, Ted Roush, and Josh Williams. David Laxton was also present.

Chairperson Ulmer called the meeting to order at 1:00 p.m.

Review of 2011-2012 Annual Financial Report..... Vickie Music

Ms. Music reviewed the 2011-2012 Annual Financial Report.

Frozen Positions ..... Bill Brothers

Dr. Brothers distributed a copy of the June 23, 2009, Board meeting minutes showing the administrative positions that were frozen as of July 1, 2009. Below are the frozen positions:

- Assistant Superintendent of Instruction
- Assistant Superintendent of Administration
- Director of Food Service
- Director of Administrative Services
- Director of Exceptional Student Education (ESE)

It was noted that the Director of Food Service position was unfrozen by the Board on March 23, 2010. Mrs. Ulmer stated that these positions have helped with our cost savings throughout the years.

Curriculum Update.....Gwen Vann  
Class Size Reduction Update

(Dr. Brothers presented for Gwen Vann, who was not in attendance.)

Dr. Brothers distributed and reviewed a handout regarding Class Size Reduction (CSR) Report as of September 10, 2012. Ms. Music calculated the proposed penalty for the overages relating to CSR mandates; and also noted if a compliance plan was submitted and approved, the penalty could be substantially less. Dr. Brothers stated there are several possible strategies that could be implemented in the elementary level to help with CSR. Mr. Scarborough stated that a recommendation will be presented in the near future.

Homeless Program Update ..... Cheryl Mae Brinson

Debra Ross gave a Powerpoint presentation regarding an update on the District's Homeless Program.

Food Service Department Update ..... Rhonda Lepper

Mrs. Lepper gave a Powerpoint presentation regarding an update on the Food Service Department.

Facilities Department Update ..... Mark Carver

Mr. Carver distributed and reviewed a handout regarding an update on the Facilities Department.

Suwannee-Hamilton Technical Center ..... Walter Boatright  
Program Update

Mr. Boatright introduced Ms. Patty Sullivan, Cosmetology Instructor, who gave a Powerpoint presentation regarding the Cosmetology Program at Suwannee-Hamilton Technical Center.

The workshop adjourned at 3:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
September 11, 2012

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the meeting to order at 3:14 p.m.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following budget amendments for fiscal year 2011-2012: **(pgs. 2-6)**

CO&DS  
III-14

SBE Bonds  
II-1

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the Annual Financial Report for fiscal year ending June 30, 2012. **(pg. 7)** MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following contract/agreement for the 2012-2013 school year: **(RENEW)**

#2013-81      Retirement Plan Compliance and Administration Services Agreement between TSA Consulting Group, Inc. and the Suwannee County School District *(Renewal)* **(pgs. 8-20)**

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

(Presented by Director of Human Resources – Dr. Bill Brothers)

4. MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the following personnel item for the 2012-2013 school year:
  - a. Extend the two 11-month staffing specialist positions from a 7.25-hour day to an 8-hour day effective for the 2012-2013 academic year **(pg. 21)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:23 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
September 25, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, J. M. Holtzclaw, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Ed daSilva arrived at 4:10 p.m. School Board member Muriel Owens was absent.

Administrators and others present: Mark Carver

Chairperson Ulmer called the meeting to order at 4:02 p.m.

Facilities Five-Year Work Plan ..... Mark Carver

Mr. Carver reviewed the Facilities 2012-2013 Five-Year Work Plan.

Mr. Carver distributed and reviewed an aerial photo showing a proposed route, by the City, to extend Miller Street to Silas Drive. Mr. Carver advised that further discussion on this item will be held at the Joint Workshop scheduled for October 9, 2012.

Mr. Carver distributed and reviewed a handout regarding local mitigation strategy for the Hazard Mitigation Grant Program.

Discussion of Resolution #2013-06R ..... Julie Ulmer  
(Amendment 8 Religious Freedom/Repeal of the “No Aid” Provision)

Mrs. Ulmer reviewed Resolution #2013-06R. Consensus of the Board was to revise the language in the last paragraph as follows: “THEREFORE, BE IT RESOLVED that the Suwannee County School Board joins with the Board of Directors of the Florida School Boards Association and is opposed to....”

The workshop adjourned at 5:39 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
September 25, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and School Resource Officer David Crutchfield were also present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FCA Student Organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There was none.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. Holtzclaw, for approval of the Consent Agenda.

Mr. Taylor addressed his concerns regarding Items #6.a. and #6.b.

MOTION by Mr. Taylor, second by Mr. daSilva, for approval to vote separately on Item #6.b. from the remaining Consent Agenda. MOTION CARRIED UNANIMOUSLY

Vote was taken for approval of the Consent Agenda, minus Item #6.b. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of Item #6.b. on the Consent Agenda. MOTION CARRIED three to two; with Mr. daSilva and Mr. Taylor voting NO.

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-30)**

- August 14, 2012      - Workshop Session
- Special Meeting
- August 28, 2012    - Workshop Session
- Public Hearing (comments on Universal Breakfast)
- Regular Meeting

2. Approval of the monthly financial statement for August 2012.

3. The following bills for the period August 1-31, 2012:

<u>General Fund</u>		
#144420 - 144837	\$	2,037,714.48
Electronic Fund Transfers		<u>1,644,044.90</u>
	\$	3,681,759.38
<u>Federal Fund</u>		
#42566 - 42711	\$	218,542.59
Electronic Fund Transfers		<u>246,640.20</u>
	\$	465,182.79
<u>Food Service Fund</u>		
#26250 - 26362	\$	135,707.06
Electronic Fund Transfers		<u>55,207.23</u>
	\$	190,914.29

2.0 LCIF

#6214 - 6251 \$ 364,494.32

School Construction Fund

#3391 - 3406 \$ 17,965.00

4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-2	III-1	IV-2 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated September 25, 2012. **(pgs. 31-32)**
6. Approval of the following contracts/agreements for the 2012-2013 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- a. Suwannee County Public School Title I Supplemental Educational Services Contracts between the School Board of Suwannee County and:

#2013-84 Dianne Westcott, d/b/a Achieve of Suwannee, Inc. (*Renewal*) **(pgs. 33-49)**

#2013-88 Accelerated Learning of Live Oak (*Renewal*) **(pgs. 50-65)**

#2013-89 1 to 1 Tutor, LLC (*Renewal*) **(pgs. 66-81)**

#2013-90 Club Z! In-Home Tutoring Services, Inc. (*Renewal*) **(pgs. 82-97)**

#2013-91 A Stepping Stone to Excellence, LLC (*Renewal*) **(pgs. 98-113)**

#2013-94 Accuracy Temporary Services, Inc., d/b/a ATS Project Success (*Renewal*) **(pgs. 114-129)**

- b. #2013-80 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Core Connections, Inc. (formerly PDA, Inc.) (Note: This contract replaces contract #2013-77, which was Board approved on August 14, 2012.) (*Renewal/Revised*) **(pgs. 130-144)**

7. Approval of the following student teacher interns for the Fall semester 2012:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Jarrett Bass	Saint Leo University	BES	Shawn Campbell
Amanda Hayes	Fort Hays State University	SES	TBA
Charis Parker	Saint Leo University	SPS	Jessica Johnson
Laura Robinson	Saint Leo University	BES	Christine DeMoss
Colleen Welsh	Saint Leo University	SPS	Marvett Gwinn
Cindy Zrowka	Saint Leo University	SPS	Amy Williams

8. Approval of the following student transfers for the 2012-2013 school year.  
Parents will provide transportation.

District Reassignment:

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
James R.	Bass, Jr.	Lafayette	Suwannee	12
John	Clancy	Lafayette	Suwannee	12
Ashley	Cordner	Columbia	Suwannee	10
Richard	Cordner, Jr.	Columbia	Suwannee	8
Kaitlyn Cheyenne	Edenfield	Columbia	Suwannee	2
Kassidy	Ellis	Lafayette	Suwannee	10
Kaitlyn B.	Fletcher	Lafayette	Suwannee	8
Cuba J.	Fundora	Columbia	Suwannee	4
Gabriella N.	Fundora	Columbia	Suwannee	2
Miracle D.	Fundora	Columbia	Suwannee	1
Sierah	Goodir	Lafayette	Suwannee	10
Byron Shane	Harris	Lafayette	Suwannee	8
Jasmine	Howell	Columbia	Suwannee	5
Brian N.	Keen	Lafayette	Suwannee	7
Kathrine	Lee	Columbia	Suwannee	5
Holly	Lents	Lafayette	Suwannee	11
Charles	Pate	Columbia	Suwannee	3
Nehemiah	Pate	Columbia	Suwannee	1
Spring Jewell	Sperber	Columbia	Suwannee	1

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Katlin Michelle	Taylor	Lafayette	Suwannee	10
Lindsey Marie	Taylor	Lafayette	Suwannee	7
Gavin	Tillman	Columbia	Suwannee	6
Willow	Tillman	Columbia	Suwannee	1
Matthew	Voyles	Lafayette	Suwannee	4
Clayton	Wainwright	Lafayette	Suwannee	12
Clinton	Wainwright	Lafayette	Suwannee	10
Cody R.	Walker	Lafayette	Suwannee	11
James (Jimmy)	Berry	Suwannee	Gilchrist	7
Devon	Burcker	Suwannee	Columbia	10
Ethan	Creech	Suwannee	Hamilton	9
Fredrick	Donaway	Suwannee	Columbia	PK
Hannah	Giles	Suwannee	Hamilton	3
William	Giles	Suwannee	Hamilton	2
Hunter	Glover	Suwannee	Columbia	5
Landon	Glover	Suwannee	Columbia	3
Casey	Hooker	Suwannee	Madison	10
Mitchell	Hooker	Suwannee	Madison	7
Ja'Darius	Horne	Suwannee	Hamilton	1
Chelse	McKire	Suwannee	Hamilton	9
Kaden	McKire	Suwannee	Hamilton	1
Mary	McKire	Suwannee	Hamilton	4
Carly	Robinson	Suwannee	Gilchrist	VPK
Daisy	Robinson	Suwannee	Gilchrist	1
Emily R.	Thomas	Suwannee	Lafayette	K
Trenton	Thomas	Suwannee	Lafayette	3
Kaiden	Williamson	Suwannee	Lafayette	1
Carolyn	Woods	Suwannee	Gilchrist	12
Payne A.	Yother	Suwannee	Lafayette	9

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cade	McKinley	SIS	BES	5
Daisy	Wolfe	BES	SES	2
Kimberly	Wolfe	BES	SPS	1
Troy	Wolfe	BHS	SHS	12

REGULAR AGENDA

**School Board Chairperson – Julie Ulmer:**

1. Discussion and possible action on the following resolution for 2012-2013:  
(Note: This resolution has been reviewed by Board Attorney Leonard Dietzen.)

#2013-06R      Amendment 8 Religious Freedom/Repeal of the “No Aid”  
Provision **(pg. 145)**

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for Resolution #2013-06R as discussed in the workshop with the minor language change in the last paragraph as follows: “THEREFORE, BE IT RESOLVED that the Suwannee County School Board joins with the Board of Directors of the Florida School Boards Association and is opposed to....” MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

2. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to advertise additions and revisions to the Suwannee County School Board Student Progression Plan as follows: **(pgs. 146-152)**

Cover Page

II. Promotion and Placement in the Elementary Grades (K-5) B.1.b.3) and B.6.

III. Promotion and Placement in Middle Grades (6-8) A.3. and A.4.

IV. Placement, Classification, and Graduation in High School (9-12) B., C.15.a., 15.b., and G.1.e.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Holtzclaw, second by Mr. Taylor, for approval of district participation in the *2013 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 18-20, 2013, in the amount of \$2,000. **(pg. 153)** MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

4. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2012-2013. (A copy is available for review in the office of the Director of Facilities.) **(pg. 154)** MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

(presented by Director of Human Resources – Dr. Bill Brothers)

5. MOTION by Mr. Taylor, second by Mr. daSilva, for approval of the following contracts/agreements for the 2012-2013 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)
  - a. Suwannee County Public School Title I Supplemental Educational Services contracts between the School Board of Suwannee County and:
    - #2013-82 Brain Hurricane, LLC (*New*) **(pgs. 155-171)**
    - #2013-92 The Bay Exclusive, Inc. (*New*) **(pgs. 172-187)**
    - #2013-93 Florida Virtual School (*New*) **(pgs. 188-203)**
    - #2013-95 Karen A. Williamson-Johnson, d/b/a Phenomenal Academic Student Success, P.A.S.S. (*New*) **(pgs. 204-219)**
    - #2013-96 Digital Network Group, LLC (*New*) **(pgs. 220-235)**

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

6. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #2.02 Organization, Membership, and Officers of the Board  
(*Revised*) (pgs. 236-238)
- #2.20 Wellness Program (*Revised*) (pgs. 239-245)
- #4.01 Student Progression Plan (*Revised*) (pg. 246)
- #4.09 Athletics (*Revised*) (pgs. 247-248)
- #4.22 ~~Participation of Home Education, Private School, and Virtual  
School Students in Extracurricular Activities~~ (*Revised*)  
(pgs. 249-250)
- #5.17 Student Injuries (*Revised*) (pgs. 251-252)
- #5.30 Special Dietary Needs (*Revised*) (pg. 253)
- #6.52 Suspension and Dismissal (*Revised*) (pgs. 254-255)
- #6.53 Suspension With Partial or No Pay (*Revised*) (pgs. 256-257)
- #7.06 School Food Service Funds (*Revised*) (pg. 258)
- #7.14 Purchasing Policies and Bidding (*Revised*) (pgs. 259-267)
- #8.23 General Food Service Requirements (*Revised*)  
(pgs. 268-269)
- #8.24 Meal Patterns (*Revised*) (pg. 270)
- #8.25 Free and Reduced Price Meals (*Revised*) (pg. 271)
- #8.255 School Breakfast Program (*Revised*) (pg. 272)

Mr. Taylor asked that common language be included on Policy #4.22 regarding grade level, extracurricular, interscholastic, and intrascholastic. Dr. Brothers suggested having NEFEC help develop a procedure to go with this policy. Consensus was to pull Policy #4.22 for further clarification.

MOTION AMENDED by Mr. daSilva, second by Mr. Holtzclaw, to exclude Policy #4.22. MOTION CARRIED UNANIMOUSLY

Vote was taken on original recommendation for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual. MOTION CARRIED UNANIMOUSLY

7. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following personnel items for the 2012-2013 school year: **(pgs. 273-276)**
- a. Delete the position of *Secretary to Assistant Superintendent*
  - b. Add one *Secretary for Administration* position
  - c. Add new job description #147 – Secretary for Administration
  - d. Revise *Salary Schedule Confidential Employees 2010-2012 Secretarial and Other Personnel* to reflect compensation for Secretary for Administration position on Line 1AA

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List, with the following changes/additions: On Page 279, remove Stephanie Whittington from Leave of Absence (Illness-in-the-Line-of-Duty): Food Service Department; and the out-of-field list noted on the Personnel Changes List was provided to Board members. **(pgs. 277-292)**

MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RESIGNATION: NON-INSTRUCTIONAL:**

Suwannee Elementary School:

Violet Tipton, paraprofessional, effective August 31, 2012

Suwannee Primary School:

Margarita Miranda, paraprofessional, effective August 28, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

Branford High School:

Angela Wood, teacher, effective September 6, 2012

REPLACES: J. Ryan Allen

District Wide/21<sup>st</sup> Century After School Program:

The following as teachers and or paraprofessionals:

Gary Barrs	Mike Herring	Amanda Bartley
Emily Bass	Cindi Hiers	Ramirez
Danelle Bradow	Angel Hill	Danny Robinson
Joanne Baker	David Laxton	Lura Sapp
Alan Bonds	Deanna Law	Jim Sellers
Michael Bresk	Ashley Lundy	Kathy Smith
Jennifer Byrd	Paula McMillan	Roger Sumner
Darrell Curls	Vanessa Menhennett	Daniel Taylor
Sharan Dedge	Terry Mills	Gwendolyn Vann
Julie Dees	Terry Mixon	Colleen Welsh
Cara Disken	Doug Morgan	James Wilson
Ronnie Gray	Kaffa Owens	Damon Wooley
April Greene	Alicia Poole	Debbie Yates
Glenda Hatch		

Suwannee-Hamilton Technical Center:

**SUWANNEE-HAMILTON TECHNICAL CENTER  
PART-TIME/HOURLY EMPLOYEES**

**COMMUNITY EDUCATION:**

Tiffany Bellenger	ABE/CIVICS/ESOL
Alexander Gonzalez	ABE/CIVICS/ESOL
Naela Jimenez	ABE/CIVICS/ESOL
Nita Mathis	ABE/CIVICS/ESOL
Amanda Parks	ABE/CIVICS/ESOL
Robin Pfender	ABE/CIVICS/ESOL
Scott Pfender	ABE/CIVICS/ESOL
Juanita Torres	ABE/CIVICS/ESOL
Karen Williams	ABE/CIVICS/ESOL

Student Services/Hospital Homebound:

Amy Allen, teacher part-time/night-time  
Toni Greenberg, teacher part-time/night-time

Kelly Waters, teacher part-time/night-time

Suwannee-Hamilton Technical Center:

Yaira Perez, instructor part-time day-time

REPLACES: June Guy

Suwannee Primary School:

Judy Ascough, teacher temporary, effective August 31, 2012

REPLACES: Pamela Lewis

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford Elementary School:

Sheila Dean, media specialist, September 5, 2012

Food Service Department:

Rosetta Thomas, food service worker, August 30-31, 2012

Suwannee Intermediate School:

Darlene Rice, teacher, August 27, 28 and 29, 2012

Suwannee Middle School:

Angel Hicks, teacher, August 16, 2012

Melinda Tice, teacher, August 7, 2012

Transportation Department:

Judy Hancock, bus driver, August 20 – 31, 2012

Johna Rafferty, bus driver, August 28 through September 11, 2012

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Judy Hancock, bus driver, September 4, 2012, until released by her doctor

Johna Rafferty, bus driver, September 12, 2012, until released by her doctor

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2012-2013 school term:

OOF for 12-13 Year					
SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	YEAR
BHS	Nielsen	Nancy	English Skills, Int. Rdg., Am Hist, Econ, Econ Hon, Am Govt, Wrld Hist		12-13
BHS	Ware	William Scott	Physics Hon	1 period	12-13
FSBR	Gustavson	Chantal	Alg 1, Int Math, Inf Geom, Lib Arts Math	4 periods	12-13
FSBR	Parker	Patrice	M/J Intens Reading	1 period	12-13
SES	King	Danielle	ESOL		12-13
SES	Searles	Stephanie	ESOL		12-13
SHS	Broughton	De	Inten Science	2 periods	12-13
SHS	Waters	Kary	ESOL		12-13
SMS	Aultman	Danielle	ESOL		12-13
SPS	Ascough	Judy	PK Disabilities 3-5		12-13

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Jonathan Ulsh	Boys' Golf Coach	BHS	K. Ott
Perry Davis	Assistant Athletic Director	BHS	
Vernon Wiggins	Defensive Coordinator	BHS	
Perry Davis	Head JV Football Coach	BHS	
LaDon Terry	Head Volleyball Coach	BHS	
Roger Sumner	Assistant Volleyball Coach	BHS	
Pamela Cassube	M/S Head Volleyball Coach	BHS	
Mickey Dempsey	Girls' Golf Coach	BHS	
Stefani Santos	Girls' Cross Country Coach	BHS	
Perry Davis	Head Boys' Basketball Coach	BHS	
KJ Wingate	Assistant Boys' Basketball Coach	BHS	
Charles Register	M/S Boys' Basketball Coach	BHS	
Wade Cashwell	Head Girls' Basketball Coach	BHS	
Stefani Santos	Assistant Girls' Basketball Coach	BHS	
Jonathan Ulsh	M/S Girls' Basketball Coach	BHS	
Vernon Wiggins	Head Baseball Coach	BHS	
Jonathan Ulsh	Assistant Baseball Coach	BHS	

Gary Barrs	Head Boys' Track Coach	BHS
Brad Scarborough	Head Football Coach	SMS
Jimmy McCullers	Assistant Football Coach	SMS
Lonnie Ford	Head Girls' Basketball Coach	SMS
April Green	Head Volleyball Coach	SMS
Kate Bromley	Head Girls' Soccer Coach	SMS
Jimmy McCullers	Head Wrestling Coach	SMS
Andrew Chapman	Head Baseball Coach	SMS
Jeff Smith	Head Softball Coach	SMS
Jan Schenck	Assistant Softball Coach	SMS
Susan Brown	Cheerleading Sponsor	SMS

The following paraprofessionals to receive the CDA (CDAE or FCCPC) supplement:

Laritta Hunter

**RECOMMENDATION: NON-INSTRUCTIONAL:**

Branford Elementary School:

Ana Delgado, paraprofessional, effective August 28, 2012

REPLACES: Yvette Cruz

Suwannee Primary School:

Yomaris Vega, paraprofessional, effective September 7, 2012

REPLACES: Margarita Miranda

Transportation Department:

Amanda Colon, bus driver, effective September 10, 2012

REPLACES: Kimberly Choe

Synthia Connell, bus attendant, effective September 10, 2012

REPLACES: Ira Williams

Lisa Shuler, bus attendant, effective September 10, 2012

REPLACES: Julie DeLucia

Joyce Warren, bus attendant, effective September 10, 2012

REPLACES: Gerald Guy

Tiffany Corbin, bus driver, effective September 10, 2012

REPLACES: Charlen Bowdry

Tina Johns, bus driver-temporary, effective September 10, 2012

REPLACES: Cheryl Clark

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Branford Elementary School:

Melodie Parrino, paraprofessional, August 17 through November 8, 2012

Suwannee Primary School:

Tamra Abercrombie, Lead Pre-K paraprofessional, August 14 through November 1, 2012

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:

Tamra Abercrombie, Lead Pre-K paraprofessional, November 2, 2012 through January 7, 2013

LEAVE OF ABSENCE (MEDICAL):

Branford Elementary School:

Melodie Parrino, paraprofessional, November 9, 2012, to June 7, 2013

Facilities Department:

Debbie Ritchey, August 10 through September 28, 2012

STUDENT WORKERS:

Orianna Olguin SHTC/My Play School

SUBSTITUTES:

The following to be approved as substitute bus drivers/attendants:

Synthia Connell	effective 9/10/2012
Carol Deas	effective 8/20/2012
Kathryn Martin	effective 8/31/2012

MISCELLANEOUS:

District Wide:

Juanita Torres to work 2 additional hours per day beyond her regular contract, Monday through Thursday to operate the “Newcomer Center”, salary to be paid from Title III, Immigrant

VOLUNTEERS:

LaShonda Acree	Barbara Barker	Tammy Bonds
Kaylee Acres	Kirstin Barnard	Jennifer Bonfiglio
Amelia Adams	Larry Barnes	Michelle Boone
Gary Adams	Sheri Barnes	Rodney Boone
Wanda Adams	Tiffany Barnett	Michelle Boone
Mirian Aguire	Russell Barrs	Peggy Boston
Denille Alcorn	Laura Bashaw	Ines Bostos
Derrisha Alexander	Aaron Bass	Rashunda Bowden
Paul Allen	Brooke Bass	Haley Bowers
Stacy Allen	Carrie Bass	Penelope Boyd
Judy Allen	Jennifer Bass	Anna Boyd
Laneal Alred	Amy Bass	Heather Boyer
Crystal Alvarez	Judy Bass	Robert Bradow
Rebecca Ambrose	Brenda Bates	Danelle Bradow
Keri Amerson	Laurie Bates	Jessica Bradow
Shanelle Amos	Elisha Bates	Matthew Bradow
Sheri Anastasio	Joyce Bates	Shelly Brannan
Toby Anastasio	Brian Bates	Kristin Brannon
Lara Anderson	Jenna Bates	Patricia Brannon
Krystal Anderson	Amanda Beard	Katrina Brannon
Chanika Ansley	Anna Beason	Kelly Brannon
Javana Arce	Heather Beauchamp	Laurence Breyton
Kelley Arnold	Jeremy Beauchamp	Kelly Brito
David Arnold	Lorri Bell	Nina Brittain
Bruce Arnold	Shauna Bell	Diane Brody
Angela Arteaga	Tammy Bell	Britni Brooks
John Avery	Felisha Bellamy	David Brooks
Christopher Ayala	Sara Benson	Jimelle Brooks
Marcian Bagui	Kelli Benzing	India Brooks
Lacey Bailey	Kathryne Berkowitz	Timothy Brown
Brandy Bailey	Mindy Berry	Claudia Brown
Danielle Bailey	Erman Bird	Misty Brown
Anita Baker	Amber Blackmon	Donald Brown
Ashanti Baker	William Blackmon	Jondalon Brown
Brenda Baker	Melissa Blackwell	Pamela Brown
Monica Baker	Bobbie Boen	Theresa Brown
Kutana Baker	Jennifer Boling	Carla Bryant

Norine Bryant  
Crystal Bryson  
Amber Buda  
Amanda Bullard  
Bernadette Burd  
Deborah Burd  
Jenny Burk  
Allison Burkett  
Angela Burkett  
William Burkett  
Jasmine Burns  
Lamica Butler  
Stephanie Butler  
Shanna Byrd  
Emily Cadle  
Latia Callum  
Ashley Cameron  
Chanise Cameron  
Alex Cameron  
Jennifer Cameron  
Cara Campbell  
Kim Cannon  
Lacey Cannon  
Dean Cannon  
April Cannon  
Kammie Caraway  
Alicia Carbaugh  
Leanne Carlson  
Erica Carlton  
Teresa Carrier  
Velma Carrington  
Jamie Carroll  
Peggy Carroll  
Ruth Carroll  
Peggy Carroll  
Sarah Carte  
Cindy Carter  
Michelle Carter  
Renee Carter  
Amanda Cartwright

Doug Cartwright  
Pamela Carty  
Amanda Carver  
Edita Cary  
Jeremy Cary  
Lisa Cash  
Misty Cashmore  
Mary Caskin  
Dorothy Cassube  
Pamela Cassube  
Robert Cassube  
Mayra Castaneda  
Lindsey Casteel  
Laura Caudill  
Michelle Cavallaro  
Maria Cedillo  
Benton Cerro  
Lorne Cerro-Benton  
Holden Chaffee  
Katrina Chaffee  
Jenna Chancey  
Sarah Chauncey  
Diane Chavez  
Yeni Chavez  
Frances Checkett  
Shirley Cheney  
Jimmy Cherry  
Lance Chewing  
Chelsea Chewing  
Jessica Childs  
Susan Christie  
Mattie Christie  
Lisa Christy  
Amanda Clark  
Kathryn Clark  
Katie Clark  
Kenny Clark  
Penny Clark  
Zachary Clark  
Deanna Clark

Jared Clark II  
Juanita Clay  
Glender Clower  
Abbie Coker  
Ellie Coker  
John Coker  
Miranda Coleman  
Amanda Colon  
Barbara Comer  
Melissa Conner  
Vicki Cooper  
Laura Cooper  
Shauntina Cooper  
Erica Copeland  
Brandy Corbin  
Justin Corbin  
Pamela Corbin  
Tammy Corbin  
Heather Corbin  
Gisele Cornwell  
Jerry Cornwell  
Gisele Cornwell  
Stacia Corpora  
Skylynn Coupe  
Jessica Covey  
Christina Crace  
Elaine Crapps  
Kathy Crawford  
Jeremy Crawford  
Felicia Crawford  
Janet Crawford  
Christine Cribbs  
Kasey Crider  
Brian Criggall  
Shanae Croft  
Heather Crotty  
Angeline Crusaw  
Jamie Cummings  
Paula Cummings  
Christy Curtis

Jamie Curtis  
Kelly Cushman  
Ashley Dalton  
Stephanie Dampier  
Gerald Danaher  
Kelly Danaher  
Dana Daniel  
Lucier Daniel  
Lillie Daniel  
Jennifer Daniels  
Kristen Daniels  
Renicishia Daniels  
Melina Daniels  
Sarah Daniels  
April Darling  
Iris Daughtry  
Shaun Davidson  
Nina Davidson  
Stephanie Davis  
Bonnie Davis  
Brent Davis  
Jacine Davis  
Kristen Davis  
Stephanie Davis  
Amanda Davis  
Jamal Davis  
Melissa Davis  
Dallas Deadwyler  
Erin Deadwyler  
Amy Dean  
Tiffany Dear  
Bobbi Deas  
Sylvia Deas  
Joy Dedeo  
Jessica Deese  
Alicia Deibert  
Miqueas Deleon  
Ann Delgado  
Erika Delgado  
Nicole DeMaura

Jennifer Denmark  
Stephanie Denny  
Lakeshid Derico  
Rachel Derringer  
Elizabeth DeSalvo  
Monica Dfulvez  
Mariel Diaz  
Kenneth Diaz  
Patricia DiBendetto  
Marcia Dimauro  
Samuel Domingo  
Virginia Domingo  
Amanda Donaway  
Philip Donaway  
Daniel Dortch  
Jacquelynn Douglas  
Elizabeth Dowdy  
Kevin Dowdy  
Gloria Downing  
Amber Ducksworth  
Julie Duffek  
Monda Duncan  
Alexandra Dunn  
Alexandra Duran  
Hunter Durrance  
Donald Dye  
Tammy Dye  
Lynn Eaken-  
Weatherly  
Daniel Eakins  
Dawn Eakins  
Joseph Eakins  
Kristin Eakins  
Mary Eakins  
Misty Easler  
Patience Eddings  
Brandon Edwards  
Jennifer Ellefson  
Helena Elliott  
Armelia Ellis

Jonathan Ellis  
Alicia Elmore  
Monya Engle  
Cherie Eplin  
Carolyn Eplin  
Cheryl Eplin  
Nicholas Eplin  
Sarah Erickson  
Dana Esco  
Veronica Esparza  
Barbara Espinosa  
Ana Espinosa  
Casey Estep  
Casey Estep  
Nancy Eubanks  
Dawn Eubanks  
Raymond Eubanks  
Kristie Eubanks  
Kathy Ezell  
Samantha Falero  
Kristen Faulkner  
Sherri Felknor  
Daniel Fennell  
Benjamin Fenton  
Jessica Fenton  
Leigh Fernald  
Crystal Fernandez  
Angelina Ferrell  
Beverly Fetter  
Ami Fields  
Kevin Fields  
Sylvia Fields  
Stephanie Fields  
Takale Fields  
Michelle Fleming  
Samantha Fletcher  
Kristan Fletcher  
Haley Floyd  
Jennifer Floyd  
Patricia Floyd

Leanne Folsom  
Joyce Ford  
Eddie Ford, Jr.  
Victorian Fout  
Mary Franklin  
Jessica Frazier  
Samantha Frazier  
Nikyra Freeman  
Kelly Freestone  
Mary Fridman  
Kerri Frier  
Sonya Fullbright  
Nicole Furst  
Stevan Furst  
Brenda Futch  
Brittney Gabey  
Kevin Gabey  
Martha Gabey  
Marcia Gaither  
Sabrina Galvin  
Daria Gamble  
Holly Gamble  
Richard Gamble  
Elida Garcia  
Sandra Gardner  
Latisha Gardner  
Donna Garland  
Meredith Garrison  
Kimberly Gaskins  
Jennifer Gaskins  
Stephanie Gatlin  
Haley Gaylord  
Jeffrey Geering  
Belinda Geiger  
Linda George  
Vernette George  
Tasha German  
Don Gibson  
Janice Gibson  
Shirley Gibson

Jen Giddens  
Karen Gilbert  
Crystal Gill  
Tracy Gill  
Devon Gillespie  
Key'Arah Gillyard  
April Glover  
Sharon Golding  
Sandra Gonzalez  
April Gonzalez  
Gabriela Gonzalez  
Avery Goodwin  
Glenda Graham  
James Granville  
Holly Green  
Jordan Green  
Stacy Green  
Crystal Green  
Katrina Green  
Stacy Green  
Barbara Greene  
Katie Greene  
Annette Gregorio  
Amy Gregory  
Jesse Griffin  
Alexandra Griffin  
Amanda Grinstead  
Kelley Gross  
Linda Gross  
Tara Gross  
Johnnie Gude  
Paul Guilmette  
Robin Guilmette  
Diana Gutierrez  
Angelina Gwinn  
Kathryn Haas  
Gretchen Hall  
Katherine Hall  
Aaliyah Hall  
Duane Hampton

