

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 14, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Jerry Taylor was absent.

Administrators and others present: Dr. Bill Brothers, David Campbell (arrived at 9:15 a.m.), Mark Carver, Lisa Dorris, Janene Fitzpatrick, Malcolm Hines, Chris Landrum, Susan Moffat, Ted Roush, Elizabeth Simpson, and Lila Udell. Rita Dopp and Rebecca Layman, with United Way, were also present for the ReadingPals Grant Program presentation.

Chairman daSilva called the meeting to order at 9:02 a.m.

Student Conduct and Discipline.....Ted Roush
Code for 2015-2016 (**pgs. 2-38**)

Mr. Roush reviewed the proposed additions and revisions to the Student Conduct and Discipline Code for 2015-2016.

Facilities Department and Safety Updates..... Mark Carver

Mr. Carver provided a PowerPoint presentation regarding facilities and safety updates, which included the following:

- Workers Comp
- June 2015 Accident/Incident Report
- Incentive Monies
- DOE Training

- Developing New Safety Procedures
- New IT/Transportation Building
- Remodeling of the SPS Kitchen
- Painting Projects
- Replacing Carpet in SHS Hallways
- Other Projects

The workshop recessed at 10:06 a.m. and resumed at 10:25 a.m.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Updates

Mrs. Fitzpatrick distributed and reviewed a handout regarding updates pertaining to curriculum and instruction.

ReadingPals Grant Program.....Rita Dopp, United Way

Ms. Dopp and Ms. Layman provided information regarding the ReadingPals Grant Program for kindergarten students for Suwannee County and Columbia County Schools.

Assistant Superintendent ofJanene Fitzpatrick
Instruction Department Updates

Mrs. Fitzpatrick continued her presentation regarding curriculum and instruction.

CHAMPSElizabeth Simpson

Mrs. Simpson distributed and reviewed a handout regarding an update on CHAMPS.

Equity Report for 2014-2015 (**pgs. 39-127**)Dr. Bill Brothers
District Personnel Needs

Dr. Brothers reviewed the proposed revisions to the Equity Report for 2014-2015.

Dr. Brothers provided information regarding scholarship reimbursement for professional development. Mrs. Simpson asked if the gifted endorsement could be

included. Reimbursement will be funded through the TIF/SEEC grant, while funds are available.

Dr. Brothers provided information regarding personnel needs throughout the District.

The workshop adjourned at 11:40 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 14, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board member Jerry Taylor was absent.

Chairman daSilva called the meeting to order at 11:46 a.m.

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following changes to be made to the purchasing cards issued through First Federal Bank of Florida: **(pg. 3)**
 - a. Issue a new card to Malcolm Hines, Principal of Suwannee High School, in the amount of \$5,000
 - b. Issue a new card to Marsha Tedder, Principal of Suwannee Primary School, in the amount of \$5,000
 - c. Transfer the existing card for Amy Boggus from Principal of Suwannee Primary School to Principal of Suwannee Elementary School, in the amount of \$5,000
 - d. Cancel the existing card for Deidre McManaway, Principal of Suwannee Elementary School, in the amount of \$5,000
 - e. Issue a new card to Ted Roush, Assistant Superintendent of Administration, in the amount of \$5,000

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Ted Roush:

2. MOTION by Ms. Cason, second by Mr. White, for approval of the 2015-2016 Suwannee County School District Student Conduct and Discipline Code for all elementary and secondary schools, including the changes noted at the Board Workshop held prior to the Special Meeting. (A copy is available for review in the office of the Assistant Superintendent of Administration.) **(pg. 4)**
MOTION CARRIED UNANIMOUSLY

ACTION ON THE AGENDA ADDENDUM

- #1.MOTION by Mr. White, second by Ms. Cason, for approval for out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Brock Cannady	SHS	TBD	College visits for	Auburn, Alabama; and
Jimmy Jackson			student athletes	Louisville, Kentucky
Josh Jacobson				
James Rodgers				

MOTION CARRIED UNANIMOUSLY

- #2.MOTION by Mr. White, second by Ms. Cason, for approval of an out-of-state trip for Suwannee High School student athletes to travel to Auburn, Alabama; and Louisville, Kentucky (*dates to be determined*). MOTION CARRIED UNANIMOUSLY

END OF ADDENDUM

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following contracts/agreements for the 2015-2016 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-30 Blended Learning Program Agreement between Edgenuity, Inc. and Suwannee County School Board (*Renewal*) (**pgs. 5-18**)
- #2016-31 Virtual Instruction Provider Agreement between Edgenuity, Inc. and Suwannee County School Board (*Renewal/Revised*) (**pgs. 19-39**)

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

4. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following personnel item for the 2015-2016 school year:
- a. Add seven temporary 3-hour Food Service Worker positions (one at each cafeteria/school site) to assist with the implementation of Breakfast in the Classroom (**pg. 40**)

MOTION CARRIED three to one; Mr. White voted NO.

Director of Human Resources – Dr. Bill Brothers:

5. MOTION by Mr. White, second by Ms. Cason, for approval of the following personnel items for the 2015-2016 school year:
- a. Job Description #160 – Transitioning Adults to Postsecondary (TAP) Coordinator (*New*) (**pgs. 41-44**)
- b. Job Description #21 – Coordinator of Health Services and Attendance (*Revised*) (**pgs. 45-47**)
- c. Add one Transitioning Adults to Postsecondary (TAP) Coordinator position at RiverOak Technical College (*Funded by ABE Grant.*) (**pg. 41**)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Personnel Changes List (**pgs. 48-49**) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

TERMINATION:

Transportation:

Karen Willis, bus driver, effective July 14, 2015

**End of List
2015-2016
School Year**

The meeting adjourned at 12:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 21, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board member Catherine Cason and School Board Attorney Leonard Dietzen were absent.

Chairman daSilva called the meeting to order at 6:00 p.m.

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval to advertise the tentative Millage Rates and tentative Budget for the 2015-2016 school year.
(pg. 2) MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 6:04 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 28, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the hearing to order at 5:31 p.m. for the purpose of adopting the Tentative Millage rates for the 2015-2016 school year and the Tentative Budget for 2015-2016.

This Public Hearing is held for the purpose of adopting the Tentative Millage rates for the 2015-2016 school year and the Tentative Budget for 2015-2016.

The Tentative Millage rates set for the 2015-2016 school year are as follows:

Required Local Effort	=	4.722
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.970

The Tentative Millage exceeds the roll back rate by -3.61 percent.

The Required Local Effort is 4.722 mills and is set by the State. This is a decrease of .34 mills from the 2014-2015 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2014-2015.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2014-2015.

- 1) Chairman daSilva called for questions or comments from the public concerning the Tentative Millage rates. John Lacquey addressed the Board regarding the tentative millage exceeding the roll back rate by a negative percentage. Mrs. DePratter responded to Mr. Lacquey's question.

- 2) MOTION by Mr. Taylor, second by Mrs. Ulmer, to adopt Tentative Millage rates for 2015-2016 as follows:

Required Local Effort	=	4.722
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mrs. Ulmer, second by Mr. Taylor, to adopt Tentative Budget for 2015-2016. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 28, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the hearing to order at 5:56 p.m.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. Final review of additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2014-2015. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 11)**

Mr. daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School District Student Progression Plans and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 28, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the meeting to order at 6:01 p.m.

Student remarks and pledge to the flag by Branford High School Envirothon student organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- John Lacquey, President of the North Central Florida Tea Party, addressed the Board regarding the school's budget, which included Breakfast in the Classroom.

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Consent Agenda. Mr. White pulled Item #5 for discussion/information purposes.
MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 12-43)**

- | | |
|---------------|--------------------------------------|
| June 8, 2015 | - Special Meeting |
| June 23, 2015 | - Workshop Session |
| | - Expulsion Issues Hearing (Private) |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for June 2015.

3. The following bills for the period June 1-30, 2015:

General Fund

#157669-158192	\$	2,067,842.11
Electronic Fund Transfers		<u>2,303,674.75</u>
	\$	4,371,516.86

Federal Fund

#46886-47051	\$	243,197.26
Electronic Fund Transfers		<u>289,020.20</u>
	\$	532,217.46

Food Service Fund

#29678-29795	\$	303,883.26
Electronic Fund Transfers		<u>133,573.97</u>
	\$	437,457.23

2.0 LCIF

#7150-7169	\$	215,710.37
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4. Approval of the following budget amendments for fiscal year 2014-2015:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-12	III-11	IV-8 (Food Service) IV-12 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated July 28, 2015. **(pgs. 44-47)**

6. Approval of the following contracts/agreements for the 2015-2016 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-61 Gateway Educational Computing Consultants Project Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and the District School Board of Suwannee County (*Renewal*) **(pgs. 48-51)**
- #2016-62 PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County, Florida (*Renewal*) **(pgs. 52-54)**
- #2016-63 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Live Oak HMA, LLC d/b/a Shands Live Oak Regional Medical Center (*Renewal/Revised*) **(pgs. 55-61)**
- #2016-64 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Lake Shore HMA, LLC d/b/a Shands Lake Shore, Lake City, Florida (*Renewal/Revised*) **(pgs. 62-66)**
- #2016-65 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and AMERE d/b/a Lake City Surgery Center, LLC, Lake City, Florida (*Renewal/Revised*) **(pgs. 67-71)**

- #2016-66 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Doctor's Memorial Hospital Inc., Perry, Florida (*Renewal/Revised*) **(pgs. 72-76)**
- #2016-67 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal/Revised*) **(pgs. 77-85)**
- #2016-68 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Dr. Anjana Rana, MD, and Dr. Brij Rana, MD, Jasper, Florida (*Renewal/Revised*) **(pgs. 86-90)**
- #2016-69 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal/Revised*) **(pgs. 91-100)**
- #2016-70 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Amber S. Ingram d/b/a Horizon Pediatrics, LLC, Live Oak, Florida (*Renewal/Revised*) **(pgs. 101-105)**
- #2016-71 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Live Oak HMA LLC d/b/a Shands Medical Group, Live Oak, Florida (*Renewal/Revised*) **(pgs. 106-110)**
- #2016-72 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and ACV Health Services, LLC, Dowling Park, Florida (*Renewal/Revised*) **(pgs. 111-115)**
- #2016-74 Contractual Agreement for Inter-County Transfer of Exceptional Students between the School Board of Hamilton County and the School Board of Suwannee County (*Renewal*) **(pgs. 116-120)**
- #2016-75 State of Florida Statewide School Readiness Provider Contract between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board (*Renewal*) **(pgs. 121-152)**
- #2016-78 Contractual Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium (*Renewal*) **(pgs. 153-155)**

7. Approval of the following grant/allocation application:
 - a. Florida's Integrated Career and Academic Preparation System (FICAPS)
Grant for the 2015-2016 fiscal year, in the amount of \$25,000 **(pg. 156)**
8. Approval of the following student transfers for the 2015-2016 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brendan	Baxter	Columbia	Suwannee	12
Devon	Brannan	Columbia	Suwannee	5
Dillon	Brannan	Columbia	Suwannee	11
Cassidy	Bruce	Columbia	Suwannee	8
Dalton	Carver	Columbia	Suwannee	11
Chelsea	Doby	Columbia	Suwannee	11
Garrett	Fennell	Columbia	Suwannee	8
Mylie	Fernandez	Columbia	Suwannee	2
Emily	Flugrath	Columbia	Suwannee	7
Zachary	Flugrath	Columbia	Suwannee	10
Jordyn	Fraddosio	Lafayette	Suwannee	PK
Leanna	Fraddosio	Lafayette	Suwannee	1
Grayson	Gill	Columbia	Suwannee	8
Cason	Griffin	Columbia	Suwannee	8
Carlee	Heath	Columbia	Suwannee	2
Sophia	Miller	Columbia	Suwannee	10
Jakob	North	Columbia	Suwannee	6
Shawn	Osborn	Lafayette	Suwannee	K
Jackson	Puello	Columbia	Suwannee	1
Westley	Puello	Columbia	Suwannee	3
Emily	Quinones	Columbia	Suwannee	7
Joel	Quinones	Columbia	Suwannee	4
Leslie	Quinones	Columbia	Suwannee	11

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jayzen	Roberts	Columbia	Suwannee	1
Kasey	Robinson	Columbia	Suwannee	11
Peyton	Romano	Columbia	Suwannee	1
Aiden	Smith	Columbia	Suwannee	VPK
Jackson	Thompson	Columbia	Suwannee	11
Frankie	Griffin	Suwannee	Hamilton	7
Victoria	Marshall	Suwannee	Columbia	8
Mur'khia	Massey	Suwannee	Lafayette	1
Mark	Massey Jr.	Suwannee	Lafayette	VPK
Alejandro	Reyes	Suwannee	Hamilton	PK
Sebastian	Reyes	Suwannee	Hamilton	3

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Hannah	Gamble	BHS	SMS	8

REGULAR AGENDA

School Board Chairman – Ed daSilva:

1. Discussion and action regarding the selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee.
(pgs. 157-158)

Nomination by Mr. Taylor, second by Mrs. Ulmer, for Ms. Cason to continue to serve as the Legislative Liaison on the FSBA Legislative Committee; and for Mr. White to continue to serve as the Alternate Legislative Liaison on the FSBA Legislative Committee.

MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

2. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the donation from PotashCorp-White Springs (PCS) in the amount of \$25,000. **(pg. 159)**
MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval to donate equipment and remaining consumable supplies purchased through prior year Adults with Disabilities grants to The Arc North Florida, Inc. **(pg. 160)**
MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following resolution for the 2015-2016 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-01R Resolution Affirming Participation in the Small School District Council Consortium **(pgs. 161-162)**

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. White, second by Mrs. Ulmer, for approval of the following changes to be made to the purchasing cards issued through First Federal Bank of Florida:

- a. Issue a new card to Chris Landrum, Director of Transportation, in the amount of \$5,000 **(pg. 163)**

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

6. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2014-2015. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 11)** MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Taylor, second by Mr. White, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-77 Florida Virtual School Franchise Agreement for State of
Florida School District between the Board of Trustees of the
Florida Virtual School and Suwannee County School Board
(New) (pgs. 164-197)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

8. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following curriculum item for the 2015-2016 school year:
- a. Vocational Programs/Courses List offering for 2015-2016 (pgs. 198-232)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

(presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

9. MOTION by Mr. White, second by Mrs. Ulmer, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document. (A copy is available for review in the office of the Director of Student Services.) (pgs. 233-234) MOTION CARRIED UNANIMOUSLY

Director of Transportation – Chris Landrum:

10. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following personnel item for the 2015-2016 school year:
- a. Add five Bus Driver positions (pg. 235)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

11. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows, with Policy #6.16 pulled:

#5.101	Bullying and Harassment (<i>Revised</i>) (pgs. 236-251)
#5.15	Administration of Medication (<i>Revised</i>) (pgs. 252-256)
#6.16	Substitute Teachers (<i>Revised</i>) (pgs. 257-258)
#6.81	Assessment of Employees (<i>Revised</i>) (pgs. 259-260)
#6.811	Instructional Employee Performance Criteria (<i>Revised</i>) (pg. 261)

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the 2014-2015 Annual Equity Update. (A copy is available for review in the office of the Director of Human Resources.) (pg. 262) MOTION CARRIED UNANIMOUSLY

13. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the final draft version of the 2015-2016 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC). (A copy is available for review in the office of the Director of Human Resources.) (pgs. 263-265) MOTION CARRIED UNANIMOUSLY

14. MOTION by Mr. White, second by Mr. Taylor, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-59	Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line service (<i>New</i>) (pgs. 266-269)
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MOTION CARRIED UNANIMOUSLY

15. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following personnel items for the 2015-2016 school year: **(pg. 270)**

- a. Delete one Teacher position (AIM) at Suwannee Primary School
- b. Add two Paraprofessional positions at Suwannee Primary School

MOTION CARRIED UNANIMOUSLY

16. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Personnel Changes List, along with the following change on Page 276, under Miscellaneous: Suwannee Middle School – Jimmy McCullers resigned as the Assistant Football Coach, instead of the Head Football Coach.
(pgs. 271-277) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Carla Suggs, teacher, Summer Reading Camp

Branford High School:

Vanessa Leffler, teacher, Credit Retrieval

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Jennifer McMillian

District Wide/PALS Program:

Marjerian Lewis, teacher

Lynda Owens, teacher

Melissa McKire, teacher

William Harris, teacher

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

Transportation Department:

Earnestine Riley, bus driver

Inez Williams, bus attendant

**End of List
Summer School
2014-2015**

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Brian Branche, teacher, effective July 14, 2015

Elisha Snipes, teacher, effective July 13, 2015

Suwannee High School:

Leigh Ashley Lundy, teacher, effective July 10, 2015

Suwannee Primary School:

Kim Harris, teacher, effective July 16, 2015

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Elementary School:

Tammy Tomlinson, administrative secretary, effective July 31, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Caron Heffner, teacher

REPLACES: Jackie Darrow

Branford High School:

Erin Clark, teacher

REPLACES: Joe Eakins

District Wide/Department of Curriculum and Instruction:

Angela Hester, teacher, Virtual

NEW POSITION

District Wide/Department of Student Services:

Lacy Van Etta, speech pathologist

REPLACES: Leah Nettles

Suwannee Elementary School:

Susan Mowry, teacher

REPLACES: Unfilled Position

Vicky Vaught, teacher

REPLACES: Erinn Koch

Suwannee High School:

Crystiana Butler, teacher

REPLACES: Seth Stebbins

Sherry Dean, teacher

REPLACES: Nancy Nielson

Ronald Gray, TSA/Dean

REPLACES: Malcolm Hines

Jaclyn Paige Harris, teacher

REPLACES: Leigh Lundy

Suwannee Intermediate School:

Joann Barton, teacher

REPLACES: Unfilled Position

Ruth Roberson, teacher

REPLACES: Carolina Figueroa-Crooke

Jamie Wiles, teacher

REPLACES: Aralee Smith

Suwannee Middle School:

Lisa King, teacher

REPLACES: Tammy Butts

Jazmin Marrero-Guerra, teacher

REPLACES: Katherine Collins

Danielle Ovando, teacher

REPLACES: Leah Mills

Suwannee Primary School:

Diane Hale, teacher

REPLACES: Lana Lane

Martha Southerland, teacher

REPLACES: Shannon Roberts

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

RiverOak Technical College:

Joanne Kietur, instructor, extend FMLA May 18 through August 7, 2015

Suwannee High School:

Kate Bromley, tentatively August 17 through November 6, 2015

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Primary School:

Shannon Daniel, teacher, April 24 & 30, May 11, 2015, for a total of 18.25 hours

LEAVE OF ABSENCE (MEDICAL):

RiverOak Technical College:

Joanne Kietur, instructor, August 10, 2015, until released by her doctor

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Tim Clark	Assistant Athletic Director	BHS	William Rains
Brett Suggs	Var. Asst. Football Coach	BHS	Joe Eakins
Derwin Bass	SkillsUSA	RTC	
Bob Makela	SkillsUSA	RTC	
Kim Thomas	SkillsUSA	RTC	
Patricia Sullivan	SkillsUSA	RTC	
Mona Kelly	SkillsUSA	RTC	
Joe Ragan	SkillsUSA	RTC	
Tom Shea	SkillsUSA	RTC	
June Guy	LPN Instructor	RTC	
Joanne Kietur	LPN Instructor	RTC	
Hilda Collins	LPN Instructor	RTC	
Ashley Kirby	Lead CDA	RTC	
Virginia Crews	Lead CDA	RTC	
Hunter Abercrombie	Athletic Director	SHS	
James Rodgers	Assistant Athletic Director	SHS	Seth Stebbins
James Rodgers	Head Football Coach	SHS	
James Rodgers	Defensive Coordinator	SHS	
James Rodgers	Offensive Coordinator	SHS	
Brian Bullock	Var. Asst. Volleyball Coach	SHS	Kaffa Owens
Brian Bullock	Boys' Asst. Track Coach	SHS	New Position
Brock Canaday	Girls' Weightlifting Coach	SHS	Seth Stebbins
Rayanna Johnson	Assist Girls' Basketball Coach	SHS	Kaffa Owens
Rayanna Johnson	Girls' Asst. Track Coach	SHS	New Position
Eric Rodriguez	Boys' Cross Country Coach	SHS	New Position
Becky Skipper	Wellness Coordinator	District Wide	Kathy Wood
Daniel Skelly	JV Head Football Coach	SHS	D. Lee Laxton
D. Lee Laxton	Assistant Football Coach	SMS	Jimmy McCullers

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Perry Davis	BHS / Teacher	SHS / Teacher	Ronald Gray	8/11/2015
Skyler Phillips	SES / Teacher	SHS / Teacher	New Position	8/11/2015
Lindsey Thomas	BES / Teacher	SPS / Teacher	Danielle Ovando	8/11/2015

MISCELLANEOUS:

District/Curriculum and Instruction:

The following to work up to 25 hours for making revisions to the current biology curriculum:

De Broughton Ashley Lundy Doug Morgan Isaac Chandler

Suwannee Middle School:

William McCullers resigned as assistant football coach effective June 9, 2015

Renewals for the 2015-2016 school year:

RECOMMENDATIONS: Instructional:

CONTRACT RECOMMENDATIONS:

Contract Status for 2015-2016 school year:

Annual Contracts:

	Term
<u>Branford Elementary School:</u>	
Myah Sanders	10
<u>Suwannee Elementary School:</u>	
Shannon Rodriguez	10
<u>Suwannee High School:</u>	
Frank Allen	10
Matthew Yancey	10

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Wide/Department of Student Services:

Michelle Howard, Coordinator of Health Services and Attendance – 11 month position

REPLACES: Margaret Wooley

RIVEROAK Technical College:

Tommy Miller, bookkeeper, effective August 3, 2015

REPLACES: Lynn Lee

John Sinclair, paraprofessional

NEW POSITION

Suwannee Elementary School:

Kay Glass, administrative secretary, effective August 3, 2015

REPLACES: Tammy Tomlinson

Suwannee High School:

Nahjawan Dukes, Paraprofessional

REPLACES: Terry Johnson

Matthew Jackson, paraprofessional

REPLACES: Damon Walker

Brandt Jessup, paraprofessional

REPLACES: Carla Blalock

Suwannee Intermediate School:

Deborah Davis, paraprofessional - temporary

REPLACES: Deborah Davis

John Paul, custodian 12 month

REPLACES: Lori Smith

Lori Smith, head custodian, effective July 7, 2015

REPLACES: Evan Saunders

Suwannee Middle School:

Yoleydis Cartaya, paraprofessional

REPLACES: Jazmine Marrero-Guerra

Suwannee Primary School:

Amanda Kiser, Pre-K Lead CDA

REPLACES: Tamra Abercrombie

Drea Davis, Pre-K paraprofessional

REPLACES: Marcetta Davis

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Suwannee Middle School:

Theresa Owens, paraprofessional, extend FMLA August 14 through October 15, 2015

Transportation Department:

Tina Johns, bus driver, August 17 through November 6, 2015, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Theresa Owens, paraprofessional, October 16, 2015, until released by her doctor

**End of List
2015-2016
School Year**

School Board Attorney – Leonard Dietzen:

17. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

18. Superintendent's Report – No matters to report.

School Board Members:

19. Issues and concerns Board members may wish to discuss

- Board members expressed gratitude for the Early Childhood Education (ECE) Summit II held earlier in the day.

The meeting adjourned at 7:01 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 11, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Dr. Bill Brothers (arrived at 9:30 a.m.), David Campbell (arrived at 9:10 a.m.), Mark Carver, Janene Fitzpatrick, Ted Roush, and Elizabeth Simpson (arrived at 9:30 a.m.). Tyson Johnson, Arthur J. Gallagher & Company; and Tiffany White were also present.

Chairman daSilva called the meeting to order at 9:00 a.m.

Clinic Presentation Vickie DePratter

Mrs. DePratter introduced Tyson Johnson, who gave a PowerPoint presentation regarding fully insured versus self-insured program analysis, with relation to the feasibility of an onsite health clinic for the District.

Mr. Scarborough suggested to proceed with an RFP for an onsite clinic. Consensus of Board members was to proceed with the RFP, but stressed that we need to proceed with extreme caution as well.

The workshop recessed at 10:53 a.m. and resumed at 11:00 a.m.

Meridian ServicesElizabeth Simpson

Note: Due to a conflict, Meridian representatives were not able to attend the workshop. The item would be rescheduled for the September Board workshop.

Policy Update (**pgs. 2-6**)Dr. Bill Brothers
Employee Handbook Update (**pgs. 7-102**)

Dr. Brothers reviewed revisions to the following Board policies:

- #6.16 Substitute Teachers
- #7.17 Authorized Travel Expenses

Mr. Roush distributed a handout regarding the revised Vision Statement for the District.

Dr. Brothers reviewed the proposed changes to the Suwannee County School District Employee Handbook for the 2015-2016 school year.

Transportation Department Update.....Chris Landrum/Ted Roush

- Lease/Purchase of School Buses
- Transportation Department Employee Handbook (**pgs. 103-152**)

Mr. Roush reviewed the proposed changes to the Suwannee County School District Transportation Department Employee Handbook for the 2015-2016 school year.

Mr. Roush reviewed and distributed a handout regarding the lease/purchase of school buses.

Assistant Superintendent of InstructionJanene Fitzpatrick

- Weighted/Unweighted GPA
- Valedictorian/Salutatorian
- Student Progression Plans for 2015-2016

Mrs. Fitzpatrick distributed and reviewed a handout regarding the requirements for Valedictorian and Salutatorian. Consensus of the Board was to address this item at a future workshop for the 2016-2017 school year.

Mrs. Fitzpatrick provided information regarding updates to the Student Progression Plans for 2015-2016.

The workshop adjourned at 12:33 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 11, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 12:33 p.m.

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

Director of Elementary and Early Childhood Education – David Campbell:

1. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-76 State of Florida Statewide Voluntary Prekindergarten Provider
Contract between the Early Learning Coalition of Florida's
Gateway and Suwannee County School Board
(*Renewal/Revised*) (pgs. 3-21)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-82 Suwannee County Public Schools Rate and Service Contract
2015-2016 between the Suwannee County School Board and
Tawanna Bryant d/b/a Tender Touch Learning Center LLC for
the Teen Parent Program (*New*) (**pgs. 22-37**)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Chris Landrum:

(presented by Assistant Superintendent of Administration – Ted Roush)

3. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the 2015-2016 Suwannee County School District Transportation Department Employee Handbook, along with the revisions that were discussed in the workshop held prior to the Special Meeting. (A copy is available for review in the office of the Director of Transportation.) (**pg. 38**) MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise for a Request for Proposal (RFP) for eighteen 77-passenger Type C school buses and two 71-passenger Type C school buses with lifts on a lease purchase agreement. (**pg. 39**) MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:42 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
August 25, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Ronald White and Chief Financial Officer Vickie DePratter were absent.

School Resource Officer Lee Willis was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Director of Human Resources – Dr. Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pg. 10)**

#5.101	Bullying and Harassment (<i>Revised</i>)
#5.15	Administration of Medication (<i>Revised</i>)
#6.81	Assessment of Employees (<i>Revised</i>)
#6.811	Instructional Employee Performance Criteria (<i>Revised</i>)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 25, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

UTSC President Annette Kinsey and School Resource Officer Lee Willis were also present.

Chairman daSilva called the meeting to order at 6:01 p.m.

Student remarks and pledge to the flag by Florida Sheriffs Youth Ranch students.

Special Recognition by the Superintendent:

- PotashCorp-White Springs Donation

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mr. White, for approval of the Consent Agenda. Mr. White pulled Item #8 for discussion/information purposes. Mr. White asked if the RIVEROAK Technical College fees for 2015-2016 were an increase. Mr. Boatright responded to Mr. White's question. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-39)**

- | | |
|---------------|---|
| July 14, 2015 | - Workshop Session |
| | - Special Meeting |
| July 21, 2015 | - Special Meeting |
| July 28, 2015 | - Public Hearing – Adopt the tentative Millage Rates and tentative Budget for 2015-2016 |
| | - Public Hearing – Student Progression Plan Additions and Revisions |
| | - Regular Meeting |

2. Approval of the monthly financial statement for July 2015.

3. The following bills for the period July 1-31, 2015:

General Fund

#158193 - 158423	\$	702,070.36
Electronic Fund Transfers		<u>540,306.65</u>
	\$	1,242,377.01

Federal Fund

#47052 - 47127	\$	115,466.49
Electronic Fund Transfers		<u>157,683.18</u>
	\$	273,149.67

Food Service Fund

#29796 - 29831	\$	142,931.89
Electronic Fund Transfers		<u>24,630.32</u>
	\$	167,562.21

2.0 LCIF

#7170 - 7183	\$	210,245.09
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4. Approval of the following budget amendments for fiscal year 2014-2015:

<u>General</u>	<u>SBE-COBI Bonds</u>	<u>CO&DS</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-13	II-1	III-12	III-12	IV-9 (Food Service) IV-13 (Federal)

5. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>Special Revenues</u>
I-1	IV-1 (Food Service) IV-1 (Federal)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 25, 2015. **(pgs. 40-41)**
7. Approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-80 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida (*Renewal*)
(pgs. 42-61)

8. Approval of the RIVEROAK Technical College fees for the 2015-2016 school year: **(pgs. 62-63)**

Tuition Fees

Resident – Adult Job Preparatory	\$2.44 per clock hour
Non-Resident – Adult Job Preparatory	\$9.78 per clock hour
Resident – Continuing Workforce Education	100%
Adult Education	\$30 per term or \$45 per half year

Financial Aid Fees

10% of the student Tuition Fees

Capitalization Improvement Fees

5% of the student Tuition Fees

Technology Fees

5% of the student Tuition Fees

9. Approval of the following student transfers for the 2015-2016 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Arora	Alderman	Columbia	Suwannee	K
Cayla	Anastasio	Hamilton	Suwannee	5
Corbin	Anastasio	Hamilton	Suwannee	6
Chris Deona	Beasley	Columbia	Suwannee	9
Jayden	Black	Columbia	Suwannee	3
Liberty	Blanton	Columbia	Suwannee	8
Jocelyn	Bristol	Hamilton	Suwannee	K
Terry	Bryant	Columbia	Suwannee	3
Brandon	Combs	Lafayette	Suwannee	3
Chase	Combs	Lafayette	Suwannee	5
Dakoda	Dillan	Columbia	Suwannee	2
Alexis	Edwards	Lafayette	Suwannee	11
Kristophfer	Farmer	Columbia	Suwannee	8
Austin	Herron	Lafayette	Suwannee	5
Bryson	Herron	Lafayette	Suwannee	4
Hayden	Herron	Lafayette	Suwannee	7
Hunter	Herron	Lafayette	Suwannee	7
Dillan	Hillwig	Lafayette	Suwannee	4
Wyatt	Hillwig	Lafayette	Suwannee	2
Jennifer	Holt	Hamilton	Suwannee	6
Skyler	Hutto	Columbia	Suwannee	8
Saphira	James	Columbia	Suwannee	3
Kamdyn	Kvistad	Columbia	Suwannee	11
Calista	Lacy	Lafayette	Suwannee	7
Kelsey	Lacy	Lafayette	Suwannee	11

FIRST NAME	LAST NAME	TO	FROM	GRADE
Nickalis	Lacy	Lafayette	Suwannee	1
DeSean	Mathews	Columbia	Suwannee	2
Darren	Mathews Jr.	Columbia	Suwannee	7
Bryson	Melton	Columbia	Suwannee	1
Heaven	Perkins	Columbia	Suwannee	5
Abigail	Pettrey	Columbia	Suwannee	K
Harleigh	Price	Columbia	Suwannee	1
Harmony	Richardson	Lafayette	Suwannee	8
Hauyn	Richardson	Lafayette	Suwannee	1
Holden	Richardson	Lafayette	Suwannee	10
Hyatt	Richardson	Lafayette	Suwannee	3
Brooklyn	Robertson	Columbia	Suwannee	5
Peyton	Robertson	Columbia	Suwannee	7
Evan	Rolerson	Columbia	Suwannee	2
Marcus	Rolerson	Columbia	Suwannee	4
John	Roth-Puckey	Columbia	Suwannee	1
Sammi	Roth-Puckey	Columbia	Suwannee	PK
Aubrey	Stapleton	Lafayette	Suwannee	12
Addyson	Teasley	Columbia	Suwannee	1
Brandon	Thompson	Columbia	Suwannee	11
Armando	Vega	Columbia	Suwannee	1
Kaylie	Vega	Columbia	Suwannee	4
Kylie	Vega	Columbia	Suwannee	7
Tanner	Westover	Columbia	Suwannee	4
Kamren	Williams	Columbia	Suwannee	7
Kiera	Williams	Columbia	Suwannee	6
Gage	Ziegler	Columbia	Suwannee	K
Emily	Bowen	Suwannee	Hamilton	6
Kybran	Greenberg	Suwannee	Hamilton	7
KeShawn	Jones	Suwannee	Hamilton	7
Steven	Jones II	Suwannee	Hamilton	11
Kayleigh	Miller	Suwannee	Columbia	8

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brynsleigh	Radford	Suwannee	Columbia	6
Emily	Thomas	Suwannee	Lafayette	3
Taya	Williamson	Suwannee	Lafayette	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Whitney	Braun	BHS	SHS	11

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

(presented by Chairman daSilva)

1. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval to advertise for a Request for Proposal (RFP) from clinic operators. **(pg. 64)** MOTION CARRIED four to one; Mr. White voted NO.

Director of Career, Technical, and Adult Education – Walter Boatright:

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contracts/agreements for the 2015-2016 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-83 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, US 90, Lake City, FL (*New*) **(pgs. 65-70)**
- #2016-84 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, Baya Avenue, Lake City, FL (*New*) **(pgs. 71-75)**

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

(presented by Assistant Superintendent of Administration – Ted Roush)

3. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following personnel item for the 2015-2016 school year:

- a. Add one Custodian position for the Facilities Department **(pgs. 76-77)**

Mrs. Ulmer asked Superintendent Scarborough to survey school administrators to see if there are additional needs regarding custodial services.

MOTION CARRIED four to one; Mr. White voted NO.

4. MOTION by Mr. Taylor, second by Mr. White, for approval of the following forms:

#7200-097 Fixed Asset Form (*Revised*) **(pgs. 78-79)**

#7200-127 Non-Capitalized Technology Asset Form (*Revised*) **(pg. 80)**

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

5. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-81 Child Care Food Program (CCFP) Permanent Contract between the State of Florida, Department of Health, and the Suwannee County School Board to administer the United States Department of Agriculture Child and Adult Care Food Program for the Afterschool Meals Program (*New*) **(pgs. 81-137)**

MOTION CARRIED four to one; Mr. White voted NO.

ACTION ON AGENDA ADDENDUM

Assistant Superintendent of Instruction – Janene Fitzpatrick:

#1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-85 Dual Enrollment Articulation Agreement between the School Board of Suwannee County and the District Board of Trustees of Santa Fe College, Florida (*New*) (pgs. A2-A9)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

#2. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following personnel items for the 2015-2016 school year: (pg. A10)

- a. Temporarily transfer one Teacher position from Suwannee Elementary School to Suwannee High School
- b. Temporarily add one ESE Paraprofessional position at Suwannee High School

MOTION CARRIED UNANIMOUSLY

END OF AGENDA ADDENDUM

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mrs. Ulmer, second by Mr. White, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:
(Copies are available for review in the office of the Director of Human Resources.) **(pg. 10)**

- #5.101 Bullying and Harassment *(Revised)*
- #5.15 Administration of Medication *(Revised)*
- #6.81 Assessment of Employees *(Revised)*
- #6.811 Instructional Employee Performance Criteria *(Revised)*

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mrs. Ulmer, second by Mr. White, for approval to advertise revisions to the Suwannee County School Board Policy Manual as follows:

- #6.16 Substitute Teachers *(Revised)* **(pgs. 138-140)**
- #7.17 Authorized Travel Expenses *(Revised)* **(pgs. 141-143)**

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the revised Suwannee County School District's Vision Statement as follows:

Suwannee County School District will be a system of excellence ensuring all students are prepared for personal success. **(pg. 144)**

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following personnel item for the 2015-2016 school year:

- a. Job Description #16, Bus Attendant *(Revised)* **(pgs. 145-147)**

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. Taylor, second by Mr. White, for approval of the Suwannee County School District Employee Handbook for 2015-2016. **(pgs. 148-240)**
MOTION CARRIED UNANIMOUSLY
11. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum **(pgs. 241-248 and pgs. A11-A12)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Alessandra Camejo, teacher, effective July 27, 2015

William Harris, teacher effective August 6, 2015

Kelli Hogan, teacher, effective August 6, 2015

Suwannee High School:

Leslie Merry-Cochrane, teacher, effective August 4, 2015

Suwannee Middle School:

Jeffrey Waters, teacher, effective August 13, 2015

RESIGNATIONS: NON-INSTRUCTIONAL:

Food Service Department:

Julie Delucia, food service worker, effective July 31, 2015

Phyllis Postell, food service worker, effective July 28, 2015

Transportation Department:

Daniel Dortch, bus attendant, effective July 23, 2015

TaRachel James, bus attendant, effective July 21, 2015

Robin Krause, bus driver, effective August 14, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Joann Saunders, teacher, effective August 11, 2015

REPLACES: Lindsey Thomas

Branford High School:

John Abersold, teacher, effective August 11, 2015

REPLACES: William Rains

Deanna Burkett, teacher, effective August 11, 2015

REPLACES: Nancy Nielsen

Eleanor Coker, teacher, effective August 11, 2015

NEW POSITION

Jennifer Patterson, teacher, effective August 13, 2015

REPLACES: Tyler Branche

Mickey Spradlin, teacher, effective August 11, 2015

REPLACES: Jennifer Holtzclaw

RIVEROAK Technical College:

Tracy Henderson, teacher, effective August 11, 2015

REPLACES: Jeffrey Lee

Suwannee Elementary School:

Angela Miller, teacher, effective August 11, 2015

REPLACES: Brian Branche

Lina Saleem, teacher, effective August 11, 2015

REPLACES: Brock Canaday

Suwannee High School:

Rebecca Mowry, teacher part-time, effective August 11, 2015

NEW POSITION

Suwannee Intermediate School:

Chelsea Burgess, teacher, effective August 11, 2013

REPLACES: Unfilled Position

Jessica Stiles, teacher, effective August 11, 2015

REPLACES: Amon Rolerson

Amy Stratton, teacher, effective August 11, 2015

REPLACES: Lynda Owens

Suwannee Middle School:

Jenna Garrett, teacher, effective August 11, 2015

REPLACES: Angela Hester

Sarah Grillo, teacher, effective August 11, 2015

REPLACES: Leslie Breland

Darace Hahn, teacher, effective August 14, 2015

REPLACES: Lynda Owens

Kevin Lewis, teacher, effective 8/14/2015

REPLACES: Myra Bell

Kaitlin VanHeusen, teacher, effective August 11, 2015

REPLACES: Mary Ward

Jeffrey Waters, teacher, effective August 11, 2015

REPLACES: Miriam Venero

Jo Wimberley, teacher, effective August 11, 2015

REPLACES: Tammy Butts

Suwannee Primary School:

Kiara Davis, teacher, effective August 11, 2015

REPLACES: Joy Romano

Brittani Harrison, teacher, effective August 11, 2015

REPLACES: Shannon Rodriguez

Elizabeth Vann, teacher, effective August 11, 2015

REPLACES: Kimberly Harris

LEAVE OF ABSENCE (MEDICAL):

Suwannee Elementary School:

Jennifer Richer, teacher, August 11, 2015, until released by her doctor, using days as needed for insurance purposes

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Shannon Jernigan	Var. Boys' Golf Coach	BHS	W. Rains
Mendy Sikes	M/J Girls' Head Volleyball Coach	BHS	P. Cassube
Sarah Grillo	Girls' Soccer Coach	SMS	K. Roper

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Matt Campbell	SHS/SOS / Teacher	SES / Teacher	W. Harris	8/11/2015
Lynda Owens	SMS / Teacher	SHS/SOS / Teacher	M. Campbell	8/11/2015

Renewals for the 2015-2016 school year:

RECOMMENDATIONS: Instructional:

CONTRACT RECOMMENDATIONS:

Contract Status for 2015-2016 school year:

Annual Contracts:

	<u>Term</u>
<u>Suwannee High School:</u>	
Jeffry Boatright	10

<u>Suwannee Middle School:</u>	
Jayvis Ward	10

Annual Contract Status Change

(Performance Pay election)

	<u>Term</u>
<u>Branford Elementary School:</u>	
Shirley D. Campbell	10

<u>Branford High School:</u>	
Darryl Cannon	10
Peggy Frye	10

<u>Suwannee High School:</u>	
Randall Ethridge	10

<u>Suwannee Intermediate School:</u>	
Debra Rose Brown	10
Robbin Chapman	10

<u>Suwannee Middle School:</u>	
Linard Johnson	10
Daniel Robinson	10

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

Branford Elementary School:

Travis Howard, paraprofessional, effective August 14, 2015
NEW POSITION (Opportunity School)