Ruth Hampton  
Ashley Hancock  
Nichole Hancock  
Kasey Hancock  
Nikita Hand  
Toni Hansard  
Barbara Harkless  
John Harmon  
Elaine Harney  
Kimberly Harrell  
Amanda Harris  
Dana Harris  
Aaron Harris  
Sheena Harris  
Travis Harris  
Barney Hart  
Letitia Hart  
Shirley Hart  
Laura Hartman  
Rebecca Hartsfield  
Sarah Hatch  
Tosha Haulsee  
Ann Hawes  
John Hawes  
Latoria Hawkins  
Maday Hayes  
Linda Haynes  
Kathryn Hegenauer  
Tuesday Heiderman  
Christin Hendebon  
John Hendrick  
Pamela Hendrick  
Christin Hendrson  
Leary Hennessey  
Jose Hernandez  
Aurelia Hernandez  
Carolyn Hernandez  
Elizabeth Herring  
Misty Herring  
James Herrington

Jessie Herron  
Majesta Hewiett  
Marissa Hicks  
Ada Higgins  
Gregory Hill  
Letitia Hill  
Angel Hill  
Dana Hill  
Amanda Hill  
Mildred Hill  
Kalie Hingson  
Sheila Hinton  
Jennifer Hitt  
Shana Hodge  
Heather Hodge  
Felicia Holder  
Wayne Holder  
Debra Holland  
Richard Holleran  
Brittany Hollie  
Carla Hollinger  
LaDonna Holmes  
Heather Holt  
Heather Holton  
Rosanna Holtzclaw  
Colton Holtzclaw  
Melissa Holtzclaw  
Roger Holtzclaw  
Melanie Hooker  
Amy Hopkins  
Jamie Hopkins  
Sherry Hopper  
Tiffany Horn  
Timothy Horn  
Kaitlyn Horne  
Lyndsey Horton  
Kyndal Howard  
Cara Howard  
Chrissy Howard  
Gary Howard

Travis Howard  
Virginia Howard  
Patricia Howell  
Marilyn Howell  
Jessica Hrapski  
Mary Hubbrad  
Melissa Hughes  
Betty Hughes  
Katrina Hughes  
Kelley Humphries  
Lacey Humphries  
Mary Humphries  
Wilma Hunnewell  
Stephanie Hunt  
Eric Hunt  
Fawn Hurley  
Charity Hurst  
Brooke Hurst  
Cathy Hurst  
Jennifer Hurst  
Kelly Hurst  
Kevin Hurst  
Carrie Hutchins  
Sharon Hutchison  
Mary Hygema  
Elizabeth Ice  
Susan Ingram  
Amber Ingram  
Suzannah Irby  
Toby Irby  
Vanessa Isidro  
Jamie Ivey  
Maria Jacinto  
Mamie Jackson  
Melissa Jacobs  
Christina James  
TaRachel James  
Rianna Jelks  
Andreita Jenkins  
Cindy Jenkins

Tresca Jenkins  
Christopher Jernigan  
Tanya Jernigan  
Jennifer Jernigan  
Adrian Jernigan  
Donna Johansen  
Amanda Johnson  
Cheryl Johnson  
Christal Johnson  
Christina Johnson  
Cindy Johnson  
Jesse Johnson  
Suzette Johnson  
Betty Johnson  
Eva Johnson  
Florlene Johnson  
Misty Johnson  
Warren Johnson  
Jeremy Johnson  
Krystal Johnson  
Phil Johnson  
Wanda Johnson  
Florlene Johnson  
Mary Johnston  
Misty Johnston  
Carla Jones  
Carla Jones  
Tina Jones  
Lamarra Jones  
Lea Jones  
Tracie Jones  
Dorothy Jones  
Roy Jones  
Alexis Jones  
Kaleigh Jones  
Lamarra Jones  
Michelle Jones  
Yolanda Jones  
Matthew Judson  
Christopher Keane

Brianna Kelley  
Michael Kelley  
Teresa Kelley  
Timmy Kelley  
Sarah Kelley  
Tammy Kelley  
Sabrina King  
Richard King  
Nicole Kinsey  
Darrell Kinsey  
Nicole Kinsey  
Crissy Kirkland  
Robert Kirkland  
Shannon Kleber  
Julie Klecka  
William Klecka  
Melissa Knapp  
Corinne Knox-  
Fernandez  
Karen Kraszewski  
Karen Kraszewski  
Jennifer Kreis  
Sheena Lack  
Melissa Lamb  
Elizabeth Lamb  
Robert Lamb  
Lawrence Land  
Laura Land  
Heather Landacre  
Shirley Landen  
Rhoda Lane  
Allen Langford  
Cyndi Langford  
James Lanier  
Stephanie Lansford  
Wendy Lashley  
Kristal Law  
Lisa Law  
Robert Law  
Ruth Law

Patricia Lawhorn  
Margaret Lawson  
Tamara Lee  
Clemehne Lee  
Cynthia Lee  
Melissa Lee  
Angela Lee  
Martha Lee  
Vanessa Leffler  
Chatisa Lett  
Bradley Letu  
Rachel Letu  
Myra Lewis  
Martha Lewis  
Sabrina Lieupo  
Michele Lima  
Kandace Lindblade  
Brandi Linton  
Brandy Little  
Melissa Little  
Michael Little  
Nathan Little  
Danielle Little  
Mary Little  
Jared Lizotte  
Jenny Lloyd  
Amy Lloyd  
Rita Loos  
Amanda Lopez  
Crystal Lopez  
Maygualida Lopez  
Judith Loughran  
Adrienne Lovett  
Abigail Low  
Lorie Lucas  
Bill Ludin  
Andrea Lumpkin  
Rosalynn Lundy  
Tegan Lundy  
Tanya Lyris

Douglas Mabey  
Lynn Mabey  
Amanda Maddox  
Daniel Main  
Shawn Main  
Jackie Malaguti  
Michael Malaguti  
Roger Manning  
Josie March  
Alaina Marcozzi  
Rose Markham  
Richard Marlowe  
Shannon Marlowe  
Todd Marsett  
Tonie Marsett  
Keritha Martin  
Kerry Martin  
Tracy Martin  
Robyn Martinez  
Victor Martinez  
Bridget Massett  
Valerie Massie  
Kathy Massimo  
Kristina Matthew  
Patriece Matthews  
Amanda Matthews  
Beth Matukaitis  
David May  
Corbin Maynard  
Amity McCall  
Deborah McCall  
Penelope McCall  
Kevin McCall  
Lashanda McClendon  
Grace McClendon  
Tracie McCormick  
Jennifer McCray  
Andrew McGee  
Elizabeth McGraw  
Cleve McIntosh

Charlene  
McKeehan  
Rachel McKenzie  
Crystal McKinney  
Mary McLeod  
Samantha McLeod  
Jennifer McMillan  
Brenna McMullen  
Terry McMullen  
Jamie Medina  
April Meeks  
Ron Meeks  
Christie Megahee  
Kelly Melland  
Joan Mendoza  
Tara Mercer  
Janet Messcher  
Jena Middleton  
Stacey Mikell  
Donald Miles  
Priscilla Miles  
Timi-Shane Miley  
Sonia Miller  
Brandi Miller  
Amoreena Miller  
Alicia Mills  
Margarita Miranda  
Kershta Mitchell  
Charles Mobley  
Leslie Mobley  
Lillian Moman  
Alexander  
Mondragon  
Beatriz Mondragon  
Gabriel Montoya  
Patience Moody  
Crystal Moore  
Edwin Moore  
Patricia Moore  
Jane Moore

Artra Moore  
Tamillia Moore  
Michelle Morey  
Beverly Morgan  
Rebecca Morgan  
Tasha Morgan  
Christina Morgan  
Jodi Morgan  
Staten Morgan  
Tasha Morgan  
Amanda Moses  
Angela Mosley  
Bickie Moulton  
Helen Mullins  
Melvin Mullins  
Stephanie Mumford  
Lisa Murnahan  
Kimberly Murphy  
Kristi Murray  
Tori Musgrove  
Cricket Musgrove  
Jennifer Napier  
Brittiany Napoleon  
Mary Nash  
Michael Nash  
Charity Nasworthy  
Norma Nealon  
Bobbie Necessary  
Christina Neel  
JoAnna Neely  
Jennifer Neely  
Catherine Newbern  
Edward Newbern  
Barbara Newhard  
Christine Newlon  
Wendy Newman  
Ashley Nicholson  
James Noe  
Tasha Noe  
Dana Norman

Les Nowling  
Chad Noyes  
Violet Noyes  
Laura Oatsvall  
Shaunta Oglesby  
Dana O'Hara  
Regina Oliver  
Regina Oliver  
Daniel Olson  
Erica Olson  
Sergio Olvera  
Pipes O'Neal  
Piper O'Neal  
Wanda O'Neal  
Elizabeth Ortega  
Rocio Ortiz  
Shannon Osgood  
Secilie Owens  
Natalie Owens  
Tiffani Owens  
Torniqua Owens  
Lucretia Pappa  
Amy Paramore  
Jennifer Parker  
Sandra Parker  
William Parker  
Amanda Parks  
Crystal Parlato  
Ravinn Parr  
Bridgette Parsons  
Christina Patrick  
Judith Patton  
Amanda Patton  
Gene Paulk  
Gina Payne  
Lynn Peaden  
Charles Peaden  
Ashley Peek  
Candita Pelley  
Lashonda Perera

Jennifer Perez  
Juana Perez  
Demetres Perkins  
Meghan Perkins  
Ramona Perkins  
Lisa Perkins  
Sallie Pert  
Wendy Peterson  
Amanda Pettingill  
Georgia Pettrey  
Nora Peuha  
Leslie Phillips  
Crystal Phillips  
Shelly Pickles  
Nancy Pitts  
Robert Pitts  
Monica Pitts  
Bernadette Platt  
Melanie Poole  
Raymond Poole  
Tiffany Portbury  
Christine Porter  
Lillie Porter  
Ashley Porter  
Lisa Posey  
Diana Potter  
Cristan Poucher  
Daniel Powell  
Priscilla Priester  
Erin Pring  
Bill Procko  
Janette Pruet  
Jason Puckett  
Francisco  
Quintanilla  
James Radford  
Beth Ann Raga  
Hanna Ragan  
Amanda Ramirez  
Sandra Ramirez

Rebecca Ramirez-  
Cruz  
Lindsey Ramsey  
David Ramsey  
Kimberly Ranck  
Dennis Ratliff  
Regina Ratliff  
Heather Raulerson  
Shelby Rayburn  
Danielle Raymond  
Crackel Rebecca  
Devonte Reddick  
Timothy Redish  
Lucy Redler  
Elizabeth Reed  
John Reed  
Kimberley Reeves  
BillieJo Reid  
Amber Rex  
Rhiannon Reynolds  
Shalenthia  
Reynolds  
Katrina Rhoden  
Chloe Richard  
Jarrica Richards  
Anita Riels  
Tyasha Riley  
Patricia Rios  
Annette Rissman  
Lorrie Rivera  
Erin Roberts  
Ethan Roberts  
Lisa Roberts  
Elissa Roberts  
Ethan Roberts  
Jason Roberts  
Lisa Roberts  
Rebecca Roberts  
Dalton Robertson  
Jerry Robertson

Laura Robinson  
Ronnie Robinson  
Christina Robinson  
Donna Robinson  
Vic Robinson  
Ronnika Robinson  
Tabbi Robinson  
Sheri-Lyn Robinson  
Oscar Rodriguez  
Pascuala Rodriguez  
Jamie Rodriguez  
Jennifer Rogers  
Lisa Rogers  
Jennifer Rogers  
Electeria Romulo  
Felicia Ronzon  
Ana Rosalio  
Mariana Rosalio  
Rebecca Ross  
Tina Rossi  
Ashley Rudzinski  
Logan Russel  
Cory Russell  
Catherine Russell  
Christopher Rutland  
Ashley Rutter  
Michael Rutter  
Karen Ryba  
Julie Saavedra  
Oscar Saavedra  
Cesar Saint  
Lonor Sainz  
Jennifer Salary  
Janet Samson  
Jennifer Samson  
Joshua Samson  
Rebekah Samson  
Amy Sansouci  
Marisol Santana  
Alma Santiago

Carolina Saravia  
Shannon Saunders  
JoDee Sawyer  
Ashley  
Scarborough  
Shenice Scott  
Matt Scott  
Christene Scrivens  
Juana Sebastian  
Maria Sebastian  
Annette Selph  
Amanda Senea  
Katrinya Sessions  
Jennifer Shaw  
Robin Shea  
Sherrie Sheffield  
Morgan Shelly  
Angela Sherwood  
Kimberly Shiver  
Cassie Shuler  
Cynthia Sikes  
Mendy Sikes  
Elizabeth Simmons  
John Simpo  
Amanda Simpson  
Diane Simpson  
Kimberly Sims  
Robert Sims  
Brittany Slane  
Mandy Slaughter  
William Slaughter  
Tina Slayers  
Cassidy Smith  
Austin Smith  
Katie Smith  
Kerry Smith  
Marcia Smith  
Maria Smith  
Tia Smith  
Amanda Smith

Angelic Smith  
Charinj Smith  
Charity Smith  
Marcia Smith  
Tia Smith  
Wilonia Smith  
Vassel Sneed  
Nina Snipes  
Vilmarie Solis  
Jennifer Soluri  
Lannce Soluri  
Cara Soride  
Jessica Spears  
Linda Spikes  
William Spikes  
Syhia Spivey  
Martha Spiwak  
Lisa Spradlin  
Sarah St.Clair  
Annie Stancel  
Veronica Stanton  
Kathy Stapleton  
Cherie Starling  
Michelle Starling  
Dimitra  
Stathopoulos  
Jennifer Stevens  
Pamela Stevens  
Falon Stokes  
Stephanie Stone  
Ciara Stover  
Karri Stratton  
Nicole Stratton  
Tina Strickland  
Brenda Styons  
Karri Sullivan  
Jennie Sullivan  
Amy Swan  
Michael Swartz  
Stacie Swartz

Kara Swiney  
Lisa Talley  
Kimberley Taylor  
April Taylor  
Samuel Taylor  
Dena Taylor  
Jackie Taylor  
Donna Terry  
Aleshia Terry  
John Terry  
Ajitsinl Thakor  
Sonal Thakor  
Pamela Thomas  
Shannon Thomas  
Ashley Thomas  
Dewayne Thomas  
Manda Thomas  
Shandrel Thomas  
Susie Thompson  
Jennifer Thompson  
Wendy Thompson  
Heather Thompson  
Stephanie Thompson  
Jessica Thrasher  
Crystal Tigue  
Amy Timberlake  
Emma Tirella  
Briana Toledo  
Harold Tomlinson  
Smilena Tomlinson  
Leticia Torres  
Nadia Torres  
Dul Tran  
Ly Tran  
Benjamin Trice  
Shireen Trichler  
Joyce Trueblood  
Casey Tucker  
Danielle Turner  
Melissa Turner

Denise Turner  
Christy Twiggs  
Allyson Twilley  
Nanette Tyler  
Terry Tyler  
Denita Tyre  
Matthew Tyre  
Jaraylia Tyson  
Heather Underhill  
William Underhill  
Edith Underwood  
Melissa Underwood  
Serenity VanHove  
Liz Vann  
Alison Varga  
Lisa Vasil  
Eusebia Vasquez  
Flor Vega  
Doris Vences  
Juana Vences  
Brian Verbunas  
Amanda Vickers  
Billie Vincent  
Johnny Vincent  
Samantha Virgil  
Dawn Vosburg-  
Davidson  
Meredith Voss-  
Dortch  
Debra Wainwright  
Jessica Walbridge  
Jason Walbridge  
Charles Walker  
Kimberly Walker  
Lance Walker  
Meagan Walker  
Melissa Walker  
Janet Walker  
Shannon Walker  
Hallie Walker

Shannon Walker  
Tracy Wallace  
Jessica Wallen  
Christina Ward  
Hansen Ward  
Justin Ward  
Mary Ward  
Randi Wardrop  
Beth Warner  
Jessica Warner  
Lesley Warren  
Nicole Washington  
Amber Waters  
Jeff Waters  
Denise Watson  
Rachel Watson  
April Watts  
Patrick Waugaman  
Tina Webb  
Constance Welch  
Anna Wells  
Stephen Wells  
Cassandra Wells  
Joan Welsh  
Joshua Wendt  
Sharon Westberry  
Lakeisha Wheeler  
Misty Whitaker  
Dolores White  
Tammy White  
Mindy White  
Daniel Whitfield  
Wendy Whitfield  
Althea Whittaker  
Lindsay Wiggins  
Teri Wilhoite  
Aubrey Wilkerson  
Leslie Wilkerson  
Jackie Williams  
Paul Williams

Tim Williams  
Amanda Williams  
Jennifer Williams  
Tammy Williams  
Danielle Williams  
David Williams  
Sharon Williams  
Brandy Williamson  
Tracy Willis  
Kelly Willis  
Misty Willis  
Fredrica Wilson  
Rhonda Wilson  
Bobbie Winding  
Alex Winnett  
Chase Wojcik  
Allen Wolfe  
Tina Wolfe  
Melissa Wolffert  
Angela Wood  
Necia Wood  
Jimmy Woods  
Joyce Woods  
Wendy Woods  
Summer Worth  
Marian Wright  
Jonathan Xithe  
Luis Xithe  
Carol Yanossy  
Anja Yarick  
Mark Yarick  
Suzette Yates  
Margaret Young  
Barry Young  
Lori Young  
Calen Young  
Caden Young  
Agulair Ytzel  
Brandi Zack  
Naidamae Zavala

Mandy Zelan  
Brenda Ziesmer  
John Zimmermann

Cindy Zrowka

MISCELLANEOUS:

Branford Elementary School:

The following to work up to 2 hours per day in the Pre-K extended day:  
Erin Roberts

**End of List  
2012-2013  
School Year**

**School Board Attorney – Leonard Dietzen:**

9. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

10. Superintendent's Report – No matters to report.

**School Board Members:**

11. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to everyone and for our school district.
- Mr. Taylor asked Board members to email him with their comments and suggestions regarding topics they feel would help our District, and he will share the list at the Legislative Committee Day in Tampa.

The meeting adjourned at 6:52 p.m.

JOINT WORKSHOP SESSION  
BETWEEN SUWANNEE COUNTY SCHOOL BOARD (SCSB), SUWANNEE  
COUNTY COMMISSIONERS, LIVE OAK CITY COUNCIL, AND BRANFORD  
TOWN COUNCIL

DATE: October 9, 2012

TIME: 9:00 a.m.

LOCATION: Suwannee County School Board Meeting Room

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Mark Carver; Barry Baker, Clerk of Court; Suwannee County Commissioners and Representatives; Sonny Nobles, City of Live Oak Mayor; City of Live Oak Council Members and Representatives; Branford Town Council Mayor Don Owens and Town Council President Charlie Daniel; and Suwannee Correctional Institution Assistant Warden Aaron Leavins.

Chairperson Ulmer called the meeting to order at 9:00 a.m. and welcomed everyone.

School Facilities Update..... Mark Carver

Mr. Carver distributed and reviewed handouts regarding an update on school facilities and the Five Year Work Plan

Trends ..... Governmental Agencies

Each governmental agency presented an update for their respective area.

- Residential Growth, and Changes
- Industrial Prospects, Growth, and Changes
- Update on Infrastructure – Roads, Sewage, and Potable Water
- ✓ Suwannee County – Ronald Meeks
- ✓ Town of Branford – Mayor Don Owens and Town Council President Charlie Daniel
- ✓ City of Live Oak – George Curtis

- ✓ Suwannee Correctional Institution – Asst. Warden Aaron Leavins

Comments from Board Chairs..... Governmental Agencies

Governmental agency chairs expressed appreciation for everyone working together. Everyone expressed special thanks to Suwannee Correctional Institution for their support and help in our community.

Comments/Closing Remarks ..... Supt. Jerry Scarborough

Supt. Scarborough thanked everyone for coming.

The joint workshop adjourned at 9:58 a.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
October 9, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie Music arrived at 12:45 p.m.

Administrators and others present: Amy Boggus, Bill Brothers, David Campbell, Mark Carver (arrived at 12:45 p.m.), Dawn Lamb, Susan Moffat, Melissa Moseley, Scott Pfender (arrived at 10:30 a.m.), Ted Roush, Elizabeth Simpson (arrived at 10:50 a.m.), Jim Simpson, and Lila Udell.

Chairperson Ulmer called the meeting to order at 10:15 a.m.

School Improvement Plans .....Lila Udell/Principals

The following 2012-2013 School Improvement Plans (SIP) were presented to the Board:

- Suwannee Primary School – Amy Boggus
  - Branford Elementary School (Melissa Moseley presented for Jennifer Barrs)
  - Suwannee Elementary School – Melissa Moseley
  - Suwannee Intermediate School – Jim Simpson
- (The four elementary schools listed above presented as a group.)
- Suwannee Middle School – David Campbell
  - Suwannee High School – Ted Roush
  - Branford High School (Ted Roush presented for Dr. Jimmy Wilkerson)
  - Florida Sheriffs Boys Ranch – Susan Moffat
  - Suwannee-Hamilton Technical Center (Dawn Lamb presented for Walter Boatright)

Mr. Taylor suggested that, in the future, more time be dedicated to discuss the School Improvement Plans and compare them with the previous year's plans.

No action was taken at this time on the School Improvement Plans.

SHTC Program Update..... Walter Boatright

Lisa Dorris, Culinary Arts Instructor, and several of her students gave a presentation and demonstration on cooking crepes.

The workshop recessed at 11:32 a.m. and resumed at 12:45 p.m.

(Note: School Board member J. M. Holtzclaw was no longer present at the workshop.)

New Federal Guidelines .....Richard Parks/FDACS Representative  
Regarding School Meals

Rhonda Lepper introduced Richard Parks, Florida Department of Agriculture and Consumer Services (FDACS) Representative, who gave a Powerpoint presentation regarding the new federal guidelines on school meals.

SRWMD Retrofit.....Mark Carver  
Solar Project at Branford

Mr. Carver distributed and reviewed a handout regarding a water conservation project offered by the Suwannee River Water Management District called SRWMD Retrofit.

Mr. Carver gave a Powerpoint presentation regarding the Sunsense Solar Project for Branford Elementary and Branford High Schools.

Safety Update .....Scott Pfender

Mr. Pfender reviewed the Suwannee County School Board Employee Workplace Safety Program handbook.

Discussion was held regarding mandatory safety training for all employees. Mr. Scarborough stated the item will be discussed at the next Directors' meeting, and a recommendation will be brought back to the Board regarding the issue.

Student Data ..... Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding student STAR and percentile data.

The workshop adjourned at 2:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
October 9, 2012

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

Chairperson Ulmer called the meeting to order at 2:20 p.m.

MOTION by Mr. Taylor, second by Mrs. Owens, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

**Superintendent of Schools – Jerry Scarborough:**

1. MOTION by Mr. daSilva, second by Mr. Taylor, for approval for out-of-country travel for School Board Chairperson Julie Ulmer to go to Germany with the Suwannee County Economic Alliance group, representing the Suwannee County School Board regarding the Klausner project. Travel dates are October 13-19, 2012.  
(pg. 4)

Mr. Taylor and Mrs. Owens expressed their concerns with the recommendation. Mrs. Ulmer responded and gave background information. Mr. Scarborough suggested that the money for the \$1,200 plane ticket be raised from the private sector and asked the Board to still approve Mrs. Ulmer for the travel. Mrs. Music addressed the Board and stated she considers this travel an investment and not an expense. She stated that the benefits will be tremendous to our school district and our community. Mrs. Ulmer stated she does not feel comfortable in asking the private sector to fund the trip; and that if the Board could not financially support the trip, she would personally pay for the trip.

MOTION DIED with a tie vote of two to two (Mr. daSilva and Mrs. Ulmer voted for the recommendation, and Mrs. Owens and Mr. Taylor voted against the recommendation.).

The Superintendent recommended approval for Mrs. Ulmer's travel without expenses. MOTION by Mr. daSilva, second by Mr. Taylor; MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

2. MOTION by Mr. Taylor, second by Mrs. Owens, for approval for FFA students to attend the National FFA Convention in Indianapolis, Indiana, on October 22-27, 2012. (pg. 5) MOTION CARRIED UNANIMOUSLY
3. Presented for informational purposes out-of-state travel for the following employees: (pgs. 6-7)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Adrienne Boyette	SHS	10/22-27/12	National FFA Convention	Indianapolis, IN
Andrew Rains	BHS	10/22-27/12	National FFA Convention	Indianapolis, IN
Stacy Young	BHS	10/22-27/12	National FFA Convention	Indianapolis, IN

**Director of Special Programs – Cheryl Mae Brinson:**

(Presented by Director of Curriculum and Instruction – Dawn Lamb)

4. MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the following personnel item for the 2012-2013 school year:
  - a. Add one temporary bilingual, part-time hourly, paraprofessional position at Suwannee Primary School (*funded from the Migrant program*) (pg. 8)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

(Presented by Director of Curriculum and Instruction – Dawn Lamb)

5. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the Personnel Changes List (pgs. 9-11) MOTION CARRIED UNANIMOUSLY

**RESIGNATION: INSTRUCTIONAL:**

Branford High School:

Matthew Bell, teacher effective October 9, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

Suwannee-Hamilton Technical Center:

Jeffrey Lee, teacher

REPLACES: Virginia Johnson

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2012-2013 school term:

OOF for 12-13 Year					
SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	Year
SHS	Bass	Emily	ESOL		12-13

SUSPENSION:

Branford High School:

Matthew Bell, teacher, September 10 through October 9, 2012

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Cynthia Frye	SPS / Teacher	BHS/Teacher	10/1/2012	M. Bell

**RECOMMENDATION: NON-INSTRUCTIONAL:**

TERMINATION:

Food Service Department:

JoAnn Voss, food service worker, effective September 28, 2012

**End of List  
2012-2013  
School Year**

The meeting adjourned at 2:48 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
October 23, 2012

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Chairperson Ulmer called the hearing to order at 5:56 p.m.

**Director of Curriculum and Instruction – Dawn Lamb:**

1. Final review of additions and revisions to the Suwannee County School Board Student Progression Plan as follows: (A copy is available for review in the office of the Director of Curriculum and Instruction.) **(pg. 7)**

Cover Page

- II. Promotion and Placement in the Elementary Grades (K-5) B.1.b.3) and B.6.
- III. Promotion and Placement in Middle Grades (6-8) A.3. and A.4.
- IV. Placement, Classification, and Graduation in High School (9-12) B., C.15.a., 15.b., and G.1.e.

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Student Progression Plan and there were none.

**Director of Human Resources – Dr. Bill Brothers:**

2. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) (pgs. 8-9)

- #2.02 Organization, Membership, and Officers of the Board  
(*Revised*)
- #2.20 Wellness Program (*Revised*)
- #4.01 Student Progression Plan (*Revised*)
- #4.09 Athletics (*Revised*)
- #5.17 Student Injuries (*Revised*)
- #5.30 Special Dietary Needs (*Revised*)
- #6.52 Suspension and Dismissal (*Revised*)
- #6.53 Suspension With Partial or No Pay (*Revised*)
- #7.06 School Food Service Funds (*Revised*)
- #7.14 Purchasing Policies and Bidding (*Revised*)
- #8.23 General Food Service Requirements (*Revised*)
- #8.24 Meal Patterns (*Revised*)
- #8.25 Free and Reduced Price Meals (*Revised*)
- #8.255 School Breakfast Program (*Revised*)

Mrs. Ulmer called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 6:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
October 23, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, J. M. Holtzclaw, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey was present.

Chairperson Ulmer called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School FCA Student Organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mrs. Owens, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-42)**

- September 4, 2012 - Public Hearing (final millage and final budget)
- September 11, 2012 - Workshop Session
  - Special Meeting
  - Expulsion Issues Hearing (Private)
- September 25, 2012 - Workshop Session
  - Regular Meeting

2. Approval of the monthly financial statement for September 2012.

3. The following bills for the period September 1-30, 2012:

General Fund

#144838 - 145643	\$	1,919,192.40
Electronic Fund Transfers		<u>1,599,852.80</u>
	\$	3,519,045.20

Federal Fund

#42712 - 42859	\$	215,767.13
Electronic Fund Transfers		<u>233,235.22</u>
	\$	449,002.35

Food Service Fund

#26363 - 26496	\$	186,778.12
Electronic Fund Transfers		<u>69,580.88</u>
	\$	256,359.00

2.0 LCIF

#6252 - 6582	\$	187,921.73
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School Construction Fund

#3407 - 3411	\$	623.27
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4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-2	IV-1 (Food Service) IV-3 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 23, 2012. **(pgs. 43-44)**
6. Approval of the following contracts/agreements for the 2012-2013 school year: (RENEW)

- #2013-76 Commerce Bank Commercial Card Agreement between Commerce Bank and Suwannee County District School Board (*Revised*) (Note: This contract replaces the original Contract #2013-53, which was Board approved on July 3, 2012.) **(pgs. 45-60)**
- #2013-98 Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Suwannee County, Florida (*Renewal*) **(pgs. 61-78)**

7. Presented for informational purposes out-of-state travel for the following employee: **(pg. 79)**

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Tonya Ratliff	SHTC	Feb. 14-16, 2013	Accreditation Review Council on Education in Surgical Technology/Assisting	New Orleans, LA

8. Approval of the following student transfers for the 2012-2013 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Madison	Blanton	Columbia	Suwannee	5
Dustin	Driver	Taylor	Suwannee	11

FIRST NAME	LAST NAME	TO	FROM	GRADE
Andrew	Hart	Columbia	Suwannee	7
Kylie	Mathews	Columbia	Suwannee	KG
Carlee	Smith	Columbia	Suwannee	1
Kayla	Smith	Columbia	Suwannee	4
Blanca	Vences	Lafayette	Suwannee	6
Jose	Vences, Jr.	Lafayette	Suwannee	8
Dalton	Phelps	Suwannee	Lafayette	7
Austin	Raulerson	Suwannee	Lafayette	4
Erin	Raulerson-Phelps	Suwannee	Lafayette	3

9. Approval to hold the annual School Board re-organizational meeting, along with the regular monthly November Board meeting on Tuesday, November 20, 2012, at 5:30 p.m. and 6:00 p.m. respectively.
10. Approval to change the regular monthly December Board meeting to December 18, 2012, at 6:00 p.m.