Facilities Department:

Michael Hall, maintenance worker II, effective August 6, 2015
REPLACES: Matthew Hingson
Susan Bolen, crossing guard, part-time
Amanda Williamson, crossing guard, part-time

Food Service Department:

Crystal Cox, food service worker 6 hour, effective August 13, 2015
REPLACES: Edith Underwood
Jennifer Gaskins, food service worker 3 hour – temporary, effective
August 13, 2015
NEW POSITION
Kimberly Choe, food service worker 3 hour – temporary, effective
August 13, 2015
NEW POSITION
Mattie Herring, food service worker 3 hour – temporary, effective August 13,
2015
NEW POSITION
Josue Ramirez, food service worker 3 hour – temporary, effective August 13,
2015
NEW POSITION
Ashley Jenkins, food service worker 3 hour – temporary, effective August 13,
2015
NEW POSITION
Melissa Mann, food service worker 3 hour – temporary, effective August 13,
2015
NEW POSITION

Suwannee Intermediate School:

Cheryl Harris, custodian 12 month, effective August 6, 2015

REPLACES: Lori Smith

Suwannee Middle School:

Verhonda Morris, paraprofessional – temporary, effective August 14, 2015

REPLACES: Theresa Owens

Suwannee Primary School:

Jacqueline Bowles, school nurse 10 month, effective August 11, 2015

REPLACES: Michele Howard

Meredith Garrison, paraprofessional, effective August 14, 2015

POSITION RECLASSIFIED

Betty Riley, Pre-K paraprofessional, effective August 14, 2015

REPLACES: Amanda Kiser

Kimberly Steichen, paraprofessional, effective August 14, 2015

POSITION RECLASSIFIED

Transportation Department

Charity Nasworthy, bus driver, effective August 17, 2015

NEW POSITION

Charlen Bowdry, bus driver, effective August 17, 2015

NEW POSITION

Wayne Couture, bus driver, effective August 17, 2015

NEW POSITION

Leon Kaczmarek, bus driver, effective August 17, 2015

NEW POSITION

Rick Yeager, bus driver, effective August 17, 2015

NEW POSITION

Kimberly Bennett, bus attendant, effective August 17, 2015

REPLACES: TaRachel James

Daisy Couture, bus attendant, effective August 17, 2015

REPLACES: Tia Ginn

Shawn Neely, bus attendant, effective August 17, 2015

REPLACES: Daniel Dortch

Substitute Teachers:

The following as substitute teachers:

Mendy Sikes – BHS

Lauren Jenkins – SPS

Tracy Combee – BES

Benjamin Thomas – SES

Samantha Land – SMS

Summer Ely – SIS

Mary Kinard – SIS

Yakendar Richardson – SIS

Kelsey Mercer – SES

Michael Meeks – BHS

EMERGENCY SUBSTITUTE TEACHERS:

Branford Elementary School:

Teresa Allen	Michelle Bozeman	Ana Delgado	Staci Feeney
Amanda Harris	Belinda Horne	Karen Knighton	Jenny McCook
Erin Roberts	Mary Roberts	Sharon Richardson	Wendy Stines
Yvonne Topham			

Branford High School:

Tracy Delegal	Laurie Reaves	LaDon Terry	Michelle Lambert
Jerri Byrd	Daphine Harden	Andrea Lanier	

Suwannee Primary School:

Frankie Allen	LaDonna Baker	Marolyn Black	June Bashaw
Misty Cashmore	Kadie Butler	Melanie Chambliss	Denise Chandler
Linda Cheshire	Debra Gamble	Penny Gambel	Vanessa Isidro
Janet Good	Mayra Gonzalez	Linda Howard	Nancy Jernigan
Amanda Kiser	Robbie Kuyrkendall	Connie Little	Brittany Lock
Katey Melland	Wildaly Nieves	Marcia Riegel	Julie Skeen
Tara Smith	Geraldine Thomas	Lori Torress	Rhonda Twilley
Ellawese Washington	Stephanie Williams	Betty Riley	

Suwannee Elementary School:

Tanya Crain	Julia Davidson	Marilynn Eaken	Ashley Greene
Patricia Hines	Cathy Jerkins	Joanne Ledew	Heather Marshall
Jennifer McMillan	Kristin Register	Tralene Sasso	

Suwannee Intermediate School:

Toni Graves	Erin Vogel	Lori Alban	Dona Norris
Christina Batton	Crystal Gill	Mike Herring	Shari Herron
Jacqueline Lees	Mayra Salazar-Villa	Tiffany Sanders	Holly Setzer
Amy Steed	Ronald Tucker	Pam Taylor	

RIVEROAK Technical College:

Richard Allen	Richard Calvitt	Laura Hernandez	Tammy Johns
Lynn Lee	Dana Tidwell	Ta-Trease Sapp	Tommy Miller

Suwannee High School:

Kathy Aukerman	Carla Blalock	Susan Brown	Gail Butler
Heather Crotty	Karen Jackson	Jan Schenck	Jimmy Jackson
Laketha Wilson			

Suwannee Middle School:

Evelyn Aue	Leigh Fernald	Sharon Dedge	Deborah Hodge
Jody Musgrove	Amanda Ramirez	Kathy Shea	Jackie Wiggins
Kayla Roper	Elizabeth Smith	Carla Williams	Amanda Williams

**End of List
2015-2016
School Year**

PERSONNEL CHANGES LIST ADDENDUM

RESIGNATION: INSTRUCTIONAL:

Suwannee Middle School:

Jeffrey Waters, teacher, effective August ~~13~~ **14**, 2015 (correction)

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Intermediate School:

Chelsea Burgess, teacher, effective August ~~14~~ **13**, 2015 (correction)

REPLACES: Unfilled Position

Mary Kinard, teacher, effective August 11, 2015

REPLACES: Waddie Robinson

Suwannee Middle School:

Kevin Lewis, teacher, effective August ~~14~~ **13**, 2015 (correction)

REPLACES: Myra Bell

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Josh Jacobson	Offensive Coordinator	SHS	NA

(Incorrect on the 7/28/15 agenda)

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Travis Howard, paraprofessional, effective August ~~14~~ **24**, 2015
(correction)

NEW POSITION (Opportunity School)

Transportation Department:

Sharon Braun, bus driver –temporary, effective August 24, 2015

REPLACES: Tina Johns

**End of Addendum
2015-2016
School Year**

School Board Attorney – Leonard Dietzen:

12. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

13. Superintendent's Report – No matters to report.

School Board Members:

14. Issues and concerns Board members may wish to discuss

- Board members expressed thanks and appreciation to everyone for the smooth start to the new school year.
- Mr. White shared his concerns with the District's free breakfast and lunch program; he does not agreed with the program.
- Mr. Taylor shared that he was asked to be on a committee, representing the School Board, to discuss the need for a traffic study to address traffic issues throughout Suwannee County.

The meeting adjourned at 7:17 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 8, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:25 a.m.

Administrators and others present: Dr. Bill Brothers (arrived at 9:29 a.m.), Mark Carver (arrived at 9:25 a.m.), Janene Fitzpatrick, Jay Jolicoeur (arrived at 9:10 a.m.), Chris Landrum, Ted Roush (arrived at 9:12 a.m.), Elizabeth Simpson, and Josh Williams (arrived at 9:25 a.m.). Mariah Brady, Karyn Elliott, and John Martz, Meridian representatives, were also present.

Chairman daSilva called the meeting to order at 9:00 a.m.

Meridian ServicesElizabeth Simpson

Mrs. Simpson introduced Meridian representatives who provided a PowerPoint presentation regarding the services provided by Meridian to our District.

Student Progression Plans for 2015-2016.....Janene Fitzpatrick

Mrs. Fitzpatrick reviewed the updates to the Student Progression Plans for the 2015-2016 school year.

Facilities/Safety UpdateMark Carver/Ted Roush

- Safety Training
- Workers Compensation Claims
- Other

Mr. Carver distributed and reviewed a handout regarding facilities/safety updates as follows:

- Suwannee Primary School Kitchen Renovation Project
- Location Expenditures Summary related to District work orders
- District Wide Safety Incentive Program
- District website and staff resources regarding Safe Schools Training for employees

The workshop recessed at 10:05 a.m. and resumed at 10:17 a.m.

Transportation Department Update.....Chris Landrum

- Bus Discipline
- PD Day
- Other

Mr. Landrum provided the following updates:

- Distributed and reviewed a handout regarding an email pertaining to bus discipline. Consensus of the Board was to review the bus camera system and look into the possibility of updating the system.
- Transportation's Monthly PD Day held September 2, 2015.

School Health Services PlanElizabeth Simpson

Mrs. Simpson introduced Michele Howard, Coordinator of Health, Attendance, and Truancy, who provided an update regarding the changes to the School Health Services Plan for the District. (A Health Department representative was also present for this presentation.)

Mrs. Howard provided information regarding the stocking of EpiPens in our school clinics. She shared the pros and cons of the procedure. She also shared that only four school districts throughout the state have the procedure to keep stocked EpiPens.

The workshop recessed at 10:58 a.m. and resumed at 1:00 p.m.

Opportunity School UpdateTed Roush

Mr. Roush provided an update regarding the District's Opportunity Schools.

Review RFP for Clinic Services Vickie DePratter/Ted Roush

Mr. Roush provided information regarding the RFP for Clinic Services.

Minority Teacher Recruitment UpdateDr. Bill Brothers

Dr. Brothers distributed and reviewed a handout regarding the Minority Teacher Recruitment Plan for 2015-2016. Dr. Brothers led a self-assessment of the plan to determine the overall success of the District's recruitment efforts. Board members provided comments regarding the self-assessment of the plan.

MISCELLANEOUS:

Mr. daSilva stated he attended a forum at the University of Florida, on September 16, regarding issues with testing results and how the state and school districts would handle the information.

The workshop adjourned at 1:48 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 8, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 2:03 p.m.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following budget amendment for fiscal year 2014-2015: **(pgs. 3-14)**

General

I-14

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following individuals to serve on the Suwannee County School District's collective bargaining/negotiating team for 2015-2016: **(pg. 15)**

- Vickie DePratter, Chief Negotiator
- Ted Roush
- Josh Williams

MOTION CARRIED UNANIMOUSLY

3. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee for the Florida School Boards Insurance Trust (FSBIT) for the 2015-2016 school year. **(pg. 16)**

MOTION by Mrs. Ulmer, second by Ms. Cason, for Jerry Taylor to continue serving as the District's trustee for the Florida School Boards Insurance Trust (FSBIT) for the 2015-2016 school year. MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval to award the following bid:

#15-202 School Bus Lease Purchase Financing to Daimler Financial
(pgs. 17-21)

MOTION by Mr. White to TABLE the recommendation until the September 22, 2015, regular Board meeting. MOTION DIED for lack of a second.

MOTION CARRIED four to one; Mr. White voted NO in order to obtain additional research on the topic.

5. MOTION by Mr. Taylor, second by Mr. White, for approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-86 Agreement between the School Board of Suwannee County, Florida, and the School Board of Seminole County, Florida, for the purpose of being reimbursed for Medicaid Administrative Claiming activities (Note: This contract replaces original contract #2016-08, which was Board approved on April 28, 2015.) (*Renewal/Revised*) **(pgs. 22-29)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 8, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and School Board Member Ronald White were absent.

School Resource Officer Cory Horne was also present.

Chairman daSilva called the hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage rates for the 2015-2016 school year and the Final Budget for 2015-2016 school year.

This Public Hearing is held for the purpose of adopting the Final Millage rates for the 2015-2016 school year and the Final Budget for 2015-2016.

The Final Millage rates set for the 2015-2016 school year are as follows:

Required Local Effort	=	4.722
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.970

The Final Millage is less than the roll back rate by -3.61 percent.

The Required Local Effort is 4.722 mills and is set by the State. This is a decrease of .34 mills from the 2014-2015 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2014-2015.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2014-2015.

- 1) Chairman daSilva called for questions or comments from the public concerning the Final Millage rates and there were none.
- 2) MOTION by Mr. Taylor, second by Mrs. Ulmer, to adopt the Final Millage rates for 2015-2016 as follows:

Required Local Effort	=	4.722
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mrs. Ulmer, second by Ms. Cason, to adopt the Final Budget for 2015-2016. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:33 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 22, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

School Resource Officer Kim Lane was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Director of Human Resources – Dr. Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) (pg. 8)

#6.16	Substitute Teachers (<i>Revised</i>)
#7.17	Authorized Travel Expenses (<i>Revised</i>)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 22, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

UTSC President Annette Kinsey and School Resource Officer Kim Lane were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Drama Club student organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. Mrs. Ulmer asked to have discussion on Item #7 and to recognize the County for the generous donation. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-32)**

- August 11, 2015 - Workshop Session
- Special Meeting
- August 25, 2015 - Public Hearing
- Regular Meeting

2. Approval of the monthly financial statement for August 2015.

3. The following bills for the period August 1-31, 2015:

General Fund

#158424 - 158809	\$	2,414,397.27
Electronic Fund Transfers		<u>1,730,804.99</u>
	\$	4,145,202.26

Federal Fund

#47128 - 47227	\$	370,200.32
Electronic Fund Transfers		<u>248,381.53</u>
	\$	618,581.85

Food Service Fund

#29832 - 29919	\$	166,932.19
Electronic Fund Transfers		<u>63,335.56</u>
	\$	230,267.75

2.0 LCIF

#7184 - 7194	\$	91,148.66
Electronic Fund Transfers		<u>189.96</u>
	\$	91,338.62

4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-2	III-1	IV-2 (Federal)
		IV-2 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated September 22, 2015. **(pgs. 33-35)**

6. Approval of the following contracts/agreements for the 2015-2016 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-87 Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as Track Module and related support services (*Renewal*) **(pgs. 36-42)**

#2016-90 Contract for Evaluation Services Agreement between the Suwannee County School District and the Center for Assessment, Strategic Planning, Evaluation and Research, LLC d/b/a CASPER (*Renewal*) **(pgs. 43-53)**

7. Approval to accept the following donated items: **(pg. 54)**

<u>Site</u>	<u>Items</u>	<u>Donor</u>
RTC	- 2002 Ford F350 Ambulance (Value: \$15,000)	Suwannee County Board of County Commissioners/Suwannee County Fire and Rescue
	- Hewlett Packard Cardiac Monitor/Defibrillator (3 each; Total Value: \$9,000)	
	- Various expired medical supplies as available (No value)	

8. Approval of the following student teacher interns for the fall semester 2015:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Tori Aderholt	St. Leo	BES	Debra Hatch
Kelsie Allen	St. Leo	SPS	Heidi Hunter
Trudy Benson	Western Governors	SES	N/A – Field Experience
Audrey Borrell	St. Leo	SIS	Traci Kirby
Kristen Bozeman	St. Leo	BES	Pam Nettles
Crystal Lawson	St. Leo	SPS	Shannon Daniel
Michelle McMillan	St. Leo	SES	Rebecca Reaves
Zachary Rang	St. Leo	SIS	Kristy Chauncey
Ashley Threm	University of Florida	SPS	Tina McCullers

9. Approval of the following student transfers for the 2015-2016 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Shawn	Hacker	Columbia	Suwannee	8
Loys	Quiles	Columbia	Suwannee	7
Naed	Rivera	Columbia	Suwannee	6
Sarah	Swindell	Lafayette	Suwannee	9
Paula	Torres	Columbia	Suwannee	1
Donald	Warren III	Hamilton	Suwannee	9
Jorden	Waters	Columbia	Suwannee	4
Dillon	Wilson	Columbia	Suwannee	5
Ethan	Wilson	Columbia	Suwannee	2
Kaylinn	Wilson	Columbia	Suwannee	K
Logan	Wilson	Columbia	Suwannee	4
Margaret	Allbritton	Suwannee	Hamilton	9
Jonathan	Barbusci	Suwannee	Taylor	6
Ethan	Creech	Suwannee	Hamilton	12
Cymphoni	Daniels	Suwannee	Hamilton	12
Steven	Eddings	Suwannee	Columbia	12

FIRST NAME	LAST NAME	TO	FROM	GRADE
Trevor	Eddings	Suwannee	Columbia	10
Skyler	Gaylord	Suwannee	Columbia	12
Logan	Liles	Suwannee	Columbia	10
Austin	Melton	Suwannee	Columbia	10
Nicholas Talen	Miller	Suwannee	Columbia	7
William	Nicholson	Suwannee	Columbia	9
Megan	Powell	Suwannee	Hamilton	12
Chauncey	Ratliff Jr.	Suwannee	Hamilton	12
Trisha	Smith	Suwannee	Hamilton	10
Landon	Villalobos	Suwannee	Columbia	6
Blake	Wynn	Suwannee	Hamilton	5
Braxton	Wynn	Suwannee	Hamilton	K
Sidney	Wynn	Suwannee	Hamilton	9

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Devon	Kirkland	SHS	BHS	10
Jennifer	Holt	SMS	BHS	6

10. Approval to hold the annual School Board re-organizational meeting, along with the regular monthly November Board meeting on Tuesday, November 17, 2015, at 5:30 p.m. and 6:00 p.m., respectively.
11. Approval to change the regular monthly December Board meeting to December 15, 2015, at 6:00 p.m.

REGULAR AGENDA

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2015-2016. **(pgs. 55-147)** MOTION CARRIED UNANIMOUSLY
2. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the 2014-2016 School Health Services Plan for Suwannee County School District. **(pgs. 148-181)** MOTION CARRIED UNANIMOUSLY
3. Jim Simpson, Principal of Suwannee Intermediate School (SIS), requests permission of an overnight/out-of-state trip for SIS Student Council members and parent chaperones to travel to Washington, DC, March 18-22, 2016 (during Spring Break). *(Funded by each individual student through fundraising.)* **(pgs. 182-183)**

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of an overnight/out-of-state trip for SIS Student Council members and parent chaperones to travel to Washington, DC, March 18-22, 2016 (during Spring Break). *(Funded by each individual student through fundraising.)* MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

4. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-89 Clinical Education Agreement between Suwannee County School Board Phlebotomy Program and Madison County Memorial Hospital *(New)* **(pgs. 184-189)**

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

(presented by Assistant Superintendent of Administration – Ted Roush)

5. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Certificate of Final Completion and final payment of \$23,614.27 for Suwannee Primary School Kitchen Renovation project to O’Neal Roofing Company Inc. (Final project cost: \$339,579.31) **(pgs. 190-193)** MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pg. 8)**

#6.16 Substitute Teachers (*Revised*)

#7.17 Authorized Travel Expenses (*Revised*)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval to align employee travel reimbursement with Suwannee County School Board Policy #7.17, effective September 22, 2015. **(pg. 194)** MOTION CARRIED UNANIMOUSLY

8. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Personnel Changes List **(pgs. 195-208)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES LIST APPROVED:

RETIREMENT: NON-INSTRUCTIONAL:

Transportation Department:

Gerald Guy, bus driver, effective August 28, 2015

RESIGNATION: INSTRUCTIONAL:

Suwannee Elementary School:

Deborah Rivera, teacher, effective September 25, 2015

RESIGNATIONS: NON-INSTRUCTIONAL:

Food Service (SES):

Pamela Anderson, food service worker, effective August 31, 2015

Suwannee Primary School:

David Lee Laxton, paraprofessional, effective August 27, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Mendy Sikes, teacher, effective September 14, 2015

NEW POSITION

Suwannee High School:

Myra Bell, teacher, effective September 8, 2015

POSITION TRANSFER

Suwannee Middle School:

Elizabeth Joy Howell, teacher, effective September 14, 2015

REPLACES: Jeffery Waters

Samantha Land, teacher, effective September 8, 2015

REPLACES: Toni Sherrell

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE ACT):

Suwannee Intermediate School:

Elizabeth Parris, teacher, August 11 through November 11, 2015

Suwannee Primary School:

Elecxia Reed, teacher, tentatively November 2, 2015, through January 1, 2016

LEAVE OF ABSENCE (MEDICAL):

Suwannee Elementary School:

Jennifer Richer, teacher, August 11, 2015, until released by her doctor, using days as needed for insurance purposes

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Hunter Abercrombie	Cristina Herrington	Lindsey Ramsey
Michelle Aderholt	Shari Herron	Mandy Ramsey
Amy Allen	Heather Holt	Brenda Raulerson
Teresa Allen	Belinda Horne	Elecxia Reed
Christina Batton	Mandi Howard	Kristen Register
Jennifer Bonds	Hannah Johnson	Darlene Rice
Misty Cashmore	Elizabeth Johnston	Marcia Riegel
Andrew Chapman	Julie Klecka	Michelle Robertson
Robbin Chapman	Karen Knighton	Tiffany Sanders
Amanda Clark	Traci Kirby	Traleene Sasso
Teresa Conger	Vera Knighton	Nancy Seale
Wendi Cordle	Candice Land	Stephanie Selph
Tanya Crain	Lori Land	Stacey Skierski
Dan Crews	Connie Leavitt	Wendy Stines
Annemarie Croucher	JoAnn Ledew	Kerri Strong-Mercer
Krystal Cundiff	Pam Lewis	Wynette Sumner
Melissa Davis	Heather Marshal	Adrienne Taylor
Robyne Edwards	Grace McClendon	Yvonne Topham
Staci Feeney	Jimmy McCullers	Jessica Wagner
Rhonda Furry	Tina McCullers	Margaret Williams
Crystal Gill	Holly McMillian	Tammy Williams
Mayra Gonzalez	Jessica Melgar	Sandra Winburn
Lisa Gray	Sarah Musgrove	Jennifer Winnett
Staci Greaves	Dona Norris	Ashley Wooley
April Greene	Yvette Perez	Jennifer Wooley
Linda Gross	Denah Phillips	Pam Yanossy
Natalie Haney	Kim Procko	Cassandra Yulee
Pam Hastings	Georgette Ragan	

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Mendy Sikes	Head JV Girls' Basketball Coach	BHS	M. Richards
Tim Clark	Defensive Coordinator	BHS	
Linda Whitley	Varsity Cheerleader Sponsor	BHS	
Kelsey McCormick	JV Cheerleader Sponsor	BHS	
Stefani Santos	Girls' Cross Country Coach	BHS	
Roy Harden	Head Football Coach	BHS	
Bret Suggs	Var. Asst. Football Coach	BHS	
David Allen	JV Head Football Coach	BHS	
Fred O'Quinn	JV Asst. Football Coach	BHS	
Shannon Jernigan	Boys' Golf Coach	BHS	
LaDon Terry	Head Var. Volleyball Coach	BHS	
Misty Ward	Head JV Volleyball Coach	BHS	
Mendy Sikes	Head M/J Volleyball Coach	BHS	
Ritchie Frye	Head Boys' Var. Basketball Coach	BHS	
Ritchie Frye	Head Boys' JV Basketball Coach	BHS	
John Blalock	Head Boys' M/J Basketball Coach	BHS	
Carla Suggs	Head Girls' Var. Basketball Coach	BHS	
Mendy Sikes	Head Girls' JV Basketball Coach	BHS	
Fred O'Quinn	Head Var. Baseball Coach	BHS	
Brad Minks	Asst. Baseball Coach	BHS	
Fred O'Quinn	Head JV Baseball Coach	BHS	
Roy Harden	Head Boys' Track Coach	BHS	
Tim Clark	Head Girls' Track Coach	BHS	
Fred O'Quinn	Athletic Director	BHS	
Tim Clark	Assistant Athletic Director	BHS	

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

Food Service Department:

Jenna Chancey, food service worker 3-hour (SPS), effective August 31, 2015

REPLACES: Julie Verdegem

Sheree Dugdale, food service worker 3-hour (BES)

REPLACES: Crystal Cox

Toni Garcia, food service worker 3-hour (SIS)

REPLACES: Phyllis Postell

Sarah Hatch, food service worker 3-hour (SIS), effective August 31, 2015

REPLACES: Julie Delucia
Amanda Williamson, food service worker 3-hour (BES)
NEW POSITION

RIVEROAK Technical College:
Jeffrey Lee, TAP Coordinator – Grant Funded, effective September 8, 2015
NEW POSITION

Suwannee High School:
Maria Watson, paraprofessional, effective September 8, 2015
REPLACES: Teri Johnson

Suwannee Primary School:
Logan Register, paraprofessional
REPLACES: David Lee Laxton

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE ACT):

Suwannee Middle School:
Sharan Dedge, paraprofessional, September 18 through November 20, 2015,
with the option of returning sooner if released by her doctor

Student Workers:

Alyssa Bashaw	Civics Grant
Karyn Becker	Civics Grant
Kaitlyn Blanco	Civics Grant
Lisa Cash	RTC/Student Services
Kaila Dalton	RTC/Early Childhood
Grecia Lagunas	Civics Grant
Destiny Lansford	Civics Grant
Genesis Leggett	Civics Grant
Eialy Moreira	Civics Grant
Kaitlyn Rogers	RTC/Early Childhood
Kirstin Rogers	RTC/Early Childhood
Neida Vences	Civics Grant
Carlos Zaragoza	Civics Grant

SUBSTITUTES:

Substitute Food Service Worker:

Julie Delucia

Transportation Department:

Sharon Braun, bus driver

Lynn Peaden, bus attendant

Katherine Watkins, bus attendant

VOLUNTEERS:

Dana Abbott

Hunter Abercrombie

Kaylee Acres

Jennifer Adams

Sherry Adams

Jy Lien Adkins

Marlon Adkins

Jessica Alcorn

Rhonda Alfonso

Ashley Allen

Melissa Allen

Richard Allen

Jennifer Allender

Adelaida Alonso

Juliet Amick

Bobbie Anderson

Christine Anderson

Chanika Ansley

Lachandra Ansley

Marie Armsheimer

Ashley Arnold

Kelley Arnold

Helen Arnone

Deseree Ault

Tarra Avery

Sandra Aycock

Amy Bailey

Amy Baker

Ashley Ballou

Priscilla Banks

Amanda Barnes

Janet Barnes

Sheri Barnes

Frances Baron

Russell Barrs

Aaron Bass

Brooke Bass

Carrie Bass

Jennifer Bass

Judy Bass

Senica Bates

Melissa Beam

Evie Beard

Jennifer Beaudoin

Roger Beaudoin

Megan Beckner

Josephine Bednarczyk

Chris Benson

A Tyana Bevels

Victoria Bilodeau

Rusty Bingham

Kyla Bispham

Angela Blalock

Amando Blanco Jr.

Brittany Blevins

Felicia Blow

Palizzia Blue

Kim Boatright

Brenda Bodway

Hannah Bokowski

Christine Bolline

Jennifer Bond

Kayla Bonds

Sandra Bonds

Shawn Bonds

Tammy Bonds

Jennifer Bonfiglio

Rodney Boone

Amber Bosik

Victoria Boston

Rashonda Bowden

Jamie Bowen

Michael Bower

Heather Boyer

Lou Bradley

Danelle Bradow

Jessica Bradow

Kelly Bradow

Robert Bradow
Katrina Brannon
Kristin Brannon
Patricia Brannon
Cassie Brantley
Emily Brantley
Myra Brock
Britni Brooks
David Brooks
Shambreya Brooks
William Brothers
Andy Brown
Crystal Brown
Janesse Brown
Maria Brown
Sheena Brown
Tiffany Brown
Elizabeth Bruening
Carla Bryant
Carmen Bryant
Larry Bryant
Mauri Bryant
Crystal Bryson
Melanie Buchanan
Deanna Burkett
Cindy Burnett
Robert Burnett
Stephanie Busch
Urban Busch
Fallon Bush
Crystal Butler
Bethany Byrd
Betsy Byrd
Shanna Byrd
Wanda Cacazos
Gary Caldwell
Tara Caldwell
Lorissa Callowat
Alexis Cannon

Ashley Cannon
Christina Cannon
Dean Cannon
Erin Cannon
Kimberly Cannon
Lacey Cannon
William Cannon
Terri Capps
Melanie Caprio
Elizabeth Carden
Catherine Carey
Andrew Carlucci
Teresa Carrier
Timothy Carrier
Mary Carroll
Sarah Carte
Casey Carter
Danielle Carter
Donald Carter
Henrietta Carter
Melissa Carter
Michelle Carter
Amanda Cartwright
Clif Carver
Sally Carver
Edita Cary
Jeremy Cary
Sheila Cashmore
Mary Caskins
Catherine Cason
Robert Cassube
Catrina Castillo
Kelly Caudill
Colorina Cavatos
Maria Cedillo
Elsy Cerritos
Lorna Cerro-Benton
Kenneth Certain
Sharon Chamberlain

Adrienne Chauncey
Sarah Chauncey
Wendy Chauncey
Kortney Cherry
Andrea Cheshire
Jessica Childs
Amanda Christensen
Penny Clark
Vickie Clark
Viola Clark
Erin Clary
Darlene Clay
Janell Cline
Mitchell Cline
Abbie Coker
John Coker
Virginia Coker
Amber Collier
Ashley Collins
Amanda Colon
Megan Concannon
Danny Conger
Teresa Conger
Christen Conine
Melissa Conner
Dennis Conway
Holly Conway
Laurie Cook
Breanna Copeland
Candance Copeland
Lisa Copeland
Nikki Copeland
Williams Copeland
Joan Corbett
Ashley Corbin
Brandice Corbin
Lisa Corbin
Megan Corbin
Pamela Corbin

Tammy Corbin
Tara Corbin
Daniel Courtemanche
Tasha Cramer-Noe
Glenda Cranford
Jenifer Creech
Michelle Cribbs
Brian Criggall
Kathie Crisp
Jessica Crowe
Angeline Crusaw
Delia Cruz
Erika Cruz
Paula Cumming
Ashley Dalton
Robin Dampier
Stephanie Dampier
Gerald Danaher
Dana Daniel
Deborah Daughton
Kelly Davidson
Melody Davidson
Andrea Davis
Ashley Davis
Desiree Davis
Erin Davis
Jasmine Davis
Jason Davis
Kristin Davis
Warren Davis
Dallas Deadwyler
Erin Deadwyler
Michael Dean
Tiffany Dear
LeAnn Dees
Ravinn Dees
Tracy Delegal
Linda Deloach
Christine DeMoss

Marquette Demps
Michelle Dempsey
Mickey Dempsey
Julia Denmark
Julia Denmark
Rebecca Dennard
Pamela Dennis
Rachel Derringer
Marilyn Deveau
Lynsee Dicks
Marcel Djulvez
Timothy Douglas
Amanda Drake
Amanda Drake
Ramona Driggers
Rani Driggers
Kelly Driggers
James Driggers Jr
Jacqueline Duke
Elizabeth Dukes
James Dukes
Catherine Dunmoyer
Gerry Dunn
Melissa Dunn
Jennifer Durden
Garrett Durham
Tammy Dye
Dawn Eakins
Joseph Eakins
Mary Eakins
Erika Edwards
Paula Edwards
Steven Edwards
Jennifer Ellefson
Helena Elliott
Donna Elliott-Smith
Terry Escobar
Veronica Esparza
Anairis Espinosa

Steven Esposito
Provie Essert
Casey Estep
Dawn Eubanks
Nancy Eubanks
Tabitha Evans
Kathy Ezell
Lorraine Fair
Stacie Feeney
Elouise Felknor
Sherri Felknor
Angela Fennell
Daniel Fennell
Benjamin Fenton
Jessica Fenton
Samantha Ferguson
Ana Fernandez
April Fernandez
Crystal Fernandez
Angelina Ferrell
Donna Fewell
Chad Fezatte
Christina Field
Stephanie Fields
Takale Fields
Carolina Figueroa-
Crooke
Marilyn Filion
Leah Fillyaw
David Fina
Aryn Fitzpatrick
Joe Flanagan
Dusty Fletcher
Jennifer Fletcher
Shelly Fletcher
Jennifer Floyd
Laura Floyd
Leanna Folsom
Ashley Fontenot

Victorian Fout
Laura Fowler
Sam Fraley
Teresa Frances
Maria Franco
Jessica Frazier
Theodore Frazier
Mary Fridman
Carmon Frier
Crystal Frishkorn
Misty Frye
Stevan Furst
Amanda Gabey
Brittney Gabey
Kevin Gabey
Martha Gabey
Yamile Gafas
Sandra Gain
Daria Gamble
Holly Gamble
Jessica Garcia
Yanis Garcia
Heather Garrett
Jennifer Garrett
Lori Garrett
Meredith Garrison
Colleen Gartner
Joshua Gerhauser
Melanie Gerhauser
Robert Gerlach
Sheila Gerlach
Tobie Gibbs
Jeri Giddens
Anissa Gilliam
Tia Ginn
Martin Gomez
Esmeralda
Gonzales
Shannon Gooden

Brandy Gray
Crystal Green
Katrina Green
Brian Grider
Jenna Grider
Trapper Griffith
Elizabeth Grimm
Amanda Grinstead
Timothy Grinstead
Linda Gross
Paul Guilmette
Pauline Guilmette
Robin Guilmette
Andrea Guzman
Kathryn Haas
Irina Hacesone
Kara Hale
Danny Hales
Thena Hall
Duane Hampton
Ruth Hampton
Ashley Hancock
Wendy Hancock
Robert Hancock, Jr.
Jasmine Hankerson
Harold Hansard
Toni Hansard
Ginger Harden
Emma Hare
Robert Hare
J C Harrell
JoDeana Harrell
Megan Harrell
Aaron Harris
Bubba Harris
Diana Harris
Gracelynn Harris
Janet Harris
Robin Harris

Susan Harris
Brandi Harrison
Michelle Hart
Rebecca Hartsfield
Omar Hassan
Glenda Hatch
John Hatch
Sarah Hatch
Walter Hatch
John Hawes
Stacey Hawkins
John Hawthorne
Jennifer Hayes
Jimmy Hayes
Maday Hayes
Tina Hayes
Donna Hedgespeth
Kathryn Hegenauer
Effie Hemphill
Teneshia Henderson-
Pate
John Hendrick
Robin Hendrickson
Megan Henry
Brittany Hernandez
Debbie Hernandez
Guadalope Hernandez
Laura Hernandez
Teresita Hernandez
Michael Herndon
Toi Herring
Jessie Herron
Jessica Hess
Terri Hetrick
Kelli Hicks
Amanda Hill
Gregory Hill
Letitia Hill
Amanda Hillard

Jessika Hinkle
Jennifer Hitt
Terra Hobbs
Shana Hodge
James Hodge Jr.
Marcella Holden
Felicia Holder
Wayne Holder III
Debra Holland
Larry Holland
Debra Holtzclaw
Rosanna Holtzclaw
Natalie Horne
Darla Howard
Delores Howell
Gigi Howell
Patricia Howell
Stacie Hudson
Victoria Hudson
Lisa Hughes
Melissa Hughes
Rhonda Hughes
Cameron
Humphries
Kaylea Humphries
Kelley Humphries
Lacey Humphries
Travis Humphries
Whitney Humphries
Wilma Hunnewell
Eric Hunt
Stephanie Hunt
William Hunt
Jenna Hunter
Zena Hunter
Michelle Huntsman
Kevin Hurst
Hildeesther Hurtado
Mary Hygema

Jane Irby
Suzannah Irby
Toby Irby
Courtney Ivan
Marlon Ivey
Chaqira Jackson
Mamie Jackson
Vandora Jackson-
Mcfatten
Melissa Jacobs
Cheryl Jaffe
Mindy Janousek
Andreita Jenkins
Nicole Jenkins
Kim Jennings
Heymi Jimenez
Juan Jimenez
Amanda Johnson
Amy Johnson
Christina Johnson
Christopher Johnson
Cindy Johnson
Edward Johnson
Florlene Johnson
Jacarre Johnson
Rueben Johnson
Warren Johnson
Mary Johnston
Christina Jones
Lamarra Jones
Tina Jones
Christopher Keane
Brianna Kelley
Jessica Kelly
Joni Kelly
Renita Kelly
Amanda Khurana
Deric King
Nikky King

Nicole Kinsey
Crissy Kirkland
Julie Klecka
Sandra Klecka
William Klecka
Lance Kleinsmith
Barbara Knapp
Vera Knighton
Scott Koehn
Mary Lou Kohn
Karen Koon
Lori Koon
Donna Kramp
Karen Kraszewski
Jennifer Kreis
Angela Lachance
Trannie Lacquey
Karen Lager
Keith Lager
Elizabeth Lamb
Robert Lamb
Myrtis Lambert
Laura Land
Shirley Landen
Janet Landry
Reba Lane
Cyndi Langford
Andrea Lanier
Lisa Law
Ruth Law
Patricia Lawhorn
Rovon Lawson
Rebecca Layman
Erika Leak
Rodney Leak
Princess Lee
Stormy Lee
Tamrin Lee
Sarah Leffew-Flores

Vanessa Leffler
Michelle Leggon
Gwen Lewis
Myra Lewis
Pamela Liley
Kandace Lindblade
Roy Lindblade
Brandi Linton
Daniel Little
Nathan Little
Brittany Logan
Marilyn Loges
Autumn Lokan
Casey Lokan
Lisa Long
Paula Loper
Jose Lopez
Maygualida Lopez
Daniel Lucier
Brittany Luckey
Kelly Lundy
Esperansa Luviano
Patricia Lyons
Douglas Mabey
Crystal Maclaren
Samantha Macy
Hayes Maday
Amanda Maddox
Shawn Main
Jackie Malaguti
Michael Malaguti
Kenya Manley
Janet Mantooth
Rose Markham
Andrea Marroquin
Ashley Marshall
Ellen Marszalkowski
Amanda Martin
Maria Martinez

John Martz
Regina Marvin
John Mash
Tonya Mathenia
Shawn Mattern
Patriece Matthews
Alan May
Sebrina May
Constance McCall
Latasha McClain
Grace McClendon
Jenny McCook
Joshua McCook
Chadwick McCormick
Victor McDonald
Destinee McFadden
Sally McGuire
Elijah McKenzie
Clair McLaughlin
Michel McLeod
Amanda McMillan
Brenna McMullen
Dalton McNair
Tammy McWherter
Brandy Meads
Emily Meekins
Christie Megahee
Kelly Melland
Bobby Merriman
Jackie Miara
James Mikitta
Pamela Mikitta
Priscilla Miles
Richard Miles
Timi-Shane Miley
Melissa Miller
Jessica Mix
Maday Montero
Susan Moody

Crystal Moore
Aaron Morales
Daniela Moreland
Crystal Moreno
Flor Moreno
Christina Morgan
Darcy Morgan
Crystal Morreno
Erin Morris
Brian Moseley
Misty Moseley
Mary Moses
Angela Mosley
Jeffery Mosley
Savannah Mosso-Dejesus
Judithann Murray
Jennifer Napier
Kenneth Nasworth
Charity Nasworthy
Charity Nasworthy
Barbara Neahard
Norma Nealon
Tammy Neil
Pamela Nettles
Rachel Newsome
Hengi Ni
Kyle Nickerson
Morgan Nickerson
Jim Nielsen
James Noe
Heather Nolan
Amanda Norris
Robert Norris
Tina Norris
Kristina North
Morgan North
Bruce Norton
Pam Norton
Robinette Odom

Shaunta Oglesby
Julia Oliva
Santa Oliva
Jessica Oliver
Lugeena Oney
Katee O'Quinn
Traci Osborn
Shannon Osgood
Wesley Osgood
Samantha Owen
Tracey Owen
Casey Owens
Secilie Owens
Torniqua Owens
Bernard Owens Jr
Lucretia Pappa
James Pardee
Jennifer Parker
Gary Parsells
Karen Parsons
Toni Patterson
Amanda Patton
John Paulton
Jennifer Payne
Jessica Payne
Jerri Pecanha
Shayla Peeler
Leonard Pegram
Tara Peppers
Leticia Perez
Ashley Perry
Dana Pettrey
Casey Phelan
Crystal Phillips
Somer Phillips
Anna Pickett
Shamekia
Pilkington
April Pinkard

Dellalee Piper-Tillman
Heather Pittman
Shelia Pittman
Nancy Pitts
Robert Pitts
Angela Pond
Jennifer Ponder
Connie Poole
Stephanie Poole
Jesslyn Poore
Laura Poore
Ashley Porter
Lillie Porter
Adam Prins
Marilyn Prins
Bill Procko
Caroline Purdy
Melisa Quinones
Brandi Radford
Jeffrey Ragans
Amanda Ramirez
Ana Ramirez-Rivera
Jerry Ramsey
Lindsey Ramsey
Kimberly Ranck
Randi Randell
Kerri Ratliff
Timothy Ratliff
Brenda Raulerson
Heather Raulerson
Linda Ray
Lisa Reaves
Kirston Redman
Brenda Reed
Lynn Reeves
Sandra Reid
Stacie Reid
Rebecca Retherford
Jean Revis

Michel Reyes
Shalenthia Reynolds
Anita Riels
Patricia Rios
Michelle Rioux
Beverly Ritter
Angela Roberts
Brittany Roberts
Elissa Roberts
Ethan Roberts
Jason Roberts
Jennifer Roberts
Nancy Roberts
Patricia Roberts
Thomas Roberts
Tina Roberts-
Hammock
Maryann Robertson
Sabrina Robertson
Cindy Robinson
Hunter Robinson
Kecia Robinson
Linda Robinson
Linda Roddenberry
Peter Rodriguez
Ramon Rodriguez
Yunilda Rodriguez
Theresa Rodriquez
Jennifer Rogers
Rebecca Rogers
Itzel Romulo
Dan Root
Dana Root
Rebecca Rose
Andrew Ross
Daynette Ross
Debra Ross
Jennifer Ross
Logan Ross

Reathe Ross
Ted Roush
Tina Roush
Crystal Royal
Ester Ruiz
Catherine Russell
Valerie Russell
Tina Ryker
Julie Saavedra
Heather Sabourin
Jennifer Saichuk
Magda Sanches
Sonja Sanchez
Stephanie Sanchez
Tiffany Sanders
Amy Sansouci
Jennifer Santana
Stefani Santos
Brian Sapp
Chelsea Sapp
Kathryn Sapp
Thomas Sapp
Ashley Sapp-
Edwards
Amanda Sawyers
Jerry Scarborough
Barbie Scott
Stephanie Scott
Rachel Seaver
Christina Seccafico-
Terry
Amanda Senea
Fran Sessions
Katryna Sessions
Cheri Sexton
Steven Sexton
Shelly Seymour
Jennifer Shaw
Mayhala Shefbuch

Destiny Sheperd
Cassie Shuler
Cynthia Sikes
Kelly Sikes
Mendy Sikes
Emily Simmons
Addam Simpkins
Carolyn Simpson
Jessica Simpson
Lee Simpson
Jennifer Sims
Thomas Sims
Barbara Sinawa
Carol Sivik
Christina Sivik
Hannah Skinner
Ronald Skinner Jr
Brittany Slane
Mandy Slaughter
Tina Slaughter
Jenny Sloan
Donna Smith
Jeremiah Smith
Kathleen Smith
Kathy Smith
Marcia Smith
Samantha Smith
Sandra Smith
Shatara Smith
Wilonia Smith
John Snider
Krystina Snider
Krystina Snider
Nikki Snider
Kurt Snipes
Nina Snipes
Katherine Snowden
Jennifer Soluri
Cara Soride

Ana Sotomayor
Jessica Spears
Sylvia Spivey
Martha Spiwak
Sarah St.Clair
Ashley Staley
Kevin Stancel
Ruth Stanley
Cynthia Stansel
Tylyn Stansel
Heather Starling
Michell Starling
Casandra Stephens
Kayla Stephens
Carol Stevens
Jamie Stewart
Tammy Stewart
Tara Stickland
Karri Strong-Mercer
Jena Stute
Michael Stute
Miljicovic Suada
Brett Suggs
Jessica Sullivan
Karri Sullivan
Lonie Sullivan
Allison Summers
Michael Swartz
Dwayne Talton
Angela Tanner
Amy Tatum
Ashley Taylor
Jackie Taylor
Jerry Taylor
Kimberley Taylor
Martha Taylor
Miranda Tehan
Aleshia Terry
Donna Terry

Shannon Tessier
Jennifer Thomas
Katrina Thomas
Kenmisha Thomas
Canisha Thompkins
Alice Thompson
Paula Thompson
Susie Thompson
Sarah Thormodson
Kimberly Threm-
Mays
Dana Tidwell
Crystal Tigue
Rhonda Tillman
Samantha Todd
Shirley Tomac
Misty Tomlinson
Tammy Tomlinson
Dorisela Torres
Marta Torres
Misty Touchton
Tiffany Trowbridge
April Truluck
Kimberly Tuckey
Ashley Turnage
Johnny Turnage
Danielle Turner
Tammy Turner
Yolanda Turner
Denita Tyre
Edith Underwood
Melissa Underwood
Rebekah Van
Auken
Jason Vann
Lynda Vann
Karen Veal
William Veal
Yomaris Vega

Ashley Viele
Letitia Villdea
Billie Vincent
Stephanie Virgil
Meredith Voss-Dortch
Eleni Wachter
Pam Wade
Jessica Wagner
Lauren Wainwright
Andrea Walker
Angela Walker
Jawanna Walker
Melissa Walker
Tiffany Walker
Jessica Wallen
Christina Ward
Erin Ward
Hansen Ward
Misty Ward
Melissa Ware
Carol Warner
Tanya Warren
Erica Washington
Lataya Washington
Terri Watley
Ciarra Watson
Quintilla Watson
Linda Webb
Tonya Webb
Norhaya Weisner
Melissa Welch
Alice Wenig
Samantha Wenig
Rebecca Westbrook
Bryan Whitaker
Misty Whitaker
Amy White
Christina White
Dolores White

Shantae White
Verna White
Yomalie White
Wendy Whitfield
Crystal Whitt
Nicole Whittington
Linda Whittle
Lindsay Wiggins
Teri Wighoite
Timberly Wilcox
Aubrey Wilkerson
Debbie Wilkin
Amber Williams
Cori Williams
Danielle Williams
Jacqueline Williams
Jennifer Williams
Lajonathan Williams
Latoria Williams
Margaret Williams
Marlene Williams
MaryAnn Williams
Pamela Williams
Paul Williams
Tammy Williams
Theresa Williams
Kelli Williamson
Katrina Willis
Amber Wilson
Aymee Wilson
Bobbi Wilson
Helen Wilson
Sara Wilson
Deborah Winik
Alice Wise
Chase Wojick
Dianelys Woloszyn
Lydia Woloszyn
Angela Wood

Michael Wood
Debbie Worth
Kristen Wright
Tamma Wright
Alyssa Wynn
Rebecca Wyrick

Yolanda Xithe
Nikia Yagel
Justin York
Anthony Young
Barry Young
Jessica Young

Stacy Young
Naidamar Zavala
Dommick Ziemba
Rainy Zimmerman
Megan Zipperer

**End of List
2015-2016
School Year**

ACTION ON THE AGENDA ADDENDUM:

Chief Financial Officer – Vickie DePratter:

#1.MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the negotiated salary schedule for 2015-2016. **(pgs. A2-A4)** MOTION CARRIED UNANIMOUSLY

#2.MOTION by Ms. Cason, second by Mrs. Ulmer, for approval to provide for a 3% salary increase to personnel classified as *confidential*, effective July 1, 2015. **(pg. A5)** MOTION CARRIED UNANIMOUSLY

#3.MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to provide for a nonrecurring bonus of \$1,000 to administrators for 2015-2016 who have a prior year evaluation of effective or greater. **(pg. A5)** MOTION CARRIED three to one; Mr. Taylor voted NO.

END OF AGENDA ADDENDUM

School Board Attorney – Leonard Dietzen:

9. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

10. Superintendent's Report

Superintendent Scarborough asked Board members for their input regarding a draft letter to Senator Dean and Representative Porter pertaining to the School Board's legislative priorities for 2016.

School Board Members:

11. Issues and concerns Board members may wish to discuss

- No issues or concerns.

The meeting adjourned at 6:54 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 6, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent. School Board Member Julie Ulmer arrived at 9:03 a.m.

Administrators and others present: Jennifer Barrs, Renee Bass (arrived at 9:27 a.m.), Walter Boatright (arrived at 9:27 a.m.), Amy Boggus, Dr. Bill Brothers (arrived at 9:25 a.m.), David Campbell, Mark Carver (arrived at 9:10 a.m.), Lisa Dorris (arrived at 10:00 a.m.), Malcolm Hines, Michele Howard (arrived at 9:27 a.m.), Jay Jolicoeur (arrived at 9:38 a.m.), Chris Landrum, Susan Moffat, Ted Roush, Elizabeth Simpson (arrived at 9:15 a.m.), Jim Simpson, Marsha Tedder (arrived at 9:03 a.m.), Lila Udell, Kelly Waters, Dr. Jimmy Wilkerson, and Josh Williams.

Chairman daSilva called the meeting to order at 9:00 a.m.

Parent Involvement PlansLila Udell
ELL Update

Mrs. Udell reviewed the proposed Parent and District Involvement Plans.

Mrs. Udell provided an update regarding ELL.

Teacher EvaluationsDr. Bill Brothers

Dr. Brothers provided an update regarding teacher evaluations.

Hepatitis B Vaccine Form.....Elizabeth Simpson

Mrs. Simpson and Mrs. Howard reviewed the proposed Hepatitis B Vaccine Employee Declination Form.

Opportunity School Procedures RevisionsTed Roush

Mr. Roush introduced Mr. Hines, Dr. Wilkerson, and Ms. Waters who provided information regarding the proposed revisions to the Opportunity School procedures.

Progress Monitoring Calendar Renee Bass

Mrs. Bass distributed and reviewed the proposed Progress Monitoring Calendars for grades K-5 and 6-12 for the 2015-2016 school year.

The workshop adjourned at 10:23 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 6, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

Chairman daSilva called the meeting to order at 10:37 a.m.

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

(presented by Assistant Superintendent of Administration – Ted Roush)

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-91 Fuel Education (FuelEd) Contract between Suwannee County Schools and K12 Florida LLC (*New*) (**pgs. 3-15**)

MOTION CARRIED three to two; Mr. Taylor and Mr. White voted NO.

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: This contract been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-94 Contract between School District of Suwannee County, Florida, and Florida Sheriffs Youth Ranches, Inc. (*Renewal*) (**pgs. 16-19**)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following resolution for the 2015-2016 school year:

#2016-05R Suwannee County School District Resolution in Support of
National Principal's Month – October 2015 (*New*)
(pgs. 20-22)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

MOTION by Mr. White, second by Ms. Cason, for approval of Items #4 and #5 below:

4. Out-of-state trip for Branford High School (BHS) FFA students to attend the 2015 National FFA Convention in Louisville, KY, from October 26-31, 2015. (pg. 23)
5. Out-of-state travel for Andrea Lanier, BHS Paraprofessional, and Stacy Young, BHS FFA Advisor, to attend the 2015 National FFA Convention in Louisville, KY, from October 26-31, 2015. (pg. 24)

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

6. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-93 Amendment #1 to Panhandle Area Educational Consortium
(PAEC) Contract 11-130 FOCUS Lease Agreement between
PAEC and the Suwannee County School District (Note: This
amends Contract #2011-113, which was previously Board
approved on April 19, 2011.) (*Revised/Renewal*) (pgs. 25-26)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

7. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Personnel Changes List (pg. 27) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATION: INSTRUCTIONAL:

Branford High School:

Robert Phillips, teacher, effective August 11, 2015

REPLACES: Mickey Dempsey

Michael Meeks, teacher, effective August 25, 2015

REPLACES: Perry Davis

Suwannee Elementary School:

Kelsey Mercer, teacher, effective September 21, 2015

REPLACES: Kelli Wusterhausen

Suwannee Intermediate School:

Julie Griswold, teacher, effective September 25, 2015

REPLACES: LaKendra Richardson/Unfilled Position

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the first semester of the 2015-2016 school term:

SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	YEAR
BHS	Coker	Eleanor	ESOL		15-16
BHS	Jernigan	Courtney	ESOL		15-16
BHS	McInnis	Lynda	ESOL		15-16
BHS	Patterson	Jennifer	ESOL		15-16
BHS	Spradlin	Mickey	ESOL		15-16
BHS	Jernigan	Shannon	Into to Finance, Per & Fam Fin	2,3,4,6,7	15-16
FSYR	Moffat	Susan	Into Geo, Geo, Lib Arts Math 1	1,2,3	15-16

SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	YEAR
SES	McIntosh	Joyce	Gifted	1,7	15-16
SES	Vicky	Vaught	ESOL		15-16
SHS	Bullock	Brian	ESOL		15-16
SHS	Harris	Jaclyn	Erth/Space Sci Hon	3,4,5	15-16
SHS	Harris	Jaclyn	ESOL		15-16
SHS	Morales	Trista	ESOL		15-16
SHS	Morgan	Stephen	AP Physics-1	1	15-16
SHS	Vickers	Candy	ESE Content	All Day	15-16
SIS	Burgess	Chelsea	ESOL		15-16
SIS	Davis	Jessica	ESOL		15-16
SIS	Kinard	Mary	ESOL		15-16
SIS	Roberson	Ruth	ESOL		15-16
SIS	Tipton	Violet	ESOL		15-16
SIS	Wiles	Jamie	ESOL		15-16
SMS	Harrell	Meri	ESOL		15-16
SMS	Lewis	Kevin	ESE Content	All Day	15-16
SPS	Cordle	Wendalyn	ESOL		15-16
SPS	Vann	Elizabeth	Kindergarten	All Day	15-16
BHS	Sikes	Mendy	Elem Ed	All Day	15-16

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Erin Clark	Planning Period	BHS	NA
Robert Phillips	Planning Period	BHS	NA
Sergio Rodriguez	Planning Period	BHS	NA
Daniel Taylor	Planning Period	BHS	NA
Abbey Warren	Planning Period	BHS	NA

**End of List
2015-2016
School Year**

Miscellaneous

Mr. Taylor asked if there was a shortage of substitutes in the District. Discussion followed regarding the shortage, substitute pay, and Kelly Services. Consensus of the Board was to research the possibility of increasing substitute pay.

The meeting adjourned at 11:23 a.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
October 27, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Cory Horne was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. Final review of additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2015-2016. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 8)**

Mr. daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School District Student Progression Plans and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 27, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and School Resource Officer Cory Horne were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Leo Club student organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ John Lacquey, representing the NCF Tea Party, addressed the Board regarding Common Core.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Consent Agenda. Mr. White pulled Item #2 for discussion/information purposes regarding the \$16,000 that came from Suwannee High School (SHS) to the School Board for the new scoreboard. Mr. Roush provided additional information regarding SHS's scoreboard. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-38)**

- September 8, 2015
 - Workshop Session
 - Special Meeting
 - Public Hearing (*adopt the final Millage Rates and final Budget for 2015-2016*)
- September 22, 2015
 - Public Hearing
 - Regular Meeting

2. Approval of the monthly financial statement for September 2015.

3. The following bills for the period September 1-30, 2015:

General Fund

#158810 - 159528	\$	1,237,960.89
Electronic Fund Transfers		<u>4,231.98</u>
	\$	1,242,192.87

Federal Fund

#47228 - 47351	\$	224,128.26
Electronic Fund Transfers		<u>87,859.74</u>
	\$	311,988.00

Food Service Fund

#29920 - 30006	\$	425,224.62
Electronic Fund Transfers		<u>6,065.88</u>
	\$	431,290.50

2.0 LCIF

#7195 - 7225	\$	56,244.12
Electronic Fund Transfers		<u>0.00</u>
	\$	56,244.12

4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-2	IV-3 (Federal)
		IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 27, 2015. **(pgs. 39-40)**

6. Approval of the following contracts/agreements for the 2015-2016 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-92 School Vaccination Services Agreement between Healthy Schools, LLC and Suwannee County School District (*Renewal*)
(pgs. 41-45)

7. Approval of the following student teacher interns for the fall semester 2015:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Paige Crump	North FL Community College	SPS	N/A-Field Experience
Janee Skriver	FL Gateway	SPS	N/A-Field Experience

8. Approval of the following student transfers for the 2015-2016 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kristopher	Allen	Madison	Suwannee	11
Faith	Frishkorn	Columbia	Suwannee	2
Matthew	Harney Jr.	Columbia	Suwannee	K
Madison	Minnich	Columbia	Suwannee	10

FIRST NAME	LAST NAME	TO	FROM	GRADE
Matthew	Minnich	Columbia	Suwannee	8
Spencer	Todd	Columbia	Suwannee	7
Joseph Lance	Mathis	Suwannee	Hamilton	8

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-95 Master Installment Purchase Agreement between Mercedes-Benz Financial Services USA LLC and the School Board of Suwannee County, Florida (*New*) (pg. 46-75)

MOTION CARRIED four to one; Mr. White voted NO.

Assistant Superintendent of Administration – Ted Roush:

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the 2014-2015 Office of Program Policy Analysis and Government Accountability (OPPAGA) School Safety and Security Self-Assessment Form. (A copy is available for review in the office of the Assistant Superintendent of Administration.) (pg. 76) MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval of additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2015-2016. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) (pg. 8) MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following curriculum items for the 2015-2016 school year:
 - a. Suwannee County School District's Elementary Grades K-5 and Secondary Grades 6-12 Progress Monitoring/Assessment Calendars for 2015-2016 **(pgs. 77-79)**
 - b. Attached Courses of Study for each District school **(pgs. 80-167)**

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following personnel item for the 2015-2016 school year:
 - a. Job Description #98 – Reading Coach (*Revised*) **(pgs. 168-172)**

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the School District of Suwannee County Instructional Employee Observation and Data Collection/Analysis Summary (*Note: Instructional Employee includes Classroom Teacher, Guidance Counselor, Media Specialist, Occupational Therapist, Academic Coach, Resource Teacher, School Psychologist, and Staffing Specialist.*) **(pgs. 173-175)** MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

7. MOTION by Mr. Taylor, second by Mr. White, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-98 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Doctor's Memorial Hospital Inc., Perry, Florida (*New*) **(pgs. 176-181)**

MOTION CARRIED UNANIMOUSLY

Mr. Boatright asked that Item #8 be pulled from the agenda; the item will be brought back for Board approval at a later date.

~~8. The Superintendent recommends approval of the following curriculum item for the 2015-2016 school year:~~

~~a. RIVEROAK Technical College My Play School Handbook for 2015-2016
(pgs. 182-195)~~

Director of Federal Programs – Lila Udell:

(presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

9. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the 2015-2016 District Parent Involvement Plan and the 2015-2016 Parent Involvement Plans for all District schools. (Copies are available for review in the office of the Director of Federal Programs.) **(pg. 196)** MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

10. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following form:

#7200-132 Employee Intent Form (*New*) **(pgs. 197-198)**
(*Note: This form is used for employees to choose an option for the Hepatitis B vaccine.*)

MOTION CARRIED UNANIMOUSLY

11. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-96 Suwannee County Public Schools Rate and Service Contract 2015-2016 between the Suwannee County School Board and Bright Stars Academy, Inc. for the Teen Parent Program (*New*) **(pgs. 199-215)**

MOTION CARRIED four to one; Mr. White voted NO.

Director of Human Resources – Dr. Bill Brothers:

12. MOTION by Ms. Cason, second by Mr. Taylor, for approval of the Personnel Changes List, with the following corrections: Page 217, under Resignation: Instructional: Branford High School, delete Jennifer Patterson's name, due to her withdrawing/rescinding her resignation; and on Page 221, under Transportation Department, Lynn Peaden, bus attendant, change effective date to October 12, 2015 (pgs. 216-234)

NOTE: Mrs. Ulmer stated she would be abstaining from the vote due to a potential conflict of interest. (See attached Form 8B Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers.)

MOTION CARRIED four to one; Mrs. Ulmer ABSTAINED from the vote.

PERSONNEL CHANGES APPROVED:

RETIREMENT: NON-INSTRUCTIONAL:

Facilities Department:

Sylvia Taylor, administrative secretary, effective January 15, 2016

RESIGNATION: INSTRUCTIONAL:

Suwannee Middle School:

David Bond, teacher, effective September 24, 2015

RESIGNATIONS: NON-INSTRUCTIONAL:

IT Department:

Robin Taylor, IT Technician, effective October 30, 2015

Transportation Department:

Joetta Bennett, bus attendant, effective October 8, 2015

Transportation Department:

Joel Bruce Williamson, mechanic, effective September 25, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Tracy Combee, teacher, effective October 19, 2015

REPLACES: Betsy Branche

Suwannee Elementary School:

Benjamin Thomas, teacher, effective October 19, 2015

REPLACES: Tracy Henderson

Suwannee Intermediate School:

Summer Ely, teacher, effective October 19, 2015

REPLACES: Denise Baldwin

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Isaac Chandler

Shannon Chauncey

Jennifer McMillan

Victoria Ramsey

Susan Ratliff

RIVEROAK Technical College:

Jeremy Ulmer, teacher

NEW POSITION

Suwannee Primary School:

Cassandra Yulee, teacher – temporary

REPLACES: Elecxia Reed

LEAVE OF ABSENCE (PERSONAL):

Suwannee Middle School:

Mirian Venero, teacher, August 11 through October 19, 2015, using days as needed for insurance purposes

MENTORS:

The following to serve as mentors:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>Location</u>
Holly McMillan	Kelsey Mercer	SES PECDS
Priscilla Woodard	Angela Miller	SES
Robyne Edwards	Ben Thomas	SES PECDS
Susan Michelle Mowry	Lina Saleem	SES PECDS
Kerry Jo Melland	Lauren Jenkins	SPS PECDS
Hannah Johnson	Martha Southerland	SPS
Shannon Daniel	Brittani Law	SPS PECDS
Pam Hastings	Kiara Davis	SPS
Jennifer Gregory	Charis Parker	SPS
April Frye	Summer Ely	SIS PECDS
Kim Warren	Amy Stratton	SIS PECDS
Jennifer Stevens	Mary Kinard	SIS
Traci Kirby	Jessica Davis	SIS PECDS
Traci Kirby	Chelsea Burgess	SIS
Cathy Nicely	Jamie Wiles	SIS
Mary Check-Cason	Kaitlin Vanheusen	SMS
Annette Chauncey	Sarah Grillo	SMS
Cara Disken	Samantha Land	SMS PECDS
Cara Disken	Danielle Ovando	SMS
Melinda Tice	Jenna Garrett	SMS PECDS
Rowena West	Elizabeth Joy Howell	SMS PECDS
Colleen Welsh	Jo Anne Wimberly	SMS
Jenny Clark	Kevin Lewis	SMS PECDS
Lawanna Zimmerman	Jazmine Marrero	SMS PECDS
Meri Harrell	Darace Hahn	SMS
Darrell Curls	Crystiana Butler	SHS
Tamara Burt	Trista Morales	SHS
Jenny Hurst	Rebecca Mowry	SHS
Emily Bass	Sherry Dean	SHS
Abbey Warren	Mickey Spradlin	BHS
Tammy Neil	John Abersold	BHS PECDS
Julie Dees	Michael Meek	BHS PECDS
Nina Tuttle	Deanna Burkett	BHS PECDS
Stefani Santos	Erin Clark	BHS

Denise Stewart	Eleanor Coker	BHS
Angel Hill	Robert Phillips	BHS
Denah Phillips	Tracy Combee	BES

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Julie Klecka	Instructional Leadership	BES	NA
Lori Land	Instructional Leadership	BES	NA
Melinda Hawthorne	Instructional Leadership	BES	NA
Stephanie Knighton	Instructional Leadership	BES	NA
Lindsey Ramsey	Instructional Leadership	BES	NA
Elizabeth Johnston	Instructional Leadership	BES	NA
Candice Land	Instructional Leadership	BES	NA
Juettie Kelley	Instructional Leadership	BES	NA
Amanda Johnson	Instructional Leadership	BES	NA
Nancy Nielsen	Instructional Leadership	BES	NA
Mendy Sikes	Planning Period	BES	NA
Crystiana Butler	Head Volleyball Coach	SHS	K. Owens
Paul Horne	Head Wrestling Coach	SHS	D.L. Laxton
Kevin Lewis	Head Boys' Basketball Coach	SMS	R. Tucker
Kevin Lewis	Girls' Track Coach	SMS	New Position
Patricia Brantley	Planning Period (split)	SVS	NA
Virginia Weaver	Planning Period (split)	SVS	NA
Jaclyn Harris	Planning Period	SVS	NA

TRANSFER:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Carmen Reyes	SMS / Teacher	SHS / Teacher	L. Cochrane	10/19/2015

MISCELLANEOUS:

Suwannee Elementary School:

Laura Roberts, teacher, to work up to 50 hours for facilitating gifted endorsement courses on Moodle; Salary paid from FDLRS

Suwannee Middle School:

Paul Horne resigned as wrestling coach effective September 29, 2015

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

District Wide/Department of Student Services:

Monica Sauer, interpreter, effective October 19, 2015

REPLACES: Christopher Jordan

District Wide/Facilities Department:

James Larson, custodian 12-month, effective October 12, 2015

NEW POSITION

Food Service Department/SES:

Jennifer Gaskins, food service worker 8 hour, effective September 15, 2015

REPLACES: Pamela Anderson

Transportation Department:

Crystal Fernandez, bus driver, effective September 12, 2015

REPLACES: Karen Willis

Lynn Peaden, bus attendant, effective October 12, 2015

REPLACES: Joetta Jackson

Linda Vanous, bus driver temporary, effective October 2, 2015

REPLACES: Chancie Corbett

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE ACT):

Transportation Department:

Chancie Corbett, bus driver, September 12 through December 12, 2015

Suwannee Middle School:

Theresa Owens, extend medical leave of absence through December 31, 2015,
with the option of returning sooner if released by her doctor

Student Workers:

Lindsey Bricker	RTC/Civics Grant
Skyler Gaylord	RTC/Civics Grant
Destiny Lansford	RTC/Civics Grant
Dawn Sasser	RTC

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Jennifer Gaskins	SES / Food Service Wk.	SPS / Food Service Wk.	T. Brannon	9/28/15
Teresa Brannon	SPS / Food Service Wk.	SES / Food Service Wk.	J. Gaskins	9/28/15

SUBSTITUTES:

Substitute Custodians:

Roger Davis	Brenda Johnson	Travis Corbin	Karen Parson
Joseph Anderson	David Thrift	Charles Brown	Lattodrick Gardner
James Larson			

Substitute Food Service Workers:

Brenda Johnson	Travis Corbin	Karen Parson	David Thrift
Lattodrick Gardner	Linda Morrell	Becky Reaves	

Transportation Department:

Linda Vanous
Wayne Couture

VOLUNTEERS:

Mayra Acen	Senica Bates	Nina Brittain
Wanda Adams	Brenda Bates	Tiffany Brown
Kelly Ahrens	Clifford Bean	Justin Brown
Denille Alcorn	Heather Beauchamp	Claudia Brown
Rhonda Alfonso	Marion Bell	Amanda Bruening
David Allen	Lori Bell	Elizabeth Bruening
Keri Amerson	Sara Benson	Amber Buda
Cardina Anderson	Taylor Blackmon	Angela Burkett
Chanika Ansley	Kaycie Blanton	Lacy Burnham
Johnnie Armstead	Brittany Blevins	Sylvia J. Burnham
Victoria Armstead	Palizzia Blue	Sylvia A Burnham
Gloria Arroyo	Hannah Bokowski	Fallon Bush
Heather Ayala	Rashanda Bowden	Stephanie Butler
Katana Baker	Christina Bowers	Jennifer Butler
Tami Ball	Bickie Bradfield	Shateea Butler
Ashley Ballou	Emily Brantley	Sarah Candwell
Erika Barga	Gloria Bravo	April Cannon
Bonnie Bass	Grace Brett	Krishton Cannon

Hillary Cannon
Alexis Cannon
Margie Caparelli
Melanie Caprio
Peggy Carroll
Harold Carter
Amanda Carver
Lindsey Casteel
Wanda Cavazos
Maria Cedillo
Donneshia
Chambers
Diane Chavez
Westley Christian
Marla Clark
Deanna Clark
Brenda Clark
Pamela Cochran
Gerald Collins
Kimberley Collins
Lilyana Conger
Samuel Conger
Christen Conine
Heather Corbin
Stacia Corpora
Felicia Crawford
Charles Crews
Brandi Crews
Billy Crocker
Shanae Croft
Ila Croker
Tabetha Crosby
Kathleen Cross
Samantha Crossno
Clifton Crowe
Mae Daniel
Tracie Daniels
Iris Daughtry
Jessica Davis-Jessop

Janet Davis-Stiles
Terry Dees
Crystal Delcastillo
Ana Delgado
Sabrina Denelsbeck
Adrienne DePratter
Vickie DePratter
Lakeshid Derico
Jesse Derringer
Christa Derringer
Fran Doneburgh
Janet Douglas
Betty Driggers
Samantha Driskell
Sheree Dugdale
Shanna Dukes
Christopher Durden
Kristina Durham
Elizabeth Durrance
Robert Eaken
Lynn Eaken
Alice Anne Edwards
Carolyn Eplin
Jamie Espinoza
Timothy Eubanks
Lori Evans
Tabitha Evans
Lorraine Fair
Balinda Federick
Fabiola Fernandez
Angelina Ferrell
Takale Fields
Dustin Fletcher
Samantha Flynn
Joyce Ford
Betty Fortner
Jamie Fountain
Leopoldo Franco
Samantha Frazier

Danell Fullbright
Brenda Futch
Holly Gamble
Richard Gamble
Donna Gardner
Melissa Garrison
Meredith Garrison
Elena Gaskins
Karen Gilbert
Lucy Golub
Christina Gonzalez
John Good
Avery Goodwin
Jesssica Gordy
Shawna Goss
Kristi Greene
Alexander Gregorio
Amy Gregory
Lakeva Griffin
Renada Guyton-Nelson
Candice Hanssen
Robert Hare
Emma Hare
Chelsea Harrell
Andrew Harrell Jr
Dana Harris
Amanda Harris
Michelle Hart
Kay Harvard
Sarah Hatch
Jadia Haynes
Hannah Heffernan
April Henderson
James Herrington
Cynthia Hett
Majesta Hewiett
Jessica Hill
Kalie Hingson
Jennifer Hitt

Shana Hodge
Gary Holland
Heather Hotton
Emily Howe
Jackie Howze
Tori Humphries
Jenna Hunter
Tiffany Hurst
Brooke Hurst
Elizabeth Ice
Suzannah Irby
Bobby Jackson
James Jackson
Rianna Jelks
Josie Jenkins
Michelle Jenkins
Tanya Jernigan
Eva Johnson
Tawanna Johnson
Krystal Johnson
James Johnson
Michael Johnson
LaDonna Jones
Mildred Jones
Michelle Jones
Priscilla Jones
Kathryn Kaczmarek
Nicole Keen
Candace Kennon
Stephanie Kerklin
Elizabeth King
Amanda Kirby
Kenny Kirby
Phyllis Klitzkie
Harriett Knighton
Deloris Knisley
Karen Koon
Paula Land
Heather Law

Robert Law
Crystal Lawson
Jason Leffler
Vanessa Leffler
Margaret Lewis
Thomas Lewis
Mevelyn Lewis
Richard Little, Jr.
Stephanie Littleton
Jennifer Lopez
Judith Loughran
Adrienne Lovett
Mary Lyras
Randy Macario Garcia
Ariel Mango
Rosemary Manker
Herbert Mantooth
Josie March
Alaina Marcozzi
Heather Marshall
Tammy Marshall
Faith Marvin
Nita Mathis
Austin Mattern
Sharonda Mayo
Amity McCall
Kevin McCall
Latasha McClaine
Susan McClamma
Stephanie McClendon
Mandy McDonald
Randy McFarland
Betty McFarland
Lisa McGee
Heidi McIntosh
Sharonda McMann
James McMillan
Carolyn Meeks
Eneida Melendez

Holly Melland
Latricia Mendoza
Jennifer Merola
Jena Middleton
Marsha Mitchell
Jodi Moore
Sean Morey
Tasha Morgan
Christina Morgan
Donald Morse
Brian Moseley
Misty Moseley
Denise Mosley
Mary Murray
Gina Nardiello
JoAnna Neely
Jennifer Neely
Glenn Newland
Robert Nicholson
Ashley Nicholson
Dana Norman
Heather Ogburn
Patrick O'Hara
Natasha O'Hara
Luseena Oney
Fred O'Quinn
Willmar Orozco
Casey Osborn
Stephene Osborne
Taryn Ott
Lovella Owens
Danielle Paluzzi
Amy Paramore
Brigette Parsons
Leticia Perez
Valerie Perez
Ramona Perkins
Ashton Petersen
Amanda Pettingill

Georgia Pettrey
Lindsey Phelan
Ronnie Plummer
Breanna Pollett
Diana Potter
Tonya Poulton
Kelly Presnell
Janette Pruett
David Ramsey
Kimberly Ranck
Regina Ratliff
Brenda Reed
Arthur Riegel
Jamie Riggs
Tyesha Riley
Patricia Rios
Marcelo Rivera
Erin Roberts
Maryann Robertson
Ronnika Robinson
Tabbi Robinson
Crystal Russell
Jacqueline Sadler
Linda Samano
Robyn Samperio
Magda Sanches
Amy Sansouci
Rebecca Sapp
Patricia Sapp
SueAnn Sasser
Ashley
Scarborough
Debbie Scott
Lindsey Scott
Estrella Seco
Brandy Sellers
Driskill Shurter
Peter Shurter
Terri Simmons

Linda Skinner
E. Girvin Skinner
Linda Skinner
E. Girvin Skinner
Brittany Slane
Katie Smith
Fatima Smith
Leslie Smith
Angelica Smith
Daniel Smith
Katie Smith
Rebecca Smith
Samantha Smith
Lou Smith
Jennifer Smith
Nicole Smith
Benjamin Smith
Angelica Smith
Catherine Smith
Kyna Smith
Melissa Snodgrass
Martha Spiwak
Samuel St. John
Tylyn Stansel
Garry Stephens
Jessica Stillwell
Teri Stillwell
Sandra Stover
Nicole Stratton
Karri Stratton
Carol Stevens
Tina Strickland
Lauren Suggs
Michelle Suh
Tanya Surgener
Emilia Swanson
Amy Tatum
Lilly Taylor
Dena Taylor

Jackie Taylor
Edna Taylor
Patrick Taylor
Amanda Teachman
Marty Tedder
Abbie Thomas
DeWayne Thomas
Heather Thompson
Jennifer Thompson
Jessica Thrasher
Emma Tirella
Briana Toledo
Madia Torres
Juanita Troyer
Joyce Trueblood
Kimberly Tuckey
Tammy Turner
Margaret Turner
Regina Valencia
Melissa Vanmeter
Mary Vaughn
Latoria Virgil
Jamie Wachter
Crystal Waits
Tiffany Walker
Tresca Waller
Baynard Ward
Leslie Warner
Joyce Warren
Barry Washington
Erica Washington
Amber Waters
Ashley Waters
Jeffery Waters
Terri Watley
Sheker Weatherspoon
Tina Webb
Tonya Webb
Tonya Weckler

Rosella Wells
Nicole Whittington
Angracia Wielzyn
Justin Wilkinson

Natalie Williams
Stephanie Williams
Sharon Williams
Samantha Wright

**End of List
2015-2016
School Year**

School Board Attorney – Leonard Dietzen:

13. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

14. Superintendent's Report – No matters to report.

School Board Members:

15. Issues and concerns Board members may wish to discuss

- Mr. Taylor stated he attended the FSBIT meeting last week and announced there are safety trainings now available to our District through FSBIT.
- Board members thanked everyone for their dedication and hard work.

The meeting adjourned at 6:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 17, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, and Julie Ulmer along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 1:10 p.m.; and School Board Member Catherine Cason arrived at 1:19 p.m.

Administrators and others present: Jennifer Barrs, Walter Boatright, Amy Boggus, Dr. Bill Brothers, David Campbell, Mark Carver, Janene Fitzpatrick, Lisa Dorris, Malcolm Hines, Jay Jolicoeur, Chris Landrum, Ted Roush, Elizabeth Simpson, Jim Simpson, Marsha Tedder, Lila Udell, Dr. Jimmy Wilkerson, and Josh Williams. Tyson Johnson, with Arthur J. Gallagher & Company, was also present.

Chairman daSilva called the meeting to order at 1:02 p.m.

Clinic Analysis..... Vickie DePratter/Ted Roush

Mr. Roush introduced Tyson Johnson, with Arthur J. Gallagher & Company, who distributed and reviewed a handout regarding the Request for Proposal (RFP) for an onsite clinic for the District.

Facilities Five Year Work Plan..... Mark Carver

Mr. Carver reviewed a handout regarding the Facilities Five Year Work Plan. Discussion followed regarding the Plan.

The workshop recessed at 2:32 p.m. and resumed at 2:44 p.m.

Financial Statements for 2014-2015..... Vickie DePratter

Mrs. DePratter reviewed the Annual Financial Report for fiscal year ended June 30, 2015.

Monthly PD Day UpdateJanene Fitzpatrick

Mrs. Fitzpatrick distributed and reviewed a handout regarding an update on the District's Monthly PD Days.

District Improvement Plans and.....Janene Fitzpatrick/
School Improvement Plans Principals

The following 2015-2016 District Improvement Assistance Plan (DIAP) and School Improvement Plans (SIP) were presented to the Board:

- District – Janene Fitzpatrick
- Suwannee Primary School – Marsha Tedder
- Suwannee Elementary School – Amy Boggus
- Suwannee Intermediate School – Jim Simpson
- Branford Elementary School – Jennifer Barrs
- Suwannee Middle School – Jay Jolicoeur
- Suwannee High School – Malcolm Hines
- Branford High School – Dr. Jimmy Wilkerson
- Suwannee Virtual School – Janene Fitzpatrick

No action was taken at this time on the District Improvement Assistance Plan or the School Improvement Plans.

Food Service Department UpdateLisa Dorris

Mrs. Dorris distributed and reviewed a handout regarding meals per labor hour. Mrs. Dorris stated that due to the Breakfast in the Classroom Program, there is a need to increase hours for a couple of the Food Service workers at Branford High School.

CNA Program/Advent Christian VillageWalter Boatright

Mr. Boatright provided information regarding the proposed CNA Program for the Advent Christian Village.

The meeting recessed at 4:25 p.m. and resumed at 4:30 p.m.

Policy Updates (**pgs. 2-33**)Dr. Bill Brothers

Dr. Brothers reviewed additions and revisions to the following Board policies:

- #2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*Revised*)
- #2.17 Reporting Child Abuse (*Revised*)
- #3.41 Service Animals (*Revised*)
- #4.15 District and State-Wide Assessment Program (*Revised*)
- #5.28 School Health Services (*New*)
- #5.29 Notification of Involuntary Examination (*New*)
- #6.15 Education Paraprofessionals and Aides (*Revised*)
- #6.4401 Electronic Records and Electronic Signatures (*New*)
- #7.30 Grant Management (*New*)

The workshop adjourned at 4:46 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 17, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Catherine Cason, Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

Superintendent Scarborough called the meeting to order at 5:32 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2016.

Nomination by Mrs. Ulmer, second by Mr. Taylor, for Mr. daSilva to serve as Chairman through November 2016. MOTION CARRIED UNANIMOUSLY

Supt. Scarborough turned the gavel over to Chairman daSilva.

Nomination by Mr. Taylor, second by Ms. Cason, for Mrs. Ulmer to serve as Vice-Chairman through November 2016. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2016.

MOTION by Mr. White to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 702 – 2nd Street NW, Live Oak, Florida, with the exception of the February and July 2016 meetings, which will be held in Branford, Florida. MOTION DIED for lack of a second.

MOTION by Mrs. Ulmer, second by Ms. Cason, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 702 – 2nd Street NW, Live Oak, Florida, with the exception of the February 2016 meeting, which will be held in Branford, Florida. MOTION CARRIED four to one; Mr. White voted NO.

3. Selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee.

Nomination by Mr. Taylor, second by Mrs. Ulmer, for Ms. Cason to serve as the Legislative Liaison on the FSBA Legislative Committee.

Nomination by Mr. Taylor, second by Mrs. Ulmer, for Mr. White to serve as the Alternate Legislative Liaison on the FSBA Legislative Committee.

MOTIONS CARRIED UNANIMOUSLY

4. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Nomination by Mrs. Ulmer, second by Ms. Cason, for Mr. Taylor to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

Miscellaneous

Mrs. Ulmer asked that, due to time constraints, the items below be placed on a future workshop agenda for discussion.

- Items/topics Board members may wish to discuss:
 - Recommitment to the District's vision, mission, and beliefs
 - Meeting and workshop agenda creation policies
 - School visitations by Board members
 - Communications with staff

- Expectations of reports to the Board
- Roles and responsibilities of the Chair and Vice-Chair
- Roles and responsibilities of Board members as liaison to community groups/committees/boards

The meeting adjourned at 5:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 17, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the hearing to order at 6:00 p.m.