## REGULAR AGENDA

### **Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to accept Payment in Lieu of Taxes from Suwannee River Water Management District (SRWMD). Mr. Joe Flanagan, with SRWMD, presented the Board with a check in the amount of \$14,301.91. (pg. 80) MOTION CARRIED UNANIMOUSLY

### **Director of Curriculum and Instruction – Dawn Lamb:**

2. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of additions and revisions to the Suwannee County School Board Student Progression Plan as follows: (A copy is available for review in the office of the Director of Curriculum and Instruction.) (pg. 7)

Cover Page

II. Promotion and Placement in the Elementary Grades (K-5) B.1.b.3) and B.6.

III. Promotion and Placement in Middle Grades (6-8) A.3. and A.4.

IV. Placement, Classification, and Graduation in High School (9-12) B., C.15.a., 15.b., and G.1.e.

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

3. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.) (pgs. 8-9)

#2.02	Organization, Membership, and Officers of the Board ( <i>Revised</i> )
#2.20	Wellness Program ( <i>Revised</i> )
#4.01	Student Progression Plan ( <i>Revised</i> )
#4.09	Athletics ( <i>Revised</i> )
#5.17	Student Injuries ( <i>Revised</i> )
#5.30	Special Dietary Needs ( <i>Revised</i> )
#6.52	Suspension and Dismissal ( <i>Revised</i> )
#6.53	Suspension With Partial or No Pay ( <i>Revised</i> )
#7.06	School Food Service Funds ( <i>Revised</i> )
#7.14	Purchasing Policies and Bidding ( <i>Revised</i> )
#8.23	General Food Service Requirements ( <i>Revised</i> )
#8.24	Meal Patterns ( <i>Revised</i> )
#8.25	Free and Reduced Price Meals ( <i>Revised</i> )
#8.255	School Breakfast Program ( <i>Revised</i> )

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Holtzclaw, second by Mrs. Owens, for approval of the Personnel Changes List, with the following changes on Page 83: Maxine Kidd, effective date should be September 17, 2012; Delina Carmichael, effective date should be September 19, 2012; and Christal Johnson, effective date should be September 16, 2012. (pgs. 81-85) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: NON-INSTRUCTIONAL:**

Branford Elementary School:

Larry Jackson, custodian, effective December 31, 2012

**RESIGNATION: INSTRUCTIONAL:**

Suwannee High School:

Ashley Chandler, effective October 26, 2012

Suwannee Middle School:

Stephen Claffey, teacher, effective August 20, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

**MENTORS:**

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Merri Harrell	Danielle Aultman	SHS
Mirian Venero	Kate Bromley	SMS
Mary Check-Cason	Annie Day	SMS
Leslie Fry	William Hightower	SMS
Jean Eckhoff	Na'Keia Jackson	SMS
Tammy Butts	Sarah Jacobson	SMS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Kate Bromley	Girls' Head Soccer Coach	SMS	K. Curls
*Matt Frier	Assistant Football Coach	SMS	R. Baldwin
*Mark Saleh	Boys' Head Soccer Coach	MS	B. Wotton
*Ronald Tucker	Boys' Head Basketball Coach	SMS	B. Scarborough
*Matthew Yanossy	Assistant Football Coach	SMS	G. Green

\*Pending completion of personnel and certification requirements

**RECOMMENDATION: NON-INSTRUCTIONAL:**

District Office:

Debra Ross, secretary for administration, effective October 15, 2012

REPLACES: Sandra Bonds

Food Service Department:

Terrie Barker, food service worker 6 hr., effective October 9, 2012

REPLACES: Maxine Kidd

Maxine Kidd, food service worker 8 hr., effective September 17, 2012

REPLACES: Annie McCardle

Delina Carmichael, food service worker 8 hr., effective September 19, 2012

REPLACES: Patricia Ford

Christal Johnson, food service worker 3 hr., effective, September 16, 2012

SPLIT POSITION

Brenda Tomlinson, food service worker 3 hr., effective October 9, 2012

SPLIT POSITION

Jeffery Wood, food service worker 2 hr., effective October 9, 2012

SPLIT POSITION

Suwannee Elementary School:

Tralene Sasso, paraprofessional, effective September 24, 2012

REPLACES: Violet Tipton

Suwannee-Hamilton Technical Center:

John Sinclair, paraprofessional-temporary, effective September 19, 2012

NEW POSITION

LEAVE OF ABSENCE (PERSONAL):

Suwannee Primary School:

Cristina Herrington, tentatively, October 15, through December 10, 2012, with the option of returning sooner

REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>
Lisa Fralick	BES/Food Service worker 6hr	BHS Food Service worker 3hr	10/16/12

SUBSTITUTES:

The following to be approved as *emergency* substitute teacher:

Suwannee-Hamilton Technical Center:

John Sinclair

SUBSTITUTES:

The following to be approved as substitute custodians:

Freddy Johnson                      Natelle Smith

SUBSTITUTES:

The following to be approved as substitute bus drivers/attendants:

Tracy Felty-Janosh	effective 9/21/12
Kathryn Martin	effective 9/21/12

VOLUNTEERS:

Krystal Anderson  
Alysia Arvayo  
Heather Ayala  
Kutana Baker  
Judy Bass  
Lawanna Beard  
Bonnie Belenets  
Nicholas Belenets  
Palizzia Blue  
Stefan Blue  
Kimberly  
Braymiller  
Myra Brock  
Viola Brown  
Larry Bryant  
Ernest Butler  
Jennifer Butler  
Jason Byrd  
Sherry Byrd  
Lorisa Calloway  
James Cannon  
Joyce Cannon  
Lacey Cannon  
Reyn Carmichael  
Nathan Cashmore  
Dyvone Cason  
Alberto Cavazos  
Wendy Chauncey  
Brenda Clark  
Russell Cockburn  
Michael Cooler  
Jerry Corbett  
Robert Corbin  
Tiffany Corbin  
Calvin Cribbs  
Shirley Cribbs

Dorothy Day  
Crystal Delcastillo  
Shelia Desmartin  
Ramona Driggers  
Lorreen Driver  
Tara Duff  
LueAnne Edwards  
Anairis Espinosa  
Michelle Faller  
Christina Farmer  
Mellisa Fennell  
Todd Frier  
Kasey Garner  
Willie Garner  
Catina Giles  
George Glover  
Barbara Gregory  
Carol Griffin  
Heather Griffin  
Michael Hamos  
Jeri-lyn Hand  
Wilbur Hand  
Kevin Hardin  
June Hardy  
Curtis Harrell  
James Harrison  
Bennie Hart  
Kristy Hart  
John Hatch  
Darrell Heath  
Korey Hicks  
Ada Higgins  
Adam Hitt  
Patricia Howard  
Jordan Hutchison  
Demetrices Ivey

Lettie Jelks  
Cary Jenkins  
Kosie Jenkins  
Noreen Jenkins  
William Jerkins  
Peter Johnson, Jr.  
Debbie Jones  
Tina Jones  
Gary Kelly  
Sheree Kelly  
Ashley Kirby  
Kyle Kirby  
Donna Kramp  
Yvonne Lajoie  
Tammy Land  
Harold Land II  
Dorothy Lindsey  
Nathan Little  
Richard Little  
Raeliah Macatee  
Andrea Marcum  
David Markham  
Richard Marlowe  
Joshua Martin  
Betty McFarland  
Randy McFarland  
James McMillan  
Trudy Meeks  
Holly Melland  
Jennifer Merola  
Roberto Miguel  
Tabetha Moran  
Glendy Morgan  
Denny Mullen  
James Nielsen  
Craig Nix

Bruce Norton  
Pamela Norton  
Sean O'Hara  
Eugene Orr  
Gregory Overn  
Danielle Paluzzi  
Bonnie Paquette  
Kristi Phillips  
Dallas Plymel  
Jennifer Prevatt  
Jerry Ramsey  
Linda Ray  
David Reaves  
Chloe Richard  
Gerald Rickerd  
Thomas Roberts  
Jonathan  
Rodriguez  
Heather Sabourin  
Kristina Sardina  
SueAnn Sasser  
Charlotte Sessions  
Thomas Sessions  
Elizabeth Shumate  
Slade Sikes  
Amanda Simpson  
Thomas Sims  
Renee Smarz  
Bobby Smink  
Ashley Smith  
Tiffany Smith  
Holley Snyder  
Milagro Soto  
William Spikes  
Annie Stancel  
Fredric Starling  
Vonnie Strickland  
Bethany  
Summerfield

Toni Swindle  
Shanna Taylor  
Marty Tedder  
Katrina Thomas  
Wade Thomas  
Mindy Thompson  
Wayne Topham  
Yvonne Topham  
Ronald Tucker  
Janet Walker  
Kimberly Ward  
James Washington  
Roice Wolfe  
Douglas Wynn  
Matthew Yanossy  
Dominick Ziemba

**End of List**  
**2012-2013**  
**School Year**

**School Board Attorney – Leonard Dietzen:**

5. Legal Counsel’s Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

6. Superintendent’s Report – No matters to report.

**School Board Members:**

7. Issues and concerns Board members may wish to discuss

- Mr. daSilva and Mrs. Owens requested that another discussion be held soon regarding the concussion management program.
- Mr. Taylor requested that, in the future, more time be allotted on presentation of school improvement plans so that there is in depth discussion, as well as comparisons with the District Improvement Plan and the Strategic Plan. Mr. Taylor commended Mr. Scarborough and staff for revisiting the teacher evaluation process to address all concerns.

**Miscellaneous**

Dr. Brothers reported on the Protocol Review Team Visit from DOE. He stated that the team was impressed with our Board, especially their commitment to professional development training.

The meeting adjourned at 6:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
November 13, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairperson Julie Ulmer, Ed daSilva, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J.M. Holtzclaw was absent.

Administrators and others present: Walter Boatright, Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers (arrived at 9:40 a.m.), Dawn Lamb, Melissa Moseley, Scott Pfender (arrived at 9:45 a.m.), Elizabeth Simpson, Jim Simpson, Lila Udell, and Josh Williams. Also present was Catherine Cason, School Board Member-Elect.

Chairperson Ulmer called the meeting to order at 9:02 a.m.

SHTC Program Update..... Walter Boatright

Mr. Boatright introduced Tonya Ratliff, Instructor of the Surgical Technology Program. Ms. Ratliff gave a Powerpoint presentation regarding the program. Several of her students gave a demonstration of the duties of a surgical technologist.

Teacher Evaluation System Update..... Dawn Lamb  
Student Data Presentation

Mrs. Lamb gave a Powerpoint presentation on student data regarding end of course testing and common core expectations.

Mrs. Lamb provided an update on the teacher evaluation system. She stated the proposal is to move away from the Marzano system and work with Educational Management Consultant Services, Inc. to develop the District’s teacher evaluation system. Discussion followed regarding the two evaluation systems.

LEA Profile..... Elizabeth Simpson

Mrs. Simpson provided an update regarding the 2012 LEA Profile report.

Safety Program Update.....Scott Pfender

Mr. Pfender provided an update regarding the safety program.

The workshop recessed at 11:20 a.m. and resumed at 12:34 p.m.

Teacher Incentive Fund (TIF) Grant with NEFEC .....Cheryl Mae Brinson

Mrs. Brinson presented information regarding the proposed TIF Grant with NEFEC.

OPAGGA School Safety and Security Assessments .....Mark Carver  
Quit Claim Deed/Resolution

Mr. Carver distributed and reviewed a handout regarding the OPAGGA School Safety and Security Self-Assessment for 2011-2012.

Mr. Carver distributed and reviewed a handout regarding Parcel #15-05S-13E-0914500.0000 Quit Claim Deed and Resolution.

District Improvement Plan (**pgs. 3-26**)..... Lila Udell  
District Parent Involvement Plan/Policy (**pgs. 27-41**)

Mrs. Udell reviewed the District Improvement Plan and the District Parent Involvement Plan/Policy.

Sequestration Resolutions ..... Vickie Music/Julie Ulmer  
(NEFEC and FSBA)

Ms. Music and Mrs. Ulmer provided information regarding the sequestration resolutions with NEFEC and FSBA.

Mrs. Ulmer suggested adding language to the FSBA resolution to personalize it for Suwannee County Schools. Ms. Music asked Mrs. Ulmer to forward the language to Debra Ross to include in the resolution.

The workshop adjourned at 2:31 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
November 13, 2012

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairperson Julie Ulmer, Ed daSilva, Muriel Owens, and Jerry Taylor, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

Chairperson Ulmer called the meeting to order at 2:39 p.m.

MOTION by Mrs. Owens, second by Mr. daSilva, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

**School Board Chairperson – Julie Ulmer:**

1. MOTION by Mr. daSilva, second by Mr. Taylor, for approval of the following resolution for the 2012-2013 school year:

#2013-08R Florida School Boards Association, Inc. (FSBA) Resolution on Sequestration (*New*) (Note: Language to be included from discussion at Workshop held earlier today.) (pgs. 42-44)

MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

2. MOTION by Mrs. Owens, second by Mr. daSilva, for approval of the following resolution for the 2012-2013 school year:

#2013-07R Resolution from the NEFEC Board of Directors RE: Sequestration of Funds (*New*) (pgs. 45-48)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

3. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following contract/agreement for the 2012-2013 school year: (NEW) (Note: Pending approval by Board Attorney Leonard Dietzen.)

#2013-101      Contract between Suwannee County School District and Educational Management Consultant Services, Inc. (Jerry Copeland) to design an instructional performance appraisal system (*New*) **(pgs. 49-51)**

Mr. Dietzen expressed his concerns with the contract. Mr. Taylor addressed his concerns with changing the evaluation system during mid-year.

MOTION CARRIED UNANIMOUSLY for the School Board attorney to revise the contract with Educational Management Consultant Services, Inc. to purchase consulting services related to an instructional performance appraisal system.

**Director of Facilities – Mark Carver:**

4. MOTION by Mr. daSilva, second by Mrs. Owens, for approval of the following resolution and quit claim deed for the 2012-2013 school year:

#2013-09R      Resolution and Quit Claim Deed for Parcel #15-05S-13E-0914500.0000 (*New*) **(pgs. 52-55)**

MOTION CARRIED UNANIMOUSLY

**Miscellaneous**

Mrs. Ulmer announced that there would be a reception immediately following the meeting to honor Mrs. Owens for her dedication and service to our District. Board members and administrators expressed their thanks and appreciation to Mrs. Owens.

The workshop adjourned at 3:08 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REORGANIZATION MEETING  
November 20, 2012

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Catherine Cason, Ed daSilva, J. M. Holtzclaw, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Supt. Scarborough called the meeting to order at 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2013.

Nomination by Mr. Holtzclaw, second by Mrs. Ulmer, for Mr. Taylor to serve as Chairman through November 2013. MOTION CARRIED UNANIMOUSLY

Supt. Scarborough turned the gavel over to Chairman Taylor.

Nomination by Mr. Holtzclaw, second by Mrs. Ulmer, for Mr. daSilva to serve as Vice-Chairman through November 2013. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2013.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 702 – 2<sup>nd</sup> Street NW, Live Oak, Florida, with the exception of the February 2013 meeting, which will be held in Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee.

Nomination by Mrs. Ulmer, second by Mr. Holtzclaw, for Mr. daSilva to serve as Legislative Liaison on the FSBA Legislative Committee. MOTION CARRIED UNANIMOUSLY

Nomination by Mrs. Ulmer, second by Mr. Holtzclaw, for Mr. Taylor to serve as Alternate Legislative Liaison on the FSBA Legislative Committee. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:34 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
November 20, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

SRO David Crutchfield was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Pledge to the flag by Dr. Bill Brothers.

(Note: Suwannee Elementary School was scheduled for student remarks and pledge to the flag. However, due to the Board meeting being held during the Thanksgiving holidays, Suwannee Elementary School students were not available.)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-26)**

- October 9, 2012
  - Joint Workshop with Suwannee County Board of Commissioners, Live Oak City Council, and Branford Town Council
  - Workshop Session
  - Special Meeting
- October 23, 2012
  - Expulsion Issues Hearing (Private)
  - Public Hearing
  - Regular Meeting

2. Approval of the monthly financial statement for October 2012.

3. The following bills for the period October 1-31, 2012:

General Fund

#145644 - 146086	\$	1,783,069.47
Electronic Fund Transfers		<u>1,656,957.88</u>
	\$	3,440,027.35

Federal Fund

#42320 - 42340; 42860 - 43058	\$	260,758.70
Electronic Fund Transfers		<u>240,972.83</u>
	\$	501,731.53

Food Service Fund

#26497 - 26636	\$	216,864.56
Electronic Fund Transfers		<u>70,382.14</u>
	\$	287,246.70

2.0 LCIF

#6283 - 6313	\$	42,932.43
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Lindsey Whittington Florida State SHS Nancy Papapetrou

9. Approval of the following student transfer for the 2012-2013 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jayden	Morgan	Suwannee	Hamilton	Pre-K

REGULAR AGENDA

**Director of Facilities – Mark Carver:**

1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the 2011-2012 Office of Program Policy Analysis and Government Accountability (OPPAGA) School Safety and Security Self-Assessment Form (A copy is available for review in the office of the Director of Facilities.) **(pg. 72)**  
MOTION CARRIED UNANIMOUSLY

2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to award the following bid:

#13-201 Mobile Walkways, Inc. for walkway covers **(pgs. 73-76)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Holtzclaw, second by Ms. Cason, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-97 SunSmart Schools Emergency Shelter School Agreement between the University of Central Florida, by and on behalf of its Board of Trustees, for the benefit of the Florida Solar Energy Center and Suwannee County School Board for Branford Elementary School (New) **(pgs. 77-80)**

MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

4. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2012-2013 School Improvement Plans for all District schools. (Copies are available for review in the office of the Director of Federal Programs.) **(pg. 81)** MOTION CARRIED UNANIMOUSLY
5. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the 2012-2013 District Improvement and Assistance Plan. (A copy is available for review in the office of the Director of Federal Programs.) **(pg. 82)** MOTION CARRIED UNANIMOUSLY
6. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the 2012-2013 District Parent Involvement Plan/Policy. (A copy is available for review in the office of the Director of Federal Programs.) **(pg. 83)** MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

7. MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of the Personnel Changes List **(pgs. 84-88)** MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: NON-INSTRUCTIONAL:**

Transportation Department:

Charles Courtot, bus driver, October 22, 2012

**RESIGNATIONS: INSTRUCTIONAL:**

Branford High School:

Jonathan Ulsh, teacher, effective October 25, 2012

District Office/Department of Student Services:

Jennifer Bartolotti, speech pathologist, effective November 29, 2012

Suwannee Elementary School:

Danielle King, teacher, effective November 30, 2012

Suwannee Middle School:

Todd Cangelosi, teacher, effective November 26, 2012

**RESIGNATION: NON-INSTRUCTIONAL:**

Food Service Department:

Laura Harris, food service worker 6 hour, effective October 26, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

Suwannee High School:

Melanie Roberts, teacher, effective October 29, 2012

REPLACES: Ashley Chandler

LEAVE OF ABSENCE (MEDICAL):

Suwannee Elementary School:

Peggie Witt, teacher, November 1, 2012, through June 11, 2013, with the option of returning sooner if released by her doctor, using days as needed

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
James Lee	Boys' MJ/JV Basketball Coach	BHS	J. Ulsh
Tracy Lamb	Cheerleader Sponsor	BHS	
Linda Whitley	Cheerleader Sponsor	BHS	
William Bonds	Asst. Varsity Baseball Coach	SHS	G. Green
Jennifer Prevatt	Girls' Head Soccer Coach	SMS	K. Bromely

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Suwannee Elementary School:

Elizabeth Rang, paraprofessional (Title I), effective October 22, 2012

REPLACES: Marion Bell

Suwannee Intermediate School:

Erin Vogel, school secretary effective January 16, 2013

REPLACES: Gail Musgrove

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Suwannee Primary School:

Elaine Raines, paraprofessional, November 2, 2012 through January 24, 2013, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Facilities Department:

Kevin Hingson, foreman, October 16 - 19, 22-23, 2012, for a total of 6 days

Transportation Department:

Sharon Lynn Bass, October 11 – 24, 2012, for a total of 10 days

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Jessica Melgar, paraprofessional, tentatively January 7 through February 15, 2013

LEAVE OF ABSENCE (MEDICAL):

Suwannee Primary School:

Debbie Ritchey, custodian, October 16 through November 23, 2012, using days as need for insurance purposes

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Sharon Lynn Bass, October 25 through December 21, 2012, or until released by her doctor

STUDENT WORKERS:

Megan Combass	Culinary Arts/SHTC
Jennifer McCray	Culinary Arts/SHTC
Eduardo Moreno	CIVICS Program/County Wide
Bethany Summerfield	Administrative Assistant/SHTC

TERMINATION:

Food Service Department:

Cassie Shuler, food service worker, effective October 19, 2012

VOLUNTEERS:

Betty Adazzio	John Hales	Seen O'Hara
Karen Andrade Ruiz	Steven Harris	Wanda O'Neal
Terry Arnold	Walter Hatch	Angelia Perkins
Sandra Bonds	Susan Helvenston	Tiffany Portbury
Becky Bowen	LaPrecious Ivey	Carolyn Purdy
Jack Bowen	Arminda Janousek	Timothy Ratliff
Shari Boyette	James Janousek	Nancy Roberts
Edward Bowman	Verdell Jemison	Edward Robinson
Melanie Bowman	Josie Jenkins	Amber Rutherford
Billy Brannan III	Anthony Jennings	Linda Samano
Katrina Cannon	Priscilla Jones	Diane Sandstrom
Catherine Cason	Olga Knott	Barbara Scott
Jennifer Clark	Sandra Lang	Elouise Scott
Antionette Clayton	Susan Lewis-Hoke	Rhonda Scott
Eunice Cline	James Lee	Richard Scott
Tawanna Cooks	Jennifer Ley	Ashley Sellars
Randi Croft	Billy Lundin	Lawrence Simmons
Andrea Davis	Marsha Lundin	Dawn Sims
Julie DeGarmo	Cebollos Martinez	Julie Skeen
Lakeshid Derico	Victor Martinez	Erin Smith
Ann Doswell	Victore Martinez	Vonnie Strickland
Dillan Ellis	Kaitlyn McCall	Kristin Stroud
Cherie Eplin	Laiasha McClain	Darlene Suber
Betty Fortner	Bryan McDonald	Emilia Swanson
Resi Freeman	Mandy McDonald	Katheryn Thomas
Carmon Frier	Heather McInnis	Shirley Tomac
Brenda Gloner	Nathan Mercer	Clayton Tomlinson
Jason Gloner	Sherry Millington	Tammy Tomlinson
Montina Goff	Bonnie Montgomery	Flor Vega
Crystal Grant	Ida Musgrove	MariaVega Flor
Jimmie Green	Peggy Musgrove	Justin Walker
Kristy Grest	Dana O'Hara	Nicole Whittington

Natasha Williams  
Sherri Williams  
Martha Wood  
Wilbur Wood  
Pamela Yanossy

**End of List**  
**2012-2013**  
**School Year**

**School Board Attorney – Leonard Dietzen:**

8. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

9. Superintendent's Report – No matters to report.

Supt. Scarborough stated he had asked Debra Ross to schedule individual meetings between he and Board members to discuss several topics regarding the next four years.

**School Board Members:**

10. Issues and concerns Board members may wish to discuss

- Board members welcomed Catherine Cason as our new School Board member. Board members expressed their thanks to everyone and wished everyone a Happy Thanksgiving!
- Mr. daSilva thanked Ms. Music for proceeding with the Concussion Management Program. He asked Supt. Scarborough to follow up on the railings for the bleachers at Suwannee Primary School.
- Mr. Taylor mentioned to Board members regarding participation in the FSBA Master Board Program for 2013.

The meeting adjourned at 6:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
LEGISLATIVE HEARINGS – LIVE OAK CITY HALL  
December 11, 2012  
9:30 a.m. – 10:45 a.m.

<<< >>>

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
December 11, 2012

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J.M. Holtzclaw was absent due to illness.

Administrators and others present: Mark Carver, Elizabeth Simpson, and Dawn Lamb. The following staff members and administrators were present throughout various times of the workshop: Walter Boatright, Cheryl Mae Brinson, Dr. Bill Brothers, Dick Calvitt, David Campbell, Janene Fitzpatrick, Lisa Garrison, Rhonda Lepper, Scott Pfender, Ted Roush, Lila Udell, and Josh Williams. NEFEC representatives Ronda Bourn and Marsha Hill were also present.

Chairman Taylor called the meeting to order at 11:00 a.m.

Contract for Architect ..... Mark Carver

Mr. Carver provided information regarding the two proposed contracts with Architects in Association Rood, Zwick & Kerr, Inc. pertaining to projects for Suwannee Primary School and Suwannee High School.

Suwannee Social Services Contract/Grant .....Elizabeth Simpson

Mrs. Simpson provided information regarding the proposed Suwannee Social Services Contract/Grant with Andrew Harrell.

**Miscellaneous**

Board members held a discussion regarding whether to participate in the upcoming 2013 Master Board Program. Consensus of the Board was to participate in the program.

The workshop recessed at 11:21 a.m. and resumed at 12:30 p.m. Mr. Taylor noted that Ms. Cason and Mrs. Ulmer were not present when the workshop resumed, due to the Take Stock in Children luncheon.

Food Service Personnel and..... Rhonda Lepper/Dr. Bill Brothers  
Departmental Reorganization

Mrs. Lepper provided information regarding the need for an additional 3-hour part-time food service worker position at Branford High School.

Dr. Brothers distributed and reviewed a draft memo regarding proposed agenda addendum items for the December 18 meeting. He also provided information regarding the proposed reorganization of the Food Service Department.

Teacher/Principal Evaluation Systems ..... Dr. Bill Brothers/Dawn Lamb  
Principal Leadership Academy Plan

Dr. Brothers provided information regarding the following items:

- Proposed Instructional Performance Appraisal System (Teachers)

(Note: Ms. Cason is now present--12:55 p.m.)

- Proposed School Based Administrators Performance Appraisal System (Principals)

(Note: Mrs. Ulmer is now present--1:15 p.m.)

- NEFEC Principal Leadership Academy Plan

Reconfiguration..... Dawn Lamb

Mrs. Lamb reviewed the proposed Reconfiguration Timeline. Board members made suggestions regarding the proposed reconfiguration process, along with their concerns. Supt. Scarborough asked each Board member to forward him the name of a community member that could possibly serve on the Reconfiguration Task Force Committee.

SHTC Program Update ..... Walter Boatright

Mr. Boatright introduced Dick Calvitt, SHTC Financial Aid Coordinator, who provided information regarding the Financial Aid program.

The workshop recessed at 2:14 p.m. and resumed at 2:25 p.m.

TIF Grant with NEFEC..... Cheryl Brinson and NEFEC Reps

Mrs. Brinson introduced Ronda Bourn and Marsha Hill, with NEFEC, who provided information regarding the proposed TIF Grant. Ms. Bourn and Ms. Hill answered questions from Board members and staff.

The workshop adjourned at 2:47 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
December 11, 2012

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board member J.M. Holtzclaw was absent due to illness; and Chief Financial Officer Vickie Music was also absent.

Chairman Taylor called the meeting to order at 2:55 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

(Presented by Director of Curriculum and Instruction – Dawn Lamb)

1. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval and certification of the 2012-2013 Class Size Reduction Compliance Plan. (pgs. 4-6) MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

2. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-103      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Educational Management Consultant Services, Inc. (Jerry Copeland) to design an instructional performance appraisal system (Note: This contract replaces #2013-101.) (*New/Revised*) (pgs. 7-17)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the North East Florida Educational Consortium (NEFEC) Regional Principal Leadership Academy Plan as the District Leadership Development Principal Certification Plan. (A copy is available in the office of the Director of Human Resources.) **(pg. 18)** MOTION CARRIED UNANIMOUSLY
  
4. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following performance appraisal systems: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 19-20)**
  - a. The School Board of Suwannee County Instructional Performance Appraisal System
  - b. The School Board of Suwannee County School Based Administrators Performance Appraisal System

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the following personnel item for the 2012-2013 school year:
  - a. Job Description #82 – Teacher (*Revised*) **(pgs. 21-25)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:16 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
December 18, 2012

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and SRO David Crutchfield were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School student volunteers.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-20)**

- November 13, 2012 - Workshop Session
- Special Meeting
- November 20, 2012 - Reorganization Meeting
- Regular Meeting

2. Approval of the monthly financial statement for November 2012.

3. The following bills for the period November 1-30, 2012:

General Fund

#146087 - 146397	\$	1,637,097.04
Electronic Fund Transfers		<u>1,638,256.32</u>
	\$	3,275,353.36

Federal Fund

#43059 - 43183	\$	200,702.64
Electronic Fund Transfers		<u>198,241.68</u>
	\$	398,944.32

Food Service Fund

#26637 - 26755	\$	166,263.71
Electronic Fund Transfers		<u>60,410.95</u>
	\$	226,674.66

2.0 LCIF

#6314 - 6339	\$	177,924.67
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School Construction Fund

#3423 - 3427	\$	1,449.63
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4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-6	III-4	IV-2 (Food Service) IV-5 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated December 18, 2012. **(pgs. 21-22)**

6. Approval of the following student teacher interns for the spring semester 2013:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Elisha Bates	St. Leo	BES	Denah Phillips
Jarrett Bass	St. Leo	BES	Pam Nettles
Brant Jessup	St. Leo	BES	Dan Taylor
Laura Robinson	St. Leo	BES	Vera Knighton

7. Approval of the following student transfers for the 2012-2013 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cade	Frier	Columbia	Suwannee	Pre-K
Camdon	Frier	Columbia	Suwannee	1
Matthew	Frier	Columbia	Suwannee	7

REGULAR AGENDA

**Director of Career, Technical, and Adult Education – Walter Boatright:**

1. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the following curriculum item for the 2012-2013 school year:
  - a. Teach Nail Technician classes to Hamilton County High School students for the second semester of the 2012-2013 school year, effective January 22, 2013 **(pg. 23)**

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to donate surplus lockers (Property Records 99001954, 99001955, 99001956, and 99001959) to The ARC North Florida. **(pg. 24)** MOTION CARRIED UNANIMOUSLY
3. The following contracts/agreements for the 2012-2013 school year: (NEW)

Mr. Carver noted that duplicate numbers were issued for contract #2013-103; and the new number should be #2013-105.

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval of # 2013-102 as follows:

#2013-102            Agreement for Design/Professional Consultant Services between the Suwannee County School Board and Architects in Association Rood, Zwick & Kerr, Inc. for the Suwannee High School central exterior courtyard enclosure and HVAC project *(New)* **(pgs. 25-50)**

MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of # 2013-105 as follows:

#2013-~~103~~ 105 Agreement for Design/Professional Consultant Services between the Suwannee County School Board and Architects in Association Rood, Zwick & Kerr, Inc. for the Suwannee Primary School renovation, remodel, and addition project (*New*) (pgs. 51-77)

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

4. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the following personnel item for the 2012-2013 school year:
  - a. Add one 3-hour part-time position at Branford High School (pg. 78)

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

(presented by Director of Human Resources – Dr. Bill Brothers)

5. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-104 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County and Suwannee Social Services, Inc. (*New*) (pgs. 79-89)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

6. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List (pgs. 90-94) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RESIGNATIONS: INSTRUCTIONAL:**

Suwannee Intermediate School:

Amanda Coe, teacher, effective December 21, 2012

Suwannee Middle School:

Kerri Frier, teacher, effective December 17, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

Branford High School:

Misty Ward, teacher, effective November 2, 2012

REPLACES: Jonathan Ulsh

District Wide/Department of Student Services:

Rowena West, teacher (Homebound) part-time/night-time

District Wide/21<sup>st</sup> Century After School Program:

The following as teachers and or paraprofessionals:

Annie Day

Harrison Ambrose

Suwannee Middle School:

Dennis Martina, teacher

REPLACES: Todd Cangelosi

**LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):**

Branford Elementary School:

Sheila Dean, media specialist, October 25, 26 and November 8, 16, 2012, for a total of 21.5 hours

Suwannee Middle School:

Carolyn Cooper, teacher, September 10, 19, 24 and 26, 2012, for a total of 29 hours

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Hunter Abercrombie	Head JV Baseball Coach	SHS	C. Bonds
*Ta-Trease Sapp	Asst. Girls' Basketball Coach	SHS	J. Chambers
Bill Hightower	JV Asst. Football Coach	SHS	
Terry Fillyaw	Asst. Football Coach	SMS	J. Gaddy

\* Pending completion of certification paperwork

MISCELLANEOUS:

Suwannee Middle School:

Kate Bromley resigned as girls' soccer coach effective November 6, 2012

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

District Office/Department of Special Programs:

Cortney Flowers, homeless advocate, 12 month grant funded, effective December 3, 2012

REPLACES: Debra Ross

Food Service Department:

Christal Johnson, food service worker 6 hour, effective December 3, 2012

REPLACES: Lisa Fralick

Dona Rightmire, food service worker 3 hour, effective December 3, 2012

REPLACES: Brenda Tomlinson

Edith Underwood, food service worker 6 hour, effective December 3, 2012

REPLACES: Laura Harris

Suwannee Intermediate School:

Lori Alban, school secretary 11 month, effective

REPLACES: Erin Vogel

Suwannee Primary School:

Waleska Gomez Colon, paraprofessional part-time, effective November 26, 2012

NEW POSITION

Transportation Department:

David Barnes, bus driver, November 26, 2012

REPLACES: Charles Courtot

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Transportation Department:

Patricia Bryant, bus driver, November 26, 2012 through February 15, 2013, with the option of returning sooner

LEAVE OF ABSENCE (Maternity):

Suwannee Primary School:

Tenlee Harrell, pre-k paraprofessional, December 12 through 21, 2012, using days as needed for insurance purposes

LEAVE OF ABSENCE (Medical):

Food Service Department:

Maxine Kidd, food service worker 8 hour, November 15 through December 21, 2012, with the option of returning sooner if released by her doctor, leave without pay

Jennifer McGee, food service work 6 hour, extend leave through December 31, 2012, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (Personal):

Suwannee Middle School:

Colleen Welsh, paraprofessional, January 7 through April 8, 2013, for completion of internship

STUDENT WORKERS:

Elizabeth Serra-Arderi      SHTC/medical Assistant Specialist

SUBSTITUTES:

The following to be approved as substitute bus drivers/attendants:

Lillian Moman effective 11/29/12

Avery McCabe effective 11/15/12

VOLUNTEERS:

Adam Chauncey	Daryl Harrell	Laura Poore
Adrienne Chauncey	Dave Gayton	Leroy Stacy
Allyson Tilley	Dennis Corbin	Linda Lee
Angela Phillips	Derek Turner	Linda Sweat
Bailey Mathews	Elizabeth Cranford	Lodge Hilyer
Beverly Ritter	Eugene Orr	Louis Casserino
Bobbie Necessary	Eugene Freeman	Manuel Espinosa
Brandon Ramsey	Frank Freihofer	Marlene Williams
Brenda Raulerson	Gary Montgomery	Marlyn Sanders
Brian Cobble	Gloria Davis	MaryLou Kohn
Brian Hudson	Hannah Stonesifer	Maureen Osborn
Candace Trichler	James Humphrey	Megan Baan-McAlpin
Candice Herring	James McMillan	Michael Hamor
Carla Collins	Janet Douglas	Micheal Kravec
Carolyn Cadle	Jay Pittman	Mike Jones
Chad Cash	Johnnie Simmons	Nicholas Haas
Charles Gonzalez	Jonathan Jarrell	Nicole Brandie
Charles	Jordan Medley	Orville Wiley
Roddenberry	Josh Walters	Patricia Stonesifer
Charles Sweat	Juan Chirino	Patrick Westberry
Christopher Ley	Katrina Brannon	Paul Otterbine
Colleen Davis	Kerri Ratliff	Phyllis Peters
Curtis Carlton	Kevin Daniels	Rhonda Scott
Cynthia Clark	Kyler Burk	Rhonda Mitchell
Danielle Long	Larry Daniel	Richard Marlowe

Richard Spivey  
Robert Lynch  
Robert Stirn  
Robert Yates  
Rodney Howard  
Ronald Easter  
Sanders Otis

Sandra Klecka  
Shawon Baxley  
Stacy Croft  
Stephanie Padgett  
Steven Danaher  
Sylvia Williams  
Terry Escobar

Timothy Escobar  
Timothy Wiggins  
Timothy Barga  
William Maynard  
William Weaver  
Willie Veal

**End of List  
2012-2013  
School Year**

**Action on AGENDA ADDENDUM**

(Note: Action taken on Item #2 prior to Item #1)

**Director of Human Resources – Dr. Bill Brothers:**

#2. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following personnel items for the 2012-2013 school year:

- a. Add one Supervisor of Food Service position **(A3-A4)**
- b. Add new Job Description #148 – Supervisor, Food Service **(A5-A8)**
- c. Revise *Salary Schedule 2010-2012 Principals and Administrators* to reflect compensation for Supervisor of Food Service on Line 10 **(A9)**
- d. Revise Job Description #27 – Director, Food Service **(A10-A12)**
- e. Revise Job Description #133 – Assistant Coordinator, Food Service **(A13-A16)**
- f. Temporarily freeze one Administrative Secretary I position in Food Service **(A3-A4)**

MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

#1.MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to accept a donation from PCS Phosphate-White Springs in the amount of \$45,000 to be used for the following purposes: (A2)

\$25,000 – Suwannee High School Computer Lab

\$10,000 – Suwannee High School FFA Program

\$10,000 – Branford High School FFA Program

MOTION CARRIED UNANIMOUSLY

**End of AGENDA ADDENDUM**

**School Board Attorney – Leonard Dietzen:**

7. Legal Counsel’s Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

8. Superintendent’s Report – No matters to report.

**School Board Members:**

9. Issues and concerns Board members may wish to discuss

- Board members wished everyone a Merry Christmas and a Happy New Year!
- Mr. daSilva and Ms. Cason asked that, in light of the recent tragedy in Connecticut, time be allocated in the near future to discuss and/or address our security measures throughout the District.
- Mr. Taylor read an article that was posted online from the Fund Education Now organization that advocates for public education. The article was regarding the recent Connecticut tragedy.

The meeting adjourned at 6:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
January 8, 2013

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J.M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Dr. Bill Brothers, Mark Carver, Dawn Lamb, Melissa Moseley, Scott Pfender, Ted Roush, Elizabeth Simpson, Jim Simpson, Lila Udell, and Josh Williams.

Chairman Taylor called the meeting to order at 9:02 a.m.

Reconfiguration of Live Oak ..... Dawn Lamb/Supt. Scarborough  
Elementary Schools

Mrs. Lamb gave a Powerpoint presentation regarding the proposed reconfiguration of the Live Oak Elementary Schools.

The workshop recessed at 11:27 a.m. and resumed at 1:00 p.m.

School Calendar for 2013-2014 ..... Dawn Lamb  
High School Grades

Mrs. Lamb reviewed the proposed school calendar for the 2013-2014 school year. Mr. Holtzclaw suggested in the future to workshop the school calendar with the Board prior to the Calendar Committee meeting each year.

Mrs. Lamb gave a Powerpoint presentation regarding high school grades.

School Resource Officer Contract ..... Ted Roush

Mr. Roush reviewed the proposed contract renewal for School Resource Officers.

Facilities Update ..... Mark Carver

Mr. Carver gave a Powerpoint presentation regarding an update for the Facilities Department, which included the following topics:

- Recent Projects
- Projects in the Works
- Safety and Security Projects
- Facilities Operational Improvements
- Custodial Reassignment
- Custodial Supervisor and Custodial Secretary Positions
- Construction Planning Meeting

TIF Grant Update ..... Cheryl Mae Brinson

Mrs. Brinson provided an update regarding the TIF Grant.

The workshop adjourned at 2:53 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
January 22, 2013

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and SRO David Crutchfield were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School ELP Student Organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 5-20)**

- December 11, 2012 - Workshop Session
- Special Meeting
- Expulsion Issues Hearing (Private)
- December 18, 2012 - Regular Meeting

2. Approval of the monthly financial statement for December 2012.

3. The following bills for the period December 1-31, 2012:

General Fund

#146398 - 146781	\$	1,587,826.30
Electronic Fund Transfers		<u>1,773,366.33</u>
	\$	3,361,192.63

Federal Fund

#43184 - 43309	\$	206,980.11
Electronic Fund Transfers		<u>210,058.15</u>
	\$	417,038.26

Food Service Fund

#26756 - 26869	\$	155,203.34
Electronic Fund Transfers		<u>67,644.11</u>
	\$	222,847.45

2.0 LCIF

#6340 - 6359	\$	27,232.77
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4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-7	III-5	IV-3 (Food Service) IV-6 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated January 22, 2013. **(pgs. 21-26)**
6. Approval of the following contract/agreement for the 2012-2013 school year: **(RENEW)**
- #2013-106      Agreement between the School Board of Suwannee County, Florida and the Suwannee County Sheriff's Office to hire five full-time School Resource Officers for the 2012-2013 school year *(Renewal/Revised)* **(pgs. 27-30)**
7. Approval of the following student transfers for the 2012-2013 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Rianna	Diett	Columbia	Suwannee	6

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2012. (A copy is available for review in the office of the Chief Financial Officer.) **(pg. 31)** MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

2. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the following contracts/agreements for the 2012-2013 school year: (NEW)

- #2013-107 Pearson VUE Authorized Center Agreement between Suwannee County School Board and NCS Pearson, Inc. for the new testing requirements for GED (*New*) (pgs. 32-50)
- #2013-108 University of Northwestern Ohio Articulation Agreement between College of Applied Technologies and Suwannee County School Board through Suwannee-Hamilton Technical Center for the Auto Technology Program (*New*) (pgs. 51-54)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following curriculum item:
- a. Suwannee-Hamilton Technical Center Surgical Technology Program Handbook for March 2013 through February 2014 (pgs. 55-70)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

(presented by Director of Human Resources – Dr. Bill Brothers)

4. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following curriculum item for the 2013-2014 school year:
- a. 2013-2014 School Calendar (pgs. 71-73)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

5. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List (pgs. 74-79) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: ADMINISTRATIVE:**

District Office:

Cheryl Mae Brinson, Director of Special Programs, effective June 30, 2013

**RETIREMENT: INSTRUCTIONAL:**

Suwannee High School:

Sharon Lundy, teacher, effective June 11, 2013

Lynne Marable, teacher, effective January 21, 2013

**RESIGNATIONS: INSTRUCTIONAL:**

Suwannee-Hamilton Technical Center:

Yaira Sanchez, instructor part-time, effective January 31, 2013

Suwannee Middle School:

Mallory Bryant, teacher, effective January 2, 2013

**RESIGNATIONS: NON-INSTRUCTIONAL:**

Food Service Department:

Delina Carmichael, food service worker 8 hour, effective January 11, 2013

Suwannee Primary School:

Stephane Phillips, paraprofessional, effective December 21, 2012

Transportation Department:

Edna Ellison, bus driver, effective December 21, 2012

**RECOMMENDATIONS: INSTRUCTIONAL:**

**SUWANNEE-HAMILTON TECHNICAL CENTER:  
PART-TIME/HOURLY EMPLOYEES (for the second term of the 2012-13  
school year)**

**ADULT EDUCATION**

Richard Allen	TABE Test Examiner
Kim Boatright	Alternate GED Examiner
Darryl Cannon	Adult Basic Education
Robbin Chapman	ABE/GED Prep
Phyllis Doty	ESOL
Karen Fraley	TABE Test Examiner
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Lynn Lee	GED Test Proctor
Lisa McKinley	Alternate GED Examiner
Terry Mills	ED Options
Pam Poole	Chief GED Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Roger Sumner	Adult Basic Education
Tammie McKay	ABE/GED Prep
Ann Warner	GED Test Proctor

**VOCATIONAL**

Lisa Dorris	Culinary
Amy Williams	Child Care
Melissa Brady	Child Care
Sherri Williamson	Phlebotomy
Tabitha Sibel	Phlebotomy
Kim Thomas	Early Childhood Development
Sharon Witter	Patient Care Technician

**SUWANNEE-HAMILTON TECHNICAL CENTER  
PART-TIME/HOURLY EMPLOYEES**

**COMMUNITY EDUCATION** (pending class enrollment)

Debbie Scott	Cake Decorating
Cheryl Clark	Fondant
Carol Risk	Yoga
Marilyn Roberts	Business
Kim Thomas	Intro to Computers & Excel
Juanita Torres	Conversational Spanish
Ann Warner	Beginning Computer Class
Ginny Crews	CPR
Robin Pfender	Excel
Paige Thomas	iPad Training

Suwannee Elementary School:

Natalie Hunter, teacher, effective December 18, 2012

REPLACES: Danielle King

Suwannee Intermediate School:

Amon Rolerson, teacher, effective January 7, 2012

REPLACES: Amanda Coe

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Amber Masters, teacher, tentatively February 4 through March 22, 2013, using days as needed for insurance purposes

SUSPENSION:

Suwannee High School:

Lynne Marable, teacher, December 17 – 21, 2012, without pay

MISCELLANEOUS:

District Wide:

Alexander Gonzalez to work up to 40 hours to translate the Student Code of Conduct from English to Spanish

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

District Office/Food Service Department:

Steven Scheufler, Supervisor of Food Service, effective January 16, 2013  
POSITION RECLASSIFIED

Branford Elementary School:

Randal Williams, custodian 12 month, effective January 7, 2013  
REPLACES: Larry Jackson

Suwannee Intermediate School:

Holly Setzer, paraprofessional, effective January 16, 2013  
REPLACES: Lori Alban

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Transportation Department:

Julie Plymel, bus driver, January 8 through March 29, 2013, with the option of returning sooner

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Food Service Department:

Edith Underwood, food service worker 6 hour, December 18 – 20, 2012, for a total of 18 hours

LEAVE OF ABSENCE (MEDICAL):

Suwannee Primary School:

Elaine Raines, paraprofessional, January 25 through June 7, 2013, leave without pay

STUDENT WORKERS:

Zolema Quiterio	CIVICS
David Thrift	SHTC/Culinary Arts

SUBSTITUTES:

The following as substitute bus attendant:

Misty Whitt                      effective 1/7/2013

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Rebecca Kirby	SPS/Asst Manager	SHS/Food Service 6hr	1/7/2013	L. Harris

SUSPENSIONS:

Suwannee Intermediate School:

Eduardo Camejo, paraprofessional, December 20, 2012, without pay

Transportation Department:

David Beard, bus driver, December 21, 2012, and January 7, 2013, without pay  
(4 hours)

**End of List  
2012-2013  
School Year**

**School Board Attorney – Leonard Dietzen:**

6. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

7. Superintendent's Report – No matters to report.

**School Board Members:**

8. Issues and concerns Board members may wish to discuss
  - a. Mrs. Ulmer questioned the FTE audit response for discussion purposes. Ms. Music responded that we received the response of the findings, and a report will be issued from the Auditor General's office. She stated that discussion will be held once the report is received.
  - b. Mr. daSilva expressed his concern with reconfiguration and requested that a parent/community member be on the reconfiguration task force committee.
  - c. Mr. Holtzclaw stated he was looking forward to parent comment regarding reconfiguration.

The meeting adjourned at 6:32 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
February 7, 2013

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J.M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. Attorney Matt Carson sat in for School Board Attorney Leonard Dietzen, who was absent.

School Resource Officer Arthur Robinson was also present.

Chairman Taylor called the meeting to order at 3:30 p.m.

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

**Director of Transportation – Scott Pfender:**

1. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the Suwannee County School Board Employee Workplace Safety Program handbook for the 2012-2013 school year. (A copy is available for review in the office of the Director of Transportation.) **(pg. 2)** MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Bill Brothers:**

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of Personnel Changes List **(pg. 3)** MOTION CARRIED UNANIMOUSLY

**PERSONNEL RECOMMENDATIONS APPROVED:**

**RECOMMENDATIONS: INSTRUCTIONAL:**

**OUT-OF-FIELD:**

Approval for the following to teach out-of-field for the second semester of the 2012-2013 school term:

SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	Year
BHS	Cassube	Pam	M/J Erth/Space Sci	All Day	12-13
BHS	Nielsen	Nancy	English Skills, Int. Rdg., Am Hist,Econ,Econ Hon, Am Gov't,Wrld Hist	1 period	12-13
BHS	Ware	William	Physics	1 period	12-13
BHS	Warren	Abbey	Math College Success	1 period	12-13
FSBR	Gustavson	Chantal	Alg 1,Int Math,Inf Geom,Lib Arts Math	4 periods	12-13
FSBR	Parker	Patrice	M/J Intens Rdg	1 period	12-13
SES	Camejo	Alessandra	ESOL		12-13
SHS	Broughton	De	Int Sci	2 periods	12-13
SHS	Gray	Ronnie	Bio 2	1 period	12-13
SIS	Rolerson	Amon	ESOL		12-13

Suwannee High School:

Jenny Hurst, teacher (district certified) effective February 6, 2013.

REPLACES: Lynne Marable

Suwannee Middle School:

Cheryl Hopper, teacher – temporary effective February 7, 2013

REPLACES: Mallory Bryant

Kathryn Collins, teacher effective February 8, 2013

REPLACES: Keri Frier

**End of List  
2012-2013  
School Year**

The meeting adjourned at 3:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
BLACK HISTORY MONTH LUNCHEON  
February 12, 2013  
11:30 a.m.

Guest Speaker: Robert Ford

<<< >>>

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
February 12, 2013

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J.M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Cheryl Mae Brinson, Dr. Bill Brothers, Mark Carver, Dawn Lamb, Nita Mathis, Scott Pfender, Kecia Robinson, Ted Roush, Elizabeth Simpson, Jim Simpson, Lila Udell, Dr. Jimmy Wilkerson, and Josh Williams. Reconfiguration Task Force Committee Members Sheriff Tony Cameron, Crystal Gill, Debbie McCall, and Pat Roberts were also present; as well as Tyson Johnson, with Parks Johnson Agency.

Chairman Taylor called the meeting to order at 1:17 p.m.

English Language Learners (ELL) Plan ..... Cheryl Mae Brinson

Mrs. Brinson distributed and reviewed a handout regarding the ELL Plan.

Status of Reconfiguration ..... Dawn Lamb  
SAT 10

Mrs. Lamb gave a Powerpoint presentation regarding the proposed reconfiguration. Mrs. Lamb, Supt. Scarborough, and administrative staff members answered questions from Board members and other individuals present at the workshop.

Mrs. Lamb explained that the District is looking to move toward SAT 10 testing for grades K-2.

Health Insurance Renewal ..... Vickie Music

Mrs. Music deferred to Tyson Johnson, who provided an update regarding the proposed health insurance renewal.

The workshop adjourned at 3:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
February 26, 2013

MINUTES

The Suwannee County School Board met in Regular Session on this date at Branford High School Cafeteria, 405 NE Reynolds, Branford, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and School Resource Officer Brad Mincks were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford Elementary School Safety Patrol student organization

Special Recognition by the Superintendent:

- 2013 Florida Music Educators Elementary All State Chorus Participants
  - Selena Beckles
  - Jessica Medina
  - Carly Moore
- Daniel Taylor, Branford High School (BHS)Teacher – Presentation and performance regarding a Drama Club/Program at BHS
- Scott Pfender – School Board and Superintendent appreciation for Mr. Pfender’s dedication and years of service to Suwannee County Schools

The meeting recessed at 6:31 p.m. and resumed at 6:42 p.m.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board regarding the proposed reconfiguration of the Live Oak elementary schools:

- Amanda Johnson
- Katee O'Quinn
- Jennifer Barrs spoke for Pam Nettles, who was not able to attend due to illness
- Lawanna Zimmerman spoke for Vera Knighton, who was not able to attend due to a prior commitment

MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

#### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-17)**

- |                  |                                      |
|------------------|--------------------------------------|
| January 8, 2013  | - Workshop Session                   |
|                  | - Expulsion Issues Hearing (Private) |
| January 22, 2013 | - Regular Meeting                    |

2. Approval of the monthly financial statement for January 2013.

3. The following bills for the period January 1-31, 2013:

General Fund

#146782 - 147125	\$	1,699,979.85
Electronic Fund Transfers		<u>1,622,462.72</u>
	\$	3,322,442.57

Federal Fund

#43310 - 43421	\$	163,130.45
Electronic Fund Transfers		<u>172,413.52</u>
	\$	335,543.97

Food Service Fund

#26870 - 26981	\$	132,040.68
Electronic Fund Transfers		<u>59,245.63</u>
	\$	191,286.31

2.0 LCIF

#6360 - 6393	\$	49,959.49
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School Construction Fund

#3429 - 3432	\$	4,918.31
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4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-8	III-6	IV-4 (Food Service)
I-9		IV-7 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated February 26, 2013. (pgs. 18-19)

6. Approval of the following contracts/agreements for the 2012-2013 school year:  
(RENEW)

- #2013-109 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Suwannee Foundation for Excellence in Education to provide educational consulting services for the 21<sup>st</sup> Century Community Learning Centers grant (*Renewal*)  
**(pgs. 20-30)**
- #2013-111 Panhandle Area Educational Consortium Contract Agreement between the Panhandle Area Educational Consortium, through its District of Record, the Washington County School Board, and Gabriel, Roeder, Smith & Company (GRS) for actuarial services required under GASB Statement No. 45 (*Renewal*)  
**(pgs. 31-42)**

7. Approval of the following contracts/agreements for the 2013-2014 school year:  
(RENEW)

- #2014-01 Retirement Plan Compliance and Administration Services Agreement between TSA Consulting Group, Inc. and the Suwannee County School District (*Renewal*) **(pgs. 43-44)**

8. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SHS Band	Equipment Trailer (Value: \$1,995)	SHS Band Boosters

9. Approval of the following student teacher interns for the Spring semester 2013:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Tammy Bradow	St. Leo	BHS	Peggy Frye
Kelly Cundiff	St. Leo	SPS	Shannon Daniel
Amanda Hayes	Ft. Hays University	SES/SMS	TBA
Michelle Lewis	St. Leo	District Wide	NA-Field Experience
Abigail Low	North Florida	District Wide	NA-Field Experience

Charis Parker	St. Leo	SMS	Lynn Hutchins
Nichol Pittman	Florida Gateway	District Wide	NA-Field Experience
Elizabeth Rang	St. Leo	SPS	Kelli Williams
Mary Ward	Florida Gateway	BHS	Stacy Young
Cindy Zrowka	St. Leo	SES	Tamara Williams

10. Approval of the following student transfers for the 2012-2013 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Elisia	Beauchamp	Suwannee	Hamilton	2
Kailani	Beauchamp	Suwannee	Hamilton	K
Carmella	Rocco	Columbia	Suwannee	1

11. Approval to change the regular monthly March Board meeting from March 26, 2013, to March 19, 2013, due to Spring Break holidays.
12. Approval of Public Official Bonds for the individuals listed below. (These bonds have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 45-49)**

Term: November 2012 through November 2013

Jerry Taylor, Chairperson  
Ed daSilva, Vice Chairperson

Term: November 2012 through November 2016

Jerry A. Scarborough, Superintendent of Schools  
Catherine Cason, School Board Member  
Jerry Taylor, School Board Member

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. Discussion and possible action regarding the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2013 – April 30, 2014. (A copy of the renewal is available for review in the office of the Chief Financial Officer.) **(pg. 50)**

MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2013 – April 30, 2014. (A copy of the renewal is available for review in the office of the Chief Financial Officer.) MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

2. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2012-2013. **(pgs. 51-52)** MOTION CARRIED UNANIMOUSLY
3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following personnel items for the 2012-2013 school year:
  - a. Add one Facilities Assistant position **(pgs. 53-54)**
  - b. Add new Job Description #149 – Facilities Assistant **(pgs. 55-56)**
  - c. Revise *Non-Instructional Salary Schedule 2010-2012 Maintenance* to remove the Supervisor of Custodial Services position and add the Facilities Assistant position on Line 1A **(pg. 57)**

MOTION CARRIED UNANIMOUSLY

**Director of Special Programs – Cheryl Mae Brinson:**

4. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-110      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Susan Helvenston to provide educational consulting services for the Teacher Incentive Fund (TIF) Grant (New) (pgs. 58-68)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

5. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List (pgs. 69-73) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RESIGNATION: ADMINISTRATIVE:**

Transportation Department:

E. Scott Pfender, Director of Transportation, effective February 22, 2013

**RESIGNATIONS: NON-INSTRUCTIONAL:**

Suwannee-Hamilton Technical Center:

Bradley Heath Stratton, custodian, effective January 18, 2013

**RECOMMENDATIONS: INSTRUCTIONAL:**

Suwannee-Hamilton Technical Center:

Susan Morgan, instructor/LPN part-time - non-certificated, effective February 5, 2013

REPLACES: Yoira Perez

Karen Romagosa, instructor/Nail Tech part-time, effective January 18, 2013

NEW POSITION

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Suwannee Primary School:

Shellie Young, teacher, tentatively March 11 through May 31, 2013, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (Medical):

Suwannee High School:

George Hare, teacher, March 4 through June 11, 2013, using days as needed for insurance purposes

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Pamela Cassube	Softball Coach M/J	BHS	N/A
Fred O'Quinn	Var. Softball Coach	BHS	L. Terry
Fred O'Quinn	J.V Softball Coach	BHS	C. Frye
Katee O'Quinn	Var. Asst. Softball Coach	BHS	N/A
Heather Benson	Volleyball Coach	SHS	D. Law
Heather Benson	JV Softball Coach	SHS	K. Bromley
Darrell Curls	Asst. Var. Softball Coach	SHS	A. Day
Pamela Williams	Varsity Cheerleader Sponsor	SHS	C. Blalock
Jeffrey Johnson	Asst. Baseball Coach	SMS	A. Chapman
*Billy McClelland	Asst. Softball Coach	SMS	J. Schenck

\*Pending completion of HR/Certification requirements

TERMINATION:

Suwannee Middle School:

Cheryl Hopper, teacher, effective February 19, 2013

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

District Office/Facilities:

Teddy Ball, custodian 12 month, effective February 1, 2013

REPLACES: Steven Scheufler

Food Service:

Terrie Baker, food service worker 8 hour, effective January 31, 2013

REPLACES: Delina Carmichael

Crystal Cox, food service worker 3 hour, effective January 31, 2013

NEW POSITION

Graceiela Resendiz, food service worker 3 hour, effective February 4, 2013

REPLACES: Christal Johnson

Suwannee-Hamilton Technical Center:

Georgia Carwise, custodian 12 month

REPLACES: Heath Stratton

Suwannee Primary School:

Kadie Butler, paraprofessional temporary, effective February 20, 2013

REPLACES: Elaine Raines

Julie Skeen, paraprofessional, effective February 16, 2013

REPLACES: Stephanie Phillips

Transportation Department:

Dakotha Engleman, bus driver temporary, effective January 31, 2013

REPLACES: Judy Hancock

Synthia Connell Bingemann, bus driver, effective January 31, 2013

REPLACES: Edna Ellison

LEAVE OF ABSENCE (MATERNITY):

Transportation Department:

Shatea Butler, bus driver, January 25 through March 29, 2013, using days as needed for insurance purposes

LEAVE OF ABSENCE (MEDICAL):

Transportation Department:

David Barnes, bus driver, February 4 through March 3, 2012, using days as needed for insurance purposes

REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>
David Blevins	Transportation/Bus Driver	Transportation/Bus Attd. (temporary)	1/31/2013

VOLUNTEERS:

Adam Chauncey	Jillian Salter	Vulnavia Hawkins
Andrew Thomas	Joey Law	Wanda Petrena
Ashley Thomas	John Martin	Wendy Summers
Barbara Martin	Johnny Howard	Wendy Prins
Bryon Dickerson	Joyce Comerford	William Brothers
Carl Pappa	Kelli Quincy	
Charles Tompkins	Laurie Howard	
Chelsea Sapp	Leanna Jackson	
Clif Carver	Lindsey Ramsey	
Cortney Flowers	Lorena Palmer	
Crystal Butler	Lorrie Geiger	
Crystal Hawthorne	Marcie Morgan	
Dale O'Connor	Mario Coronado	
Dalton Allen	Mary Willis	
Darla Slone	Michel McLeod	
Dawn Atchley	Michelle Lord	
Dennis Brannon	Monica Tannehill	
Dennis Young	Nicholas Beck	
Donna Herring	Patricia Powell	
Elaine McHugh	Rebecca Neil	
Elizabeth Carden	Richard Sapp	
Elizabeth Dukes	Rodney McClendon	
Elizabeth Carter	Sally Carver	
Eric Bartelme	Sandie Young	
Eric Salter	Sharon Law	
Erica Hawthorne	Steven Summers	
Jacqueline White	Susan Selph	
Jaime Morgan	Teresa Allen	
James Johnson	Tina Pineiro	
Janice Harris	Tori Aderholt	
Janet Stewart	Tyler Winburn	
Jean Hartman	Virginia Thomas	

**End of List  
2012-2013  
School Year**

**School Board Attorney – Leonard Dietzen:**

6. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

7. Superintendent's Report – No matters to report.

**School Board Members:**

8. Issues and concerns Board members may wish to discuss

- Board members thanked Dr. Wilkison and his staff for their hospitality
- Mrs. Ulmer asked for volunteers for the upcoming ARC North Florida Lawnmower Race

**Miscellaneous**

Dr. Bill Brothers reminded everyone about the district wide professional development day to be held on Friday, March 8, 2013.

The meeting adjourned at 7:16 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
March 12, 2013

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J.M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

Administrators and others present: Renee Bass, Walter Boatright, Amy Boggus, Cheryl Mae Brinson (arrived at 3:45 p.m.), Dr. Bill Brothers (arrived at 1:50 p.m.), Mark Carver, Kim Jennings, Dawn Lamb, Rhonda Lepper, Jesse Lovelace, Melissa Moseley, Ted Roush (arrived at 4:00 p.m.), Elizabeth Simpson, Jim Simpson, Lila Udell (arrived at 1:20 p.m.), Dr. Jimmy Wilkerson (arrived at 1:45 p.m.), Josh Williams, and Margaret Wooley (arrived at 3:00 p.m.). Kim Thomas and several of her students were also present for the first presentation of the workshop.

Chairman Taylor called the workshop to order at 1:00 p.m.

SHTC Program Update ..... Walter Boatright

Mr. Boatright introduced Kim Thomas, Instructor of Early Childhood Education (ECE), and her students. The students gave a presentation regarding the ECE program.

Technology Update ..... Josh Williams

Mr. Williams gave a Powerpoint presentation regarding an update for the Information Technology Department, which included current employee structure, current inventory, computer labs, detailed information regarding various technology equipment, major upcoming projects, and future plans and needs.

Curriculum and Student Data..... Dawn Lamb

Mrs. Lamb gave a Powerpoint presentation regarding progress monitoring data for 2013.

District Strategic Plan ..... Dawn Lamb

Mrs. Lamb distributed and reviewed the draft of the District Strategic Plan.

Facilities and Inventory..... Mark Carver

Mr. Carver provided information regarding the sinkhole at Suwannee Primary School. He then deferred to Elizabeth Simpson and Margaret Wooley, who distributed and reviewed handouts regarding District procedures and information pertaining to head lice and bed bugs.

The workshop recessed at 3:43 p.m. and resumed at 3:45 p.m.

Minority Recruitment..... Catherine Cason

Ms. Cason distributed a handout regarding minority statistics in the District. She stated that she feels more needs to be done to address the issue of minority recruitment, specifically in the area of hiring practices for minorities in the District. She asked Alonzo Philmore, NAACP, to address the Board regarding the issue. Mr. Philmore asked several questions and requested information. Mr. Taylor responded that this was not the forum, but that Mr. Philmore's questions would be answered. Ms. Cason stated that these questions were food for thought regarding the issue to increase minority hiring. Ms. Cason stated that she expects to see action taken in the near future regarding this issue. Mr. daSilva asked for a copy of the questions, and Ms. Cason responded that she will provide them to him. Mr. Taylor assured them that these concerns will be addressed as a Board.

ELL Plan ..... Cheryl Mae Brinson

Mrs. Brinson distributed and reviewed a handout regarding the ELL Plan.

The workshop adjourned at 4:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
March 12, 2013

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

School Resource Officers Kim Lane and Arthur Robinson were also present.

Chairperson Taylor called the meeting to order at 6:00 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

**Director of Information Technology – Josh Williams:**

1. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following contracts/agreements for the 2013-2014 school year: (RENEW)

#2014-09      Windstream Master Services Agreement between Windstream and School Board of Suwannee County, Florida to continue phone and internet services from July 1, 2013, through June 30, 2016 (*Renewal/Revised*) (pgs. 2-19)

#2014-10      Windstream Master Services Agreement between Windstream and School Board of Suwannee County, Florida to continue internet services from July 1, 2013, through June 30, 2016 (*Renewal*) (pgs. 20-30)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval to reconfigure each of the three Live Oak elementary schools into Pre-K through 5<sup>th</sup> grades, effective with the 2013-2014 school year. **(pgs. 31-32)**

Mr. daSilva spoke to the Board and to those in attendance; he then asked to hear from community members and then be allowed to ask additional questions.

Ms. Cason spoke to the Board and to those in attendance; she stated that children are our main concern.

Mr. Taylor then opened the meeting to community members to speak. The following individuals addressed the Board regarding their concerns with reconfiguring the Live Oak elementary schools:

- Tony Cameron
- Alonzo Philmore
- Nancy Seale
- Dorothy Daniels

Mr. daSilva asked for some final clarification regarding the estimated costs and what would happen if estimated costs were exceeded. Supt. Scarborough stated that the costs would not exceed the estimated costs. Mr. daSilva questioned how the zoning would be maintained. Supt. Scarborough stated that he and the Board would maintain the zoning. Mr. daSilva questioned the issue with fraudulent addresses. Supt. Scarborough stated that fraud instances would be investigated.

Ms. Cason stated that she could see both sides, but there are no absolutes.

Mrs. Ulmer stated she felt there were still unanswered questions regarding the reconfiguration.

Mr. Taylor stated that all Board members have the best interest of our students at heart; and that no matter how the vote goes, we are still going to do what is best for our students.

MOTION DID NOT CARRY two to three, with Mr. daSilva and Mr. Taylor voting for the Superintendent's recommendation to reconfigure; and Ms. Cason, Mr. Holtzclaw, and Mrs. Ulmer voting against reconfiguration.

**Board Attorney Report – Leonard Dietzen:**

Board Attorney Leonard Dietzen requested a closed private attorney client session meeting on April 9, 2013, pursuant to Section 286.011(8), Florida Statutes for purposes of discussing litigation strategy concerning the pending OCR Complaint #04-12-1328.

The meeting adjourned at 6:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
March 19, 2013

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent due to medical reasons. School Board Attorney Leonard Dietzen was also absent.

UTSC President Annette Kinsey and School Resource Officer Arthur Robinson were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FFA student organization.

Special Recognition by the Superintendent:

- District Spelling Bee Winners
  - ✓ Madeline Akes – First Place
  - ✓ Lane Freihofer – Runner Up
  
- Branford High School
  - ✓ Cora Daly – Elected as a state officer, Vice President of Chapter Achievement, for the Family Career and Community Leaders of America (FCCLA)
  
- Suwannee High School
  - ✓ Darias Bowers – Elected as Lieutenant Governor of Division 4 of the Florida District of Key Club International

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Terri Nickerson addressed the Board regarding the credit retrieval program through the Suwannee Opportunity School (SOS) where her son attended and excelled. She commended Ms. Kelly Waters and the SOS staff for their dedication to the students. She thanked the School Board for the opportunity given to her son to participate in the program.

MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-19)**

- February 7, 2013 - Special Meeting
- February 12, 2013 - Workshop Session
- Expulsion Issues Hearing (Private)
- February 26, 2013 - Regular Meeting

2. Approval of the monthly financial statement for February 2013.

3. The following bills for the period :

<u>General Fund</u>	
#147126 - 147509	\$ 1,686,215.56
Electronic Fund Transfers	<u>1,596,469.33</u>
	\$ 3,282,684.89

<u>Federal Fund</u>		
#43422 - 43595	\$	245,917.23
Electronic Fund Transfers		<u>304,364.75</u>
	\$	550,281.98
<u>Food Service Fund</u>		
#26982 - 27100	\$	185,265.69
Electronic Fund Transfers		<u>94,419.90</u>
	\$	279,685.59
<u>2.0 LCIF</u>		
#6394 - 6416	\$	58,913.07

4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-10	III-7	IV-5 (Food Service) IV-8 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated March 19, 2013. **(pgs. 20-21)**
6. Approval of the following contracts/agreements for the 2013-2014 school year: (RENEW)

- #2014-02      Informal Agreement between the Suwannee School District Title IA Program and the Lafayette School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 22-24)**
- #2014-03      Informal Agreement between the Suwannee School District Title IA Program and the Columbia School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 25-26)**

- #2014-04 Informal Agreement between the Suwannee School District Title IA Program and the Madison School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 27-28)**
- #2014-05 Informal Agreement between the Suwannee School District Title IA Program and the Gilchrist School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 29-30)**
- #2014-06 Informal Agreement between the Suwannee School District Title IA Program and the Hamilton School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 31-32)**

7. Approval of the following grant/allocation applications: **(pg. 33)**
- a. State Farm Grant to Suwannee High School in the amount of \$2,500
  - b. United Way “Best Neighborhoods” Grant for District-Wide use in the amount of \$2,214
8. Approval of the following student transfer for the 2012-2013 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Arianna	Clay	Suwannee	Hamilton	K
Amerikis	Davis	Columbia	Suwannee	2

REGULAR AGENDA

**Director of Federal Programs – Lila Udell:**

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2013-2014 school year: (NEW)

#2014-08          Madison County School District's Inter-District Private School Services Agreement between the Suwannee School District Title IA Program and the Madison School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (*New*) (Note: This agreement has been initiated by the Madison County School Board.) (pgs. 34-38)

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval to provide breakfast at no charge to students on FCAT test administration dates as follows: (pgs. 39-41)

Grades 3-10:                      April 15-16, 2013  
Grades 3-4 and 7-8:              April 17-18, 2013

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

3. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the Personnel Changes List, except with the following change on Page 43, under Retirement: Instructional/Branford Elementary School, to remove Renita Kelly's name. (pgs. 42-46) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Branford High School:

Glenda Hatch, effective June 11, 2013

Suwannee Elementary School:

Ann Johnson, effective June 11, 2013

Gail Sternfeld, effective June 11, 2013

Suwannee High School:

Sharon Lundy, effective June 11, 2013

Suwannee Middle School:

Terry Brinson, effective June 11, 2013

Thomas Chambers, effective June 11, 2013

Barbara Jean Hurst, effective June 11, 2013

**RETIREMENT: NON-INSTRUCTIONAL:**

Branford Elementary School:

Carla C. Suggs, media clerk, effective June 11, 2013

Branford High School:

Mary Welch, head custodian, effective June 7, 2013

Suwannee Intermediate School:

Donna Branch, school nurse, effective June 30, 2013

Suwannee Primary School:

Bonnie Swartz, Pre-K paraprofessional, effective June 11, 2013

**RESIGNATION: NON-INSTRUCTIONAL:**

Branford Elementary School:

Melodie Parrino, paraprofessional, March 8, 2013

**RECOMMENDATION: ADMINISTRATIVE:**

Transportation Department:

Jesse Lovelace, Director of Transportation, effective March 11, 2013

REPLACES: Scott Pfender

**RECOMMENDATION: INSTRUCTIONAL:**

District Wide/CIVICS:

Violet Noyes, teacher part-time hourly, effective February 15, 2013

Kecia Robinson, teacher part-time hourly, effective February 15, 2013

Suwannee Middle School

Jahnie Economou, teacher, effective March 4, 2013

REPLACES: C. Hopper

Suwannee Primary School:

Virginia Thomas, teacher temporary, effective March 11, 2013

REPLACES: Shellie Young

**LEAVE OF ABSENCE (MATERNITY):**

Suwannee Intermediate School:

Lindsey Bricker, teacher, tentatively April 1 through June 7, 2013, using days as needed for insurance purposes

**LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):**

Suwannee Middle School:

Carolyn Cooper, teacher, January 15, 2013

Suwannee Primary School:

Tina Roberts, teacher, October 23, November 30, December 6 & 11, 2012, and February 4, 2013

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Roy Harden	Track Coach	BHS	G. Barrs
Kim Boatright	Boys' Tennis Coach	SHS	L. Ford
*Douglas Maybe	Asst. Girls' Soccer Coach	SHS	J. Prevatt
Seth Stebbins	Girls' Weightlifting	SHS	J. Jacobson
Amy Hendry	Reading Endorsement	SHS	
Mary Check-Cason	Reading Endorsement	SMS	

\*Pending completion of HR & Certification requirements

MISCELLANEOUS:

Suwannee-Hamilton Technical Center/Suwannee High School:

Jenny Hurst, Allied Health Instructor to work up to 40 hours beyond her regular contract period to supervise students for their required on-site clinical hours.

Tonya Ratliff, Surgical Technology Instructor, extend contract through June 30, 2013.

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Food Service:

Leona Ash, food service worker – 6 hour, effective March 4, 2013

REPLACES: Terrie Baker

Suwannee Elementary School:

Keith Johnson, custodian 12-months, effective March 6, 2013

REPLACES: Georgia Carwise

STUDENT WORKERS:

John Files IV            SHTC/Culinary

Carrie McDaniel        SHTC/Culinary

SUBSTITUTES:

The following as substitute bus driver:

Tyreese Sampson        effective 2/21/2013

The following as substitute food service workers:

Angie Carrie

Samantha Roundtree

Wendy Jones

Tyreesse Sampson

Shirley Philmore

SUSPENSION:

Suwannee Intermediate School:

Samuel Marshall, custodian, March 4- 8, 2013, for a total of 5 days without pay

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:

John Sinclair, paraprofessional, to work additional hours as needed for culinary functions, salary to be paid from Culinary Arts account

Suwannee Primary School:

Marcetta Davis, Pre-K paraprofessional to work hours as needed in the Pre-K extended day program

**End of List  
2012-2013  
School Year**

**School Board Attorney – Leonard Dietzen:**

4. Legal Counsel's Report – N/A

**Superintendent of Schools – Jerry Scarborough:**

5. Superintendent's Report – No matters to report.

**School Board Members:**

6. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to everyone for all their hard work.
- Mrs. Ulmer commended Mrs. Lepper for continuing to identify children to qualify for free and reduced lunch. She reminded everyone of the Community Dodge Ball Tournament, hosted by Suwannee Intermediate School, to be held Thursday night.
- Mr. Taylor stated that Board members would be attending FSBA legislative days this week in Tallahassee. He asked Mr. Boatright to report on Suwannee-Hamilton Technical Center's COE reaccreditation onsite visit. Mr. Boatright provided information regarding the onsite visit.

The meeting adjourned at 6:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
April 9, 2013

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor and Ed daSilva, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J.M. Holtzclaw was absent. School Board members Catherine Cason and Julie Ulmer arrived at 1:00 p.m. (due to annual Take Stock In Children luncheon).

Administrators and others present: Walter Boatright (arrived at 1:30 p.m.), Amy Boggus (arrived at 1:00 p.m.), Cheryl Mae Brinson (arrived at 1:00 p.m.), Dr. Bill Brothers, Mark Carver, Dawn Lamb, Rhonda Lepper, Jesse Lovelace, Melissa Moseley, Ted Roush (arrived at 1:00 p.m.), Elizabeth Simpson, Jim Simpson, and Josh Williams.

Chairman Taylor called the meeting to order at 12:31 p.m.

Health Care Reform ..... Tyson Johnson/Parks Johnson Agency

Mr. Johnson provided a Powerpoint presentation regarding Health Care Reform.

Curriculum and Student Data..... Dawn Lamb

Mrs. Lamb provided a Powerpoint presentation regarding *How are our previously retained third grade students doing academically?*

Summer School Personnel/Day Laborers ..... Mark Carver/Dawn Lamb

Mrs. Lamb distributed and reviewed a handout regarding the 2013 summer school schedule.

Mr. Carver gave a Powerpoint presentation regarding an update to the Facilities Department, which included current and future bid information, projects, and day laborer needs for the summer.

SHTC Program Update ..... Walter Boatright

Mr. Boatright introduced Karen Williams, guidance counselor at SHTC, who provided information regarding student tours from high schools outside of our county, and the World of Work Days where our kindergarten students get to experience hands on activities in each vocational program. Ms. Williams then presented a slideshow of pictures from the World of Work Days.

Community Education Personnel ..... Walter Boatright

Mr. Boatright provided information regarding the personnel needs for Community Education, Cosmetology, and Pharmacy Technician programs.

Summer Food Service Program Personnel ..... Rhonda Lepper

Mrs. Lepper provided information regarding the personnel needs for the summer Food Service program.

Student Enrollment Packet for 2013-2014..... Josh Williams

Mr. Williams reviewed the proposed changes to the Student Enrollment Packet for 2013-2014.

ESE Parent Survey Results .....Elizabeth Simpson

Mrs. Simpson provided a handout and gave a Powerpoint presentation regarding the results of the ESE Parent Survey.

The workshop adjourned at 3:12 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
April 9, 2013

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

Chairman Taylor called the meeting to order at 3:22 p.m.

MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following resolution for the 2012-2013 school year: (NEW)

#2013-10R      Resolution declaring the Branford FFA Chapter as the beneficiary of the Branford Bend Forestry Tract in accordance with the Land Use Agreement between the Suwannee River Water Management District and the School Board of Suwannee County, Florida (*New*) **(pgs. 3-4)**

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to award the following bid (NEW):

#13-208      Timber Sale of the Branford Bend Forestry Tract to T.W. Byrd's Sons, Inc. (A copy of the bid calculations is available in the office of the Chief Financial Officer.) (*New*) **(pg. 5)**

MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

3. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following contract/agreement for the 2012-2013 school year: (NEW)

#2013-114      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Miles Consulting LLC (*New*) **(pgs. 6-17)**

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

4. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to award the following bid (NEW):

#13-203      Purchase of a Used Backhoe to Sandra Cook (*New*)  
**(pgs. 18-19)**

MOTION CARRIED UNANIMOUSLY

**Director of Special Programs – Cheryl Mae Brinson:**

(presented by Director of Human Resources – Dr. Bill Brothers)

5. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the 2012-2013 District English Language Learner (ELL) Plan. (A copy is available in the office of the Director of Special Programs.) **(pg. 20)** MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

6. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the following forms (NEW):

#5100-045A      Bed Bug Letter to Affected Schools (*New*) **(pgs. 21-22)**  
#5100-045B      Bed Bug Letter to Unaffected Schools (*New*) **(pg. 23)**  
#5100-046      Bed Bug Introduction Inspection Report (*New*) **(pg. 24)**

- #5100-047 Bed Bug Parent Acknowledgement Form (*New*) **(pg. 25)**
- #5100-048 Possible Head Lice Form Letter (*New*) **(pg. 26)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
April 23, 2013

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

UTSC President Annette Kinsey and School Resource Officer Lee Willis were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag Branford High School National Honor Society student organization

Special Recognition:

- Suwannee-Hamilton Technical Center (SHTC)  
Presentation by Al Herndon, with the Florida Masonry Apprenticeship and Education Foundation, to Derwin Bass and his Masonry Program students and to Bob Makela and his Building Construction Program students.

Supt. Scarborough announced to pull Item #1 from the Regular Agenda for discussion and possible action, because of the failure of the parties to reach an agreement.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda, with the exception of Item #1 which was pulled by Supt. Scarborough, and to include the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-24)**

- March 12, 2013       - Workshop Session
- Special Meeting
- March 19, 2013     - Regular Meeting

2. Approval of the monthly financial statement for March 2013.

3. The following bills for the period March 1-31, 2013:

<u>General Fund</u>		
#147510 - 147820	\$	1,622,929.43
Electronic Fund Transfers		<u>1,594,672.82</u>
	\$	3,217,602.25
<u>Federal Fund</u>		
#43596 - 43706	\$	158,936.14
Electronic Fund Transfers		<u>185,642.01</u>
	\$	344,578.15
<u>Food Service Fund</u>		
#27101 - 27197	\$	163,602.10
Electronic Fund Transfers		<u>64,327.20</u>
	\$	227,929.30
<u>2.0 LCIF</u>		
#6417 - 6435	\$	70,254.64

4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-11	III-8	IV-6 (Food Service) IV-9 (Federal)

5. The following report for informational purposes:

- a. Suwannee County District School Board Financial, Operational, and Federal Single Audit for Fiscal Year Ended June 30, 2012 (A copy of the report is available in the office of the Chief Financial Officer.) **(pg. 25)**

6. Approval for disposal of property as per the attached Property Disposition Form dated April 23, 2013. **(pgs. 26-27)**

7. Approval of the following contract/agreement for the 2012-2013 school year: (RENEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-113      Legal Representation Agreement between The Decker Law Firm, P.A. and Jerry A. Scarborough, in his official capacity as Superintendent of Schools, for legal services (*Renewal*) **(pgs. 28-32)**

8. Approval of the following contracts/agreements for the 2013-2014 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-21      Agreement between Suwannee County School Board, Florida, and the School Board of Seminole County, Florida for the purpose of being reimbursed for Medicaid Administrative Claiming activities (*Renewal*) **(pgs. 33-40)**

#2014-22      Education Service Agreement between Suwannee County School Board, Florida, and My Team 1, LLC d/b/a One Call Now (*Renewal*) **(pgs. 41-48)**

9. Approval of the following student teacher interns for the spring semester 2013:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Erin Koch	Florida Gateway	SHS	De Broughton
Jeff Lee	Florida Gateway	SHTC	Theresa Gill

10. Approval of the following student transfers for the 2012-2013 school year.  
 Parents will provide transportation.

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Anastasia	Ketterer-Lawlor	Suwannee	Alachua	1
Alexzandria	Massingill	Columbia	Suwannee	6

11. Approval of the following student transfers for the 2013-2014 school year.  
 Parents will provide transportation.

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Brendan	Baxter	Columbia	Suwannee	10
Devin	Baxter	Columbia	Suwannee	12
Abbie	Cannon	Columbia	Suwannee	PK
Dylan	Forsyth	Columbia	Suwannee	11
Skyler	Locke	Columbia	Suwannee	9
Jewell	Miller	Columbia	Suwannee	PK
Chiquandra	Bryant	Suwannee	Hamilton	9
Chauncey	Hannah	Suwannee	Columbia	K
Casey	Hooker	Suwannee	Madison	11
Mitchell	Hooker	Suwannee	Madison	8

12. Approval of the implementation of the summer four-day work week from  
 June 10, 2013 – August 9, 2013.

REGULAR AGENDA

**Chief Financial Officer—Vickie Music:**

(ITEM PULLED FROM THE AGENDA BY SUPT. SCARBOROUGH)

1. ~~The Superintendent presents the following to the Board for discussion and possible action:~~

~~#2013-115 — Proposed Settlement Agreement between S.D., S.S., E.A., and M.C., et al, (Petitioners) and Suwannee County School Board (Respondent) (pg. 49)~~

**Director of Career, Technical, and Adult Education – Walter Boatright:**

2. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the following personnel item for the 2012-2013 school year:
  - a. Add a Community Education part-time hourly clerical position (Level 6), effective immediately, at Suwannee-Hamilton Technical Center (*Funded by fees collected from Community Education classes.*) (pg. 50)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following curriculum item for the 2013-2014 school year:
  - a. Add a Pharmacy Technician program at Suwannee-Hamilton Technical Center, with the targeted date of October 1, 2013, to begin the program (pg. 51)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following personnel items for the 2013-2014 school year:
- a. Add a Pharmacy Technician teacher position, 12-month, full-time, effective July 1, 2013, at Suwannee-Hamilton Technical Center **(pg. 52)**
  - b. Add a Cosmetology teacher position, 10-month, full-time, at Suwannee-Hamilton Technical Center **(pg. 53)**

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

(presented by Director of Human Resources – Dr. Bill Brothers)

5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel item for the 2012-2013 school year:
- a. The following summer school positions for the 2013 summer school term: **(pg. 54)**

<u>Program</u>	<u>Number of Employees/Position</u>
GED Adult Prep	1 – Teacher
3 <sup>rd</sup> Grade Reading Camp	8 – Teachers (BES-2; SES-6; with 1x10 ratio)
Pre-Kindergarten School Readiness	2 – CDAs
Voluntary Pre-Kindergarten	6 – Teachers (with 1x10 ratio)
ESE Consult/Extended Year	2 – Teachers 2 – Paraprofessionals
MS/HS Credit Retrieval	4 – Teachers (only if required due to exhausted 21 <sup>st</sup> Century funds)
Title I (PAL Program at Douglass Center)	2 – Teachers 1 – Paraprofessional
Title I (Early Reading Program)	4 – Teachers (as Title I funds permit)

NOTE: Positions will be based on student enrollment.

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

6. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following resolution for the 2012-2013 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-11R      A Resolution of the School Board of Suwannee County, Florida, determining that property described in Exhibit A, “AKA” The Gary Williams Property or Silas Drive Extension, is not needed for educational purposes (*New*) **(pgs. 55-61)**

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following personnel item for the 2012-2013 school year:
- a. Six day laborers to work on summer projects under the direction of the Director of Facilities **(pg. 62)**

MOTION CARRIED UNANIMOUSLY

**Director of Federal Programs – Lila Udell:**

8. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-20      Lafayette County School District Inter-District Private School Services Agreement between the Suwannee County School District Title IA Program and the Lafayette County School District Title IA Program for the Provision of Services to Out of District Title I Eligible Students (*New*) (Note: This agreement has been initiated by Lafayette County School Board.) **(pgs. 63-66)**

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Rhonda Lepper:**

9. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following personnel item for the 2012-2013 school year:

a. The following personnel to implement the 2013 Summer Food Service program: **(pgs. 67-68)**

<u>Site</u>	<u>Personnel</u>	<u>Up to Hours/Week</u>
SHS	1 - manager	32
	1 - food service worker	32
	1 - food service worker	24
	2 - food service workers	12
	2 - food service monitors	20
BHS	1 - manager	32
	1 - food service worker	24
	1 - food service worker	12

(All food service worker positions are subject to program participation.)

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following bids for the 2013-2014 school year:

#12-208	Supplies – Catko ( <i>Renewal</i> ) <b>(pg. 69)</b>
#12-209	Milk – Bassett Dairy ( <i>Renewal</i> ) <b>(pg. 69)</b>
#13-204	Ice Cream – DeConna ( <i>New</i> ) <b>(pg. 70)</b>
#13-205	Chemicals – Catko ( <i>New</i> ) <b>(pg. 70)</b>
#13-206	Bread – Bimbo Bakery aka Sara Lee ( <i>New</i> ) <b>(pg. 70)</b>

MOTION CARRIED UNANIMOUSLY

**Director of Information Technology – Josh Williams:**

11. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2013-2014 Official Enrollment Packet for student enrollment in Suwannee County Schools. (pgs. 71-85) MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Elizabeth Simpson:**

12. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following personnel item for the summer school program for the 2012-2013 school year:
- a. One school nurse position for the ESE Extended Year program of the 2013 summer school term (pg. 86)

MOTION CARRIED UNANIMOUSLY

**Action on AGENDA ADDENDUM for Mrs. Simpson:**

- #1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2012-2013 school year: (RENEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-112      Agreement between the School Board of Suwannee County, Florida and the Suwannee County Sheriff's Office to hire five full-time School Resource Officers for the 2012-2013 school year (*Renewal/Revised*) (Note: This contract is a revision to the original Contract #2013-106, which was Board approved on January 22, 2013.) (pgs. 2-5)

MOTION CARRIED UNANIMOUSLY

**End of AGENDA ADDENDUM for Mrs. Simpson**

**Director of Transportation – Jesse Lovelace:**

13. MOTION by Ms. Cason, second by Mr. daSilva, for approval of the following personnel item for the 2012-2013 school year:

- a. Add two school bus drivers and two school bus attendants to transport ESE students attending Greenwood (in Hamilton County) and Suwannee County Schools for the 2013 summer school term (*pending student participation*) (pg. 87)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

14. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Personnel Changes List (pgs. 88-93) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: NON-INSTRUCTIONAL:**

District Office/Department of Student Services:

Brenda Gamble, administrative secretary, effective May 23, 2013

Suwannee Primary School:

Elaine Raines, paraprofessional, effective June 7, 2013

**RESIGNATIONS: INSTRUCTIONAL:**

Suwannee High School:

Warren Eric Richeson, teacher, effective June 11, 2013

Christole Sims, guidance counselor, effective June 27, 2013

**RESIGNATIONS: NON-INSTRUCTIONAL:**

Transportation Department:

Daniel Olson, bus driver, effective April 5, 2013

Food Service Department:

Daniel Olson, food service worker – 3 hour, effective April 5, 2013

**RECOMMENDATIONS: INSTRUCTIONAL:**

LEAVE OF ABSENCE (MATERNITY):

Suwannee Elementary School:

Stephanie Searles, teacher, tentatively April 26 through May 31, 2013, using days as needed for insurance purposes

Suwannee Intermediate School:

Lindsey Bricker, teacher, tentatively April 1 through June 7, 2012, using days as needed for insurance purposes

LEAVE OF ABSENCE (MEDICAL):

Suwannee-Hamilton Technical Center:

Pamela Poole, teacher, April 1 through June 11, 2013, using days as needed for insurance purposes, leave with pay

MENTORS:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Jennifer Bonds	Hannah Johnson	SPS
De Broughton	Adrienne Boyette	SHS
Tammy Butts	Sarah Jacobson	SMS
Mary Check-Cason	Annie Day	SMS
Amanda Coe	Carolina Figueroa-Crooke	SIS

Cindy Crowell	Jennifer Gregory	SPS
Shannon Daniel	Dee Sardina	SPS
Jean Eckhoff	Na'Keia Jackson	SMS
Leslie Fry	Bill Hightower	SMS
Meri Harrell	Danielle Aultman	SMS
Angel Hill	William Rains	BHS
Kim Jennings	Jennifer Stevens	SIS
Sharon Lundy	Jeffrey Boatright	SHS
Kim Mott	Shannon Rodriguez	SPS
Stefani Santos	Fred O'Quinn	BHS
Nina Tuttle	Barbara Barker	BHS
Mirian Venero	Kate Bromley	SMS
Kelly Waters	Frank Allen	SHS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Carla Manna	Band Director	BHS	
Roy Harden	Boys' & Girls' Track Coach	BHS	G. Barrs
Jenny Hurst	HOSA Advisor	SHS	L. Marable
Josh Jacobson	Boys' Weightlifting Coach	SHS	J. Rodgers
Seth Stebbins	Girls' Weightlifting Coach	SHS	
Danny Robinson	Athletic Director	SMS	
Danny Robinson	Boys/Girls Intramural Basketball	SMS	
Brad Scarborough	Boys/Girls Intramural Basketball	SMS	

The following teachers to receive the ESE supplement:

Amy Allen	Cynthia Frye	Tammie McKay	Joann Saunders
Judy Ascough	Toni Greenberg	Melissa McKire	Stacie Swartz
Danielle Aultman	Kay Harvard	Rebecca Monroe	Michelle Thomas
Lauren Belcher	Kim Hudson	Cathy Nicely	Rowan Valin
Myra Bell	Jeff Johnson	Nancy Nielsen	Candy Vickers
Barbara Bertolino	Ramona Jordan	Traci Redditt	Misty Ward
Kate Bromley	Candace Land	Darlene Rice	Rowena West
Jenny Clark	Lynn Lawrence	Waddie Robinson	Linda Whitley
Carolyn Cooper	Marilyn Loges	Elaine Sauerman	Angela Wood
Melissa Brinson	Natalie Haney	Rhoshonda Herring	Laura K. Roberts

MISCELLANEOUS:

District Wide/Department of Student Services:

The following to work up to 32 hours for monitoring and compliance of ESE programs at all school sites, salaries to be paid from IDEA:

Amy Allen	Marilyn Loges	Cathy Nicely	Linda Whitley
Jenny Clark	Melissa McKire	Tracy Redditt	

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Suwannee Intermediate School:

Thomas Jackson, custodian-12 month temporary, effective April 15, 2013

REPLACES: Samuel Marshall

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Transportation Department:

Debra Hill, bus aide, March 4 – 15, 2013

LEAVE OF ABSENCE (PERSONAL):

Suwannee Intermediate School:

Samuel Marshall, custodian March 18, 2013, through June 30, 2013

LEAVE OF ABSENCE (WORKERS COMP):

Transportation Department:

Debra Hill, bus aide, March 18, 2013, until released by her doctor

STUDENT WORKERS:

William Lucas SHTC/Culinary

SUBSTITUTES:

The following as substitute bus drivers:

Susan Burger effective 3/17/2013  
Debra Cordle effective 3/19/2013

VOLUNTEERS:

Shirley Bonner	Matthew Soride	Amber Bartelme
Barri Harris	Mary Vaughn	Christine Bolline
Sharon Hudson	Byran Whitaker	Kristin Brannon
Christine Patrick	Suzette Yates	Maria Brown
Sonia Reynolds	Robert Young	Cathy Cashmore
Jeffrey Knisley	Stacy Young	Jessica Cashmore
Shannon Knisley	Sara Adkinson	Frances Conner
David Lee	Katlin Clark	Sandra Cooper
Robert Lucas	Mary (Ginger)	Jamie Espinoza
Allen Sanders	Cordle	Moises Espinoza
Arturo Torres	Marilyn Hunter	April Fernandez
Michelle Lord	Phyllis Klitzkie	Jessica Fernandez
Christopher Smart	Shatae Lewis	Byron Glover
Kenneth Certain	Susan Lewis	Kenneth Golding
Nicole Certain	William Lewis	Harold Hansard
Rebecca Chewning	Natalie Owens	John Hawthorne
Jennifer Daniels	Ramona Rodriguez	Michael Herndon
Wynona Daniels	Peter Shurter	Lissette Hill
Melody Davidson	Monica VanDuyn	LaDonna Jerrels
Joy Elliott	Valerie Duncan	Elizabeth Osman
Melissa Hughes	Jessica Garcia	Keyanna Otholt-Fetty
Donna Lanier	Lori Garrett	Lorena Palmer
Robert Linton	Michael Johnson	Luke Richards
Donald Payne	Kristy Jones	Karen Ritter
Jessica Payne	Kristen Kirby	Kyle Sabourin
Joe Sampson	Latasha McClain	Millie Sherrell
Pamela Shelton	Glenda Musgrove	Kevin Stancel
Amanda Simpson	Monica VanDuyn	Craig Timberlake
Kimberly Sims	Chelbie Johnson	Melissa Ware
Robert Sims	Charles Wagner	
Sharon Sims	Ashley Allen	

Regular Meeting  
April 23, 2013

Thomas  
Washington  
Dawn Wilder  
Sara Wilson  
Shurter Driskill  
Thomas Knapp  
Kathy Bass  
Eleanor Curry

Pamela Dennis  
Allison Gill  
William Hunt  
Steven Maynard  
Michelle Suh  
Tammy Torres  
Matthew Davis  
Angel Carnell

Sabrina Denelsbeck  
Marion Leggon  
Joshua Palov  
William Starling  
Amanda Willis  
Daniel Baker  
Wendy Prins

**End of List  
2012-2013  
School Year**

**School Board Attorney – Leonard Dietzen:**

15. Legal Counsel's Report – Mr. Dietzen stated that several issues are pending. He expressed his thanks and appreciation to Board members and staff for all their prompt and hard work.

**Superintendent of Schools – Jerry Scarborough:**

16. Superintendent's Report – No matters to report.

**School Board Members:**

17. Issues and concerns Board members may wish to discuss

- Board members expressed thanks and appreciation to Mr. Dietzen and to District staff for all their hard work.

The meeting adjourned at 6:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
May 14, 2013

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Catherine Cason arrived at 9:04 a.m.

Administrators and others present: Jennifer Barrs, Walter Boatright (arrived at 1:15 p.m.), Amy Boggus, Dr. Bill Brothers, David Campbell, Dawn Lamb, Jesse Lovelace, Melissa Moseley, Sherry Peppers, Ted Roush (arrived at 9:04 a.m.), Elizabeth Simpson, Jim Simpson (arrived at 9:05 a.m.), Sylvia Taylor (for Mark Carver), Lila Udell, Jimmy Wilkerson, and Josh Williams.

Chairman Taylor called the meeting to order at 9:00 a.m.

General Fund Budget ..... Vickie Music/Directors/Principals

Mrs. Music presented an overview of the proposed 2013-2014 General Fund Budget.

The following proposed General Fund Budgets for 2013-2014 were presented:

- Suwannee Primary School .....Amy Boggus
- Suwannee-Hamilton Technical Center ..... Vickie Music
- Suwannee Intermediate School ..... Jim Simpson
- Suwannee High School .....Ted Roush
- Suwannee Middle School.....David Campbell
- Suwannee Elementary School.....Melissa Moseley
- Branford Elementary School..... Jennifer Barrs
- Branford High School ..... Jimmy Wilkerson
- Finance/Administration..... Vickie Music
- Transportation ..... Jesse Lovelace

- Facilities ..... Sylvia Taylor (for Mark Carver)
- Human Resources..... Dr. Bill Brothers
- Curriculum and Instruction ..... Dawn Lamb
- Special Programs..... Vickie Music
- Information Technology..... Josh Williams
- Student Services ..... Elizabeth Simpson
- Superintendent and School Board..... Vickie Music

The workshop recessed at 10:35 a.m. and resumed at 10:47 a.m.

Common Core Transition Plan ..... Dawn Lamb

Mrs. Lamb distributed and reviewed handouts regarding the proposed Common Core Transition Plan. Discussion followed regarding the proposal to add an additional early release day for the purpose of professional development and training pertaining to Common Core. Alternate suggestions were discussed regarding the most efficient way to implement Common Core training for faculty. Mr. Scarborough stated that the issue will be discussed further and another recommendation will be brought to the Board.

The workshop recessed at 11:34 a.m. and resumed at 1:05 p.m.

(Note: School Board member J.M. Holtzclaw was not present.)

403b Provider Presentation by LSW ..... Vickie Music

Ms. Music stated that LSW is a proposed company to be added to the District's 403b platform. Ms. Music provided background information and introduced Mr. Louis Smith, with LSW, who provided information regarding LSW.

SHS Bookkeeper Position..... Vickie Music/Ted Roush

Ms. Music provided information regarding the retirement of the SHS bookkeeper in December 2013, and the need to advertise and hire a replacement by July 1, 2013. Ms. Music provided information regarding the extra cost to the District on the overlap of contracts. Mr. Roush provided information on the detailed duties of the bookkeeper position.

Strategic Plan Review (Standards 1 and 2)..... Dawn Lamb

Mrs. Lamb distributed and reviewed a handout on the Strategic Plan, Standards 1 and 2.

Staffing Plan/Job Descriptions..... Dr. Bill Brothers

Dr. Brothers distributed and reviewed a handout regarding the overall FTE for the District, as well as the number of teachers needed to meet class size reduction mandates. He provided an update regarding the District's staffing plan.

Dr. Brothers provided information regarding upcoming job descriptions that will be presented to the Board.

Review Contractor Bids Regarding SHS..... Vickie Music

Ms. Music provided information regarding the contractor bids received on the SHS Courtyard Remodel project.

GPS for School Buses (pgs. 2-40)..... Jesse Lovelace

Mr. Lovelace gave a Powerpoint presentation regarding Zonar, which is a GPS system for school buses; and ZPass, which is a student tracking system for school buses.

Teacher Presentations Regarding Use of Data ..... Dawn Lamb/Teachers

Mrs. Lamb deferred to each principal for them to introduce their respective teacher who presented information regarding their use of data in the classroom.

- Amy Boggus/Jennifer Wooley
- Jennifer Barrs/Monica Jackson
- Melissa Moseley/Becky Carter
- Jim Simpson/Peggy Hasty

The workshop adjourned at 3:19 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
May 14, 2013

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member J. M. Holtzclaw was absent.

Chairman Taylor called the meeting to order at 3:26 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval to award the following bid:

#13-209 Suwannee High School Courtyard Remodel to Anglin Construction  
(New) (pg. 3)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

2. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following contract/agreement for the 2012-2013 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-117 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and American Reading Company to provide educational consulting services (New) (pgs. 4-28)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

(presented by Chief Financial Officer – Vickie Music)

3. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval to designate Mark Carver, Director of Facilities, as the Owner’s representative to approve change orders for the Suwannee High School Courtyard Remodel Project (Bid #13-209). **(pg. 29)** MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

4. The following personnel items for the 2013-2014 school year:

- a. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval to add one Assistant Principal position at Suwannee-Hamilton Technical Center **(pg. 30)**

MOTION DID NOT CARRY; TIE VOTE with Ms. Cason and Mr. daSilva voting for the motion, and Mr. Taylor and Mrs. Ulmer voting no.