Student remarks and pledge to the flag – Suwannee Elementary School Third Grade Chorus Student Organization

Special Recognition by the Superintendent:

- **Suwannee High School Student Government Association – Honor Flight Program**
- **2015 State and National FFA Convention Winners – Students**

Ryan Brantley	- State Winner: Dairy Production Proficiency
	- Awarded State FFA Degree

Jerrica Byrd	- State Winner: Agriculture Sales Proficiency
	- Awarded American FFA Degree

Jonathan Crain	- Awarded State FFA Degree
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Wyatt Eakins	- Agriculture Electrification Essay Finalist
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Harley Feeny	- Awarded American FFA Degree
Jonathan Gaylard	- State Winner: Tractor Operations and Maintenance
Jordan Gaylard	- Awarded American FFA Degree
Johnny Haney	- Awarded State FFA Degree
Wyatt Jackson	- Awarded State FFA Degree
Arica Land	- Awarded State FFA Degree
Caleb Land	- Awarded State FFA Degree - Finalist: State Star Farmer
Seth Land	- State Winner: 3 rd Place Agriscience Fair - State Star Discovery Degree Finalist
Darrah Lane	- Awarded State FFA Degree
Brianna Lanier	- Selected as a Courtesy Corp Participant
Sarah-Beth Lee	- Selected as a Courtesy Corp Participant
Katie Lloyd	- State Winner: State Star in Placement - Florida FFA Department of Agriculture Scholarship Recipient
Cassidy Monroe	- Selected as a Courtesy Corp Participant
Mallory Morgan	- Awarded American FFA Degree
Ryan Otterbine	- Awarded State FFA Degree
Allie Randell	- State Winner: Diversified Crop Proficiency
Bo Reid	- Awarded American FFA Degree

- | | |
|-------------------|---|
| Trevor Ross | - Awarded State FFA Degree |
| Cayden Sanders | - Florida Leadership Adventures Scholarship Recipient |
| Brandi Taylor | - State Winner: Equine Proficiency
- Awarded American FFA Degree |
| Trey White | - State Winner: Diversified Horticulture Proficiency |
| Jimmy Williams | - Awarded State FFA Degree |
| Barrett Young | - Selected as a Courtesy Corp Participant |
| Christopher Young | - State Winner: Forage Proficiency
- Awarded American FFA Degree |

• **2015 State and National FFA Convention – Chapter Awards**

- | | |
|------------------------------|---|
| Suwannee Middle School | - Premier Chapter Award |
| Branford High School Chapter | - 1 st Place Fresh From Florida Agriculture Advocacy Award
- Best Shop for Auction Award
- Florida's Finest Award
- SAE Award
- 3 Star Chapter Award at National |
| Branford High School Alumni | - 3 rd Place in Outstanding Affiliate at State
- Silver Ranking at National |

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent
Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda.
Board members may pull any item on the Consent Agenda for discussion and
separate action.

1. Approval of the following Minutes: **(pgs. 10-35)**

- October 6, 2015
 - Workshop Session
 - Special Meeting
- October 27, 2015
 - Expulsion Issues Hearing (Private)
 - Public Hearing
 - Regular Meeting

2. Approval of the monthly financial statement for October 2015.

3. The following bills for the period October 1-31, 2015:

General Fund

#159529 - 159964	\$	2,566,222.92
Electronic Fund Transfers		<u>2,763,195.01</u>

\$ 5,329,417.93

Federal Fund

#47352 - 47499	\$	252,525.31
Electronic Fund Transfers		<u>297,427.49</u>
	\$	549,952.80

Food Service Fund

#30007 - 30100	\$	303,292.74
Electronic Fund Transfers		<u>83,470.42</u>
	\$	386,763.16

2.0 LCIF

#7226 - 7249

\$ 70,612.08

4. Approval of the following budget amendments for fiscal year 2015-2016:

General

I-4

LCIF

III-3

Construction

III-3

Special Revenues

IV-4 (Federal)

IV-4 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated November 17, 2015. **(pgs. 36-37)**
6. Approval of the following contracts/agreements for the 2015-2016 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-88 Career Pathways Articulation Agreement between Florida Gateway College and Suwannee County School Board for Academic Year 2015-2016 (*Renewal*) **(pgs. 38-46)**

#2016-100 Career Pathways Articulation Agreement between North Florida Community College and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician, Pharmacy Technician, and Practical Nursing; Digital Design for Program of Study: Medical Administrative Specialist, Administrative Office Specialist, and Digital Media/Multimedia Technology; Early Childhood Education for Program of Study: Early Childhood Education; Surgical Technology for Program of Study: Patient Care Technician, Pharmacy Technician, and Practical Nursing (*Renewal*) **(pgs. 47-56)**

#2016-101 Attachment #16-051-A43 to Contract #731-16-051 between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium (NEFEC) to provide human resource management network services and related support services (Note: This is an amendment to original Contract #2016-32, which was Board approved on June 23, 2015.) (*Renewal/Revised*) **(pgs. 57-59)**

7. Approval of the following student teacher interns for the fall semester 2015:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Taylor Blackmon	NFCC	SPS/SIS	N/A-Field Experience
Ashley Threm	University of Florida	SES	Jennifer Bonds

8. Approval of the following student transfers for the 2015-2016 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Mollie	McGee	Suwannee	Columbia	8

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Rendell	Manley	BES	SPS	1
R'nell	Manley	BES	SPS	PK

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Annual Financial Report for fiscal year ending June 30, 2015. **(pg. 60)** MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-99 Clinical Education Agreement between Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Emory Medical Corporation d/b/a Women's Center of Florida in Lake City, Live Oak, Jasper, and Starke (*New*) (**pgs. 61-66**)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

3. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2015-2016. (A copy is available in the office of the Director of Facilities.) (**pg. 67**)
MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

4. MOTION by Mr. Taylor, second by Mr. White, for approval of the following personnel item for the 2015-2016 school year:
- a. Increase three 6-hour Food Service Worker positions to 8-hour Food Service Worker positions at Branford High School (**pg. 68**)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

5. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-102 Suwannee County Public Schools Rate and Service Contract 2015-2016 between the Suwannee County School Board and Renata Beasley d/b/a Renata Beasley Large Family Childcare Home for the Teen Parent Program (*New*) (**pgs. 69-86**)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mr. Taylor, second by Mr. White, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #2.16 Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (*Revised*) (**pgs. 87-98**)
- #2.17 Reporting Child Abuse (*Revised*) (**pgs. 99-104**)
- #3.41 Service Animals (*Revised*) (**pgs. 105-107**)
- #4.15 District and State-Wide Assessment Program (*Revised*) (**pgs. 108-109**)
- #5.28 School Health Services (*New*) (**pg. 110**)
- #5.29 Notification of Involuntary Examination (*New*) (**pg. 111**)
- #6.15 Education Paraprofessionals and Aides (*Revised*) (**pgs. 112-115**)
- #6.4401 Electronic Records and Electronic Signatures (*New*) (**pgs. 116-117**)
- #7.30 Grant Management (*New*) (**pgs. 118-119**)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-97 Affiliation Agreement for Speech-Language Pathology between Edinboro University of Pennsylvania and the School Board of Suwannee County for student teaching and observation (*New*) (**pgs. 120-124**)

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Personnel Changes List (**pgs. 125-130**) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATION: INSTRUCTIONAL:

Branford High School:

Jennifer Patterson, teacher, effective November 3, 2015

RESIGNATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:

Michelle Bozeman, paraprofessional, effective October 30, 2015

Food Service Department:

Marianne Wood, administrative secretary, effective November 6, 2015

Transportation Department:

Wayne Couture, bus driver, effective October 9, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School

Ana Delgado, teacher, effective November 10, 2015

REPLACES: Jennifer Paterson

Suwannee Middle School:

Dana Drawdy, teacher, effective November 2, 2015

REPLACES: David Bond

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Middle School:

Rebecca Monroe, teacher, September 17, 18 and 22, 2015

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Linda Whitley	Varsity Cheerleading Sponsor	BHS	
Kelsey McCormick	JV Cheerleading Sponsor	BHS	
Stefani Santos	Girls' Cross Country	BHS	
Roy Harden	Head Football Coach	BHS	
Tim Clark	Offensive/Defensive Coach	BHS	

Regular Meeting
November 17, 2015

David Allen	JV Head Football Coach	BHS
Alex O'Quinn	JV Assistant Football Coach	BHS
LaDon Terry	Var. Head Volleyball Coach	BHS
Misty Ward	JV Head Volleyball Coach	BHS
John Blalock	M/J Boys' Head Basketball Coach	BHS
Carla Suggs	Var. Girls' Head Basketball Coach	BHS
Mendy Sikes	JV Girls' Head Basketball Coach	BHS
Alex O'Quinn	Var. Head Baseball Coach	BHS
Brad Minks	Var. Asst. Baseball Coach	BHS
Alex O'Quinn	JV Head Baseball Coach	BHS
Roy Harden	Head Boys' Track Coach	BHS
Tim Clark	Head Girls' Track Coach	BHS
Abbey Warren	Instructional Leadership	BHS
Angela Hill	Instructional Leadership	BHS
Angela Wood	Instructional Leadership	BHS
Danelle Bradow	Instructional Leadership	BHS
Tammy Neil	Instructional Leadership	BHS
Vanessa Leffler	Instructional Leadership	BHS
Vaster Fryar	Instructional Leadership	BHS
Brant Helvenston	Instructional Leadership	SMS
Dan Skelly	Instructional Leadership	SMS
Jenny Clark	Instructional Leadership	SMS
Mary Check-Cason	Instructional Leadership	SMS
Matt Grillo	Instructional Leadership	SMS
Robyn Bonds	Instructional Leadership	SMS
Cristina Herrington	Instructional Leadership	SPS
Hannah Johnson	Instructional Leadership	SPS
Jennifer Gregory	Instructional Leadership	SPS
Jessica Johnson	Instructional Leadership	SPS
Kelly Driggers	Instructional Leadership	SPS
Kerry Jo Melland	Instructional Leadership	SPS
Melissa Bozeman	Instructional Leadership	SPS
Rhoda Crews	Instructional Leadership	SPS
Shannon Daniel	Instructional Leadership	SPS
Staci Greaves	Instructional Leadership	SPS
Vickie Pagliai	Instructional Leadership	SPS
Liny Meeks	Instructional Leadership	SES
Vickie Carter	Instructional Leadership	SES
Connie Leavitt	Instructional Leadership	SES
Charlene Redish	Instructional Leadership	SES
Michelle Robertson	Instructional Leadership	SES
Melody Handley	Instructional Leadership	SES
Priscilla Woodard	Instructional Leadership	SES
Evelyn Arnold	Instructional Leadership	SES
Pam Lewis	Instructional Leadership	SES
Becky Carter	Instructional Leadership	SES

Audrey Marshall	Instructional Leadership	SHS
Josh Jacobson	Instructional Leadership	SHS
Debbie Land	Instructional Leadership	SHS
De Broughton	Instructional Leadership	SHS
Kimberly Tuvell	Instructional Leadership	SHS
Jeffrey Boatright	Instructional Leadership	SHS
Marilyn Roberts	Instructional Leadership	SHS
Rayanna Johnson	Head Volleyball Coach	SMS
Brad Scarborough	Head Football Coach	SMS
Matt Yanossy	Asst. Football Coach	SMS
Jayvis Ward	Asst. Football Coach	SMS

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

Food Service Department/SPS:

Mercedes Gervacio, food service worker 3-hour, effective November 2, 2015

REPLACES: Jennifer Gaskins

Transportation Department:

Timothy Bennett, bus mechanic, effective October 26, 2015

REPLACES: Joel Williamson

TRANSFER:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Cindy Johnson	District/Asst. Personnel	Food Service/Admin Sec.	M. Wood	11/9/2015

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE ACT):

District Office/Facilities Department:

Rosa Perez, custodian, November 17, 2015, through January 1, 2016,
with the option of returning sooner if released by her doctors

Suwannee Middle School:

Elizabeth Smith, paraprofessional, November 6, 2015 through January 28,
2016, using days as needed for insurance purposes, with the option of returning
sooner if released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Elizabeth Smith, paraprofessional, January 29, 2016, until released by her doctor, using days as needed for insurance purposes, with the option of returning sooner if released by her doctor

SUBSTITUTES

District Wide:

The following as a substitute custodian:

Kayla Bonds

The following as a substitute food service worker:

Kayla Bonds

The following as substitute nurses:

Whitney Dubose	Amanda Evans	Lindsey Lewis
Ashley Mallory	Amy Smith	

Transportation Department:

Eva Garitson	bus driver
Joanne Riley	bus attendant
Lawrence Schnaudigel	bus attendant

VOLUNTEERS:

Florence Achuo	Zachary Clark	Jeffrey Geering
Melissa Barker	Amanda Clark	Alan Gibson
Laura Bashaw	Marteen Clayton	Katrina Gibson
Jeremy Beauchamp	Tracy Combee	Edward Harris
Kamree Bispham	Jon Cummings	Alexis Hernandez
Carrie Brown	Judy Dees	Andretha Herring
Paul Buchanan	Janice Dicks	Tawanna Hines
Kimberly Cano	Mary Driggers	Mary Holland
Jenna Chancey	James Driggers	Alexis Jones
Janet Chauncey	Melissa Ford	Harriett Knighton
Roger Clark	Sabrina Galvin	Frank Kolk

Donna Koon
Lowell Law
Belinda Lewis
Charlene Lindblade
Idalberto Lopez
Adrienne Lovett
Patricia Luiso
Faye Mancini
Amity McCall
Candice
McCallister
Trudy Meeks
James Montgomery
Odelia Montgomery
Gina Nardiello
Tony Owens
Brittany Parrish
Chrissia Paulk
Elva Radford
Jamie Roberts
Lisa Roberts
Allen Sanders
Slade Sikes
Lance Soluri
Bridget Stegall
Donna Suggs
Shirley Thomas
Alicia Tompkins
Meghan Tyrrell
Pamela Van Delden
Alisha Vega
Shekea
Weatherspoon
Laura Welch
Dustin Williamson
Brandy Williamson
Kiya Wiltgen
Coty Wiltgen
Buffie Wingate

Kevin Wright
Jinyu Wu

End of List
2015-2016
School Year

School Board Attorney – Leonard Dietzen:

9. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

10. Superintendent's Report – No matters to report.

School Board Members:

11. Issues and concerns Board members may wish to discuss

- No issues or concerns to report.

The meeting adjourned at 6:54 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 8, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with School Board Attorney Leonard Dietzen and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter arrived at 9:17 a.m.; School Board Member Ronald White arrived at 10:22 a.m.; and Superintendent Jerry Scarborough, arrived at 10:39 a.m.

Administrators and others present: Dr. Bill Brothers (arrived at 9:42 a.m.), David Campbell, Mark Carver, Janene Fitzpatrick, Jay Jolicoeur, Susan Moffat (arrived at 9:20 a.m.), Ted Roush, Elizabeth Simpson (arrived at 9:05 a.m.), Lila Udell, and Josh Williams (arrived at 1:07 p.m.). John Powers, with the Florida Department of Transportation; and Sharon Chamberlain (arrived at 9:50 a.m.) and Nancy Roberts (arrived at 9:55 a.m.), retired educators representing the Early Learning Matters (ELM) Program; were also present.

Chairman daSilva called the meeting to order at 9:00 a.m.

Student Safety Partnership Program Greg Evans,
Florida Department of Transportation

Mr. John Powers gave a PowerPoint presentation regarding the Student Safety Partnership Program.

i-Ready PresentationJanene Fitzpatrick

Mr. Campbell distributed and reviewed a handout regarding the i-Ready Program. Mr. Campbell and Mrs. Fitzpatrick answered questions from Board members.

Early Learning Matters (ELM) UpdateSharon Chamberlain/
Nancy Roberts

Mrs. Chamberlain and Mrs. Roberts provided an update regarding the District's ELM Program.

The meeting recessed at 10:27 a.m. and resumed at 10:39 a.m.

Policy ReviewDr. Bill Brothers

- #3.41 – Service Animals

Dr. Brothers provided background information regarding Policy #3.41 and deferred to Mrs. Simpson, who distributed and reviewed a handout pertaining to the proposed procedures for responding to requests for a student with a disability to bring a service animal to school.

Human Resources – Job DescriptionsDr. Bill Brothers

- Personnel Specialist
- Employee Benefits Specialist

Dr. Brothers reviewed the proposed new job descriptions for Personnel Specialist and Employee Benefits Specialist. Mr. Taylor expressed concern with the proposed Personnel Specialist job description; he felt the qualifications should be more job specific for the position and to include background/experience in the Human Resources field. Board members suggested various changes to the job description, which included a preference for higher education, experience in the field, and/or industry certification. Mr. Scarborough asked to keep the job description as it was being presented.

21st Century Program Update.....Janene Fitzpatrick

Student Data Update

SEEC Grant Update

Mrs. Fitzpatrick provided updates on the following items:

- 21st Century Program
- SEEC Grant

(Note: Student Data update provided later in the workshop.)

The meeting recessed at 11:55 a.m. and resumed at 1:07 p.m.

Transportation Department Update.....Chris Landrum

Mr. Roush explained that Mr. Landrum was not able to be in attendance, and deferred to Ms. Pat Fleming, who provided an update for the Transportation Department.

Digital Classroom PlanJanene Fitzpatrick/Josh Williams

Mrs. Fitzpatrick and Mr. Williams distributed and reviewed a handout regarding the Digital Classroom Plan.

Mrs. Fitzpatrick provided an update on student data.

Student Transportation to Florida Gateway CollegeTed Roush

Mr. Roush distributed and reviewed a handout regarding student transportation to Florida Gateway College.

Miscellaneous.....Dr. Bill Brothers

Further discussion was held regarding the proposed Personnel Specialist job description, with revisions discussed earlier; and the current Assistant Personnel Director job description with revisions discussed earlier. Dr. Brothers asked for direction from the Board as to which job description to proceed with for hiring purposes. Mr. Scarborough suggested to pull the items for the Personnel Specialist from the Special Meeting agenda to be held after the Workshop; and bring back a recommendation at the December 15, 2015, Regular Board meeting. Board members agreed.

The meeting recessed at 2:29 p.m. and resumed at 2:42 p.m.

Superintendent's Update Jerry Scarborough

At the request of Mr. Scarborough, the individuals below provided updates as follows:

Vickie DePratter

- Internal Funds Audit
- Report on the monthly PD Day for support staff
- Status on the Auditor General's report

Ted Roush

- The District's efforts to improve the quality of food being served in our cafeterias

Mark Carver

- Cane grinding

Ronald White

- Branford FFA forestry plot and the acquisition of the property from the Suwannee River Water Management District (SRWMD). Mr. White stated he would like to see the deed revised at a future date with regards to the language pertaining to SRWMD being able to take the property back at any time.

Julie Ulmer

- Required ethics training from last Friday

The meeting adjourned at 3:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 8, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 3:05 p.m.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the agenda, along with the following changes: Under Item #1, remove items b., d., f., g., and h. MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

1. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following personnel items (a., c., e., i., and j.) for the 2015-2016 school year:
 - a. Add an Employee Benefits Specialist position **(pgs. 2-3)**
 - ~~b. Add a Personnel Specialist position (pgs. 2-3)~~
 - c. Add Job Description #161 – Employee Benefits Specialist (*New*) **(pgs. 4-6)**
 - ~~d. Add Job Description #162 – Personnel Specialist (*New*) (pgs. 7-9)~~
 - e. Revise *Salary Schedule Confidential Employees 2015-2016 Secretarial and Other Personnel* to reflect compensation for Employee Benefits Specialist on Line 1A **(pg. 10)**
 - ~~f. Revise *Salary Schedule Confidential Employees 2015-2016 Secretarial and Other Personnel* to reflect compensation for Personnel Specialist on Line 1A (pg. 10)~~
 - ~~g. Add two Personnel Specialist positions to the Human Resources Department (pgs. 2-3)~~
 - ~~h. Freeze the Assistant Personnel Director position and the Administrative Secretary position in the Human Resources Department (pgs. 2-3)~~
 - i. Add one Employee Benefits Specialist position to the Finance Department **(pgs. 2-3)**

- j. Freeze the Accounting Clerk position in the Finance Department **(pgs. 2-3)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 3:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
December 15, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Chairman daSilva called the hearing to order at 5:55 p.m.

Director of Human Resources – Dr. Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) (pg. 9)

#2.16	Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (<i>Revised</i>)
#2.17	Reporting Child Abuse (<i>Revised</i>)
#3.41	Service Animals (<i>Revised</i>)
#4.15	District and State-Wide Assessment Program (<i>Revised</i>)
#5.28	School Health Services (<i>New</i>)
#5.29	Notification of Involuntary Examination (<i>New</i>)
#6.15	Education Paraprofessionals and Aides (<i>Revised</i>)
#6.4401	Electronic Records and Electronic Signatures (<i>New</i>)
#7.30	Grant Management (<i>New</i>)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 15, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School student volunteers.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 10-28)**

November 17, 2015 - Workshop Session
- Reorganization Meeting
- Regular Meeting

2. Approval of the monthly financial statement for November 2015.

3. The following bills for the period November 1-30, 2015:

General Fund

#159965 - 160313	\$	2,347,581.02
Electronic Fund Transfers		<u>2,181,681.97</u>
	\$	4,529,262.99

Federal Fund

#47500 - 47586	\$	196,117.13
Electronic Fund Transfers		<u>425,776.00</u>
	\$	621,893.13

Food Service Fund

#30101 - 30186	\$	206,350.25
Electronic Fund Transfers		<u>103,262.94</u>
	\$	309,613.19

2.0 LCIF

#7250 - 7262	\$	59,655.63
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4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-5	III-4	IV-5 (Federal)
		IV-5 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated December 15, 2015. **(pg. 29-37)**

6. Approval of the following contracts/agreements for the 2015-2016 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-104 Career Pathways Articulation Agreement between District School Board of Lafayette County and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; Culinary Arts for Program of Study: Commercial Foods and Culinary Arts; Digital Design for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist (*Renewal*) **(pgs. 38-46)**
- #2016-109 Career Pathways Articulation Agreement between District School Board of Madison County and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; Culinary Arts for Program of Study: Commercial Foods and Culinary Arts; Early Childhood Education for Program of Study: Early Childhood Education; Web Development for Program of Study: Administrative Office Specialist and Medical Administrative Specialist (*Renewal*) **(pgs. 47-53)**
- #2016-111 Career Pathways Articulation Agreement between District School Board of Hamilton County and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; Culinary Arts for Program of Study: Commercial Foods and Culinary Arts; Digital Design for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist (*Renewal*) **(pgs. 54-62)**

- #2016-112 Career Pathways Articulation Agreement between District School Board of Jefferson County and District School Board of Suwannee County for Digital Design for Program of Study: Administrative Office Specialist, Digital Design, and Medical Administrative Specialist (*Renewal*) (**pgs. 63-68**)

7. Approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL)

- #2016-113 Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School Board for legal services (Note: The original Engagement Agreement was reviewed and approved by legal counsel, Guy Norris, Columbia County School Board Attorney, and there are no substantive changes to the renewal.) (*Renewal*) (**pgs. 69-74**)

8. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
Facilities	5 Split System A/C Units and 3 Water Source A/C Units (Total Value: \$800) (pgs. 75-76)	Suwannee County Sheriff's Office
Food Service	4 Moveable Carts and 100 Insulated Bags (Total Value: \$9,688) (pg. 77)	Dairy Council of Florida

9. Approval of an out-of-state educational field trip for Suwannee High School NJROTC students to travel to Charleston, South Carolina, to participate in an Orientation Trip to visit the aircraft carrier USS Yorktown and Fort Sumter, on February 11-12, 2016. (*All expenses will be paid by the NJROTC Booster Club.*) (**pg. 78**)

10. The following for informational purposes for out-of-state travel for the following employees: (**pg. 79**)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Douglas Aukerman	SHS	02/11-12/2016	NJROTC Orientation Trip	Charleston, SC
Debra Kleinsmith	SHS	02/11-12/2016	NJROTC Orientation Trip	Charleston, SC

11. Approval of the following student transfers for the 2015-2016 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Anzel Ray	Westberry	Suwannee	Hamilton	6
James Calvin	Westberry	Suwannee	Hamilton	4

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2015. (A copy was provided to Board members.) **(pg. 80)** MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval and certification of the 2015-2016 Class Size Reduction Compliance Plan. **(pgs. 81-83)** MOTION CARRIED UNANIMOUSLY

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following resolution for the 2015-2016 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-06R Resolution Authorizing the Granting of a Petition to Release the District's Certain Mineral Rights to Oxford Heirs That May be Retained Pursuant to Statute and Authorizing the Execution of All Necessary Documents by the District; Approving the Form of the Release of Mineral Rights and Providing an Effective Date *(New)* **(pgs. 84-88)**

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the 2015-2016 District Improvement and Assistance Plan. (A copy is available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 89)** MOTION CARRIED UNANIMOUSLY
5. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the 2015-2016 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) **(pg. 90)** MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

6. The following curriculum items for the 2015-2016 school year:

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of Item #6.a. as follows:

- a. RIVEROAK Technical College My Play-School Handbook for 2015-2016 **(pgs. 91-103)**

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of Item #6.b. as follows:

- b. Offer a Certified Nursing Assistant (CNA) Program (120 hours) on site at Advent Christian Village, effective January 2016. **(pg. 104)**

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following personnel item for the 2015-2016 school year:
- a. Add a part-time hourly Certified Nursing Assistant (CNA) Instructor (Note: This position will not exceed 18 hours per week and will not require benefits. This position will be paid by WDIS funds.) **(pg. 105)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

8. MOTION by Mr. Taylor, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pg. 9)**

#2.16	Prohibiting Discrimination, Including Sexual and Other Forms of Harassment (<i>Revised</i>)
#2.17	Reporting Child Abuse (<i>Revised</i>)
#3.41	Service Animals (<i>Revised</i>)
#4.15	District and State-Wide Assessment Program (<i>Revised</i>)
#5.28	School Health Services (<i>New</i>)
#5.29	Notification of Involuntary Examination (<i>New</i>)
#6.15	Education Paraprofessionals and Aides (<i>Revised</i>)
#6.4401	Electronic Records and Electronic Signatures (<i>New</i>)
#7.30	Grant Management (<i>New</i>)

MOTION CARRIED UNANIMOUSLY

9. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the 2015-2016 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC). **(pgs. 106-143)** MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. White, second by Mr. Taylor, for approval of the following contracts/agreements for the 2015-2016 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-106 Fieldprint Fingerprint Services Agreement between Fieldprint, Inc. and District School Board of Suwannee County (*New*)
(pgs. 144-150)
- #2016-107 Affiliation Agreement between Keiser University-Tallahassee Campus and Suwannee County School System (*New*)
(pgs. 151-156)
- #2016-110 Student Teaching Affiliation Agreement between Western Governors University and Suwannee County School District (*New*) **(pgs. 157-162)**

MOTION CARRIED UNANIMOUSLY

ACTION ON THE AGENDA ADDENDUM

#1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel items for the 2015-2016 school year, with the exception of one change on Page A4, revised Job Description #9, under Qualifications, to delete the word “or” on Line (5).

- a. Add a Personnel Specialist position **(pgs. A2-A3)**
- b. Job Description #9 – Assistant Personnel Director (new title will be Assistant Director of Human Resources) (*Revised*) **(pgs. A4-A6)**
- c. Job Description #162 – Personnel Specialist (*New*) **(pgs. A7-A9)**
- d. Revise *Salary Schedule Confidential Employees 2015-2016 Secretarial and Other Personnel* to reflect compensation for Personnel Specialist on Line 1A **(pg. A10)**
- e. Reclassify the position of Assistant Personnel Director to the Assistant Director of Human Resources and place on Line 10 of the *Salary Schedule 2015-2016 Principals and Administrators* **(pg. A11)**
- f. Add two Personnel Specialist positions to the Human Resources Department **(pgs. A2-A3)**

- g. Delete the Administrative Secretary position in the Human Resources Department (pgs. A2-A3)

END OF AGENDA ADDENDUM

11. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Personnel Changes List, with the following changes: (1) Page 164, under Retirement: Instructional: Suwannee Primary School: Debbie Mixon: Remove/rescind her retirement; and (2) Page 168, under Recommendations: Non-Instructional/School Related: Transportation Department: Tyrone Ansley: change the effective date from November 10, 2015, to November 12, 2015. (pgs. 163-170) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

Suwannee Primary School:
Debbie Mixon, teacher, effective January 4, 2016

RETIREMENT: NON-INSTRUCTIONAL:

Suwannee High School:
Susan Brown, school secretary, effective January 4, 2016

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Intermediate School:
Karri Strong-Mercer, teacher, effective December 1, 2015
Shahna Schultz, teacher, effective January 4, 2016

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee High School:
Matthew Jackson, paraprofessional, effective November 21, 2015
Jennifer Prevatt, paraprofessional, effective December 1, 2015

Facilities Department:
Dennis Hollon, crossing guard, effective November 30, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Middle School:

Yomaris Vega, teacher, temporary, effective January 4, 2016

REPLACES: Melissa Brinson

Suwannee Primary School:

Lauren Jenkins, teacher, effective November 16, 2015

REPLACES: Danielle Ovando

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Middle School

Rebecca Monroe, teacher, November 3, 2015, for a total of 1.75 hours.

**SUWANNEE-HAMILTON TECHNICAL CENTER:
PART-TIME/HOURLY EMPLOYEE**

COMMUNITY EDUCATION (pending class enrollment)

Mary Kay Dunaway Wreath Making and Floral Design

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Brooke Johnson	Middle School Girls' Basketball	BHS	M. Sikes
Carl Manna	Marching Band Director	BHS	
Dan Taylor	Drama Instructor	BHS	
Karen Koon	Academic Sponsor	BHS	
Lawanna Gaylard	Class Sponsor	BHS	
Pamela Cassube	Class Sponsor	BHS	
Angel Hill	Class Sponsor	BHS	
Cynthia Frye	Class Sponsor	BHS	J. Dees
Angel Hill	Yearbook	BHS	
Julianna Dees	FCCLA Sponsor	BHS	
Stacy Young	FFA Advisor	BHS	
John Abersold	Middle School FFA Advisor	BHS	
Linda Whitley	Varsity Cheerleader Sponsor	BHS	
Kelsey McCormick	JV Cheerleader Sponsor	BHS	
April Green	Varsity Volleyball	SHS	

Darrell Curls	Bowling	SHS	
Stephen Morgan	Swimming	SHS	
Debbie Durden	Assistant Swimming	SHS	
Traci Green	JV cheerleading	SHS	
Tommy Brett	JV Girls' Soccer Coach	SHS	D. Mabey
Jose Segura	Assistant Boys' Soccer	SHS	
Jenny Hurst	Class Sponsor	SHS	
Vanessa Menhennett	Class Sponsor	SHS	
Emily Bass	Class Sponsor	SHS	
Abigail Rodriguez	Class Sponsor (split)	SHS	
Tamara Burt	Class Sponsor (split)	SHS	
Deborah Kleinsmith	NJROTC Instructor	SHS	
Douglas Aukerman	NJROTC Instructor	SHS	
Michael Pate	Academic Sponsor	SHS	
Violet Noyes	Yearbook Sponsor	SHS	
Sherry Dean	Drama Instructor	SHS	
Jenny Hurst	HOSA Advisor	SHS	
Travis Tuten	FFA Advisor	SHS	
Mary Ward	FFA Advisor	SHS	
Pamela Williams	Cheerleader Sponsor (Basketball)	SHS	
Abigail Rodriguez	Dance Troupe Sponsor	SHS	
Abigail Rodriguez	Auxiliary Sponsor	SHS	
Kelly Waters	Majorette Sponsor	SHS	
Stacey Gindlesperger	Band Director	SHS	
Nicole Furst	Assistant Band Director	SHS	
Traci Green	Cheerleader Sponsor (Football)	SHS	
Pamela Williams	Cheerleader Sponsor (Football)	SHS	
Josh Jacobson	Offensive Coordinator	SHS	
Frank Allen	Varsity Football Assistant	SHS	
Richard Allen	Varsity Football Assistant	SHS	
Matt Yancey	Varsity Football Assistant	SHS	
Chad Bonds	Varsity Football Assistant	SHS	
Matt Jackson	Varsity Football Assistant	SHS	
Brock Canaday	Varsity Football Assistant	SHS	
Jimmy Jackson	Varsity Football Assistant	SHS	
Glen Green	JV Football Assistant	SHS	
Jeremy Ulmer	Boys' Head Basketball	SHS	
Jimmie Taylor	Boys' Assistant Basketball	SHS	
Brian Bullock	Girls' Head Basketball	SHS	
Althea Owens	Girls' JV Basketball Coach	SHS	
Alex Cameron	Boys' Assistant Basketball	SHS	
Terry Mixon	Head Baseball	SHS	

Glen Green	Assistant Baseball	SHS
Chad Bonds	Assistant Baseball	SHS
Matt Campbell	JV Baseball	SHS
Matt Jackson	Boys' Track	SHS
Eric Rodriguez	Girls' Track	SHS
Paul Horn	Wrestling	SHS
Jason Langston	Assistant Wrestling	SHS
Katherine Haney	Girls' Tennis	SHS
Katherine Haney	Boys' Tennis	SHS
Damon Wooley	Boys' Golf	SHS
Matt Campbell	Girls' Golf	SHS
April Green	Volleyball	SHS
Brian Bullock	Assistant Volleyball	SHS
Josh Jacobson	Boys' Weightlifting	SHS
Jeff Smith	Head Softball	SHS
*Billy McClelland	Assistant Softball	SHS *pending certification
Tim Smith	JV Softball	SHS
Katie Kinsey	Assistant Softball	SHS
Darrell Curls	Boys' Soccer	SHS
*Jenny Prevatt	Girls' Soccer	SHS *pending certification
William Hall	Boys' JV Soccer	SHS M. Saleh
Eric Rodriguez	Girls' Cross Country	SHS
Marcia Boatright	Instructional Leadership	SIS
Kathy Wood	Instructional Leadership	SIS
Kim Warren	Instructional Leadership	SIS
Krystal Cundiff	Instructional Leadership	SIS
Theda Roper	Instructional Leadership	SIS
Janice Diaz-Reyes	Instructional Leadership	SIS
Kristy Chauncey	Instructional Leadership	SIS
Traci Kirby	Instructional Leadership	SIS
Pam Hendrick	Instructional Leadership	SIS
Jenna Garrett	Assistant Girls' Basketball	SMS
Kaitlin VanHeusen	Middle School FFA Advisor	SMS
Jimmy McCullers	Intramural Basketball	SMS

MENTORS:

The following to serve as mentors:

<u>Teacher</u>	<u>Beginning Teacher</u>	<u>Location</u>
Abby Warren	Ana Delgado	BHS PECDS
Traci Kirby	Jessica Davis	SIS
Ruth Roberson	Chelsea Burgess	SIS

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Kelley Humphries	Donna Rightmire
Travis Howard	Lacey Van Etta
Sue Schnicker	Julie Griswold

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

Suwannee High School:

Anthony Jones, paraprofessional, effective December 8, 2015

REPLACES: Matt Jackson

IT Department

Edmund Thompson, IT Technician, effective November 30, 2015

REPLACES: Robin Taylor

Transportation Department

Tyrone Ansley, bus driver, effective November 4~~0~~ 12, 2015

REPLACES: Tim Bennett

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford High School:

Sara Griffith, head custodian, July 9, 20-24 and 27-29, for a total of 80 hours

Branford Elementary School Food Service:

Crystal Cox, food service worker, November 6-17, 2015, for a total of 42 hours

Transportation Department:

Sharna Blanco, bus driver, September 3 and 4, November 12, 13, 16, 17, 18, 19, and 20, 2015, for a total of 40 hours

Haddie Mann, bus driver, April 15 and 16, and May 5 through May 8, 2015, for a total of 24 hours

LEAVE OF ABSENCE (MATERNITY):

Suwannee Middle School:

Ashley Skelly, School Secretary, tentatively February 29, 2016, through May 20, 2016, using days as needed for insurance purposes, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Sharan Dedge, paraprofessional, November 30, 2015 through June 6, 2016, using days as needed for insurance purposes, with the option of returning sooner if released by her doctor

Transportation Department

Tina Johns, bus driver, November 9, 2015, through June 2, 2016, using days as needed for insurance purposes, with the option of returning sooner if released by her doctor

SUBSTITUTES

School Nurse:

Amanda Evans

Transportation Department:

James Stratton	bus attendant
James Stratton	bus driver
James Voiles	bus driver

SUSPENSION

Suwannee High School

Jennifer Prevatt, paraprofessional, November 19-20, 2015, suspension without pay

VOLUNTEERS:

Charles Adams
Maydin Baez
Laura Baker
Erika Barga
Leanna Bell
Kaycie Blanton
Daniel Bruno
Bernadette Bund
Amber Burress
Kelly Carter
Barbara Chewning
Jacqueline Christenson
Anthony Corpora
Melissa Cox
Shirley Cribbs
April Darling
Donna Ellison
Laqretta Gross
Melinda Guthrie
Travis Harris
Lana Herdon
Lisette Hill
Rodney Howard
Kimberly Howard
Kelley Humphries
Myrtice Martel
Donna Miles
Lindsay Nettles
Erika Perez
Kathleen Petri

Arnold Philmore
Lori Rogers
Cassie Shuler
Cynthia Smith
Rebecca Talbutt
Timothy Taylor
Amanda Watson
Sherri Williams
Allyson Zollo

End of List
2015-2016
School Year

School Board Attorney – Leonard Dietzen:

12. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

13. Superintendent's Report – No matters to report.

School Board Members:

14. Issues and concerns Board members may wish to discuss

- Board members expressed their thanks and appreciation to everyone and wished a Merry Christmas to everyone as well.

The meeting adjourned at 6:48 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION

January 12, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 9:04 a.m.

Administrators and others present: Dr. Bill Brothers (arrived at 9:04 a.m.), David Campbell, Mark Carver, Lisa Dorris, Lisa Garrison (arrived at 10:19 a.m.), Michele Howard (arrived at 9:19 a.m.), Jay Jolicoeur, Ted Roush, Elizabeth Simpson (arrived at 9:15 a.m.), Angie Stuckey (arrived at 10:19 a.m.), Juanita Torres (arrived at 9:08 a.m.), Joyce Warren, Josh Williams, and Laura Williams. Kerry Waldron and Jessica Hadden, with the Suwannee County Health Department (SCHD); and several parents were also present.

Chairman daSilva called the meeting to order at 9:02 a.m.

Parent Involvement Update.....Jerry Scarborough/Joyce Warren
(pgs. 2-37)

Mrs. Warren provided an update regarding parent involvement.

Teen Health Fair.....Elizabeth Simpson/School Health
Advisory Council

Jessica Hadden, with SCHD, provided information regarding the Teen Health Fair.

Expulsion Recommendation Checklist.....Ted Roush
Form Revisions (pg. 38)

Mr. Roush reviewed the proposed revisions to the Expulsion Recommendation Checklist Form.

Human Resources Department UpdateDr. Bill Brothers
(pgs. 39-46)

Dr. Brothers provided an update on the following:

- The need for an additional bus driver and a bus aid
- Revised job description for the Facilities Assistant/Project Manager position, which previously was the Inmate Work Crew Manager position
- New job description for a Facilities Technology Technician position
- Salary schedules pertaining to the revised and new job descriptions, as well as for the reclassification of the Network Specialist and Software Specialist positions

Suwannee Virtual School UpdateLisa Garrison/Angie Hester

Mrs. Garrison and Ms. Hester gave a PowerPoint presentation regarding an update on Suwannee Virtual School.

Strategic Plan PreparationsTed Roush
(pgs. 47-63)

Mr. Roush provided an update regarding the District's Strategic Plan and the process involved.

The meeting adjourned at 11:47 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
January 12, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 11:47 a.m.

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-114 Business Associate Agreement between Suwannee County
School Board and Gallagher Benefit Services, Inc. (New)
(pgs. 2-11)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Ted Roush:

2. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following contract/agreement for the 2015-2016 school year: (NEW)

#2016-116 Suwannee County School Board Professional/Technical
Services Agreement between the School Board of Suwannee
County, Florida and Robert M. Johnson to provide consulting
services (New) (pgs. 12-25)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

3. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Personnel Changes List (pg. 26) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee High School:

Kyler Hall, Teacher, effective January 25, 2016

REPLACES: Jamie Rodgers

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

District Office:

Austin Richmond, Assistant Director of Human Resources, effective
February 1, 2016

REPLACES: Cindy Johnson

District-Wide:

Terry Vickers, Community Relations Specialist, effective January 26, 2016

REPLACES: unfilled position

**End of List
2015-2016
School Year**

The meeting adjourned at 12:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 26, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School ELP Student Organization

Special Recognition by the Superintendent:

- United Way ReadingPals Program – Rebecca Layman and Rita Dopp

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Consent Agenda.