- b. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the revised Job Description #131 – Director of Curriculum and Instruction, with a correction to include the section “SUPERVISES: Instructional and Curriculum Specialists, and Secretary/Certification Contact” (Corrected copy of job description was distributed and is on file with Supplemental Minutes.) **(pgs. 31-34)** MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 4:03 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
May 28, 2013

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie Music was absent due to illness.

UTSC President Annette Kinsey and School Resource Officers Arthur Robinson and Lee Willis were also present.

Chairman Taylor called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag Suwannee High School FFA Student Organization

Special Recognition by the Superintendent:

- Suwannee High School  
Brain Bowl Team – 2013 Division III State Champions for the Commissioner’s Academic Challenge
- 2013 Business Partner of the Year  
PotashCorp-White Springs (PCS) – Mr. Terry Baker also presented SCSB with an additional donation of \$30,000.
- Elks Lodge Donation  
Pattie Nixon’s Foundation “The Special Needs Nurses Foundation”

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

After Supt. Scarborough's opening remarks, the following individuals addressed the Board regarding Gary Caldwell:

- Vanessa Sheppard
- Stephanie Gray – spoke on behalf of SIS faculty and staff
- Judy Jacobsen
- Reverend Tommie Jefferson
- Rhoshonda Herring
- John Yulee Sr.
- Kathy Wood
- Lynda Owens
- Gary Caldwell
- Robert Ford – yielded time to Rev. Tommie Jefferson
- Sheryl Brown – yielded time to Rev. Tommie Jefferson
- Tiffany Bellenger – yielded time to Judy Jacobson
- Carolyn Cooper – yielded time to Stephanie Gray
- Torniqua Owens – yielded time to Lynda Owens

Mr. Taylor concluded by stating that there is nothing on tonight's agenda regarding Gary Caldwell.

The meeting recessed at 7:22 p.m. and resumed at 7:28 p.m.

MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 14-33)**

- April 9, 2013
  - Workshop Session
  - Special Meeting
- April 23, 2013
  - Expulsion Issues Hearing
  - Expulsion Issues Hearing
  - Regular Meeting

2. Approval of the monthly financial statement for April 2013.

3. The following bills for the period April 1-30, 2013:

<u>General Fund</u>	
#147821 - 148162	\$ 1,668,649.49
Electronic Fund Transfers	<u>1,621,102.20</u>
	\$ 3,289,751.69
<u>Federal Fund</u>	
#43707 - 43843	\$ 190,654.58
Electronic Fund Transfers	<u>204,845.91</u>
	\$ 395,500.49
<u>Food Service Fund</u>	
#27198 - 27322	\$ 155,651.77
Electronic Fund Transfers	<u>66,630.91</u>
	\$ 222,282.68
<u>2.0 LCIF</u>	
#6436 - 6471	\$ 515,101.46

4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-12	III-9	IV-7 (Food Service)
		IV-10 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated May 28, 2013. **(pgs. 34-35)**
  
6. Approval of the following contract/agreement for the 2012-2013 school year: (RENEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)  
  
#2013-118 Youth Employment Program Worksite Agreement between Workforce and the Suwannee County School Board for the iWORK4 Summer Youth Employment Program (*Renewal*) **(pgs. 36-40)**
  
7. Approval of the following contracts/agreements for the 2013-2014 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)  
  
#2014-11 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Independent Training for the Blind, Inc. (*Renewal*) **(pgs. 41-52)**  
  
#2014-12 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Exceptional Consulting Services, Inc. (*Renewal*) **(pgs. 53-63)**  
  
#2014-13 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and AMH Counseling, PL (*Renewal*) **(pgs. 64-73)**  
  
#2014-14 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Melissa Johnson (*Renewal*) **(pgs. 74-83)**  
  
#2014-15 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and John C. Palmer (*Renewal*) **(pgs. 84-93)**  
  
#2014-16 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Carol Risk (*Renewal*) **(pgs. 94-103)**

- #2014-17 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Resolutions in Special Education, Inc. *(Renewal)* **(pgs. 104-115)**
- #2014-19 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Suwannee Social Services, Inc. *(Renewal)* **(pgs. 116-125)**
- #2014-23 Memorandum of Agreement between the State of Florida Department of Health, through its Suwannee County Health Department, and the Suwannee County School Board *(Renewal)* **(pgs. 126-133)**
- #2014-24 Agreement between CMS Professional Staffing Inc. and Suwannee County School Board to provide professional staff for Suwannee-Hamilton Technical Center clinical sites *(Renewal)* **(pgs. 134-138)**
- #2014-25 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Hamilton Health Enterprises, Inc. d/b/a Suwannee Valley Nursing Center (Jasper, Florida) *(Renewal)* **(pgs. 150-156)**
- #2014-26 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and NF Suwannee, LLC d/b/a Suwannee Health Care Center (Live Oak, Florida) *(Renewal)* **(pgs. 157-161)**
- #2014-27 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and LP Live Oak, LLC d/b/a Surrey Place Care Center (Live Oak, Florida) *(Renewal)* **(pgs. 162-166)**
- #2014-28 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Live Oak HMA, LLC d/b/a Shands Medical Group (Live Oak, Florida) *(Renewal)* **(pgs. 167-171)**
- #2014-29 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lake Shore HMA, LLC d/b/a Shands Lake Shore Medical Center (Lake City, Florida) *(Renewal)* **(pgs. 172-176)**

- #2014-30 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (Lake City, Florida) (*Renewal*) **(pgs. 177-185)**
- #2014-31 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (Lake City, Florida) (*Renewal*) **(pgs. 186-195)**
- #2014-32 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (Lake City, Florida) (*Renewal*) **(pgs. 196-204)**
- #2014-33 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Amber S. Ingram d/b/a Horizon Pediatrics, LLC (Live Oak, Florida) (*Renewal*) **(pgs. 205-209)**
- #2014-34 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Amber S. Ingram d/b/a Horizon Pediatrics, LLC (Live Oak, Florida) (*Renewal*) **(pgs. 210-214)**
- #2014-35 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Andres R. Villar, MD, PA d/b/a Children's Medical Center (Branford, Lake City, and Live Oak, Florida) (*Renewal*) **(pgs. 215-219)**
- #2014-36 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician Program and ACV Health Services, LLC (Dowling Park, Florida) (*Renewal*) **(pgs. 220-224)**
- #2014-37 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and ACV Health Services, LLC (Dowling Park, Florida) (*Renewal*) **(pgs. 225-229)**
- #2014-38 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and ACV Health Services, LLC (Dowling Park, Florida) (*Renewal*) **(pgs. 230-234)**

- #2014-39 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center (Live Oak, Florida) (*Renewal*) **(pgs. 235-239)**
- #2014-40 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Lake Shore HMA, LLC d/b/a Shands Lake Shore (Lake City, Florida) (*Renewal*) **(pgs. 240-244)**
- #2014-41 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Plastic Surgery Associates of Valdosta, P.C. (Valdosta, Georgia) (*Renewal*) **(pgs. 245-249)**
- #2014-42 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and AMERE d/b/a Lake City Surgery Center, LLC (Lake City, Florida) (*Renewal*) **(pgs. 250-254)**
- #2014-43 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Doctor's Memorial Hospital, Inc. (Perry, Florida) (*Renewal*) **(pgs. 255-259)**
- #2014-44 National School Lunch and Breakfast Program Sponsor Agreement between the Suwannee County School Board and Florida Department of Agriculture and Consumer Services for the National School Lunch, School Breakfast, Afterschool Snack, Summer Food Service, Seamless Summer Option, and Special Milk Programs (*Renewal*) **(pgs. 260-286)**
- #2014-48 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County and Miles Consulting, LLC (*Renewal*) **(pgs. 139-149)**
- #2014-49 School Readiness Provider Services Contractual Agreement between Suwannee County School Board and Early Learning Coalition of Florida's Gateway, Inc. (*Renewal*) **(pgs. 287-322)**
- #2014-50 Blue Cross and Blue Shield of Florida, Inc. Annual Accounting and Retention Agreement between Blue Cross Blue Shield of Florida, Inc. and the School Board of Suwannee County (*Renewal*) **(pg. 323-330)**

8. Approval of the following student teacher interns for the fall semester 2013:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Brian Branche	Flagler College	SES	Rhonda Furry
Christina Herrington	University of West FL	SPS	Jennifer Wooley

9. Approval of the following practicum placement for the fall semester 2013:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Candice Land	Saint Leo	BES	Jennifer Barrs

10. Approval for Suwannee-Hamilton Technical Center (SHTC) SkillsUSA student team members to attend the SkillsUSA National Competition in Kansas City, Missouri, on June 23-29, 2013. (*Funded by Perkins funds.*)

11. Approval for Branford High School (BHS) student Cora Daly (FCCLA State Officer) to attend the 2013 National FCCLA Leadership Conference in Nashville, Tennessee, on July 6-11, 2013. (*Funded by BHS internal funds from the Branford FCCLA.*) (Note: It is mandatory for state officers to attend the national convention.)

12. Presented for informational purposes for out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*)Julie Dees	BHS	06/06-11/2013	2013 National FFCLA Leadership Conference	Nashville, TN
(**)Bob Makela	SHTC	06/23-29/2013	SkillsUSA National Competition	Kansas City, MO
(**)Kim Thomas	SHTC	06/23-29/2013	SkillsUSA National Competition	Kansas City, MO
(*) <i>Funded by BHS internal funds from the Branford FCCLA</i>				
(**) <i>Funded by Perkins funds</i>				

13. Approval of the following student transfers for the 2013-2014 school year.  
 Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cody	Africano	Columbia	Suwannee	1
Austin	Baley	Columbia	Suwannee	4
Eli	Blackwell	Columbia	Suwannee	K
Logan	Blackwell	Columbia	Suwannee	2
Grace	Boswell	Columbia	Suwannee	6
Devon	Brannan	Columbia	Suwannee	3
Dillon	Brannan	Columbia	Suwannee	9
Brayden	Brett	Columbia	Suwannee	K
Kaya	Brown	Lafayette	Suwannee	KG
Rachel	Brown	Alachua	Suwannee	11
Dalton	Carver	Columbia	Suwannee	9
Hunter	Christian	Columbia	Suwannee	1
Kale	Christian	Columbia	Suwannee	PK
Ricardo	Dandy III	Columbia	Suwannee	1
Elysia	DelCastillo	Columbia	Suwannee	1
Anthony	deMoya Jr.	Columbia	Suwannee	10
Coby	Eberhardt	Columbia	Suwannee	1
Skyler	Engskow	Columbia	Suwannee	3
Garrett	Fennell	Columbia	Suwannee	6
Shelbi	Fennell	Columbia	Suwannee	11
Tyler	Folsom	Columbia	Suwannee	1
Faith	Frishkorn	Columbia	Suwannee	K
Hannah	Frishkorn	Columbia	Suwannee	3
Cuba	Fundora	Columbia	Suwannee	4
Gabriella	Fundora	Columbia	Suwannee	2
Miracle	Fundora	Columbia	Suwannee	1
Cody	Gaylord	Columbia	Suwannee	4

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Elizabeth	Gerry	Columbia	Suwannee	10
Aaron	Gillis	Columbia	Suwannee	PKG
Cason	Griffin	Columbia	Suwannee	6
Hannah	Guenther	Columbia	Suwannee	3
Rylee	Hatch	Columbia	Suwannee	4
Joseph	Hewett	Columbia	Suwannee	K
Annaleah	Howard	Columbia	Suwannee	5
Austin	Howard	Columbia	Suwannee	2
Elijah	Jones	Columbia	Suwannee	1
Emili	Jones	Columbia	Suwannee	4
Kamdyn	Kvistad	Columbia	Suwannee	9
Kayli	Kvistad	Columbia	Suwannee	12
Krista	Law	Columbia	Suwannee	KG
Bryson	Melton	Columbia	Suwannee	K
Madison	Minnich	Columbia	Suwannee	8
Matthew	Minnich	Columbia	Suwannee	6
Andrew	Moon	Columbia	Suwannee	3
Carlie	Moon	Columbia	Suwannee	1
Robert	Moon	Columbia	Suwannee	9
Leah	Newbern	Columbia	Suwannee	PK
Juliana	Ozbay	Columbia	Suwannee	1
Stephen	Perry	Columbia	Suwannee	7
Adyn	Petit	Columbia	Suwannee	1
Analaura	Pino	Columbia	Suwannee	KG
Callahan	Register	Columbia	Suwannee	7
Troy	Register	Columbia	Suwannee	10
Tanner	Ring	Columbia	Suwannee	3
Brooklyn	Robertson	Columbia	Suwannee	3
Peyton	Robertson	Columbia	Suwannee	5
Kaylie	Sanders	Columbia	Suwannee	1
Gavin	Sands	Columbia	Suwannee	6
Gracie	Sands	Columbia	Suwannee	3

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lance	Shaw	Columbia	Suwannee	4
Landon	Shaw	Columbia	Suwannee	1
Kelsie	Sivik	Columbia	Suwannee	7
Peyton	Skinner	Columbia	Suwannee	3
Drake	Sperber	Columbia	Suwannee	1
Spring	Sperber	Columbia	Suwannee	2
Logan	Staley	Columbia	Suwannee	1
Jordan	Tessier	Columbia	Suwannee	4
Jeremie	Thompson	Columbia	Suwannee	7
Spencer	Todd	Columbia	Suwannee	4
Matthew	Vickers	Columbia	Suwannee	8
Kylie	Wickham	Columbia	Suwannee	5
Anthony	Woolsey	Columbia	Suwannee	1
Jayson	Harris	Suwannee	Lafayette	3
Caitlin	Hester	Suwannee	Hamilton	12
Hannah	Hill	Suwannee	Lafayette	7
Hunter	Hill	Suwannee	Lafayette	9
Nathan	Hill	Suwannee	Lafayette	4
Parker	Hill	Suwannee	Lafayette	KG
Victoria	Marshall	Suwannee	Columbia	5
Marissa	Riels	Suwannee	Columbia	3
Miranda	Riels	Suwannee	Columbia	3
Cason	Ward	Suwannee	Lafayette	KG

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Daisy	Wolfe	BES	SES	2
Kimberly	Wolfe	BES	SPS	1

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

(presented by Chairman Jerry Taylor)

1. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following resolution for the 2012-2013 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-12R      Resolution Designating Superintendent or His/Her Designee to Have the Authority to Assign Fund Balance for Financial Reporting Purposes (*New*) (**pgs. 331-336**)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval to add Life Insurance Company of the Southwest (LSW) to the 403b provider list. (**pg. 337**) MOTION CARRIED UNANIMOUSLY

**Action on AGENDA ADDENDUM for Ms. Music:**

(presented by Chairman Jerry Taylor)

- #1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the negotiated collective bargaining agreements and salary schedule for 2012-2013. (**A3-A8**)  
MOTION CARRIED UNANIMOUSLY

- #2. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following contract/agreement for the 2013-2014 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-60      Memorandum of Understanding between the Suwannee County School Board and The Arc North Florida, Inc. for the Adults with Disabilities Grant Program (*Renewal*) (**A9-A11**)

MOTION CARRIED UNANIMOUSLY

**End of AGENDA ADDENDUM for Ms. Music**

**Director of Career, Technical, and Adult Education – Walter Boatright:**

3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following curriculum items for the 2013-2014 school year:
  - a. Suwannee-Hamilton Technical Center My Play-School Handbook for 2013-2014 (pgs. 338-353)
  - b. Suwannee-Hamilton Technical Center Practical Nursing Program Handbook for 2013-2014 (pgs. 354-369)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-47      Education Partnership Agreement between Keiser University,  
Tallahassee, Florida and Suwannee County School District  
(New) (pgs. 370-378)

MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following curriculum item for the 2012-2013 school year:
  - a. 2013 Summer School Schedule (pgs. 379-382)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

6. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval to award the following bid:

#13-207      Custodial Supplies to Ashford Services, Inc. (New)  
(pgs. 383-392)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-45 Florida Department of Corrections Interagency/Public Works Agreement (Local Agreement) between the State of Florida, Department of Corrections, through its institution/facility, Suwannee Correctional Institution, and the Suwannee County School Board to utilize the Inmate Work Program (*New*) (pgs. 393-400)

MOTION CARRIED UNANIMOUSLY

8. The following personnel items for the 2013-2014 school year:
- a. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to add one Inmate Work Crew Supervisor position (pg. 401) MOTION CARRIED UNANIMOUSLY
  - b. MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to add new Job Description #150 – Inmate Work Crew Supervisor (pg. 402-403) MOTION CARRIED UNANIMOUSLY
  - c. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval to Revise *Salary Schedule Confidential Employees 2010-2012 Secretarial and Other Personnel* to add Inmate Work Crew Supervisor position to Line 7 (\$34,780-\$43,850) (pg. 404)

MOTION TO TABLE by Mr. Holtzclaw, second by Mrs. Ulmer. MOTION TO TABLE CARRIED UNANIMOUSLY

- d. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval to Freeze the Clerk (Custodial) position (pg. 401) MOTION CARRIED UNANIMOUSLY

**Action on AGENDA ADDENDUM for Mr. Carver:**

#3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2012-2013 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-119      AIA Document A101-2007 Standard Form of Agreement between the Suwannee County School Board and Anglin Construction Company for the Suwannee High School Courtyard Remodel Project (*New*) (A12-A29)

MOTION CARRIED UNANIMOUSLY

**End of AGENDA ADDENDUM for Mr. Carver**

**Action on AGENDA ADDENDUM for Director of Information Technology – Josh Williams:**

#4. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following contract/agreement for the 2012-2013 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-116      Northwest Regional Data Center (NWRDC) Contract between the Northwest Regional Data Center and Suwannee County School Board (Note: This contract is for the current fiscal year pursuant to an audit finding for NWRDC.) (*New*) (A30-A41)

MOTION CARRIED UNANIMOUSLY

**End of AGENDA ADDENDUM for Director of Information Technology – Josh Williams**

**Director of Human Resources – Dr. Bill Brothers:**

9. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following personnel item for the 2013-2014 school year:
- a. Overlap two contracts for the School Bookkeeper position at Suwannee High School beginning July 1, 2013, through December 31, 2013  
(pg. 405)

Board members expressed their concern regarding the contract overlap of six months; felt too much time.

MOTION TO TABLE by Mrs. Ulmer, second by Mr. daSilva. MOTION TO TABLE CARRIED UNANIMOUSLY

10. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List, with the following two changes: (1) Page 413, under TRANSFERS: Correct the effective date for the three guidance counselors (Karen Williams, Kathy Smith, Leah Harrell) to August 1, 2013; and (2) Page 420, under Suwannee High School, delete Toni L. Greenberg (listed twice on Personnel Changes List). (pgs. 406-434) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Suwannee High School:

Kim Boatright, effective teacher, June 30, 2013

Suwannee Primary School:

Kay Harvard, speech pathologist, effective August 16, 2013

**RESIGNATION: ADMINISTRATIVE:**

District Office:

Dawn Lamb, Director of Curriculum and Instruction, effective June 30, 2013

**RESIGNATIONS: INSTRUCTIONAL:**

Food Service Department:

Rosetta Thomas, food service worker 6-hr., effective June 10, 2013

Suwannee Elementary School:

Shelley Grantham, teacher, effective June 11, 2013

Suwannee-Hamilton Technical Center:

Tonya Ratliff, instructor, effective May 30, 2013

Suwannee High School:

Tracy Crutchfield, guidance counselor, effective June 27, 2013

Suwannee Primary School:

Jackie Ford, teacher, effective June 11, 2013

**RESIGNATIONS: NON-INSTRUCTIONAL:**

Branford Elementary School:

Leonard Harold Dean, custodian, effective April 29, 2013

Transportation Department:

Cindy "Gail" Johnson, bus driver, effective May 6, 2013

**RECOMMENDATIONS: INSTRUCTIONAL:**

Suwannee-Hamilton Technical Center:

Kendra Honeycutt, instructor part-time non-certificated, effective April 15, 2013

REPLACES: Karen Romagosa

Sharon Westberry, teacher temporary, effective April 16, 2013

REPLACES: Pam Poole

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:

Amanda Parks, teacher April 23 through June 11, 2013, using days as needed for insurance purposes, with the option of returning sooner if released by her doctor

MENTORS:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Rebecca Carter	Teodora Celedon	SES
Patricia Lambert	Skyler Phillips	SES
Tina Roush	Natalie Hunter	SES

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
KJ Wingate	JV Girls' Basketball Coach	BHS	
Stefani Santos	M/S Girls' Basketball Coach	BHS	
James Lee	M/S Boys' Basketball Coach	BHS	
Elizabeth Johnston	Majorette Sponsor	BHS	
Angel Hill	Yearbook Sponsor	BHS	
Julianna Dees	FHS/FCCLA Sponsor	BHS	

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:

Robbin Chapman instructor to work up to 24 hours between June 12 and 28, 2013, to complete the ABE class in Dowling Park, salary paid from Adult Education Geographic Grant

Jeff Lee instructor to work 10 additional days between June 12 and 28, 2013, to implement current Adult Education activities in progress and plan/organize adult education program for 2013-2014, salary paid from Adult Education Geographic Grant

Suwannee Middle School:

Anne Etcher to work up to 7 additional days between June 12 and 27, 2013, for supervision to the State FFA Convention, salary to be paid from Carl Perkins Secondary Roll Forward Funds

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Branford High School:

Sara Griffith, head custodian, effective June 8, 2013  
REPLACES: Mary Welch

Food Service Department:

Susan Holloway, food service worker 3-hr, effective April 29, 2013  
REPLACES: Daniel Olson

Transportation Department:

Tara Duff, bus driver temporary, effective April 26, 2013  
REPLACES: Judy Hancock  
Tina Johns, bus driver, effective April 26, 2013  
REPLACES: Daniel Olson

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Branford High School:

Jerri Byrd, April 29 through June 11, 2013

Food Service Department:

Deborah Crawford, food service worker 8-hr., May 8 through June 10, 2013

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Food Service Department:

Edith Underwood, food service worker, December 17, 2012, for a total of 4.5 hours  
Edith Underwood, food service worker, April 24-25, 2013, for a total of 9 hours

Suwannee Elementary School:

David Daniels, custodian, January 9-11, 2013, for a total of 24 hour

Transportation Department:

Patricia Bryant, bus driver, April 18 through May 1, 2013, for a total of 10 days

LEAVE OF ABSENCE (Medical):

Transportation Department:

Toni Hansard, bus driver, April 8 through 12, 2013, leave without pay

Haddie Mann, bus driver, April 17 through May 13, 2013, using days as needed for insurance purposes

LEAVE OF ABSENCE (Workers Comp):

Transportation Department:

Patricia Bryant, bus driver, May 2, 2013, until released by her doctor

STUDENT WORKERS:

Jeffrey Linzy	SHTC/Culinary
Chloe Reid	SHTC/Culinary
Drea Taylor	SHTC/My Play School

SUSPENSION:

Transportation Department:

Robert Schnaudigel, bus driver, May 13-17, 2013, suspension without pay

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Katherine Howard	BHS/Asst. Manager	SPS/Asst. Manager	4/15/2013	J. McGee
Phyllis McCluskey	SMS/Food Service-6 hr.	BES/Food Service-6 hr.	4/24/2013	D. Crawford

**End of List  
2012-2013  
School Year**

**2012-2013 Summer School Recommendations**

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2012-2013 summer school term:

*On as needed basis, pending participation  
Positions are subject to reduction based on participation*

District Wide/21<sup>st</sup> Century ASP:

The following as teachers and or paraprofessionals:

Traci Green	Dennis Martina	Terry Fillyaw	Jennifer Byrd
Kaffa Owens	Keith Stavig	Aryn Fitzpatrick	

Suwannee Elementary School (Summer Reading Camp):

Tamara Williams, teacher  
Sandra Winburn, teacher  
Michelle Robertson, teacher  
Peggy Hasty, teacher  
Jennifer Wooley, teacher  
Danielle Aultman, teacher - alternate  
Coleen Welsh, teacher - alternate

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Food Service Department:

Inez Williams, food service monitor  
Kelli Benzing, food service monitor  
Melanie Rickett, manager-SHS  
Susan Johns, manager -BHS  
Katrina Johnson, 8 hour worker-SHS  
Carol Jenkins, 6 hour worker-SHS  
Katherine Howard, 6 hour worker-BHS  
Tara Duff, 3 hour worker-SHS  
Janice Lee, 3 hour worker-BHS

Transportation Department:

Jeffery Wood, bus driver  
Earnestine Riley, bus driver  
Brenda Lemnah, bus attendant  
Kelly Wiggins, bus attendant

**End of  
2012-2013  
Summer School  
List**

**2013-2014 Recommendations**

**RETIREMENT: INSTRUCTIONAL:**

Branford High School:

Sheila Branch, teacher, effective October 31, 2013

**RECOMMENDATIONS: INSTRUCTIONAL:**

District Office/Department of Student Services:

Alicia Poole, staffing specialist 12 month, effective July 1, 2013

REPLACES: Leah Harrell

Suwannee-Hamilton Technical Center:

June Guy, instructor 12 month – non-certificated, effective July 1, 2013

REPLACES: June Guy

Joanne Kietur, instructor/coordinator 12 month – non-certificated, effective July 1, 2013

REPLACES: Joanne Kietur

Suwannee High School:

Cindi Hiers, guidance counselor 11 month, effective August 1, 2013

REPLACES: Tracy Crutchfield

LEAVE OF ABSENCE (MATERNITY):

Suwannee Middle School:

Sarah Jacobson, teacher, August 13 through October 14, 2013

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Danielle Aultman	SMS/Teacher	SES/Teacher	8/13/2013	S. Grantham
Bridgett Sadler	SHS/Teacher	SIS/Teacher	8/13/2013	C. Shephard
Alex Gonzalez	Migrant/Teacher	SHS/Teacher	8/13/2013	M. Boise
Roger Sumner	BHS/Teacher	SHS/Teacher	8/13/2013	S. Lundy
Karen Williams	SHTC/Guidance Counselor	SHS/Guidance Counselor	8/1/2013	K. Smith
Kathy Smith	SHS/ Guidance Counselor	SHTC/Guidance Counselor	8/1/2013	K. Williams
Leah Harrell	District/Staffing Specialist	SHS/Guidance Counselor	8/1/2013	C. Sims

MISCELLANEOUS:

Suwannee High School:

Malcolm Hines to work 24 up to days beginning July 1, 2013 through August 12, 2013, to supplement the duties normally fulfilled by the assistant principal for administration/facilities

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

LEAVE OF ABSENCE (Personal):

Suwannee Elementary School:

Elizabeth Rang, paraprofessional, August 13 through November 29, 2013, for completion of her student teaching/internship, with the option of returning sooner

Suwannee Primary School:

Cristina Herrington, paraprofessional, August 16 through November 4, 2013, for completion of her student teaching/internship, with the option of returning sooner

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Shalenthia Reynolds	BES/School Nurse	SIS/School Nurse	8/13/2013	D. Branch

**RECOMMENDATIONS: Instructional:**

**CONTRACT RECOMMENDATIONS:**

Contract Status for 2013-2014 school year:

**ANNUAL CONTRACTS:**

**Annual**

<u>District Office:</u>	<u>Term</u>
Travern Beerom	11
Brittany Brown	11
Dee Dee Cathcart	10
Stacie Swartz	10

**Branford Elementary School:**

Holly Balance	10
Amanda Clark	10
Jacqueline Darrow	10
Amanda Donaway	10
Melinda Hawthorne	10
Mandi Howard	10
Monica Jackson	10
Charlena Lori Land	10
Katee O'Quinn	10
Jessica Wagner	10
Betsy Weaver	10
Margaret Williams	10

Branford High School:

Perry Davis	10
Joseph Eakins	10
Cynthia Frye	10
Roy Harden	12
Vanessa Leffler	10
Carl Manna	10
Tammy Neil	10
Fred O'Quinn	10
Emilee Rains	10
William Rains	10
Sergio Rodriguez	10
Misty Ward	10
Melissa Ware	10
William Scott Ware	10
Abbey Warren	10
Angela Wood	10

Suwannee Elementary School:

Danielle Aultman	10
Alessandra Camejo	10
Teodora Celedon	10
Andrew Chapman	10
Laurie Dunham	10
Melody Handley	10
Stephanie Searles	10
Kelli Hogan	10
Natalie Hunter	10
Amber Masters	10
Skylar Phillips	10
Rebecca Reaves	10
Stephanie Selph	10

Suwannee High School:

T. Hunter Abercrombie	12
Douglas Aukerman	12
Emily Bass	10
Jeffry Boatright	10
Adrienne Boyette	12

Isaac E. Chandler	10
Dominique Faison-Harris	10
Alexander Gonzalez	10
Ronald Harrell	12
Malcolm Hines	10
Jenny Hurst	10
Stephen D. Morgan	10
Melanie Roberts	10
Lorena Urban	10
Rowena West	10

Suwannee-Hamilton Technical Center:

Lisa Dorris	10
June Guy	12
Jeffrey David Lee	10
Joanne Kietur	12
Patricia Sullivan	10

Suwannee Intermediate School:

William C. Bonds	10
Jennifer Burnham	10
Krystal Driver	10
Carolina Figueroa-Crooke	10
Peggy Hasty	10
Dana Lashley	11
Amy Robinson	10
Amon Rolerson	10
Bridget Sadler	10
Jennifer Stevens	10
Laura Tuten	10

Suwannee Middle School:

Myra Bell	10
Kate Bromley	10
Mary Check-Cason	10
Kathryn Collins	10
Annie Day	10
Cara Disken	10
Meri Harrell	10
Brantley Helvenston	10

William Hightower	10
Celia Hodge	10
Na'Keia Jackson	10
Sarah Jacobson	10
Dennis Martina	10
Traci Redditt	10
Elaine Sauerman	10
Melinda Tice	10
Mirian Venero	10

Suwannee Primary School:

Melissa Bozeman	10
Katherine Copland	10
AnnMarie Croucher	10
Jennifer Giles	10
Jennifer Gregory	10
Pamela Hastings	10
Hannah Johnson	10
Nicole Johnson	10
Romona Jordan	10
Kerry Jo Melland	10
Deeanna Sardina	10

**Professional Service Contract (Renewal):**

District Office:

Susan R. Bass	12	
Patricia E. Brantley	11	
Alicia Poole	12	
Kecia F. Robinson	12	
Gwendolyn Vann	12	Curriculum Specialist/District Reading Coach
Virginia L. Weaver	11	

District Wide:

Lisa Garrison	12
Toni L. Greenberg	11
Kelly Waters	12

Branford Elementary School:

Linda Michelle Aderholt	10
Amy Allen	10
Gary Allan Barrs	10
Bethany Byrd	10
Shirley D. Campbell	10
Kimberly D. Cannon	10
Virginia Coker	10
Teresa Conger	10
Sheila J. Dean	10
Sandra Delay	10
Melissa Holtzclaw	10
Amanda R. Johnson	10
Elizabeth K. Johnston	10
Juettie L. Kelley	10
Julie Klecka	10
Vera L. Knighton	10
Candice Land	10
Rebecca S. Layman	11
Pamela D. Nettles	10
Denah F. Phillips	10
Kimberly Procko	10
Lindsey Ramsey	10
Joann V. Saunders	10
Carla B. Suggs	10
Wynette L. Sumner	10
Rowna Valin	10
Cloria J. Williams	10
Jennifer Winnette	10

Branford High School:

Dannelle Bradow	10	
Sheila Branch	10	(through October 31, 2013 retiring)
Darryl S. Cannon	10	
Carlton W. Cashwell	12	
Pamela Cassube	10	
Julianna H. Dees	10	
Dawn Eakins	11	
Vaster J. Fryar	10	

Peggy P. Frye	10
Lawanna Gaylard	10
Angela Hill	10
Annette M. Kinsey	10
Karen Y. Koon	10
Carl Manna	10
Nancy Nielsen	10
Stefani M. Santos	10
Lura Sapp	10
Janet Denise Stewart	10
Daniel Taylor	10
Nina S. Tuttle	10
Linda S. Whitley	10
Cindy D. Wiggins	12
Vernon Wiggins	10
Kenneth J. Wingate	10
Stacy Young	12

Suwannee Elementary School:

Evelyn Arnold	10
Melinda Berry	10
Amanda H. Brown	10
Rebecca L. Carter	10
Victoria S. Carter	10
Alyssa Chapman	10
Robyne Edwards	10
Rhonda L. Furry	10
Windy Gamble	10
Lisa W. Gray	10
Kimberly Harris	10
Tracy Henderson	10
Kimberly Hudson	10
Amanda D. Hurst	10
Patricia Lambert	10
Lynn R. Lawrence	10
Connie N. Leavitt	10
Marjerian Lewis	10
Pamela K. Lewis	10
Sylvia Lovett-Netter	11
Joyce D. McIntosh	10