Mr. White pulled Items #2 and #6 from the Consent Agenda for discussion purposes. Mr. Carver, Mrs. DePratter, and Mr. Roush responded to Mr. White's questions.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-29)**

December 8, 2015	Workshop Session
	Special Meeting
	Expulsion Issues Hearing (Private)
December 15, 2015	Public Hearing
	Regular Meeting

2. Approval of the monthly financial statement for December 2015.

3. The following bills for the period December 1-31, 2016:

General Fund

#160314 - 160637	\$ 1,655,204.81
Electronic Fund Transfers	<u>2,369,706.04</u>
	\$ 4,024,910.85

Federal Fund

#47587 - 47657	\$ 194,732.22
Electronic Fund Transfers	<u>242,093.44</u>
	\$ 436,825.66

Food Service Fund

#30187 - 30260	\$	153,139.49
Electronic Fund Transfers		<u>73,787.17</u>
	\$	226,926.66

2.0 LCIF

#7263 - 7273	\$	141,346.37
Electronic Fund Transfers		<u>329.90</u>
	\$	141,676.27

4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-6	III-5	IV-6 (Federal)
		IV-6 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated January 26, 2016. **(pg. 30-31)**
6. Approval for disposal of property for unlocated items to close out the 2014-2015 inventory, per Suwannee County School Board Policy #7.08 (VII), final inventory report for fiscal year 2014-2015, as per the attached Property Disposition forms dated December 2015 **(pgs. 32-41)**
7. Approval of the following grant/allocation application for the 2015-2016 school year:
- a. Carl Perkins Secondary 2015-2016 roll forward funds in the amount of \$4,687 **(pg. 42)**
8. Approval to accept the following donated items: **(pg. 43)**

<u>Site</u>	<u>Item</u>	<u>Donor</u>
District	ReadingPals materials for Kindergarten classes and volunteers (Value: \$5,000)	United Way ReadingPals Program

9. Approval of the following student transfers for the 2015-2016 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Micah	Moody	Columbia	Suwannee	K
Carlos	Ortiz	Columbia	Suwannee	K
Gianni-Lee	Maysonet	Suwannee	Columbia	PK
Andres	Maysonet III	Suwannee	Columbia	4
Emily	Thomas	Suwannee	Lafayette	3
Trenton	Thomas	Suwannee	Lafayette	6

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Luke	Spradlin	BES	SIS	5
Sara	Spradlin	BES	SIS	5

10. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Logan	Norris	Columbia	Suwannee	K

11. Approval to change the March Board meeting from March 22, 2016, to March 15, 2016, due to the Spring Break.
12. Approval of Public Official Bonds for the individuals listed below. (These bonds have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 44-45)**

Term: November 2015 through November 2016

Ed daSilva, Chairman

Julie Ulmer, Vice Chairman

REGULAR AGENDA

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-117 Service Agreement between Empirical Education, Inc., a California corporation, and Suwannee County School Board
(pgs. 46-52)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2015-2016. (pg. 53) MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

3. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following form (NEW):

#5100-061 Suwannee County School District Procedures for Responding to Requests for a Student with a Disability to Bring a Service Animal to School (New) (pgs. 54-60)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Chris Landrum:

(presented by Director of Human Resources – Dr. Bill Brothers)

4. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following personnel items for the 2015-2016 school year: **(pg. 61)**
 - a. Add one full-time Bus Driver position
 - b. Add one full-time Bus Driver Attendant position

Discussion followed.

MOTION to TABLE by Mr. White; Mr. White withdrew MOTION to TABLE.

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

5. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-108 Agreement between the Board of Regents of the University System of Georgia by and on behalf of Valdosta State University (through its Dewar College of Education and Human Services) and Suwannee County School Board (*New*)
(pgs. 62-67)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following personnel items for the 2015-2016 school year:
 - a. Add one Facilities Technology Technician position **(pgs. 68-69)**
 - b. Job Description #156 – Facilities Assistant/Inmate Work Crew Manager (*Revised*) (Note: New title will be Facilities Assistant/Project Manager) **(pgs. 70-72)**
 - c. Job Description #163 – Facilities Technology Technician (*New*) **(pgs. 73-76)**

- d. Revise the *Salary Schedule Confidential Employees 2015-2016 Secretarial and Other Personnel* to provide compensation for the Facilities Technology Technician on Line 1C **(pg. 77)**
- e. Revise the *Salary Schedule Confidential Employees 2015-2016 Secretarial and Other Personnel* to reclassify the Network Specialist and Software Specialist positions for placement on Line 1C **(pg. 77)**

MOTION CARRIED four to one; Mr. White voted NO.

- 7. MOTION by Mr. Taylor, second by Mr. White, for approval of the Personnel Changes List, with the following two changes: Page 84, under TERMINATION: Transportation – Delete Tiffany Brown’s name; and on Page 79, under RESIGNATION: NON INSTRUCTIONAL – Insert Transportation and add Tiffany Brown’s name. **(pgs. 78-84)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: NON INSTRUCTIONAL:

Food Service/ Branford High School:

Sara Stancel, Food Service Manager, effective June 6, 2016*

** last day worked, retirement date unavailable*

Suwannee High School:

Edward McLarty, Head Custodian, effective January 5, 2016

RESIGNATION: INSTRUCTIONAL:

Branford High School:

John Abersold, Teacher, effective January 4, 2016

RESIGNATION: NON INSTRUCTIONAL:

Suwannee Middle School:

Jenna Bates, Paraprofessional, January 19, 2016

Transportation:

Tiffany Brown, Bus Driver, effective January 27, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

Sabrina Harrell, Teacher, Community Education, part-time/night-time. Salary paid from civics grant

REPLACES: Sahara Perez

June Guy, Teacher, temporary, effective January 6, 2016

REPLACES: Joanne Kietur

Suwannee Intermediate School:

Kelly Murphy, Teacher, temporary, effective January 4, 2016

REPLACES: Shahna Schultz

Constance Crowley, Teacher, temporary, effective January 19, 2016

REPLACES: Karri Strong-Mercer

RIVEROAK TECHNICAL COLLEGE:

PART-TIME/HOURLY EMPLOYEES (for the second term of the 2015-2016 school year):

ADULT EDUCATION

Robbin Chapman

Tracy Henderson

Angie Hester

Kathy Smith

Darryl Cannon

Glenda Cranford

Pam Poole

Phyllis Doty

Ann Warner

Richard Allen

Ta-Trease Sapp

ABE/GED Prep

ABE/GED Prep

ABE/GED Prep

ABE/GED Prep

Adult Basic Education

Adult Basic Education

Chief GED Test Examiner

ESOL

GED Test Proctor/TABE Test Examiner

TABE Test Examiner

TABE Test Examiner

VOCATIONAL

David Barnes	Bus Driver Training
Tina Colvin	Bus Driver Training
Pat Fleming	Bus Driver Training
Inez Williams	Bus Driver Training
Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
June Guy	Patient Care Technician/Practical Nursing
Marissa Lane	Early Childcare Education/Paraprofessional

COMMUNITY EDUCATION (Pending class enrollment)

Ann Warner	Beginning Computer
Marilyn Roberts	Business
Debbie Scott	Cake Decorating
Juanita Torres	Conversational Spanish
Virginia Crews	CPR
Natasha Pittman	Excel, Quickbooks, MS, Office Word, Power Point
Mary Kay Dunaway	Floral Design
Kim Thomas	Intro to Computers & Excel
Paige Thomas	iPad Training
Vanessa Grantham	Crochet
Wayne Musgrove	Gun Safety/Concealed Weapons
Carol Risk	Yoga
Jenna Bates	Sign Language
Jessika Hinkle	Phlebotomy
Donna Bass	Community Education Coordinator
Katherine Haney	Art, Computer Applications, Graphic Design
Violet Noyes	English Literacy/Civics Grant
Alexander Gonzalez	English Literacy/Civics Grant
Teresa Ayers	English Literacy/Civics Grant
Tiffany Bellenger-Smith	English Literacy/Civics Grant
James Sellers	English Literacy/Civics Grant

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Middle School

Rebecca Monroe, Teacher, December 1, 2015, for a total of 3.75 hours.

Suwannee Intermediate School

Susan Schicker, Teacher, November 4, 2015 and December 1, 2015, for a total of 14.5 hours

LEAVE OF ABSENCE (MATERNITY):

Vera Knighton, Teacher, February 22, 2016, through April 4, 2016, using days as needed for insurance purposes

LEAVE OF ABSENCE (PERSONAL):

Joanne Kietur, Teacher, December 8, 2015, through June 30, 2016

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Jeffrey Boatright	Planning Period	Virtual School	
Andrew Chapman	Planning Period	Virtual School	
Jaclyn Harris	Planning Period	Virtual School	
Vanessa Menhennett	Planning Period	Virtual School	
Eric Rodriguez	Planning Period	Virtual School	
Sergio Rodriguez	Planning Period	Virtual School	
Kimberly Tuvell	Planning Period	Virtual School	
Cynthia Frye	Class Sponsor	BHS	J. Dees
Kenneth Certain**	Assistant Varsity Softball	BHS	K. O'Quinn
Roger Terry	Head JV Softball	BHS	K. O'Quinn
Matthew Jackson	Assistant Football	SHS	S. Stebbins
Matthew Jackson	Boys' Track	SHS	S. Stebbins
Kyler Hall	Head Football	SHS	J. Rodgers
June Guy	LPN Instructor	RTC	J. Kietur
Lee Willis	Boys' Soccer	SMS	
Sarah Grillo	Girls' Soccer	SMS	
Jayvis Ward	Girls' Basketball	SMS	
Kevin Lewis	Boys' Basketball	SMS	
Jenna Garrett	Asst. Girls' Basketball	SMS	
Rayanna Johnson	Volleyball	SMS	
Logan Register**	Wrestling	SMS	

Laritta Hunter	Cheerleading/football	SMS
Laritta Hunter	Cheerleading/basketball	SMS
Kayla Roper	Softball	SMS
Andrew Chapman	Baseball	SMS
Kevin Lewis	Track	SMS
Jimmy McCullers	Intramural Basketball	SMS
Brad Scarborough	Intramural Basketball	SMS

*** pending certification*

MISCELLANEOUS:

Rebecca Mowry to work up to 20 hours as test proctor

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Lacey Humphries, Paraprofessional, effective December 14, 2015

REPLACES: Michelle Bozeman

Food Service Department/BHS:

Paul Otterbine, 8 Hour Food Service Worker, effective January 4, 2016

REPLACES: position upgraded

Lisa Fralick, 8 Hour Food Service Worker effective January 4, 2016

REPLACES: position upgraded

William Yates, 8 Hour Food Service Worker, effective January 4, 2016

REPLACES: position upgraded

Suwannee High School:

Kasey Wynn, School Secretary, effective January 7, 2016

REPLACES: Susan Brown

Kelly Wiggins, Paraprofessional

REPLACES: Jennifer Prevatt

Suwannee Primary School:

Catherine Melton, Paraprofessional, effective, January 15, 2016

REPLACES: unfilled position

Transportation Department:

Eva Garitson, Bus Driver, effective Jan 11, 2016

REPLACES: Gerald Guy

James Voiles, Bus Driver, effective Jan 11, 2016

REPLACES: Robin Krause

James Stratton, Bus Driver, effective Jan 11, 2016

REPLACES: Patricia Bryant

TRANSFER:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Katherine Howard	BHS 6 hour worker	SPS 6 hour worker	P. Otterbine	1/4/2016

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

District Office:

Marilyn Sapp, Administrative Support Specialist, August 14, 2015, August 28, 2015, September 25, 2015, October 1, 2015 and October 18, 2015, for a total of 23 hours.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

District Office/Facilities Department:

Rosa Perez, Custodian, January 4, 2016, through January 20, 2016 with the option of returning sooner if released by her doctors

LEAVE OF ABSENCE (MATERNITY):

Food Service:

Ashley Jenkins, Food Service Worker, tentatively January 18, 2016, through February 26, 2016, or until released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Suwannee Middle School:

Theresa Owens, Paraprofessional, January 4, 2016 through June 2, 2016, or until released by her doctor

Transportation:

Donna Cassan, Bus Driver, November 23, 2015, through February 8, 2016

SUBSTITUTES:

The following as substitute school nurses:

Cynthia Dunlap

Lucy Roddenberry

Brenda Valdez

The following as substitute bus drivers/attendants:

Gina Knight

Deborah Clinch

Tramane Carwise

STUDENT WORKERS:

Macy Jordan

Aiyhani McCall

Imunique Mitchell

My Play School

Federal Programs

Federal Programs

SUSPENSION:

Branford High School:

Sarah Griffith, Head Custodian, January 7, 2016, suspension without pay

**End of List
2015-2016
School Year**

School Board Attorney – Leonard Dietzen:

8. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

9. Superintendent's Report – Mr. Scarborough stated that the process for the District's Strategic Plan had begun, and the first meeting would be held February 1, at the District Office. He stated that Board members were welcomed to attend for observation purposes only. He stated that Board input would be discussed at a future workshop.

School Board Members:

10. Issues and concerns Board members may wish to discuss
- a. Mr. White requested that we review the 2016-2017 budgets in detail over several workshops. Mr. Scarborough and Mrs. DePratter responded to Mr. White's request.
 - b. Mr. Taylor requested the following items be discussed at a future workshop:
 - 1) The following proposed curriculum: *Engage New York* and *Imagine It*
 - 2) An update on *Fast ForWord* with regards to the following information:
 - Dollars spent to renew software fee
 - Report on how it is being utilized
 - Number of students impacted
 - 3) Detailed report on substitute expenses throughout the District
 - 4) Research a possible issue with chronic employee absenteeism in our schools
 - c. Ms. Cason stated she has received comments from folks regarding the issue of weighting grades. She requested that this topic be discussed at a future workshop.
 - d. Mr. daSilva reminded everyone that the February 2016 Board meeting will be held at Branford Elementary School.

The meeting adjourned at 7:02 p.m.

SUWANNEE COUNTY SCHOOL BOARD
BLACK HISTORY MONTH LUNCHEON

February 9, 2016

11:30 a.m.

Guest Speaker: Dr. Alvin B. Jackson, Jr. –
Suwannee County Economic Development Director

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SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION

February 9, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Walter Boatright (arrived at 1:30 p.m.), Dr. Bill Brothers, David Campbell, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Ted Roush, Elizabeth Simpson, Lila Udell, TJ Vickers, and Josh Williams. Tyson Johnson, with Arthur J. Gallagher & Co., was also present.

Chairman daSilva called the meeting to order at 1:00 p.m.

Facilities Department Update Mark Carver

- Professional Architectural and Engineering Services
- Soccer Field
- Branford High School Auditorium

Mr. Carver provided information regarding the following:

- Request for Qualifications (RFQ) for professional architectural and engineering services
- Suwannee High School soccer field
- Branford High School auditorium seating
- Suwannee Middle School sports complex restroom
- IT Department backup generator site

Discipline Referrals.....Chris Landrum/Ted Roush/Elizabeth Simpson

Mr. Roush provided an update regarding the District's discipline referrals for the periods August 2014 through January 2015, and August 2015 through January 2016.

Fast ForWord Update..... Janene Fitzpatrick/Elizabeth Simpson

Mrs. Simpson provided an update regarding Fast ForWord for the District.

SubstitutesDr. Bill Brothers

Dr. Brothers provided a PowerPoint presentation regarding Substitute Status for the District relating to Kelly Services, substitute expenses, and usage, etc. Mr. Taylor asked for a detailed school by school comparison on substitutes.

School Safety/ALICE Protocol.....Ted Roush

Mr. Roush provided a PowerPoint presentation regarding School Safety/ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Protocol.

Health Insurance RenewalVickie DePratter/Tyson Johnson

Mr. Johnson distributed and reviewed a handout regarding a summary of the modified plan options for the upcoming health insurance plan renewals for Florida Blue.

Miscellaneous

Mrs. Fitzpatrick distributed and reviewed the proposed school calendar for 2016-2017. Mrs. Fitzpatrick answered questions from Board members.

The workshop adjourned at 4:15 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
February 9, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 4:15 p.m.

MOTION by Mr. Taylor, second by Mr. White, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. Discussion and possible action regarding the Fringe Benefits Committee's recommendation for renewal of employee health insurance plans for the period May 1, 2016 – April 30, 2017. (A copy of the renewal is available for review in the office of the Chief Financial Officer.) **(pg. 3)**

MOTION by Mr. White, second by Mrs. Ulmer, for approval of the Fringe Benefits Committee's recommendation for renewal of employee health insurance plans for the period May 1, 2016 – April 30, 2017. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following Request for Qualifications (RFQ):

#15-205 Enter into negotiations with CRA Architects, the first ranked qualified firm, for architectural services. In the event an agreement cannot be successfully negotiated, approval is requested to enter into negotiations with the second ranked qualified firm, Architects in Association Rood, Zwick & Kerr, Inc. **(pgs. 4-6)**

- #15-206 Enter into negotiations with CRA Architects for architectural services (minor projects) **(pgs. 7-8)**
- #15-207 Enter into negotiations with North Florida Professional Services, Inc. for civil and mechanical engineering services **(pgs. 9-11)**
- #15-207 Enter into negotiations with H2Engineering, Inc. for mechanical and electrical engineering services **(pgs. 12-14)**

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

3. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following contracts/agreements for the 2015-2016 school year: (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2016-118 Associated Health Education Affiliation Agreement between the Department of Veterans Affairs (VA) Malcom Randall VA Medical Center, Gainesville, Florida and Suwannee County School Board for RIVEROAK Technical College Pharmacy Technician Program (*Renewal*) **(pgs. 15-19)**
- #2016-119 Associated Health Education Affiliation Agreement between the Department of Veterans Affairs (VA) North Florida/South Georgia Veterans Health System and Suwannee County School Board for RIVEROAK Technical College Surgical Technology Program (*New*) **(pgs. 20-24)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

4. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Personnel Changes List **(pg. 25)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

OUT-OF-FIELD:

Approval for the following to teach out-of-field for the second semester of the 2015-2016 school term:

SCHOOL	LAST NAME	FIRST NAME	OOF SUBJECT	PERIOD	YEAR
BHS	Coker	Eleanor	ESOL		15-16
BHS	Jernigan	Courtney	ESOL		15-16
BHS	Jernigan	Shannon	Into to Finance, Per & Fam Fin	3,4,6	15-16
BHS	McInnis	Lynda	ESOL		15-16
BHS	Sikes	Mendy	Elem Ed	All Day	15-16
FSYR	Moffat	Susan	Inf Geo, Geo, Lib Arts Math 1	1, 2, 3	15-16
SES	McIntosh	Joyce	Gifted	1, 7	15-16
SES	Thomas	Bejamin	PK/Prim Content	All Day	15-16
SES	Vicky	Vaught	ESOL		15-16
SHS	Bullock	Brian	ESOL		15-16
SHS	Harris	Jaclyn	ESOL		15-16
SHS	Morales	Trista	ESOL		15-16
SHS	Morgan	Stephen	AP Physics-1	1	15-16
SHS	Owens	Lynda	Music Content	6	15-16
SHS	Vickers	Candy	ESE Content	All Day	15-16
SHS	Johnson	Mary	Elem Ed Content	All Day	15-16
SIS	Burgess	Chelsea	ESOL		15-16
SIS	Crowley	Constance	ESOL		15-16
SIS	Davis	Jessica	ESOL		15-16
SIS	Ely	Summer	ESOL		15-16
SIS	Kinard	Mary	ESOL		15-16
SIS	Roberson	Ruth	ESOL		15-16
SIS	Tipton	Violet	ESOL		15-16
SIS	Wiles	Jamie	ESOL		15-16
SMS	Lewis	Kevin	ESE Content	All Day	15-16

SCHOOL	LAST NAME	FIRST NAME	OOF SUBJECT	PERIOD	YEAR
SMS	Venero	Mirian	Spanish	1, 2, 4, 5, 6	15-16
SPS	Cordle	Wendalyn	ESOL		15-16
SVS	Venero	Mirian	Spanish	1, 2, 3, 5, 6, 8	15-16
SVS	Harris	Paige	Chemistry 1	2, 8	15-16

**End of List
2015-2016
School Year**

The meeting adjourned at 4:25 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 23, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date at Branford Elementary School Cafeteria, 26801 SR 247, Branford, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board member Catherine Cason arrived at 6:06 p.m.

UTSC President Annette Kinsey and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by Branford Elementary School Student Council student organization

Special Recognition by the Superintendent:

Branford High School

- Beta Club State Convention Winners
 - Wyatte Eakins
 - Alivya Ward

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Annette Kinsey – Expressed her appreciation for the Monthly Professional Development Days that were implemented for the 2015-2016 school year; and would like to see them continue for future years.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 5-22)**

January 12, 2016	Workshop Session
	Special Meeting
January 26, 2016	Regular Meeting

2. Approval of the monthly financial statement for January 2016.

3. The following bills for the period January 1-31, 2016:

General Fund

#160638 - 160999	\$ 1,872,156.41
Electronic Fund Transfers	<u>2,445,717.69</u>
	4,317,874.10

Federal Fund

#47668 - 47741	\$ 206,911.24
Electronic Fund Transfers	<u>343,777.15</u>
	550,688.39

Food Service Fund

#30261 - 30341	\$ 203,941.06
Electronic Fund Transfers	<u>75,691.70</u>
	279,632.76

2.0 LCIF

#7274 - 7295	\$	120,348.64
Electronic Fund Transfers		<u>397.69</u>
	\$	120,746.33

4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-7	III-6	IV-7 (Federal)
		IV-7 (Food Service)

5. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2017-01 Master Services Agreement between Defero Network Solutions, INC and School Board of Suwannee County, Florida (*Renewal*) (**pgs. 23-34**)
- #2017-02 Master Services Agreement between Windstream and School Board of Suwannee County, Florida to continue providing phone and internet related services (*Renewal*) (**pgs. 35-46**)

6. Approval of the following student transfers for the 2015-2016 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Raymond	Rodriguez	Columbia	Suwannee	4
Brian	Scarborough	Lafayette	Suwannee	10
Makaylah	Thomas	Madison	Suwannee	10
Keith	Finch	Suwannee	Hamilton	K
Kierra	Finch	Suwannee	Hamilton	K

7. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kellen	Fortner	Columbia	Suwannee	10
Jeremie	Thompson	Columbia	Suwannee	10

REGULAR AGENDA

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following curriculum item for the 2016-2017 school year, with the following changes – Pages 48-49: To change September 7 to September 14 as a Professional Development Day and Student Holiday; add August 9 as a pre-planning day; and add a bulleted notation at the bottom of Page 49 as follows: *Teachers will work 6 planning days (Pre-Planning/Post-Planning) as determined by the Principal.*
 - a. 2016-2017 School Calendar (pgs. 47-49)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

2. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Personnel Changes List (pgs. 50-54) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: INSTRUCTIONAL:

Suwannee Elementary School:

Sylvia Netter, Guidance Counselor, effective August 3, 2016

RETIREMENTS: NON-INSTRUCTIONAL:

RIVEROAK Technical College:

Georgia Marsden, Head Custodian, effective June 6, 2016

Transportation Department:

Andrew Baker, Bus Driver, effective March 1, 2016

RESIGNATIONS: INSTRUCTIONAL:

District Office:

Deanna Zastrow, School Psychologist, effective February 4, 2016

Suwannee High School:

Elisabeth Parris, Teacher, effective February 1, 2016

Suwannee High School:

Matthew Yancey, Teacher, effective February 22, 2016

Transportation Department:

Rick Yeager, Bus Driver, effective February 29, 2016

RESIGNATIONS: NON-INSTRUCTIONAL:

Food Service:

Melissa Mann, Food Service Worker, effective January 15, 2016

Jennifer McGee, Food Service Worker, effective January 21, 2016

Transportation Department:

Sharon Braun, Bus Driver, effective February 1, 2016

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Suwannee Middle School

Rebecca Monroe, Teacher, February 1, 2016, for a total of 7.25 hours.

SUSPENSION:

Suwannee High School:

Terry Fillyaw, Teacher, January 20, 2016, without pay

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Mirian Venero	Planning Period	Virtual School	
Angela Hester	Planning Period	Virtual School	
David Riels	M/J Softball Coach	BHS	P. Cassube
*Christopher Ferguson	Asst. Varsity Boys' Basketball	BHS	C. Manna
Bobby Horne	Asst. Baseball	SMS	

**Pending certification*

MISCELLANEOUS:

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Frank Allen	Lacey Humphries	Amy Williams
Matt Campbell	Mary Kinard	

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Magaly Ocampo, Paraprofessional, temporary, effective February 2, 2016

REPLACES: Ana Delgado

Suwannee High School:

Anthony L. Jackson, Head Custodian, effective January 25, 2016

REPLACES: Edward McLarty

Brenda Johnson, Custodian, effective February 12, 2016

REPLACES: Anthony L. Jackson

Suwannee Middle School:

Tiffany Dear, Paraprofessional, temporary, effective February 5, 2016

REPLACES: Sharan Dedge

Annah Davis, Paraprofessional/Interpreter, effective February 1, 2016

REPLACES: Jenna Bates

Food Service:

Tara Spears, 3 hour Food Service Worker, effective February 11, 2016

REPLACES: Melissa Mann

Yamalie Gafas, 6 hour Food Service Worker, effective Feb 8, 2016
REPLACES: Jennifer McGee

Facilities Department:

Russell Landen, Facilities Technology Technician, effective February 5, 2016
REPLACES: new position

Kenneth Bates, Facilities Assistant/Project Manager, effective February 5, 2016
REPLACES: Steven Scheufler

Transportation Department:

Shawn Neely, Bus Attendant (OOC), effective January 28, 2016
REPLACES: Kelli Wiggins

Gina Knight, Bus Attendant, effective February 12, 2016
REPLACES: Shawn Neely

Joanne Ripley, Bus Attendant, effective February 11, 2016
REPLACES: new position

Paula Anderson, Bus Driver, effective February 11, 2016
REPLACES: Sharon Braun

MISCELLANEOUS:

PreK Extended Day:

The following to work as an alternate paraprofessional/PreK teacher in the PreK Extended Day Program, as needed:

Brittany Lock
Amanda Kiser

Drea Taylor
June Bashaw

LEAVE OF ABSENCE (MEDICAL):

Transportation Department:

Dorie Bingeman, Bus Driver, May 1 through June 2, 2016
Donna Cassan, Bus Driver, February 9, 2015, through February 16, 2016

STUDENT WORKERS:

Tyla Edwards	Literacy/Civics Grant
Taren Estevez	Literacy/Civics Grant

VOLUNTEERS:

Amanda Alhokayem	Donna Johns Ellison	Erika Perez
Mario Alhokayem	Tyler Fortner	Jessica Phillips
Vickie Babinec	Shirley Gibson	Victoria Ramsey
Linda Barton	John W. Gill	Christopher Rioux
Candise Branch	Laqretta Gross	Karen Ritter
Joyce Cannon	Melinda Ann Guthrie	Megan Roush
Kelly A. Carter	Gennifer Harvey	John Simpo Jr.
Nicole Certain	Monica Holt	Melinda Stephens
Jacqueline J.	Rodney W. Howard	John D. Terry
Christenson	Marie Johnson	Nanette Tyler
Scott Connelly	Erica Jordan	Johnny L. Vincent
Shirley D. Cribbs	Karen Kelly	Willie J. Warren
Michelle L. Croft	Destinee McFadden	Amanda L. Watson
Wayne B. Crotty	Donna M. Miles	Barbara Wood
Mike J. Darrow	Mary M. Nims	Lori A. Wood
Ethridge W. Driggers	Lisa Parrish	

**End of List
2015-2016
School Year**

PERSONNEL CHANGES LIST ADDENDUM

RECOMMENDATION: NON INSTRUCTIONAL:

SUSPENSION:

Transportation Department:

Teneshia Henderson, bus driver, without pay, effective Monday, February 22, through Tuesday, March 18, 2016

**End of Personnel Changes List Addendum
2015-2016
School Year**

School Board Attorney – Leonard Dietzen:

3. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

4. Superintendent's Report – No matters to report.

School Board Members:

5. Issues and concerns Board members may wish to discuss
 - Board members expressed their thanks and appreciation to Branford Elementary School for their hospitality.
 - Mr. White stated he would like to see more meetings held in Branford.
 - Mr. Taylor expressed his thanks and appreciation to Mrs. Fitzpatrick and those involved regarding the submission of our appeal to DOE pertaining to the District's class size reduction penalty, which was reduced to zero dollars.
 - Mrs. Ulmer requested to look at the proposed soccer field complex at the March Board workshop, due to the preliminary budget exceeding what was planned for in the Five-Year Facilities Work Plan.
 - Mr. daSilva expressed his thanks and appreciation for getting our class size reduction penalty down to zero dollars. He commended Branford Elementary and Branford High Schools for achieving a school grade of "B" and for the District achieving a "B" grade as well.

The meeting adjourned at 6:30 p.m.

IT DEPARTMENT TOUR AND LUNCH

March 8, 2016

11:30 a.m.

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SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION

March 8, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Mark Carver (arrived at 2:40 p.m.), Lisa Dorris (arrived at 1:36 p.m.), Janene Fitzpatrick, Teri Jones (arrived at 3:30 p.m.), Ted Roush, Elizabeth Simpson (arrived at 1:50 p.m.), TJ Vickers, and Josh Williams. Karen Elliott and Anita Scarborough, Meridian Representatives; Tyson Johnson, with Arthur J. Gallagher & Co.; and Dianne Westcott were also present.

Chairman daSilva called the meeting to order at 1:33 p.m.

Progress Monitoring Update Janene Fitzpatrick

Mrs. Fitzpatrick gave a PowerPoint presentation regarding an update on Progress Monitoring.

Digital ClassroomJanene Fitzpatrick/Josh Williams

Mrs. Fitzpatrick and Mr. Williams reviewed the proposed Digital Classroom Plan.

ALICE Program..... Ted Roush

Mr. Roush distributed and reviewed a handout regarding the proposed implementation of the ALICE Protocol.

Food Service Update.....Lisa Dorris

Mrs. Dorris provided an update regarding the Food Service Department. She distributed and reviewed a handout regarding CEP and Breakfast in the Classroom for the District.

Strategic PlanJanene Fitzpatrick/Ted Roush/Jerry Scarborough

Mr. Roush and Mrs. Fitzpatrick provided an update regarding the District Strategic Plan. They distributed a handout regarding a revised schedule for the Plan. Mr. Scarborough asked each Board member to provide him with a list of ten names that they will personally contact to attend the March 28 Strategic Plan Community Input Meeting.

Meridian Update..... Elizabeth Simpson

Mrs. Simpson introduced Karen Elliott and Anita Scarborough, with Meridian, who provided an update regarding the services that Meridian provides for the District. A handout was also provided.

Voluntary Fringe Benefits..... Vickie DePratter/Gallagher
Benefits Services

Mrs. DePratter shared information regarding the Fringe Benefits Committee's decision to have an independent evaluation of the Voluntary Fringe Benefits Program for the District. Mrs. DePratter deferred to Tyson Johnson who provided information on the proposed voluntary fringe benefit changes for the District.

The workshop adjourned at 4:07 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
March 8, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 4:07 p.m.

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. Discussion and possible action regarding the Fringe Benefits Committee recommendation for voluntary insurance benefits for the period May 1, 2016, through April 30, 2017. (pg. 2)

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Fringe Benefits Committee recommendation for voluntary insurance benefits for the period May 1, 2016, through April 30, 2017. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 4:11 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 15, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 6:02 p.m.

UTSC President Annette Kinsey and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FCA Student Organization

Special Recognition by the Superintendent:

- District Spelling Bee Winners
 - ✓ Brody Argo (Suwannee Middle School, 6th grade) – First Place
 - ✓ Kierra Barnett (Melody Christian Academy, 5th grade) – Runner Up
- Suwannee Middle School Glee Club

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-23)**

February 9, 2016	Workshop Session
	Special Meeting
February 23, 2016	Expulsion Issues Hearing (Private)
	Regular Meeting

2. Approval of the monthly financial statement for February 2016.

3. The following bills for the period February 1-29, 2016:

General Fund

#161000 - 161339	\$	1,841,596.29
Electronic Fund Transfers		<u>2,418,446.30</u>
	\$	4,260,042.59

Federal Fund

#47742 - 47875	\$	224,384.75
Electronic Fund Transfers		<u>275,021.98</u>
	\$	499,406.73

Food Service Fund

#30342 - 30421	\$	197,774.37
Electronic Fund Transfers		<u>77,279.40</u>
	\$	275,053.77

2.0 LCIF

#7296 - 7313	\$	82,883.96
Electronic Fund Transfers		<u>10,545.59</u>
	\$	93,429.55

4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-8	III-7	IV-8 (Federal)
		IV-8 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated March 15, 2016. **(pgs. 24-26)**
6. Approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-79 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida *(Renewal)* **(pgs. 27-43)**

7. Approval of the following contract/agreement for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-03 Inter District Private School Services Agreement between the Suwannee County School District and the Madison County School District Title IA Programs for the provision of services to out of district Title I eligible students *(Renewal)* (Note: This agreement is initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 44-48)**

- #2017-04 Inter District Private School Services Agreement between the Suwannee County School District and the Columbia County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement is initiated by the Federal Programs Department of Suwannee County School Board.) (**pgs. 49-52**)
- #2017-05 Inter District Private School Services Agreement between the Suwannee County School District and the Lafayette County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement is initiated by the Federal Programs Department of Suwannee County School Board.) (**pgs. 53-56**)
- #2017-06 Inter District Private School Services Agreement between the Suwannee County School District and the Hamilton County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement is initiated by the Federal Programs Department of Suwannee County School Board.) (**pgs. 57-60**)
- #2017-07 Inter District Private School Services Agreement between the Suwannee County School District and the Gilchrist County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement is initiated by the Federal Programs Department of Suwannee County School Board.) (**pgs. 61-64**)

8. Approval of the following student teacher intern for the spring semester 2016:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Crystal Davenport	Florida Gateway	BES/SPS	N/A-Field Experience

9. Approval of an out-of-state trip for Branford High School Beta Club students, Wyatte Eakins and Alivya Ward, to attend the 2016 National Beta Club Convention in New Orleans, Louisiana, on June 26-30, 2016. (*Funded by fundraising and internal funds.*) (**pg. 65**)

10. Presented for informational purposes out-of-state travel for the following employees: (*Funded by internal funds.*) (pg. 66)

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Dawn Eakins	BHS	06/26-30/16	2016 National Beta	New Orleans, Louisiana
Tammy Neil	BHS	“	Club Convention	
Lauri Reaves	BHS	“	“	“
Katrina Walker-Bius	BHS	“	“	“

11. Approval of the following student transfers for the 2015-2016 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
William	Allison	Columbia	Suwannee	4
Kirk	Mabbitt Jr.	Columbia	Suwannee	2
Matthew	Gookins	Suwannee	Hamilton	8

12. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Angel	Le	Columbia	Suwannee	PK
Spencer	Todd	Columbia	Suwannee	7
Elijah	Walters	Columbia	Suwannee	1
Cheyenne	Neal	Suwannee	Columbia	12

REGULAR AGENDA

Director of Curriculum and Instruction – Janene Fitzpatrick:

1. Dr. Jimmy Wilkerson, Principal of Branford High School (BHS), requests permission of out-of-state travel for BHS employee, Angel Hill, to travel to Washington, DC, March 18-22, 2016, (during Spring Break) for the out-of-state trip for BHS students and parent chaperones. (Note: The out-of-state trip for the students and parent chaperones was Board approved on May 26, 2015.) (*Funded by the employee at no cost to the District.*) (pg. 67)

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of out-of-state travel for BHS employee, Angel Hill, to travel to Washington, DC, March 18-22, 2016, (during Spring Break) for the out-of-state trip for BHS students and parent chaperones. (Note: The out-of-state trip for the students and parent chaperones was Board approved on May 26, 2015.) (*Funded by the employee at no cost to the District.*) MOTION CARRIED UNANIMOUSLY

Director of Elementary and Early Childhood Education – David Campbell:

2. Jennifer Barrs, Principal of Branford Elementary School (BES), requests permission to add the BES employees listed below for out-of-state travel to Washington, DC, March 18-22, 2016, (during Spring Break) for the BES Safety Patrol trip for students and parent chaperones. (Note: This is a revision to the original request that was Board approved on May 26, 2015.) (*Funded by fundraising and the respective employee at no cost to the District.*) (pg. 68)

- Lindsey Ramsey
- Margaret Williams

MOTION by Mr. White, second by Mrs. Ulmer, for the additional BES employees listed above for out-of-state travel to Washington, DC, March 18-22, 2016, (during Spring Break) for the BES Safety Patrol trip for students and parent chaperones. (Note: This is a revision to the original request that was Board approved on May 26, 2015.) (*Funded by fundraising and the respective employee at no cost to the District.*) MOTION CARRIED UNANIMOUSLY

3. Jim Simpson, Principal of Suwannee Intermediate School (SIS), requests permission of out-of-state travel for the SIS employees listed below to travel to Washington, DC, during Spring Break 2016, for the SIS Student Government trip for students and parent chaperones. (Note: The out-of-state trip for the students and parent chaperones was Board approved on September 22, 2015.) *(Funded by fundraising and the respective employee at no cost to the District.)* **(pg. 69)**

- Jessica Davis
- Lisa Pennington
- Amy Steed
- Jennifer Stevens
- Kathy Wood

MOTION by Mrs. Ulmer, second by Ms. Cason, for out-of-state travel for the SIS employees listed above to travel to Washington, DC, during Spring Break 2016, for the SIS Student Government trip for students and parent chaperones. (Note: The out-of-state trip for the students and parent chaperones was Board approved on September 22, 2015.) *(Funded by fundraising and the respective employee at no cost to the District.)* MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

4. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following personnel item for the 2015-2016 school year:
- a. The following personnel to implement the 2016 Summer Food Service Program, with the changes noted below: **(pg. 70)**

Site	Personnel	Up to Hours/Week
All sites	7 3 - Food Service Managers	32
	1 7 - Food Service Worker-4 hours	16
	2 - Food Service Monitors	20
	4 - Substitute Food Service Workers	As needed

(All Food Service positions are subject to program participation.)

MOTION CARRIED UNANIMOUSLY

Director of Transportation – Chris Landrum:

5. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following personnel item for the 2015-2016 school year:
 - a. Job Description #16 – Bus Attendant (*Revised*) (pgs. 71-73)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Personnel Changes List, with the following change on Page 75, under RECOMMENDATION: INSTRUCTIONAL, Suwannee High School – Change Mark Beach’s effective date from March 14, 2016, to March 28, 2016. (pgs. 74-77) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: NON-INSTRUCTIONAL:

Food Service Department/BES:

Phyllis Bailey, Assistant Food Service Manager, effective June 6, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Renita Kelly, Teacher, temporary, effective February 24, 2016

REPLACES: V. Knighton (LOA)

Suwannee High School:

Mark Beach, Teacher, temporary, effective March 14-28, 2016

REPLACES: Matt Yancey

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Mason Tyler	Head MS Baseball Coach	BHS	W. Rains

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Suwannee Middle School:

Kaffa Owens, Teacher, March 21 through April 29, 2016

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

Suwannee Primary School:

Hanna Ragan, Paraprofessional, effective March 3, 2016

REPLACES: Linda Howard

Facilities Department:

Terry Murray, Air Conditioning/Electrical Specialist, effective February 16, 2016

REPLACES: Russell Landen

Food Service/SES:

Gloria Presley, 3 hour Food Service Worker, effective March 8, 2016

MISCELLANEOUS:

PreK Extended Day:

The following to work as an alternate paraprofessional/PreK teacher in the PreK Extended Day Program, as needed:

Kelly Davidson
Belinda Horn

Lacey Humphries
Kadie Butler

Tenlee Deloach
Deanna Yott

Title I After School Program:

Approval of 21st Century Program employees to work in the Title I After School Program, as needed

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Transportation Department:

Hope Robinson, Bus Driver, February 16, through March 31, 2016, with the option of returning sooner.

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Transportation Department:

Robin Garbett, bus driver, February 5 through February 12, 2016, for a total of 20 hours

Lillian Moman, bus driver, February 8 through February 22, 2016, for a total of 40 hours

LEAVE OF ABSENCE (MEDICAL):

Transportation Department:

Chancie Corbett, Bus Driver, extend leave from December 14, 2015, through June 1, 2016

VOLUNTEERS:

Terri Braunns	Donna Miles	Regina Thompson
Gloria Davis	Adrienne Owens	Pamela Wainwright
Herbert Davis	Pablo Serna	Kenneth Wingate
Frances Goines	Millie Sherrell	
Amanda Johnson	Keiry Soto-Chavez	

**End of List
2015-2016
School Year**

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report – No legal matters to report.

Mr. daSilva asked Mr. Dietzen if he would like to discuss the article he distributed regarding *Texting by Public Officials* at the April Board Workshop; and Mr. Dietzen responded yes.

Superintendent of Schools – Jerry Scarborough:

8. Superintendent's Report – No matters to report.

School Board Members:

9. Issues and concerns Board members may wish to discuss
- Mr. Taylor asked that the following items be discussed at the next Board Workshop:
 - Update on Engage New York
 - Detailed substitute teacher report, as well as absenteeism of staff at each school
 - Schedule an ELL/ESOL roundtable meeting to include parents and Board members to gather ideas and input
 - Substitute bus driver pay

The meeting adjourned at 6:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
April 12, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:21 a.m.

Administrators and others present: Walter Boatright, Dr. Bill Brothers (arrived at 9:12 a.m.), Dick Calvitt, David Campbell, Mark Carver, Janene Fitzpatrick, Malcolm Hines (arrived at 10:20 a.m.), Chris Landrum, Ted Roush, Elizabeth Simpson, Keith Stavig, Lila Udell (arrived at 9:06 a.m.), T.J. Vickers, Josh Williams, and Jim Wilson. Dianne Westcott was also present.

Chairman daSilva called the meeting to order at 9:01 a.m.

Assistant Superintendent of InstructionJanene Fitzpatrick
Department Update

Mr. Stavig presented and demonstrated various new technology devices that the District has recently received, which can be used by students, faculty, and staff (i.e., Lego robot, swivel robot, 3D printer, computer coding program, etc.).