Melissa N. McKire	10
Holly McMillan	10
Robin L. McMullen	10
Tamara Michal	10
Candance B. Plymel	10
Laura Katherine Roberts	10
Michelle Robertson	10
Tina Roush	10
Adrienne Taylor	10
Tamara Williams	10
Peggie C. Witt	10
Ashlee A. Wooley	10

Suwannee-Hamilton Technical Center:

Eric Derwin Bass	10
Vickie Clayton	10
Theresa Gill	10
Robert Makela	10
Melissa Mapp-Francisco	10
Pamela A. Poole	10
Joseph Ragan	10
Thomas E. Shea	10
Kimberly M. Thomas	10

Suwannee High School:

Angela Abercrombie	10
Sid E. Allen	10
Tamara G. Boggus	10
Michael Bresk	10
Rhoda De Broughton	10
Neena M. Brown-Thomas	10
Tamara Burt	10
Kenneth Campbell	10
Nancy Channell	10
Leslie Merry-Cochrane	10
Bonita M. Cook	10
Gary Croxton	10
Benita Diggs	10
Stacey Gindlesperger	11
Ronald H. Gray, III	10

Traci H. Green	10	
Amy C. Hendry	10	
Cindi Hiers	11	
Julie Hocutt	10	
Sandra Y. Hurst	10	
Shannon Jernigan	10	
Jeffrey Johnson	10	
Deanna K. Law	10	(through December 20, 2013 DROP ends)
Marilyn Loges	10	
Ashley S. Lundy	10	
Audrey L. Marshall	10	
Tammie McKay	10	
Paula McMillan	10	
Vanessa B. Menhennett	10	
Terry B. Mills	10	
Violet Noyes	10	
Nancy Papapetrou	10	
Michael W. Pate	10	
Mabel L. Peters	10	
Abigail Rodriguez	10	
Eric A. Rodriguez	10	
James Sellers	10	
Becky Skipper	10	
Seth Stebbins	10	
Roger L. Sumner	10	
Travis Tuten	12	
Kimberly Tuvell	10	
Candyce Vickers	10	
Karen K. Williams	11	
Pamela P. Williams	10	
James M. Wilson	10	
Melissa J. Woodrum	10	
Damon L. Wooley	10	

Suwannee Intermediate School:

Marcia Boatright	10
Lindsey Bricker	10
Debra R. Brown	10
Matthew Campbell	10
Robbin M. Chapman	10

Kristy D. Chauncey	10
Shannon W. Chauncey	10
Leigh Ann Fountain	10
April Frye	10
Stephanie Gray	10
Natalie Haney	10
Rhoshonda Herring	10
H. Wayne Hutchison	10
Judith Jacobsen	10
Kimberly E. Jennings	10
Traci Knighton	10
Lynn Lawrence	10
Catherine Nicely	10
Lynda B. Owens	10
Elizabeth Parris	10
Darlene Rice	10
Susan Roush	10
Susan Schicker	10
Theda Severance	10
Christine Shepard	10
Kimberly Warren	10
Victoria A. Wells	10
Sandra Winburn	10
Katherine K. Wood	10

Suwannee Middle School:

Harrison W. Ambrose	10
Joanne M. Baker	10
Tiffany L. Bellenger	11
Alan R. Bonds	10
Robyn Bonds	10
Lesley Breland	10
Tammy R. Butts	10
Jennifer Byrd	10
Melissa Cameron	10
Jennifer Campbell	10
Heather Carr	10
Mary E. Cason	10
Annette B. Chauncey	10
Carolyn Y. Cooper	10

Judith Crankshaw	10
Jean Eckhoff	10
Anne Etcher	10
Terry Fillyaw	10
Lesley D. Fry	10
Jimmie G. Green	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela D. Hester	10
Angela Hicks	10
Patricia L. Hutchins	10
Nicole Jackson	10
Al Johnson	10
William McCullers, Jr.	10
Kenneth A. Michal	10
Terrance C. Mixon	10
Rebecca L. Monroe	10
Kaffa Owens	10
Carmen Reyes	10
Lila Rissman	10
Stephanie B. Sampson	10
Brad N. Scarborough	10
Keith Stavig	10
Canary S. Stephens	10
Julie Steves	10

Suwannee Primary School:

Georgette H. Allbritton	10
Lauren Belcher	10
Barbara Bertolino	10
Jennifer Bonds	10
Stacey B. Bullock	10
Jenny Clark	10
Daniel A. Crews	10
Rhoda J. Crews	10
Cindy Crowell	10
Shannon M. Daniel	10
Kelly Driggers	10
Staci Greaves	10
April Greene	10

Marvette D. Gwinn	10
William Harris	10
Kay Harvard	10
Heidi O. Hunter	10
Jessica M. Johnson	10
Susann Johnson	10
Nita M. Mathis	10
Christina McCullers	10
Janell Miracle	10
Debbie D. Mixon	10
Kimberly M. Mott	10
Vickie Pagliai	10
Amanda M. Parks	10
Karen L. Patten	12
Georgette M. Ragan	10
Mandy F. Ramsey	10
Shannon Roberts	10
Tina L. Roberts	10
Marilyn Salsberry	10
Nancy Sue Seale	10
Lindsey Thomas	10
Michele Turman	10
Amy Williams	10
Kelli C. Williams	10
Jennifer L. Wooley	10

**CONTINUING CONTRACT**

(presented for information only)

Branford Elementary School:

Sharon D. Barnett	10
Christine Demoss	10
Debra Hatch	10
Renita L. Kelly	10 (through June 10, 2014 DROP ends)

Branford High School:

Mickey W. Dempsey	10
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Suwannee Elementary School:

Veronica B. Daquila	10
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Suwannee-Hamilton Technical Center:

Kathy Smith 11

Suwannee High School:

Randall W. Ethridge 10

David E. Laxton 10

Marilyn A. Roberts 10

Suwannee Intermediate School:

Larry Hitchcock 10

Waddie L. Robinson 10

Suwannee Middle School:

Melissa A. Brinson 10

Cecil Ann Ethridge 10

Daniel W. Robinson 10

Suwannee Primary School:

Susan A. Hurst 10

Barbara A. Smart 10 (through September 30, 2013 DROP ends)

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

The following contracts and contract statuses are granted as indicated below:  
Job titles are 2013-2014 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>District Office:</u>			
*Karen Bates	Payroll Supervisor	A	12
Melanie G. Buchanan	District Secretary	C	12
*Sarah Chauncey	Secretary, Administrative I	C	12
*Rebecca G. Daniel	Secretary to the Assistant Superintendent	C	12
Cortney Flowers	Homeless Advocate	A	12
*Cindy H. Johnson	Assistant Director of Personnel	C	12
Teresa Jones	Accounting Clerk	C	12
*Karen Lager	Secretary to the Superintendent	C	12
*Karen E. Minton	Accounts Payable Specialist	C	12
*Robinette C. Odom	Secretary, Administrative I	A	12
*Sherry Peppers	Assistant Chief Financial Officer	C	12
*Robin Pfender	Secretary, Administrative I	C	12
*Debra Ross	Secretary for Administration	C	12

*Marilyn Sapp	Admin. Support Specialist Federal Programs	C	12
*Jan Smith	Assistant Food Service Coordinator	C	12
*Tylyn Stancel	Secretary, Administrative I	A	12
*Claire Wood	Administrative Secretary	C	12
Margaret T. Wooley	Coor. Comp. Health Ed./Attendance	C	11
**Maria Gallegos	Migrant Recruiter Temporary	A	P-T
*Confidential employees			
** Grant funded - until funds are depleted			

Branford Elementary School:

Teresa Allen	Paraprofessional	C	09
Ana Delgado	Paraprofessional	A	09
Staci Feeney	Paraprofessional	A	09
April Glover	Paraprofessional Pre-K	C	09
Amanda Harris	School Secretary	C	12
Cara Howard	Pre-K Paraprofessional/Lead CDA	C	09
Anthony Jackson	Head Custodian	C	12
Karen Knighton	Paraprofessional	C	09
Andrea Lanier	Paraprofessional	A	09
Pamela L. Norton	Pre-K Paraprofessional/Lead CDA	C	09
Brenda Raulerson	Paraprofessional ESE	C	09
Sharon A. Richardson	Administrative School Secretary	C	12
Erin Roberts	Paraprofessional Pre-K	A	09
*Mary R. Roberts	School Bookkeeper	C	12
Wendy Stines	Paraprofessional	C	09
Yvonne Topham	Paraprofessional	C	09
Randall Williams	Custodian	A	12
*Confidential employee			

Branford High School:

Tammy Bradow	Paraprofessional	C	09
Jerri Byrd	Media Clerk	A	10
Sharon Cregg	Custodian	A	12
*Tracy W. Delegal	School Bookkeeper	C	12
Sarah Griffith	Head Custodian	C	12
Daphne Harden	Paraprofessional	A	09
Michele Lambert	Paraprofessional	A	09
Lauri Reaves	School Secretary	C	12
John Stancel	Custodian	C	12
R. LaDon Terry	School Secretary/Data Entry	C	12
Debbie Yates	Paraprofessional	C	09

\*Confidential employee

Facilities Department:

Teddy Ball	Custodian	A	12
Timothy Bass	Maintenance Man I	C	12
K. Doug Bates	Maintenance Man I	C	12
James Michael Bryan	Maintenance Man I	C	12
Maurice Copeland	Landscape Foreman	C	12
Debra Durden	Crossing Guard	A	P-T
Julian R. Durham	Maintenance Foreman	C	12
Bernadette Fittante	Crossing Guard	A	P-T
John Garrison	Assistant Grounds Foreman	C	12
Kevin B. Hingson	Assistant Foreman Maintenance	C	12
Matthew Hingson	Maintenance Man II	C	12
Dennis Hollon	Crossing Guard	A	P-T
Jon Hunsinger	Maintenance Man I	A	12
Russell D. Landen	Maintenance Man I -A	C	12
George Langford	Maintenance Man I	C	12
Levi McCall	Groundskeeper	C	12
Daniel Monroe	Groundskeeper	C	12
Terry Murray	Maintenance Man I	A	12
Cher Register	Crossing Guard	A	P-T
Terry Richardson	Painter	C	12
Lorraine Saunders	Facilities Assistant	C	12
*Susan Scheufler	Secretary, Administrative I	A	12
Curtis Wayne Selph	Groundskeeper	C	12
Tyler Smith	Groundskeeper	C	12
Sylvia Taylor	District Secretary	C	12
Robert D. Tyler	Maintenance Man I	C	12

\*Confidential employee

Food Service:

Jackalyn L. Allen	Assistant Lunchroom Manager	C	09
Leona Ash	Food Service Worker-6 hr.	A	09
Phyllis Bailey	Assistant Lunchroom Manager	C	09
Arlene Baker	Lunchroom Manager	C	09
Terrie Baker	Food Service Worker-8 hr.	A	09
Kelli Benzing	Food Service Worker- 3 hr.	A	09
Shanda Campbell	Food Service Worker- 3 hr.	A	09
Betty Carroll	Food Service Worker-8 hr.	C	09

Pamela Carver	Food Service Worker-8 hr.	C	09
Doretha B. Cason	Lunchroom Manager	C	09
Georgia Chancey	Lunchroom Manager	C	09
Sandra M. Cooper	Food Service Worker-8 hr.	C	09
Crystal Cox	Food Service Worker- 3 hr.	A	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Deborah F. Crawford	Food Service Worker-8 hr.	C	09
Cynthia Ford	Food Service Worker- 3 hr.	A	09
Patricia Ford	Food Service Worker-6 hr.	C	09
Lisa Fralick	Food Service Worker- 3 hr.	A	09
Annie Gilbert Folsom	Food Service Worker-8 hr.	C	09
Darlene Hillhouse	Food Service Worker-6 hr.	C	09
Linda Hingson	Food Service Worker-8 hr.	C	09
Susan Holloway	Food Service Worker-3 hr.	A	09
Rosanna Holtzclaw	Assistant Lunchroom Manager	C	09
Katherine Howard	Assistant Lunchroom Manager	C	09
Reba L. Hurst	Assistant Lunchroom Manager	C	09
Carol Jenkins	Food Service Worker-3 hr.	A	09
Susan D. Johns	Lunchroom Manager	C	09
Christal Johnson	Food Service Worker-6 hr.	A	09
Katrina V. Johnson	Food Service Worker-8 hr.	C	09
Maxine Kidd	Food Service Worker-8 hr.	A	09
Nannette Kimbro	Assistant Lunchroom Manager	C	09
Lynda Kinsey	Food Service Worker-8 hr.	C	09
Rebecca Kirby	Food Service Worker-6 hr.	C	09
Janice Lee	Food Service Worker-6 hr.	C	09
Margaret Lumpkin	Food Service Worker- 3 hr.	C	09
Jennifer McGee	Food Service Worker-6 hr.	A	09
Evelin Najera	Food Service Worker-6 hr.	A	09
Linda M. Plymel	Lunchroom Manager	C	09
Phyllis Postell	Food Service Worker-3 hr.	A	09
Graceiela Resendiz	Food Service Worker- 3 hr.	A	09
Melanie Rickett	Food Service Worker-8 hr.	C	09
Donna Rightmire	Food Service Worker-3 hr.	A	09
Earnestine H. Riley	Food Service Worker – 3.5 hr.	A	09
Sarah D. Stancel	Lunchroom Manager	C	09
Lonie J. Sullivan	Food Service Worker-8 hr.	C	09
Rosetta Thomas	Food Service Worker-6 hr.	A	09
Lucille Turner	Food Service Worker-8 hr.	C	09

Edith Underwood	Food Service Worker-6 hr.	A	09
Jennifer Wadford	Food Service Worker-6 hr.	A	09
Tammie P. Warner	Lunchroom Manager	C	09
Vickie Waters	Food Service Worker-6 hr.	C	09
Stephanie Whittington	Food Service Worker-6 hr.	A	09
Inez Williams	Food Service Worker - 3 hr.	A	09
Teresa Williams	Food Service Worker-8 hr.	C	09
Jeffrey Wood	Food Service Worker - 2 hr.	A	09

Information Technology Department:

Donna Bass	Administrative Secretary	C	12
Adam Boatright	Network Specialist	C	12
Natasha Pittman	Software Specialist	A	12
S. Whitt Fissell	Information Technology Technician	C	12
Brian Gollery	Information Technology Technician	A	12
Michael Howell	Information Technology Technician	C	12
Kelly Philmore	Information Technology Technician	C	12
Robin Taylor	Information Technology Technician	C	12

School Nurses:

Goldie Fralick	School Nurse	C	10
Michele Howard	School Nurse	C	10
Patricia A. Nixon	School Nurse	C	10
Shalenthia Reynolds	School Nurse	A	10
Mary Katherine Sellgren	School Nurse	C	10

Suwannee Elementary School:

Betsy L. Byrd	Paraprofessional (through October 31, 2013 DROP ends)	C	09
John Cone	Paraprofessional	C	09
Tanya Crain	Paraprofessional - ESE	C	09
David L. Daniels	Custodian	C	12
Marilynn Eaken	School Secretary	A	12
*Patricia Hines	School Bookkeeper	C	12
Cheryl Ann Jackson	Media Clerk	C	10
Keith Johnson	Custodian	A	12
JoAnn LeDew	Paraprofessional	C	09
**Jessica Melgar	Paraprofessional	A	09
Ashley Parker	Paraprofessional - ESE	C	09
Yvette Perez	Migrant Education Basic Skills Tutor	C	10
Elizabeth Rang	Paraprofessional (Title I)	A	09

Vernita Reed	Head Custodian	C	12
Kristin Register	Paraprofessional	C	09
Tralene Sasso	Paraprofessional	A	09
*Tammy B. Tomlinson	Administrative School Secretary	C	12
*Confidential employees			
** Grant funded - until funds are depleted			

Suwannee-Hamilton Technical Center:

Richard Allen	School/Community Liaison	C	12
Richard Calvitt	Financial Aid Coordinator	A	12
Georgia Carwise	Custodian	A	12
Virginia Crews	Paraprofessional	C	09
Tammy Johns	School Secretary	C	12
James R. Johnson	Head Custodian	C	12
Ashley Kirby	Pre-K Paraprofessional/Lead CDA	C	09
*Lynn Lee	School Bookkeeper	C	12
TaTrease Sapp	Paraprofessional	C	09
Greta Thornton	Paraprofessional part-time	A	PT
*C. Ann Warner	Administrative Secretary	C	12
Bernice Watson	School Secretary	C	12
*Confidential employees			

Suwannee High School:

Diane Andrews	Custodian	C	12
Kathleen Aukerman	Administrative Secretary	C	12
Carla Blalock-Herring	Paraprofessional	C	09
Susan J. Brown	Administrative School Secretary	C	11
Viola Brown	Custodian	C	11
Linda Goodman	Custodian	C	11
Michael Herring	Student Care Attendant – ESE	C	09
Claudies Ivey	Custodian	C	12
A. Lloyd Jackson	Custodian	C	12
Jimmy L. Jackson	Security Guard	C	12
Karen Jackson	Media Clerk	C	10
Terri Johnson	Paraprofessional	C	09
Edward McLarty	Head Custodian	C	12
Gretchen Rasdorf	Paraprofessional	C	09
Janette Schenck	Paraprofessional	C	09
*Sharon W. Sommers	School Bookkeeper (through 12/31/2013 DROP ends)	C	12
Barbara A. Tucker	Paraprofessional ESE	C	09

Tammy Turner	Paraprofessional	A	09
Damon Walker	Paraprofessional	A	09
Laketha D. Wilson	School Secretary	C	12
Paula R. Woodson	Attendance Clerk	C	10

\*Confidential employee

Suwannee Intermediate School:

Lori Alban	School Secretary	A	11
**Eduardo Camejo	Paraprofessional	A	09
*Toni Graves	School Bookkeeper	C	12
Shari Lynn Herron	Paraprofessional - ESE	C	09
Naela Jimenez	Migrant Recruiter	A	12
Dona E. Norris	Media Clerk	C	10
Tiffany Sanders	Paraprofessional - Title I	C	09
Evan Saunders	Head Custodian	A	12
Holly Setzer	Paraprofessional	A	09
Amy Steed	Paraprofessional	C	09
Dale Sumner	Paraprofessional	C	09
Juanita Torres	Migrant Education Recruiter/Advocate	C	12
Ronald Tucker	Paraprofessional	C	09
Erin Vogel	School Secretary	C	12
Sandra Wingate	Paraprofessional	A	09
Cristina Batton	Paraprofessional	A	09

\*Confidential employee

\*\* Grant funded - until funds are depleted

Suwannee Middle School:

Clara Almanza	Custodian	A	10
D. Evelyn Aue	School Secretary	C	12
Amanda Bartley-Ramirez	Paraprofessional	C	09
Martha Blevins	Paraprofessional	C	09
Gail Butler	Paraprofessional - ESE	C	09
Pam Caruso	Custodian	C	12
Mary Ann Chaney	School Bookkeeper	C	12
Sharan Dedge	Paraprofessional - ESE	C	09
Sandra L. Fountain	Head Custodian	C	12
Debra Hodges	Paraprofessional	C	09
Glenda Jody Musgrove	Media Clerk	C	10
Linda L. Nicholson	Office Clerk	C	11
Theresa Owens	Paraprofessional	C	09

**Charis Parker	Paraprofessional	A	09
Kathleen J. Shea	Administrative School Secretary	C	12
Elizabeth Smith	Paraprofessional	A	09
Naomi Spears	Custodian	C	12
William Stafford	Custodian	C	12
Angela M. Townsend	Paraprofessional	C	09
Colleen Welsh	Paraprofessional	A	09
Jacquelyn D. Wiggins	Paraprofessional - ESE	C	09
Carla A. Williams	General Receptionist	C	11
Herbert Williams	Custodian	C	12
*Confidential employee			
** Grant funded - until funds are depleted			

Suwannee Primary School:

Tamra Abercrombie	Pre-K Paraprofessional/Lead CDA	A	09
Ila F. Allen	Paraprofessional	C	09
LaDonna S. Baker	Paraprofessional	C	09
Marolyn E. Black	Paraprofessional	C	09
Tara Brock	Pre-K Paraprofessional/Lead CDA	C	09
Melanie G. Chambliss	Secretary/Administrative Aide	C	12
Denise Chandler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
**Waleska Colon	Paraprofessional	A	09
Jessie Durden	Paraprofessional/interpreter	C	09
Jody Ellison	Custodian	C	12
Barbara Fullbright	Pre-K Paraprofessional/Lead CDA	C	09
Penny Gamble	Paraprofessional	C	09
*Debra J. Gamble	School Bookkeeper	C	12
**Maria Gallegos	Migrant Recruiter Temporary	A	P-T
Mayra Gonzalez	Paraprofessional	A	09
Tenlee Harrell	Pre-K Paraprofessional/Lead CDA	A	09
Laura A. Henderson	Custodian	C	11
Cristina Herrington	Paraprofessional	A	09
Linda M. Howard	Paraprofessional	C	09
Laritta Hunter	Paraprofessional	A	09
Imelda Jaramillo	Pre-K Interpreter/Parent Liaison	C	12
Nancy Jernigan	Paraprofessional	C	09
Sarah Kelley	Paraprofessional	A	09
*Roberta G. Kuyrkendall	Administrative School Secretary	C	12
Connie Little	School Secretary	C	12

Luvernia Lock	Pre-K Paraprofessional/Lead CDA	C	09
Janice McCall	Pre-K Paraprofessional/Lead CDA	C	09
Sarah McIntosh	Paraprofessional	C	09
Katey Melland	Paraprofessional	A	09
Sarah Musgrove	Paraprofessional	A	09
**Widaly Nieves-Lopez	Paraprofessional	A	09
Lenora Pate	Paraprofessional	C	09
Debbie Ritchey	Custodian	A	12
Julie Skeen	Paraprofessional	A	09
Geraldine Thomas	Paraprofessional	C	09
Lori Torres	Paraprofessional	C	09
Dora D. Townsend	Pre-K Paraprofessional/Lead CDA	C	09
Shelly L. Townsend	Paraprofessional	C	09
Rhonda Twilley	Pre-K Paraprofessional/Lead CDA	A	09
**Yomaris Vega	Paraprofessional	A	09
Ellawese Washington	Paraprofessional Title I	C	09
Gregory H. Wilkison	Head Custodian	C	12
Amanda Williams	Paraprofessional	A	09
Ronna Williams	Media Clerk	A	10
Stephanie Williams	Paraprofessional	C	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09
*Confidential employees			
** Grant funded - until funds are depleted			

Transportation Department:

Elizabeth Ash	Bus Driver	C	09
Andrew Baker	Bus Driver	C	09
David Barnes	Bus Driver	A	09
Sharon Lynn Bass	Bus Driver	C	09
David Beard	Bus Driver	A	09
Kelli Benzing	Bus Attendant	A	09
Dorie Bingemen	Bus Driver	C	09
Sharna Blanco	Bus Driver	C	09
Alma Brown	Bus Driver	C	09
Tiffany Brown	Bus Driver	A	09
Edna M. Bryant	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
Shateea Butler	Bus Driver	C	09
Quinton Callum	Bus Mechanic	C	12
Sarah Chavis	Bus Driver	C	09

Cheryl C. Clark	Bus Driver	C	09
Amanda Colon	Bus Driver	A	09
Gary A. Colvin	Vehicle Maintenance Manager	C	12
Tina M. Colvin	Administrative Secretary I	C	12
Synthia Connell	Bus Driver	A	09
Chancie L. Corbett	Bus Driver	C	09
Joan A. Fewox	Bus Driver	C	09
Ami Fields	Bus Driver	C	09
Ernestine P. Fleming	Driver Trainer/Data Entry Clerk	C	12
Cynthia R. Ford	Bus Driver	C	09
Willie Charles Ford	Mechanic	C	12
Caren L. Fout	Bus Driver	C	09
Randy Frame	Bus Mechanic	A	12
Pauline Frazier	Bus Driver	C	09
Cathy Fusco	Bus Driver	C	09
Stacey Futch	Head Mechanic	C	12
Anna Gienger	Bus Attendant	A	09
Judy Hancock	Bus Driver	C	09
Toni Hansard	Bus Driver	A	09
Diane Hare	Bus Driver (through 12/31/2013 DROP ends)	C	09
Debra Hill	Bus Attendant	C	09
Susan W. Holloway	Bus Driver	C	09
Rose Immerfall	Bus Driver	C	09
Carol Jenkins	Bus Driver	C	09
Georgia Jerkins	Bus Driver	A	09
Tina Johns	Bus Driver	A	09
Sandra Koehn	Bus Driver	C	09
Scott Koehn	Mechanic	C	12
Brenda Lemnah	Bus Attendant	C	09
Margaret Lumpkin	Bus Driver	C	09
Haddie Mann	Bus Driver	C	09
Michael D. Martin	Bus Driver	C	09
Scott Melanson	Mechanic	C	12
Kristine Meyers	Bus Driver	C	09
Eva Moore	Bus Driver	C	09
Janet Moore-Harris	Bus Driver	A	09
Sandra G. Neely	Bus Driver	C	09
Monica Pitts	Bus Driver	C	09
Phyllis Postell	Bus Driver	C	09
Gloria Presley	Bus Driver	C	09

Regular Meeting  
May 28, 2013

Johnna Rafferty	Bus Driver	A	09
Earnestine H. Riley	Bus Driver	C	09
Hope Robinson	Bus Driver	A	09
Robert Schnaudigel	Bus Driver	A	09
Lisa Shuler	Bus Attendant	A	09
Janice Thompson	Bus Driver	C	09
Gail Tooten	Bus Driver	C	09
Misty Voss	Bus Driver	C	09
Robin Whitt	Bus Driver	C	09
Kelly Wiggins	Bus Attendant	C	09
Inez Williams	Bus Driver	C	09
Ira Williams	Bus Driver	A	09
Lakeisha Williams	Bus Driver	C	09
Karen Willis	Bus Driver	C	09
Jeff Wood	Bus Driver (O-O-C)	C	09
*Marianne K. Wood	Operations Manager	C	12

\*Confidential employees

**End of List  
2013-2014  
School Year**

**Action on AGENDA ADDENDUM for Dr. Brothers:**

#5.MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the Personnel Changes List Addendum (A42)

**PERSONNEL CHANGES APPROVED:**

**RETIREMENT: INSTRUCTIONAL:**

Suwannee Intermediate School:  
Joan Sapp, teacher, May 28, 2013

**End of AGENDA ADDENDUM for Dr. Brothers**

**School Board Attorney – Leonard Dietzen:**

11. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Jerry Scarborough:**

12. Superintendent's Report – No matters to report.

**School Board Members:**

13. Issues and concerns Board members may wish to discuss

- Ms. Cason stated that in lieu of what we have heard and seen tonight, we need to take a strong look at minority recruitment. She stated that nothing has been done since she brought this up several months ago. She feels there are a lot of legal implications for potential lawsuits.

- Mrs. Ulmer stated that the law is clear on division of powers between the Superintendent and the School Board. She stated that she respects the Superintendent's decision regarding Mr. Caldwell, but does not agree. She asked the Superintendent to reconsider placing Mr. Caldwell back as the assistant principal for the remainder of the school year.
- Mr. Holtzclaw expressed his thanks to everyone for their thoughts, prayers, and cards during his recent surgery.
- Mr. Taylor welcomed Mr. Holtzclaw back from being out due to surgery.
- Mr. daSilva expressed his thanks to everyone for all they do. He stated that he was proud of the passion that exists in our school system by teachers and community members as exhibited tonight.

The meeting adjourned at 8:31 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
June 11, 2013

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

UTSC President Annette Kinsey was present.

Chairman Taylor called the meeting to order at 10:00 a.m.

MOTION by Mr. daSilva, second by Mr. Holtzclaw, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

**Director of Curriculum and Instruction – Dawn Lamb:**

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following curriculum item for the 2013-2014 school year:
  - a. District wide K-5 Reading and Math programs textbook adoption (pg. 3)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

2. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of an additional four month extension on Bid #07-202, which was awarded to O’Neal Roofing (pg. 4) MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

3. Discussion and possible action regarding the motion that was tabled during the May 28, 2013, Regular Board meeting:
  - a. The Superintendent recommends approval of the following personnel item for the 2013-2014 school year:
    - (1) Overlap two contracts for the School Bookkeeper position at Suwannee High School beginning July 1, 2013, through December 31, 2013  
**(pgs. 5-6)**

MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval to overlap two contracts for the School Bookkeeper position at Suwannee High School beginning July 1, 2013, through December 31, 2013.

Mr. Roush, Sharon Sommers, Ms. Music, and Annette Kinsey spoke on behalf of the recommendation.

MOTION to AMEND by Mr. Holtzclaw, second by Ms. Cason, for the overlap to be only two months. Mr. Roush offered to help offset the costs by applying \$5,000 from internal funds or decrease his general fund budget. Ms. Cason withdrew her second. AMENDED MOTION DIED for lack of a second.

ORIGINAL MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the following personnel item for the 2013-2014 school year:
  - a. Job Description #156 – Facilities Assistant-Inmate Work Crew Manager  
(New) (Note: The Facilities Assistant salary is on Line 1A of the *Non-Instructional Salary Schedule 2012-2013 Maintenance*.) **(pgs. 5-9)**

Ms. Kinsey expressed concern with the job description not being compatible with the Facilities Assistant job description we currently have and stated that it must be brought to the bargaining table before being approved. Discussion followed regarding the placement of the position on the Salary Schedule.

The meeting recessed at 11:25 a.m. and resumed at 11:52 a.m.

Ms. Kinsey reported that she had communicated with the majority of the Collective Bargaining Unit team members, and a tentative agreement was reached for the Facilities Assistant position and job description as listed on the agenda. In the future, she asked that the Collective Bargaining Unit be more involved with this process.

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following personnel items for the 2013-2014 school year:
  - a. Add Facilities Assistant-Inmate Work Crew Manager position **(pgs. 5-6)**
  - b. Delete the Inmate Work Crew Supervisor position (Note: This position was approved at the May 28, 2013, Regular Board meeting.) **(pgs. 5-6)**

MOTION CARRIED UNANIMOUSLY

6. Discussion and possible action regarding the motion that was tabled during the May 28, 2013, Regular Board meeting:
  - a. The Superintendent recommends approval of the following personnel item for the 2013-2014 school year:
    - (1) Revise *Salary Schedule Confidential Employees 2010-2012 Secretarial and Other Personnel* to add Inmate Work Crew Supervisor position to Line 7 (\$34,780-\$43,850) **(pgs. 5-6)**

Dr. Brothers stated that the Superintendent recommended pulling this item because it was no longer needed.

MOTION by Mrs. Ulmer, second by Mr. daSilva, to delete the item from the agenda. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 11:58 a.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
June 25, 2013

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, J.M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board member Ed daSilva arrived at 3:24 p.m.

Administrators and others present: Dr. Bill Brothers, Mark Carver, Janene Fitzpatrick, Lisa Garrison (arrived at 1:15 p.m.), Dawn Lamb, Rhonda Lepper, Susan Moffat, Elizabeth Simpson, and Lila Udell.

Chairman Taylor called the workshop to order at 1:03 p.m.

Federal Budget 2013-2014..... Vickie Music/Lila Udell

Mrs. Lepper reviewed the proposed Food Service budget for 2013-2014. Mrs. Lepper answered questions from Board members.

Mrs. Udell reviewed the proposed Federal Budgets for 2013-2014 for the Federal Programs Department. Mrs. Udell answered questions from Board members. Mrs. Lamb distributed and reviewed a handout regarding the proposed schedule for resource teachers.

Ms. Music reviewed the proposed Federal Budgets for 2013-2014 for Carl Perkins and Adult Education. (Walter Boatright was absent.)

Mrs. Simpson reviewed the proposed IDEA budget for 2013-2014.

Community Eligibility Option ..... Rhonda Lepper

Mrs. Lepper distributed and reviewed a handout regarding the proposed Community Eligibility Option (CEO), which is an alternative way to fund Food Service. Board consensus was to pursue CEO, but will need to determine an alternate/additional method of collecting data from parents by the beginning of the 2013-2014 school year with regards to e-Rate and Title I funds.

The workshop recessed at 2:31 p.m. and resumed at 2:37 p.m.

Common Core Update ..... Dawn Lamb

Mrs. Lamb distributed and reviewed a handout regarding the Common Core Transition and how it relates to the Professional Development Plan.

Energy Management Plan ..... Mark Carver  
Safety and Construction Update

Mr. Carver distributed and reviewed a handout regarding the District’s Utility Conservation Plan for 2013. Mr. Carver also provided updates regarding safety and construction projects.

Virtual School Presentation ..... Cheryl Mae Brinson/Lisa Garrison  
**(pgs. 2-3)**

Mrs. Garrison distributed and reviewed a handout regarding the revised Logic Model for Suwannee County Virtual School.