Mrs. Fitzpatrick distributed and reviewed a handout regarding Professional Development (PD) Day Fact Sheet, which summarized various PD Day information and activities from this school year. Mrs. Fitzpatrick showed a PowerPoint presentation of various activities from PD Day involving faculty and staff.

Facilities Department Update Mark Carver

Mr. Carver provided a PowerPoint presentation regarding an update to the Facilities Department.

The workshop recessed at 10:39 a.m. and resumed at 10:47 a.m.

RIVEROAK Technical College (RTC) Update..... Walter Boatright

Mr. Boatright, Mr. Calvitt, and Mr. Vickers provided a PowerPoint presentation regarding an update for RTC.

Enrollment Packet Josh Williams

Mr. Williams reviewed the proposed updates to the Enrollment Packet for the 2016-2017 school year.

Workshop recessed at 11:36 a.m. and resumed at 12:37 p.m.

Summer SchoolJanene Fitzpatrick

Mrs. Fitzpatrick distributed and reviewed the proposed 2016 Summer School Schedule.

Transportation Department Update.....Chris Landrum/Ted Roush
(pgs. 2-4)

Mr. Landrum provided an update regarding personnel issues and reorganization within the Transportation Department.

Engage New York Program UpdateDavid Campbell

Mr. Campbell distributed and reviewed a handout regarding elementary education and the Engage New York Program.

Texting Leonard Dietzen

Mr. Dietzen provided a PowerPoint presentation regarding the legal aspects of texting, emails, and public records.

Mr. Dietzen suggested the District adopt a policy pertaining to texting and emailing with regards to public records.

ELL Update.....Lila Udell

Mrs. Udell provided an update regarding the ELL Program.

Student Services Department UpdateElizabeth Simpson

Mrs. Simpson provided an update regarding personnel issues for the Student Services Department

SubstitutesDr. Bill Brothers

Dr. Brothers distributed and reviewed a handout which summarized reasons for employee absences where substitutes were used through Kelly Educational Staffing. Mr. Taylor asked for a detailed report regarding employee absenteeism by each school.

The workshop adjourned at 3:15 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
April 12, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 3:24 p.m.

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. The following report presented for informational purposes:
 - a. Suwannee County District School Board Financial, Operational, and Federal Single Audit for Fiscal Year Ended June 30, 2015 (A copy of the report is available for review in the office of the Chief Financial Officer.) **(pg. 3)**

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of District participation in the *2016 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 21-23, 2016, in the amount of \$2,000. **(pg. 4)** MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mrs. Ulmer, for approval of the following resolution for the 2015-2016 school year: (NEW)

#2016-07R Resolution in Support of National Assistant Principal's Week for April 11-15, 2016 (*New*) (**pgs. 5-7**)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following personnel item for the 2015-2016 school year:

a. Add one Resource Teacher position to work as a Teacher Support Colleague (TSC)/Teacher on Special Assignment (TSA); 10-month/8 hours per day; District-Wide. (*Funded by the TIF/SEEC Grant through the 2016-2017 school year.*) (**pg. 8**)

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

5. MOTION by Mr. Taylor, second by Ms. Cason, for approval to award the following bid:

#15-208 Sewer Waste Line and Lift Station Replacement at Suwannee Primary School to Curt's Construction Inc. (*New*) (**pg. 9**)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. White, second by Mrs. Ulmer, for approval of the following contract/agreement for the 2015-2016 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-121 Contract between Suwannee County School District and Clemons, Rutherford & Associates, Inc. for Professional Architectural Design and Construction Administration Consulting Services (Minor Services) (*New*) (**pgs. 10-19**)

MOTION CARRIED four to one; with Mr. Taylor voting NO.

Director of Student Services – Elizabeth Simpson:

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

7. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following personnel item for the 2015-2016 school year:
 - a. Freeze one School Psychologist position (pg. 20)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

8. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Personnel Changes List (pgs. 21-23) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2016-2017 SCHOOL YEAR

ADMINISTRATIVE:

SCHOOL ADMINISTRATORS:

	<u>TERM:</u>
<u>Branford Elementary School:</u>	
Jennifer Barrs, Principal	12
Stephanie Busch, Assistant Principal	12
<u>Branford High School:</u>	
Jimmy Wilkerson, Principal	12
Katrina Walker-Bius, Assistant Principal	12
<u>Suwannee Elementary School</u>	
Amy Boggus, Principal	12
Laura Williams, Assistant Principal	12
<u>RIVEROAK Technical College</u>	
J. Walter Boatright, Jr., Principal	12

Suwannee High School:

Malcolm Hines, Principal	12
Tamara Boggus, Assistant Principal	12
Gary Caldwell, Assistant Principal	12
Angelia Stuckey, Assistant Principal	10

Suwannee Intermediate School:

James B. Simpson, Principal	12
Amanda Brown, Assistant Principal	12

Suwannee Middle School:

Jerry Jolicouer, Principal	12
Keri Bean, Assistant Principal	12
Kimberly Jennings, Assistant Principal	12

Suwannee Primary School:

Marsh Tedder, Principal	12
Lisa Garrison, Assistant Principal	12

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Middle School:

Karen Braun, teacher, effective August 9, 2016

REPLACES: Linard Johnson

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Chad Bonds	SIS / Teacher	SMS / Teacher	J. McCullers	08/09/2016
Jimmy McCullers	SMS / Teacher	SIS / Teacher	C.Bonds	08/09/2016
Jenna Garrett	SMS / Teacher	BHS/ Teacher	M.Tyler	08/09/2016

**End of List
2016-2017
School Year**

The meeting adjourned at 3:46 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 26, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and School Resource Officer Cory Horne were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford High School FCA Student Organization

Special Recognition by the Superintendent:

- Pattie Nixon – School Nurse, Suwannee Elementary School
Selected for the Florida School Health Association Nurse of the Year Award

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Ms. Cason, second by Mrs. Ulmer, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda, with the exception of Item #11, which was pulled by Mr. White for discussion and separate action.

Mr. Taylor pulled Item #7 from the Consent Agenda for discussion purposes.

MOTION CARRIED UNANIMOUSLY for approval of the Consent Agenda, with the exception of Item #11.

Mr. White stated he has received complaints from constituents in his district that they can't get hold of anyone on Fridays during the summer and feels that government/school employees should work a five day work week. Discussion followed. Mr. Scarborough confirmed with Mr. Roush that the District has operated on a four day work week during the summer for over 20 years. Mr. Carver stated it helps with decreased energy costs. Mr. Scarborough stated that the phone recording for the District Office during the summer states our office hours and if assistance is needed to please contact the Superintendent with all of his contact information. The Superintendent's contact information is also provided on the recording all year long; not just during the summer.

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of Item #11 on the Consent Agenda. MOTION CARRIED four to one; Mr. White voted NO.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-24)**

March 8, 2016	Workshop Session
	Special Meeting
March 15, 2016	Regular Meeting

2. Approval of the monthly financial statement for March 2015.

3. The following bills for the period March 1-31, 2016:

General Fund

#161340 – 161691	\$	1,893,188.08
Electronic Fund Transfers		<u>2,339,075.93</u>
		4,232,264.01

Federal Fund

#47876 – 47979	\$	205,648.43
Electronic Fund Transfers		<u>289,679.60</u>
		495,328.03

Food Service Fund

#30422 – 30504	\$	213,865.07
Electronic Fund Transfers		<u>126,454.22</u>
		340,319.29

2.0 LCIF

#7314 – 7328	\$	405,478.21
Electronic Fund Transfers		<u>1,945.09</u>
		407,423.30

4. Approval of the following budget amendments for fiscal year 2015-2016:

General
I-9

LCIF
III-8

Special Revenues
IV-9 (Federal)
IV-9 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated April 26, 2016. (pgs. 25-26)

6. Approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-122 Career Pathways Articulation Agreement between Taylor Technical Institute and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician, Practical Nursing, and Nursing Assistant; Digital Design for Program of Study: Administrative Office Specialist (*Renewal*) **(pgs. 27-34)**

7. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-08 Agreement between the School Board of Suwannee County, Florida and the School Board of Seminole County, Florida for the purpose of filing for reimbursement of Medicaid Administrative Claiming Activities (*Renewal*) **(pgs. 35-42)**

#2017-09 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Independent Training for the Blind, Inc. (*Renewal*) **(pgs. 43-56)**

#2017-10 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Melissa Johnson (*Renewal*) **(pgs. 57-67)**

#2017-11 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and AMH Counseling PL (*Renewal*) **(pgs. 68-79)**

#2017-13 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Palmer Physical Therapy, LLC (*Renewal*) **(pgs. 80-91)**

#2017-14 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Resolutions in Special Education, Inc. (*Renewal*) **(pgs. 92-105)**

8. Approval to accept the following donated item: **(pg. 106)**

<u>Site</u>	<u>Item</u>	<u>Donor</u>
RTC	\$17,799.38 (Cash donation for courtyard improvements)	Mrs. Eumera Taylor and Ms. Jeanene T. Romanchuck

9. Approval of the following student transfers for the 2015-2016 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lucas	Cline	Suwannee	Lafayette	3
Precious	Cline	Suwannee	Lafayette	7
Leon	Graham III	Columbia	Suwannee	11

10. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Eli	Blackwell	Columbia	Suwannee	3
Harrison	Blackwell	Columbia	Suwannee	1
Logan	Blackwell	Columbia	Suwannee	6
Grace	Boswell	Columbia	Suwannee	9
Devon	Brannan	Columbia	Suwannee	6
Dillon	Brannan	Columbia	Suwannee	12
Blythe	Harrell	Columbia	Suwannee	2
Haleigh	Hassebroek	Columbia	Suwannee	3
Skyler	Locke	Columbia	Suwannee	12
Sarah Grace	Marsett	Columbia	Suwannee	4
Jewell	Miller	Columbia	Suwannee	3
Annabelle	Morrison	Columbia	Suwannee	2

FIRST NAME	LAST NAME	TO	FROM	GRADE
Emma	Morrison	Columbia	Suwannee	2
Sophia	Morrison	Columbia	Suwannee	2
Wyatt	O'Grady	Columbia	Suwannee	2
Adyn	Petit	Columbia	Suwannee	4
Kayla	Phillips	Columbia	Suwannee	1
Macy	Phillips	Columbia	Suwannee	K
Elijah Samuel	Rife	Columbia	Suwannee	9
John	Roth-Puckey	Columbia	Suwannee	2
Sammi	Roth-Puckey	Columbia	Suwannee	K
Ayden	Scheider	Columbia	Suwannee	K
Emma	Thomas	Columbia	Suwannee	K
Jake	Watkins	Columbia	Suwannee	2
Samuel	Watkins	Columbia	Suwannee	5
DeAndre	Ausmore	Suwannee	Columbia	6
Carson	Hall	Suwannee	Hamilton	10
Aubrie	Leffler	Suwannee	Columbia	K
Kason	Leffler	Suwannee	Columbia	5
Lucy Kate	Roberts	Suwannee	Columbia	K

11. Approval of the summer four-day work week from June 6, 2016 – August 5, 2016.

REGULAR AGENDA

Assistant Superintendent of Administration – Ted Roush:

1. Discussion and action regarding the selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee for the period July 1, 2016, through June 30, 2017. **(pg. 107)**

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of Catherine Cason to serve as the Legislative Liaison; and Ronald White to serve as the Alternate Legislative Liaison on the FSBA Legislative Committee for the period July 1, 2016, through June 30, 2017. MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following curriculum item for the 2015-2016 school year:

- a. 2016 Summer School Schedule **(pgs. 108-111)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Ms. Cason, for approval of the following personnel item for the 2015-2016 school year: **(pgs. 112-113)**

- a. The following summer school positions for the 2016 summer school term:

<u>Program</u>	<u>Number of Employees/Position</u>	<u>Funding</u>
21 st Century (CCLC)	4 – Site Coordinators (SES-1; SIS-1; SPS-1; BES-1)	21 st CCLC
	6 – Teachers (SES-2; SIS-1; SPS-2; BES-1)	
	8 – Paraprofessionals (SES-2; SIS-2; SPS-2; BES-2)	

Pre-Kindergarten/ School Readiness <u>Program</u>	2 – CDAs	(SPS)	School Readiness
Summer VPK	<u>Number of Employees/Position</u> 6 – Teachers	(SPS)	<u>Funding</u> VPK
Reading Camp	5 – Teachers	(SES-4; BES-1)	Reading Allocation/ General Fund
Algebra I EOC Review	1 – Teacher	(BHS)	General Fund
Credit Recovery	1 – Teacher 4 – Teachers 2 – Teachers 2 – Deans (SHS-7 hrs/day; BHS-4 hrs/day) 3 – Paraprofessionals (SMS, BHS, SHS)	(BHS) (SHS) (SMS)	Title VI/ General Fund
Driver's Education	2 – Teachers	(BHS-1; SHS-1)	General Fund
PAL	4 – Teachers 6 – Paraprofessionals	(District) (District)	Title I Part A
ESY-Medically Fragile	3 – Teachers 1 – Nurse 2 – Paraprofessionals	(SPS) (SPS) (SPS)	ESE
Virtual School	5 – Teachers (Grades 9-12) (SHS/BHS) 2 – Teachers (Grades 6-8) (SMS/BHS)		General Fund

Migrant	5 – Paraprofessionals (21 st CCLC-1; BES/RC-1; PAL/Title IA Program-1; SES/RC-1; SPS/VPK/Readiness-1)	Title I Part C
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NOTE: Positions will be based on student enrollment.

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

4. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following bid for the 2016-2017 school year:

#14-206 An additional one year extension for Roofing, Construction, and Repair Services, as allowed in original bid specifications, which was awarded to O’Neal Roofing Company (*Renewal*) **(pg. 114)**

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following personnel item for the 2015-2016 school year:
 - a. Twelve day laborers to work on summer projects under the direction of the Director of Facilities **(pg. 115)**

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval for Mark Carver to be the designated representative to act in behalf of the Board for the Design of Architectural Projects. **(pg. 116)** MOTION CARRIED UNANIMOUSLY

Director of Federal Programs – Lila Udell:

7. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following form:

#5100-049G Suwannee County School District Student Enrollment
Information Packet Occupational Survey Form (*Revised*)
(pgs. 117-118)

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

(Presented by Assistant Superintendent of Administration – Ted Roush)

8. MOTION by Mr. White, second by Mrs. Ulmer, for approval of the following bid for the 2016-2017 school year:

#14-208 Milk – Bassett Dairy (*Renewal*) (pg. 119)

MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

9. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the 2016-2017 Official Enrollment Packet for student enrollment in Suwannee County School District. (pgs. 120-134) MOTION CARRIED UNANIMOUSLY
10. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Digital Classroom Plan for the 2015-2016 school year as required by s.1011.62(12)(b), F.S.; which included changes discussed. (A copy is available for review in the office of the Assistant Superintendent for Curriculum and the Director of Information Technology) (pg. 135) MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

11. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following form:

#7200-124 Suwannee County Public Schools Rate and Service Contract Agreement Form for the Teen Age Parent Program (TAPP) (*Revised*) **(pgs. 136-151)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

12. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following personnel items for the 2015-2016 school year:

- a. Add one Assistant Director of Transportation position, and delete one District Secretary position in the Transportation Department **(pgs. 152-153)**
- b. Job Description #164 – Assistant Director of Transportation (*New*) **(pgs. 152-155)**
- c. Place the Assistant Director of Transportation position on Line 10 of the *Salary Schedule 2015-2016 Principals and Administrators* **(pgs. 152-156)**
- d. Add one Parts Inventory Clerk position, and delete one Mechanics' Helper position in the Transportation Department **(pgs. 152-153)**
- e. Add one Administrative Secretary I position, and delete the Operations Manager position in the Transportation Department **(pgs. 152-153)**

MOTION CARRIED UNANIMOUSLY

13. MOTION by Mr. Taylor, second by Mr. White, for approval of the Personnel Changes List, with the following changes on Page 161, under Transfers, Mary DeHart, change the "TO: SITE" to SIS (not SHS); and on Page 165, under Suwannee Elementary School, Jennifer Richer is listed twice, need to delete one. **(pgs. 157-173)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR THE 2015-2016 SCHOOL YEAR:

RETIREMENTS: INSTRUCTIONAL:

Suwannee Middle School:

Melissa Brinson, Teacher, effective January 4, 2016

Suwannee Primary School:

Debbie Mixon, Teacher, effective August 9, 2016

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:

Brock Canaday, Teacher, effective April 4, 2016

Suwannee Middle School:

Sarah Jacobson, Teacher, effective August 9, 2016

RETIREMENT: NON-INSTRUCTIONAL:

Linda Howard, Paraprofessional, effective March 1, 2016

RESIGNATIONS: NON-INSTRUCTIONAL:

Food Service:

Ernestine Riley, Food Service Worker, effective August 12, 2016

Suwannee Intermediate School:

Jacqueline Lees, Paraprofessional, effective August 12, 2016

Transportation

Lynn Peaden, Bus Attendant, March 7, 2016

Susan Holloway, Bus Driver, effective April 8, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:

Mason Tyler, Teacher, temporary, effective March 7, 2016

REPLACES: John Abersold

Suwannee High School:

Brian Tomlinson, Teacher, effective April 11, 2016

REPLACES: Brock Canady

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Shannon Daniel

Martha Southerland

Elizabeth Rang

Drea Taylor

Suwannee High School:

Jenny Hurst, Allied Health Teacher, to work up to 80 hours for on-site clinical supervision of the Allied Health students.

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Suwannee Middle School:

Kaffa Owens, Teacher, March 29 through April 29, 2016

MISCELLANEOUS:

The following Gifted teachers to be paid an ESE supplement for the 2015-2016 school year (100% paid from IDEA Grant Funds):

Natalie Haney

Laura Roberts

Rowena West

Karen Koon

Theda Severance

The following teachers to be paid an ESE supplement for the 2015-2016 school year (Fifty percent (50%) paid from IDEA Grant Funds):

Amy Allen

Kevin Lewis

Elizabeth Vann

Lauren Belcher

Tammy McKay

Candyce Vickers

Myra Bell

Melissa McKire

Linda Whitley

Tammy Bradow

Rebecca Monroe

KJ Wingate

Kate Bromley	Cathy Nicely
Erin Clark	Lisa Pennington
Jenny Clark	Darlene Rice
Cynthia Frye	Shannon Roberts
Toni Greenberg	Amber Russell
Kim Hudson	JoAnn Saunders
Ramona Jordan	Stacie Swartz
Candice Land	Michelle Thompson
Debra Land	Rowna Valin
Lynn Lawrence	Lacey VanEtta

Angie Hester, Teacher, to work up to 50 hours for instructional coaching and teacher support initiatives (funded by TIF/SEEC grant)

Suwannee Middle School:

Matt Yanossy resigned as Defensive Football Coach

Lee Willis resigned as Soccer Coach

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

Branford Elementary School:

Cheri Kennedy, Student Care Attendant, temporary, effective March 8, 2016

REPLACES: New Position

Facilities Department:

Emery Scarborough, Maintenance Man I, effective March 14, 2016

REPLACES: Doug Bates

Food Service/SES:

Gloria Presley, 3 hour Food Service Worker, effective March 8, 2016

REPLACES: Yamile Gafas

Suwannee High School/SOS:

Terri Johnson, Paraprofessional, temporary, effective March 17, 2016

REPLACES: New Position

Transportation Department:

Tara Spears, Bus Driver, effective April 4, 2016

REPLACES: Andrew Baker

Kelly Jenkins, Administrative Secretary I, effective April 13, 2016

REPLACES: Tina Colvin

Manuel Puente, Bus Driver, effective March 28, 2016

REPLACES: Rick Yeager

Tramane Carwise, Bus Attendant, effective March 31, 2016

REPLACES: New Position

PreK Extended Day:

Michelle Aderholt to work as an alternate paraprofessional/PreK teacher in the PreK Extended Day Program, as needed.

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Tina Colvin	Transportation/Admin Sec I	SIS/Bookkeeper	T. Graves	3/28/2016
Mary DeHart	SHS/Food Service Worker	SIS/Food Service Worker	L. Hingson	3/30/2016
Linda Hingson	SIS/Food Service Worker	SHS/Food Service Worker	M. DeHart	3/30/2016
Katlin Westrich	Facilities/Admin. Secretary I	Facilities/District Secretary	S. Taylor	4/15/2016

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Branford High School:

Debbie Yates, March 28 through June 2, 2016

Food Service:

Crystal Cox, March 28 through June 3, 2016

Linda Hingson, Food Service Worker, April 1 through June 3, 2016

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Richie Frye	JV Boys' Head Basketball Coach	BHS	P. Davis
Richie Frye	Var. Boys' Head Basketball Coach	BHS	P. Davis

SUBSTITUTES:

The following as substitute food service workers:

Margaret Turner

Leslie Kurtz

The following as a substitute bus driver:

Deborah Clinch

The following as substitute bus attendants:

Karen Gilbert

Lynn Peaden

George Townsend

STUDENT WORKER:

Victoria McDonald

VOLUNTEERS:

Molly Allen	Jeremy Davis	Daniel Herring
Sevevadell Allen	Joseph Eakins	Tiffany Horn
George Blow III	Haley Edgar	Timothy Horn
Donald Bolline	Jessica Ergle	Linda Howard
Deidre Brammer	Cheryl Ervine	James Howze
Erin Clark	Shanna Ferrie	Lesley Jones
Heather Clower	Nicole Fike	Lawrence Land
Kimberly Clyatt	Kristie Fillmore	Janie Martinez
Jimmy Corbin	Debra Floyd	William Mayo
Linda Crawford	Lorena Gardner	Andrea Melo
David Creech	Shannon Hall	Christopher
Miranda Danzeisen	Barri Harris	Menhennett

Jennifer Neely
Kenna Peacock
Jennifer Prevatt
Roshunn Purvis
Melisa Quinones
Lauri Reaves
Keiry Soto-Chavez
Robert Stirn
Cheyenne Thompson
Susie Thompson
Rowna Valin
Angelica Vences
Kayla Watson
Deborah Wegner
David Williams
Kenneth Wingate

End of List
2015-2016
School Year

RECOMMENDATIONS FOR THE 2016-2017 SCHOOL YEAR:

RECOMMENDATIONS: ADMINISTRATIVE:

Suwannee Virtual School:

Deidre McManaway, Curriculum Coordinator, 12 month

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Elementary School:

Tamara Williams, Guidance Counselor, effective July 1, 2016

REPLACES: Sylvia Netter

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Michele Boone	JV Cheerleading Sponsor	BHS	K. McCormick
Mendy Sikes	Varsity Volleyball Coach	BHS	Ladon Terry

LEAVE OF ABSENCE (MATERNITY):

Suwannee Intermediate School:

Krystal Cundiff, Teacher, August 22 through September 23, 2016

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Lorena Urban	SHS/Teacher	SMS/Teacher	J. Garrett	8/09/2016

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service/ Branford High School:

Reba Hurst, Manager, effective August 10, 2016

REPLACES: Sarah Stancel

Food Service/ Suwannee Middle School:

Pamela Carver, Assistant Manager, effective August 10, 2016

REPLACES: Phyllis Bailey

CONTRACT RECOMMENDATIONS:

ANNUAL CONTRACTS:

<u>District Office/Student Services:</u>	<u>Term</u>
Dee Dee Cathcart	10
Abigail Hill	11
Stacie Swartz	10

Branford Elementary School:

Amanda Clark	10
Tracy Combee	10
Lynsee Dicks	10
Melinda Hawthorne	10
Tina Hayes	10
Caron Heffner	10
Mandi Howard	10
Monica Jackson	10
Charlena Lori Land	10
Katee O'Quinn	10
Joanne Saunders	10
Jessica Wagner	10
Margaret Williams	10

Branford High School:

Deanna Burkett	10
Darryl S. Cannon	10
Erin Clark	10
Eleanor Coker	10
Ana Delgado	10
Cynthia Frye	10
Peggy Frye	10
Jenna Garrett	10
Roy Harden	12

Shannon Jernigan	10
Vanessa Leffler	10
Carl Manna	10
Michael Meek	10
Tammy Neil	10
Fred O'Quinn	10
Robert Phillips	10
Emilee Rains	10
Sergio Rodriguez	10
Lura Sapp	10
Elaine Sauerman	10
Cara Soride	10
Mickey Spradlin	10
Misty Ward	10
Melissa Ware	10
William Ware	10
Angela Wood	12

RIVEROAK Technical College:

Patricia Sullivan	10
Jeremy Ulmer	10

Suwannee Elementary School:

Marissa Bricker	10
Melissa Davis	10
Danielle Gay	10
Melody Handley	10
Patrick Jernigan	10
Kelsey Mercer	10
Susan Mowry	10
Susan Ratliff	10
Rebecca Reaves	10
Jennifer Richer	10
Frances C. Redish	10
Deborah Rivera	10
Elisha Snipes	10
Stephanie Selph	10
Benjamin Thomas	10
Priscilla Woodard	10

Suwannee High School:

T. Hunter Abercrombie	12
Frank Allen	10
Douglas Aukerman	12
Emily Bass	10
Mark Beach	10
Myra Bell	10
Kary Black	10
Kate Bromley	10
Jeffry Boatright	10
Crystiana Butler	10
Isaac E. Chandler	10
Perry Davis	10
Sherry Dean	10
Alexander Gonzalez	10
Kyler Hall	12
Jaclyn Harris	10
Debra Kleinsmith	12
Debra Land	10
Trista Morales	10
Stephen D. Morgan	10
Skyler Phillips	10
Melanie Roberts	10
Brian Tomlinson	10
Mary Ward	12

Suwannee Intermediate School:

Joann Barton	10
Chelsea Burgess	10
Robbin M. Chapman	10
Kelly Pennington	10
Krystal Cundiff	10
Jessica Davis	10
Janice Diaz-Reyes	10
Pamela Hendricks	10
Kelly McKissick	10
Kelly Murphy	11
Lisa Pennington	10

Dana Putnal	11
Ruth Roberson	10
Jennifer Stevens	10
Violet Tipton	10
Jamie Wiles	10

Suwannee Middle School:

Melva Batts	10
Chad Bonds	10
Tammy Bradow	10
Andrew Chapman	10
Mary Check-Cason	10
Tasha Cockburn	10
Darace Hahn	10
Cara Disken	10
Sarah Grillo	10
Meri Harrell	10
Brantly Helvenston	10
Celia Hodge	10
Elizabeth Howell	10
Rayanna Johnson	10
Samantha Land	10
Danielle Ovando	10
Marlene Plympton	10
Melinda Tice	10
Lorena Urban	10
Kaitlin Vanheusen	10
Coleen Welsh	10
Rowena West	10
Joanne Wimberley	10
Lawanna Zimmerman	10

Suwannee Primary School:

Melissa Bozeman	10
Ashley Bronson	10
Timothy Burbridge	11
AnnMarie Croucher	10
Kiara Davis	10
Rosa Davis	10

Carolina Figueroa-Crooke	11
Abby Fleming	10
Jennifer Gregory	10
Diane Hale	10
Pamela Hastings	10
Susan Helvenston	10
Cristina Herrington	10
Heather Holt	10
Lauren Jenkins	10
Hannah Johnson	10
Romona Jordan	10
Krystal McCormick	10
Kerry Melland	10
Sarah Musgrove	10
Charis Parker	10
Elizabeth Rang	10
Elecxia Reed	10
Amber Russell	10
Martha Southerland	10
Elizabeth Vann	10

Professional Service Contract (Renewal):

District Office:

Susan R. Bass	12
Patricia E. Brantley	11
Alicia Poole	12
Kecia F. Robinson	12
Virginia L. Weaver	11

District Wide:

Toni L. Greenberg	11
Keith Stavig	10
Kelly Williams	10
James Wilson	10

Branford Elementary School:

Linda Michelle Aderholt	10
Amy Allen	10
Gary Barrs	10
Bethany Byrd	10
Kimberly D. Cannon	10
Teresa Conger	10
Sandra Delay	10
Windy Gamble	10
Melissa Holtzclaw	10
Amanda R. Johnson	10
Elizabeth K. Johnston	10
Juettie L. Kelley	10
Julie Klecka	10
Stephanie Knighton	10
Vera L. Knighton	10
Candice Land	10
Susan Mackin	10
Pamela D. Nettles	10
Denah F. Phillips	10
Kimberly Procko	10
Lindsey Ramsey	10
Tina Roush	10
Carla Suggs	10
Wynette L. Sumner	10
Cloria J. Williams	10
Jennifer Winnette	10

Branford High School:

Dannelle Bradow	10
Pamela Cassube	10
Julianna H. Dees	10
Dawn Eakins	11
Vaster J. Fryar	10
Lawanna Gaylard	10
Angela Hill	10
Karen Y. Koon	10
Stefani M. Santos	10

Janet Denise Stewart	10
Daniel Taylor	10
Nina S. Tuttle	10
Linda S. Whitley	10
Stacy Young	12

RIVEROAK Technical College:

Eric Derwin Bass	10
Melissa Francisco	10
Theresa Gill	10
Tracy Henderson	10
Robert Makela	10
Pamela A. Poole	10
Joseph Ragan	10
Thomas E. Shea	10
Kimberly M. Thomas	10

Suwannee Elementary School:

Evelyn Arnold	10
Melinda Berry	10
Jennifer Bonds	10
Matt Campbell	10
Rebecca L. Carter	10
Victoria S. Carter	10
Robyne Edwards	10
Rhonda L. Furry	10
Lisa W. Gray	10
Kimberly Hudson	10
Amanda D. Hurst	10
Connie N. Leavitt	10
Marjerian Lewis	10
Pamela K. Lewis	10
Joyce D. McIntosh	10
Melissa N. McKire	10
Holly McMillan	10
Lindy Meeks	10
Tamara Michal	10
Candance B. Plymel	10
Laura Katherine Roberts	10

Michelle Ona Robertson	10
Rowna Valin	10
Tamara Williams	11

Suwannee High School:

Harrison Ambrose	10
Sid E. Allen	10
Michael Bresk	10
Rhoda Broughton	10
Neena Brown-Thomas	10
Tamara Burt	10
Kenneth Campbell	10
Bonita M. Cook	10
Gary Croxton	10
Darrell Curls	10
Benita Diggs	10
Terry Fillyaw	10
Stacey Smith	11
Ronald H. Gray, III	10
Traci H. Green	10
Leah Harrell	12
Amy C. Hendry	10
Cindi Hiers	11
Julie Hocutt	10
Sandra Y. Hurst	10
Mary Johnson	10
Annette Kinsey	10
Audrey L. Marshall	10
Tammie McKay	10
Paula McMillan	10
Vanessa B. Menhennett	10
Violet Noyes	10
Lynda Owens	10
Michael W. Pate	10
Carmen Reyes	10
Abigail Rodriguez	10
Eric A. Rodriguez	10
James Sellers	10
Becky Skipper	10

Roger L. Sumner	10
Travis Tuten	12
Kimberly Tuvell	10
Kelly Waters	12
Cindy Wiggins	10
Vernon Wiggins	10
Karen K. Williams	11
Pamela P. Williams	10
Melissa J. Woodrum	10
Damon L. Wooley	10

Suwannee Intermediate School:

Marcia Boatright	10
Kristy D. Chauncey	10
Shannon W. Chauncey	10
Leigh Ann Fountain	10
April Frye	10
Natalie Haney	10
H. Wayne Hutchison	10
Traci Knighton	10
Lynn Lawrence	10
William McCullers	10
Catherine Nicely	10
Darlene Rice	10
Theda Roper	10
Susan Schicker	10
Kimberly Warren	10
Sandra Winburn	10
Ashlee A. Wooley	10

Suwannee Middle School:

Tiffany Bellenger-Smith	11
Alan R. Bonds	10
Robyn Bonds	10
Jennifer Byrd	10
Melissa Cameron	10
Jennifer Campbell	10
Annette B. Chauncey	10
Jenny Clark	10

Heather Dean	10
Jean Eckhoff	10
Lesley D. Fry	10
Jimmie G. Green	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela Hicks	10
Deanna Horton	10
Nicole Jackson	10
Jeffrey Johnson	10
John Johnson	10
Kenneth A. Michal	10
Rebecca L. Monroe	10
Kaffa Owens	10
Stephanie B. Sampson	10
Brad N. Scarborough	10
Canary S. Stephens	10
Michelle Thompson	10

Suwannee Primary School:

Georgette H. Allbritton	10
Daniel A. Crews	10
Rhoda J. Crews	10
Cindy Crowell	10
Shannon M. Daniel	10
Kelly Driggers	10
Staci Greaves	10
April Greene	10
Heidi O. Hunter	10
Jessica M. Johnson	10
Susann Johnson	10
Christina McCullers	10
Janell Miracle	10
Kimberly M. Mott	10
Vickie Pagliai	10
Karen L. Patten	12
Georgette M. Ragan	10
Mandy F. Ramsey	10
Shannon Roberts	10

Nancy Sue Seale	10
Stacey B. Skierski	10
Lindsey Thomas	10
Michele Turman	10
Marilyn Utz-Salsberry	10
Jennifer L. Wooley	10

CONTINUING CONTRACT
(presented for information only)

Branford Elementary School:

Sharon Barnett	10
Debra Hatch	10

Suwannee Elementary School:

Veronica B. Daquila	10
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RIVEROAK Technical College:

Kathy Smith	11
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Suwannee High School:

Marilyn A. Roberts	10
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**End of List
2016-2017
School Year**

School Board Attorney – Leonard Dietzen:

14. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

15. Superintendent's Report – No matters to report.

School Board Members:

16. Issues and concerns Board members may wish to discuss

No issues or concerns.

The meeting adjourned at 7:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 10, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Chairman Ed daSilva was absent.

Administrators and others present: Walter Boatright (arrived at 9:40 a.m.), Dr. Bill Brothers, Mark Carver (arrived at 9:10 a.m.), Lisa Dorris, Malcolm Hines (arrived at 9:38 a.m.), Chris Landrum, Ted Roush, Elizabeth Simpson (arrived at 11:15 a.m.), Angie Stuckey (arrived at 9:38 a.m.), T.J. Vickers, and Josh Williams (arrived at 9:36 a.m.). Dianne Westcott; HCE Extension Office representatives; and Wayne Green and Dr. Rosemary Thomas, with Region II Office of Differentiated Accountability (DA), were also present.

Vice Chairman Ulmer called the meeting to order at 9:01 a.m.

Food Service Department Update.....Lisa Dorris

Mrs. Dorris distributed and reviewed a handout regarding an update for the Food Service Department.

Assistant Superintendent ofTed Roush
Administration Department Update

Mr. Roush distributed and reviewed handouts regarding the following:

- ALICE Protocol proposed implementation for the District
- Proposed updates to school emergency handbooks (SHS 2016-2017 Draft Emergency Handbook) pertaining to ALICE Protocol

Mr. Taylor and Mrs. Ulmer stated that more time needs to be dedicated to the ALICE Protocol for further discussion at a workshop in the near future.

Mr. Roush provided an update on the new school buses.

Mr. Roush deferred to Mr. Carver who distributed and reviewed a handout regarding proposed projects within the Facilities Department.

The workshop recessed at 10:29 a.m. and resumed at 10:36 a.m.

At the request of Supt. Scarborough, the agenda was deviated from to present the Strategic Plan Update prior to the Academy Update.

Strategic Plan Update.....Ted Roush

Mr. Roush distributed and reviewed a handout regarding an update on the Suwannee County School District Strategic Plan 2016-2020. He deferred to Mr. Green and Dr. Thomas, who distributed and reviewed a handout regarding the proposed Action Plan/Steps for implementation of the Plan.

Academy Update.....Ted Roush and SHS Administration

Mr. Roush, Mr. Hines, and Mrs. Stuckey provided a PowerPoint presentation regarding SHS Career and Technical Education Projected CTE Program Expansion for 2016-2017.

Assistant Superintendent ofTed Roush
Administration Department Update

Mr. Roush distributed and reviewed a handout regarding a proposed program called SVSFlex: An Individualized Learning Program for At-Risk Students, which includes the need to hire a SVSFlex Counselor. Mr. Roush stated that the program would be evaluated yearly to determine the success and feasibility of continuing the program. Mr. Taylor asked for a detailed report regarding data and numbers on the program and proposed position.

The workshop recessed at 11:54 a.m. and resumed at 1:00 p.m.

RIVEROAK Technical College (RTC) Update.....Walter Boatright

Mr. Boatright provided information regarding an update for RTC.

Student Services Department UpdateElizabeth Simpson

Mrs. Simpson provided a PowerPoint presentation regarding an update for the Student Services Department. Mrs. Simpson distributed and reviewed a handout regarding the District's Bullying Compliance Monitoring report.

Policy Updates (**pgs. 2-26**)Dr. Bill Brothers

Dr. Brothers reviewed updates to the following policies:

- #5.101 Bullying and Harassment (*revised*)
- #6.16 Substitute Teachers (*revised*)
- #6.37 Professional Ethics (*revised*)
- #6.40 Violation of Local, State, and/or Federal Laws (*revised*)
- #7.121 Antifraud (*revised*)
- #8.12 Purpose and Functions of the Transportation Department (*revised*)

Superintendent Scarborough asked Dr. Brothers and Mrs. DePratter to develop procedures related to Policy #7.121, which would be presented to the Board for approval at a later date.

Miscellaneous

Mr. Dietzen addressed the proposed changes to the District's Citizen Input form as it relates to statute regarding time allotted and topics that citizens can speak on. Mr. Dietzen stated we need to develop a policy and make changes to improve the form.

Discussion followed regarding allowing citizens to voice their opinion under the Citizen Input portion of Regular Board meetings; specifically individuals and large groups. Consensus of the Board was to develop policy/procedures for Citizen Input. Mr. Dietzen will develop policy/procedures for Citizen Input, which will include a process for handling large groups wanting to speak. He will also develop a revised/new Citizen Input form.

Superintendent Update Jerry Scarborough

No items to report.

The workshop adjourned at 2:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
May 10, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Chairman Ed DaSilva was absent.

Vice Chairman Ulmer called the meeting to order at 3:05 p.m.

MOTION by Ms. Cason, second by Mr. White, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document. (A copy is available for review in the office of the Director of Student Services.)
(pg. 3) MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. White, second by Mr. Taylor, for approval for parents of the following identified student in the Exceptional Student Education program to be reimbursed for transportation costs for the 2015-2016 school year: (pg. 4)

<u>Student #</u>	<u>Effective</u>
#6111018219	February 5, 2016

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following grant/allocation application:

- a. FDLRS/Gateway Associate Center, Hamilton County School Board, 2016-2017 Consolidated Grant (IDEA, Part B, \$755,218; IDEA, Part B, Preschool, \$101,001; General Revenue, \$21,071) **(pgs. 5-36)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. White, second by Ms. Cason, for approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2017-16 Suwannee County Public Schools Rate and Service Contract 2016-2017 between the Suwannee County School Board and Adrienne M. Burke-Godwin d/b/a Tiny Praying Hands, LCCH for the Teen Age Parent Program (TAPP) (*Renewal/Revised*) **(pgs. 37-53)**
- #2017-17 Suwannee County Public Schools Rate and Service Contract 2016-2017 between the Suwannee County School Board and Pepper's Tripod Daycare Centers, Inc. d/b/a Let's Pretend Daycare for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 54-68)**
- #2017-18 Suwannee County Public Schools Rate and Service Contract 2016-2017 between the Suwannee County School Board and Tawanna Bryant d/b/a Tender Touch Learning Center LLC for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 69-83)**
- #2017-19 Suwannee County Public Schools Rate and Service Contract 2016-2017 between the Suwannee County School Board and Bright Stars Academy, Inc. for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 84-98)**
- #2017-20 Suwannee County Public Schools Rate and Service Contract 2016-2017 between the Suwannee County School Board and Renata Beasley d/b/a Renata Beasley Large Family Childcare Home for the Teen Age Parent Program (TAPP) (*Renewal*) **(pgs. 99-113)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

5. MOTION by Mr. White, second by Ms. Cason, for approval of the Personnel Changes List (**pgs. 114-115**) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS FOR SCHOOL YEAR 2016-2017

ADMINISTRATIVE: (12 month appointments):

J. Walter Boatright, Jr., Director of Career and Technical Education
William Brothers, Director of Human Resources
David Campbell, Director of Elementary and Early Childhood Education
Mark Carver, Director of Facilities
Vickie DePratter, Chief Financial Officer
Lisa Dorris, Director of Food Service
Janene Fitzpatrick, Assistant Superintendent of Instruction
Christopher Landrum, Director of Transportation
Ted Roush, Assistant Superintendent of Administration
Elizabeth Simpson, Director of Student Services/School Psychologist
Lila Udell, Director of Federal Programs
Joshua Williams, Director of Information Technology

**End of List
2016-2017
School Year**

The meeting adjourned at 3:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 24, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 1:04 p.m. School Board Attorney Leonard Dietzen was absent.

Administrators and others present: Jennifer Barrs (arrived at 1:12 p.m.), Walter Boatright, Amy Boggus, Dr. Bill Brothers, David Campbell, Mark Carver, Janene Fitzpatrick, Malcolm Hines, Jay Jolicoeur, Chris Landrum, Elizabeth Simpson, Jim Simpson, Marsha Tedder, Dr. Jimmy Wilkerson, and Josh Williams. Dianne Westcott was also present.

Chairman daSilva called the meeting to order at 1:00 p.m.

General Fund Budget Vickie DePratter/Directors/Principals
for 2016-2017

Mrs. DePratter presented an overview of the proposed 2016-2017 General Fund Budget.

The following proposed General Fund Budgets for 2016-2017 were presented:

- Suwannee Primary School Amy Boggus
- RIVEROAK Technical College Walter Boatright
- Suwannee Intermediate School Jim Simpson
- Suwannee High School Malcolm Hines
- Suwannee Middle School Jay Jolicoeur
- Suwannee Elementary School Amy Boggus
- Branford Elementary School Jennifer Barrs
- Branford High School Dr. Jimmy Wilkerson
- Finance/Administration Vickie DePratter

- TransportationChris Landrum
 - Discussion was held regarding substitute pay for bus drivers, as well as substitute pay for food service workers and custodians. Consensus of the Board was to discuss the issue further at a future workshop.

The workshop recessed at 2:14 p.m. and resumed at 2:25 p.m.

- Facilities Mark Carver
- Assistant Superintendent of AdministrationTed Roush
- Human Resources.....Dr. Bill Brothers
- Assistant Superintendent of InstructionJanene Fitzpatrick
- Elementary and Early Childhood Education.....David Campbell
- Information Technology..... Josh Williams
- Student ServicesElizabeth Simpson
- Superintendent and School Board Vickie DePratter

The workshop adjourned at 4:15 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
May 24, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

UTSC President Annette Kinsey and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School National Achievers Society student organization.

Special Recognition by the Superintendent:

- Suwannee Intermediate School
Lewanda Hill, Substitute Teacher - Named as Florida's 2016 Substitute Teacher of the Year by Kelly Educational Staffing
- Weekend Food Backpack Program
 - Live Oak Christian Church – Jesse Caruthers
 - Southside Baptist Church – Cortney Flowers and Kathy Schreiber
 - Suwannee Station Baptist Church – Gayle Musgrove
 - Westwood Baptist Church – Carmen Frier

Special Recognition:

- RIVEROAK Technical College (RTC)
Presentation by Al Herndon, Florida Masonry Apprentice and Education Foundation, to Derwin Bass, RTC Masonry Program Teacher, and his students.
- Suwannee High School
Presentation by NJROTC to Superintendent Scarborough and School Board Members for their continued support.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 13-47)**

April 12, 2016	Workshop Session
	Special Meeting
April 26, 2016	Expulsion Issues Hearing (Private)
	Regular Meeting

2. Approval of the monthly financial statement for April 2016.

3. The following bills for the period April 1-30, 2016:

General Fund

#161692 - 162006	\$	1,817,646.55
Electronic Fund Transfers		<u>2,487,998.01</u>
		4,305,644.56

Federal Fund

#47980 - 48093	\$	231,922.59
Electronic Fund Transfers		<u>473,977.79</u>
		705,900.38

Food Service Fund

#30505 - 30580	\$	199,716.21
Electronic Fund Transfers		<u>82,688.93</u>
		282,405.14

2.0 LCIF

#7329 - 7340	\$	28,727.82
Electronic Fund Transfers		<u>325.70</u>
		29,053.52

4. Approval of the following budget amendments for fiscal year 2015-2016:

General
I-10

LCIF
III-9

Special Revenues
IV-10 (Federal)
IV-10 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated May 24, 2016. (pgs. 48-49)

6. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2017-15 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Joyce M. Warren (*Renewal*) **(pgs. 50-63)**
- #2017-21 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Live Oak HMA LLC d/b/a Shands Medical Group, Live Oak, Florida (*Renewal*) **(pgs. 64-71)**
- #2017-22 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Dr. Anjana Rana, MD and Dr. Brij Rana, MD, Jasper, Florida (*Renewal*) **(pgs. 72-77)**
- #2017-23 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 78-83)**
- #2017-24 Clinical Education Agreement between the Suwannee County School Board Medical Secretary Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal*) **(pgs. 84-94)**
- #2017-25 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician Program and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 95-100)**
- #2017-26 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal*) **(pgs. 101-111)**
- #2017-27 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and Doctor's Memorial Hospital Inc., Perry, Florida (*Renewal*) **(pgs. 112-117)**

- #2017-28 Clinical Education Agreement between the Suwannee County School Board Practical Nurse Education Program and ACV Health Services, LLC, Dowling Park, Florida (*Renewal*) **(pgs. 118-123)**
- #2017-29 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Dr. Anjana Rana, MD and Dr. Brij Rana, MD, Jasper, Florida (*Renewal*) **(pgs. 124-129)**
- #2017-30 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Andres R. Villar, MD, PA d/b/a Children's Medical Center, Branford, Lake City, and Live Oak, Florida (*Renewal*) **(pgs. 130-135)**
- #2017-31 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and NF Suwannee, LLC d/b/a Suwannee Health Care Center, Live Oak, Florida (*Renewal*) **(pgs. 136-141)**
- #2017-32 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Emory Medical Corporation d/b/a Women's Center of Florida (*Renewal*) **(pgs. 142-147)**
- #2017-33 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Hamilton Health Enterprises, Inc. d/b/a Suwannee Valley Nursing Center, Jasper, Florida (*Renewal*) **(pgs. 148-153)**
- #2017-34 Clinical Education Agreement between the Suwannee County School Board Phlebotomy Program and Madison County Memorial Hospital (*Renewal*) **(pgs. 154-159)**
- #2017-35 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center (*Renewal*) **(pgs. 160-169)**
- #2017-36 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and AMERE d/b/a Lake City Surgery Center, LLC, Lake City, Florida (*Renewal*) **(pgs. 170-175)**

- #2017-37 Clinical Education Agreement between the Suwannee County School Board Surgical Technology Program and Doctor's Memorial Hospital Inc., Perry, Florida (*Renewal*) **(pgs. 176-181)**
- #2017-38 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Cheek & Scott Drugs, Inc., Lake City, Florida (*Renewal*) **(pgs. 182-187)**
- #2017-39 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Cheek & Scott Drugs, Inc., Live Oak, Florida (*Renewal*) **(pgs. 188-193)**
- #2017-40 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Walgreen Company, Lake City, Florida (*Renewal*) **(pgs. 194-199)**
- #2017-41 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Walgreen Company, Live Oak, Florida (*Renewal*) **(pgs. 200-205)**
- #2017-42 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Branford, Inc. (*Renewal*) **(pgs. 206-211)**
- #2017-43 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Mayo, Inc. (*Renewal*) **(pgs. 212-217)**
- #2017-44 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Branford, Inc. (*Renewal*) **(pgs. 218-223)**
- #2017-45 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy #2 (West), U.S. Highway 90, Lake City, Florida (*Renewal*) **(pgs. 224-229)**
- #2017-46 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and North Florida Pharmacy of Ft. White, Inc. (*Renewal*) **(pgs. 230-235)**
- #2017-47 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Advent Christian Village, Inc. (*Renewal*) **(pgs. 236-241)**

- #2017-49 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, U.S. Highway 90, Lake City, Florida (*Renewal*) **(pgs. 242-247)**
- #2017-50 Clinical Education Agreement between the Suwannee County School Board Pharmacy Technology Program and Baya Pharmacy, Baya Drive, Lake City, Florida (*Renewal*) **(pgs. 248-253)**
- #2017-51 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Miles Consulting LLC (*Renewal*) **(pgs. 254-266)**

7. Approval for RIVEROAK Technical College SkillsUSA student team members to attend the SkillsUSA National Competition in Louisville, Kentucky, on June 19-26, 2016. (*Funded through Perkins and funds raised by the SkillsUSA Team.*) **(pg. 267)**
8. Presented for informational purposes out-of-state travel for the following employees:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*) Derwin Bass (pg. 268)	RTC	06/19-26/2016	SkillsUSA National Competition	Louisville, KY
(**)Katie Miller (pg. 269)	RTC	07/13-17/2016	Pharmacy Technician Educators Council (PTEC) (Attendance is required to fulfill accreditation requirements.)	Charlotte, NC

(*) *Funded by Perkins funds and funds raised by the SkillsUSA Team*

(**) *Funded by General Fund*

9. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Cody	Africano	Columbia	Suwannee	4
Austin	Bailey	Columbia	Suwannee	7
Cody	Bailey	Columbia	Suwannee	1
Madison	Blanton	Columbia	Suwannee	8
Aris	Carfagno	Columbia	Suwannee	K
Elysia	DelCastillo	Columbia	Suwannee	4
Erik	DelCastillo	Columbia	Suwannee	1
Ellie	Duncan	Columbia	Suwannee	K
Emma	Duncan	Columbia	Suwannee	K
Garrett	Fennell	Columbia	Suwannee	9
Ava	Floyd	Columbia	Suwannee	1
Cason	Griffin	Columbia	Suwannee	9
Alexis	Griffis	Columbia	Suwannee	6
Peyten	Griffis	Columbia	Suwannee	1
Byron	Harris	Lafayette	Suwannee	12
Joseph	Hewett	Columbia	Suwannee	3
Gabriel	Hough	Columbia	Suwannee	K
E'nadren	Ivey	Columbia	Suwannee	1
Emili	Jones	Columbia	Suwannee	7
Madalyn	Malcolm	Columbia	Suwannee	3
Peyton	Malcolm	Columbia	Suwannee	5
Kylie	Mathews	Columbia	Suwannee	4
Carlee	Morrison	Columbia	Suwannee	4
Noah	Nicholson	Columbia	Suwannee	1
Juliana	Ozbay	Columbia	Suwannee	4
Sheraleena	Pearce	Columbia	Suwannee	K
Heaven	Perkins	Columbia	Suwannee	5
Zachary	Prescott	Columbia	Suwannee	2

Nicholas	Prescott Jr.	Columbia	Suwannee	K
Harleigh	Price	Columbia	Suwannee	1
Ryleigh	Price	Columbia	Suwannee	K
Aiden	Robinson	Columbia	Suwannee	2
Alana	Robinson	Columbia	Suwannee	2
Justin	Rogers	Columbia	Suwannee	12
Kaylie	Sanders	Columbia	Suwannee	3
Lance	Shaw	Columbia	Suwannee	6
Landon	Shaw	Columbia	Suwannee	4
Levi	Shaw	Columbia	Suwannee	1
Garrett	Shipley	Columbia	Suwannee	3
Jordan	Tessier	Columbia	Suwannee	7
Brandon	Trasu	Columbia	Suwannee	11
Jocilyn	Tynda	Columbia	Suwannee	2
Evangeline	Zander	Lafayette	Suwannee	K
Hayne	Allbritton	Suwannee	Hamilton	K
Jaxson	Beach	Suwannee	Lafayette	8
Shelbie	Cole	Suwannee	Madison	10
Anna	Deadwyler	Suwannee	Lafayette	7
Chancy	Deadwyler	Suwannee	Lafayette	10
Dallas	Deadwyler	Suwannee	Lafayette	2
Delaney	Deadwyler	Suwannee	Lafayette	5
Derrick	Harris	Suwannee	Lafayette	1
Desiree	Harris	Suwannee	Lafayette	1
Trace	Hayes	Suwannee	Gilchrist	2
Hannah	Hill	Suwannee	Lafayette	10
Hunter	Hill	Suwannee	Lafayette	12
Nathan	Hill	Suwannee	Lafayette	7
Parker	Hill	Suwannee	Lafayette	3
Austin	Holtzclaw	Suwannee	Lafayette	8
Codey	Holtzclaw	Suwannee	Lafayette	9
Colton	Holtzclaw	Suwannee	Lafayette	4
Desyrae	Holtzclaw	Suwannee	Lafayette	12
William	Klecka II	Suwannee	Dixie	7

Joseph	Land	Suwannee	Lafayette	5
Aubrie	Leffler	Suwannee	Columbia	K
Kason	Leffler	Suwannee	Columbia	5
Adrianna	Malaguti	Suwannee	Lafayette	2
Austin	Malaguti	Suwannee	Lafayette	5
Shirley	Malaguti	Suwannee	Lafayette	12
Gianni-Lee	Maysonet	Suwannee	Columbia	PK
Andres	Maysonet III	Suwannee	Columbia	3
Abigail	Miller	Suwannee	Hamilton	PK
Braylee	Moseley	Suwannee	Lafayette	2
Skyler	Moseley	Suwannee	Lafayette	1
Joseph	Picaro	Suwannee	Hamilton	2
Sophie	Picaro	Suwannee	Hamilton	4
Luke	Ramsey	Suwannee	Dixie	9
Seth	Ramsey	Suwannee	Dixie	6
Wyatt	Santos	Suwannee	Columbia	4
Amarra	Soluri	Suwannee	Lafayette	5
Torrie	Soluri	Suwannee	Lafayette	6
Adam	Stancel	Suwannee	Gilchrist	11
Autumn	Stancel	Suwannee	Gilchrist	7
Chandler	Stancel	Suwannee	Gilchrist	5

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

(Presented by Assistant Superintendent of Administration – Ted Roush)

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following individuals to serve on the Suwannee County School District collective bargaining/negotiating team for the 2016-2017 school year: **(pg. 270)**

- Vickie DePratter, Chief Negotiator
- Austin Richmond
- Ted Roush
- Josh Williams

MOTION CARRIED UNANIMOUSLY

2. Discussion and action regarding the selection of two School Board members and two Suwannee County business owners to serve on the Value Adjustment Board (VAB) for 2016-2017. **(pg. 271)**

MOTION by Mr. Taylor, second by Mr. White, for approval of the following individuals to serve on the VAB for 2016-2017: (Pending acceptance by citizen members.)

Jerry Taylor – sitting/primary School Board Member

Ronald White – alternate School Board Member

Adrienne Burke – sitting/primary School Board-Appointed Citizen Member

Bill O'Connor – alternate School Board-Appointed Citizen Member

MOTION CARRIED UNANIMOUSLY

ACTION ON THE AGENDA ADDENDUM:

- #1. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the negotiated salary schedule for 2016-2017 and collective bargaining items tentatively agreed upon. **(pgs. A3-A18)** MOTION CARRIED UNANIMOUSLY
- #2. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to add an additional Step 14 to the Salary Schedule Confidential Employees 2015-2016 Secretarial and Other Personnel. The value of this additional step shall be equal to the difference between Steps 12 and 13 of the existing schedule. Employees currently on Step 13 in fiscal year 2015-2016 will advance to Step 14, effective July 1, 2016. **(pg. A19)** MOTION CARRIED UNANIMOUSLY
- #3. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to provide for a nonrecurring bonus to administrators for 2016-2017 who have a prior year evaluation of effective or higher. The value of the bonus for a very effective or higher evaluation shall be \$880. The value of the bonus for an effective evaluation shall be \$700. **(pg. A19)** MOTION CARRIED UNANIMOUSLY

END OF AGENDA ADDENDUM FOR VICKIE DEPRATTER

Assistant Superintendent of Administration – Ted Roush:

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following form:

#7200-070 Expulsion Recommendation Checklist (*Revised*)
(pgs. 272-273)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Suwannee County School District Strategic Plan 2016-2020. (pgs. 274-280) MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Walter Boatright:

5. MOTION by Mr. White, second by Ms. Cason, for approval of the following curriculum item for the 2016-2017 school year:

- a. Add the following part-time programs at RIVEROAK Technical College and Branford High School, effective with the 2016-2017 school year:
(pg. 281)

- 1) Welding Technology Fundamentals
Program #9204400 – Secondary
Program #J400400 – Postsecondary

MOTION CARRIED UNANIMOUSLY

Director of Elementary and Early Childhood Education – David Campbell:

6. Jennifer Barrs, Principal of Branford Elementary School (BES), requests permission of an overnight/out-of-state trip for BES Safety Patrol students and parent chaperones to travel to Washington, DC, during the 2016-2017 school year. (Dates are either November 18-21, 2016; or March 10-13, 2017.) *Funded by fundraising and parents of students at no cost to the District.* (pg. 282)

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of an overnight/out-of-state trip for BES Safety Patrol students and parent chaperones to travel to Washington, DC, during the 2016-2017 school year. (Dates are either November 18-21, 2016; or March 10-13, 2017.) *Funded by fundraising and parents of students at no cost to the District.* **(pg. 282)** MOTION CARRIED UNANIMOUSLY

7. Jennifer Barrs, Principal of Branford Elementary School (BES), requests permission of out-of-state travel for BES employee Elizabeth Johnston to travel to Washington, DC, during the 2016-2017 school year. (Dates are either November 18-21, 2016; or March 10-13, 2017.) *Funded by the employee at no cost to the District.* **(pg. 283)**

MOTION by Mr. White, second by Mrs. Ulmer, for approval of out-of-state travel for BES employee Elizabeth Johnston to travel to Washington, DC, during the 2016-2017 school year. (Dates are either November 18-21, 2016; or March 10-13, 2017.) *Funded by the employee at no cost to the District.* **(pg. 283)** MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

8. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following bids for the Food Service Department for the 2016-2017 school year:

#17-201	Bread – Flowers Bakery (<i>New</i>) (pgs. 284-285)
#17-202	Chemicals – Catko (<i>New</i>) (pg. 286)
#17-203	Supplies – Catko (<i>New</i>) (pgs. 287-288)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

9. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #5.101 Bullying and Harassment (*revision*) (**pgs. 289-306**)
- #6.16 Substitute Teachers (*revision*) (**pgs. 307-308**)
- #6.37 Professional Ethics (*revision*) (**pg. 309**)
- #6.40 Violation of Local, State, and/or Federal Laws (*revision*) (**pgs. 310-311**)
- #7.121 Antifraud (*revision*) (**pgs. 312-313**)
- #8.12 Purpose and Functions of the Transportation Department (*revision*) (**pg. 314**)

MOTION CARRIED UNANIMOUSLY

10. MOTION by Mr. White, second by Ms. Cason, for approval of the following form:

- #7200-090 Suwannee County School District School Volunteer/Field Trip Application Form (*Revised*) (**pgs. 315-316**)

MOTION CARRIED UNANIMOUSLY

11. MOTION by Ms. Cason, second by Mrs. Ulmer, for approval of the following personnel items for the 2016-2017 school year:

- a. Add one temporary Teacher position for the Computer Systems and Information Technology Program at Suwannee High School (*Funded by Title I Part A*) (**pgs. 317-318**)
- b. Upgrade one part-time Teacher position to a full-time Teacher position for the Allied Health Program at Suwannee High School (**pgs. 317-318**)
- c. Add one Guidance Counselor position at Suwannee Virtual School (*Funded by Title I Part A*) (**pgs. 317-318**)
- d. Add one Administrative Secretary I position in the Information Technology (IT) Department and delete the Administrative Secretary position in the IT Department (**pg. 319**)

MOTION CARRIED UNANIMOUSLY

ACTION ON THE AGENDA ADDENDUM:

#5. Personnel Changes List Addendum (pg. A21)

Action on this item was taken along with Item #12 below on the Regular Agenda.

END OF AGENDA ADDENDUM FOR DR. BILL BROTHERS

12. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum, and the following changes to the Personnel Changes List: **(pgs. 320-338)**

- Change the date on the first page from May 26 to May 24
- Page 330, under Facilities Department, remove Emory Scarborough from the list
- Page 333, under Suwannee High School, remove Anthony Jones from the list, due to his letter of resignation
- Page 335, under Suwannee Primary School, remove Michael Fusco from the list
- Page 336, under Transportation Department, remove Timothy Bennett from the list (should be a 12-month employee and correction is included on the Personnel Changes List Addendum)

MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:

Jenny Hurst, Teacher, effective May 23, 2016

Brian Tomlinson, Teacher, effective April 25, 2016

Mary Ward, Teacher, effective July 1, 2016

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee High School:

Anthony Jones, Paraprofessional, effective June 3, 2016

Manuel Maldonado, Paraprofessional, effective May 2, 2016

Suwannee Middle School:

Ashley Skelly, Clerk, effective June 23, 2016

RECOMMENDATIONS: INSTRUCTIONAL:

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Tracy Combee

Shannon Rodriguez

District Wide/Department of Student Services:

The following teachers to work up to 32 hours for monitoring compliance of ESE programs:

Amy Allen

Melissa McKire

Angela Wood

Romana Jordan

Rebecca Monroe

Debra Land

Cathy Nicely

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Mason Tyler	M/J Ag Advisor	BHS	J. Abersold
*Oscar Saavedra	Varsity Softball	BHS	E. White
Mark Beach	Asst. Varsity Football	SHS	M. Yancey

* Pending certification

MISCELLANEOUS:

Rowena West to be compensated for completing 50 hours of professional development required for the Gifted Endorsement

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford High School:

Mendy Sikes, Teacher, April 20, 21, 22 and 28, 2016, for a total of 25.75 hours

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

Branford High School:

Martha Jones, Paraprofessional, effective April 25, 2016

REPLACES: New Position

Facilities Department:

Christina Hamlin, Administrative Secretary I, effective June 1, 2016

REPLACES: Katlin Westrich

LEAVE OF ABSENCE (Personal):

Jessica Melgar, Paraprofessional, April 27, through May 13, 2016

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

District Office:

Marilyn Sapp, Administrative Support Specialist, December 28, 2015, and
April 2, 2016, for a total of 16 hours

Suwannee Middle School:

Barbara Tucker, Paraprofessional, February 25, 26 and 29, March 1, 2 and
3, 2016, for a total of 43.5 hours

Nicole Williamson, Paraprofessional, March 1, 2016 for a total of 7.25 hours

SUBSTITUTES:

The following as substitute bus drivers/bus attendants:
Susan Holloway

The following as substitute food service workers:
Leslie Kurtz Margaret Turner

VOLUNTEERS:

Audrianna
Armstrong
Jedidiah Arnold
Jason Bashaw
Ralph Carroll
Pamela Cochran

Tammy Corbin
Brandi Grantham
Brenda Haefeker
Cherie Kirkland
Michelle LeNeave
Michele Lima

Sheriden Miles
Elisabeth Serra-Arderi
Victoria St. John
Robert Sullivan
Alicia Touchton
Amando Zarate

**End of List
2015-2016
School Year**

SUMMER TERM 2015-2016:

RECOMMENDATIONS: INSTRUCTIONAL:

PAL Program:

Marjerian Lewis
Takeasha Patrick

Melissa McKire
Angela Hester

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Teresa Allen
Ashley Bronson
Tanya Crain
Melissa Davis
Robyne Edwards
Rhonda Furry
Crystal Gill
Lisa Gray
Staci Greaves
Julie Griswold
Natalie Haney
Belinda Horne

Traci Kirby
Julie Klekca
Vera Knighton
Candice Land
Grace McClendon
Tina McCullers
Jessica Melgar
Yvette Perez
Denah Phillips
Hannah Ragan
Elecxia Reed
Kristin Register

Darlene Rice
Donna Rightmire
Michelle Robertson
Nancy Seale
Stacey Skierski
Drea Taylor
Adrienne Taylor
Jessica Wagner
Sandra Winburn
Ashlee Wooley
Cassandra Yulee

RIVEROAK Technical College:

Approval for Greta Thornton to work up to 18 hours per week, from June 6 through August 3, 2016, for the purpose of teaching Nail Technology (funded by WDIS).

Student Services:

The following to work up to 20 hours for the purpose of providing extended school year services as outlined on student IEP's (funded by IDEA):

Stacey Swartz Amber Russell

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department:

Katrina Johnson, Summer Food Service Program Manager

Janice Lee, Summer Food Service Program Manager

Melanie Rickett, Summer Food Service Program Manager

Kimberly Choe, Food Service Monitor

William Yates, Food Service Monitor

Rhonda Tillman, 4 hour Food Service Worker

Ashley Jenkins, 4 hour Food Service Worker

Deborah Ibarra, 4 hour Food Service Worker

Donna Rightmire, 4 hour Food Service Worker

Paul Otterbine, 4 hour Food Service Worker

Wendy Jones, 4 hour Food Service Worker

Lisa Fralick, 4 hour Food Service Worker (alternate)

Jenna Chancey, 4 hour Food Service Worker (alternate)

Gloria Presley, 4 hour Food Service Worker (alternate)

Migrant Program:

The following as paraprofessionals in the Migrant Program:

Yoleydis Cartaya

Jazmin Marrero

Vanessa Isidro

Ana Gienger

Maria Cartagena-Reyes

PAL Program:

The following as paraprofessionals in the PAL Program:

Christina Batton	Lynda Owens	Ron Tucker
Carla Blalock	Elizabeth Smith	
Mary Kinard	Amy Stratton	

**End of List
Summer School
2015-2016**

RECOMMENDATIONS 2016-2017 School Year:

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:

June Guy, Teacher, 12 month – non-certificated, effective August 9, 2016

REPLACES: JoAnne Kietur

Hilda Collins, Teacher, 12 month – non-certificated, effective August 9, 2016

REPLACES: Hilda Collins

Traci Jones, Teacher, 12 month, non-certificated, effective August 9, 2016

REPLACES: Traci Jones

Katie Miller, Teacher, 12 month, non-certificated, effective August 9, 2016

REPLACES: Katie Miller

Traci Thompson, Teacher, 12 month, non-certificated, effective August 9, 2016

REPLACES: Traci Thompson

PROBATIONARY CONTRACTS:

Suwannee Elementary School:

Kirsten Boston, Teacher, effective August 9, 2016

Replaces: Unfilled Position

Jennifer Hitt, Teacher, effective August 9, 2016

Replaces: Unfilled Position

Kayla Holland, Teacher, effective August 9, 2016
Replaces: Unfilled Position

Miranda Jackson, Teacher, effective August 9, 2016
Replaces: Unfilled Position

Ashley Threm, Teacher, effective August 9, 2016
Replaces: Unfilled Position

Suwannee High School:

Michael Braun, Teacher, effective August 9, 2016
Replaces: David Laxton

Suwannee Intermediate School:

Brooke Cox-Knowles, Teacher, effective August 9, 2016
Replaces: Unfilled Position

Kelly Murphy, Teacher, effective August 9, 2016
Replaces: Lynda Owens

Phyllis Smith, Teacher, effective August 9, 2016
Replaces: Elisabeth Parris

Scott Conley, Teacher, effective August 9, 2016
Replaces: Unfilled Position

Christina Newhart, Teacher, effective August 9, 2016
Replaces: Unfilled Position

Suwannee Middle School:

Yomaris Vega, Teacher, effective August 9, 2016
Replaces: Melissa Brinson

ANNUAL CONTRACT RENEWALS:

	<u>Term</u>
<u>Suwannee Elementary School:</u>	
Vicky Vaught	10

Suwannee Intermediate School:

Lana Lane	10
M.J. Kinard	10
Amy Stratton	10

Suwannee Primary School:

Brittani Law	10
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PROFESSIONAL SERVICE CONTRACT RENEWALS:

Branford High School:

K.J. Wingate	10
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Suwannee High School:

Nancy Aul	10
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Suwannee Intermediate School:

Adrienne Taylor	10
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Suwannee Primary School:

Lauren Belcher	10
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TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Pamela Lewis	SES / Teacher	SES / Media Specialist	T. Williams	08/09/2016
Patrick Jernigan	SES/ Teacher	SPS/ Teacher	T. Mixon	08/09/2016

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
**David Riels	Middle School Volleyball	BHS	M. Sikes
** pending certification			

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Intermediate School:

Monica Sauer, Paraprofessional, effective August 14, 2016

Replaces: Jacqueline Lees

The following contracts and contract statuses are granted as indicated below:
Job titles are 2016-2017 appointments and for placement on a salary schedule:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
<u>District Office:</u>			
*Karen Bates	Payroll Supervisor	C	12
*Janice Benzing	Homeless Advocate	C	12
Melanie Buchanan	District Secretary	C	12
*Mary Chaney	Secretary/Textbook and Certification	C	12
*Sarah Chauncey	Personnel Specialist	C	12
Cortney Flowers	Secretary, Administrative I	A	12
*Claire Green	Administrative Secretary	C	12
Teresa Jones	Employee Benefits Specialist	C	12
*Karen Lager	Secretary to the Superintendent	C	12
*Karen Minton	Accounts Payable Specialist	C	12
*Robinette Odom	Secretary, Administrative I	C	12
*Sherry Peppers	Assistant Chief Financial Officer	C	12
*Austin Richmond	Assistant Director of Human Resources	A	12
*Debra Ross	Secretary for Administration	C	12
*Marilyn Sapp	Admin. Support Specialist Federal Programs	C	12
*Tylyn Stansel	Secretary, Administrative I	C	12
Juanita Torres	Migrant Education Recruiter/Advocate	C	12
Michele Howard	Coord. Comp. Health Ed/Attendance	C	11
*Confidential employee			
<u>Branford Elementary School:</u>			
Teresa Allen	Media Clerk	C	10
Kelly Davidson	Paraprofessional	A	09
Staci Feeney	Paraprofessional	C	09
Dave Guyton	Custodian	A	12
Amanda Harris	School Secretary	C	12
Belinda Horn	Paraprofessional	INT C	09
Cara Howard	Pre-K Paraprofessional/Lead CDA	C	09
Lacey Humphries	Paraprofessional	A	09
Anthony Jackson	Head Custodian	C	12
Erica Jordan	Custodian	INT C	12
Karen Knighton	Paraprofessional	C	09
Jenny McCook	Paraprofessional	A	09
Pamela Norton	Pre-K Paraprofessional/Lead CDA	C	09
Magaly Ocampo	Paraprofessional	A	09
Brenda Raulerson	Paraprofessional ESE	C	09

Sharon Richardson	Administrative School Secretary	C	12
Erin Roberts	Paraprofessional Pre-K	C	09
*Mary Roberts	School Bookkeeper	C	12
Wendy Stines	Paraprofessional	C	09
Yvonne Topham	Paraprofessional	C	09

*Confidential employee

Branford High School:

Jerri Byrd	Media Clerk	C	10
Sharon Cregg	Custodian	C	12
*Tracy Delegal	School Bookkeeper	C	12
Sara Griffith	Head Custodian	C	12
Daphne Harden	Paraprofessional	C	09
Travis Howard	Paraprofessional	A	09
Martha Jones	Paraprofessional	A	09
Michelle Lambert	Paraprofessional	C	09
Andrea Lanier	Paraprofessional	C	09
Lauri Reaves	School Secretary	C	12
John Stancel	Custodian	C	12
Roger Terry	School Secretary/Data Entry	C	12
Karen Tucker	Custodian	INT C	12
Deborah Yates	Paraprofessional	C	09

*Confidential employee

Facilities Department:

Timothy Bass	Maintenance Man I	C	12
K. Doug Bates	Facilities Assistant/Project Manager	C	12
James Bryan	Maintenance Man I	C	12
Maurice Copeland	Landscape Foreman	C	12
Julian Durham	Maintenance Foreman	C	12
John Garrison	Assistant Grounds Foreman	C	12
Michael Hall	Maintenance Man I	A	12
Christina Hamlin	Administrative Secretary I	A	12
Kevin Hingson	Assistant Foreman Maintenance	C	12
Matthew Hingson	Maintenance Man II	C	12
Jon Hunsinger	Maintenance Man I	C	12
Russell Landen	Facilities Technology Technician	C	12
George Langford	Maintenance Man I	C	12
James Larson	Custodian	A	12
Levi McCall	Groundskeeper	C	12

Daniel Monroe	Groundskeeper	C	12
Terry Murray	Air Conditioning/Electrical Specialist	C	12
Lorraine Musgrove	Facilities Assistant	C	12
Rosa Perez	Custodian	A	12
Terry Richardson	Painter	C	12
Emery Scarborough	Maintenance Man I	A	12
Tyler Smith	Groundskeeper	C	12
Katlin Westrich	District Secretary	A	12
Kevin Williams	Groundskeeper	A	12

Food Service:

Leona Ash	Assistant Food Service Manager	INT C	09
Arlene Baker	Food Service Manager	C	09
Terrie Baker	Food Service Worker-8 hr.	INT C	09
Teresa Brannan	Food Service Worker- 8 hr.	INT C	09
Shanda Campbell	Food Service Worker- 6 hr.	INT C	09
Betty Carroll	Food Service Worker-8 hr.	C	09
Pamela Carver	Assistant Food Service Manager	C	09
Georgia Chancey	Food Service Manager	C	09
Jenna Chancey	Food Service Worker-3 hr.	PT	09
Kimberly Choe	Food Service Worker-3 hr.	PT	09
Crystal Cox	Food Service Worker-6 hr.	A	09
Deborah Crawford	Food Service Worker-8 hr.	C	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Annie Folsom	Food Service Worker-8 hr.	C	09
Lisa Fortner	Food Service Manager	A	09
Lisa Fralick	Food Service Worker-8 hr.	INT C	09
Yamile Gafas	Food Service Worker-6 hr.	A	09
Jennifer Gaskins	Food Service Worker-8 hr.	A	09
Candace Hampton	Food Service Worker-3 hr.	PT	09
Mattie Herring	Food Service Worker-3 hr.	PT	09
Darlene Hillhouse	Food Service Worker-6 hr.	C	09
Linda Hingson	Food Service Worker-8 hr.	C	09
Rosanna Holtzclaw	Food Service Manager	C	09
Katherine Howard	Food Service Worker-6 hr.	C	09
Reba Hurst	Food Service Manager	A	09
Deborah Ibarra	Food Service Worker-6 hr.	A	09
Cindy Johnson	Administrative Secretary I	C	12
Ashley Jenkins	Food Service Worker-3 hr.	PT	09
Carol Jenkins	Food Service Worker-3 hr.	PT	09
Katrina Johnson	Food Service Worker-8 hr.	C	09

Regular Meeting
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Wendy Jones	Assistant Food Service Manager	INT C	09
Nannette Kimbro	Assistant Food Service Manager	C	09
Rebecca Kirby	Assistant Food Service Manager	C	09
Deborah Konecki	Food Service Worker-3 hr.	PT	09
Janice Lee	Assistant Food Service Manager	C	09
Evelin Najera	Food Service Worker-6 hr.	INT C	09
Paul Otterbine	Food Service Worker-8 hr.	A	09
Shirley Holland	Food Service Worker-8 hr.	A	09
Linda Plymel	Food Service Manager	C	09
Melanie Rickett	Assistant Food Service Manager	C	09
Donna Rightmire	Food Service Worker-3 hr.	PT	09
Rhonda Tillman	Food Service Worker-6 hr.	INT C	09
Lucille Turner	Food Service Worker-6 hr.	C	09
Edith Underwood	Food Service Worker-8 hr.	INT C	09
Julie Verdegem	Food Service Worker-8 hr.	A	09
Amelia Warner	Food Service Worker-8 hr.	A	09
Carol Warner	Assistant Food Service Coordinator	C	12
Tammie Warner	Food Service Manager	C	09
Vicki Waters	Food Service Worker-8 hr.	C	09
Stephanie Whittington	Food Service Worker-8 hr.	INT C	09
Teresa Williams	Food Service Worker-8 hr.	C	09
William Yates	Food Service Worker-8 hr.	A	09

Information Technology Department:

Donna Bass	Administrative Secretary	C	12
Stewart Fissell	Information Technology Technician	C	12
Brian Gollery	Information Technology Technician	C	12
Michael Howell	Information Technology Technician	C	12
Kelly Philmore	Network Specialist	C	12
Natasha Pittman	Software Specialist	C	12
Evan Saunders	Information Technology Technician	C	12
Edmund Thompson	Information Technology Technician	A	12

School Nurses:

Goldie Fralick	School Nurse	C	10
Jacqueline Bowles	School Nurse	A	10
Kelley Humphries	School Nurse	INT C	10
Patricia Nixon	School Nurse	C	10
Shalenthia Reynolds	School Nurse	C	10
Mary Katherine Sellgren	School Nurse	C	10

Suwannee Elementary School:

Tanya Crain	Paraprofessional - ESE	C	09
David Daniels	Custodian	C	12
Julia Davidson	Paraprofessional	A	09
Marilynn Eaken	School Secretary	A	12
*Kay Glass	Administrative School Secretary	A	12
*Patricia Hines	School Bookkeeper	C	12
Cheryl Ann Jackson	Media Clerk	C	10
Cathy Jerkins	Paraprofessional	A	09
Keith Johnson	Custodian	INT C	12
JoAnn LeDew	Paraprofessional	C	09
Heather Marshall	Paraprofessional	A	09
Jennifer McMillan	Paraprofessional	A	09
Jessica Melgar	Paraprofessional	C	09
Lenora Pate	Paraprofessional	C	09
Yvette Perez	Migrant Education Basic Skills Tutor	C	10
Vernita Reed	Head Custodian	C	12
Ashley Reeves	Paraprofessional - ESE	C	09
Kristin Register	Paraprofessional	C	09
Tralene Sasso	Paraprofessional	C	09

*Confidential employee

RIVEROAK Technical College:

Richard Allen	School/Community Liaison	C	12
Richard Calvitt	Financial Aid Coordinator	C	12
Virginia Crews	Paraprofessional	C	09
Laura Hernandez	School Secretary	A	12
Tammy Johns	School Secretary	C	12
Ashley Kirby	Pre-K Paraprofessional/Lead CDA	C	09
Jeffrey Lee	TAP Coordinator	A	12
*Tommy Miller	School Bookkeeper	A	12
TaTrease Sapp	Paraprofessional	C	09
John Sinclair	Paraprofessional	INT C	09
*Dana Tidwell	Administrative Secretary	A	12
Terry Vickers	Community Relations Specialist	A	12

*Confidential employee

Suwannee High School:

Kathleen Aukerman	Administrative Secretary	C	12
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Carla Blalock	Media Clerk	C	10
Viola Brown	Custodian	C	12
Gail Butler	Paraprofessional - ESE	C	09
Maria Cartagena-Reyes	Paraprofessional	INT C	09
*Heather Crotty	School Bookkeeper	INT C	12
Nahjawan Dukes	Paraprofessional	A	09
Robert George	Custodian	INT C	12
Linda Goodman	Custodian	C	11
Claudies Ivey	Custodian	C	12
A Lloyd Jackson	Custodian	C	12
Jimmy Jackson	Security Guard	C	12
Karen Jackson	Attendance Clerk	C	10
Brant Jessup	Paraprofessional	A	09
Brenda Johnson	Custodian	A	12
Anthony Jones	Paraprofessional	A	09
Gretchen Rasdorf	Paraprofessional	C	09
Maria Reyes	Paraprofessional	A	09
Janette Schenck	Paraprofessional	C	09
Tammy Turner	Paraprofessional	INT C	09
Maria Watson	Paraprofessional	A	09
Kelly Wiggins	Paraprofessional	C	09
Laketha D. Wilson	School Secretary	C	12
Kasey Wynn	Administrative School Secretary	A	11

*Confidential employee

Suwannee Intermediate School:

Lori Alban	School Secretary	INT C	11
Christina Batton	Paraprofessional	C	09
Crystal Gill	Paraprofessional	A	09
*Tina Colvin	School Bookkeeper	C	12
Michael Herring	Student Care Attendant – ESE	C	09
Shari Lynn Herron	Paraprofessional - ESE	C	09
Naela Jimenez	Pre-K Paraprofessional	A	12
Dona E. Norris	Media Clerk	C	10
Timothy Rickett	Custodian	INT C	12
Mayra Salazar Villa	Paraprofessional	A	09
Tiffany Sanders	Paraprofessional	C	09
Lori Smith	Head Custodian	INT C	12
Monica Sauer	Paraprofessional	A	09
Holly Setzer	Paraprofessional	C	09
Amy Steed	Paraprofessional	C	09

Pamela Taylor	Paraprofessional/interpreter	A	09
Ronald Tucker	Paraprofessional	C	09
Mayra Salazar-Villa	Paraprofessional	A	09
Erin Vogel	School Secretary	C	12

*Confidential employee

** Grant funded - until funds are depleted

Suwannee Middle School:

D. Evelyn Aue	School Secretary	C	12
Amanda Bartley-Ramirez	Paraprofessional	C	09
Yoleydis Cartaya	Paraprofessional	A	09
Pamela Caruso	Custodian	C	12
Annah Davis	Paraprofessional	A	09
Deborah Davis	Paraprofessional	A	09
Sharan Dedge	Paraprofessional - ESE	C	09
*Leigh Fernald	School Bookkeeper	A	12
Cynthia Ford	Custodian	C	12
Sandra Fountain	Head Custodian	C	12
Debra Hodges	Paraprofessional	C	09
Glenda Jody Musgrove	Media Clerk	C	10
Theresa Owens	Paraprofessional	C	09
Kathleen Shea	Administrative School Secretary	C	12
Lisa Shuler	Custodian	A	12
Elizabeth Smith	Paraprofessional	INT C	09
Naomi Spears	Custodian	C	12
Barbara Tucker	Paraprofessional ESE	C	09
Jacquelyn Wiggins	Paraprofessional - ESE	C	09
Amanda Williams	Paraprofessional	C	09
Carla Williams	General Receptionist	C	11
Herbert Williams	Custodian	C	12
Kayla Williamson	Paraprofessional	A	09