Policy Updates ..... Dr. Bill Brothers  
Job Descriptions

Dr. Brothers reviewed the proposed changes to the following Suwannee County School Board policies:

- #3.12 Public Information and Inspection of Records – Mr. Dietzen asked that under Section II, to add language as follows: “...may include but are not limited to...”
- #5.021 Homeless Students
- #6.80 Personnel Files
- #6.91 AIDS, Bloodborne Pathogens, and Environmental Hazards
- #7.06 School Food Service Funds
- #9.20 School Concurrency

Dr. Brothers reviewed the proposed job descriptions (new and revised) that would be on the Board agenda for June 25, 2013.

The workshop adjourned at 4:27 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
June 25, 2013

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2<sup>nd</sup> Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Catherine Cason, Ed daSilva, J. M. Holtzclaw, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager.

UTSC representative Pat Brantley was present for Annette Kinsey; and School Resource Officers Arthur Robinson and Lee Willis were also present.

Chairman Taylor called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag Suwannee-Hamilton Technical Center SkillsUSA-Cosmetology student organization

Special Recognition by the Superintendent:

(NOTE: Lake City Medical Center representatives were not able to attend and this recognition will be held at the July 23, 2013, Board meeting.)

- Lake City Medical Center – For providing a meal to each faculty and staff member at our school sites during May 2013
  - Mark Robinson, Chief Executive Officer
  - Jill Adams, Chief Financial Officer
  - Michelle Moore, Marketing Director
  - Ronnie Poole, Lake City Medical Center Board Member

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Vanessa Sheppard – lateral move of Gary Caldwell
- Reverend Tommie Jefferson – unfair hiring practices for African Americans
- Lonnie Ford – minority hiring
- Robert Ford – minority hiring (yielded time to Lonnie Ford)
- Ruby Loston – job she was dismissed from
- Erica Williams – professional hiring and historical data concerning hiring practices
- Jessie Philpot – hiring African Americans
- Sam Beasley – black recruitment (yielded time to Reverend Jefferson)
- Harold Williams – black educator recruitment (yielded time to Reverend Jefferson)
- Gary Caldwell – regarding himself pertaining to student suspensions
- Dan Taylor – Expressed thanks to the Board for supporting the drama club and stage improvements at Branford High School; he recognized Lynn Reeves, Sarah Dove, and Melody Partin

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda.

MOTION by Mr. Holtzclaw, second by Mrs. Ulmer, to include the Addendum.

MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

#### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

#### 1. Approval of the following Minutes: (pgs. )

- |              |                                      |
|--------------|--------------------------------------|
| May 14, 2013 | - Workshop Session                   |
|              | - Special Meeting                    |
|              | - Expulsion Issues Hearing (Private) |
| May 23, 2013 | - Expulsion Issues Hearing (Private) |
|              | - Regular Meeting                    |

2. Approval of the monthly financial statement for May 2013.
3. The following bills for the period May 1-31, 2013:

General Fund

#148163 - 148475		
#148509 - 148559	\$	1,660,639.89
Electronic Fund Transfers		<u>1,641,159.04</u>
	\$	3,301,798.93

Federal Fund

#43844 - 43972		
#43994 - 44006	\$	177,223.09
Electronic Fund Transfers		<u>191,490.42</u>
	\$	368,713.51

Food Service Fund

#27323 - 27440		
#27459 - 27470	\$	184,726.71
Electronic Fund Transfers		<u>68,227.66</u>
	\$	252,954.37

2.0 LCIF

#6470 - 6505	\$	114,926.15
Electronic Fund Transfers		<u>7,097.11</u>
	\$	122,023.26

4. Approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-13	III-10	IV-8 (Food Service)
		IV-11 (Federal)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated June 25, 2013. **(pgs. 63-64)**

6. The Superintendent recommends approval of the following contracts/agreements for the 2013-2014 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2014-53 Suwannee County Public Schools Rate and Service Contract 2013-2014 between the Suwannee County School Board and Adrienne M. Burke d/b/a Adrienne Burke – Cobbler Large Family Child Care Home for the Teen Parent Program (*Renewal*) (pgs. **65-81**)
- #2014-54 Suwannee County Public Schools Rate and Service Contract 2013-2014 between the Suwannee County School Board and Learning Station Preschool and Nursery, Inc. Wendy Bray for the Teen Parent Program (*Renewal*) (pgs. **82-97**)
- #2014-55 Suwannee County Public Schools Rate and Service Contract 2013-2014 between the Suwannee County School Board and Pepper’s Tripod Daycare Centers, Inc. d/b/a Peppers Little Helpers for the Teen Parent Program (*Renewal*) (pgs. **98-113**)
- #2014-56 Suwannee County Public Schools Rate and Service Contract 2013-2014 between the Suwannee County School Board and Pepper’s Tripod Daycare Centers, Inc. d/b/a Let’s Pretend Daycare for the Teen Parent Program (*Renewal*) (pgs. **114-129**)
- #2014-57 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (*Renewal*) (pgs. **130-149**)
- #2014-58 Inter District Private School Services Agreement between Columbia County School District and Suwannee County School Board for the Title IA Programs for the purpose of providing services to Out of District Title I Eligible Students (*Renewal/Revised*) (Note: This contract replaces Contract #2014-03, which was Board approved on March 19, 2013.) (pgs. **150-154**)
- #2014-59 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Glynlyon, Inc. (OdysseyWare) (*Renewal*) (pgs. **155-171**)

- #2014-61 E-Rate Forms Processing Contract between the Suwannee County School District and eRate 360 Solutions, LLC  
(*Renewal*) **(pgs. 172-184)**
- #2014-62 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and John C. Palmer and Suwannee County School Board to provide consulting services (*Renewal/Revised*)  
(Note: This contract is a revision and replacement to Contract #2014-15, which was Board approved on May 28, 2013.)  
**(pgs. 185-195)**
- #2014-64 North East Florida Educational Consortium (NEFEC) 2013-2014 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: (*Renewal*)  
**(pgs. 196-214)**
- NEFEC Resolution
  - NEFEC Main Contract #731-14-051
  - NEFEC Instructional Services Program, Attachment #14-051-A1 to Contract #731-14-051 (Janene Fitzpatrick, Designee)
  - NEFEC Building Code Administrator, Attachment #14-051-A27 to Contract #731-14-051 (Mark Carver, Designee)
  - NEFEC Human Resources Management Network, Attachment #14-051-A43 to Contract #731-14-051 (Dr. Bill Brothers, Designee)
  - NEFEC Virtual Instruction Program (VIP) Services, Attachment #14-051-A47 to Contract #731-14-051 (Janene Fitzpatrick, Designee)
- #2014-65 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center (*Renewal*) **(pgs. 215-220)**

7. The Superintendent recommends approval of the following student transfers for the 2013-2014 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jacob	Baker	Lafayette	Suwannee	12
Anna	Blanton	Columbia	Suwannee	7
Madison	Blanton	Columbia	Suwannee	5
Rachel	Blanton	Columbia	Suwannee	9
Rebekah	Blanton	Columbia	Suwannee	7
Kaitlyn	Bosik	Columbia	Suwannee	2
Chase	Broome	Columbia	Suwannee	9
Colin	Broome	Columbia	Suwannee	6
Terry	Bryant	Columbia	Suwannee	1
Jeremy	Calhoun	Columbia	Suwannee	2
Shakera	Calhoun	Columbia	Suwannee	5
Emily-Jane	Curtis	Columbia	Suwannee	4
Julianne	Curtis	Columbia	Suwannee	K
Cayley	Duran	Columbia	Suwannee	2
Elias	Duran	Columbia	Suwannee	1
Jayce	Fike	Lafayette	Suwannee	PK
Emily	Flugrath	Columbia	Suwannee	5
Zachary	Flugrath	Columbia	Suwannee	8
Kellen	Fortner	Columbia	Suwannee	7
Cade	Frier	Columbia	Suwannee	K
Camdon	Frier	Columbia	Suwannee	2
Matthew	Frier	Columbia	Suwannee	8
Byron	Harris	Lafayette	Suwannee	9
Catherine	Herron	Lafayette	Suwannee	2
Angela	Karr	Columbia	Suwannee	11
Sophia	Miller	Columbia	Suwannee	8
Westley	Puello	Columbia	Suwannee	1

FIRST NAME	LAST NAME	TO	FROM	GRADE
Emily	Quinones	Columbia	Suwannee	5
Joel	Quinones	Columbia	Suwannee	2
Aleah	Rogers	Columbia	Suwannee	1
Justin	Rogers	Columbia	Suwannee	9
Zachary	Rogers	Columbia	Suwannee	4
Robert	Ryder	Columbia	Suwannee	5
Gabriel	Schrader	Columbia	Suwannee	K
Taylor	Swindell	Lafayette	Suwannee	11
Alicia	Tillett	Columbia	Suwannee	1
Samuel	Watkins	Columbia	Suwannee	2
Emerson	Womack	Columbia	Suwannee	1
Jacob	Womack	Columbia	Suwannee	5
Ryan	Womack	Columbia	Suwannee	2
Melba	Adams	Suwannee	Lafayette	8
Colton	Allen	Suwannee	Lafayette	5
Ashley	Blasdell	Suwannee	Gilchrist	12
Jenna	Byrd	Suwannee	Lafayette	3
Jeremy	Byrd	Suwannee	Lafayette	4
Jerrica	Byrd	Suwannee	Lafayette	12
Johnathan	Byrd	Suwannee	Lafayette	12
Emily	Chewning	Suwannee	Dixie	3
Erin	Chewning	Suwannee	Dixie	2
Caden	Coker	Suwannee	Lafayette	3
Casidy	Coker	Suwannee	Lafayette	7
John	Coker Jr.	Suwannee	Lafayette	2
Anthony	Fralick	Suwannee	Lafayette	8
Michael	Fralick	Suwannee	Lafayette	11
Carson	Hall	Suwannee	Hamilton	7
Conner	Hall	Suwannee	Hamilton	12
Halleigh-Ray	Harris	Suwannee	Columbia	4
John	Hernandez	Suwannee	Lafayette	4
Jonathan	Hernandez	Suwannee	Lafayette	5

FIRST NAME	LAST NAME	TO	FROM	GRADE
Austin	Holtzclaw	Suwannee	Lafayette	4
Codey	Holtzclaw	Suwannee	Gilchrist	6
Colton	Holtzclaw	Suwannee	Lafayette	K
Desyrae	Holtzclaw	Suwannee	Gilchrist	9
Kara	Holtzclaw	Suwannee	Lafayette	12
Kenzi	Holtzclaw	Suwannee	Lafayette	10
Sara	Humphreys	Suwannee	Columbia	10
Kary	Jones	Suwannee	Columbia	10
Anastasia	Ketterer-Lawlor	Suwannee	Hamilton	2
William	Klecka II	Suwannee	Dixie	5
Jaime	Lomba	Suwannee	Lafayette	11
Natalie	Manna	Suwannee	Gilchrist	7
Macy	McCormick	Suwannee	Columbia	3
Arianna	Morgan	Suwannee	Hamilton	K
Jayden	Morgan	Suwannee	Hamilton	PK
Luke	Ramsey	Suwannee	Dixie	6
Seth	Ramsey	Suwannee	Dixie	3
Carly	Robinson	Suwannee	Gilchrist	PK
Daisy	Robinson	Suwannee	Gilchrist	2
Amarra	Soluri	Suwannee	Lafayette	2
Torrie	Soluri	Suwannee	Lafayette	3
Adam	Stancel	Suwannee	Gilchrist	8
Autumn	Stancel	Suwannee	Gilchrist	4
Chandler	Stancel	Suwannee	Gilchrist	1
Amy	Sullivan	Suwannee	Lafayette	10
Ella	Sullivan	Suwannee	Lafayette	2
Hanna	Sullivan	Suwannee	Lafayette	7
Emily	Thomas	Suwannee	Lafayette	1
Taran	Thomas	Suwannee	Lafayette	9
Trenton	Thomas	Suwannee	Lafayette	4
Trinity	Thomas	Suwannee	Lafayette	8
Dakota	Topham	Suwannee	Lafayette	9

FIRST NAME	LAST NAME	TO	FROM	GRADE
Trevor	Topham	Suwannee	Lafayette	11
Aubrey	Wood	Suwannee	Columbia	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Hunter	Hawthorne	SMS	BHS	8
Lloyd	Hawthorne	SHS	BHS	10

REGULAR AGENDA

**Chief Financial Officer – Vickie Music:**

1. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval to continue expenditures until approval of the final budget for the 2013-2014 fiscal year.  
**(pg. 221) MOTION CARRIED UNANIMOUSLY**
2. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval to extend the following RFP from July 1, 2013, through June 30, 2014, as amended:  
*(Renewal)*

#10-211 Document Imaging Services (Micrographics, Inc.) **(pgs. 222-225)**

MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Walter Boatright:**

NO ACTION TAKEN—ITEM REMOVED FROM AGENDA

- ~~3. The Superintendent recommends approval of the following curriculum item for the 2013-2014 school year:~~
  - ~~a. Vocational Programs/Courses List offering for 2013-2014 **(pgs. 226-260)**~~

**Director of Food Service – Rhonda Lepper:**

4. MOTION by Mr. daSilva, second by Ms. Cason, for approval for the District to participate in the Community Eligibility Option (CEO) for five schools: Branford Elementary, Suwannee Primary, Suwannee Elementary, Suwannee Intermediate, and Suwannee Middle. (Note: This is an alternate method of applying for funding reimbursement for the National School Lunch and Breakfast Programs. The CEO will allow students at the five qualifying schools to receive breakfast and lunch meals at no charge and with no application.) **(pg. 261)** MOTION CARRIED UNANIMOUSLY
5. MOTION by Mr. Holtzclaw, second by Ms. Cason, for approval for Suwannee County School Board Policy #2.20 – Wellness Program to remain in effect with no changes. **(pgs. 262-268)** MOTION CARRIED UNANIMOUSLY

**Director of Information Technology – Josh Williams:**

(presented by Director of Human Resources – Dr. Bill Brothers)

6. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-52      Master Services Agreement between Defero Network Solutions, Inc. and the School Board of Suwannee County, Florida (*New*) **(pgs. 269-280)**

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Dr. Bill Brothers:**

7. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows (with changes noted):

#3.12      Public Information and Inspection of Records (*Revised*)

**(pgs. 281-283)** (Note: Per request from Board Attorney, on Page 282, Section II.2., language to be inserted as follows: "...but not limited to...")

- #5.021 Homeless Students (*Revised*) **(pgs. 284-288)**
- #6.80 Personnel Files (*Revised*) **(pgs. 289-291)**
- #6.91 AIDS, Bloodborne Pathogens and Environmental Hazards (*Revised*) **(pg. 292)**
- #7.06 School Food Service Funds (*Revised*) **(pg. 293)**
- #9.20 School Concurrency (*Revised*) **(pgs. 294-295)**

**MOTION CARRIED UNANIMOUSLY**

8. MOTION by Mrs. Ulmer, second by Mr. daSilva, for approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2014-66 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and M. W. James & Associates, LLC (*New*) **(pgs. 296-306)**

**MOTION CARRIED UNANIMOUSLY**

9. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel items for the 2013-2014 school year, except for Items g., h., i., and n., which were pulled by Dr. Brothers.

Mrs. Ulmer questioned Item l./Job Description #157 – feels the ed leadership qualification is not needed. Dr. Brothers responded that language will be added as follows: “or related area”.

MOTION by Ms. Cason, second by Mrs. Ulmer, to amend the motion to include the change noted above (additional language). **AMENDED MOTION CARRIED UNANIMOUSLY**

**ORIGINAL MOTION CARRIED UNANIMOUSLY**, with deletions noted above and to include amendment.

- a. Job Description #40 – Guidance Counselor (*Revised*) **(pgs. 307-311)**

- b. Job Description #46 – Media Specialist (*Revised*) **(pgs. 312-315)**
  - c. Job Description #78 – Staffing Specialist (*Revised*) **(pgs. 316-318)**
  - d. Job Description #93 – School Psychologist (*Revised*) **(pgs. 319-322)**
  - e. Job Description #98 – Reading Coach (*Revised*) **(pgs. 323-326)**
  - f. Job Description #101 – Occupational Therapist (*Revised*) **(pgs. 327-329)**
  - ~~g. Job Description #151 – Associate Teacher (*New*) **(pgs. 330-334)**~~
  - ~~h. Job Description #152 – Physical Therapist (*New*) **(pgs. 335-337)**~~
  - ~~i. Job Description #153 – Resource Teacher (*New*) **(pgs. 338-340)**~~
  - j. Job Description #154 – Speech/Language Pathologist (*New*) **(pgs. 341-343)**
  - k. Job Description #155 – Teacher, Adult Education (*New*) **(pgs. 344-347)**
  - l. Job Description #157 – Curriculum Coordinator-Virtual School (*New*)  
(Note: The Curriculum Coordinator-Virtual School salary is on the *Salary Schedule 2012-2013 Assistant Principals and Curriculum Coordinators.*)  
**(pgs. 348-352)**
  - m. Add one Curriculum Coordinator-Virtual School position **(pgs. 348-352)**
  - ~~n. Job Description #158 – Parent Liaison-SRP/NCLB (*New*) **(pgs. 353-356)**~~
10. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following employment contracts:
- a. Probationary Contract of Employment for District Instructional Personnel of the Public Schools (*New*) **(pgs. 357-359)**
  - b. Annual Contract of Employment for District Instructional Personnel of the Public Schools (*Revised*) **(pgs. 360-361)**
  - c. Professional Service Contract of Employment for District Instructional Personnel of the Public Schools (*Revised*) **(pgs. 362-363)**

**MOTION CARRIED UNANIMOUSLY**

11. MOTION by Mr. daSilva, second by Mrs. Ulmer, for approval of the revisions to the 2013-2014 Master Inservice Plan. **(pgs. 364-366) MOTION CARRIED UNANIMOUSLY**
  
12. MOTION by Mr. Holtzclaw, second by Mr. daSilva, for approval of the Personnel Changes List **(pgs. 367-378) MOTION CARRIED UNANIMOUSLY**

**PERSONNEL CHANGES APPROVED:**

**RESIGNATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Amanda Donaway, teacher, effective June 11, 2013

District Office/Department of Student Services:

Travern Beerom, school psychologist, effective June 30, 2013

Suwannee Middle School:

Julie Steves, teacher, effective June 11, 2013

Suwannee Primary School:

Shellie Young, teacher, effective June 11, 2013

**RESIGNATIONS: NON-INSTRUCTIONAL:**

District Office/Department of Special Programs:

Robin Pfender, administrative secretary, effective June 14, 2013

Suwannee Middle School:

Charis Parker, paraprofessional, effective June 7, 2013

**RECOMMENDATIONS: INSTRUCTIONAL:**

Suwannee-Hamilton Technical Center:

Traci Jones, instructor non certificated, effective May 31, 2013

REPLACES: Tonya Ratliff

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford Elementary School:

Katee O'Quinn, teacher, October 23, 2012 (HR received documentation on June 4, 2013)

Suwannee Primary School:

Tina Roberts, teacher, March 4, April 1 & 9, 2013, for a total of 14.75 hours

MENTORS:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>School</u>
Renita Kelly	Amanda Clark	BES
Tammy Neil	Misty Ward	BHS

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Andrew Rains	M/J Ag Advisor	BES	NA
Ann Etcher	M/J Ag Advisor	SMS	NA

MISCELLANEOUS:

District Wide/Department of Student Services:

Brittany Brown, school psychologist to work up to 10 additional days to complete Gifted and Pre-K evaluations prior to the 2013-2014 school year

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Branford Elementary School:

Karen Tucker, custodian, effective May 31, 2013

REPLACES: Harold Dean

Branford High School:

Randall Williams, custodian 12 month

REPLACES: Sara Griffith

District Wide/Migrant:

Naela Jimenez, Pre-K paraprofessional 12-month, effective May 22, 2013  
POSITION RECLASSIFIED

Transportation Department:

Susan Burger, bus driver, effective May 31, 2013  
REPLACES: Cindy Gail Johnson

Tara Duff, bus driver, effective May 31, 2013

REPLACES: Julie Plymel

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Food Service:

Margaret Lumpkin, food service worker, May 8 – 10, 2013, for a total of 9 hours

Transportation Department:

Margaret Lumpkin, bus driver, May 7 – 10, 2013, for a total of 14 hours

LEAVE OF ABSENCE (MEDICAL):

Suwannee-Hamilton Technical Center:

Raymond Johnson, head custodian, May 29 through June 30, 2013

SUBSTITUTES:

The following as substitute bus driver:

Misty Whitt                      effective 5/29/2013

SUSPENSION:

District Office/Department of Federal Programs:

Marilyn Sapp, administrative assistant, June 4-5, 2013, without pay

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:

John Sinclair, paraprofessional to work additional days as needed for culinary functions that must go beyond normal school hours; salary and benefits to be paid from the Culinary Arts account

VOLUNTEERS:

Shirley Bonner  
William Billingsley  
Amando Blanco, Jr.  
Penny Brannon  
Jake Brooks  
Stephanie Brooks  
Debra Brown  
Jerry Byrd  
Ronnie Cadle II  
Sheila Carrier  
Elizabeth Carter  
Daniel Casteel  
Annette Chauncey  
Lisa Conrad  
Latrell Croft  
April Crossno  
Nina Davidson  
Daniel De-Witt  
Ramona Driggers  
Matthew Ellefson  
Shelia Frierson

Jerod Gaylord  
Liticia Gillespie  
Barri Harris  
Robin Harris  
Tammy Henderson  
Debra Hill  
Valessa Howell  
Sharon Hudson  
Kristen Hunt  
William Hunt  
Michelle Jenkins  
Tiffany Jenkins  
Tawanna Johnson  
Dawn Jones  
Kelsey Land  
Doris MacDonald  
Maday Montero  
Melissa Morgan  
Jeffery Mosley  
Wilmar Orozco  
Lynne Otterbine  
Tiffani Owens

Kelly Parson  
Shellie Parson  
Christine Patrick  
Kayla Perkins  
Dottie Ratliff  
Sonnia Reynolds  
Christopher Risner  
Lindsey Scott  
Shannon Selph  
Janie Shea  
Steven Sikes  
Ga'Nesha Skerrett  
Cynthia Smith  
Rowna Valin  
Misty Ward  
Abbey Warren  
Kimberly Weaver  
Jonathon Williams  
Jennifer Winnett  
Troy Wolf

**End of List  
2012-2013  
School Year**

**2012-2013 Summer School Recommendations**

**RECOMMENDATIONS: INSTRUCTIONAL:**

For the 2012-2013 summer school term:

*On as needed basis, pending participation*

*Positions are subject to reduction based on participation*

Branford Elementary School (Common Core):

Julie Klecka, teacher  
Jessica Wagner, teacher  
Melinda Hawthorne, teacher  
Jennifer Winnett, teacher  
Vera Knighton, teacher  
Elizabeth Johnston, teacher  
Amanda Johnson, teacher

Branford High School (Common Core):

Emilee Rains, teacher  
Lura Sapp, teacher  
Angel Hill, teacher  
KJ Wingate, teacher  
Daniel Taylor, teacher  
Scott Ware, teacher  
Jennifer Burnham, teacher  
Tammy Neil, teacher  
Abbey Warren, teacher

District Wide/21<sup>st</sup> Century ASP:

The following as teachers and or paraprofessionals:

Terry Mills	Jim Sellers	Doug Morgan	Vanessa Menhennett
Jim Wilson	Becky Skipper	Darrell Curls	Nancy Nielsen
Tyler Branche	Cara Disken	Debbie Yates	Danelle Bradow
Lura Sapp	Abbey Warren	Michelle Lambert	Damon Walker

District Wide/Department of Student Services:

Jenny Clark, teacher  
Amy Allen, alternate teacher  
Catherine Nicely, alternate teacher  
Melissa McKire, alternate teacher

District Wide/PALS Program:

Marvette Gwinn, teacher  
Tina Roberts, teacher  
Marjerian Lewis, teacher  
Lynda Owens, teacher  
Nancy Seale, teacher  
Melissa McKire, teacher

Suwannee Elementary School (Summer Reading Camp):

Vern Knight, teacher  
Sandra Dempsey, alternate teacher  
Wynette Sumner, alternate teacher

Suwannee Elementary School (Common Core):

Veronica Daquila, teacher  
Amanda Brown, teacher  
Rebecca Carter, teacher  
Joyce McIntosh, teacher  
Connie Leavitt, teacher  
Laura Roberts, teacher  
Amber Masters, teacher

Suwannee High School (Common Core):

Julie Hocutt, teacher  
Tamara Burt, teacher  
Tamara Boggus, teacher  
Darrell Curls, teacher

Suwannee Intermediate School (Common Core):

Kristy Chauncey, teacher  
Shannon Chauncey, teacher  
Natalie Haney, teacher

Amy Robinson, teacher  
Kim Warren, teacher  
Kim Jennings, teacher  
Marcia Boatright, teacher

Suwannee Primary School (VPK & School Readiness):

Jennifer Wooley, teacher  
Nicole Johnson, teacher  
Nancy Seale, teacher  
Danielle Aultman, teacher

Suwannee Primary School (Common Core):

Georgette Allbritton, teacher  
Pam Hastings, teacher  
Kelli Williams, teacher  
Tina McCullers, teacher

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

District Wide/Department of Student Services:

Michelle Howard, school nurse  
Shalenthia Reynolds, alternate school nurse

District Wide/PALS Program:

Elizabeth Smith, paraprofessional  
Ellawese Washington, alternate paraprofessional  
Carla Blalock, alternate paraprofessional

Facilities Department:

Alan Bonds, day laborer, effective June 12, 2013  
Frank Allen, day laborer, effective June 12, 2013  
William Harris, day laborer, effective June 12, 2013  
Ethan Butts, day laborer, effective June 10, 2013  
Dustin Musgrove, day laborer, effective June 10, 2013  
William Udell, day laborer, effective June 10, 2013

Suwannee Primary School (VPK & School Readiness):  
Laritta Hunter, Pre-K paraprofessional

**End of  
2012-2013  
Summer School  
List**

**2013-2014 Recommendations**

**RECOMMENDATIONS: ADMINISTRATIVE:**

District Office:

Janene Fitzpatrick, Director of Curriculum & Instruction, effective July 1, 2013  
REPLACES: Dawn Lamb

Suwannee Intermediate School:

Amanda Brown, Assistant Principal/Curriculum Coordinator, effective July 1, 2013  
REPLACES: Gary Caldwell

Suwannee Middle School:

Keri Bean, Assistant Principal/Curriculum Coordinator, effective July 1, 2013  
REPLACES: Janene Fitzpatrick

**RECOMMENDATIONS: INSTRUCTIONAL:**

Branford Elementary/Branford High School:

Leah Nettles, speech pathologist  
REPLACES: Tracy Lamb

Branford High School:

Andrew Kennon, teacher  
REPLACES: Glenda Hatch

Suwannee-Hamilton Technical Center:

Catherine Maxwell, instructor

POSITION UPGRADE

Suwannee High School:

Debra Land, teacher

REPLACES: George Hare

Suwannee Primary School:

Amber Russell, speech pathologist

REPLACES: Kay Harvard

LEAVE OF ABSENCE (MATERNITY):

Branford Elementary School:

Katee O'Quinn, teacher, August 13 through October 25, 2013, using days as needed

LEAVE OF ABSENCE (MEDICAL):

Suwannee Elementary School:

Peggy Witt, teacher August 13, 2013, through June 10, 2014

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Jennifer Burnham	SIS/Teacher	BHS/Teacher	8/13/2013	S. Branch
Rowna Valin	BES/Speech Path.	SES/Speech Path.	8/13/2013	NA

**RECOMMENDATIONS: NON-INSTRUCTIONAL:**

Branford Elementary School:

Teresa Allen, media clerk 10 month

REPLACES: Carla Suggs

Kelley Humphries, school nurse 10 month

REPLACES: Shalenthia Reynolds

Food Service Department:

Shanda Campbell, food service worker 6 hour

REPLACES: Rosetta Thomas

Lynda Kinsey, assistant food service manager

REPLACES: Katherine Howard

Rhonda Tillman, food service worker 6 hour

REPLACES: Phyllis McCluskey

Suwannee-Hamilton Technical Center:

John Sinclair, paraprofessional – temporary

REPLACES: John Sinclair

Suwannee Primary School:

Kadie Butler, Pre-K paraprofessional

REPLACES: Elaine Raines

LEAVE OF ABSENCE (Family Medical Leave Act - FMLA):

Suwannee Primary School:

Shelly Townsend, paraprofessional, August 16 through November 7, 2013

LEAVE OF ABSENCE (MEDICAL):

Raymond Johnson, head custodian, July 1, 2013, until released by his doctor

LEAVE OF ABSENCE (PERSONAL):

Shelly Townsend, paraprofessional, November 8, 2013, through June 6, 2014, with the option of returning sooner

**RECOMMENDATIONS: ADMINISTRATIVE (12 month appointments):**

For the 2013-2014 school year:

ADMINISTRATIVE/SUPERVISORY RECOMMENDATIONS:

J. Walter Boatright, Jr., Director of Career and Technical Education

William L. Brothers, Director of Human Resources

Mark Carver, Director of Facilities

Rhonda Lepper, Director of Food Service

Vickie C. Music, Chief Financial Officer

Jesse Lovelace, Jr., Director of Transportation

Elizabeth Simpson, Director of Student Services/School Psychologist

Lila G. Udell, Director of Federal Programs

Joshua Williams, Director of Information Technology

SCHOOL ADMINISTRATORS:

TERM:

Branford Elementary School:

Jennifer Barrs, Principal	12
Lawanna Zimmerman, Assistant Principal/Curriculum Coordinator	12

Branford High School:

Jimmy Wilkerson, Principal	
Katrina Walker-Bius, Assistant Principal/Curriculum Coordinator	12

Suwannee Elementary School

Melissa Moseley, Principal	12
Deidre McManaway, Assistant Principal/Curriculum Coordinator	12

Suwannee-Hamilton Technical Center:

J. Walter Boatright, Jr., Principal	12
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Suwannee High School:

Ted Roush, Principal	12
Gary Caldwell, Assistant Principal	12
Angelia Stuckey, Assistant Principal	10
William Yanossy, Assistant Principal/Curriculum Coordinator	12

Suwannee Intermediate School:

James B. Simpson, Principal	12
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Suwannee Middle School:

David Campbell, Principal	12
Jerry Jolicouer, Assistant Principal	12

Suwannee Primary School:

Amy Boggus, Principal	12
Marsha Tedder, Assistant Principal/Curriculum Coordinator	12

**RECOMMENDATIONS: Instructional:**

**CONTRACT RECOMMENDATIONS:**

Contract Status for 2013-2014 school year:

**ANNUAL CONTRACTS:**

**Annual**

<u>Suwannee Elementary School:</u>	<u>TERM</u>
Frances C. Redish	10

<u>Suwannee High School:</u>	
James Rodgers	12
Joshua Jacobson	10

<u>Suwannee Primary School:</u>	
Abby Fleming	10

**Professional Service Contract (Renewal):**

	<u>TERM</u>
<u>Suwannee Primary School:</u>	
Lindy Meeks	10

<u>Suwannee Middle School:</u>	
Linard Johnson	10
Michelle Thompson	10

**End of List  
2013-2014  
School Year**

**Action on AGENDA ADDENDUM**

**Director of Student Services – Elizabeth Simpson:**

#1. MOTION by Mrs. Ulmer, second by Mr. Holtzclaw, for approval of the following grant/allocation application for the 2013-2014 school year:

- a. FDLRS/Gateway Associate Center, Hamilton County School Board, Consolidated Grant (IDEA, Part B, \$476,910; IDEA, Part B, Preschool, \$95,951; General Revenue, \$21,071) (A2-A5)

MOTION CARRIED UNANIMOUSLY

**End of AGENDA ADDENDUM**

**School Board Attorney – Leonard Dietzen:**

13. Legal Counsel's Report – Mr. Dietzen reported there is a lot of confusion regarding the new legislation on teacher raises. However, he feels we have a good grasp on how the process will work.

**Superintendent of Schools – Jerry Scarborough:**

14. Superintendent's Report – No matters to report.

**School Board Members:**

15. Issues and concerns Board members may wish to discuss

- a. Mr. daSilva requested, that as part of the District's safety training drills, that an armed shooter emergency drill be conducted also.
- b. Ms. Cason expressed her concern with minority hiring.
- c. With regards to the Community Eligibility Option that was approved earlier, Mrs. Ulmer stressed the importance of the need to collect data from parents pertaining to Title I and e-Rate funding.
- d. Mr. Taylor expressed his concern with the District's FCAT scores.

The meeting adjourned at 7:25 p.m.