*Confidential employee

Suwannee Primary School:

Ila F. Allen	Paraprofessional	C	09
LaDonna Baker	Paraprofessional	C	09
June Bashaw	Paraprofessional	A	09
Marolyn Black	Paraprofessional	C	09
Tara Brock	Pre-K Paraprofessional/Lead CDA	C	09
Kadie Butler	Pre-K Paraprofessional	INT C	09

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Misty Cashmore	Paraprofessional	A	09
Melanie Chambliss	Secretary/Administrative Aide	C	12
Denise Chandler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
Traci Davis	Pre-K Paraprofessional/Lead CDA	A	09
Tenlee DeLoach	Pre-K Paraprofessional/Lead CDA	C	09
Jody Ellison	Head Custodian	C	12
Michael Fusco	Custodian	A	12
Alice Gambel	Paraprofessional	C	09
*Debra Gamble	School Bookkeeper	C	12
Meredith Garrison	Paraprofessional	A	09
Mayra Gonzalez	Paraprofessional	C	09
Janet Good	Paraprofessional	A	09
Laritta Hunter	Pre-K Paraprofessional/Lead CDA	A	09
Imelda Jaramillo	Pre-K Interpreter/Parent Liaison	C	12
Nancy Jernigan	Paraprofessional	C	09
Amanda Kiser	Pre-K Paraprofessional/Lead CDA	A	09
*Roberta Kuyrkendall	Administrative School Secretary	C	12
Connie Little	School Secretary	C	12
Brittany Lock	Paraprofessional	A	09
Luvernia Lock	Pre-K Paraprofessional/Lead CDA	C	09
Rajan Maharajh	Custodian	A	12
Vanessa Mares Isidro	Paraprofessional	A	09
Janice McCall	Pre-K Paraprofessional	C	09
Sarah McIntosh	Paraprofessional	C	09
Katey Melland	Paraprofessional	C	09
Catherine Melton	Paraprofessional	A	09
Wildaly Nieves-Lopez	Paraprofessional	C	09
Hannah Ragan	Pre-K Paraprofessional	A	09
Logan Register	Paraprofessional	A	09
Marcia Riegel	Paraprofessional	A	09
Debbie Ritchey	Custodian	C	12
Julie Skeen	Paraprofessional	A	09
Tara Smith	Paraprofessional	A	09
Kimberly Steichen	Paraprofessional	A	09
Drea Taylor	Pre-K Paraprofessional	A	09
Geraldine Thomas	Paraprofessional	C	09
Lori Torres	Paraprofessional	C	09
Dora Townsend	Pre-K Paraprofessional/Lead CDA	C	09
Rhonda Twilley	Paraprofessional	C	09
Ellawese Washington	Paraprofessional	C	09
Ronna Williams	Media Clerk	INT C	10

Stephanie Williams	Paraprofessional	C	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09

*Confidential employee

Transportation Department:

Paula Anderson	Bus Driver	A	09
Eunice Ansley	Bus Driver	A	09
Tyrone Ansley	Bus Driver	A	09
David Barnes	Bus Driver	INT C	09
Sharon Lynn Bass	Bus Driver	C	09
David Beard	Bus Driver	C	09
Kimberly Bennett	Bus Attendant	A	09
Timothy Bennett	Mechanic	A	09
Dorie Bingemann	Bus Driver	C	09
Sharna Blanco	Bus Driver	A	09
Charlen Bowdry	Bus Driver	A	09
Alma Brown	Bus Driver	C	09
Edna M. Bryant	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
LaRonda Butler	Bus Driver	A	09
Shateea Butler	Bus Driver	C	09
Tramane Carwise	Bus Attendant	A	09
Donna Cassan	Bus Driver	A	09
Sarah Chavis	Bus Driver	C	09
Amanda Colon	Bus Driver	A	09
Gary A. Colvin	Vehicle Maintenance Manager	C	12
Chancie L. Corbett	Bus Driver	C	09
Daisy Couture	Bus Attendant	A	09
James Dunham	Bus Driver	A	09
Crystal Fernandez	Bus Driver	A	09
*Ernestine Fleming	Administrative Secretary I	C	12
Willie Charles Ford	Mechanic	C	12
Caren L. Fout	Bus Driver	C	09
Pauline Frazier	Bus Driver	C	09
Stacy Futch	Head Mechanic	C	12
Robin Garbett	Bus Driver	A	09
Eva Garitson	Bus Driver	A	09
Mercedes Gervacio	Bus Attendant	A	09
Ana Gienger	Bus Driver	A	09
Tia Ginn	Bus Driver	A	09
Toni Hansard	Bus Driver	C	09

Regular Meeting
May 24, 2016

Teneshia Henderson	Bus Driver	A	09
Debra Hill	Bus Attendant	C	09
Carol Jenkins	Bus Driver	C	09
*Kelly Jenkins	Administrative Secretary I	C	12
Leon Kaczmarek	Bus Driver	A	09
Gina Knight	Bus Attendant	A	09
Sandra Koehn	Bus Driver	C	09
Scott Koehn	Mechanic	C	12
Monica Lorenz	Bus Driver	A	09
Mary Mais	Bus Driver	A	09
Haddie Mann	Bus Driver	C	09
Michael Martin	Bus Driver	C	09
Scott Melanson	Mechanic	C	12
Kristine Meyer	Bus Driver	C	09
Lillian Moman	Bus Driver	INT C	09
Eva Moore	Bus Driver	C	09
Janet Moore-Harris	Bus Driver	C	09
Michael Munhall	Parts Inventory Clerk	A	12
Charity Nasworthy	Bus Driver	A	09
Sandra Neely	Bus Driver	C	09
Shawn Neely	Bus Attendant	A	09
Robin Oliver	Bus Driver	A	09
Monica Pitts	Bus Driver	C	09
Phyllis Postell	Bus Driver	C	09
Gloria Presley	Bus Driver	C	09
Manuel Puente	Bus Driver	A	09
Johna Rafferty	Bus Driver	C	09
Earnestine H. Riley	Bus Driver	C	09
Joanne Ripley	Bus Attendant	A	09
Hope Robinson	Bus Driver	A	09
Synthia Schnaudigel	Bus Driver	C	09
Tara Spears	Bus Driver	A	09
James Stratton	Bus Driver	A	09
Janice Thompson	Bus Driver	C	09
Thawanna Tooten	Bus Driver	C	09
Linda Vanous	Bus Driver	A	09
James Voiles	Bus Driver	A	09
Misty Voss	Bus Driver	C	09
Alice Wenig	Bus Driver	A	09
Inez Williams	Bus Driver	C	09
Lakeisha Williams	Bus Driver	C	09

*Confidential employee

TRANSFER:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Janice McCall	SPS/Lead Paraprofessional	SPS/PreK Paraprofessional	TBA	8/15/2016

**End of List
2016-2017
School Year**

PERSONNEL CHANGES LIST ADDENDUM:

RECOMMENDATIONS: ADMINISTRATIVE:

Suwannee Middle School:

John Olson, Assistant Principal, effective June 13, 2016

Transportation Department:

Jimmy Cherry, Jr., Assistant Director of Transportation, effective June 3, 2016

RECOMMENDATION: NON INSTRUCTIONAL:

CONTRACT RENEWAL:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Term</u>
Timothy Bennett	Mechanic	A	12

***END OF PERSONNEL CHANGES LIST ADDENDUM
2015-2016
School Year***

ACTION ON THE AGENDA ADDENDUM:

Assistant Superintendent of Instruction – Janene Fitzpatrick:

#4.MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following personnel item for the 2015-2016 school year:

- a. Add the following summer school position for the 2016 summer school term: **(pgs. A20)**

<u>Program</u>	<u>Number of Employees/Position/Site</u>
Credit Recovery	1 – Dean (6 hours/day) (SMS)

MOTION CARRIED UNANIMOUSLY

END OF AGENDA ADDENDUM FOR JANENE FITZPATRICK

School Board Attorney – Leonard Dietzen:

13. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

14. Superintendent's Report – No matters to report.

School Board Members:

15. Issues and concerns Board members may wish to discuss

No issues or concerns to report.

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 14, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 9:28 a.m. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.)

Administrators and others present: Dr. Bill Brothers, Mark Carver, Janene Fitzpatrick, Chris Landrum, Susan Moffat (arrived at 9:13 a.m.), and T.J. Vickers. Dianne Westcott was also present.

Chairman daSilva called the meeting to order at 9:01 a.m.

Assistant Superintendent of InstructionJanene Fitzpatrick
Department Update

Mrs. Fitzpatrick provided an update for the Assistant Superintendent of Instruction Department as follows:

- FCAT and FSA Comparison of Scores 2016
- Learning Gains/School Grades
- 21st Century Grant Renewal
- Sustainable Educator Evaluation and Compensation (SEEC) Grant
- Teacher Support Colleague (TSC) Schedules

Assistant Superintendent of AdministrationTed Roush

- Student Conduct and Discipline Code
for 2016-2017 (**pgs. 2-39**)

Mrs. Fitzpatrick reviewed the proposed changes to the Student Conduct and Discipline Code Handbook for 2016-2017. Discussion followed regarding *Section III: Policies Governing Student Behavior* pertaining to the Social Media Policy section. Consensus of the Board, and on the advice from Mr. Dietzen, was to pull

#C.5.-Social Media Policy; strike the word “policy” from #2, #7, and #8; and change the title of Section III to Guidelines Governing Student Behavior.

Discussion followed regarding adding the word “flags” on Page 18, under Dress Code, #4.a. Consensus of the Board, and on the advice from Mr. Dietzen, was to delete “flags.”

Transportation Department Update.....Chris Landrum

Mr. Landrum provided an update for the Transportation Department as follows:

- CHAMPS
- Referrals
- Immediate Suspension Violations
- Status of New School Buses

Facilities Department Update Mark Carver

Mr. Carver provided an update for the Facilities Department as follows:

- Custodial Supplies Bid
- BES Entrance
- SHS Entrance
- RTC – Radio Shack
- SES Entrance
- SHS Intercom
- BHS Science Technology Building
- Various Summer Projects

The workshop adjourned at 11:44 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
June 14, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. (Note: Mrs. DePratter sat in for Superintendent Jerry Scarborough who was absent.)

Chairman daSilva called the meeting to order at 11:53 a.m.

MOTION by Ms. Cason, second by Mrs. Ulmer, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Director of Elementary and Early Childhood Education – David Campbell:
(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

1. MOTION by Mr. Taylor, second by Mr. White, for approval of the following contracts/agreements for the 2016-2017 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- | | |
|----------|---|
| #2017-54 | State of Florida Statewide School Readiness Provider Contract between the Early Learning Coalition of Florida's Gateway and Suwannee County School District (<i>Renewal</i>) (pgs. 2-36) |
| #2017-55 | State of Florida Statewide Voluntary Prekindergarten Provider Contract between the Early Learning Coalition of Florida's Gateway and Suwannee County School District (<i>Renewal</i>) (pgs. 37-54) |

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 11:55 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 28, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva and Jerry Taylor, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Julie Ulmer arrived at 12:32 p.m. School Board Member Catherine Cason arrived at 12:34 p.m. School Board Attorney Leonard Dietzen arrived at 12:38 p.m. School Board Member Ronald White arrived at 12:40 p.m.

Administrators and others present: Walter Boatright, Dr. Bill Brothers (arrived at 12:45 p.m.), Lisa Dorris, Janene Fitzpatrick, Chris Landrum, Sherry Peppers, Ted Roush, Elizabeth Simpson, Lila Udell, T.J. Vickers, and Josh Williams (arrived at 2:00 p.m.).

Chairman daSilva called the meeting to order at 12:30 p.m.

Federal Budgets..... Walter Boatright/Lisa Dorris/
for 2016-2017 Janene Fitzpatrick/Elizabeth Simpson/Lila Udell

The following proposed federal budgets for 2016-2017 were presented:

- Food ServiceLisa Dorris
- 21st Century ProgramJanene Fitzpatrick
- IDEAElizabeth Simpson

The workshop recessed at 1:35 p.m. and resumed at 1:51 p.m.

Mrs. DePratter distributed and reviewed the Proposed 2016-2017 Budget and Trim Calendar.

The remainder of the proposed federal budgets for 2016-2017 were presented as follows:

- Perkins Grants Walter Boatright
- Federal Programs Department Lila Udell

FERPA Training Elizabeth Simpson

Mrs. Simpson presented a PowerPoint regarding Family Educational Rights and Privacy Act (FERPA) Training.

Substitute Pay Dr. Bill Brothers/Vickie DePratter

Dr. Brothers and Mrs. DePratter distributed and reviewed a handout regarding substitute pay comparisons of various school districts in our area. Discussion followed regarding an increase in substitute pay. Mr. daSilva asked Mrs. DePratter to bring a proposed recommendation back regarding pay increases for substitutes. Mr. Scarborough stated this item would be on the July 12, 2016, Workshop Agenda for further discussion.

Miscellaneous

Mr. daSilva stated he would be meeting with Koby Adams, Representative Porter's Legislative Assistant, this week to discuss potential help with funding for the Radio Shack building.

The workshop adjourned at 3:52 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
June 28, 2016

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Arthur Robinson was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Director of Human Resources – Dr. Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pg. 11)**

#5.101	Bullying and Harassment (<i>Revision</i>)
#6.16	Substitute Teachers (<i>Revision</i>)
#6.37	Professional Ethics (<i>Revision</i>)
#6.40	Violation of Local, State, and/or Federal Laws (<i>Revision</i>)
#7.121	Antifraud (<i>Revision</i>)
#8.12	Purpose and Functions of the Transportation Department (<i>Revision</i>)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
June 28, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Arthur Robinson was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by RIVEROAK Technical College SkillsUSA student organization

Special Recognition by the Superintendent:

- Weekend Food Backpack Program
 - Union Baptist Church – Pastor Danny Humphries (Representatives: Harriett Knighton, Bea Lynch, and Naomi Stamper)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. Mr. Taylor pulled Item #6 for discussion/information purposes. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 12-53)**

May 10, 2016	Workshop Session Special Meeting Expulsion Issues Hearing (Private)
May 24, 2016	Workshop Session (General Fund Budget for 2016-2017) Regular Meeting

2. Approval of the monthly financial statement for May 2016.

3. The following bills for the period May 1-31, 2016:

General Fund

#162007 - 162231	\$ 1,589,331.05
#162256 - 162350	143,373.61
Electronic Fund Transfers	<u>3,508,241.28</u>
	\$ 5,240,945.94

Federal Fund

#48094 - 48168	\$ 194,350.88
#48184 - 48241	15,334.93
Electronic Fund Transfers	<u>398,990.94</u>
	\$ 608,676.75

Food Service Fund

#30581 - 30647	\$ 249,055.88
#30660 - 30687	317,054.90
Electronic Fund Transfers	<u>133,591.63</u>
	\$ 699,702.41

2.0 LCIF

#7341 - 7363	\$	198,649.88
Electronic Fund Transfers		<u>563.88</u>
	\$	199,213.76

4. Approval of the following budget amendments for fiscal year 2015-2016:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-11	III-10	IV-11 (Federal)
		IV-11 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated June 28, 2016. **(pgs. 54-55)**
6. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-53 North East Florida Educational Consortium (NEFEC) 2016-2017 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: *(Renewal/Revised)* **(pgs. 56-70)**

- NEFEC Resolution
- NEFEC Main Contract #731-17-051
- NEFEC Instructional Services Program, Attachment #17-051-A1 to Contract #731-17-051 (Janene Fitzpatrick, Designee)
- NEFEC Building Code Administrator, Attachment #17-051-A27 to Contract #731-17-051 (Mark Carver, Designee)
- NEFEC Human Resource Management Network, Attachment #17-051-A43 to Contract #731-17-051 (Bill Brothers, Designee)

#2017-56 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and ED-TRAKK, Inc. *(Renewal)* **(pgs. 71-83)**

#2017-57 Virtual Instruction Provider Agreement between Edgenuity, Inc. and Suwannee County School Board *(Renewal/Revised)*

- (pgs. 84-103)
- #2017-58 Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Blended Learning Community (*Renewal*) (pgs. 104-108)
- #2017-59 Florida Virtual School Franchise Agreement for State of Florida School District between the Board of Trustees of the Florida Virtual School and Suwannee County School Board (*Renewal*) (pgs. 109-143)
- #2017-60 Memorandum of Understanding between Florida Virtual School and Suwannee County School Board for all students within the Virtual Learning Lab (*Renewal*) (pgs. 144-147)
- #2017-61 Fuel Education (FuelEd) Contract between Suwannee County Schools and K12 Florida LLC (*Renewal*) (pgs. 148-163)
- #2017-62 Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Suwannee County (*Renewal/Revised*) (pgs. 164-202)

7. Approval of the RIVEROAK Technical College fees for the 2016-2017 school year: (pgs. 203-204)

Tuition Fees

Resident – Adult Job Preparatory	\$2.44 per clock hour
Non-Resident – Adult Job Preparatory	\$9.78 per clock hour
Resident – Continuing Workforce Education	100%
Adult Education	\$30 per term or \$45 per half year

Financial Aid Fees

10% of the student Tuition Fees

Capitalization Improvement Fees

5% of the student Tuition Fees

Technology Fees

5% of the student Tuition Fees

8. Approval of the following grant/allocation applications: **(pg. 205)**
- a. Adult Education and Family Literacy Adult Basic Education Grant 2016-2017 in the amount of \$108,816
 - b. Carl Perkins Postsecondary Grant 2016-2017 in the amount of \$54,696
 - c. Carl Perkins Secondary Grant 2016-2017 in the amount of \$80,488
 - d. Carl Perkins Rural and Sparsely Populated Grant 2016-2017 in the amount of \$47,758
 - e. English Literacy/Civics Grant 2016-2017 in the amount of \$28,639
9. Approval of the following student transfers for the 2016-2017 school year.
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Gavin	Allison	Columbia	Suwannee	2
William	Allison	Columbia	Suwannee	4
Lindsey	Barnhart	Columbia	Suwannee	4
Joshua	Boyette	Columbia	Suwannee	12
Terry Lee	Bryant	Columbia	Suwannee	4
Jeremy	Calhoun	Columbia	Suwannee	4
Shakera	Calhoun	Columbia	Suwannee	7
Hayden	Engskow	Columbia	Suwannee	2
Skyler	Engskow	Columbia	Suwannee	6
Jayce	Fike	Lafayette	Suwannee	2
Cade	Frier	Columbia	Suwannee	3
Camdon	Frier	Columbia	Suwannee	5
Matthew	Frier	Columbia	Suwannee	11
Kayden	Gardner	Columbia	Suwannee	K
Santiago	Gonzalez	Columbia	Suwannee	PK
Jordan	Herring	Columbia	Suwannee	1
Joleene	Kauffman	Columbia	Suwannee	2
Taylor	Kauffman	Columbia	Suwannee	K
Austin	Knowles	Columbia	Suwannee	9

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kamdyn	Kvistad	Columbia	Suwannee	12
Alena	Ledford	Columbia	Suwannee	6
Ariana	Ledford	Columbia	Suwannee	1
William	Ledford	Columbia	Suwannee	3
Daylon	Lumpkin	Columbia	Suwannee	8
DeSean	Mathews	Columbia	Suwannee	3
Darren	Mathews Jr.	Columbia	Suwannee	9
Jakob	North	Columbia	Suwannee	7
Dylin	Reeves	Columbia	Suwannee	K
Callahan	Register	Columbia	Suwannee	10
Jordan	Smith	Columbia	Suwannee	3
Addyson	Teasley	Columbia	Suwannee	2
Hayley	Touction	Columbia	Suwannee	9
Matthew	Vickers	Columbia	Suwannee	11
Xavier	Viodanoff	Columbia	Suwannee	4
Anthony	Woolsey	Columbia	Suwannee	4
Sarabeth	Adams	Suwannee	Hamilton	10
Colton	Allen	Suwannee	Lafayette	8
Harrison William	Ambrose V	Suwannee	Columbia	K
John	Coker Jr.	Suwannee	Lafayette	6
Briana	Cornwell	Suwannee	Columbia	11
Dallas	Frierson	Suwannee	Lafayette	8
Ellie	Frierson	Suwannee	Lafayette	4
William	Frierson	Suwannee	Lafayette	11
Halleigh-Ray	Harris	Suwannee	Columbia	7
Jayson	Harris	Suwannee	Lafayette	6
Frank	Kalamon	Suwannee	Hamilton	K
Brianna	Lanier	Suwannee	Lafayette	10
Arianna	Morgan	Suwannee	Hamilton	3
Jayden	Morgan	Suwannee	Hamilton	2
Texas	Sherrell	Suwannee	Lafayette	6
Ella	Sullivan	Suwannee	Lafayette	5

FIRST NAME	LAST NAME	TO	FROM	GRADE
Hanna	Sullivan	Suwannee	Lafayette	10
Anna	Thompson	Suwannee	Columbia	K
Cason	Ward	Suwannee	Lafayette	3
Aubrey	Wood	Suwannee	Columbia	3
Barrett	Young	Suwannee	Lafayette	8
Braxton	Young	Suwannee	Lafayette	6

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Hunter	Hawthorne	BHS	SHS	10
Kyler	Williamson	BES	SES	2

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to continue expenditures until approval of the final budget for the 2016-2017 fiscal year. (pg. 206) MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Taylor, second by Mr. White, for approval of the following resolution for the 2015-2016 school year:

#2016-08R Cafeteria Plan Resolution, Amended May 1, 2016
(pgs. 207-249)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Ted Roush:

3. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the 2016-2017 Suwannee County School District Student Conduct and Discipline Code for all elementary and secondary schools (pgs. 250-288) MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

4. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to award the following bid: **(pg. 289)**

#17-204 Custodial Supply Bid – Ashford Services, Inc. (*New*)

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

5. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following forms:

#5100-053 Severe Allergy Medical Management Plan (*Revised*)
(pgs. 290-292)

#5100-062 ADHD Action Plan (*New*) **(pg. 293)**

#5100-063 Asthma Emergency Action Plan (*New*) **(pg. 294)**

#5100-064 Blank Emergency Action Plan (*New*) **(pg. 295)**

#5100-065 Cardiac Emergency Action Plan (*New*) **(pg. 296)**

#5100-066 Cystic Fibrosis Emergency Action Plan (*New*) **(pg. 297)**

#5100-067 Diabetes Emergency Action Plan (*New*) **(pg. 298)**

#5100-068 Dysmenorrhea Action Plan (*New*) **(pg. 299)**

#5100-069 Gastrostomy Tube Feeding Action Plan (*New*) **(pg. 300)**

#5100-070 Hemophilia Emergency Action Plan (*New*) **(pg. 301)**

#5100-071 Allergy Emergency Action Plan (*New*) **(pg. 302)**

#5100-072 Sickle Cell Emergency Action Plan (*New*) **(pg. 303)**

#5100-073 Traumatic Brain Injury Action Plan (*New*) **(pg. 304)**

#5100-074 Tracheostomy Emergency Action Plan (*New*) **(pg. 305)**

#5100-075 V/P Shunt Emergency Action Plan (*New*) **(pg. 306)**

#5100-076 Dehydration (Potential) Action Plan (*New*) **(pg. 307)**

#5100-077 Gastrointestinal Dysfunction Action Plan (*New*) **(pg. 308)**

#5100-078 Kidney/Urinary Dysfunction Action Plan (*New*) **(pg. 309)**

#5100-079 Headache Action Plan (*New*) **(pg. 310)**

#5100-080 Asthma Medical Management Plan (*New*) **(pg. 311)**

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the following personnel item for the 2016-2017 school year: **(pg. 312)**

a. Add one Speech-Language Therapist position (*Funded by IDEA, Part B*)

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

7. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pg. 11)**

#5.101	Bullying and Harassment (<i>Revision</i>)
#6.16	Substitute Teachers (<i>Revision</i>)
#6.37	Professional Ethics (<i>Revision</i>)
#6.40	Violation of Local, State, and/or Federal Laws (<i>Revision</i>)
#7.121	Antifraud (<i>Revision</i>)
#8.12	Purpose and Functions of the Transportation Department (<i>Revision</i>)

MOTION CARRIED UNANIMOUSLY

8. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Suwannee County School District's Employee Handbook for 2016-2017. **(pgs. 313-349)**
MOTION CARRIED UNANIMOUSLY

ACTION ON THE AGENDA ADDENDUM:

- #1. Personnel Changes List Addendum **(pg. A2-A3)**

Action on this item was taken along with Item #9 below on the Regular Agenda.

END OF AGENDA ADDENDUM FOR DR. BILL BROTHERS

9. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum (**pgs. 350-362**) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENTS: INSTRUCTIONAL:

Branford Elementary School:

Shirley Campbell, Teacher, effective August 9, 2016

Suwannee Elementary School:

Laurie Dunham, Teacher, effective August 9, 2016

Suwannee High School:

Randy Ethridge, Teacher, effective August 9, 2016

David Laxton, Teacher, effective August 9, 2016

Candyce Vickers, Teacher, effective August 9, 2016

Suwannee Intermediate School:

Debra Brown, Teacher, effective August 9, 2016

Susan Roush, Teacher, effective August 9, 2016

Katherine Wood, Teacher, effective August 9, 2016

Suwannee Middle School:

Cecil Ethridge, Teacher, effective August 9, 2016

Linard Johnson, Teacher, effective August 9, 2016

Daniel Robinson, Teacher, effective August 9, 2016

Suwannee Primary School:

Terrance Mixon, Teacher, effective August 9, 2016

RETIREMENTS: NON-INSTRUCTIONAL:

Transportation:

Elizabeth Ash, Bus Driver, effective April 30, 2016

Quinton Callum, Mechanic, effective May 31, 2016

RIVEROAK Technical College:

James Johnson, Head Custodian, effective May 31, 2016

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:

Joann Saunders, Teacher, effective August 9, 2016

Suwannee High School:

Stacey Smith, Teacher, effective June 27, 2016

Suwannee Elementary School:

Lana Lane, Teacher, effective August 9, 2016

Priscilla Woodward, Teacher, effective August 9, 2016

Suwannee Middle School:

Kaitlin Van Heusen, Teacher, effective August 9, 2016

Tasha Cockburn, Teacher, effective August 9, 2016

Tiffany Bellenger-Smith, Guidance Counselor, effective July 5, 2016

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Primary School:

Michael Fusco, Custodian, effective May 23, 2016

Facilities:

Susan Bolen, Crossing Guard, effective August 9, 2016

Transportation:

Tia Ginn, Bus Driver, effective August 16, 2016

RECOMMENDATIONS: INSTRUCTIONAL

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

RIVEROAK Technical College:

Melissa Francisco, Teacher, April 13 and 20, May 3 and May 16, 2016, for a total of 7 hours

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Jeremy Ulmer	SkillsUSA	RTC	
Kim Thomas	Mentor	RTC	
Pam Poole	Mentor	RTC	
Patricia Sullivan	Mentor	RTC	
Melissa Francisco	Mentor	RTC	

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL
RELATED:**

LEAVE OF ABSENCE (MEDICAL):

Food Service:

Sarah Hatch, Food Service Worker, May 18 through June 3, 2016

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford High School

Karen Tucker, Custodian, November 9 and 10, 2016, for a total of 16 hours

District:

Marilyn Sapp, Administrative Support Specialist, January 12, 2016, and April 25, 2016, for a total of 12 hours

Suwannee Primary School:

Rajan Maharash, Custodian, May 10 and 11, 2016, for a total of 13 hours

Rhonda Twilley, Paraprofessional, February 22, January 5, 6, 7, and 28, and April 14, 2016, for a total of 31 hours

Geraldine Thomas, Paraprofessional, September 28 and 29, 2015, for a total of 15 hours

SUSPENSIONS:

Food Service Department:

Lisa Fralick, Food Service Worker, May 26, 2016, without pay

Stephanie Whittington, Food Service Worker, May 26, 2016, without pay

TERMINATION:

Facilities Department:

Emery Scarborough, Maintenance Man, effective June 24, 2016

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Marissa Lane	CDA	RTC	

TRANSFERS / REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
David Daniels	SES / Custodian	SHS / Custodian	Robert George	6/07/2016
Robert George	SHS / Custodian	RTC / Custodian	Georgia Marsden	6/07/2016
James Larson	District / Custodian	RTC / Head Custodian	James Johnson	6/20/2016

**End of List
2015-2016
School Year**

SUMMER TERM 2015-2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Wynette Sumner, teacher, Summer Reading Camp

Branford High School:

Carl Manna, Dean of Students

Tim Clark, Teacher

Lura Sapp, Teacher, alternate

PAL Program:

Mary Kinard, Teacher
Sue Ratliff, Teacher

Suwannee Elementary School:

Pam Lewis Teacher, Summer Reading Camp
Sandra Winburn Teacher, Summer Reading Camp
Ona Robertson Teacher, Summer Reading Camp
Evelyn Arnold, Teacher, Summer Reading Camp
Lina Saleem, Teacher, Summer Reading Camp

Suwannee Middle School:

Alan Bonds, Dean, Credit Retrieval
Meri Harrell, Teacher, Credit Retrieval
Angela Hester, Teacher, Credit Retrieval
Melva Jackson-Batts, Teacher, Credit Retrieval
Mirian Venero, Teacher, Credit Retrieval

Suwannee High School:

Ronald Gray, Dean of Students
Perry Davis, Teacher
Becky Skipper, Teacher
Isaac Chandler, Teacher
Skyler Phillips, Teacher
Frank Allen, Teacher

Suwannee Virtual School:

Jeffrey Boatright, Teacher
Andrew Chapman, Teacher
Jaclyn Harris, Teacher
Vanessa Menhennett, Teacher
Sergio Rodriguez, Teacher
Kimberly Tuvell, Teacher
Mirian Vanero, Teacher
Angie Hester, Alternate Teacher

Suwannee Primary School:

Rebecca Monroe, Teacher, ESE extended year
Jenny Clark, Teacher, ESE extended year, alternate
Amy Allen, Teacher, ESE extended year, alternate
Elizabeth Vann, Teacher, ESE extended year, alternate

Jennifer Wooley, Teacher, VPK
April Greene, Teacher, VPK
Pamela Hastings, Teacher, VPK
Nancy Seale, Teacher, VPK

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:
Tracy Combee Carla Suggs

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Facilities Department:

Dylan Brown, Day Laborer
Bo Cameron, Day Laborer
Jeffery Clayton, Day Laborer
Matthew Ernst, Day Laborer
Devon Hingson, Day Laborer
Bryson Johnson, Day Laborer
Zachary Law, Day Laborer
Tyler McWatters, Day Laborer
Austin Murray, Day Laborer
Matthew Pennington, Day Laborer
Matthew Strickland, Day Laborer
Jayvis Ward, Day Laborer

Food Service Department:

Tara Spears, 4 hour Food Service Worker (alternate)

Migrant Program:

The following as paraprofessionals in the Migrant Program:
Jessica Melgar

PAL Program:

Brant Jessup, Paraprofessional

Suwannee Middle School:

Laritta Hunter, Paraprofessional, Credit Retrieval
Yoleydis Cartaya, Paraprofessional, Credit Retrieval Alternate
Amanda Bartley-Ramirez, Paraprofessional, Credit Retrieval Alternate

Suwannee High School:

Najahwan Dukes, Paraprofessional

Suwannee Primary School:

Patti Nixon, School Nurse, ESE extended year
Shun Reynolds, School Nurse, ESE extended year, alternate
Michelle Howard, School Nurse, ESE extended year, alternate
Tenlee DeLoach, CDA, Pre-K School Readiness
Amanda Kiser, CDA, Pre-K School Readiness

Transportation Department:

Inez Williams, Bus Driver
Teneshia Henderson-Pate, Bus Driver
Lynn Peaden, Bus Attendant
Mercedes Gervacio, Bus Attendant

**End of List
Summer School
2015-2016**

RECOMMENDATIONS 2016-2017 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

District Wide/ Student Services:

Jennifer Beach, Teacher/TSA TSC, Probationary, effective August 9, 2016
REPLACES: Deanna Zastrow

Suwannee Elementary School:

Ellena Huston, Teacher, Probationary, effective August 9, 2016
REPLACES: Angela Miller

Mary Metz, Teacher, Probationary, effective August 9, 2016
REPLACES: Unfilled Position

Suwannee High School:

Belinda Fries, Teacher, Probationary, effective August 9, 2016
REPLACES: New Position

Rebecca Mowry, Teacher, Probationary, effective August 9, 2016
REPLACES: Position upgrade

Suzanne Wilson, Teacher, Probationary, effective August 9, 2016
REPLACES: Jenny Hurst

Elisa Hall, Teacher, Probationary, effective August 9, 2016
REPLACES: Lorena Urban

Sarah Trimm, Teacher, 12 month, Probationary, effective July 1, 2016
REPLACES: Mary Ward

Suwannee Intermediate School:

Kendra Crews, Teacher, Probationary, effective August 9, 2016
REPLACES: Kathy Wood

Melissa Horn, Teacher, Probationary, effective August 9, 2016
REPLACES: Debra Brown

Susan Zagorska, Teacher, Probationary, effective August 9, 2016
REPLACES: Lana Lane

Suwannee Middle School:

Trudy Benson, Teacher, Probationary, effective August 9, 2016
REPLACES: Danny Robinson

Suwannee Primary School:

Cierra Keen, Teacher, Probationary, effective August 9, 2016
REPLACES: Sarah Musgrove

CONTRACT RENEWALS:

ADMINISTRATIVE:

TERM:

Suwannee Middle School:
John Olson, Assistant Principal

12

Transportation Department:
Jimmy Cherry, Jr., Assistant Director of Transportation

12

ANNUAL:

TERM:

Branford Elementary School:
Mya Sanders

10

Branford High School:
Tim Clark
Courtney Jernigan

10

10

Suwannee Elementary School:
Takesha Patrick
Shannon Rodriguez
Amy Williams

10

10

10

Suwannee High School:
Myra Bell
Rebecca Mowry

10

10

Suwannee Primary School:
Wendalyn Cordle

10

Suwannee Intermediate School:
Summer Ely
Julie Griswold

10

10

Suwannee Middle School:
Dana Drawdy
Patrice Parker
Dan Skelly

10

10

10

Professional Service Contract:

Branford High School:
Lynda McInnis

TERM:
10

LEAVE OF ABSENCE (PERSONAL):

Branford Elementary School:
Amanda Clark, Teacher, August 9, 2016, through June 9, 2017, leave without pay

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Derwin Bass	SkillsUSA	RTC	
Bob Makela	SkillsUSA	RTC	
Kim Thomas	SkillsUSA	RTC	
Patricia Sullivan	SkillsUSA	RTC	
Mona Kelly	SkillsUSA	RTC	
Joe Ragan	SkillsUSA	RTC	
Jeremy Ulmer	SkillsUSA	RTC	
Tom Shea	SkillsUSA	RTC	
Janie Maxwell	SkillsUSA	RTC	
June Guy	LPN Instructor	RTC	
Hilda Collins	LPN Instructor	RTC	
Darrell Curls	Head Varsity Girls' Soccer	SHS	J. Prevatt
Mary Check-Cason	Instructional Leadership	SMS	
Marlene Plympton	Instructional Leadership	SMS	
Daniel Skelly	Instructional Leadership	SMS	
Robyn Bonds	Instructional Leadership	SMS	
Sarah Grillo	Instructional Leadership	SMS	
Jenny Clark	Instructional Leadership	SMS	
Kevin Lewis	Head Boys' Basketball	SMS	
Kevin Lewis	Girls' Track Coach	SMS	
Debra Kleinsmith	NJROTC	SHS	
Brad Scarborough	Head Football	SMS	
Jayvis Ward	Assistant Football	SMS	
Lee Laxton	Assistant Football	SMS	
Rayanna Johnson	Volleyball	SMS	
Logan Register	Head Wrestling	SMS	
Laritta Hunter	Cheerleading - Football	SMS	
Laritta Hunter	Cheerleading - Basketball	SMS	
Sarah Grillo	Girls' Soccer	SMS	

Jayvis Ward	Head Girls' Basketball	SMS
Kayla Roper	Softball	SMS
Andrew Chapman	Baseball	SMS
Bobby Horne	Assistant Baseball	SMS
Andrew Chapman	Athletic Director	SMS
Becky Skipper	Wellness Coordinator	District

TRANSFERS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Leah Harrell	SHS Counselor	District/Teacher/TSC	A. Lundy	8/09/2016
Nancy Nielsen	BES Counselor	District/Counselor	New	7/01/2016
Ben Thomas	SES/ Teacher	SMS Teacher	C. Ethridge	8/09/2016
Michelle Thompson	SMS / Teacher	SHS/Teacher	M. Yancey	8/09/2016

PART-TIME/HOURLY EMPLOYEES:

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Phyllis Doty	ESOL
Sabrina Harrell	ESOL
Ann Warner	GED Test Proctor/TABE Test Examiner
Richard Allen	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner

VOCATIONAL

David Barnes	Bus Driver Training
Pat Fleming	Bus Driver Training
Inez Williams	Bus Driver Training
Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Marissa Lane	Early Childcare Education/Paraprofessional
Greta Thornton	Nail Technician

COMMUNITY EDUCATION (Pending class enrollment)

Ann Warner	Beginning Computer
Marilyn Roberts	Business
Debbie Scott	Cake Decorating
Juanita Torres	Conversational Spanish

TRANSPORTATION

Debra Durden	Crossing Guard
James Newport	Crossing Guard
Lynne Otterbine	Crossing Guard
Amanda Williamson	Crossing Guard

MISCELLANEOUS:

Laura Roberts to work up to 10 hours for the development of an Education Plan (salary to be reimbursed by FDLRS Grant)

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:

Keith Cherry, Paraprofessional, effective August 15, 2016

REPLACES: Anthony Jones

Transportation Department:

Linda Vanous, Bus Driver, effective August 15, 2016

REPLACES: Susan Holloway

TRANSFER/REASSIGNMENT:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Betty Riley	SPS / Pre-K Paraprofessional	SPS / Pre-K Lead	J. McCall	8/09/2016

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Marissa Lane	CDA	RTC	
Ashley Kirby	CDA	RTC	
Virginia Crews	CDA	RTC	

SUBSTITUTE:

Transportation:

Robin Krause, Substitute Bus Attendant

**End of List
2016-2017
School Year**

PERSONNEL CHANGES LIST ADDENDUM

RECOMMENDATIONS: 2015-2016 SCHOOL YEAR

Revisions to the following effective dates of termination:

Debbie Mixon, June 7, 2016	Katherine Wood, June 7, 2016
Sarah Jacobson, June 7, 2016	Cecil Ethridge, June 7, 2016
Jacqueline Lees, June 4, 2016	Linard Johnson, June 7, 2016
Ernestine Riley, June 3, 2016	Daniel Robinson, June 7, 2016
Sylvia Netter, June 25, 2016	Terrance Mixon, June 7, 2016
Shirley Campbell, June 7, 2016	Joann Saunders, June 7, 2016
Laurie Dunham, June 7, 2016	Lana Lane, June 7, 2016
Randy Ethridge, June 7, 2016	Priscilla Woodward, June 7, 2016
David Laxton, June 7, 2016	Kaitlin Van Heusen, June 7, 2016
Candyce Vickers, June 7, 2016	Tasha Cockburn, June 7, 2016
Debra Brown, June 7, 2016	Susan Bolen, June 3, 2016
Susan Roush, June 7, 2016	Tia Ginn, June 3, 2016

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Nancy Aul	Instructional Leadership	SHS	
Douglas Aukerman	Instructional Leadership	SHS	
Leah Harrell	Instructional Leadership	SHS	
Kelly Waters	Instructional Leadership	SHS	
Mandi Howard	Elementary Yearbook	BES	New
Lindy Meeks	Elementary Yearbook	SES	New
Natalie Haney	Elementary Yearbook (split)	SIS	New
Theda Roper	Elementary Yearbook (split)	SIS	New
Roberta Kuyrkendall	Elementary Yearbook	SPS	New
Elizabeth Howell	Middle School Yearbook	SMS	New

Andrew Chapman Athletic Director SMS

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Branford High School (correction)

Karen Tucker, Custodian, November 9 and 10, 2015, for a total of 16 hours

Suwannee Primary School (correction)

Rhonda Twilley, Paraprofessional, February 22, January 5, 6, 7, and 28, and April 4, 2016, for a total of 31 hours

**End of List
2015-2016
School Year**

SUMMER TERM 2015-2016

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Wendy Stines, Paraprofessional, Summer Reading Camp

Facilities Department:

Frank Smith, Day Laborer

**End of List
Summer School 2015-2016**

END OF PERSONNEL CHANGES LIST ADDENDUM

School Board Attorney – Leonard Dietzen:

10. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

11. Superintendent's Report – No matters to report.

School Board Members:

12. Issues and concerns Board members may wish to discuss

- Mr. Taylor stated he felt that we need to look at the amount of work that is required by our insurance clerk position and see if it is feasible to add an additional position.

The meeting adjourned at 7:02 p.m.